

**Human Rights, Inclusion and Engagement Commission  
Meeting Minutes  
February 21, 2018**

**Commissioners Present:** Nicole Dailey, Etienne Djevi, John Eichenlaub, Wayne Groff, Chelsea Holub, Lauren Peterson, and James Ryerson

**Youth Commissioners Present:** Elizabeth Hansel and Acer Iverson

**Commissioners Absent:** Michelle Manke, excused, and Lisa Carey

**Staff Present:** Rebecca Olson, Assistant City Manager

**Call to Order/Roll Call**

The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to order at 6:32 p.m. Chair Holub requested roll call.

**Approve Agenda**

Commissioner Groff moved and Commissioner Peterson seconded a motion to approve the Agenda as presented. Motion passed unanimously.

**Public Comment on Items Not on The Agenda**

Commissioner Djevi referred to a message he requested be sent out the Commission. He noted he has not heard back from the person who tagged him on Facebook. He took a screen shot of the webpage about how to file a report to let this person know they can find the information on the website.

Chair Holub suggested this be added to next month's agenda. The Commission agreed.

Commissioner Djevi also referred to a message sent to the Commission by the Minnesota Association of Non-Smokers. He stated one of them indicated they want to provide a 15-minute presentation to the Commission followed by a question and answer time.

Chair Holub noted anyone can give public comment at meetings and the Council may also be interested in this item.

Assistant City Manager Olson stated Councilmember Willmus had asked staff to do research on raising the tobacco age and it may be more appropriate to have that group speak to the Council first. They can come to the open forum time of the meeting or talk to the City Manager.

Chair Holub noted she will reach out to this group and to let them know their options for addressing the Council.

## **Approve Minutes**

### **a. January 17, 2018 Human Rights, Inclusion and Engagement Commission**

Commissioner Dailey moved and Commissioner Ryerson seconded a motion to approve January 17, 2018 Human Rights, Inclusion and Engagement Commission meeting minutes as presented. Motion passed unanimously.

## **Receive Reports**

Ms. Olson stated there were no reports.

## **Youth Commissioner Report**

Youth Commissioner Hansel commented the teaching they held on January 31 went well. Based on the survey, the ninth graders enjoyed the topic about the war on drugs in the Philippines the most.

Youth Commissioner Iverson reported the other topics that were presented provided further education on DACA, human trafficking, women's rights and Title IX.

## **New Business**

### **a. Debrief from February 12 City Council Meeting**

Chair Holub noted most of the HRIEC members were present at this meeting and the two topics they brought forth were recommendations on the park planning outreach efforts and City proclamations. She stated it seemed the Council appreciated their feedback and recommendations on the park planning outreach efforts and will pass them on to the Parks Department.

Commissioner Djevi commented the Council was a little vague on what was to be done next.

Commissioner Peterson recalled the Council requested a blueprint for outreach that could be used by any Commission.

Ms. Olson offered to bring a blueprint she already has from a previous Commission that they could use as a starting point and suggested it be coupled with the IAP2 training. The Commission agreed.

#### **b. City Proclamations Next Steps**

Chair Holub reported they submitted a written report to the City Council and worked hard to get clear direction on what to do next. She highlighted the following HRIEC recommendations and City Council's response to each:

- HRIEC recommendation: Review existing proclamation language.  
City Council Response: The Council would like the HRIEC to review the language of the current City proclamations and report back on any recommended changes.
- HRIEC recommendation: Increase awareness of City proclamations and pilot featured proclamations.  
City Council response: The City Council would like the HRIEC to bring back their thoughts and ideas for programming suggestions, or other methods to increase awareness, as well as which proclamations to feature in the pilot program.
- HRIEC recommendation: Add LGBT and Disability Awareness month proclamations  
City Council Response: The City Council was supportive of doing another LGBT proclamation. They would like the HRIEC to make recommendations on any other proclamations that would be relevant to the community, keeping in mind the current policy proclamation.

Commissioner Djevi stated he felt the Council was open to their recommendations and that they like the idea of having the Commission come up with ideas of activities that could be linked to the proclamations.

Commissioner Dailey summarized they should come up with a way to review the language in the current proclamations and a list of ways to start advertising.

Chair Holub pointed out there were some proclamations they were told they did not need to review, and they should only review the ones related to the scope of the Commission. They were open to having the Commission pick a featured proclamation and propose a process for developing additional awareness.

