



City Council Agenda

Monday, April, 23, 2012

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for April: McGehee, Johnson, Willmus, Pust, Roe
- 6:02 p.m. **2. Approve Agenda**
Interview Applicants for Police Civil Service Commission
- 6:15 p.m. **3. Public Comment**
- 6:20 p.m. **4. Council Communications, Reports and Announcements**
- 6:25 p.m. **5. Recognitions, Donations and Communications**
 - a. Proclaim May Asian Pacific American Heritage Month
 - b. Proclaim Police Week and May 15 as Peace Officer's Memorial Day
- 6:30 p.m. **6. Approve Minutes**
 - a. Approve Minutes of April 16, 2012 Meeting
- 6:35 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business and Other Licenses
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Receive IR 2025 Update
 - e. Receive Shared Services Report
 - f. Receive Grant Application Report
 - g. Approve a Maintenance Agreement Between the City of Roseville and the Rice Creek Watershed District for the 2012 Pavement Management Project
 - h. Approve a Maintenance Agreement between the City of Roseville and the Rice Creek Watershed District for the 2007 Pavement Management Project

- i. Approve Affinity Plus Encroachment Agreement
- j. Consider an extension of the Time Limit to Make a Decision Regarding the citizen petition for an Environmental Assessment Worksheet for the proposed Wal-Mart store at County Road C and Cleveland Ave.

6:45 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

6:50 p.m. a. Accept 2011 Audit Report and Financial Statements

7:05 p.m. b. Receive Green Step Cities Presentation

7:25 p.m. c. Receive Update on Civic Engagement Task Force

11. Public Hearings

12. Business Items (Action Items)

7:40 p.m. a. Authorize Bids for Fire Station Project Bid Package #2

7:50 p.m. b. Consider Abatement of Unresolved Violations of City Code at 1770 Stanbridge

8:00 p.m. c. Consider Abatement of Unresolved Violations of City Code at 1535 Sextant Avenue

13. Business Items – Presentations/Discussions

8:10 p.m. a. Discuss Council Attendance at LMC Annual Conference

8:20 p.m. b. Discuss Electronic Meeting Packets

9:15 p.m. **14. City Manager Future Agenda Review**

9:20 p.m. **15. Councilmember Initiated Items for Future Meetings**

9:30 p.m. **16. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Apr 24	6:30 p.m.	Public Works, Environment & Transportation Commission
Tuesday	May 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	May 2	6:30 p.m.	Planning Commission
Wednesday	May 9	6:30 p.m.	Ethics Commission
Monday	May 14	6:00 p.m.	City Council Meeting
Tuesday	May 15	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	May 16	6:30 p.m.	Human Rights Commission
Thursday	May 17	4:00 p.m.	Grass Lake Water Management Organization
Monday	May 21	6:00 p.m.	City Council Meeting
Tuesday	May 22	6:30 p.m.	Public Works, Environment & Transportation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: April 23, 2012
Item No.: 2.

Department Approval

City Manager Approval

WJ Malinen

Item Description: Interview Candidate(s) for the Police Civil Service Commission

BACKGROUND

There is one vacancy on the Police Civil Service Commission. In January the City advertised for applicants for several commissions but did not receive any applicants for the Police Civil Service (PCS) Commission. The City re-opened the application process in March and advertised for applicants for the PCS. The City received one application for the commission.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Interview candidate(s) for commission.

Motion to: 1. Extend application period, or
2. Recommend appointing the candidate.

REQUESTED COUNCIL ACTION

Interview candidate(s) for commission.

Motion to: 1. Extend application period, or
2. Recommend appointing the candidate.

Prepared by: William J. Malinen
Attachments: A: Application

Brad VanderVegt.txt

Full Name: Brad VanderVegt
Last Name: VanderVegt
First Name: Brad

Home Address:
Roseville, MN 55113

E-mail:
E-mail Display As:

The following form was submitted via your website: Commission Application

Please check commission applying for: Police Civil Service Commission

If other, please list name:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Brad VanderVegt

Address::

City, State, Zip: Roseville, MN 55113

Phone Number::

Email address::

How many years have you lived in Roseville?: 4

Work Experience (especially as it relates to the Commission/Board for which you are applying):

Professional Experience:

Dakota County Community Corrections

Probation / Supervised Release Agent - Adult High Risk Offender Unit

2008 - Present

- Monitor offender compliance with Court ordered conditions
- Monitor release compliance with State imposed conditions of release
- Maintain public safety

Dodge, Fillmore and Olmsted (DFO) County Community Corrections

Probation / Supervised Release Agent - Adult Sex Offender Unit

2005 - 2008

- Monitor offender compliance with Court ordered conditions
- Monitor release compliance with State imposed conditions of release
- Maintain public safety

Ramsey County Juvenile Detention Center

Community Corrections Aid

2004 - 2005

- Provide safety and security of institutional residents, staff and visitors, maintain order, and administer first aide when needed
- Conduct resident and premises searches, monitor admissions and releases, screen and monitor visitors, conduct surveillance and security checks of buildings and grounds, and monitor security equipment

Brad VanderVegt.txt

Minnesota Department of Public Safety - Capitol Security Division
Security / Executive Protection Officer

2003 - 2004

- Maintain safety and provide protection for government executives, legislators, employees and visiting persons
- Conducted vehicle and foot patrols. Badge/pass monitoring, and electronic observation

United States Air Force Reserve - 934 Air Lift Wing Security Forces Squadron
Staff Sergeant - Combat Arms Training and Maintenance Instructor

2002 - 2008

- Range coach / instructor in charge of maintaining the combat ready, weapons proficiency of all personnel assigned to the bases
- Provided federal level law enforcement to all jurisdictions under the 934th ALW command

United States Marine Corps - 1st Battalion 3rd Marines, Weapons Company
Sergeant - Squad Leader, Gun Team 7

1997 - 2001

- Provide indirect fire support of for all forward infantry
- Perform military operations in urban terrain / Urban Warfare
- Conducted non-lethal / less than lethal operations in urban environments
- Certified in Survival, Evasion, Resistance, Escape tactic (S.E.R.E)

Education:: Graduated Ogilvie High school in 1997

Awarded a Bachelors degree from Metropolitan State University in 2005, majoring in Social Science

Civic and Volunteer Activities (Past and Present):: I volunteered for serves in the armed forces of the United States of America. I have donated blood on a number of occasions to the Red Cross. I have also donated an automobile and quantities of clothing to various community organizations where they were used to assist those in need. I am a member of a veteran's organization affiliated with the Marine Corps that assists returning combat veterans in transitioning back into their civilian lives. I offer mentorship to guide them as they work to mold there military experiences into careers here at home.

Please state your reasons for wanting to serve on the Commission/Board:: I find that I've been working in some level of government ever since I left home in Northern Minnesota back in 1997.

I enjoy the satisfaction if feel when serving my community, county, state and country. Now I have decided to raise my young family here in the Roseville. I know my children will have benefited form being brought up here and that compels me to do my part. I am looking for additional ways to offer myself in service to Roseville, my city, and do my part to ensure the very qualities that lead me to raise my family here are upheld and maintained. This is why I am

Brad VanderVegt.txt

interested in serving on this commission.

What is your view of the role of this Commission/ Board?: To review employment practices of the Police Department, to ensure they are fair and reasonable as authorized by state statute. To objectively monitor and make determinations concerning employment practices as opposed to advocating for either police personnel or management. To be an unbiased practitioner ensuring the best possible employment practices are achieved meeting the departments needs, the cities requirements and the states laws.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §12.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Preferred Email Address

Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 4/4/2012 10:34:04 PM



Asian Pacific American Heritage Month May 2012

Whereas: The month of May commemorates the first Japanese immigrants to the United States on May 7, 1843, and the transcontinental railroad completion on May 10, 1869 (Golden Spike Day); and

Whereas: In 1978, President Jimmy Carter signed a Joint Resolution designating the first week of May as Asian Pacific Heritage Week, and in 1990, President George Bush signed a Resolution expanding the holiday to the entire month of May; and

Whereas: From the early 1800s to today, Asian and Pacific peoples have made lasting contributions to and have played a vital role in the development of the United States; and

Whereas: Asian and Pacific Americans have provided leadership, diversity and harmony to the arts, sciences and humanities and society; and

Whereas: Roseville recognizes the rich cultural heritage representing many languages, ethnicities and religious traditions that Asian Pacific Americans bring to our society; and

Whereas: Roseville recognizes Asian Pacific American Heritage Month's 2012 theme of "Striving for Excellence in Leadership, Diversity and Inclusion;" and

Whereas: More than seven percent of Roseville residents are of Asian Pacific American descent; and

Whereas: Diversity represents one of our greatest strengths, and we must strive to ensure that all Americans have the opportunity to reach their full potential. By recognizing the accomplishments and contributions of Asian Pacific Americans, Roseville celebrates the inclusion of all people in building a better future for our citizens.

Now, Therefore Be It Resolved that the City Council hereby declare May 2012 to be Asian Pacific American Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twenty-third day of April 2012.

Mayor Daniel J. Roe



**Police Officers' Memorial Day
May 15, 2012**

**National Police Week
May 13-19, 2012**

Whereas: The Congress and President of the United States have designated the week in which May 15 occurs as National Police Week and May 15 as Peace Officers' Memorial Day; and

Whereas: The Roseville Police Department plays an essential role in safeguarding the rights and freedoms of all members of the community; and

Whereas: It is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas: The men and women of the Roseville Police Officers unceasingly provide this vital public service.

Now, Therefore Be It Resolved, that the Roseville City Council hereby declare the week of May 13 to May 19, 2012 to be National Police Week in the City of Roseville and May 15 as Peace Officers' Memorial Day.

Be It Further Resolved, that the Roseville City Council calls upon all citizens to join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens

Be It Further Resolved, to observe May 15 as Peace Officers' Memorial Day in honor of law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 23rd day of April 2012.

Mayor Daniel J. Roe

Date: April 23, 2012

Item: 6.a

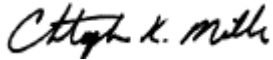
Approve Minutes of
April 16, 2012 Meeting

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 4/23/2012
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$261,372.73
65962-66056	\$356,579.15
Total	\$617,951.88

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 4/18/2012 - 9:27 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/12/2012	Recreation Fund	Operating Supplies	Home Depot- ACH	Floor Cleaner	24.72
0	04/12/2012	General Fund	Employee Recognition	Flowerama-ACH	Recognition Dinner Flowers	146.80
0	04/12/2012	General Fund	Employee Recognition	Party City-ACH	Recognition Dinner Supplies	28.91
0	04/12/2012	General Fund	Operating Supplies	OC Solutions-ACH	Odor Blocker	24.51
0	04/12/2012	General Fund	209001 - Use Tax Payable	OC Solutions-ACH	Sales/Use Tax	-1.58
0	04/12/2012	Information Technology	Operating Supplies	Monoprice.Com-ACH	Cables	36.59
0	04/12/2012	Information Technology	Use Tax Payable	Monoprice.Com-ACH	Sales/Use Tax	-2.35
0	04/12/2012	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	304.15
0	04/12/2012	General Fund	Memberships & Subscriptions	Survey Monkey.com-ACH	Monthly Charge	24.00
0	04/12/2012	Housing & Redevelopment Agency	Printing	Printing Services-ACH	Brochure Printing	563.06
0	04/12/2012	Housing & Redevelopment Agency	Use Tax Payable	Printing Services-ACH	Sales/Use Tax	-36.22
0	04/12/2012	Recreation Fund	Operating Supplies	Mills Fleet Farm-ACH	Weather Strip	8.52
0	04/12/2012	Boulevard Landscaping	Operating Supplies	Menards-ACH	Felling Wedge	19.71
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	Shop Supplies	35.87
0	04/12/2012	P & R Contract Maintenance	Miscellaneous	Twin City Saw-ACH	No Receipt-Norman	26.89
0	04/12/2012	General Fund	Operating Supplies	Peavey Corporation - ACH	Drug Test Kits	391.91
0	04/12/2012	General Fund	209001 - Use Tax Payable	Peavey Corporation - ACH	Sales/Use Tax	-25.21
0	04/12/2012	P & R Contract Maintenance	Training	Delta Air-ACH	Conference Baggage Fees	50.00
0	04/12/2012	License Center	Office Supplies	S & S Worldwide-ACH	Office Supplies	43.42
0	04/12/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Padlock	13.92
0	04/12/2012	Recreation Fund	Operating Supplies	Uniforms Unlimited-ACH	Dance Uniforms	108.20
0	04/12/2012	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Box Storage Latch	6.42
0	04/12/2012	Recreation Fund	Operating Supplies	Weissman's Design-ACH	Dance Costumes	84.85
0	04/12/2012	General Fund	Operating Supplies	North Hgts Hardware Hank-ACH	Station Supplies	17.06
0	04/12/2012	General Fund	Operating Supplies	Walgreens-ACH	Batteries	14.44
0	04/12/2012	General Fund	Operating Supplies	Allied Capital City-ACH	Station Supplies	31.50
0	04/12/2012	General Fund	Operating Supplies	Harris Canvas-ACH	Truck Tarp	118.55
0	04/12/2012	General Fund	Training	SCSU Continuing Studies-ACH	Law Enforcement Seminar-Scheider	395.00
0	04/12/2012	General Fund	Operating Supplies	Menards-ACH	Tarp Supplies, Steel Wheel	45.93
0	04/12/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Station Supplies	19.96
0	04/12/2012	Water Fund	Operating Supplies	Batteries Plus-ACH	Meter Van Supplies	47.11
0	04/12/2012	General Fund Donations	K-9 Supplies	Ray Allen Mfg Co- ACH	K9 Supplies	378.23
0	04/12/2012	General Fund Donations	Use Tax Payable	Ray Allen Mfg Co- ACH	Sales/Use Tax	-24.33
0	04/12/2012	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Meter Van Supplies	36.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/12/2012	Recreation Fund	Operating Supplies	Target- ACH	Home & Garden Fair Supplies	56.72
0	04/12/2012	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-ACH	Padlock	10.70
0	04/12/2012	General Fund	Employee Recognition	Cub Foods- ACH	Recognition Dinner Supplies	32.99
0	04/12/2012	Recreation Fund	Operating Supplies	Suburban Ace Hardware-ACH	Batteries	9.62
0	04/12/2012	Boulevard Landscaping	Operating Supplies	Intl Society of Arboriculture-ACH	Arborists Certification Study Guide	152.84
0	04/12/2012	Recreation Fund	Training	Fiesta Resort-ACH	Conference Lodging-Evenson	823.02
0	04/12/2012	Water Fund	Operating Supplies	Grainger-ACH	Meter Van Supplies	77.22
0	04/12/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Chain Saw Parts/Sharpening	86.08
0	04/12/2012	Recreation Fund	Advertising	Pioneer Press-ACH	Nature Center Advertising	55.00
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	Cub Foods- ACH	Home & Garden Show Supplies	47.18
0	04/12/2012	General Fund	Training	U of M CCE Online-ACH	Shade Tree Class	175.00
0	04/12/2012	Recreation Fund	Operating Supplies	Suburban Ace Hardware-ACH	Flapper, Lever, Electrical Tape	16.78
0	04/12/2012	Boulevard Landscaping	Operating Supplies	U of M CCE Online-ACH	Shade Tree Course	175.00
0	04/12/2012	Housing & Redevelopment Agency	Membership/Subscriptions	Urban Land Institute- ACH	Annual Membership	175.00
0	04/12/2012	Community Development	Memberships & Subscriptions	Urban Land Institute- ACH	Annual Membership	350.00
0	04/12/2012	Recreation Fund	Professional Services	Mn Twins-ACH	Senior Citizen Game Trip	1,060.00
0	04/12/2012	General Fund	Memberships & Subscriptions	Safe Kids Worldwide-ACH	Child Passenger Technician Certificat	50.00
0	04/12/2012	General Fund	Operating Supplies	Panera Bread-ACH	Interview Panel Lunches	70.84
0	04/12/2012	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	67.04
0	04/12/2012	Solid Waste Recycle	Operating Supplies	ASTM-ACH	Environmental Sustainability Informa	41.40
0	04/12/2012	Telecommunications	Conferences	PayPal-ACH	3CMA Conference Registration-Pratt	150.00
0	04/12/2012	General Fund	Vehicle Supplies	PTS Tool Supply-ACH	Shop Supplies	23.60
0	04/12/2012	Recreation Fund	Operating Supplies	Byerly's- ACH	HANC Animal Food	6.68
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Mounting Squares	3.63
0	04/12/2012	Recreation Fund	Operating Supplies	Wolff Fording Inc- ACH	Dance Costumes	42.95
0	04/12/2012	General Fund	Operating Supplies	Menards-ACH	Sign Room Supplies	104.64
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Shop Supplies	47.03
0	04/12/2012	Recreation Fund	Operating Supplies	Home Depot- ACH	Saw, Lumber	15.77
0	04/12/2012	Water Fund	Operating Supplies	Menards-ACH	Insulation	78.99
0	04/12/2012	P & R Contract Maintenance	Miscellaneous	Home Depot- ACH	No Receipt-Sullivan	53.53
Check Total:						7,016.20
0	04/12/2012	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Services	216,212.95
0	04/12/2012	Telephone	PSTN-PRI Access/DID Allocation	FSH Communications-LLC	Payphone Advantage Service	64.13
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Garden Supplies	87.26
0	04/12/2012	Water Fund	Operating Supplies	Goodin Corp.	Ball Valve	59.59
0	04/12/2012	Recreation Fund	Operating Supplies	Eric Boettcher	Softball & Sports Camps Supplies Re	34.76
0	04/12/2012	Recreation Fund	Operating Supplies	Eric Boettcher	Softball & Sports Camps Supplies Re	26.46
0	04/12/2012	Recreation Fund	Professional Services	Daniel Kuch	Community Band Director Jan-March	500.00
0	04/12/2012	General Fund	Operating Supplies City Garage	Pat Dolan	Supplies Reimbursement	61.11
0	04/12/2012	Recreation Fund	Operating Supplies	Rick Schultz	Supplies Reimbursement	85.69
0	04/12/2012	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-March	6,866.60
0	04/12/2012	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Reimbursement for Sensible Land Us	96.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/12/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	243.00
0	04/12/2012	General Fund	Miscellaneous	Carolyn Curti	Supplies Reimbursement	33.42
0	04/12/2012	General Fund	Contract Maint.- Old City Hall	Yale Mechanical, LLC	Boiler Repair	284.00
0	04/12/2012	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	Rigid Hitch Incorporated	Park Vehicle Supplies	1,018.42
0	04/12/2012	General Fund	Vehicle Supplies	Midway Ford Co	2012 Blanket PO for Vehicle Repairs	45.43
0	04/12/2012	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2012 Blanket PO for Vehicle Repairs	274.57
0	04/12/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	320.63
0	04/12/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	4.58
0	04/12/2012	Recreation Improvements	Amenities	Metro Athletic Supply, Inc.	Tennis Nets	480.78
0	04/12/2012	Police Forfeiture Fund	Professional Services	Advanced Graphix, Inc.	Reflective Decals	16.67
0	04/12/2012	Police Vehicle Revolving	Vehicles & Equipment	Advanced Graphix, Inc.	Reflective Lettering	301.39
0	04/12/2012	Police Vehicle Revolving	Vehicles & Equipment	Advanced Graphix, Inc.	Reflective Lettering	53.44
0	04/12/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	15.35
0	04/12/2012	General Fund	209001 - Use Tax Payable	McMaster-Carr Supply Co	Sales/Use Tax	-0.99
0	04/12/2012	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Water Supplies	837.85
0	04/12/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	75.17
0	04/12/2012	General Fund	209001 - Use Tax Payable	McMaster-Carr Supply Co	Sales/Use Tax	-4.84
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	Davis Lock & Safe Inc	Credit Memo	-40.61
0	04/12/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	9.61
0	04/12/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-0.62
0	04/12/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	14.26
0	04/12/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-0.92
0	04/12/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	18.30
0	04/12/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-1.18
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	Menards	Arboretum Supplies	409.40
0	04/12/2012	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	130.00
0	04/12/2012	Sanitary Sewer	Professional Services	Jeff's S.O.S. Drain Cleaning, Corp.	Main Line Optic Inspection	290.00
0	04/12/2012	Sanitary Sewer	Professional Services	Jeff's S.O.S. Drain Cleaning, Corp.	Main Line Optic Inspection	320.00
0	04/12/2012	Recreation Fund	Rental	Roseville Area Schools	Auditorium Rental	570.00
0	04/12/2012	Water Fund	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	77.21
0	04/12/2012	Sanitary Sewer	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	77.22
0	04/12/2012	Storm Drainage	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	77.22
0	04/12/2012	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	21.69
0	04/12/2012	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	156.80
0	04/12/2012	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2012 Blanket PO for Vehicle Repairs	1,122.02
0	04/12/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	487.55
0	04/12/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	7.89
0	04/12/2012	Recreation Fund	Operating Supplies	Park Supply of America, Inc.	Tank Plug	38.24
0	04/12/2012	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	935.00
0	04/12/2012	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	440.00
0	04/12/2012	General Fund	Contract Maintenance Vehicles	Metro Fire	Gauge Guard	85.20
0	04/12/2012	General Fund	Contract Maintenance Vehicles	Metro Fire	Gauge Guard, Screws	33.63
0	04/12/2012	General Fund	Motor Fuel	Yocum Oil	2012 Blanket PO for Fuel - State cont	11,970.81
0	04/12/2012	Golf Course	Merchandise For Sale	Spartan Promotional Group, Inc.	Golf Items for Resale	363.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/12/2012	License Center	Professional Services	Quicksilver Express Courier	Courier Service	161.20
0	04/12/2012	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	882.73
0	04/12/2012	Recreation Fund	Utilities	Xcel Energy	Nature Center	479.20
0	04/12/2012	License Center	Utilities	Xcel Energy	Motor Vehicle	474.83
0	04/12/2012	General Fund	Utilities	Xcel Energy	Street Lights	50.96
0	04/12/2012	General Fund	Utilities	Xcel Energy	Street Lights	68.97
0	04/12/2012	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.88
0	04/12/2012	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	106.88
0	04/12/2012	Water Fund	Water Meters	Dakota Supply Group	Water Meter Supplies	791.39
0	04/12/2012	Water Fund	Water Meters	Dakota Supply Group	Water Meter Supplies	637.62
0	04/12/2012	Recreation Fund	Operating Supplies	MRPA	Basketball Team Registrations	714.00
0	04/12/2012	General Fund	Op Supplies - City Hall	Davis Lock & Safe Inc	Keys	22.50
0	04/12/2012	Sanitary Sewer	Operating Supplies	Davis Lock & Safe Inc	Keys	304.59
0	04/12/2012	General Fund	Operating Supplies City Garage	Davis Lock & Safe Inc	Keys	146.41
0	04/12/2012	General Fund	Operating Supplies City Garage	Davis Lock & Safe Inc	Keys	12.83
0	04/12/2012	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Cover ASM	246.75
0	04/12/2012	Sanitary Sewer	Operating Supplies	Metal Supermarkets	Water Supplies	7.50
0	04/12/2012	Recreation Fund	Operating Supplies	L-Z Truck Equipment Co Inc	Soccer Net Shaft	187.03
0	04/12/2012	Golf Course	Merchandise For Sale	Hornungs Pro Golf Sales, Inc.	Golf Items for Resale	105.70
0	04/12/2012	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Safety Vests, Ear Plugs	101.13
0	04/12/2012	Recreation Fund	Operating Supplies	Grainger Inc	Door Holder, Padding	38.09
0	04/12/2012	General Fund	Vehicle Supplies	Grainger Inc	2012 Blanket PO for Vehicle Repairs	265.96
0	04/12/2012	General Fund	Vehicle Supplies	Larson Companies	2012 Blanket PO for Vehicle Repairs	114.91
0	04/12/2012	General Fund	Vehicle Supplies	Larson Companies	2012 Blanket PO for Vehicle Repairs	6.19
0	04/12/2012	General Fund	Vehicle Supplies	Larson Companies	2012 Blanket PO for Vehicle Repairs	227.49
0	04/12/2012	Water Fund	Operating Supplies	Fastenal Company Inc.	Supplies	82.14
0	04/12/2012	General Fund	Vehicle Supplies	Fastenal Company Inc.	2012 Blanket PO for Vehicle Repairs	455.06
0	04/12/2012	P & R Contract Maintenance	Clothing	North Image Apparel, Inc.	2012 Blanket PO for Uniform Appare	51.25
0	04/12/2012	Sanitary Sewer	Other Improvements	Ferguson Waterworks	Meter Supplies	1,450.51
0	04/12/2012	Water Fund	Other Improvements	Ferguson Waterworks	Meter Supplies	350.22
Check Total:						254,356.53
65962	04/12/2012	Telecommunications	Operating Supplies	AE Sign Systems, Inc.	Name Plates	51.30
Check Total:						51.30
65963	04/12/2012	Community Development	Electrical Permits	David Bailey	Electrical Permit Refund	58.00
65963	04/12/2012	Community Development	Building Surcharge	David Bailey	Electrical Permit Refund	5.00
Check Total:						63.00
65964	04/12/2012	General Fund	Vehicle Supplies	Batteries Plus	2012 Blanket PO for Vehicle Repairs	180.08
Check Total:						180.08
65965	04/12/2012	Water Fund	Accounts Payable	MOHAMMAD BAZARA	Refund Check	21.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						21.94
65966	04/12/2012	General Fund	Professional Services	BCA	7 Units	840.00
Check Total:						840.00
65967	04/12/2012	General Fund	Professional Services	Brighton Veterinary Hospital	Animal Control Services	1,280.00
Check Total:						1,280.00
65968	04/12/2012	Recreation Fund	Professional Services	Timothy Callaghan	Ice Show Music Director	250.00
Check Total:						250.00
65969	04/12/2012	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	143.15
Check Total:						143.15
65970	04/12/2012	Telephone	Phone Equipment	CDW Government, Inc.	Qty 8 - CP-7916=Cisco Unified IP Ph	2,238.18
65970	04/12/2012	Information Technology	Operating Supplies	CDW Government, Inc.	Qty 8 - CP-7916=Cisco Unified IP Ph	1,383.68
65970	04/12/2012	Telephone	Phone Equipment	CDW Government, Inc.	Qty - 4 CP-PWR-CUBE-3= Cisco Pc	38.86
65970	04/12/2012	Telephone	Phone Equipment	CDW Government, Inc.	Qty-4 CP-DOUBLFOOTSTAND= C	87.40
65970	04/12/2012	Telephone	Phone Equipment	CDW Government, Inc.	Qty-4 CP-7965G= Cisco Unified IP I	1,472.04
65970	04/12/2012	Telephone	Phone Equipment	CDW Government, Inc.	Qty-2 CP-7945G= Cisco Unified IP I	534.76
65970	04/12/2012	Telephone	Phone Equipment	CDW Government, Inc.	Sales Tax	300.53
Check Total:						6,055.45
65971	04/12/2012	Boulevard Landscaping	Operating Supplies	Central Wood Products	Medium Grind Hardwood	1,651.22
Check Total:						1,651.22
65972	04/12/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	310.52
65972	04/12/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	172.11
65972	04/12/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
Check Total:						568.69
65973	04/12/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	9.56
Check Total:						9.56
65974	04/12/2012	Recreation Fund	Professional Services	Champion Youth	Self Defense Instruction	2,074.80
Check Total:						2,074.80
65975	04/12/2012	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.60
65975	04/12/2012	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	8.60
65975	04/12/2012	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	8.60
65975	04/12/2012	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65976	04/12/2012	East Metro SWAT	Training	City of North St. Paul	Check Total:	78.40
					Training Reimbursement from Ramse	460.80
65977	04/12/2012	Sanitary Sewer	Contract Maintenance	City of Shoreview	Check Total:	460.80
					Lift Station Maintenance	1,974.00
65978	04/12/2012	East Metro SWAT	Training	City of St. Anthony	Check Total:	1,974.00
					Training Reimbursement from Ramse	1,528.08
65979	04/12/2012	Recreation Fund	Operating Supplies	Cool Air Mechanical, Inc.	Check Total:	1,528.08
					Oil Drain Valve, Test Kit	324.75
65980	04/12/2012	General Fund	Op Supplies - City Hall	Dalco	Check Total:	324.75
					Can Liners, Hand Soap	156.43
65980	04/12/2012	General Fund	Op Supplies - City Hall	Dalco	Roll Towels, Toilet Tissue	319.41
65980	04/12/2012	General Fund	Op Supplies - City Hall	Dalco	Toilet Tissue	64.13
65981	04/12/2012	Golf Course	Advertising	Designer Golf Company	Check Total:	539.97
					Full Color Scorecard	2,142.05
65981	04/12/2012	Golf Course	Use Tax Payable	Designer Golf Company	Sales/Use Tax	-137.79
65982	04/12/2012	Recreation Improvements	Court Repairs	DLT Solutions, Inc.	Check Total:	2,004.26
					AutoCAD subscription update; 3 year	1,154.29
65983	04/12/2012	Community Development	Training	Donald Salverda & Associates	Check Total:	1,154.29
					Effective Management Training-Mun:	600.00
65984	04/12/2012	General Fund	Operating Supplies	Ecolab Inc	Check Total:	600.00
					Digiclean Foam	740.32
65985	04/12/2012	Storm Drainage	Operating Supplies	Fra-Dor Inc.	Check Total:	740.32
					Black Dirt	192.38
65985	04/12/2012	Boulevard Landscaping	Operating Supplies	Fra-Dor Inc.	Black Dirt	67.33
65986	04/12/2012	Recreation Fund	Operating Supplies	Gopher Sport	Check Total:	259.71
					Lacrosse Balls, Clipboards	310.05
65987	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Julie & Thomas Griffin	Check Total:	310.05
					Energy Audit Reimbursement	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65988	04/12/2012	Water Fund	Accounts Payable	PHYLLIS HANSON	Check Total:	60.00
					Refund Check	101.89
65989	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Daniel Harrington	Check Total:	101.89
					Energy Audit Refund	60.00
65990	04/12/2012	General Fund	Training	Hennepin Technical College	Check Total:	60.00
					Operations To Supervision Training-C	49.00
65991	04/12/2012	Information Technology	Operating Supplies	Hewlett-Packard Company	Check Total:	49.00
					Laser Jet Printer	326.66
65992	04/12/2012	Singles Program	Operating Supplies	Jean Hoffman	Check Total:	326.66
					Singles Supplies Reimbursement	32.08
65993	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Delores Houle	Check Total:	32.08
					Energy Audit Refund	60.00
65994	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Greg Hruby	Check Total:	60.00
					Energy Audit Refund	60.00
65995	04/12/2012	General Fund	Memberships & Subscriptions	IAAI	Check Total:	60.00
					Annual Membership-Loftus	75.00
65996	04/12/2012	Recreation Fund	Operating Supplies	Ice Skating Institute	Check Total:	75.00
					Badges	55.04
65996	04/12/2012	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-3.54
					Check Total:	51.50
65997	04/12/2012	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	2,645.70
					Check Total:	2,645.70
65998	04/12/2012	Recreation Fund	Professional Services	Kurtis Kampa	Lacrosse Coaching Certification	50.00
					Check Total:	50.00
65999	04/12/2012	General Fund	Clothing	Keeprs Inc	Police Uniform Supplies	1,279.99
					Check Total:	1,279.99
66000	04/12/2012	Central Svcs Equip Revolving	Rental - Copier Machines	Konica Minolta	Lease & Copier Charges	5,997.42
					Check Total:	5,997.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66001	04/12/2012	Water Fund	Accounts Payable	BRETT LAUGEN	Check Total:	5,997.42
					Refund Check	11.75
66002	04/12/2012	General Fund	Operating Supplies	LexisNexis Risk Data Mgmt, Inc.	Check Total:	11.75
					Minimum Commitment-March 2012	50.00
66003	04/12/2012	General Fund	Vehicle Supplies	Liberty Tire Recycling, LLC	Check Total:	50.00
					2012 Blanket PO for Vehicle Repairs	83.84
66004	04/12/2012	General Fund	Professional Services	Linn Building Maintenance	Check Total:	83.84
					General Cleaning-March 2012	3,337.71
66004	04/12/2012	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2012	1,048.44
66004	04/12/2012	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2012	836.83
66004	04/12/2012	License Center	Professional Services	Linn Building Maintenance	General Cleaning-March 2012	625.22
66004	04/12/2012	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-March 2012	942.64
66005	04/12/2012	General Fund	211402 - Flex Spending Health		Check Total:	6,790.84
					Flexible Benefit Reimbursement	386.70
66006	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Cora Lueben	Check Total:	386.70
					Energy Audit Refund	60.00
66007	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Jerome Lynch	Check Total:	60.00
					Energy Audit Refund	60.00
66008	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Marie Magnuson	Check Total:	60.00
					Energy Audit Refund	60.00
66009	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Hassan Mahmoud	Check Total:	60.00
					Energy Audit Refund	60.00
66010	04/12/2012	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Check Total:	60.00
					Acetylene	47.35
66011	04/12/2012	General Fund	211403 - Flex Spend Day Care		Check Total:	47.35
					Dependent Care Reimbursement	450.00
66012	04/12/2012	Information Technology	Contract Maintenance	McAfee, Inc.	Check Total:	450.00
					Fail Safe Disaster Recovery Service	1.00
66012	04/12/2012	Information Technology	Contract Maintenance	McAfee, Inc.	Fail Safe Disaster Recovery Service	724.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66012	04/12/2012	Information Technology	Contract Maintenance	McAfee, Inc.	Fail Safe Disaster Recovery Service	724.47
					Check Total:	1,449.94
66013	04/12/2012	Water Fund	Water Meters	Metron-Farnier, LLC	Meter Supplies	787.72
66013	04/12/2012	Water Fund	Use Tax Payable	Metron-Farnier, LLC	Sales/Use Tax	-50.67
					Check Total:	737.05
66014	04/12/2012	Recreation Fund	Operating Supplies	Mikes Pro Shop	Cribbage Trophies	28.92
					Check Total:	28.92
66015	04/12/2012	General Fund	Training	MN Sex Crimes Inv. Assoc.	Sexual Assault Training-Chau	30.00
					Check Total:	30.00
66016	04/12/2012	Water Fund	Accounts Payable	Dave Nechrebecki	Utility Bill Refund	51.02
					Check Total:	51.02
66017	04/12/2012	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service-March	89.85
					Check Total:	89.85
66018	04/12/2012	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	2012 Blanket PO for Street Signs	4,441.05
					Check Total:	4,441.05
66019	04/12/2012	Recreation Fund	Professional Services	Bob Nielsen	Band Van Loading/Unloading	40.00
					Check Total:	40.00
66020	04/12/2012	General Fund	Contract Maintenance	Penguin Communications, LLC	eDispatches Service	828.00
					Check Total:	828.00
66021	04/12/2012	Water Fund	Accounts Payable	GREG PETERSON	Refund Check	22.91
					Check Total:	22.91
66022	04/12/2012	TIF District #17-Twin Lakes	Contractor Payments	Pikovsky Management, LLC	DEED Grant Reimbursement	6,922.61
					Check Total:	6,922.61
66023	04/12/2012	Recreation Fund	Professional Services	Bill Pringle	Basketball Scorekeeping	120.00
					Check Total:	120.00
66024	04/12/2012	Water Fund	Accounts Payable	R P MANAGEMENT	Refund Check	69.51
					Check Total:	69.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66025	04/12/2012	General Fund	Op Supplies - City Hall	Ramsey County	Fleet Support-March	15.60
					Check Total:	15.60
66026	04/12/2012	Recreation Fund	Training	RETA Northern Plains Chapter	Ammonia Refrigeration Seminar-Bro	35.00
					Check Total:	35.00
66027	04/12/2012	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2012 Blanket PO For Vehicle Repairs	181.13
					Check Total:	181.13
66028	04/12/2012	Water Fund	Accounts Payable	MARK RUBERG	Refund Check	20.01
					Check Total:	20.01
66029	04/12/2012	General Fund	Operating Supplies	Sam's Club	Station Supplies	137.47
					Check Total:	137.47
66030	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Cherri Sheehan	Energy Audit Refund	60.00
					Check Total:	60.00
66031	04/12/2012	Recreation Fund	Professional Services	Steve Shields	Ice Show Announcer	250.00
					Check Total:	250.00
66032	04/12/2012	Recreation Fund	Professional Services	George Sigstad	Basketball Scorekeeping	40.00
					Check Total:	40.00
66033	04/12/2012	Recreation Fund	Transportation	Speco Charter LLC	Senior Trip Transportation	565.00
					Check Total:	565.00
66034	04/12/2012	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	279,328.00
					Check Total:	279,328.00
66035	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Eileen Stanley	Energy Audit Refund	60.00
					Check Total:	60.00
66036	04/12/2012	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	283.03
66036	04/12/2012	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	376.56
					Check Total:	659.59
66037	04/12/2012	Housing & Redevelopment Agency	Payment to Owners	Donna & Jim Steinwand	Energy Audit Refund	60.00
					Check Total:	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66038	04/12/2012	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	97.75
66038	04/12/2012	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
66038	04/12/2012	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	143.75
66038	04/12/2012	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
66038	04/12/2012	Sanitary Sewer	Professional Services	Sheila Stowell	PWET Meeting Minutes	189.75
66038	04/12/2012	Sanitary Sewer	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
Check Total:						445.74
66039	04/12/2012	General Fund	Operating Supplies	Suburban Ace Hardware	Fasteners	18.16
66039	04/12/2012	General Fund	Operating Supplies	Suburban Ace Hardware	Fasteners	7.81
66039	04/12/2012	General Fund	Operating Supplies	Suburban Ace Hardware	Camera Supplies	42.17
66039	04/12/2012	General Fund	Operating Supplies	Suburban Ace Hardware	Key	9.79
Check Total:						77.93
66040	04/12/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	784.81
Check Total:						784.81
66041	04/12/2012	General Fund	Telephone	T Mobile	Cell Phones	39.99
66041	04/12/2012	Sanitary Sewer	Telephone	T Mobile	Cell Phones	80.19
Check Total:						120.18
66042	04/12/2012	Boulevard Landscaping	Operating Supplies	The Mulch Store	Yardwaste	26.25
Check Total:						26.25
66043	04/12/2012	Recreation Fund	Printing	The Phoenix	Display Ad	220.00
Check Total:						220.00
66044	04/12/2012	General Fund	Vehicle Supplies	Titan Machinery	2012 Blanket PO for Vehicle Repairs	218.53
Check Total:						218.53
66045	04/12/2012	General Fund	Contract Maintenance Vehicles	Tousley Ford Inc	2012 Blanket PO For Vehicle Repairs	395.15
Check Total:						395.15
66046	04/12/2012	General Fund	Operating Supplies	Trans Union LLC	Employment Report, Fraud Alert	12.65
Check Total:						12.65
66047	04/12/2012	Public Works Vehicle Revolving	Capital Outlay	Tri State Bobcat, Inc	18" Planer, High Flow Drum 2 1/2" S	9,156.00
66047	04/12/2012	Public Works Vehicle Revolving	Capital Outlay	Tri State Bobcat, Inc	Sales Tax	629.48
Check Total:						9,785.48
66048	04/12/2012	Recreation Fund	Daily Skating	Stephen Trynoski	Adult Skating Instructor	250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount	
66049	04/12/2012	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Check Total:	250.00	
					Coliform Bacteria Samples-Feb	360.00	
66050	04/12/2012	East Metro SWAT	Training	U of M Police Dept-Attn: Lt Wilske	Check Total:	360.00	
					Training Reimbursement from Ramse	772.16	
66051	04/12/2012	General Fund	Contract Maintenance	Upper Cut Tree Service	Check Total:	772.16	
					Tree Service	403.68	
					Tree Service	844.00	
					Tree Service	535.00	
66051	04/12/2012	General Fund	Contract Maintenance	Upper Cut Tree Service	Tree Service	269.33	
66052	04/12/2012	General Fund	Operating Supplies	US Bank	Check Total:	2,052.01	
					Petty Cash Reimbursement	11.00	
66052	04/12/2012	Community Development	Conferences	US Bank	Petty Cash Reimbursement	200.00	
66053	04/12/2012	Recreation Fund	Professional Services	USTA	Check Total:	211.00	
					Annual Membership-Schultz	35.00	
66054	04/12/2012	Community Development	Building Surcharge	Bruce Warkentien	Check Total:	35.00	
					Plumbing Permit Refund	5.00	
66054	04/12/2012	Community Development	Plumbing Permits	Bruce Warkentien	Plumbing Permit Refund	67.00	
66055	04/12/2012	Water Fund	Professional Services	Water Conservation Service, Inc.	Check Total:	72.00	
					Leak Location	227.65	
66055	04/12/2012	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location	783.35	
66056	04/12/2012	Information Technology	Telephone	XO Communications Inc.	Check Total:	1,011.00	
					Telephone	1,413.06	
						Check Total:	1,413.06
						Report Total:	617,951.88

