

**ROSEVILLE PARKS AND RECREATION COMMISSION**  
**MEETING MINUTES FOR**  
**March 6, 2018 6:30pm**

**PRESENT:** Baggenstoss, Bole, Gelbach, O'Brien, Stoner, Warzecha  
**ABSENT:** Heikkila, Hoag, Newby, Quick  
**STAFF:** Brokke, Christensen, Deal

**1) INTRODUCTIONS**

Commissioners Heikkila, Hoag and Newby informed staff prior to the meeting that they would not be in attendance.

**2) ROLL CALL/PUBLIC COMMENT**

No public in attendance for the meeting.

**3) APPROVAL OF MINUTES – FEBRUARY 1, 2018 MEETING**

Commissioner O'Brien requested the addition of Youth Commissioner Joey Quick to the roll call as present. Commissioner Bole moved to approve the February 1, 2018 meeting minutes with amendment. Commissioner Warzecha seconds. Motion passed unanimously.

**4) RECREATION PROGRAM REVIEW**

Recreation Superintendent, Lauren Deal, provided an overview of the upcoming Recreation Programs offered for Spring/Summer 2018.

Roseville Parks and Recreation works to provide opportunities and events for all ages. Adult opportunities include sports leagues such as softball, sand volleyball, soccer and bocce ball. Adult wellness is offering new classes in Mindfulness and Hula this Spring/Summer.

Youth Sports are offered via contract partnerships, associations and in-house programs. New youth sports offered this summer include kickball and Character. Hand. Eye. Movement (CHEM) Tennis and Pickleball.

Roseville offers youth arts, theatre and enrichment programs in partnership with Abrakadoodle, Kidcreate and Tec Tac Toe. Summer youth playground programs are available for children ages 3-12.

The Rec Connect Youth Outreach Program serves residents of Southeast Roseville, specifically targeting the youth living in the Brittney/Marion Apartments. The new program in 2017 was a success and will again be offered in 2018.

Special Events for 2018 include; Discover Your Parks (DYP), Puppet Wagon, Citywide Garage Sale (May 31-June 2), Rosefest, July 4<sup>th</sup> Party in the Park. New events for 2018 include a Joint DYP with Ramsey County on July 25, 2018 at Lake McCarrons and a Kids Garage Sale on June 24, 2018 from 5:00pm-7:00pm.

Roseville Parks and Recreation is now hiring for seasonal recreation group leaders, sport coaches, preschool staff, gymnastics instructors and puppeteers.

Staff recapped that all offerings are based on community interests and expectations. In addition, the Sports Associations are run by volunteers who provide a high level of service that would not be available without their hard work.

Registration for Spring/Summer programs can be done at [www.cityofroseville.com/parks](http://www.cityofroseville.com/parks), in person, or call 651-792-7006 to register over the phone.

Commissioner Baggenstoss asked for confirmation that the Discover Your Parks (DYP) programs are free of charge. He stated that the joint DYP at McCarrons will be great for the kids and families in the area. He also relayed that he supports free programs to ensure all people have the opportunity to participate.

Staff confirmed that a scholarship program is available to allow all youth access to programs offered by Roseville Parks and Recreation.

Vice-Chair O'Brien commented that she is always impressed at the many offerings Roseville has, especially noting the free Puppet Wagon program.

## 5) **ELECTION OF CHAIR AND VICE-CHAIR**

Chair Gelbach provided additional detail on the role of Vice-Chair. Brokke thanked Chair Gelbach and Vice-Chair O'Brien for all of their hard work over the last year. Vice-Chair O'Brien thanked Chair Gelbach for his leadership as Chair.

### **Commission Recommendation:**

Chair Gelbach moved to recommend Vice-Chair O'Brien as the new Chair of the Roseville Parks and Recreation Commission. Commissioner Warzecha seconds. Motion passed unanimously.

Commissioner Stoner nominated Commissioner Baggenstoss for the position of Vice-Chair of the Roseville Parks and Recreation Commission. Commissioner Bole seconds. Motion passed unanimously.

6) **APPOINT ETHICS COMMISSION REPRESENTATIVE**

Vice-Chair O'Brien provided an overview of the Ethics Commission membership, function and duties.

**Commission Recommendation:**

Commissioner Warzecha will be the Parks and Recreation representative on the Ethics Commission.

7) **ONGOING TOPICS**

a) **Education Primer for Parks and Recreation**

**Commission Recommendation:**

The Commission approved the Primer to be added to the website.

b) **Discuss Naming Policy and Procedure**

When considering Park names in Roseville the Parks and Recreation Commission makes a recommendation to the City Council.

In 2018, names will be determined for the new parks at 2134 Cleveland Avenue and 1716 Marion Street. The primary principle when considering park names include natural habitat, geographical features, and appropriate non-descript terminology. Only under exceptional circumstances, consideration will be given to names of individuals and/or organized groups, associations or businesses. Historically, there has not been a park named after an individual in Roseville.

Staff reviewed the name suggestions that have been made thus far by the community and encouraged them to continue. Additional advertising will occur to allow those interested in providing a name to do so. Eventually, the Commission will make a recommendation to the City Council.

c) **Cedarholm Community Building Replacement**

The building is almost fully enclosed and is still on schedule for completion in June. Staff is working to finalize kitchen and furniture orders.

Reservations started Monday, March 5, 2018 for rentals beginning in July 2018.

Additional room reservation information is available online at [www.cityofroseville.com/golf](http://www.cityofroseville.com/golf) or by calling 651-792-7154.

8) **STAFF REPORT**

- June 22, 2018 Cedarholm Community Building Open House (6:00pm-8:00pm)
- The OVAL ice season ended on March 4, 2018. The skate park will be assembled for the summer season as weather permits.

- March 17, 2018 Natural Resources Event at Acorn Park (10:00am-12:00pm)
- The 2018 deer survey results are anticipated to be shared with the Commission and City Council in April.
- New Spring Novice Indoor Speedskating program begins April 30.
- March 24, 2018 Arts @ the OVAL at Roseville Skating Center (10:00am-5:00pm)
- March 24 & 25, 2018 It's Tapping Time! at Harriet Alexander Nature Center (10:00am-4:00pm)

9) **OTHER**

Vice-Chair O'Brien stated that the Harriet Alexander Nature Center has many free activities throughout the year.

Meeting adjourned at 7:56 pm

Respectfully Submitted,  
Danielle Christensen, Department Assistant