Commissioner Peterson expressed concern with only a general plan instead of a detailed plan for a featured proclamation. They may not be ready to move forward on it if the Council wants them to. She suggested they be strategic in what they pick.

Commissioner Groff suggested they wait until September to present a plan to the Council due to the Commission's busy spring and summer schedule of events.

Chair Holub suggested they create a plan on how to develop an event, but not pick an actual event to focus on. She inquired how it would work best to review the existing proclamations.

Ms. Olson reported the Police Officers Memorial Day is typically associated with International Police Week and the Police Department holds several events related to it. The Commission agreed to leave it with the Police and Civil Service Commission.

Regarding Constitution Week, Ms. Olson noted the Daughters of the Revolution typically bring the Constitution Week proclamation forward.

The Commission agreed the Fair Housing Month proclamation is within its scope and could be a great learning opportunity for the public.

Youth Commissioner Hansel referred to the Older Americans Month and inquired if they wanted to limit it to just that. The Council suggested they create their own proclamation and suggested they include Older Americans Month under Disability Awareness Month.

Chair Holub noted that not all older Americans have disabilities and suggested they include both proclamations. The Commission agreed.

Commissioner Djevi stated Race Equality Week could be included under Black History Month, but there are other races involved.

Commissioner Groff suggested they include it and get more information on it.

Commissioner Dailey noted mental health, disability, sexual exploitation, Native American History Month, and Asian American History Month were items mentioned at the Council meeting as possible topics to include.

Commissioner Peterson suggested they reach out to groups to get feedback on language.

Chair Holub stated she is not sure if they have the authority to do so.

Ms. Olson responded based on the Council's direction, they have the authority to seek assistance from outside sources if they are reviewing the language.

Commissioner Groff stated they could get templates from groups and determine if it is appropriate for Roseville.

After discussion, the Commission identified the following proclamations they will review, along with the Commissioner who would review it:

1. Martin Luther King Day - Commissioner Reyerson
2. Black History Month - Commissioner Djevi
3. Women's History Month - Commissioner Peterson
4. Constitution Week - Commissioner Dailey

5. Hispanic Heritage Month – Commissioner Eichenlaub
6. GLBTQ – Commissioner Groff
7. Days of Remembrance – Youth Commissioner Iverson
8. Fair Housing Month – Commissioner Groff
9. Older Americans Month – Commissioner Manke
10. Race Equality Week (needs further research) – Commissioner Holub
11. Native American History Month – Commissioner Holub
12. Mental Health Awareness Month – Commissioner Carey
13. Asian American History Month - Commissioner Djevi
14. Disability Awareness Month (needs further research) – Youth Commissioner Hansel
15. Human Trafficking/Exploitation (needs further research) – Commissioner Peterson

Commissioner Dailey requested suggestions on how they should proceed for reviewing the language.

The Commission agreed to first see what Congress, the State of Minnesota and local community groups have, then look more broadly, if needed. They discussed making the proclamations locally relevant to Roseville and will plan have a rough draft, revised proclamation, or update to Ms. Olson for the March meeting packet by March 14. This step will allow them to get a better feel for each proclamation and which they would like to propose to be featured.

Commissioner Djevi suggested they inquire of each community if there is an event that takes place that would go along with the proclamation.

Warren Wolf, Roseville Resident, suggested they look at census data for Roseville when considering which proclamations to include. He noted the older people in his church were surprised to find out the racial diversity in the City and these proclamations could help with educating the public.

Chair Holub noted the more recent census was done in 2010.

Ms. Olson stated they could also look at the Metropolitan Council's projections and the American Community Survey that was done in 2017.

### **c. Essay Contest Rubric and Scoring**

Ms. Olson reported they have received 54 essays. She directed the Commission to the updated rubric included in the meeting packet that was created by Commissioner Peterson.

The Commission agreed to use the updated rubric and stated it is reasonable, simpler, and provides more consistency.

The Commission discussed the process for grading the essays. In order provide consistency, they agreed to have the same group of Commissioners read all the essays and have at least two Commissioners read each essay. Commissioners Eichenlaub and Peterson, and Youth

Commissioners Iverson and Hansel volunteered to read the initial group of essays. After the top essays are identified, they then be read and graded by the entire Commission using the same rubric. They will submit their scores to Ms. Olson by March 14 for the March 21 meeting and she will decide how many to move forward.

