



REQUEST FOR COUNCIL ACTION

Date: May 3, 2021
Item No.: 9.a

Department Approval

Michelle Pietrick

City Manager Approval

Laura J. Truog

Item Description: Approve Payments

1 **BACKGROUND**

2 State Statute requires the City Council to approve all payment of claims. The following summary of claims
3 has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$94,184.66
99721-99775	\$380,273.98
Total	\$474,458.64

5
6 A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be
7 appropriate for the goods and services received.

8 **POLICY OBJECTIVE**

9 Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 **FINANCIAL IMPACTS**

11 All expenditures listed above have been funded by the current budget, from donated monies, or from cash
12 reserves.

13 **STAFF RECOMMENDATION**

14 Staff recommends approval of all payment of claims.

15 **REQUESTED COUNCIL ACTION**

16 Motion to approve the payment of claims as submitted

17
18 Prepared by: Mary Jenson, Accounting Technician
19 Attachments: A: Checks for Approval

Bank Reconciliation

Board Audit

User: mary.jenson
 Printed: 04/27/2021 - 1:35PM
 Date Range: 04/21/2021 - 04/27/2021
 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 100 General Fund				
Department: 00 General Function				
99754	MN Child Support Payment Center	Remittance ID: 0015528480	04/21/2021	316.56
Total for Department: 00 General Function				316.56
Department: 01 General Government				
0	Adam's Pest Control Inc	Bait Boxes	04/21/2021	247.20
0	Erickson, Bell, Beckman & Quinn P.A	General Civil Matters	04/21/2021	31,751.00
0	Fikes, Inc.	Restroom Supplies	04/21/2021	360.88
0	Staples Advantage, Inc.	Toner	04/21/2021	143.08
0	Time Saver Off Site Secretarial, Inc.	Meeting Minutes	04/21/2021	669.51
0	Xcel Energy	Public Works Building	04/21/2021	2,566.41
0	Nicole Singaram	Volunteer Services	04/21/2021	112.00
99724	Sherwin Williams Co.	Paint Supplies	04/21/2021	116.10
99726	AE Sign Systems, Inc.	Nameplates	04/21/2021	48.00
99730	Background Investigation Bureau, LLC	Applicant Profiles	04/21/2021	298.75
99736	CultureBrokers, LLC	Consulting Services	04/21/2021	9,000.00
99742	Gilbert Mechanical Contracting	Annual Fire Sprinkler System Inspecti	04/21/2021	760.00
99749	McGough Facility Management, LLC	Facility Management	04/21/2021	4,168.58
99751	Metropolitan Courier Corp.	Courier Service	04/21/2021	733.00
99758	NFP Insurance Services, Inc.	BSwift Fee	04/21/2021	727.60
99762	Ramsey County Environmental Health	Hazardous Waste Generator License R	04/21/2021	343.60
99765	Sherwin Williams Co	Paint Supplies	04/21/2021	395.95
99771	Van Iwaarden Associates	Pension Accounting Accuarial Valuatic	04/21/2021	2,200.00
99775	Zoom Video Communications, Inc.	Standard Annual Proration	04/21/2021	69.98
Total for Department: 01 General Government				54,711.64
Department: 02 Public Safety				
0	Xcel Energy	New Fire Station	04/21/2021	3,154.78
99721	MN BCA	Vehicle Fire Investigation Class	04/21/2021	33.25
99722	MN BCA	Vehicle Fire Investigation Class	04/21/2021	33.25
Total for Department: 02 Public Safety				3,221.28
Department: 03 Public Works				
0	Corporate Connection, Inc.	Apparel Website Renewal	04/21/2021	125.00
0	Factory Motor Parts, Co.	Vehicle Supplies	04/21/2021	41.86
0	Mansfield Oil Company of Gainesville,	Fuel	04/21/2021	6,466.38
0	Napa Auto Parts	Vehicle Supplies	04/21/2021	340.98
0	Total Tool	Annual Crain & Hoist Inspection-2020	04/21/2021	190.00
0	Xcel Energy	Streetlights	04/21/2021	12,216.59
0	Brian Belde	Boots Reimbursement	04/21/2021	161.49
99727	Allstate Peterbilt of South St. Paul	Filters	04/21/2021	123.42
99734	Cintas Corporation	Uniform Supplies	04/21/2021	37.48
99743	Grainger Inc	Vehicle Supplies	04/21/2021	46.75
99761	Ramsey County	Fleet Support Fee	04/21/2021	74.88
99767	Suburban Tire Wholesale, Inc.	Vehicle Supplies	04/21/2021	1,065.84
99769	Upper Cut Tree Service	2021 fDiseased & Hazardous Tree Rer	04/21/2021	1,125.00

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
		Total for Department: 03 Public Works			22,015.67
		Total for Fund:100 General Fund			80,265.15

