

1                                   **ROSEVILLE PARKS AND RECREATION COMMISSION**  
2                                   **MEETING MINUTES FOR**  
3                                   **MARCH 5, 2019 6:30 p.m.**

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5 **PRESENT:**                   Baggenstoss, Gelbach, Hoag, O'Brien, Stoner  
6 **ABSENT:**                   Bole, Heikkila, Newby, Quick, Warzecha  
7 **STAFF:**                    Brokke

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9 **1) INTRODUCTIONS**

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11 **2) ROLL CALL/PUBLIC COMMENT**

12 Chair O'Brien noted that Commissioners Bole, Heikkila, Newby, and Warzecha as well as  
13 student Commissioner Quick would not be in attendance at the meeting.

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15 **3) APPROVAL OF MINUTES – FEBRUARY 5, 2019 MEETING**

16 Chair O'Brien recommended replacing lines 52-56 with the following:

17       *"Commissioner Stoner proposed a motion that the Commission recommend to City*  
18 *Council that City Council explore the possibility of a cooperative agreement with Hand*  
19 *in Hand school regarding the use of some of the open space, similar to the one the City*  
20 *currently has with Concordia Academy School in lieu of Park Dedication. Vice-Chair*  
21 *Baggenstoss seconded.*

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23       *A lengthy discussion followed, with Commissioner Stoner supporting the idea that the*  
24 *possibility of a creative cooperative agreement between the City and Hand in Hand be*  
25 *kept open. Commissioner Baggenstoss voiced support of protecting the green space on*  
26 *the property. Another concern expressed by Commissioner Stoner was the relatively low*  
27 *amount of money that would come if choosing cash for Park Dedication. Commissioners*  
28 *Hoag and Warzecha voiced concerns regarding the fact that this sector of Roseville does*  
29 *not have a need for more park land or athletic fields, and the money from this Park*  
30 *Dedication could better be used in other sectors with less park and open space.*

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32       *Vote was 4-4 with Baggenstoss, Gelbach, Heikkila, and Stoner voting in favor of the*  
33 *motion, and Hoag, Newby, O'Brien, and Warzecha voting nay; motion failed."*

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35 Commissioner Stoner recommended adding the following language after the first sentence of  
36 the second paragraph of Chair O'Brien's revisions:

37       *"Another concern expressed by Commissioner Stoner was the relatively low amount of*  
38 *money that would come if choosing cash for Park Dedication."*

40 Commissioner Gelbach moved to approve the February 5, 2019 meeting minutes as amended  
 41 by Chair O'Brien with Commissioner Stoner's additions. Vice-Chair Baggenstoss seconded.  
 42 Motion passed unanimously.

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44 **4) ELECTION OF CHAIR AND VICE-CHAIR**

45 Commissioner Gelbach moved to recommend Vice-Chair Baggenstoss as the new Chair of  
 46 the Roseville Parks and Recreation Commission. Chair O'Brien seconded. Motion passed  
 47 unanimously.

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49 Vice-Chair Baggenstoss nominated Commissioner Hoag for the position of Vice-Chair of the  
 50 Roseville Parks and Recreation Commission. Commissioner Gelbach seconded. Motion  
 51 passed unanimously.

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53 **5) APPOINT ETHICS COMMISSION REPRESENTATIVE**

54 Chair O'Brien nominated Commissioner Stoner for the position of Ethics Representative  
 55 from the Roseville Parks and Recreation Commission. Commissioner Gelbach seconded.  
 56 Motion passed unanimously.

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58 **6) SWOT ANALYSIS EXERCISE (STRENGTHS, WEAKNESSES, OPPORTUNITIES**  
 59 **AND THREATS)**

<b>Strengths</b>	<b>Weaknesses</b>	<b>Opportunities</b>	<b>Threats</b>
What do you think we do better than others?	What do you think others do better than us?	What trends and conditions do you think exist that may have a positive impact on what we do?	What trends or conditions do you think exist that may negatively impact us?
1. Volunteerism	1. Need to better organize volunteers - maximize potential	1. Family volunteer opportunities	1. EAB
2. Abundance of new facilities that need limited maintenance (in the short term)	2. Younger family outreach. Early buy-in.	2. Build on "Unity Park Model" of reaching out to underserved groups	2. General maintenance funding
3. Good and distributed park system. Well known	3. Lack of a communications plan that tells all of the things that we are currently doing well and the "opportunities"	3. New retiree population engagement	3. Natural Resource program on our own without Stantec
4. Community engagement that P&R fosters prior to decisions	4. Flagship community building	4. Older Adult activities	4. Deer
5. A City Council that is committed to Parks and makes it a priority.	5. Current focus on English language	5. New American engagement	5. Climate change - RSC\OVAL
6. Engaged Citizens who are committed to Parks	6. Reaching underserved groups	6. New sport enthusiasts (responsive)	6. Climate change – invasives that have not been identified
7. Strong and innovative community input process	7.	7. Pursue OVAL Bonding	7. OVAL State Bonding unsuccessful

8. Award winning P&R Department	8.	7. New Governor (political climate)	8. Status quo in the face of growing diversity
9. New and experienced staff (good mix)	9.	8. Research and seek all available Grants	9.
10. Brochure and programming options	10.	10. Growing diversity of community	10.
11. Relationships with other community entities - additional opportunities	11.	11.	11.
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The Commission further discussed Weakness #3 and the original intent of adding that under the weakness category.

