

1 **Human Rights, Inclusion and Engagement Commission**  
2 **Meeting Minutes**  
3 **DRAFT – December 19, 2018 – DRAFT**  
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6 **Commissioners Present:** Monica Bolinger, Etienne Djevi, Jill Eck, Ahmed Hassan, Kathryn  
7 Macomber, and Lauren Peterson  
8

9 **Youth Commissioners:** Acer Iverson and Elizabeth Hansel  
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11 **Commissioners Absent:** Cat Beltmann (excused), Michelle Manke (excused)  
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13 **Staff Present:** Rebecca Olson, Assistant City Manager  
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15 **Call to Order/Roll Call**  
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17 The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to  
18 order at 6:35 p.m.  
19

20 Vice Chair Peterson administered the Oath of Office to Kathryn Macomber.  
21

22 **Approve Agenda**  
23

24 Commissioner Djevi moved and Commissioner Bolinger seconded a motion to approve the  
25 Agenda as presented. Motion passed unanimously.  
26

27 **Public Comment on Items Not on Agenda**  
28

29 **Approve Minutes**  
30

31 **a. November 14, 2018 Human Rights, Inclusion and Engagement Commission**  
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33 Vice Chair Peterson amended line 277, she mentioned she contacted Karen but wanted to include  
34 who Karen was. The contact was Karen Schaub with the Roseville School District. Line 359,  
35 the abbreviation POC is Persons of Color.  
36

37 Commissioner Hansel amended lines 52, 53 and 54, “school” should be changed to “the Human  
38 Rights Club”.  
39

40 Commissioner Hassan arrived at 6:38 p.m.  
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42 Commissioner Bolinger moved and Commissioner Djevi seconded a motion to approve the  
43 November 14, 2018 Human Rights, Inclusion and Engagement Commission meeting minutes as  
44 amended. Motion passed unanimously.  
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46 **Receive Reports**

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**Youth Commissioner Report**

Youth Commissioner Hansel indicated nothing new to report. She stated the club is preparing for the ninth-grade teaching.

**New Business**

**a. Proclamation Discussion**

Assistant City Manager Olson provided a recap on the package of proclamations presentation to the City Council at the November 26, 2018 Council meeting.

Ms. Olson noted the City Council requested the HRIEC look further at the formatting and into the proclamations for uniformity.

Vice Chair Peterson noted the City Council mentioned specifically with the Women’s History Month there was not a statement at the beginning regarding the history behind it and in many of the other proclamations there was some discussion regarding the history of when the proclamations were started, and the City Council would like to see that in each proclamation.

Ms. Olson stated as part of the Women’s History Month she did look into and pulled some information for the Commission to go over. She noted a lot of the proclamations are federally or nationally observed. There were a couple proclamations that were more local. Indigenous Peoples Day for example, there are only a handful of states that have recognized Indigenous Peoples Day as opposed to Columbus Day, Minnesota being one of them.

Vice Chair Peterson stated the City Council discussed bringing forward the proclamations in groups, quarterly for review and approval.

Ms. Olson stated she had a tentative schedule for the Commission to go back at the January 14<sup>th</sup> City Council meeting for presentation of the proclamations with changes but that can be changed if needed.

Commissioner Bolinger stated she was at the City Council meeting as well and she gathered the City Council wanted the Commission to add individual people. She was not sure how the Commission would go about doing this and if permission would be needed.

Vice Chair Peterson indicated she did not get that from the Council, but she might have missed that.

Commissioner Hansel stated she was confused as well because with the American’s with Disabilities Act how would the Commission pick one person, other than the person that created it.

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Vice Chair Peterson stated there was quite a bit of feedback the Commission received from all of the Councilmembers. She thought there were a lot of moving targets. She noted the minutes from the City Council meeting were not in the Commission packet.

Commissioner Bolinger stated another question is how the Commission will try to find uniformity of proclamations when each proclamation is discussing something different.

Commissioner Macomber indicated she was at the City Council as well and the idea of consistency and that flow is good. She thought she remembered the Council addressing that with a little bit of understanding that there could not be an absolute “fill in the blanks”. It may be seeing which pieces fit. She did not remember the discussion about particular individuals as necessarily being the Council’s desire to hear a series of Roseville citizens or leaders named. She took it to be that if there were someone historically that could be used as an example, then that would be what the Council would be looking for.

