

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: November 8, 2021
Item No.: 9.f

Department Approval



City Manager Approval



Item Description: Approve Toward Zero Deaths (TZD) Agreement with City of St. Paul

1 **BACKGROUND**

2 Minnesota's Toward Zero Deaths (TZD) is the state's cornerstone traffic safety program, employing an
3 interdisciplinary approach to reducing traffic crashes, injuries, and deaths on Minnesota roads. While
4 individual disciplines have a long history of successful traffic safety programs, TZD aims to tie these
5 together with a common vision and mission for even greater success. The TZD program uses data to
6 target areas for improvement and employ proven countermeasures.

7 The TZD program team works in partnership with community and corridor groups to improve the traffic
8 safety of a designated area. TZD provides technical assistance, materials, and guidance to local groups
9 that are committed to reducing crashes and the fatalities and severe injuries that result from them.

10 Individual campaigns known as *Click it or Ticket, Safe & Sober*, along with others are included in the
11 ongoing TZD program. The Roseville Police Department has a long history participating in these
12 programs to promote traffic safety.

13 The St. Paul Police Department submitted an application to the Minnesota Department of Public Safety
14 to receive funds for the 2021-2022 TZD project. As part of a larger grant awarded to the St. Paul Police
15 Department, the Roseville Police Department (RPD) is eligible to receive up to \$27,130.00 in
16 reimbursement for participation in the *TZD* project beginning October 1, 2021 through September 30,
17 2022 to offset increased personnel overtime cost for traffic enforcement.

18 Statewide, TZD budgets took a hit this year, but due to Ramsey County's high productivity, road fatality
19 levels, and interest in enforcement, Roseville was granted the largest budget of all the cities. Particularly
20 due to RPD's interest to work enforcement details and consistently providing high productivity, our
21 budget was increased by 139% over last year. For the last several years, we were only allotted about
22 1.5% of the budget, where this year we were granted about 4.8%. Of note, this year's grant funding
23 includes \$4,000.00 budgeted for pedestrian safety enforcement.

24 The St. Paul Police Department and the Roseville Police Department will enter into a grant agreement with
25 the Minnesota Department of Public Safety, Office of Traffic Study for the TZD project during the above
26 stated period.

27
28 Roseville's Officer Jacob Swanson will continue coordinating the grant activities for Roseville. Officer
29 Swanson has extensive experience with coordinating efforts for TZD traffic control details.

30
31 The funds awarded to the Roseville Police Department will cover officer overtime.

32
33 The City attorney has approved the Agreement.

34 **POLICY OBJECTIVE**

35 Upon approval from the Council to accept the City’s portion of the grant funds, Officer Swanson will
36 coordinate scheduling and tracking methods to ensure adequate overtime patrol coverage for all waves of
37 the *Toward Zero Deaths* Campaign.

38 **FINANCIAL IMPACTS**

39 None. There is no city match requirement for this funding.

40 **STAFF RECOMMENDATION**

41 The police department is recommending approval to accept the grant funds to participate in the 2021-2022
42 *Toward Zero Deaths* campaign.

43 **REQUESTED COUNCIL ACTION**

44 Adopt the Traffic Safety Grant authorizing the Roseville Police Department to enter into an agreement
45 with the St. Paul Police Department and the Minnesota Department of Public Safety to execute the *Toward*
46 *Zero Deaths* project for the period October 1, 2021 through September 30, 2022.

47 Prepared by: Erika Scheider, Chief of Police
48 Attachment: A: TZD Sub Agreement with St. Paul 2021-22
49 B: TZD State Grant Agreement 2021-22
50 C: TZD Budget Breakdown by City 2021-22

51

**Agreement
Between the City of Saint Paul and City of Roseville**

THIS AGREEMENT, made and entered into this ____ day of _____, 2021, is by and between the City of Saint Paul, Minnesota, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as “**City**” and City of Roseville, a political subdivision of the State of Minnesota, hereinafter referred to as “**Provider.**”

The City and Provider, in consideration of the mutual terms and conditions, promises, covenants, and payments hereinafter set forth, agree as follows:

SECTION 1: Scope of Services.

A. Provider agrees to provide services or perform activities as related to its individual entity as described in the attached state grant award (Attachment A) and agrees to comply with all special conditions, financial reporting, and other requirements as detailed in Attachment A.

SECTION 2: Time for Completion.

A. The services described in Section 1 shall be commenced on October 1, 2021 and will be completed in accordance with the schedule mutually agreed upon with the City through September 30, 2022.

