



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, February 12, 2018**

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:30 p.m. Voting and Seating Order: Willmus, Etten (arrived at approximately 7:00 p.m.), McGehee and Roe. Laliberte was absent. City Manager Patrick Trudgeon, Assistant City Manager Rebecca Olson, Communications Manager Garry Bowman, Parks and Recreation Director Lonnie Brokke, Parks Superintendent Jim Taylor, City Planner Thomas Paschke, Lt. Erica Scheider and City Attorney Mark Gaughan were also present.

Mayor Roe noted that Councilmember Laliberte is absent due to illness, and that Councilmember Etten has a work conflict but will be arriving in 15 to 30 minutes.

2. Pledge of Allegiance

3. Approve Agenda

Willmus moved, McGehee seconded, approval of the agenda as presented.

Roll Call

Ayes: Willmus, McGehee and Roe.

Nays: None.

4. Public Comment

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

a. Consider Lake Owasso Safe Boating Association's Request for Permit Renewal of the Water-Ski Slalom Course on Lake Owasso

Police Lieutenant Scheider briefly highlighted this item as detailed in the RCA and related attachments dated February 12, 2018. She noted this is the same slalom course that has been placed for the last 50 years. By State statute, any temporary structure on the body of water needs approval by the Sheriff's department. In 1997, the Council decided public comment would be required before proceeding to the Sheriff's Department.

Mayor Roe offered an opportunity for public comment, with no one coming forward.

McGehee moved, Willmus seconded, approval of Lake Owasso Safe Boating Association's request for a permit from the 16 Ramsey County Sheriff for a water ski course on Lake Owasso for the 2018 season

Roll Call

Ayes: Willmus, McGehee and Roe.

Nays: None.

City Manager Trudgeon asked whether the Council would like to continue with these annual check-ins.

The Council concurred it would like to continue with annual check-ins for the permit renewal.

b. **Public Hearing to Approve/Deny an On-sale Wine for the City of Roseville dba Cedarholm Golf Course located at 2323 Hamline Ave**

Finance Director Miller briefly highlighted this item as detailed in the RCA and related attachments dated February 12, 2018. He noted all necessary background checks have been completed, and the completed application is in the Council packet, and staff recommends approval.

Councilmember McGehee asked whether this license operates the same as the Skating Center.

Mr. Miller explained it allows the City to sell wine and strong beer during hours of operation. It expands what the City can currently do right now. The separate ordinance passed at the last meeting allows the City to do what the Skating Center can currently do, such as bringing in a caterer and provide full bar service for special events.

Councilmember McGehee asked the City Attorney if the City is responsible for anything that would happen to an intoxicated patron driving home.

City Attorney Gaughan explained the City would become a license holder; it is not true that the City is responsible to anything that happens. The City would be held responsible for serving obviously intoxicated patrons. Also, if an illegal sale occurred, there would be potential liability at that point.

Councilmember McGehee asked what would happen if someone is drinking and then they drive home and there is an accident.

Mr. Gaughan stated the city would be held responsible regarding serving to obviously intoxicated patrons. If an illegal sale occurred, there would be potential liability at that point.

Mayor Roe summarized the City currently holds an on-sale 3.2 non-intoxicating license. That will remain in effect. This license allows for stronger beer and wine, but still does not allow the sale of other hard liquors.

Mr. Miller concurred that is correct.

Mayor Roe opened and closed the public hearing at approximately 6:40 p.m. with no one appearing for or against.

Willmus moved, Roe seconded, approval City of Roseville dba Cedarholm Golf Course's request for an On-Sale Wine License located at 2323 Hamline Ave.

Council Discussion

Councilmember Willmus stated this step brings the City into alignment with what is happening at the Skating Center and provides an opportunity for weddings and receptions, and it also ties in well with some of the conversations that went on with the planning process.

Councilmember McGehee commented this license turns a recreational facility into a pub. The Golf Course is used by seniors and people who take grandchildren and other young people, and it is not an aggressive course. A caterer for special events, like the Skating Center, is fine. But the City should not create this sort of environment where this becomes a place to have a glass of wine after work and hang out.

President Roe expressed support for the motion and noted this is not out of line with what other metro golf courses are doing. The City is not offering hard alcohol and is still subject to requirements about serving obviously intoxicated people and underage people. This is an opportunity to lead by example in this area. The City of Roseville has had one violation, that he can recall, due to the service of a minor during the last 11 years of his service on the Council. The City was assessed the penalty.

Roll Call

Ayes: Willmus and Roe.

Nays: McGehee.

Motion carried.

c. Presentation by Northeast Youth and Family Services

Jerry Hromatka, Executive Director of Northeast Youth and Family Services (NYFS), provided a presentation of the organization's priorities and activities. He thanked the City of Roseville for its continued partnership. The NYFS Board has a budget of \$3.3 million, which has leveled off over the past few years. He highlighted the mental health care NYFS does in schools and in the clinic. He noted

NYFS believes in a solution-oriented approach, and desires to help people towards their dreams and goals.

Mr. Hromatka explained the revenue stream has changed over the past few years from primarily based on contracts, to now more robustly fee-based. They are now reimbursed through insurance policies rather than receiving contract fees from the State. He highlighted the priorities of citizenship/community service, educational attainment, and effective workforce.

