

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
January 5, 2021 6:30 p.m.**

PRESENT: Arneson, Baggenstoss, Brown, Carlson, Dahlstrom, Heikkila, Hoag, Kim, Lenhart, O'Brien, Stoner

ABSENT:

STAFF: Boggs, Brokke, Christensen, M. Johnson, Taylor

1) INTRODUCTIONS

Chair Hoag introduced the virtual Zoom format for the meeting due to the COVID-19 pandemic. State Law allows for an exception to in-person public meetings during pandemics to ensure the safety of commissioners, staff and the public. The public was still encouraged to participate in the meeting using the Zoom platform.

2) ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: Arneson, Baggenstoss, Brown, Carlson, Dahlstrom, Heikkila, Kim, Lenhart, O'Brien, Hoag, and Stoner.

Chair Hoag called for public comment by members of the audience. No one indicated a desire to speak.

3) APPROVAL OF MINUTES – DECEMBER 1, 2020 MEETING

Commissioner Heikkila moved to approve the minutes. Commissioner O'Brien seconds.

Roll Call

Ayes: Arneson, Baggenstoss, Brown, Dahlstrom, Heikkila, Hoag, Lenhart, O'Brien and Stoner.

Nays: None.

Abstain: None.

4) PARK DEDICATION – 196 AND 210 SO. MCCARRONS BOULEVARD

Staff provided a Park Dedication process and option review for the Commission. Staff next gave details on the specific proposal for The Enclave at McCarron's Lake. This request is for a proposed subdivision directly across from Lake McCarrons at 196 and 210 So. McCarrons Boulevard. The proposal includes 20 lots (17 new lots) on 5.42 acres.

This project would qualify for Park Dedication. The cash amount for the 17 additional lots/units would be \$72,250 (\$4,250 per additional lot). The land amount would be 10% of 5.42 acres or .54 acre. The developer has suggested that cash be accepted in lieu of land and be used to help offset the

41 cost of installing the sidewalk connection in and out of the development. A map was displayed that
42 showed the developers suggested sidewalk connections to the Commission. Staff relayed that it was
43 their understanding that the sidewalk connections may be required as part of the public improvement
44 contract and would be negotiated as part of the final application for this development. Therefore, this
45 item should be treated separately from Park Dedication.

46
47 Staff added that this area is located in constellation N. There are no specific plans identified in the
48 Parks and Recreation System Master Plan for parkland in this area.

49
50 Commissioner Lenhart asked if there was a proposed location for land.

51
52 Commissioner Heikkila commented that the loss of trees will be very apparent to the public with this
53 new development. In addition, he acknowledged that the Parks and Recreation Commission does not
54 have authority over tree removal or planting decisions within new developments.

55
56 Commissioner Baggenstoss relayed that he is a part of the Rice-Larpenteur Alliance and that the trail
57 is very enticing. He questioned if the trail is already worked into the development. Staff noted that it
58 was there understanding that it will be part of the Public Improvement Agreement. In addition, staff
59 noted that it would be fair for the Commission to indicate that the trail connection would be a
60 desirable asset to the area if that is how they feel.

61
62 Commissioner O'Brien noted that if this trail is part of the Rice-Larpenteur Alliance and City of
63 Roseville's vision she would like to put support for the trail in the recommendation. She added that
64 if the developer ends up giving land to create the trail she would support that land offsetting the Park
65 Dedication monetary amount.

66
67 Commissioner Lenhart added that she would like the trail to be publicly available to anyone.

68
69 The Commission discussed the trail connection and how that may potentially impact their cash or
70 land recommendation.

71
72 Land Developer, Roger Anderson joined the Commission to provide additional details on the
73 development and to answer any questions. He relayed that the connection trail was developed with a
74 staff member from Community Development as a way to complete a link in the City of Roseville's
75 Vision Plan. Mr. Anderson noted that the trail connection will cost about \$35,000 to build, will be
76 approximately 2/10 acre and will benefit the city more than the development. As a result of those
77 factors the Developer is asking for cash in lieu of land to satisfy the Park Dedication requirement.
78 The Commission discussed the trail layout, property use decisions and project timeline with the
79 developer.