B. Provider shall not proceed with any task outside of the grant award without specific authorization from the Project Manager designated by the City.

C. There will be no extension of this contract beyond the date outlined above.

SECTION 3: Billings, Payment and Reporting.

A. For the Provider’s faithful performance of this Agreement, the City hereby agrees to compensate the Provider in the amounts and according to the provisions of Attachment A. Total payments to the Provider shall not exceed \$27,130.00.

B. The above amounts shall fully compensate the Provider for all costs. No claim for services and/or costs provided by the Provider, not specifically provided for in this Agreement will be honored by the City.

C. The Provider shall submit an itemized invoice as well as detailed backup documents to the City on a quarterly basis. The Provider will be provided with the deadline for submitting the detailed backup after the grant reporting deadlines have been finalized. The Provider shall submit the detailed backup within the budget categories as detailed on Attachment B. Upon receipt of the invoice and verification of the charges by the Project Manager, payment shall be made by the City to Provider within thirty (30) days of the City receiving payment or reimbursement from the State of Minnesota for services provided under this Agreement.

D. Provider shall submit programmatic reporting as requested by the fiscal agent, City of Saint Paul, on a quarterly basis. No payments shall be made to Provider without programmatic reports completed by the due date.

E. In the event the Provider fails to comply with any terms or conditions of the Agreement or grant award (see Attachment A) or to provide in any manner the work or services as agreed to herein, the City reserves the right to withhold any payment until the City is satisfied that corrective action has been taken or completed. This option is in addition to and not in lieu of the City's right to termination as provided in other sections of this Agreement.

SECTION 4: Project Management.

A. The City requires the Provider to assign specific individuals as principal project members and to assure that the major work and coordination will remain the responsibility of this individual during the term of the Agreement. Removal of any principal project member without replacement by equally qualified individual or without the prior written approval of the City is grounds for termination of the Agreement by the City. Provider's principal project member is:

Officer Jacob Swanson
Roseville Police Department
2660 Civic Center Drive
Roseville, MN 55113

B. The Provider has designated Jacob Swanson, Police Officer, as the Project Manager for this Agreement, and the individual to whom all communications pertaining to the Agreement shall be released. The Project Manager shall have the authority to transmit instructions, receive information, authorize amendments or changes to the Agreement, and interpret and define the Provider's policies and decisions pertinent to the work covered by this Agreement.

SECTION 5: City Responsibilities.

A. City agrees to provide the Provider with access to any information from City documents, staff, and other sources needed by the Provider to complete the work described herein.

SECTION 6: Work Products, Records, Dissemination of Information.

A. For purposes of this Agreement, the following words and phrases shall have the meanings set forth in this section, except where the context clearly indicates that a different meaning is intended.

“Work product” shall mean any report, recommendation, paper, presentation, drawing, demonstration, or other materials, whether in written, electronic, or other format that results from the Provider's services under this Agreement.

“Supporting documentation” shall mean any surveys, questionnaires, notes, research, papers, analyses, whether in written, electronic, or in other form, belonging to the Provider and pertaining to work performed under this Agreement.

“Business records” shall mean any books, documents, papers, account records and other evidences, whether written, electronic, or in other form, belonging to the Provider and pertaining to work performed under this Agreement.

B. All deliverable work products and supporting documentation that result from the Provider’s services under this Agreement shall be delivered to the City and shall become the property of the City after final payment is made to the Provider with no right, title, or interest in said work products or supporting documentation vesting in the Provider.

C. Unless otherwise required under State or Federal data privacy law, the Provider agrees not to release, transmit, or otherwise disseminate information associated with or generated as a result of the work performed under this Agreement without prior knowledge and written consent of the City.

D. In the event of termination, all documents finished or unfinished, and supporting documentation prepared by the Provider under this Agreement, shall be delivered to the City by the Provider by the termination date and there shall be no further obligation of the City to the Provider except for payment of amounts due and owing for work performed and expenses incurred to the date and time of termination.

E. The Provider agrees to maintain all business records in such a manner as will readily conform to the terms of this Agreement to make such materials available at its office at all reasonable times during this Agreement period and for six (6) years from the date of the final payment under the contract for audit or inspection by the City, the Auditor of the State of Minnesota, or other duly authorized representative.

