

# Memo

**To:** Roseville Finance Commission  
**From:** Patrick Trudgeon, City Manager  
**Date:** October 8, 2019  
**Re:** Item #2: Administer the Oath of Office for Finance Commissioner Wanda Davies

---

## **Background**

Consistent with past practices, all Roseville advisory commission members are required to take an official Oath of Office. This Oath is an official statement administered by the Commission Chair which instructs commission members to act in accordance with the Constitution of the United States and the State of Minnesota.

## **Staff Recommendation**

Staff recommends that new Commission Member Wanda Davies take the Official Oath of Office at the October 8, 2019 Finance Commission meeting to be administered by the Commission Chair.

## **Requested Commission Action**

Take the Official Oath of Office at the October 8, 2019 Finance Commission meeting.

Prepared by: Patrick Trudgeon, City Manager  
Attachments: A: Not Applicable