81 Commissioner Baggenstoss asked what would happen to the development if the decision is made to
82 move forward with land to satisfy Park Dedication. Mr. Anderson responded that would be the
83 equivalent of 2-3 lots and depending on their location it would no longer make the development
84 feasible as they are already operating on tight margins. Or he stated that the development may need
85 to be reconfigured to a higher density apartment building to accommodate the land request.

86
87 Commissioner Dahlstrom motioned to recommend the acceptance of cash (\$72,250) to the City
88 Council to satisfy the Park Dedication for 196 and 210 So. McCarrons Boulevard, with the
89 caveat that there is a trail included as part of a Public Improvement Contract. Seconded by
90 Commissioner Stoner.

91
92 Commissioner Baggenstoss suggested adding “publicly accessible” trail as well as “to meet the
93 Rice-Larpenteur Vision Plan” at the end of the motion. Commissioners Dahlstrom and Stoner
94 agreed to these additions to the motion.

95
96 Amended Motion:

97 Commissioner Dahlstrom motioned to recommend the acceptance of cash (\$72,250) to the City
98 Council to satisfy the Park Dedication for 196 and 210 So. McCarrons Boulevard, with the
99 caveat that there is a publicly accessible trail included as part of a Public Improvement Contract
100 to meet the Rice-Larpenteur Vision Plan. Seconded by Commissioner Stoner.

101
102 **Roll Call**

103 **Ayes:** Arneson, Baggenstoss, Brown, Dahlstrom, Heikkila, Hoag, Lenhart, O’Brien and Stoner.

104 **Nays:** None.

105 **Abstain:** None.

106
107 **5) NATURAL RESOURCES STEWARDSHIP PROGRAM UPDATE**

108 Staff provided the Commission with an update on the Natural Resources Stewardship Program.

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110 Vision:

- 111 • Volunteers, staff and consultants working together to accomplish our goals
- 112 • The need to expand beyond the successful third Saturday of the month efforts
- 113 • Implement planned structure

114 Accomplishments:

- 115 • Increased number of volunteer led activities throughout the city
- 116 • Successful events during COVID-19
- 117 • Established protocol and processes to empower our volunteer leaders to be successful
- 118 • Implemented quarterly communications newsletter

119 2021 opportunities:

- 120 • Training of volunteer leaders

- 121 • Identify and recruit additional leadership
- 122 • Further annual work plans with volunteers

123 Volunteer information:

- 124 • Natural resource volunteers are categorized into two main categories:
 - 125 ○ General and volunteer led
- 126 • Volunteers doing natural resource work could also be categorized into:
 - 127 ○ Arboretum (Green Team) Volunteers
 - 128 ○ Adopt-a-Park Volunteers
 - 129 ○ Community Service Volunteers
 - 130 ○ Eagle Scout Volunteers

131 How a volunteer led project is started:

- 132 • Approached by a volunteer leader or captain
- 133 • Resident driven
- 134 • Staff driven
- 135 • Plan driven

136 Volunteer hours:

- 137 • 943 total hours (January 2020 – Present)
 - 138 ○ 355 Hours – Third Saturday of the month events
 - 139 ○ 154 Hours – Volunteer led events
 - 140 ○ 346 Hours – Arboretum
 - 141 ○ 88 Hours – Orchard
- 142 • Total shifts (January 2020 – Present) – 386
- 143 • Unduplicated volunteer count (January 2020 – Present) – 194

144 Arboretum program highlights:

- 145 • Held a socially-distanced recognition event
- 146 • Donated over 100 pounds of apples to Every Meal
- 147 • No apples were wasted this year. Leftover fall apples were made into apple butter by staff
- 148 and were given to volunteers as a thank you
- 149 • Fresh, herbs, cucumbers, tomatoes, beans, and other small crops were available to Roseville
- 150 residents daily throughout the summer

151 Natural program highlights:

- 152 • New/initial invasive brush management
 - 153 ○ Acorn Park boardwalk wetland & Central Park (various locations)
- 154 • Prescribed burn maintenance (several sites at Central Park)
- 155 • Spot treat of herbaceous, invasive weeds
 - 156 ○ Two/three spot treatments at most of the 22 parks in Roseville
- 157 • Installation of native flower and sedge plugs at Villa Park
- 158 • Foliar treatment of invasive, nonnative brush (all parks in PRP except Villa and Langton
- 159 Lake)

