



Regular City Council Meeting **Minutes**
City Hall Council Chambers, 2660 Civic Center Drive
Monday, July 23, 2018

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Willmus, Etten, and Roe. Councilmembers Laliberte and McGehee were absent. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

Mayor Roe noted Councilmembers McGehee and Laliberte had previously noted conflicts.

2. Pledge of Allegiance

3. Approve Agenda

Willmus moved, Etten seconded, approval of the agenda as presented.

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items.

Vince Trovato, Roseville resident

Mr. Trovato stated he has spoken to a few Councilmembers about the significant increase in crime, from 2016-2017, and how it is continuing today. He displayed a map of residential burglaries in 2016, 2017, and in 2018 to date. This corresponds to the information he has received from the Police Department. He also displayed maps showing vehicle burglaries and aggravated assaults in 2016, 2017, and 2018. He stated there is still time to guide the Finance Department about increased funding for the Police Department to provide new patrolmen and support staff. He highlighted that Roseville is a city with some of the oldest residents in the Twin Cities, and they are vulnerable and are being targeted. He asked the Council to ask the Finance Department to meet Chief Mathwig's needs to turn around the trajectory of the crime rate in Roseville.

Councilmember Willmus asked if Chief Mathwig and/or Community Relations Coordinator Yunke can come in to review the data with the Council, particularly as it relates to crime trends. With regard to the budget process, it is fluid right up until the final budget and levy are adopted at the end of the year.

City Manager Trudgeon confirmed staff will make that happen.

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Mayor Roe stated there will be several additional opportunities for folks to provide feedback and response about the budget and levy before the end of the year.

Bob Cardinal, 2497 Adele Street, Maplewood,

Mr. Cardinal stated he has a friend present, Ron Linebarger, who is the son of Gale Linebarger, Mayor of Roseville from 1972-1975. Ron is active in the American Legion at Rosetown, and Mr. Cardinal is here to present a flyer about a celebration on August 25th. There will be a celebration for the 100th National Convention of the American Legion, which is in Minneapolis the following week. He invited anyone who is a veteran to attend.

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

Recess

Mayor Roe recessed the meeting at approximately 6:11 p.m., and reconvened at approximately 6:13 p.m.

a. Planning Commission Meeting with the City Council

Mayor Roe welcomed the members of the Planning Commission (PC).

Planning Commission Chair Murphy thanked the Council for meeting tonight. Members Gitzen, Bull, Sparby, Groff, Kimble, and Daire introduced themselves and indicated their length of service on the Commission.

Chair Murphy discussed the accomplishments of the PC this year: extensive work on the 2040 Comp Plan update; the design and dimension standards for the multi-family, residential and business district; Conditional Use for Portillo's and Chick-fil-A with drive-throughs at two shopping centers; the PUD at Centre Point, about which the PC reached different conclusions than the Council; and continued involvement in the Rice Street-Larpenteur project.

Vice Chair Bull recalled a text amendment before the PC a few weeks ago, and there is another one coming on the agenda soon. He has had a discussion with planning staff of how to give the applicants some guidance when a text amendment is necessary. They are often confused about a Conditional Use or whether it is a permitted use. If there is something the staff or PC can do to help the applicant, that would be very beneficial.

Mayor Roe commented he has also had conversations with the planning staff about that process. Perhaps that qualifies as a zoning change in terms of having

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an open house and having notification of residents within 500 feet, to provide a better opportunity for public input.

Councilmember Willmus commented that what is being referred to is the application at County Road D in Fairview. That is where the Council is in alignment with the text amendments. Specific to the site or proposal, there are some issues. That is why the Council took the action it did. There is a need to further define these things, but also with regard to certain areas in the community, there may be some challenges. The Council would like to see those items.

Vice Chair Bull stated there was a very general text amendment that applied across the board, and a very specific project, and they were dealt together. It was confusing as to which ones were being considered when.

Councilmember Etten also asked planning staff to look at this issue. He noted that one of the challenges with the proposal for County Road D in Fairview was there were many undefined pieces like setbacks and parking requirements. The Council can learn from this to determine a better process.

