



City Council Agenda

Monday, March 26, 2012

6:00 p.m.

City Council Chambers

(Times are Approximate)

- | | |
|-----------|---|
| 6:00 p.m. | 1. Roll Call
Voting & Seating Order for March: Willmus, Pust,
McGehee, Johnson, Roe |
| 6:02 p.m. | 2. Approve Agenda |
| 6:05 p.m. | 3. Public Comment |
| 6:10 p.m. | 4. Council Communications, Reports and Announcements |
| 6:15 p.m. | 5. Recognitions, Donations and Communications |
| 6:20 p.m. | 6. Approve Minutes
a. Approve Minutes of March 19, 2012 Meeting |
| 6:25 p.m. | 7. Approve Consent Agenda
a. Approve Payments
b. Approve Business Licenses
c. Approve General Purchases and Sale of Surplus items in
excess of \$5000
d. Approve No Parking Resolution- County Road C-2
between Hamline Avenue and Lexington Avenue
e. Adopt a Resolution Reestablishing Precinct Boundaries
f. Approve Utility Relocates for New Fire Station Project |
| 6:35 p.m. | 8. Consider Items Removed from Consent
9. General Ordinances for Adoption
10. Presentations
11. Public Hearings
12. Business Items (Action Items) |
| 6:40 p.m. | a. Adopt a Resolution Ratifying the Dissolution of the Grass
Lake Water Management Organization and Petitioning the
MN Board of Water and Soil Resources To Enlarge the |

Boundary of Ramsey Metro Washington Watershed
District

13. Business Items – Presentations/Discussions

7:00 p.m. a. Discuss Strategic Planning Aspirations and Mission Statement(s)

7:15 p.m. b. Discuss City Manager's Goals

7:45 p.m. **14. City Manager Future Agenda Review**

7:50 p.m. **15. Councilmember Initiated Items for Future Meetings**

8:00 p.m. **16. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Mar 27	6:30 p.m.	Public Works, Environment & Transportation Commission
April			
Tuesday	Apr 3	6:30 p.m.	Parks & Recreation Commission
Wednesday	Apr 4	6:30 p.m.	Planning Commission
Monday	Apr 9	6:00 p.m.	City Council Meeting
Monday	Apr 16	6:00 p.m.	City Council Meeting
Tuesday	Apr 17	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Apr 18	6:30 p.m.	Human Rights Commission
Thursday	Apr 19	4:00 p.m.	Grass Lake Water Management Organization
Monday	Apr 23	6:00 p.m.	City Council Meeting
Tuesday	Apr 24	6:30 p.m.	Public Works, Environment & Transportation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: March 26, 2012

Item: 6.a

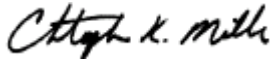
Approve Minutes of March 19
Council Meeting

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 3/26/2012
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$73,868.81
65730-65799	\$75,111.33
Total	\$148,980.14

