



**Ethic Commission Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Thursday, December 15, 2022**

I. Call to Order

Vice Chair Murphy called the meeting to order at 6:00 p.m.

Members Present: Joe Arneson, Bob Murphy, Jarrod Cicha, Bruce Bester

Members Absent: Karen Schaffhausen

Others Present: City Manager Patrick Trudgeon

II. Election of Officers

Chair

Commissioner Murphy volunteered to serve as Chair, and Commissioner Bester volunteered to serve a Vice Chair.

Commissioner Arneson made the motion to elect Commissioner Murphy as Chair and the Commissioner Bester as Vice-Chair of the Ethics Commission. Commissioner Cicha seconded the motion.

Ayes: 4

Nays: 0

Motion carried.

III. Public Comment

None.

IV. Approve Minutes of December 16, 2021

City Manager Trudgeon handed out an updated draft of the minutes to reflect the correct spelling of a Commissioners name. Commissioner Bester approval of the December 16, 2021 minutes as amended and this was seconded by Commissioner Arneson.

Ayes: 3 (Murphy, Bester, Arneson)

Nays: 0

Abstain: Cicha

Motion carried.

V. Annual Ethics Training – April 12, 2022

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City Manager Trudgeon announced the 2023 Ethics Training will take place on April 12, 2023 at 6:30 p.m. and stated that City requires all Commissioners, Department Heads, and elected officials to attend. Mr. Trudgeon mentioned that he will be asking the presenter to be the new City Attorney Rachel Tierney.

Mr. Trudgeon stated that as part of the presentation, the City Attorney can also touch on the open meeting law and how it applies to the City Council and Commissioners.

Chair Murphy stated that he liked the scenarios that the former City Attorney brought forward as part of the presentation and wondered if there were some real life examples of ethics violations.

Mr. Trudgeon indicated that he look to see if any examples can be dug up and used as part of the presentation.

Commissioner Bester asked if the City has received any ethics complaints of note that could be used as an example.

Mr. Trudgeon indicated that he cannot recall any examples in his 15 years with the City, but did mention that there have only been a few ethics complaints during that time, but they have all been dismissed.

Commissioner Arneson mentioned that last year the Ethics Commission talked about the service of the Youth Commissioners and asked how that turned out.

Mr. Trudgeon replied that the City Code was changed to allow Youth Commissioners to vote and therefore the Ethics Code would apply to them.

Mr. Trudgeon stated, barring any other input, the Ethics Training would follow the same format of walking through the provisions of the code, giving some examples and scenarios of potential ethics violations, and discuss the Open Meeting Law.

Commissioner Arneson moved the have the new City Attorney to do the Ethics Training, Commissioner Cicha seconded.

Ayes: 4

Nays: 0

Motion carried.

VI. Other Business

Mr. Trudgeon said that he had no other business for the Commission to undertake.

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Chair Murphy asked about the timing of when each City Commission makes their appointment to the Ethics Commission.

Mr. Trudgeon indicated that it depends on the Commission, but most typically look to appoint at the start of the year and typically appoint a member that has served on the Commission for at least a year.

VII. Adjourn

Commissioner Arneson moved to adjourn the meeting at approximately 6:20 p.m., seconded by Commissioner Cicha.

Ayes: 4

Nays: 0

Motion carried.

Respectfully submitted,
Patrick J. Trudgeon, City Manager