Member Daire commented that the separation of the project proposal from the text amendment is a wise course of action. It makes sense to refuse to allow the project proposal to go through until the text amendment has been dealt with in terms of ramifications City-wide, in order to develop as the parameters like parking, etc., rather than let the project define the text amendment.

Mayor Roe commented sometimes it is not just changing whether something is permitted or not permitted. There are other factors and decisions that flow from that, like setbacks. Also, with that application, if it went through as permitted, it would not come back to the Council or the PC. Giving notice ahead of a project can inform everyone in the process that, depending on how the text amendment goes, will affect the steps of the specific project. He agreed that separating it does take some of the pressure off the process.

Member Daire stated this has happened at least 3 times while he has been on the PC.

Councilmember Willmus concurred with Member Daire that there have been a few occurrences with the simultaneous action. He has spoken about this, and the Council does not want to see the situation re-occur. But the City cannot prevent someone from applying, and the point is to put some things in place that will act as a trigger. It is great for the PC to sit down to ask some of these questions, and that is helpful for Councilmembers when it moves to the Council level.

Member Gitzen stated that anything that can be done to educate the public will be very helpful.

Councilmember Etten commented that change is the thing that is most difficult for residents. When people cut down trees and start building something, people become concerned and upset. The Council has to do whatever can be done to inform people and be as upfront as possible.

Mayor Roe noted that the case at the last PC meeting was about additional height on a building. Maybe a part of the presentation to start off the hearing needs to be a more detailed description of next steps in the process. That might not be up to the PC alone, but it may be a joint effort between the PC and the staff.

City Manager Trudgeon commented on notification of residents. Certainly, staff will be expanding notification earlier in the process when there is overlap with the application and a text amendment. The Code may have to be cleaned up as well to clarify the process.

Mayor Roe noted that there is a list of uses in the tables. At some point, there is going to be innovation or something new that comes along, and the City will have to respond to it – like mother-in-law apartments in the past.

Member Sparby asked about how the Council sees the PUDs moving forward with respect to the underlying zoning.

Mayor Roe stated PUDs were re-introduced into the Code a couple years ago. There are a number of older, pre-existing PUDs, and they were all written as contracts at the time and adopted as ordinances. Regarding Centre Point, it was the zoning issue. There was some confusion at the time of the zoning code update regarding whether the Office/Business Park would supersede or augment the PUD. Not everyone understood the process, himself included. It is only within the last couple years that it has become clearer, dealing with applications on the Centre Point site, and getting advice from the attorney. The actual zoning of the site is the PUD, which means any changes have to be changes to the PUD, unless there is a way to cancel the PUD. He is not sure how easy that is to do, because it was a contract with a particular developer, and it stays with the site. There may be some complicated situations on these PUDs going forward.

Councilmember Etten stated three different proposals have come forward for that site: the storage unit, Northwestern University, and the hotel. For the storage and Northwestern, the Council looked at the use chart and said those uses are not included. The hotel was the only permitted use on the list. He agrees the use table needs to be updated, and that process has begun. The Council looks forward to completing that process, understanding that it is a contract and thus is the law of that piece of land. The Council made a decision not to replace the PUD, but rather to amend the PUD, because it liked some of the design standards like green space and parking.

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Mayor Roe stated the existing use table creates some difficulty in seeing how proposed projects might or might not fit into it.

Member Sparby expressed concern that on the PUD, the projects were pushing the PC to amend the existing PUD or not, and there was a separate process of looking at the PUD as a whole. The PC seems to have been in a gray area for a while now.

Mayor Roe responded the challenge is that the Council is legally required to interpret the Code that is in place at the time.

Councilmember Willmus stated that with Centre Point, it is the PUD that carries the day. There was a lot of conversation that sidetracked the issue, i.e., the whole Office/Business Park conversation. That is not part of it; it is the PUD against which applications are evaluated.

Chair Murphy asked whether the Council would like the PC to pay particularly close attention to any part of the Comp Plan or a neighboring community's Comp Plan.

Councilmember Etten thanked the PC for all its efforts and extra work on the Comp Plan.

Mayor Roe stated that as Roseville's Comp Plan circles back from the review period, he would like to revisit with the residents the areas around HarMar and the Lexington-Larpenteur area, primarily to possibly clear up any misunderstandings that may be out there.