Mr. Hromatka noted that grants help NYFS help leverage outside sources. He also highlighted the contracted services for 2017 as well as non-contracted services for the residents of Roseville. He also highlighted current trends, including the fact that people coming for services are coming for more issues, and for more complex issues. Trauma can cover a one-time event like a hurricane or a death or divorce in the family, along with soldiers returning from war with Post-Traumatic Stress Disorder. Research shows the brain changes with periods of extended trauma, and so a lot of research is being done in that area – which will affect how services are provided. Another current challenge involves the emphasis on evidence-based practices, but also being able to adapt those practices for those for whom they do not always work.

Mr. Hromatka continued that in the community, there is a widening gap. People have jobs but jobs are not paying as much as they used to. High deductibles for insurance also present a challenge. The community is starting to understand mental health as a disease. The flip side is that there are also people more demanding of services as a result of that. Workforce issues are also an issue. The goal is to make all youth ready to be the next employees.

Mr. Hromatka noted that seniors living in their homes longer are feeling isolated, which can lead to depression. He highlighted supporting partners in business, faith communities, school districts, and communities. He noted fundraising is a big piece for NYFS. He extended an invitation to the leadership luncheon on May 2nd. This is also the third year of the Mayors' Challenge golf tournament on June 11th.

Councilmember McGehee thanked Mr. Hromatka for his service and commitment to the community.

Councilmember Willmus echoed those comments.

President Roe added he is privileged to be the City Council's representative on the Board. He noted the next class of incoming board members will begin in July. The board is particularly looking for folks in the finance and accounting areas or others who are interested in what NYFS does.

d. Receive Recommendations from Human Rights, Inclusion and Engagement Commission regarding City Proclamation and Park Planning

Assistant City Manager Olson introduced members of the HRIEC, noting the Commission has been reviewing the City's Proclamation policy and has developed some recommendations based upon that review. They have also attended some of the park planning outreach efforts and have made some recommendations based on upon those events as well.

Councilmember Etten arrived and took his place at the dais at approximately 7:00 p.m.

HRIEC Chair Chelsea Holub and Vice-Chair Nicole Dailey were welcomed by the Council.

Ms. Dailey noted the impetus to study the City's Proclamations came about as a result of the comments from two concerned citizens. First, the HRIEC recommends review of the proclamations themselves; the HRIEC volunteers themselves for that task. Second, they recommend raising awareness amongst residents. Third, they suggest a pilot program that goes along with the Proclamation and demonstrates the importance of the Proclamation, such as proving the City is committed to improving equity. Fourth, they recommend an LGBTQ and/or disability awareness month. Congress recognizes national disability employment and also developmental disabilities, and those are narrow categories that could be expanded.

Mayor Roe stated all the recommendations make sense.

Councilmember McGehee concurred. She would like the proclamations to be more robust and community centered. She asked whether it is okay to do LGBTQ with the June event that is already listed on the sheet. She also concurred the disability parameters should not be so narrow.

Mayor Roe suggested an initial form of research might be reviewing the list of Congressionally recognized months. As many Councilmembers may note, there are a number of advocacy groups who ask the City Council to pass Proclamations about various things. That is part of the reason for the Council's existing policy, to help vet the many requests. Perhaps those advocacy groups are a good resource. There are dozens of different diseases that the City gets requests for, but the City is trying to find those things that have a lot of relevance to people in the community. He encouraged the Commission to look for some broader disability groups that the commission can use as resources.

Councilmember Etten concurred the City should look for more ways to make the Proclamations impactful. He asked if the Proclamations are already in the newsletter roundup.

City Manager Trudgeon responded no, not directly.

Councilmember Etten stated that may be a good place to start.

Councilmember Willmus opined that forming a relevant connection to the community is important. There are some Proclamations he is unsure about, and there may be more that are more meaningful and relevant to the community.

Mayor Roe concurred with the Council's comments. He also noted there might be something related to senior mental health, or mental health more broadly. He does not expect the Commission to look at things like the Optimists or Kiwanis Peanut Day Proclamations, as those are service groups doing good things in the community. He would set those apart from the Proclamations from the causes or various communities within the community. He saw the HRIEC had discussion of how to get an article in the *Roseville Review*. Instead, perhaps the City can spend a couple hundred bucks to buy an ad, to get it out to the community.

Councilmember McGehee suggested someone can also write a letter to the editor or an op-ed. She would be interested in reviewing the Proclamations that are read year after year that are related to these topics. She suggested something like a study guide or an activity that could go on the website. She noted that they might be able to get some help from the folks at the Historical Society.

Councilmember Willmus stated the City website is a good way to increase awareness. He would like to have some more conversation about what might be included in the City newsletter. Some Proclamations could take up quite a bit of space. He would not support taking out a paid advertisement. But use of the website, specifically a page that could be linked to the HRIEC's page, would be helpful.

Ms. Holub summarized the Commission should review current Proclamations and get back to the Council with recommendations.

Councilmember McGehee concurred, suggesting the HRIEC come back to the Council with programming ideas and specific recommendations.

Ms. Holub asked whether the HRIEC can choose a proposed featured Proclamation and bring it to the Council.

The Council concurred.

Ms. Holub then asked for Council feedback on the LBGT proclamation.

Councilmember Willmus noted this body has been proactive related to the LBGT community in recent years. It would be helpful to call attention to what the City has done over time.

Mayor Roe noted that is reflective to where the community has evolved over time.

Councilmember McGehee asked about highlighting mental health as it is important for the entire community and an issue being raised in police departments as well. She asked for the thoughts of the Council.