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 109 Information Technology					
Department: 01 General Government					
99733	CenturyLink	Telephone	04/21/2021		621.57
99774	Zayo Group LLC	Fiber Maintenance	04/21/2021		3,743.28
Total for Department: 01 General Government					4,364.85
Total for Fund:109 Information Technology					4,364.85

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 110 Telecommunications					
Department: 01 General Government					
0	North Suburban Access Corp	State of the City Production Services	04/21/2021		2,051.40
		Total for Department: 01 General Government			2,051.40
		Total for Fund:110 Telecommunications			2,051.40

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 111 IT: Roseville Capital					
Department: 01 General Government					
99737	Dell Marketing, L.P.	OptiPlex	04/21/2021		9,855.28
Total for Department: 01 General Government					9,855.28
Total for Fund:111 IT: Roseville Capital					9,855.28

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 112 IT: Other Agency Operational					
Department: 01 General Government					
99733	CenturyLink	Telephone	04/21/2021		2,888.68
99735	Comcast	Internet	04/21/2021		1,507.11
99774	Zayo Group LLC	Fiber Maintenance	04/21/2021		1,589.79
Total for Department: 01 General Government					5,985.58
Total for Fund:112 IT: Other Agency Operational					5,985.58

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 113 IT: Other Agency Capital					
Department: 01					
99747	Insight Public Sector, Inc.	Wireless Controller, Software Support	04/21/2021		3,387.32
		Total for Department: 01			3,387.32
		Total for Fund:113 IT: Other Agency Capital			3,387.32

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 114 IT: Inventory - ALL					
Department: 00					
99737	Dell Marketing, L.P.	OptiPlex	04/21/2021		1,644.00
		Total for Department: 00			1,644.00
		Total for Fund:114 IT: Inventory - ALL			1,644.00

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 200 Recreation Fund					
Department: 04 Recreation					
0	Xcel Energy	New Park Buildings	04/21/2021		1,110.02
99728	Richard Anderson	High School Hockey Games Announci	04/21/2021		360.00
99746	House of Print	Printing	04/21/2021		7,308.63
99759	North Shore Gym Sales	Chalk	04/21/2021		325.00
Total for Department: 04 Recreation					9,103.65
Total for Fund:200 Recreation Fund					9,103.65

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 204 P & R Contract Maintenance					
Department: 04 Recreation					
0	Certified Laboratories, Inc.	Towels, Nitrile Gloves	04/21/2021		1,570.44
0	Fastenal Company Inc.	Cable Ties	04/21/2021		39.45
0	Fikes, Inc.	Restroom Supplies	04/21/2021		242.00
99734	Cintas Corporation	Uniform Supplies	04/21/2021		7.04
99753	MIDC Enterprises	Fault Finder Rental	04/21/2021		80.00
99769	Upper Cut Tree Service	Diseased and Hazard Tree Program	04/21/2021		625.00
99772	Viking Electric Supply, Inc.	Cable Splice Kit	04/21/2021		136.37
Total for Department: 04 Recreation					2,700.30
Total for Fund:204 P & R Contract Maintenance					2,700.30

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 260 Community Development					
Department: 02 Public Safety					
99737	Dell Marketing, L.P.	OptiPlex	04/21/2021		548.00
Total for Department: 02 Public Safety					548.00
Department: 10 Community Development					
0	Bryan Lloyd	Planning Association Membership Du	04/21/2021		558.00
99745	Hoisington Koegler Group Inc	Zoning Code Update	04/21/2021		12,018.75
Total for Department: 10 Community Development					12,576.75
Total for Fund:260 Community Development					13,124.75

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 265 License Center					
Department: 01 General Government					
0	Fikes, Inc.	Restroom Supplies	04/21/2021		90.22
0	Mary Dracy	Mileage Reimbursement	04/21/2021		726.88
0	Steven Bickel	Mileage Reimbursement	04/21/2021		29.68
0	Teri Jo Arradondo	Mileage Reimbursement	04/21/2021		13.44
99749	McGough Facility Management, LLC	Facility Management	04/21/2021		843.07
Total for Department: 01 General Government					1,703.29
Total for Fund:265 License Center					1,703.29

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 600 Sanitary Sewer					
Department: 00 General Function					
99768	THANH TRINH	Refund Check 015576-000, 2475 HAJ	04/21/2021		66.25
Total for Department: 00 General Function					66.25
Department: 05 Sanitary Sewer					
0	Corporate Connection, Inc.	Apparel Website Renewal	04/21/2021		328.27
0	InfoSend, Inc.	March 2021 Billings	04/21/2021		597.94
99725	911 Restoration of Minneapolis	Sewage Mitigation-2482 Pascal St.	04/21/2021		2,074.52
99744	GS Systems, Inc	Interactive Alarm Softwary	04/21/2021		6,657.32
99750	Metropolitan Council	Waste Water Services-May 2021	04/21/2021		248,565.85
99756	MN Pollution Control Agency-ATTN:	Wastwater Operator License Renwal-C	04/21/2021		46.00
Total for Department: 05 Sanitary Sewer					258,269.90
Total for Fund:600 Sanitary Sewer					258,336.15