REQUEST FOR COUNCIL ACTION

Date: 04/23/2012
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2012/2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Massage Therapist Establishment

Bodyflow Massage, LLC
2819 Hamline Ave N., Suite 112
Roseville, MN 55113

Massage Therapist

Xay May Khaoone
At Bodyflow Massage, LLC
2819 Hamline Ave N., Suite 112
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) as submitted.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



City of Roseville
 Finance Department, License Division
 2660 Civic Center Drive, Roseville, MN 55113
 (651) 792-7036

Massage Therapy Establishment License Application

Business Name Bodyflow Massage, LLC
 Business Address 2819 Hamline Ave. N. Ste 112 Roseville, MN 55113
 Business Phone (651) 808-4537
 Email Address _____
 Person to Contact in Regard to Business License:
 Legal Name _____
 Address _____
 Phone _____ Date of Birth _____
 Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	\$300.00
	\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

Signature Kay Khao
 Date 4/9/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2013

1. Legal Name Xay May Khaoone
2. Home Address 1111 1st St N, Roseville, MN 55113
3. Home Telephone 763-414-1117
4. Date of Birth 11-11-1987
5. Drivers License Number 11111111
6. Email Address maymay@maymay.com
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
BodyFlow Massage, LLC 2819 Hamline Ave. N. Ste 112 Roseville, MN 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

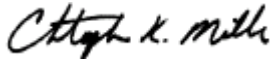
License fee is \$100.00
Make checks payable to: City of Roseville

REQUEST FOR COUNCIL ACTION

Date: 4/23/2012

Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Streets	Upper Cut Tree Service	Blanket P.O. for Tree Removal (a)	\$ 25,000.00
Parks & Rec.	Upper Cut Tree Service	Blanket P.O. for Tree Removal (b)	15,000.00

Comments/Description:

- a) For removal of diseased and hazardous trees along boulevards and City right-of-ways.
- b) For removal of diseased and hazardous trees in City parks.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

25 **REQUESTED COUNCIL ACTION**

26 Motion to approve the submitted list of general purchases, contracts for services, and if applicable, the
27 trade-in/sale of surplus equipment.

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Prepared by: Chris Miller, Finance Director

Attachments: A: None

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REQUEST FOR COUNCIL ACTION

Date: 04/23/12
Item No.: 7.d

Department Approval

City Manager Approval



Item Description: Receive Quarterly Update of Imagine Roseville 2025 Medium and Long Term Goals

BACKGROUND

The quarterly update of the *Imagine Roseville 2025* Medium and Long Term Goals is provided in fulfillment of the City Manager's requirement to regularly report the progress of staff to the Council.
Note:

REQUESTED COUNCIL ACTION

Receive the quarterly update of the *Imagine Roseville 2025* Medium and Long Term Goals.

Prepared by: Bill Malinen

Attachments: A: Quarterly update of the *Imagine Roseville 2025* Medium and Long Term Goals

**Imagine Roseville 2025
Medium & Long Term Goals
April 2012 Update**

Medium Term Goals

Encourage businesses with family-sustaining jobs

- ❑ Hold Navigating the New Normal Meetings sponsored by the Urban Land Institute *PT 01/12*
- ❑ Staff/Council discussion regarding targeted economic development efforts *PT 10/1*
- ❑ Twin Lakes Phase II complete *PT 10/11*
- ❑ Twin Lakes Phase II substantially complete *PT 1/11*
- ❑ Twin Lakes Phase II infrastructure project out for bid. Expected start, Summer 2010. *PT 6/10*
- ❑ Twin Lakes infrastructure 90% complete, Phase II is being planned for 2010 *PT 12/09*
- ❑ Twin Lakes infrastructure project underway. *PT 9/09*
- ❑ Twin Lakes infrastructure project out for bids. Expected start date, June 2009 *PT 6/09*
- ❑ Began the design work for the Twin Lakes public infrastructure to better position the project to take advantage of development opportunities when they arise. *PT 3/09*
- ❑ This past spring, the City created the Twin Lakes Public Financial Participation Framework that created a high priority in granting TIF funds within Twin Lakes to projects that create family-sustaining jobs. *PT 7/08*

More actively support existing businesses

- ❑ Hold Navigating the New Normal Meetings sponsored by the Urban Land Institute *PT 1/12*
- ❑ Staff/Council discussion on better connecting with Roseville businesses *PT 10/11*
- ❑ Community Development purchased 2011 Dunn and Bradstreet listing of Roseville Businesses *PT 7/11*
- ❑ No new activity to report at this time. *PT 6/10, PT 1/11*
- ❑ No new activity to report at this time *PT 9/09*
- ❑ Worked with the Ramsey County and State of Minnesota to assist UV Color with their expansion plans. *PT 6/09*
- ❑ No new activity to report at this time. *PT 3/09*
- ❑ Given the budget dollars, funding is not possible for 2009. *PT 10/08*
- ❑ Staff has brought forward to the Council about participating in the Twin Cities Capital Community Fund, which will lend money to businesses in participating communities. Decision pending. *PT 7/08*

Increase funding for and more actively promote housing redesign program

- ❑ No new activity to report at this time. *PT 6/10, PT 1/11, PT 10/11*
- ❑ No new activity to report at this time *PT 9/09*
- ❑ The Multi-Family loan program is in place, but no applications have been received. *PT 6/09*
- ❑ The RHRA has discontinued the redesign program due to a lack of interest. However, the RHRA has instituted a new multi-family loan program to assist property owners to make exterior improvements and incorporate energy efficient improvements in their buildings. *PT 3/09*
- ❑ Given the limited participation, the RHRA is proposing to no longer fund the program and utilize funding for existing loan programs and

	marketing of RHRA services to reach more residents. The RHRA is preparing to create a multi-family rehab program to allow for reinvestment in aging properties. <i>PT 10/08</i> ❑ In the past six months, the Roseville HRA has reviewed the existing redesign program and has changed some of the program guidelines to make it available to more people. Improvements to program ongoing. <i>PT 7/08</i>
Provide loans and other assistance to help people maintain property	❑ Proposed 2012 HRA Budget maintains existing loan programs <i>PT 10/11</i> ❑ 2011 HRA Budget maintains existing loan programs. <i>PT 1/11</i> ❑ No new activity to report at this time. <i>PT 6/10</i> ❑ The HRA has prepared a budget and levy that will continue loan and assistance programs subject to City Council approval. <i>PT 12/09</i> ❑ The HRA has revisited its strategic plan in order to reprioritize its goals and programs. <i>PT 9/09</i> ❑ The HRA is paying for page in the City newsletter to better promote its programs as well as providing resources for our residents. <i>PT 9/09</i> ❑ No new activity to report <i>PT 6/09</i> ❑ The RHRA has created a new multi-family loan program to foster reinvestment into the community's multi-family housing stock. In addition, the City has improved its code enforcement policies and procedures to better inform residents and property owners. <i>PT 3/09</i> ❑ In 2008, the Roseville HRA consolidated its loan program into one program for easier convenience. The RHRA also continues to contract with the Housing Resource Center which provides Roseville residents technical assistance and advice regarding making improvements to their property. <i>PT 10/08</i> ❑ In the past six months, the Roseville HRA has reviewed its existing loan programs and has consolidated two loan programs into one and have made the funds more available for residents to make exterior and interior improvements. The Roseville HRA also added another \$133,000 to the loan pool. The Roseville HRA continues to contract with the Housing Resource Center which provides Roseville residents technical assistance and advice regarding making improvements to their property. <i>PT 7/08</i>
Seek collaborative partners and alternative funding mechanisms	❑ New JPA signed with North St Paul for GIS Services <i>PT 1/11</i> ❑ JPA signed with City of Maplewood and Forest Lake for IT Support Services. Value of contract is \$50,000 annually <i>7/11/11. CM 10/11</i> ❑ JPA signed with City of Vadnais Heights for IT support services. Value of the contract is \$48,000 annually. <i>CM 6/09</i> ❑ 2009 Joint Fiber Optic Network between Roseville Schools and Ramsey County Library System to connect governmental facilities. Total value of construction is approximately \$225,000. <i>CM 6/09</i> ❑ Provided City Manager proposal for creating a Streetlight Utility for funding installation and operation of streetlights citywide. <i>DS 10/08</i> ❑ Alternative funding mechanisms have been discussed briefly but not yet researched to determine whether viable. <i>CM 7/08</i>
Foster youth leadership and development	❑ High School Student developed and administered survey to all Roseville Area High School students <i>LB 10/11</i> ❑ Hired, trained and developed youth through Roseville Parks and Recreation jobs <i>LB 10/11</i> ❑ Worked with high school honor society on community service projects 2011 <i>LB 10/11</i> ❑ Worked with three significant Eagle Scout Projects in 2011 <i>LB 10/11</i>

	❑ Ongoing Youth representation on the Parks and Recreation Commission <i>LB 10/11</i> ❑ Three Youth representatives on the Parks and Recreation Master Plan update <i>LB 10/11</i> ❑ Added three youth representatives to the Human Rights Commission. <i>WJM 4/11</i> ❑ Re-implementation of the Police Explorers Program in 2008. <i>CS 3/09</i> ❑ Improved relatively new Leaders in Training (LIT) program. No new programs have begun at this time. <i>LB 7/08</i>
Citywide transportation system	❑ Will explore opportunities for connection from new Park N Ride facility. <i>DS 3/09</i> ❑ Researching possibilities of moving youngsters to and from programs and facilities. <i>LB 7/08</i>
Update Master Plans (to include parks and community facilities) throughout Parks & Recreation System.	❑ Identified and approved procurement method –Best Value Procurement as a foundation of PRRP <i>LB 1/12</i> ❑ Partial Funding approved for Park and Recreation Renewal Program – program identified <i>LB 1/12</i> ❑ Decision made on implementation plan and preferred funding <i>LB 10/11</i> ❑ Implementation plan and funding options identified <i>LB 10/11</i> ❑ Established short term and long term implementation plan with City Council, Parks and Recreation Commission and Community <i>LB 10/11</i> ❑ Established Master Plan Citizen Organizing Team, November 2010 <i>LB 1/11</i> ❑ Established Master Plan Implementation Process, November 2010 <i>LB 1/11</i> ❑ Adopted Updated Master Plan, November 2010 <i>LB 1/11</i> ❑ Master Plan Process, September 2009 – November 2010 <i>LB 1/11</i> ❑ City Council authorized an agreement with LHB/Cornejo to lead the System Master Plan Update <i>LB 9/09</i> ❑ Received nine proposals, will interview three. Plan to make recommendation in June or July 2009 <i>LB 6/09</i> ❑ Received nine proposals, will interview three. Plan to make recommendation in June or July 2009 <i>LB 6/09</i> ❑ RFPs issued, proposals received and analyzed. Plan to bring to City Council in March, 2009 for consideration. Difficult as no funding for the project has been identified. <i>LB 3/09</i> ❑ Pathway Master Plan approved by City Council in September. <i>DS 10/08</i> ❑ RFP being finalized with Parks and Recreation Commission. Will soon bring to City Council for input and authorization to issue. <i>LB 10/08</i> ❑ Pathway Plan update underway. <i>DS 7/08</i> ❑ Met with six firms to gather pre request for proposal (RFP) information. Plan to discuss further with Parks and Recreation Commission at an upcoming meeting. <i>LB 7/08</i>
Include shade pavilions and/or park shelters at all parks to promote neighborhood connections and accommodate neighborhood gatherings	❑ Will be incorporated into the anticipated Master Plan process to determine need and locations. <i>LB 7/08</i>
Revise water rates from use base to conservation base incentives for 10-20% reduction in residential and business usage	❑ For 2009, adopted a conservation-based rate structure to encourage water conservation and greater transparency in actual costs. <i>CM 3/09</i> ❑ PWETC recommendation for 2009 implementation at September 08 meeting. Anticipate Council discussion November 2008. <i>DS 10/08</i> ❑ Discussed with PWETC April, 2008 Council discussion August/September 2008. <i>DS 7/08</i>

	❑ Initial discussions are expected in the Fall of '08, but our rate structure is heavily dependent on high water users to support utility operations. It is unlikely that our rate structure could be changed to a conservation base until 2010. <i>CM 7/08</i>
Fund Citywide traffic model	❑ No new activity <i>DS 6/09</i> ❑ No new activity (funding challenges). <i>DS 3/09</i> ❑ No new activity. <i>DS 10/08</i> ❑ CIP discussion item. <i>DS 7/08</i>
Encourage development of transit, walkability and alternate transportation	❑ Established a citizen trails and natural resources work group as part of master plan implementation program <i>LB 10/11</i> ❑ Reviewing concept for new Park N Ride facility in Little Canada at Rice St. and HWY. 36 <i>DS 4/11</i> ❑ City Awarded LCDA grant for construction of trail from Sienna Green to County Road B. Construction expected in 2011. <i>PT 6/10</i> ❑ Draft of new residential and commercial zoning codes promotes design that promotes walkability. <i>PT 6/10</i> ❑ Staff, in conjunction with AEON, has applied for an LCDA grant from Metropolitan Council for a grant to construct a sidewalk from Har Mar Apartments to County Road B which dramatically improve walkability and access for the residents of the Har Mar Apartments to local stores and transit options. <i>PT 12/</i> ❑ Staff is planning on sending out RFPs for the new zoning code in September. <i>PT 9/09</i> ❑ Rice Street Interchange design will incorporate bike and ped facilities into the design and have discussed transit needs with Met Council. <i>DS 6/09</i> ❑ In anticipation of designing a new zoning code, staff, the Planning Commission, and the City Council are reviewing the use of form-based codes for the new zoning code. Form based codes emphasize walkability and alternative transportation. <i>PT 6/09 - see also Long Term Goals</i> ❑ The City recently approved a new Metro Transit Park and Ride Facility in the Twin Lakes area that will provide access to transit services. <i>PT 3/09 - see also Long Term Goals</i> ❑ Comp Plan Transportation section discusses each of these items. Council discussion October 08. <i>DS 10/08</i> ❑ Livable Communities concepts incorporated into design guidelines, Pathway Master Plan discusses ped and bike goals and policies. <i>DS 7/08</i>
Long Term Goals	
Develop program to provide fire, safety, CPR, fire extinguisher training to businesses	❑ The Fire Department started offering fire training classes and CPR classes to businesses and community members who request such training. This started with the adoption of the City Fee Schedule on November 17, 2008. <i>RG 3/09</i> ❑ The Fire Dept will begin offering CPR/AED at a rate of \$80 per student and Safety Training at a rate of \$80 per hour. Costs will cover prorated trainer's salary/benefits, books, training materials, administrative time. These services will be offered to businesses once the City's fee schedule is amended to include these fees and this <i>IR2025</i> goal will be complete. <i>RG 7/08</i>
Community Center Discussion	❑ Community Center identified in master plan implementation program – to be worked on in parallel to the step one Park Renewal Program <i>LB 10/11</i>

	❑ Preferred site of Community Center identified as City Hall/Skating Center Campus <i>LB 10/11</i> ❑ Community Center identified in Adopted Park Master Plan, November 2010 <i>LB 1/11</i> ❑ Discussions during Master Plan Implementation Phase, November 2010 <i>LB 1/11</i> ❑ Will be incorporated into the anticipated Master Plan process to determine need and locations. <i>LB 7/08</i>
Establish a Community Resource and Volunteer Center/Network with support and coordinating staff to recruit, train, nurture volunteers.	❑ Proposal accepted by the 2009 Leadership St. Paul Program to assign a group to Roseville to enhance the volunteer program by creating a comprehensive community volunteer model. <i>LB 3/09</i> ❑ Researching possible resources needed to establish such a program and what a program of this type would look like. <i>LB 7/08</i>
Identify segments with poor or no connection. Follow Master plan guide. Address Hwy 36 and Snelling crossing barriers: tunnels or bridges at Lydia, Co C, Co B, or Roselawn	❑ Completed Construction of Fairview NTP Pathway south of Co Rd B in 2011 <i>DS 1/12</i> ❑ Completed Dale Street Sidewalk <i>DS 1/12</i> ❑ Constructed Snelling Service Drive sidewalk from Aeon project to County Road B <i>DS 10/11</i> ❑ Constructing Sidewalk and Shoulders on Fairview South of County Road B <i>DS 7/11</i> ❑ No new activity. <i>DS 6/09</i> ❑ Developing Fairview NTP Pathway project for 2009 construction. Seeking funding opportunities. <i>DS 3/09</i> ❑ Pathway Master Plan adopted September 08. Seeking funding opportunities. <i>DS 10/08</i> ❑ Discussed as part of Pathway Plan update, incorporate into final draft plus additional locations. <i>DS 7/08</i>
Consider Roundabouts, if space and buying R.O.W. is feasible	❑ Second Roundabout to be constructed in Twin Lakes Summer 2010 <i>DS 5/10</i> ❑ First Roundabout will be constructed late summer 2009 in Twin Lakes Phase I <i>DS 6/09</i> ❑ Roundabout included in Phase I Twin Lakes improvements construction 2009. <i>DS 3/09</i> ❑ No new activity. <i>DS 10/08</i> ❑ Look into ROW requirements and identify possible corridors 2009. <i>DS 7/08</i>
Add buses and routes for flexibility and suburb-to-suburb travel	❑ Metro Transit evaluation Bus Rapid Transit for Snelling Ave. and other service to area including a new Park N Ride facility in Little Canada <i>DS 4/11</i> ❑ Have had additional discussion with Metro Transit regarding additional service to Park N Ride <i>DS 4/10</i> ❑ No new activity <i>DS 6/09</i> ❑ Explore opportunities created by new Park N Ride <i>DS 3/09</i> ❑ Discussed this flexibility with Metro Transit for Twin Lakes Park N Ride facility. <i>DS 10/08</i> ❑ Continue to push this issue in all discussions with Metro Transit. <i>DS 7/08</i>
Encourage development of transit, walkability and alternate transportation	❑ Participating in Bus Rapid Transit Study for Arterial Corridors including Snelling Avenue <i>DS 7/11, DS 1/12</i> ❑ Provided feedback to Metro Transit on proposal for additional Park N Ride facility in Little Canada at County Road B and Rice St <i>DS 5/10</i> ❑ Draft of new residential and commercial zoning codes promotes design that promotes walkability. <i>PT 6/10</i>

	❑ In anticipation of designing a new zoning code, staff, the Planning Commission, and the City Council are reviewing the use of form-based codes for the new zoning code. Form based codes emphasize walkability and alternative transportation. <i>PT 6/09</i> ❑ No new activity <i>DS 3/09</i> ❑ The City recently approved a new Metro Transit Park and Ride Facility in the Twin Lakes area that will provide access to transit services. <i>PT 3/09 - see also Med Term Goals</i> ❑ Included in Transportation section of Comp Plan. <i>DS 10/08</i> ❑ The City has also been working with surrounding communities to promote the development of the Northeast Diagonal as a transit corridor. <i>PT 10/08</i> ❑ Identify needs in CIP 2009-2018 Meeting with Northeast Diagonal cities to pursue getting corridor back into 2030 Plan. <i>DS 7/08</i> ❑ These items are being emphasized in the Comprehensive Plan Update with the goal of making alternative forms of a greater priority in the community's growth and redevelopment in the future. <i>PT 7/08</i>
Work w/ Metro Transit to identify location of long-term park-n-ride facility	❑ Park and Ride structure completed and open for business. <i>PT 6/10</i> ❑ Under construction. Expected completion by 12/31/09 <i>PT 6/09</i> ❑ Metro Transit relooking at the Rice Street/Hwy 36 area <i>DS 6/09</i> ❑ Approved and open by 12/31/09 <i>DS 3/09</i> ❑ The City Council approved the Metro Transit Park and Ride facility in December 2008. Construction will commence in the spring of 2009 and will be completed by the end of the 2009. <i>PT 3/09</i> ❑ Ongoing. The City Council is currently considering the construction of a new park and ride facility located within Twin Lakes that is expected to replace the spaces at Rosedale Mall after 2011. Staff continues to have dialogue with Metro Transit staff regarding needs for additional park and ride facilities. <i>PT 10/08</i> ❑ Council Consideration of Twin Lakes facility October 2008. <i>DS 10/08</i> ❑ Underway for Twin Lakes, additional future needs along Hwy 36 corridor east end of Roseville. <i>DS 7/08</i> ❑ 2012 Construction of New Park N Ride in Little Canada by Metro Transit <i>DS 1/12</i>
Continue to lobby for the Northeast Diagonal transit line	❑ No new activity to report at this time. <i>PT 6/10, PT1/11, PT 7/11, PT 10/11, 1/12</i> ❑ No new activity to report at this time. <i>PT 9/09</i> ❑ No new activity to report at this time. <i>PT 6/09</i> ❑ No new activity to report at this time. <i>PT 3/09</i> ❑ City is currently working with the City of Vadnais Heights to build a coalition with surrounding communities to promote the development of the NE Diagonal as a transit corridor. Language supporting the use of the NE Diagonal is currently in the draft Comp Plan. <i>PT 10/08</i> ❑ Council Discussion September 2008. <i>DS 10/08</i> ❑ Meeting with adjacent cities July 2008. <i>DS 7/08</i>

REQUEST FOR COUNCIL ACTION

Date: 04/23/12
Item No.: 7.e

Department Approval

City Manager Approval



Item Description: Receive Shared Services Quarterly Update

BACKGROUND

In February 2009, Resolution 10691, Authorizing Examination of Cooperation and Shared Services with Others, was adopted by the City Council supporting discussing and researching possible new and enhanced cooperation and shared services with local governments and others; and authorizing the City Manager to pursue and examine new cost-effective means of cooperating and sharing services; and directing the City Manager to report back on a regular basis to the City Council regarding cooperative opportunities.

REQUESTED COUNCIL ACTION

Receive the Quarterly Shared Services Update

Prepared by: Bill Malinen

Attachments: A. Resolution 10691
B. Quarterly Shared Services Update

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 23rd day of February 2009, at 6:00 p.m.