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Accounts Payable

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 3/21/2012 - 8:42 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/15/2012	General Fund	Vehicle Supplies	Zarnoth Brush Works, Inc.	2012 Blanket PO for Vehicle Repairs	2,923.03
0	03/15/2012	Recreation Fund	Professional Services	Deborah Cash	Seminar Reimbursement	199.00
0	03/15/2012	Recreation Fund	Training	Brad Tullberg	Conference Fees Reimbursement	50.00
0	03/15/2012	Internal Service - Interest	Investment Income	M&I Marshall & Ilsley Bank	Safekeeping Charges	69.50
0	03/15/2012	Community Development	Building Surcharge	MN Dept of Labor and Industry	Building Permit Surcharges	3,418.98
0	03/15/2012	Community Development	Miscellaneous Revenue	MN Dept of Labor and Industry	Building Permit Surcharges-Retentior	-68.38
0	03/15/2012	Community Development	Sienna Green Ph II Prof Svcs	Commonwealth Land Title Insurance, Co	LCDA Reimbursement-Sienna Green	37,488.00
0	03/15/2012	Recreation Fund	Professional Services	Ariel Parry	Assistant Dance Instructor	19.50
0	03/15/2012	Information Technology	Transportation	Shaun Shaver	Mileage Reimbursement	72.15
0	03/15/2012	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-Feb 2012	4,060.00
0	03/15/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	136.00
0	03/15/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	1,007.75
0	03/15/2012	General Fund	Employer Pension	Roseville Firefighter's Relief	Supplemental Retirement Funding Fr	2,000.00
0	03/15/2012	License Center	Rental	Gaughan Properties	Motor Vehicle Rent	4,723.13
0	03/15/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	243.45
0	03/15/2012	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2012 Blanket PO for Vehicle Repairs	114.26
0	03/15/2012	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	36.23
0	03/15/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-2.33
0	03/15/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	30.18
0	03/15/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-1.94
0	03/15/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	57.08
0	03/15/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-3.67
0	03/15/2012	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	178.49
0	03/15/2012	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,182.50
0	03/15/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	15.72
0	03/15/2012	General Fund	Vehicle Supplies	Metro Fire	Molded Handle	29.89
0	03/15/2012	General Fund	209001 - Use Tax Payable	Metro Fire	Sales/Use Tax	-1.92
0	03/15/2012	License Center	Professional Services	Quicksilver Express Courier	Courier Service	151.62
0	03/15/2012	License Center	Professional Services	Quicksilver Express Courier	Courier Service	161.20
0	03/15/2012	General Fund	Vehicle Supplies	Grainger Inc	2012 Blanket PO for Vehicle Repairs	58.26
0	03/15/2012	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2012 Blanket PO for Vehicle Repairs	1,261.13
0	03/15/2012	General Fund	Vehicle Supplies	Larson Companies	2012 Blanket PO for Vehicle Repairs	641.34
0	03/15/2012	General Fund	Vehicle Supplies	CCP Industries Inc	Oil, Hand Cleaner	357.66
0	03/15/2012	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	General Civil Matters	13,261.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						73,868.81
65730	03/14/2012	Golf Course	Petty Cash	US Bank	Golf Course Petty Cash	1,000.00
Check Total:						1,000.00
65731	03/15/2012	Community Development	Development Escrow	ACR Homes	Development Escrow Refund	348.74
Check Total:						348.74
65732	03/15/2012	General Fund	Vehicle Supplies	Bauer Built, Inc.	PVS BW	1,483.23
Check Total:						1,483.23
65733	03/15/2012	Recreation Fund	Professional Services	Madeline Bean	Assistant Dance Instructor	84.00
Check Total:						84.00
65734	03/15/2012	Recreation Fund	Fee Program Revenue	Tania Betances	Shelter Permit Refund	74.02
65734	03/15/2012	Recreation Fund	Collected Insurance Fee	Tania Betances	Shelter Permit Refund	5.00
65734	03/15/2012	Recreation Fund	Fee Program Revenue	Tania Betances	Shelter Permit Refund	24.00
65734	03/15/2012	Recreation Fund	Fee Program Revenue	Tania Betances	Shelter Permit Refund	25.00
65734	03/15/2012	Recreation Fund	Sales Tax Payable	Tania Betances	Shelter Permit Refund	5.98
Check Total:						134.00
65735	03/15/2012	Recreation Fund	Professional Services	Evan Beyer	Speedskating Coach	170.00
Check Total:						170.00
65736	03/15/2012	Recreation Fund	Professional Services	Joseph Blumel	Speedskating Coach	210.00
Check Total:						210.00
65737	03/15/2012	Fire Station 2011	Professional Services	Braun Intertec Corporation	Environmental Consulting Service	1,733.00
65737	03/15/2012	Fire Station 2011	Professional Services	Braun Intertec Corporation	Geotechnical Evaluation	4,100.00
Check Total:						5,833.00
65738	03/15/2012	General Fund Donations	K-9 Supplies	Dennis Burke	Large K-9 Doghouse	293.91
65738	03/15/2012	General Fund Donations	Use Tax Payable	Dennis Burke	Sales/Use Tax	-18.91
Check Total:						275.00
65739	03/15/2012	General Fund	Training	Calibre Press, Inc.	Bulletproof Mind Seminar	760.00
Check Total:						760.00
65740	03/15/2012	Boulevard Landscaping	Operating Supplies	Central Landscape Supply	Blanket PO for Streetscape Supplies	3,505.50
65740	03/15/2012	Boulevard Landscaping	Operating Supplies	Central Landscape Supply	Blanket PO for Streetscape Supplies	240.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						3,745.97
65741	03/15/2012	Recreation Fund	Professional Services	Chanhassen Dinner Theatre Corp	Senior Trip Deposit	200.00
Check Total:						200.00
65742	03/15/2012	Recreation Fund	Professional Services	Michele Colbert	Speedskating Coach	100.00
Check Total:						100.00
65743	03/15/2012	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Midway Speedskating Bingo Billing-	1,973.16
65743	03/15/2012	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Youth Hockey Bingo Billing-Feb 201	2,075.22
Check Total:						4,048.38
65744	03/15/2012	General Fund	Professional Services	Crime Reports, Inc	Annual Subscription Renewal	2,388.00
Check Total:						2,388.00
65745	03/15/2012	Recreation Fund	Professional Services	Sara Daily	Assistant Dance Instructor	19.50
Check Total:						19.50
65746	03/15/2012	General Fund Donations	K-9 Supplies	Dogtra Company	Charger	23.56
65746	03/15/2012	General Fund Donations	Use Tax Payable	Dogtra Company	Sales/Use Tax	-1.52
Check Total:						22.04
65747	03/15/2012	Water Fund	Accounts Payable	KENNETH DRAKE	Refund Check	28.35
65747	03/15/2012	Storm Drainage	Accounts Payable	KENNETH DRAKE	Refund Check	0.04
Check Total:						28.39
65748	03/15/2012	General Fund	Vehicle Supplies	Dueco, Inc.	2012 Blanket PO for Vehicle Repairs	207.15
Check Total:						207.15
65749	03/15/2012	Recreation Fund	Professional Services	Rebekah Dyrud	Novice Speedskating Coach	400.00
Check Total:						400.00
65750	03/15/2012	Recreation Fund	Professional Services	Rachel Elias	Assistant Dance Instructor	48.00
Check Total:						48.00
65751	03/15/2012	Grass Lake Water Mgmt. Org.	Professional Services	Emmons & Olivier Resources, Inc.	Professional Services Through Sept 3	2,550.95
Check Total:						2,550.95
65752	03/15/2012	Recreation Fund	Operating Supplies	Leah Fancher	Supplies Reimbursement	43.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65753	03/15/2012	General Fund	Training	Joe Friedrichs	Check Total:	43.76
					State Fire School Mileage Reimburse	248.64
65754	03/15/2012	Recreation Fund	Professional Services	Paul Gangl	Check Total:	248.64
					Novice Speedskating Coach	240.00
65755	03/15/2012	Recreation Fund	Contract Maintenance	General Repair Service, Corp	Check Total:	240.00
					Qty 1 - OVAL cooling tower pump re	2,652.87
65756	03/15/2012	Recreation Fund	Professional Services	Steve Hartman	Check Total:	2,652.87
					Novice Speedskating Coach	100.00
65757	03/15/2012	Recreation Fund	Professional Services	Conor Kennedy	Check Total:	100.00
					Novice Speedskating Coach	110.00
65758	03/15/2012	Recreation Fund	Professional Services	Sarah Krueger	Check Total:	110.00
					Novice Speedskating Coach	150.00
65759	03/15/2012	General Fund	Vehicle Supplies	Lacal Equipment Inc	Check Total:	150.00
					Blades	125.04
65759	03/15/2012	General Fund	209001 - Use Tax Payable	Lacal Equipment Inc		-8.04
					Sales/Use Tax	
65760	03/15/2012	General Fund	Operating Supplies	Language Line Services	Check Total:	117.00
					Interpreter Service	35.89
65761	03/15/2012	General Fund	Operating Supplies	LexisNexis Risk Data Mgmt, Inc.	Check Total:	35.89
					Minimum Commitment	50.00
65762	03/15/2012	Housing & Redevelopment Agency	Printing	Lillie Suburban Newspaper Inc	Check Total:	50.00
					Customer: 6516	1,010.75
65762	03/15/2012	General Fund	Advertising	Lillie Suburban Newspaper Inc	Customer: 262	54.50
					Customer: 6516	1,010.75
65763	03/15/2012	Municipal Community Band	Operating Supplies	Sarah Lipker	Check Total:	2,076.00
					Band Shirts Reimbursement	408.49
65764	03/15/2012	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Check Total:	408.49
					Acetylene	47.78
65764	03/15/2012	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Acetylene	44.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65765	03/15/2012	Golf Course	Vehicle Supplies	Carl Mielke	Check Total:	92.56
					Greenmaster Reels Service	930.00
65766	03/15/2012	Water Fund	Training	MN AWWA	Check Total:	930.00
					Water School	700.00
65767	03/15/2012	Water Fund	Training	MN Dept of Health	Check Total:	700.00
					Class C Testing	64.00
65768	03/15/2012	Sanitary Sewer	Training	MN Pollution Control Agency	Check Total:	64.00
					License-Fish	45.00
65769	03/15/2012	Pathway Maintenance Fund	Operating Supplies	MN Seeding Contractors Assoc.	Check Total:	45.00
					Hydraulic Erosion Control Products C	30.00
65769	03/15/2012	Boulevard Landscaping	Operating Supplies	MN Seeding Contractors Assoc.	Hydraulic Erosion Control Products C	30.00
65770	03/15/2012	Golf Course	Contract Maintenance	Nardini Fire Equipment Co, Inc	Check Total:	60.00
					Inspection	125.03
65771	03/15/2012	Recreation Fund	Professional Services	New Brighton Parks/Recreation	Check Total:	125.03
					Old Log Theater Trip	656.89
65772	03/15/2012	General Fund	Memberships & Subscriptions	NFPA	Check Total:	656.89
					Subscription Renewal	165.00
65773	03/15/2012	Golf Course	Contract Maintenance	On Site Sanitation, Inc.	Check Total:	165.00
					Regular Service	44.89
65773	03/15/2012	Storm Drainage	Rental	On Site Sanitation, Inc.	Regular Service	44.89
65774	03/15/2012	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	Check Total:	89.78
					K9 Supplies	58.91
65774	03/15/2012	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	119.96
65774	03/15/2012	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	136.02
65775	03/15/2012	Water Fund	Accounts Payable	DOROTHY PETERSON	Check Total:	314.89
					Refund Check	25.21
65775	03/15/2012	Sanitary Sewer	Accounts Payable	DOROTHY PETERSON	Refund Check	9.04
65776	03/15/2012	General Fund	Operating Supplies	Primary Products Company	Check Total:	34.25
					Nitrile Gloves	68.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65776	03/15/2012	General Fund	209001 - Use Tax Payable	Primary Products Company	Sales/Use Tax	-4.42
					Check Total:	64.23
65777	03/15/2012	Water Fund	Accounts Payable	PRODIGY REALTY	Refund Check	48.29
					Check Total:	48.29
65778	03/15/2012	Water Fund	Rental	Q3 Contracting, Inc.	Sign Rental	304.01
65778	03/15/2012	Storm Drainage	Rental	Q3 Contracting, Inc.	Sign Rental	152.81
					Check Total:	456.82
65779	03/15/2012	General Fund	Professional Services	Ramsey County	Election Contract-Quarterly Payment	26,875.00
					Check Total:	26,875.00
65780	03/15/2012	Recreation Fund	Professional Services	Kyle Ronchak	Novice Speedskating Coach	20.00
					Check Total:	20.00
65781	03/15/2012	Housing & Redevelopment Agency	Miscellaneous	Roseville Area Schools	Living Smarter Fair Coffee/Meal Vou	88.50
					Check Total:	88.50
65782	03/15/2012	General Fund	Employee Recognition	Sam's Club	Supplies	274.72
					Check Total:	274.72
65783	03/15/2012	Water Fund	Accounts Payable	MICHAEL SAVARD	Refund Check	32.59
					Check Total:	32.59
65784	03/15/2012	General Fund	Contract Maint. - City Hall	Schindler Elevator Corporation	Quarterly Service	1,220.88
					Check Total:	1,220.88
65785	03/15/2012	Recreation Fund	Professional Services	Melissa Schuler	Assistant Dance Instructor	25.50
					Check Total:	25.50
65786	03/15/2012	Recreation Fund	Spectator Admissions	Section 5AA Girls Hockey	Playoff Ticket Sales Share	8,068.20
					Check Total:	8,068.20
65787	03/15/2012	General Fund	Training	Alan Stefani	Training Reimbursement	36.60
					Check Total:	36.60
65788	03/15/2012	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	97.75
65788	03/15/2012	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
65788	03/15/2012	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	218.50
65788	03/15/2012	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83

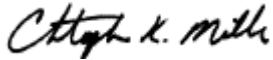
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						325.91
65789	03/15/2012	General Fund	Memberships & Subscriptions	Suburban Rate Authority	First Half Membership Assessment	1,400.00
Check Total:						1,400.00
65790	03/15/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	1,122.41
65790	03/15/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	175.00
65790	03/15/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	140.00
Check Total:						1,437.41
65791	03/15/2012	Water Fund	Memberships & Subscriptions	SUSA Suburban Utilities Superintendent A	Annual Membership-Schwartz, Thury	200.00
Check Total:						200.00
65792	03/15/2012	Water Fund	Accounts Payable	TALBOT REALTY	Refund Check	75.36
Check Total:						75.36
65793	03/15/2012	Recreation Fund	Professional Services	Allison Thunstrom	Novice Speedskating Coach	340.00
Check Total:						340.00
65794	03/15/2012	General Fund	Vehicle Supplies	Titan Machinery	2012 Blanket PO for Vehicle Repairs	248.07
Check Total:						248.07
65795	03/15/2012	General Fund	Operating Supplies	Trans Union LLC	Credit Report	12.65
Check Total:						12.65
65796	03/15/2012	Recreation Fund	Professional Services	Andrew Turner	Novice Speedskating Coach	170.00
Check Total:						170.00
65797	03/15/2012	Recreation Fund	Professional Services	Kristina Van Deusen	Assistant Dance Instructor	21.00
Check Total:						21.00
65798	03/15/2012	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Receptacles	43.70
Check Total:						43.70
65799	03/15/2012	General Fund	Operating Supplies	Yahoo! Custodian of Records	Paralegal Service	59.50
Check Total:						59.50

REQUEST FOR COUNCIL ACTION

Date: 03/26/2012

Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approval of 2012/2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Cigarette/Tobacco Products License

Rainbow Foods #8802
1201 Larpenteur Ave W
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business license application(s) as submitted.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name RBF, LLC of Wisconsin dba Rainbow Foods #8802
Business Address 1201 Larpenteur Ave W, Roseville 55113
Business Phone 651-488-1825
Email Address _____

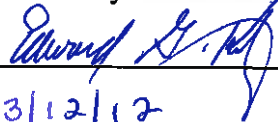
Person to Contact in Regard to Business License: (send renewal here)

Name RBF, LLC of Wisconsin
Address P.O. Box 473, MS-2650, Milwaukee, WI 53201
Phone 414-231-5904

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 30, 2012, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

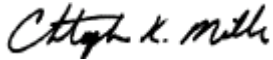
Signature  -VP
Date 3/12/12

If completed license should be mailed somewhere other than the business address, please advise.