- 160 • Follow-up cut/treat of invasive, nonnative brush (Langton Lake)
- 161 • Continued thinning of invasive/nonnative trees (north shore of Bennett Lake)
- 162 • Supplemental seeding at select locations (primarily at sites around Bennett Lake)

163 2020 Socially distanced events:

- 164 • Flower Power
- 165 • Tree Planting
 - 166 ○ This event brought 19 new volunteers into the Parks and Recreation volunteer pool

167 Upcoming Projects:

- 168 • **1/18** – Martin Luther King planning day at Cedarholm Community Building
- 169 • **2/20** – Buckthorn at McCarron’s Property near Villa Park
- 170 • **3/20** – Seeding at Villa Park and Reservoir Woods Park
- 171 • **4/17** – Rain Garden Cleanup at Lexington Park
- 172 • **5/22** – Lexington Flower Planting
- 173 • Other projects yet to be identified

174
175 Chair Hoag asked if the Martin Luther King Day event may become a virtual event. Staff responded
176 that is an option and the exact plans will be determined as the date moves closer.

177
178 Volunteer Coordinator, Rachel Boggs thanked all of the volunteers for their hard work this last year.
179 She noted that at some events there may have been fewer volunteers who participated compared to
180 previous years. However, the amount of hours each volunteer contributed was greater than previous
181 years. Finally, Boggs thanked Parks and Recreation leadership for their gracious work with
182 volunteers and for keeping them safe.

183
184 Volunteer Leader, William Jenner joined the Commission to acknowledge the fun that he has
185 volunteering with the Natural Resources Stewardship Program. He noted all of the work that has
186 been completed in removing the Buckthorn in Roseville. However, he added that there is always
187 more to remove. Jenner also commented that the thank you gift of apple butter was delicious.

188 189 **6) EMERALD ASH BORER (EAB) PROGRAM UPDATE**

190 Staff presented an update on the current public Ash Tree inventory for Roseville. To date, 651 Ash
191 Trees have been removed which leaves 1,426 Ash Trees remaining.

192
193 Staff provided yearly data for treatments and replacements of Ash Trees.

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195 The Proposed Accelerated Ash Tree Program would include:

- 196 • More aggressive
- 197 • Buddy tree planting
- 198 • Targeted removals
- 199 • Not decimate canopy

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- Current capacity for staffing and vendors

The Accelerated Approach 2021 and beyond:

	Excess Reserve Amount	Annual Budget Allocation	Remove	Replace	Treat
2021	\$150,000	\$ 50,000	\$135,000 (330)	\$57,000 (126)	\$8,000
2022	\$150,000	\$ 50,000	\$135,000 (330)	\$65,000 (140)	\$0
2023	\$150,000	\$84,000	\$169,000 (420)	\$65,000 (140)	\$0
2024	\$150,000	\$ 50,000	\$120,000 (300)	\$80,000 (175)	\$0
2025	\$ 34,968	\$181,032	\$116,000 (290)	\$100,000 (185)	\$0
2026		\$150,000	\$50,000 (125)	\$ 100,000 (220)	\$0
2026-?		\$112,000		\$112,000 (250)	\$0
TOTALS	\$634,968	\$677,032	\$725,000 (1795)	\$579,000 (1476)	\$8,000

Staff brought up potential discussion topics for the Commission regarding EAB and the Accelerated Approach including:

- Change to the Roseville Urban Forest Landscape
- Example provides for a 6 year program (with residual in final year) to substantially eradicate EAB
- Maintains a reasonable canopy throughout time
- Unusual approach
- Timing - decision made early enough to allow for RFP and selection process for any year prior to implementation

Finally, staff showed pictures of EAB infested trees around the city and of the fall tree planting event. The tree planting event was new in 2020 and staff relayed that they hope to make it a yearly event going forward.

Commissioner Lenhart asked what species are used to replace the Ash Trees. Staff responded that there is a Street Tree Master Plan which ensures that there is extensive tree diversity throughout the city.

224 7) **DISCUSS AND PREPARE FOR THE JOINT MEETING WITH THE CITY COUNCIL ON**
225 **MONDAY, JANUARY 25, 2021**

226 Staff provided history on the joint meetings between the Parks and Recreation Commission and the
227 City Council. Typically, the Commission meets annually with the City Council in June or throughout
228 the year as topics arise. The last joint meeting with the City Council was October, 2019 with the key
229 topic of EAB. The purpose of the joint meetings are to share past work, upcoming work and to seek
230 guidance on issues.