F. The Provider agrees to abide strictly by Chapter 13, Minnesota Statutes (Minnesota Government Data Practice Act) as well as any other applicable federal, state, and local laws or ordinances, and all applicable rules, regulations, and standards established by any agency of such governmental units which are now or hereafter promulgated insofar as they relate to the Provider’s performance of the provisions of this Agreement.

SECTION 7: Equal Opportunity Employment.

A. The Provider will not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, gender, age, sexual orientation, or national origin and will take affirmative steps to ensure that applicants are employed and employees are treated during employment without regard to race, color, religion, gender, age, sexual orientation, or national origin.

This provision shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment advertising, layoff or termination; rates of pay or their forms of compensation; and selection for training, including apprenticeship.

SECTION 8: Compliance with Applicable Law.

The Provider agrees to comply with all federal, state, and local laws or ordinances, and all applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Provider's performance of the provisions of this Agreement. It shall be the obligation of the Provider to apply for, pay for, and obtain all permits and/or licenses required.

SECTION 9: Independent Contractor.

A. It is agreed by the parties that, at all times and for all purposes within the scope of this Agreement, the relationship of the Provider to the City is that of an independent contractor and not that of employee. No statement contained in this Agreement shall be construed so as to find the Provider an employee of the City, and the Provider shall be entitled to none of the rights, privileges, or benefits of City employees.

SECTION 10: Subcontracting.

A. The Provider agrees not to enter into any subcontracts for any of the work contemplated under this Agreement (unless specifically outlined in the grant) without obtaining prior written approval of the City.

SECTION 11: Hold Harmless.

That each party will be responsible for their own acts or omissions for their employees, agents and officials. Nothing in this agreement shall constitute a waiver by either party of any statutory or common law defenses, immunities, or limits or exceptions on liability.

SECTION 12: Assignment.

A. The City and the Provider each binds itself and its successors, legal representatives, and assigns of such other party, with respect to all covenants of this Agreement; and neither the City nor the Provider will assign or transfer their interest in this Agreement without the written consent of the other.

SECTION 13: Termination.

A. This Agreement will continue in full force and effect until completion of the Provider's services as described herein unless either party terminates it at an earlier date. Either party to this Agreement may terminate it by giving no less than thirty (30) days written notice of the intent to terminate to the other party.

B. With Cause. The City reserves the right to suspend or terminate this Agreement if the Provider violates any of the terms or conditions of this Agreement or does not fulfill, in a timely and proper manner, its obligations under this Agreement as determined by the City. In the event that the City exercises its right to suspend or terminate under this Section, it shall submit written notice of suspension to the Provider, specifying the reasons therefore, and the date upon

which such suspension becomes effective. Within ten days of receipt of such notice, the Provider shall take all actions necessary to cure the default. If the Provider fails to cure the default within the ten-day period, the Agreement is immediately terminated. Upon termination of this Agreement, the Provider shall discontinue further commitments of funds under this Agreement.

C. In the event of termination, the City will pay the Provider for all services actually timely, and faithfully rendered up to the receipt of the notice of termination and thereafter until the date of termination. The Provider will deliver all work products and supporting documentation developed up to the date of termination prior to the City rendering final payment for services.

SECTION 14: Default by Provider.

A. In the event Provider fails or neglects to comply with any term or condition of this Agreement or to provide the services stated herein, City shall have the right, after written notice, to cease payment hereunder. This remedy shall be in addition to any other remedies, including termination, available to the City in law or equity.

SECTION 15: Amendment or Changes to Agreement.

A. The City or the Provider may request changes that would increase, decrease, or otherwise modify the Scope of Services.

B. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when reduced to writing and duly signed by the parties.

C. Modifications or additional schedules shall not be construed to adversely affect vested rights or causes of action which have accrued prior to the effective date of such amendment, modification, or supplement. The term “this Agreement” as used herein shall be deemed to include any future amendments, modifications, and additional schedules made in accordance herewith.

SECTION 16: Notices.

A. Except as otherwise stated in this Agreement, any notice or demand to be given under this Agreement shall be delivered by email to the designated project manager if the receipt of the message is confirmed, in person, or deposited in United States Mail. Any notices or other communications shall be addressed as follows:

To Provider:
Officer Jacob Swanson
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

To City:
Michele Bunce, Accountant
Saint Paul Police Department
367 Grove Street
Saint Paul, MN 55101

SECTION 17: Waiver.

A. Any failure of a party to assert any right under this Agreement shall not constitute a waiver or a termination of that right, this Agreement, or any of this Agreement's provision.

SECTION 18: Survival of Obligations.