REQUEST FOR COUNCIL ACTION

Date: 3/26/2012
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Public Works	Town & Country Fence	Replace Split Rail Fence (a)	\$ 8,874.00
Streetscape	Lawn Ranger Outdoor Services	Retaining wall repairs (b)	14,791.00

Comments/Description:

- a) Contractor to replace split rail fence on South McCarrons Blvd. Award is the lowest of 4 bids.
- b) Contractor to provide retaining wall repairs at: 3050 S. Owasso, 1810 Alta Vista, and 1824 Alta Vista. Award is the lowest of 5 bids.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

26 **REQUESTED COUNCIL ACTION**

27 Motion to approve the submitted list of general purchases, contracts for services, and if applicable the
28 trade-in/sale of surplus equipment.

29

30

Prepared by: Chris Miller, Finance Director

Attachments: A: None

31

REQUEST FOR COUNCIL ACTION

Date: 3/26/12
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Approve No Parking Resolution- County Road C-2 between Hamline Avenue and Lexington Avenue

BACKGROUND

The City is completing construction work on County Road C-2 between Hamline Avenue and Lexington Avenue, which is part of the City's Municipal State Aid (MSA) system.

State Aid standards do not allow parking on both sides of 2 lane roads narrower than 38 feet. County Road C-2 is currently 32 feet wide. We are narrowing portions of the street to 28 feet. No parking is allowed on these street segments. The proposed parking restrictions have been discussed with residents through the project development process.

The State requires a Council resolution prohibiting parking where street width does not meet State Aid standards for parking on both sides.

POLICY OBJECTIVE

In order to utilize available MSA funds, the City must post parking in accordance with adopted State Aid standards.

STAFF RECOMMENDATION

Approve the attached resolution prohibiting parking on segments of County Road C-2 between Hamline Ave and Dunlap Street, and on the north side of County Road C-2 between Dunlap Street and Lexington Avenue.

REQUESTED COUNCIL ACTION

Approve the attached resolution prohibiting parking on segments of County Road C-2 between Hamline Ave and Dunlap Street, and on the north side of County Road C-2 between Dunlap Street and Lexington Avenue.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Resolution

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville,
2 County of Ramsey, Minnesota, was duly held on 26th day of March, 2012, at 6:00 p.m.

3 The following members were present: and the following members were absent: .

4 Member introduced the following resolution and moved its adoption:

5
6 **RESOLUTION NO.**

7
8 **RESOLUTION PROHIBITING PARKING ON**
9 **COUNTY ROAD C-2 BETWEEN HAMLINE AVENUE AND LEXINGTON AVENUE**

10 BE IT RESOLVED by the City Council of the City of Roseville, as follows:

11 WHEREAS, County Road C-2 between Hamline Avenue and Lexington Avenue is a Municipal State
12 Aid roadway;

13 AND WHEREAS, such roadways are proposed to be reconstructed using Municipal State Aid funds
14 and the reconstruction of such roadways must conform to established State Aid standards;

15 AND WHEREAS, State Aid standards do not allow parking on both sides of 2 lane roads narrower
16 than 38 feet;

17 AND WHEREAS, on County Road C-2 between Hamline Avenue and Griggs Street, where the street
18 is 32 feet wide, parking will be allowed on the north side of the street, and prohibited on the south side
19 of the street;

20 AND WHEREAS, on County Road C-2 between Dunlap Street and Lexington Avenue, where the
21 street is 32 feet wide, parking will be allowed on the south side of the street, and prohibited on the
22 north side of the street;

23 AND WHEREAS, Parking will be prohibited on both sides of County Road C-2 from Station 0+00 to
24 1+00, 1+70 to 4+90, 6+88 to 10+77, and 16+80 to 19+66;

25 NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, that parking is
26 hereby allowed along the north side of County Road C-2 between Hamline Avenue and Griggs Street,
27 the south side of County Road C-2 between Dunlap Street and Lexington Avenue, and prohibited on
28 both sides of County Road C-2 from Station 0+00 to 1+00, 1+70 to 4+90, 6+88 to 10+77, and 16+80
29 to 19+66;

30 The motion was duly seconded by Member and upon vote being taken thereon, the following voted
31 in favor thereof: and the following voted against: .

32 WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 26th day of March, 2012, with the original thereof on file in my office.

William J. Malinen, City Manager

(SEAL)

REQUEST FOR COUNCIL ACTION

Date: March 26, 2012
Item No.: 7.e

Department Approval

City Manager Approval



Item Description: Adopt Resolution Reestablishing Precinct Boundaries

BACKGROUND

At the March 19, 2012, the City Council reviewed the proposed precinct changes that sets precinct boundary lines to comply with the Legislative District Reapportionment Plans

The newly drawn lines:

- Closely adhered to existing precinct lines, where possible
- Followed mandated divisions (census block, along recognizable physical features, highways, rivers, railroads)
- Lines correspond with school district, legislative and congressional districts
- Ten precincts

POLICY OBJECTIVE

Create precincts that meet the criteria explained above.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Motion to adopt resolution reestablishing precinct boundaries.

REQUESTED COUNCIL ACTION

Motion to adopt resolution reestablishing precinct boundaries.

Prepared by: Carolyn Curti, Elections Coordinator

Attachments:
A: Proposed Resolution
B: Proposed precinct map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

RESOLUTION No.

Setting Precinct Boundaries

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 26th day of March 2012, at 6:00 p.m.

The following members were present: and, and the following were absent:.

Member introduced the following resolution and moved its adoption:

**RESOLUTION xxxx
Reestablishing Precinct Boundaries**

WHEREAS, the Roseville City Council adopted resolution 9988 changing election precinct boundaries; and

WHEREAS, the Legislative District Reapportionment Plan necessitates changes in precinct boundaries; and

WHEREAS, the City of Roseville remains entirely in the 4th Congressional District; and

WHEREAS, the City of Roseville has been moved into District 42B and 66A; and

WHEREAS, precincts 1, 2, 3 and 4 are modified to accommodate the redistricting lines;

NOW, THEREFORE, BE IT RESOLVED, that Resolution 9988 hereby is rescinded.

BE IT FURTHER RESOLVED that the City of Roseville newly amended precinct plan be adopted.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon a vote being taken thereon, the following voted in favor thereof: and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

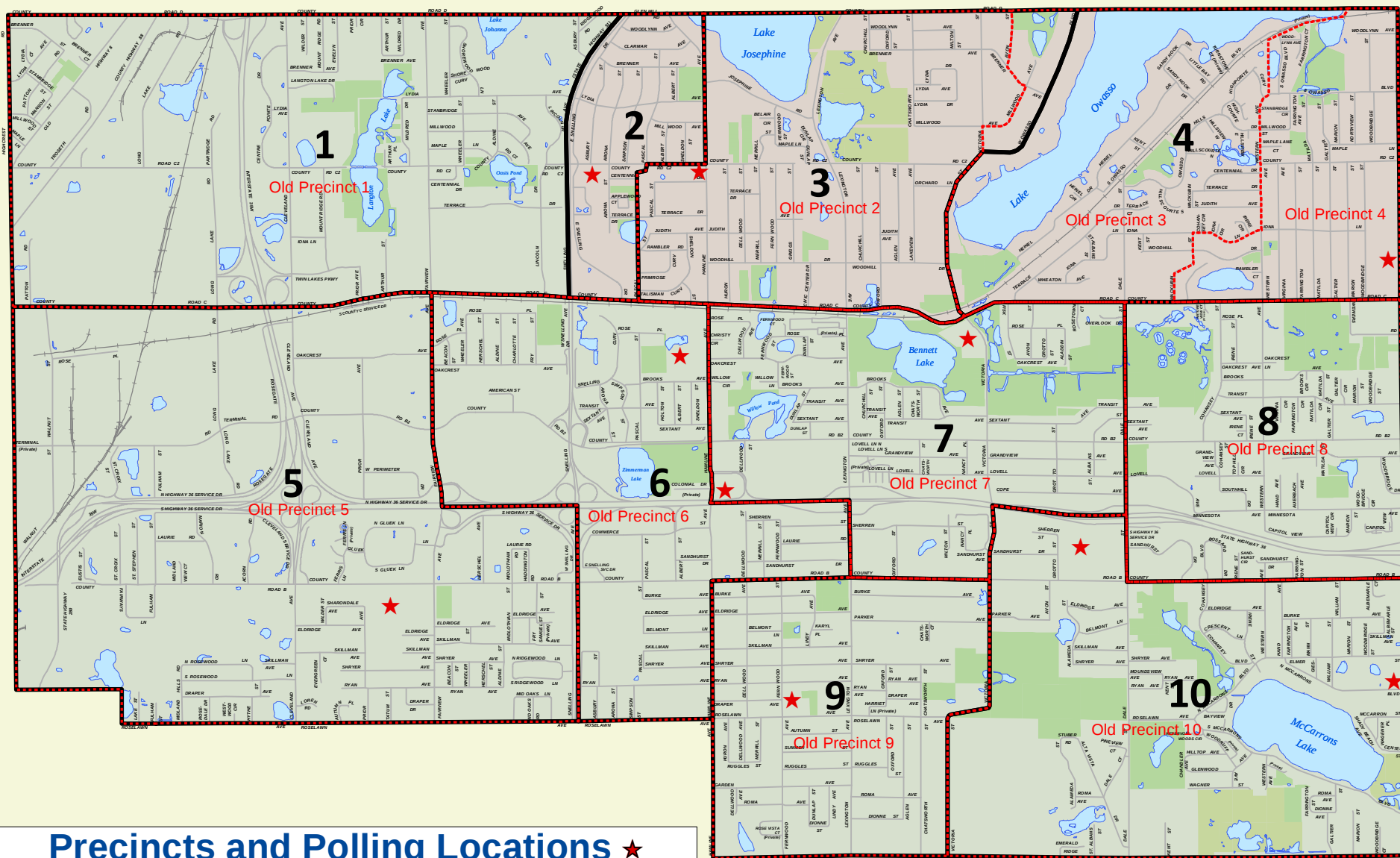
Reestablishing Precinct Boundaries

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the day of , 20 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of , 20 .