Commissioner Bolinger thought the Commission’s initial intent was to mold the proclamations to reflect the National Proclamations and now the City is looking at taking a slightly different approach to it.

Vice Chair Peterson indicated she had some feedback that she thought about and sent to Ms. Olson right after the City Council meeting. Specifically, the Council had singled out the Women’s History Month because that was missing a piece about the congressional part and she did some more research as to why she did not include that and she had based the current Women’s History Month Proclamation after three sources; The State of Minnesota, President Obama and President Trump’s proclamation and that is not included there. Additionally, when she was thinking about this, she thought the point of the Commission doing these proclamations was to update them and to make them really pertinent to now and what is going on now. She did not know that she felt like sticking with the status quo or what has been done in the past is quite where she wants this to go. She thought uniformity is good but also the City is not going to be reading them all back to back so having the proclamations sound all the same might not make that much of a difference.

Commissioner Djevi stated he was not at the City Council meeting and did not get a chance to watch it, but he thought when the Commission had discussions around these subjects, the Commission wanted to start from National and narrow it down to be more pertinent to Roseville. He wondered if that has changed from the Council perspective.

Vice Chair Peterson did not think it changed but thought the Council wanted it to be more consistent among all of the proclamations and then add a few pieces that might have been missing in individual proclamations to make that more uniform.

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Ms. Olson stated the one concern she would have regarding some of that uniformity is the Legislative piece because that piece changes year to year, month to month. If there is a piece of Legislation that has passed that could be referenced but if there is potential pending Legislation or anything to that effect that could have added work in how the Commission handles that.

Vice Chair Peterson stated the next question would be if this is something the Commission would want to do on a yearly basis or every three to five years. If the Commission would want to review the proclamations yearly, then that would have to be worked into the Commission work plan for each year as an ongoing item.

Ms. Olson did not know if the review of the proclamations has been done on a comprehensive basis such as the Commission is undertaking. She did know that the City Council did take a look at the criteria as to what the City Council would consider for a proclamation. She did not know if the actual language of the proclamations has been reviewed or addressed previously.

Commissioner Bolinger stated this process has been a pretty big undertaking and has been a lot of work so she thought the review might be once every three to five years because yearly would take away from other things the Commission wants to do.

Vice Chair Peterson agreed and noted the Commission has been working on this for over a year and she hoped in the future it will not be as much work if it were to be done on a yearly basis, but she agreed it is a fair amount of work. She thought every three to five years sounded reasonable to her.

Commissioner Bolinger asked if the Commissioners should go back to the proclamations each one reviewed and take a look at them with the bullet points and see if the proclamations have a lot of the items in them or should the Commission focus on several of the proclamations at a time.

Vice Chair Peterson thought that would be up to the Commission for preference, but she thought individually each person could review their proclamation or the proclamations could be reviewed in chunks as suggested by the City Council.

Ms. Olson suggested the Commission could go before the Council on January 14<sup>th</sup> with February's proclamation or both February and March proclamations if the Commission desired.

Vice Chair Peterson asked if there was anything that really stood out on the Black History Month Proclamation.

Commissioner Djevi stated he worked on the Black History Month Proclamation and it looks different from what he prepared.

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Commissioner Eck stated Ms. Marquita Stevens was a resource for her proclamation on Martin Luther King Month and she reviewed Black History Month instead and gave feedback. She thought Ms. Olson gave the Commission that feedback.

Vice Chair Peterson stated she had a different one in her packet from the November meeting. She noted that proclamation was two pages.

Commissioner Djevi stated when he did his research for the proclamation the format, he saw was to give a history of how the proclamation was studied, what Congress did, and the Commission decided to do something that is local.

Ms. Olson noted she included the original proclamations in the packet as well as the revised ones. She stated the revised proclamation was further back in the packet.

Vice Chair Peterson thought that the Black History Month proclamation seemed to follow the outline the City Council is looking for. She thought this proclamation could be brought forward by staff to the City Council at the second meeting in January.

Vice Chair Peterson indicated the rest of the proclamations would be brought forward to the City Council in February with recommendation of review every 3-5 years.

The Commission agreed.

Vice Chair Peterson reviewed which Commissioner had each proclamation.

The Commission decided to review their own proclamations for uniformity and send edits to Rebecca by January 8, 2019.

Ms. Olson stated she would check on whether there will be access to two display cases for January.

