

1 **ROSEVILLE PARKS AND RECREATION COMMISSION**
2 **MEETING MINUTES FOR**
3 **SEPTEMBER 3, 2019 6:30 p.m.**

4
5 **PRESENT:** Arneson, Baggenstoss, Brown, Dahlstrom, Heikkila, Hoag,
6 Newby, O’Brien, Stoner

7 **ABSENT:**

8 **STAFF:** Anderson, Brokke, Christensen, Johnson, McDonagh, Taylor

9
10 **1) INTRODUCTIONS**

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12 **2) ROLL CALL/PUBLIC COMMENT**

13
14 **3) APPROVAL OF MINUTES – AUGUST 1, 2019 MEETING**

15 Commissioner O’Brien moved to approve the August 1, 2019 meeting minutes.

16 Commissioner Newby seconded. Motion passed unanimously.

17
18 **4) PRESENTATION OF MRPA AWARD OF EXCELLENCE**

19 Staff introduced Alyssa Fram, Recreation Supervisor from the City of Plymouth who was
20 presenting on behalf of the Minnesota Recreation and Park Association (MRPA). Fram
21 provided background on the MRPA and the Awards Committee which oversees professional
22 awards for individuals and the Award of Excellence program which recognizes projects. The
23 acquisition and management of Unity Park was nominated, and won, an Award of Excellence
24 under the “Administrative Management” category. Fram recognized the Commission, staff
25 and community for their excellent work on the park. The Award of Excellence was presented
26 to Chair Baggenstoss.

27
28 The Commission discussed the special model that was utilized with the project and the
29 wonderful community impact the small park brings to the city.

30
31 **5) 2019-20 DEER MONITORING AND REDUCTION PROGRAM DISCUSSION**

32 Staff provided a review of the deer population within the city (2013 – 57 deer, 2014 – 61
33 deer, 2015 – lack of snow no survey, 2016 – 52 deer, 2017 – lack of snow no survey, 2018 –
34 43 deer, 2019 – 45 deer).

35
36 Discussion centered around the number of deer to reduce the herd. It was suggested by the
37 United States Department of Agriculture (USDA) and the Department of Natural Resources
38 (DNR) that it would be feasible to reduce the herd by 50-55. The rationale is as follows:

41	• Survey – February, 2019 –	45 minimum
42	• Last reduction – March, 2019 –	<u>10 taken</u>
43	• Remaining herd	35
44	• Assume ½ are female (17.5)	
45	• Assume 2 fawns each (add 35)	<u>+ 35</u>
46	• Assumed population	70
47	• Habitat support	<u>- 17</u>
48	• Herd reduction number	53

49

50 Commissioner Stoner questioned the cost difference between the first and second season
 51 reduction efforts. Staff responded that the second season was higher mostly due to
 52 unfavorable weather conditions. As well as the city requested to target antlerless deer only.

53

54 Chair Baggenstoss inquired if the staff recommendation number of 40 is from the experts or
 55 from staff. Staff noted that the number was determined by staff as a reasonable number
 56 keeping in line with the previous incremental approach that the city has taken.

57

58 The Commission discussed the potential of requesting additional tags this year and adjusting
 59 the program in subsequent years based on future survey results.

60

61 Commissioner Arneson asked about the cost difference of requesting 50 tags vs. 40 tags.
 62 Staff responded that the cost would not be different based on the amount of tags requested.
 63 However, the cost would be higher with the USDA for time and materials to bait, reduce and
 64 process the additional deer.

65

66 Commissioner Brown noted that he feels the incremental approach of 40 is reasonable based
 67 on potential natural mortality. Commissioner Newby concurred noting that not all people
 68 agree with the removal of the deer in the city. He further noted that not removing the deer is
 69 no longer feasible to have a healthy herd but he views 40 as appropriate with the option to
 70 review the program next year and increase the amount as necessary.

71

72 Commissioner O'Brien commented that she feels the only reason to modify the experts
 73 reduction recommendation would be if residents did not feel comfortable with the
 74 recommended number.

75

76 Commission Stoner moved to recommend (to the Roseville Parks and Recreation
 77 Department) the reduction of 40 deer for the 2019/2020 season. Commissioner Brown
 78 seconded. Motion failed 3-6 with Stoner, Brown and Hoag voting in favor of the motion, and
 79 Arneson, Baggenstoss, Dahlstrom, Heikkila, Newby and O'Brien voting nay.

80

81 The Commission discussed the spirit of the USDA and DNR recommendation of reducing
82 the herd by 50-55 deer. In addition, they discussed the potential recommendation and the
83 impact on the budget.

84
85 Commissioner O'Brien commented that one of the primary goals of the program is to have a
86 healthy herd.

87
88 Commissioner O'Brien moved to recommend the USDA and DNR's suggestion of reducing
89 the population by 50 for the 2019/2020 season with the understanding that the amount can be
90 adjusted based on the budget. Commissioner Dahlstrom seconded. Motion passed 8-1 with
91 Arneson, Baggenstoss, Brown, Dahlstrom, Heikkila, Newby, O'Brien and Stoner voting in
92 favor of the motion, and Hoag voting nay.

93
94 **6) CEDARHOLM COMMUNITY BUILDING/GOLF COURSE GRILL RFP**
95 **DISCUSSION**

96 Staff provided an overview of the Request for Proposal (RFP) for the Cedarholm Community
97 Building and Golf Course Grill/Restaurant Service.