A. The respective obligations of the City and the Provider under these terms and conditions, which by their nature would continue beyond the termination, cancellation, or expiration hereof, shall survive termination, cancellation or expiration hereof.

B. If a court or governmental agency with proper jurisdiction determines that this Agreement, or a provision herein is unlawful, this Agreement or that provision, shall terminate. If a provision is so terminated but the parties legally, commercially, and practicably can continue this Agreement without the terminated provision, the remainder of this Agreement shall continue in effect.

SECTION 19: Interpretation of Agreement, Venue.

A. This Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation related to this Agreement shall be venued in the District Court of the City of Ramsey, Second Judicial District, State of Minnesota.

SECTION 20: Force Majeure.

A. Neither the City nor the Provider shall be held responsible for performance if its performance is prevented by acts or events beyond the party's reasonable control, including, but not limited to: severe weather and storms, earthquake or other natural occurrences, strikes and other labor unrest, power failures, electrical power surges or current fluctuations, nuclear or other civil military emergencies, or acts of legislative, judicial, executive, or administrative authorities.

SECTION 21: Entire Agreement.

It is understood and agreed that the entire Agreement supersede all oral agreements and negotiations between the parties relating to the subject matters herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the day and year first above written.

For the City:

For City of Roseville:

Approved as to form:

By: _____
Judy Hanson
Assistant City Attorney

Date: _____

By: _____
Robert L. Thomasser
Assistant Chief of Police

Date: _____

By: _____
John McCarthy
Director of Financial Services

Date: _____

By: _____
Patrick Trudgeon
City Manager

Date: _____

By: _____

Melvin Carter
Mayor

Date: _____

By: _____

Dan Roe
Mayor

Date: _____



Grant Contract Agreement

Page 1 of 2

Minnesota Department of Public Safety (“State”) Office of Traffic Safety 445 Minnesota Street, Suite 1620 Saint Paul, Minn. 55101	Grant Program: 2022 Enforcement Grant Contract Agreement No.: A-ENFRC2-2022-SPPD-002
Grantee: St. Paul Police Department 367 Grove Street St. Paul, Minn. 55101-2416	Grant Contract Agreement Term: Effective Date: October 1, 2021 Expiration Date: September 30, 2022
Grantee’s Authorized Representative: Commander Kathleen Brown St. Paul Police Department 367 Grove Street St. Paul, Minn. 55101-2416 Phone: (651) 266-5788 Email: kathleen.brown@ci.stpaul.mn.us	Grant Contract Agreement Amount: Original Agreement \$ 615,150.00 Matching Requirement \$ 1,800.00
State’s Authorized Representative: Shannon Grabow Office of Traffic Safety 445 Minnesota Street, Suite 1620 Saint Paul, Minn. 55101 Phone: (651) 201-7064 Email: shannon.grabow@state.mn.us	Federal Funding: CFDA 20.600, 20.608 & 20.616 FAIN: 69A37519300001640MNA, 69A3752030000405DMNL 69A3751930000405BMNH & 69A37520300004020MNO State Funding: N/A Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subd. 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2022 Enforcement Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 1620, St. Paul, Minn. 55101. The Grantee shall also comply with all requirements referenced in the 2022 Enforcement Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the



Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-ENFRC2-2022-SPPD-002/3000076044

Project No.(indicate N/A if not applicable): 22-04-01

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Budget Summary

Budget			
Budget Category	State Reimbursement	Local Match	
Dispatch/Admin - Other			
Dispatch/Admin - Other	\$10,700.00	\$0.00	
Total	\$10,700.00	\$0.00	
Dispatch/Admin - DWI			
Dispatch/Admin - DWI	\$25,050.00	\$0.00	
Total	\$25,050.00	\$0.00	
Corrections Assistance			
Corrections Assistance	\$10,000.00	\$0.00	
Total	\$10,000.00	\$0.00	
Enforcement - Distracted			
Enforcement - Distracted	\$41,000.00	\$0.00	
Total	\$41,000.00	\$0.00	
Enforcement - DWI			
Enforcement - DWI	\$374,100.00	\$0.00	
Total	\$374,100.00	\$0.00	
Enforcement - Move Over			
Enforcement - Move Over	\$2,300.00	\$0.00	
Total	\$2,300.00	\$0.00	
Enforcement - Pedestrian			
Enforcement - Pedestrian	\$65,000.00	\$0.00	
Total	\$65,000.00	\$0.00	
Enforcement - Seat Belt			
Enforcement - Seat Belt	\$48,200.00	\$0.00	
Total	\$48,200.00	\$0.00	
Enforcement - Speed			
Enforcement - Speed	\$37,000.00	\$0.00	
Total	\$37,000.00	\$0.00	
Mileage Expenses			
Mileage Expenses	\$0.00	\$0.00	
Total	\$0.00	\$0.00	
Training/Meeting Match			