**d. Rose Parade Discussion**

Chair Holub provided a background on what has been done in the past.

Ms. Olson stated Rice Street Gardens inquired if they could have some of their gardeners walk with the HRIEC during the parade since they have many immigrants as part of their group.

Commissioner Djevi stated the parade is a great opportunity to show how diverse Roseville is. He suggested they have different diversity groups living and doing business in Roseville walk with the HRIEC and he is aware of two groups that might be interested. He met with Director of Parks and Recreation Brokke, and he liked the idea. He suggested if they apply for a diversity group under the HRIEC umbrella, they would not have to pay to participate in the parade.

Commissioner Peterson commented she likes the idea, but it is different than last year where they invited other Commissions.

Commissioner Groff stated they could still invite the other Commissions.

Chair Holub stated they do not want to be a random group of people and would need to come up with a coherent message as to why they are all walking together. In the past, City Council appreciated all the Commissions being together and showing residents how to get involved.

Commissioner Dailey suggested they walk with other diverse groups during the parade since it is more visual and focus Party in the Park on promoting involvement on Commissions. This will allow them to have conversations with people and explain their role as a Commissioner.

Commissioner Peterson suggested they have a Meet Your Commissioners table as a way for people to find out about the Commissions. During the parade, they can have signs that identify the groups walking with them.

Commissioner Djevi commented the parade will show diversity to the older generation in Roseville. He also stated he knows of a Philippino musical group and a Somali group that would be interested in participating, and suggested they look further into the gardeners group to see who is included in it.

Chair Holub inquired about having the Chair of the Parade Committee come speak to the Commission.

Ms. Olson stated someone from the committee is available to be at the March meeting and noted they do have a spot reserved in the parade. The Commission agreed to include this as part of the March agenda.

Chair Holub inquired if there was a way to include both diverse groups and Commissions as part of the parade. More people attend the parade than Party in the Park. It is also a policy issue. There are groups in the community that want to participate in the parade but cannot afford the fee. They should discuss how to get rid of that barrier to make the parade more accessible.

Commissioner Djevi commented the message they want to send is to show the City's diversity under the HRIEC, and not just have smaller groups walking in different sections of the parade. He also agreed that the parade fee is a barrier they should try to address.

Chair Holub stated she would rather see all the groups integrated as different voices rather than separating them as the diversity people. They are all equally part of the community.

Commissioner Groff stated it would be wonderful to have people spread out throughout the parade, but they are not there yet. It could also take several years to address the parade fee for those that cannot afford it. He suggested they address these issues soon, so they are not forgotten.

Ms. Olson suggested they present a memo to the Council on their plans for the parade.

Commissioner Groff noted they have not needed to consult with the Council in the past on their plans for the parade.

The Commission also suggested they also include the multicultural group and teen club from the school.

Chair Holub stated they need to communicate this change in plans for the parade to the Council.

Commissioner Eichenlaub commented they should try to be as inclusive as possible for other Commissions and diversity groups. People participating in the parade are selling something and they need to determine what they are selling as a Commission.

Commissioner Djevi commented they are trying to raise awareness that there is more diversity in the City than people realize, and they are trying to engage people that do not feel they are part of the community.

Commissioner Dailey noted it is important that people see other people who look like them are associated with City government.

The Commission agreed they need to have a clear message to present to the Council. After discussion and at the Commission's request, Ms. Olson agreed to include both Commissions and

diversity groups as part of the parade with the HRIEC in a staff report to the Council on March 26.

Commissioner Peterson suggested they begin communicating with the other Commissions and stress the importance of having them participate in the parade.

Commissioner Groff noted personal invitations work well.

**e. Imagine Roseville Discussion**

Ms. Olson reported the City Council has adopted a Policy Priority Plan (PPP) that contains the initiative to continue the series of Imagine Roseville community events. As part of this, the Council has requested the HRIEC provide recommendations on the Imagine Roseville process regarding who should be involved in planning the events and how the topics should be chosen. She inquired if this should be included as part of the HRIEC action plan. The next Imagine Roseville event will take place on March 14 and will be about the traffic stop data that all Ramsey County cities began collecting at the start of 2017. This event is open to the public, they have flyers, and it is on the City's website.