231
232 The Commission reviewed possible items to include and topics to specifically discuss with the City
233 Council. The Pocahontas Park naming discussion and EAB were agreed upon by the Commission as
234 specific topics to present to the City Council.

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236 Commissioner Lenhart suggested that Youth Commissioner Kim lead the discussion on the
237 Pocahontas Park name as he originally brought up the topic to the Commission and he is a good
238 spokesperson for the topic.

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240 Youth Commissioner Kim agreed with Commissioner Lenhart's suggestion.

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242 The Commission discussed how to best present the Pocahontas Park name topic and EAB to the City
243 Council.

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245 Commissioner O'Brien commented that when presenting to the City Council it is most important to
246 come away with an understanding of what the City Council is supporting and thinking. She
247 continued that for EAB the City Council should hopefully be alarmed with what they are seeing/
248 hearing and after the presentation they hopefully ask for a resolution plan. For the Pocahontas Park
249 name discussion it would be beneficial to have the City Council get a good sense of where the
250 Commission is at in their plan and then find out the City Council's feelings about the plan and topic.

251
252 The Commission discussed potential City Council responses to the Pocahontas Park naming
253 discussion and potential answers the Commission could use in responding to the City Council's
254 questions.

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256 Commissioner O'Brien added that historically the City Council has applauded community
257 engagement efforts and those plans should be emphasized when preparing for the Pocahontas Park
258 naming presentation.

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260 Chair Hoag suggested Commissioner Baggenstoss assist Youth Commissioner Kim on the
261 Pocahontas Park presentation.

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263 Staff agreed to create a Power Point for Commissioners to present at the joint meeting.

264 The Commission discussed roles for the joint meeting. Youth Commissioner Kim, Commissioner
265 Baggenstoss and Commissioner Lenhart volunteered to work on the Pocahontas Park naming
266 discussion topic. Chair Hoag volunteered to present on the topic of EAB.
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268 Chair Hoag questioned if a third topic should be included in the presentation. Staff suggested that
269 perhaps pickleball should be included as the community members had previously submitted a
270 petition in favor of the sport.
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272 Commissioner Brown recommended that a slide be included explaining what pickleball is.
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274 Vice-Chair Dahlstrom volunteered to present the introduction, closing or any other parts of the
275 presentation that are open.
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277 Arrangements for the joint meeting were discussed between the Commission and staff including the
278 PowerPoint presentation and the Request for Council Action (RCA). It was agreed that staff would
279 coordinate a time for Chair Hoag, Vice-Chair Dahlstrom, Youth Commissioner Kim and
280 Commissioner Baggenstoss to meet prior to the joint meeting to review. Potential times were
281 discussed and it was suggested that staff send some time options.
282

283 8) **STAFF REPORT**

284 a) **NEW OR RELEVANT COMMUNICATIONS AND UPDATE ITEMS**

- 285 • Upcoming Parks and Recreation key dates:
 - 286 ○ January 4, 2021 – Practices for youth and adult sports may resume, with significant
 - 287 restrictions
 - 288 ○ January 11, 2021 – Indoor gatherings
 - 289 ○ January 14, 2021 – Games and scrimmages with other teams may begin. Further
 - 290 guidance and restrictions are forthcoming
- 291 • What is currently available:
 - 292 ○ Parks, playgrounds, trails
 - 293 ○ Cross-country ski
 - 294 ○ Neighborhood rinks
 - 295 ○ Equipment rentals
 - 296 ○ Open skating at the MN OVAL
 - 297 ■ Open with a natural ice sheet
 - 298 ■ Currently limited to public skating with maximum numbers
 - 299 ■ Public skating tickets can be purchased at skatetheoval.com
 - 300 ■ Temporary check in outside
 - 301 ■ Refrigerated ice sheet anticipated the week of January 10
- 302 • The Parks and Recreation brochure was located in the most recent City Newsletter
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306 9) **OTHER**
307 Commissioner O'Brien asked staff for an update on the deer reduction. Staff responded that the
308 United States Department of Agriculture (USDA) had been out three nights and have removed 22
309 deer between Reservoir Woods Park and Owasso Hills Park.
310 Meeting adjourned at 8:46 p.m.
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312 Respectfully Submitted,
313 Danielle Christensen, Department Assistant

DRAFT