2022 Enforcement

Organization: St Paul Police Department

Budget Summary

Training/Meeting Match	\$0.00	\$0.00
Total	\$0.00	\$0.00
TZD Conference Hotel Match		
TZD Conference Hotel	\$0.00	\$0.00
Total	\$0.00	\$0.00
Equipment		
Equipment	\$1,800.00	\$1,800.00
Total	\$1,800.00	\$1,800.00
Total	\$615,150.00	\$1,800.00

Office of Traffic Safety Grant Program Guidelines

Financial Requirements:

Payments under this grant agreement will be made from federal funds obtained by the State under the U. S. Department of Transportation's State and State and Community Highway Safety (CFDA) Numbers 20.600, 20.608, & 20.616. The grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any consequences imposed by the grantee's failure to comply with federal requirements.

Reimbursement of Funds

Only costs associated with approved activities on this project can be claimed for federal reimbursement. The grantee will report on all expenditures and program income pertaining to this grant agreement. Claims shall be supported by written documentation including receipts, invoices, and personnel time reports. All costs reimbursed with these federal funds must be actual costs to the billing agency. Federal grant funding cannot be used to supplant any personnel, programs, or activities currently funded by another source.

The State has an obligation to determine if fringe benefit costs to be reimbursed by this grant contract are reasonable. If requested, the grantee must furnish an explanation of the basis for such rates. Fringe benefits must be accounted for separately from salary costs on back-up documentation of invoices.

Expenditures for each state fiscal year of this grant contract must be for services performed within applicable state fiscal years. Every state fiscal year begins on July 1 and ends on June 30. NHTSA federally funded projects run on the federal fiscal year, beginning on October 1 and ending on September 30. The final claim for reimbursement for the project for costs incurred through June 30, 2022 (the first state fiscal year) must be received by July 31, 2022. The final claim for reimbursement for the project for costs incurred through September 30, 2022 must be received no later than October 25, 2022.

Reporting Requirement

Reporting requirements are those agreed upon terms in the Work Plan that was approved by OTS. All projects require a final report as described in the Work Plan that was approved by OTS.

Quarterly Invoices and Progress Reports are required to be submitted to the OTS on the following schedule (unless otherwise stated within grant documentation):

- Monday, Jan. 24, 2022: All project activity between Oct. 1 and Dec. 31, 2021
- Monday, April 18, 2022: All project activity between Jan. 1 and March 31, 2022
- Monday, July 18, 2022: All project activity between April 1 and June 30, 2022
- Monday, Oct. 24, 2022: All project activity between July 1 and Sept. 30, 2022

Final Report Requirement

A final Report is due Oct 24, 2022, unless otherwise stated within grant documentation.

Match

Matching funds are not a requirement for the grant, however, expenses related to the project that are paid for with state, county, municipal and/or private funding clearly demonstrate a vested interest and real commitment to the project. Appropriate matching funds must be reported on the invoice and documentation for them included with the invoice.

Budget Revision

The grantee shall submit a written budget revision request and obtain written approval from the OTS Authorized Representative before any expenditure may be made based on a revised budget.

Record Retention

Under [Minn. Stat. 16B.98, subd. 8](#), the grantee shall retain all financial records for a minimum of six years after the expiration of the grant agreement or until any audit findings and/or recommendations from prior audit(s) have been resolved between the grantee and DPS, whichever is later.

Program Income

Is any revenue/cash received for an activity funded by the grant or contract? Program income would include a fee for services (such as a registration fee for a conference or class in full or in part subsidized with federal funds) or fees from the sale of commodities or items made with grant funds. The grantee is responsible for tracking all program income with the same level of detail as federal funds and reporting earned income to OTS along with invoices. Program Income can be either deducted from the costs of the project to OTS or can be an addition to the project budget provided by OTS; which option must be specified and detailed in the budget and work plan. Income approved and specified in the work plan and budget to be used as an addition to the project can only be used for purchases that would be considered allowable expenses.