The following members were present: Johnson, Ihlan, Roe, Pust and Klausing

and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

**RESOLUTION No. 10691
AUTHORIZING
EXAMINATION OF COOPERATION AND
SHARED SERVICES WITH OTHERS**

WHEREAS, In 2008, the Minnesota Legislature imposed a three year tax levy limit on local governments; and

WHEREAS, Current economic conditions have caused a significant state budget deficit; and

WHEREAS, The Governor has unallotted local government aid to cities and counties; and

WHEREAS, In his proposed 2010-2011 biennial budget, the Governor has eliminated future Market Value Homestead Credit aid to Roseville; and

WHEREAS, The current economic challenges facing residents and local governments requires creativity and resourcefulness to continue to provide a high level of government services; and

WHEREAS, The City of Roseville provides cost effective and efficient governmental services to its residents and businesses; and

WHEREAS, The current economic pressures make continuing providing the high level of service an economic challenge; and

WHEREAS, Jointly sharing services between local governments and school districts and others can be a cost effective and efficient way to deliver services.

NOW, THEREFORE, BE IT RESOLVED, that

1. The City Council hereby actively supports discussing and researching possible new and enhanced cooperative efforts and sharing services with local governments and others.
2. The City Council hereby authorizes the City Manager and/or his designee to pursue and examine new cost effective means of cooperating and sharing services with other local governments and others to provide services and programs.
3. The City Council directs the City Manager to report back on a regular basis on any progress regarding cooperative opportunities.

The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Johnson, Ihlan, Roe, Pust and Klausing

and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Governmental Cooperation Initiatives

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of February, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of February, 2009.



William J. Malinen, City Manager

(Seal)

Shared Services Update*

April 2012 Roseville Services Used by Others

Description of Shared Service	Shared Service Updates:
1. GIS Services with North St. Paul	o For the past five years, the City of Roseville has provided the City of North St. Paul 425 hours of Community Development staff time for GIS services for a fee of \$15,000 annually. <i>PT 06/09</i> North St. Paul has continued using GIS services in 2010. <i>PT 03/10 PT 06/10</i> Staff will plan on continuing this relationship into 2011. <i>PT 1/11</i> This program will continue into 2012. <i>PT 10/11</i> Entered into a new contract, December 2011 <i>PT 1/12</i>
2. Program Offerings to Lauderdale	- o Entered into an general agreement to provide certain program offerings to the community of Lauderdale for a fee LB 6/09 - o <u>Renewed Recreation Agreement for 2012 LB 4-12</u>
3. IT support services	- o Revised JPA signed with the Cities of Forest Lake and Maplewood for additional IT support services. The value of contracts is \$10,000 annually. <i>CKM 10/11</i> - o JPA signed with the City of Forest Lake for IT support services. Value of the contract is \$55,000 annually <i>CKM 9/09</i> - o JPA signed with the City of Vadnais Heights for IT support services. Value of the contract is \$48,000 annually <i>CKM 6/09</i>
4. Joint Fiber Optic Network	- o 2009 Joint Fiber Optic Network between Roseville Schools and Ramsey County Library System to connect governmental facilities. Total value of construction is approximately \$225,000. Expected completion on 10/31/09 <i>CKM 9/09</i> - o 2009 Joint Fiber Optic Network between Roseville Schools and Ramsey County Library System to connect governmental facilities. Total value of construction is approximately \$225,000 <i>CKM 6/09</i>
5. Engineering Services Falcon Heights and Arden Hills	- o Continue to provide Engineering support services <i>DS 05/09</i> - o Arden Hills Considering Reducing Support from Roseville <i>DS 1/12</i>
6. Street message painting	o Provide as needed to Falcon Heights <i>DS 6/09</i>
7. East Metro SWAT	o Multi-Jurisdictional tactical and crisis negotiation team involving the following cities: Roseville, St. Anthony, New Brighton, North St. Paul, and University of MN police department. <i>7/11</i>
8. Pursuit Intervention Technique Training	o This training is legislatively mandated. Law enforcement personnel must attend this training every three years. RPD oversees this training and is working on adding more departments to the group. <i>CS 6/09</i>
9. K-9 Police Training Area	o K-9 teams from throughout the metro area travel to the Roseville K-9 training area, where the grounds is set up to assist officers and their K-9 partners in preparing for Police Dog 1 certification trials and street work. <i>CS 6/09</i>
10. Automatic Mutual Aid with Lake Johanna Fire	o Provide mutual aid between Lake Johanna Fire and Roseville Fire for all structure fires. <i>TO 9/09</i>
11. Capital City Mutual Aid Association	o Provide fire mutual aid for all fire departments within Ramsey County. <i>TO 9/09</i>

12. North Suburban Mutual Aid Association	o Provide fire mutual aid for all fire departments within Hennepin County. <i>TO 9/09</i>
13. City of White Bear Lake	o JPA signed with the City of White Bear Lake for Telephone Support Services. Value of the contract is \$2,600 annually. <i>CKM 1/11</i>
14. Maplewood	o Council Approved Agreement for Engineering Services Sharing <i>DAS 7/11</i> o Exploring sharing engineering staff as needed and available <i>DAS 4/11</i>
15. Ramsey-Washington Suburban Cable Commission	o Joint Powers Agreement Extension of IP Telephony Services <i>CKM 4/11</i>
16. Ramsey County Fire Chief's Assn	o Started County-wide Shared Services Group in June 2011 to review and explore areas in which we can share services and purchases on an ongoing basis. <i>TO 7/11</i>

Others' Services Used by Roseville

Description of Shared Service	Shared Service Updates:
1. Equipment Rental opportunity	o Received equipment rental rate list from City of St. Paul <i>DS 6/09</i>
2. Equipment Sharing with Ramsey County PW	o Ongoing sharing of sealcoat equipment with RCPW <i>DS 6/09</i>
3. St Paul PD Record Mgmt System	o Deleted 9/10
4. Ramsey County Dispatch Service	o Provides dispatching services for the entire county except White Bear Lake. <i>CS 6/09</i>
5. Ramsey County Detention Service	o Temporary and long-term incarceration for arrested individuals. <i>CS 6/09</i>
6. Ramsey County Warrant Service	o Serves active warrants resulting from Roseville PD arrests. <i>CS 6/09</i>
7. Allina Medical	o Provides EMT services/ East Metro Swat tactical EMS service overview. <i>CS 6/09</i>
8. Roseville Fire Department	o Training and the providing of EMT services. <i>CS 6/09</i>
9. Century College	o Mandated and career training for law enforcement personnel. <i>CS 6/09</i>
10. Bureau of Criminal Apprehension	o Training, lab work, evidence analysis, statistical information, identification information, etc. Team also responds to critical incidents, suspicious deaths, etc. We also utilize their polygraph service. <i>CS 6/09</i>
11. MN State Patrol	o Assists in accident reconstruction, investigations, etc. <i>CS 6/09</i>
12. Financial Crime Services	o Implementation of the check diversion program. <i>CS 6/09</i>
13. Crime Stoppers	o Creation of a "tip-line" and on-going partnership in working with the media to develop leads in high-profile cases. <i>CS 6/09</i>
14. East Metro Narcotics Task Force	o A Roseville officer is assigned to this unit. <i>CS 6/09</i>
15. Ramsey County Crime Lab	o Use lab for narcotics testing. <i>CS 6/09</i>
16. Midwest Children's Resource Center	o Assist us on interviews of victims of abuse. <i>CS 6/09</i>
17. Northwest Youth and Family Services	o They handle youth diversion programs for Roseville. <i>CS 6/09</i>
18. Tubman Family Alliance	o Provide follow-up and advocacy for victims of domestic violence. <i>CS 6/09</i>
19. Target Corporation	o They provide assistance with video forensics. <i>CS 6/09</i>
20. BCA, Ramsey County, St. Anthony Police Department	o We utilize these agencies for computer forensics along with tracking cell phones and other mobile devices.. <i>RM 7/11</i>
21. Ramsey County Apprehension and US Marshals	o Both have provided assistance to us on several cases in gathering intelligence, locating suspects, executing search warrants and tracking cell phones. <i>CS 6/09</i>
22. Postal Inspector	o We regularly work with the US Postal Inspector in verifying addresses and also on criminal cases involving US Mail. <i>CS 6/09</i>
23. Mid-America	o We have entered into a partnership with Mid-America for storage and sale of forfeited vehicles. <i>CS 6/09</i>
24. Propertyroom.com	o Utilize this web-based service to sell items recovered by the police department. <i>CS 6/09</i>

25. Ramsey County Special Investigations Unit	o Their analysts have assisted us on several cases, creating crime maps, analysis and forecasting. <i>CS 6/09</i>
26. Bureau of Criminal Apprehension	o Laboratory analysis of evidence from fire scenes. <i>TO 9/09</i>
27. State Fire Marshal office	o Assistance with fire investigations on an as needed basis. <i>TO 9/09</i>
28. State Fire Marshal Office	o Resources and materials for public fire safety education. <i>TO 9/09</i>
29. Allina Medical transportation	o Provide patient transport within the city of Roseville. <i>TO 9/09</i>
30. Allina Medical transportation	o Provide medical training for fire department. <i>TO 9/09</i>
31. Minnesota State Regional Hazardous Material teams	o Provide response and technical assistance at Haz Mat incidents. <i>TO 9/09</i>
32. St. Paul Fire Training Center	o Provide training area for fire training. <i>TO 9/09</i>
33. Ramsey County municipalities	o Share purchase and maintenance of election equipment <i>CC 12/09</i>
34. Arden Hills, Little Canada, Lauderdale, Maplewood, Shoreview and White Bear Lake	o Coordinated a rain barrel/compost bin truckload sale <i>WM 6/10 WJM 5/11</i>
35. 911 Cell Phone Bank	o PD utilizes services to collect and refurbish cell phones donated by the community to the PD's 911 Emergency Cell Phone program <i>RM 9/10</i>
36. Ramsey County Project Lifesaver Program	o Personal locating device service offered to Ramsey County residents <i>RM 9/10</i>
37. Combined CERT (Citizens Emergency Response Team)	o Program into New Brighton's VIPS (Volunteers in Police Services) Program to offer more opportunities to volunteer and train members. <i>RM 9/10</i>
38. League of Minnesota Cities	o Online training for Police Officers <i>RM 1/11</i>
39. Bureau of Criminal Apprehension	o PD partners with the BCA in investigating and combating the exploitation of children through the computer. The BCA provides funding for equipment, training and expenses incurred by law enforcement as a result of such investigations. <i>RM 7/11</i>
40. Ramsey County Narcotic Evidence Disposal	o PD partners with Ramsey County and other suburbs in the disposal of expired prescription medications. <i>RM 7/11</i>
41. Minnesota Department of Public Safety	o PD partners with DPS in the investigation of scams and wire transfer frauds, especially those that originate outside the United States. <i>RM 7/11</i>
42. Ramsey County Homeland Security and Emergency Management	o PD partners with RCHSEM using their mobile command post during critical incidents.
43. Law Enforcement Technology Group	o PD partners with St. Anthony PD in sharing information. <i>RM 7/11</i>
44. Ramsey County Traffic Safety Initiative	o PD partners with other Ramsey County law enforcement agencies in combating drunk driving across the county. <i>RM 7/11</i>
45. Drug Recognition Experts	o PD partners with area law enforcement agencies in loaning on-duty DRE officers in combating narcotics related driving offense. <i>RM 7/11</i>
46. Police Canine Program	o PD partners with area law enforcement agencies in loaning on-duty Police K9 teams for assistance in locating individuals and evidence. <i>RM 7/11</i>
47. Ramsey County East Metro Real Time Information Center (EMRIC)	o PD Partners with EMRIC for covert surveillance camera installation and real time monitoring in targeted locations. <i>RM 10/11</i>
48. Ramsey County Elections	o County coordinates 2012 elections. <i>CC 10/11</i>
49. City of Lauderdale	o Recreation Services Agreement (April 2011) <i>LB 10/11</i>

50. Northwestern College	o Cooperation for field maintenance and field use (May – Oct 2011) <i>LB 10/11</i>
51. North Suburban Soccer Association	o Cooperation for field maintenance and field use (May – Oct 2011) <i>LB 10/11</i>

**2/23/09: Resolution 10691 - Authorizing Examination of Cooperation and Shared Services with Others*

REQUEST FOR COUNCIL ACTION

Date: 04/23/12

Item No.: 7.f

Department Approval

City Manager Approval

WJ Malinen

Item Description: Receive City Grant Applications Quarterly Update

BACKGROUND

In May, 2009, Resolution #10711 authorizing the City Manager to execute certain grant applications on behalf of the City and to report any applications to the City Council was adopted. The City has applied for several grants in the past several months.

POLICY OBJECTIVE

To notify the Council of grant applications that the City has applied for in recent months.

STAFF RECOMMENDATION

Receive the report.

REQUESTED COUNCIL ACTION

Receive the report.

Prepared by: **William J. Malinen, City Manager**

Attachments: A: Resolution 10711, Authorizing the City Manager to Execute Certain Grant Applications
 B: List of grant applications and status report

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of May, 2009, at 6:00 p.m.

The following members were present: Roe, Johnson, Ihlan, Pust and Klausing

and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

**RESOLUTION No. 10711
Resolution Authorizing the City Manager to Execute Certain
Grant Applications on behalf of the City of Roseville**

WHEREAS, the City of Roseville has applied for a variety of grants which benefit the City; and

WHEREAS, the Roseville City Council encourages staff to continue to identify and apply for grants as a means to fund the policies, priorities and programs of the City, as established by actions of the Council; and

WHEREAS, grant submittals sometimes require verification of authority to submit an application on behalf of the City, and the required timeframes for submittal sometimes may not allow for Council authorization prior to application deadlines.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville does hereby authorize the City Manager to execute grant applications on behalf of the City of Roseville in cases where Council authorization is not required or is required but cannot be practically obtained prior to an application deadline, and where any matching funds or other city financial obligation related to the grant are accounted for either in the City budget or by previous Council action; and

BE IT FURTHER RESOLVED, that the City Manager will report any such grant applications to the City Council after the application is submitted.

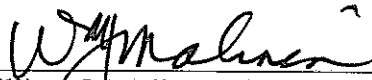
The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Roe, Johnson, Ihlan, Pust and Klausing
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of May, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of May, 2009.



William J. Malinen, City Manager

(Seal)

**City of Roseville
Grant Applications
04/23/12**

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
The US Conference of Mayors—Main Street Economic Recovery Survey on Infrastructure Job Potential	Commercial Officer – 1 yr	\$120,000	3/09	PD				2009		0	
MN Dept of Human Rights	Facilitated Training for HRC	\$1,500	4/09	AD	None				7/23/09	\$1,500	
Bureau of Justice Assistance	CSO – 1 yr CITs – 1 yr	\$31,828	4/09	PD	None				7/24/09	\$31,828	04/13/09
COPS Hiring Recovery Program	Three Officers	\$601,500	4/09	PD				9/01/09		0	
MN Dept of Health	Alcohol Compliance Checks	\$3,720	7/09	PD				8/10/09		0	
MN Dept of Health	Alcohol Compliance Checks	\$2,840	4/10	PD	None					0	
US Dept of Homeland Security	Assistance to Firefighters, Fire Station Construction	\$4,927,110	7/09	FD	Land Purchase, Landscaping, Some Bldg Equip, Interior Finishing, Office Equip, Interior Furniture			4/1/2010		0	
MN Office of Justice Programs Recovery Act	New RMS, Mobile, Field Reporting Pkg	\$400,032	7/09	PD	None				2009	\$400,032	09/28/09
MN DEED	Property acquisition, construction segment of TL Pkwy and reconstruction of Prior Avenue	\$1,000,000	8/09	CD	Matching Funds: 1,000,000	CC	07/27/09		11/9/09	\$1,000,000	2/22/10
ARRA Federal Stimulus Recovery Act – Geothermal Technologies	Extension of Geothermal to Mtnce	\$1,154,480	8/09	PW	Matching Funds 1,154,480	CC	07/27/09	10/09		0	

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
Program Grant	Bldg & City Hall										
Ramsey County Sheriff's Office and the Minnesota Department of Public Safety	Overtime for Safe & Sober participation	\$52,170		PD	None	CC	10/19/09		10/19/09	\$52,170	10/19/09
Ramsey County Environmental Response Fund	Brownfields cleanup	\$30,000	8/09	CD	N/A				09/09	\$30,000	12/21/09
Metropolitan Council Livable Communities Program	Site acquisition, stormwater management, and pedestrian improvements associated with Sienna Green Phase 2	\$297,100	8/09	CD	N/A	CC	9/14/2009		1/13/10	\$202,100	6/28/10
Ramsey County Environmental Response Fund	Brownfields Cleanup	\$344,570	11/06	CD	N/A				12/01/09	\$180,570	3/08/10
Lakeridge	Defibrillator	\$500	3/09	PD	None				03/09	\$500	04/13/09
Kiwanis	Defibrillator	\$500	3/09	PD	None				03/09	\$500	04/13/09
TCF	Defibrillator	\$1,000	6/09	PD	None				06/09	\$1,000	06/09
MN Dept of Human Rights	Community Outreach	\$1,500	9/09	AD	None				10/22/09	\$1,500	Yes
MN Dept of Human Rights	Civic Engagement	\$1,500	12/09	AD	None				01/10	\$1,500	
MN Pollution Control Agency	Stipend for Two GreenCorps Volunteers	0	7/09	AD, PR, PW	Office space, support	CC	7/20/09	9/09		0	
Minnesota Department of Agriculture	Forest Protection Grant for Emerald Ash Borer	\$100,000		PR	15% In-Kind or Cash Match				1/15/10	\$50,000	1/11/10
US Dept of Homeland Security	BearCat Vehicle for SWAT	\$227,557	02/10	PD	0				Yes	\$227,557	02/10
Granite Foundation	Partial Funding to Purchase an ATV to	\$5,000	03/09	PD	\$6,000				06/09	\$5,000	04/13/09

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
	replace golf cart used to patrol parks										
Target Corporation	Funding for Shop with a Cop, Citizen's Academy, and National Night to Unite	\$3,500		PD	Ongoing- typically provided on an annual basis					0	
MN Office of Traffic Safety	In-Squad Cameras	\$52,000	09/10	PD	0				Yes	\$52,000	09/10
Ramsey County UASI Project	Emergency Operations Center Equipment	\$36,695	1/10	FD	None				3/2010	\$7650	4/1/201
Assistance to Firefighters Grants (AGF)	CPR devices	\$12,200	3/09	FD	\$4,880			4/2/2010		0	
Federal Appropriation	Twin Lakes infrastructure	\$1,000,000	4/09		None				12/09	\$1,000,000	
State of Minnesota- Dept of Homeland Security	Fire Corps Program	\$6,600	3/10	FD	None		3/10			0	
DEED Contamination Investigation& RAP Development Grant	Site assessment at PIK Site	\$50,000	5/10	CD	50% match to be paid my McGough	Council	4/26/10		6/10	\$50,000	12/10
Rice Creek Watershed District	Cost share for drainage improvements	\$50,000	5/09	PW	Remainder of project costs				3/10	\$50,000	5/10
Ramsey Conservation District	Wetland restoration Rain Gardens	0	5/09	PW	Remainder of project costs				4/10	\$27,165	5/10
Metropolitan Council Environmental Services	Sanitary Sewer Infrastructure Improvements	\$50,000	7/10	PW	>50% match					0	
Ramsey County Environmental Response Fund	Brownfields Cleanup	\$83,000	6/10	CD	None				7/10	\$83,000	
Minnesota Department of Public Safety	First Responder Reimbursement Program	0	09/10	FD	None			9/1/2010		0	
Ryan Companies	Purchase of Defibrillator	\$500	07/10	PD	0				Yes	\$500	
Dept of Public Safety	Safe & Sober	\$20,000	02/09	PD	0				Yes	\$20,000	2/09
Target Corporation	McGruff Costume	\$1,000	07/10	PD	0				Yes	\$1,000	8/10
2010 US DOJ—COPS	Three add'l officers	\$552,126		PD			6/10	Denied		0	

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
Ofc											
Ramsey County SCORE Grant	Encourage Recycling	\$70,207	11/09	AD	0	12/09	11/09		12/09	\$70,207	
Ramsey County SCORE Grant	Encourage Recycling	\$70,327	10/10	AD	0	12/10	10/10		12/10	\$70,327	
Ramsey County Be Active! Be Green! Recycling Container Project	Encourage Recycling in Public Places (45 bins @ \$302.90 ea)	\$13,630	9/10	AD	0	9/10	9/10		10/10	13,630.	
Metropolitan Council	Construction Costs for Sienna Green II	\$300,000	7/10	CD	0				12/10	\$300,000	6/11
Metropolitan Council (State bonding money sought by Metro Cities)	Sanitary Sewer Inflow and Infiltration Reduction (expected only \$50,000)	\$124,000	12/10	PW	\$156,662				1/11	\$156,662	
TED Transportation Grant	Twin Lakes 35W Ramp Improvements	\$675,000	12/10	PW	\$289,000			1/11		0	
Metro Regional Arts Council	Summer Entertainment	\$5,000	1/11	PR	\$1,250						
Private Citizen Donation	Police K9 Program	\$10,000	3/11	PD	0					\$10,000	04/11
St. Paul K9 Foundation	Police K9 Program	\$6,000	3/11	PD	0					\$6,000	04/11
MN Dept of Public Safety	Safe & Sober, Click It or Ticket, HEAT	\$52,000	09/11	PD	0	09/10	09/10			\$52,000	10/10
Ramsey County Homeland Security and Emergency Management	Replacement 800 MHz radio equipment	\$ 30,000	3/11	PD	0				3/11	\$30,000	4/11
Metropolitan Council	Twin Lakes 35w	\$964,000	7/11	PW	20%	7/11	12/11				

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
Transportation Advisory Board	Ramp Improvements							12/11			
Roseville Community Fund	Rose Parade	\$2,500	3/11	PR/Kiw anis Club	0	1/11	3/11			\$2,500	
National Recreation and Parks Association	Youth Golf Program	\$12,000	3/11	PR	0	3/11	5/11		5/11	\$12,000	5/11
Minnesota Department of Natural Resources	Fishing Pier in Central Park Bennett Lake	\$37,208	1/11	PR	\$6,408 In Kind	1/11	5/11		5/11	\$30,800	9/11
Roseville Rotary	Drainage improvements and soccer goals at Tamarack Park	\$6,000	5/11	PR	0	3/11	5/11		5/11	\$6,000	
National Rifle Assn	Defibrillators	\$12,000	9/11	PD	0	9/11	9/11				
Department of Natural Resources	Conservation Partners Legacy Grant	\$5,000- \$400,000	1/12	PR	10%	2/12			<u>4/12</u>	<u>\$89,168</u>	
Department of Natural Resources	Community Forest Bonding Grant	\$25,000	1/12	PR	<u>0 % 10%</u>	2/12			<u>4/12</u>	<u>\$25,000</u>	<u>3/12</u>
<u>Minnesota Regional Arts Council</u>	<u>Community Arts Grant</u>	<u>\$5,000</u>	<u>1/12</u>	<u>PR</u>	<u>\$15,910</u>	<u>2/12</u>			<u>3/12</u>	<u>\$5,000</u>	
<u>Roseville Community Fu</u>	<u>Rose Parade</u>	<u>\$2,500</u>	<u>3/12</u>	<u>PR/Kiw anis</u>	<u>0</u>	<u>1/12</u>					
<u>Minnesota Department of Commerce, Division of Insurance Fraud Prevention</u>	<u>Auto theft prevention</u>	<u>\$66,083</u>	<u>8/11</u>	<u>PD</u>	<u>0</u>	<u>11/11</u>	<u>11/11</u>		<u>11/11</u>	<u>\$66,083</u>	
		\$13,710,483								\$4,422,519	\$2,831,372

[illegible]

REQUEST FOR COUNCIL ACTION

Date: 4/23/2012
Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Approve a Maintenance Agreement between the City of Roseville and the Rice Creek Watershed District for the 2012 Pavement Management Project

BACKGROUND

The Rice Creek Watershed District (RCWD) requires the installation and maintenance of new storm water management facilities according to the district rules for city public works projects, including street and utility improvement projects. Storm water management facilities, such as infiltration basins and rain gardens, are constructed within the right- of- way as needed as part of the City's PMP projects.

POLICY OBJECTIVE

One of the permit requirements is to enter into a Maintenance Agreement covering the maintenance of the new storm water management facilities. Maintenance of these facilities is required by our Minnesota Pollution Control Agency Storm Water Pollution Prevention Permit (SWPPP). It is also consistent with our Public Works policies to adequately maintain infrastructure. A copy of the agreement is attached. This agreement has been reviewed by the City Attorney.

FINANCIAL IMPACTS

The Public Works Department is committed to maintaining new facilities when they are installed. This agreement does not increase our level of maintenance over what we would have done without the agreement.

STAFF RECOMMENDATION

Staff recommends the City Council approve the maintenance agreement for stormwater management facilities between Rice Creek Watershed District and the City of Roseville for the 2012 Pavement Management Project.

REQUESTED COUNCIL ACTION

Approve the maintenance agreement for stormwater management facilities between Rice Creek Watershed District and the City of Roseville for the 2012 Pavement Management Project.

Prepared by: Kristine Giga, Civil Engineer
Attachments: A: Maintenance Agreement

MAINTENANCE AGREEMENT
Stormwater Management Facilities
Between the Rice Creek Watershed District and
City of Roseville

This Maintenance Agreement (“Agreement”) is made by and between the Rice Creek Watershed District, a watershed district with purposes and powers set forth at Minnesota Statutes Chapters 103B and 103D and a drainage authority pursuant to chapter 103E of the laws of the State of Minnesota, (RCWD), and the City of Roseville, a Public Municipal Corporation under the laws of the State of Minnesota (“Permittee”).

Recitals and Statement of Purpose

WHEREAS pursuant to Minnesota Statutes § 103D.345, the RCWD has adopted and implements Rule C, Stormwater Management Plans;

WHEREAS Rule C imposes certain requirements, which the Permittee will meet in this case by constructing and maintaining stormwater management facilities as identified on the site plan incorporated into this Agreement as Exhibit A;

WHEREAS in accordance with Rule C and as a condition of Permit 12-010, the Permittee’s obligation to maintain these stormwater facilities must be memorialized by a recorded maintenance declaration or, alternatively, a maintenance agreement establishing the Permittee’s perpetual maintenance obligation;

WHEREAS the Permittee and the RCWD execute this Agreement to fulfill the condition of Permit 12-010, and concur that it is binding and rests on mutual valuable consideration;

THEREFORE:

1. The Permittee, at its cost, will inspect and maintain the stormwater management facilities delineated and labeled on Exhibit A as follows:

SEGMENT 1, 2012 PMP SHEET 9: RAIN GARDENS AND DETAILS
SEGMENT 1, 2012 PMP SHEET 11: BIOFILTRATION TRENCH
SEGMENT 1, 2012 PMP SHEET 12: BIOFILTRATION TRENCH
SEGMENT 1, 2012 PMP SHEET 14: BIOFILTRATION TRENCHES AND RAIN GARDENS
SEGMENT 1, 2012 PMP SHEET 21: BIOFILTRATION TRENCH
SEGMENT 1, 2012 PMP SHEET 22: BIOFILTRATION TRENCHES
SEGMENT 2, 2012 PMP SHEET 7: BIOFILTRATION TRENCH DETAIL
SEGMENT 2, 2012 PMP SHEET 13: RAIN GARDENS AND BIOFILTRATION TRENCHES
SEGMENT 2, 2012 PMP SHEET 17: BIOFILTRATION TRENCH
SEGMENT 2, 2012 PMP SHEET 18: BIOFILTRATION TRENCH
SEGMENT 2, 2012 PMP SHEET 19: BIOFILTRATION TRENCH
SEGMENT 2, 2012 PMP SHEET 23: BIOFILTRATION TRENCH
SEGMENT 2, 2012 PMP SHEET 24: BIOFILTRATION TRENCH
DETAIL SHEET: BOULEVARD BIOFILTRATION TRENCH DETAILS

The Permittee will:

- a. Obtain certified as-built contours for all ponds and inspect the ponds, and associated outlet structures, culverts and outfall structures one year and two years after the completion of as-builts, including measuring sediment accumulation by a method accurate to within one vertical foot. Thereafter, the Permittee will perform inspections in the fifth year after pond completion and every five years thereafter. If inspections show that sediment may accumulate to 50 percent of wet storage volume, or 25 percent of dry detention volume, within less than five years, the Permittee will inspect more frequently. Pond function will be considered inadequate if sediment accumulation has decreased the wet storage volume by 50 percent or dry detention volume by 25 percent, and the Permittee will restore the basin to its original design elevations and dimensions and restore vegetation in disturbed areas within one year of the inspection date.
- b. Inspect stormwater infiltration and filtration basins, including rain gardens, annually, to preserve live storage capacity at or above the design volume. Remove vegetation, maintain healthy plant growth and remove excess sediment and debris to ensure that the facilities continue to perform per design.

c. Inspect grit chambers, sump catch basins and sump manholes annually. Accumulated sediment and debris will be removed so that the each facility continues to operate as designed and erosion or structural problems are corrected.

d. Inspect conveyances and other structures annually. Ensure preservation of designed hydraulic capacity.

2. If the Permittee conveys into private ownership a fee interest in all or any portion of the public property that is subject to this Agreement, it must require as a condition of sale, and enforce: (a) that the purchaser record a declaration on the property incorporating the stormwater management facility maintenance requirements of this Agreement; and (b) that recordation occur either before any encumbrance is recorded on the property or, if after, only as accompanied by a subordination and consent executed by the encumbrance holder ensuring that the declaration will run with the land in perpetuity. If the Permittee conveys into public ownership a fee interest in all or any portion of the property that is subject to this Agreement, it must require as a condition of the purchase and sale agreement that the purchaser accept an assignment of all obligations vested under this Agreement.

3. This Agreement is in force for five years from the date on which it is fully executed and will renew automatically for five-year terms unless terminated by the parties. This Agreement may be amended only in a writing signed by the parties.

4. The recitals are incorporated as a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RICE CREEK WATERSHED DISTRICT

By _____
RCWD Administrator, Phil Belfiori

Date:_____

CITY OF ROSEVILLE

By _____
Its Mayor

By _____
City Manager

[illegible]

The foregoing instrument was acknowledged before me this ____ day of _____, _____, by Daniel J. Roe, Mayor of the City of Roseville, a municipal corporation, on behalf of said municipal corporation.

Notary Public

[illegible]

The foregoing instrument was acknowledged before me this ____ day of _____, _____, by William J. Malinen, City Manager of the City of Roseville, a municipal corporation, on behalf of said municipal corporation.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
City of Roseville
Engineering Department
2660 Civic Center Drive
Roseville, MN 55113

REQUEST FOR COUNCIL ACTION

Date: 4/23/2012
Item No.: 7.h

Department Approval



City Manager Approval



Item Description: Approve a Maintenance Agreement between the City of Roseville and the Rice Creek Watershed District for the 2007 Pavement Management Project

BACKGROUND

The Rice Creek Watershed District (RCWD) requires the installation and maintenance of new storm water management facilities according to the district rules for city public works projects, including street and utility improvement projects. Storm water management facilities, such as infiltration basins and rain gardens, are constructed within the right- of- way as needed as part of the City's PMP projects. As part of the 2007 PMP project, one biofiltration trench was constructed near the intersection of Draper Avenue and Hythe Street.

POLICY OBJECTIVE

One of the permit requirements is to enter into a Maintenance Agreement covering the maintenance of the new storm water management facilities. Maintenance of these facilities is required by our Minnesota Pollution Control Agency Storm Water Pollution Prevention Permit (SWPPP). It is also consistent with our Public Works policies to adequately maintain infrastructure. A copy of the agreement is attached. This agreement has been reviewed by the City Attorney.

