



City Council Agenda

Monday, June 11, 2012

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 5:30 p.m. **Closed Session**
- 1. Twin Lakes, Xtra Lease
 - 2. Cobalt Industrial REIT II, et. al. Condemnation Proceeding
- 6:00 p.m. **1. Roll Call**
- Voting & Seating Order for June: Johnson, McGehee, Pust, Willmus, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
- a. Girl Scout Gold Award Winners
 - b. Recognize Statewide Human Rights Essay Contest Winner
- 6:25 p.m. **6. Approve Minutes**
- a. Approve Minutes of May 21, 2012 Meeting
- 6:30 p.m. **7. Approve Consent Agenda**
- a. Approve Payments
 - b. Approve Business Licenses
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Approve Joint Meeting with School District on Tuesday, June 26, 2012
 - e. Order Feasibility Report and Approve an Agreement Between the City of Shoreview and the City of Roseville for the County Road D Reconstruction Project
 - f. Approve Resolution Supporting the Environmental Assistance Grant Application for Villa Park Wetland Restoration Project
- 6:40 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

- 6:45 p.m. a. Public Works, Environment and Transportation
Commission Meeting with City Council

11. Public Hearings

12. Business Items (Action Items)

- 7:25 p.m. a. Administer Presumptive Penalty – B-Dale Club Alcohol
Compliance Failure
- 7:35 p.m. b. Administer Presumptive Penalty – Green Mill Restaurant
Alcohol Compliance Failure
- 7:45 p.m. c. Administer Presumptive Penalty – Grumpy’s Restaurant
Alcohol Compliance Failure
- 7:55 p.m. d. Administer Presumptive Penalty – Old Chicago Restaurant
Alcohol Compliance Failure
- 8:05 p.m. e. Adopt Cleanup Assistance Policy Regarding Sanitary
Sewer Backups
- 8:25 p.m. f. Request to Perform Abatement at 2432 Lexington Ave.
- 8:35 p.m. g. Request to Perform Abatement at 2744 Mackubin St.
- 8:45 p.m. h. Request to Perform Abatement at 1136 Sandhurst Dr.
- 8:55 p.m. i. Waive Competitive Selection Process – Legal Services

13. Business Items – Presentations/Discussions

9:10 p.m. **14. City Manager Future Agenda Review**

9:15 p.m. **15. Councilmember Initiated Items for Future Meetings**

9:30 p.m. **16. Adjourn**

Some Upcoming Public Meetings.....

Monday	Jun 18	6:00 p.m.	City Council Meeting
Tuesday	Jun 19	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Jun 20	6:30p.m.	Human Rights Commission
Thursday	Jun 21	4:00 p.m.	Grass Lake Water Management Organization
Monday	Jun 25		Rosefest Parade
Tuesday	Jun 26	6:30 p.m.	Public Works, Environment & Transportation Commission
July			
No Meeting in July			Parks & Recreation Commission
Wednesday	Jul 4		City Offices Closed - Independence Day
Monday	Jul 9	6:00 p.m.	City Council Meeting
Wednesday	Jul 11	6:30 p.m.	Planning Commission
Monday	Jul 16	6:00 p.m.	City Council Meeting



In Appreciation Emma Carpenter

Whereas: The Girl Scouts of the USA has provided young women leadership opportunities for more than 90 years; and

Whereas: The City of Roseville is committed to recognizing and honoring volunteerism and the hard work of members of the community; and

Whereas: Emma Carpenter is a member of Girl Scouts of Minnesota and Wisconsin River Valleys; and

Whereas: Emma has a deep compassion for people with breast cancer and through her efforts she educated others about breast cancer awareness and prevention; and

Whereas: Emma planned and led a breast cancer awareness seminar for staff at a New York summer camp and encouraged walkers through a cheer station at the Susan G. Komen Breast Cancer 3-Day Walk; and

Whereas: Emma created a pattern and instructions on how to create a fleece chemo cap, to offer comfort to women who experience hair loss during their treatment and rallied volunteers to donate, cut, and sew hundreds of caps; and

Whereas: In recognition of Emma's hard work, she has achieved the Girl Scout Gold Award, the highest award in Girl Scouting.

Now, Therefore Be It Resolved, that the City Council hereby declare June 11, 2012, to be Girl Scout Day in the City of Roseville and urges all citizens to recognize Emma Carpenter's accomplishments of earning the Girl Scout Gold Award.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this eleventh day of June 2012.

Mayor Daniel J. Roe



In Appreciation Hanna Gasaway

Whereas: The Girl Scouts of the USA has provided young women leadership opportunities for more than 90 years; and

Whereas: The City of Roseville is committed to recognizing and honoring volunteerism and the hard work of members of the community; and

Whereas: Hanna Gasaway is a member of Girl Scouts of Minnesota and Wisconsin River Valleys; and

Whereas: Hanna's interest in protecting the environment led her to teach children how to reduce, reuse, and recycle; and

Whereas: Hanna and two of her fellow Girl Scouts went to a Summer Spectacular camp, where they led activities involving recycling and reusing materials, and they provided educational lessons using display boards, group discussions, and activity packets.

Whereas: Hanna and her fellow Girl Scouts created a website that encourages others to get involved and "Go Green;" and

Whereas: In recognition of Hanna's hard work, she has achieved the Girl Scout Gold Award, the highest award in Girl Scouting.

Now, Therefore Be It Resolved, that the City Council hereby declare June 11, 2012, to be Girl Scout Day in the City of Roseville and urges all citizens to recognize Hanna Gasaway's accomplishments of earning the Girl Scout Gold Award.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this eleventh day of June 2012.

Mayor Daniel J. Roe



In Appreciation Caitlin Gastecki

Whereas: The Girl Scouts of the USA has provided young women leadership opportunities for more than 90 years; and

Whereas: The City of Roseville is committed to recognizing and honoring volunteerism and the hard work of members of the community; and

Whereas: Caitlin Gastecki is a member of Girl Scouts of Minnesota and Wisconsin River Valleys; and

Whereas: Caitlin's interest in protecting the environment led her to teach children how to reduce, reuse, and recycle; and

Whereas: Caitlin and two of her fellow Girl Scouts went to a Summer Spectacular camp, where they led activities involving recycling and reusing materials, and they provided educational lessons using display boards, group discussions, and activity packets.

Whereas: Caitlin and her fellow Girl Scouts created a website that encourages others to get involved and "Go Green;" and

Whereas: In recognition of Caitlin's hard work, she has achieved the Girl Scout Gold Award, the highest award in Girl Scouting.

Now, Therefore Be It Resolved, that the City Council hereby declare June 11, 2012, to be Girl Scout Day in the City of Roseville and urges all citizens to recognize Caitlin Gastecki's accomplishments of earning the Girl Scout Gold Award.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this eleventh day of June 2012.

Mayor Daniel J. Roe



In Appreciation Kallie Nelson

Whereas: The Girl Scouts of the USA has provided young women leadership opportunities for more than 90 years; and

Whereas: The City of Roseville is committed to recognizing and honoring volunteerism and the hard work of members of the community; and

Whereas: Kallie Nelson is a member of Girl Scouts of Minnesota and Wisconsin River Valleys; and

Whereas: Kallie Nelson interest in protecting the environment led her to teach children how to reduce, reuse, and recycle; and

Whereas: Kallie and two of her fellow Girl Scouts went to a Summer Spectacular camp, where they led activities involving recycling and reusing materials, and they provided educational lessons using display boards, group discussions, and activity packets.

Whereas: Kallie and her friends created a website that encourages others to get involved and “Go Green;” and

Whereas: In recognition of Kallie’s hard work, she has achieved the Girl Scout Gold Award, the highest award in Girl Scouting.

Now, Therefore Be It Resolved, that the City Council hereby declare June 11, 2012, to be Girl Scout Day in the City of Roseville and urges all citizens to recognize Kallie Nelson’s accomplishments of earning the Girl Scout Gold Award.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this eleventh day of June 2012.

Mayor Daniel J. Roe

REQUEST FOR COUNCIL ACTION

Date: June 11, 2012
Item No.: 5.b

Department Approval

City Manager Approval



Item Description: Recognition of Statewide Human Rights Essay Contest Winner

BACKGROUND

Each year the League of Minnesota Human Rights Commissions (LMHRC) sponsors a middle school essay contest. At the start of every school year, the League provides a question for middle school students.

The Roseville Human Rights Commission (RHRC) distributes the question to schools within the Roseville Area School District. Over the past several years, RAMS and Parkview School teachers have incorporated the question into their middle school curriculum. The students receive the questions in September and complete them by mid-November.

Over the past several years, the RHRC received between 200 and 300 essays each year. Commissioners then spend several weeks reviewing and grading the essays.

This year Gabriel Cederberg, an eighth grader at Parkview Elementary School, took first place in Roseville's contest. His essay was sent to the LMHRC for consideration in the statewide contest. Gabriel's essay took first place at the statewide contest.

Gabriel and his family want to acknowledge his teachers, Ms. Barbara Grengs and Mr. Lucas Ebert, for the help they provided to him.

Roseville area students have consistently done well in the statewide competition, taking first place in eight of the 11 contests. This reflects well on the quality of education that students receive in Roseville.

Past winners include:

2012 - Gabriel Cederberg	first place	Parkview
2011 - Sophia Miliotis	first place	RAMS
2010 - Erik Shannon	first place	RAMS
2009 - Meghan Brady	second place	Parkview
2008 - Erik Shannon	first place	RAMS
2007 - Clara Miliotis	third place (tie)	RAMS
2006 - Elissa Rothman	first place	RAMS
2005 - Matt Busch	first place	RAMS
2004 - Harry Kelm	honorable mention	RAMS
2003 - Andi Rothman	first place	RAMS
2002 - Allison O'Rourke	first place	St. Rose

The City of Roseville had originally organized a citywide essay contest, beginning in 1986. In 2002 the LMNHRC established the statewide essay contest.

34
35 Roseville's winning essays beginning in 1986 are available at
36 www.cityofroseville.com/rvarchives. They are located in the Commissions folder.

37 **POLICY OBJECTIVE**

38 Recognize the quality of education that Roseville students receive.

39 **FINANCIAL IMPACTS**

40 None

41 **STAFF RECOMMENDATION**

42 Congratulate Gabriel Cederberg and his family and his teachers, Barbara Grengs and Lucas
43 Ebert, for their outstanding accomplishment.

44 **REQUESTED COUNCIL ACTION**

45 Congratulate Gabriel Cederberg and his family and his teachers, Barbara Grengs and Lucas
46 Ebert, for their outstanding accomplishment.

Prepared by: Carolyn Curti, Human Rights Commission Liaison



THE CITY OF ROSEVILLE
CONGRATULATES

GABRIEL CEDERBERG

FIRST PLACE

LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS
2012 ANNUAL STATEWIDE ESSAY CONTEST

DANIEL J. ROE

MAYOR

JUNE 11, 2012

Date: June 11, 2012

Item: 6.a

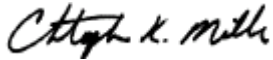
Approve Minutes of

May 21, 2012 Council Meeting

REQUEST FOR COUNCIL ACTION

Date: 6/11/2012
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$509,064.16
66277-66470	\$1,103.527.83
Total	\$1,612,591.99