Vice Chair Peterson indicated she can talk to the library about whether there is space for months when there are multiple proclamations.

It was noted that each Commissioner will do their own proclamation for display case.

Vice Chair Peterson indicated at the next Commission meeting a tentative calendar will be available to tweak as the Commission sees fit.

Vice Chair Peterson stated January 17<sup>th</sup> at 6:30 p.m. will be the Human Trafficking Event. She reviewed the event with the Commission.

226 Vice Chair Peterson stated on January 8<sup>th</sup> at 6:30 there will be a Human Trafficking  
227 Ask Series by Do Good Roseville and Sunday, January 13<sup>th</sup> there will also be an  
228 event at the library at 2:00p.m. highlighting human trafficking by TEDTalk.  
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230 Ms. Olson indicated information will be on the City website for the event on the 17<sup>th</sup>.  
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232 Commissioner Bolinger thanked Vice Chair Peterson for all of her hard work with the  
233 upcoming events.  
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235 Ms. Olson stated it would be important to have Commission representation at these  
236 events as well.  
237

238 Commissioner Djevi stated he will be meeting with three people of Hispanic descent  
239 on January 11<sup>th</sup> regarding the Hispanic Heritage Month Proclamation and will bring  
240 back information to the Commission.  
241

242 Commissioner Eck wondered if there were any plans in the future to do more  
243 highlighting of proclamations.  
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245 Vice Chair Peterson stated the Commission is planning to pilot Hispanic Heritage  
246 Month in September/October for this year and then the plan was to highlight one or  
247 two different proclamations each year.  
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249 **b. Engagement Project Discussion**

250 Assistant City Manager Olson provided a recap on the November Engagement  
251 Project discussion.  
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253 Ms. Olson stated Commissioner Beltmann was working on summarizing the survey  
254 results and drafting the beginning of best practice document so that may need to be  
255 pushed out to the next Commission meeting.  
256

257 Commissioner Eck stated she revisited the links that were in the packet regarding  
258 Item three and printed out some examples of the kinds of information there. She  
259 stated she found an engagement guide that came from the lens of public health. She  
260 noted public health mission is trying to reach populations that are marginalized in the  
261 community.  
262

263 Ms. Olson stated she would upload the engagement guide to the agenda packet.  
264

265 Commissioner Eck stated the guide talks about the infrastructure that is put in place  
266 before generating questions and finding contacts. She thought that digging a little  
267 deeper into the overall purpose, goals and objectives of this work before moving into  
268 the content. Looking at the bigger picture and why the Commission is doing this  
269 from a research standpoint. She stated she also found a booklet titled “Engaging  
270 Under-represented Populations Prepared for the City of North St. Paul”. She noted it

271 is a community design center. She thought there were pieces in the booklet the  
272 Commission could look at to see if there was anything that could be used in  
273 Roseville.

274  
275 Commissioner Eck stated the U of M Extension Center is another resource she is  
276 familiar with because she used to work for them and there is a link in the packet. She  
277 stated there is an entire division at the U of M called “The Center for Community  
278 Vitality” and within that division there are a lot of articles and other resources that  
279 can be used, tacked on and purchased to help foster community engagement.

280  
281 Commissioner Eck stated Dr. Leona Durdan, Education Equity Office at Roseville  
282 Schools may have some community contacts that the Commission could use. She  
283 noted she will contact Dr. Durdan and try to meet with her.

284  
285 Vice Chair Peterson stated the document from North St. Paul is something the  
286 Commission could create for Roseville. She liked that it included the data; who lives  
287 in Roseville, what languages are spoken, population. A lot of demographic data  
288 discussed already. She also liked the community organizations included in the  
289 document as well. She thought the model was nice and something to look towards  
290 when the Commission is developing Roseville’s engagement tool kit.

291  
292 Commissioner Hassan asked why the Commission is doing the survey and what is the  
293 aim. He thought there was a perceived barrier than a real barrier.

294  
295 Ms. Olson stated that some of the ways the City does engagement and outreach are  
296 methods and processes that historically have not reached certain populations, and the  
297 City is working to fix that. The City needs to fix how outreach is done and why  
298 outreach needs to be done. Services need to be provided to everybody and right now  
299 some of those services may or may not be working for everybody. She thought the  
300 purpose of wanting to get that other perspective is so the City can be more equitable  
301 in what the City does.

