

**ROSEVILLE PARKS AND RECREATION COMMISSION  
MEETING MINUTES FOR  
January 2, 2018 6:30pm**

**PRESENT:** Baggenstoss, Bole, Gelbach, Heikkila, Hoag, O'Brien, Warzecha  
**ABSENT:** Newby, Stoner  
**STAFF:** Brokke, Christensen

**1) INTRODUCTIONS**

Commissioners Newby and Stoner informed staff prior to the meeting that they would not be in attendance.

**2) ROLL CALL/PUBLIC COMMENT**

No public in attendance for the meeting.

**3) APPROVAL OF MINUTES – December 5, 2017 MEETING**

Commissioner Hoag moved to approve the December 5, 2017 meeting minutes.  
Commissioner Baggenstoss seconds. Motion passed unanimously.

**4) PARK DEDICATION – JC PENNEY OUTLOT**

Staff provided an overview of the proposed JC Penney outlot subdivision of 1.285 acres for a Portillo's Restaurant. This project would qualify for Park Dedication. The amounts would be .06 acres of land or \$79,596.

The Commission discussed the potential for land or cash.

Commissioner Bole moved to recommend the cash in lieu of land for the Portillo's Park Dedication amount. Heikkila seconds. Motion passed unanimously.

**5) MASTER PLAN/COMPREHENSIVE PLAN CHAPTER REVIEW**

Staff introduced the 2040 Comprehensive Plan Chapter Review. It was relayed that typo errors would be addressed in the redline draft.

Vice-Chair O'Brien questioned why the language in Policy 7.7 is "potential to add". She stated that she believes this statement should be included for both Policies 2.2 and 7.7. Chair Gelbach concurred.

Commissioner Warzecha suggested that Policy 2.2 be changed from "equally" to "equitably". The new policy would read: 2.2 Orient parks and programs ~~equally~~ equitably to youth activities [...]. The Commission discussed the potential wording change.

Commissioner Warzecha moved to recommend the Comprehensive Plan Chapter with the amendment of 2.2. O'Brien seconds. Motion passed unanimously.

## 6) ONGOING TOPICS

### a) Education Primer for Parks and Recreation

Chair Gelbach and Vice-Chair O'Brien introduced the updated Education Primer. Chair Gelbach suggested adding "review/update the Primer" to the yearly schedule included on page 10 of the Primer.

The Commissioners discussed that it was a helpful document and that it was laid out nicely.

Commissioner Baggenstoss suggested adding biographical information (potentially including pictures) for Parks and Recreation Staff and Commissioners to the Primer.

### b) Cedarholm Community Building Replacement

Staff gave an update of the Cedarholm Community Building replacement. The project continues to be on schedule.

Updated pictures were provided which showed the steel beams in place and walls starting to be built. The walls and trusses are being constructed using certified lumber.

Staff continues to work on policies and operational plans including the alcohol policy in anticipation of the building opening in 2018.

## 7) STAFF REPORT

- The City Council passed support for the OVAL bonding in 2020. City Council is looking to the Parks and Recreation Commission to be part of the process. Stantec is working with Roseville Parks and Recreation to develop a Capital Improvement Report for the OVAL, to be included in the bonding information.
- The 1716 Marion Street and 2134 Cleveland Avenue Park Plans will be brought to the City Council in early 2018.
- Roseville Parks and Recreation will continue to work with Ramsey County to identify the deer population in Roseville via aerial survey. Once results are released to Roseville, the information will be provided to the Commission and City Council.
- A DNR Grant in the amount of \$353,000 was awarded to Roseville Parks and Recreation for the Natural Resource Renewal Program. The Grant documents are being finalized and will be brought to the City Council.
- Potential Parks and Recreation Youth Commissioner, Joey Quick, will be presented to the City Council for appointment in January 2018.
- The Parks and Recreation 2018 winter brochure will be in homes the first week of January, 2018. The brochure includes:
  - Neighborhood Rinks are Open for Skating
  - Upcoming Community Events
  - Program Registration Opportunities

- Roseville Plein Air paintings will be displayed at Roseville City Hall through February 28, 2018.
- Natural Resource Renewal Event – January 15, 2018 at Autumn Grove Park Building (10:00 am – 12:00 pm)
- Natural Resource Renewal Event – February 17, 2018 at Reservoir Woods Park (10:00 am – 12:00 pm)
- New Year’s Eve on Ice had approximately 1,000 attendees. It was a great turnout considering the cold weather!

8) **OTHER**

Vice-Chair O’Brien brought up the potential that the recent cold weather may have killed off some Emerald Ash Borer.

Meeting adjourned at 7:28 pm

Respectfully Submitted,

Danielle Christensen, Department Assistant