

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
October 2, 2018 6:30 p.m.**

PRESENT: Baggenstoss, Bole, Gelbach, Hoag, Newby, Stoner, Warzecha
ABSENT: Heikkila, O'Brien, Quick
STAFF: Brokke, Christensen, Taylor

1) INTRODUCTIONS

2) ROLL CALL/PUBLIC COMMENT

3) APPROVAL OF MINUTES – SEPTEMBER 4, 2018 MEETING

Commissioner Warzecha recommended updating the word “believe” to “believes” on line 103 of the September 4, 2018 draft meeting minutes. Commissioner Gelbach moved to approve the September 4, 2018 meeting minutes as amended. Commissioner Stoner seconded. Motion passed unanimously.

4) EMERALD ASH BORER (EAB) UPDATE AND DISCUSSION

Staff provided a history of the Ash Tree inventory, removals, treatment, replacement and the current approaches being utilized to address Emerald Ash Borer (EAB) in Roseville.

In 2018, Roseville will:

- Remove approximately 85 trees for \$50,000
- Replace 76 trees for \$30,000
- Treat 70 trees for \$5,000
- Spend a total of \$85,000

The EAB Fund Balance as of January 1, 2019 will be \$21,000. The budget request for 2019 is \$50,000. Therefore, the total 2019 EAB Fund Balance may be \$71,000. The 2019 treatment commitment is \$15,000. Available monies for removal and replacements for 2019 will be \$56,000. That current funding level would more than likely allow for very limited, if any, replacements in 2019.

As the infestation continues to spread the removals will increase. Due to the potential hazards, removals are priority over replacements. As removals increase the fund will run out of money at our current funding levels. In addition, as infestation continues to increase removals may exceed the capacity of a single contractor.

The Parks and Recreation Department utilizes the following methods to educate the public on EAB:

- Articles in city publications
- Resources on the city website
- Diseased and hazardous tree door hangers
- Subject matter expertise

The Commission discussed options for tree replacement and whether residents should have:

- The option of refusing a replacement tree on public land near their home (boulevards)
- Be able to select a species not identified on the plan
- Only a tree determined by the Roseville Tree Master Plan

Commissioner Gelbach proposed the creation of a program for residents to donate a tree or funds toward the purchase of a tree for city-owned land.

Commissioner Gelbach questioned if we have an inventory of private property trees. Staff confirmed that our tree survey was only completed for city-owned land.

Commissioner Stoner suggested adding an Ash Tree leaf guide to the door hangers.

The Commission discussed options on how to best use EAB funds and how to procure additional monies for EAB in the future.

Commissioner Hoag suggested offering residents as many tree options as possible to increase resident buy-in.

5) **NATURAL RESOURCE STEWARDSHIP NETWORK AND DISCUSSION**

Staff explained the current status and upcoming events for the Natural Resource Stewardship Program including information on the Roseville Parks and Recreation Stewardship Network, Public Agency Advisors, monthly volunteer events, native gardens, and special projects.

Currently, Stantec Inc. is managing the work and maintenance of the natural resource restoration in all Roseville parks. However, in 2019, management and maintenance of some parks will transition back to the city.

Staff reiterated that we have been successful in the third Saturday of the month events. However, having just a once a month program will not be enough moving forward. Vice-Chair Baggenstoss suggested that an adopt-a-park program could contribute to the Stewardship Network. Also, he proposed the idea to include educational training materials

and videos that volunteers could review on their own time and then go out and volunteer individually at a park that had that identified need.

By January 21, 2019 the program rollout goals are to fill all sector leaders and constellation captain roles, begin coordinating volunteer activities based on the work plan in each sector and establish protocols and processes to enable our volunteer leaders to be successful.

The Commission discussed the option of volunteers potentially using power tools and how best to empower volunteers, within constructive parameters.

Vice-Chair Baggenstoss suggested starting with Villa Park as a beta location for the Stewardship Network Program as we know it will transition to city management in 2019.

6) **PARK DEDICATION ANNUAL RATE REVIEW**

Staff provided a history of the Park Dedication increases in Roseville and reviewed an update of the rates charged by other cities located in the Twin Cities Metro area.

Commissioner Recommendation:

Commissioner Gelbach moved to recommend keeping the Park Dedication rates the same for 2019. Commissioner Warzecha seconded. Motion passed unanimously.

7) **ONGOING TOPICS**

a) **Cleveland Avenue and Marion Street Park Site Update and Naming Discussion**

Staff indicated that Chair O'Brien did a thorough job conveying the Commission's recommendations. The City Council indicated that they were pleased with the process, community engagement effort and thoughtfulness that went into the naming of both sites.

Midland Gardens Park had a successful community planting on September 15, 2018. More than 75 volunteers planted 3,000 pollinator plants on one of the hottest days of the summer.

Unity Park has a scheduled community playground build on Saturday, October 13, 2018 starting at 10:00 a.m.

The Midland Gardens Park Update includes: all pollinator plants have been planted, hydro seeding is complete, the raingarden has been planted, staff will be sodding the center circle, and the playground is scheduled to be installed the third weekend of October.

The Unity Park Update includes: staff is looking at potentially expanding the trails, building the steps on-site and working to prep the site for the community playground build on Saturday, October 13, 2018.

8) STAFF REPORT

- Staff is tentatively scheduled to bring the draft Condition Report of the Guidant John Rose Minnesota OVAL to the City Council on Monday, October 15, 2018.
- Recent large donations to Roseville Parks and Recreation include:
 - Central Park Foundation provided a donation for the new marquee sign in Central Park at Lexington.
 - Hockey families provided the scoreboard replacement at the Roseville Skating Center.
- Deer reduction program update: Staff will be meeting with the United States Department of Agriculture to finalize the deer reduction locations. Three reduction sites for 2018/2019 will be chosen from the following locations: Reservoir Woods, Villa Park, Owasso Hills Park, Harriet Alexander Nature Center and the Leaf Recycling Center. Another deer survey to assess population will be completed in 2019 by Ramsey County.
- Halloween Spook-tacular – October 27, 2018 at Harriet Alexander Nature Center (4:30 p.m. - 7:00 p.m.)

9) OTHER

Meeting adjourned at 8:16 p.m.

Respectfully Submitted,
Danielle Christensen, Department Assistant