Resolutions:

A Resolution from a city council or county board is required from the applicant agency. This resolution authorizing the agency to apply for and accept the grant funding is needed before the project begins. Information and an example of a resolution can be found in the RFP. Deviations from the example (such as including a specific dollar amount or an individual's name rather than title, or changing the date) will likely cause delays in processing grants and may not be acceptable. The OTS is unable to enter into an agreement until the resolution has been passed and a copy has been received by the state's authorized representative.

Equipment:

Because of the strict timelines for final claims for reimbursement, it is usually not possible to order, receive and pay for equipment during the last quarter.

Any piece of equipment that costs more than \$5,000 (including taxes, shipping and installation), is subject to the Buy America Act. Whether the NHTSA funds are used for the entire purchase or any portion of the purchase, it must be approved in writing by the NHTSA before it is ordered. Contact the OTS authorized representative to request that approval.

Any equipment requested to be purchased, either entirely or partially with grant funding, must be used to support the traffic safety program and pre-approved in writing by the OTS. Further, it shall be used primarily for grant-related purposes during the life of the equipment. The grantee may not deviate from this requirement. The grantee shall be responsible for all operating, maintenance, and repair costs of equipment purchased under this grant contract unless otherwise specified. Title to equipment acquired under this grant contract shall vest upon the grantee. Grantee must obtain prior written approval from OTS of any plan to trade-in, sell, surplus, or otherwise dispose of any piece of equipment purchased in whole or in part through this agreement.

Training Requirements

The grantee shall attend meetings and training as required by the Office of Traffic Safety.

Travel

Travel costs must be planned on a separate line in the budget and discussed in the work plan. When approved, reimbursement for travel and subsistence expenses actually and necessarily incurred by the

Grantee as a result of this grant contract will be paid in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the commissioner of Employee Relations which is incorporated into this grant contract by reference. The authorized representative must approve all out of state travel in writing prior to travel.

Approval of Subcontracts

All sub-contracts must be reviewed and approved in writing by the OTS authorized representative before the sub-contracting process begins. The OTS Coordinator must be provided with a copy of the sub-contract.

Invoices from a sub-contract not approved by the OTS Coordinator may not be eligible for federal reimbursement.

Evaluation and Monitoring

OTS shall have the authority to evaluate and monitor the performance and financial records of the grantee.

Risk Assessment:

The federal government requires a pre-award risk assessment for all grant applications. The Office of Traffic Safety has a section within the E-grants application to provide the information needed from applying agencies, in order to complete the risk assessment.

Federal and State Provisions

This grant agreement is subject to all applicable federal and state statutes and regulations, including, but not limited to the following: 2 CFR 200 and 2 CFR 1201

Nondiscrimination

(applies to subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), **and Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally- funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low- income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).

The State highway safety agency:

- Will take all measures necessary to ensure that no person in the United States shall, on the ground of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonable ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in the assurance;
- Agrees to comply (and require its sub recipients, contractors, subcontracts, a consultant to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and /or complaint investigation conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;

“During the performance of this contract/ funding agreement, the contractor / funding recipient agrees

- a) To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- b) Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR PART 21 herein;
- c) To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- d) That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/ funding recipient unmade the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement in whole or in part; and
- e) To insert this, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement, which receives Federal funds under this program.

Political activity (hatch act)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Certification regarding federal lobbying

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Restriction on state lobbying

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification regarding debarment and suspension

(applies to subrecipients as well as States)

Instructions for Primary Certification (States)

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall Disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction civil judgement, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but it's not required, to check the System of award Management Exclusion website (<https://www.sma.gov/>) may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
- b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR Part 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals as well as the eligibility of any prospective lower tier participants, each participant may, but is not required, to check the System of Award Management Exclusions website (<https://www.sam.gov>)
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion --Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Buy America Act

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase only steel, iron and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

Prohibition on using grant funds to check for helmet usage

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Policy on seat belt use

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's website at www.nhtsa.dot.gov. Additional resources are available from the Network Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, D.C. metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit its website at www.trafficsafety.org.

Policy on banning text messaging while driving

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, Government-owned, leased or rented vehicles, or privately-owned when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

Policy on vehicular pursuits

If Grantee is a law enforcement agency, the Grantee certifies that the Grantee has in place or is currently working on a policy for vehicular pursuits taking into account the model guidelines issued by the International Association of Chiefs of Police.