Chair Murphy commented that the continued nagging concern for the housing component is it is not defined. There are multiple ways of executing, with no preferred avenue mentioned. There is a concept but not a clear way to get to the goal yet.

Councilmember Willmus stated the Comp Plan is a visioning document, and where the rubber meets the road is when the zoning is put in place. Perhaps when questions come forward, an educational process can take place. In the short term, it is really the underlying zoning. In the long term, it is the visionary comprehensive plan.

Vice Chair Bull asked for the Council's perspective on the PC's efforts to reach a diverse group of people.

Councilmember Etten responded that the plan process from ten years ago was not as inclusive. This process for the recent Comp Plan update was certainly much

more inclusive. This City and its Commissions and the School Districts are struggling with how to get people to engage and how to include everyone. He believes the City did a better job this time, and the PC was a part of that. But the City is unable at this point to reach everyone it would hope to reach.

Member Groff stated he used to serve on the HRIEC. Efforts like holding meetings in different areas of the City and providing visual aids were helpful.

Councilmember Willmus commented that going forward, he would like to discuss how the Council be more proactive and have the PC more directly involved in the Rice Street-Larpenteur initiative. There are other municipalities involved, so he wants to go beyond just Roseville with this. There is a collaborative process set up, but perhaps members of Maplewood's PC can be included in addition to Roseville's PC.

Councilmember Etten commented the next step is to create an alliance, and the makeup for that alliance has the opportunity for elected officials, City staff, business owners, and residents from the area to be included. It is important to keep a member from the PC from each area as part of the process.

Recess

Mayor Roe recessed the meeting at approximately 6:57 p.m., and reconvened at approximately 6:58 p.m.

b. Adopt the Rice St.-Larpenteur Ave. Vision Plan

Community Development Director Collins briefly highlighted this item as detailed in the RCA and related attachments dated July 23, 2018. The Rice-Larpenteur Vision Plan is the conclusion of a year of research and input-gathering from the stakeholders and communities of Roseville, Maplewood, St. Paul, and Ramsey County. Three stakeholder groups, in partnership with the community, helped guide the direction of the plan:

- **Project Management Team (PMT).** Planning/Community Development staff from each community worked with Perkins + Will to ensure adequate coverage in their jurisdiction, provide data/information, and help the consultants to better understand the existing conditions within each community.
- **Community Advisory Group (CAG)** Resident and business stakeholders, as well as a member from each community's Planning Commission, were appointed by the Gateway Planning Committee (GPC) to serve on the CAG.
- **Gateway Planning Committee (GPC)** The GPC included staff and elected leaders from each community, and representation from Ramsey County economic development and public works. The GPC helped ensure

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that the recommendations in the plan were tangible and in line with each community's goals.

Community Development Director Collins continued that additionally, three public workshops were held. And on March 12, 2018, the City Council received a presentation of the final Rice Street-Larpenteur Avenue Visioning Plan. It was determined at that meeting to wait to adopt the plan until the community could have more time to review the visioning plan and provide feedback.

Community Development Director Collins added that on June 7, 2018, the three cities held a celebration of the corridor at the intersection of Rice St. and Larpenteur Ave, and it was very well attended. Much of the feedback that was received included continued concerns of crime in the area, and streetscaping improvements, particularly to make it a more walkable area. An alliance is being built in this area with various stakeholders. She noted it is important to have a formal adoption of this plan by the Council, as it is referenced in the 2040 Comp Plan.

Councilmember Willmus inquired whether the vision plan is merely a reference in the Comp Plan or whether it is adopted as part of the Comp Plan.

Community Development Director Collins explained it is referenced in the Comp Plan. The goal was to have more fluidity with the visioning plan.

Councilmember Etten concurred it is more flexible and is a better to not be adopted officially as part of the Comp Plan. He wants Roseville to be cognizant of the authority of the Alliance over the City of Roseville. He wondered whether the Alliance would have veto power when reviewing a plan. Those details will be worked out, as the Alliance forms. He visited with one of the business owners in the area a few weeks ago, who is looking to expand his business, so Councilmember Etten handed him the executive summary and encouraged him to bring it to his broker to see what the vision is.

