

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: October 10, 2022
Item No.: 10.c

Department Approval

Janice Gundlach

City Manager Approval

Sam Truog

Item Description: Authorize the Mayor and City Manager to execute a Professional Services Agreement with Togle Inspections Incorporated for electrical inspection services

BACKGROUND

The City of Roseville uses a contract inspector for all electrical inspections. Most municipalities contract for electrical inspections given the Master Electrician license required to provide this service. The pool of potential candidates to provide this service is very limited. The City of Roseville has contracted with Togle Inspections Inc. for nearly ten years and remains satisfied with their service. All fees are paid for by the electrical permit applicant. The current contract with Togle Inspections Inc. expires at the end of this year and staff is requesting the City Council authorize continuation of services with Togle Inspections Inc. Staff offers the following additional information in support of this request:

- A proposed three-year Professional Services Agreement (Attachment A) detailing the agreement between the City of Roseville and the City's current electrical inspection contractor Togle Inspections, Inc. is provided as Attachment A.
- Twenty-one cities (Roseville, Arden Hills, Blaine, Brooklyn Center, Centerville, Champlin, Crystal, Golden Valley, Hugo, Lexington, Little Canada, New Hope, North Oaks, North St. Paul, Medicine Lake, Osseo, Ramsey, Robbinsdale, St. Anthony, Shoreview and Vadnais Heights) currently contract with Togle Inspections, Inc.
- The proposed service agreement includes the following: the contractor must maintain insurance coverage, a State of Minnesota Master Electrician license, and provide a monthly activity report.
- There are proposed increases to the electrical permit fees for the 2023 Fee Schedule. These increases are consistent with all twenty-one of the municipalities contracted through Togle Inspections, Inc. The permit fee increases range from 5 to 10%.
- The contract inspector receives 80% of the electrical permit fee with the City retaining the remaining 20% of the electrical permit fee as compensation for processing the permit, as well as, other fees associated with the permitting process.
- The current contract expires December 31, 2022.
- While the Purchasing Policy would normally require the City to go out for Requests for Proposals (RFP) after six years, it is City staff's understanding Togle Inspections Inc. is the sole available provider of contract electrical inspection services to municipalities. The City of Oakdale recently went out for RFP and did not receive any proposals.

FINANCIAL IMPACTS

Over the past ten years, the City has paid approximately \$95,000 per year to the electrical inspection contractor, with significant peaks and valleys year-to-year depending on how much development activity occurs. Staff has reviewed the alternatives to the current approach, particularly the hiring of an additional full-time city inspector to handle both electrical and some building inspection activities. The amounts paid to the contractor over the last ten years are not at a high enough level to justify a long-term employee. Further, the ability to secure a Master Electrician as a City employee is unlikely. Further, by contracting this service, the City's financial exposure is based solely on actual electrical permits pulled

37 and paid, which wouldn't be the case should these services need to be met by a City employee. Tokle
38 Inspections, Inc. contract includes fee schedule increases for 2023. The proposed electrical permit fees
39 are included for Council review (Attachment B). These fees will be brought forward to Council for
40 approval with the 2023 fee schedule, but generally amount to a 5 to 10% increase.
41

42 **STAFF RECOMMENDATION**

43 Staff recommends authorization of a three-year Professional Services Agreement with Tokle
44 Inspections, Inc.
45

46 **REQUESTED COUNCIL ACTION**

47 By motion, authorize the Mayor and City Manager to execute the Professional Services Agreement with
48 Tokle Inspections, Inc.