Mayor Roe stated if there are other recognitions the HRIEC believes is appropriate, more research should be done on the various options, and who might be a partner, and then make a recommendation to add that to the City's roster of Proclamations.

HRIEC Commissioner Etienne Djevi asked about where to find a list of advocacy groups.

Mayor Roe clarified he does not have a list of advocacy groups, but he is suggesting there are groups out there, and it is something for the Commission to research. He also asked staff to forward all future requests for the proclamations to the HRIEC members for their reference.

Mayor Roe noted he had asked that the Parks & Recreation engagement document included in the commission's packet in December, be included in tonight's packet as well. He wanted to commend the Parks and Rec Department for such a fantastic document. It might be a good template for the rest of the City to think about community engagement.

Ms. Holub summarized that the HRIEC has looked into the Parks and Rec Department's outreach efforts, noting that a couple Commission members attended various park planning events. Overall, the engagement process was forward-thinking and engaging. The Commission noted there was great turnout at most of the events, though one event had low turn-out as staff had already done door-to-door contact. The Commission suggested the interpreters were a good idea to have at the events. In advance of the event, it would be helpful to have the materials translated into different languages. Another suggestion is also having the proposals provided in advance, particularly for English language learners. She suggested the promotional materials clarify whether it is an open house or a formal presentation. She noted the concept boards received mixed reactions. One Commissioner noted folks were focused on the playgrounds in the plan, when there were different things the City wanted feedback on, besides the playground. Perhaps a 3-D model or something more dynamic that shows the differences between the proposals would be helpful.

Mayor Roe thanked the HRIEC for its feedback and asked for Council questions and comments.

Councilmember McGehee thanked the HRIEC for attending the various events and she applauded the suggestions, specifically distributing materials out in advance.

Councilmember Etten concurred the feedback is helpful. He agrees with the idea of presenting materials in multiple languages, and the challenge is deciding which languages. It can be easier for the kids to translate for their elders/parents.

Councilmember Willmus concurred with Councilmember Etten's comments. The point about the kids helping older folks translate is a good one. He suggested the Parks and Rec Department is good at outreach and has different channels and mechanisms to get at various issues. He would love to see the HRIEC attend the Discover Your Parks Series this summer. There are parts of the population that come out for these events that would provide great opportunities for engagement.

Mayor Roe noted the Council will pass along these comments to help their future planning efforts. He echoed it is important for the Commission to distill the Parks and Rec's specific plan and document into a more general guide for the rest of the City. He added that there are different purposes and audiences for different outreach efforts. It would help if the City did a better job of planning engagement early in the process. Additionally, he recalled that when Urban Land Institute was looking at the Rice/Larpenteur project, they recommended more physical objects – moving things around on a table, building blocks representing things. That is a way to cross language barriers very easily. 3-D models are nice, but 3-D things on a table are easier to work with.

Councilmember McGehee stated there should be something in the document that helps determine what mode of engagement they want. If the department has already made up their minds, there should not be a process that gives the false impression that the residents will have more input than is actually the case. People can be disillusioned if they do not think their input was valuable. She also suggested talking to City staff about the process for Garden Station, because it was extremely well attended and was very informative for people participating as well as those trying to understand what the neighborhood wanted. That was an extremely useful part of that particular process. It also highlighted the use of physical items to move around a site as very useful and important in the engagement process.

Mayor Roe noted the Parks and Rec Department has about 12 ways to engage people, depending on what the decision concerns.

Councilmember Willmus asked about the timing of the workplan.

Ms. Holub responded the workplan is slated for early March.

e. Consider Request to Conduct a Community Survey

Communications Manager Bowman briefly reviewed this survey request, noting the City conducted surveys in 2014 and 2016. Council had expressed a desire to conduct them on an every-other-year basis. He asked for feedback about whether to proceed with another survey, what company to use, and what content to include.

The Council unanimously agreed they would like to proceed with another survey.

Councilmember Willmus asked about the highlighted questions from past surveys.

Mr. Bowman noted those should be looked at to see if they are still relevant.

The Council unanimously agreed Morris Leatherman should conduct the survey again.

Mr. Bowman began discussing each of the highlighted questions in the Council's packet. Questions 26-30 on the 2016 survey related to the new park buildings:

26. Are you aware of these new park buildings?

27. Have you or members of your household visited or used one of the new park buildings?

28. How would you rate your experience – excellent, good, only fair, or poor?

29. Would you consider using one of the new park buildings again in the future?

30. Why haven't you or members of your household visited or used one of the new park buildings?

Councilmember Willmus suggested leaving these questions in to provide a metric.

Councilmember McGehee suggested keeping questions 26, 27, and 30 and removing 28 and 29 if there needs to be room for additional questions.

Mr. Bowman stated it would be good to know if people are visiting these buildings and if they are meeting the community's expectations. He would also defer to the Parks and Rec Department for input.

Parks and Rec Director Brokke noted those would be helpful questions.

Councilmember Willmus suggested removing question 26 but leaving in 27 through 30.

Councilmember McGehee suggested removing 26 and keeping 27 through 30. It is important to note this is not information just for the Parks and Rec Department, it is also helpful information for the Council.

The Council had back-and-forth discussion as to which questions to keep, and decided to keep all the questions, unless space becomes an issue.

Mr. Bowman noted there was much discussion back in 2016 as to how and whether to ask questions 33 and 34 about a possible future Community Center:

33. Do you support or opposed the building of a Community Center by the City of Roseville?

34. If a Community Center were built, how likely would you or members of your household be to use the facility -- very likely, somewhat likely, not too likely, or not at all likely?