FINANCIAL IMPACTS

The Public Works Department is committed to maintaining new facilities when they are installed. This agreement does not increase our level of maintenance over what we would have done without the agreement.

STAFF RECOMMENDATION

Staff recommends the City Council approve the maintenance agreement for stormwater management facilities between Rice Creek Watershed District and the City of Roseville for the 2007 Pavement Management Project.

REQUESTED COUNCIL ACTION

Approve the maintenance agreement for stormwater management facilities between Rice Creek Watershed District and the City of Roseville for the 2007 Pavement Management Project.

Prepared by: Kristine Giga, Civil Engineer
Attachments: A: Maintenance Agreement

MAINTENANCE AGREEMENT
Stormwater Management Facilities
Between the Rice Creek Watershed District and
City of Roseville

This Maintenance Agreement (“Agreement”) is made by and between the Rice Creek Watershed District, a watershed district with purposes and powers set forth at Minnesota Statutes Chapters 103B and 103D and a drainage authority pursuant to chapter 103E of the laws of the State of Minnesota, (RCWD), and the City of Roseville, a Public Municipal Corporation under the laws of the State of Minnesota (“Permittee”).

Recitals and Statement of Purpose

WHEREAS pursuant to Minnesota Statutes § 103D.345, the RCWD has adopted and implements Rule C, Stormwater Management Plans;

WHEREAS Rule C imposes certain requirements, which the Permittee will meet in this case by constructing and maintaining stormwater management facilities as identified on the site plan incorporated into this Agreement as Exhibit A;

WHEREAS in accordance with Rule C and as a condition of Permit 07-023, the Permittee’s obligation to maintain these stormwater facilities must be memorialized by a recorded maintenance declaration or, alternatively, a maintenance agreement establishing the Permittee’s perpetual maintenance obligation;

WHEREAS the Permittee and the RCWD execute this Agreement to fulfill the condition of Permit 07-023, and concur that it is binding and rests on mutual valuable consideration;

THEREFORE:

1. The Permittee, at its cost, will inspect and maintain the stormwater management facilities delineated and labeled on Exhibit A as follows:

PROJECT 07-13 PLAN SHEET 7: DRAPER AVENUE

The Permittee will:

- a. Inspect stormwater infiltration and filtration basins, including rain gardens, annually, to preserve live storage capacity at or above the design volume. Remove vegetation, maintain healthy plant growth and remove excess sediment and debris to ensure that the facilities continue to perform per design.
- b. Inspect conveyances and other structures annually. Ensure preservation of designed hydraulic capacity.

2. If the Permittee conveys into private ownership a fee interest in all or any portion of the public property that is subject to this Agreement, it must require as a condition of sale, and enforce: (a) that the purchaser record a declaration on the property incorporating the stormwater management facility maintenance requirements of this Agreement; and (b) that recordation occur either before any encumbrance is recorded on the property or, if after, only as accompanied by a subordination and consent executed by the encumbrance holder ensuring that the declaration will run with the land in perpetuity. If the Permittee conveys into public ownership a fee interest in all or any portion of the property that is subject to this Agreement, it must require as a condition of the purchase and sale agreement that the purchaser accept an assignment of all obligations vested under this Agreement.

3. This Agreement is in force for five years from the date on which it is fully executed and will renew automatically for five-year terms unless terminated by the parties. This Agreement may be amended only in a writing signed by the parties.

4. The recitals are incorporated as a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RICE CREEK WATERSHED DISTRICT

By _____
RCWD Administrator, Phil Belfiori

Date:_____

CITY OF ROSEVILLE

By _____
Its Mayor

By _____
City Manager

[illegible]

The foregoing instrument was acknowledged before me this ____ day of _____, _____, by Daniel J. Roe, Mayor of the City of Roseville, a municipal corporation, on behalf of said municipal corporation.

Notary Public

[illegible]

The foregoing instrument was acknowledged before me this ____ day of _____, _____, by William J. Malinen, City Manager of the City of Roseville, a municipal corporation, on behalf of said municipal corporation.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
City of Roseville
Engineering Department
2660 Civic Center Drive
Roseville, MN 55113

REQUEST FOR COUNCIL ACTION

Date: 4/23/12
Item No.: 7.i

Department Approval



City Manager Approval



Item Description: Approve Affinity Plus Encroachment Agreement

BACKGROUND

Affinity Plus, 2750 Snelling Avenue, is seeking approval to construct a parking lot, retaining wall, and landscaping in the 30 foot wide utility easement located along the northerly property line of their site. The proposed encroachments will be constructed and maintained by Affinity Plus. The site design has been reviewed by City Staff. We have determined that it would not interfere with the operation and maintenance of the public easement.

Attached is an encroachment agreement with the property owner for a “private facility” encroaching on the city easement.

POLICY OBJECTIVE

The agreement indemnifies the City from any damages to the property owners due to the regular use of the public easement. It also requires the property owners to assume responsibility for the cost of reconstruction of the encroachments should the City need to work in the easement.

FINANCIAL IMPACTS

There is no public financial participation requested.

REQUESTED COUNCIL ACTION

Motion approving Affinity Plus Encroachment Agreement.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Encroachment Agreement

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11 **ENCROACHMENT AGREEMENT**
12
13

14 THIS AGREEMENT IS MADE this ____ day of _____, 2012, by and
15 between, Affinity Plus Federal Credit Union, a federal credit union, ("Owner"), and the City of
16 Roseville, a municipal corporation ("City");

17 WITNESSETH THAT:

18 WHEREAS, the Owner is the owner of real property located in Roseville, Minnesota,
19 legally described as follows, to wit:

20 Lot 1, Block 1, Venture 2nd Addition, Ramsey County, Minnesota

21 (the "Owner's Property"); and

22 WHEREAS, the City has a storm and sanitary sewer easement, pursuant to an Easement
23 recorded in the office of the Ramsey County Recorder as Document No. 2054646 ("Storm and
24 Sanitary Sewer Easement"), within that portion of the Owner's Property legally described as
25 follows, to wit:

26 The Northerly 30 feet of Lots 1 & 2, Block 1, Venture Addition,

27 Ramsey County, Minnesota

28 (the "Easement Area"); and

29 WHEREAS, the Owner desires to construct and maintain the retaining wall, parking lot
30 and landscaping shown in Exhibit A attached hereto ("Encroachments") within the Easement
31 Area for the benefit of the Owner's Property;

32 NOW THEREFORE, in consideration of the mutual covenants contained herein and for
33 other good and valuable consideration, the parties agree as follows:

34 1. The Owner shall have the right to use the Easement Area to construct, maintain
35 and repair the Encroachments, subject to the terms and conditions of this Agreement.

36 2. The Encroachments shall be constructed, maintained and repaired by the Owner at
37 the Owner's sole cost and expense holding the City free and clear of same. The Owner shall
38 maintain the Encroachments in a neat, clean and safe condition.

39 3. The Owner shall be responsible for obtaining and paying for all permits,
40 variances, approvals, costs, fees and other expenses necessary to construct, maintain and repair
41 the Encroachments. The Owner shall construct, maintain and repair the Encroachments in
42 compliance with all laws, rules, regulations, codes and ordinances imposed by all governmental
43 authorities which have jurisdiction over the Easement Area.

44 4. The Owner hereby releases and discharges the City, and its officers, employees,
45 contractors and agents from all damages, liabilities, claims, demands and actions arising out of
46 the use and existence of the Encroachments within the Easement Area, including but not limited
47 to damages caused to the Encroachments as a result of the exercise by the City, and its officers,
48 employees, contractors and agents, of the easement rights granted under the Storm and Sanitary
49 Sewer Easement, except to the extent caused by the gross negligence or intentional misconduct
50 of the City, its officers, employees, contractors and agents. The Owner hereby further agrees to
51 indemnify, defend and hold the City, and its officers, employees, contractors and agents,

harmless from and against any and all claims, losses, liabilities, demands, actions, judgments, damages, costs and expenses (including attorney's fees incurred by the City) arising out of or related to: (a) the construction, maintenance and repair of the Encroachments, (b) the existence of the Encroachments in the Easement Area, (c) the Owner's use of the Easement Area, and (d) any breach by the Owner of the covenants and agreements in this Agreement.

5. In the event that: a) the Encroachments are removed from the Easement Area for a continuous period in excess of 180 days, or b) the Owner shall fail to comply with any of the Owner's obligations under this Agreement following delivery by the City to the Owner of a 15 day prior written notice of such non-compliance, the Owner's right to construct, repair, maintain or otherwise have the Encroachments within the Easement Area shall terminate; provided, however, that if the Owner's failure to comply with an obligation under this Agreement is such that more than 15 days are required to cure such non-compliance, then the Owner shall not be in default so long as the Owner commences to cure such non-compliance within said 15 day period and thereafter diligently proceeds to cure such non-compliance. Upon termination the Owner shall remove all Encroachments from the Easement Area (if not already removed) at the Owner's own cost in accordance with all applicable laws, ordinances and regulations pertaining thereto. In the event that the Encroachments are not removed within 30 days after the termination date, the City shall have the right, upon giving the Owner 10 days prior written notice, to remove the Encroachments, in which case the Owner shall be responsible for the cost thereof. Any amounts due hereunder shall be fully paid within 10 days following the delivery of written demand therefor upon the Owner.

6. In order to accommodate the Owner's use of the Easement Area as provided in this Agreement, the Owner grants and conveys to the City an ingress and egress easement over

and across the accesses, driveways and parking areas located on the Owner's Property shown on Exhibit A attached hereto, or if the City is unable to access the Easement Area by such means, over such other reasonably equivalent areas as the Owner shall provide. Said easement shall be binding upon the Owner, and its successors and assigns, shall run to the benefit of the City, and its officers, employees, contractors, agents, successors and assigns, and shall run with the land until this Agreement is terminated and the Encroachments are totally removed from the Easement Area.

7. Except for the Owner's right to construct, use, maintain and repair the Encroachments as provided herein, the City shall continue to have all of the rights and privileges which have been granted to the City by the Storm and Sanitary Sewer Easement.

8. Any notice to be given by either party upon the other under this Agreement shall be properly given: a) if mailed to the other by United States registered or certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below, or b) if given to a nationally, recognized, reputable overnight courier for overnight delivery to the other addressed as follows:

If to the City:	City of Roseville
	Roseville City Hall
	2660 Civic Center Drive
	Roseville, MN 55113
	Attn: City Manager

If to the Owner:	Affinity Plus Federal Credit Union
	175 West Lafayette Frontage Road
	St. Paul, Minnesota 55107
	Attn: _____

9. The Owner shall have the right to connect to the City sanitary sewer line located in the Easement Area, subject to compliance with all City ordinances, rules and regulations pertaining thereto.

10. The covenants and easements contained herein shall be binding upon and inure to the benefit of the parties hereto, and their successors and assigns, and shall run with the land.

11. This Agreement shall be recorded by the Owner in the office of the Ramsey County Recorder if the Owner's Property is abstract property or in the office of the Ramsey County Registrar of Titles if the Owner's Property is registered property.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement as of the date set forth above.

CITY OF ROSEVILLE,
a municipal corporation

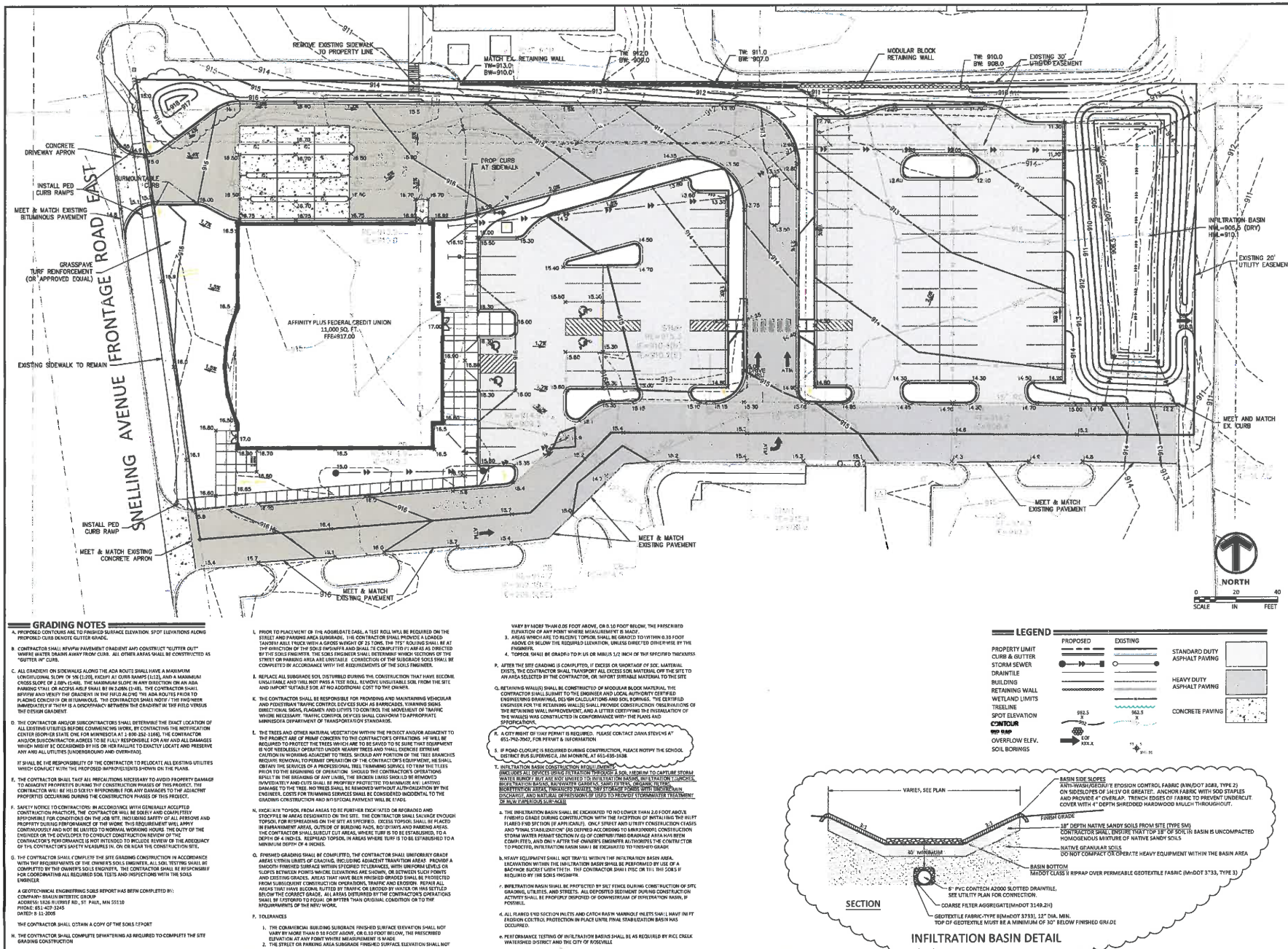
By: _____
Mayor

By: _____
City Manager

Affinity Plus Federal Credit Union
a federal credit union

By: _____
Its _____

Erickson, Bell, Beckman & Quinn, P.A.
Attorneys-at-Law
1700 West Highway 36
Suite 110
Roseville, MN 55113
Telephone: 651-223-4999



Client

**HTG
ARCHITECTS**
9300 HENNEPIN TOWN ROAD
MINNEAPOLIS, MN 55347

Project
AFFINITY PLUS
FEDERAL
CREDIT UNION

Location
ROSEVILLE,
MINNESOTA
2705 SNELLING AVENUE NORTH
ROSEVILLE, MINNESOTA

Certification

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.


Jared Jones
Registration No. 45610 Date: 01/13/2012
If applicable, contact us for a vet signed copy of this plan which is available upon request at NWBA, Inc.,
Plymouth, MI office.

Summary

Designed: JFJ Drawn: JPR
Approved: MCA Book / Page: xxx/xx
Phase: PTA/IT Initial Issued: 1/13/2013

Revision History

No.	Date By	Submittal / Revision
	01/13/12	JF1 BID SFT
	01/23/12	JF3 ADDENDUM #1
	01/30/12	JF1 RF1 #2
A	07/23/12	JF3 ADDENDUM #2
B	09/09/12	JF1 ADDENDUM #3

Sheet Title
GRADING PLAN

Sheet No. Revision
C4.01 B

Project No. AFF18857

Client

HTG ARCHITECTS
9300 HENNEPIN TOWN ROAD
MINNEAPOLIS, MN 55347

Project

**AFFINITY PLUS
FEDERAL
CREDIT UNION**

Location

**ROSEVILLE,
MINNESOTA**
2705 SNELLING AVENUE NORTH
ROSEVILLE, MINNESOTA

Certification

I hereby certify that this survey, plan or report was prepared by, me or under my direct supervision and that I am a duly Licensed LANDSCAPE ARCHITECT under the laws of the State of Minnesota.

James A. Kalkes
Designed by: *James A. Kalkes*
Registration No. 49571 Date: 12/15/2012
This certification is not valid unless signed by the individual who is a duly Licensed LANDSCAPE ARCHITECT under the laws of the State of Minnesota.

Summary
Approved: *James A. Kalkes* Drawn by: *James A. Kalkes*
01/20/12 Initial: 01/20/12
Phase: 100% Initial: 10/10/12

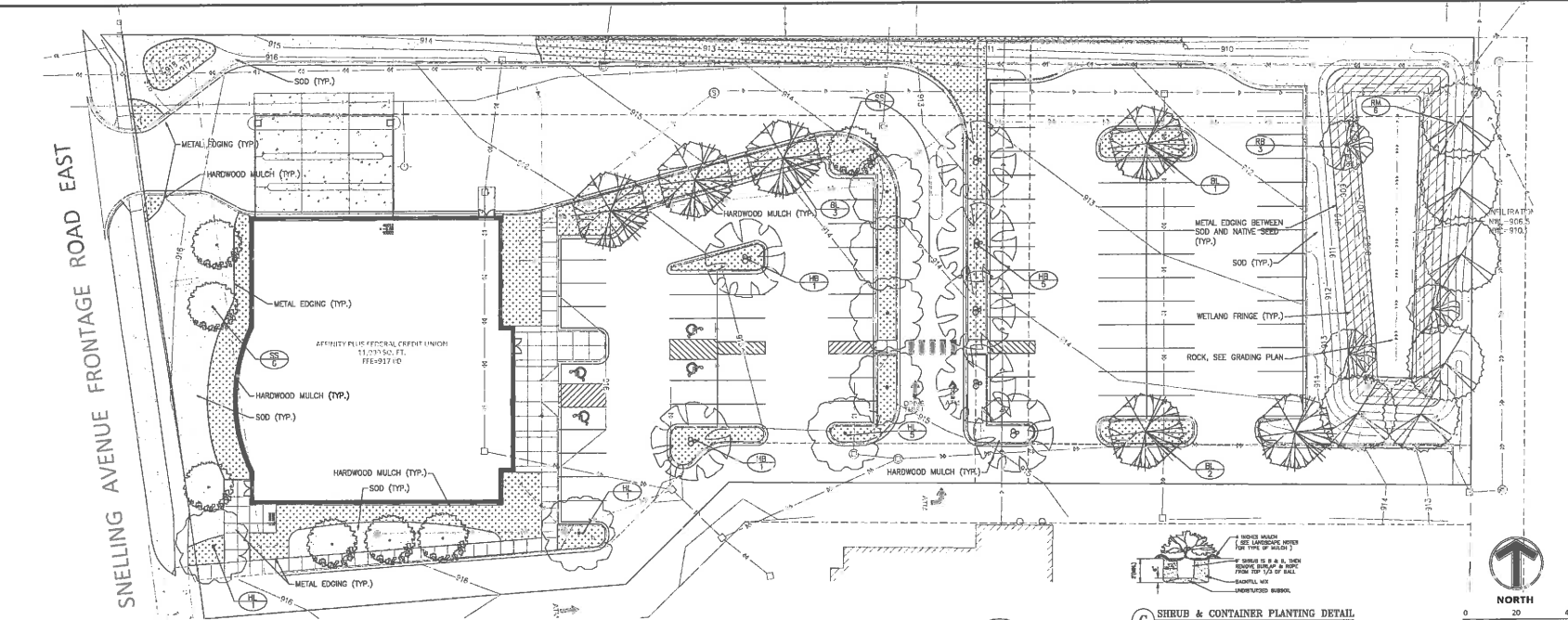
Revision History
No. Date By Submitted / Revision

01/20/12 JF RDS ST
02/02/12 JF ADDENDUM #1
03/01/12 JF ADDENDUM #2
03/01/12 JF ADDENDUM #3

**Sheet Title
LANDSCAPE
PLAN**

**Sheet No. Revision
L1.01 B**

Project No. AFF18857



C SHRUB & CONTAINER PLANTING DETAIL

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SYMBOL	COMMON NAME	USP	ROOT	QTY	REMARKS
WD	Quercus laevis	SWAMP WHITE OAK	3"	88	
HL	Ginkgo biloba	SHADEMASTER HOME/LOGIST	3"	88	7
DL	Thuja occidentalis	BOULEVARD LINDEN	3"	88	6
HB	Celtis occidentalis	HACKBERRY	3"	88	7
RM	Acer rubrum 'Redwood'	NORTHWOODS MAPLE	3"	88	5
RB	Betula nigra	RIVER BIRCH	1.5"	88	3
SB	Amelanchier canadensis	AUTUMN BRILLIANCE SERVICE BERRY	1.5"	88	1
SS	Malus 'Spring Snow'	SPRING SNOW CRABAPPLE	1.5"	88	7
BH	Prunella sp. 'Dorset'	BLACK HILLS SPICE	6"	88	1
CB	Prunella sp.	COLORADO BLUE SPICE	6"	88	1

QUANTITIES SHOWN IN THE PLANTING SCHEDULE ARE FOR THE CONTRACTOR'S CONVENIENCE. CONTRACTOR TO VERIFY QUANTITIES SHOWN ON THE PLAN.

SYM.	TYPE	SEED MIX
WETLAND FRINGE	WETLAND FRINGE	BWIS US WITH 'NO MOW FESCUE'
SOD	SOD	HIGHLAND SOD
HARDWOOD MULCH	HARDWOOD MULCH	MINDOT TYPE 1 HARDWOOD MULCH
POTENTIAL WET AREAS	POTENTIAL WET AREAS	BWIS US WITH 'NO MOW FESCUE'
ROADSIDE TURFGRASS MIX	ROADSIDE TURFGRASS MIX	MINDOT 220

ALL AREAS DISTURBED BY CONSTRUCTION NOT INTENDED TO BE SOODED, OR RETENTION BASIN

* NO MOW SEED FORMULA FROM SPECIALTY TURF & AG INC. FREEDOM MIX AT 20 LB./ACRE OR APPROVED EQUIV. WWW.SPECIALTYTURF.COM - 1.888.486.4821

WET BASIN PLANTINGS

A. PLANTING NOTES

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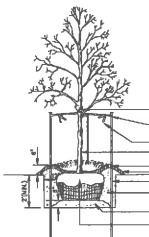
38. PLANTING NOTES

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41. PLANTING NOTES

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A DECIDUOUS TREE PLANTING DETAIL

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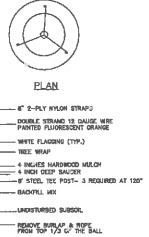
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B CONIFEROUS TREE PLANTING DETAIL

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LANDSCAPE MAINTENANCE

1. MAINTENANCE: THE CONTINUED MAINTENANCE OF ALL REQUIRED LANDSCAPING MATERIALS IN A LIVE AND HEALTHY STATE IS A REQUIREMENT OF THIS SECTION AND IS THE RESPONSIBILITY OF THE OWNER AND TENANT OF THE PROPERTY ON WHICH THE MATERIALS ARE REQUIRED. THIS REQUIREMENT SHALL RUN WITH THE LAND AND BE BINDING UPON ALL FUTURE PROPERTY OWNERS. FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL BE A VIOLATION OF THIS SECTION.
2. ALL NEW PLANTING MATERIALS SHALL COMPLY WITH THE MINIMUM REQUIREMENTS OF THE MINNESOTA PLANTING MATERIALS ACT (MPCA 100.01).
3. HARDWOOD MULCH SHALL BE TOP DRESSED BI-ANNUALLY AT A MINIMUM OF 1/2" PER YEAR.
4. PLANTING MATERIALS SHALL BE REPLACED IN ACCORDANCE WITH A LANDSCAPE PLAN APPROVED BY THE CITY FOR THE SITE.



HTG
ARCHITECTS
9300 HENNEPIN TOWN RD.
MINNEAPOLIS, MN 55347

**AFFINITY PLUS
FEDERAL
CREDIT UNION**

**ROSEVILLE,
MINNESOTA**
2705 SNELLING AVENUE NORTH
ROSEVILLE, MINNESOTA

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed LANDSCAPE ARCHITECT under the laws of the State of Minnesota.

James A. Kalkes
James A. Kalkes

Registration No. 45071 Date: 01/13/2012

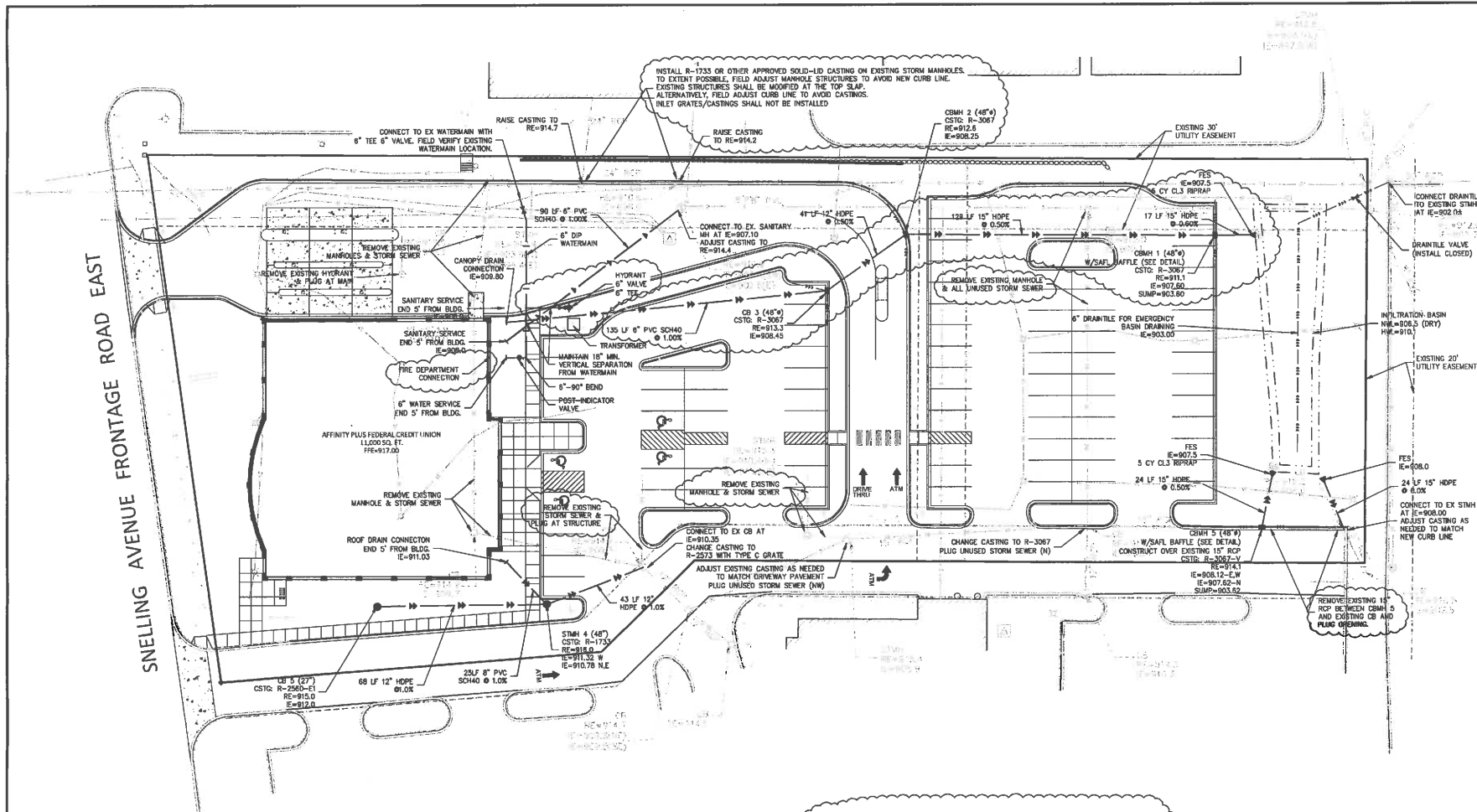
Designed: JF	Drawn: JPR
Approved: MCA	Book / Page: 100/101
Phase: PERMIT	Initial Issued: 1/18/2012

Revision History			
No.	Date	By	Submittal / Revision
1	01/10/2018	W. J. ...	Initial Submittal
2	02/10/2018	W. J. ...	Revision 1
3	03/10/2018	W. J. ...	Revision 2
4	04/10/2018	W. J. ...	Revision 3
5	05/10/2018	W. J. ...	Revision 4
6	06/10/2018	W. J. ...	Revision 5
7	07/10/2018	W. J. ...	Revision 6
8	08/10/2018	W. J. ...	Revision 7
9	09/10/2018	W. J. ...	Revision 8
10	10/10/2018	W. J. ...	Revision 9
11	11/10/2018	W. J. ...	Revision 10
12	12/10/2018	W. J. ...	Revision 11
13	01/11/2018	W. J. ...	Revision 12
14	02/11/2018	W. J. ...	Revision 13
15	03/11/2018	W. J. ...	Revision 14
16	04/11/2018	W. J. ...	Revision 15
17	05/11/2018	W. J. ...	Revision 16
18	06/11/2018	W. J. ...	Revision 17
19	07/11/2018	W. J. ...	Revision 18
20	08/11/2018	W. J. ...	Revision 19
21	09/11/2018	W. J. ...	Revision 20
22	10/11/2018	W. J. ...	Revision 21
23	11/11/2018	W. J. ...	Revision 22
24	12/11/2018	W. J. ...	Revision 23
25	01/12/2018	W. J. ...	Revision 24
26	02/12/2018	W. J. ...	Revision 25
27	03/12/2018	W. J. ...	Revision 26
28	04/12/2018	W. J. ...	Revision 27
29	05/12/2018	W. J. ...	Revision 28
30	06/12/2018	W. J. ...	Revision 29
31	07/12/2018	W. J. ...	Revision 30
32	08/12/2018	W. J. ...	Revision 31
33	09/12/2018	W. J. ...	Revision 32
34	10/12/2018	W. J. ...	Revision 33
35	11/12/2018	W. J. ...	Revision 34
36	12/12/2018	W. J. ...	Revision 35
37	01/01/2019	W. J. ...	Revision 36
38	02/01/2019	W. J. ...	Revision 37
39	03/01/2019	W. J. ...	Revision 38
40	04/01/2019	W. J. ...	Revision 39
41	05/01/2019	W. J. ...	Revision 40
42	06/01/2019	W. J. ...	Revision 41
43	07/01/2019	W. J. ...	Revision 42
44	08/01/2019	W. J. ...	Revision 43
45	09/01/2019	W. J. ...	Revision 44
46	10/01/2019	W. J. ...	Revision 45
47	11/01/2019	W. J. ...	Revision 46
48	12/01/2019	W. J. ...	Revision 47
49	01/02/2019	W. J. ...	Revision 48
50	02/02/2019	W. J. ...	Revision 49
51	03/02/2019	W. J. ...	Revision 50
52	04/02/2019	W. J. ...	Revision 51
53	05/02/2019	W. J. ...	Revision 52
54	06/02/2019	W. J. ...	Revision 53
55	07/02/2019	W. J. ...	Revision 54
56	08/02/2019	W. J. ...	Revision 55
57	09/02/2019	W. J. ...	Revision 56
58	10/02/2019	W. J. ...	Revision 57
59	11/02/2019	W. J. ...	Revision 58
60	12/02/2019	W. J. ...	Revision 59
61	01/03/2019	W. J. ...	Revision 60
62	02/03/2019	W. J. ...	Revision 61
63	03/03/2019	W. J. ...	Revision 62
64	04/03/2019	W. J. ...	Revision 63
65	05/03/2019	W. J. ...	Revision 64
66	06/03/2019	W. J. ...	Revision 65
67	07/03/2019	W. J. ...	Revision 66
68	08/03/2019	W. J. ...	Revision 67
69	09/03/2019	W. J. ...	Revision 68
70	10/03/2019	W. J. ...	Revision 69
71	11/03/2019	W. J. ...	Revision 70
72	12/03/2019	W. J. ...	Revision 71
73	01/04/2019	W. J. ...	Revision 72
74	02/04/2019	W. J. ...	Revision 73
75	03/04/2019	W. J. ...	Revision 74
76	04/04/2019	W. J. ...	Revision 75
77	05/04/2019	W. J. ...	Revision 76
78	06/04/2019	W. J. ...	