William J. Malinen, City Manager



Precincts and Polling Locations ★



Prepared by:
Community Development
March 9, 2012

Current Leg. Dist.		Current Leg. Dist.		2002 Precinct Boundary	
1	Centennial United Methodist Church 1524 County Road C2 W	54A	6	Rosepointe 2555 Hamline Avenue N	54A
2	Roseville Covenant Church 2865 Hamline Avenue N	54B	7	St Christopher's Episcopal Church 2300 Hamline Avenue N	54A
3	Prince of Peace Lutheran Church 2561 Victoria Street N	54B	8	Parkview School 701 County Road B W	54A
4	North Heights Lutheran Church 2701 Rice Street N	54B	9	Roseville Lutheran Church 1215 Roselawn Avenue W	54A
5	Fairview Community Center 1910 County Road B W	54A	10	Galilee Evangelical Church 145 North McCarrons Blvd	54A

0

1,000

Feet

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map: precincts_and_polling_locations.pdf

2012 Redistricting



Proposed 2012 Precincts



New Legislative District 42B



New Legislative District 66A

REQUEST FOR COUNCIL ACTION

Date: March 26, 2012
Item No.: 7.f

Department Approval

Timothy O'Neill

City Manager Approval

W. J. Mahnen

Item Description: Authorize Utility Relocation for New Fire Station Project

BACKGROUND

As part of the fire station project there will be a need to relocate existing utilities. We are currently requesting approval to relocate utilities related to the two cell towers located on campus.

PROPOSED ACTION

Authorize the Mayor and City Manager to enter into a contract for services to relocate utilities for the two cell towers located on campus.

FINANCIAL IMPACTS

The short term funding source for the utility relocates will be the City's building replacement fund. The long term funding source will be bond proceeds for the new fire station. The relocation costs are within the new fire station technology budget and are part of the planning and budget process for the new station.

STAFF RECOMMENDATION

Staff recommends Council authorize the Mayor and City Manager to enter into contract for services to relocate utilities for the two cell towers located on campus in the amount of \$11,563.00.

REQUESTED COUNCIL ACTION

Motion to authorize the Mayor and City Manager to enter into contracts for relocation of utilities in the amount of \$11,563.00.

Prepared by: Timothy O'Neill, Fire Chief

REQUEST FOR COUNCIL ACTION

Date: 3/26/12
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Adopt a Resolution Ratifying the Dissolution of the Grass Lake Water Management Organization and Petitioning the Board of Water and Soil Resources for a Change of Watershed Boundary

BACKGROUND

The City Council adopted a resolution at its January 23, 2012 meeting petitioning the Grass Lake Water Management Organization Board to dissolve the organization. Shoreview adopted a similar resolution in early February. The petition was received by the board at their February 2012 meeting. The Board voted to give 30 day notice to the cities per the joint powers agreement that the Board would be voting on the dissolution request at their March board meeting. That meeting is scheduled for March 22, 2012. We anticipate the Board will concur with the city's request.

Staff has discussed the process for redrawing watershed boundaries with staff from the State Board of Water and Soil Resources as outlined in state statute. They have also had conversations with Ramsey-Washington Metro Watershed District staff regarding the possible expansion of their boundaries. RWMWD staff indicated there would be minimal activity in the Grass Lake areas of the watershed under redrawn boundaries until they are able to collect ad valorem taxes from the expanded area. They felt it would not be fair to their current constituents to expend resources collected from them in the Grass Lake area. This means it would be prudent in order to not have a significant gap in resource protection to meet a schedule to allow for the Grass Lake area to be certified to the State Auditor as a part of RWMWD before June 30th of this year to meet 2013 taxing authority for the District. This will require timely actions by various jurisdictions as follows:

March 22, 2012 GLWMO Board vote to dissolve as of June 21, 2012

March 26, 2012 Roseville City Council ratifies dissolution per JPA

March 26, 2012 Roseville City Council petitions BWSR for change of Watershed district boundaries to become a part of Ramsey-Washington Metro Watershed District

April 2, 2012 Shoreview City Council takes same two actions as Roseville did on March 26.

April-BWSR Board meeting to consider petition and order public hearing with required 30 day notice

May-BWSR public hearing on change of watershed district boundary

June-BWSR Board meeting to take action on change of boundary effective June 30,2012.

Staff has worked with the City Attorney, the City of Shoreview, and BWSR staff drafting the necessary resolution and the required petition to the State Board of Water and Soil Resources. They are included as attachments to this action.

POLICY OBJECTIVE

The City Comprehensive Plan and Comprehensive Surface Water Management Plans support environmental stewardship and compliance watershed organizations and water quality regulatory goals. The city is obligated to comply with state and federal water regulations. The city supports watershed management in the most effective and efficient means.

BUDGET IMPLICATIONS

The City of Roseville currently funds 50% of the Grass Lake WMO budget through its Storm Utility Fund which is fee supported across the entire city. When the organization is dissolved the watershed management function is proposed to be merged into the Ramsey-Washington Metro Watershed District through action by the State Board of Water and Soil Resources. RWMWD has its own taxing authority for properties within their jurisdiction.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution ratifying the dissolution of the Grass Lake Water Management Organization effective June 21, 2012 and petitioning the State of Minnesota Board of Water and Soil Resources for a change in watershed district boundary. The petition will request the formerly Grass Lake WMO portion of the city become a part of Ramsey-Washington Metro Watershed District. RWMWD has an excellent reputation for water resource protection and has demonstrated success in improving water quality in urban environments. Staff believes this is in the best long term interests of the city and for the protection of the water resources.

REQUESTED COUNCIL ACTION

Motion to adopt a resolution ratifying the dissolution of the Grass Lake Water Management Organization and petitioning the State Board of Water and Soil Resources for a change of watershed boundary.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A. Resolution
B. Petition

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 * * * * *

6
7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota, was duly held on the 26th day of March,
9 2012, at 6:00 p.m.

10
11 The following members were present: and the following members were
12 absent: .

13
14 Councilmember introduced the following resolution and moved its adoption:

15
16 **RESOLUTION NO.**

17
18 **RESOLUTION RATIFYING THE DISSOLUTION OF THE GRASS LAKE**
19 **WATERSHED MANAGEMENT ORGANIZATION AND PETITIONING THE**
20 **BOARD OF SOIL AND WATER RESOURCES FOR A CHANGE OF**
21 **WATERSHED BOUNDARY**

22
23
24 WHEREAS, the City of Roseville and the City of Shoreview organized a water management
25 organization through a Joint Powers Agreement in 1983 known as the Grass Lake Water
26 Management Organization for the management of joint watershed resources pursuant to state
27 statute;

28
29 AND WHEREAS, Watershed management and regulation have changed significantly in the
30 30 years since the agreement that created the Grass Lake Water Management Organization
31 was executed;

32
33 AND WHEREAS, The Cities of Roseville and Shoreview have adopted resolutions
34 petitioning the Grass Lake WMO to dissolve as an organization;

35
36 AND WHEREAS, The cities believe there are existing adjacent watershed organizations that
37 have the necessary expertise and resources to protect the watershed natural resources in an
38 effective and efficient manner;

39
40 AND WHEREAS, The Grass Lake WMO board voted in the affirmative on March 22, 2012
41 to dissolve effective June 21, 2012;

42
43 BE IT RESOLVED, that the City of Roseville hereby ratifies the dissolution of the Grass
44 Lake Water Management Organization pursuant to Section VI and Section VII of the current
45 joint powers agreement and state statute requirements; and

46

47 BE IT RESOLVED, that the City Council of the City of Roseville hereby petitions the State
48 of Minnesota Board of Water and Soil Resources, pursuant to Chapter 103d of State Statute,
49 for a change of watershed boundary for that portion of the city, formerly a part of the Grass
50 Lake WMO, to be included in the Ramsey-Washington Metro Watershed District, and

51

52 The motion for the adoption of the foregoing resolution was duly seconded by
53 Councilmember and upon vote being taken thereon, the following
54 voted in favor thereof: and the following voted against the same: .

55

56 WHEREUPON said resolution was declared duly passed and adopted.

GLWMO Dissolution

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 26th day of March, 2012 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 26th day of March, 2012.