Prepared by: David Englund, Building Official 651-792-7087 david.englund@cityofroseville.com

49 Attachment A: Proposed Professional Services Agreement

50 Attachment B: Proposed 2023 electrical permit fees

Standard Agreement for Professional Services

This Agreement ("Agreement") is made on the 10th day of October, 2022, between the City of Roseville, a municipal corporation (hereinafter "City"), and Tokle Inspections Incorporated, a corporation organized and existing under the laws of the State of Minnesota, (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and retention of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

- 1. Scope of Work Proposal. The Consultant agrees to provide the professional services described below ("Work") in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant.
a. Review electrical plans for sites and buildings;
b. Provide all required on-site electrical inspection services in relation to each electrical permit;
c. Retain all pertinent records and copies of permits and correspondence related to each permit and make them available to the City upon request;
d. Have open office hours each business day during which the property owners and staff may work with the inspectors;
e. Coordinate work (as necessary) with inspection work of the City through the Building Official;
f. Provide a monthly report summarizing permit activity;
2. Term. The term of this Agreement shall be from January 1, 2023, through December 31, 2025, the date of signature by the parties notwithstanding.
3. Compensation for Services. The City agrees to pay the Consultant the compensation eighty percent (80%) of electrical permit fees as allowed in Section 314.05 of City Code, attached for the Work, subject to the following:
A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
B. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when

47 authorized in writing by the City. The Consultant shall be responsible for and shall
48 pay all costs and expenses payable to such third party contractors unless otherwise
49 agreed to by the parties in writing.
50

51 4. ***City Representative and Special Requirements:***
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53 A. Tokle Inspections Incorporated shall act as the City’s representative with respect to
54 the Work to be performed under this Agreement. Such representative shall have
55 authority to transmit instructions, receive information and interpret and define the
56 City’s policies and decisions with respect to the Work to be performed under this
57 Agreement, but shall not have the right to enter into contracts or make binding
58 agreements on behalf of the City with respect to the Work or this Agreement. The
59 City may change the City’s representative at any time by notifying the Consultant of
60 such change in writing.
61

62 B. In the event that the City requires any special conditions or requirements relating to
63 the Work and/or this Agreement, such special conditions and requirements are stated
64 in Exhibit A attached hereto. The parties agree that such special conditions and
65 requirements are incorporated into and made a binding part of this Agreement. The
66 Consultant agrees to perform the Work in accordance with, and this Agreement shall
67 be subject to, the conditions and requirements set forth in Exhibit A.
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69 5. ***Method of Payment.*** The Consultant shall submit to the City, on a monthly basis
70 commencing on January 1, 2023, an itemized written invoice for Work performed under
71 this Agreement during the previous month. Invoices submitted shall be paid in the same
72 manner as other claims made to the City. Invoices shall contain the following:
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74 A. For Work reimbursed on an hourly basis, the Consultant shall indicate for each
75 employee, his or her name, job title, the number of hours worked, rate of pay for each
76 employee, a computation of amounts due for each employee, and the total amount
77 due for each project task. For all other Work, the Consultant shall provide a
78 description of the Work performed and the period to which the invoice applies. For
79 reimbursable expenses, if provided for in Section 314.05 of City Code, the Consultant
80 shall provide an itemized listing and such documentation of such expenses as is
81 reasonably required by the City. In addition to the foregoing, all invoices shall
82 contain, if requested by the City, the City’s project number, a progress summary
83 showing the original (or amended) amount of the Agreement, the current billing, past
84 payments, the unexpended balance due under the Agreement, and such other
85 information as the City may from time to time reasonably require.
86

87 B. To receive any payment pursuant to this Agreement, the invoice must include the
88 following statement dated and signed by the Consultant: “I declare under penalty of
89 perjury that this account, claim, or demand is just and correct and that no part of it has
90 been paid.”
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92 The payment of invoices shall be subject to the following provisions:

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- A. The City shall have the right to suspend the Work to be performed by the Consultant under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon the Consultant of the written notice from the City of such suspension.

- B. The Consultant shall be reimbursed for services performed by any third-party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.

6. **Project Manager and Staffing.** The Consultant has designated the Community Development Director and the Building Official (“Project Contacts”) to perform and/or supervise the Work, and as the persons for the City to contact and communicate with regarding the performance of the Work. The Project Contacts shall be assisted by other employees of the Consultant as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. The Consultant may not remove or replace the Project Contacts without the prior approval of the City.

7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind to the Work being performed under this Agreement.