Mayor Roe commented that it is recognized that the staffs of each of the 3 Cities and the County don't have a lot of time to do these tasks in addition to their regular jobs. There is some expertise in the community who can help execute some of these tasks, like folks in the Urban Landscape Institute and other granting organizations. That is part of the reason why Roseville is looking at providing financial assistance for additional staffing related to this. He also commented this is not a top-down effort, and he would like to be not as involved as an elected official, so that the stakeholders can really take over. The idea was to have the businesses in the area pool their resources to accomplish goals. If, for example, there are design standards they want to enforce, and they can use funds -- not government funds -- and it will stimulate activity at the same time. And the Alliance can shepherd that. That said, there are fiduciary matters that are

unknown and will have to be taken into account, and that will be figured out with the consultant and stakeholders going forward.

Community Development Director Collins added that an external entity coming in will have the ability to look at the corridor without borders and to work with all the stakeholders, vs. someone employed by a jurisdiction.

Mayor Roe offered an opportunity for public comment, with no one coming forward.

Etten moved, Willmus seconded, approval of Adopt the Rice-Larpenteur Vision Plan (Attachment A).

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

- c. **Consider Authorizing Staff to Solicit Bids to remodel the City Hall Willow Conference Room in order to Relocate the Roseville Historical Society**
City Manager Trudgeon summarized the request as detailed in the RCA of this date. He recalled that at the June 19, 2017 City Council meeting, the City Council directed staff to work with the Roseville Historical Society to find it a permanent home within City Hall. As a result of that direction, in the past year, he has worked with the Roseville Historical Society in determining that the current Willow Room will be repurposed for the Roseville Historical Society. He pointed out the remodeling of the Willow Room will create a small conference room with seating for around 36 people that will be available for use by staff and others.

City Manager Trudgeon explained that the initial estimate for the proposal is \$69,253.84. Based upon the agreement, Roseville Historical Society will contribute \$49,648.25 and the City of Roseville will contribute \$19,605.59. For the City's share of the costs, he suggested taking that out of the General Fund Reserves. Furniture replacement for the Willow Room is already programmed in the CIP. He noted that since January of this year, the Willow Room has not been made available for public use as users have been relocated to different rooms on the City campus or at the Skating Center.

City Manager Trudgeon noted that Councilmember McGehee emailed him a request to table this item, as the full Council is not present and alternatives should be considered. From his viewpoint, this is one step in the process. The next step is for staff to solicit quotes, after which the proposal will be brought back to the Council again. He thought it was worthwhile to bring forward prior to getting the quotes. He knows the Historical Society has been very patient, as it has taken a lot longer than they wanted.

Mayor Roe offered an opportunity for public comment, with no one coming forward.

Willmus moved, Etten seconded, authorizing staff to solicit bids for the Willow Room/Roseville Historical Society remodeling.

Council Discussion

Councilmember Willmus expressed support for this motion, as the bids will come back to the Council for further action. In regard to Councilmember McGehee's comments, the entire Council will have an opportunity to look at it again. As he has noted in the past, he is supportive of bringing the Historical Society back to City Hall where it belongs. It is important for the community to know how we got to where we are, and to fully know and understand the past. To have the Historical Society in this building will present some opportunities that have not been available for kids visiting City Hall. The Historical Society has been patient for a number of years and has been bounced from location to location.

Councilmember Etten concurred with the comments. One of the things the Historical Society will look forward to is not having to move again, and not having accommodations slammed together to work for a year or two, when it ultimately became five or ten years. Also, the pieces of history can be cared for in a much better way here to allow for better presentation. He hopes this will lead to other opportunities to educate both Councilmembers and the public.

Mayor Roe concurred with all the comments. Back when this proposal was discussed a year ago, he wondered what the best solution was, and he was not 100% sure it was at City Hall. He has come to appreciate this location more and is fully supportive of this approach. What was not emphasized enough by City Manager Trudgeon is at the end of this process, there is still a conference room that seats 36 people and can be used by folks who want to use it. Users are being accommodated very well elsewhere in the City. The City Manager has been acting under the direction of the Council for over a year. He only noted that the Council will have to make sure the right fund is used for this.