William J. Malinen, City Manager

(Seal)

**STATE OF MINNESOTA
BOARD OF WATER AND SOIL RESOURCES**

**PETITION OF THE CITIES OF ROSEVILLE AND SHOREVIEW
FOR AN ORDER TO ENLARGE THE BOUNDARY OF
THE RAMSEY-WASHINGTON METRO WATERSHED DISTRICT TO
INCLUDE SPECIFIED AREAS OF THE PETITIONING CITIES
FORMERLY IN THE GRASS LAKE WATERSHED MANAGEMENT
ORGANIZATION**

Request	The Cities of Roseville and Shoreview are petitioning the Minnesota Board of Water and Soil Resources to enlarge the Boundary of the Ramsey-Washington Metro Watershed District to include those lands and properties east and south of the Rice Creek Watershed District that were formerly within the Grass Lake Watershed Management Organization. The area involves approximately 5,648 acres within the following cities:	
	City	Acres
	Roseville	2359
	Shoreview	3289
		5648

	Page
Request	1
Reason for Request	2
Location	2
Background and Record of Actions	4
Watershed Boundary Change Process under M.S. 103D.261	5
Description of Affected Area	8
Statutory Intent	13
Properties Involved	14
Petition Signature Pages	15
City Resolutions	16

14

Reasons for Change	Watershed management and regulation have changed significantly in the nearly 30 years since the agreement that created the Grass Lake Water Management Organization was executed. Significantly more financial and staff resources are necessary to carry out the functions of a watershed organization to be successful today. Cities are challenged with competing priorities for their scarce resources. The cities believe there are existing adjacent watershed organizations that have the necessary expertise and resources to protect the watershed natural resources in an effective and efficient manner. The cities believe the water resources are better protected by combining the Grass Lake WMO areas into an organization with demonstrated success in improving and protecting the resource.
Termination of GLWMO	The dissolution of the Grass Lake Watershed Management Organization (GLWMO) on June 21, 2012.
Nature of the Change	Transfer 5,647.25 acres from the former Grass Lake Watershed Management Organization legal boundaries to the Ramsey-Washington Metro Watershed District. The new boundary is proposed to be contiguous with the existing Rice Creek Watershed District boundary
Location	Figure 1: Ramsey-Washington Metro Watershed District and Grass Lake Watershed Management Organization Location Map

15

16

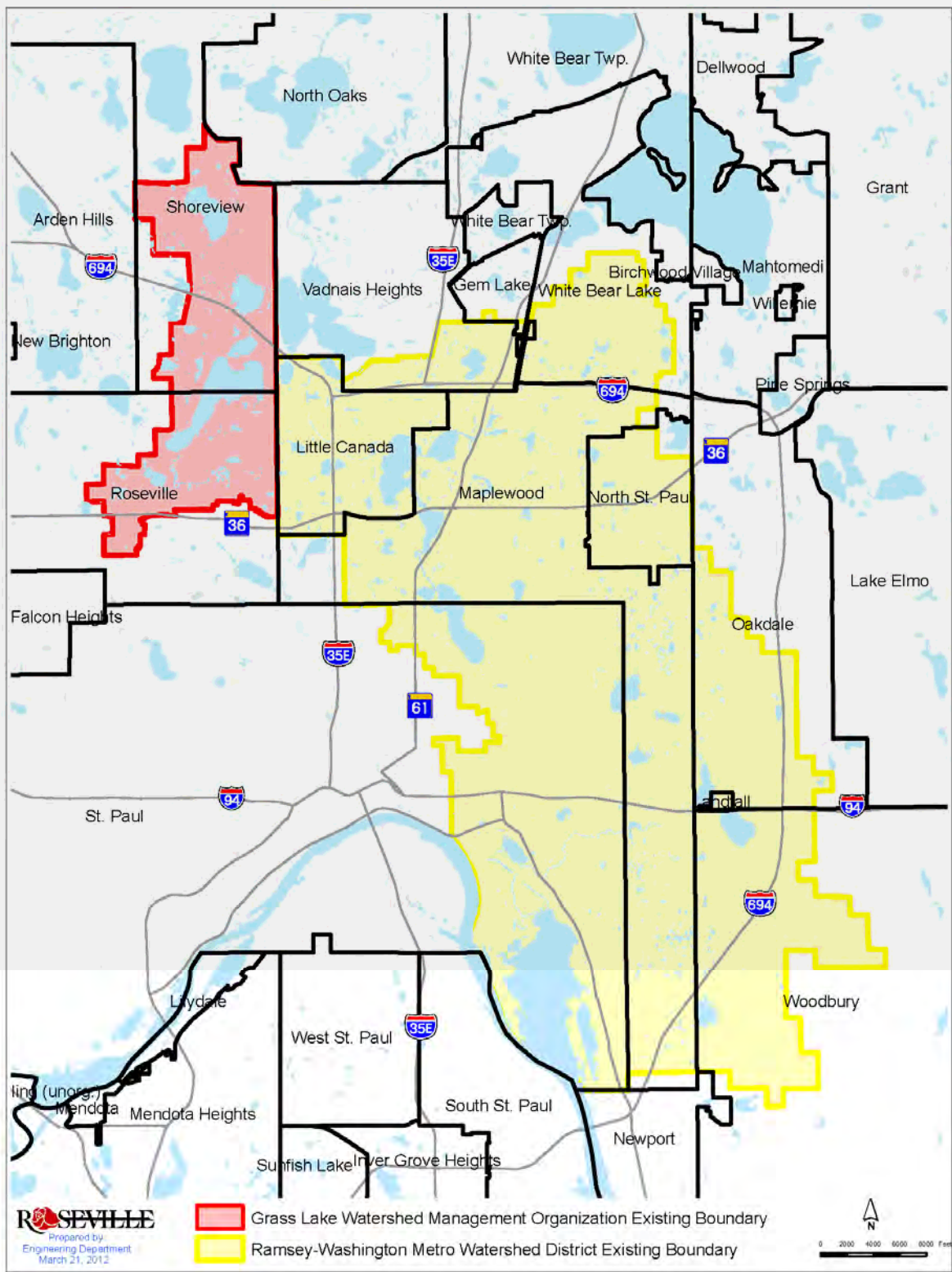


Figure 1

Background and Record of Actions

2010	The Grass Lake WMO began an update of their Watershed Management Plan
2011	
	Through agency review of the GLWMO draft Plan the BWSR responds that the Joint Powers Agreement for GLWMO needs revision regarding the cities level of control over the GLWMO budget.
June	GLWMO Board makes presentation to the city councils regarding the need for revisions to the joint powers agreements and the plan update. The Board requested significantly more financial resources from the cities to fund WMO activities and future capital improvements in the draft plan.
October	The GLWMO convened a task force to discuss future governance of the GLWMO
November	The GLWMO Board presented the governance findings of the Task Force to the Roseville City Council. Recommendation to continue as a WMO with greater financial resources required. Board was not unanimous with a minority recommending merger with an adjacent watershed organization
December	The GLWMO Board presented the governance findings of the Task Force to the Shoreview City Council. Recommendation to continue as a WMO with greater financial resources required. Board was not unanimous with a minority recommending merger with an adjacent watershed organization
2012	
January 23	The Roseville City Council adopted a resolution rejecting the proposed new joint powers agreement language and petitions the GLWMO Board to dissolve per the current joint powers agreement.
February 6	The Shoreview City Council adopted a resolution rejecting the proposed new joint powers agreement language and petitions the GLWMO Board to dissolve per the current joint powers agreement.
February 16	The GLWMO Board set meeting date for March 22, 2012 to vote on dissolution per the joint powers agreement.
March 22	The GLWMO Board votes to dissolve the organization effective June 21, 2012.
March 26	The Roseville City Council adopts a resolution to ratify the dissolution of the Grass Lake WMO and petition BWSR to change watershed boundary to include the Grass Lake WMO areas in the Ramsey-Washington Metro Watershed District boundary per 103D of state statute.
April 2	The Shoreview City Council adopts a resolution to ratify the dissolution of the Grass Lake WMO and petition BWSR to change watershed boundary to include the Grass Lake WMO areas in the Ramsey-Washington Metro Watershed District boundary per 103D of state statute.