8. **Audit Disclosure.** Any reports, information, data and other written documents given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available by the Consultant to any individual or organization without the City’s prior written approval. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Consultant shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Consultant.

9. **Termination.** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Consultant at the address of the Consultant set forth in Provision 26 below, a written notice at least ten (10) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Consultant through and until the date of termination so long as the Consultant is not in default under this Agreement. If the City terminates this Agreement because the Consultant is in default of its obligations under this Agreement, no further payment shall be payable or due to the Consultant following the delivery of the termination notice, and the City may, in addition

139 to any other rights or remedies it may have at law or in equity, retain another consultant
140 to undertake or complete the Work to be performed hereunder.

141
142 10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided
143 under this Agreement without the express written consent of the City. If subcontracts are
144 approved and entered into, the Consultant shall promptly pay any subcontractor involved
145 in the performance of this Agreement as required by, and the Consultant shall otherwise
146 comply with, the State Prompt Payment Act.

147
148 11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an
149 independent contractor and not an employee of the City. No statement herein shall be
150 construed so as to find the Consultant an employee of the City.

151
152 12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall
153 not discriminate against any person, contractor, vendor, employee or applicant for
154 employment because of race, color, creed, religion, national origin, sex, marital status,
155 status with regard to public assistance, disability, sexual orientation or age. The
156 Consultant shall post in places available to employees and applicants for employment,
157 notices setting forth the provisions of this non-discrimination clause and stating that all
158 qualified applicants will receive consideration for employment. The Consultant shall
159 incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for
160 Work done under this Agreement, and will require all of its subcontractors performing
161 such Work to incorporate such requirements in all subcontracts for the performance of
162 the Work. The Consultant further agrees to comply with all aspects of the Minnesota
163 Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act
164 of 1964, and the Americans with Disabilities Act.

165
166 13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or
167 obligations hereunder, without the prior written consent of the City.

168
169 14. **Services Not Provided For.** The City shall not be required to pay for any claim for
170 services furnished by the Consultant not specifically provided for herein.

171
172 15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal,
173 state and local laws, statutes, ordinances, rules and regulations in the performance of the
174 Work. The Consultant and City, together with their respective agents and employees,
175 agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes
176 Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any
177 violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the
178 Work to be performed shall constitute a material breach of this Agreement and entitle the
179 City to immediately terminate this Agreement.

180
181 16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall
182 not affect, in any respect, the validity of the remainder of this Agreement or either parties
183 ability to enforce a subsequent breach.

184

185 17. **Indemnification.** The Consultant agrees to defend, indemnify and hold the City, and its
 186 mayor, councilmembers, officers, agents, employees and representatives harmless from
 187 and against all liability, claims, damages, costs, judgments, losses and expenses,
 188 including but not limited to reasonable attorney’s fees, arising out of or resulting from
 189 any negligent or wrongful act or omission of the Consultant, its officers, agents,
 190 employees, contractors and/or subcontractors, pertaining to the performance or failure to
 191 perform the Work and against all losses resulting from the failure of the Consultant to
 192 fully perform all of the Consultant’s obligations under this Agreement.

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 194 18. **Insurance.**

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 196 A. **General Liability.** Prior to starting the Work and during the full term of this
 197 Agreement, the Consultant shall procure, maintain and pay for such insurance as will
 198 protect against claims for bodily injury or death, and for damage to property,
 199 including loss of use, which may arise out of operations by the Consultant or by any
 200 subcontractor of the Consultant, or by anyone employed by any of them, or by anyone
 201 for whose acts any of them may be liable. Such insurance shall include, but not be
 202 limited to, minimum coverages and limits of liability specified in this Provision 18 or
 203 such greater coverages and amounts as are required by law. Except as otherwise
 204 stated below, the policies shall name the City as an additional insured for the Work
 205 provided under this Agreement and shall provide that the Consultant’s coverage shall
 206 be primary and noncontributory in the event of a loss.

