

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
November 1, 2018 6:30 p.m.**

PRESENT: Baggenstoss, Bole, Heikkila, Hoag, O'Brien, Stoner
ABSENT: Gelbach, Newby, Quick, Warzecha
STAFF: Brokke, Christensen

1) INTRODUCTIONS

2) ROLL CALL/PUBLIC COMMENT

3) APPROVAL OF MINUTES – OCTOBER 2, 2018 MEETING

Commissioner Hoag moved to approve the October 2, 2018 meeting minutes. Commissioner Bole seconded. Motion passed unanimously.

4) GUIDANT JOHN ROSE MINNESOTA OVAL CONDITION ASSESSMENT REVIEW

Commissioner Stoner asked for confirmation that the initial engineer responsible for the OVAL design was the person who conducted the assessment for Stantec. Staff confirmed.

Staff introduced the history of improvements at the Guidant John Rose Minnesota OVAL (OVAL) since opening in 1993 (25 years ago). Due to the regional and beyond nature of the OVAL, the capital costs have been a joint effort between the State of Minnesota, general contributions and the OVAL user groups. The city has been responsible for the annual operating costs.

The city commissioned Stantec to complete the Condition Assessment Report in order to help better understand the needs, cost estimates and priorities for the mechanical components and infrastructure of the OVAL.

Staff provided a photo tour from the OVAL Condition Assessment Report.

The financial overview of need from the report includes the following:

Condenser and Components	\$540,000
Repair, Replace and Insulate Expansion Joints	\$725,000
Various Mechanical Items/Needs	\$366,000
Perimeter Paving/Turf Improvements and Fencing/Netting - Training Track	\$210,000
Padding and Fence System	\$450,000
Renovate Banquet Facility and Rooftops	\$205,000
Lobby/Mechanical Room and Banquet Center Roof Replacement	\$245,000
Replace rink divider pads	\$30,000
Bathroom Remodel	\$95,000
Scoreboard Replacement	<u>\$250,000</u>
Subtotal before Contingency and Soft Costs	\$3,116,000
Contingency and Soft Costs (35%)	<u>\$1,090,600</u>
TOTAL WITH CONTINGENCY AND SOFT COSTS	\$4,206,600

The original 1968 bathrooms noted in the financials are located inside the arena. However, they are utilized and necessary during major OVAL events.

The Commission discussed the cost estimates provided by Stantec in the Condition Assessment Report.

Chair O'Brien inquired when the Commission would become more active in the bonding process. Staff relayed that most likely, a committee will be created and it would be very beneficial to have members of the Commission participate.

Vice-Chair Baggenstoss wondered if there is a way to expand timing to create a longer ice season at the facility.

5) 2019 DRAFT MEETING CALENDAR

The Commission discussed the alternate Thursday dates proposed for 2019. The Commission agreed to bring the draft calendar back at the December 2018 meeting to allow members who were unable to attend tonight's meeting to weigh in.

6) ONGOING TOPICS

a) Midland Gardens and Unity Park Update

Both parks are substantially complete as of today.

The October 13, 2018 playground build at Unity Park had over 75 volunteer's helping to build the playground, clean up the surrounding area and plant new vegetation.

7) STAFF REPORT

a) Deer Reduction Update

Three reduction sites for the 2018/2019 deer reduction program have been chosen (Reservoir Woods, Owasso Hills Park, and Central Park at Harriet Alexander Nature Center). Baiting of these locations will be done over the next few weeks. When the United States Department of Agriculture (USDA) feels that there is enough activity at the bait areas they will begin reduction efforts.

The Commission discussed the deer reduction locations and communication updates with residents. Staff confirmed that the webpage (www.cityofroseville.com/deermgmt) is continuously being updated with information on the 2018/2019 deer reduction program.

Additional Updates

- Winterizing of facilities is currently underway.
- Parks and Recreation staff work to continually keep the trails swept.
- The Cedarholm Community Building kitchen and Golf Course is still open.
- The Cedarholm Community Building has seen approximately 3-4 bookings a week.
- The OVAL is opening for its 25th Season on Friday, November 9.
- Natural Resource Event at Valley Park on November 17 (10:00 a.m. – 12:00 p.m.).
- Holiday Craft Fair at City Hall on December 1 (10:00 a.m. – 4:00 p.m.) and December 2 (12:00 p.m. – 4:00 p.m.).
- The first annual Fall Harvest Family Fun Day will be on November 17, 2018 at the Cedarholm Community Building (10:00 a.m. – 12:00 p.m.). This event is in conjunction with the City of Shoreview.
- Staff presented pictures of draft park signs for Midland Gardens Park and Unity Park.

8) OTHER

Meeting adjourned at 8:02 p.m.

Respectfully Submitted,
Danielle Christensen, Department Assistant