

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 06/03/2019
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Declare Vacancy on the Human Rights, Inclusion and Engagement Commission

BACKGROUND

Commissioner Jill Eck has resigned from the HRIEC. Commissioners are appointed to three-year terms. Eck's term expires March 31, 2020.

The City Council has two options to fill Commissioner Eck's term:

1. Council may choose to either fill or defer filling the unexpired term based on the following language of the Uniform Commission Code:

201.4: TERMS

E. Vacancies: Vacancies during a term shall be filled by the City Council for the unexpired portion of a term. A vacancy occurs in any of the following circumstances: resignation, residence outside the city, removal or death. The City Council reserves the right to defer filling commission vacancies for any length of time deemed necessary.

2. Council may choose to advertise for applicants to fill the unexpired term of the vacancy. According to the City's appointment policy, when a vacancy occurs, the City Council establishes a deadline for receiving applications and the date of the council meeting to interview applicants. The time between the application deadline and the interviews will be no more than 30 days.

The City Council has recently interviewed applicants for other vacancies on the Human Rights, Inclusion and Engagement Commission. Seven applicants were interviewed on March 11 and April 22, and from those 7, 2 were chosen to fill previous vacancies on the commission.

At the HRIEC meeting on May 15, the commission discussed the vacancy created with Commissioner Eck's resignation. The Commission would like to recommend that the Council fill this vacancy from the recently interviewed pool of applicants. They felt there had been a good pool of applicants from which to choose, and additionally, it would allow the commission to get up to full complement sooner than advertising and soliciting new applications.

33 **REQUESTED COUNCIL ACTION**

34 Determine whether Council seeks to advertise the vacancy on the Human Rights, Inclusion and
35 Engagement commission. If Council chooses to advertise for the vacancy, the motion below
36 would be appropriate.

37 Declare a vacancy on the HRIEC for a term that expires March 31, 2020. Set a deadline of July 2
38 for applications. Direct staff to advertise for applications to serve on the commission.

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40 Staff would schedule interviews for the July 8 Council meeting, with the Council making an
41 appointment at the July 15 Council meeting.

42 **ALTERNATE COUNCIL ACTION**

43 If council prefers to appoint from the pool of applicants that was previously interviewed, Council
44 should direct staff to contact applicants to determine if they are still interested and if so, bring
45 back a motion to the June 17, 2019 Council meeting to appoint to fill the vacancy.

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