98
99 The key parts of the RFP include:

- 100
 - Finding a partner in achieving the city vision.
 - 101 • Conveying the opportunity to the vendor about the top notch facility, location and
 - 102 willing and engaged partner being the City of Roseville.
 - 103 • Trusting the experts and encouraging creativity from the proposers.

104
105 Commissioner O'Brien noted that she really likes the vague approach of the RFP. She
106 believes it is in line with the request of the City Council to get additional information on
107 what potential food service possibilities are available.

108
109 Commissioner Brown asked for additional details on what the RFP process will look like.
110 Staff stated that the RFP will be posted via traditional RFP advertising on the city website
111 and also will be sent out to all known food service contacts.

112
113 Vice-Chair Hoag inquired if staff will still continue to pursue the liquor license at the
114 legislature. Staff confirmed that, yes, they will continue to pursue the change at the
115 legislature to allow for a liquor license at the Cedarholm Community Building.

116
117 Commissioner Arneson noted that 26 tables may be too small for some vendors.

118

119 The Commission discussed next steps and agreed that based upon City Council guidance at
120 the last joint meeting, it is recommended to move forward and send out the RFP as soon as it
121 is finalized.

122
123 Commissioner Dahlstrom questioned the rationale behind the request for a 2-3 year lease
124 agreement. Staff stated that it is for continuity and to hopefully draw greater interest.

125
126 Staff asked how the Commission feels about leaving out the minimum dollar amount in the
127 RFP. The Commission agreed to leave it open in the hopes of potentially providing for
128 greater vision and opportunities.

129

130 **7) ACCELERATED EMERALD ASH BORER (EAB) PROGRAM DISCUSSION**

131 Vice-Chair Hoag and Commissioner Stoner attended the Finance Commission meeting on
132 August 13, 2019. Vice-Chair Hoag relayed that the Finance Commission was supportive of
133 the Accelerated EAB Program. However, there was some confusion on why the item was
134 brought to the Finance Commission as they view the Reserve Fund expenditure as a City
135 Council decision.

136
137 Commissioner Stoner encouraged the City Council to provide further details on what type of
138 recommendation they are looking for from the Finance Commission.

139
140 The Commission discussed next steps to move this item forward. They agreed that another
141 request to the City Council should be the next step. A discussion occurred about scheduling
142 an upcoming joint meeting with the City Council, possibly on October 7 or October 14.

143 Several Commissioners commented that they could attend either date. Staff will review
144 timing and update the Commission.

145

146 **8) PARK DEDICATION ANNUAL RATE REVIEW**

147 Currently, Roseville Parks and Recreation has a \$35-\$40 million dollar Capital Improvement
148 Plan (CIP). The Master Plan was created by the community to guide the CIP. The role of the
149 Commission is to utilize the Master Plan, CIP and land acquisition needs to recommend Park
150 Dedication rates to the City Council. The comparison survey is simply another tool to use for
151 awareness purposes.

152
153 Commissioner Stoner discussed the recent trends of Roseville homes to create large higher-
154 end homes. He discussed the option of adjusting the residential rate to Fair Market Value
155 (FMV) to possibly create more equity between new developments.

156
157 The Commission discussed potential types of Park Dedication programs that Roseville could
158 utilize and discussed what surrounding communities are currently doing.

159

160 Commissioner O'Brien moved to recommend keeping the Park Dedication rates the same for
161 2020. Vice-Chair Hoag seconded. Motion passed 8-1 with Arneson, Baggenstoss, Brown,
162 Dahlstrom, Heikkila, Hoag, Newby and O'Brien voting in favor of the motion, and Stoner
163 voting nay.
164

165 **9) STAFF REPORT**

166 a) **HISPANIC HERITAGE MONTH EVENT**

167 The Hispanic Heritage Month event will be on October 5. The band Conjunto Bravo will
168 begin at 5 p.m. and a food truck will be onsite. All are welcome to attend!

169 b) **PETITION RECEIVED ADVOCATING FOR PERMANENT PICKLEBALL**
170 **COURTS**

171 The Parks and Recreation office has received a petition for permanent pickleball courts at
172 Evergreen Park. Six pickleball courts could possibly fit on the Evergreen tennis courts.
173 Commissioner Heikkila added that he is doing a report on pickleball in Shoreview at the
174 Shoreview Commons and the utilization that he has witnessed there has been that all
175 courts are full with 35-40 people in line waiting to play. More to come on pickleball as it
176 appears to be a growing sport of interest by residents.
177

178 c) **OTHER NEW OR RELEVANT COMMUNICATION ITEMS**

- 179 • Youth Commissioner Positions are open on the Parks and Recreation, Human
180 Rights, Inclusion and Engagement, Public Works, and the Environment and
181 Transportation Commissions
- 182 • The next Natural Resource Restoration Event is at Central Park Victoria
183 Ballfields on September 21 from 10:00 a.m. – 12:00 p.m.
- 184 • The Public Works, Environment and Transportation Commission is interested in
185 putting together a Forestry Task Force. Commissioner Dahlstrom and Vice-Chair
186 Hoag volunteered to represent the Parks and Recreation Commission on the
187 Forestry Task Force.
188

189 **10) OTHER**

190 Commissioner O'Brien requested that Rachel Boggs and Jim Taylor be at a future meeting to
191 discuss volunteerism specific to Natural Resource Renewal.
192

193 Meeting adjourned at 9:25 p.m.
194

195 Respectfully Submitted,
196 Danielle Christensen, Department Assistant