

Memo

To: Roseville Finance Commission
From: Chris Miller, Finance Director
Date: April 9, 2019
Re: Item #5: Consider Selecting a Commission Chair, Vice-Chair, and a Representative to serve on the City's Ethics Commission as needed.

Background

City Code Chapter 201.06 requires the Finance Commission to annually select a Chair, Vice-Chair to perform on-going duties; and a representative to serve on the City's Ethics Commission as needed. The Chair and Vice-Chair positions carry the same decision-making privileges as all other members, but they do have some additional administrative duties.

The Chair position is expected to run the Commission meetings. This includes recognizing members before they speak, ensuring the discussions stay on task and are conducted in a timely fashion, and allowing the public an appropriate amount of time to participate. The Vice-Chair assumes all duties of the Chair in their absence. The current appointments are as follows:

- Chair: Robin Schroeder
- Vice-Chair: Malcolm McRoberts
- Representative to Ethics Commission: Matt Harold

It should be noted that there are no limits when it comes to the length of service members can serve in these capacities. Advisory Commission Chairs, Vice-Chairs, and Ethics Commission Representatives often remain in their roles for more than one year to preserve continuity from one year to the next. However, the Commission may also find value in working within varying leadership styles and approaches over time.

Staff Recommendation

By separate motions, Staff recommends the Commission select a Chair, Vice-Chair, and representative to the Ethics Commission for the period April 1, 2019 through March 31, 2020.

Requested Commission Action

Motion to approve a Chair, Vice-Chair, and representative to the Ethics Commission for the period April 1, 2019 through March 31, 2020.

Prepared by: Chris Miller, Finance Director
Attachments: A: N/A