

To: Parks and Recreation Commission
From: Lonnie Brokke
Date: March 30, 2021
Re: Notes for Meeting on Tuesday, April 6, 2021

1. Introductions

2. Public Comment Invited

3. Approval of Minutes of the March 2, 2021 Meeting Minutes

Enclosed is a copy of the minutes of March 2, 2021. Please be prepared to approve or amend.

Requested Commission Action: Approve/amend meeting minutes of March 2, 2021.

4. Introduction and Oath of Office for New Commission Members

Included in your packet is an Oath of Office for new commission members Leah Ybarra and Nick Boulton. Chair Hoag will officially swear them in as the first agenda item of the meeting. Thank you for your willingness to serve the community.

Requested Commission Action: Swearing in, welcome and thank you for willingness and interest to serve. Introduction of all commissioners.

5. Park Dedication Ordinance Analysis Discussion

At the January joint meeting with the City Council, they requested a review of the Park Dedication Ordinances of neighboring communities to see what is being done or can be done differently in Roseville in order to be able to capture park dedication on developments that significantly impact the city's park and recreation system. This request was made because there have been several recent high-density residential developments that have occurred that did not contribute park dedication under the current ordinance.

State law allows cities to have a Park Dedication Ordinance (please see current enclosed ordinance) in their subdivision code whereby land, cash or a combination of such can be required to help satisfy plans for recreational facilities, open space and address the new needs that the development creates. To have a Park Dedication Ordinance, cities must have a Parks and Recreation System Master Plan, a Parks and Recreation Section in the City Comprehensive Plan and a Capital Improvement Plan of which Roseville's is robust.

To conduct this analysis, staff reviewed numerous neighboring community ordinances and followed up with the staff from those cities. A summary information chart of some of those ordinances that appear different from Roseville's is included in your packet.

With this preliminary analysis, it appears as though other communities are able to capture park dedication on these types of developments that we have not been. It still needs to be sorted out from a legal perspective but at this point for discussion, included in your packet is the current ordinance with potential struck and added in red language that may allow Roseville to better maximize park dedication on a greater number of these impactful developments.

Non-Residential Land vs. Cash Amount

In addition to the above analysis, one other area in the ordinance that warrants adjustment at this time is the city's current cash vs land dedication amount for non-residential areas.

The Parks and Recreation Commission annually reviews a rate analysis and makes a recommendation on the following years rates (see enclosed 2020 rate analysis). The fee amount is reviewed and set annually by City Council resolution. The land amount is set periodically by ordinance.

The cash amount for non-residential is currently 10% of the Fair Market Value (FMV) of the total land value. The land amount has lagged behind and is currently at 5% of the total land. At this point, they are inconsistent and the land amount should be considered for reconciliation to 10%, which is equal to the cash.

Utility Dedications Not Qualified

Another item that seems to come up more often now is a development seeking compensation through park dedication for sidewalks and pathways. Most times sidewalks and pathways are required as part of a public improvement contract and there is no need to utilize park dedication resources to include these as part of the development. We are suggesting that required pathways should not be considered to satisfy the park dedication requirement (see adjusted language in red on draft potential ordinance). If they are not required and they make sense for a recreational amenity and/or special connection, then the city can consider those as separate cases.

Also included in your packet for overall general reference is the:

- Parks and Recreation System Master Plan: Goals and Policies
- Roseville 2040 Comprehensive Plan: Parks, Recreation, Trails and Open Space Goals

Requested Commission Action: Discuss, provide feedback and consider a recommendation to pursue the adjustments as discussed.

6. Pocahontas Park Name Conversation

At the March meeting, the Commission had discussed next steps in the Pocahontas Park name conversation. The importance of the Engagement and Analysis Plan (included in your packet) that the Commission developed using the Government Alliance on Race and Equity toolkit was reiterated, as well as ideas on how to keep the process moving forward while ensuring sufficient engagement with impacted communities.

Thus far, feedback has been received from:

- Shannon Geshick of the Minnesota Indian Affairs Council
- Wayne Ducheneaux of the Native Governance Center
- John Bobolink of the St. Paul Public Schools
- The Metropolitan Urban Indians Directors Group
- Numerous individuals in various capacities

- Several independent resources have been provided to the Commission for review

In keeping with the draft plan, the following steps are suggested:

- Staff will attempt to connect with Dakota communities in Minnesota to share progress and request feedback
- Staff will attempt to connect with the Roseville Area Schools American Indian Parent Advisory Committee for feedback
- [A website](#) displaying resources about the conversation and requesting feedback has been posted
- Commissioners are encouraged as individuals to continue to have conversations in the community, learn more and share what they learn with the Commission
- Commissioners and staff will be on hand to receive feedback at the Discover Your Parks (DYP) event on August 4, 2021 at Pocahontas Park and more broadly at all Discover Your Parks events this summer
- It is suggested that a “Listening Session” be held as part of the September 7, Parks and Recreation Commission meeting

Other Notes/Resources

- A [story regarding the Pocahontas Park name conversation](#) was featured on Fox 9 News on March 22
- A resident recommended a conversation from [the Minnesota Historical Society: Reclaiming Bde Maka Ska](#)

Requested Commission Action: Discuss and finalize tangible steps and provide feedback.

7. Staff Report

a. New or Relevant Communication and Update Items

- The annual New Commissioner Orientation and Ethics training is scheduled as follows:
 Wednesday, April 14
 6:00 – 6:30 p.m. – New Commissioner Orientation
 Chair/Vice Chair training will occur at this same time in a breakout room
 6:30 – 7:30 p.m. – Ethics Training

New Commissioner Orientation is for all the commissioners who were recently appointed to new terms and those appointed last year whom an orientation was not provided due to COVID. New commission Chairs or Vice Chairs are also invited to a training specific to their role during this time as well.

All commissioners should plan to attend the annual Ethics training conducted by our City Attorney. This will be conducted via Zoom and email invites will be sent out to all commissioners.

- The Discover Your Park signup sheet is now available on-line. You can find the dates and times for this year's DYP events and signup here:
<https://www.signupgenius.com/go/60B0B4DAFAA2BA5FE3-discover>

8. Other

9. Adjournment