Sheet Title
**LANDSCAPE
DETAILS**

Sheet No. Revision
L1.02 B

Project No. AFF18857



- UTILITY CONSTRUCTION NOTES**
1. ALL UTILITIES SHALL BE CONSTRUCTED IN ACCORDANCE TO CITY REQUIREMENTS.
 2. CONTRACTOR SHALL NOT OPEN, TURN OFF, INTERFERE WITH, OR ATTACH ANY PIPE OR HOSE TO OR TAP WATERMAIN BELONGING TO THE CITY UNLESS SOLELY AUTHORIZED TO DO SO BY THE CITY. ANY ADVERSE CONSEQUENCES OF ANY SCHEDULED OR UNSCHEDULED DISRUPTIONS OF SERVICE TO THE PUBLIC ARE THE LIABILITY OF THE CONTRACTOR.
 3. A MINIMUM VERTICAL SEPARATION OF 18 INCHES IS REQUIRED AT ALL WATERMAIN AND SEWER MAIN (BUILDING, STORM AND SANITARY) CROSSINGS.
 4. ALL MATERIALS SHALL BE AS SPECIFIED IN CDM SPECIFICATIONS EXCEPT AS MODIFIED HEREIN.
 5. ALL MATERIALS SHALL COMPLY WITH THE REQUIREMENTS OF THE CITY.
 6. ALL SANITARY SEWER TO BE PVC 30R-35, UNLESS NOTED OTHERWISE.
 7. ALL WATERMAIN TO BE DUCTILE IRON - CLASS 52, WITH 7.5 FEET MINIMUM COVER.
 8. ALL STORM SEWER TO BE DUAL WALL HOPE.
 9. RIP RAP SHALL BE MIN/DOT CLASS 3.
 10. CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF VESTIBULE, EXIT PORCHES, RAMPS, TRUCK DOCKS, PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS.

11. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND, WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS. THE LOCATIONS OF SMALL UTILITIES SHALL BE OBTAINED BY THE CONTRACTOR, BY CALLING Gopher State One Call at 454-0002.
12. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT. THE CONTRACTOR WILL BE HELD SOLELY RESPONSIBLE FOR ANY DAMAGES TO THE ADJACENT PROPERTIES OCCURRING DURING THE CONSTRUCTION PHASES OF THIS PROJECT.
13. SAFETY NOTICE TO CONTRACTORS: IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS ON THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE DUTY OF THE ENGINEER OR THE DEVELOPER TO CONDUCT CONSTRUCTION REVIEW OF THE CONTRACTOR'S PERFORMANCE IS NOT INTENDED TO INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES ON, ON OR NEAR THE CONSTRUCTION SITE.
14. ALL AREAS OUTSIDE THE PROPERTY BOUNDARIES THAT ARE DISTURBED BY UTILITY CONSTRUCTION SHALL BE RESTORED TO KIND. SLOPED AREAS SHALL BE RESTORED WITH 6 INCHES OF TOPSOIL PLACED BENEATH THE SLOPE.
15. THE CONTRACTOR SHALL SUBMIT 2 COPIES OF SHOP DRAWINGS FOR MANHOLE AND CATCH BASIN STRUCTURES TO MFRA. CONTRACTOR SHALL ALLOW 5 WORKING DAYS FOR SHOP DRAWING REVIEW.
16. THE CONTRACTOR AND THEIR SUPPLIER SHALL DETERMINE THE MINIMUM DIAMETER REQUIRED FOR EACH STORM SEWER STRUCTURE.
17. CONNECTION TO CITY WATER AND SANITARY MAINS REQUIRES INSPECTION BY THE CITY OF ROSEVILLE. PLEASE CONTACT DEAN FINDELL, 651-792-7046, FOR INSPECTION.

K. INFA-SHIELD REQUIRED ON ALL CITY STORM AND SANITARY SEWER MANHOLES.

18. EXISTING WATER AND SANITARY SERVICES SHALL BE REMOVED TO THE MAIN OR RE-USED. CONTRACTOR SHALL COORDINATE WITH UTILITY SUPERVISOR TONY THURRY AT 651-792-7053.
19. ALL EXISTING ELECTRICAL SERVICES SHALL BE REMOVED FROM THE DRAINAGE & UTILITY EASEMENT ALONG THE NORTH PROPERTY BOUNDARY. NEW ELECTRICAL SERVICES SHALL BE PLACED OUTSIDE OF THIS EASEMENT. COORDINATE INSTALLATION WITH ELECTRIC UTILITY.

LEGEND

	PROPOSED	EXISTING
CURB & GUTTER	—	—
STORM SEWER	—	—
SANITARY SEWER	—	—
FORCEMAIN (S&L)	—	—
WATERMAIN	—	—
EASEMENT	—	—
DRAINAGE	—	—
GAS LINE	—	—
ELECTRIC	—	—
TELEPHONE	—	—



0 20 40
SCALE IN FEET

amfra
engineering surveying planning energy
14800 28th Ave. N, Ste 140
Plymouth, Minnesota 55447
(763) 476-8210 telephone
(763) 476-8832 fax
www.amfra.com

Client

**HTG
ARCHITECTS**
9300 HENNEPIN TOWN ROAD
MINNEAPOLIS, MN 55447

Project

**AFFINITY PLUS
FEDERAL
CREDIT UNION**

Location

**ROSEVILLE,
MINNESOTA**
2705 SNELLING AVENUE NORTH
ROSEVILLE, MINNESOTA

Certification

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.

James Jones
James Jones
Registration No. 46610 Date: 01/13/2012

If, preferably, contact us for a written signed copy of this plan which is available upon request at MFRA, Inc., Plymouth, MN office.

Summary

Designed by: JH Drawn by: JH
Approved by: MCA Book / Page: 30/30
Phase: PLANNING Initial Issue: 1/15/2017

Revision History

No.	Date By	Submittal / Revision
01/15/17	JH	000001
01/22/17	JH	000002
01/26/17	JH	000003
02/14/17	JH	000004
03/03/17	JH	000005

Sheet Title UTILITY PLAN

Sheet No. Revision
C6.01 B

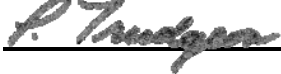
Project No. AFF18857

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 4/23/2012

ITEM NO: 7.j

Department Approval



City Manager Approval



Item Description: Consider an extension of the time limit to make a decision regarding the citizens' petition for an Environmental Assessment Worksheet for the proposed Wal-Mart store at County Road C and Cleveland Ave.

1.0 REQUESTED ACTION

A citizens' petition for an Environmental Assessment Worksheet (EAW) for the proposed Wal-Mart store at County Road C and Cleveland Avenue has been submitted to the Minnesota Environmental Quality Board (EQB). Once the EQB determines that a citizens' petition has been properly submitted, EQB rules require the responsible governmental unit (RGU—the City of Roseville, in this case) to decide within 15 business days whether an EAW is needed as a result of such a petition, but allows an RGU body, like the City Council to grant itself an additional 15 business days to better accommodate the body's meeting schedule. Community Development staff is recommending that the City Council grant itself the additional 15 business days to make a decision about the necessity of an EAW in light of the citizens' petition.

2.0 EXPECTED TIMELINE

2.1 At the time this RCA was prepared on April 18, 2012, the EQB had not yet confirmed receipt of the citizens' petition, but Community Development staff anticipates that the petition will be received and determined to have been properly submitted by Friday, April 20, 2012. If this is the case, the Roseville City Council will have until the close of business on May 11, 2012 to decide whether an EAW is needed. Because April 23rd is the only City Council meeting date before May 11th and City staff has not had adequate time to review the application and opine about whether an EAW is necessary, staff believes that securing the additional 15 business days—expiring June 4, 2012—is prudent. Based on the date on which the EQB makes its determination about whether the citizens' petition was properly submitted, the 30-business-day timeline may expire somewhat earlier or later than June 4th, but this is a reasonable estimate for the time being; City staff will keep the City Council apprised of the actual timeline once it has been firmly established.

2.2 The submission of the citizens' petition effectively stops the City from taking action on Wal-Mart's current preliminary plat application until a decision is made about the necessity of an EAW. If the EQB determines on April 20, 2012 that the citizens' petition was properly submitted, 106 days will have expired of the 120 days that MN Statute 462.358 allows for the approval or denial of a preliminary plat application. Once the City Council has made its decision regarding the necessity of an EAW, the preliminary plat application would have to be approved or denied within another 14 days (if an EAW is determined not to be necessary) or within 14 days of the completion of an EAW if an

34 EAW is determined to be required. Of course, the exact details of this timeline will also
35 be uncertain until the EQB makes its determination about the citizens' petition and the
36 City Council makes its decision about the necessity of an EAW.

37 **3.0 SUGGESTED ACTION**

38 Pass a motion granting the City of Roseville, as the RGU pertaining to the citizens'
39 petition for an Environmental Assessment Worksheet for the proposed Wal-Mart store at
40 County Road C and Cleveland Avenue, an additional 15 business days to decide whether
41 the requested EAW is to be required.

Prepared by: Associate Planner Bryan Lloyd

Attachments: A: Citizens' petition

Citizens' Petition
for an Environmental Assessment Worksheet
for the Proposed
Walmart Store at
County Road C and Cleveland Avenue
City of Roseville, Minnesota

We, the undersigned petitioners, file this petition with the Minnesota Environmental Quality Board respectfully requesting the preparation of an Environmental Assessment Worksheet (EAW) for the construction of what we believe will be a "big box" store of at least 160,00 square feet, and associated parking and infrastructure, at the corner of County Road C and Cleveland Avenue in Roseville, Minnesota. We request this environmental review for the health, safety, and welfare of the citizens of Roseville, the store employees, shoppers, and construction workers.

We believe that this development will involve construction of a Walmart store. In addition, we believe that the City of Roseville is the appropriate responsible governmental unit for the proposed project under the Minnesota Environmental Policy Act ("MEPA"), Minn. Stat. ch. 116D, and the rules of the Minnesota Environmental Quality Board implementing MEPA, Minn. R. ch. 4410. We note that the City of Roseville may consider this project as soon as its City Council meeting scheduled for April 23, 2012. Therefore, we request that the Minnesota Environmental Quality Board forward this petition to the City of Roseville as soon as possible *but in any event not later than April 20, 2012*, five business days from the date that the petition was filed. Minn. R. 4410.1100, subp. 5.

Signatures in Support of the Petition. This petition includes the supporting signatures of over 100 persons. Each of the signatories to the petition resides or owns property in the State of Minnesota, as MEPA requires. Minn. Stat. § 116D, subd. 2a(c).

Project Proposer. Petitioners understand that the project proposer is Wal-Mart Stores, Inc., 702 SW 8th Street, Bentonville, Arkansas, 72716. "Walmart," expressed as one word and without punctuation, is a trademark of the company and is used analogously to describe the company and its stores. Notice and a copy this

petition, including attachments, has been sent by U.S. Mail on April 13, 2012, the date this petition was filed with the Minnesota Environmental Quality Board, to Wal-Mart Stores, Inc., 702 SW 8th Street, Bentonville, Arkansas, 72716. In addition, notice and a copy of this petition, including attachments, has been sent by U.S. Mail on April 13, 2012, the date this petition was filed with the Minnesota Environmental Quality Board, to William J. Malinen, City Manager, City of Roseville, Minnesota, 2660 Civic Center Drive Roseville, Minnesota, 55113.

Representative of the Petitioners. The petitioner's representative is Joy Anderson, Responsible Government for Roseville, 1436 Ryan Avenue, Roseville, Minnesota, 55113.

Description of the Proposed Project. Petitioners understand that Walmart is proposing to construct a store of at least 160,000 square feet, with associated parking and infrastructure, at Cleveland Avenue and County Road C in Roseville. A map of the development area, taken from the October 2006 Twin Lakes Alternative Urban Areawide Review Update, is attached to this petition as Exhibit 1. The proposed project is slated for "Subarea I" shown on Exhibit 1. In addition, the proposed project described at the February 1, 2012, meeting of the City of Roseville's Planning Commission. The draft minutes of the Planning Commission's February 1, 2012, meeting are attached to this petition as Exhibit 2.

Brief Description of the Potential Environmental Effects and Material Evidence Indicating That There May Be the Potential for Significant Environmental Effects. "Subarea I" on Exhibit 1 is an approximately 70 acre parcel planned for redevelopment. Among the potential for significant environmental effects associated with development of a proposed Walmart store on the parcel is the existing contamination in Subarea I. The area contains numerous pollutants and hazardous substances at high concentrations. For example, the Indianhead Parcel at 1947 County Road C West, which is part of Subarea I, formerly contained above-ground and underground tanks that stored petroleum products. As a result, soils in the area contain high concentrations of diesel-range organics (DROs) and gasoline range organics (GROs). See Exhibit 3, Braun Intertec Corp., *Phase I Environmental Site Assessment and All Appropriate Inquiry*, Indianhead Parcel, 1947 County Road C West, Roseville, Minnesota, dated Aug. 3, 2006 (without Appendices). In addition, soils and groundwater in the area contain elevated concentrations of trichloroethylene (TCE). *Id.* Contamination in the area has not yet been adequately evaluated, especially in light of a potential Walmart development. TCE, DROs, and GRO, represent real health risks to

customers and employees, construction workers, and the glacial aquifer beneath the development site.

Another potential for significant environmental effects that has yet to be evaluated is increased traffic. The proposed development area currently suffers from traffic congestion. Most intersections in the area have an existing level of service (LOS) of “D” on an “A” to “F” scale. The Snelling Avenue and County Road C intersection has an existing LOS of “F.” Traffic generated by construction of a 160,000 square-foot Walmart store will have a significant negative impact on Roseville city streets, as well as the freeway exit and entrance at the 35W and Highway 36 exchanges.

Petitioners understand that the traffic study prepared under Title 10, Chapter 1022 of the City of Roseville Code allocates approximately 1,400 existing daily trips to the development area. However, the proposed Walmart store will increase daily traffic trips in the area to a total of between 8,000 and 10,000. In July 2011, Walmart prepared a traffic impact analysis for a proposed store at the intersection of County Road C and Cleveland Avenue in Roseville. *See Exhibit 4, Kimley-Horn and Associates, Inc., Traffic Impact Analysis Walmart Store No. 3404-05, Roseville, Minnesota, Aug. 4, 2011.* But the Minnesota Department of Transportation (MnDOT) in February 2012 raised concerns with respect to the Kimley-Horn traffic analysis and the proposed Walmart project in general. *See Exhibit 5, Letter from Michael J. Corbett, Senior Planner, MnDOT to Thomas Paschke, City Planner, City of Roseville, Feb. 24, 2012.* In particular, MnDOT stated that a proposed Walmart would “generate 8,000-10,000 trips per day to an area that is currently vacant.” *Id.* MnDOT also noted the traffic study that the City of Roseville submitted with its Alternative Urban Areawide Review for its “2007 Twin Lakes Business Park” was “based upon a lower volume of traffic generator than a Walmart.” *Id.* In addition, MnDOT stated that “the present lane configuration could result in a LOS F when Walmart opens” and that traffic could back up onto northbound 35W which would be “unacceptable to both MnDOT and the FWHA.” *Id.* MnDOT also suggested that “[u]pdated traffic volumes should be utilized” in a new traffic study. *Id.* Finally, MnDOT urged the City to give “[i]mmediate consideration . . . to adding capacity” at the intersections of Cleveland Avenue and Twin Lakes Parkway “before further Twin Lakes Business Park developments are approved.” *Id.* In short, it appears that traffic impacts alone

from a proposed Walmart development may have the potential for significant environmental effects, and an EAW is necessary to evaluate such impacts.¹

In Roseville, Fairview Avenue north of the proposed Twin Lakes Parkway is a two-lane road through a residential neighborhood. At County Road D, Fairview Avenue enters a five-way intersection with residential neighborhoods in all directions as it runs north to Arden Hills. There is no plan for handling the volume of traffic on Fairview Avenue that the proposed Walmart development will generate. Terrace Drive, which lies directly across Fairview from the proposed Twin Lakes Parkway, is a short two-lane divided street with ends in a “T” at Lincoln Drive. This intersection and roadway is unable to handle large volumes of traffic. And there is already a heavily-congested intersection in the area, where Northwestern College traffic enters Lydia and Snelling. Moreover, senior housing and assisted living is located along Cleveland Avenue just north of the proposed development site. Yet another senior complex is located nearby, just to the north of Terrace and Lincoln Drive. An EAW is necessary to evaluate the effects of additional traffic associated with the Walmart project on cyclists, pedestrians, motorists, and area residents.

As recently as March 6, 2012, the City of Roseville began working to gain approval for the construction of the “final phase” of Twin Lakes Parkway. The opening of the ramp at 35W and Twin Lakes Parkway, coupled with the increased traffic that will result from a proposed 160,000 square-foot Walmart store on the same site, will increase traffic on Twin Lakes Parkway to volumes not previously studied—even in the “worst case” scenario. The road plan is too close to Langton Lake on the northeast corner of the park and now actually enters into parkland, dividing two ponds for filtering water before entering the lake. After being bisected by Twin Lakes Parkway, the ponds will be unable filter water before it enters the lake, and may well be overwhelmed with salt and roadway pollutants. The resulting condition threatens to reduce the lake’s water quality to its previously unhealthy level, destroying the steady improvement it has seen since the Minnesota

¹ Other traffic studies for proposed Walmart stores in the Twin Cities metropolitan area document significant traffic increases associated with projects similar to that proposed for Roseville. For example, Walmart’s consultant has estimated that a proposed 147,000 square foot store in Blaine, Minnesota, will generate approximately 12,000 to 13,000 vehicles per day to Ball Road, where the store will be located. Exhibit 6, Spack Consulting, *Draft Traffic Impact Study Walmart Store No. 3498-06, Blaine, Minnesota*, Oct. 12, 2011. Ball Road is currently a two-lane rural roadway under control of the City of Blaine, with an average daily traffic load of 2,900 vehicles.

Pollution Control Agency listed the lake in 2007 as an “impaired water” under Clean Water Act.

Moreover, there has been no evaluation of the increase in greenhouse gas emissions associated with construction of the proposed Walmart project and with increased traffic volumes that will occur once the Walmart project is completed. An EAW is necessary to evaluate such emissions. *See* Exhibit 7 (EAW Form, Question 23, requesting information on emissions of “any greenhouse gases (such as carbon dioxide, methane, nitrous oxide)”). *See* also Exhibit 8 (Minn. Pollution Control Agency Guidance, “Discussing Greenhouse Gas Emissions in Environmental Review,” Dec. 2011).

In addition, the City of Roseville’s comprehensive plan states that “big box” retail at the proposed redevelopment site is undesirable. Discussing the Twin Lakes Redevelopment Area, the June 2001 amendment to the City’s comprehensive plan rejected “Big Box Retail and Strip Centers” at the corner of County Road C and Cleveland Avenue because of:

1. Increased traffic;
2. Longer house of operation.
3. Reduced quality and quantity of jobs created;
4. Lower value of building finish; and
5. Large parking lots required due to parking demands.

See Exhibit 9 (Excerpts from Roseville Twin Lakes Business Park Master Plan Amendment to the Comprehensive Plan, June 26, 2001). The comprehensive plan’s preferred redevelopment option was “for a service component with a combination of hotel, fitness center, restaurant, bank, etc., that would serve the business park and general public.” *Id.* Such development would be “[t]ransit friendly” and create “more light and traffic” but would be “the farthest location away from residential and close to regional roadways.” *Id.*

An EAW is also necessary because the proposed Walmart development is one of only several proposed developments in the project area. The City of Roseville appears to have plans for phased development of the area. Therefore, an EAW is the only proper method by which to evaluate the cumulative effects of development in the area, including but not limited to traffic congestion, air pollution, noise pollution, light pollution and chemical exposure for workers, customers, and the glacial aquifer.

Petitioners submit that an EAW is necessary to evaluate the proposed Walmart project's adverse environmental effects on Langton Lake, Langton Lake Park, and the health, safety, and welfare of all the residential areas north of the project area. In particular, petitions are concerned that the adverse effects along Cleveland Avenue, Fairview Avenue and Lincoln Drive will be significant. The area's freeway system is already dangerous and clogged at peak rush hour times. The proposed Walmart project will add very large traffic volumes, increase greenhouse gas emissions, and disturb contaminated soils. Petitioners, therefore, request that the responsible governmental unit for the proposed Walmart project—the City of Roseville—prepare an EAW for the project.

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Joy J. Anderson
Name (Signature)

1436 Ryan Ave W
Address (including Zip Code)

Joy J Anderson
Name (Please Print)

Roseville, Mn 55113

2. Caleb Mick
Name (Signature)

565 Arlington Ave
Address (including Zip Code)

Caleb Mick
Name (Please Print)

St. Paul, Mn 55117

3. Nikolien Zilge
Name (Signature)

8924 89th St. CH. S.
Address (including Zip Code)

Nikolien Zilge
Name (Please Print)

Cottage Grove, MN 55016

4. _____
Name (Signature)

Address (including Zip Code)

Name (Please Print)

5. _____
Name (Signature)

Address (including Zip Code)

Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

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1. Donald E. Carlson 3075 Wilder St. N
 Name (Signature) Address (including Zip Code)
Donald E. Carlson Roseville, MN 55113
 Name (Please Print)
2. Jean V. Carlson 3075 Wilder St. N.
 Name (Signature) Address (including Zip Code)
Jean V. Carlson Roseville, MN 55113
 Name (Please Print)
3. RYAN L LIDDICOAT 3066 Wilder St N Roseville MN
 Name (Signature) Address (including Zip Code) 55113
John Simpson 3083 MT RIDGE RD
 Name (Please Print) JOHN SIMPSON ROSEVILLE, MN 55113
4. Nancy Simpson 3083 MT. RIDGE RD
 Name (Signature) Address (including Zip Code)
NANCY SIMPSON ROSEVILLE, MN 55113
 Name (Please Print)
5. _____
 Name (Signature) Address (including Zip Code)

 Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

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1. Barbara Lindskog
Name (Signature)

3315 Skycraft Dr.
Address (including Zip Code)

Barbara Lindskog
Name (Please Print)

Mpls. Mn. 55418

2. Margaret Hennessy
Name (Signature)

2321-7 St. NE
Mpls. Mn 55418
Address (including Zip Code)

Margaret Hennessy
Name (Please Print)

3. Roberta McTeague
Name (Signature)

2565 Stark St
Address (including Zip Code)

Roberta McTeague
Name (Please Print)

St. Paul. Mn 55117

1. _____
Name (Signature)

Address (including Zip Code)

Name (Please Print)

Name (Signature)

Address (including Zip Code)

Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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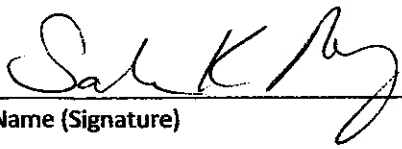
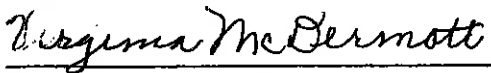
1. Lois E. Anderson
Name (Signature) 1480 Applewood Ct W H 15
Address (including Zip Code)
Lois E. ANDERSON
Name (Please Print) Roseville, MN 55113
2. Rachel Brown
Name (Signature) 1705 Rotekau Ave. W. 55113
Address (including Zip Code)
Rachel Brown
Name (Please Print) Roseville MN
3. Margaret R. Holdaway
Name (Signature) 1987 Herschel St.
Address (including Zip Code)
Margaret R. Holdaway
Name (Please Print) Roseville, MN 55113
4. John Karvel
Name (Signature) 2369 Deswell
Address (including Zip Code)
JOHN KARVEL
Name (Please Print) St. Paul, MN 55108
5. _____
Name (Signature) _____
Address (including Zip Code)

Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. 
Name (Signature)
SANDRA K. ARMSTRONG
Name (Please Print)
1993 Aldine St
Address (including Zip Code)
Roseville, MN 55113
2. 
Name (Signature)
TIMOTHY J. BRICKMAN
Name (Please Print)
1993 ALDINE ST
Address (including Zip Code)
Roseville, MN 55113
3. 
Name (Signature)
Virginia McDermott
Name (Please Print)
1763 W. Dryer Ave
Address (including Zip Code)
Roseville MN 55113
4. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)
5. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. Mary Allen
Name (Signature)
Mary Arzuvi
Name (Please Print)

1737 Shryer Ave
Address (including Zip Code)
Roseville MN 55113

2. Brittney Chase
Name (Signature)
Brittney Chase
Name (Please Print)

1779 Shryer Ave
Address (including Zip Code)
Roseville MN 55113

3. Lewis Anderson
Name (Signature)
LEWIS ANDERSON
Name (Please Print)

1705 Roselawn Ave
Address (including Zip Code)
ROSEVILLE, MN 55113

4. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

5. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. Janet R. Risinger
Name (Signature)

1797 Stryker Ave. W. Roseville MN 55113
Address (including Zip Code)

Janet R. Risinger
Name (Please Print)

2. Elizabeth Schneider
Name (Signature)

1787 Stryker Ave W. Roseville MN 55113
Address (including Zip Code)

Elizabeth Schneider
Name (Please Print)

3. Frank Schneider
Name (Signature)

1787 Stryker Ave. W. Roseville MN 55113
Address (including Zip Code)

Frank Schneider
Name (Please Print)

4. Lucille A. Johnson
Name (Signature)

2000 N. Wheeler Roseville 55113
Address (including Zip Code)

Lucille A. Johnson
Name (Please Print)

5. _____
Name (Signature)

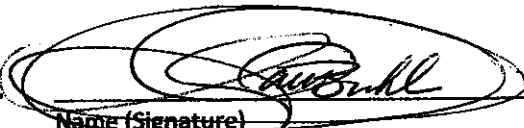
Address (including Zip Code)

Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

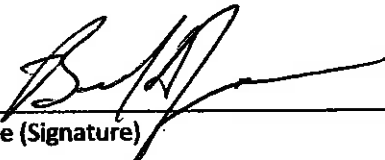
Proposed Walmart at C and Cleveland, Roseville, MN

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1. 
Name (Signature)

1987 Beacon St Roseville MN 55113
Address (including Zip Code)

GAIL Buhl
Name (Please Print)

2. 
Name (Signature)

1987 BEACON ST
Address (including Zip Code)

BRAD L. JOHNSON
Name (Please Print)

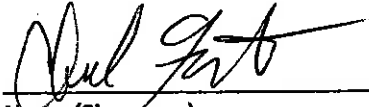
ROSEVILLE, MN 55113

3. 
Name (Signature)

1721 Shryer Ave W
Address (including Zip Code)

Susanne DePalma
Name (Please Print)

Roseville MN 55113

4. 
Name (Signature)

1721 Shryer Ave. W.
Address (including Zip Code)

CHAD FORTUN
Name (Please Print)

Roseville MN 55113

5. _____
Name (Signature)

Address (including Zip Code)

Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Marilyn N. Silvis
Name (Signature)

2233 Laurie Rd. West
Address (including Zip Code)

Marilyn N. Silvis
Name (Please Print)

Roseville, MN 55113

2. Doree Gamble
Name (Signature)

2003 Fairview Ave N. 55113
Address (including Zip Code)

DOREE GAMBLE
Name (Please Print)

ROSEVILLE MN 55113

3. Carol Johansen
Name (Signature)

1995 No. Fairview
Address (including Zip Code)

CAROL JOHANSEN
Name (Please Print)

Roseville, MN 55113

4. Grace Tsung
Name (Signature)

1907 Shryer Ave N. MN 55113
Address (including Zip Code)

Betty Ahn
Name (Please Print)

1964 Shryer Ave N. Roseville, MN 55113

5. _____
Name (Signature)

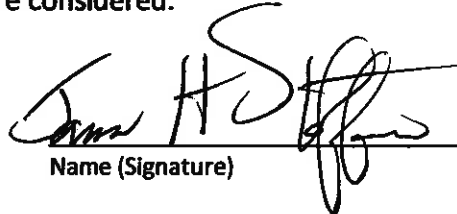
Address (including Zip Code)

Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

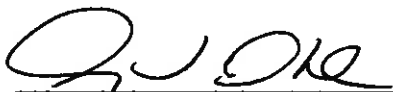
Proposed Walmart at C and Cleveland, Roseville, MN

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1. 
Name (Signature)

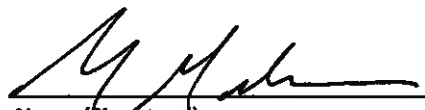
James Stoffers
Name (Please Print)

1800 LYDIA AVE WEST
Address (including Zip Code) ROSEVILLE, MN 55113

2. 
Name (Signature)

Amy Ihlan
Name (Please Print)

1776 Stanbridge Ave
Address (including Zip Code) Roseville, MN 55113

3. 
Name (Signature)

Geoff Gorham
Name (Please Print)

1776 Stanbridge Ave
Address (including Zip Code) Roseville, MN 55113

4. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

5. _____
Name (Signature)

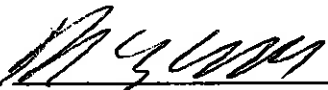
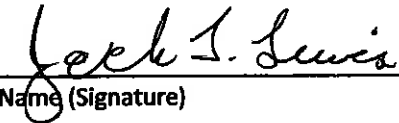
Name (Please Print)

Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. 
Name (Signature)
Tom Burrell
Name (Please Print)
87 Mid Oaks Ln
Address (including Zip Code)
Roseville mn 55113
2. 
Name (Signature)
Sherri Middendorf
Name (Please Print)
87 Mid Oaks Ln
Address (including Zip Code)
Roseville mn 55113
3. 
Name (Signature)
Jack L. Lewis
Name (Please Print)
71 Mid Oaks Lane
Address (including Zip Code)
MN 55113
4. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)
5. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. X Daniel Galtner
Name (Signature)

Daniel Galtner
Name (Please Print)

2009 Herschel St
Address (including Zip Code)

Roseville 55113

2. X Cynthia M Ballar
Name (Signature)

Cynthia M Ballar
Name (Please Print)

2009 Herschel St
Address (including Zip Code)

Roseville 55113

3. Karen Schaffer
Name (Signature)

Karen Schaffer
Name (Please Print)