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks For Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 6/6/2012 - 9:26 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Garden Supplies	201.65
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Garden Supplies	40.98
0	05/17/2012	Internal Service - Interest	Investment Income	M&I Marshall & Ilsley Bank	Safekeeping-Acct 760402	29.50
0	05/17/2012	TIF District #17-Twin Lakes	Professional Services	Ratwik, Roszak & Maloney, PA	Twin Lakes Legal Services	692.55
0	05/17/2012	Community Development	Building Surcharge	MN Dept of Labor and Industry	Building Permit Surcharges	3,663.85
0	05/17/2012	Community Development	Miscellaneous Revenue	MN Dept of Labor and Industry	Building Permit Surcharges-Retention	-73.28
0	05/17/2012	General Fund	Transportation	Tim Pratt	Conference Expenses Reimbursement	19.00
0	05/17/2012	Housing & Redevelopment Agency	Advertising	George Hornik	Living Smarter Campaign Advertising	3,750.22
0	05/17/2012	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections	6,183.72
0	05/17/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	05/17/2012	Recreation Fund	Professional Services	Valene Downing	Fitness Instruction	415.80
0	05/17/2012	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium for April 2	6,425.90
0	05/17/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	135.00
0	05/17/2012	General Fund	MNDCP Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/15 Payroll	4,804.03
0	05/17/2012	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	Payroll Deduction for 5/15 Payroll	32.00
0	05/17/2012	General Fund	Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 5/15 Payroll	235.87
0	05/17/2012	General Fund	Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 5/15 Payroll	833.80
0	05/17/2012	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 5/15 Payroll	142.01
0	05/17/2012	License Center	Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 5/15 Payroll	82.43
0	05/17/2012	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 5/15 Payroll	3.63
0	05/17/2012	License Center	Rental	Gaughan Properties	Motor Vehicle Rent-June 2012	4,723.13
0	05/17/2012	Community Development	Training	Thomas Paschke	Expenses Reimbursement	19.60
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	Hirshfield's Inc.	Stain	427.04
0	05/17/2012	Telecommunications	Printing	Greenhaven Printing	Newsletter Printing	5,685.00
0	05/17/2012	General Fund	Contract Maintenance	City of St. Paul	Radio Service-April 2012	101.35
0	05/17/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	320.63
0	05/17/2012	Recreation Improvements	Athletic Field Upgrades	Midwest Fence	Fence Repair	2,365.00
0	05/17/2012	General Fund	Contract Maintenance	Ancom Communications, Inc.	Battery Doors	123.98
0	05/17/2012	General Fund	209001 - Use Tax Payable	Ancom Communications, Inc.	Sales/Use Tax	-7.98
0	05/17/2012	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	100.80
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	Bachmans Inc	Viburnum Wentworthj	44.58
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	M/A Associates	Heavy Duty Can Liners	790.13
0	05/17/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	-106.88
0	05/17/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	66.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	Hirshfield's Inc.	Stain	515.77
0	05/17/2012	License Center	Professional Services	Quicksilver Express Courier	Courier Service	161.20
0	05/17/2012	Golf Course	Operating Supplies	MTI Distributing, Inc.	Golf Course Supplies	757.07
0	05/17/2012	Golf Course	Operating Supplies	MTI Distributing, Inc.	Golf Course Supplies	209.15
0	05/17/2012	Police - DWI Enforcement	Professional Services	PCS Safety System, Inc.	Labor on Cameras in Interview Room	1,789.62
0	05/17/2012	Central Svcs Equip Revolving	Other Improvements	Ready Watt Electric-Inc.	Electrical Repair	945.00
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Capacitor	5.30
0	05/17/2012	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Potting Kint, Pool Light	120.46
0	05/17/2012	General Fund	Op Supplies - City Hall	Grainger Inc	Keys	79.52
0	05/17/2012	General Fund	Vehicle Supplies	Larson Companies	2012 Blanket PO for Vehicle Repairs	982.90
0	05/17/2012	General Fund	Vehicle Supplies	Larson Companies	2012 Blanket PO for Vehicle Repairs	32.78
0	05/17/2012	Risk Management	Professional Services	Samba Holdings Inc	Driver Record Monitoring	648.72
0	05/17/2012	General Fund	Vehicle Supplies	Fastenal Company Inc.	2012 Blanket PO for Vehicle Repairs	217.29
0	05/17/2012	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.	2012 Blanket PO for QRS Mortar Mi	3,912.69
0	05/17/2012	Storm Drainage	Operating Supplies	Ferguson Waterworks	Valve, Agri-Drain	406.16
0	05/17/2012	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	22.36
0	05/17/2012	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	78.46
0	05/17/2012	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	41.97
0	05/17/2012	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	41.96
0	05/17/2012	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	40.69
0	05/17/2012	Storm Drainage	Office Supplies	Innovative Office Solutions	Office Supplies	41.97
Check Total:						53,514.63
0	05/23/2012	Recreation Fund	Office Supplies	Bindings101-ACH	Binding Machine Supplies	50.32
0	05/23/2012	Recreation Fund	Use Tax Payable	Bindings101-ACH	Sales/Use Tax	-3.24
0	05/23/2012	Recreation Fund	Professional Services	Boy Scouts of America-ACH	Field Trip Deposit	150.00
0	05/23/2012	General Fund	Training	Jimmy John's Sandwiches- ACH	Live Burn Training Food	551.91
0	05/23/2012	General Fund	Operating Supplies	Hearth of the Earth-ACH	K9 Catch Pole	113.29
0	05/23/2012	General Fund	209001 - Use Tax Payable	Hearth of the Earth-ACH	Sales/Use Tax	-7.29
0	05/23/2012	General Fund	Vehicle Supplies	Sam Inc-ACH	Oil Change Stickers	165.66
0	05/23/2012	General Fund	209001 - Use Tax Payable	Sam Inc-ACH	Sales/Use Tax	-10.66
0	05/23/2012	Recreation Fund	Operating Supplies	Lacrosse Monkey-ACH	Lacrosse Supplies	515.02
0	05/23/2012	Recreation Fund	Use Tax Payable	Lacrosse Monkey-ACH	Sales/Use Tax	-33.13
0	05/23/2012	Recreation Fund	Operating Supplies	Ticket Printing.com-ACH	Ice Show Tickets	210.22
0	05/23/2012	Recreation Fund	Use Tax Payable	Ticket Printing.com-ACH	Sales/Use Tax	-13.52
0	05/23/2012	General Fund	Operating Supplies	Staples-ACH	Back Up Recorders	214.22
0	05/23/2012	Recreation Fund	Rental	American Entertainment-ACH	July 4 Supplies	736.48
0	05/23/2012	Water Fund	Operating Supplies	Grainger-ACH	Electric Tape, Tools	121.25
0	05/23/2012	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Arboretum Supplies	100.55
0	05/23/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Paint Supplies	8.55
0	05/23/2012	General Fund	Operating Supplies	Home Depot- ACH	Station Supplies	8.59
0	05/23/2012	Recreation Fund	Operating Supplies	Rainbow Foods-ACH	Tapping Time Supplies	105.29
0	05/23/2012	General Fund	Operating Supplies	Uline-ACH	Envelopes, Labels	289.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/23/2012	General Fund	Conferences	Govttrngsvc-ACH	City-County Managers Annual Confe	225.00
0	05/23/2012	General Fund	Operating Supplies	Menards-ACH	Smoke Detectors	28.54
0	05/23/2012	Recreation Fund	Operating Supplies	Gopher Sport- ACH	Lacrosse Supplies	513.02
0	05/23/2012	Community Development	Memberships & Subscriptions	APA-ACH	Membership Dues-Trudgeon	545.00
0	05/23/2012	Recreation Fund	Operating Supplies	American Flag-ACH	Flag Sets	1,307.51
0	05/23/2012	Recreation Fund	Use Tax Payable	American Flag-ACH	Sales/Use Tax	-84.11
0	05/23/2012	Recreation Fund	Operating Supplies	S & S Worldwide-ACH	Watercolor Supplies	472.90
0	05/23/2012	Recreation Fund	Use Tax Payable	S & S Worldwide-ACH	Sales/Use Tax	-30.42
0	05/23/2012	General Fund Donations	Vehicles	Tousley Ford-ACH	Brakes	161.54
0	05/23/2012	Storm Drainage	Operating Supplies	Menards-ACH	Pump With Vertica	109.43
0	05/23/2012	Golf Course	Operating Supplies	Suburban Ace Hardware-ACH	Paint Supplies	35.50
0	05/23/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Weed Whips	34.97
0	05/23/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	103.08
0	05/23/2012	Recreation Fund	Miscellaneous	Walgreens-ACH	Inadvertant Personal Charge-Repaid v	3.20
0	05/23/2012	Recreation Fund	Operating Supplies	Target- ACH	Kids Night Out Supplies	31.39
0	05/23/2012	General Fund	Operating Supplies	Mills Fleet Farm-ACH	Game Camera	171.39
0	05/23/2012	Water Fund	Operating Supplies	Menards-ACH	Power Converter	42.84
0	05/23/2012	Storm Drainage	Operating Supplies	United Rentals-ACH	Safety Glasses	8.99
0	05/23/2012	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-ACH	Anchors, Tape, Plug	36.69
0	05/23/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	84.76
0	05/23/2012	General Fund	Operating Supplies	Home Depot- ACH	Mail Box Supplies	184.83
0	05/23/2012	Recreation Fund	Operating Supplies	Party City-ACH	Kids Night Out Supplies	40.60
0	05/23/2012	Recreation Fund	Professional Services	Macys-ACH	Adult Trips Meal	610.46
0	05/23/2012	General Fund	Operating Supplies	Sarpinos Pizza-ACH	Fire Meeting Food	31.28
0	05/23/2012	Recreation Fund	Office Supplies	Staples-ACH	Office Supplies	67.97
0	05/23/2012	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Nature Center Supplies	26.41
0	05/23/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Station Supplies	9.39
0	05/23/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Tennis Court Supplies, Trash Can	48.78
0	05/23/2012	Recreation Fund	Operating Supplies	Little Caesars-ACH	Kids Night Out Supplies	83.56
0	05/23/2012	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Soccer Stake	30.72
0	05/23/2012	Community Development	Operating Supplies	Suburban Ace Hardware-ACH	Flashlight	11.77
0	05/23/2012	General Fund	Vehicle Supplies	Suburban Ace Hardware-ACH	Valve Ball	17.66
0	05/23/2012	Recreation Fund	Operating Supplies	Precision Dynamics-ACH	Securbands	119.19
0	05/23/2012	Recreation Fund	Use Tax Payable	Precision Dynamics-ACH	Sales/Use Tax	-7.67
0	05/23/2012	Boulevard Landscaping	Operating Supplies	Linder's Garden Ctr-ACH	Spreader	27.40
0	05/23/2012	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-ACH	Power Equipment Parts	48.12
0	05/23/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Nature Center Supplies	25.56
0	05/23/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	122.06
0	05/23/2012	Recreation Fund	Operating Supplies	Sears Roebuck-ACH	Tools	76.52
0	05/23/2012	Recreation Fund	Operating Supplies	Home Depot- ACH	Outlet Boxes	16.11
0	05/23/2012	Recreation Fund	Operating Supplies	S & S Worldwide-ACH	Craft Supplies	219.06
0	05/23/2012	Recreation Fund	Use Tax Payable	S & S Worldwide-ACH	Sales/Use Tax	-14.09
0	05/23/2012	Recreation Fund	Operating Supplies	Suburban Ace Hardware-ACH	Wallpaper Adhesive	4.81
0	05/23/2012	Recreation Fund	Operating Supplies	Oriental Trading-ACH	Craft Supplies	251.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/23/2012	Recreation Fund	Use Tax Payable	Oriental Trading-ACH	Sales/Use Tax	-16.21
0	05/23/2012	Recreation Fund	Operating Supplies	Cub Foods- ACH	Senior Club Supplies	56.35
0	05/23/2012	License Center	Office Supplies	S & T Office Products-ACH	Office Supplies	52.47
0	05/23/2012	Boulevard Landscaping	Operating Supplies	Fra Dor-ACH	Limestone	35.29
0	05/23/2012	General Fund	Contract Maint. - City Hall	Nitti Sanitation-ACH	Regular Service	153.00
0	05/23/2012	General Fund	Contract Maint. - City Garage	Nitti Sanitation-ACH	Regular Service	224.40
0	05/23/2012	General Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	142.80
0	05/23/2012	Golf Course	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	88.40
0	05/23/2012	Recreation Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	275.40
0	05/23/2012	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	516.80
0	05/23/2012	General Fund	Contract Maint. - City Garage	Nitti Sanitation-ACH	Regular Service	40.00
0	05/23/2012	General Fund	Operating Supplies	Mills Fleet Farm-ACH	Camera Supplies	35.23
0	05/23/2012	Water Fund	Operating Supplies	Menards-ACH	Latex String	22.81
0	05/23/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Station Supplies	58.89
0	05/23/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	178.82
0	05/23/2012	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	245.28
0	05/23/2012	Golf Course	Merchandise For Sale	PayPal-ACH	Cookie Display Case	109.44
0	05/23/2012	Golf Course	Use Tax Payable	PayPal-ACH	Sales/Use Tax	-7.04
0	05/23/2012	Information Technology	Contract Maintenance	Local Link, Inc.-ACH	DNS Hosting Fee	107.50
0	05/23/2012	General Fund	Conferences	U of M- ACH	APWA Spring Conference-Schwartz	225.00
0	05/23/2012	Water Fund	Operating Supplies	Fastenal-ACH	Water Meter Change Out Supplies	31.53
0	05/23/2012	Information Technology	Operating Supplies	CDW-Government- ACH	Ethernet Switches	133.36
0	05/23/2012	Water Fund	Operating Supplies	Menards-ACH	Combination Wrench	84.24
0	05/23/2012	General Fund	Operating Supplies	Office Max-ACH	Office Supplies	17.12
0	05/23/2012	General Fund	Other Improvements	Batteries Plus-ACH	12 Volt Batteries	21.36
0	05/23/2012	General Fund	Operating Supplies	Office Depot- ACH	Office Supplies	21.41
0	05/23/2012	Recreation Fund	Operating Supplies	Home Depot- ACH	Leak Seal, Floor Stripper	42.96
0	05/23/2012	Sanitary Sewer	Operating Supplies	Harbor Freight Tools-ACH	Lift Station Supplies	10.70
0	05/23/2012	General Fund	Conferences	Grand View Lodge Nisswa ACH	Conference Lodging-Malinen	479.22
0	05/23/2012	Water Fund	Operating Supplies	Menards-ACH	Brass Ball	27.41
0	05/23/2012	Recreation Fund	Operating Supplies	Byerly's- ACH	Sprouts Snacks	9.14
0	05/23/2012	Recreation Fund	Operating Supplies	Rainbow Foods-ACH	Sprouts Snacks, Egg Dyeing Supplies	31.02
Check Total:						12,580.85
0	05/24/2012	Telephone	PSTN-PRI Access/DID Allocation	FSH Communications-LLC	Payphone Advantage	64.13
0	05/24/2012	Recreation Fund	Operating Supplies	Linder's Greenhouse, Inc.	Floral Arrangements	205.11
0	05/24/2012	Recreation Fund	Vehicle Supplies	R & R Specialties of Wisconsin, Inc	Tie Rod, Board Brush	772.49
0	05/24/2012	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	121.55
0	05/24/2012	General Fund	Transportation	William Malinen	Mileage Reimbursement	254.19
0	05/24/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	357.55
0	05/24/2012	Housing & Redevelopment Agency	Conferences	Jeanne Kelsey	Conference Expense Reimbursement	25.00
0	05/24/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	243.00
0	05/24/2012	General Fund	Training	Matt Marshall	Training Lunch Reimbursement	15.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/24/2012	General Fund	Training	Won Chau	Lunch During Training Reimburseme	12.51
0	05/24/2012	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	358.36
0	05/24/2012	Water Fund	Operating Supplies	Ecoenvelopes, LLC	Envelopes	326.85
0	05/24/2012	Storm Drainage	Operating Supplies	Ecoenvelopes, LLC	Envelopes	326.85
0	05/24/2012	Sanitary Sewer	Operating Supplies	Ecoenvelopes, LLC	Envelopes	326.85
0	05/24/2012	Water Fund	Operating Supplies	Ecoenvelopes, LLC	Water Billing Postage-May	124.90
0	05/24/2012	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Water Billing Postage-May	124.90
0	05/24/2012	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Water Billing Postage-May	124.90
0	05/24/2012	License Center	Office Supplies	Advanced Label, LLC	T80 Tickets	74.37
0	05/24/2012	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2012 Blanket PO for Vehicle Repairs	160.28
0	05/24/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	14.26
0	05/24/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	7.13
0	05/24/2012	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2012 Blanket PO for Vehicle Repairs-	-159.81
0	05/24/2012	Recreation Fund	Operating Supplies	Sysco Mn	Coffee Supplies	402.06
0	05/24/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs-	-29.69
0	05/24/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	79.11
0	05/24/2012	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	54.00
0	05/24/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	45.41
0	05/24/2012	General Fund	Contract Maint. - City Hall	Jeff's S.O.S. Drain Cleaning, Corp.	High Pressure Water Jetting	343.75
0	05/24/2012	Fire Station 2011	Professional Services	Dell-Comm Inc.	Proposal ES12103-0047 - Roseville C	6,375.00
0	05/24/2012	General Fund	Operating Supplies	Intoximeters, Inc.	Mouthpieces	192.38
0	05/24/2012	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Monitoring Charge	347.34
0	05/24/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	21.85
0	05/24/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	48.85
0	05/24/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	7.13
0	05/24/2012	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	Prosecution Services	12,100.00
0	05/24/2012	General Fund	Motor Fuel	Yocum Oil	2012 Blanket PO for Fuel - State cont	11,976.80
0	05/24/2012	Recreation Fund	Memberships & Subscriptions	DMX Music, Inc.	Skating Center Music	151.04
0	05/24/2012	General Fund	Utilities	Xcel Energy	Civil Defense	59.92
0	05/24/2012	Golf Course	Utilities	Xcel Energy	Golf	382.57
0	05/24/2012	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	5,424.49
0	05/24/2012	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,094.48
0	05/24/2012	General Fund	Utilities	Xcel Energy	Fire Stations	999.14
0	05/24/2012	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	2,500.65
0	05/24/2012	Sanitary Sewer	Utilities	Xcel Energy	Sewer	91.89
0	05/24/2012	Recreation Fund	Utilities	Xcel Energy	Skating	11,504.51
0	05/24/2012	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Lights	3,387.91
0	05/24/2012	Storm Drainage	Utilities	Xcel Energy	Storm Water (Arona Lift Station)	38.73
0	05/24/2012	Water Fund	Utilities	Xcel Energy	2501 Fairview/Water Tower	3,982.53
0	05/24/2012	General Fund	Utilities	Xcel Energy	Street Light	12,782.00
0	05/24/2012	Recreation Fund	Operating Supplies	Fikes, Inc.	Roll Towels, Can Liners	475.06
0	05/24/2012	General Fund	Other Improvements	Newegg Computers, Inc.	Laser Jet Printer	315.26
0	05/24/2012	General Fund	209001 - Use Tax Payable	Newegg Computers, Inc.	Sales/Use Tax	-20.28
0	05/24/2012	Water Fund	Vehicles / Equipment	Midway Ford Co	Ford F350 Regular Cab 8' Box GVW	21,408.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/24/2012	Water Fund	Vehicles / Equipment	Midway Ford Co	Sales Tax	1,044.00
0	05/24/2012	General Fund	Operating Supplies City Garage	General Industrial Supply Co.	Nitril Gloves	225.69
0	05/24/2012	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Nitrile Gloves, Ear Plugs	69.39
0	05/24/2012	General Fund	Operating Supplies	General Industrial Supply Co.	Nitrile Gloves, Ear Plugs	69.38
0	05/24/2012	Recreation Fund	Operating Supplies	Grainger Inc	Duct Tape	12.17
0	05/24/2012	Recreation Fund	Operating Supplies	Grainger Inc	Duct Tape	12.17
0	05/24/2012	Recreation Fund	Operating Supplies	Grainger Inc	Screws	27.65
0	05/24/2012	General Fund	Vehicle Supplies	Grainger Inc	2012 Blanket PO for Vehicle Repairs	115.64
0	05/24/2012	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts	44.80
0	05/24/2012	General Fund	Op Supplies - City Hall	Grainger Inc	Keys	92.34
0	05/24/2012	General Fund	Vehicle Supplies	Grainger Inc	2012 Blanket PO for Vehicle Repairs	43.20
0	05/24/2012	General Fund	Other Improvements	Streicher's	Credit Memo	-389.00
0	05/24/2012	General Fund	Clothing	Streicher's	Vests, Shirts	1,199.99
0	05/24/2012	General Fund	Other Improvements	Streicher's	Parka, Pants	389.00
0	05/24/2012	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	General Civil Matters	13,261.00
0	05/24/2012	Recreation Fund	Operating Supplies	Fastenal Company Inc.	Supplies	20.29
0	05/24/2012	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.	2012 Cast Iron Structures	1,211.96
Check Total:						118,872.75
0	05/30/2012	General Fund	Operating Supplies	Home Depot- ACH	Camera Straps	21.47
0	05/30/2012	General Fund	Operating Supplies	SuperMediaStore-ACH	DVD Pack	94.01
0	05/30/2012	General Fund	209001 - Use Tax Payable	SuperMediaStore-ACH	Sales/Use Tax	-6.05
0	05/30/2012	General Fund	Operating Supplies	Viewbrite Safety Products-ACH	Lighted Collapsible TC	84.55
0	05/30/2012	General Fund	209001 - Use Tax Payable	Viewbrite Safety Products-ACH	Sales/Use Tax	-5.44
0	05/30/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	195.59
0	05/30/2012	Information Technology	Telephone	Sprint-ACH	Cell Phones	243.49
0	05/30/2012	Recreation Fund	Telephone	Sprint-ACH	Cell Phones	224.64
0	05/30/2012	P & R Contract Maintenance	Telephone	Sprint-ACH	Cell Phones	41.45
0	05/30/2012	Golf Course	Telephone	Sprint-ACH	Cell Phones	77.96
0	05/30/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	59.54
0	05/30/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	367.26
0	05/30/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	187.62
0	05/30/2012	Telecommunications	Telephone	Sprint-ACH	Cell Phones	48.90
0	05/30/2012	Water Fund	Telephone	Sprint-ACH	Cell Phones	40.92
0	05/30/2012	Recreation Fund	Operating Supplies	Sports Authority-ACH	Lacrosse Equipment	182.09
0	05/30/2012	General Fund	Operating Supplies	Uline-ACH	Blank CD's	194.28
0	05/30/2012	General Fund	Conferences	Grand View Lodge Nisswa ACH	Conference Lodging-Schwartz	182.86
0	05/30/2012	Police - DWI Enforcement	Professional Services	Public Safety-ACH	Field Sobriety Testing	59.00
0	05/30/2012	General Fund	Operating Supplies	Channing Bete Co- ACH	CPR Cards	80.29
0	05/30/2012	General Fund	Memberships & Subscriptions	GFOA- ACH	GFOA Membership-Miller, Davitt	250.00
0	05/30/2012	General Fund	209001 - Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-17.91
0	05/30/2012	General Fund	Training	Amazon.com- ACH	Training Materials	278.49
0	05/30/2012	Recreation Fund	Operating Supplies	Home Depot- ACH	Hand Cleaner	11.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/30/2012	Recreation Fund	Operating Supplies	Target- ACH	AARP Driving Class Supplies	23.87
0	05/30/2012	P & R Contract Maintenance	Telephone	Sprint-ACH	Cell Phones	80.25
0	05/30/2012	Storm Drainage	Telephone	Sprint-ACH	Cell Phones	54.25
0	05/30/2012	General Fund	Operating Supplies	Sprint-ACH	Cell Phones	917.80
0	05/30/2012	Information Technology	Telephone	Sprint-ACH	Cell Phones	82.50
0	05/30/2012	Recreation Fund	Operating Supplies	Sports Authority-ACH	Tennis Supplies	18.18
0	05/30/2012	General Fund	Operating Supplies	Panera Bread-ACH	Interview Panel Lunches	43.16
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Park & Shelter Supplies	371.35
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Shelter Cleaning Supplies	39.68
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	Fed Ex Kinko's-ACH	ES OS Bond	7.23
0	05/30/2012	Recreation Fund	Contract Maintenance	Maaco-ACH	GMC Yukon Repair	1,042.42
0	05/30/2012	General Fund	Operating Supplies	Brock White -ACH	Sprayer	118.39
0	05/30/2012	General Fund	Training	Nelsons Cheese & Deli-ACH	Lunches During Training	340.88
0	05/30/2012	General Fund	Conferences	Craguns Lodge - ACH	Lodging During Training	74.81
0	05/30/2012	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	113.29
0	05/30/2012	P & R Contract Maintenance	Miscellaneous	Consolidated Container-ACH	No Receipt-Evenson	312.18
0	05/30/2012	General Fund	Op Supplies - City Hall	Fastenal-ACH	City Hall Mailbox Bolts	16.39
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Garden Supplies	155.56
0	05/30/2012	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-ACH	Nut Driver	5.13
0	05/30/2012	Recreation Fund	Operating Supplies	Office Depot- ACH	Office Supplies	17.12
0	05/30/2012	Recreation Fund	Miscellaneous	Target- ACH	Inadvertant Personal Purchase	9.04
0	05/30/2012	General Fund	Training	Science Museum -ACH	Access Training-Ward	318.00
0	05/30/2012	License Center	Office Supplies	S & T Office Products-ACH	Office Supplies	157.19
0	05/30/2012	General Fund	Vehicle Supplies	PTS Tool Supply-ACH	Drill Supplies	46.01
0	05/30/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	92.62
0	05/30/2012	Recreation Fund	Operating Supplies	Home Depot- ACH	Lumber, Batteries	341.43
0	05/30/2012	Golf Course	Operating Supplies	MIDC Enterprises- ACH	Irrigation System Wire Connectors	54.48
0	05/30/2012	Recreation Fund	Miscellaneous Expense	Nature Watch -ACH	Missing Receipt-Cash	102.72
0	05/30/2012	Recreation Fund	Operating Supplies	PetSmart-ACH	HANC Animal Food	14.88
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	Certified Laboratories-ACH	Shop & Cleaning Supplies	396.44
0	05/30/2012	General Fund	Vehicle Supplies	Suburban Ace Hardware-ACH	Power Equipment Parts	85.91
0	05/30/2012	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Meter Van Supplies	12.83
0	05/30/2012	General Fund	Training	Human Resources Cert-ACH	Recertification-Bacon	100.00
0	05/30/2012	General Fund	Training	Taco Johns-ACH	Lunch During K9 Trials	8.62
0	05/30/2012	Street Construction	Cty Rd C-2 (Hamline to Lex)	Mn Pollution Control-ACH	Stormwater Permit	400.00
0	05/30/2012	Recreation Fund	Operating Supplies	Graybar-ACH	Outlet Plugs	80.00
0	05/30/2012	Information Technology	Operating Supplies	Staples-ACH	Printer/Fax Machine	160.68
0	05/30/2012	General Fund	Training	MN GFOA-ACH	Finance Seminar-Davitt, Juergensen	30.00
0	05/30/2012	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	208.55
0	05/30/2012	Sanitary Sewer	Operating Supplies	Harolds Shoe Repair-ACH	Work Boots Reapair	60.00
0	05/30/2012	Recreation Fund	Operating Supplies	S & S Worldwide-ACH	Cone Cards	56.71
0	05/30/2012	Recreation Fund	Use Tax Payable	S & S Worldwide-ACH	Sales/Use Tax	-3.65
0	05/30/2012	Recreation Fund	Training	PayPal-ACH	MIAMA Spring Workshop Registrati	40.00
0	05/30/2012	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-ACH	Cable Ties	14.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/30/2012	License Center	Office Supplies	Target- ACH	Office Supplies	42.97
0	05/30/2012	Recreation Fund	Operating Supplies	UPS Store-ACH	Oil Sample Shipping	10.62
0	05/30/2012	General Fund	Memberships & Subscriptions	EMS Insider-ACH	Annual Subscription	99.00
0	05/30/2012	Recreation Fund	Operating Supplies	Office Depot- ACH	HANC General Supplies	90.78
0	05/30/2012	Recreation Fund	Operating Supplies	Roseville Bakery-ACH	Earth Day Cake	63.99
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Trash Bins	58.00
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Supplies	5.53
0	05/30/2012	P & R Contract Maintenance	Operating Supplies	BFG Supply Co-ACH	Arboretum Supplies	98.82
0	05/30/2012	Information Technology	Operating Supplies	Staples-ACH	Office Supplies	197.16
0	05/30/2012	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-ACH	Tape	49.19
0	05/30/2012	Water Fund	Miscellaneous Expense	Batteries Plus-ACH	No Receipt-Petersen	21.41
0	05/30/2012	Community Development	Operating Supplies	Office Depot- ACH	Field Case for Code Compliance Offi	48.20
0	05/30/2012	Recreation Fund	Professional Services	Pioneer Press-ACH	Citywide Garage Sale Advertisement	35.10
0	05/30/2012	Solid Waste Recycle	Training	U of M CCE Online-ACH	Solutions Summit-Pratt	229.00
0	05/30/2012	General Fund	Police Explorer Program	Godfathers Pizza-ACH	Explorer Supplies	86.99
0	05/30/2012	Information Technology	Operating Supplies	SHI-ACH	Office 2010 Licenses	1,513.35
0	05/30/2012	Recreation Fund	Operating Supplies	Sports Authority-ACH	Lacrosse Goalie Sticks	257.07
0	05/30/2012	Community Development	Conferences	Marriott-ACH	Conference Lodging-Paschke	1,296.29
0	05/30/2012	General Fund	Police Explorer Program	Mn Law Enforcement-ACH	Explorer Supplies	1,390.00
0	05/30/2012	Boulevard Landscaping	Operating Supplies	Menards-ACH	Split Rail Posts	85.49
0	05/30/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Station Supplies	9.09
Check Total:						15,206.78
0	05/30/2012	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Services	216,212.95
0	05/30/2012	Water Fund	Operating Supplies	Goodin Corp.	Couplings	29.18
0	05/30/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	990.41
0	05/30/2012	License Center	Postage	Mary Dracy	Supplies Reimbursement	73.43
0	05/30/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	05/30/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	2,115.41
0	05/30/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	434.78
0	05/30/2012	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/29 Payroll	3,602.30
0	05/30/2012	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/29 Payroll	325.00
0	05/30/2012	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/29 Payroll	609.01
0	05/30/2012	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/29 Payroll	358.34
0	05/30/2012	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/29 Payroll	50.00
0	05/30/2012	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/29 Payroll	50.00
0	05/30/2012	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-300227	Payroll Deduction for 5/29 Payroll	35.70
0	05/30/2012	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Supplies/Mileage Reimbursement	31.77
0	05/30/2012	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Supplies/Mileage Reimbursement	72.72
0	05/30/2012	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Supplies/Mileage Reimbursement	8.00
0	05/30/2012	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Supplies/Mileage Reimbursement	1.25
0	05/30/2012	License Center	Transportation	Mary Dracy	Mileage Reimbursement	158.73
0	05/30/2012	Storm Drainage	Operating Supplies	Viking Industrial Center	Jackets, Pants	233.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/30/2012	General Fund	Operating Supplies	Viking Industrial Center	Jackets, Pants	233.29
0	05/30/2012	Recreation Donations	Tree Plantings	Bachmans Inc	Trees	154.33
0	05/30/2012	Water Fund	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	266.51
0	05/30/2012	Sanitary Sewer	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	266.52
0	05/30/2012	Storm Drainage	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	266.52
0	05/30/2012	General Fund	Operating Supplies	3D Specialties	Tabs	679.60
0	05/30/2012	License Center	Office Supplies	Uline	Envelopes	104.52
0	05/30/2012	Water Fund	Other Improvements	Dakota Supply Group	Water Meter Supplies	189.78
0	05/30/2012	Water Fund	Other Improvements	Dakota Supply Group	Water Meter Supplies	272.53
0	05/30/2012	Water Fund	Other Improvements	Dakota Supply Group	Water Meter Supplies	1,029.12
0	05/30/2012	Water Fund	Other Improvements	Dakota Supply Group	Water Meter Supplies	553.53
0	05/30/2012	Public Works Vehicle Revolving	Public Works Vehicles	Midway Ford Co	2012 F250 2WD Regular Cab Flex Fu	19,632.82
0	05/30/2012	Golf Course	Vehicles / Equipment	Midway Ford Co	Ford F250 4X4 Regular Cab 8' Box -	6,246.82
0	05/30/2012	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	Midway Ford Co	Ford F250 4X4 Regular Cab 8' Box -	15,000.00
0	05/30/2012	Water Fund	Operating Supplies	Fastenal Company Inc.	Parts	18.47
0	05/30/2012	Water Fund	Operating Supplies	Fastenal Company Inc.	Parts	45.72
0	05/30/2012	Water Fund	Operating Supplies	Fastenal Company Inc.	Parts	8.92
0	05/30/2012	Water Fund	Operating Supplies	Fastenal Company Inc.	Parts	97.03
0	05/30/2012	Sanitary Sewer	Professional Services	Infratech, Inc.	Liner Installation	3,825.00
0	05/30/2012	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	Water Supplies	240.47
0	05/30/2012	Water Fund	Operating Supplies	ESS Brothers & Sons, Inc.	Water Supplies	716.06
0	05/30/2012	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.	Water Supplies	192.38
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Qty - 30; 2" T10 Meter Gal E-Coder I	11,250.00
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Qty - 100; 5/8 X 3/4 T10 Meter Gal E	175.63
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Qty - 10; 3/4" T10 Meter Gal E-Code	965.00
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Qty - 7; 2" Tru/Flo CMPD Meter Gal	7,595.00
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Qty - 6; 3" Tru/Flo CMPD Meter Gal	9,570.00
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Sales Tax	657.94
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Water Meter Supplies	547.56
0	05/30/2012	Water Fund	Operating Supplies	Ferguson Waterworks	Water Meter Supplies	898.59
0	05/30/2012	Water Fund	Water Meters	Ferguson Waterworks	Water Meter Supplies	580.93
0	05/30/2012	Sanitary Sewer	Operating Supplies	Ferguson Waterworks	Water Meter Supplies	201.73
0	05/30/2012	Sanitary Sewer	Operating Supplies	Ferguson Waterworks	Water Meter Supplies	295.01
0	05/30/2012	Sanitary Sewer	Operating Supplies	Ferguson Waterworks	Water Meter Supplies	93.27
0	05/30/2012	Sanitary Sewer	Operating Supplies	Ferguson Waterworks	Water Meter Supplies	147.53
0	05/30/2012	Water Fund	Operating Supplies	Tessman Seed Co - St. Paul	Grass Seed	286.43
Check Total:						308,889.15
66277	05/17/2012	Recreation Fund	Professional Services	AARP	AARP Driving Class Instructor	290.00
Check Total:						290.00
66278	05/17/2012	Recreation Fund	Professional Services	AARP	AARP Driving Class Instructor	228.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						228.00
66279	05/17/2012	Information Technology	Telephone	Access Communications Inc	Fiber Technician Labor	253.53
66279	05/17/2012	Information Technology	Contract Maintenance	Access Communications Inc	Fiber Technician Labor	323.02
66279	05/17/2012	Information Technology	Contract Maintenance	Access Communications Inc	Fiber Technician Labor	84.01
Check Total:						660.56
66280	05/17/2012	Storm Drainage	Operating Supplies	ACP International, Inc.	"Drains to Lake" Markers	944.72
66280	05/17/2012	Storm Drainage	Use Tax Payable	ACP International, Inc.	Sales/Use Tax	-60.77
Check Total:						883.95
66281	05/17/2012	East Metro SWAT	Professional Services	American Messaging	Interpreter Services	183.84
Check Total:						183.84
66282	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Carl Anderson	Energy Audit	60.00
Check Total:						60.00
66283	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Holly Anderson	Energy Audit	60.00
Check Total:						60.00
66284	05/17/2012	General Fund	Operating Supplies	Batteries Plus	Lithium & Alkaline Batteries	77.99
Check Total:						77.99
66285	05/17/2012	General Fund	Training	BCA Criminal Justice Training & Educatio	Homicide, Crime Scene Training	225.00
66285	05/17/2012	General Fund	Training	BCA Criminal Justice Training & Educatio	Homicide, Crime Scene Training	190.00
Check Total:						415.00
66286	05/17/2012	Recreation Fund	Professional Services	Angela Benes	Tap For Older Adults Instructor	360.00
Check Total:						360.00
66287	05/17/2012	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaining	29.00
Check Total:						29.00
66288	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Kerwin Brown	Energy Audit	60.00
Check Total:						60.00
66289	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Dan and Dawn Bruess	Energy Audit	60.00
Check Total:						60.00
66290	05/17/2012	Recreation Fund	Temporary Employees	Karen Carrier	Tai Chi Instructor	121.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66291	05/17/2012	Boulevard Landscaping	Operating Supplies	Central Landscape Supply	Check Total:	121.60
					Sprayers	399.72
66292	05/17/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Check Total:	399.72
					Telephone	86.06
					Telephone	310.52
					Telephone	172.11
66293	05/17/2012	General Fund	Clothing	Cintas Corporation #470	Check Total:	568.69
					Uniform Cleaning	30.60
66293	05/17/2012	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	8.60
66294	05/17/2012	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Check Total:	39.20
					Pawn Transactio Fees	1,644.00
66295	05/17/2012	Fire Station 2011	Professional Services	CNH Architects, Inc.	Check Total:	1,644.00
					Architectural Design	61,166.48
66296	05/17/2012	Information Technology	Telephone	Comcast Cable	Check Total:	61,166.48
					High Speed Internet, Cable TV	15.06
66297	05/17/2012	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Check Total:	15.06
					Midway Speedskating Bingo Billing-	1,973.16
66297	05/17/2012	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Rsvl Youth Hockey Bingo Billing-App	2,245.32
66298	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Ken Crea	Check Total:	4,218.48
					Energy Audit	60.00
66299	05/17/2012	General Fund	Memberships & Subscriptions	Crime Stoppers of Minnesota	Check Total:	60.00
					Law Enforcement Partnership Program	150.00
66300	05/17/2012	P & R Contract Maintenance	Operating Supplies	Dalco	Check Total:	150.00
					Cleaning Supplies	569.54
66301	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Amani and Abed Dawada	Check Total:	569.54
					Energy Audit	60.00
66302	05/17/2012	Information Technology	Financial Support	Diversified Collection Services, Inc.	Check Total:	60.00
						210.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66303	05/17/2012	Water Fund	Accounts Payable	JAMES & SHERI DUNAWAY	Check Total:	210.24
					Refund Check	26.26
66304	05/17/2012	License Center	Contract Maintenance	ECR Software Corp.	Check Total:	26.26
					Catapult License	3,855.00
66305	05/17/2012	General Fund	Contract Maintnenace	Embedded Systems, Inc.	Check Total:	3,855.00
					Tornado Siren Repair	100.00
66306	05/17/2012	Water Fund	Accounts Payable	JAMES FANDRICH	Check Total:	100.00
					Refund Check	3.16
66307	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Ordean Finkelson	Check Total:	3.16
					Energy Audit	60.00
66308	05/17/2012	General Fund	Training	Maia Fisher	Check Total:	60.00
					Training Expenses Reimbursement	88.46
66309	05/17/2012	Recreation Improvements	Hockey Rink Board Upgrades	Fra-Dor Inc.	Check Total:	88.46
					Black Dirt	280.55
66310	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Michael Garcia	Check Total:	280.55
					Energy Audit	60.00
66311	05/17/2012	Recreation Fund	Contract Maintenance	Harty Mechanical, Inc.	Check Total:	60.00
					Emergency Fluid Cooler Repair	5,309.18
66312	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Robert Hillegas	Check Total:	5,309.18
					Energy Audit	60.00
66313	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Michael Holt	Check Total:	60.00
					Energy Audit	60.00
66314	05/17/2012	Information Technology	Telephone	Hurricane Electric	Check Total:	60.00
					Internet Service	100.00
66315	05/17/2012	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956	Check Total:	100.00
					Payroll Deduction for 5/15 Payroll	377.75
66315	05/17/2012	General Fund	PERA Employer Share	ICMA Retirement Trust 401-109956	Payroll Deduction for 5/15 Payroll	164.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66316	05/17/2012	Recreation Fund	Professional Services	B. Patricia Jemie	Check Total:	542.54
					Stretch and Strength Instructor	144.00
66317	05/17/2012	Recreation Fund	Fee Program Revenue	Oliver Johnson	Check Total:	144.00
					Garden Plot Refund	10.00
66318	05/17/2012	Fire Station 2011	Professional Services	Karges-Faulkonbridge, Inc.	Check Total:	10.00
					Fire Station Commissioning Services	4,875.00
66318	05/17/2012	Fire Station 2011	Professional Services	Karges-Faulkonbridge, Inc.	Campus Geothermal Master Plan Rej	1,250.00
66319	05/17/2012	General Fund	Clothing	Keepers Inc	Check Total:	6,125.00
					Ballistic Vest	1,293.99
66320	05/17/2012	General Fund	Professional Services	Kennedy & Graven, Chartered	Check Total:	1,293.99
					2009 Housing Improvement Area	577.50
66321	05/17/2012	Golf Course	Green Fees	Mary Jean Kubes	Check Total:	577.50
					League Refund	16.00
66322	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Sara Laine	Check Total:	16.00
					Energy Audit	60.00
66323	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Paul Lambert	Check Total:	60.00
					Energy Audit	60.00
66324	05/17/2012	Recreation Fund	Fee Program Revenue	Patricia Landers	Check Total:	60.00
					Bocce League Refund	16.00
					Bocce League Refund	2.00
					Bocce League Refund	2.00
66324	05/17/2012	Recreation Fund	Collected Insurance Fee	Patricia Landers	Bocce League Refund	8.00
66325	05/17/2012	Police Forfeiture Fund	Professional Services	Law Enforcement Tech Group, LLC	Check Total:	28.00
					Admin Training-Roberto	550.00
66326	05/17/2012	Boulevard Landscaping	Operating Supplies	The Lawn Ranger, Inc.	Check Total:	550.00
					Wall repairs: 3050 S. Owasso Blvd, 1	14,791.00
66327	05/17/2012	General Fund	Conferences	League of MN Cities	Check Total:	14,791.00
					Annual Conference-Malinen	350.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66328	05/17/2012	General Fund	Operating Supplies	LexisNexis Risk Data Mgmt, Inc.	Check Total:	350.00
					Minimum Commitment	50.00
66329	05/17/2012	Solid Waste Recycle	Professional Services	Lightning Disposal, Inc.	Check Total:	50.00
					Cleanup Fee	3,854.00
66330	05/17/2012	Golf Course	Advertising	Lillie Suburban Newspaper Inc	Check Total:	3,854.00
					Acct No 5613-Advertising	299.00
66332	05/17/2012	General Fund	Professional Services	Martin McAllister, Inc.	Check Total:	299.00
					Public Safety Assessment	400.00
66333	05/17/2012	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Check Total:	400.00
					Jumbo Box	78.16
66333	05/17/2012	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Batteries, Adapters	126.54
					Clocks	13.16
66334	05/17/2012	Recreation Fund	Professional Services	Michael Miller	Check Total:	217.86
					Qty 2,280 - Adult Softball Umpires	4,712.00
66335	05/17/2012	Storm Drainage	Rosewood Neighborhood Drainage	Minnesota Dirt Works, Inc.	Check Total:	4,712.00
					Drainage Improvements	18,636.29
66336	05/17/2012	General Fund	Memberships & Subscriptions	MN City/County Mngmt Assoc.	Check Total:	18,636.29
					Membership Renewal-Malinen	165.91
66337	05/17/2012	General Fund	Training	MN/SCIA	Check Total:	165.91
					Sexual Assault Investigation Training	30.00
66338	05/17/2012	Recreation Fund	Professional Services	Morsound	Check Total:	30.00
					Announcing Services	250.00
66339	05/17/2012	General Fund	Professional Services	Multicare Associates	Check Total:	250.00
					Pre Placement Exams	328.00
66340	05/17/2012	License Center	Operating Supplies	Pakor, Inc.-NW8935	Check Total:	328.00
					Passport Folders	43.53
66340	05/17/2012	License Center	Use Tax Payable	Pakor, Inc.-NW8935	Sales/Use Tax	-2.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66341	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Karen Paulsen	Check Total:	40.73
					Energy Audit	60.00
66342	05/17/2012	General Fund	Professional Services	Performance Plus, Inc.	Check Total:	60.00
					DOS	360.00
66343	05/17/2012	General Fund	Professional Services	Personnel Decisions Intl, Inc	Check Total:	360.00
					Management Test Battery	1,000.00
66344	05/17/2012	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	Check Total:	1,000.00
					K9 Supplies	92.77
66345	05/17/2012	Water Fund	Accounts Payable	KAREN PETERSON	Check Total:	92.77
					Refund Check	99.79
66346	05/17/2012	Golf Course	Advertising	Pioneer Press	Check Total:	99.79
					Golf Course Advertising	50.00
66347	05/17/2012	Golf Course	Operating Supplies	Precision Turf & Chemical, Inc	Check Total:	50.00
					Golf Course Supplies	507.87
66347	05/17/2012	Golf Course	Operating Supplies	Precision Turf & Chemical, Inc	Golf Course Supplies	2,725.55
66348	05/17/2012	General Fund	HSA Employee	Premier Bank	Check Total:	3,233.42
					HSA	1,407.65
					HSA	20.00
					HSA	404.22
					HSA	230.76
					HSA	79.61
					HSA	38.46
66349	05/17/2012	General Fund	Contract Maintenance	Ramsey County	Check Total:	2,180.70
					Fleet Support-April 2012	15.60
66350	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	John Roadfeldt	Check Total:	15.60
					Energy Audit	60.00
66351	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Marcus Sampson	Check Total:	60.00
					Energy Audit	60.00
					Check Total:	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66352	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Russell Sherer	Energy Audit	60.00
					Check Total:	60.00
66353	05/17/2012	Boulevard Landscaping	Operating Supplies	SKB Environmental, Inc.	Pallets from Wall Block	24.82
					Check Total:	24.82
66354	05/17/2012	Recreation Fund	Operating Supplies	The Sports Authority	Mesh Short	593.16
					Check Total:	593.16
66355	05/17/2012	General Fund	Professional Services	Sprint	Subpoena Compliance	30.00
					Check Total:	30.00
66356	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Joe and Karen Steger	Energy Audit	60.00
					Check Total:	60.00
66357	05/17/2012	P & R Contract Maintenance	Financial Support	Steward, Zlimen & Jungers, LTD	Case #: 09-06243-0	68.90
					Check Total:	68.90
66358	05/17/2012	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	224.25
66358	05/17/2012	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
					Check Total:	229.08
66359	05/17/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	528.99
					Check Total:	528.99
66360	05/17/2012	Recreation Fund	Overpayment of Program Fees	Seth Swanlund	Overpayment Refund	200.00
					Check Total:	200.00
66361	05/17/2012	General Fund	Operating Supplies	Taser International, Inc.	Holster	807.00
					Check Total:	807.00
66362	05/17/2012	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2012 Blanket PO for Vehicle Repairs	139.15
66362	05/17/2012	Storm Drainage	Operating Supplies	Tri State Bobcat, Inc	Vehicle Repair	149.50
					Check Total:	288.65
66363	05/17/2012	Recreation Fund	Operating Supplies	Tubex USA, Inc.	Windbreak Fencing	208.41
					Check Total:	208.41
66364	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Roy and Lyla Tutt	Energy Audi	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						60.00
66365	05/17/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
66365	05/17/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
66365	05/17/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
66365	05/17/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
66365	05/17/2012	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
66365	05/17/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
66365	05/17/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
Check Total:						635.88
66366	05/17/2012	Housing & Redevelopment Agency	Payment to Owners	Richard Unger	Energy Audit	60.00
Check Total:						60.00
66367	05/17/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,430.18
66367	05/17/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	23.98
66367	05/17/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,260.42
66367	05/17/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	6.41
66367	05/17/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	253.99
Check Total:						2,974.98
66368	05/17/2012	Storm Drainage	Operating Supplies	United Rentals Northwest, Inc.	Mini Excavator	258.95
Check Total:						258.95
66369	05/17/2012	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Services	63.54
Check Total:						63.54
66370	05/17/2012	Recreation Fund	Professional Services	US Bank	Petty Cash Reimbursement	10.00
66370	05/17/2012	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	17.49
66370	05/17/2012	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	5.35
66370	05/17/2012	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	14.70
66370	05/17/2012	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	8.03
66370	05/17/2012	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	3.21
66370	05/17/2012	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	10.00
66370	05/17/2012	Recreation Fund	Professional Services	US Bank	Petty Cash Reimbursement	24.25
66370	05/17/2012	P & R Contract Maintenance	Operating Supplies	US Bank	Petty Cash Reimbursement	22.00
66370	05/17/2012	P & R Contract Maintenance	Conferences	US Bank	Petty Cash Reimbursement	10.00
66370	05/17/2012	P & R Contract Maintenance	Operating Supplies	US Bank	Petty Cash Reimbursement	34.54
Check Total:						159.57
66371	05/17/2012	General Fund	Training	USPCA Region 12	Police Dog Certification-Sieger	100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	100.00
66372	05/17/2012	Street Construction	Cty Rd C-2 (Hamline to Lex)	Valley Paving, Inc.	MSA Reconstruction Project	119,964.24
66372	05/17/2012	Street Construction	20112 PMP	Valley Paving, Inc.	MSA Reconstruction Project	22,732.50
66372	05/17/2012	Street Construction	2012 PMP	Valley Paving, Inc.	MSA Reconstruction Project	15,648.94
					Check Total:	158,345.68
66373	05/17/2012	General Fund	Operating Supplies	West Payment Center	Subscription Charges	482.07
					Check Total:	482.07
66374	05/17/2012	Water Fund	Accounts Payable	R WILLIS	Refund Check	13.84
66374	05/17/2012	Sanitary Sewer	Accounts Payable	R WILLIS	Refund Check	10.45
					Check Total:	24.29
66375	05/24/2012	General Fund	Training	Admin-IPA	Law Enforcement Data Workshop	125.00
					Check Total:	125.00
66376	05/24/2012	Storm Drainage	Clothing	Tony Angell	Boot Reimbursement Per Union Cont	149.99
					Check Total:	149.99
66377	05/24/2012	Park Renewal 2011	Professional Services	Arizona State University	2012-2016 Park Renewal Program Pr	6,250.00
					Check Total:	6,250.00
66378	05/24/2012	General Fund	Vehicle Supplies	Batteries Plus	2012 Blanket PO for Vehicle Repairs	317.42
					Check Total:	317.42
66379	05/24/2012	General Fund	Training	BCA Criminal Justice Training & Educatio	Management Training	175.00
66379	05/24/2012	General Fund	Training	BCA Criminal Justice Training & Educatio	Leaders Conference	200.00
66379	05/24/2012	General Fund	Training	BCA Criminal Justice Training & Educatio	Child Abuse Investigation	250.00
66379	05/24/2012	General Fund	Training	BCA Criminal Justice Training & Educatio	Drug Investigations	250.00
					Check Total:	875.00
66380	05/24/2012	General Fund	Professional Services	CADD/Engineering Supply, Inc.	Supplies and Service Plan	101.80
					Check Total:	101.80
66381	05/24/2012	Water Fund	Accounts Payable	BRIAN & SUE CARLSON	Refund Check	40.09
					Check Total:	40.09
66382	05/24/2012	Boulevard Landscaping	Operating Supplies	Century Fence, Co	Post Ornamental Caps	132.53
					Check Total:	132.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66383	05/24/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	101.92
66383	05/24/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	91.08
66383	05/24/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	56.23
66383	05/24/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	199.88
66383	05/24/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	39.16
Check Total:						488.27
66384	05/24/2012	Information Technology	Telephone	City of North St. Paul	Data Interconnects	600.00
66384	05/24/2012	Information Technology	Telephone	City of North St. Paul	Billing Interconnects	1,900.00
Check Total:						2,500.00
66385	05/24/2012	General Fund	Operating Supplies	Commercial Asphalt Co	Qty 1 - Asphalt patching material, per	1,200.00
66385	05/24/2012	Storm Drainage	Operating Supplies	Commercial Asphalt Co	Qty 1 - Asphalt patching material, per	1,203.09
Check Total:						2,403.09
66386	05/24/2012	General Fund	Op Supplies - City Hall	Dalco	Towels, Soap	454.21
Check Total:						454.21
66387	05/24/2012	Information Technology	Contract Maintenance	DC Group, Inc	Data Center Contract Maintenance	2,652.00
Check Total:						2,652.00
66388	05/24/2012	Sanitary Sewer	Josephine Lift Station	Foth Infrastructure & Environmental, LLC	Professional Services	2,738.92
Check Total:						2,738.92
66389	05/24/2012	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Blanket PO for streetscape plants	3,473.20
66389	05/24/2012	General Fund	Op Supplies - City Hall	Gertens Greenhouses	Streetscape Plants	448.85
Check Total:						3,922.05
66390	05/24/2012	Information Technology	Operating Supplies	Hewlett-Packard Company	LCD Speaker Bar	102.60
66390	05/24/2012	Information Technology	Operating Supplies	Hewlett-Packard Company	LCD Monitor	1,218.38
Check Total:						1,320.98
66391	05/24/2012	Recreation Fund	Contract Maintenance	Hillyard, Inc.-Minneapolis	Solenoid Valve	270.89
Check Total:						270.89
66392	05/24/2012	General Fund	Clothing	Ken Hopkins	Work Shoes Reimbursement	112.49
Check Total:						112.49
66393	05/24/2012	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	44.35
66393	05/24/2012	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-2.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66394	05/24/2012	General Fund	Vehicle Supplies	J.J. Keller & Associates Inc.	Check Total:	41.50
					Detailed DVIR	381.30
66395	05/24/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Check Total:	381.30
					Regular Service	33.68
66395	05/24/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	42.87
66396	05/24/2012	Sanitary Sewer	Accounts Payable	NAMU NEMAH & KENNEY RAY-TAYL	Check Total:	76.55
					Refund Check	75.00
66397	05/24/2012	Housing & Redevelopment Agency	Payment to Owners	Sherly Lundquist	Check Total:	75.00
					Energy Audit	60.00
66398	05/24/2012	Community Development	Memberships & Subscriptions	MAHCO c/o City of Minneapolis	Check Total:	60.00
					Membership Dues	100.00
66399	05/24/2012	Sanitary Sewer	CIP Sewer Lining	Michels Pipe Service	Check Total:	100.00
					Sanitary Sewer Lining Project	164,788.42
66400	05/24/2012	Police - DWI Enforcement	Professional Services	Mid America Auction, Inc.	Check Total:	164,788.42
					Storage for 20 Vehicles-April 2012	1,500.00
66401	05/24/2012	Recreation Fund	Advertising	Mighty Dog Media, LLC	Check Total:	1,500.00
					Skating Center Advertising	1,200.00
66402	05/24/2012	Information Technology	Transportation	Scott Newcomb	Check Total:	1,200.00
					Mileage Reimbursement	179.27
66403	05/24/2012	Grass Lake Water Mgmt. Org.	Professional Services	Tom Petersen	Check Total:	179.27
					GLWMO Admin. & Technical Service	2,025.00
66404	05/24/2012	General Fund	Operating Supplies	Philips Healthcare	Check Total:	2,025.00
					HS1 Battery Packs	212.57
66405	05/24/2012	Boulevard Landscaping	Operating Supplies	Prescription Landscape	Check Total:	212.57
					Year one of three contract for mowing	1,586.33
66406	05/24/2012	General Fund	Other Improvements	Public Safety Equipment LLC	Check Total:	1,586.33
					Radar Units	923.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						923.80
66407	05/24/2012	General Fund	Operating Supplies	RAHS/Raider Grafix	Business Cards	60.00
66407	05/24/2012	General Fund	Operating Supplies	RAHS/Raider Grafix	Business Cards	180.00
66407	05/24/2012	General Fund	Operating Supplies	RAHS/Raider Grafix	Business Cards	120.00
Check Total:						360.00
66408	05/24/2012	Grass Lake Water Mgmt. Org.	Professional Services	Ramsey Conservation District	Watershed Retrofit Study	8,440.00
Check Total:						8,440.00
66409	05/24/2012	Street Construction	Cty Rd C Streetscape	Ramsey County	County Road C Reconstruction	76,616.59
66409	05/24/2012	Water Fund	Other Improvements	Ramsey County	County Road C Reconstruction	5,590.00
66409	05/24/2012	Central Svcs Equip Revolving	Other Improvements	Ramsey County	County Road C Reconstruction	16,321.64
66409	05/24/2012	Street Construction	Cty Rd C Streetscape	Ramsey County	County Road C Reconstruction	2,940.00
66409	05/24/2012	Street Construction	Cty Rd C Streetscape	Ramsey County	County Road C Reconsruction	39,279.91
66409	05/24/2012	General Fund	Training	Ramsey County	Range Use	500.00
Check Total:						141,248.14
66410	05/24/2012	Recreation Fund	Operating Supplies	Matt Richards	Ice Show Decorations Reimbursemen	553.05
Check Total:						553.05
66411	05/24/2012	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Control Arm Replacement	282.30
Check Total:						282.30
66412	05/24/2012	Water Fund	Accounts Payable	BRYAN SCHEIBLE	Refund Check	58.32
Check Total:						58.32
66413	05/24/2012	Water Fund	Accounts Payable	JOHN SONNACK	Refund Check	52.68
Check Total:						52.68
66414	05/24/2012	Recreation Fund	Operating Supplies	The Sports Authority	Qty 20 - Lacrosse reversible youth	545.34
66414	05/24/2012	Recreation Fund	Operating Supplies	The Sports Authority	Qty 17 - Lacrosse duel shirts youth	306.00
66414	05/24/2012	Recreation Fund	Operating Supplies	The Sports Authority	Qty 62 - Lacrosse duel shirts reversib	1,116.00
66414	05/24/2012	Recreation Fund	Operating Supplies	The Sports Authority	Qty 99 - Screen Print	1,485.00
66414	05/24/2012	Recreation Fund	Operating Supplies	The Sports Authority	Sales Tax	466.77
Check Total:						3,919.11
66415	05/24/2012	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner-Credit	-46.66
66415	05/24/2012	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	305.53
Check Total:						258.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66416	05/24/2012	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	GLWMO Meeting Minutes	103.50
66416	05/24/2012	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
66416	05/24/2012	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	293.25
66416	05/24/2012	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
66416	05/24/2012	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	166.75
66416	05/24/2012	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
Check Total:						577.99
66417	05/24/2012	Recreation Fund	Professional Services	Rachel Tadsen	Dance Class Assistant	97.88
Check Total:						97.88
66418	05/24/2012	General Fund	Vehicle Supplies	Titan Machinery	2012 Blanket PO for Vehicle Repairs	119.85
Check Total:						119.85
66419	05/24/2012	Information Technology	Transportation	Mark Toboll	Mileage Reimbursement	135.42
Check Total:						135.42
66420	05/24/2012	Public Works Vehicle Revolving	Public Works Vehicles	Truck Utilities Mfg Co.	Lift Gate for Ford F250 State Bid Cor	2,340.00
66420	05/24/2012	Public Works Vehicle Revolving	Public Works Vehicles	Truck Utilities Mfg Co.	Sales Tax	160.88
Check Total:						2,500.88
66421	05/24/2012	General Fund	Contract Maint. - City Garage	Trugreen L.P.	Spring Ornamental Bed	91.92
66421	05/24/2012	General Fund	Contract Maint. - City Hall	Trugreen L.P.	Spring Ornamental Bed	253.31
66421	05/24/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way W	85.50
Check Total:						430.73
66422	05/24/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	90.84
66422	05/24/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	203.06
66422	05/24/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	122.91
Check Total:						416.81
66423	05/24/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Pants, Shirts	82.86
Check Total:						82.86
66424	05/24/2012	Recreation Fund	Operating Supplies	Urban Communications. LLC	Lamp Hours	1,406.48
Check Total:						1,406.48
66425	05/24/2012	Grass Lake Water Mgmt. Org.	Professional Services	Vadnais Lake Area Water Mgmt	Maintenance, Shoreline Workshops	78.50
Check Total:						78.50
66426	05/24/2012	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Toilet Repair	202.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66427	05/24/2012	Water Fund	Accounts Payable	BRUCE WARKENTIEN	Check Total:	202.40
					Refund Check	2.49
66428	05/24/2012	Recreation Fund	Fee Program Revenue	Madison Youngblom	Check Total:	2.49
					Shelter Key Deposit Refund	25.00
66429	05/24/2012	Recreation Fund	Printing	Nancy Robbins	Check Total:	25.00
					Arts at the Oval Expense Reimbursen	87.51
66430	05/30/2012	Storm Drainage	Contract Maintenance	American Environmental, LLC	Check Total:	87.51
					Storm Sump Clean Out	1,100.00
66431	05/30/2012	General Fund	Clothing	Aspen Mills Inc.	Check Total:	1,100.00
					Firefighter Boots	160.90
66432	05/30/2012	General Fund	Contract Maintenance Vehicles	Borgen Radiator	Check Total:	160.90
					Fire Truck Radiator Clean Flush Test	433.47
66433	05/30/2012	Fire Station 2011	Professional Services	Briggs and Morgan, P.A.	Legal Services	4,548.44
66433	05/30/2012	Park Renewal 2011	Professional Services	Briggs and Morgan, P.A.	Legal Services	4,548.43
66434	05/30/2012	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	Check Total:	9,096.87
					2nd Quarter PACAL Payment	535.70
66435	05/30/2012	Information Technology	Financial Support	Diversified Collection Services, Inc.	Check Total:	535.70
						210.24
66436	05/30/2012	Community Development	Building Permits	Elder Jones Building Permit Service, Inc.c	Check Total:	210.24
					Building Permit Refund-3015 Owass	252.16
66436	05/30/2012	Community Development	Building Surcharge	Elder Jones Building Permit Service, Inc.c	Building Permit Refund-3015 Owass	5.00
66437	05/30/2012	Storm Drainage	Professional Services	Foth Infrastructure & Environmental, LLC	Check Total:	257.16
					Professional Services Through March	1,648.00
66438	05/30/2012	Water Fund	Operating Supplies	Fra-Dor Inc.	Check Total:	1,648.00
					Street Loads	65.00
					Check Total:	65.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66439	05/30/2012	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	695.60
Check Total:						695.60
66440	05/30/2012	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956	Payroll Deduction for 5/29 Payroll	377.75
66440	05/30/2012	General Fund	PERA Employer Share	ICMA Retirement Trust 401-109956	Payroll Deduction for 5/29 Payroll	164.79
Check Total:						542.54
66441	05/30/2012	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	312.65
Check Total:						312.65
66442	05/30/2012	Community Development	Professional Services	Jeane Thorne Inc	Administrative Support	748.16
Check Total:						748.16
66443	05/30/2012	General Fund	Professional Services	KDV	Annual Audit	16,900.00
Check Total:						16,900.00
66444	05/30/2012	Community Development	Advertising	Lillie Suburban Newspaper Inc	Acct NO: 000262 Notices	45.00
66444	05/30/2012	General Fund	Advertising	Lillie Suburban Newspaper Inc	Acct NO: 000262 Notices	264.50
66444	05/30/2012	Recreation Fund	Professional Svcs	Lillie Suburban Newspaper Inc	Acct NO: 005464 Camp Guid	375.00
Check Total:						684.50
66445	05/30/2012	General Fund	Employee Recognition	John Loftus	Supplies Reimbursement	269.89
Check Total:						269.89
66446	05/30/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,100.00
Check Total:						1,100.00
66447	05/30/2012	Recreation Fund	Professional Services	Michael Miller	Qty 2,280 - Adult Softball Umpires	4,576.00
Check Total:						4,576.00
66448	05/30/2012	Water Fund	Memberships & Subscriptions	MN Dept of Health	Water License-Ross	23.00
Check Total:						23.00
66449	05/30/2012	Sanitary Sewer	Memberships & Subscriptions	MN Pollution Control	Sewer License-Wendel	45.00
Check Total:						45.00
66450	05/30/2012	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service-May 2012	89.85
Check Total:						89.85
66451	05/30/2012	Fire Station 2011	Professional Services	Northstar Imaging Services, Inc.	Printing Service	807.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						807.32
66452	05/30/2012	General Fund	Training	Kevin O'Neill	Supplies Reimbursement	80.99
Check Total:						80.99
66453	05/30/2012	General Fund	Postage	Postmaster- Cashier Window #5	BRM Permit 2437000-Acct 2437	190.00
Check Total:						190.00
66454	05/30/2012	P & R Contract Maintenance	HSA Employee	Premier Bank	HSA	230.76
66454	05/30/2012	Contracted Engineering Svcs	HSA Employee	Premier Bank	HSA	20.00
66454	05/30/2012	Recreation Fund	HSA Employee	Premier Bank	HSA	292.51
66454	05/30/2012	Community Development	HSA Employee	Premier Bank	HSA	79.61
66454	05/30/2012	License Center	HSA Employee	Premier Bank	HSA	38.46
66454	05/30/2012	Police Grants	HSA Employee	Premier Bank	HSA	5.51
66454	05/30/2012	Golf Course	HSA Employee	Premier Bank	HSA	82.38
66454	05/30/2012	General Fund	HSA Employee	Premier Bank	HSA	1,431.47
Check Total:						2,180.70
66455	05/30/2012	General Fund	Engineering Fees	Pulte Homes	Engineering Fee Refund-1179 Maple	100.00
Check Total:						100.00
66456	05/30/2012	Water Fund	Rental	Q3 Contracting, Inc.	Signs Rental	156.29
Check Total:						156.29
66457	05/30/2012	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	215.28
Check Total:						215.28
66458	05/30/2012	General Fund	Training	Regents of the University of MN	Customer Service Workshop	35.00
66458	05/30/2012	Water Fund	Training	Regents of the University of MN	Customer Service Workshop	140.00
66458	05/30/2012	License Center	Training	Regents of the University of MN	Customer Service Workshop	550.00
66458	05/30/2012	Community Development	Training	Regents of the University of MN	Customer Service Workshop	70.00
66458	05/30/2012	General Fund	Training	Regents of the University of MN	Customer Service Workshop	70.00
66458	05/30/2012	Contracted Engineering Svcs	Training	Regents of the University of MN	Customer Service Workshop	35.00
Check Total:						900.00
66459	05/30/2012	Recreation Fund	Fee Program Revenue	Stacey Sanders	Lacrosse League Refund	143.00
66459	05/30/2012	Recreation Fund	Fee Program Revenue	Stacey Sanders	Lacrosse League Refund	15.00
66459	05/30/2012	Recreation Fund	Collected Insurance Fee	Stacey Sanders	Lacrosse League Refund	2.00
Check Total:						160.00
66460	05/30/2012	Risk Management	Operating Supplies	Singlewire Software, LLC	One Year Maintenance Subscription	1,810.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						1,810.43
66461	05/30/2012	General Fund	Telephone	Sprint	Cell Phones	26.45
66461	05/30/2012	General Fund	Telephone	Sprint	Cell Phones	26.45
66461	05/30/2012	General Fund	Telephone	Sprint	Cell Phones	79.34
66461	05/30/2012	General Fund	Telephone	Sprint	Cell Phones	412.49
66461	05/30/2012	General Fund	Telephone	Sprint	Cell Phones	268.12
66461	05/30/2012	Storm Drainage	Telephone	Sprint	Cell Phones	262.29
66461	05/30/2012	General Fund	Telephone	Sprint	Cell Phones	54.12
66461	05/30/2012	Sanitary Sewer	Telephone	Sprint	Cell Phones	181.79
66461	05/30/2012	Recreation Fund	Telephone	Sprint	Cell Phones	132.40
66461	05/30/2012	Recreation Fund	Telephone	Sprint	Cell Phones	26.45
66461	05/30/2012	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	246.77
66461	05/30/2012	Community Development	Telephone	Sprint	Cell Phones	160.53
Check Total:						1,877.20
66462	05/30/2012	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	296,399.00
Check Total:						296,399.00
66463	05/30/2012	P & R Contract Maintenance	Financial Support	Steward, Zlimen & Jungers, LTD	Case 09-06243-0	68.90
Check Total:						68.90
66464	05/30/2012	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	471.50
66464	05/30/2012	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
Check Total:						476.33
66465	05/30/2012	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-1624 S Ridgewood Lar	69.47
66465	05/30/2012	Community Development	Professional Services	TMR Quality Lawn Service	Lawn Service-Trip Charge	21.38
66465	05/30/2012	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-2529/2531 Maple Lane	69.47
66465	05/30/2012	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-619-637 W Larpenture	90.84
Check Total:						251.16
66466	05/30/2012	Storm Drainage	Vehicles / Equipment	Towmaster	Truck, Box, Hydraulics, Plow, Wing,	81,687.96
66466	05/30/2012	Storm Drainage	Vehicles / Equipment	Towmaster	Sales Tax	4,665.97
Check Total:						86,353.93
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	432.86
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	154.98
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	184.26
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	177.42
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	147.49
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	78.02

