



REQUEST FOR ECONOMIC DEVELOPMENT AUTHORITY ACTION

Date: 04/12/2021

Item No.: 5.b

Department Approval

Janice Gundlach

Executive Director Approval

Patricia Trueman

Item Description: Consider Resolutions supporting applications for environmental grants to assist with contamination clean-up for Roseville Lease Housing Associates II LLLP, known as Harbor at Twin Lakes senior housing

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2 **BACKGROUND**

3 On October 15, 2019 the Roseville Economic Development Authority (REDA) adopted resolutions
4 supporting environmental clean-up of phase I of Twin Lakes Station (Oasis Multifamily Housing) for Tax
5 Base Revitalization Account (TBRA) through the Metropolitan Council, Environmental Response Fund
6 (ERF) through Ramsey County, and Contamination Cleanup Grant funds through the Department of
7 Employment and Economic Development (DEED). Funding of phase I grants was successful and all funds
8 awarded have been fully expended. Dominion is seeking approximately \$700,000 of additional funds for
9 phase II of the environmental clean-up from the same three regulatory agencies outlined above. The
10 applications for these grant funds are due May 3, 2021. The local governing unit is required to be the
11 applicant to Metropolitan Council and DEED. Securing a Resolution of support is required from all three
12 entities as part of the application submittal process.

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14 **STAFF RECOMMENDATION**

15 Staff recommends the REDA adopt Resolutions supporting applications for Met Council TBRA, Ramsey
16 County ERF, and DEED Contamination Cleanup Grant Funds for the development of Harbor at Twin Lakes.

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18 **REQUESTED REDA ACTION**

19 By motion, adopt Resolutions supporting applications for Met Council TBRA, Ramsey County ERF, and
20 DEED Contamination Cleanup Grant Funds for the development of Harbor at Twin Lakes.

21 Prepared by: Jeanne Kelsey, Housing and Economic Development Program Manager, 651-792-7086

- Attachment A: Resolution supporting application for Met Council TBRA
- B: Resolution supporting application for DEED Contamination Cleanup Grant Funds
- C: Resolution supporting application for Ramsey County ERF

**EXTRACT OF MINUTES OF MEETING OF THE
ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY**

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Pursuant to due call and notice thereof, a special meeting of the Board of Commissioners (the “Board”) of the Roseville Economic Development Authority (the “Authority”) was duly held on the 12th day of April, 2021, at 6:00 p.m.

The following members were present:

and the following were absent:

Commissioner _____ introduced the following resolution and moved its adoption:

Resolution No.

**RESOLUTION IDENTIFYING THE NEED FOR TAX BASE REVITALIZATION
ACCOUNT GRANT FUNDING AND AUTHORIZING APPLICATION FOR GRANT
FUNDS FOR THE DEVELOPMENT OF HARBOR AT TWIN LAKES**

WHEREAS the Roseville Economic Development Authority (the “Authority”) is eligible to apply for Tax Base Revitalization Account funds (the “TBRA Funds”) on behalf of cities participating in the Livable Communities Act’s Housing Incentives Program for 2021 as determined by the Metropolitan Council; and

WHEREAS only a limited amount of grant funding is available through the TBRA during each funding cycle, and the Metropolitan Council has determined that it is appropriate to allocate such funds only to eligible projects where the funds assist with environmental investigation and cleanup that meet TBRA priorities; and

WHEREAS the Authority acknowledges that grants funded through TBRA Funds are intended to fund environmental investigation and cleanup brownfield properties that increase tax base and jobs in the Twin Cities metropolitan area; and

WHEREAS the Authority has identified a clean-up project (the “Project”) within the City of Roseville (the “City”) that meets the Tax Base Revitalization account's purpose/s and criteria; and

WHEREAS the Authority has the institutional, managerial and financial capability to ensure adequate administration of the Project; and

WHEREAS if TBRA grant funding is received, the Authority will comply with all applicable laws and regulations provided in the TBRA grant agreement for the Project in its administration of the TBRA grant; and

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WHEREAS the Authority agrees to act as legal sponsor for the Project described in the TBRA Funds grant application to be submitted on or before May 3, 2021;

NOW THEREFORE BE IT RESOLVED THAT the Board of Commissioners of the Roseville Economic Development Authority authorizes and directs its Executive Director to submit an application for a TBRA grant from the Metropolitan Council for the components of the Project identified in the application, and to execute such agreements as may be necessary to implement the Project on behalf of the City of Roseville, where the Project is located.