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 610 Water Fund					
Department: 00 General Function					
99729	CLIFFORD COFFEE ANGELLA BOE	Refund Check 019772-000, 1827 DR	04/21/2021		101.47
99731	ROBERT BLAT	Refund Check 000133-000, 2088 ALI	04/21/2021		188.98
99732	SHEILA CACHUELA	Refund Check 022900-000, 2837 MA	04/21/2021		65.95
99738	JENNIFER ENGLER	Refund Check 016139-000, 1970 SNI	04/21/2021		71.49
99740	AMY FLATER	Refund Check 016843-000, 2931 WO	04/21/2021		12.83
99741	DOLORES FREPPERT	Refund Check 005688-000, 1884 ME	04/21/2021		46.73
99748	CARL & TERESA MADISON	Refund Check 001370-000, 817 W CC	04/21/2021		418.31
99752	DAVID MEYER	Refund Check 019062-000, 3060 CLI	04/21/2021		276.16
99755	MN Dept of Health-Drinking Water Pr	Water Supply Connection Fee-1st Qua	04/21/2021		25,116.48
99757	JOE MORITZ	Refund Check 010889-000, 237 W CC	04/21/2021		69.61
99764	LEE SCULLY	Refund Check 001434-000, 1163 W C	04/21/2021		48.06
99766	ALDO & ROBIN SICOLI	Refund Check 020177-000, 2214 FEF	04/21/2021		258.66
99768	THANH TRINH	Refund Check 015576-000, 2475 HAL	04/21/2021		187.67
99773	BEN WILSON	Refund Check 021420-000, 2783 DAL	04/21/2021		43.43
Total for Department: 00 General Function					26,905.83
Department: 06 Water Fund					
0	Aggregate Industries-MWR, Inc.	Road Base	04/21/2021		5,599.09
0	Corporate Connection, Inc.	Apparel Website Renewal	04/21/2021		125.00
0	Ferguson Waterworks #2518	Meter Supplies	04/21/2021		4,086.46
0	InfoSend, Inc.	March 2021 Billings	04/21/2021		597.94
0	Xcel Energy	Water Infrastructure	04/21/2021		4,641.37
99723	MN Dept of Health-Drinking Water Pr	Water Operator License Renwal-Ted F	04/21/2021		23.00
99739	Ferguson Enterprises Inc #1657	Meter Supplies	04/21/2021		168.30
99744	GS Systems, Inc	AVEVA System Platform	04/21/2021		6,657.34
99770	Valley-Rich Co., Inc.	Equipment Rental	04/21/2021		12,024.35
Total for Department: 06 Water Fund					33,922.85
Total for Fund:610 Water Fund					60,828.68

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 620 Golf Course					
Department: 00 General Function					
0	Xcel Energy	Sales/Use Tax	04/21/2021		-44.14
Total for Department: 00 General Function					-44.14
Department: 07 Golf Course					
0	Xcel Energy	Golf Course	04/21/2021		686.06
Total for Department: 07 Golf Course					686.06
Total for Fund:620 Golf Course					641.92

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 640 Storm Drainage					
Department: 08 Storm Water					
0	Corporate Connection, Inc.	Apparel Website Renewal	04/21/2021		257.27
0	InfoSend, Inc.	March 2021 Billings	04/21/2021		597.93
0	Xcel Energy	Compost Site Security Light	04/21/2021		1,087.15
99744	GS Systems, Inc	AVEVA System Platform	04/21/2021		6,657.34
99760	Precise MRM, LLC	Flat Data Plan	04/21/2021		864.00
99763	Roadkill Animal Control	Roadkill Pickup	04/21/2021		357.00
Total for Department: 08 Storm Water					9,820.69
Total for Fund:640 Storm Drainage					9,820.69

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 710 Risk Management					
Department: 00 General Function					
0	Delta Dental Plan of Minnesota/DDM!	Dental Insurance Premium-March 202	04/21/2021		10,390.26
Total for Department: 00 General Function					10,390.26
Total for Fund:710 Risk Management					10,390.26

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
Fund: 725 EDA Operating Fund					
Department: 00					
0	Time Saver Off Site Secretarial, Inc.	Meeting Minutes	04/21/2021		255.37
		Total for Department: 00			255.37
		Total for Fund:725 EDA Operating Fund			255.37

Check No.	Vendor/Employee	Transaction Description	Date	Attachment A	Amount
		Grand Total			474,458.64