

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
APRIL 2, 2019 6:30 p.m.**

PRESENT: Arneson, Baggenstoss, Brown, Dahlstrom, Heikkila, Hoag,
Newby, O'Brien, Stoner
ABSENT: Quick
STAFF: Brokke, Christensen, Deal, Robinette

1) INTRODUCTIONS

2) ROLL CALL/PUBLIC COMMENT

Former Commissioner Warzecha came to say goodbye to her fellow Commissioners and to welcome the three new Commission members. Commissioner Warzecha also provided an update on the recent Ethics Commission meeting.

3) APPROVAL OF MINUTES – MARCH 5, 2019 MEETING

Vice-Chair Hoag moved to approve the March 5, 2019 meeting minutes. Commissioner O'Brien seconded. Motion passed unanimously.

4) INTRODUCTION AND OATH OF OFFICE FOR NEW COMMISSION MEMBERS

The Oath of Office was completed by Commission Chair Baggenstoss for new Commission members Joseph Arneson, Daryl Brown and David-Todd Dahlstrom.

5) TREE PRESERVATION REPORT AND UPDATE

Commissioner Stoner relayed that he was able to get the existing and planned tree replanting documents from Community Development for the new Senior Living Community at 2650 Lexington Ave. He noted that many of the planned replanted trees are not far from an original removed tree. He was not sure of the thought process of removing the existing trees? Some theories include not wanting to deal with the trees during the construction process or not liking the original species. Finally, Commissioner Stoner confirmed that in addition to having to replant each tree there is a fine that is charged for each removed tree. Commissioner Stoner questioned if the amount of trees that were removed indicates that the current fine rate is not high enough?

Commissioner O'Brien confirmed that this is a private development and the Commission Tree Board only has oversight of trees on public land.

Former Commissioner Warzecha noted her disappointment with the removal of native trees and the replanting with non-native trees.

6) RECREATION REVIEW INCLUDING SUMMER PROGRAM & ROSEFEST

Recreation Superintendent Lauren Deal provided an update on the recreation team and their offerings. The Recreation Team consists of:

- 7 Professional Staff
- 2 Customer Service Members
- 50+ Summer Seasonal Staff
- 40+ Year Round Instructors/Facility Staff

The Roseville Parks and Recreation Team offers the following throughout the year:

- Fee and Non-fee Special Events
- Recreational Facilities – Rental Options and Program Locations
- Youth Programs
- Adult Leagues
- Older Adult Wellness

In the summer Roseville Parks and Recreation partners with summer associations to offer athletic programs. This provides a nice complement to the Parks and Recreation programs as the associations offer more competitive options.

Recreation Supervisor Gina Robinette highlighted the summer programs that are offered through Roseville Parks and Recreation, including:

- Over 50 options for summer youth sports (over 585 participants)
- Youth Arts, Theatre and Enrichment programs
- Half day and full day camps (June-Aug)
- Leaders in Training (LIT) for 12-16 year olds offering leadership volunteering
- Youth outreach program REC Connect. This program is hosted out of Tamarack Park and Unity Park and provides a recreation opportunity to youth who may have financial or transportation barriers
- Discover Your Parks (DYP) is a party in the park rotating between different parks each Wednesday. The schedule is on-line and in the Parks and Recreation brochure
- The Roseville Puppet Wagon is offered Tuesday, Wednesday and Thursday mornings at various parks throughout the city

The Rosefest Parade will kick off Rosefest this year on Monday, June 24. A new Rosefest event will be “Walk your dog with King Boreas” that is scheduled for June 25. Rosefest will wrap up on July 4th with the Party in the Park and Fireworks in Central Park.

Commissioner Heikkila asked how the new 3 year old soccer program began. Staff noted that it was a specific community request.

7) PARK DEDICATION REVIEW AND RECOMMENDATION – 2433 COUNTY ROAD B WEST

Staff provided the history, purpose, options and laws pertaining to Park Dedication for the City of Roseville.

The development plan for 2433 County Road B West is to subdivide 1.04 acres into 7 lots and develop 6 townhomes. This project qualifies for park dedication. The cash amount would be \$24,000 (\$4,000 per additional lot) or the land amount would be 10% of 1.04 or .10 acre.

Commissioner O'Brien asked if there is anything that a .10 acre park could be used for. Staff confirmed that a park that size would only be useful as a connection and potential stopping point between parks. However, this location does not require any connections.

Commissioner Stoner noted that foresight and creativity will be needed if there is ever going to be additional parkland in southwest Roseville. In addition, he pointed out that although this would be a small park there is a large parcel of land in the area that is identified as a potential park in the Master Plan and together the two parcels could help to meet the Park and Open Space acquisition goals in southwest Roseville.

Commissioner Heikkila questioned who determines which part of the land is deemed Park Dedication land. Staff stated that the city would decide which part of the land would be used for park land to satisfy Park Dedication.

Commissioner O'Brien made a motion to recommend cash in lieu of land to the City Council in the amount of \$24,000 for the location at 2433 County Road B West. Commissioner Brown seconded. Motion passed unanimously.

8) CASH RESERVE FUND COMMUNICATIONS

Staff provided an overview of the Request for Council Action (RCA) that was presented to the City Council by Finance Director Chris Miller on March 18. As noted in the RCA the Parks and Recreation cash reserve target level is 25% and does not have an identified target high or low range like other departments. Based on the 25% reserve level the Parks and Recreation Operating Fund had \$634,968 over the 25% cash reserve amount. This overage amount was moved to the General Fund with the note that it is earmarked as Parks and Recreation funds. The additional amount in the Parks and Recreation account can be attributed to a continual fluctuation of many factors including weather and increased revenue.

Commissioner Stoner questioned if/how staff would want to theoretically adjust the cash reserve target level range. Staff stated that they were potentially comfortable with the 25% as the low but could see adjusting the high to 30% or 35%.

Staff noted that the earmarked money could potentially be used to help fund items such as Emerald Ash Borer (EAB) or to help with necessary updates at the Guidant John Rose Minnesota OVAL.

Vice-Chair Hoag encouraged building an EAB specific account as it will need additional money in the near future.

Commissioner Brown questioned the specifics of the 2010 plan. Staff stated that it is essentially a treatment, removal and replacement plan.

Commissioner O'Brien asked if EAB, as it relates to cash reserves should be discussed at the June joint meeting with the City Council. Staff confirmed that would be a good idea.

9) STAFF REPORT

8.A. CITY LEGISLATIVE PRIORITIES UPDATE

8.A.i. GUIDANT JOHN ROSE MINNESOTA OVAL STATE BONDING

Currently, the House has, and the Senate has not, heard testimony for the Guidant John Rose Minnesota OVAL State Bonding request. To date, the response has been positive and people are supportive and understanding of the need and request.

8.A.ii. CEDARHOLM GOLF COURSE LIQUOR LICENSE

The Cedarholm Golf Course Liquor License has been included in both the House and Senate omnibus liquor bills. It appears that the timing for the vote on this bill will be at the end of the legislative session.

8.B. OTHER NEW OR RELEVANT COMMUNICATION ITEMS

- Natural Resource Renewal Event at Reservoir Woods on April 20 from 10:00 a.m. – 12:00 p.m. Future event dates are May 18 and June 15.

10) OTHER

The new Commissioners provided a brief introduction of themselves to the Commission.

Meeting adjourned at 8:36 p.m.

Respectfully Submitted,
Danielle Christensen, Department Assistant