

**ROSEVILLE PARKS AND RECREATION COMMISSION
DRAFT MEETING MINUTES FOR
May 2, 2017 6:30pm**

PRESENT: Bole, Baggenstoss, Gelbach, Heikkila, Hoag, O'Brien, Stoner, Warzecha
ABSENT: Newby
STAFF: Brokke, Christensen

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

No public in attendance.

3. APPROVAL OF MINUTES – APRIL 4, 2017 MEETING

Vice-Chair O'Brien moved to approve the April 4, 2017 meeting minutes. Commissioner Warzecha seconds. Motion passed unanimously.

4. CITY COMPREHENSIVE PLAN REVIEW

i. Subdivision Code – Park Dedication

Staff provided the background and history of Park Dedication in Roseville. Introduced in 1989, Park Dedication originally was managed primarily by the Community Development Department. In 2003, the Commission recommended the ordinance be updated. The update included a process to engage the Parks and Recreation Commission in the process. Park Dedication serves to assist with the funding of park improvements, land acquisition, and addresses the impact of new development/redevelopment. Park Dedication can be satisfied by land, cash or a combination of such based on the Parks and Recreation Commissions recommendation.

Summary of the law:

- City is allowed to adopt subdivision requirements
- Park Dedication is one of the requirements – development and redevelopment
- Cash can only be used for the acquisition, development, park improvements, recreation facilities, playgrounds, trails, wetland or open space based on the approved park systems plan
- Land must be for park purposes
- Previously subdivided property from which a park dedication has been received is exempt, provided it has the same number of lots. If number of lots increases, then park dedication per lot cash fee must apply only to the net increase
- Must be buildable/usable park land – at the discretion of the city
- City must have a Capital Improvement Plan and Budget
- City must have a park and open space plan as part of the Comprehensive Plan

All developments that are subdividing or replatted qualify for Park Dedication. Park Dedication is one piece, of many, that helps to support the Parks and Recreation System. The funds are unpredictable depending on development or redevelopment in a given year.

The current process is simple, clear, and specific.

Examples of Park Dedication when cash payments were received include: Walmart, Wheaton Woods, Home2 Suites & Hampton Inn, Rosedale Mall expansion, Dale Street Fire Station.

Examples of Park Dedication where land was acquired include: Applewood Park and Overlook, Nature View, Owasso Hills Park, Concordia Park.

Commissioner Hoag questioned if it is a possibility to negotiate the buildout of a park with the developing contractor. Brokke explained that the Roseville Parks and Recreation Department does not negotiate Park Dedication. However, an example of land dedication where the developer worked with the city to develop a park would be Applewood Park and Overlook.

Vice-Chair O'Brien questioned the additional language that was added. Specifically, the addition of the sidewalks, pathways and trails reference concerns her, as it is too broad.

Commissioner Stoner stated that he believes that the addition of trails is a good thing and could assist with the connection of parks and trails in the city.

Brokke reiterated that trails are a high priority in the community. However, as Park Dedication is unpredictable you would want to be careful on how much to expand the ordinance, as the fund may be stretched too thin.

Commissioner Baggenstoss and Chair Gelbach relayed that they have reservations about expanding the existing language and potentially creating conflict between multiple departments over the funds.

Commissioner Baggenstoss requested information on how the trails are currently funded in Roseville. Brokke answered that there is a pathway fund managed by Public Works. However, the fund may not be funded to the level needed.

Commissioner Hoag asked where the changes are at in the process. Brokke confirmed that they are the recommendations provided by the Consultant and have not been solidified. Commissioner Hoag agreed that limiting the options and that keeping Park Dedication simple is the best option.

Vice-Chair O'Brien questioned what the next step would be to address the Commission's concerns with the Consultants' Proposals. Should the concerns be voiced to the City Council?

Commissioner Stoner revisited his position about the addition of trails as a positive. He stated that after the discussion he does not believe that trails should be added as an option for Park Dedication monies.

Chair Gelbach reiterated that he was concerned about the changes. Commissioner Baggenstoss added that opening up the language makes the ordinance no longer a guiding principle.

Commissioner Baggenstoss inquired about the removal of the 10% and 5%. The Commission agreed that the specific land dedication percentages need to be included and that the proposed language needs to be narrower and less open to negotiation.

ii. Parks and Recreation Section

Currently the Parks, Open Space and Recreation section of the Comprehensive Plan contains:

- Introduction
- Goals and policies
- Park classification system
- Designations of individual parks, open spaces and recreational facilities
- Issues and potential improvements

The Current Master Plan (adopted in 2010) has updated Goals and Policies. The intent at the time of the Master Plan was that the new Goals and Policies would replace the outdated information in the Comprehensive Plan. The update to the Comprehensive plan has not been completed to date. The

commission discussed reviewing the Master Plan's Goals and Policies to ensure they are still relevant – prior to updating them in the Comprehensive Plan.