Councilmember McGehee noted that while there has been support for the concept of a Community Center, but no support expressed for City funding. Those two questions should be paired.

Councilmember Etten noted the favorability towards the Community Center increased in the 2016 survey. He agreed if the questions remain, the issue of funding should be included.

Mayor Roe commented the support for the Community Center and the willingness to use it are tied together. He would want one question to gauge the interest, followed by how much of an increase in a tax bill would you be willing to incur to pay for the Community Center.

Councilmember Willmus stated he desires to track community interest. However, if it is not something the City is going to initiate within 3-5 years, he questioned whether is it valid to have it in this survey. He is not passionate about it either way, but he fully agreed that the funding question must be included alongside interest.

Councilmember McGehee commented the City just built a Clubhouse at the Golf Course, and it was not mentioned in the 2012, 2014, or 2016 survey, but most everyone on the Council was thinking about it at that time. If there is a desire to move forward with the Community Center, it should be on the survey.

Councilmember Etten suggested the City has been focusing on taking care of current assets. This would be a significant new asset in the City. Maybe this can be included every-other survey.

Councilmember Willmus added this is a different scenario than replacing an existing building, as it would be a new endeavor.

The Council agreed to remove questions 33 and 34 from the survey and revisit those questions in two years.

Mr. Bowman brought up question 69 next, and the Council agreed to remove it, as the City no longer offers the workshops:

69. Prior to this survey, were you aware of the “home sweet home” workshops?

Councilmember Etten suggested listing some of the specific City programs as part of question 68, as a way to educate the public, such as construction consultation and energy efficiency checks:

68. Prior to this survey, were you aware of this [residential home improvement] housing program?

The Council concurred.

Next, Mr. Bowman brought up questions 87 through 96, which relate to the City’s recycling program:

87. Do you participate in the curbside recycling program by separating recycling items from the rest of your garbage?

88. Could you tell me one or two reasons why your household does not participate in the curbside recycling program?

89. Are there any changes or improvements in the service which could be made to induce you to participate in it?

90. How often do you put out recyclables out for collection – every two weeks, monthly, or less often?

91. Would you favor or oppose a change to an every week collection schedule for recyclables?

92. Would you still favor a change to an every week recycling collection if it increased your costs?

93. Are there any changes or improvements in the curbside recycling program you would like to see?

94. Do you support or oppose a curbside collection program for compostable waste (organics) for an additional fee?

95. Why do you feel that way?

96. If a curbside collection program for compostable waste was available, how likely would your household be to participate in it?

Councilmember Willmus would like feedback on weekly collection as well as organics.

Councilmember McGehee agreed. She asked if residents have been inquiring about weekly pickup.

Councilmember Willmus stated there is a link between weekly pickup and organics.

Councilmember Etten concurred. He suggested removing question 87.

It was summarized that two questions should be kept regarding weekly pickup and organics. And a third question might relate to whether the opinion on bi-weekly or weekly changes if organics is available.

The Council asked to review the new survey questions before it goes out.

Councilmember Etten asked if a question is needed about a drop-off location in Central Park.

The Council decided to include a question concerning whether a resident has wanted to do organics but has been unable to, and suggest the options of a drop-off site as well as a pickup service.

Councilmember Willmus expressed opposition for a drop-off organics site at a City park, but rather at a central location like the City Hall parking lot.

The Council discussed whether to include a cost question associated with the organics, more specifically a follow-up question about favorability with an increase in cost.

Councilmember Willmus stated the City does not know if the costs will increase, not knowing the contract renewal.

Mr. Bowman asked about question 98 about where residents obtain news:

98. What is your primary source of information about the City of Roseville?

The Council decided to leave the question in and add an option for social media.

Mr. Bowman then asked about question 109, which includes the now-defunct “Speak Up Roseville” as a social media option. It was decided to change it to a more generic “other social media.”

Councilmember Willmus recalled the 2014 survey had a question pertaining to organized collection. He would be interested in keeping the question consistent in order to gauge a particular response rate.

Councilmember McGehee noted the question asked whether the City should pick a trash hauler.

Councilmember Willmus stated there are different models. There is the option of breaking City into zones, and there is the option of zoning the whole City with one hauler. Economics of scale means if there is one hauler City-wide, there will be a savings over what is seen with a consortium model. That has happened with other communities.

Councilmember McGehee suggested even if the City went to organized hauling, she would not support a single hauler. Even with a lower cost, it would impact smaller haulers and impede their ability to make a living.

The Council discussed how to approach this question of asking residents whether they favor changing the trash hauler system.

Councilmember McGehee noted many residents in the community feel strongly about the livelihood of their particular hauler.

Councilmember Willmus commented that the response to any type of organized collection has been general opposition. He would like to see if that sentiment is changing over time.

Councilmember Etten noted people support one model over another for different reasons.

Mayor Roe suggested one question with four options: do you prefer (1) the open hauling model (the current model); (2) single hauler for the City; (3) zoned haulers; (4) don't know/don't care.

Mr. Bowman suggested asking Morris Leatherman for their opinions on this issue, with staff returning with feedback for the Council.

Councilmember McGehee suggested that numbers 6 and 8 do not matter much:

6. All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track?

8. How would you rate the sense of community identity among residents in Roseville – would you say it is very strong, somewhat strong, not too strong, or not at all strong?

Mayor Roe noted that the right track/wrong track is a very common question.