Commissioner Gelbach clarified that he perceives the weakness to be that there is not a Communications Plan that can be passed down to different generations of the Parks and Recreation Commission to help Commissioners in communicating issues to the public.

Staff suggested that potentially the Communications Plan is an Opportunity too and the Commission agreed.

93 7) **REVIEW AND DISCUSS PARKS AND RECREATION COMMISSION GOALS**  
 94 The Commission reviewed the goals, added action steps, assignees and timeframes to the  
 95 goals that were previously determined by the Commission.

Goal		Timeframe		Action Steps		Assigned		Progress	
#1.	Skating Center Bonding	<p><b>Short Term Goal:</b> Support and Communicate with Parks and Recreation on Skating Center Bonding, Attend meetings when available</p> <p><b>Long Term Goal:</b></p>	<p><b>Short Term Goal:</b> Review data and demographics, create subcommittee, Check with the Human Rights Inclusion and Engagement Commission on potential collaboration</p> <p><b>Long Term Goal:</b></p>			Jerry Stoner			
#2.	Understand resident's experiences with their local park. Work to find the voice of underrepresented or unheard people or groups. Foster a sense of belonging.					Darrell Baggenstoss			
#3	Be visible in the community	<p><b>Short Term Goal:</b></p> <p><b>Long Term Goal:</b></p>		Add item on May meeting Agenda to discuss ways to be more visible		All Commissioners			
#4.	Increase and Enhance Volunteer Participation	<p><b>Short Term Goal:</b></p> <p><b>Long Term Goal:</b> Help identify what issues or assistance the Volunteer Coordinator needs to expand Parks and Recreation volunteer roles</p>		Invite the Volunteer Coordinator to provide a report on volunteer participation to the Commission		Nancy O'Brien			
#5.	Advise Parks & Recreation on projects and opportunities	<p><b>Short Term Goal:</b></p> <p><b>Long Term Goal:</b></p>				Greg Hoag			
#6.	Goats	<p><b>Short Term Goal:</b> Staff is researching potential opportunity</p> <p><b>Long Term Goal:</b></p>				Darrell Baggenstoss Jerry Stoner			

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98 8) **STAFF REPORT**

99 **8.A. CITY LEGISLATIVE PRIORITIES UPDATE**

100 Staff provided an update to the Commission on the city legislation priorities  
101 related to Parks and Recreation. Specifically, both of the following bills have been  
102 introduced and hearings have been conducted. Staff will continue to provide  
103 updates as necessary.

104 **8.A.i. GUIDANT JOHN ROSE MINNESOTA OVAL STATE BONDING**

105 The Guidant John Rose Minnesota OVAL is 25 years old and significant  
106 capital improvements are necessary in the next few years. Based on the  
107 Condition Assessment Report and the Capital Improvement Program the  
108 requested bonding amount is \$5,000,000. This money will pay for Capital  
109 Improvements in areas and components ending their useful life. Overall,  
110 people have been aware of the bonding request and it has been understood.

111 **8.A.ii. CEDARHOLM GOLF COURSE LIQUOR LICENSE**

112 Staff explained that State Law currently does not allow for alcohol to be  
113 sold at the Cedarholm Community Building greater than 3.2% alcohol by  
114 volume (ABV). The Liquor License Legislation would allow for  
115 Cedarholm Community Building to have an Intoxicating Liquor License  
116 with the intention of selling craft beer and wine.

117 **8.B. OTHER NEW OR RELEVANT COMMUNICATION ITEMS**

- 118 • Hygge event put on by Roseville Visitors Association (RVA) on March 2 at the  
119 Cedarholm Community Building. It was a fantastic event that 100 people attended.  
120 Thanks to the RVA for hosting a great event.
- 121 • Natural Resource Renewal Event at Central Park on March 16 from 10:00 a.m. –  
122 12:00 p.m. Future Natural Resource Renewal Event dates are April 20 and May 18.
- 123 • Arts at the OVAL on Saturday, March 23 at the OVAL Banquet Rooms from 10:00  
124 a.m. – 4:00 p.m.
- 125 • The last day of the OVAL Season was Sunday, March 3.

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127 9) **OTHER**

128 **9.A. TREE PRESERVATION REPORT AND UPDATE**

129 No report was provided. Commissioner Stoner suggested this item be held over until the  
130 April meeting.

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132 Meeting adjourned at 8:00 p.m.

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134 Respectfully Submitted,  
135 Danielle Christensen, Department Assistant