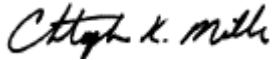
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	99.40
66467	05/30/2012	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2012 Blanket PO for Right of Way Wi	113.29
Check Total:						1,387.72
66468	05/30/2012	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacterias-April 2012	360.00
Check Total:						360.00
66469	05/30/2012	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal - Per 201	1,068.75
Check Total:						1,068.75
66470	05/30/2012	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	245.53
Check Total:						245.53
Report Total:						1,612,591.99

REQUEST FOR COUNCIL ACTION

Date: 06/11/2012

Item No.: 7 . b

Department Approval



City Manager Approval



Item Description: Approval of 2012/2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Massage Therapist Establishment

Massage Envy Roseville
2480 Fairview Ave. PO Box 251397
Roseville, MN 55113

Work of Heart Bodywork, LLC
2489 Rice St, Suite 140
Roseville, MN 55113

Kaari's Therapeutic Touch
3101 Old Highway 8
Roseville, MN 55113

Rocco Altobelli, Inc.
10 Rosedale Center, Suite 945
Roseville, MN 55113

Heart to Hands
1315 Larpenteur Ave W, #A4
Roseville, MN 55113

Juut Salon Spa
1641 County Rd C
Roseville, MN 55113

Massage Therapist

Cale Albert and Julie Scott at Serene Body Therapy
1629 W County Road C
Roseville, MN 55113

36 Charolette Heil at Work of Heart Bodywork, LLC
37 2489 Rice St, Suite 140
38 Roseville, MN 55113
39
40 Kaari Kuusisto at Kaari's Therapeutic Touch
41 3101 Old Highway 8
42 Roseville, MN 55113
43
44 Zachary Howe & Lorena Perez at Massage Envy Roseville
45 2480 Fairview Ave. Suite 120
46 Roseville, MN 55113
47
48 Therese Picha at Wellspring Therapeutic Massage
49 1315 Larpenteur Ave W., Suite A5
50 Roseville, MN 55113
51
52 Joshua Willcoxon at Juut Salon Spa
53 1641 County Rd C
54 Roseville, MN 55113
55
56 Sarah McMahon at Heart to Hands
57 1315 Larpenteur Ave W, #A4
58 Roseville, MN 55113
59
60 JoAnne Lorenz at Stephen's Salon
61 2174 Snelling Ave. N.
62 Roseville, MN 55113
63
64 Deborah Bunde at Willow Waves, LLC
65 2233 N Hamline Ave, Suite 301
66 Roseville, MN 55113
67
68 Mary Piersig at Heartland Hospice
69 2685 Long Lake Rd, Suite 105
70 Roseville, MN 55113
71
72 **Gasoline Station**
73 Roseville Marathon
74 2216 County Rd D W.
75 Roseville, MN 55113
76
77 Tom's Mobil Service, Inc.
78 1935 Rice St.
79 Roseville, MN 55113
80
81 NAD, INC. – Adam's Food & Fuel
82 2815 Rice St.
83 Roseville, MN 55113
84
85
86 Super America #4502

87 2380 W. County Rd D
88 Roseville, MN 55113
89
90 Super America #4210
91 2172 Lexington Ave.
92 Roseville, MN 55113
93
94 Super America #4520
95 2295 Rice St.
96 Roseville, MN 55113
97
98 Super America #4115
99 2785 N. Hamline Ave
100 Roseville, MN 55113
101
102 Clark #2376
103 2719 Lexington Ave
104 Roseville, MN 55113
105
106 Rosedale BP
107 2441 N Fairview Ave
108 Roseville, MN 55113
109
110 Tri-City BP
111 3110 Cleveland Ave. N
112 Roseville, MN 55113
113
114 **Cigarette/Tobacco Products**
115 Tobacco Tree, Inc.
116 1734 Lexington Ave. N.
117 Roseville, MN 55113
118
119 Roseville Marathon
120 2216 County Rd D W.
121 Roseville, MN 55113
122
123 NAD, INC. – Adam’s Food & Fuel
124 2815 Rice St.
125 Roseville, MN 55113
126
127 Super America #4502
128 2380 W. County Rd D
129 Roseville, MN 55113
130
131 Super America #4210
132 2172 Lexington Ave.
133 Roseville, MN 55113
134
135
136 Super America #4520
137 2295 Rice St.

138 Roseville, MN 55113
139
140 Super America #4115
141 2785 N. Hamline Ave
142 Roseville, MN 55113
143
144 Clark #2376
145 2719 Lexington Ave
146 Roseville, MN 55113
147
148 Network Liquors, LLC
149 2727 Lexington Ave. N.
150 Roseville, MN 55113
151
152 Discount 7 Store
153 1110 W Roselawn Ave.
154 Roseville, MN 55113
155
156 Rosedale BP
157 2441 N Fairview Ave
158 Roseville, MN 55113
159
160 Chuchao Liquor
161 700 W County Rd B
162 Roseville, MN 55113
163
164 Tri-City BP
165 3110 Cleveland Ave. N
166 Roseville, MN 55113
167
168 Cub Foods Har Mar
169 2100 N. Snelling Ave.
170 Roseville, MN 55113
171
172 **Pool/Billiards**
173 B-Dale Club
174 2100 N. Dale St
175 Roseville, MN 55113
176
177 **Veterinarian Exam & Inoculation Center**
178 St. Francis Animal & Bird Hospital
179 1227 Larpenteur Ave. W.
180 Roseville, MN 55113
181
182 Suburban Animal Hospital
183 2581 Cleveland Ave. N
184 Roseville, MN 55113
185
186 Banfield Pet Hospital #1971
187 2480 Fairview Ave. N
188 Roseville, MN 55113

189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213

214
215

216
217
218

219
220
221

Game Room

Dandy Amusements International at AMC Rosedale 14
850 Rosedale Center
Roseville, MN 55113

Amusement Device

Dandy Amusements International at AMC Rosedale 14
850 Rosedale Center
Roseville, MN 55113

Awe Vending & Amusements at John Rose Oval
2601 Civic Center Dr.
Roseville, MN 55113

B-Dale Club
2100 N. Dale St
Roseville, MN 55113

Joe Senser’s Sports Grill & Bar
2350 Cleveland Ave
Roseville, MN 55113

POLICY OBJECTIVE
Required by City Code

FINANCIAL IMPACTS
The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION
Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION
Motion to approve the business and other license application(s) as submitted.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2013

1. Legal Name Cale Karl Albert
2. Home Address [REDACTED]
3. Home Telephone [REDACTED]
4. Date of Birth [REDACTED]
5. Drivers License Number [REDACTED]
6. Email Address [REDACTED]
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Severe Body Therapy - 1629 W County Rd S, Roseville MN
9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2013

1. Legal Name Julie Catherine Scott
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No ☐ If yes, list each name along with dates and places where used.
(last) name until

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
SERENE BODY THERAPY, LLC 1629 WEST COUNTY ROAD C ROSEVILLE, MN 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name Dandy Amusements International Inc
Business Address 2265 Ward Ave #C Simi Valley, CA 93065
Business Phone ---
Email Address ---

Person to Contact in Regard to Business License:

Name ---
Address ---
Phone ---

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Amusement Device	\$15.00 (per machine)	<u>9</u>	<u>135-</u>

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature *[Signature]*
Date 5-29-12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Game Room License Application

Business Name Danby Amusements Int'l Inc
Business Address 2265 Ward Ave #C Simi Valley, CA 93065
Business Phone -- -- --
Email Address -----@-----.com

Person to Contact in Regard to Business License:

Name -----
Address -----
Phone -----

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Game Room

\$175.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 5-29-12

A fire inspection is required before issuance on a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name Tobacco Tree Inc.
Business Address 1734 Lexington Ave. N
Business Phone 651-489-4028
Email Address

Person to Contact in Regard to Business License:

Name
Address
Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 5-22-2012

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name Roseville Marathon
Business Address 2216 County Rd D West Roseville, MN 55112
Business Phone (651) 633-1151
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Cigarette/Tobacco Products

\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature [Signature]

Date 6/1/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name

Roseville Marathon

Business Address

2216 County Rd D W, Roseville, MN 55112

Business Phone

(651) 633-1151

Email Address

Person to Contact in Regard to Business License:

Name

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date

6/1/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name

Toni's Mobil Service, Inc

Business Address

1935 Rice St. Roseville, MN 55113

Business Phone

651-489-7807

Email Address

Person to Contact in Regard to Business License:

Name

Address

Same

Phone

Same

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Gasoline Station

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

[Signature]

Date

5/29/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Massage Envy Roseville
Business Address 2480 Fairview Ave P.O. Box 251397
Business Phone 651 636-4020
Email Address _____
Person to Contact in Regard to Business License: _____
Legal Name _____
Address 2480 Fairview Ave P.O. Box 251397
Roseville, MN 55113
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Fee

Massage Therapy Establishment \$300.00

\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature [Signature]

Date 5-2-12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name NAD, INC
Business Address 2815 Rice ST Roseville MN 55113
Business Phone 651-484-1211
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address 2815 Rice ST Roseville MN 55113
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature _____

Date 5/26/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name NAD, INC
Business Address 2815 Rice ST. ROSEVILLE MN 55113
Business Phone 651-484-1211
Email Address -

Person to Contact in Regard to Business License:

Name -
Address 2815 Rice ST. ROSEVILLE MN 55113
Phone -

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
Date 5/16/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name SuperAmerica 4502
Business Address 2380 West City Rd D
Business Phone 651-633-3848
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Cigarette/Tobacco Products

\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 5/31/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name SuperAmerica 4502
Business Address 2380 W County Rd D
Business Phone _____
Email Address _____
Person to Contact in Regard to Business License:
Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
Date 5/31/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name SuperAmerica #4210
Business Address 2172 Lexington Ave
Business Phone 651-489-1108
Email Address _____
Person to Contact in Regard to Business License:
Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
Date 5/31/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name SuperAmerica #4210
Business Address 2172 Lexington Ave
Business Phone 651-489-1108
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
Date 5/31/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name SuperAmerica #4500
Business Address 2295 Rice Street, Roseville, MN 55113
Business Phone (651)-787-0733
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Cigarette/Tobacco Products

\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
Date 5/31/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name SuperAmerica
Business Address 2295 Rice Street, Roseville, MN 55113
Business Phone 651-787-0733
Email Address [illegible]
Person to Contact in Regard to Business License:
Name [illegible]
Address [illegible]
Phone [illegible]

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 5/31/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name SuperAmerica #4115
Business Address 2785 North Hamline Ave
Business Phone (651) 631-1241
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature [Signature]
Date 5/31/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name SuperAmerica 4115
Business Address 2785 North Hamline Ave
Business Phone (651)-631-1241
Email Address _____

Person to Contact in Regard to Business License:

Name [Signature]
Address [Signature]
Phone [Signature]

I hereby apply for the following license(s) for the term of one year, beginning July 1, 12, and ending June 30, 13, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 5/31/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Work of Heart Bodywork, LLC
Business Address 2489 Rice Street Suite 140 Roseville, MN 55113
Business Phone 763-516-2164
Email Address _____

Person to Contact in Regard to Business License:

Legal Name _____
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Fee

Massage Therapy Establishment \$300.00

\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature Charlotte Hill
Date 6/6/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2013

1. Legal Name Charlotte Heil
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.
Charlotte 5

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Work of Heart Bodywork, LLC, 2489 Rice St. Ste 140, Roseville, MN 55113
9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name John Rose Oval Ice Arena
Business Address 2601 Civic CTR Drive
Business Phone Roseville, MN 55113 651-792-7036
Email Address _____

Person to Contact in Regard to Business License:

Name John Rose
Address 2601 Civic CTR Drive
Phone 651-792-7036

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Amusement Device	\$15.00 (per machine)	<u>3</u>	<u>45.00</u>

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Donald Alay

Date _____

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name KAREL KUUSISTO / KAREL'S THERAPEUTIC TOUCH
Business Address 3101 OLD HWY 8 ROSEVILLE, MN 55113
CROSSROADS OFFICE CNL SUITE #104
Business Phone 651.235.1238
Email Address _____

Person to Contact in Regard to Business License:

Legal Name _____
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Fee

Massage Therapy Establishment \$300.00

\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature [Signature]
Date 5/25/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2013

1. Legal Name KARI A. KUUSISTO 55113
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
MYSELF
9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30 2013

1. Legal Name ZACHARY JAMES HOWE
2. Home Address S
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes _____ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
MASSAGE ENVY 2450 FAIRVIEW AVE SUITE 170
ROSEVILLE, MN 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No ☒ If yes explain in detail.

License fee is 100.00
Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name CLARK 2376
Business Address 2714 Lexington Ave, ST. Paul, MN 55113
Business Phone 651-500-9625
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Nathan
Date 5/5/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name CLARK 2376
Business Address 2719 Lexington Ave, ST. Paul, MN 55113
Business Phone 651-500-9625
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Mtanhugh
Date 5/5/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ _____ Renewal _____

For License year ending June 30 2013

1. Legal Name Luxna Perez
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes _____ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Massage Envy 2480 Fairview ave suite 120 roseville, Mn 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No ☒ If yes explain in detail.

License fee is 100.00

Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Pool/Billiards License Application

Business Name B-Dale Club
Business Address 2100 N. Dale, Roseville, Mn 55113
Business Phone 651-489-5386
Email Address _____

Person to Contact in Regard to Business License:

Name [Signature]
Address Same
Phone Same

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012 and ending June 30, 2013 in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Pool/Billiards	\$70.00 (first table)	<u>1</u>	<u>70⁰⁰</u>
	\$20.00 (each additional table)	_____	_____

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Carol J. Jorgensen
Date 5/25/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name B-Dale Club
Business Address 2100 N. Dale St, Roseville, MN
Business Phone 651-489-5386 55113
Email Address _____

Person to Contact in Regard to Business License:

Name same
Address same
Phone same

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012 and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Amusement Device	\$15.00 (per machine)	<u>2</u>	<u>30</u>

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Carol August
Date 5/25/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2013

1. Legal Name Therese Ann Picha
2. Home Address _____
3. Home Telephone _____
4. Date of Birth 11-1-72
5. Drivers License Number DA011122
6. Email Address hpicha@att.net
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

Self employed - I practice @ 1315 Harpenteur Ave Suite A5, Roseville 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name Network Liquors LLC
Business Address 2727 Lexington Ave N
Business Phone 651-483-4991
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

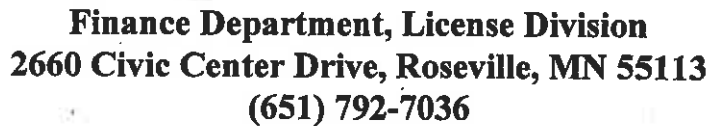
<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 5/29/12

If completed license should be mailed somewhere other than the business address, please advise.



New License ☐ Renewal ☒

For License year ending June 30, 2012-2013

1. Legal Name Joshua Lloyd Willcoxen
2. Home Address 22111 Highway 100 N. #100
3. Home Telephone 708-441-1111
4. Date of Birth 01/01/1980
5. Drivers License Number 0000000000
6. Email Address willcoxen@att.net
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Just Salon & Spa
9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
 Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville





Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name DISCOUNT 7 STORE
Business Address 1110 W ROSELAWN AVE. ROSEVILLE MN 55113
Business Phone (651) 414-3096
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Cigarette/Tobacco Products

Fee

\$200.00 \$

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 5/25/2012

If completed license should be mailed somewhere other than the business address, please advise.

License # 2012853



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name SPINO ALTORELLI INC.
Business Address 10 Rosedale Center, Ste. 945
Business Phone 952-707-1900
Email Address _____
Person to Contact in Regard to Business License: _____
Legal Name _____
Address 10 Rosedale Center, Ste. 945, Roseville, MN 55113
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012 and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Fee

Massage Therapy Establishment \$300.00

\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature _____

Date 5.9.2012

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name

Jade Inc. dba. Rosedale BP

Business Address

2441 N. Farview Ave

Business Phone

651-636-9494

Email Address

Person to Contact in Regard to Business License:

Name

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Cigarette/Tobacco Products

\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Wen Shu

Date

5/14/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name Jade INC. dba. Rosedale BP
Business Address 2441 N. Fairview Ave
Business Phone 651-636-9494
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Gasoline Station

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
Date 5/14/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name HEART TO HANDS
Business Address 1315 LARSENTEUR AVE W, #A4, ROSEVILLE, MN 55113
Business Phone 612-695-5234
Email Address _____

Person to Contact in Regard to Business License:

Legal Name _____

Address _____

Phone _____ Date of Birth _____

Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Fee

Massage Therapy Establishment \$300.00

\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature Sarah McManis

Date May 21, 2012

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2013

1. Legal Name SARAH MCMAHILL
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
HEART TO HANDS, 1315 LARSENTEUR AVE W, #A4, ROSEVILLE, MN 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Just Salonspa
Business Address 1641 County Road C, Roseville, MN 55113
Business Phone 651-639-0578
Email Address _____

Person to Contact in Regard to Business License:

Legal Name _____
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Fee

Massage Therapy Establishment \$300.00

\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature [Signature]

Date 5/3/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, ~~2012~~ ~~2011~~ 2013

1. Legal Name Jo Anne Lorenz
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No ☐ If yes, list each name along with dates and places where used.
JO ANNE UNTIL

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
STEPHEN'S SALON 2174 SNELLING AVE NO ROSEVILLE 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name St Francis Animal + Bird Hospital
Business Address 1227 Larpenfeur Ave W Roseville MN 55113
Business Phone (651) 645-2808

Email Address _____

Person to Contact in Regard to Business License:

Name _____

Address same as above

Phone same as above or _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Veterinarian Examination & Inoculation Center	\$80.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature] drm
Date 5/14/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2013

1. Legal Name Deborah L Bunde
Debbie Bunde Willow Waves, LLC
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No ☐ If yes, list each name along with dates and places where used.
Deb or Debbie
8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
2233 N Hamline Ave. Suite 301
9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name _____
Business Address SUBURBAN ANIMAL HOSPITAL
2581 CLEVELAND AVE N
Business Phone ROSEVILLE, MN 55113
Email Address --- 651-633-5700

Person to Contact in Regard to Business License:

Name SUBURBAN ANIMAL HOSPITAL
Address 2581 CLEVELAND AVE N
ROSEVILLE, MN 55113
Phone 651-633-5700

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Veterinarian Examination & Inoculation Center	\$80.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature] VP

Date 5/22/12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name ROSEVILLE LIQUOR
DBA: CHUEHAO LIQUOR
Business Address 700 W. CO. RD B, ROSEVILLE, MN 55113
Business Phone 651-488-1070
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address 651-488-1070
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Chan Vong
Date 05-21-2012

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2012 - 2013

1. Legal Name Mary Elizabeth Pierrig
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No ☐ If yes, list each name along with dates and places where used.
Mary E

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Heartland Hospice 2685 Long Lake Rd., Ste 105

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name S&Z INC - I DBA Tri-city BP
Business Address 3110 Cleveland Ave N Roseville, mn 55113
Business Phone 651-636-0502
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Abdullah

Date 05/17/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name S & Z INC - I DBA FTS-city BP
Business Address 3110 Cleveland Ave N Roseville, mn 55113
Business Phone 651-636-0502
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]

Date 05-17-12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name M.T. Restaurants (Roseville), Inc.
d/b/a Joe Senser's Sports Grill and Bar

Business Address 2350 Cleveland Avenue, Roseville, MN 55113

Business Phone 651-631-1781

Email Address _____

Person to Contact in Regard to Business License:

Name _____

Address _____

Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Amusement Device	\$15.00 (per machine)	<u>7</u>	<u>\$105.00</u>

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

M.T. Restaurants (Roseville), Inc.
Signature Per: W.A. Splawn
Date May 10, 2012

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name Bonfield Pet Hospital #1971
Business Address 2480 Fairview Ave N, Roseville 55113-2699
Business Phone 651-639-4200
Email Address j. [unclear]@bonfieldpet.com

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Veterinarian Examination & Inoculation Center	\$80.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
Date 5.8.12

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name Diamond Lake 1994 LLC CUB Foods 6686 DBA
Business Address 2100 N Snelling, Roseville, MN 55113
Business Phone (651) 633-9740
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Cigarette/Tobacco Products

Fee

\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature Ellen Schreffler

Date 6-5-2012

If completed license should be mailed somewhere other than the business address, please advise.

*

REQUEST FOR COUNCIL ACTION

Date: 6/11/2012
Item No.: 7.c

Department Approval

Christopher K. Miller

City Manager Approval

W. J. Mahinen

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Public Works	Truck Utilities	Pickup truck lift and plow (a)	\$7,440.02
Sewer	Ess Brothers	Manhole sealing (b)	30,000.00
Streetscape	Pearson Brothers	Sealcoating services (c)	185,584.00
Streets	Martin Marietta Materials Inc.	Aggregate materials (d)	11,398.00

Comments/Description:

- a) Equipment for new previously-purchased pickup truck.
- b) Contractual maintenance to seal manholes.
- c) Pearson was the low bid for the Sealcoat Program.
- d) Materials used for Sealcoat Program. Purchased off our Joint Powers Agreement with the City of St. Paul.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

24 **STAFF RECOMMENDATION**

25 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
26 applicable, authorize the trade-in/sale of surplus items.

27 **REQUESTED COUNCIL ACTION**

28 Motion to approve the submitted list of general purchases, contracts for services, and if applicable, the
29 trade-in/sale of surplus equipment.

30

31

Prepared by: Chris Miller, Finance Director
Attachments: A: None

32

REQUEST FOR COUNCIL ACTION

Date: June 11, 2012
Item No.: 7.d

Department Approval

City Manager Approval

WJ Malinen

Item Description: Approve Joint Meeting with School District on June 26, 2012

BACKGROUND

The Roseville Area School District has requested to conduct a special meeting to discuss future collaborative efforts with the City Council. The School District will hold a special joint meeting with the City Council on Tuesday, June 26, 2012 at the school district offices.

BUDGET IMPLICATIONS

None.

STAFF RECOMMENDATION

Approve special meeting with Roseville Area School District on Tuesday, June 26, 2012 at the district offices.

REQUESTED COUNCIL ACTION

Motion to approve special meeting with Roseville Area School District on Tuesday, June 26, 2012 at the district offices.

Prepared by: William J. Malinen, City Manager
Attachments: A: None.

REQUEST FOR COUNCIL ACTION

Date: 06/11/12
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Order Feasibility Report and Approve an Agreement between the City of Shoreview and the City of Roseville for the County Road D Reconstruction Project

BACKGROUND

Staff is requesting the Council to authorize the preparation of a feasibility report for the reconstruction of County Road D, between Lexington Avenue and Victoria Street, as part of the 2013 Pavement Management Program. This project is a continuation of our ongoing Pavement Management Program. The City's Pavement Management Program (PMP) began in 1986. Initially the emphasis was on reconstruction of temporary pavements in poor condition throughout the city. After the majority of pavements with poor condition ratings were reconstructed the focus shifted to major maintenance projects including mill, overlay, crack sealing and seal coat treatments.

While the majority of City streets are constructed to City standards with concrete curb and gutter, we still have two County turn back roads to bring up to City standards (Cty Rd. D. between Victoria St. and Lexington Ave., and Victoria St. between Cty Rd B and Larpenieur Ave.) Staff is recommending that the 2013 program include the reconstruction of County Road D between Lexington Avenue and Victoria Street.

County Road D is a border street and the ownership of this road is split at the centerline between the City of Shoreview and City of Roseville. It is in the best interest of the residents of each city to undertake the reconstruction project in a cooperative fashion. The goal of each city is to provide for a coordinated cost effective completion of this project. In 2001, the City of Roseville took the lead on the reconstruction of W. Owasso Blvd. As a result, the City of Shoreview has offered to take the lead on this project. They will provide engineering services including design, contract administration and construction management.

To develop this project, City Staff will work with residents, the City of Shoreview, the watershed district, Ramsey County, and private utilities to develop a design for this new road.

Since a portion of the project is proposed to be assessed, we need to follow the Chapter 429 process. This information will be incorporated into a feasibility report that will be presented to the Council in December. Public hearings regarding this project would be held in January 2013.

POLICY OBJECTIVE

It has been the City's policy to manage and maintain the street infrastructure utilizing pavement management policies which achieve the lowest overall cost to the City over time. This reconstruction project is consistent with those goals.