Councilmember McGehee asked if questions could be crafted to ask residents to assign priorities among all the City departments.

Mayor Roe responded that questions 35 through 42 ask residents to rank the quality of service for the various City departments.

Councilmember Willmus stated that absent some educational component, it comes back to emergency services. Knowing the interconnection between all the departments, such a question might be misdirecting the residents.

Councilmember McGehee stated questions 35 through 42 are heavily weighted towards emergency services. She would like to see a question that is broader and more general, where people are asked about the priorities of the City services.

Mayor Roe asked whether there is a question about perceived value of services.

Mr. Bowman responded there is a question related to whether tax increases would be acceptable to maintain the level of services.

Councilmember McGehee stated the objective of such a question is how to establish the City's priorities. Some people might value Parks and Rec over the Police Department, or the Police Department over Public Works.

Councilmember Etten stated he is not sure that type of question would be helpful. Community Development, for example, has been an important priority for the City, and yet most people would not know that department does or why it is important.

Mr. Bowman recapped that he will work drafting the new questions along with the assistance of Morris Leatherman.

Recess

Mayor Roe recessed the meeting at approximately 8:27 p.m., and reconvened at approximately 8:33 p.m.

f. Adopt Park Master Plan and Budget for 1716 Marion Street

Parks and Recreation Director Brokke introduced Jim Taylor, Parks Superintendent, who has been intimately involved in these planning processes to date.

Mr. Brokke briefly reviewed the history of the master plan for this site, as detailed in the RCA and attachments dated February 12, 2018. Because of the location and the varying demographics in the area, the community saw the need for a park and recreation opportunity in this area. The City purchased it in 2016 through a Community Development Grant, and planning efforts started in 2017. He noted the extensive community engagement efforts, including “listening” sessions, a youth outreach, and door-knocking.

Parks Superintendent Taylor stated there are options A, B, and C, which were brought to the second listening sessions. There was a lot of feedback about a treehouse concept. Additionally, one unique feature will be the incorporation of the interesting topography of the area. There will be some restoration and removal of invasive species. The park will work well with Tamarack, which is right down the road. The park will also be designed for other services to be located in that area. Pollinator gardens and pollinator education will be added as well. This will be primarily a place for families to gather and for the children in the community to play, something lacking right now.

Mr. Taylor presented the master plan concept through a series of visual graphics.

Mr. Brokke presented the financial costs of the park plan:

- Architect’s base estimate of \$230,000
- Staff estimate of using community build approach and in-house management and labor is \$250,000 for total project
- Ongoing annual maintenance costs of \$1,500
- Capital replacement costs of \$6,500 annually

Mr. Brokke then presented the financial estimates for the project:

Partner Funds

Grace Church	\$75,000
Friends of Roseville Parks	\$25,000
North Suburban Kiwanis	\$20,000
Community Development funds	<u>\$17,380</u>

\$137,380 total partner funds

City Funds

Renewal Program Trail Money	\$10,000
Remaining Planning and Design	\$17,780
Park Dedication (unmet)	<u>\$89,840</u>

\$112,620 total City funds

Mr. Brokke reviewed the next steps, which are to continue the detailed planning work and work towards a community build approach, and get official quotes for all the components. The Parks and Rec Commission would consider a name for the park. He also noted that City staff and Public Works have been open to helping wherever possible and feasible. This is really a genuine collaborative effort amongst many.

Mayor Roe offered an opportunity for public comment, with no one coming forward.

Etten moved, McGehee seconded, adoption of the Park Master Plan for 1716 Marion Street and authorization of a \$250,000 budget for the development of the park as outlined and presented.

Council Discussion

Community Etten stated this is a fantastic proposal in a key part of the community.

Councilmember McGehee thanked staff for their work and commented this is one of the most significant things the City has done for its community. She appreciates the community build idea. This gives everyone an opportunity to own the project and the park.

Councilmember Willmus also thanked staff, specifically Kari Collins and Jeanne Kelsey. He also thanked Roseville schools for their involvement on the front end. He echoed the comments of his colleagues as well.

Mayor Roe concurred with the Council comments. He noted that folks who work and live in this area will be able to participate in the community build. This will potentially engage people to help implement the larger vision of the Rice/Larpenteur area.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

- g. Adopt Park Master Plan for 2134 Cleveland Avenue**

Parks and Rec Director Brokke briefly reviewed this park master plan, recommending approval as detailed in the RCA and attachments dated February 12, 2018.

Mr. Brokke recalled that funding was identified in 2012 to help remedy the lack of parks and open spaces in this part of Roseville. In 2016, this parcel was purchased, and the planning started in 2017. He outlined the community engagement process, which had a tremendous turnout.

Mr. Brokke then presented the financial estimates for the project:

Development and Construction Costs	\$200,000
Final Detail Design	<u>\$ 20,000</u>
Total Expenses	\$250,000
Adopted Renewal Program Funding for SE Roseville	<u>\$250,000</u>
Total Revenues	\$250,000

Mr. Brokke reported that the next step in the process is to adopt the proposed park master plan, approve the budget, and begin construction. The Parks and Rec Commission will also consider a name, as per the City's naming policy.

Parks Superintendent Taylor outlined the proposed concepts of the plan, noting that the community build approach will be utilized in this project as well.

Mayor Roe offered an opportunity for public comment, with no one coming forward.

Willmus moved, McGehee seconded, adoption of the Park Master Plan for 2134 Cleveland Avenue and authorize a \$250,000 budget for 112 the development of the park as outlined and presented.