Watershed Boundary Change Process under Minnesota Statutes 103D.251 and 103d.261

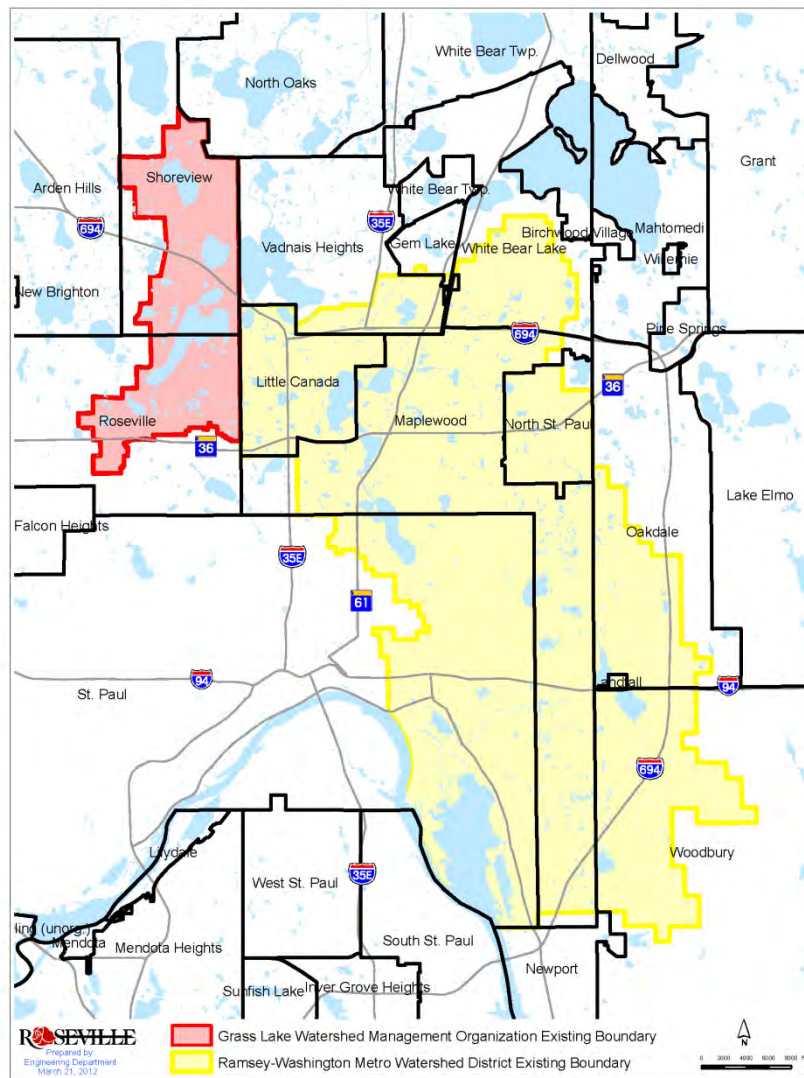
Requirement	Minnesota law requires that: All lands within the Seven County Metropolitan area engage in comprehensive water management on a watershed basis. The Grass Lake Watershed Management Organization (WMO) was formed in 1983 through a joint powers agreement between the cities of Roseville and Shoreview.		
Issue	On March 22, 2012 the Grass Lake WMO adopted resolution to dissolve.		
City Actions Terminating Membership in GLWMO	Entity	Resolution of Dissolution	Date Adopted
	Roseville	Petition to dissolve	January 23, 2012
	Shoreview	Petition to dissolve	February 6, 2012
	Copies of resolutions are attached		
Problem	The action leaves: 1. The water and related land resources within the area without watershed based management 2. The cities within the area out of compliance with the law		
Need	The water resources and Cities need to be included in a watershed management organization to be in compliance with the law.		

City Actions and Preferences for Inclusion in the Ramsey-Washington Metro Watershed District	The following cities petition the Board of Water and Soil Resources to change the boundaries of the Ramsey-Washington Metro Watershed District to assume Watershed Management responsibilities within the portions of their cities formerly managed by the Grass Lake WMO that are east and south of the Rice Creek Watershed District.		
	City	Resolution of Request	Date Adopted
	Roseville	Adopted	March 26,2012
	Shoreview	Adopted	April 2,2012
Authorization	The Ramsey-Washington Metro Watershed District is wholly within the “metropolitan area” as defined under Minnesota Statutes sections and is a watershed management organizations as defined under Minnesota Statutes 103B.205 (8 & 13)) and 473.121 (2) (2007).		

Description of the Requested Change in the Boundary

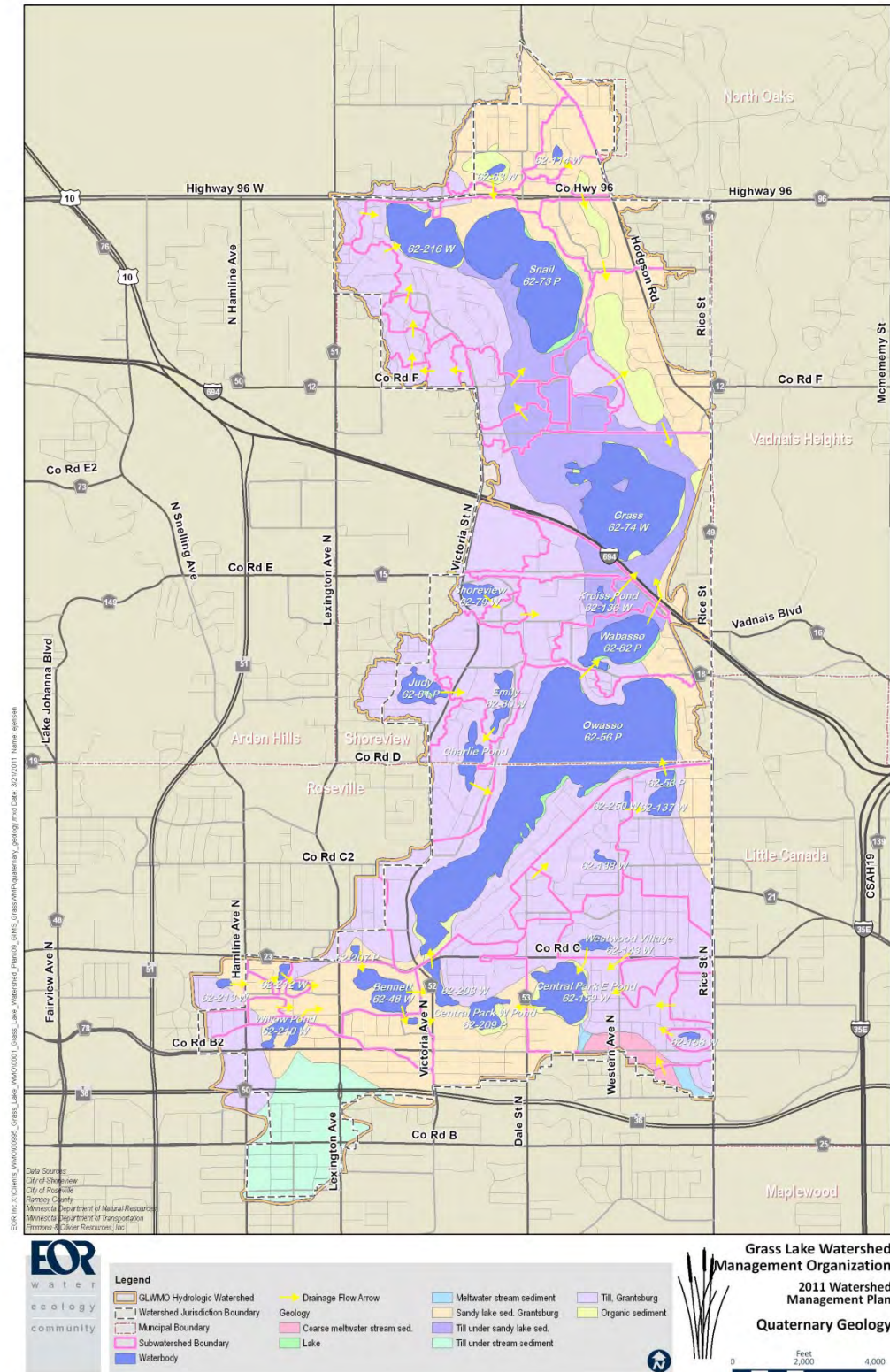
Background	The Cities of Roseville and Shoreview requested that Ramsey-Washington Metro Watershed District assume watershed management responsibilities for the portions of those cities formerly within the Grass Lake WMO and that lie east and south of the existing Rice Creek Watershed District.
Remedy	This will be accomplished by adding 5,648 acres currently within the Grass Lake WMO to Ramsey-Washington Metro Watershed District
	The Grass Lake WMO boundary within the Cities of Roseville and Shoreview is shown below. The map also shows the locations of the current Ramsey-Washington Metro WD boundary.