The City strives to cooperate with adjacent cities for mutual benefit whenever possible. A street reconstruction agreement is necessary to detail the terms and responsibilities of this cooperative project. This agreement will essentially split the costs for the project between the two cities and allow for

Shoreview to be reimbursed for engineering expenses by Roseville. The attached agreement delineates project and payment responsibilities related to the project. This agreement has been reviewed by the City Attorney.

FINANCIAL IMPACTS

Each City will pay for their own portion of the project construction within their City boundaries, which will be approximately a 50-50 split of the project costs. Shoreview will provide engineering services and Roseville will reimburse them for our share. It is estimated that the roadway portion of this project will cost about \$1.3 million. These costs would be split equally. It is proposed that the cost of the project be financed with Municipal State Aid funds and special assessments. The following is a summary of the preliminary estimated costs and financing for the reconstruction of County Road D:

Shoreview	\$650,000
Roseville Special Assessments	\$162,500
Roseville MSA Funds	\$487,500
Total	\$1,300,000

STAFF RECOMMENDATION

Staff recommends that the City Council approve a resolution authorizing the preparation of a feasibility report for County Road D Reconstruction

And

Staff recommends that the City Council approve the Street Reconstruction Agreement with the City of Shoreview for the County Road D Reconstruction project.

REQUESTED COUNCIL ACTION

Approve resolution authorizing the preparation of a feasibility report for the County Road D Reconstruction project.

And

Approve the Street Reconstruction Agreement with the City of Shoreview for the County Road D Reconstruction project.

Prepared by: Debra Bloom, City Engineer

Attachments: A: Resolution
B. Agreement

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
2 of Roseville, County of Ramsey, Minnesota, was duly held on the 11th day of June, 2012,
3 at 6:00 p.m.

4
5 The following members were present: ; and and the following members were absent: .

6
7 Member introduced the following resolution and moved its adoption:

8
9 **RESOLUTION No.**
10
11 **RESOLUTION ORDERING PREPARATION OF FEASIBILITY REPORT**
12 **FOR COUNTY ROAD D RECONSTRUCTION PROJECT**
13

14 WHEREAS, the Council has reviewed the street construction needs of various
15 neighborhoods in the City and has tentatively selected neighborhoods for inclusion in the
16 2013 Pavement Management Program; and

17
18 WHEREAS, it is proposed to improve that portion of the City of Roseville described
19 below by one or more of the following installations: bituminous paving, concrete curb
20 and gutter, storm sewer, and necessary appurtenances, and to assess the benefited
21 property for all or a portion of the cost of the improvement pursuant to Minnesota
22 Statutes, Section 429.011 to 429.111:

23
24 **NEIGHBORHOOD NUMBERS AND DESCRIPTIONS**
25

Neighborhood	Street	From	To
16	County Road D	Lexington Avenue	Victoria Street

26
27
28 NOW THEREFORE BE IT RESOLVED by the City Council of the City of Roseville,
29 Minnesota as follows:

- 30
31 1. The neighborhoods specified above are hereby approved for inclusion in the 2013
32 Pavement Management Program.
33
34 2. The proposed improvements are referred to the City Engineer for study and she is
35 instructed to report to the Council with all convenient speed, advising the Council in
36 a preliminary way as to whether they should best be made as proposed or in

37 connection with some other improvements, and the estimated cost of the
38 improvements as recommended.

39

40 The motion for the adoption of the foregoing resolution was duly seconded by Member
41 and upon vote being taken thereon, the following voted in favor thereof: and
42 the following voted against the same:

43

44 WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 11th day of June, 2012, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 11th day of June, 2012.

William J. Malinen, City Manager

(SEAL)

STREET RECONSTRUCTION AGREEMENT

This Agreement is made on , 2012, between the City of Shoreview, a Minnesota municipal corporation ("Shoreview"), and the City of Roseville, a Minnesota municipal corporation ("Roseville").

1. PURPOSE

Shoreview and Roseville (Collectively the "Cities") have determined that it is in the best interests of the residents of each city to undertake in a cooperative fashion the reconstruction of County Road D between Lexington Avenue and Victoria Street (the "Project"). The goal of the Cities is to provide for a coordinated cost effective completion of the Project. The purpose of this agreement is to set forth the terms governing the design and construction of the Project.

2. PROJECT

2.1 The Project shall consist of the facilities identified in Exhibit A hereto, subject to modification as provided herein.

2.2 The costs of the Project shall be paid by the Cities as provided in Section 6.1 hereof.

2.3 Inclusion of items not identified in Exhibit A, such as additional landscaping, sidewalks, or street lighting are at the discretion of each city. The cost of such additional items is the sole responsibility of the city that approves such additions.

3. FEASIBILITY REPORT

3.1 Shoreview shall prepare a feasibility report for the Project. The feasibility report shall describe the existing conditions, proposed public infrastructure improvements, preliminary cost estimate, and estimated assessments for the Project.

4. DESIGN

4.1 If the feasibility study is approved by each city council, Shoreview shall prepare engineering drawings, specifications, and construction plans for the Project. The construction plans shall include a cost estimate. The final cost estimate shall include all costs associated with the Project as well as a contingency budget for unforeseeable circumstances associated with the construction. Shoreview shall comply with any requirements of Minnesota law with respect to approvals of such plans and specifications.

4.2 Final construction plans, engineering drawings, specifications and cost estimates shall be submitted to each city for the approval of each city council.

5 CONSTRUCTION

5.1 If the final construction plans and specifications are approved by each city council, Shoreview shall proceed with construction of the Project. Shoreview shall advertise for bids in accordance with the requirements of the municipal contracting law.

5.2 Prior to awarding construction contracts Shoreview shall review the bids received with Roseville. If the contracts exceed the cost estimates contained in the construction plans (including a contingency budget) previously approved by the Cities either party can elect not to proceed with the project. The bids shall be approved by each city council or the project shall not proceed.

5.3 Shoreview will be the contracting party and will use ordinary and prudent efforts to require that the Project is constructed in compliance with approved plans and specifications and completed with reasonable promptness.

5.4 Shoreview will notify Roseville of any change order which increases the cost of any individual construction contract for the Project by more than \$5,000 of the original amount thereof or which materially changes the scope of the Project. Shoreview shall obtain the written authorization of Roseville prior to approving such a change order. However, prior written authorization is not necessary if the change order presents imminent health/safety issues making prior authorization impractical. In such cases, the change order shall be reasonably presented to Roseville for ratification. Roseville must not unreasonably withhold its consent to change orders resulting from unforeseen circumstances arising from the construction.

6. PAYMENT OF COSTS OF PROJECT

6.1 All costs of the Project will be shared equally by the Cities, except that the costs of utilities that are replaced will be paid by the benefited city. Costs will include, but not be limited to, the services identified in Article 7 hereof, all costs related to obtaining all necessary permits and approvals for the Project, costs incurred in agreements, and any and all other costs associated with the Project.

6.2 The City of Roseville will pay to the City of Shoreview 90% of Roseville's share of the anticipated project costs within 30 days of the City of Shoreview awarding the contract for construction of the proposed improvements. The remaining 10% will be paid within 30 days after completion of the proposed improvements.

6.3 All invoices or requests for payment will be approved and paid by Shoreview. Within 10 days of the end of each calendar month, Shoreview shall provide a statement to Roseville showing the prior month's activity, the invoices received, the full costs of services provided by Shoreview staff, and the amount Roseville owes to Shoreview for the Project and for items outside of the Project, such as those in sections 2.3 hereof. Within 30 days of the receipt of that statement, Roseville shall provide in writing a list and explanation of any amounts it disputes and pay the undisputed amount. Any disputes regarding payment shall be resolved through the dispute resolution process contained in Article 8 hereof.

6.4 If this Agreement is terminated under Section 8 hereof, both cities shall nevertheless be liable for the payment of their cost share which is incurred up to the date of termination of this Agreement, or as a result of termination of this Agreement.

7. SERVICES TO BE PROVIDED BY SHOREVIEW

7.1 Shoreview will provide qualified engineering employees to perform street and utility design and related technical services to the Project. These services include:

- a) Complete design and feasibility studies;
- b) Conduct public meetings, including informational meetings and meetings with each city council if necessary;
- c) Prepare plans and specifications;
- d) Manage contracts made for completion of the Project and for items outside the Project included in section 2.3 hereof;
- d) Supervise construction, including inspection of the work;

7.2 Shoreview may, at its discretion, contract with a qualified third party to conduct or complete any or all of these services. Shoreview employees shall be billed at their direct salary expenses.

8. DISPUTE RESOLUTION

8.1 If a dispute arises between the Cities regarding this agreement or the construction of the Project, the City Manager of each city, or their designees, must promptly meet and attempt in good faith to negotiate a resolution of the dispute.

8.2 If the Cities have not negotiated a resolution of the dispute within 30 days after this meeting, the Cities may jointly select a mediator to facilitate further discussion.

8.3 If a mediator is not used or if the Cities are unable to resolve the dispute within 30 days after the first meeting with the selected mediator, the dispute shall be adjudicated in civil court.

8. GENERAL PROVISIONS

8.1 All notices under this agreement must be delivered personally or sent by first class mail addressed to:

If to Shoreview:	Terry Schwerm City of Shoreview 4600 Victoria Street N. Shoreview, MN 55126
------------------	--

106 If to Roseville Bill Malinen
107 City of Roseville
108 2660 Civic Center Drive
109 Roseville, MN 55113
110

111
112 or addressed to such party at such other address as such party shall hereafter furnish by notice to
113 the other party.

114 8.2 This Agreement shall terminate if either City fails to approve the construction
115 plans for the Project.

116 8.3 This Agreement may be amended only in writing, executed by the proper
117 representatives of each city.

118 8.4 This Agreement must be interpreted under the laws of the State of Minnesota.

119

120 Date: _____ CITY OF SHOREVIEW

121 By: _____
122 Its Mayor

123 And: _____
124 Its City Manager

125 Date: _____ CITY OF ROSEVILLE

126 By: _____
127 Its Mayor

128 And: _____
129 Its City Manager

EXHIBIT A THE PROJECT

The project shall consist of reconstruction County Road D between Lexington Avenue with a paved surface and barrier style concrete curb and gutter as per MnDOT's municipal state aid standards. The watermain shall be replaced and sanitary sewer shall be repaired/replaced as needed. A storm water collection and treatment system shall also be constructed.

REQUEST FOR COUNCIL ACTION

Date: 6/11/12
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Approve Resolution Supporting the Environmental Assistance Grant Application for Villa Park Wetland Restoration Project

BACKGROUND:

On May 14, 2012, the Minnesota Pollution Control Agency issued a Request for Proposals (RFP) to solicit projects for the FY2012-2013 Environmental Assistance Grants. Focus area 1C of the grant program is for removal of Polycyclic Aromatic Hydrocarbon (PAH) contaminated sediments from stormwater ponds. Approximately \$187,000 is available in focus area 1C. The maximum request is \$100,000, a 50% local match is required, and a local ordinance banning coal tar based sealer products is required. The City of Roseville is eligible to apply for these grant dollars.

Over the last two years City staff has been working with Capitol Region Watershed District (CRWD) on identifying the scope for a maintenance project in the Villa Park Wetlands. Capitol Region Watershed District Board of Managers adopted the Villa Park Wetland Restoration Project Preliminary Design Report on May 2, 2012. The project calls for the removal of ~20,000 cubic yards of Polycyclic Aromatic Hydrocarbon (PAH) contaminated sediments via hydraulic dredging and geotextile tube dewatering. CRWD, in partnership with the City of Roseville, is considering the completion of the Villa Park Wetland Restoration Project in 2013.

CWRD staff has completed of the necessary application materials in time for submittal by the June 14, 2012 application deadline.

FINANCIAL IMPACTS:

This project has an engineer's estimate of \$1,550,000 and is not fully funded.

The City of Roseville cost share for this project will be brought to the City Council for discussion as a part of the 2013 budget process.

At this time we are looking for additional funding opportunities and see this grant as a way to start bridging the gap in funding for this project.

STAFF RECOMMENDATION:

Approve resolution supporting the Environmental Assistance Grant Application for Villa Park Wetland Restoration Project

REQUESTED COUNCIL ACTION:

Approve resolution supporting the Environmental Assistance Grant Application for Villa Park Wetland Restoration Project

Prepared by: Debra Bloom, City Engineer

Attachment A: Resolution

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 11th day of June, 2012, at 6:00 p.m.

The following members were present: ; and and the following members were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION SUPPORTING THE ENVIRONMENTAL ASSISTANCE GRANT
APPLICATION FOR VILLA PARK WETLAND RESTORATION PROJECT**

WHEREAS, the Capitol Region Watershed District (CRWD) adopted Lake McCarrons Management Plan in 2003 which documents the need for maintenance of the Villa Park Wetland System; and

WHEREAS, the Villa Park Wetland System Management Plan (2009) documents the sediment accumulation within the Villa Park Wetland System; and

WHEREAS, the Villa Park Wetland Restoration Project Preliminary Engineering Report (2012) developed by CRWD documents the following:

- Sediment Removal Volume of ~20,000 cubic yards
- 72% of the sediment has Polycyclic Aromatic Hydrocarbon (PAH) levels in excess of management Level 3
- Hydraulic dredging and geotextile tube dewatering is the preferred removal and disposal method
- The engineer's estimate for the project is ~\$1,550,000; and

WHEREAS, Capitol Region Watershed District, in partnership with the City of Roseville, is considering the completion of a maintenance project in the Villa Park Wetland System in 2013; and

WHEREAS, Capitol Region Watershed District has adopted and certified a 2012 budget that commits \$590,000 of project financing, of which \$160,000 would be considered a local cash, non-state funding match under the terms of the Environmental Assistance Grant Program for the Villa Park Wetland Restoration Project; and

39 WHEREAS, Capitol Region Watershed District's preliminary draft 2013 budget includes
40 additional funding for the Villa Park Wetland Restoration Project.

41
42 BE IT RESOLVED, that the City of Roseville hereby supports application for a FY
43 2012-2013 Environmental Assistance Grant.

44
45 The motion for the adoption of the foregoing resolution was duly seconded by Member
46 and upon vote being taken thereon, the following voted in favor thereof: and the
47 following voted against the same:

48
49 WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 11th day of June, 2012, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 11th day of June, 2012.

William J. Malinen, City Manager

(SEAL)

REQUEST FOR COUNCIL ACTION

Date: 06/11/2012

Item No.: 10.a

Department Approval



City Manager Approval



Item Description: Public Works, Environment, and Transportation Commission Meeting
 with the City Council

BACKGROUND

Each year, the Public Works, Environment, and Transportation Commission meets with the City Council to review activities and accomplishments and to discuss the upcoming year's work plan and issues that may be considered. The following are activities of the past year and issues the Commission would like to take up in the next year:

Activities and accomplishments:

- ☐ Capital Improvement Plan Review and Recommendation
- ☐ Draft Neighborhood Traffic Management Plan
- ☐ Draft Overhead Electric Undergrounding Policy
- ☐ Draft Resolution on Organized Collection
- ☐ Greenstep Cities Presentation
- ☐ Assessment Policy Review
- ☐ Parks Master Plan Implementation Presentation

Work Plan items for the upcoming year:

- ☐ Stormwater Management Plan Input and Review
- ☐ Complete Streets Policy
- ☐ LED Street Lighting Feasibility
- ☐ Pathway Master Plan Build Out Plan
- ☐ Organized Collection

Question or Concerns for the City Council:

- ☐ Plans for Outreach to Community Groups

Prepared by: Duane Schwartz, Public Works Director

Attachments: A: None

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: Jun 11, 2012

Item No.: 12 . a

Department Approval



City Manager Approval



Item Description: **PRESUMPTIVE PENALTY APPROVAL — B-DALE CLUB
ALCOHOL COMPLIANCE FAILURE**

Background

On March 26th, 2012, all businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year. The letter included notice of recent changes to Roseville City Ordinances regarding mandatory liquor licensee training programs and penalties for noncompliance. Also in the letter were instructions for the City of Roseville mandatory liquor licensee training program and the name of a police contact should a business need additional information on the licensee program. Training was to be completed by every employee prior to the employee selling or serving alcohol and documentation of this training was to be completed and kept on file by the business.

Compliance Failure

On Saturday, April 14, 2012, a plain clothes Roseville Police Officer, along with an underage buyer, entered the B-Dale Club, 2100 North Dale Street, Roseville, MN to conduct an alcohol compliance check. The underage buyer and the plain clothes police officer entered the Club. The underage buyer went directly to the bar and ordered a Miller Lite Beer while the plain clothing officer watched from a distance. The bartender returned to the bar with the Miller Lite Beer, asked for buyer's driver's license which was provided. The bartender looked at the license, returned it to the buyer and handed him a beer. The buyer provided the bartender a \$20.00 bill for the \$2.75 beer and was provided change. The bartender was administratively cited for the violation and released. On May 3, 2012, the B-Dale Club was mailed a letter requesting documentation of a City of Roseville approved liquor licensee training program. This documentation was to be received by the Police Department no later than May 11, 2012. Lt. Rosand received correspondence from the B-Dale Club's management on May 10, 2012, which documented the employee in question had last completed a City of Roseville approved liquor license training program on June 3, 2011. This is the B-Dale Club's first liquor compliance failure/violation in the last thirty six (36) months.

Staff Recommendation

Issue and administer the presumptive penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day suspension.

Council Action Requested

Allow the Roseville Police Department to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City Code or other action as determined by the Roseville City Council.

Prepared by: Lt. Lorne Rosand

Attachments:

- A: Police Report
- B: Letter announcing compliance checks
- C: Notifications of failure and investigation
- D: Documentation from the B-Dale Club regarding training
- E: Letter announcing Council Meeting



ROSEVILLE POLICE DEPARTMENT

INCIDENT REPORT

ICR# 12009907	AGENCY ORI# MN0620800	JUVENILE:																																							
INCIDENT	Reported: 04-14-2012 1125 First Assigned: 1120 First Arrived: 1120 Last Cleared: 1154 Committed Start: 04-14-2012 1136 Committed End: 04-14-2012 1154 Title: Alcohol Compliance Failure How Received: In Person Short Description: Sale to underage 21 person. Summary: Sale to under age 21 person during compliance check. Location(s) B-DALE CLUB Address: 2100 DALE ST N City: Roseville State: MN Zip: 55113 Country: USA																																								
OFFICERS	Officer Assigned: Johnson, Sean Badge No: S-19 Primary: Yes Officer Assigned: Rosand, Lorne (Administrative Action) Badge No: 3 Primary: No																																								
NAMES	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Involvement: Mentioned</td> <td style="width: 33%;">Name: Kinsel, Gloria Ann</td> <td style="width: 33%;">DOB:</td> </tr> <tr> <td>Age:</td> <td>Sex: F Race:</td> <td>Height:</td> </tr> <tr> <td>Address: 847 W CALIFORNIA AVE</td> <td>City: ST PAUL</td> <td>State: MN Zip: 55117</td> </tr> <tr> <td>Phone: (Work) (651)489-5386</td> <td>Phone: (Home) (651)489-5386</td> <td>Email: (F)</td> </tr> <tr> <td>Eye Color: BLU</td> <td>Hair Color:</td> <td></td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Involvement: Cited</td> <td style="width: 33%;">Name: Mondry, Michael Patrick</td> <td style="width: 33%;">DOB: C</td> </tr> <tr> <td>Age: 6</td> <td>Sex: Race:</td> <td>Height:</td> </tr> <tr> <td>Address: 1169 VIRGINIA ST</td> <td>City: ST PAUL</td> <td>State: MN Zip: 55117</td> </tr> <tr> <td>Phone: (Home) (651)488-3094</td> <td>Phone: (Work) (651)489-</td> <td></td> </tr> <tr> <td>Eye Color: GRN</td> <td>Hair Color:</td> <td></td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Involvement: Subject</td> <td style="width: 33%;">Name: B Dale Club</td> <td style="width: 33%;"></td> </tr> <tr> <td>Address: 2100 Dale Street N</td> <td>City: Roseville</td> <td>State: MN Zip: 55113</td> </tr> <tr> <td>Phone: (Business) (651)489-5386</td> <td></td> <td>Country:</td> </tr> </table>		Involvement: Mentioned	Name: Kinsel, Gloria Ann	DOB:	Age:	Sex: F Race:	Height:	Address: 847 W CALIFORNIA AVE	City: ST PAUL	State: MN Zip: 55117	Phone: (Work) (651)489-5386	Phone: (Home) (651)489-5386	Email: (F)	Eye Color: BLU	Hair Color:		Involvement: Cited	Name: Mondry, Michael Patrick	DOB: C	Age: 6	Sex: Race:	Height:	Address: 1169 VIRGINIA ST	City: ST PAUL	State: MN Zip: 55117	Phone: (Home) (651)488-3094	Phone: (Work) (651)489-		Eye Color: GRN	Hair Color:		Involvement: Subject	Name: B Dale Club		Address: 2100 Dale Street N	City: Roseville	State: MN Zip: 55113	Phone: (Business) (651)489-5386		Country:
Involvement: Mentioned	Name: Kinsel, Gloria Ann	DOB:																																							
Age:	Sex: F Race:	Height:																																							
Address: 847 W CALIFORNIA AVE	City: ST PAUL	State: MN Zip: 55117																																							
Phone: (Work) (651)489-5386	Phone: (Home) (651)489-5386	Email: (F)																																							
Eye Color: BLU	Hair Color:																																								
Involvement: Cited	Name: Mondry, Michael Patrick	DOB: C																																							
Age: 6	Sex: Race:	Height:																																							
Address: 1169 VIRGINIA ST	City: ST PAUL	State: MN Zip: 55117																																							
Phone: (Home) (651)488-3094	Phone: (Work) (651)489-																																								
Eye Color: GRN	Hair Color:																																								
Involvement: Subject	Name: B Dale Club																																								
Address: 2100 Dale Street N	City: Roseville	State: MN Zip: 55113																																							
Phone: (Business) (651)489-5386		Country:																																							
EVIDENCE	BarCode: 12-08286 Item Type: Alcohol Container, empty Bin: A44 Value: \$2.75 Description: 1 Miller Lite Beer Can Location Address: 2100 DALE ST N City: Roseville State: MN Zip: 55113 Country: USA																																								

Supplemental Report

ICR: 12009907

05-03-2012 0926

Title: Supplement Report

Created By: Lorne Rosand

On Thursday, April 12, 2012, a woman identified as Gloria Kinsel stopped at the Roseville Police Department and requested a copy of the "City of Roseville Manager and Server Training Approved Training Program".

Being I oversee city's alcohol compliance checks, I invited Kinsel back to my office. Kinsel said she was the B-Dale Club's Bar Manager and had recently received the Chief's letter advising of upcoming alcohol compliance checks. Kinsel was in possession of the Chief's March 2012 letter during our visit.

After speaking with Kinsel, I provided her a paper as well as electronic copy of the city's server training program.

It was during the afternoon hours of Saturday, April 14, 2012, I received a telephone call from Sgt. Sean Johnson. Sgt. Johnson informed me the B-Dale Club had failed it's alcohol compliance check.

Report is for informational purposes.

Supplemental Report

ICR: 12009907

04-17-2012 1926

Title: Failed Alcohol Compliance Check

Created By: Sean Johnson

On 04-14-2012, XXXXXX XXXX (XXXXXXXXXXXX) acted as my underage alcohol buyer. XXXX viewed the underage buyer instructional video prior to beginning compliance checks. I searched XXXX and noted he only had one Valid ID (a MN photo DL, which clearly stated he was underage 21. I took a digital photograph of XXXX, and made a photocopy of his drivers license.

At appx 1125 hours, XXXX and I walked into the B Dale Club (2100 Dale St) and I monitored XXXX who went to the bar. XXXX requested a Miller Lite bottle. Michael Mondry (MN photo DL) brought the bottle to the bar, and requested identification from XXXX. XXXX provided him with his license. Mondry handed the beer to XXXX. XXXX was initially charged \$ 2.75 for the beer and handed \$20.00 to Mondry which was later retrieved by management and returned to me.

I identified myself as a Roseville police officer and advised Mondry that he served alcohol to an 18 year old. I advised store manager Gloria Kinsel of the incident and that police department would be following up with the business.

I propriertied the Miller Lite bottle and placed it as evidence in PL#9.

I cited Mondry with administrative citation #22115 for selling alcohol to an underage person.

Nothing further.

Supplemental Report

ICR: 12009907

04-30-2012 1309

Title: Adminstrative Fine Extension

Created By: Lorne Rosand

On Monday, April 30, 2012 at approximately 1300 hours, I spoke with Gail Mondry who called stating she was speaking on her husband's behalf, Michael Mondry. Gail asked if she could have a 30-day extension on the due date of the \$250.00 administrative fine her husband is required to pay for serving alcohol to a minor.

I granted the 30-day fine payment extension and advised Gail the \$250.00 fine is due by twelve - noon on Monday, May 14th. If the fine isn't received by the due date/time, the case would be forwarded to the Roseville City Attorney's office for formal charging. Gail assured me the city would receive the administrative fine by May 14th.

This report is for informational purposes.

Supplemental Report

ICR: 12009907

05-03-2012 0927

Title: Server Training Records

Created By: Lorne Rosand

On Thursday, May 3, 2012, the letter titled 05-03-2012 B-Dale Letter (see Media file) was sent to Gloria Kinsel (bar manager) requesting server training records for Michael Mondry as well as all employees authorized to serve alcohol at the B-Dale Club.

All training records are due by Friday, May 11, 2012.

Supplemental Report

ICR: 12009907

05-11-2012 1204

Title: Server Training Records

Created By: Lorne Rosand

On Thursday, May 10, 2012, I received a manila envelope from Gloria Kinsel who is the Vice President / General Manager of B-Dale Club.

Inside the envelope, I noted a cover letter authored by Kinsel and seven (7) photo copies of signed manager/server training certifications. I recognized the training certificates as the same certificates our agency provides in our agency's Alcohol Server/Manager Training packet.

Upon inspection of the server trainer documents, I noted Michael Mondry (individual cited for serving alcohol to a minor) received his annual alcohol server training on June 3, 2011.

Of the remaining six (6) server documents, I noted four servers received alcohol server training also on June 3, 2011 and the remaining two servers received training on January 5, 2012.

I have scanned and attached all documents provided by Kinsel to the case file in the Media folder.

Report is for informational purposes.

Supplemental Report

ICR: 12009907

05-15-2012 0902

Title: Cite Paid

Created By: Lorne Rosand

On Monday, May 14, 2012 at 1106 hours, Michael Mondry paid his \$250.00 administrative citation for serving alcohol to a minor (Admit cite #22115). I consider Mondry's portion of this case file closed.

I scanned the receipt for Mondry's payment into the Media section of case file.

Report for informational purposes.



Date

Business

Address

Roseville, MN 55113

ATTN: MANAGER

Please thoroughly review the following information as it pertains to alcohol compliance checks conducted by the Roseville Police Department, relative to your establishment.

The City of Roseville began alcohol compliance checks on licensed alcoholic beverage sellers in 1997. At that time, the compliance rate was only 70%. Nearly 30% of our licensees failed those compliance checks. Our goal is to achieve 100% compliance. We need your cooperation to make that happen.

The Roseville Police Department conducts yearly compliance checks to insure licensed alcoholic beverage sellers in the City of Roseville are complying with State law and Roseville Code Provisions relating to the selling of alcoholic beverages.

Please review the following relating to sales of alcohol to underage persons:

Minnesota Statute Chapter 340A.503 PERSONS UNDER 21; ILLEGAL ACTS.

Subdivision 1. Consumption.

(a) It is unlawful for any:

(1) retail intoxicating liquor or 3.2 percent malt liquor licensee, municipal liquor store, or bottle club permit holder under section 340A.414, to permit any person under the age of 21 years to drink alcoholic beverages on the licensed premises or within the municipal liquor store;

Subdivision 2. Purchasing. It is unlawful for any person:

(1) to sell, barter, furnish, or give alcoholic beverages to a person under 21 years of age;

The City of Roseville has passed Chapter 302, Roseville's Liquor Control Ordinance. The Roseville Police Department encourages you to become familiar with the Liquor Control Ordinance. It can be obtained at the Roseville City Hall or in the city code at www.ci.roseville.mn.us.

The civil penalties for underage alcoholic beverage sales are set forth in the Roseville City Code. Presumptive penalties are set forth in § 302.15 of the Code. These penalties vary depending upon whether it is a first time violation, a second time violation, a third time violation, etc.

The Roseville Police Department has worked with City alcoholic beverage licensees to promote training for both servers and managers to prevent sales of alcohol to underage persons, and to prevent other violations of the Liquor Control Ordinance. All licensees and their managers, and all employees or agents employed by the licensee that sell or serve alcohol, must complete a city approved or city provided liquor licensee training program. Free training packets are available from the City. Contact Kelly Roberto of the Roseville Police Department at kelly.roberto@ci.roseville.mn.us to receive a packet or the names of approved trainers.

Both the City's approval and the required training shall be completed:

1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter.

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol, and produce such documentation upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city. The City will not maintain these records for you. Additional penalties may be assessed if you are unable to provide documentation or it is determined the employee did not under-go the required training.

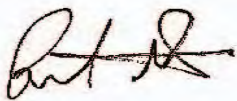
The mandatory minimum penalty for the sale of alcoholic beverages to underage individuals is a \$1,000 fine and a one day suspension.

These penalties are civil in nature. Please be aware criminal penalties may also be imposed for violations of the Liquor Control Ordinance.

The Roseville Police Department will conduct two compliance checks in 2012 beginning this spring. Please remind your employees of their legal and moral responsibility not to sell or serve alcoholic beverages to anyone under the age of 21.

Once again, we encourage you to review Roseville City Code, Chapter 302, to insure that you have familiarized yourself with the local regulations applicable to your establishment. If you have any questions, please contact Lt. Lorne Rosand at 651-792-7211.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Mathwig", is written over a light blue rectangular background.

Rick Mathwig
Chief of Police



May 3, 2012

Gloria A. Kinsel
B-Dale Club
2100 North Dale Street
Roseville Minnesota 55113

Gloria A. Kinsel and/or General Manager:

The City of Roseville has an ordinance prohibiting the sale of any alcoholic beverage to persons under the age of 21 years. A copy of Roseville Code 302 has been enclosed for your review. Please note Section 302.15 of code where minimum penalties are stipulated.

On April 14, 2012, a B-Dale Club employee named Michael Mondry sold an alcoholic beverage to a minor in violation of the attached code. Our records indicate that this is your first violation in the previous thirty-six (36) months. Therefore, pursuant to Section 302.15 of Roseville City Code, the presumptive penalty for a first violation for sale of an alcoholic beverage to a person under the age of twenty-one is a minimum penalty of a \$1,000.00 fine and a one (1) day suspension.

This incident is currently under investigation by the Roseville Police Department. You are being asked to provide a training certificate documenting Michael Mondry has completed a city approved or provided liquor license training program. **I must receive a copy of Mondry's training certification from you by Friday, May 11, 2012. Failure to provide this training certification may result in additional penalties because of non compliance. You are also being mandated to provide server training records for all employees who are authorized to serve liquor at your establishment. These server training documents are also due by Friday, May 11, 2012.**

When a violation occurs, the police department provides information to the City Council, which either will assess the presumptive penalty set forth above or depart upward or downward based on extenuating or aggravating circumstances. The information set forth in this letter regarding the failed compliance check will be passed on to the City Council, as well as information regarding your participation in the manager and server training program and the history of compliance checks at your establishment. Once the date of the Council meeting is established, I will send you notice.

A representative of your establishment may appear at the Council meeting to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at that meeting, the City Council will act without any input from your establishment.

Finally, please be advised that if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me during normal business hours at my desk telephone number of 651-792-7211.

Sincerely,

Lorne R. Rosand
Lieutenant
Roseville Police Department

Enclosure

Cc: Rick Mathwig – Chief of Police
Bill Malinen – City Manager

2100 NORTH DALE STREET



ROSEVILLE, MINNESOTA 55113

May 10, 2012

" Sponsor of Community Activities"

489-5386

Lorne R. Rosand

Lieutenant

Roseville Police Department

Dear Lieutenant Rosand:

Enclosed are copies of Michael Mondry's training certification and the six other employee/servers training certificate records

We realize our responsibility to stay in compliance with Section 302.15 and have planned a training session for all our employees serving alcoholic beverages. As mentioned before , no establishment wants anything like this to happen , but it has made big impact on our servers and the responsibility that goes with serving alcoholic beverages.

We will be attending the City Council meeting and speak on our behalf.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Gloria Kinsel". The signature is written in dark ink and is positioned above the printed name of the signatory.

Gloria Kinsel, Vice President/General Manager

RESPONSIBLE MANAGER/SERVER TRAINING CERTIFICATION

B-Dale Club 2100 N. Dale St. Royal 55113
Establishment & Address

I acknowledge that I have been taught and understand the attached training material on responsible alcohol beverage serving and I have been given the opportunity to ask questions about any portion I do not understand. I have been given a copy of the training material to keep and review. I acknowledge, as a condition of employment, that I am responsible for compliance with the attached training material and I will manage my behavior to attain zero errors in performance.

Michael Monday
Signature

6-3-11
Date

MICHAEL Monday
Printed name

6-3-11
Date of Hire

[Signature]
Manager's Signature

6-3-11
Date of Training

JENNIFER FLINNET
Manager's Printed Name

RESPONSIBLE MANAGER/SERVER TRAINING CERTIFICATION

B-Dale Club 2100 N. Dale St. Roseville
Establishment & Address

I acknowledge that I have been taught and understand the attached training material on responsible alcohol beverage serving and I have been given the opportunity to ask questions about any portion I do not understand. I have been given a copy of the training material to keep and review. I acknowledge, as a condition of employment, that I am responsible for compliance with the attached training material and I will manage my behavior to attain zero errors in performance.

Kate Wendt
Signature

6-3-11
Date

KATE WENDT
Printed name

10-89
Date of Hire

Gloria Kinsel
Manager's Signature

6-3-11
Date of Training

GLORIA KINSEL
Manager's Printed Name

RESPONSIBLE MANAGER/SERVER TRAINING CERTIFICATION

B-Dale Club - 2100 N. Dale St. 55113
Establishment & Address

I acknowledge that I have been taught and understand the attached training material on responsible alcohol beverage serving and I have been given the opportunity to ask questions about any portion I do not understand. I have been given a copy of the training material to keep and review. I acknowledge, as a condition of employment, that I am responsible for compliance with the attached training material and I will manage my behavior to attain zero errors in performance.

Mardel Hogen
Signature

6/22/11
Date

Mardel Hogen
Printed name

6/22/11
Date of Hire

Jennifer Flint
Manager's Signature

6/22/11
Date of Training

JENNIFER FLINT
Manager's Printed Name

RESPONSIBLE MANAGER/SERVER TRAINING CERTIFICATION

B-Dale Club: 2100 Dale St. N. 55113

Establishment & Address

I acknowledge that I have been taught and understand the attached training material on responsible alcohol beverage serving and I have been given the opportunity to ask questions about any portion I do not understand. I have been given a copy of the training material to keep and review. I acknowledge, as a condition of employment, that I am responsible for compliance with the attached training material and I will manage my behavior to attain zero errors in performance.