Entire Budget										
DWI (RCTSI Events)	DWI (State-wide Waves)	Total DWI	Seatbelt (May 23- Jun 5)	Seatbelt (Sep 18-24)	Speed (July 1-31)	Move Over (8/31)	Distracted Driving (April 1-30)	Pedestrian	Grant Total	
\$ 17,956.80	\$ 4,489.20	\$ 22,446.00	\$ 1,446.00	\$ 1,446.00	\$ 2,220.00	\$ 138.00	\$ 2,460.00	\$ -	\$ 30,156.00	
\$ 11,971.20	\$ 2,992.80	\$ 14,964.00	\$ 964.00	\$ 964.00	\$ 1,480.00	\$ 92.00	\$ 1,640.00	\$ -	\$ 20,104.00	
\$ 17,956.80	\$ 4,489.20	\$ 22,446.00	\$ 1,446.00	\$ 1,446.00	\$ 2,220.00	\$ 138.00	\$ 2,460.00	\$ -	\$ 30,156.00	
\$ 5,985.60	\$ 1,496.40	\$ 7,482.00	\$ 482.00	\$ 482.00	\$ 740.00	\$ 46.00	\$ 820.00	\$ -	\$ 10,052.00	
\$ 47,884.80	\$ 11,971.20	\$ 59,856.00	\$ 3,856.00	\$ 3,856.00	\$ 5,920.00	\$ 368.00	\$ 6,560.00	\$ -	\$ 80,416.00	
\$ 14,964.00	\$ 3,741.00	\$ 18,705.00	\$ 1,205.00	\$ 1,205.00	\$ 1,850.00	\$ 115.00	\$ 2,050.00	\$ 2,000.00	\$ 27,130.00	
\$ 20,949.60	\$ 5,237.40	\$ 26,187.00	\$ 1,687.00	\$ 1,687.00	\$ 2,590.00	\$ 161.00	\$ 2,870.00	\$ -	\$ 35,182.00	
\$ 110,733.60	\$ 27,683.40	\$ 138,417.00	\$ 8,917.00	\$ 8,917.00	\$ 13,690.00	\$ 851.00	\$ 15,170.00	\$ 63,000.00	\$ 245,962.00	
\$ 50,877.60	\$ 12,719.40	\$ 63,597.00	\$ 4,097.00	\$ 4,097.00	\$ 6,290.00	\$ 391.00	\$ 6,970.00	\$ -	\$ 90,442.00	
\$ 299,280.00	\$ 74,820.00	\$ 374,100.00	\$ 24,100.00	\$ 24,100.00	\$ 37,000.00	\$ 2,300.00	\$ 41,000.00	\$ 65,000.00	\$ 567,600.00	

1st Quarter										
DWI (RCTSI Events)	DWI (State-wide Waves)	Total DWI	Seatbelt (May 24- Jun 6)	Seatbelt (Sep 19-30)	Speed (July 1-31)	Move Over (8/31)	Distracted Driving (April 5-30)	Pedestrian	Grant Total	
\$ 4,489.20	\$ 2,244.60	\$ 6,733.80							\$ 6,733.80	
\$ 2,992.80	\$ 1,496.40	\$ 4,489.20							\$ 4,489.20	
\$ 4,489.20	\$ 2,244.60	\$ 6,733.80							\$ 6,733.80	
\$ 1,496.40	\$ 748.20	\$ 2,244.60							\$ 2,244.60	
\$ 11,971.20	\$ 5,985.60	\$ 17,956.80							\$ 17,956.80	
\$ 3,741.00	\$ 1,870.50	\$ 5,611.50						\$ 1,000.00	\$ 6,611.50	
\$ 5,237.40	\$ 2,618.70	\$ 7,856.10							\$ 7,856.10	
\$ 27,683.40	\$ 13,841.70	\$ 41,525.10						\$ 15,750.00	\$ 56,525.10	
\$ 12,719.40	\$ 6,359.70	\$ 19,079.10							\$ 20,329.10	
\$ 74,820.00	\$ 37,410.00	\$ 112,230.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,750.00	\$ 128,480.00	