2100 Fairview Ave. N.
Address (including Zip Code)

Roseville Mn 55113

4. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

5. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. David W. Yutesler 1803 Eldridge Ave. W
 Name (Signature) Address (including Zip Code)
David Yutesler Roseville, MN 55113
 Name (Please Print)

2. Mary Joan Pourke 2670 N. OXFORD #224
 Name (Signature) Address (including Zip Code)
MARY JOAN PORKE ROSEVILLE, MN 55113
 Name (Please Print)

3. x Margaret g. Smith 1706 Ryan Ave W
 Name (Signature) Address (including Zip Code)
Margaret g. Smith Roseville Mn 55113
 Name (Please Print)

4. Harlan M. Smith 1706 Ryan Ave W
 Name (Signature) Address (including Zip Code)
Harlan M. Smith Roseville mn 55113
 Name (Please Print)

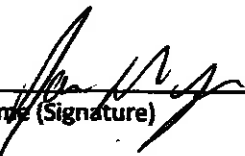
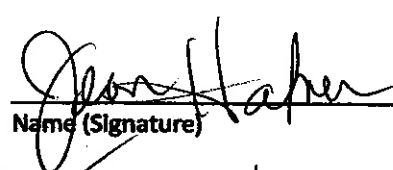
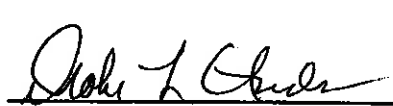
5. _____
 Name (Signature) Address (including Zip Code)

 Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. 
Name (Signature)
Joe Mingo
Name (Please Print)
1133 Payne Ave St. Paul
Address (including Zip Code)
St Paul, 55103
2. 
Name (Signature)
JEAN HAHNER
Name (Please Print)
2180 807 Cuba Lane 55109
Address (including Zip Code)
Little Canada, Mn
3. 
Name (Signature)
Drake L. Anderson
Name (Please Print)
1436 Ryan Ave W
Address (including Zip Code)
Roseville, Mn 55113
4. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)
5. _____
Name (Signature)

Name (Please Print)

Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. Adam Benson
Name (Signature) 184 Maple LN.
Address (including Zip Code)

Adam Benson
Name (Please Print) ROSEL MN 55112
2. Collin Lampi
Name (Signature) 1744 Arona St Falcon Hgts.
Address (including Zip Code)

Collin Lampi
Name (Please Print) 55108
3. _____
Name (Signature) _____
Address (including Zip Code)

Name (Please Print) _____
4. _____
Name (Signature) _____
Address (including Zip Code)

Name (Please Print) _____
5. _____
Name (Signature) _____
Address (including Zip Code)

Name (Please Print) _____

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

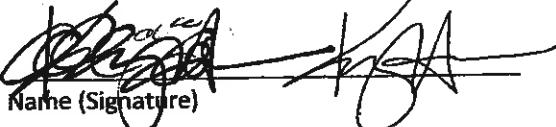
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1. Sally J. Stamos
Name (Signature)
Sally J. Stamos
Name (Please Print)
4423 Arden View Ct
Address (including Zip Code)
St. Paul, MN 55112
2. Barbara McAfee
Name (Signature)
Barbara McAfee
Name (Please Print)
4906 37th Ave S.
Address (including Zip Code)
Mpls 55417-1525
3. Marsha Sullivan
Name (Signature)
MARSHA SULLIVAN
Name (Please Print)
3303 EMMERT ST
Address (including Zip Code)
SN 55126
4. Delpha Harris
Name (Signature)
Delpha Harris
Name (Please Print)
6520 Vernon Hills Rd
Address (including Zip Code)
Edina, MN 55436
5. Janet Anderson
Name (Signature)
Janet Anderson
Name (Please Print)
5132 Indianola Ave
Address (including Zip Code)
Edina, MN 55424

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

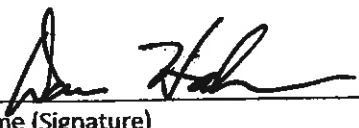
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1. 
Name (Signature)

Kacey Hahn
Name (Please Print)

2001 Aldine St
Address (including Zip Code)

Roseville, MN 55113

2. 
Name (Signature)

David Hahn
Name (Please Print)

2001 Aldine St
Address (including Zip Code)

Roseville, MN 55113

3. 
Name (Signature)

Rebecca E Bernmann
Name (Please Print)

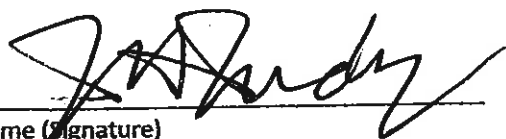
1666 Coffman Rd NE 22108
Address (including Zip Code)

1905 Carl St Lauderdale MN 55113

4. 
Name (Signature)

Name (Please Print)

1721 Shryer Ave West
Address (including Zip Code) Roseville MN 55113

5. 
Name (Signature)

JH JUDY
Name (Please Print)

1713 Shryer Ave West
Address (including Zip Code)

Roseville, MN 55113-5614

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. Anne E. Haugen
Name (Signature) 1161 Oakcrest Ave. Roseville 55113
Address (including Zip Code)
ANNE E. HAUGAN
Name (Please Print) 1161 Oakcrest Ave. Roseville 55113
2. August W Haugan
Name (Signature) 1161 Oakcrest Ave, Roseville 55113
Address (including Zip Code)
AUGUST W HAUGAN
Name (Please Print)
3. Judy Lykins
Name (Signature) 2478 Chatsworth St. N., Roseville MN
Address (including Zip Code) 55113
Judy Lykins
Name (Please Print)
4. Heidi L. Kern
Name (Signature) 1707 Shyer Ave. W.
Address (including Zip Code) Roseville, MN 55113
Heidi L. Kern
Name (Please Print)
5. Gwen G. Orthmann
Name (Signature) 1707 Shyer Ave. W.
Address (including Zip Code) Roseville, MN 55113
Gwen G. Orthmann
Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. Marilyn B. Souden
Name (Signature)

1725 W. Eldridge Ave
Address (including Zip Code)

Marilyn B Souden
Name (Please Print)

Roseville, MN 55113

2. Wendi Chen
Name (Signature)

668 Woodlawn Ave. St. Paul 55116
Address (including Zip Code)

WENDI CHEN
Name (Please Print)

3. [Signature]
Name (Signature)

1788 JAMES AVE.
Address (including Zip Code)

PHIL MARTIN
Name (Please Print)

ST. PAUL, MN 55105

4. MARY C. PRUITT
Name (Signature)

5125 13TH AVE S6 APPLS MN 55417
Address (including Zip Code)

MARY C PRUITT
Name (Please Print)

[Signature]
Name (Signature)

5125 13TH AVE S. MPLS 55417
Address (including Zip Code)

JAMES J. KILPATRICK
Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. Lucy Holme
Name (Signature)
LUCY HOLME
Name (Please Print)
1720 W. Eldridge 55113
Address (including Zip Code)
2. Vivian S. Ramalingam
Name (Signature)
VIVIAN S. RAMALINGAM
Name (Please Print)
2182 Acorn Road 55113
Address (including Zip Code)
3. Robert H. Albers
Name (Signature)
ROBERT H. ALBERS
Name (Please Print)
2890 Arthur Place
Address (including Zip Code)
Roseville, MN 55113
4. Sonia A. Albers
Name (Signature)
Sonia A. Albers
Name (Please Print)
2890 Arthur Place
Address (including Zip Code)
Roseville, MN 55113
- Thomas K. Soulen
Name (Signature)
Thomas K. Soulen
Name (Please Print)
Roseville, MN 55113
1725 W. Eldridge Ave.
Address (including Zip Code)

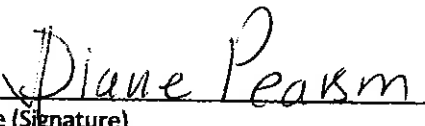
Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

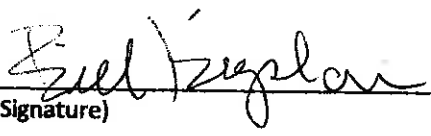
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1. 
 Name (Signature)
LARRY OLOS
 Name (Please Print)

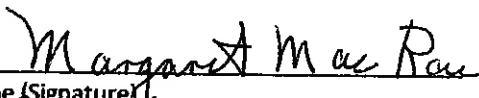
3322 15th Ave SW
 Address (including Zip Code)
Mpls MN 55407

2. 
 Name (Signature)
Diane L Pearson
 Name (Please Print)

1556 Arden Pl
 Address (including Zip Code)
Arden Hills, MN 55112

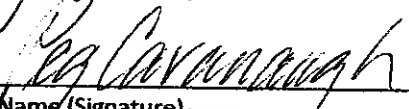
3. 
 Name (Signature)
Bill Kaplan
 Name (Please Print)

1556 Arden Pl
 Address (including Zip Code)
Arden Hills, MN 55112

4. 
 Name (Signature)
Jan Morrissey
 Name (Please Print)

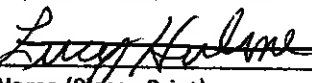
1210 W. 42nd St Mpls 55405
 Address (including Zip Code)

144 W 45th St Mpls 55419

5. 
 Name (Signature)
PEG CAVANAUGH
 Name (Please Print)

1715 W. Eldridge Ave. Rosl. 55113
 Address (including Zip Code)

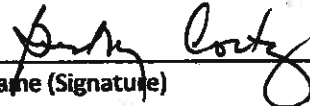
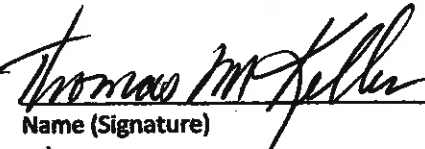
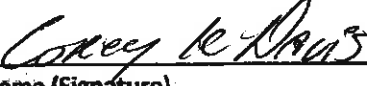
1720 W. Eldridge Ave 55113


 Name (Please Print)
Lucy Holme dup.

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

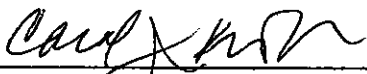
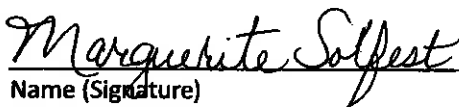
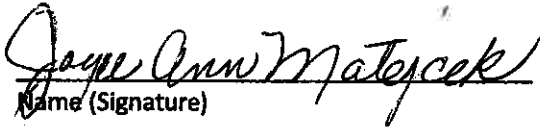
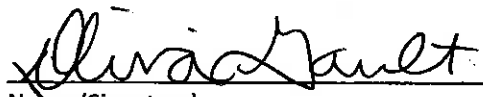
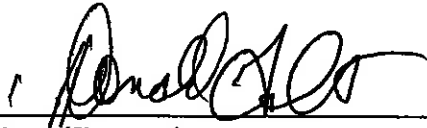
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1. 
Name (Signature)
BRENT M. CONWAY
Name (Please Print)
2982 CLEVELAND AVE N.
Address (including Zip Code)
ROSEVILLE, MN 55113
2. 
Name (Signature)
THOMAS M. KELLER
Name (Please Print)
ST. PAUL MN. 55117
Address (including Zip Code)
495 MARYLAND
3. 
Name (Signature)
THOMAS C. FARRIS
Name (Please Print)
10956 Alameda PARK
Address (including Zip Code)
55077
4. 
Name (Signature)
NEILL J. O'NEILL
Name (Please Print)
149 Montrose Place
Address (including Zip Code)
ST. Paul, MN 55104
5. 
Name (Signature)
Corey McRae
Name (Please Print)
969 GREENWAY RD N APT 214
Address (including Zip Code)
OAKDALE MN 55128

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. 
Name (Signature)
Carol J Koester
Name (Please Print)
1739 ELDRIDGE AVE W
Address (including Zip Code)
Roseville, MN 55113
2. 
Name (Signature)
MARGUERITE SOLFEST
Name (Please Print)
1781 Eldridge Ave, Roseville, Minn.
Address (including Zip Code)
55113
3. 
Name (Signature)
JOYCE ANN MATEJCEK
Name (Please Print)
1733 W Eldridge Ave
Address (including Zip Code)
Roseville 55113
4. 
Name (Signature)
Olivia Gault
Name (Please Print)
2021 Herschel St
Address (including Zip Code)
Roseville, MN 55113
5. 
Name (Signature)
Donald Gault
Name (Please Print)
2021 Herschel St
Address (including Zip Code)
Roseville, MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

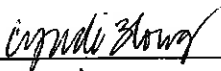
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1. Suzanne Sewell
Name (Signature)
Suzanne Sewell
Name (Please Print)
4164 Coffman Lane Mpls 55406
Address (including Zip Code)
2. Jeffrey Magnuson
Name (Signature)
Jeffrey Magnuson
Name (Please Print)
3010 W 43rd St. Mpls 55410
Address (including Zip Code)
3. Debra Magnuson
Name (Signature)
Debra Magnuson
Name (Please Print)
3010 W. 43rd St. Mpls 55410
Address (including Zip Code)
4. James Leighton
Name (Signature)
James Leighton
Name (Please Print)
271 Xofex Ave. South Mpls 55408
Address (including Zip Code)
5. CAROL KOEPP
Name (Signature)
Carol Koepf
Name (Please Print)
8408 Lytle Rd. Bloomington, MN. 55437
Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

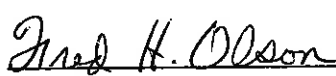
Proposed Walmart at C and Cleveland, Roseville, MN

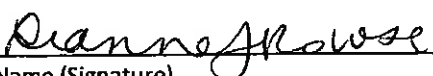
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1. 
Name (Signature)
Cyndi Wong
Name (Please Print)
PAUL DAVIES
- 936 Hardwood Ave Shoreview, MN 55126
Address (including Zip Code)

2. 
Name (Signature)
PAUL DAVIES
Name (Please Print)
- 936 HARDWOOD AVE, SHOREVIEW, MN 55126
Address (including Zip Code)

3. 
Name (Signature)
Elizabeth C Bracker
Name (Please Print)
- 1221 Russell Ave N
Address (including Zip Code)
Minneapolis, MN 5544

4. 
Name (Signature)
Fred H. Olson
Name (Please Print)
- 1221 Russell Ave N
Address (including Zip Code)
Minneapolis, MN 55411

5. 
Name (Signature)
Dianne J Rowse
Name (Please Print)
- 10704 Prescott Ct.
Address (including Zip Code)
Minneapolis, MN 55337

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. CHRISTISS R MOLINE
Name (Signature)
3082 W Wilder St 55113
Address (including Zip Code)

JEANNE C MOLINE
Name (Please Print)
2. JEANNE C MOLINE
Name (Signature)
3082 W. Wilder St
Address (including Zip Code)
55113

JEANNE C MOLINE
Name (Please Print)
3. LEOLA M. SCHREURS
Name (Signature)
3058 Wilder St. N. Roseville 55113
Address (including Zip Code)

LEOLA M. SCHREURS
Name (Please Print)
Roseville MN 55113
4. NANCY B. MILLER
Name (Signature)
1201 Yale Place Mpls, MN 55403
Address (including Zip Code)

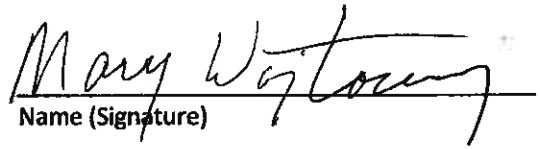
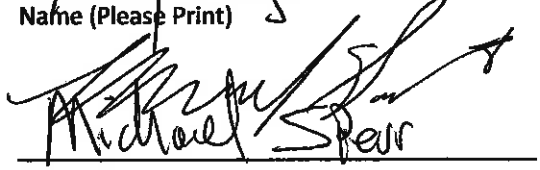
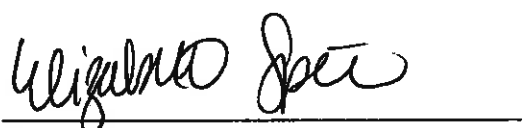
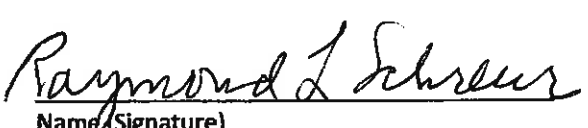
Nancy B. Miller
Name (Please Print)
5. _____
Name (Signature)
Herbert Sewell
Name (Please Print)
4164 COFFMAN BL Mpls
Address (including Zip Code)

HERBERT SEWELL

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

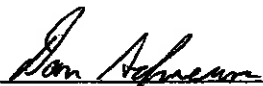
We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. 
Name (Signature)
DOUGLAS DAMM
Name (Please Print)
3072 Wilder St N
Address (including Zip Code)
Roseville, MN 55113
2. 
Name (Signature)
MARY Wojtowicz
Name (Please Print)
3072 Wilder St No
Address (including Zip Code)
roseville 55113
3. 
Name (Signature)
Michael Sperr
Name (Please Print)
3040 Wilder St N.
Address (including Zip Code)
Roseville, MN 55113
4. 
Name (Signature)
Elizabeth Sperr
Name (Please Print)
3040 Wilder St N
Address (including Zip Code)
Roseville MN 55113
5. 
Name (Signature)
Raymond L. Schreurs
Name (Please Print)
3058 Wilder St. N
Address (including Zip Code)
Roseville MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

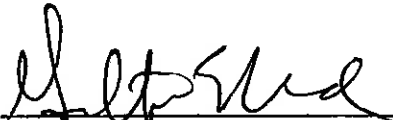
Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. 
Name (Signature)

1425 W 28 St #618
Mpls. MN 55408
Address (including Zip Code)

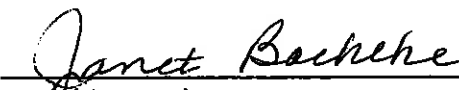
DARR SCHREURS
Name (Please Print)

2. 
Name (Signature)

1996 Ranta Luk Dr
Address (including Zip Code)

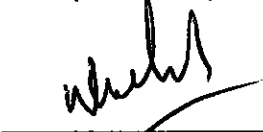
GIL WARD
Name (Please Print)

Roseville, MN 55126

3. 
Name (Signature)

3070 N. Cleveland ^{Roseville} 55113
Address (including Zip Code)

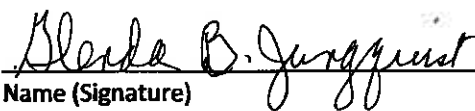
Janet Boehke
Name (Please Print)

4. 
Name (Signature)

3081 MOUNT RIDGE ROAD
Address (including Zip Code)

SIEW WONG
Name (Please Print)

ROSEVILLE, MN 55113

5. 
Name (Signature)

3090 N. Wilbur ^{Roseville} 55113
Address (including Zip Code)

Glenda B. Jungquist
Name (Please Print)

Roseville, MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Joan Barte
Name (Signature)
JOAN BARTE
Name (Please Print)
1996 LANGTON LAKE DR #412
Address (including Zip Code)
ROSEVILLE MN 55113
2. Joan Miro
Name (Signature)
JANET MIRO
Name (Please Print)
1996 Langton Lake Dr #205
Address (including Zip Code) Roseville Mn 55113
3. Joan Christenson
Name (Signature)
Joan Christenson
Name (Please Print)
1996 Langton Lake Dr #308
Address (including Zip Code)
Roseville, MN 55113
4. Gilbert J. Miro
Name (Signature)
GILBERT J. MIRO
Name (Please Print)
1996 LANGTON LAKE DR #205
Address (including Zip Code)
ROSEVILLE, MN 55113
5. Larry W Christenson
Name (Signature)
LARRY W CHRISTENSON
Name (Please Print)
1996 LANGTON LAKE DR #308
Address (including Zip Code)
Roseville, MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Maureen Guntner
Name (Signature)

30015 Norway Ave
Address (including Zip Code)

Maureen Guntner
Name (Please Print)

Indotrom MN 55045

2. Michael Rapp
Name (Signature)

1600 h. lychee rd
Address (including Zip Code)

Michael Rapp
Name (Please Print)

Gr. Ranch mn 55218

3. [Signature]
Name (Signature)

3724 159th St W
Address (including Zip Code)

Kevin Gillis
Name (Please Print)

Rosemount Mn 55068

4. Kelly Sheehy
Name (Signature)

623 Heinel Dr.
Address (including Zip Code)

Name (Please Print)

Roseville, MN 55113

5. June V. Blomberg
Name (Signature)

2700 Oxford #143
Address (including Zip Code)

JUNE V. BLOMBERG
Name (Please Print)

ROSEVILLE, MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that the EAW be completed before any plat, permit, or development agreement applications are considered.

1. Bonnie J. Edman
Name (Signature)
90 Mid Oaks Lane, Roseville Mn
Address (including Zip Code) 55113

Name (Please Print)
2. Carla Lewis
Name (Signature)
71 MID OAKS Lane Roseville, Mn
Address (including Zip Code) 55113

CARLA Lewis
Name (Please Print)
3. Steven R. Snow
Name (Signature)
32 MID OAKS LANE
Address (including Zip Code) ROSEVILLE MN
55113

Steven R. Snow
Name (Please Print)
4. Kyle S. Fitzwater
Name (Signature)
32 MID OAKS LANE
Address (including Zip Code)
ROSEVILLE MN 55113

KYLE S. FITZWATER
Name (Please Print)
5. Kevin Doyle
Name (Signature)
47 Mid Oaks Ln - 55113
Address (including Zip Code)

Kevin Doyle
Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that the EAW be completed before any plat, permit, or development agreement applications are considered.

1. Robert L. Menell
Name (Signature)
ROBERT L. MENNELL
Name (Please Print)
75 Mid Oaks Lane, Roseville MN 55113
Address (including Zip Code)
ROSEVILLE MN 55113
2. Antoinette Y. Menell
Name (Signature)
Antoinette Y. Menell
Name (Please Print)
75 Mid Oaks Lane, Roseville MN 55113
Address (including Zip Code)
75 Mid Oaks Lane, Roseville, MN 55113
3. Mary Alexander
Name (Signature)
Mary Alexander
Name (Please Print)
14 Mid Oaks Rd
Address (including Zip Code)
55113
4. Jon Alexander
Name (Signature)
Jon Alexander
Name (Please Print)
14 Mid Oaks Rd
Address (including Zip Code)
55113
5. Jason R. Schman
Name (Signature)

Name (Please Print)
90 Mid Oaks Ln, Roseville 55113
Address (including Zip Code)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Sarah Easterling
Name (Signature) 1850 COUNTY Rd C2 W Roseville MN 55113
Address (including Zip Code)
TOM Varno
Name (Please Print) 1866 Co Rd C² W, Roseville, 55113
2. Pat Lenn Muzzy
Name (Signature) 1389 W. Cty Rd C2
Address (including Zip Code)
Pat Muzzy
Name (Please Print) Roseville, MN 55113
3. Stephen A. Rothert
Name (Signature) 2946 MILDRED DR.
Address (including Zip Code)
Jan C. Rothert
Name (Please Print) Roseville, MN 55113
4. Thomas L. Douvier
Name (Signature) 3053 Wheeler St. N.
Address (including Zip Code)
Thomas L. Douvier
Name (Please Print) ROSEVILLE, MN, 55113
5. Julianne Seiber
Name (Signature) 3200 Shorewood Dr. 55112
Address (including Zip Code)
Julianne Seiber
Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Effie Martin
Name (Signature) 2970 Mitchell Dr. 55113
Address (including Zip Code)
Effie Martin
Name (Please Print)
2. Dennis Marnyak
Name (Signature) 2986 Mildred Dr.
Address (including Zip Code)
Dennis MARNYAK Roseville, MN 55113
Name (Please Print)
3. Kari Hartwig
Name (Signature) 2986 Mildred Dr
Address (including Zip Code)
KARI HARTWIG
Name (Please Print) Roseville, MN 55113
4. Anne Bartels
Name (Signature) 2978 Mildred Dr.
Address (including Zip Code)
Anne Bartels
Name (Please Print) Roseville, MN 55113
5. James Mammen
Name (Signature) 2966 MILDRED DR
Address (including Zip Code)
JAMES MAMMEN
Name (Please Print) ROSEVILLE MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Susan M. Kachelmeyer 2994 Mildred Drive
Name (Signature) Address (including Zip Code)

Susan M. Kachelmeyer Roseville MN 55113
Name (Please Print)

2. Richard A. Kachelmeyer 2994 Mildred Drive
Name (Signature) Address (including Zip Code)

Richard A. Kachelmeyer Roseville MN 55113
Name (Please Print)

3. Julie Glanton 1876 Co Rd C2 W
Name (Signature) Address (including Zip Code)

Julie Glanton Roseville MN 55113
Name (Please Print)

4. Joyce A. Blomquist 1980 Skillman Ave W.
Name (Signature) Address (including Zip Code)

Joyce A. Blomquist Roseville, MN 55113
Name (Please Print)

5. John P. Jacobsen 4300 W. River Pkwy Unit 414
Name (Signature) Address (including Zip Code)

John P. Jacobsen Minneapolis, MN 55406
Name (Please Print)

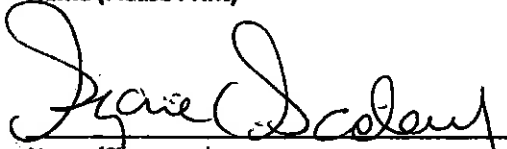
Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that an EAW be completed before any plat, permit, or development agreement applications are considered.

1.  880 Lincoln Ave
 Name (Signature) Address (including Zip Code)

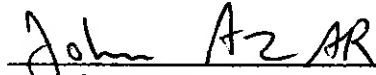
Christine Thayer-Marmott St Paul MN 55105
 Name (Please Print)

2.  1957 Ryan Ave
 Name (Signature) Address (including Zip Code)

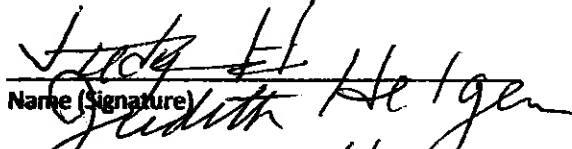
Suzanne Sadlow St. Paul, MN 55113
 Name (Please Print)

3.  1977 Ryan Ave W
 Name (Signature) Address (including Zip Code)

June Darnow Roseville MN 55113
 Name (Please Print)

4.  1976 Ryan Ave W
 Name (Signature) Address (including Zip Code)

John Azar Roseville, MN 55113
 Name (Please Print)

5.  1934 Shryer Av W
 Name (Signature) Address (including Zip Code)

Judith Helgen Roseville MN 55113
 Name (Please Print)

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

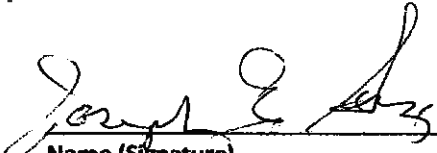
We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that an EAW be completed before any plat, permit, or development agreement applications are considered.

1. Nancy Peterson
Name (Signature)
MARY HOLT
Name (Please Print)
1990 Skillman Ave W 55113
Address (including Zip Code)
Roseville
2. Mary Holt
Name (Signature)
AMY TWOMBLY
Name (Please Print)
2025 Evergreen Ct 55113
Address (including Zip Code)
Roseville, MN
3. Carol Rocheleau
Name (Signature)
Carol Rocheleau
Name (Please Print)
1976 Evergreen Ct
Address (including Zip Code)
Roseville 55113
4. Carol Busman
Name (Signature)
Carol Busman
Name (Please Print)
2030 Evergreen Ct
Address (including Zip Code)
Roseville MN 55113
5. Lowell M Busman
Name (Signature)
LOWELL BUSMAN
Name (Please Print)
2030 Evergreen Ct
Address (including Zip Code)
Roseville MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

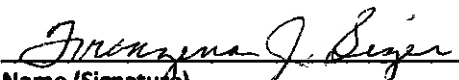
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1. 
Name (Signature)

1974 Shryer Ave West
Address (including Zip Code)

Joseph E. Sizer
Name (Please Print)

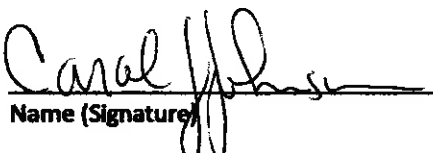
Roseville 55113

2. 
Name (Signature)

1974 Shryer Ave W.
Address (including Zip Code)

Franzena J. Sizer
Name (Please Print)

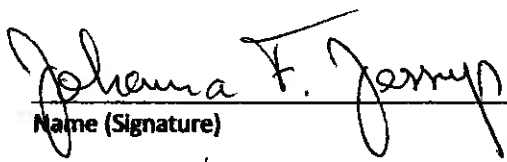
Roseville 55113

3. 
Name (Signature)

1989 Shryer Ave W
Address (including Zip Code)

Carol J. Johnson
Name (Please Print)

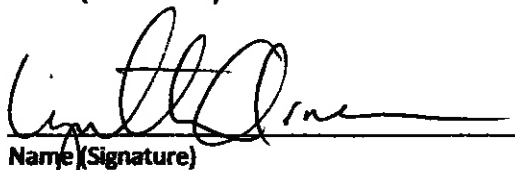
Roseville 55113

4. 
Name (Signature)

1979 Shryer Ave W.
Address (including Zip Code)

JOHANNA F. JESSUP
Name (Please Print)

Roseville, MN 55113

5. 
Name (Signature)

1416 Idaho Ave W
Address (including Zip Code)

Cyndi Arneson
Name (Please Print)

Falcon Heights MN 55108

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. M. H. Holt
Name (Signature) 1998 Skillman Ave. W.
Address (including Zip Code)
Michael H. Holt
Name (Please Print) Roseville, MN, 55113
2. Betty A. Patraw
Name (Signature) 1969 W. Skillman Ave
Address (including Zip Code)
BETTY A. PATRAW
Name (Please Print) Roseville, MN 55113
3. William E. Blake
Name (Signature) 1951 W. SKILLMAN Ave 55113
Address (including Zip Code)
WILLIAM E. BLAKE
Name (Please Print) Roseville MN 55113
4. Roberta R. Williams
Name (Signature) 1984 Stryer Ave. W.
Address (including Zip Code)
Roberta R. Williams
Name (Please Print) Roseville, MN. 55113
5. Bruce A. Williams
Name (Signature) 7280 121st St W
Address (including Zip Code)
Bruce A. Williams
Name (Please Print) Apple Valley, MN 55124

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

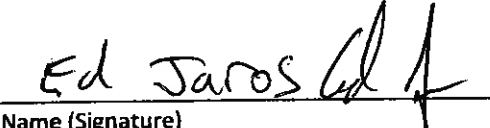
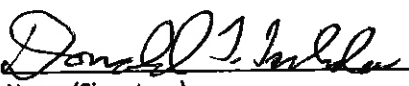
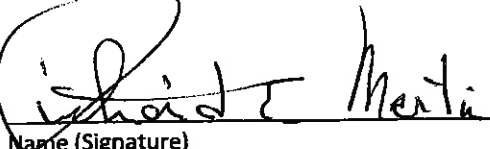
We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. Bruce Seiber
Name (Signature)
Bruce Seiber
Name (Please Print)
3200 Shorewood Dr.
Address (including Zip Code)
55112
2. SAMUEL DIAZ DE LEON
Name (Signature)
Samuel Diaz de Leon
Name (Please Print)
Caryn Osterberg
Name (Please Print)
2906 ARTHUR PLACE 55112
Address (including Zip Code)
3211 Le Johanne Blvd 55112
3. June A. Brandl
Name (Signature)
JUNE A. BRANDL
Name (Please Print)
345 Brooks Ave W.
Address (including Zip Code)
ROSEVILLE, MN 55113
4. Karen Milton
Name (Signature)
Karen Milton
Name (Please Print)
2939 Mildred Dr.
Address (including Zip Code)
Roseville, MN 55113
5. Jim Kirsling
Name (Signature)
Jim Kirsling
Name (Please Print)
2939 Mildred
Address (including Zip Code)
Roseville 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

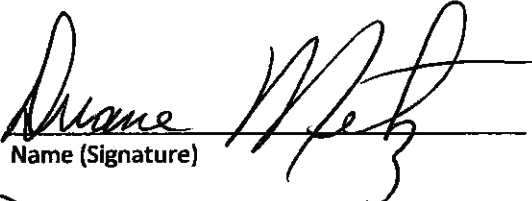
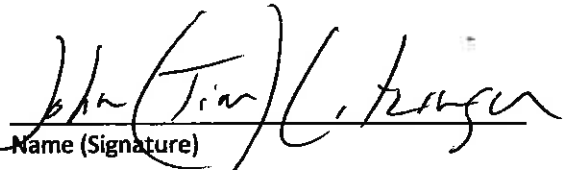
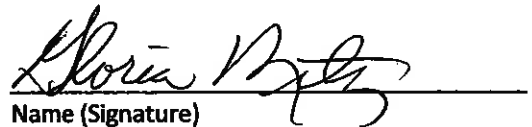
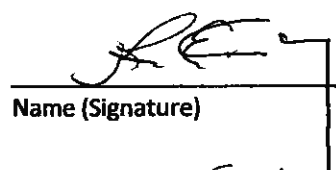
We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. 
Name (Signature)
Matt Albeck
Name (Please Print)
2912 Mildred Dr. 55113
Address (including Zip Code)
Roseville, MN
2. 
Name (Signature)
Ed Jaros
Name (Please Print)
1858 W. Co Rd C-2 55113
Address (including Zip Code)
Roseville, MN
3. 
Name (Signature)
Kelly Jaros
Name (Please Print)
1858 W County Rd C-2 Roseville MN 55113
Address (including Zip Code)
4. 
Name (Signature)
Donald T. Tschida
Name (Please Print)
1888 Cty Rd C-2 Roseville 55113
Address (including Zip Code)
5. 
Name (Signature)
Richard E Martini
Name (Please Print)
2970 Mildred dr.
Address (including Zip Code)
Roseville, MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that and EAW be completed before any plat, permit, or development agreement applications are considered.