Raquel L. Norey
Signature

6/22/11
Date

Raquel L. Norey
Printed name

6/22/11
Date of Hire

Jennifer Flint
Manager's Signature

6/22/11
Date of Training

JENNIFER FLINT
Manager's Printed Name

RESPONSIBLE MANAGER/SERVER TRAINING CERTIFICATION

B-Dale Club 2100 N. Dale St. Roseville MN 55117
Establishment & Address

I acknowledge that I have been taught and understand the attached training material on responsible alcohol beverage serving and I have been given the opportunity to ask questions about any portion I do not understand. I have been given a copy of the training material to keep and review. I acknowledge, as a condition of employment, that I am responsible for compliance with the attached training material and I will manage my behavior to attain zero errors in performance.

Shelley Cristello
Signature

6/3/11
Date

Shelley Cristello
Printed name

8/20/00
Date of Hire

Tim Wollen
Manager's Signature

6/3/11
Date of Training

Tim Wollen
Manager's Printed Name

RESPONSIBLE MANAGER/SERVER TRAINING CERTIFICATION

Boate Club 2100 North Dale, Roseville, MN 55113
Establishment & Address

I acknowledge that I have been taught and understand the attached training material on responsible alcohol beverage serving and I have been given the opportunity to ask questions about any portion I do not understand. I have been given a copy of the training material to keep and review. I acknowledge, as a condition of employment, that I am responsible for compliance with the attached training material and I will manage my behavior to attain zero errors in performance.

[Signature]
Signature

2-1-12
Date

Christina Weldon
Printed name

02/12
Date of Hire

Gloria Kinzel
Manager's Signature

2-1-12
Date of Training

Gloria Kinzel
Manager's Printed Name

RESPONSIBLE MANAGER/SERVER TRAINING CERTIFICATION

B-Dale Club; 2100 N. Dale St. Roseville MN 55113
Establishment & Address

I acknowledge that I have been taught and understand the attached training material on responsible alcohol beverage serving and I have been given the opportunity to ask questions about any portion I do not understand. I have been given a copy of the training material to keep and review. I acknowledge, as a condition of employment, that I am responsible for compliance with the attached training material and I will manage my behavior to attain zero errors in performance.

[Signature]
Signature

1-5-12
Date

HERBERT E. IVERSON
Printed name

12-19-11
Date of Hire

Gloria Kinsel
Manager's Signature

1/5/12
Date of Training

GLORIA KINSEL
Manager's Printed Name



May 18, 2012

Gloria A. Kinsel
General Manager
B-Dale Club
2100 North Dale Street
Roseville Minnesota 55113

Gloria A. Kinsel;

Reference Roseville PD Case File 12-009907: April 14, 2012 B-Dale Club Alcohol Compliance Failure.

On Monday, June 11, 2012, the Roseville City Council will discuss the April 14, 2012 alcohol compliance failure at the B-Dale Club. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one (1) day liquor license suspension.

A representative of your establishment may appear at the time of the council discussion to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at this meeting, the City Council will act without any input from your establishment.

Summary of Violation:

- March 26, 2012: All businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year.
- April 14, 2012: A B-Dale Club employee serves a underage compliance buyer an alcoholic beverage. The B-Dale Club employee server looked at the compliance checker's driver's license and then sold him a Miller Lite Beer. This violation was witnessed by a plain clothing police officer. The employee server is administratively cited for the violation.
- May 10, 2012: The B-Dale Club provides server training documentation showing the offending server last received alcohol server training on June 3, 2011.
- May 14, 2012: The B-Dale Club server/violator pays a \$250.00 administrative fine to the City of Roseville for violating city code.

Roseville City Council will consider staff recommendation specific to this violation at its regular meeting scheduled for Monday, June 11, 2012. Council discussion of this violation will occur during the "Business Actions" segment of the meeting.

Finally, please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at my desk telephone number of 651-792-7211 during normal business hours.

Sincerely,

Lorne Rosand
Lieutenant

Cc: Rick Mathwig -- Chief of Police
Bill Malinen -- City Manager
Roseville City Council

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 11, 2012
Item No.: 12.b

Department Approval



City Manager Approval



Item Description: **ADMINISTER PRESUMPTIVE PENALTY APPROVAL — GREEN
MILL RESTAURANT ALCOHOL COMPLIANCE FAILURE**

Background

On March 26th, 2012, all businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year. The letter included notice of recent changes to Roseville City Ordinances regarding mandatory liquor licensee training programs and penalties for noncompliance. Also in the letter were instructions for the City of Roseville mandatory liquor licensee training program and the name of a police contact should a business need additional information on the licensee program. Training was to be completed by every employee prior to the employee selling or serving alcohol and documentation of this training was to be completed and kept on file by the business.

Compliance Failure

On Saturday, April 14, 2012, a plain clothes Roseville Police Officer, along with an underage buyer, entered Green Mill Restaurant, 1595 West Hwy. 36, Roseville, MN to conduct an alcohol compliance check. The underage buyer and the plain clothes police officer entered the business and the underage buyer and officer went directly to the bar. The underage buyer requested a Miller Lite beer. The bartender asked the underage buyer for his identification. The underage buyer provided the bartender his Minnesota photo driver's license. The bartender looked at the license and handed it back to the buyer and sold him a bottle of Miller Lite beer for \$2.85. The underage buyer provided the bartender a \$20.00 bill for payment and received change. The plain clothing police officer then administratively cited the bartender for the violation and released him. On May 3, 2012, Green Mill Restaurant was mailed a letter requesting documentation of a City of Roseville approved liquor licensee training program. This documentation was to be received by the police department no later than May 11, 2012. Lt. Rosand received correspondence from Green Mill Restaurant management on May 9, 2012, which documented the employee in question had last completed an approved liquor license training program on July 23, 2011. This is Green Mill Restaurant's first liquor compliance failure/violation in the last thirty six (36) months.

Staff Recommendation

Issue and administer the presumptive penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day suspension.

Council Action Requested

Allow the Roseville Police Department to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City Code or other action as determined by the Roseville City Council.

Prepared by: Lt. Lorne Rosand

Attachments:

- A: Police Report
- B: Letter announcing compliance checks
- C: Notifications of failure and investigation
- D: Documentation from Green Mill Restaurant regarding training
- E: Letter announcing Council Meeting



ROSEVILLE POLICE DEPARTMENT

INCIDENT REPORT

ICR# 12009930	AGENCY ORI# MN0620800	JUVENILE:	
INCIDENT	Reported: 04-14-2012 1652 First Assigned: 1652 Committed Start: 04-14-2012 1652 Committed End: 04-14-2012 Title: Alcohol Compliance Failure How Received: None Selected Summary: Sale of alcohol to underage 21 person at business. Location(s) GREEN MILL Address: 1595 HIGHWAY 36 W City: Roseville State: MN Zip: 55113 Country: USA		
OFFICERS	Officer Assigned: Johnson, Sean Badge No: S-19 Primary: Yes Officer Assigned: Rosand, Lorne (Administrative Action) Badge No: 3 Primary: No		
MOC	MOC: M4102 Literal: LIQUOR - SELLING Statute: 340A-401 UCR: 22		
NAMES	Involvement: Subject Name: Green Mill State: MN Zip: 55113 Country: Address: 1595 Highway 36 City: Roseville Phone: (Business) (651)633-2108 Involvement: Cited Name: Rolfes, Ryan Charles DOB: Age: Sex: Race: Height: Weight: Address: 24643 260TH ST City: RICHMOND State: MN Zip: 56368 Country: Phone: (Work) (651)633-2100 Phone: (Cell) (Eye Color: BLU Hair Color: Involvement: Other Name: Sabaluro, William DOB: -- Age: Sex: Race: Height: 0 Weight: 0 Phone: (Work) (651)633-2100 Involvement: Mentioned Name: Gillen, John DOB: -- Age: Sex: Race: Height: 0 Weight: 0 Address: 1595 Hwy. 36 West City: Roseville State: MN Zip: 55113 Country: USA Phone: (Cell) (952)564-7080		
EVIDENCE	BarCode: 12-08290 Item Type: Alcohol Container, empty Bin: A44 Value: \$ 3.12 Description: Miller Lite Beer bottle Location Address: 1595 HIGHWAY 36 W City: Roseville State: MN Zip: 55113 Country: USA		

Supplemental Report

ICR: 12009930

04-17-2012 1906

Title: Failed Alcohol Compliance Check

Created By: Sean Johnson

On 04-14-2012, XXXXXX XXXX (XXXXXXXXXXXX) acted as my underage alcohol buyer. XXXX viewed the underage buyer instructional video prior to beginning compliance checks. I searched XXXX and noted he only had one Valid ID (a MN photo DL, which clearly stated he was underage 21. I took a digital photograph of XXXX, and made a photocopy of his drivers license.

At appx 1642 hours, XXXX and I walked into the Rosedale Green Mill (1595 Hwy 36) and went to the bar. XXXX requested a Miller Lite bottle. Rolfes (MN photo ID) brought the bottle to the bar, and requested identification from XXXX. XXXX provided him with his license. Rolfes handed the beer to XXXX. XXXX was initially charged \$ 2.85 for the beer and handed \$20.00 to Rolfes which was later retrieved by management and returned to me.

I identified myself as a Roseville police officer and advised Rolfes that he served alcohol to an 18 year old. I advised store manager of the incident and that police department would be following up with the business.

I propertyed the Miller Lite bottle and receipt of sale and placed them as evidence in PL#9.

I cited Rolfes with administrative citation #22118 for selling alcohol to an underage person.

Nothing further.

Supplemental Report

ICR: 12009930

05-03-2012 0904

Title: Administrative Citation Paid

Created By: Lorne Rosand

On Monday, April 16, 2012 at 0959 hours, Ryan Rolfes paid his \$250.00 administrative fine for serving alcohol to a minor. I attached the paid receipt to the media file of report.

Rolfes portion of this investigation has been completed.

Report for informational purposes.

Supplemental Report

ICR: 12009930

05-03-2012 0943

Title: Training Records Request

Created By: Lorne Rosand

On Thursday, May 3, 2012, the attached letter titled *05-03-2012 Green Mill Letter* was sent to bar manager John Gillen. In this letter to Gillen, I am asking for all alcohol server training records for this establishment.

Gillen has a deadline of Friday, May 11, 2012 to provide me with all alcohol server records.

Supplemental Report

ICR: 12009930

05-10-2012 1036

Title: Server Training Records

Created By: Lorne Rosand

On Wednesday, May 9, 2012, I received a manila envelope from John Gillen who is the manager of Green Mill Restaurant located at Rosedale Center.

Inside of the envelope, was a copy of the ***Green Mill Responsible Beverage Service*** training document every employee who serves alcohol is required to read. I have reviewed this training document and am of the opinion this document meets the city's training alcohol server requirements.

I have attached a copy of this training document to the Media section of this case file.

The packet from Gillen also contained copies of server training records for 16 Green Mill employees who completed the Green Mill Responsible Beverage Service training. Included in the training records was a signed training certificate indicating Ryan Rolfes (server who sold alcohol to minor) had last completed alcohol server training on **July 23, 2011**. See attached Media file document labeled Ryan Rolfes Training.

Of the 15 remaining server training records:

- 7 employees received their alcohol server training *after* the April 14, 2012 alcohol violation.
- 2 employees received their alcohol server training on 4-7-2012.

- 1 employee received alcohol server training on 4-30-2011. I should note it appears the date of training has been altered on this specific certificate.
- 2 employees received their alcohol server training in 2010.
- 2 employees received their alcohol server training in 2007.
- 1 employee has a signed certificate but no date documenting when training occurred.

In summary, of the 16 employee server documents I received from Green Mill, approximately 1/3 of the employees are not current with their alcohol server training.

Report is for informational purposes.

Supplemental Report

ICR: 12009930

05-18-2012 1716

Title: Council Meeting Letter

Created By: Lorne Rosand

On Friday, May 18, 2012, I sent the attached letter to John Gillen who is the general manager of Green Mill restaurant summarizing the April 14, 2012 underage alcohol violation and advising him of the June 11, 2012 council meeting.

I have scanned and attached a copy of this letter in the report's media file.

Report is for informational purposes.



Date

Business

Address

Roseville, MN 55113

ATTN: MANAGER

Please thoroughly review the following information as it pertains to alcohol compliance checks conducted by the Roseville Police Department, relative to your establishment.

The City of Roseville began alcohol compliance checks on licensed alcoholic beverage sellers in 1997. At that time, the compliance rate was only 70%. Nearly 30% of our licensees failed those compliance checks. Our goal is to achieve 100% compliance. We need your cooperation to make that happen.

The Roseville Police Department conducts yearly compliance checks to insure licensed alcoholic beverage sellers in the City of Roseville are complying with State law and Roseville Code Provisions relating to the selling of alcoholic beverages.

Please review the following relating to sales of alcohol to underage persons:

Minnesota Statute Chapter 340A.503 PERSONS UNDER 21; ILLEGAL ACTS.

Subdivision 1. Consumption.

(a) It is unlawful for any:

(1) retail intoxicating liquor or 3.2 percent malt liquor licensee, municipal liquor store, or bottle club permit holder under section 340A.414, to permit any person under the age of 21 years to drink alcoholic beverages on the licensed premises or within the municipal liquor store;

Subdivision 2. Purchasing. It is unlawful for any person:

(1) to sell, barter, furnish, or give alcoholic beverages to a person under 21 years of age;

The City of Roseville has passed Chapter 302, Roseville's Liquor Control Ordinance. The Roseville Police Department encourages you to become familiar with the Liquor Control Ordinance. It can be obtained at the Roseville City Hall or in the city code at www.ci.roseville.mn.us.

The civil penalties for underage alcoholic beverage sales are set forth in the Roseville City Code. Presumptive penalties are set forth in § 302.15 of the Code. These penalties vary depending upon whether it is a first time violation, a second time violation, a third time violation, etc.

The Roseville Police Department has worked with City alcoholic beverage licensees to promote training for both servers and managers to prevent sales of alcohol to underage persons, and to prevent other violations of the Liquor Control Ordinance. All licensees and their managers, and all employees or agents employed by the licensee that sell or serve alcohol, must complete a city approved or city provided liquor licensee training program. Free training packets are available from the City. Contact Kelly Roberto of the Roseville Police Department at kelly.roberto@ci.roseville.mn.us to receive a packet or the names of approved trainers.

Both the City's approval and the required training shall be completed:

1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter.

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol, and produce such documentation upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city. The City will not maintain these records for you. Additional penalties may be assessed if you are unable to provide documentation or it is determined the employee did not under-go the required training.

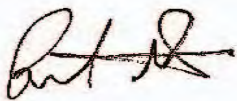
The mandatory minimum penalty for the sale of alcoholic beverages to underage individuals is a \$1,000 fine and a one day suspension.

These penalties are civil in nature. Please be aware criminal penalties may also be imposed for violations of the Liquor Control Ordinance.

The Roseville Police Department will conduct two compliance checks in 2012 beginning this spring. Please remind your employees of their legal and moral responsibility not to sell or serve alcoholic beverages to anyone under the age of 21.

Once again, we encourage you to review Roseville City Code, Chapter 302, to insure that you have familiarized yourself with the local regulations applicable to your establishment. If you have any questions, please contact Lt. Lorne Rosand at 651-792-7211.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Mathwig", is written over a light blue rectangular background.

Rick Mathwig
Chief of Police



May 3, 2012

John Gillen
Green Mill Restaurant
145 Rosedale Center
Roseville Minnesota 55113

John Gillen and/or General Manager:

The City of Roseville has an ordinance prohibiting the sale of any alcoholic beverage to persons under the age of 21 years. A copy of Roseville Code 302 has been enclosed for your review. Please note Section 302.15 of code where minimum penalties are stipulated.

On April 14, 2012, a Green Mill Restaurant employee named Ryan Rolfes sold an alcoholic beverage to a minor in violation of the attached code. Our records indicate that this is your first violation in the previous thirty-six (36) months. Therefore, pursuant to Section 302.15 of Roseville City Code, the presumptive penalty for a first violation for sale of an alcoholic beverage to a person under the age of twenty-one is a minimum penalty of a \$1,000.00 fine and a one (1) day suspension.

This incident is currently under investigation by the Roseville Police Department. You are being asked to provide a training certificate documenting Ryan Rolfes has completed a city approved or provided liquor license training program. **I must receive a copy of Rolfe's training certification from you by Friday, May 11, 2012. Failure to provide this training certification may result in additional penalties because of non compliance. You are also being mandated to provide server training records for all employees who are authorized to serve liquor at your establishment. These server training documents are also due by Friday, May 11, 2012.**

When a violation occurs, the police department provides information to the City Council, which either will assess the presumptive penalty set forth above or depart upward or downward based on extenuating or aggravating circumstances. The information set forth in this letter regarding the failed compliance check will be passed on to the City Council, as well as information regarding your participation in the manager and server training program and the history of compliance checks at your establishment. Once the date of the Council meeting is established, I will send you notice.

A representative of your establishment may appear at the Council meeting to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at that meeting, the City Council will act without any input from your establishment.

Finally, please be advised that if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me during normal business hours at my desk telephone number of 651-792-7211.

Sincerely,

Lorne R. Rosand
Lieutenant
Roseville Police Department

Enclosure

Cc: Rick Mathwig – Chief of Police
Bill Malinen – City Manager



Responsible Beverage Service

5 Steps to Responsible Alcohol Service:

1. Carding:

- You must **ALWAYS** check the identification of each guest who looks under the age of **30 for alcohol** purchases and under the age of **18 for tobacco** purchases.
- The only acceptable form of ID is a valid driver's license with a picture.
- If any person gives you trouble about checking their ID, or presents an ID that looks like it has been tampered with or is false, notify your Manager immediately. Check birth dates, expiration dates, and pictures closely.
- Talk to your guests before they order anything. This allows you to take a careful look at the person to compare with the ID and enables you to establish a base personality of the person.
- **POLITELY ASK** your guests to remove their ID from their wallet. This way you can check for any alterations, such as breaks in the state seal or too much lamination.
 - Minors tend to "give themselves away" by
 - Being nervous or uncomfortable
 - Avoiding eye contact with you
 - **Look too young**
- **If you are not sure about the date, check the date in your server book. If you were born before this date in this year. Do the math if you need to be sure.**

2. Monitor:

- As a server of alcohol, you are responsible for knowing who is consuming those beverages. Watch for minors who join the table. Be cautious of parents sharing alcoholic beverages with their underage children.
- Count drinks served to each guest and the time frame in which they were consumed. Slowing down consumption rather than stopping service is a lot easier for everyone.
- Suggest food when guests first begin drinking. Alcohol in small quantities increases appetite while heavy drinking decreases appetite. Promoting food will also increase your sales, which in turn will increase your tips.
- People drink less while they are eating

3. Identify:

- **Intoxication is not always easy to determine; however, there are visible signs which most people display when they are under the influence. You must be aware of these changes in behavior. They are:**

Inhibitions: As people relax with a drink, so do their inhibitions.

Signs: Overfriendliness, loudness, sudden mood swings.

Judgments: As people drink more, their ability to make rational decisions decreases, including the decision to drive.

Signs: Drinking faster, ordering doubles, becoming argumentative.

Reaction: A person who has slowed reactions is either close to or at the blood alcohol concentration point to be considered legally drunk.

Signs: Forgetfulness, glassy eyes, loss of balance, sloppiness.

Coordination: Too much alcohol causes impaired coordination. Most people at this stage are easy to spot!

Signs: Trouble walking, spilling drinks, difficulty lighting a cigarette.

4. Intervene:

- Never accuse a guest of being drunk. If they are, their judgment is impaired and they might create a scene. If they are not, you have made an insulting accusation.
- Managers will always be responsible for intervening in the event a guest needs to be denied service or sale of alcohol.
- When all else fails, blame it on the law. You can be personally held responsible if something was to happen. Penalties are stiff!

5. Know and Obey the Law:

- **The Dram Shop Act:** is a state law that basically states that if a guest is served an alcoholic beverage by an employee and then is involved in any type of accident that harms him/her or a third party, the person who served the last drink, you, can be personally sued as can Green Mill. This is an extremely important law for you to know and it should enable you to feel comfortable about denying service to or "cutting guests off".

- | |
|--|
| • It is illegal to serve 1) a minor and 2) an intoxicated person. |
|--|



Useful Tips for Valid ID's

What to Look For:

- The card's expiration date. Do not accept the license if the date is expired.
- The word "duplicate" on the front of the card. Someone else may have the original card.
- Glue lines or bumpy surfaces by the picture or birth date. Uneven surfaces often indicate tampering.
- Consistency of numbers. The typeset for the birth date should match the lettering used on the rest of the license.
- Use a black-light or magnifying glass for close inspection of security features such as ultraviolet printing or micro-printing.
- The state logo. A state seal or logo that is partially missing or appears altered is another clue to a fake card.
- Pin holes on the surface. Bleach may have been inserted to "white out" certain aspects of a date.
- The card's reverse side lettering. While the front may appear flawless, often counterfeiters merely photocopy the reverse side. Look for blurring lettering.
- Size, color, lettering, thickness and corners. Compare the questionable ID against a "standard"-your own driver's license.

What to Ask if you Spot Anyone of These Problems:

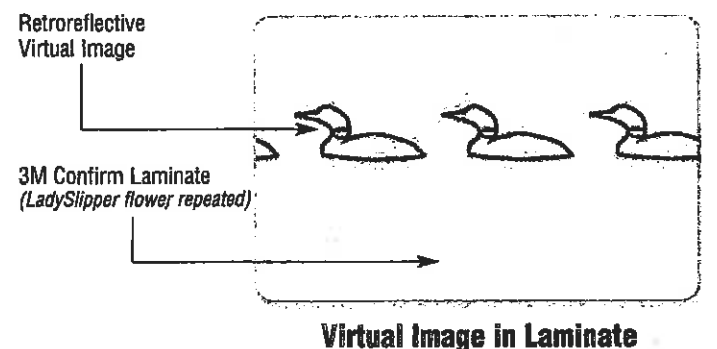
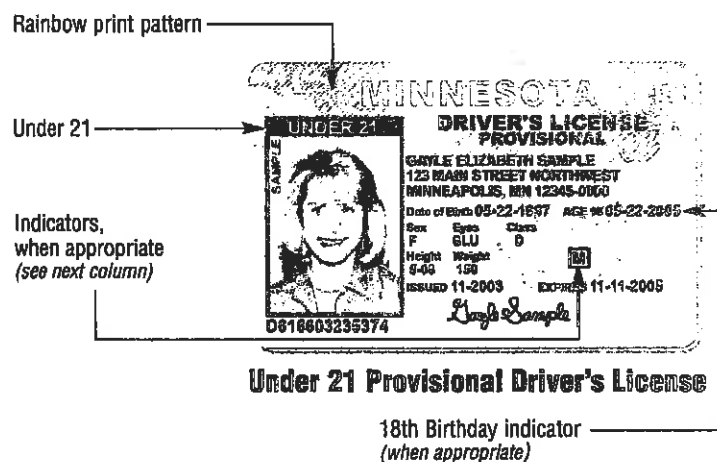
- Ask for a second piece of ID. People with fake ID's rarely carry backup identification.
- Quiz the cardholder about basic information on the card, such as birth date middle initial, zip code, etc.

Bottom Line:

- If you are not absolutely convinced that the card is authentic, DO NOT SERVE the guest.

Proof of Age:

- A valid driver's license issued by Minnesota, another state or Canada that includes the photograph, date of birth and expiration date.
- A valid state ID card issued by Minnesota, another state or Canada province that includes the photograph, date of birth and expiration date.
- A military ID with expiration date.
- A valid passport by a visitor from a foreign country other than Canada. This DOES NOT include a US Passport.



- Minnesota Department of Public Safety
Driver and Vehicle Services
444 Cedar Street
St. Paul, MN 55101
www.mndriveinfo.org**

Virtual Image in Laminate



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.


Employee Signature

7-23-11
Date

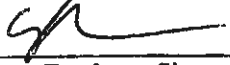


Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.


Employee Signature

05/04/12
Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Kebun M. M. 5/1/2012
Employee Signature Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

William J. Gleske 5-1-12
Employee Signature Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Jana Gothe
Employee Signature

7/31/12
Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Employee Signature

4-30-2012

Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Employee Signature

Date

4.20.12



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Employee Signature

Date

4.20.12

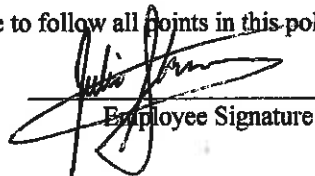


Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.


Employee Signature

4/7/12
Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Mandy M. Brown
Employee Signature

4/7/18
Date

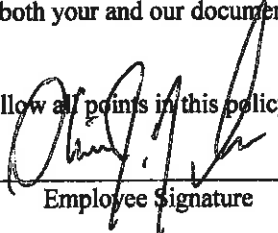


Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.


Employee Signature

4.30.11
Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Cory R
Employee Signature

11/10
Date



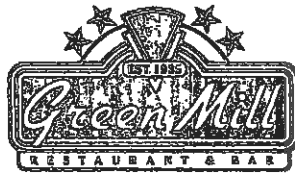
Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has be "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Pascal Hottel 4-29-10
Employee Signature Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Michael A. Smith

Employee Signature

Old 7-2-07

Date



Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.

Employee Signature

7-2-07

Date

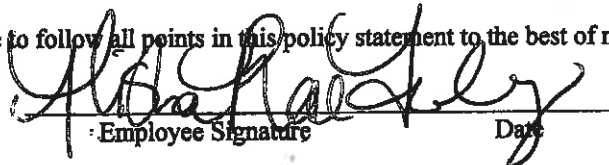


Liquor Liability

This establishment maintains a consistent, firm, written policy on the service and sale of alcoholic beverages and tobacco products to the public. All employees must follow this policy; failure to do so may result in an employee's immediate dismissal.

1. Alcoholic beverages will be served or sold only by designated employees who have been trained to discover if patrons are of legal age and who have been trained to determine if a patron is approaching or is visibly intoxicated.
2. No employee will serve a patron an alcoholic beverage or sell tobacco products that are under-age.
3. No employee will serve a patron who is "obviously", or "visibly" intoxicated.
4. If any customer of this establishment has been refused service or been denied a purchase because of or condition of intoxication, all employees will exercise caution that this customer does not possess or consume any alcoholic beverage, regardless of how it was obtained by this customer.
5. It is policy of this establishment that servers of alcoholic beverages or salespeople selling alcohol report to management their observations and evidence that a patron may be approaching intoxication. These observations may be based on calculating approximate Blood Alcohol Levels, on the actual behavior of patrons, regardless of how many drinks consumed, or upon judgment of the employee alone.
6. Management takes the responsibility of the intervening in the event a customer needs to be denied service or sale of alcohol.
7. Once a decision has been made to deny service or a sale to any customer, that decision cannot be reversed for the rest of the day. In other words, once someone has been "cut off", they remain "cut off" for the day.
8. Every reasonable effort will be made to help prevent a patron who is nearly or "obviously" intoxicated from driving upon leaving our establishment. In the event an employee feels the patron is unable to operate a vehicle responsibly, he or she will notify management who may call the police if necessary to handle the matter.
9. A brief report on the form provided or as instructed must be completed to describe any incidents, which relate to these policies. It is both your and our documentation that an incident was handled in compliance with these policies.

I agree to follow all points in this policy statement to the best of my ability.


Employee Signature Date



May 18, 2012

John Gillen
General Manager
Green Mill Restaurant
1595 West Hwy. 36
Roseville Minnesota 55113

John Gillen;

Reference Roseville PD Case File 12-009930: April 14, 2012 Green Mill Restaurant Alcohol Compliance Failure.

On Monday, June 11, 2012, the Roseville City Council will discuss the April 14, 2012 alcohol compliance failure at Green Mill Restaurant. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one (1) day liquor license suspension.

A representative of your establishment may appear at the time of the council discussion to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at this meeting, the City Council will act without any input from your establishment.

Summary of Violation:

- March 26, 2012: All businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year.
- April 14, 2012: A Green Mill Restaurant bar employee served an underage compliance buyer an alcoholic beverage. The Green Mill employee server looked at the compliance checker's driver's license and sold him a Miller Lite Beer. This violation was witnessed by a plain clothing police officer. The employee server was administratively cited for the violation.
- April 16, 2012: The Green Mill Restaurant server/violator pays a \$250.00 administrative fine to the City of Roseville for violating city code.
- May 9, 2012: Green Mill Restaurant provides server training documentation showing the offending server last received alcohol server training on July 23, 2011.

Roseville City Council will consider staff recommendation specific to this violation at its regular meeting scheduled for **Monday, June 11, 2012.** Council discussion of this violation will occur during the "Business Actions" segment of the meeting.

Finally, please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at my desk telephone number of 651-792-7211 during normal business hours.

Sincerely,

Lorne Rosand
Lieutenant

Cc: Rick Mathwig – Chief of Police
Bill Malinen – City Manager
Roseville City Council

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: Jun 11, 2012

Item No.: 12.c

Department Approval



City Manager Approval



Item Description: **ADMINISTER PRESUMPTIVE PENALTY APPROVAL —
GRUMPY’S RESTAURANT ALCOHOL COMPLIANCE FAILURE**

Background

On March 26th, 2012, all businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year. The letter included notice of recent changes to Roseville City Ordinances regarding mandatory liquor licensee training programs and penalties for noncompliance. Also in the letter were instructions for the City of Roseville mandatory liquor licensee training program and the name of a police contact should a business need additional information on the licensee program. Training was to be completed by every employee prior to the employee selling or serving alcohol and documentation of this training was to be completed and kept on file by the business.

Compliance Failure

On Saturday, April 14, 2012, a plain clothes Roseville Police Officer, along with an underage buyer, entered Grumpy’s Restaurant, 2801 North Snelling Avenue, Roseville, MN to conduct an alcohol compliance check. The underage buyer and the plain clothes police officer entered the bar and the underage buyer and officer went directly to the bar. The underage buyer requested a Miller Lite beer. The bartender then handed the underage buyer the Miller Lite beer and requested \$3.50 for the purchase. The underage buyer provided the bartender a \$20.00 bill for the purchase and was provided change. The plain clothing police officer then administratively cited for the bartender for the violation and released him. On May 3, 2012, Grumpy’s Restaurant was mailed a letter requesting documentation of a City of Roseville approved liquor licensee training program. This documentation was to be received by the police department no later than May 11, 2012. Lt. Rosand received correspondence from Grumpy’s Restaurant management on May 10, 2012, which documented the employee in question had last completed a City of Roseville approved liquor license training program on March 6, 2012. This is Grumpy’s Restaurant first liquor compliance failure/violation in the last thirty six (36) months.

Staff Recommendation

Issue and administer the presumptive penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day suspension.

Council Action Requested

Allow the Roseville Police Department to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City Code or other action as determined by the Roseville City Council.

Prepared by: Lt. Lorne Rosand

Attachments:

- A: Police Report
- B: Letter announcing compliance checks
- C: Notifications of failure and investigation
- D: Documentation from the Grumpy's Restaurant regarding training
- E: Letter announcing Council Meeting



ROSEVILLE POLICE DEPARTMENT

INCIDENT REPORT

ICR# 12009915	AGENCY ORI# MN0620800	JUVENILE:	
INCIDENT	Reported: 04-14-2012 1347 First Assigned: 1325 First Arrived: 1325 Last Cleared: 1347		
	Committed Start: 04-14-2012 1347 Committed End:		
	Title: Alcohol Compliance Failure How Received: None Selected		
	Summary: Sale of alcohol to underage 21 person at business.		
OFFICERS	Location(s) GRUMPY'S BAR AND GRILL Address: 2801 SNELLING AV N City: Roseville State: MN Zip: 55113 Country: USA		
	Officer Assigned: Johnson, Sean Badge No: S-19 Primary: Yes		
NAMES	Officer Assigned: Rosand, Lorne (Administrative Action) Badge No: 3 Primary: No		
	Involvement: Cited Name: Clerkin, Joseph Patrick DOB: 1		
	Age: Sex: Race: Height: Weight:		
	Address: 509 MILL ST NE City: COLUMBIA HGTS State: MN Zip: 55421 Country:		
EVIDENCE	Phone: (Work) (651)379-1180 Phone: (Cell)		
	Eye Color: HAZ Hair Color:		
	Involvement: Mentioned Name: Grumpys		
	Address: 2801 Snelling Ave. City: Roseville State: MN Zip: 55113 Country:		
EVIDENCE	Phone: (Business) (651)379-1180		
	BarCode: 12-08291 Item Type: Alcohol Container, empty Bin: A44 Value: \$3.50		
	Description: Miller Lite Beer Bottle		
	Location		
EVIDENCE	Address: 2801 SNELLING AV N City: Roseville State: MN Zip: 55113 Country: USA		

Supplemental Report

ICR: 12009915

04-26-2012 1516

Title: Mgr On Duty sold alcohol to underage 21 purchaser

Created By: Sean Johnson

On 04-14-2012, XXXXXX XXXX (XXXXXXXXXXXX) acted as my underage alcohol buyer. XXXX viewed the underage buyer instructional video prior to beginning compliance checks. I searched XXXX and noted he only had one Valid ID (a MN photo DL, which clearly stated he was underage 21. I took a digital photograph of XXXX, and made a photocopy of his drivers license.

At appx 1331 hours, XXXX and I walked into Grumpy's (2801 Snelling Avenue) and went to the bar. XXXX requested a Miller Lite bottle. Manager on duty (MOD) Joseph Clerkin (MN photo ID) brought the bottle to the bar, and handed the beer to XXXX. XXXX was initially charged \$ 3.50 for the beer and handed \$20.00 to Clerkin which was later retrieved and returned to me.

I identified myself as a Roseville police officer and advised Clerkin that he served alcohol to an 18 year old. Clerkin advised me he was the on-duty manager. I told him the police department would be following up with the business.

I propertyed the Miller Lite bottle and receipt of sale and placed them as evidence in PL#9.

I cited Clerkin with administrative citation #22116 for selling alcohol to an underage person.

Nothing further.

Supplemental Report

ICR: 12009915

05-03-2012 0928

Title: Training Records Request

Created By: Lorne Rosand

On Thursday, May 3, 2012, the letter titled 05-03-2012 Grumpy's Letter (see Media file) was sent to Joseph Clerkin (bar manager) requesting server training records of all employees authorized to serve alcohol at Grumpy's Restaurant and Bar.

All training records are due by Friday, May 11, 2012.

Supplemental Report

ICR: 12009915

05-03-2012 0932

Title: Administrative Citation Paid

Created By: Lorne Rosand

On Friday, April 20, 2012 at 1535 hours, Joseph Clarkin paid his \$250.00 administrative fine for serving alcohol to a minor violation. I have scanned the fine payment receipt into the media file.

With Clarkin paying the administrative fine, this closes out this portion of the case file.