Council Discussion

Councilmember Willmus stated this is a great chance to bring green space into this part of the community.

Councilmember McGehee stated this is a difficult site but a very good plan.

Councilmember Etten noted this lack of green space came up frequently as part of the parks master planning process. He appreciates that action is being taken.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

h. Consider Design and Dimensional Standards to support Multi-Family Uses in the Regional Business District (PROJ17_Amdt32)

City Planner Paschke briefly reviewed this request, recommending approval as detailed in the RCA and attachments dated February 12, 2018. He recalled the timeline of this project to date, which involved meetings with both the City Council and the Planning Commission. He provided an overview of the proposed modifications to §1005.01 as well as Table 1005-4 of the Roseville Zoning Code, noting that the changes address things like setbacks and design requirements.

Councilmember McGehee asked to what districts these changes will apply.

Mr. Paschke clarified this is only for both Regional Business Districts.

Mayor Roe asked why the Planning Commission did not address height requirements for non-residential or mixed use, and focused only on multi-family use.

Mr. Paschke recalled that the Planning Commission felt that if multi-family were to be introduced, it needed to be at a much higher height. Originally, the discussion was about 10 stories, and the final decision was 120 feet.

Councilmember Willmus asked about the overall heights of the two office tower buildings in Roseville.

Mr. Paschke responded the building with the clock is 8 stories, and the other one is taller than that. He also noted there is the senior housing at Lincoln and Lydia, which is at least 10 stories. There are other buildings with at least 6 to 8 stories.

Councilmember Willmus commented on the emergency services angle, particularly the ability of the ladder to reach higher points of the building. However, the fire chief seems to feel there are tools available to mitigate a structure that size. Councilmember Willmus also expressed concern about the overall height of the building and setbacks with regard to solar access of other structures. If a structure is potentially 120 feet high, that setback should be considerably more than 5 or 10 feet from another use.

Councilmember McGehee echoed some of Councilmember Willmus' concern, particularly as it relates to setbacks. Something else not taken into account is the issue of pedestrians. With regard to housing with access to Rosedale, if the housing is not on the Rosedale property, there is not good access via foot or bike into Rosedale. Also, there is a lack of green space in this whole area, which is caused by limited setbacks. Unless there is a pedestrian overpass or tunnel system, it will be a challenge for pedestrians.

Mayor Roe noted these are being proposed as conditional uses. Regarding solar access, looking at setbacks, especially above 40 feet in height, maybe the setback should be 100 percent rather than 50 percent of building height. One option is to revert to a lower height limit, if that helps the situation. There is also the ability to conditionally approve taller heights. Or the Council can leave the 120 feet, and increase setbacks. He asked the Council about height and setbacks.

Councilmember Etten stated he is open to increasing setbacks. Regarding solar access, he would be interested in greater protection for single-family.

Councilmember Willmus commented when the Council starts to discuss this height of building, he has concern about existing commercial uses. It is something he would like to think about a little more. The overall height can be mitigated by pushing it back further through increased setbacks. The overall height of 120 feet concerns him. He might look at a cap of 8 stories at 12-foot ceilings which gets it down to approximately 100 feet of overall height.

Councilmember McGehee stated she is much more comfortable with 100 feet, or 8 stories, than with the 120-foot cap. She would like to think more about the appropriate setbacks.

Mayor Roe discussed setbacks further. He noted that in the HDR-2 table, the max height is 65 feet; and there is a footnote saying buildings over 65 feet require conditional use approval. That could be an option, to provide conditions to go up to 100 feet. Right now, because this has conditional approval, the Council does have ability to look at setbacks on case-by-case issues, which might help alleviate concerns as well.

Councilmember Etten stated he is supportive of that kind of thing. He does defer to the folks on the Planning Commission, who have development experience. Underground parking might be part of the multi-family. But it has to be economically feasible for a developer.

Councilmember Willmus stated he would like to explore a hard cap at 100 feet and maintaining setbacks as height increases.

Councilmember McGehee stated she is happy with keeping it the same, with the conditional use provision. She agrees that the Planning Commission has development knowledge. The conditional use requires them to follow the design, and the Council has discretion. The hard cap could become problematic as well.

Councilmember Willmus stated there should be a conversation to take out the hard cap and let them potentially go higher on a conditional approval.

Councilmember McGehee asked whether that means it would be a conditional approval starting at 65 but would not allow anything higher than 100 feet.

Councilmember Willmus responded that as a use, it is a conditional approval; then the question becomes why have a cap at 120 feet.

Mayor Roe added that on the multi-family, the cap is 65 feet unless there is a conditional approval to go higher. There is no cap to that, theoretically.

Councilmember McGehee stated she is trying to understand the difference between the 65 feet or the 100 feet on a conditional use. She asked why the 100 feet would be a hard cap if the 65 feet is not.

Mayor Roe stated one place says 65 feet or more with conditional approval. And here, the language says 120 feet or 100 feet as a hard cap; there is no option for conditional approval of any greater height. The Council may have to revisit this.

Councilmember Willmus added the public safety aspect is important, particularly whether the City has the means by which to proactively handle a situation that results in a building that is of significantly higher height than anywhere in the City. He fully trusts Chief O'Neil to say the department can handle it. But at some point, he is worried, with the current apparatus currently in place, about the ability to mitigate or manage those situations.

Mayor Roe stated he is not sure there is an apparatus higher than 100 feet. In large metropolitan areas, the fire departments are not limiting building height based upon ladder trucks.