Commissioner Eichenlaub recalled they had started collecting this information prior to 2017.

Ms. Olson stated she was unsure, but this program began in January 2017.

Chair Holub encouraged Commissioners to attend this event.

Commissioner Groff stated this is a project they should take on.

Chair Holub explained her understanding of what the Council is looking for from the HRIEC is an evaluation of how the events have been and ideas on where it could go in the future. She suggested they first get clarity from the Council on what questions they want answered. It was last discussed in July 2017 and they may have other things they want the HRIEC to focus on.

Commissioner Peterson inquired when the current Imagine Roseville committee meets.

Ms. Olson responded they met several months ago and Commissioners Djevi and Groff and Chair Holub were part of the meeting. This current event is being led by the Roseville Police Department, not the Imagine Roseville committee, and there will be open discussion following the presentation.

Commissioner Djevi stated the purpose of Imagine Roseville is to make people feel a part of the community. They should be thinking about what they can be doing today to meet that goal tomorrow.

Commissioner Groff suggested they also gather future topic ideas from people at the Imagine Roseville meeting.

Commissioner Peterson stated they should also look through the comments people made at the forums. She suggested they debrief the Imagine Roseville meeting at the March HRIEC meeting.

Chair Holub summarized that everyone will try to be at the event on March 14 at 6:30 p.m. and they will seek further direction from the Council on what questions they want feedback on.

#### **f. Naturalization Ceremony**

Chair Holub reported the Naturalization Ceremony will take place on May 14 at 10:00 a.m. at the Roseville Skating Center.

Ms. Olson stated previously the Police Department has held a New American Forum. However, Community Relations Coordinator Corey Yunke has expressed interest in doing smaller events that focus on relationship building. She also reported there are strict guidelines for what can and cannot occur at the ceremony and not everyone participating in the ceremony is from Roseville.

Commissioner Djevi commented last year there was a Roseville resident who wanted to host a dinner for new citizens as part of community building, but he does not believe the City could be part of this. The Commission agreed.

Commissioner Groff stated at the smaller events with Mr. Yunke, they could promote how to get involved in City government.

Ms. Olson commented that she will connect with Mr. Yunke to gather more information on the New American Forum changes for the Commission.

### **Other News, Business or Reports**

#### **a. City Engagement Efforts**

Ms. Olson highlighted the following items and events:

- Imagine Roseville: Traffic Stop Data Forum will take place on Wednesday, March 14 at 6:30 p.m. at the Roseville Skating Center
- The City Council approved two new parks to be built and these will be built by the community through a community build process in conjunction with City staff.
- Mayor Dan Roe will present the State of the City Address on Wednesday, February 28 at 7:30 a.m. at the Builders Association of the Twin Cities. It will be live on Facebook and will also be replayed on Cable Channel 16 at 6:00 p.m. and several times throughout March.
- There will be opportunities for Roseville residents to view the draft Comprehensive Plan in April.

- Tuesday with a Scholar will be held on Tuesdays in March at 1:00 p.m. at the Roseville Library.
- Roseville Area Schools Community Education will host the following events: 1) Get To Know Your Karen Neighbors will take place on Tuesday, March 13 at 6:00 p.m. at the Fairview Community Center; and, 2) Get To Know Your Somali Neighbors will take place on Wednesday, March 28 at 6:00 p.m. at the Fairview Community Center.

### **Announcements**

Commissioner Groff thanked Chair Holub and Commissioner Dailey for presenting to the City Council. It helped him to better understand the direction of the HRIEC and it is a big achievement.

Chair Holub commented they will look over their work plan at the March meeting and present it to the City Council on March 26.

Ms. Olson noted the special quarterly meeting was postponed and they hope to schedule it in the second quarter.

Commissioner Peterson noted the new Commissioners will start in April.

Ms. Olson highlighted the following items that will be on the March agenda: 1) Proclamation language review; 2) Parade representative; 3) Imagine Roseville debrief; 4) Work Plan; and, 5) Essay Scoring.

### **Future Agenda Items**

- IAP2 Training
- GARE Update
- 2020 Census

### **Adjournment**

Chair Holub adjourned the meeting at 8:23 p.m.

Respectfully submitted,

Shannon Schmidt

*TimeSaver Off Site Secretarial, Inc.*