Supplemental Report

ICR: 12009915

05-18-2012 1517

Title: Training Records Received

Created By: Lorne Rosand

On Thursday, May 10, 2012 I received a photo copy of Grumpy's Alcohol Server Training Program and server records from Joseph Clerkin who is the manager of this business.

I reviewed Grumpy's 28 alcohol server training records and made the following observations:

- Joseph Clerkin (server who served alcohol to a minor on April 14, 2012) received his annual alcohol server training certification on March 6, 2012.
- The remaining 27 alcohol servers received their annual training also on March 6, 2012.

Report is for informational purposes.

Supplemental Report

ICR: 12009915

05-18-2012 1517

Title: 05-18-2012 Council Meeting Notice

Created By: Lorne Rosand

On Friday, May 18, 2012, I mailed the attached letter to Clerkin from Grumpy's Restaurant summarizing the April 14, 2012 underage alcohol violation and notice of the June 11, 2012 council meeting to discuss the violation.

Report for informational purposes.



Date

Business

Address

Roseville, MN 55113

ATTN: MANAGER

Please thoroughly review the following information as it pertains to alcohol compliance checks conducted by the Roseville Police Department, relative to your establishment.

The City of Roseville began alcohol compliance checks on licensed alcoholic beverage sellers in 1997. At that time, the compliance rate was only 70%. Nearly 30% of our licensees failed those compliance checks. Our goal is to achieve 100% compliance. We need your cooperation to make that happen.

The Roseville Police Department conducts yearly compliance checks to insure licensed alcoholic beverage sellers in the City of Roseville are complying with State law and Roseville Code Provisions relating to the selling of alcoholic beverages.

Please review the following relating to sales of alcohol to underage persons:

Minnesota Statute Chapter 340A.503 PERSONS UNDER 21; ILLEGAL ACTS.

Subdivision 1. Consumption.

(a) It is unlawful for any:

(1) retail intoxicating liquor or 3.2 percent malt liquor licensee, municipal liquor store, or bottle club permit holder under section 340A.414, to permit any person under the age of 21 years to drink alcoholic beverages on the licensed premises or within the municipal liquor store;

Subdivision 2. Purchasing. It is unlawful for any person:

(1) to sell, barter, furnish, or give alcoholic beverages to a person under 21 years of age;

The City of Roseville has passed Chapter 302, Roseville's Liquor Control Ordinance. The Roseville Police Department encourages you to become familiar with the Liquor Control Ordinance. It can be obtained at the Roseville City Hall or in the city code at www.ci.roseville.mn.us.

The civil penalties for underage alcoholic beverage sales are set forth in the Roseville City Code. Presumptive penalties are set forth in § 302.15 of the Code. These penalties vary depending upon whether it is a first time violation, a second time violation, a third time violation, etc.

The Roseville Police Department has worked with City alcoholic beverage licensees to promote training for both servers and managers to prevent sales of alcohol to underage persons, and to prevent other violations of the Liquor Control Ordinance. All licensees and their managers, and all employees or agents employed by the licensee that sell or serve alcohol, must complete a city approved or city provided liquor licensee training program. Free training packets are available from the City. Contact Kelly Roberto of the Roseville Police Department at kelly.roberto@ci.roseville.mn.us to receive a packet or the names of approved trainers.

Both the City's approval and the required training shall be completed:

1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter.

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol, and produce such documentation upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city. The City will not maintain these records for you. Additional penalties may be assessed if you are unable to provide documentation or it is determined the employee did not under-go the required training.

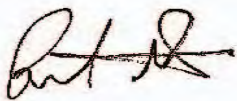
The mandatory minimum penalty for the sale of alcoholic beverages to underage individuals is a \$1,000 fine and a one day suspension.

These penalties are civil in nature. Please be aware criminal penalties may also be imposed for violations of the Liquor Control Ordinance.

The Roseville Police Department will conduct two compliance checks in 2012 beginning this spring. Please remind your employees of their legal and moral responsibility not to sell or serve alcoholic beverages to anyone under the age of 21.

Once again, we encourage you to review Roseville City Code, Chapter 302, to insure that you have familiarized yourself with the local regulations applicable to your establishment. If you have any questions, please contact Lt. Lorne Rosand at 651-792-7211.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Mathwig", is written over a light blue rectangular background.

Rick Mathwig
Chief of Police



May 3, 2012

Joseph Clerkin
Grumpy's Bar and Grill
2801 North Snelling Avenue
Roseville Minnesota 55113

Joseph Clerkin and/or General Manager:

The City of Roseville has an ordinance prohibiting the sale of any alcoholic beverage to persons under the age of 21 years. A copy of Roseville Code 302 has been enclosed for your review. Please note Section 302.15 of code where minimum penalties are stipulated.

On April 14, 2012, a Grumpy's Bar and Grill employee sold an alcoholic beverage to a minor in violation of the attached code. Our records indicate that this is your first violation in the previous thirty-six (36) months. Therefore, pursuant to Section 302.15 of Roseville City Code, the presumptive penalty for a first violation for sale of an alcoholic beverage to a person under the age of twenty-one is a minimum penalty of a \$1,000.00 fine and a one (1) day suspension.

This incident is currently under investigation by the Roseville Police Department. You are being asked to provide a training certificate documenting Joseph Clerkin has completed a city approved or provided liquor license training program. **I must receive a copy of Clerkin's training certification from you by Friday, May 11, 2012. Failure to provide this training certification may result in additional penalties because of non compliance. You are also being mandated to provide server training records for all employees who are authorized to serve liquor at your establishment. These server training documents are also due by Friday, May 11, 2012.**

When a violation occurs, the police department provides information to the City Council, which either will assess the presumptive penalty set forth above or depart upward or downward based on extenuating or aggravating circumstances. The information set forth in this letter regarding the failed compliance check will be passed on to the City Council, as well as information regarding your participation in the manager and server training program and the history of compliance checks at your establishment. Once the date of the Council meeting is established, I will send you notice.

A representative of your establishment may appear at the Council meeting to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at that meeting, the City Council will act without any input from your establishment.

Finally, please be advised that if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me during normal business hours at my desk telephone number of 651-792-7211.

Sincerely,

Lorne R. Rosand
Lieutenant
Roseville Police Department

Enclosure

Cc: Rick Mathwig – Chief of Police
Bill Malinen – City Manager

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, JOSEPH CLERKIN am employed at
employee name
GRUMPY'S ROSEVILLE
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of MARCH, 12 I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of MARCH, 12

Employee signature

JOSEPH CLERKIN

Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

Waitstaff / Bartenders and anyone else who is in a position to sell alcohol beverages: Please read and sign this form and return it to Management.

The following are MN Statutes in regards to Alcoholic Consumption and Distribution:

340A503 Persons under 21; illegal acts.

Subdivision 1. Consumption. *je*

It is unlawful for any retail intoxicating liquor or 3.2 percent malt liquor licensee, municipal liquor store, or bottle club permit holder under section 340A.414, to permit any person under the age of 21 years to drink alcoholic beverages on the licensed premises or within the municipal liquor store.

Subdivision 2. Purchasing. *je*

It is unlawful for any person to sell, barter, furnish, or give alcoholic beverages to a person under 21 years of age.

Subdivision 3. Possession. *je*

It is unlawful for a person under the age of 21 years to possess any alcoholic beverage with the intent to consume it at a place other than the household of the person's parent or legal guardian. Possession at the place other than the household of the parent or guardian creates a rebuttable presumption of intent to consume it at a place other than the household of the parent or guardian. This presumption may be rebutted by preponderance of the evidence.

Subdivision 4. Entering licensed Premises. *je*

It is unlawful for a person under the age of 21 years to enter an establishment licensed for the sale of alcoholic beverage or any municipal liquor store for the purpose of purchasing or having served or delivered any alcoholic beverage.

Subdivision 5. Misrepresentation of age. *je*

It is unlawful for a person under the age of 21 years to claim to be 21 years old or older for the purpose of purchasing alcoholic beverages.

Subdivision 6. Proof of age. *je*

Proof of age for purchasing or consuming alcoholic beverages may be established ONLY by one of the following:

(1) A VALID driver's license or identification card issued by Minnesota, another state, or a province of Canada, and including the photograph and date of birth of the licensed person

(2) A VALID military identification card issued by the United States Department of Defense

(3) A VALID Passport issued by the United States; or in the case of a foreign national by a VALID Pass

340A502. Sales to obviously intoxicated persons *je*

No person may sell, give, furnish, or in any way procure for another alcohol beverages for the use of an obviously intoxicated person.

FAILURE TO FOLLOW THE AFOREMENTIONED WILL RESULT IN THE FOLLOWING:

Gross Misdemeanors *je*

It is a gross misdemeanor: (Maximum fine of \$3,000 and Maximum Imprisonment of one year) to sell an alcoholic beverage to anyone under 21 years of age. Effective company policy as of March 1, 2000 will be immediate suspension and/or termination as well as possible legal action brought against you if you fail to follow the laws which govern us a liquor sales establishment in the state of Minnesota.

I have read and understand these laws w ld rules of alcohol sales in the state of Minnesota and am aware of my responsibilities as a alcohol beverage vendor.

JOYCE CLERICIN
(Please print full name)

[Signature]
(Please sign your full name)

(Date) 3/6/12

Employee name JOSEPH CLERKIN Location GROUP'S RESERVE Date 3/16/2000 12

I hereby understand the below alcohol policy and possible violations of company policy may result in immediate employment termination.

1. All employees are prohibited from selling, giving, providing, alcoholic beverages to any persons under the age of 21 years. We determine the customer's needs and what he wants he may not get. Driving and drinking are two different behaviors and as security people you control the amount of fun customer have. You decide what is acceptable customer conduct in your establishment not the customer. Customers that have imbibed alcoholic beverages people still behave within socially acceptable norms.
2. All employees must confirm the validity of all customer's identification and all employees must be in control of alcohol to be served alcoholic beverages to all groups of people. Servers have a duty to control the end use of all alcohol that are served to customers.
3. In order to serve customers all employees must be over the age of 18 and aware of their personnel criminal and civil liability.
4. Any customers who wish to buy or consume alcohol must provide one of these types proof of age in a valid driver license, valid state identification card, valid passport, valid current military identification, and valid tribal identification as a condition of entry if asked.
5. Only one drink up and one back up is allowed in front of the customer, and no stacking of drinks at the end of promotions.
6. When a bottle of beer or glass of wine, is ordered, the customer must have carded if age is a question before they are open or poured, or given to customers. The sale for all legal purposes the sale occurs when the drink was poured with the intent to serve to the customer.
7. Alcohol shall not be removed from the building or patio serving area, except if the establishment permits a bottle of wine to be recorked and taken off the premises and put in bag then in the trunk of the car only when served with a meal was consumed on the premises.
8. No alcoholic beverages shall be sold, served, or allowed to be served to individual who appear possibly impaired.
9. Carding defense only works the day the person was carded and we card everyone. All employees will control sales on 21 birthdays and not sell until 8 AM in the State of Minnesota you do not turn 21 years of age until the morning of the day of your 21 birthday.
10. All employees will scab customers looking for the customer's speech, coordination, appearance, and behavior, check customer's levels of impairment prior to any alcohol service and during. All employees pour the same drinks, accept the same types if I.D.'s., treat people the same way, and First you train your customers then you train your employees
11. All employees are aware most out of country identification from Canada and Mexico are read as the day/month/year to make sales.
12. All employees follow the same house policy. All employees make swift risk transfer. The employee attitude are of helping. Employees are aware of promotions and immediately communicates at risk loss situations never giving control of premises to customers. Employee will identify and communicate aggressive drinking situations. All employees follow the same policy. A company becomes dysfunctional when management and employees are functioning under contrasting systems. All employees must act the same way when enforcing policy
13. Never let frequent customers take control of the environment from the employees. In the case where the customer can become a future danger to themselves and others because of the customer judgment is being impaired and they are unaware of probable danger that is occurring. As servers we become babysitters and use to our customers behaviors and make excuses for them. "I'm not driving"" His wife is coming to pick him up."" I'm staying in the hotel." "Were in a bus, limo, we've got a designated driver." Don't make excuses. Swift employee risk transfer for possible dangers to managers or police will help reduce future civil and criminal exposure.
14. The employee attitude of helping customers is what makes customers feel safe and secure in the environment. The server must sell the customer that his intent is to help, assist, and protect customers from doing harm or danger himself or others.
15. All employees must be made aware of illegal sales. The six illegal sales are a. After hours sales (non intoxication). b. Sales to minors or Minors paying of any alcoholic drinks, d. Drinks leaving the on-sale premises e. Non-member club sales f. Sales to visibly impaired customers. Employees observations and goals are not to serve a pitcher of beer to only one person, to not make a big production of last call or even have one, To have all personnel go through server training, To understand state laws and regulations laws, To develop alternative transportation., and promote customer patrons friends that are unimpaired to drive friends home.

All employees will scab every customer at every point of sale. **SIGNS OF INTOXICATION** SCABing people Speech, coordination, appearance, and behavior. Customer will become relaxed and show signs that they are possibly impaired. Speech Loud, Changing volume of speech, Using foul language, Slurred speech, Quick, slow, or fluctuating pace of speech Coordination Slow and deliberate movement, Decreased alertness, Reactions are Affected (muscle control) Fumbling with money, Spilling drink, Cannot find mouth with drink, Unable to sit straight on chair or barstool, Swaying, drowsy, Stumbling, Bumps into things, Falling, unable to light cigarette, button buttons and writing is impaired Appearance Red, watery eyes, Disheveled clothing, Sweating, Smell of an alcoholic beverage on person, Droopy eyelids, Lack of eye focus, Flushed face Behavior Overly friendly, Drinking alone, Annoying others, Complaints about strength of drink, Judgment is Impaired Drinking more or faster than usual, Changing consumption rate, Ordering doubles, Argumentative, low-key altercations, confrontations, or heated arguments, Careless with money, Buying rounds for strangers, Irrational statements, Belligerent, Lighting more than one cigarette, Loss of train of thought Servers must be aware of the effects of carbonated drinks will be absorbed quicker, causing quicker intoxication by opening the pyloric valve. Alcohol may irritate the stomach wall and may cause vomiting. Drinks like Four Loko mix caffeine equal to the amount in three cups of coffee with the alcoholic equivalent of three cans of beer. A 23.5-ounce can of Four Loko contains either 6 or 12 percent alcohol by volume, depending on state regulations. Washington and four other states – New York, Utah, Michigan and Oklahoma – already have taken steps to remove **SYMPTOMS OF PROBLEM DRINKERS** 1) Aggressive chain drinking behaviors require more alcohol to respond to brain cells higher tolerance for desired effects. 2) Ordering too many drinks at one time. 3) A person's inability to stop drinking. 4) Binge drinking for two or three days, ordering doubles. 5) Black outs, Drinking to heavy intoxications levels. 6) DWI arrests. 7) Drinking at work. 8) Arguing with family or friends. 9) Guilt about drinking. 10) Denial of any alcohol problems. 11) Heavy drinking all the time. 12) Eating very little during the act of drinking. 13) Drinking to cope with problems. 14) Changing jobs quite a bite. 15) Lying to cover up drinking problems. All alcohol-serving and non-alcohol serving employees understand it is his/her duty as a condition of employment to come to work in a non-impaired condition and agrees not to drink alcoholic beverages during the time for which employee is working or after work AFTER the legal consumption time. An impaired condition refers to the consumption of alcoholic beverages, being under the influence of illegal drugs or both. The employee understands non-impairment is a condition of employment. The above employee by signing this Non-Impairment Contract that (s)he has read, understands and agrees to be bound by it. The reputation of a licensed alcohol-serving establishment relies heavily on the people who deal directly with the customers—the servers. Servers can most closely monitor an individual's amount and rate of consumption. Therefore, as the alcohol server, you are the key to the prevention of excessive alcohol consumption. State laws makes it illegal for a licensee, employee, to allow any other person to serve or sell alcoholic beverages to visibly intoxicated persons. The licensee and/or server may be held administratively and criminally liable and may face fines of up to \$3,000. The licensee and/or server may also be held personally responsible under Dram Shop Laws. These laws hold licensees and their employees liable if they

sell alcoholic beverages to a obviously intoxicated person or minor who then causes death, injury, or property damage. I UNDERSTAND THE DUTY EXPLAINED BY THESE LAWS.

Employee Signature 3/6/12 Date

LOSS CONTROL SERVICES

This agreement is made and entered into by and between Group's Roseville (Employer) and (Employee). Whereas, the Employer is hiring and engaging the services of the employee as a floor man or security person, bartender or wait staff at the Employer's establishment; and the Employee agrees to be bound by certain conditions in connection with his/her employment. IT IS THEREFORE AGREED AS FOLLOWS: 1. As a condition of employment all employees accept a duty to: a. Card all customers who appear to be under 35 years of age attempting to enter the premises or house policy all people after 9:00 PM at night, b. Card all people who wish to enter the premises regardless if known by colleagues in the establishment. c. Re-card a customer if his/her age is in question for alcohol service or if a problem behavior is occurring. d. Determine the person using the identification by matching the physical descriptions on the acceptable, legal identification's. Prevent entry to obviously impaired behavior customers through carding. The Employee acknowledges by signing this agreement that he/she has read it contents, understands and agrees to be bound by it. The law states that a customer must be at least 21 years of age to purchase alcohol. There is no legal requirement that a customer show identification, (BUT HOUSE POLICY) but (it is the only defense that most states have) the best way to verify the customer's age is to request picture identification. Types of Acceptable Identification for determining age MAY BE: valid driver's license issued by any state Province in Canada, an armed forces identification card, U.S. passport, and U.S. passport card, and foreign government passport, with a valid photo also on a valid driver license and identification card issued by any state Department of Motor Vehicles. The current documents must have with a valid current picture matching the person using the document. Elements of Acceptable ID should include: photograph of bearer, signature, height of bearer, date of birth and expiration date. Unacceptable IDs for Purchasing Alcohol Any holograms that state secure, valid, keys, padlocks, eagles, seal of authenticity and the word. College/university ID, expired ID, social security card, government work ID, resident alien card, green card, international driver's license, INS border crosser card, birth certificates, and INS worker's authorization card. These identification are valid but not valid to drink alcohol on. A driver's license issued to someone under 21 will be in a horizontal format with printing in red on the top of the picture. The license states in red printing that he or she is "UNDER 21". The driver's picture is located on the left side of the ID. If a person attempting to purchase alcohol or tobacco presents a vertical license (Most states use vertical license for underage people), look extra hard! Carefully read the red printing to determine if the person is of legal age! Provisional driver licenses and driving permits do not expire on the birthday days you have recheck these ids to make sure their birthdays have occurred. Examples of back up identification may include a credit card, social security card, student ID, and a fishing or hunting license. Be careful when accepting any ID as a second form. There are people who will fake another form of ID. Once you have the first type of ID, keep it and then ask for another one. Hold them both together and compare to see if they match. The most common fake id is a real one. The parts of carding is 1. Expiration date 2. Date of birth 3. Red border around the picture 4. Height 5. Face 6. Restriction Expiration: No state makes state resident identification. Types of Fake IDs False ID - manufactured or computer generated Altered ID - valid identification that is altered to change critical information, Borrowed ID - valid identification used by another person, Where do they come from? Internet Mail-order Self-manufacture Friends Purchase from others Purchase from other manufacturer F - Feel Have the customer remove the ID from their wallet or plastic holder. You may see another ID in their wallet. Feel for raised edges, glue lines or bumpy surfaces by the photo or birth date. Uneven surfaces often indicate tampering. Feel for cut-out or pasted information. Check the thickness of the ID. Check to see if it was re-laminated after changing some of the information. L - Look Photograph - Does it look like the person in front of you? Hairstyles and makeup can change, so focus your attention on the person's eyes, nose and chin. When checking men with beards or

mustaches, cover the facial hair portion of the photo and concentrate on the eyes, nose or ears. Height and weight - Do they reasonably match the person?
State seal - Is it on the ID and is it in the correct place? Date of birth - Is the person old enough? Figure the math or look at the "Under 21 Until" portion of
the ID. Age on ID vs. Appearance - Does the person in front of you match the age on the ID? Expiration date - Is the ID expired? Expired IDs are
unacceptable. Lamination - Are the cuts or corners/edges straight or crooked? A - Ask for their middle name, zodiac sign or year of high school graduation.
If someone has to think about his or her sign or when they graduated, the ID may be false. Ask the birth month. If the person responds with a number
rather than the name of the month, they may be lying. If the customer is with a companion, ask the companion to quickly tell you the customer's name. Any
hesitation may indicate deception. Ask the customer to sign his/her name and then compare the signatures to the ID. Sometimes if the ID is false, the
customer will sign his or her true name, rather than the one on the ID. G - Give Back Give the ID back to the customer and make the sale if the ID is valid.
If the ID is fake or altered, the customer may leave the ID. State law usually provides a defense for a seller who, in good faith, accepts spurious or false
identification, providing the seller complied with the outlined procedures of this laws section. It is the duty of the seller to question any person who, from
their physical characteristics, appears to be underage. Before selling beer or intoxicating liquor to any youthful appearing person, they must present a valid
photo driver's license, chauffeur's license, or state of identification card correctly identifying their age. Laxity and indifference to purchases of alcoholic
beverages by underage persons will not be tolerated. Obtaining satisfactory proof of a purchaser's age is the direct responsibility of the person making the
sale. The seller must take every precaution to prevent illegal sales, and when there is a doubt and the buyer cannot prove their age, the sale must be refused.
There are many indications that can help the seller identify an underage buyer. These may include, but are not limited to: slight physical build in the
shoulders, chest, hips, arms and thighs; lack of facial hair; thin and "unweathered" hands; physical signs of nervous tension; high pitched or cracking voice;
excessive talking; inappropriate clothing or jewelry for the simulated age; or incorrect responses to questions. Another means by which a permit holder can
determine whether a person is 21 years of age is by using a transaction scan device. These devices are used to check the validity of a driver's license or an
identification card. However, permit holders and their employees must be aware that they should not rely exclusively on the machine. Merely scanning the
identification through the device is not sufficient. The clerks must ensure the person handing them the identification is actually the person that appears on it.
Steps must be taken to verify the identification being presented accurately represents the person purchasing the alcohol. Failure to do so may result in an
underage alcohol sale and lead to charges against the clerk and the permit. House policy Carding Practices: requires a licensee or licensee's employee or
agent may not sell, furnish, give or deliver liquor to a person under 35 years of age unless the licensee or licensee's employee or agent verifies the person is
not a minor by means of reliable photographic identification containing that person's date of birth* B. Cashier must ask for a reliable identification from
anyone under 35 years of age every time they enter the store to purchase liquor or imitation liquor. C. Our HOUSE policy is to card anyone that orders
liquor or imitation liquor and appears to be under the age of 35 in order to comply with house policy. D. No employee will accept an expired identification
card. E. The cashier will request that the patron remove their ID from their wallet and take physical control of the identification, checking the back, then
the front for signs of forgery such as: o Poor photo copy quality, blurred imagery or digitized lettering. o Disclaimers like "non-government ID" or "non
transferable ID card". o Statements of authenticity such as "Genuine", "Authentic", "Secure", etc. (if it has to tell you it's "Genuine", it's not). #1. When a
patron displays an identification card that is obviously false, the EMPLOYEE will refuse sale of liquor and report it to a manager who will explain to the
patron that they are going to retain the identification for the purpose of verifying their age. A premise representative will immediately call the police and
surrender the identification to the authorities for that purpose. Please note, licensee must advise individual why the ID is being retained. Visibly Intoxicated
Individuals: Employees will always be professional, friendly and polite with all patrons when complying with law and/or store policy, explaining that when
service is declined, it is because of state law and/or store policy. I will card any persons at any time to prove reasonable sales. Loss Control Services

Location GRUMPY'S ROSENIE

Name Joseph Chouen

DATE 3/6/12

Name Joseph Czekin Employee Pre Test Fun
Group Location Grumpy's Roscoe Date 3/10/12

1. What is your company correct procedure for asking for a person's identification and to be carded?

May I Please Have your VALID identification Age to card people 35

2. What is the proper proof of identification that is acceptable at Fun Group to allow alcohol consumption?

1. d L

2. s ID

3. m ILPR

4. passport

5. ILPR

3. What are the 6 procedures for checking identification? What things do you investigate on the license?

1. e XPIRATION

2. d o B

3. r ED BORDER

4. h eigh

5. ff facin female

6. r ESCRIPTION

4. What is the procedure for checking identification that is clipped and in the process of being renewed?

A. e XPIRATION DATE b o r c s

B. 3s STAMPS A DOPUT #

C. d o B

D. mp MAND PND

5. What are questions that would ask people when checking different types of valid identification?

1. Out of state driver's licenses? Have you lived here very long? What is your ZIP?

2. Identification and passport ID card? How is the DRIVING today?

3. Military identification What is your date of departure

4. Follow up questions would be. How OLD are you? 2. What year did you GRADUATE from HS? 3. What is your ZODIAC sign? Do you any other valid ID from this stat

5. What is the carding defense in Minnesota? REA & GF REASONABLE & IN GOOD FAITH

On old identification what is the features of underage identification?

1. R is R

2. L is W

Picture

3. Green and Red is

4. Black and purple is

Color

5. What does the picture for minors have on it in the new format RB?

1. Each card is the size of a standard cre ca and has F1 lines printed over the image person.

2. On the front a virtual image of a logo appears to float above or sink below the surface of the card.

3. Under ultraviolet light (Minnesota) on the front of the card

4. Under ultraviolet light (Minnesota) a for POST and a for MD on the back of the card

5. Red border around image makes "UNDER 21" identification easy to identify.

6. New cards number format. The first three number when added together always equal match LAST 2

7. There are more than 3.5 million card holders in Minnesota with over 2 million expired identification

8. Minnesota is a "central issue" state, meaning that a card is released only after the certified off

9. Unacceptable Identification 1. U.S. government immigrant card 1. Birth certificate 2. School or work ID Social security card 4. Check cashing card 5. document expired, altered, borrowed, stolen, counterfeit, f

10. Do you confiscate people identification? Y or N or they did what? LET THEM

11. Do you have a right to take a person identification? No or Yes But it must then be TOP

12. Should employees get into a fight over a identification card? NO

13. Should employees accept white DWI driving permits to work? NO This DWI 7 day permit is only good to DO DRIVE ON

14. Clipped ids expire at time the police clip them and they become IV INVALID ids?

15. Wisconsin new under 21 year identification is what color RED and is a v ERT lice

16. Iowa drivers new under 21 licenses are what color RED and is a v ERT lice

17. South Dakota's under 21 driver license is are what color RED and the date of birth is: 2 times the size license. You must check inside holograms for the dot m ATRIX print

18. North Dakota's drivers new under 21 licenses are what color RED and is a VERMONT lice

20. Why do you refuse service to customers at your alcohol serving establishment?

Possible Impairment 1. M NOR 2. Obv DOVS Intoxication by Statutes 3. People o

21. Good money vs Bad money. Not taking higher risk money creates more profit and business. What is the intent of the refusal? HAP 1. H EUP 2. A SSIST 3. P ROBERT
- How many people have to leave if refusing service to customers? TP 2 HAVE TO GO
22. What things if asked, would you look be looking for to see if any customers were possibly impaired?
1. S HAZY 2. C OORDINATION
3. A PROMISED 4. B STATION
23. I lo OK, I's SW, and I a SKED, You have talk to customers at the point of sale.
24. The definition of intoxication is when customers drink a. affected his R EASON and
Facul TIES b. Render himself incoherently of Sp EECT c. and caus
himself to loss e ONTAL and of his action or b ODY 4. Listen to other to other
P EOPLE about a person possible impairment and behavior. I used my reasonable powers of
OBSERVATION customer. Customers brains slow down when drinking so you have
Ask them S X many time do you have asked them to do.
25. What is the statement used to by your establishment's employees when refusing service to customer
- Possible impairment Identification
1. Sa 2. Com FURTHER 3. NS NOT - SOME REASON
- Why will you not server me? To prevent the customer's state of PI POSSIBLE Imp MANGING
26. If describing any response to problems of customers by employees, the transference of risk by
employees to managers was described as? 1. IMMEDIATE
27. If you as a server feel uncomfortable about the customers attitude and level of possible impairment
prior to serve them what do you do? Comments I'm not driving to get servers to over serve alcohol
to customer are red flags what do you do? 1. SL GIVE LESS 2. WM WTCOR MAKE
3. GAM GET A MINDER 4. WTWL WATCH THEM WHAT NOT LONG
28. What is your establishment policy on 21 birthday power hours for time of alcohol service? 8 A.M
Any employee may trespass a unwanted customer for how long without police presence 1 year.
29. What are the 6 parts of the professional parts of alcohol service do? 1. A GE 2. Int ENT
3. NeEDS 4. Att ITUDE 5. Rev ISIT 6. Document customer's Refu SAYS
30. What are 7 illegal sales that may be created by alcohol servers?
1. M INON 2. A H AFTER HOURS 3. M B MINOR BY MINE
4. CLUB LICENSE 5. OFF PREMISE 6. M to M MINOR TO MINOR
7. OBVIOUSLY INFORMATION
- How long do you have to get sued for fight 6 Slip and Fall 6 Dram shop adult 2 Minor 6
31. Why do you document reasonable business practices? ADMINISTRATION VIOLATIONS
32. The majority of places that fail stings because the employees did not what?
1. TIME 2. MATH
3. W not Tan GHT 4. DNCare
33. Employees controls the risk to customers, what is the most important aspect of their behaviors?
OpPORTUNITIES
34. What should alcohol serving establishment do to control their establishment?
1. ReCa RD 2. PoSl GNS
2. EduEm'plONES 3. DocRefotService
35. It is a gross misdemeanor for adults to se LL, fur MISH, or gIVE alcohol to a per
under 21 years of age un less in the household of your parent and with their consent.
36. It is a misdemeanor for any underage person to pure WTSB or attempt to pur CLADE
37. It is a misdemeanor for any underage person to Claim to be 21 years of age to buy alcohol.
38. It is a gross misdemeanor for adults to knowingly permit a underage to use another person's
VAND. state issued Identification.
39. Underage people can enter for three reasons to EAT, WORK, and attend social FUNTAS
40. A gross misdemeanor punished by a fine of \$3,000 dollars and up to 1 Years in j
41. A misdemeanor punished by a fine of \$1,000 dollars and up to 90 days in jail.
42. .02 BAC Judge Inhibitions, .106 BAC Reaction t, coord, .10 BAC Vis

Name Joseph Urciuolo

Location Crummey Kosmos

Date 5/10/16

35

1. All alcohol serving employees must card people appearing 35 years old or younger. Always remind employees to check younger people continually to maintain that they are over 21 years of age. All employees will ask may I please have your valid identification. There are house policy that all customers entering must follow and person not following house policy will be asked to leave and trespassed. A trespassed person is owed no duty of care when breaking the law and illegally on your property refusing to leave. JU
2. Servers will never use the statement to a customer that you have had too much. Too much means you over served him. Server will never use the word intoxicated because you are making a legal opinion without facts at times especially at entry. Other facts may be in play for the possible impaired behavior that has been witnessed such is fatigue, emotional upset, other drugs legal and illegal drugs, and be physical, and psychological condition. Possible impairment is a proactive verse reactive intervention. JU
3. How much alcohol goes into a long island ice tea. It is not 10 ounces the maximum amount of alcohol that goes into your drinks is 2 ounces and bar drinks a ounce and $\frac{1}{4}$ bar pour and not more. JU
4. Server will never say to customers this is your last drink. (Not being last call or closing situations) Server will never continue alcohol service after they have determined a customer has been served all he safe and comfortable can be served. Servers will mandate that others in his group will assist and help these people to safe environment where they do no put themselves and others people in harms way. House policy is two people have to go when intervening with possible impaired people. JU
5. Before any employees are involved in a physical interventions with a customer occur using the least amount of force necessary (except in fighting situations where other customers may be injured) what has occur when removing an unwanted guest. The employees will ask to have the customer valid identification. All employees will record at any time as a condition of entry to the customers. Employees' recording has to have happened before assisting the guest to the front door. DJ's and posted signs help to communicate and educate customers to house policy. JU
6. No employees will serve pitchers of beer to just one person who is not with other friends to share the pitcher of beer. JU
7. Customers with younger children in the establishment that seem to be aggressive with their alcohol consumption behavior will be brought to management attention and policy of alcohol serve to them reviewed. JU
8. Business is okay, when employees pay the most attention it is when they are making money, being active does not mean that you are not paying attention to the needs of the guest. It was so busy we couldn't do what was expected is a common executed that real is not true. Most violent events are sudden and unexpected where the opportunity for the intervention never occurred. JU
9. SCAB is . All alcohol serving employees will document and make managers aware of the refusal of alcohol service to any customer. If a problem arises at any time, employees will immediately get a manager. All alcohol serving employees will say when refusing alcohol service that, "We have served you all we safely and comfortably can today". Non-alcoholic drinks and food are available. When customers wish to gain entry do a SCAB check: Speech. Make sure the customer is able to speak clearly. Coordination Make sure the

customers wish to gain entry do a SCAB check: Speech. Make sure the customer is able to speak clearly. Coordination. Make sure the customer is not swaying or staggering. Appearance. Check to see if the customer is dressed for trouble or undressed. Behavior is the strongest indicator of risk. This is an important check for all employees in assessing the risk of patrons, and this will be mentioned again in this course and other courses. The main goal here is to assess if there is impairment, then to follow house policy for documenting and diverting risk. Any employee responses are made immediately.

10. Any violence was random and not preventable because it was sudden and unexpected.

11. Never blame another employee for a action or inaction that you did not a prove of because in a fight situation it is the reaction to the first striking action that is usually seen by customers not the first striking action. The intent of any action or reaction to a customer problems is to (HAP0 help assist and protect your customers in every action.

12. Bartenders and waitstaff may wish not to serve pregnant women. It is not against the law for them to drink, and you pregnant all the time not aware of the condition that they are in. You do ask very women "Are you Pregnant?" You do not make larger women go to the bathroom and check their urine, and you can not tell a women that is pregnant 6 weeks so you will serve pregnant women all the time: Women have a right to choose if want to drink or not but if they are possible impaired or the identification is not satisfactory they treated just like any other customer.

13. All employees when intervening with customers will ask to have their valid identification if this is a behavioral intervention or identification. As a condition of entry they must show their valid identification upon request of any agent acting behave of the owner or leave the premises. If they refuse to give up the identification they are immediately asked to leave the premises and trespass.

14. Any customers wanting more alcohol in their drinks asking with less ice or taller glasses in not going to get a double drink for a single price. For a couple bucks you will be putting your employment in jeopardy. If witness or seem by a manager you will be fired. This establishment does not serve more 2 ounce of alcohol in any one drink at one time. Every alcoholic drink served is assessed at each point of sale by the serving employee. I looked, I saw, and I asked.