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

City Manager Trudgeon indicated staff will begin to work on this tomorrow, and hopefully within 3-4 weeks, he will be back before the Council with some bids. He will keep the Historical Society apprised of the schedule throughout the process.

8. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve July 9, 2018 City Council Meeting Minutes

Etten moved, Willmus seconded, approval of the July 9, 2018 City Council Meeting Minutes as amended by the bench handout sent out to the Council on July 20, 2018.

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

9. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action (RCA) dated July 23, 2018 and related attachments.

a. Approve Payments

Willmus moved, Etten seconded, approval of the following claims and payments as presented and detailed.

ACH Payments	\$1,627,198.07
89924-90178	\$1,931,267.42
TOTAL	\$3,558,465.49

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

b. Approve 1 Temporary On-Sale Liquor License and 1 Cigarette/Tobacco 2018-2019 Renewal

Willmus moved, Etten seconded, approve the Temporary On-Sale Liquor License and Cigarette/Tobacco Products Renewal (Attachment A).

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

c. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000 (Resubmitted with Attachment B)

Willmus moved, Etten seconded, approve the submitted purchases or contracts for services and if applicable; the sale/trade-in of surplus items (Attachment C).

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

d. Receive 2018 2nd Quarter Financial Report

Willmus moved, Etten seconded, receipt of the 2018 2nd Quarter Financial Report (Attachment A).

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

e. Approve Resolution Awarding Contract for the Roseville Booster Station Improvements – Phase II

Willmus moved, Etten seconded, adoption of Resolution No. 11522 (Attachment A) entitled, “A Resolution Awarding Bids for Water Booster Station Improvement Phase 2.”

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

f. Consider Reappointment of Youth Commissioners to the Human Rights, Inclusion and Engagement Commission

Councilmember Etten highlighted the students on the HRIEC, as they have done excellent work and are much more involved than sometimes student commission members have been. They are also involved in many aspects of the community and school.

Willmus moved, Etten seconded, reappointing Elizabeth Hansel and Acer Iverson to serve as youth commissioners on the Human Rights, Inclusion and Engagement Commission for terms ending July 31, 2019.

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

g. Approve the Roseville Area High School Police Liaison Officer Agreement for the 2018-2019 School Year

Willmus moved, Etten seconded, approval of the 2018-2019 Roseville Area School Police Liaison Officer Agreement allowing for the required City of Roseville signatures, specifically the City of Roseville Mayor and City of Roseville Manager.

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

- h. Adopt a Resolution Calling for a Public Hearing to Consider a Modification to the Development Program for Development District No. 1 and the Proposed Establishment of Tax Increment Financing (TIF) District No. 21 – Colder Products Company and Adoption on the Tax Increment Financing Plan**

Willmus moved, Etten seconded, adoption of REDA Resolution No. 20 (Attachment A) entitled, “A Resolution Calling for a Public Hearing on the Proposed Adoption of a Modification to the Development Program for Development District No. 1 and the Proposed Establishment of Tax Increment Financing District No. 21 – Colder Products Company Therein and the Adoption of the Tax Increment Financing Plan Therefor”

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

- i. Issue a Premises Permit for Minnesota Fastpitch Academy Foundation to Conduct Lawful Gambling Activities at 2801 Snelling Ave N (Grumpy’s)**

Willmus moved, Etten seconded, adoption of Resolution No. 11524 (Attachment A) entitled, “Resolution Approving a Lawful Gambling Premise Permit to Minnesota Fastpitch Academy Foundation.”

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

- 10. Council & City Manager Communications, Reports, and Announcements**

City Manager Trudgeon provided an update on the August 13th Council meeting, which will include the City Manager budget and a presentation on solar gardens. The Council will need to canvas the election after the primary, and it will require a quorum.

- 11. Councilmember-Initiated Items for Future Meetings**

Councilmember Willmus would like feedback from the Police Department on crime trends.

- 12. Adjourn**

Etten moved, Willmus seconded, adjournment of the meeting at approximately 7:38 p.m.

Roll Call

Ayes: Willmus, Etten, and Roe.

Nays: None.

Daniel J. Roe, Mayor

ATTEST:

Patrick J. Trudgeon, City Manager