1. 
Name (Signature)
DUANE METZ
Name (Please Print)
2926 MILDRED DR
Address (including Zip Code)
55113 Roseville
2. 
Name (Signature)
John Timothy Litzinger
Name (Please Print)
2926 Mildred Dr.
Address (including Zip Code)
55113 Roseville
3. 
Name (Signature)
GLORIA METZ
Name (Please Print)
2926 Mildred Dr
Address (including Zip Code)
55113 Roseville
4. 
Name (Signature)
Loren Case
Name (Please Print)
2898 Mildred Drive
Address (including Zip Code)
55113
5. 
Name (Signature)
John Easterling
Name (Please Print)
1850 Co Rd C-2 W
Address (including Zip Code)
ROSEVILLE, MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

We the undersigned respectfully request Environmental Assessment Worksheet (EAW) be ordered and completed for the Walmart store proposed for the corner of County Road C and Cleveland Avenue, Roseville, MN. We request that the EAW be completed before any plat, permit, or development agreement applications are considered.

1. Marcia Benshoff
Name (Signature)

MARCIA BENSHOFF
Name (Please Print)

1658 MILLWOOD AVE
Address (including Zip Code)

ROSEVILLE, MN 55113

2. [Signature]
Name (Signature)

DAN AYD
Name (Please Print)

1754 Stanbridge Ave
Address (including Zip Code)

Roseville, MN 55113

3. [Signature]
Name (Signature)

Jaqueline Path
Name (Please Print)

1754 Lydia Ave W
Address (including Zip Code)

Rosl, MN 55113

4. [Signature]
Name (Signature)

Colin Downer-Carlson
Name (Please Print)

1770 Lydia ave
Address (including Zip Code)

Roseville, mn, 55113

5. Meg D Carlson
Name (Signature)

Meg D Carlson
Name (Please Print)

1770 Lydia Ave
Address (including Zip Code)

Roseville MN 55113

Citizens' Petition for an Environmental Assessment Worksheet

Proposed Walmart at C and Cleveland, Roseville, MN

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1. Kerry E Cline
Name (Signature)

Kerry E Cline
Name (Please Print)

1784 Stanbridge Ave
Address (including Zip Code)

Roseville MN 55113

2. Maynard Asmus
Name (Signature)

Virginia Asmus
Name (Please Print)

1811 Stanbridge Ave 55113
Address (including Zip Code)

1811 Stanbridge Ave, 55113

3. Maynard Asmus
Name (Signature)

Virginia Asmus
Name (Please Print)

Address (including Zip Code)

4. Mary J. Wentworth
Name (Signature)

Mary J. Wentworth
Name (Please Print)

1799 Stanbridge Roseville MN 55113
Address (including Zip Code)

5. Jon Wentworth
Name (Signature)

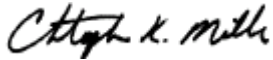
Mary Wentworth
Name (Please Print)

Address (including Zip Code)

REQUEST FOR COUNCIL ACTION

Date: 04/23/11
Item No.: 10.a

Department Approval



City Manager Approval



Item Description: Accept 2011 Audit Report and Financial Statements

BACKGROUND

State Statute requires an annual presentation of the City's year-end financial report by an independent auditor. The purpose is to provide a forum for which an independent report can be made directly to elected officials with regard to the City's financial operations. A copy of the 2011 Annual Financial Report along with other various reports will be distributed at the meeting.

Matt Mayer, from the firm of Kern, DeWenter, Viere (KDV) will be present to provide an overview of the Annual Report, as well as the audit process and any required disclosures.

Staff will be available for any follow-up questions if necessary.

POLICY OBJECTIVE

The presentation of the annual report is required by State Statute.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends the Council formally accept the 2011 Audit Report and Financial Statements.

REQUESTED COUNCIL ACTION

Motion to accept the 2011 Annual Financial Report.

Prepared by: Chris Miller, Finance Director
Attachments: A: None

REQUEST FOR COUNCIL ACTION

Date: 4/23/2012
Item No.: 10 . b

Department Approval

City Manager Approval

W. J. Mahnen

Item Description: Presentation on Minnesota Green Step Cities

BACKGROUND

As part of the Imagine Roseville 2025 process Roseville residents set a goal for the city to be an environmentally healthy community (Attachment A). Roseville has a number of programs and practices that meet the goal and strategies from the IR 2025 report. Roseville can do additional work on these goals and strategies and a relatively new program from the State of Minnesota can help.

Minnesota Green Step Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability goals through implementation of 28 best practices (Attachment B). Each best practice can be implemented by completing one or more specific actions from a list of four to eight actions. These actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage innovation.

Forty cities including Falcon Heights, Maplewood, Mahtomedi, St. Anthony, White Bear Lake have already achieved Green Step Cities recognition.

Additionally the program can help flesh out how to follow-through on the U.S. Mayors Climate Protection Agreement, signed by Roseville, and the Minnesota Legislature's aggressive Next Generation Energy Act.

This spring students in the University of Minnesota's College of Food, Agriculture and Natural Resource Sciences approached Roseville about a class project to help Roseville become a Green Step City. Students including Lindsay Van Patten and Kiley Friedrich interviewed staff and identified completed best practices and possible best practices that could be completed.

Diana McKeown from the Clean Energy Resource Teams (CERT) will present an overview of the Green Step Cities program and Lindsay Van Patten and Kiley Friedrich will present the results of their research. McKeown presented the Green Step Cities overview to the Public Works, Environment and Transportation Commission at its January 24, 2012 meeting. Commission members agreed that the Green Step Cities program was worth further investigation.

Excerpt from January 24, 2012 PWET Commission meeting minutes:

Member Stenlund moved, Member Vanderwall seconded, to look at this program more in depth for the City of Roseville; directing staff to include it on a future agenda once they were able to document current best practices in the City of Roseville, and prior to June of 2012.

33 **Ayes: 5**
34 **Nays: 0**
35 **Motion carried.**

36 **POLICY OBJECTIVE**

37 To meet Imagine Roseville 2025 goal and strategies related to making Roseville an
38 environmentally healthy community. Promotion of Green Step Cities status can help engage
39 citizens about environmental initiatives – which is also part of the IR 2025 goal and strategies.

40 **BUDGET IMPLICATIONS**

41 Cataloguing best practices and maintaining records on things such as energy use will require an
42 undetermined amount of staff time. There is no fee to apply for Green Step Cities recognition.

43 **REQUESTED COUNCIL ACTION**

44 Give direction to staff as to pursuing Green Step Cities recognition.

Prepared by: Tim Pratt, Recycling Coordinator
Attachments: A: Imagine Roseville 2025 environmental goal and strategies
 B: Green Step Cities best practices
 C: Green Step Cities overview presentation
 D: Roseville and Green Step Cities presentation

Environment

Goal: Roseville is an environmentally healthy community

Strategy A: Preserve and enhance soil, water, and urban forest resources

- 1) Protect and preserve existing lakes, wetlands, ponds, aquifers, and other natural environments and habitats
- 2) Recognize water resources and the importance of aquifer recharge; reduce stormwater runoff through regulation and education
- 3) Use best practices to maintain and develop natural resources, focusing on wetlands and groundwater quality; encourage water conservation
- 4) Protect and enhance urban forests
- 5) Collaborate with other governmental units and groups to identify and help meet environmental targets



Strategy B: Reduce negative human impacts by conserving energy and reducing pollution

- 1) Make decisions that account for human impact on the carrying capacity of the environment
- 2) Model energy conservation and encourage alternative energy; increase use of energy efficient and low impact lighting throughout the city
- 3) Reduce local energy usage by educating community members about energy conservation and its impact on the city
- 4) Improve air, water, soil, and sound quality by reducing pollution of all kinds, including from traffic, noise, runoff, and excess light and noise; enhance community awareness of environmental impacts

A program of the

Minnesota Pollution Control Agency



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Minnesota **GreenStep Cities**



Home | The 28 best practices | How to become a GreenStep City | Model Ordinances | City log-in | Contact/Feedback

Stay Connected  

The GreenStep 28 best practices

- Make planning and tracking easier: [download this spreadsheet](#) that lists all 168 unique actions for all 28 best practices.

An online version (see [view-only example](#)) can be shared with, and edited by, multiple staff members, citizens and elected officials. E-mail [Amir Nadav](#), Great Plains Institute, for online access rights.

- Cities that implement a minimum number of best practices organized into these five topical areas will be recognized as a GreenStep City. See [What's required to be a GreenStep City?](#)
- Cities should claim credit for best practices already implemented. Adding best practices over time will garner additional recognition.
- For each best practice, and depending on city category (A, B or C), a city needs to complete one or more actions from a list associated with the best practice. See [What category is my city in?](#)

Buildings and Lighting

1. Efficient Existing Public Buildings: Benchmark energy usage, identify savings opportunities, and work with utilities and others to implement cost-effective energy and sustainability improvements.



2. Efficient Existing Private Buildings: Provide incentives for energy, water and sustainability improvements in existing structures.

3. New Green Buildings: Construct new buildings to meet or qualify under a green building framework.

4. Efficient Building & Street Lighting and Signals: Improve the efficiency of public lighting and signals.

5. Building Reuse: Create economic and regulatory incentives for redeveloping and repurposing existing buildings before building new.

Land Use

6. Comprehensive Plan and Implementation: Adopt a Comprehensive Plan and tie regulatory ordinances to it.



7. Efficient City Growth: Promote financial and environmental sustainability by enabling and encouraging higher density housing and commercial land use.

8. Mixed Uses: Develop efficient and healthy land patterns.

9. Efficient Highway-Oriented Development: Adopt commercial development and design standards for highway road corridors.

10. Conservation Design: Adopt development ordinances or processes that protect natural systems.

Transportation

11. Complete Green Streets: Create a network of multimodal green streets.



12. Mobility Options: Promote active transportation and alternatives to single-occupancy car travel.

13. Efficient City Fleets: Implement a city fleet investment, operations and maintenance plan.

14. Demand-Side Travel Planning: Implement Travel Demand Management and Transit-Oriented Design.

Environmental Management

15. Purchasing: Adopt environmentally preferable purchasing policies and practices.



16. Urban Forests: Increase city tree and plant cover.

17. Efficient Stormwater Management: Minimize the volume of and pollutants in rainwater runoff.

18. Parks and Trails: Support active lifestyles by enhancing the city's green infrastructure.

19. Surface Water Quality: Improve local water bodies.

20. Efficient Water and Wastewater Facilities: Assess and improve city drinking water and wastewater facilities.

21. Septic Systems: Implement an effective management program for decentralized wastewater treatment systems.

22. Solid Waste Reduction: Increase waste reduction, reuse and recycling.

23. Local Air Quality: Prevent generation of local air contaminants.

Economic and Community Development

24. Benchmarks & Community Engagement: Adopt outcome measures for GreenStep and other city sustainability efforts, and engage community members in ongoing education, dialogue, and campaigns.



25. Green Business Development: Support expansion of the green business sector in your city.

26. Renewable Energy: Remove barriers to and encourage installation of renewable energy generation capacity.

27. Local Food: Strengthen local food and fiber production and access.

28. Business Synergies: Network/cluster businesses to achieve better energy, economic and environmental outcomes.

Minnesota Pollution Control Agency | Contact | Web site policy

 Minnesota Pollution Control Agency

http://greenstep.pca.state.mn.us/bestPractices.cfm[4/13/2012 11:44:13 AM]



Minnesota **GreenStep Cities**

**Implementing Sustainability
with Proven Best Practices**



Introduction: GreenStep Cities

Taking action with proven best practices

Minnesota GreenStep Cities is a voluntary challenge, assistance & recognition program to help our City achieve our sustainability goals through implementation of 28 best practices focused on cost savings & energy use reduction.

[Introduction](#)

[The Details](#)

[Get Started](#)

www.MnGreenStep.org



What is GreenStep all about?

- Providing a “Pathway to Sustainability” (i.e., ACTION) that is:
 - Cost-effective
 - Pragmatic
 - Achievable for all cities
- Providing assistance & peer learning for our City to achieve best practices
- Achieving meaningful reductions in energy use and related cost savings
- Providing leadership and action roles for our community members & institutions so as to stretch limited City funds
- Promoting innovation

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What makes GreenStep different?

- Focused on Minnesota
- Geared toward smaller cities
- Best practices developed by experts in their fields from Minnesota
- Action oriented
- Allows flexibility with each Best Practice
- Gives credit for actions we've already taken and helps us identify new actions to take
- Identifies real resource people who can help us with each best practice
- Provides a framework for your City's sustainability efforts

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Why should our City participate?

For a healthy, resilient community:

- Cheaper-to-operate & green buildings
- Lower costs to government, business, educational institutions & citizens
- Ecological infrastructure, low-impact development
- Cleaner water & air
- Walkable, bikeable communities, healthier citizens & businesses
- Transportation options connecting jobs & homes
- Local food production
- Local renewable energy production
- More local, green jobs
- Attract businesses

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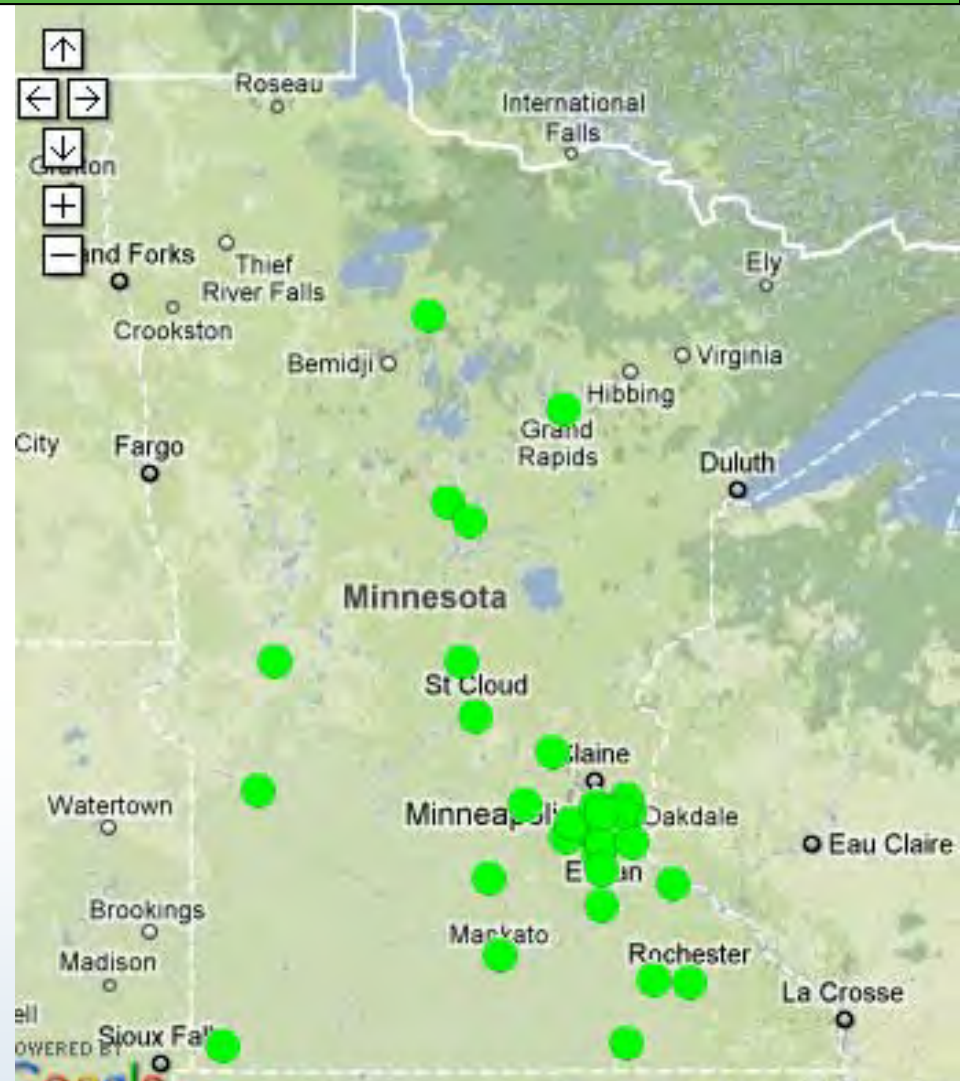
www.MnGreenStep.org



Are other cities already involved?

Yes! A few cities taking action are:

- Apple Valley
- Austin
- Breezy Point
- Delano
- Eagan
- Eden Prairie
- Edina
- Elk River
- Farmington
- Hoffman
- Hanover
- La Prairie
- Luverne
- Mahtomedi
- Mankato
- Milan
- Northfield
- Oakdale
- Pine River
- Red Wing
- Rogers
- Saint Cloud



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The Details: Best Practices

**GreenStep Cities has 28
best practices in 5 categories**

Buildings & Lighting

Transportation

Land Use

Environmental Management

Economic & Community Development

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The Details: Best Practices



Buildings and Lighting

- Efficient Existing Public Buildings
- Efficient Existing Private Buildings
- New Green Buildings
- Efficient Building & Street Lighting and Signals
- Building Reuse



Land Use

- Comprehensive Plan and Implementation
- Higher Density
- Efficient and Healthy Development Patterns
- Efficient Highway-Oriented Development
- Conservation Design



Transportation

- Complete Green Streets
- Mobility Options
- Efficient City Fleets
- Demand-Side Travel Planning



Environmental Management

- Purchasing
- Urban Forests
- Efficient Stormwater Management
- Green Infrastructure
- Surface Water Quality
- Efficient Water and Wastewater Facilities
- Septic Systems
- Solid Waste Reduction
- Local Air Quality



Economic and Community Development

- Benchmarks & Community Engagement
- Green Business Development
- Renewable Energy
- Local Food
- Business Synergies

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Which category city are we?

Category C Cities: Very small cities with no more than one public building and no more than two full-time equivalent staff.

Category B Cities: Small to mid-size cities that have several public buildings and at least several staff. Category B cities maintain roads and usually a separate public works department and a planning/development department.

Category A Cities: Mid-size to large cities that are within a metropolitan area or serve as a regional economic and service center. Category A cities are served by a regular route transit service, provide a complete set of urban services, and have distinct commercial and industrial areas. Adjoining cities working together on the GreenSteps program must also be considered Category A cities.

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Which category city are we?

	Questions	Answers
1	Approximately how many public buildings does the city own?	
2	Approximately how many paid full time equivalent (FTE) staff does the City have?	
3	For how many separate departments (public works, planning, etc) does the City has paid staff?	
4	Does the City have fixed route transit service (bus or rail) with at least two separate routes that make more than one local stop? Exclude dial-a-ride, paratransit.	City Departments Enter the number of city departments from the drop down list
5	Is the City required to have an MS4 (Municipal Separate Storm Sewer System) permit from the Minnesota Pollution Control Agency?	
6	Does the City operate a centralized wastewater treatment facility that serves most residents?	
7	Does the City operate a drinking water treatment facility and serves most residents?	
8	How many distinct commercial areas and industrial parks does the City have?	
9	Is the City a...	

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Programmatic Requirements

GreenStep Program Requirements		City Category		
		C	B	A
Buildings & Facilities	1 Efficient Existing Public Buildings		Required	Required
	2 Efficient Existing Private Buildings			
	3 New Green Buildings			
	4 Efficient Building and Street Lighting & Signals			
	5 Building Reuse			
Total BPs Required		1	2	2
Transportation	6 Complete Green Streets			Required
	7 Mobility Options			
	8 Efficient City Fleets			
	9 Demand-Side Travel Planning			
Total BPs Required		1	1	2
Land Use	10 Comprehensive Planning and Implementation	Required	Required	Required
	11 Allow for Higher Density			
	12 Efficient and Healthy Development Patterns			
	13 Efficient Highway-Oriented Development			
Total BPs Required		1	2	2
Environmental Management	15 Environmentally Preferable Purchasing	Required	Required	Required
	16 Urban Forests		Required	Required
	17 Efficient Stormwater Management			Required
	18 Green Infrastructure			
	19 Surface Water Quality			
	20 Improve Water and Wastewater Facilities			
Econ/Community Development	21 Septic Systems			
	22 Manage Solid Waste			
	Total BPs Required		1	3
Econ/Community Development	23 Benchmarks & Community Engagement	Required	Required	Required
	24 Green Business Development			Required
	25 Renewable Energy			
	26 Local Food			
	27 Business Synergies			
Total BPs Required		1	2	3
Floating BPs (additional to required BPs)		3	2	2
Total BPs Required (including floating)		8	12	15

GreenStep Program Requirements		City Category		
		C	B	A
Buildings & Facilities	1 Efficient Existing Public Buildings		Required	Required
	2 Efficient Existing Private Buildings			
	3 New Green Buildings			
	4 Efficient Building and Street Lighting & Signals			
	5 Building Reuse			
Total BPs Required		1	2	2
Transportation	6 Complete Green Streets			Required
	7 Mobility Options			
	8 Efficient City Fleets			
	9 Demand-Side Travel Planning			
Total BPs Required		1	1	2
Land Use	10 Comprehensive Planning and Implementation	Required	Required	Required
	11 Allow for Higher Density			
	12 Efficient and Healthy Development Patterns			
	13 Efficient Highway-Oriented Development			
Total BPs Required		1	2	2

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Sample Best Practices

- Improve the efficiency of city street lighting and signals
- Improve the efficiency of drinking water and waste water facilities
- Construct new buildings to meet green building standards
- Adopt development ordinances or processes that protect natural systems
- Increase city tree and plant cover
- Adopt an environmentally preferable purchasing policy
- Strengthen local food production and access
- Use assistance programs for green business and job development



Best Practice Actions...*for trees*

Within each Best Practice there are a series of Best Practice Actions that a city can take to implement that best practice. This example is for trees.

Increase city tree and plant cover:

- Qualify as a Tree City USA, or
- Adopt MN TreeTrust/Boonestro tree planting standards as city policy, or
- Budget tree plantings to reach 75% residential canopy cover in 15 yrs., or
- Enact street design standards that incorporate street trees

Who can Help? Ken Holman, Community Forestry Coordinator, MN
Department of Natural Resources: 651/259-5269,
ken.holman@dnr.state.mn.us

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Be a GreenStep City: 3 Steps

- 1. Build community interest**
- 2. Have local City Council approve a resolution**
- 3. Appoint a GreenStep Cities Coordinator**



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GreenStep Partners



Main Partners:

- Minnesota Pollution Control Agency
- Clean Energy Resource Teams (CERTs)
- League of Minnesota Cities
- Great Plains Institute
- Izaak Walton League – MN Division
- Urban Land Institute – MN and Regional Council of Mayors
- MN Department of Commerce, Division of Energy Resources



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For More Information



Diana McKeown

Metro CERT Director

612-455-9172

diana@CleanEnergyResourceTeams.org

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Roseville and GreenStep Cities

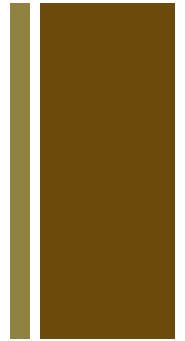
Kiley Friedrich & Lindsay Van Patten
University of Minnesota
Sustainability Studies

+ GreenStep Inventory

- GreenStep Framework and Checklist
- Roseville's Strong Environmental Ethic

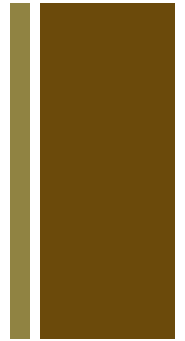


+ Implemented



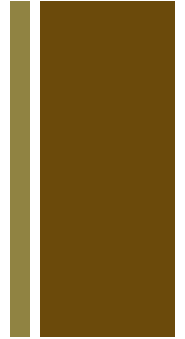
- Thermostat Adjustments on Buildings
- Geothermal Installation at the OVAL
- Zoning to Promote Energy Efficiency
- Efficiency Retrofits to Buildings
- Creation of Comprehensive Plan
- Natural Resource Inventory
- Tree City USA since 1995

+ In Progress



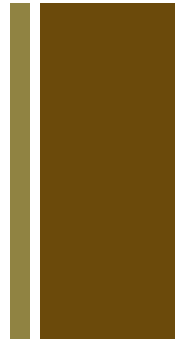
- Improving Mixed Land Use
- More Accessible Park and Trails
- Water Improvement Projects
- Promote Local Foods and Purchasing
- Promoting Gardening, Chicken and Beekeeping

+ Areas of Potential



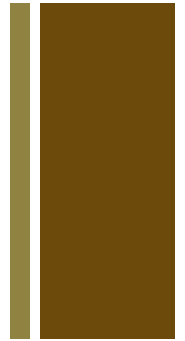
- More Monitoring of Implementation of Comprehensive Plan
- Pursue Supported Initiatives (e.g. Complete Streets)
- Promote Walking and Biking
- Measureable Community Development Benchmark Monitoring
- **Research Alternative City Purchasing**

+ Environmental Purchasing Policy



- To improve upon the existing purchasing policy that is in place and to guide the selection of goods and services to alternatives that have the lowest environmental impacts
- Guide decision makers to ensure that local policy supports markets for recycled and other environmentally preferable products

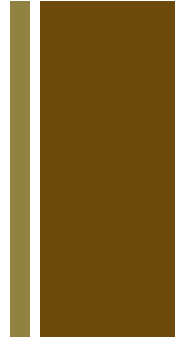
+ Environmental Purchasing Policy



The specific goals of the policy are to

- Conserve natural resources
- Eliminate or reduce the use of toxic compounds
- Reduce the amount of waste generated from city operations
- Lower overall expenses by minimizing waste and addressing life-cycle cost accounting
- Invest in and encourage technological advances that minimize negative environmental impacts
- To facilitate a more streamlined, environmentally conscious purchasing process in all city departments that includes assistance and monitoring
- To facilitate annual review of the program in which the policy can be adapted
- Educate city staff and residents about alternative products and practices for improved, environmentally-conscious purchasing and consumption

+ Thank you



- Questions?

- Tim Pratt

- Lindsay Van Patten

- vanp0029@umn.edu

- Kiley Friedrich

- Kiley.friedrich@gmail.com

REQUEST FOR COUNCIL ACTION

Date: April 23, 2012
Item No.: 10.c

Department Approval

City Manager Approval

WJ Malinen

Item Description: Update on the Human Rights Commission Civic Engagement Task Force

BACKGROUND

In 2010, the Human Rights Commission received a Bremer Foundation grant from the Minnesota Department of Human Rights. The grant was to be used to increase civic engagement among our residents.

The HRC established a task force in April 2011 to look into ways to foster greater civic engagement. The task force has been meeting throughout the past year.

Members of the task force will present an update of their status.

REQUESTED COUNCIL ACTION

Receive update of Civic Engagement Task Force.

Prepared by: William J. Malinen



REQUEST FOR COUNCIL ACTION

Date: April 23, 2012
Item No.: 12.a

Department Approval

A handwritten signature in cursive script that reads "Timothy O'Neill".

City Manager Approval

A handwritten signature in cursive script that reads "W. J. Mahonen".

Item Description: Authorize Fire Department to Seek Bids For Fire Station Project Bid Package #2

BACKGROUND

The Fire Department is in the process of completing its construction document phase of the new fire station project and is requesting to proceed with the next step in the planning/building process. The next step of the process will be requesting contractor bids for construction of the new building, which is "Bid Package 2". Bid Package #2 consists of the following items:

- All interior and exterior work not previously included Bid Package #1 (owner furniture and fixture budget and the technology budget are not included).

This bid package along with Bid Package #1 represents the majority of the project. We will have smaller purchases throughout the project which will come back to Council for approval through the five thousand and over approval process.

FINANCIAL IMPACTS

The fire department will be utilizing funding from the sale of bonds for all payments related to work performed in Bid Package #2. The fire department will not seek Council approval to award bids received by this request until the current litigation issues are resolved.

STAFF RECOMMENDATION

Staff recommends Council authorize the fire department to seek bids related to work performed as described in "Bid Package #2".

REQUESTED COUNCIL ACTION

Motion to authorize the fire department to seek bids related to work performed as described in "Bid Package #2".

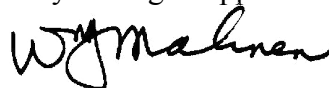
Prepared by: Timothy O'Neill, Fire Chief

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4-23-12
Item No.: 12 . b

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1770 Stanbridge Avenue.**

BACKGROUND

- The subject property is a vacant owner-occupied single family home.
- The current owner is BAC Home Loans Servicing, 400 National Way, Simi Valley, CA 93065-6414.
- Current violations include:
 - Fencing around the swimming pool in disrepair, with some sections fallen (a violation of City Code Section 407.02.J & K).
 - Danger to children – not maintaining safety fences around swimming pool (a violation of City Code Section 407.03.J).
 - Junk and debris in swimming pool (a violation of City Code Section 407.02.D).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

23 **FINANCIAL IMPACTS**

24 City Abatement:

25 An abatement would encompass the following:

- 26 • Repair safety fencing around the pool: \$1,600.00
- 27 • Remove junk and debris from pool: \$ 500.00

28 Total: Approximately - \$2,100.00

29

30 In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated
31 \$100,000 for abatement activities. The property owner will then be billed for actual and administrative
32 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
33 reported to Council following the abatement.