City Manager Trudgeon suggested changing the height to 100 feet and keeping the setbacks in there. It is already a conditional use to allow for greater or lesser setbacks on a case-by-case basis. That would give staff a basis to move forward.

Councilmember McGehee stated she would support that proposal. She supported this because Roseville is pretty much a suburban community, and that is a more appropriate scale.

Councilmember Etten stated he trusts Chief O'Neil and the Roseville Fire Department to save people, just as they do in taller buildings in Minneapolis or New York City. But the community standard of what is appropriate for Roseville is the issue. He is okay with 100 feet. He would like to look at the setback from single-family. If that means the Council looks at it for this and the HDR-2 piece, that is okay. They should be in lock-step with each other.

Mayor Roe noted that the language in front of the Council tonight is consistent with the current HDR district ordinance language. The City can consider greater

or lesser setbacks depending on surrounding uses. It sounds like, with the 100 feet, the Council has what it needs to proceed.

After discussion, the Council decided: all that would be changed on the proposed ordinance would be on the dimensional standards table, with 120 feet changed to 100 feet.

Councilmember Etten also suggested changing the minimum rear yard setback to 25 feet, to make the ordinances consistent. The Council concurred.

Mayor Roe summarized the Council is in agreement on the two changes: 100 feet height and the 25-foot rear yard setback.

McGehee moved, Willmus seconded, enactment of Ordinance No. 1542, (Attachment C) entitled, “An Ordinance Amending §1005.1 (Statement of Purpose), §1005.02 (Design Standards), and Table 1005-4 of the Roseville City Code in Support of Multi-Family in the Regional Business Districts, with changes outlined by Mayor Roe of a cap of 100 feet as well as a 25-foot rear yard setback.”

Mayor Roe stated he is glad to get this going and to have more flexibility with land use in this area.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

McGehee moved, Willmus seconded, enactment of the Ordinance Summary No.1542 (Attachment __), entitled “Amending §1005.1 (Statement of Purpose), §1005.02 (Design Standards), and Table 1005-4 of the Roseville City Code in Support of Multi-Family in the Regional Business Districts.”

Roll Call (Super-Majority)

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None

- i. Adopt an Ordinance Rezoning certain property from Office/Business Park District to Office/Business Park-1 District and Adopt an Ordinance Amending §1001.10 Definitions, §1009 Procedures, and Table 1006-1 of the City Code (PROJ0017-Amdt33)**

City Planner Paschke presented this derived from an item that previously came before the Council. He provided an overview of the proposed new zoning district as outlined in the RCA and attachments dated February 12, 2018. It is also proposed to modify the definition section as it relates to “contractor yard” and “contractor yard limited.” The definition of “warehouse” will be changed, along with

“distribution center.” He summarized that the two proposed ordinances relate to text modifications and to the new zoning district.

Councilmember McGehee asked for clarification on the definition of warehouse.

Mr. Paschke responded the primary purpose of warehouse is storage.

Willmus moved, Etten seconded, enactment of Ordinance No. 1543, (Attachment E) entitled, “An Ordinance Amending Title 10 of the City Code Changing Certain Real Property Currently Zoned Office/Business Park;” and also enactment of Ordinance No. 1544, (Attachment F) entitled, “An Ordinance Amending §1001.10 (Definitions) §1009.02.D (Conditional Use Criteria) and Table 1006-1 of the Roseville City Code,” pertaining to contractor yards, warehouse, distribution center, and various forms of outdoor storage.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

8. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight’s meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve January 29, 2018 City Council Meeting Minutes

Mayor Roe noted that Councilmember McGehee had a number of minor additional corrections which were a bench handout this evening.

McGehee moved, Willmus seconded, approval of the January 29, 2018 City Council Meeting Minutes as amended.

Corrections:

- **Page 14, Line 614 (Roe)**
“buildings” has an extra letter in it
- **Page 20, Line 874 (Willmus)**
Correct “year-by-year renewal” to “month-by-month renewal”

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

9. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action (RCA) dated February 12, 2018 and related attachments.

a. Approve Payments

Willmus moved, McGehee seconded, approval of the following claims and payments as presented and detailed.

ACH Payments	\$843,831.34
88429-88550	\$438,842.37
TOTAL	\$1,282,673.71

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

b. Approval of Business Licenses

Willmus moved, McGehee seconded, approval of the Temporary On-Sale Liquor Licenses and Solid Waste Hauler License as outlined in the RCA dated February 12, 2018.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

c. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

Willmus moved, McGehee seconded, approving the submitted purchases or contracts for services and if applicable; the sale/trade in of surplus items, as outlined in Attachments A and B.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

d. Certify Unpaid Utility and Other Charges to the Property Tax Rolls

Willmus moved, McGehee seconded, adoption of Resolution No. 11491, entitled a "Resolution Approving the Certification of Unpaid Utility and Other Charges to the County Auditor for Collection on the Property Taxes."

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

e. Approve July 4th Fireworks Display Agreement

Willmus moved, McGehee seconded, authorization of the Mayor and City Manager to sign the agreement with Pyrotechnic 18 Display, Inc., to perform the 2018 fireworks display.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

f. Adopt a Resolution Transferring Existing Development District No. 1 and Tax Increment Financing Districts (TIF) No. 17, 17A, 18, and 19 to the Roseville Economic Development Authority (REDA)

Willmus moved, McGehee seconded, adoption of Resolution No. 11492, entitled a “Resolution Relating to the Roseville Economic Development Authority; Transferring Certain Projects to Such Authority; and Approving Matters in Connection Therewith.”