22

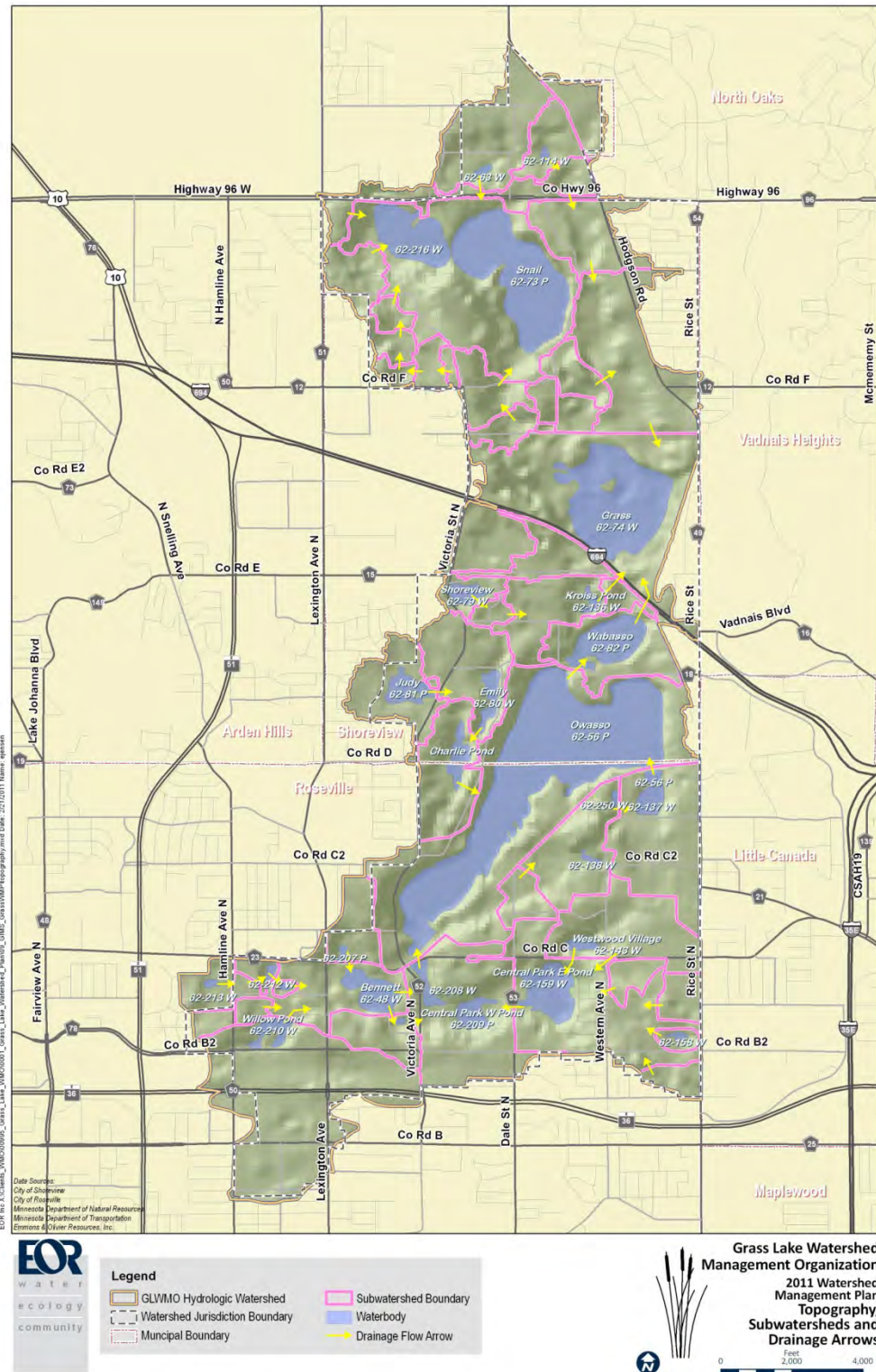


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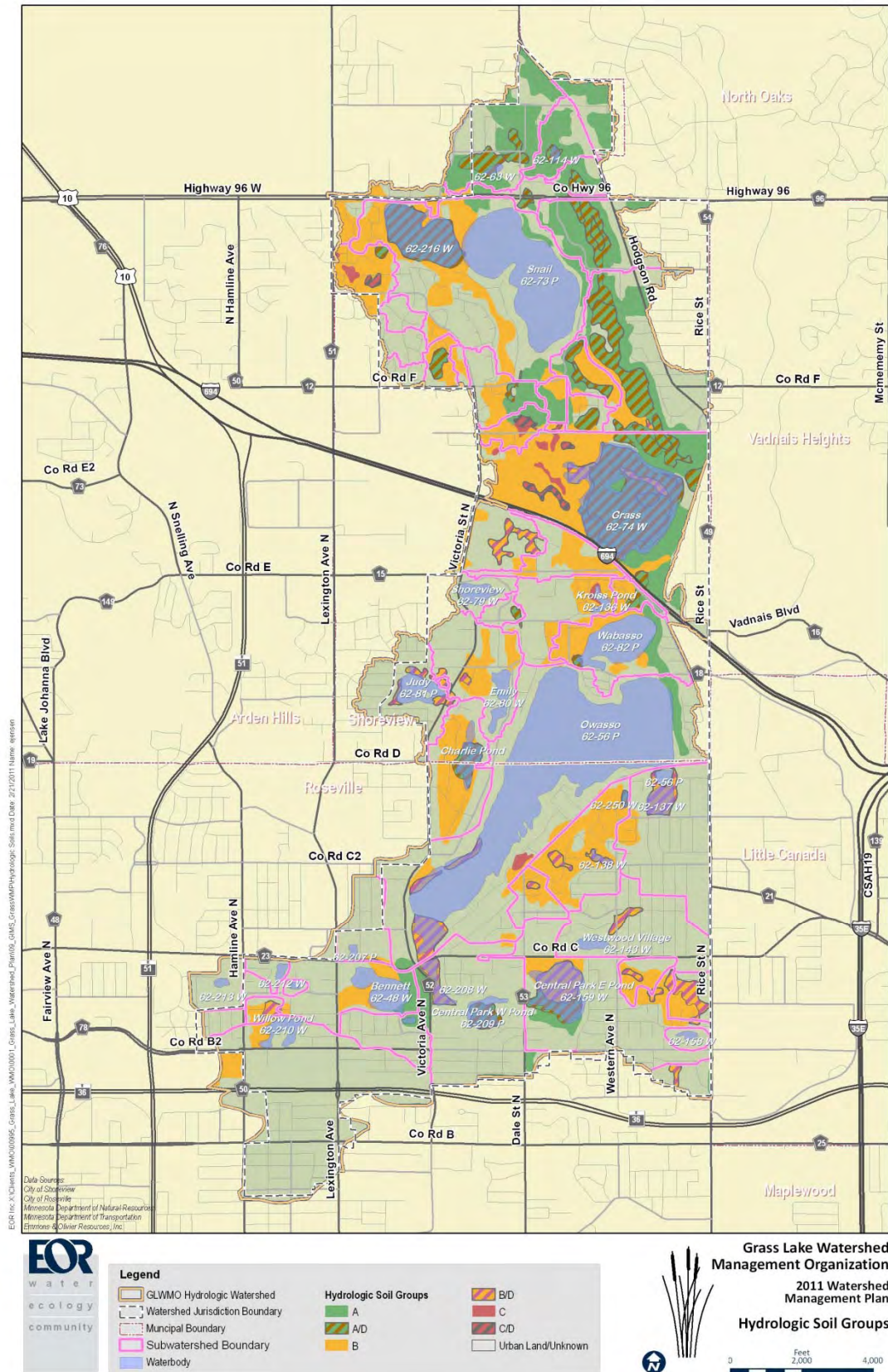
Geology



Topography



Soils



Water Bodies	The water resources within Grass Lake Watershed include Snail Lake, Grass Lake, Wabasso Lake, Lake Owasso, Bennett Lake, Lake Emily, Shoreview Lake and Lake Judy as well as a number of nearby ponds and wetlands. The watershed also includes upland areas and wetlands that interact with climate, soils, vegetation, groundwater and other factors to influence the local water resources.																																						
Land Use	The affected area is currently in the following land uses																																						
	<table><tr><th>Land Use</th><th>Acres</th><th>% Watershed</th></tr><tr><td>Single Family Residential</td><td>2,345</td><td>41.4%</td></tr><tr><td>Multi-Family Residential</td><td>120</td><td>2.1%</td></tr><tr><td>Commercial</td><td>99</td><td>1.7%</td></tr><tr><td>Agricultural</td><td>5.4</td><td>0.1%</td></tr><tr><td>Institutional</td><td>209.4</td><td>3.7%</td></tr><tr><td>Industrial</td><td>79</td><td>1.4%</td></tr><tr><td>Parks and Open Space</td><td>1,633</td><td>28.9%</td></tr><tr><td>Railway</td><td>32</td><td>0.6%</td></tr><tr><td>Roadway</td><td>904</td><td>16%</td></tr><tr><td>Undeveloped</td><td>231</td><td>4.1%</td></tr><tr><td>Total</td><td>5,657.8</td><td>100%</td></tr></table>			Land Use	Acres	% Watershed	Single Family Residential	2,345	41.4%	Multi-Family Residential	120	2.1%	Commercial	99	1.7%	Agricultural	5.4	0.1%	Institutional	209.4	3.7%	Industrial	79	1.4%	Parks and Open Space	1,633	28.9%	Railway	32	0.6%	Roadway	904	16%	Undeveloped	231	4.1%	Total	5,657.8	100%
Land Use	Acres	% Watershed																																					
Single Family Residential	2,345	41.4%																																					
Multi-Family Residential	120	2.1%																																					
Commercial	99	1.7%																																					
Agricultural	5.4	0.1%																																					
Institutional	209.4	3.7%																																					
Industrial	79	1.4%																																					
Parks and Open Space	1,633	28.9%																																					
Railway	32	0.6%																																					
Roadway	904	16%																																					
Undeveloped	231	4.1%																																					
Total	5,657.8	100%																																					

Consistency with the purposes and requirements of M.S. 103B.205 to .255 (Metropolitan Surface Water Management Act)

Hydrologic Consistency	Minnesota Statutes section 103B.205 (11) defines “Watershed” as “a drainage area having boundaries which are substantially coterminous with those of an aggregation of contiguous minor watershed units possessing similar drainage patterns and which cross the borders of two or more local government units.”
Subwatersheds Involved	The areas proposed to be added to the Ramsey-Washington Metro Watershed District are found to be lands that entail the subwatersheds of • Snail Lake • Grass Lake • Lake Wabasso • Lake Owasso • Bennett Lake • Lake Emily • Lake Judy • Shoreview Lake
Cities Involved	These subwatersheds involve and cross the City boundaries of • Roseville • Shoreview
Confirmation	These areas are the lands on record with the Grass Lake Water Management Organization. When the GLWMO was established these lands were confirmed through review of municipal stormwater plans and street and road surveys.
Watershed Management Plans	Minnesota Statutes section 103B.205 to 103B.255 generally describes the required data and program elements to comprehensively manage surface water resources within the metropolitan area
Lands Included in RWMWD Third Generation Comprehensive Plan	With the dissolution of the Grass Lake WMO, the inclusion of these within the Ramsey-Washington Metro Watershed District will allow management of these water resources in a uniform manner, consistent with the purposes and requirements of the Metropolitan Surface Water Management Act.
Note on Public Ditches	Incorporating these properties in the Ramsey-Washington Metro Watershed District will not affect the benefits or damages for any improvement previously constructed by the Grass Lake WMO or the cities of Roseville and Shoreview.