207
 208 B. The Consultant shall procure and maintain the following minimum insurance
 209 coverages and limits of liability with respect to the Work:

211 Worker’s Compensation:	Statutory Limits
212	
213 Employer’s Liability	\$500,000 each accident
214 (Not needed for	\$500,000 disease policy limit
215 Minnesota based	\$500,000 disease each employee
216 Consultant):	
217	
218 Commercial General Liability:	\$1,000,000 per occurrence
219	\$2,000,000 general aggregate
220	\$2,000,000 Products – Completed Operations
221	Aggregate
222	\$100,000 fire legal liability each occurrence
223	\$5,000 medical expense
224	
225 Comprehensive Automobile	
226 Liability:	\$1,000,000 combined single limit (shall include
227	coverage for all owned, hired and non-owned
228	vehicles).
229	

Attachment A

- 230 C. The Commercial General Liability policy(ies) shall be equivalent in coverage to ISO
231 form CG 0001, and shall include the following:
232
233 (i) Personal injury with Employment Exclusion (if any) deleted;
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235 (ii) Broad Form Contractual Liability coverage; and
236
237 (iii) Broad Form Property Damage coverage, including Completed Operations.
238
- 239 D. During the entire term of this Agreement, and for such period of time thereafter as is
240 necessary to provide coverage until all relevant statutes of limitations pertaining to
241 the Work have expired, the Consultant shall procure, maintain and pay for
242 professional liability insurance, satisfactory to the City, which insures the payment of
243 damages for liability arising out of the performance of professional services for the
244 City, in the insured's capacity as the Consultant, if such liability is caused by an error,
245 omission, or negligent act of the insured or any person or organization for whom the
246 insured is liable. Said policy shall provide an aggregate limit of at least
247 \$2,000,000.00. Said policy shall not name the City as an insured.
248
- 249 E. The Consultant shall maintain in effect all insurance coverages required under this
250 Provision 18 at Consultant's sole expense and with insurance companies licensed to
251 do business in the state in Minnesota and having a current A.M. Best rating of no less
252 than A-, unless otherwise agreed to by the City in writing. In addition to the
253 requirements stated above, the following applies to the insurance policies required
254 under this Provision:
255
- 256 (i) All policies, except the Professional Liability Insurance Policy, shall be written
257 on an "occurrence" form ("claims made" and "modified occurrence" forms are
258 not acceptable);
259
- 260 (ii) All policies, except the Professional Liability Insurance Policy and the
261 Worker's Compensation Policy, shall name "the City of Roseville" as an
262 additional insured;
263
- 264 (iii) All policies, except the Professional Liability Insurance and Worker's
265 Compensation Policies, shall contain a waiver of subrogation naming "the City
266 of Roseville."
267
- 268 (iv) All policies, except the Professional Liability Insurance Policy and the
269 Worker's Compensation Policy, shall insure the defense and indemnify
270 obligations assumed by Consultant under this Agreement; and
271
- 272 (v) All policies shall contain a provision that coverages afforded thereunder shall
273 not be canceled or non-renewed or restrictive modifications added, without
274 thirty (30) days prior written notice to the City.
275

Attachment A

276 A copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested,
277 the Consultant's insurance declaration page, riders and/or endorsements, as
278 applicable, which evidences the compliance with this Provision 18, must be filed with
279 the City prior to the start of Consultant's Work. Such documents evidencing
280 insurance shall be in a form acceptable to the City and shall provide satisfactory
281 evidence that the Consultant has complied with all insurance requirements. Renewal
282 certificates shall be provided to the City at least 30 days prior to the expiration date of
283 any of the required policies. The City will not be obligated, however, to review such
284 declaration page, riders, endorsements or certificates or other evidence of insurance,
285 or to advise Consultant of any deficiencies in such documents, and receipt thereof
286 shall not relieve the Consultant from, nor be deemed a waiver of, the City's right to
287 enforce the terms of the Consultant's obligations hereunder. The City reserves the
288 right to examine any policy provided for under this Provision 18.
289