5. CONSIDER POLLINATOR FRIENDLY CITY RESOLUTION PROPOSAL

Chair Gelbach presented the updated Pollinator Friendly City resolution. One line was added to the resolution that addressed the suggestion from the April 4, 2017 Parks and Recreation Commission meeting to include a list of pollinator friendly plants. The Commission agreed to present the updated resolution at the next joint Parks and Recreation Commission/City Council meeting.

6. CEDARHOLM COMMUNITY BUILD REPLACEMENT UPDATE

Staff provided an overview of the Community Building process and presented the renderings that were reviewed at the April 24, 2017 City Council Meeting. All options have roofs that are approximately 20 ft. high. The difference between rendering #2A and #2B is the arbor vs. hard roof.

The guidance of the City Council at the April 24, 2017 meeting was that they preferred option #2B. Staff will provide an update on the Cedarholm Community Building to the City Council on June 5, 2017.

The Commission discussed that the building looks very nice and will be a destination location for the Community. Commissioner Stoner relayed that he believes the architect did a good job of following the Advisory Team Report by creating a building that does not look like a park building - but does fit into the park system.

7. DISCUSS AND PREPARE FOR JOINT MEETING WITH CITY COUNCIL

Brokke provided a template of possible topics to discuss at the joint meeting with the City Council on Monday, June 19, 2017.

Vice-Chair O'Brien suggested the addition of the Deer Reduction Program to the "Work plan items for the upcoming year" section.

Commissioner Bole questioned what it would take to get an annual reduction effort. Brokke suggested that would be a good topic to discuss at the joint meeting with the City Council.

The Commission discussed roles and items to include when meeting with the City Council. Specifically, they agreed to focus on Emerald Ash Borer (EAB), the Pollinator Friendly Resolution, and Roseville's Deer Reduction Program as "upcoming 2017 topics".

Commissioner Hoag asked if finances should be included as part of the Cedarholm Community Building update. Brokke stated that at this point it is too soon to have a financial discussion, as we do not have all of the necessary information available.

8. STAFF REPORT

- Rosefest 2017: June 22-26 & July 4th
- Natural Resources Renewal Events:
 - May 20, 2017 – Central Park (10:00 a.m. – 12 p.m.)
 - June 17, 2017 – Lexington Park (10:00 a.m. – 12 p.m.)
- EAB Bio-research review in Reservoir Woods Area
- Blooming Boulevard: Saturday, May 20, 2017 – Central Park/Lexington
- Putt, Par & Paint: Thursday, May 25, 2017 – Cedarholm Golf Course
- Citywide Garage Sale: Thursday, Saturday, June 1-3, 2017
- Roseville School of Dance Spring Recital: June 10-11, 2017 – RAHS Auditorium

- Summer Entertainment: Live @ the Rog: June 11-August 13, 2017 – Central Park/Frank Rog Amphitheatre
- Puppet Wagon: Preview Party: June 15, 2017 - Kinderberry Hill, June 20-August 10, 2017 – Various Parks
- Roll-in Movies: June 16, July 21 and August 18, 2017 – Guidant John Rose MN OVAL
- Discover Your Parks (DYP): June 21-August 16, 2017 – A different park every week!
- Community Theatre: Lion King Jr. – June 22-26, 2017 – CP Rog Amphitheatre, Brigadoon – August 3-13, 2017 – Como Lakeside Pavilion
- Women Wine and (no) Whiffs: July 20, 2017 – Cedarholm Golf Course
- 48th Annual Ice Show: Thank you to the volunteers for all of their hard work at this year's 2017 ice show held on May 28-May 30, 2017. Pam Sandborg, Kevin Elm, Matt Johnson and all the skaters put on a great show!
- Disc Golf Tournament: Acorn Park – May 6, 2017 (7:00 a.m. – 7:00 p.m.)
- Potential for a future joint meeting with the Ramsey County Parks and Recreation Commission

9. **OTHER**

A sign-up sheet was passed around for commissioners to indicate their date preferences to represent the Roseville Parks and Recreation Commission at this summer's DYP events. The Commission discussed potential handouts they could have at the DYP events for interested community members, including information regarding; EAB, Roseville's Deer Reduction Program and Cedarholm Community Building updates.

Meeting adjourned at 8:45 pm

Respectfully Submitted,
Danielle Christensen, Department Assistant