Affected Properties

	City	Acres
	Roseville	2359
	Shoreview	3289
		5648
	Entity	Number of Taxable Parcels
	Roseville	3643
	Shoreview	3630
	Total	7273

28

29

30

31 Date: _____

CITY OF ROSEVILLE

32

By: _____

33

Its Mayor

34

And: _____

35

Its City Manager

36 Date: _____

CITY OF SHOREVIEW

37

By: _____

38

Its Mayor

39

And: _____

40

Its City Administrator

REQUEST FOR COUNCIL ACTION

Date: March 26, 2012
Item No.: 13.a

Department Approval

City Manager Approval

WJ Malinen

Item Description: Discuss Strategic Planning Mission Statement and Community Aspirations

BACKGROUND

On March 19, 2012 the Council completed the Strategic Planning Summary outlining the objectives in the Council work plan. The purpose of this discussion is to review the organization mission statement and community component of this document. Attachments A is the existing City mission statement that is outlined in the 2012 budget, and Attachments B, C, and D are mission statement and aspiration suggestions prepared by Mayor Roe (B), Councilmember McGehee (C) and department directors (D).

POLICY OBJECTIVE

Review the mission statement and community aspirations component of the strategic planning summary.

BUDGET IMPLICATIONS

None.

STAFF RECOMMENDATION

Discuss mission statement and community aspirations.

REQUESTED COUNCIL ACTION

Discuss mission statement and community aspirations.

Prepared by: William J. Malinen, City Manager

Attachments: A: Mission Statement - 2012 Budget

B: Community Aspirations & Mission Statement/Roe

C: Community Aspirations & Mission Statement/McGehee

D: Community Aspirations & Mission Statement/Department Directors

City of Roseville – 2012 Budget

**City of Roseville, Minnesota
Mission Statement**

To provide the Citizens of Roseville with an ethical local government structure which ensures the Community's public safety, health, quality of life, and general welfare in a manner that is accountable to both current and future generations.

3/22/12 Draft:

Community Aspirations:

Roseville will continue to be a strong, vibrant, and vital community that is a desirable place in which to live, work, and play, because together we continue to aspire to be:

- Economically healthy with a stable commercial tax base that is in harmony with residential neighborhoods;
- Safe and law-abiding;
- Welcoming, inclusive, diverse, and respectful of each other;
- Secure in our quality housing options;
- Environmentally responsible, with healthy and well-maintained natural assets;
- Engaged in our community's success through our roles as citizens, neighbors, volunteers, leaders, and businesspeople;
- Physically and mentally active and healthy; and
- Well-connected through transportation and technology infrastructure;

Organizational Mission Statement:

The City of Roseville will continue to plan and deliver effective, efficient, and customer-oriented services and infrastructure in support of these community aspirations, implemented by a competitively supported professional staff that is guided by systematic performance measurement.

Community Aspirations

Roseville residents, businesses, staff, and government will continue to maintain our city as a desirable place to live work and play. Working together we can be:

- ✓ Economically healthy with a diverse tax base,
- ✓ Safe and law abiding,
- ✓ Inclusive, diverse, and respectful,
- ✓ Environmentally responsible in personal and environmental stewardship,
- ✓ Engaged in the community through a variety of opportunities for service,
- ✓ Interconnected both technologically and physically,
- ✓ Supported by professional staff,
- ✓ Bonded by cohesive neighborhoods, and
- ✓ Able to offer varied and quality housing options.

Mission Statement

The City of Roseville's goal is to continue to plan for and deliver effective, efficient, customer-oriented services and infrastructure. The City Council's goal is to outline future directions for the city with the assistance and input of staff, residents, local businesses, and outside experts.

1 **Draft - City Mission Statement**

2
3 The City of Roseville's goal is to continue to plan for and deliver effective, efficient, customer-
4 oriented services and infrastructure.

5
6 **Draft - City Council Mission Statement**

7
8 The City Council's goal is to further the community aspirations with the assistance and input of
9 professional staff, residents, businesses, and outside experts.

10
11
12 **Draft - Community Aspirations:**

13
14 Roseville residents, businesses, staff, and government will continue to maintain our city as a
15 desirable place to live, work and play. Working together we can be:

- 16
17 • Economically healthy with a diverse tax base,
18 • Safe and law-abiding;
19 • Inclusive, diverse, and respectful,
20 • Environmentally responsible in personal and environmental stewardship,
21 • Engaged in the community through a variety of opportunities for service,
22 • Interconnected both technologically and physically,
23 • Bonded by cohesive neighborhoods, and
24 • Able to offer varied and quality housing option, and
25 • Physically and mentally active and healthy.

REQUEST FOR COUNCIL ACTION

Date: March 26, 2012
Item No.: 13.b

Department Approval

City Manager Approval

WJ Malinen

Item Description: Review City Manager Goals

BACKGROUND

Annually, the City Council sets goals for the City Manager based on priorities identified by the City Council. Mayor Roe and Councilmember McGehee have completed their committee work to develop the City Manager Goals with his cooperation.

POLICY OBJECTIVE

Provide City Manager with feedback on goals set for 2012.

BUDGET IMPLICATIONS

None.

STAFF RECOMMENDATION

Review, accept, and confirm 2012 City Manager Goals

REQUESTED COUNCIL ACTION

Review, accept, and confirm 2012 City Manager Goals

Prepared by: William J. Malinen, City Manager
Attachments: A: City Manager Goals

Roseville City Manager Goal Suggestions

9.2011-12.2012

Competency	Goal	Expected Completion Date(s)	Outcome Measurements
ORGANIZATIONAL AND HUMAN RESOURCES MANAGEMENT	1. Propose specific e-commerce and e-government concepts, including field data entry and external access to the network for city employee productivity	June-12	Proposal, with cost estimates, presented to Council for action/funding.
	2. Complete a city-wide record management system to accurately and electronically create, store and retrieve documents	August-12	System proposed to Council and/or installed. Deliver Report on status
	3. Create a succession, leadership, career development, training, recruitment and retention management plans to ensure quality service	December-12	Report to Council
	4. Participate in regional and intergovernmental collaborations for shared service opportunities	December-12	Initiate discussions with potential partners, propose initiative(s), with cost/savings estimates, to Council for funding/action.
	5. Develop plan to get back to for greater compensation equity between all employee groups	December-12	Report plan to council

Roseville City Manager Goal Suggestions

9.2011-12.2012

FISCAL AND BUSINESS MANAGEMENT	1. Identify performance measurements and reallocate resources based on measured performance results and citizen satisfaction.	August-12	Deliver report of plan to achieve measurable outcomes to all ratable programs, including indication of any programs for which measurement is unnecessary or impractical; report to Council prior to budget cycle.
	2. Evaluate Roseville's costs of providing services/service levels, by program area and/or major program, against a group of peer cities.	August-12	Report a plan for such evaluation to Council
	3. Provide executive management of the Parks Renewal Program	(Ongoing)	Quarterly executive reports to the Council
	4. Complete next phase of CIP task force work (parks, streets, etc.)	September-12	Report of next phase of plan to Council
	5. Routinely seek community input to evaluate and continuously improve city services; tie to performance management program. (Moved From Relationship with Public/Public Relations)	September-12	Present plan for action to Council for approval

Roseville City Manager Goal Suggestions

9.2011-12.2012

RELATIONS HIP WITH MAYOR AND COUNCIL	1. Continue regular meetings with individual Councilmembers	(Ongoing) December-12	
	2. Explore electronic meeting materials approaches	April-12	Propose cost-savings measure(s) to Council for action/funding.

Roseville City Manager Goal Suggestions

9.2011-12.2012

LONG-RANGE PLANNING/ STRATEGIC PLAN	1. Conduct annual/biennial Council level strategic planning process to provide overall guidance to departments	May-12 March-12	Report back to Council regarding evaluation of 2011 & 2012 process and proposal for improvements for 2013/14 2012 process.
	2. Resurrect NorthEast Corridor Planning in Coordination with Metropolitan Council	September-12	Present plan for involvement to Council for approval and participation

Roseville City Manager Goal Suggestions

9.2011-12.2012

RELATIONSHIP WITH PUBLIC/PUBLIC RELATIONS	1. Foster collaboration between the city and community based organizations, groups, individuals and other agencies	June-12 & December-12	Track contact and participation with community groups; report to Council semi-annually.
	2. Provide greater public access to all levels of city government.- Improve overall City communications with the public	June-12	Present plan for action to Council for approval
	3. Support efforts on civic engagement and neighborhoods	June-12	Following the Human Rights Commission civic engagement report presentation to council, supply council with report review and recommendations
	4. Develop plan for pursuing local option sales tax	June-12	Present plan to Council for approval
	5. Explore city-wide volunteer program	November-12	Report to Council on possibilities and resource requirements
	6. Explore options to participate in senior programs and support efforts	September-12	Report to Council on possibilities and resource requirements