- 290 19. **Licensure.** The Consultant shall maintain a current State of Minnesota Master Electrician
291 License.
292
- 293 20. **Ownership of Documents.** All plans, diagrams, analysis, reports and information
294 generated in connection with the performance of this Agreement ("Information") shall
295 become the property of the City, but the Consultant may retain copies of such documents
296 as records of the services provided. The City may use the Information for any reasons it
297 deems appropriate without being liable to the Consultant for such use. The Consultant
298 shall not use or disclose the Information for purposes other than performing the Work
299 contemplated by this Agreement without the prior consent of the City.
300
- 301 21. **Annual Review.** Prior to each anniversary of each year of this Agreement, the City shall
302 have the right to conduct a review of the performance of the Work performed by the
303 Consultant under this Agreement. The Consultant agrees to cooperate in such review and
304 to provide such information as the City may reasonably request. Following each
305 performance review the parties shall, if requested by the City, meet and discuss the
306 performance of the Consultant relative to the remaining Work to be performed by the
307 Consultant under this Agreement.
308
- 309 22. **Conflicts.** No salaried officer or employee of the City and no member of the City
310 Council of the City shall have a financial interest, direct or indirect, in this Agreement.
311 The violation of this provision shall render this Agreement void.
312
- 313 23. **Governing Law.** This Agreement shall be controlled by the laws of the State of
314 Minnesota.
315
- 316 24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which
317 shall be considered an original.
318
- 319 25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is,
320 for any reason, held by a court of competent jurisdiction to be contrary to law, such
321 decision shall not affect the remaining provisions of this Agreement.

322
323 26. **Notices.** Any notice to be given by either party upon the other under this Agreement
324 shall be properly given: a) if delivered personally to the City Manager if such notice is to
325 be given to the City, or if delivered personally to an officer of the Consultant if such
326 notice is to be given to the Consultant, b) if mailed to the other party by United States
327 registered or certified mail, return receipt requested, postage prepaid, addressed in the
328 manner set forth below, or c) if given to a nationally, recognized, reputable overnight
329 courier for overnight delivery to the other party addressed as follows:

330
331 If to City: City of Roseville
332 Roseville City Hall
333 2660 Civic Center Drive
334 Roseville, MN 55113
335 Attn: City Manager

336
337 If to Consultant: Tokle Inspections Incorporated
338 1748 123rd Avenue NW
339 Coon Rapids, MN 55448
340 Attn: Peter Tokle

341
342 Notices shall be deemed effective on the date of receipt if given personally, on the date of
343 deposit in the U.S. mail if mailed, or on the date of delivery to an overnight courier if so
344 delivered; provided, however, if notice is given by deposit in the U.S. mail or delivery to
345 an overnight courier, the time for response to any notice by the other party shall
346 commence to run one business day after the date of mailing or delivery to the courier.
347 Any party may change its address for the service of notice by giving written notice of
348 such change to the other party, in any manner above specified, 10 days prior to the
349 effective date of such change.

350
351 27. **Entire Agreement.** Unless stated otherwise in this Provision 27, the entire agreement of
352 the parties is contained in this Agreement. This Agreement supersedes all prior oral
353 agreements and negotiations between the parties relating to the subject matter hereof as
354 well as any previous agreements presently in effect between the parties relating to the
355 subject matter hereof. Any alterations, amendments, deletions, or waivers of the
356 provisions of this Agreement shall be valid only when expressed in writing and duly
357 signed by the parties, unless otherwise provided herein. The following supplement is a
358 part of this Agreement: Exhibit A – Special Conditions.