302  
303 Commissioner Hassan thought the broken link was in communication. The City  
304 needs to learn how to communicate better with the residents of all types. He  
305 suggested the Commission move ahead and brainstorm with different communities  
306 within the City, bring them to the Commission meeting and ask them questions.

307  
308 Vice Chair Peterson thought the Commission wanted to do both. She thought the  
309 Commission was going to ask the staff what is currently being done, which the  
310 Commission has already done with the survey.

311  
312 Commissioner Hassan did not think surveying the staff was going to reach the people  
313 that needed to be reached.

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315 Vice Chair Peterson stated staff are the ones that will be doing the reaching out to the  
316 community.

317  
318 Commissioner Hassan thought if the City staff was going to be the ones doing the  
319 reaching out then the staff needed to find out how the different races feel within the  
320 community. He thought the questions are good and are not open ended, but the  
321 people needed to be reached out to.

322  
323 Ms. Olson thought the purpose of the staff survey was to find out what outreach and  
324 engagement staff are currently doing, what staff is trying to do, and whether or not it  
325 appeared successful in staff's eyes. That way the Commission can decide if it is  
326 really making the impact that staff thinks it is because the City needs to find that out  
327 in the community.

328  
329 Commissioner Hassan stated that was a good step because the questions themselves  
330 are good, but he thought the community needs to be asked questions. He would like  
331 to brainstorm with the community which should give the City a good idea of what is  
332 missing and needs to be attained.

333  
334 Commissioner Hassan stated the City could use the school students that come from  
335 different communities as well to have their families fill out survey forms to get  
336 feedback. He thought that would also give the Commission good feedback on what is  
337 still needed in the community for outreach.

338  
339 Commissioner Eck asked the Commission to flush out the primary goals of this work,  
340 if it has not already been done. What does the Commission want to accomplish.  
341 What are the questions the Commission wants to answer as a result of this work and  
342 then dedicate some time to discuss. She thought that would allow the Commission to  
343 be a little more strategic to zone in and getting specific information which can help  
344 drive some of the activities that Commission Hassan has suggested in his memo.

345  
346 Commissioner Djevi stated the Commission has separated the work into two different  
347 parts based on the models of community engagement where a city government or a  
348 government of any kind has its own goals to reach. He noted the City cannot go to  
349 the community and have the community follow the City without a reason. He stated  
350 the Commission also needs to ask for input. The point that the Commission is trying  
351 to find out what has been done by the City that should be done differently is  
352 important. The second part of this is to reach out to the Community. The  
353 Commission will then identify who needs to be reached out to in order to find out  
354 how the community views engagement and how the community would like that to  
355 work and then combine the two pieces to make a recommendation as far as a  
356 guideline for the City to follow. Once the model is done, it will be in place going  
357 forward. He thought Commissioner Hassan was making a really good point.

358



359 Commissioner Djevi stated if there are areas of people in the community that the City  
360 wants to reach out to then the City has a duty to reach out to them and get input from  
361 them. He thought the Commission has been doing a lot of talking but not a lot of  
362 doing for a Community Engagement Commission and that is getting to be boring.

363  
364 Vice Chair Peterson stated going back to the goal, the Commission did discuss prior,  
365 what the overall goal of this project was and from what she understood, it was to  
366 create an engagement tool kit that could be distributed to the Departments within the  
367 City to really make sure the engagement is being done in the best way possible.

368  
369 Ms. Olson agreed. She stated this was a two-prong approach for the Commission to  
370 bring the community voice to the Council. She thought what staff is currently doing  
371 doesn't always hit the mark, so the Commission needs to know what staff is doing  
372 which is what the City Department survey was about, and the next piece is to talk to  
373 the community to find out how to get the community engaged and does the  
374 community want to be engaged on. She did not think the intent of the survey given to  
375 City Staff were the questions that were intended to ask the community. She thought  
376 Commissioner Hassan's suggestions were fantastic on different ways and then going  
377 back to the piece on how to do the engagement. The Commission needs to start with  
378 what is the goal and what is the aim. She thought the Commission's next step is  
379 finding out how to get the questions and information out to the community for their  
380 feedback on engagement. She thought the Commission was on the right path.