15. The term "other person" refers to any other person injured by the intoxication of another and who played no role in causing the intoxication. Clearly, any innocent third person injured in person or property need not have a legal relationship with the intoxicated person in order to have a cause of action under the Act.

16. The statistics are sobering: one American dies in an alcohol-related car crash every 30 minutes and drunk driving plays a role in over 40 percent of this nation's traffic deaths. In addition, alcohol is intimately connected with assault cases, with alcohol abuse a factor in over two-thirds of partner abuse situations and about 40 percent of sexual assault convictions. While public health advocates have made a huge push to educate Americans about the secondary dangers of alcohol abuse, policymakers have also responded with liquor liability (sometimes called "dram shop") laws that put a burden on business owners who sell liquor to an obviously intoxicated person.

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Dani Harrington am employed at

employee name

Grumpy's Roxville

name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of March, 2012 I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March, 2012

Dani Harrington
Employee signature

Dani Harrington
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, Sheri Lanigan-Brown am employed at
employee name
Grump's Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 16th day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 16th day of March.

Sheri Lanigan-Brown
Employee signature

Sheri Lanigan-Brown
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, Sanja Pederson am employed at
employee name
Grumpy's Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 4th day of March, 2012 I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 4th day of March, 2012

[Signature]
Employee signature

Sanja Pederson
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, Dawn Kuehl am employed at
employee name

Grumpy's Roseville/Rose Vane Hall/ Grumpy's NE
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6 day of March I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6 day of March

Dawn Kuehl
Employee signature

Dawn Kuehl
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
(PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, JAMES MATSON am employed at
employee name

CHUMPY ROSEVILLE
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6 day of MARCH I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6 day of MARCH

[Signature]
Employee signature

JAMES MATSON
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Amy Carnthers am employed at
employee name
Crimpy's Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not overserving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 3rd day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize and I will report to proper persons any false I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March,

Amy Carnthers
Employee signature

Amy Carnthers
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Loss Control Services form

RP

R

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, Abby Mund am employed at

employee name

Crumpy's Roseville

name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6 day of March,

I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6 day of March,

Abby Mund

Employee signature

Abby Mund

Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, Jill Ballard am employed at _____
employee name

Roseville Grumays
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 16th day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 16th day of March,

Jill Ballard
Employee signature

Jill Ballard
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Courtney S. Neuf am employed at

Groupy's Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March

Courtney S. Neuf
Employee signature

Courtney S. Neuf
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Angie Badtke am employed at

employee name

Grumpy's Roseville

name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 16 day of March

I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 16 day of March

Angie Badtke

Employee signature

Angie Badtke

Print name

Management

**LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.**

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Martin Chestnut am employed at

employee name

Grumpy's
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 3/6/12 day of March I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 3/6/12 day of March

[Signature]

Employee signature

Martin Chestnut

Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Ann Mraz am employed at
employee name

Crump's - Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March, 2012,

C. M. A.
Employee signature

Ann Mraz
Print name

Management

**LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.**

763-545-5981

Insurance form

RP

R.

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Leah Bergend am employed at
employee name
Rosville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March,

Leah Bergend
Employee signature

Leah Bergend
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, Sean Harrington am employed at
employee name

Grumpy's in Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 3rd day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 3rd day of March,

[Signature]
Employee signature

Sean Harrington
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Jeff Danz am employed at _____
employee name

Grumpy's Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 16th day of March 2012, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 16th day of March 2012,

Jeff Danz
Employee signature

Jeff Danz
Print name

Management

**LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.**

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, MOLLY DANZL am employed at
employee name

GRUMPY'S ROSEVILLE
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6 day of MARCH 2012, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6 day of MARCH 2012,

Molly Danzl
Employee signature

MOLLY DANZL
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Melissa Vandenhorst am employed at
employee name

Grumpy's Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 16th day of March, 2012 I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 16th day of March 2012

Melissa Vandenhorst
Employee signature

Melissa Vandenhorst
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Clifford Gammes am employed at
employee name

Grumpy's
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of march 12, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of march 12,

Clifford Gammes
Employee signature

Clifford Gammes
Print name

Management

**LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.**

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Kelsi Renstrom am employed at

employee name

Grumpy's / Roseville

name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6 day of March

I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6 day of March

Kelsi Renstrom

Employee signature

Kelsi Renstrom

Print name

Bob Peterson / Grumpy's Roseville

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Candi Carrier am employed at
employee name
Grumpy's Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6 day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6 day of March,

Candi Carrier

Employee signature

Candi Carrier

Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

R

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Allison Smith am employed at
employee name
Roseville Grumpy's
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of March I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March

[Signature]
Employee signature

Allison Smith
Print name

Bob Peterson
Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, Shawn Weber am employed at
employee name

Grumpys Rosville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 16th day of March, 2012 I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 16th day of March

[Signature]
Employee signature

Shawn Weber
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, KATIE NICKLOW am employed at
employee name

GRUMPY'S BAR & GRILL ROSEVILLE
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 10 day of MARCH, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 10 day of MARCH,

Katie Nicklow

Employee signature

KATIE NICKLOW

Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

uoy
Loss Control



Ching Frisbee golf

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Mike Chilson am employed at
employee name

Grumpys Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not overserving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of March, 12 I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize and I will report to proper persons any false I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March, 12

Mike Chilson
Employee signature

Mike Chilson
Print name

Management

**LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.**

763-545-5981

Loss Control Services form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, JENNIFER SCHULLENBERG am employed at
employee name

GRUMPY'S DOWNTOWN & ROSENILLE
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of MARCH, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of MARCH

Jennifer Lynn Schullenberg
Employee signature

JENNIFER LYNN SCHULLENBERG
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION

I, JEFF GLYNN am employed at

GRUMPY'S ROSEVILLE
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of MARCH, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of MARCH

Employee signature

JEFF GLYNN

Print name

BOB PATERSON

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP

**LOSS CONTROL SERVICES, INC.
PREVENTIVE SERVICE COURSE OF ALCOHOL AWARENESS
CERTIFICATE OF COMPLETION**

I, Kristin Meyers am employed at
employee name

Grumpy's Bar & Grill, Roseville
name of establishment

My duties are to serve alcoholic beverages to persons who may legally consume alcohol. I realize that it is my duty to protect the people I serve by not over serving them. In doing so I protect myself, the establishment, and the community from harmful situations.

On the 6th day of March, I was instructed in the art of server intervention for a period of three hours. I was instructed to check I.D.'s, monitor drink consumption, how to identify possible impairment, and told to report any problems in these areas to the management. I will not serve alcohol to any person exhibiting signs of impairment. I will check younger people for legal and valid I.D.'s that I have received instruction in how to recognize false documents and I will report to proper persons any possible I.D.'s that are not acceptable. I have learned it is my duty legally as well as morally to protect the people I serve with preventive alcohol service.

Dated the 6th day of March,

Kristin Meyers
Employee signature

Kristin Meyers
Print name

Management

LOSS CONTROL SERVICES, INC.
ROBERT W. POMPLUN
16500 43rd AVENUE N.
PLYMOUTH, MN 55446.

763-545-5981

Insurance form

RP



May 18, 2012

Joseph Clerkin
General Manager
Grumpy's Restaurant
2801 North Snelling Avenue
Roseville Minnesota 55113

Joseph Clerkin;

Reference Roseville PD Case File 12-009915: April 14, 2012 Grumpy's Restaurant Alcohol Compliance Failure.

On Monday, June 11, 2012, the Roseville City Council will discuss the April 14, 2012 alcohol compliance failure at Grumpy's Restaurant. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one (1) day liquor license suspension.

A representative of your establishment may appear at the time of the council discussion to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at this meeting, the City Council will act without any input from your establishment.

Summary of Violation:

- March 26, 2012: All businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year.
- April 14, 2012: A Grumpy's Restaurant bar employee served an underage compliance buyer an alcoholic beverage. The Grumpy's employee server never looked at the compliance checker's driver's license and sold him a Miller Lite Beer. This violation was witnessed by a plain clothing police officer. The employee server is administratively cited for the violation.
- April 20, 2012: The Grumpy's Restaurant server/violator pays a \$250.00 administrative fine to the City of Roseville for violating city code.
- May 10, 2012: Grumpy's Restaurant provides server training documentation showing the offending server last received alcohol server training on March 6, 2012.

Roseville City Council will consider staff recommendation specific to this violation at its regular meeting scheduled for **Monday, June 11, 2012.** Council discussion of this violation will occur during the "Business Actions" segment of the meeting.

Finally, please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at my desk telephone number of 651-792-7211 during normal business hours.

Sincerely,

Lorne Rosand
Lieutenant

Cc: Rick Mathwig – Chief of Police
Bill Malinen – City Manager
Roseville City Council

REQUEST FOR COUNCIL ACTION

Date: June 11, 2012
Item No.:12.d

Department Approval



City Manager Approval



Item Description: **ADMINISTER PRESUMPTIVE PENALTY APPROVAL — OLD
CHICAGO RESTAURANT ALCOHOL COMPLIANCE FAILURE**

Background

On March 26th, 2012, all businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year. The letter included notice of recent changes to Roseville City Ordinances regarding mandatory liquor licensee training programs and penalties for noncompliance. Also in the letter were instructions for the City of Roseville mandatory liquor licensee training program and the name of a police contact should a business need additional information on the licensee program. Training was to be completed by every employee prior to the employee selling or serving alcohol and documentation of this training was to be completed and kept on file by the business.

Compliance Failure

On Saturday, April 14, 2012, a plain clothes Roseville Police Officer, along with an underage buyer, entered Old Chicago Restaurant, 2100 North Snelling Avenue, Roseville, MN to conduct an alcohol compliance check. The underage buyer and the plain clothes police officer entered the business and the underage buyer and officer went directly to the bar. The underage buyer requested a Bud Lite beer. The bartender asked the underage buyer for his identification. The underage buyer provided the bartender his Minnesota photo driver's license. The bartender looked at the license and handed it back to the buyer and sold him a bottle of Bud Lite beer for \$3.89. The underage buyer provided the bartender a \$20.00 bill for payment and received change. The plain clothing police officer then administratively cited the bartender for the violation and released her. On May 3, 2012, Old Chicago Restaurant was mailed a letter requesting documentation of a City of Roseville approved liquor licensee training program. This documentation was to be received by the police department no later than May 11, 2012. Lt. Rosand received correspondence from Old Chicago Restaurant management on May 10, 2012, which documented the employee in question had last completed an approved liquor license training program on September 9, 2009. This is Old Chicago's Restaurant first liquor compliance failure/violation in the last thirty six (36) months.

Staff Recommendation

Issue and administer the presumptive penalty pursuant to City Code Section 302.15, for on-sale license holders for the first violation within thirty-six (36) months. The mandatory minimum penalty shall be a one thousand dollar (\$1,000.00) fine and a one (1) day suspension.

Council Action Requested

Allow the Roseville Police Department to issue and administer the presumptive penalty as set forth in Section 302.15, of the Roseville City Code or other action as determined by the Roseville City Council.

Discuss violation of City Code Section 302.08, *Manager and Server Training*. Failure to comply with this provision in its entirety is sufficient grounds for denial or nonrenewal of a requested license in 2013.

At a December 12, 2011 Council Meeting, Council fined Smash Burger Restaurant an additional \$1000.00 beyond the presumptive civil penalty for selling alcoholic beverage to a person under the age of 21-years for failing to

40 provide current *Manager and Server Training* to its employee(s).

Prepared by: Lt. Lorne Rosand

Attachments:

- A: Police Report
- B: Letter announcing compliance checks
- C: Notifications of failure and investigation
- D: Documentation from Old Chicago's Restaurant regarding training
- E: Letter announcing Council Meeting



ROSEVILLE POLICE DEPARTMENT

INCIDENT REPORT

ICR# 12009927		AGENCY ORI# MN0620800		JUVENILE:	
INCIDENT	Reported: 04-14-2012 1607 First Assigned: 1607 Committed Start: 04-14-2012 1607 Committed End: Title: Alcohol Compliance Failure How Received: None Selected Summary: Sale of Alcohol to an underage 21 person at business. Location(s) OLD CHICAGO Address: 2100 SNELLING AV N City: Roseville State: MN Zip: 55113 Country: USA				
	OFFICERS Officer Assigned: Johnson, Sean Badge No: S-19 Primary: Yes Officer Assigned: Rosand, Lorne (Administrative Action) Badge No: 3 Primary: No				
NAMES	Involved: Cited Name: Berg, Rachel Linn DOB: Age: Sex: Race: Height: 0 Weight: 0 Address: 1513 Cormier Road City: Green Bay State: MN Zip: 54313 Country: Phone: (Cell) (920)819-2883 Hair Color: ID Number(s) ID Type: DL / ID Number ID #: B6207328868303 State: WI Year: 2011 Class:				
	Involved: Mentioned Name: Nelson, Darcy DOB: -- Age: Sex: Race: Height: 0 Weight: 0 Address: 2100 Snelling Avenue City: Roseville State: MN Zip: 55113 Country: Phone: (Work) (651)639-0303 Email: (Work) dnelson@oldchicago.com				
	Involved: Subject Name: Old Chicago Address: 2100 Snelling Avenue City: Roseville State: MN Zip: 55113 Country: Phone: (Business) (651)639-0303				
EVIDENCE	BarCode: 12-08289 Item Type: Alcohol Container, empty Bin: A44 Value: \$3.89 Description: Bud Light Beer Bottle Location Address: 2100 SNELLING AV N City: Roseville State: MN Zip: 55113 Country: USA				

Supplemental Report

ICR: 12009927

04-17-2012 1901

Title: Failed Compliance Check-Sale to underage 21 purchaser

Created By: Sean Johnson

On 04-14-2012, XXXXXX XXXX (XXXXXXXXXXXX) acted as my underage alcohol buyer. XXXX viewed the underage buyer instructional video prior to beginning compliance checks. I searched XXXX and noted he only had one Valid ID (a MN photo DL, which clearly stated he was underage 21. I took a digital photograph of XXXX, and made a photocopy of his drivers license.

At appx 1534 hours, XXXX and I walked into Old Chicago(2100 Snelling Avenue Har Mar Mall) and went to the bar. XXXX requested a Bud Lite bottle. Berg (MN photo ID) brought the bottle to the bar, and requested identification from XXXX. XXXX provided her with his license. Berg handed the beer to XXXX. XXXX was initially charged \$ 3.89 for the beer and handed \$20.00 to Berg which she later returned \$ 20.00 to me.

I identified myself as a Roseville police officer and advised Berg that she served alcohol to an 18 year old. I advised store manager Darcy Nelson of the incident and that police department would be following up with the business.

I propertyed the Bud Lite bottle and receipt of sale and placed them as evidence in PL#9.

I cited Berg with administrative citation #22117 for selling alcohol to an underage person.

Nothing further.

Supplemental Report

ICR: 12009927

04-19-2012 1400

Title: Request Extension to Pay Fine

Created By: Lorne Rosand

On Thursday, April 19, 2012 at approximately 1400 hours, a woman by the name of Rachel Berg traveled to the Roseville Police Department to request an extension on her \$250.00 administrative citation for serving alcohol to a minor.

I reviewed the citation and asked Berg how much time she needed and she explained she had lost her job as a waitress at Old Chicago because of her sale to a underage buyer and needed at least 3-weeks because she was now unemployed.

I granted Berg the extension and told her she must make payment in full by Saturday May 12, 2012. Berg understood and said she would make payment by then.

Prior to Berg leaving the police lobby, I asked her why she sold to a underage buyer? Berg said she had never sold to a underage buyer before and was very tired on the day of the sale.

Report is for informational purposes.

Supplemental Report

ICR: 12009927

05-03-2012 0939

Title: Training Records Request

Created By: Lorne Rosand

On Thursday, May 3, 2012 the attached letter titled *05-03-2012 Old Chicago Letter* was sent to Darcy Nelson who is the Old Chicago Bar Manager. In this letter, I am asking for all server training records for all employees authorized to sell liquor at this establishment.

All training records are due by Friday, May 11, 2012.

Supplemental Report

ICR: 12009927

05-15-2012 0949

Title: Training Records Received

Created By: Lorne Rosand

On Thursday, May 10, 2012, I received a manila folder from Darcy Nelson who is the general manager of Old Chicago.

Inside of the folder was Nelson's business card, a cover letter and 31 copies of Old Chicago employee alcohol server certificates.

What follows is a summary of the alcohol server training records from Old Chicago:

- Rachel Berg (Old Chicago server who served alcohol to a minor on April 14, 2012) received ServSafe Alcohol training while she was employed by Old Chicago in Wichita Kansas on September 16, 2009. Berg wasn't able to provide a copy of the certificate but did provided a September 16, 2009 class roster documenting her attendance to this training.
- Of the remaining 30 alcohol server training certificates, I found 15 were current with their annual training

and 15 expired and beyond their annual training per city code.

When reviewing Nelson's cover letter, it appears she is under the belief alcohol server training is needed once every three years.

Report is for informational purposes.

Supplemental Report

ICR: 12009927

05-16-2012 1218

Title: Cite Paid

Created By: Lorne Rosand

On Tuesday, May 15, 2012, I spoke with the Jill Hughes who is the city's front desk receptionist. Hughes is responsible for tracking all city administrative citations.

When asked if Roseville Administrative Cite 22117 had been paid, Hughes reviewed her records and said she hadn't received payment as of today for this citation.

I reviewed my April 19, 2012 supplement and noted Berg agreed to pay her administrative citation on or before Saturday, May 12, 2012.

At approximately 0930 hours on this same date, I attempted to telephone Berg using the cellular telephone number (920-819-2883) she had provided Sgt. Johnson at the time of her police contact and it rolled into voice mail. I left Berg a voice mail message to contact me reference the case being presented to the Roseville City Attorney's Office for criminal charging consideration.

At approximately 1130 hours on this same date, I received a call from Berg who indicated she had received my voice mail message and would be traveling to the Roseville City Hall shortly to pay the full \$250.00 administrative fine. At approximately 1330 hours, I received an envelope containing a cashiers check made payable to the City of Roseville in the amount of \$250.00. I immediately took this check to Jill Hughes who said she would process it and later provided me with a receipt.

On Wednesday, May 16, 2012, I scanned a copy of the paid receipt into the case's media file.

With Berg making her payment in full, I consider her portion of this case file closed.

Supplemental Report

ICR: 12009927

05-18-2012 1627

Title: Council Meeting Letter

Created By: Lorne Rosand

On Friday, May 18, 2012, I sent Darcy Nelson (general manager) of Old Chicago Restaurant the attached letter summarizing the April 14, 2012 underage alcohol violation and notifying her of the June 11, 2012 council meeting.

The letter to Nelson was scanned and is attached to the case in the Media file of report.

Report is for informational purposes.



Date

Business

Address

Roseville, MN 55113

ATTN: MANAGER

Please thoroughly review the following information as it pertains to alcohol compliance checks conducted by the Roseville Police Department, relative to your establishment.

The City of Roseville began alcohol compliance checks on licensed alcoholic beverage sellers in 1997. At that time, the compliance rate was only 70%. Nearly 30% of our licensees failed those compliance checks. Our goal is to achieve 100% compliance. We need your cooperation to make that happen.

The Roseville Police Department conducts yearly compliance checks to insure licensed alcoholic beverage sellers in the City of Roseville are complying with State law and Roseville Code Provisions relating to the selling of alcoholic beverages.

Please review the following relating to sales of alcohol to underage persons:

Minnesota Statute Chapter 340A.503 PERSONS UNDER 21; ILLEGAL ACTS.

Subdivision 1. Consumption.

(a) It is unlawful for any:

(1) retail intoxicating liquor or 3.2 percent malt liquor licensee, municipal liquor store, or bottle club permit holder under section 340A.414, to permit any person under the age of 21 years to drink alcoholic beverages on the licensed premises or within the municipal liquor store;

Subdivision 2. Purchasing. It is unlawful for any person:

(1) to sell, barter, furnish, or give alcoholic beverages to a person under 21 years of age;

The City of Roseville has passed Chapter 302, Roseville's Liquor Control Ordinance. The Roseville Police Department encourages you to become familiar with the Liquor Control Ordinance. It can be obtained at the Roseville City Hall or in the city code at www.ci.roseville.mn.us.

The civil penalties for underage alcoholic beverage sales are set forth in the Roseville City Code. Presumptive penalties are set forth in § 302.15 of the Code. These penalties vary depending upon whether it is a first time violation, a second time violation, a third time violation, etc.

The Roseville Police Department has worked with City alcoholic beverage licensees to promote training for both servers and managers to prevent sales of alcohol to underage persons, and to prevent other violations of the Liquor Control Ordinance. All licensees and their managers, and all employees or agents employed by the licensee that sell or serve alcohol, must complete a city approved or city provided liquor licensee training program. Free training packets are available from the City. Contact Kelly Roberto of the Roseville Police Department at kelly.roberto@ci.roseville.mn.us to receive a packet or the names of approved trainers.

Both the City's approval and the required training shall be completed:

1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter.

Your business must maintain documentation that you have properly trained every employee that sells or serves alcohol, and produce such documentation upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city. The City will not maintain these records for you. Additional penalties may be assessed if you are unable to provide documentation or it is determined the employee did not under-go the required training.

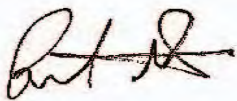
The mandatory minimum penalty for the sale of alcoholic beverages to underage individuals is a \$1,000 fine and a one day suspension.

These penalties are civil in nature. Please be aware criminal penalties may also be imposed for violations of the Liquor Control Ordinance.

The Roseville Police Department will conduct two compliance checks in 2012 beginning this spring. Please remind your employees of their legal and moral responsibility not to sell or serve alcoholic beverages to anyone under the age of 21.

Once again, we encourage you to review Roseville City Code, Chapter 302, to insure that you have familiarized yourself with the local regulations applicable to your establishment. If you have any questions, please contact Lt. Lorne Rosand at 651-792-7211.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Mathwig", is positioned above the typed name.

Rick Mathwig
Chief of Police



May 3, 2012

Darcy Nelson
Old Chicago
2100 North Snelling Avenue
Roseville Minnesota 55113

Darcy Nelson and/or General Manager:

The City of Roseville has an ordinance prohibiting the sale of any alcoholic beverage to persons under the age of 21 years. A copy of Roseville Code 302 has been enclosed for your review. Please note Section 302.15 of code where minimum penalties are stipulated.

On April 14, 2012, an Old Chicago employee named Rachel Berg sold an alcoholic beverage to a minor in violation of the attached code. Our records indicate that this is your first violation in the previous thirty-six (36) months. Therefore, pursuant to Section 302.15 of Roseville City Code, the presumptive penalty for a first violation for sale of an alcoholic beverage to a person under the age of twenty-one is a minimum penalty of a \$1,000.00 fine and a one (1) day suspension.

This incident is currently under investigation by the Roseville Police Department. You are being asked to provide a training certificate documenting Rachel Berg has completed a city approved or provided liquor license training program. **I must receive a copy of Berg's training certification from you by Friday, May 11, 2012. Failure to provide this training certification may result in additional penalties because of non compliance. You are also being mandated to provide server training records for all employees who are authorized to serve liquor at your establishment. These server training documents are also due by Friday, May 11, 2012.**

When a violation occurs, the police department provides information to the City Council, which either will assess the presumptive penalty set forth above or depart upward or downward based on extenuating or aggravating circumstances. The information set forth in this letter regarding the failed compliance check will be passed on to the City Council, as well as information regarding your participation in the manager and server training program and the history of compliance checks at your establishment. Once the date of the Council meeting is established, I will send you notice.

A representative of your establishment may appear at the Council meeting to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at that meeting, the City Council will act without any input from your establishment.

Finally, please be advised that if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me during normal business hours at my desk telephone number of 651-792-7211.

Sincerely,

Lorne R. Rosand
Lieutenant
Roseville Police Department

Enclosure

Cc: Rick Mathwig – Chief of Police
Bill Malinen – City Manager



Dear LT. Rosand,

May 10, 2012

I have enclosed a ServSafe Alcohol certificate for all of our Servers, Bartenders, Hosts and Assistant Waiter Persons. These are obtained by attending a class and passing a test sponsored by the National Restaurant Association. These certificates are valid for three years. All new hires are required to attend this class within 60 days of being hired.

Rachel Berg attended this class while working at an Old Chicago in Wichita, Kansas. I contacted that restaurant and they were not able to locate a copy of her certificate. I have enclosed a copy of the class roster for the class that Miss Berg attended. A score of 75% is passing and she received an 87%. This class was taught in September of 2009 and her training certificate would have been up for renewal in September of this year. I have contacted the National Restaurant Association and requested a copy of Miss Berg's certificate. Their paperwork stated this could take 7 days to obtain. I mailed the request on September 7, 2012. I am more than happy to provide this certificate to your Department when I receive it.

Sincerely,


Darcy Nelson
General Manager
Old Chicago Roseville MN
651-639-0303
dnelson@oldchicago.com



DARCY NELSON
General Manager

2100 North Snelling Avenue #64 • Roseville, MN 55113
651.639.0303 • Fax 651.639.1696
roseville@oldchicago.com • www.oldchicago.com



790258

Class List

#57

exp. 9/16/2012

Class #: 790258
Instructor: ORASA VAYAPHAT
InstructorID: 1033922
(oldID = 1200084)
Class Address: 248 Centennial
Pkwy
Louisville, CO
80027-1265 United
States

Course: ServSafe Alcohol
Course & Primary
Exam
Sponsor: Rock Bottom Rest
248 Centennial
Pkwy
Louisville, CO
80027-1265 United
States

Exam Date: 9/16/2009
Hours of Training: 0
Exam Location: CO

<u>Student</u>	<u>Person ID</u>	<u>SSN</u>	<u>Grade</u>	<u>Hold</u>	<u>Cert. Number</u>
ARPIN, KAITLYN	5297574	NULL	90		6664399
AULT, DANA R	745617	*****7214	95		6664400
AYLWARD, ASHLEY C	5297575	*****7459	92		6664401
AYLWARD, LINDSAY	5297576	*****1998	95		6664402
BAEZA, KELLI	5297577	NULL	77		6664403
BAUER, ALISSA N	5297578	NULL	92		6664404
BERG, RACHEL L	5297579	NULL	87		6664405
BROOKSHIRA, ABBY	5297580	*****4581	95		6664407
DETIENNE, RACHEL	5297581	NULL	90		6664408
DOWER, TREY	5297582	NULL	100		6664409
FINNEY, KRISTIE D	5297583	*****4066	82		6664410
GREGORY, TRACY	5297584	NULL	92		6664411
HAVILAND, TYANN N	5297585	NULL	80		6664412
KEEL, ERIN	5297586	NULL	85		6664413
KELLER, ZACH	5297587	*****7335	80		6664414
LEWIS, ERIN	5297588	NULL	97		6664415
MALCOM, AHHLEY	5297589	*****2364	87		6664416
MILLER, GALENEA R	5297590	NULL	92		6664417
RAY, BRITTNEY	5297591	NULL	80		6664418
SAGERTY, JEREMY A	5297592	NULL	97		6664419
SEGLEM, PAIGE	5297593	NULL	80		6664420
SEITZ, KERI L	5297594	NULL	87		6664421
SMITH, ROBERT	5297595	NULL	82		6664422
VINES, JESSICA R	5297596	NULL	95		6664423
WALKER, BILLIE	5297597	NULL	85		6664424
WICKER, JEFF	5297598	NULL	85		6664425
WILLIAMS, DAN	5297599	NULL	92		6664426
WINFIELD, BRET	5297600	NULL	87		6664428
WOLKEN, CYDNEY L	5297601	NULL	90		6664429

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

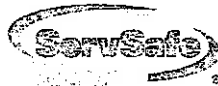
Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 1046349

CARD NO. 8365252

ServSafe Alcohol® CERTIFICATE

JACOB VINCENT

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

8/30/2011



Student Name	JACOB VINCENT
Class Number	1020733
Exam Date	8/30/2011
Expiration Date	8/30/2014

Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 in Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
09041601 v.1012



0032

You have successfully completed the ServSafe Alcohol Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

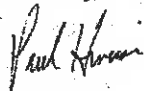
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

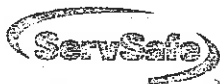
Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7558314

CARD NO. 8905754

ServSafe Alcohol CERTIFICATE

JUSTIN GROEN

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

3/14/2012



Student Name	JUSTIN GROEN
Class Number	1089717
Exam Date	3/14/2012
Expiration Date	3/14/2015

Overall Point Score	31
Overall % Score	77
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation, and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1112

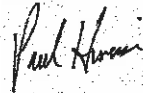
You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises. By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7124769

CARD NO. 8364501

ServSafe Alcohol® CERTIFICATE

ANGELA BOEHLKE

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

8/30/2011



Student Name	ANGELA BOEHLKE
Class Number	1020733
Exam Date	8/30/2011
Expiration Date	8/30/2014

Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.1.012



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7124771

CARD NO. 8364503

ServSafe Alcohol® CERTIFICATE

KATHLEEN BURGHARDI

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

8/30/2011



Student Name	KATHLEEN BURGHARDI
Class Number	1020733
Exam Date	8/30/2011
Expiration Date	8/30/2014

Overall Point Score	37
Overall % Score	92
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions. It is a wholly owned subsidiary of the National Restaurant Association.
09D41501 v.1012



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

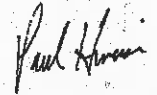
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 2272740

CARD NO. 8894581

ServSafe Alcohol® CERTIFICATE

HEATHER WHITE

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

3/12/2012



Student Name	HEATHER WHITE
Class Number	1088077
Exam Date	3/12/2012
Expiration Date	3/12/2015

Overall Point Score	37
Overall % Score	92
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1112



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

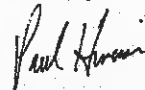
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 3344035

CARD NO. 8894580

ServSafe Alcohol® CERTIFICATE

TRAVIS VANDELL

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

3/12/2012



Student Name	TRAVIS VANDELL
Class Number	1088077
Exam Date	3/12/2012
Expiration Date	3/12/2015

Overall Point Score	38
Overall % Score	95
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicago and

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC a wholly owned subsidiary of the National Restaurant Association. 10080302 v.1112



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 418499

CARD NO. 8894575

ServSafe Alcohol® CERTIFICATE

DARCY NELSON

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

3/12/2012



Student Name	DARCY NELSON
Class Number	1088077
Exam Date	3/12/2012
Expiration Date	3/12/2015

Overall Point Score	39
Overall % Score	97
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1112



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

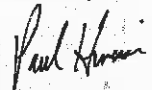
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7695948

CARD NO. 8894564

ServSafe Alcohol® CERTIFICATE

MARY CLEVELAND

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

3/12/2012



Student Name	MARY CLEVELAND
Class Number	1088077
Exam Date	3/12/2012
Expiration Date	3/12/2015

Overall Point Score	39
Overall % Score	97
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1112



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

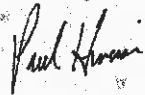
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 4233863

CARD NO. 8765856

ServSafe Alcohol® CERTIFICATE

AMBER GRAFTON

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

1/23/2012



Student Name	AMBER GRAFTON
Class Number	1070139
Exam Date	1/23/2012
Expiration Date	1/23/2015

Overall Point Score	34
Overall % Score	85
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1.112

RR Reprinted Design

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

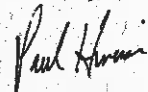
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 2141237

CARD NO. 8765860

ServSafe Alcohol® CERTIFICATE

SCOTT MANDERS

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

1/23/2012



Student Name	SCOTT MANDERS
Class Number	1070139
Exam Date	1/23/2012
Expiration Date	1/23/2015

Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 in Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1112

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

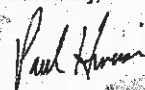
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 3344031

CARD NO. 8765861

ServSafe Alcohol® CERTIFICATE

SABRINA MCMULLEN

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

1/23/2012



Student Name	SABRINA MCMULLEN
Class Number	1070139
Exam Date	1/23/2012
Expiration Date	1/23/2015

Overall Point Score	33
Overall % Score	82
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1112

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

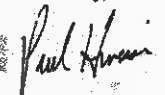
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7558311

CARD NO. 8765854

ServSafe Alcohol® CERTIFICATE

ALLISON EISENSCBENK

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

1/23/2012



Student Name	ALLISON EISENSCBENK
Class Number	1070139
Exam Date	1/23/2012
Expiration Date	1/23/2015

Overall Point Score	31
Overall % Score	77
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All right reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, L.L. a wholly owned subsidiary of the National Restaurant Association. 10060302 v.1112



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

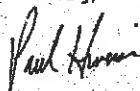
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7293075

CARD NO. 8518719

ServSafe Alcohol® CERTIFICATE

JANESSA GODBEY

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

10/22/2011



Student Name	JANESSA GODBEY
Class Number	1040707
Exam Date	10/22/2011
Expiration Date	10/22/2014

Overall Point Score	34
Overall % Score	85
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation, and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.1012



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

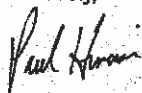
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

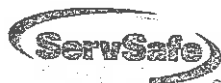
Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7293448

CARD NO. 8519142

ServSafe Alcohol® CERTIFICATE

SARA SCOTT

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

10/22/2011



Student Name	SARA SCOTT
Class Number	1040707
Exam Date	10/22/2011
Expiration Date	10/22/2014

Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation, and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.1012



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

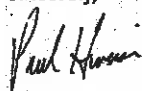
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 7293076

CARD NO. 8518720

ServSafe Alcohol® CERTIFICATE

TRISHA HAMMETT

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

10/22/2011



Student Name	TRISHA HAMMETT
Class Number	1040707
Exam Date	10/22/2011
Expiration Date	10/22/2014

Overall Point Score	33
Overall % Score	82
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servsafecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.1012



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

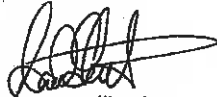
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5228928

CARD NO. 6599005

ServSafe Alcohol® CERTIFICATE

AMY SAARIBOVRE

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

8/1/2009

NATIONAL
RESTAURANT
ASSOCIATION®

Student Name	AMY SAARIBOVRE
Class Number	778628
Exam Date	8/1/2009
Expiration Date	8/1/2012

Overall Point Score	39
Overall % Score	97
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.0904



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

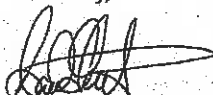
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

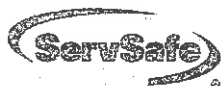
Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5876991

CARD NO. 7234702

ServSafe Alcohol® CERTIFICATE

COURTNEY SKELCHER

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

HEIGHT 5'

7/24/2010

WEIGHT 125



Student Name	COURTNEY SKELCHER
Class Number	882008
Exam Date	7/24/2010
Expiration Date	7/24/2013
Height	5'
Weight	125
Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at service@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 in Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions. It is a wholly owned subsidiary of the National Restaurant Association. 68341501 v.1001



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5282859

CARD NO. 6650404

ServSafe Alcohol® CERTIFICATE

ANNA PEDERSON

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

9/5/2009

**NATIONAL
RESTAURANT
ASSOCIATION®**

Student Name	ANNA PEDERSON
Class Number	787713
Exam Date	9/5/2009
Expiration Date	9/5/2012

Overall Point Score	38
Overall % Score	95
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.785.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814

1.800.SERV-SAFE

312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, a wholly owned subsidiary of the National Restaurant Association. 09041501 v.0908



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

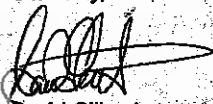
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5876985

CARD NO. 7234696

ServSafe Alcohol® CERTIFICATE

ERIN KENNEDY

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

7/24/2010

**NATIONAL
RESTAURANT
ASSOCIATION®**

Student Name	ERIN KENNEDY
Class Number	882008
Exam Date	7/24/2010
Expiration Date	7/24/2013

Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your

Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.