Adopted by the Board of the Authority this 12th day of April, 2021.

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Certificate

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60 I, the undersigned, being duly appointed Executive Director of the Roseville Economic
61 Development Authority, hereby certify that I have carefully compared the attached and foregoing
62 resolution with the original thereof on file in my office and further certify that the same is a full,
63 true, and complete copy of a resolution which was duly adopted by the Board of Commissioners
64 of said Authority at a duly called and specially held meeting thereof on April 12, 2021.

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66 I further certify that Commissioner _____ introduced said resolution and moved
67 its adoption, which motion was duly seconded by Commissioner _____, and that upon
68 roll call vote being taken thereon, the following Commissioners voted in favor thereof:

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71 and the following voted against the same:

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74 whereupon said resolution was declared duly passed and adopted.

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76 Witness my hand as the Executive Director of the Authority this __ day of April, 2021.

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Patrick Trudgeon, Executive Director
Roseville Economic Development Authority

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**EXTRACT OF MINUTES OF MEETING OF THE
ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY**

* * * * *

Pursuant to due call and notice thereof, a special meeting of the Board of Commissioners (the “Board”) of the Roseville Economic Development Authority (the “Authority”) was duly held on the 12th day of April, 2021, at 6:00 p.m.

The following members were present:

and the following were absent:

Commissioner _____ introduced the following resolution and moved its adoption:

Resolution No.

**RESOLUTION IDENTIFYING THE NEED FOR CONTAMINATION CLEANUP
GRANT PROGRAM FUNDING AND AUTHORIZING GRANT APPLICATION FOR
THE DEVELOPMENT OF HARBOR AT TWIN LAKES**

WHEREAS the Roseville Economic Development Authority (the “Authority”) is eligible to apply for Contamination Cleanup Grant Program funds (the “CCG Funds”) offered by the State of Minnesota (“State”) Department of Employment and Economic Development (“DEED”); and

WHEREAS only a limited amount of grant funding is available from CCG Funds during each funding cycle, and DEED has determined that it is appropriate to allocate such funds only to eligible projects where the funds assist with environmental investigation and cleanup that meet CCG Program priorities; and

WHEREAS the Authority acknowledges that grants funded through CCG Funds are intended to fund environmental investigation and cleanup of brownfield properties, resulting in increased tax base and jobs in the State of Minnesota; and

WHEREAS the Authority has identified a clean-up project (the “Project”) within the City of Roseville (the “City”) that meets the CCG Program's purposes and criteria; and

WHEREAS the Authority has the institutional, managerial and financial capability to ensure adequate administration of the Project; and

WHEREAS if the Authority receives CCG Funds, the Authority will comply with all applicable laws and regulations as stated in the grant agreement governing the CCG Funds in its administration of the Project; and

WHEREAS the Authority must submit a CCG Funds Grant Application (the

46 “Application”) by May 3, 2021, and must agree to act as legal sponsor for the Project.
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48 NOW THEREFORE BE IT RESOLVED that the Authority shall act as the legal sponsor for
49 Project described in the Application to be submitted on May 3, 2021, and that the Executive
50 Director is hereby authorized to apply to DEED for funding of the Project on behalf of the
51 Authority.
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53 BE IT FURTHER RESOLVED that the Authority has the legal authority to apply for financial
54 assistance, and the institutional, managerial, and financial capability to ensure adequate project
55 administration.
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57 BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the
58 Application are committed to the project identified.
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60 BE IT FURTHER RESOLVED that the Authority has not violated any Federal, State or local
61 laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful
62 or corrupt practice.
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64 BE IT FURTHER RESOLVED that upon approval of its application by the State, the Authority
65 may enter into an agreement with the State for the Project, and that the Authority certifies that it
66 will comply with all applicable laws and regulation as stated in all contractual agreements.
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68 NOW, THEREFORE BE IT FINALLY RESOLVED that the Executive Director is hereby
69 authorized to execute such agreements as are necessary to implement the Project on behalf of the
70 Authority.
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72 Adopted by the Board of the Authority this 12th day of April 2021.
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Certificate