381  
382 Commissioner Djevi stated in order to get community engagement started the City  
383 needs to find activities that interest the different areas within the community which  
384 will attract them to the process and in turn will create engagement. He stated when  
385 he suggested to the Commission to have a diversity group walk in a parade, the City  
386 will need to go into the community and engage them such as using traditional outfits,  
387 something that excites the community to be a part of something that is a little bigger  
388 than their own little world. As this is done over time the community will start to  
389 become more engaged. The City needs to be creative and find things that excites  
390 different people and use them to the City's advantage.

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392 Vice Chair Peterson agreed.

393  
394 Commissioner Djevi stated last year there were four or five different diverse groups  
395 that wanted to be a part of the parade. He stated this is an idea of having people  
396 coming and joining in because it excites them and hopefully this will advance the  
397 City's agenda of inclusion.

398  
399 Ms. Olson stated discussing parade planning will be at the January 2019 meeting so  
400 she thought the Commission could discuss how to include the diverse groups.

401  
402 Commissioner Eck stated she would like to combine a couple of points she has heard  
403 discussed. Maybe the Commission could do some work at the meeting, but she was

404 not sure that was an acceptable format for a Commission to do. She liked  
405 Commissioner Hassan's idea of each Commissioner bringing someone each  
406 Commissioner knows that is a representative of a community that is under  
407 represented to a meeting or a separate additional meeting as the Commission pounds  
408 out more details about the goals and specifics so the Commission can have their  
409 perspective put into how the kit is built.

410  
411 Commissioner Djevi thought the Commission should identify leaders in communities  
412 that the City wants to reach out to and have those people be the point people. The  
413 City might not have direct access to individuals but if there are point people in those  
414 communities then the City can reach out to them who then in turn will reach out to  
415 their community.

416  
417 Commissioner Macomber liked the idea of connecting with the School District  
418 because the Administrator might have contacts for the different communities.  
419 Another place to contact is the Health Department because there are good contacts for  
420 communities there as well and the Health Department has good strategies for  
421 interacting with immigrant communities.

422  
423 Commissioner Eck thought identifying community leaders was a big goal that needed  
424 to be accomplished.

425  
426 Commissioner Djevi asked when the Commission should start the second part of this  
427 project and how can it be accomplished. He liked the idea of bringing people before  
428 the Commission because it will add more feedback to the discussion, but he wondered  
429 if there will be enough people at the meeting to do that.

430  
431 Commissioner Djevi asked what the Commissions goals are and how does the  
432 Commission reach them.

433  
434 Ms. Olson thought some of this involves going to events that are put on in the  
435 community and just being there, so the Commission is understanding what is  
436 happening in the community. Being present to get to know people. She indicated she  
437 did not have all of the answers and not something that will have immediate answers.  
438 She thought this will be an ongoing process and probably one that is continuous by  
439 building relationships in the community. She thought the Commission could start  
440 talking to people and start thinking about ideas on ways to engage the different  
441 communities.

442  
443 Commissioner Eck thought the Commission needed to start with an overall goal and  
444 then add two or three objectives after that. She thought questions needed to fit  
445 underneath a goal. She thought more details were needed. She stated the  
446 Commission cannot identify best practices or tactics under the research topic unless  
447 the Commission knows what to go for. She stated those are very specific, measurable  
448 terms.

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Ms. Olson thought the Commission needs to go back and review previous notes and minutes because she thought that will give some answers to questions being posed. She noted she will dig up some reports and minutes and send out to the Commission.

Vice Chair Peterson thought there was not enough time to devote to this project at each meeting to get into all of the details that are needed. She thought this was challenging for the time commitment.

Commissioner Bolinger thought the Commission could wear name tags as a way of identifying themselves to the community when going to events.

Commissioner Djevi thought the most important thing is to find out how to meet people and hopefully have the person join the cause. He thought having a name tag or having some type of ID as being a part of the Commission is one way, but he did not think it was the most important way.

Ms. Olson wondered if it will be worthwhile as going through this to talk about what the goal is and why the City is doing this, to put together talking point or ideas on how to start a conversation with people. She indicated she could put together a document of Commission ideas for talking topics.

The Commission liked the idea of Ms. Olson putting together a document for community talking points.

Vice Chair Peterson stated at the January meeting the Commission should talk about identifying a purpose, goal and reason for what the Commission is doing. The Commission will be part of the group getting information from the City and should document ways to start conversations with the communities and track who the Commissioners' are talking to, what is the topic and what is the outcome of the discussion.

