

**ROSEVILLE PARKS AND RECREATION COMMISSION
DRAFT MEETING MINUTES FOR
February 2, 2016 -- Draft
6:30pm**

PRESENT: Becker-Finn, Diedrick, Doneen, Gelbach, Heikkila, Holt & Stoner
ABSENT: Bogenholm, Newby & O'Brien notified staff they were not able to attend meeting
STAFF: Brokke, Anfang

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

No public in attendance comment.

Commission chair Stoner shared an email from Roseville Resident Richard Houck opposing the City acquiring property and installing a playground on the 1716 Marion Street site. Houck listed a number of reasons including; an existing park in the immediate area, the size of the proposed area is quite small, the location will limit use to those in the apartment complex and not be open to the public. Mr. Houck feels that a project like this should be funded by the apartment owner and not by the City of Roseville.

3. APPROVAL OF MINUTES – JANUARY 5, 2016 MEETING

January 5th minutes approved unanimously.

4. OAKWOOD HEIGHTS HOLDING PARK DEDICATION

Brokke briefed the commission;

- 3 Parcel subdivision, owner looking to create 3 lots from the current 2 lots, leaving current home on one lot, plans to build on another and leave the 3rd undeveloped at this time.
- SW corner of County Road B & Victoria
- Looking to the Commission for their recommendation of \$3,500 in park dedication fees or the allocation of .16 acres of parkland.

Commission Recommendation:

Commissioner Doneen moved that the Parks and Recreation Commission recommends the City Council accept cash in the amount of \$3,500 in lieu of land for the Oakwood Heights Holding. Second by Commissioner Gelbach. Passed Unanimously.

5. ROSEVILLE SKATING CENTER SOLAR PROJECT PROPOSAL

Brokke explained to Commission that Public Works Director Marc Culver and representatives from Sundial Solar had planned to attend tonight's meeting. All parties involved agreed that there needs to be more studies on structural capabilities before more discussion takes place. Brokke will keep the Commission updated on progress and findings.

6. UPDATE ON CEDARHOLM GOLF COURSE CLUBHOUSE REPLACEMENT PROCESS

Commissioners Stoner & Gelbach updated the Commission on the recent joint meeting with the City Council. The Council made a few suggestions to the public engagement process that will be incorporated into the Advisory Team process. Council Member Laliberte volunteered to serve as a liaison.

Anfang shared draft materials for the proposed process for creating a Clubhouse Replacement Advisory Team.

- Based on Council input, a local business community member will be recruited for the Advisory Team.

- A strong communications plan will be put in action to recruit interested Roseville community members to take part in the 6-month process.

7. UNIFORM COMMISSION CODE DISCUSSION

Brokke reviewed City Code 201 “Advisory Commissions”. The Code 201 outlines uniform operations for all City of Roseville Advisory Commissions; detailing the establishment, purpose, membership, terms, compensation, organization and meetings and reports. City Code 204 specifically addresses the Parks and Recreation Commission discussing scope, duties and functions.

8. DISCUSS MARCH MEETING DATE

Motion by Doneen to move the next meeting date to April 5, second by Diedrick. Motion failed 2 to 5.

Motion by Becker-Finn to reschedule the March Parks and Recreation Commission meeting date to Monday, February 29, second by Holt. Motion passed unanimously.

9. STAFF REPORT

- Brokke mentioned that the priority for snow removal by park maintenance staff is pathways & sidewalks first, followed by the OVAL and finally the neighborhood rinks.
- Neighborhood rinks throughout the City are getting good use thanks to the weather conditions and efforts made by the maintenance staff.
- The OVAL will host the Women’s Bandy Championships beginning February 17. Six countries from around the world will be in town competing.
- The OVAL was recently recognized by WCCO Television as the “Best Outdoor Ice in Minnesota”. Congratulations Skating Center Staff and OVAL users!

10. OTHER

Brokke and Commissioners Gelbach & Stoner updated the Commission on the recent City Council discussion on the Marion Street Park Proposal. Kari Collins, Assistant to the City Manager presented to the Council funding opportunities and broad community support for the acquisition of property near the Marion Street & Brittney Apartments in the southeast corner of Roseville. In general, the City Council had many positive comments for the proposal and was generally supportive. There will be a closed session for the City Council on Monday, February 8 to consider the property acquisition.

Meeting adjourned at 8:25 pm

Respectfully Submitted,
Jill Anfang, Assistant Director