2nd Quarter										
DWI (RCTSI Events)	DWI (State-wide Waves)	Total DWI	Seatbelt (May 24- Jun 6)	Seatbelt (Sep 19-30)	Speed (July 1-31)	Move Over (8/31)	Distracted Driving (April 5-30)	Pedestrian	Grant Total	
\$ 4,489.20		\$ 4,489.20							\$ 4,489.20	
\$ 2,992.80		\$ 2,992.80							\$ 2,992.80	
\$ 4,489.20		\$ 4,489.20							\$ 4,489.20	
\$ 1,496.40		\$ 1,496.40							\$ 1,496.40	
\$ 11,971.20		\$ 11,971.20							\$ 11,971.20	
\$ 3,741.00		\$ 3,741.00							\$ 3,741.00	
\$ 5,237.40		\$ 5,237.40							\$ 5,237.40	
\$ 27,683.40		\$ 27,683.40						\$ 15,750.00	\$ 42,683.40	
\$ 12,719.40		\$ 12,719.40							\$ 13,969.40	
\$ 74,820.00	\$ -	\$ 74,820.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,750.00	\$ 91,070.00	

3rd Quarter										
DWI (RCTSI Events)	DWI (State-wide Waves)	Total DWI	Seatbelt (May 24- Jun 6)	Seatbelt (Sep 19-30)	Speed (July 1-31)	Move Over (8/31)	Distracted Driving (April 5-30)	Pedestrian	Grant Total	
\$ 4,489.20		\$ 4,489.20	\$ 1,446.00				\$ 2,460.00		\$ 8,395.20	
\$ 2,992.80		\$ 2,992.80	\$ 964.00				\$ 1,640.00		\$ 5,596.80	
\$ 4,489.20		\$ 4,489.20	\$ 1,446.00				\$ 2,460.00		\$ 8,395.20	
\$ 1,496.40		\$ 1,496.40	\$ 482.00				\$ 820.00		\$ 2,798.40	
\$ 11,971.20		\$ 11,971.20	\$ 3,856.00				\$ 6,560.00		\$ 22,387.20	
\$ 3,741.00		\$ 3,741.00	\$ 1,205.00				\$ 2,050.00	\$ 1,000.00	\$ 7,996.00	
\$ 5,237.40		\$ 5,237.40	\$ 1,687.00				\$ 2,870.00		\$ 9,794.40	
\$ 27,683.40		\$ 27,683.40	\$ 8,917.00				\$ 15,170.00	\$ 15,750.00	\$ 66,770.40	
\$ 12,719.40		\$ 12,719.40	\$ 4,097.00				\$ 6,970.00		\$ 25,036.40	
\$ 74,820.00	\$ -	\$ 74,820.00	\$ 24,100.00	\$ -	\$ -	\$ -	\$ 41,000.00	\$ 16,750.00	\$ 156,170.00	

4th Quarter										
DWI (RCTSI Events)	DWI (State-wide Waves)	Total DWI	Seatbelt (May 24- Jun 6)	Seatbelt (Sep 19-30)	Speed (July 1-31)	Move Over (8/31)	Distracted Driving (April 5-30)	Pedestrian	Grant Total	
\$ 4,489.20	\$ 2,244.60	\$ 6,733.80		\$ 1,446.00	\$ 2,220.00	\$ 138.00			\$ 10,537.80	
\$ 2,992.80	\$ 1,496.40	\$ 4,489.20		\$ 964.00	\$ 1,480.00	\$ 92.00			\$ 7,025.20	
\$ 4,489.20	\$ 2,244.60	\$ 6,733.80		\$ 1,446.00	\$ 2,220.00	\$ 138.00			\$ 10,537.80	
\$ 1,496.40	\$ 748.20	\$ 2,244.60		\$ 482.00	\$ 740.00	\$ 46.00			\$ 3,512.60	
\$ 11,971.20	\$ 5,985.60	\$ 17,956.80		\$ 3,856.00	\$ 5,920.00	\$ 368.00			\$ 28,100.80	
\$ 3,741.00	\$ 1,870.50	\$ 5,611.50		\$ 1,205.00	\$ 1,850.00	\$ 115.00			\$ 8,781.50	
\$ 5,237.40	\$ 2,618.70	\$ 7,856.10		\$ 1,687.00	\$ 2,590.00	\$ 161.00			\$ 12,294.10	
\$ 27,683.40	\$ 13,841.70	\$ 41,525.10		\$ 8,917.00	\$ 13,690.00	\$ 851.00			\$ 79,983.10	
\$ 12,719.40	\$ 6,359.70	\$ 19,079.10		\$ 4,097.00	\$ 6,290.00	\$ 391.00		\$ 15,750.00	\$ 31,107.10	
\$ 74,820.00	\$ 37,410.00	\$ 112,230.00	\$ -	\$ 24,100.00	\$ 37,000.00	\$ 2,300.00	\$ -	\$ 15,750.00	\$ 191,880.00	