Ms. Olson thought the Commission could add a document to Google Docs about who each Commissioner talked to and the topic.

Commissioner Eck thought that would be a good document to have.

**c. Essay Contest Rubric**

Assistant City Manager Olson reviewed the essay contest information with the Commission and stated details of the 2019 Essay Contest have been sent to local school districts with a deadline of January 30, 2019.

Ms. Olson reviewed the essay question with the Commission.

She indicated the Commission should review a draft rubric for scoring the essays.

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Vice Chair Peterson thought last year the Commission struggled with some of the analysis and evidence piece because often the students would list the definition and not give any discussion behind it.

Commissioner Iverson thought the problem was that the Commission did not ask the students to elaborate.

Ms. Olson stated the question does ask how the person would define bullying, so it is not a dictionary definition.

Commissioner Hansel thought it was a good idea to have the analysis and evidence because there were some people that did elaborate on the definition and some people just copy and paste.

Commissioner Iverson agreed that the wording should be altered.

Ms. Olson wondered if the wording of analysis and evidence of definition should be changed.

Vice Chair Peterson wondered if the Commission was ok with the second part of the essay question.

The Commission was ok with the rest of the essay question.

Commissioner Hassan asked if there could be instructions to the students at the top of the essay.

Vice Chair Peterson stated instructions are included and no changes can be made this year to the instructions or the question, but the instructions could be updated for next year.

Ms. Olson thought adding definitions to the rules for the next contest would be helpful.

Commissioner Macomber thought a statement that says, “Specific analysis and evidence in support of the student’s definition will result in a higher score”. She thought it was hard to score the essay on analysis on evidence when it was not asked.

Ms. Olson thought it would be good to update the rules and give more instructions for next year.

Commissioner Iverson thought students who have valid opinions on the essay might not necessarily communicate at the same level as other people so he did not think the essays should be judged on grammar and spelling.

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Vice Chair Peterson stated this has been discussed in previous years on whether to include that or not. She did not know if Commissioners felt strongly for or against that item.

Commissioner Hansel stated she liked leaving the grammar and spelling criteria in even though there could be EL kids, but the essay portion is more heavily weighted. If the essay as a whole is good, it could be put through, but she did like having the grammar and spelling as a part of the criteria.

Commissioner Djevi agreed and if there are two comparable essays this could be used as a way of putting one essay on top of the other one.

The Commission agreed and was fine with the changes to the rubric.

Ms. Olson reviewed the essay timeline with the Commission.

**d. 2019 Work Plan**

The Commission postponed this item until the January 2019 Commission meeting.

**e. 2019 Calendar**

Assistant City Manager Rebecca Olson reviewed the 2019 calendar with the Commission.

Commissioner Macomber moved and Commissioner Eck seconded a motion to approve the 2019 calendar as presented. Motion passed unanimously.

**f. Appoint Member to the Ethics Commission**

Assistant City Manager Rebecca Olson stated the Ethics Commission includes a representative from each of the standing commissions and meets on an as needed basis and one annual meeting.

Commissioner Macomber asked what the nature of the committee is.

Ms. Olson reviewed the purpose of the Ethics Commission.

Commissioner Macomber indicated she would be willing to serve on the Ethics Commission.

Commissioner Djevi moved and Commissioner Eck seconded a motion to appoint Commissioner Macomber to the Ethics Commission. Motion passed unanimously.

**g. Youth Commissioner Appointment Timeline**

Vice Chair Peterson stated the two Youth Commissioners are Seniors and will be leaving so the Commission will need to appoint two new Youth Commissioners. She

584 asked if the current Youth Commissioners could reach out to any current students to  
585 see if there is any interest.

586  
587 Commissioner Iverson indicated he could go around the school and reach out to  
588 students.

589  
590 Commissioner Hansel noted most of the members of the Human Rights Club actually  
591 live in St. Paul.

592  
593 Ms. Olson stated staff would advertise at other schools in the area and give out a flyer  
594 to essay students and school counselors.

595

596 **Other New Business or Reports**

597

598 **Announcements**

599

600 **Future Agenda Items**

601 a. 2020 Census

602

603 **Adjournment**

604

605 Vice Chair Peterson adjourned the meeting at 8:54 p.m.

606

607 Respectfully submitted,

608

609 Sue Osbeck

610 *TimeSaver Off Site Secretarial, Inc.*