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

g. Accept General Donations to the City of Roseville Parks and Recreation

Willmus moved, McGehee seconded, authorizing acceptance and recognition of the following generation donations:

DONOR	ITEM	VALUE
Parkview Elementary 3 rd grade	Monetary – HANC	\$128
B-Dale Club	Monetary – Upper Villa Park	\$3,000
Friends of the Parks and Trails	Monetary – Trees	\$224
Friends of Roseville Parks	Lexington Flowers	\$2,500
Roseville Central Park Foundation	ROG Amphitheatre Updates	\$15,000
Roseville Central Park Foundation	Monetary – Rocket Ship Refurbished	\$18,000
Roseville Central Park Foundation	Monetary – Bocce Ball Court Refurbished	\$38,000
Roseville Central Park Foundation	Monetary - HANC Deck Improvements	\$17,000
Roseville Rotary Club	Monetary – Trees	\$1,200
Zups Construction	Services & Materials	\$9,000
NSSA	Monetary – Field Fertilization	\$1,344
Bicycle Chain	Gift Card – Medallion Hunt	\$50
Lunds & Byerly’s	Gift Card – Medallion Hunt	\$50
Chianti Grill	Gift Card – Medallion Hunt	\$25
Dunn Bros Coffee	Coffee – Medallion Hunt	\$30
Flowerama	Gift Card – Medallion Hunt	\$50
Juut Salonspa	Gift Card & Product – Medallion Hunt	\$100
LA Fitness	2 Gift Certificates – Medallion Hunt	\$125
New Bohemia	Gift Card – Medallion Hunt	\$50
Painting with a Twist	8 Gift Certificates - Medallion Hunt	\$160
Lucky’s 13	Gift Card – Medallion Hunt	\$50
Salon 27	Gift Card – Medallion Hunt	\$100
St. Paul Saints	Game Tickets - Medallion Hunt	\$30

Joe Sensor's	Gift Card – Rosefest (Golf Course)	\$100
Painting with a Twist	Gift Card – Rosefest (Golf Course)	\$100
Sports Clips	Gift Card – Women, Wine and (no) Whiffs	\$50
Buffalo Rock Winery	Gift Card – Women, Wine and (no) Whiffs	\$100
Elements Massage	Gift Card – Women, Wine and (no) Whiffs	\$25
Jean M. Smith	Monetary – Yul Yost Memorial Plantings	\$100
North Suburban Golden K Kiwanis	Monetary – Leaders in Training Program	\$1,000
Roseville Lions Club	Monetary – HANC	\$500
Roseville Lions Club	Monetary – Youth Program Scholarships	\$500
Ken Malmstedt	Monetary – Wild Rice Festival	\$5,000
Friends of the OVAL	Monetary – OVAL Repairs	\$28,398
RAYHA/Roseville Youth Hockey Booster	Monetary – Skating Center Viewing Rail	\$18,563
Friends of Roseville Parks (FORParks)	Tables for Skating Center	\$928
AARP Foundation Taxaide	Monetary	\$300
North Suburban Soccer Association	Monetary – TruGreen Services	\$1,344
TOTAL		\$163,224

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

h. Approve Resolutions Supporting Projects for Corridors of Commerce Funding

Willmus moved, McGehee seconded, adoption of Resolution No. 11493 entitled, a “Resolution Supporting Corridors of Commerce Funds for 35W MNPASS Lane from TH 36 to Mississippi River” and Resolution No. 11494 entitled, a “Resolution Supporting Corridors of Commerce Funds for the Construction of TH 36 MNPASS Lanes.”

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

i. Receive 2017-18 Policy Priority Plan Quarterly Update

Willmus moved, McGehee seconded, receipt of the 2017-18 Policy Priority Planning Quarterly Update.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

j. Determine the Final Use of TIF District #11 Proceeds

Willmus moved, McGehee seconded, adoption of Resolution No. 11495, entitled a
“Resolution Designating the Use of Surplus Funds from the TIF District #11 Decertification Towards the Cedarholm Golf Course Community Building Construction.”

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

k. Consider Resolution of Support for Legislation that Removes the Restriction on Co-location of a Cocktail room and Taproom on the same premise

Willmus moved, McGehee seconded, adoption of Resolution No. 11496 entitled, a “Resolution in Support of Legislation that Removes the Restriction on Co-location of Both a Cocktail Room and Taproom on the Same Premise.”

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

10. Council & City Manager Communications, Reports, and Announcements

11. Councilmember-Initiated Items for Future Meetings

Councilmember Willmus stated he would like to have a conversation with regard to snow removal policy, particularly as it relates to vehicles parked in the street. He questioned whether the ordinance should be changed to parking on the street at any snowfall or during winter months. There seems to be confusion as to how many inches of snow fell in what part of Roseville, so it needs to be as clear as possible for residents.

Councilmember McGehee stated consider looking at the City’s total ban on residents placing out “free items,” especially in the spring.

Mayor Roe suggested the Council look at the idea of setting up priority corridors for underground electric utilities, something he has already spoken with staff about.

12. Adjourn

Etten moved, Willmus seconded, adjournment of the meeting at approximately 9:42 p.m.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.

Nays: None.

Daniel J. Roe, Mayor

ATTEST:

Patrick J. Trudgeon, City Manager