359

Attachment A

360
361 IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the
362 date set forth above.
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364
365 CITY OF ROSEVILLE

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368 By: _____
369 Mayor

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372 By: _____
373 City Manager

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376 Tokle Inspections Incorporated

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378 By: _____

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380 Its: _____
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EXHIBIT A

SPECIAL CONDITIONS

City Assistance. The City agrees to provide the Consultant with the following assistance concerning the Work to be performed hereunder:

- A. Depending on the nature of the Work, Consultant may from time to time require access to public and private lands or property. To the extent the City is legally and reasonably able, the City shall provide access to and make provisions to enable the Consultant to enter upon public and private land and property as required for the Consultant to perform and complete the Work.
- B. The City shall furnish the Consultant with a copy of any special standards or criteria promulgated by the City relating to the Work, including but not limited to design and construction standards, that is needed by the Consultant in order to prepare for the performance of the Work.
- C. A person shall be appointed to act as the City’s representative with respect to the Work to be performed under this Agreement. Such representative shall have authority to transmit instructions, receive information, interpret, and define the City’s policy and decisions with respect to the Work to be performed under this Agreement, but shall not have the right to enter into contracts or make binding agreements on behalf of the City with respect to the Work or this Agreement.

Attachment B

City of Roseville

Electrical Permit Fees: Community Development

<u>Electrical Permit Fee Description</u>	<u>City Code</u>	<u>2022 Amount</u>	<u>Comments</u>	<u>2023 Proposed</u>
Minimum fee	n/a	\$ 45.00	No refunds available	\$50.00
Services, changes for services:				
0 to 300 amp	n/a	\$ 55.00		
400 amp	n/a	71.00		
500 amp	n/a	87.00		
600 amp	n/a	103.00		
800 amp	n/a	135.00		
1,000 amp	n/a	167.00		
1,100 amp	n/a	183.00		
1,200 amp	n/a	199.00		
Add \$16 for each additional 100 amps		-		
Circuits, changes for services:				
0 to 100 amp	n/a	\$ 9.00		
101 to 200 amp	n/a	15.00		
201 to 300 amp	n/a	21.00		
301 to 400 amp	n/a	27.00		
401 to 500 amp	n/a	33.00		
501 to 600 amp	n/a	39.00		
601 to 700 amp	n/a	45.00		
Add \$6 for each additional 100 amps		-		
Solar Fees:				
0kw-5kw	n/a	90.00		
5.1kw-10kw	n/a	150.00		
10.1kw-20kw		225.00		
20.1kw-30kw	n/a	300.00		
30.1kw-49.9kw	n/a	375.00		
50kw-and larger	n/a	400.00		
Add \$25 for each additional 10kw	n/a	25.00/10kw		
Residential panel replacement	n/a	\$ 110.00		
Residential sub panel	n/a	45.00		
Minimum fee:				
Inspection only	n/a	45.00	Plus \$1 State surcharge	\$50.00
Rough-in & final	n/a	90.00	Plus \$1 State surcharge	\$100.00
Single-family dwelling/townhouse < 200 amps *	n/a	190.00	Plus \$1 State surcharge	\$200.00
Apartment buildings (per unit)	n/a	80.00	Excludes cover svc, unit feeders & house panels	\$90.00
Swimming pool (up to two inspections)	n/a	90.00	Plus circuits @ \$9.00/each, includes 2 inspections	\$100.00
Additions, remodels, basement additions	n/a	90.00	Up to 10 circuits & 2 inspections	\$100.00
Accessory structure:				
Panel	n/a	55.00		
Per circuit	n/a	9.00		
Inspection	n/a	90.00		\$100.00
Traffic signals (per standard)	n/a	8.00		
Street & parking lot lights (per standard)	n/a	5.00		
Transformers & Generators:				
Up to 10 KVA	n/a	5.00		
11-74 KVA	n/a	40.00		
75-299 KVA	n/a	60.00		
300+ KVA	n/a	165.00		
Retro-fit lighting (per fixture)	n/a	0.85		
Sign transformer (each)	n/a	9.00		
Low voltage fire alarm, low voltage heating and air co	n/a	0.85		
Re-inspection fee (in addition to others)	n/a	45.00		\$50.00
Hourly rate for carnivals	n/a	90.00		

Comments:

- * Fee covers a maximum of three inspections
- ** Permit fee is doubled if work is started before permit is issued
- ** * Minimum fee electrical permits are not refundable