I, the undersigned, being duly appointed Executive Director of the Roseville Economic Development Authority, hereby certify that I have carefully compared the attached and foregoing resolution with the original thereof on file in my office and further certify that the same is a full, true, and complete copy of a resolution which was duly adopted by the Board of Commissioners of said Authority at a duly called and specially held meeting thereof on April 12, 2021.

I further certify that Commissioner _____ introduced said resolution and moved its adoption, which motion was duly seconded by Commissioner _____, and that upon roll call vote being taken thereon, the following Commissioners voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Witness my hand as the Executive Director of the Authority this ___ day of April, 2021.

Patrick Trudgeon, Executive Director
Roseville Economic Development Authority

**EXTRACT OF MINUTES OF MEETING OF THE
ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY**

* * * * *

Pursuant to due call and notice thereof, a special meeting of the Board of Commissioners (the “Board”) of the Roseville Economic Development Authority (the “Authority”) was duly held on the 12th day of April, 2021, at 6:00 p.m.

The following members were present:

and the following were absent:

Commissioner _____ introduced the following resolution and moved its adoption:

Resolution No. XX

**RESOLUTION IN SUPPORT OF APPLICATION FOR RAMSEY COUNTY
ENVIRONMENTAL RESPONSE GRANT FUNDS FOR THE DEVELOPMENT OF
HARBOR AT TWIN LAKES**

WHEREAS the Roseville Economic Development Authority (the “Authority”) is eligible to apply for an Environmental Response Fund (“ERF”) grant from Ramsey County (the “County”) for eligible projects; and

WHEREAS only a limited amount of grant funding is available through the ERF during each funding cycle, and the County has determined that it is appropriate to allocate such funds only to eligible projects where the funds assist with environmental cleanup that meets ERF priorities; and

WHEREAS the Authority understands that grants funded through the ERF are intended to fund a portion of the costs of environmental cleanup of brownfield properties; and

WHEREAS Roseville Leased Housing Associates II, LLLP (the “Developer”) has requested ERF grant assistance in connection with its construction of an age-restricted multifamily rental housing facility (the “Project”) within the City of Roseville, and the Authority has determined that the Project meets the purposes and criteria of the ERF; and

WHEREAS the Authority has the institutional, managerial and financial capability to ensure adequate administration of the Project; and

WHEREAS the Authority agrees that if it receives ERF grant assistance for the Project, it will comply with all applicable laws and regulations as provided in the ERF grant agreement in its administration of the ERF grant; and

WHEREAS the Authority agrees to act as legal sponsor for the Project described in the ERF grant application to be submitted on or before May 3, 2021.

NOW THEREFORE BE IT RESOLVED THAT the Roseville Economic Development Authority hereby supports the request by the Developer for an ERF grant through the County to finance a portion of the costs associated with environmental remediation of the proposed Project. The Authority further authorizes Authority staff to submit an ERF grant application on the Developer's behalf, and to execute such agreements as may be necessary to implement the Project on behalf of the City of Roseville, where the Project is located.

Adopted by the Board of the Authority this 12th day of April, 2021.

Certificate

I, the undersigned, being duly appointed Executive Director of the Roseville Economic Development Authority, Minnesota, hereby certify that I have carefully compared the attached and foregoing resolution with the original thereof on file in my office and further certify that the same is a full, true, and complete copy of a resolution which was duly adopted by the Board of Commissioners of said Authority at a duly called and specially held meeting thereof on April 12, 2021.

I further certify that Commissioner _____ introduced said resolution and moved its adoption, which motion was duly seconded by Commissioner _____, and that upon roll call vote being taken thereon, the following Commissioners voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Witness my hand as the Executive Director of the Authority this ___ day of April, 2021.

Patrick Trudgeon, Executive Director
Roseville Economic Development Authority