34 **STAFF RECOMMENDATION**

35 Staff recommends that the Council direct Community Development staff to abate the above referenced
36 public nuisance violation at 1770 Stanbridge Avenue.

37 **REQUESTED COUNCIL ACTION**

38 Direct Community Development staff to abate the public nuisance violations at 1770 Stanbridge
39 Avenue by hiring general contractors to repair safety fencing around the pool, and remove the junk and
40 debris from pool.

41 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
42 is to recover costs as specified in Section 407.07B.

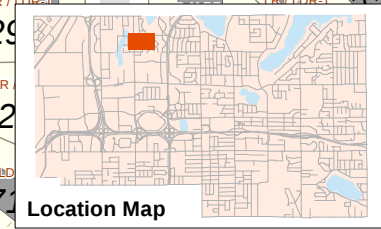
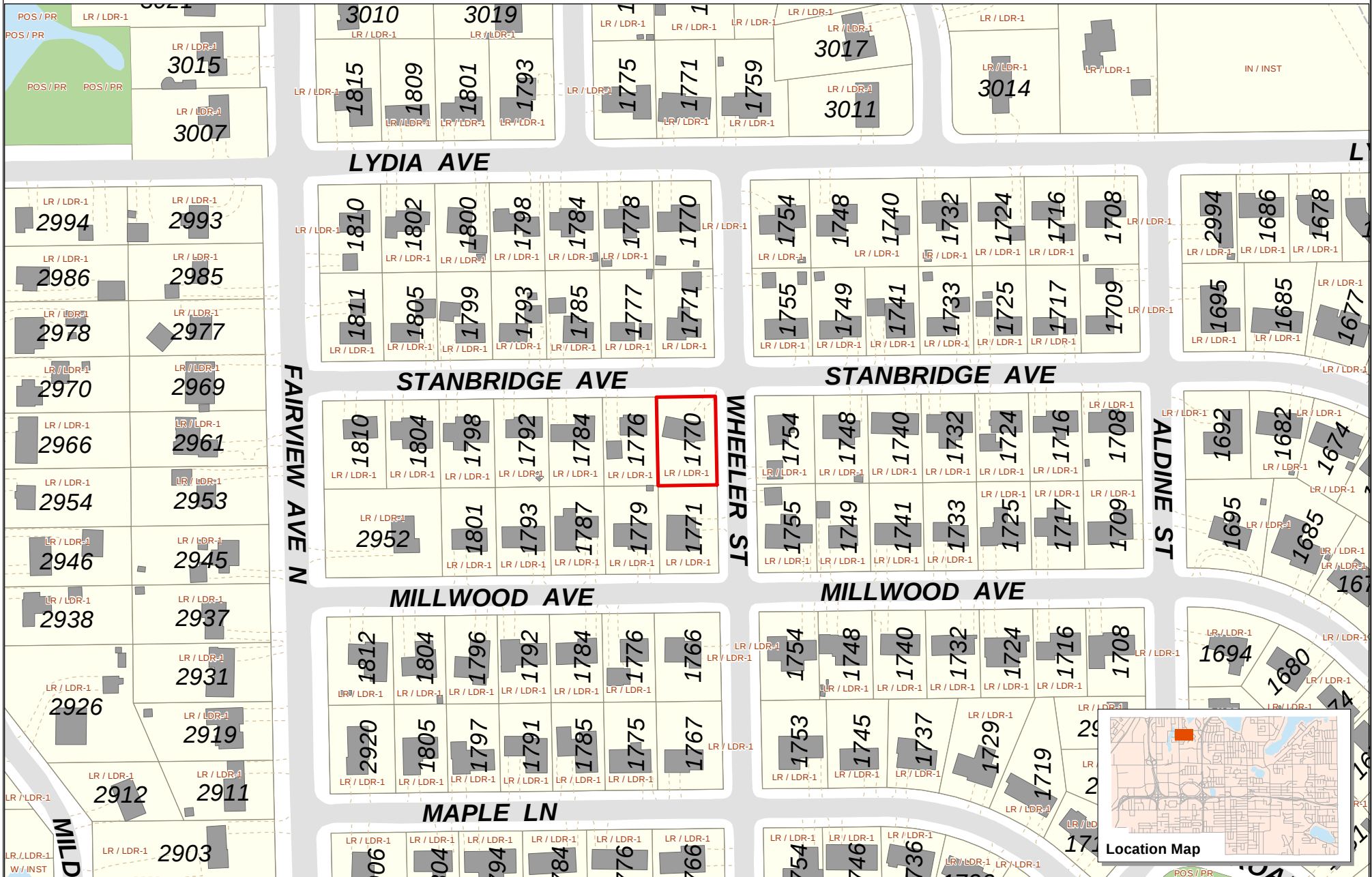
43

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1770 Stanbridge
B: Photo

1770 Stanbridge Ave

Attachment A

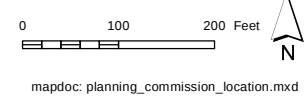


ROSEVILLE
 Prepared by:
 Community Development Department
 Printed: April 3, 2012

Site Location
 Comp Plan / Zoning
 Designations

Data Sources
 * Ramsey County GIS Base Map (3/1/2012)
 For further information regarding the contents of this map contact:
 City of Roseville, Community Development Department,
 2660 Civic Center Drive, Roseville MN

Disclaimer
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.





ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4-23-12
Item No.: 12 . c

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1535 Sextant Avenue.**

B A C K G R O U N D

- The subject property is a single family home which is currently being rented.
- The current owners are James and Debra Cox, 2 Peterson Place, North Oaks, MN 55127.
- Current violation includes:
 - Outside storage of fencing materials (violation of City Code Section 407.02.D, Junk and Debris).

A status update, including pictures, will be provided at the public hearing.

P O L I C Y O B J E C T I V E

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

F I N A N C I A L I M P A C T S

City Abatement:

An abatement would encompass the following:

- Removal of the fencing materials: \$ 600.00

Total: Approximately \$ 600.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

30 **S T A F F R E C O M M E N D A T I O N**

31 Staff recommends that the Council direct Community Development staff to abate the above referenced
32 public nuisance violation at 1535 Sextant Avenue.

33 **R E Q U E S T E D C O U N C I L A C T I O N**

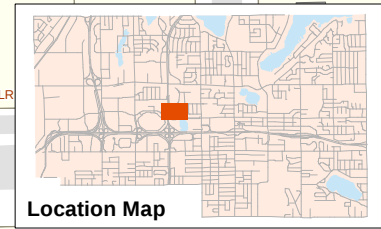
34 Direct Community Development staff to abate the public nuisance violation at 1535 Sextant Avenue by
35 hiring general contractors to remove the fencing materials.

36 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
37 is to recover costs as specified in Section 407.07B.

38

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1535 Sextant
B: Photo





REQUEST FOR COUNCIL ACTION

Date: April 23, 2012
Item No.: 13.a

Department Approval

City Manager Approval

WJ Malinen

Item Description: Discuss Council Attendance at League of Minnesota Cities Annual Conference

BACKGROUND

Each year the League of Minnesota Cities hosts a conference with educational and networking opportunities. Experts in a broad range of fields discuss issues of importance to cities. Participants share successes and learn from peers. This year the conference is June 20 – 22 at the Duluth Entertainment Convention Center. Some of the topics at this year's conference include: Approaches to Waste Management, Unions and Labor Relations, Approaches to Service Delivery, and Citizen Engagement.

POLICY OBJECTIVE

Provide an affordable training opportunity for councilmembers.

BUDGET IMPLICATIONS

The Council has budgeted \$1,070 for Council Training. Cost for attendance is

- \$99 for first time attendees who register by April 30
- \$295 for regular attendees who register by April 30
- \$350 for anyone who registers after April 30
- \$50 for pre-conference workshop who register by April 30
- \$60 for pre-conference workshop who register after April 30

STAFF RECOMMENDATION

Discuss City Councilmembers attendance at the League of Minnesota Cities Annual Conference.

REQUESTED COUNCIL ACTION

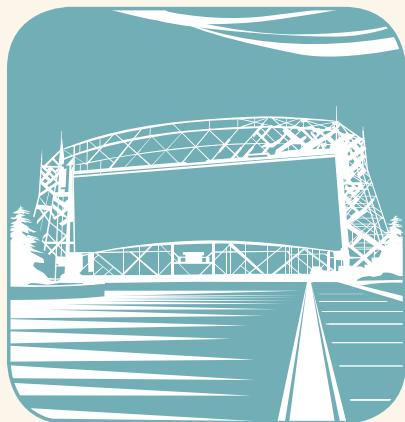
Discuss City Councilmember attendance at the League of Minnesota Cities Annual Conference.

Prepared by: William J. Malinen, City Manager
Attachments: A: LMC Annual Conference Flier

LEAGUE OF MINNESOTA CITIES
**2012 ANNUAL CONFERENCE
AND MARKETPLACE**

DULUTH ENTERTAINMENT CONVENTION CENTER

JUNE 20-22, 2012



CONNECTING



EXPLORING



GROWING



GUIDING

Join your colleagues at this year's Annual Conference and Marketplace to discover ways that Minnesota cities can connect, explore, grow, and guide their way to a brighter future!

Register today! www.lmc.org/AC12



CONNECTING



EXPLORING



GROWING



GUIDING

2012 ANNUAL CONFERENCE AND MARKETPLACE

**Connecting with each other. Exploring solutions to common challenges.
Growing into a stronger community. Guiding your city to achieve its goals.**

This year's annual conference will open up a whole world of fresh, bold ideas for your city! You'll learn the latest about community development and planning for the future, new approaches to service delivery, communications and community engagement, and tools and best practices for managing your city.

Get ready for a whole new level of interactivity! This year's sessions will push you to think in unexpected ways and discover unconventional solutions—all in the name of moving your city toward a brighter future.

CONFERENCE OVERVIEW

WEDNESDAY, JUNE 20

7 a.m. – 7 p.m.

Registration Open

9 a.m. – 12 p.m.

Morning Pre-Conference Workshop

12 – 1 p.m.

Lunch (on your own)

1:15 – 4:30 p.m.

Afternoon Pre-Conference Workshops

1:30 – 4 p.m.

Mobile Session

Get off-site and into the city of Duluth during this guided activity! More details to come—stay tuned online at www.lmc.org/AC12.

THURSDAY, JUNE 21

7 a.m. – 8 p.m.

Registration Open

9 – 10:30 a.m.

Opening Session with Keynote Speaker Rebecca Ryan

10:45 – 11:45 a.m.

Concurrent Sessions #1

12 – 1:30 p.m.

Awards Luncheon and LMC Annual Meeting

1:30 – 2 p.m.

Networking Break (over dessert)

2 – 3 p.m.

Concurrent Sessions #2

3:15 – 4:30 p.m.

2012 Legislative Recap and Policy Review

4 – 8 p.m.

Marketplace Event

8 – 10 p.m.

City Night

FRIDAY, JUNE 22

7 a.m. – 12 p.m.

Registration Open

7:30 – 8:30 a.m.

Delegate Breakfast and Affiliate Breakfasts

9 – 10 a.m.

Concurrent Sessions #3

10 – 10:30 a.m.

Networking Break

10:30 – 11:30 a.m.

Concurrent Sessions #4

11:45 a.m. – 1 p.m.

Luncheon and Closing Session

PRE-CONFERENCE WORKSHOPS

There is an additional fee for these workshops.

Wednesday, June 20

9 a.m. – 4:30 p.m.

COMMUNICATIONS WORKSHOP

MORNING SESSION • 9 a.m. – 12 p.m.

Communications Planning: Staying Cool When You're in the Hot Seat—Avoiding Crises

The way your city tells its story can define your city for your residents, business owners, legislators, and other key stakeholders. How you communicate through a crisis can create a lasting reputation for your city—good or bad. The Communications Workshop morning session will introduce you to strategic communications planning, message development, the tools for delivering your message, and how you can prepare for and communicate in a crisis.

AFTERNOON SESSION • 1:15 – 4:30 p.m.

Networking and Communicating with New Media for Local Government Leaders

Blogs, Facebook, Twitter, and Google+ are here to stay—and grow! The Communications Workshop afternoon session will focus on how local leaders can use social media to connect with and engage the public in new ways.

INTERPERSONAL SKILLS WORKSHOP

AFTERNOON SESSION • 1:15 – 4:30 p.m.

Why Can't We Just Get Along? Improving Council-Staff Relations

Strong city council-city staff relationships are absolutely vital in building a strong community. Learn about why council and staff have different perspectives, understand the strain that can be placed on these relations by difficult budget choices, and explore ways to strengthen this partnership.

LEARNING FORMAT

- M** Mini Sessions
- T** Traditional Sessions
- CS** Case Study Sessions
- I** Innovation Labs
- CC** Café Conversations

SESSION TRACKS

Community Development and Planning for the Future

Innovation and Redesign: New Approaches to Service Delivery

Managing Your City: Tools and Best Practices

Communications and Community Engagement

Business Leadership Council

DON'T MISS A THING—REGISTER TODAY!
www.lmc.org/AC12

CONCURRENT SESSIONS #1

THURSDAY, JUNE 21

ONE-HOUR SESSIONS • 10:45 – 11:45 a.m.

T DEVELOPMENT & PLANNING

Open Dialogue with Keynote Speaker Rebecca Ryan

Take this opportunity to ask questions of our opening keynote speaker, Rebecca Ryan. As founder of Next Generation Consulting (NGC), Ryan leads the team deemed “one of the most reliable sources for leaders who want to attract and retain the next generation of creative workers.” Now through their Next Cities initiative, Ryan and her team help communities design strategies to retain their young, future leaders.

CC INNOVATION & REDESIGN

Getting Traction for New Approaches to Service Delivery

Necessity breeds innovation—and nowhere can this idea be applied more in local government right now than in the delivery of city services. How can you rethink your city’s current approach but still deliver quality services to your constituents? In this session, you will discover collective knowledge that will help your city build community support for implementing new ways to deliver services.

T MANAGING YOUR CITY

What Elected Officials Need to Know About Unions and Labor Relations

Union missteps by your city can have disastrous long-term effects. What types of decisions do you have to negotiate? What rights does management have? What should you do if your employees are thinking of joining a union? Explore these questions, as well as strategies for maintaining effective relations with unions in tough budget times.

T COMMUNICATIONS & COMMUNITY

Branding Your City to Build Citizen Engagement

How is your city perceived by the public? Branding your city can help the people in your community feel more connected to their city and encourage community engagement. Learn how to develop a city brand on a budget, or how to take what you already have and refine it.

T BUSINESS LEADERSHIP COUNCIL

Infrastructure: Good Management, Good Partnerships

Your city’s “stuff” is getting old—but your resources for maintaining (let alone upgrading) the infrastructure of your city are limited. So what does a city do? Our public sector experts will give you the tips necessary to create solid plans for doable infrastructure projects. Learn how to get the most from your constrained budget through smart planning, financial creativity, and partnering with others.

HALF-HOUR SESSIONS • 10:45 – 11:15 a.m.

M DEVELOPMENT & PLANNING

The Aging Population: Impacts on Cities

Our overall population is aging more quickly than ever before—so how do you make sure your city is prepared for this demographic shift?

Rethinking Infrastructure and Land Use Planning

Times have changed—and so must your city’s approach to land use planning. Explore alternative ways of thinking about planning and development that will renew prosperity in your city.

HALF-HOUR SESSIONS • 11:15 – 11:45 a.m.

M DEVELOPMENT & PLANNING

Generational Changes in the City Workforce

With more generations working together now than ever before in history, how does your city respond to create a positive and productive culture for employees of all ages?

Minnesota Design Team:

A Resource for Your Community

Community planning will help ensure the future success of your city, but it may seem daunting—the Minnesota Design Team (MDT) will share how they can be a cost-effective resource for your city.

CONCURRENT SESSIONS #2

THURSDAY, JUNE 21

ONE-HOUR SESSIONS • 2 – 3 p.m.

I DEVELOPMENT & PLANNING

Tapping Your Assets to Ignite Economic Development

Build your community development toolbox by evaluating other cities’ approaches to economic development. You will identify key issues, consider challenges and how to overcome them, and offer ideas for how various approaches could be replicated by different cities.

CS MANAGING YOUR CITY

City Approaches to Waste Management

What options does your city have for waste management—and which approach is the best for your community? Hear directly from other cities about methods they are using—including the risks and benefits of each option, the results achieved, how to get started, and what to watch out for.

T COMMUNICATIONS & COMMUNITY

Assessing Your City’s Approach to Democratic Governance

How well is your city engaging the public? Learn about the key building blocks—including official meetings, social media, diversity outreach, neighborhood engagement, and others—and evaluate how well your city is doing in each of these areas. Then determine the best place for your city to either start or expand its current efforts.

T BUSINESS LEADERSHIP COUNCIL

ROI: Preserving and Getting the Most from Your Existing Infrastructure

As city budgets remain tight, getting the most from your existing streets, sewers, water systems, buildings, and other infrastructure becomes more and more crucial. Learn how asset management tools—including GIS (geographic information systems), goal-setting, and wise financial planning—will help you reach your ROI objectives and make sure the community is getting its money’s worth.

HALF-HOUR SESSIONS • 2 – 2:30 p.m.

M INNOVATION & REDESIGN

City Success Stories:

Innovation and Redesign

How have cities successfully implemented new approaches to service delivery? During this mini session series, we’ll highlight six city redesign approaches. Learn practical ideas that can be replicated by your city, and find out about the resources to help your city do so.

HALF-HOUR SESSIONS • 2:30 – 3 p.m.

M INNOVATION & REDESIGN

If you are interested in sharing a success story as part of this mini session series, visit www.lmc.org/innovationrfp for more information about how to submit a proposal. Proposals are due by Friday, March 30, 2012.

Questions? Please contact Lena Gould at lgould@lmc.org or (651) 281-1245.

ONE-HOUR SESSIONS • 9 – 10 a.m.

ONE-HOUR SESSIONS • 10:30 – 11:30 a.m.

T

DEVELOPMENT & PLANNING

Funding City Services in the Future

The way city services have been paid for in the past will no longer sustain communities into the future. So how can you rethink your approach to funding city services? In this session, you will explore one city’s new approach, learn about multi-year investments for long-term financial stability, and hear what the League has learned about what the public thinks.

T

INNOVATION & REDESIGN

Public-Private Partnerships

Has your city ever considered using private contracts to deliver public services? Hear case studies of Minnesota cities that have turned delivery of a public service over to the private sector, learn about the key elements of a successful contract for service delivery, and get tips for managing contracts so you get what you pay for and avoid liability.

I

COMMUNICATIONS & COMMUNITY

Government 2.0: New Strategies for Engaging the Public

How are cities leveraging the web to engage the public in local government decisions? Explore how cities are strengthening democracy and promoting more effective local government by using 2.0 technologies. Groups will identify key issues, consider challenges and how to overcome them, and offer ideas for how the approaches could be replicated by different types of cities.

T

BUSINESS LEADERSHIP COUNCIL

The Current Economic Development Toolbox

If there is one word on the mind of every public leader, it is jobs. Yet the traditional tools of economic development seem more and more limited. Learn which strategies—including TIF (Tax Increment Financing), public finance, private use, and infrastructure improvements—might still work to help promote economic development in your city.

HALF-HOUR SESSIONS • 9 – 9:30 a.m.

M

MANAGING YOUR CITY

Running Better Public Meetings

Would you like to learn proven techniques for running more orderly meetings that achieve their purpose? Explore the top five best practices, and hear what works for other cities.

Avoiding Employment Lawsuits

Discover simple methods for making sure your city can either avoid a lawsuit, or react quickly and appropriately if one is filed.

Supporting Soldiers and Military Families in Your Community

Find out how different Minnesota cities are supporting soldiers and their families, including specific programs and actions to build awareness and create community support networks.

HALF-HOUR SESSIONS • 9:30 – 10 a.m.

M

MANAGING YOUR CITY

Managing Your City’s Electronic Information

Find out what state law requires when it comes to storing and sharing your city’s electronic information, as well as what resources are available to help your city manage electronic records and data.

Using Volunteers

As more cities rely on volunteers to help provide city services, learn about the ins and outs of setting up a volunteer program (including liability and workers’ comp issues).

Military Leave Law and Employing Veterans: What Your City Needs to Know

More and more returning veterans are working in Minnesota cities—find out what your city needs to know about the trends, benefits, and issues around employing veterans.

CC

DEVELOPMENT & PLANNING

Becoming a Next City

Who will make up the next generation of leadership in your city? Consider questions that will help you understand how to attract and engage young, talented citizens to take advantage of the economic horsepower they bring to the community—as well as ways to harness their energy to ensure the future vitality of your city.

I

INNOVATION & REDESIGN

Applying the Redesign Framework and Tools

How does a city take an idea for innovation and make it reality? Using real city examples, collectively explore ways to move redesign and innovation beyond the idea stage. Brainstorm with other city officials about how to transfer innovations from different types of cities. Has your city undertaken innovation and redesign efforts? Please plan to attend this session and share your experiences!

T

MANAGING YOUR CITY

Create a Dynamic *Workforce Out of Your Workplace*

Is your city looking for a way to attract the next generation of workers—and at the same time engage and motivate your current employees? Explore a contemporary solution that centers on a results-focused work environment, and how your city can create a culture where both morale and productivity increase.

CS

COMMUNICATIONS & COMMUNITY

Community Conversations: The International Falls Experience

Structured as small meetings involving city residents, Community Conversations focus on the services cities provide—how they are delivered and paid for, as well as the values and considerations that drive service preferences. Learn about this model and how it was applied in International Falls, as well as how it might be adapted for use in your own city.

T

BUSINESS LEADERSHIP COUNCIL

The Four E’s of Great Governing

Why is making decisions in government often so difficult? Usually because it requires balancing the competing goals of equity, efficiency, economy, and effectiveness (and sometimes ethics). Learn more about these Four E’s, and how to both tolerate and explore the tradeoffs between them.

HALF-HOUR SESSIONS • 10:30 – 11 a.m.

M

COMMUNICATIONS & COMMUNITY

Democratic Spaces for Young People

Young people are part of the civic fabric of our communities—learn about structures that can bring them to the table.

Ongoing Deliberative Processes on Key Issues and Decisions

Move beyond thinking of citizen engagement as just for “hot” issues, to a routine way of governing that crosses a wide range of topics.

HALF-HOUR SESSIONS • 11 – 11:30 a.m.

M

COMMUNICATIONS & COMMUNITY

Engagement Leadership

Consider strategies that ensure a wide range of your residents serve in leadership roles and get the training they need to be effective leaders.

Encouraging Innovation and Problem-Solving by Citizens

Don’t just inform citizens about problems—understand the possibilities for connecting them to city employees for collaboration on key community issues.

GENERAL SESSIONS

Thursday, June 21
9 – 10:30 a.m.

OPENING SESSION WITH KEYNOTE SPEAKER REBECCA RYAN

Cities 3.0: Reflecting, Responding and Redesigning for an Uncertain Future

As we enter a new era in which cities are dealing with an aging population, increasing service demands, and diminishing resources, local leaders must make smart investments that future generations will value and enjoy. In this year's opening session, you'll hear from Rebecca Ryan, founder of Next Generation Consulting, about NGC's extensive research on "Next Cities"—places that have the qualities to attract and keep the next generation of workers and community leaders—and what today's city leaders need to be doing to plan for the citizens of the future. Ryan will challenge us to let go of our old ideas, think about the purpose of cities, and embrace new approaches to business and community development that will help our cities remain relevant in the 21st Century.

Thursday, June 21
3:15 – 4:30 p.m.

2012 LEGISLATIVE RECAP AND POLICY PREVIEW

Join the League's Intergovernmental Relations (IGR) staff for a fun and informative look at the outcomes of the 2012 Legislative Session—and learn what lies ahead for cities in 2013.

Friday, June 22
11:45 a.m. – 1 p.m.

LUNCHEON AND CLOSING SESSION

Check our website at www.lmc.org/AC12 for more information soon!

PRICING

REGISTER EARLY
BY APRIL 30, 2012
& SAVE!
www.lmc.org/AC12

2012 ANNUAL CONFERENCE AND MARKETPLACE

These conference registration fees include admission to all conference sessions, networking, and meal events.

Pre-conference workshops and lodging are not included in these fees.

\$295 Regular Attendee
Registration after April 30: \$350

\$99 First-Time Attendee
Registration after April 30: \$350

\$195 Cities with Population Under 1,000
Registration after April 30: \$350

PRE-CONFERENCE WORKSHOPS

Communications Planning: Staying Cool When You're in the Hot Seat—Avoiding Crises

\$50 MORNING WORKSHOP
Registration after April 30: \$60

Networking and Communicating with New Media for Local Government Leaders

\$50 AFTERNOON WORKSHOP
Registration after April 30: \$60

Council-Staff Relations

\$50 AFTERNOON WORKSHOP
Registration after April 30: \$60

LODGING INFORMATION

If you book at one of the following hotels by **May 19**, you will receive a special discounted conference rate. Please contact the hotel directly to make your room reservations. To receive the special rate, ask for the "League of Minnesota Cities" group block.

Holiday Inn Hotel & Suites (218) 722-1202

Standard Room: \$99 (Single or Double)
Two-Room Suite: \$119 (Single or Double)

Radisson Hotel Duluth Harborview (218) 727-8981

Standard Room: \$109 (Single or Double)

Edgewater Resort & Waterpark (218) 728-3601

Variety of Suites: \$129 – \$199

Comfort Suites Canal Park (218) 727-1378

City View: \$149 (Single or Double)
Lake View: \$169 (Single or Double)

WHAT'S NEW FOR 2012

What do cities really want and need—and what do the people who are running cities really want and need? Because our members value opportunities to network and share ideas with each other, we've added some new features to this year's annual conference that will give you the knowledge, connections, and resources to continue to move your city in a positive direction.

Redesigned Learning Formats

Come ready to be engaged and take networking to a whole new level! Join us for this year's new interactive sessions, where you and your colleagues will share your experiences and collaborate in developing new ways to address the challenges facing cities.

More Sessions on Timely Topics

We have nearly doubled the number of sessions we are offering this year! Whether you are looking for new ways to fund city services in the future, want to know how to run better public meetings, would like to explore public-private partnerships, or are looking for new ways to engage your constituents—we've got something for you. You'll leave the sessions empowered with new knowledge, and equipped with tools and resources to take action on what you learned.

Hybrid Event

Watch for news about a limited online virtual option for the 2012 Annual Conference that provides an opportunity for city officials who are unable to attend in-person to participate in select sessions via the Internet. Our goal is to share timely educational content with an even larger audience of city officials. Stay tuned for details!

Find out more at www.lmc.org/AC12.

NETWORKING OPPORTUNITIES

Thursday, June 21 | Friday, June 22
1:30 – 2 p.m. & 10 – 10:30 a.m.

NETWORKING BREAKS

Take advantage of these longer breaks to connect with city colleagues between sessions.

Thursday, June 21
4 – 8 p.m.

MARKETPLACE EVENT

Visit the Marketplace!

Our marketplace vendors want to help your city connect, explore, grow, and guide your way to a brighter future! Enjoy heavy hors d'oeuvres, music, and more in the 2012 Marketplace. No other networking event in the state allows you to connect with as many dedicated city vendors. Discover innovative products and services, engage with old friends, and learn how vendors can help your city become stronger and achieve its goals! See which vendors will be joining us this year by taking a peek at the Virtual Exhibit Hall, online at www.lmc.org/veh.

Thursday, June 21
8 p.m. – whenever!

AFTER HOURS

City Night at Grandma's Sports Garden

Join your colleagues for live music, dancing, pool, and networking at Grandma's Sports Garden in Canal Park. Dessert will also be provided!

SPONSORS

2012 LMC BUSINESS LEADERSHIP COUNCIL

- Bolton & Menk, Inc.
- Ehlers
- Hamline University School of Business
- Kennedy & Graven, Chartered
- SEH, Inc.
- WSB & Associates, Inc.

CONFERENCE WITHIN A CONFERENCE

CLERKS' ORIENTATION CONFERENCE

June 20 – June 22

The League's popular three-day conference for new city clerks will be held during this year's Annual Conference. In addition to the usual orientation program, new clerks will have the opportunity to attend some Annual Conference sessions and networking events. Visit the League website at www.lmc.org/clerks2012 for a complete conference agenda.



LEAGUE OF MINNESOTA CITIES
**2012 ANNUAL CONFERENCE
AND MARKETPLACE**
DULUTH ENTERTAINMENT CONVENTION CENTER
JUNE 20–22, 2012

REQUEST FOR COUNCIL ACTION

Date: April 23, 2012
Item No.: 13.b

Department Approval

City Manager Approval

W. J. Mahonen

Item Description: Discuss Electronic Meeting Packets

BACKGROUND

The City prints and posts council meeting materials prior to each council meeting. It is a time consuming and costly process.

Numerous cities, counties and school boards in Minnesota are taking advantage of new technologies to get information to elected officials and citizens. They have eliminated printed packets and instead rely on electronic devices at council meetings.

Staff has researched several options for tablet type devices. There are many options, each with advantages and disadvantages, mainly around compatibility with city-based programs. Most tablets or notebooks have programs or applications that can be purchased to ameliorate those concerns. Additionally, transitioning to electronic media supports the city's commitment to reduce our environmental impact.

POLICY OBJECTIVE

Provide complete, accurate and timely council packets to city councilmembers and to the public in a cost effective manner while practicing good environmental stewardship.

FINANCIAL IMPACTS

The council has approximately 30 meetings per year. It costs approximately \$2,300 per year to print five packets for each meeting. This includes the cost of paper (35 and 40 reams of paper) and the cost of printing equipment. In addition to the print cost, the City collectively spends about 180 hours (more than \$4,500 staff time) annually to print and collate packets and to have a Community Services Officer deliver the packets. In total we devote approximately \$7,000 per year to produce paper-based information packets

Tablets, notebooks and laptops starts at around \$500. Peripherals and applications add to the cost.

If the Council decides to use electronic meeting packets, the Council has several options to make electronic devices available to Councilmembers

1. City purchases devices.
2. City compensates councilmembers for the purchase (reimbursement or pay increase).
3. Councilmembers bear the full cost of purchasing electronic device, applications and peripherals.

Each option has advantages and disadvantages.

1. If the City purchases devices, we would purchase certain types of tablets to make it easier to access city-generated materials. Councilmembers would not have a choice about the device that best meets their preferences. If a device is lost, broken or stolen, the City would be financially responsible to replace or repair it. There are also questions about who “owns” the device, and whether it could be used for personal reasons (checking email).
2. Councilmembers could be compensated for a required purchase. In this option, Councilmembers would purchase a device of their choosing and would be able to use for personal reasons. Once the Councilmember left office he/she would retain ownership. Devices would have to be compatible with city programs/technology. If a device was lost, broken or stolen, the Councilmember would be financially responsible to replace or repair it. If a Councilmember leaves office before his/her term is completed, he/she would be expected to reimburse the City at a pro-rated rate.
3. Councilmembers could purchase a device of their choosing and would have full rights of ownership. They could use it for personal reasons as well as use it for council meetings. If a device was lost, broken or stolen, the Councilmember would be financially responsible to replace or repair it, even if they were using it for official city business. The City would have no input over compatibility with accessing city-generated materials.

STAFF RECOMMENDATION

Discuss the value of moving to electronic meeting packets.

Discuss options to pay for or reimburse councilmembers for purchase of electronic device.

REQUESTED COUNCIL ACTION

Discuss the value of moving to electronic meeting packets.

Discuss options to pay for or reimburse councilmembers for purchase of electronic device.

Prepared by: William J. Malinen

Attachments: A: None