

To: Parks and Recreation Commission
From: Lonnie Brokke
Date: September 17, 2019
Re: Notes for Commission Meeting on Tuesday October 1, 2019

1. Introductions

2. Public Comment Invited

3. Approval of Minutes of the September 3, 2019 Meeting

Enclosed is a copy of the minutes of September 3, 2019. Please be prepared to approve/amend.

Requested Commission Action: Approve/amend meeting minutes of September 3, 2019.

4. Recreation Review – Park Facilities Focus

As possible, throughout the year and seasons, various staff members attend your meeting to discuss what is going on in their particular area and gather your thoughts and feedback.

This month, Christian Swanberg, Recreation Supervisor (park facilities focus) will be at the meeting to provide you an overview of park facilities and special use permits.

Requested Commission Action: Review, update, provide feedback.

5. Discuss Joint Meeting with the City Council

At your meeting in September, you discussed an upcoming joint meeting with the City Council to check back in on the proposed Accelerated Emerald Ash Borer (EAB) Program. Other updates or discussions could be done as well as you feel necessary.

The City Council meeting starts at 6 p.m. and typically, you are the first business item on the agenda. All times are approximate. Previously, you have gathered at 6:00 p.m. in the Hawthorne Room downstairs in City Hall to wait for when the City Council is ready.

A Request for City Council Action (RCA) is in your packet for you to review.

This will be your opportunity to prepare and finalize the RCA and approach, as you are comfortable.

Requested Commission Action: Discussion agenda, assignments and approach.

6. Staff Report

- a. Parks and Recreation Cash Reserve Fund Percentage Levels
- b. Other New or Relevant Communication Items

7. Other

8. Adjournment