**NATIONAL
RESTAURANT
ASSOCIATION®**

175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 in Chicagoland

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC a wholly owned subsidiary of the National Restaurant Association. 09041501 v.1001

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

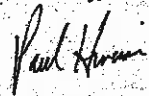
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



© NO. 6138478

CARD NO. 7476644

ServSafe Alcohol® CERTIFICATE

RYAN HASELMAN

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

11/30/2010



Student Name	RYAN HASELMAN
Class Number	924427
Exam Date	11/30/2010
Expiration Date	11/30/2013

Overall Point Score	35
Overall % Score	87
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

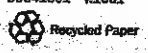
Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation, and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.1001



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

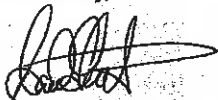
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5356408

CARD NO. 6721382

ServSafe Alcohol® CERTIFICATE

TARYN FISCHBACH

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

10/17/2009

**NATIONAL
RESTAURANT
ASSOCIATION®**

Student Name	TARYN FISCHBACH
Class Number	799305
Exam Date	10/17/2009
Expiration Date	10/17/2012

Overall Point Score	35
Overall % Score	87
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.

**NATIONAL
RESTAURANT
ASSOCIATION®**

175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC a wholly owned subsidiary of the National Restaurant Association. 09041501 v.0908

 Recycled Paper

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

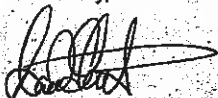
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.

	ID NO. 5356405
	CARD NO. 6721379
ServSafe Alcohol® CERTIFICATE	
EMILY EISENSCHENK	
Card expires three years from the date of the examination. Local laws apply.	
DATE OF EXAMINATION	10/17/2009
	

Student Name	EMILY EISENSCHENK
Class Number	799305
Exam Date	10/17/2009
Expiration Date	10/17/2012

Overall Point Score	35
Overall % Score	87
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC a wholly owned subsidiary of the National Restaurant Association. 09041501 v.0908



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

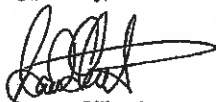
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5228920

CARD NO. 6598997

ServSafe Alcohol® CERTIFICATE

DAVID DAHLSTROM

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

8/1/2009

**NATIONAL
RESTAURANT
ASSOCIATION®**

Student Name	DAVID DAHLSTROM
Class Number	778628
Exam Date	8/1/2009
Expiration Date	8/1/2012

Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland
www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.0904



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5282854

CARD NO. 6650398

ServSafe Alcohol® CERTIFICATE

NICOLE CONLIN

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

9/5/2009

NATIONAL
RESTAURANT
ASSOCIATION®

Student Name	NICOLE CONLIN
Class Number	787713
Exam Date	9/5/2009
Expiration Date	9/5/2012

Overall Point Score	38
Overall % Score	95
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.

NATIONAL
RESTAURANT
ASSOCIATION®

175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, a wholly owned subsidiary of the National Restaurant Association. 09041501 v.0908



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

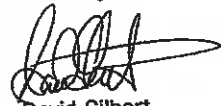
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 2402543

CARD NO. 6598996

ServSafe Alcohol® CERTIFICATE

KYLE CLARK

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

8/1/2009



Student Name	KYLE CLARK
Class Number	778628
Exam Date	8/1/2009
Expiration Date	8/1/2012

Overall Point Score	39
Overall % Score	97
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

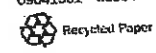
Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicago and

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, a wholly owned subsidiary of the National Restaurant Association.
09041501 v.0904



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

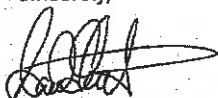
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5694960

CARD NO. 7050143

ServSafe Alcohol® CERTIFICATE

ANNE CHRISTIANSEN

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

HEIGHT 5' 7"

4/21/2010

WEIGHT 110



Student Name	ANNE CHRISTIANSEN
Class Number	852211
Exam Date	4/21/2010
Expiration Date	4/21/2013
Height	5' 7"
Weight	110
Overall Point Score	38
Overall % Score	95
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at ServiceCenter@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association. 09041501 v.1001



You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

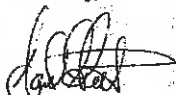
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association Solutions are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Executive Vice President, Products and Services Group
National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5033849

CARD NO. 6406516

ServSafe Alcohol® CERTIFICATE

ANNA CANTLON

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

4/11/2009

**NATIONAL
RESTAURANT
ASSOCIATION**
SOLUTIONS™

Student Name	ANNA CANTLON
Class Number	750288
Exam Date	4/11/2009
Expiration Date	4/11/2012
Overall Point Score	37
Overall % Score	92
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Solutions Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.

**NATIONAL
RESTAURANT
ASSOCIATION**
SOLUTIONS™

175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland
www.ServSafe.com

©2008 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol® and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation, and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
08121103 v.0612

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

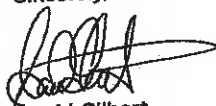
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association

Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5228919

CARD NO. 6598995

ServSafe Alcohol® CERTIFICATE

MICHAELA BURNS

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

8/1/2009

NATIONAL
RESTAURANT
ASSOCIATION

Student Name
Class Number
Exam Date
Expiration Date

MICHAELA BURNS
778628
8/1/2009
8/1/2012

Overall Point Score
Overall % Score
Passing % Score
Status

34
85
75
PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation and used under license by National Restaurant Association Solutions, a wholly owned subsidiary of the National Restaurant Association. 09041501 v.0904



32

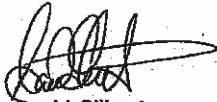
You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable at how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises. By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to your operation, your customers and your community safe.

Sincerely,



David Gilbert

Chief Operating Officer, National Restaurant Association
Executive Director, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5876974

CARD NO. 7234684

ServSafe Alcohol® CERTIFICATE

BRANDAN BORGOS

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

HEIGHT 6' 2"

7/24/2010

WEIGHT 178

NATIONAL
RESTAURANT
ASSOCIATION®

Student Name	BRANDAN BORGOS
Class Number	882008
Exam Date	7/24/2010
Expiration Date	7/24/2013
Height	6' 2"
Weight	178
Overall Point Score	37
Overall % Score	92
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Service Center Department at servicecenter@restaurant.org or 800.765.2122, ext. 6703.

NATIONAL
RESTAURANT
ASSOCIATION®

175 West Jackson Boulevard, Suite
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 in Chicagoland

www.ServSafe.com

©2009 National Restaurant Association Educational Foundation. ServSafe Alcohol and the ServSafe Alcohol logo are trademarks of the National Restaurant Association and used under license by National Restaurant Association, a wholly owned subsidiary of the National Restaurant Association. 09041901 v.1001

 Dynamilis

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol® Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

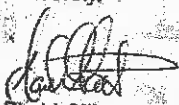
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association Solutions are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



David Gilbert

Executive Vice President, Products and Services Group
National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.



ID NO. 5115965

CARD NO. 6488679

ServSafe Alcohol® CERTIFICATE

ASHLEY BORGOS

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION
5/23/2009



Student Name	ASHLEY BORGOS
Class Number	761084
Exam Date	5/23/2009
Expiration Date	5/23/2012
Overall Point Score	39
Overall % Score	97
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at www.ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate Card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at www.ServSafe.com.

Please feel free to address any questions regarding your certification to the National Restaurant Association Solutions Exam Administration Department at certification@restaurant.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 in Chicagoland
www.ServSafe.com

© 2009 National Restaurant Association Educational Foundation. All rights reserved. ServSafe Alcohol® and the ServSafe Alcohol logo are registered trademarks of the National Restaurant Association Educational Foundation, and used under license by National Restaurant Association Solutions, LLC, a wholly owned subsidiary of the National Restaurant Association.
06121103 000122





May 18, 2012

Darcy Nelson
General Manager
Old Chicago Restaurant
2100 North Snelling Avenue
Roseville Minnesota 55113

Darcy Nelson;

Reference Roseville PD Case File 12-009927: April 14, 2012 Old Chicago's Restaurant Alcohol Compliance Failure.

On Monday, June 11, 2012, the Roseville City Council will discuss the April 14, 2012 alcohol compliance failure at Old Chicago Restaurant. Staff has recommended Council impose the presumptive penalty of a \$1000.00 fine and one (1) day liquor license suspension.

A representative of your establishment may appear at the time of the council discussion to offer any information that you deem relevant as to whether the Council should deviate from the presumptive penalties set forth in the Roseville City Code. If you fail to appear at this meeting, the City Council will act without any input from your establishment.

Summary of Violation:

- March 26, 2012: All businesses with a liquor license in the City of Roseville were mailed a letter from the Roseville Police Department announcing two alcohol compliance checks would be conducted before the end of the year.
- April 14, 2012: An Old Chicago Restaurant bar employee served an underage compliance buyer an alcoholic beverage. The Old Chicago employee server looked at the compliance checker's driver's license and sold him a Bud Lite Beer. This violation was witnessed by a plain clothing police officer. The employee server was administratively cited for the violation.
- May 10, 2012: Old Chicago's Restaurant provides server training documentation showing the offending server last received alcohol server training on September 16, 2009.
- May 15, 2012: The Old Chicago Restaurant server/violator pays a \$250.00 administrative fine to the City of Roseville for violating city code.

Roseville City Council will consider staff recommendation specific to this violation at its regular meeting scheduled for Monday, June 11, 2012. Council discussion of this violation will occur during the "Business Actions" segment of the meeting.

Finally, please be advised if another violation should occur, further penalties will be invoked. If you have any questions, you can reach me at my desk telephone number of 651-792-7211 during normal business hours.

Sincerely,



Lorne Rosand
Lieutenant

Cc: Rick Mathwig – Chief of Police
Bill Malinen – City Manager
Roseville City Council

REQUEST FOR COUNCIL ACTION

Date: 6/11/2012
Item No.: 12.e

Department Approval



City Manager Approval



Item Description: Adopt Cleanup Assistance Policy Regarding Sanitary Sewer Backups

BACKGROUND

On March 19, 2012 and April 16, 2012, staff discussed various education efforts we are implementing on how to prevent sewer backups and what to do if a backup occurs. We also discussed what some other cities do in the event of sanitary sewer backups to assist property owners with immediate cleanup. They include self insurance for clean up assistance and cost share assistance to upgrade the private sewer lateral. The Council requested staff return with additional information and revised draft policy for further discussion.

Staff has revised the draft sanitary sewer backup cleanup assistance policy per the previous city council discussion. (Attachment A) This policy would provide immediate cleanup/removal of wet carpet, wall materials, insulation and hard surfaces along with disinfection. Any damage claims would still be submitted to the city's insurance carrier. The policy is written to apply only to low density residential properties. Assistance would only be provided if the backup was verified due to blockage in the city mainline. The city would contract with local vendors to perform the cleanup and administer the program. The Council will need to establish an effective date if the policy is adopted. The City Attorney has expressed concern about setting an effective date prior to the adoption date. We will seek additional discussion with the Council on the effective date of this policy if adopted.

We have also added a section on reimbursement for backflow prevention devices up to \$300. The reimbursement would not include installation as those costs can vary greatly depending on the individual property's plumbing configuration. We have also checked with our Building Official as to whether backflow prevention devices could be required by code and he has determined the city cannot be more restrictive than the plumbing code unless a study identifies potential backflow areas due to flooding.

POLICY OBJECTIVE

The City has a sanitary sewer maintenance program and a capital improvement program to ensure the sanitary sewer system is operating with minimum risk of damage to private property. The city sanitary sewer system is operated to protect the health and safety of residents and visitors.

FINANCIAL IMPACTS

Staff estimates an assistance policy implementation to cost \$35,000 annually. The city currently averages 6-8 sanitary sewer backup claims per year. This would assume the per property cleanup cost averages \$3,500 and \$5,000 to \$10,000 in administrative costs annually. This would include bidding cleanup services, monitoring and contract administration, and other documentation and communication with property owners. Staff is recommending a limit per event of \$50,000 to limit the city's catastrophic exposure.

35 The Finance Director has determined that residential property sanitary sewer base rates would
36 need to be increased by 2.75% from \$30.35 to \$31.18 to cover the cost of a \$35,000 annual
37 program for backup assistance. If the annual cost of the policy then becomes \$50,000, then we
38 would need to increase the base rate by 4% from \$30.35 to \$31.56. If \$100,000, then the rate
39 increase jumps to 7.75% - from \$30.35 per quarter to \$32.70.

40 **STAFF RECOMMENDATION**

41 Staff is seeking additional Council feedback for any final changes and adoption of the draft policy.

42 **REQUESTED COUNCIL ACTION**

43 Motion to adopt the Residential Sanitary Sewer Backup Cleanup Assistance Policy.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Draft Sanitary Sewer Cleanup Assistance Policy

CITY OF ROSEVILLE, MINNESOTA POLICY

SUBJECT: RESIDENTIAL SANITARY SEWER BACKUP CLEANUP
ASSISTANCE

POLICY NO.:

EFFECTIVE DATE:

BACKGROUND:

The majority of the City sanitary sewer system is a gravity flow system, meaning wastewater discharge from properties flows downhill in a series of underground pipes without pumping. Infrequently, blockages do occur for various reasons, causing a backup of sewage in either the City system or private service laterals and into private structures. For health and safety reasons, it is recommended that cleanup of wastewater of this nature be done as soon as possible.

Historically, property owners who have experienced sewer backups related to blockages in the City system have been provided information by the City that cleanup should be undertaken as soon as practical by the property owner, and if damages occurred as a result of the wastewater the property owner should file a claim with the City and its insurer.

PURPOSE:

To protect the health and safety of the residents by providing timely cleanup in the event of a sewer backup from the City's sanitary sewer system, without regard to liability or fault. .

POLICY:

- A. It shall be the policy of the City of Roseville to contract with private vendors to provide prompt wet extraction, removal and disposal of carpeting and carpet padding, drywall, other wall materials, insulation, and sanitizing and deodorizing of floors and walls as needed after a sanitary sewer backup into a low density residential housing unit which has been verified by the City to have occurred due to backup in the city system.

The property owner will be responsible for replacement of any damaged personal property or removed carpet or carpet padding.

To ensure the protection of health and safety, the City will not reimburse property owners for any expenses if the property owners choose to arrange for or perform the cleanup activity themselves.

Any additional work requested by the property owner beyond what is stated above will be the responsibility of the property owner and contracted separately by the property owner at their own expense.

- B. The City of Roseville will pay for this limited service up to \$5,000 per occurrence per housing unit.
- C. The City's action in undertaking or executing this policy does not constitute and shall not be interpreted as an admission of liability or fault, and there are no covenants, promises, undertakings or understandings, either expressed or implied, by the City other than those stated.
- D. Any property owner claims for damage resulting from sanitary sewer backups in the City system are to be submitted to the City for consideration by the City's insurance carrier.
- E. The city limits the total City payout to \$50,000 for cleanup services as defined above that result from any single event such as, but not limited to, major weather events. The City Council may choose to revise the limit of total City payout for cleanup services as defined above that result from any single event such as, but not limited to, major weather events. If the cleanup costs for all affected properties, from any single occurrence, exceed that City Council imposed limit, the City will pay for each qualified property a percentage of the total cleanup cost, equal to the percentage calculated by dividing the City Council imposed limit by the sum of all City provided cleanup costs for the single event as defined above. The difference between the total cost for each property and the City-covered cost as so calculated will be billed to the property owner.
- F. Property owners who qualify for this City provided clean up service will be required to sign a Cleanup Agreement prior to the City's cleanup contractor commencing work. This Agreement will outline the scope of the work to be performed, and will include an authorization to proceed. The agreement will also include a statement that the property owner understands that the City is not admitting any fault or liability for the backup by offering cleanup assistance, and that the property owner also agrees to pay for the underfunded costs of cleanup if any City-established per event limit is reached. Any payment for underfunded costs not received within 90 days of billing will be certified to property's taxes.
- G. The city will reimburse residential property owners for backflow prevention devices to be installed on their sanitary sewer service line. The reimbursement is limited to actual cost of the device not to exceed \$300. The reimbursement does not cover installation costs. Proof of purchase and installation is required.

FUNDING

91 Sanitary sewer backup cleanup assistance will be funded utilizing sanitary sewer utility
92 enterprise funds. The city will budget funds annually to be collected as a part of the sanitary
93 sewer utility rate.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 6-11-12
Item No.: 12 . f

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 2432 Lexington Avenue**

BACKGROUND

- The subject property is an owner-occupied single-family detached home.
- The current owner is Happy Sibande who resides in the home.
- Current violations include:
 - Outside storage of plywood (violation of City Code Section 407.02.D and 407.03.H).
 - Shed needs siding completed and paint on one side (violation of City Code Section 407.02.J & K, Standards and Structure Maintenance).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of plywood, and completion of siding and painting of shed.

Total: \$850.00.

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative

28 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
29 reported to Council following the abatement.

30 **STAFF RECOMMENDATION**

31 Staff recommends that the Council direct Community Development staff to abate the above referenced
32 the public nuisance violations at 2432 Lexington Avenue.

33 **REQUESTED COUNCIL ACTION**

34 Direct Community Development staff to abate the public nuisance violations at 2432 Lexington
35 Avenue by hiring a general contractor to remove the plywood, and complete the siding and painting of
36 the shed.

37 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
38 is to recover costs as specified in Section 407.07B.

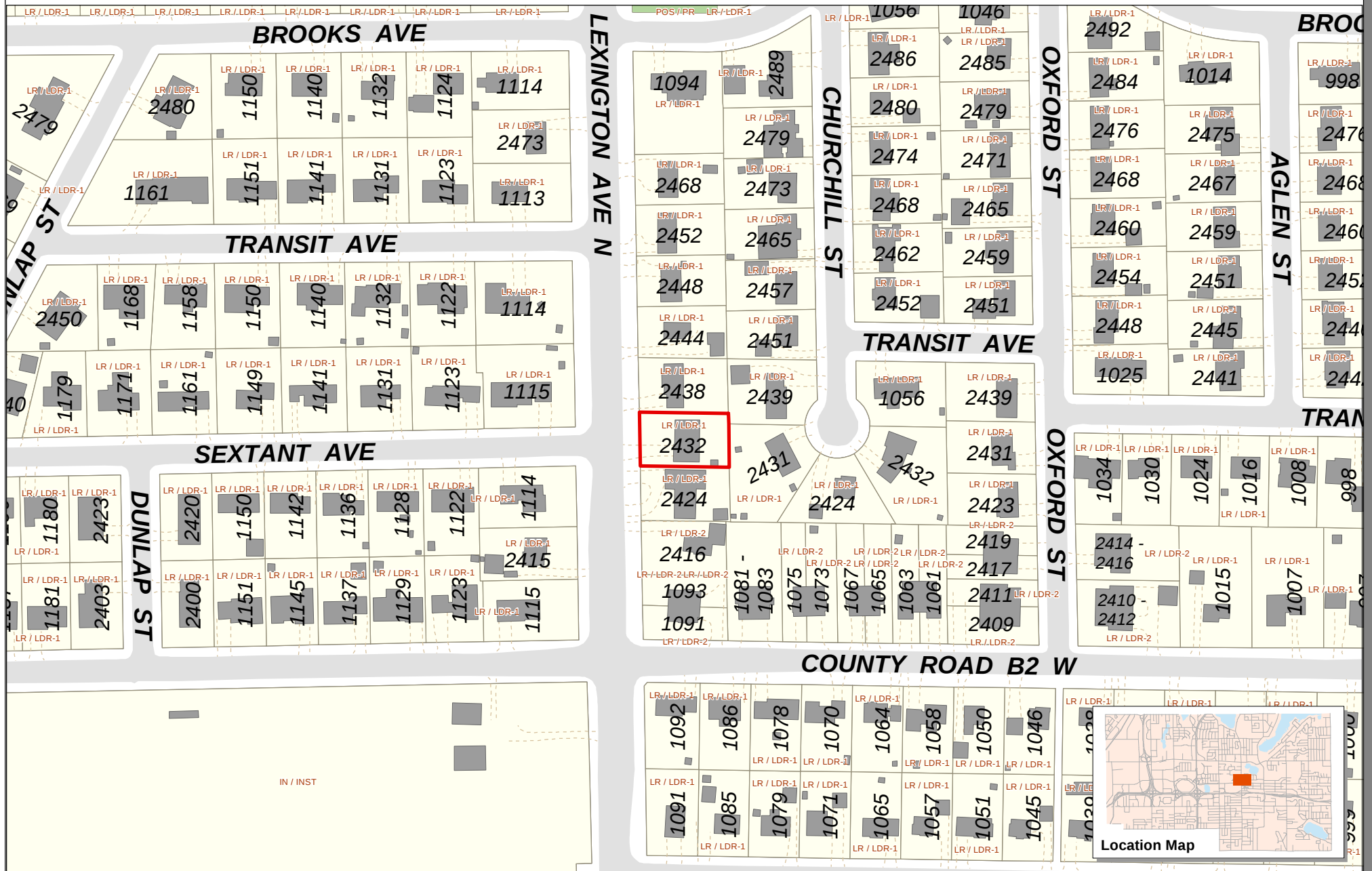
39

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 2432 Lexington Avenue
B: Photo One
C: Photo Two

Attachment A

2432 Lexington Ave N



IN / INST



Prepared by:
Community Development Department
Printed: May 16, 2012



Site Location

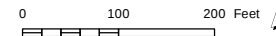
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (5/1/2012)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B



Attachment C



REQUEST FOR COUNCIL ACTION

Date: 6-11-12
Item No.: 12 . g

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 2744 Mackubin Street**

BACKGROUND

- The subject property is an owner-occupied single-family detached home.
- The current owners Richard and Helen Kojetin reside in the home.
- Current violations include:
 - Outside storage of junk, debris, household items, and machinery (violation of City Code Sections 407.02.D, 407.03.H., and 407.02.M.2).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of junk and debris, and moving and storage costs for the household items and machinery.

Total: \$1,500.00.

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative

29 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
30 reported to Council following the abatement.

31 **STAFF RECOMMENDATION**

32 Staff recommends that the Council direct Community Development staff to abate the above referenced
33 the public nuisance violations at 2744 Mackubin Street.

34 **REQUESTED COUNCIL ACTION**

35 Direct Community Development staff to abate the public nuisance violations at 2744 Mackubin Street
36 by hiring a general contractor to remove the junk and debris, and move and store household items and
37 machinery, pending disposition.

38 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
39 is to recover costs as specified in Section 407.07B.

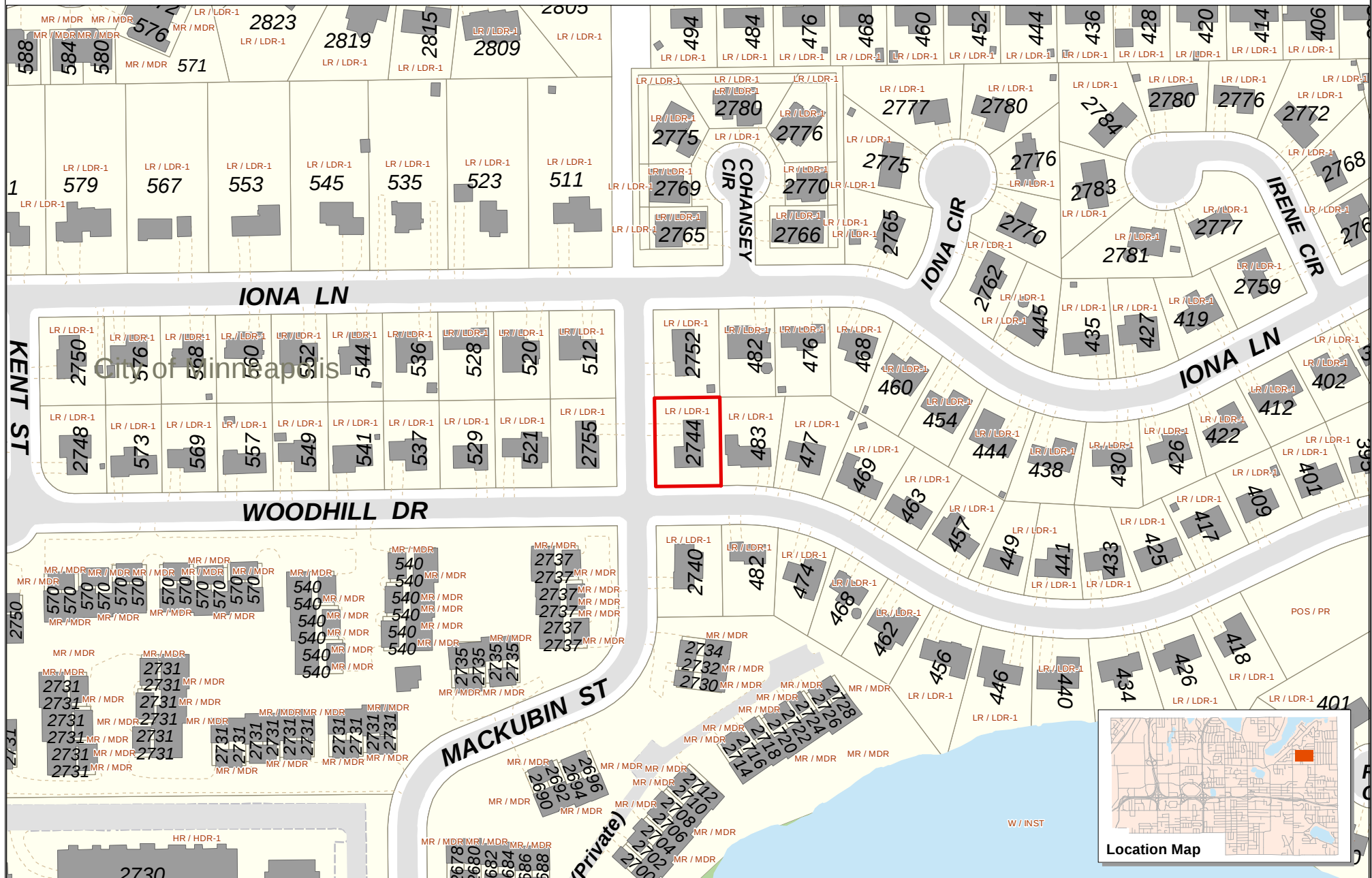
40

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 2744 Mackubin
B: Photo of stored items.

Attachment A

2744 Mackubin St



Prepared by:
Community Development Department
Printed: May 15, 2012



Site Location

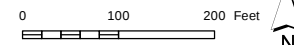
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (5/1/2012)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 6-11-12
Item No.: 12 . h

Department Approval



City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1136 Sandhurst**

BACKGROUND

- The subject property is an owner-occupied single-family detached home.
- The current owner is Adam Thorpe who resides in the home.
- Current violations include:
 - Outside storage of brush, junk, debris and household items (violation of City Code Sections 407.02.D and 407.03.H).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of brush, junk, debris and household items.

Total: \$400.00.

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

29 **STAFF RECOMMENDATION**

30 Staff recommends that the Council direct Community Development staff to abate the above referenced
31 the public nuisance violations at 1136 Sandhurst Drive.

32 **REQUESTED COUNCIL ACTION**

33 Direct Community Development staff to abate the public nuisance violations at 1136 Sandhurst Drive
34 by hiring a general contractor to remove the brush, junk, debris and household items.

35 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
36 is to recover costs as specified in Section 407.07B.

37

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 2432 Lexington Avenue
B: Photo One

Attachment A

1136 Sandhurst Dr



Prepared by:
Community Development Department
Printed: May 29, 2012



Site Location

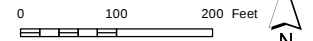
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (5/1/2012)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B



REQUEST FOR COUNCIL ACTION

Date: June 11, 2012
Item No.: 12.i

Department Approval

City Manager Approval



Item Description: Consider Renewing Contract with EBBQ Waiving the Traditional Process Outlined in the Professional Services Policy

BACKGROUND

In 2009, the City of Roseville revised a Professional Services Policy to include the use of a best overall value selection process for services contracted by the City. In 2009 legal services were vetted through a competitive application process and Erickson, Bell, Beckman, & Quinn (EBBQ) was awarded the contract for civil and prosecution services. Concerning the renewal or extension of agreements, our current Professional Services Policy says:

Policy

Contracts for professional services shall be for terms of not more than three (3) years. Multi-year contracts shall not be renewed at their expiration, except as a result of a competitive selection process consistent with this policy, unless this requirement is waived by a vote of the City Council.

EBBQ has exceeded satisfactory evaluations annually and the City has felt confident with the legal services they have provided. Additionally, the competitive selection process can be lengthy and time consuming for City staff. Due to the quality of services provided by EBBQ, the City Manager requests the Council consider waiving the competitive selection process outlined in the Professional Services Policy, labeled as Attachment 'A'.

POLICY OBJECTIVE

Achieve the best overall value for services contracted by the City.

BUDGET IMPLICATIONS

In 2009, staff took approximately (4) months and over 200 hours of staff time resulting in more than \$4000.00 devoted to the competitive selection process.

STAFF RECOMMENDATION

Staff recommendation is to waive the competitive selection process outlined in the Professional Services Policy and authorize the City Manager to negotiate an extension of civil and prosecution services with EBBQ for a period up to three (3) years.

29

REQUESTED COUNCIL ACTION

30

Motion to waive competitive selection process outlined in the Professional Services Policy and authorize the City Manager to negotiate an extension of civil and prosecution services with EBBQ for a period up to three (3) years.

31

32

Prepared by: William J. Malinen, City Manager

Attachments: A: Professional Services Policy
 B: Legal Services Contract –Civil
 C: Legal Services Contract - Prosecution

Adopted 8/17/09

CITY OF ROSEVILLE

Professional Services Policy

Background

The City of Roseville retains outside firms or individuals to provide professional services in many areas, including:

1. Legal (Prosecution, Civil, Economic Development, and Bond Counsel)
2. Appraisal
3. Planning and Landscape Design
4. Audit
5. Engineering, Architectural, and Environmental

The City enters into professional services contracts for specific projects or services, for a specific period of time.

Purpose

The City of Roseville has determined that it is good public policy to utilize a method of selecting and retaining professional services in order to:

1. Ensure Citywide consistency in the process of selecting and retaining professional services.
2. Ensure public confidence in process integrity by providing maximum transparency and avoiding long-term relationships that are insulated from the economic market forces of open competition.
3. Ensure that the City obtains the best overall value for its investment when retaining professional services.
4. Ensure a regular, consistent fiscal review of professional services.

Policy

Contracts for professional services shall be for terms of not more than three (3) years. Multi-year contracts shall not be renewed at their expiration, except as a result of a competitive selection process consistent with this policy, unless this requirement is waived by a vote of the City Council.

Multi-year contracts shall include an annual performance review to ensure that the purposes of the contract are being met with reporting of results to the City Council. All contracts shall, by their terms, allow the City to terminate the contract prior to completion if the City determines that the contract does not continue to serve the City's purposes.

Selection of firms shall be through a competitive process, using a "best overall value" approach whenever applicable and appropriate.

All professional services contracts shall be approved by the City Council.

The City Council should be represented in the interviews and evaluation of candidate firms for Civil Attorney services, including the determination of evaluation criteria.

Firms selected to provide professional services to the City of Roseville:

1. Will avoid any conflicts of interest and commit to the principles of the Professional Code of Ethics for their profession and the City of Roseville Code of Ethics for Public Officials.
2. Will conduct their business through designated Roseville City staff as approved by the City Manager.
3. Will not represent any individual or corporation involved in litigation against the City of Roseville.
4. Will comply with all applicable state and federal laws and local ordinances.

Civil

LAW OFFICES OF
JENSEN, BELL, CONVERSE & ERICKSON, P.A.

Roger A. Jensen
James C. Erickson, Sr. *†
Caroline Bell Beckman
Charles R. Bartholdi
Mitchell W. Converse
Kari L. Quinn*
Carol A. Baldwin
Mark F. Gaughan
James C. Erickson, Jr.
Robert C. Bell †
Willard L. Converse †

1500 Wells Fargo Place
30 East Seventh Street
St. Paul, MN 55101

Telephone (651) 223-4999
Facsimile (651) 223-4987
www.jbce.com

* Also Admitted in Wisconsin
† Of Counsel
‡ Certified Civil Trial Specialist

January 4, 2010

Bill Malinen
City Manager
Roseville City Hall
2660 Civic Center Drive
Roseville, MN 55113

RE: Legal Services Contracts

Dear Bill:

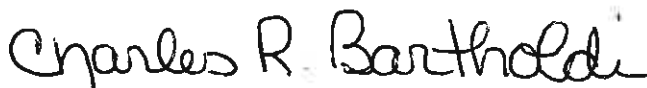
Enclosed are two signed copies of the Civil Contract and two signed copies of the Prosecution Contract for Legal Services.

Civil
You are requested to sign all copies where indicated and then return one signed copy of each contract to me.

Please call me if you have any questions or comments.

Sincerely yours,

JENSEN, BELL, CONVERSE & ERICKSON, P.A.


Charles R. Bartholdi

CRB/amv

Standard Agreement for Professional Services

This Agreement is made on the 31st day of December, 2009, between the City of Roseville, Minnesota, whose business address is 2660 Civic Center Drive, Roseville, MN 55113-1899 (hereinafter "City"), and Jensen, Bell, Converse & Erickson, P. A., a Minnesota professional corporation whose business address is 1500 Wells Fargo Place, 30 East Seventh Street, St. Paul, MN 55101 and Erickson, Bell, Beckman & Quinn, P. A., a Minnesota professional corporation whose business address is 1500 Wells Fargo Place, 30 East Seventh Street, St. Paul, MN 55101 (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the provision of professional services by Consultant for Civil legal services hereinafter referred to as the "Work".

The City and Consultant agree as follows:

1. **Scope of Work/Proposal.** The Consultant agrees to provide the professional services shown in Exhibit "A" in connection with the Work. The terms of this standard agreement shall take precedence over any provisions of the Consultants proposal and/or general conditions.
2. **Term.** The term of this Agreement shall be from 1-1-2010 through 12-31-2012, the date of signature by the parties notwithstanding. This Agreement may be extended upon the written mutual consent of the parties for such additional period as they deem appropriate, and upon the terms and conditions as herein stated.
3. **Compensation for Services.** City agrees to compensate the Consultant for the services as described in Exhibit A as follows:
 - a. Any changes in the scope of the work which may result in an increase to the compensation due the Consultant shall require prior written approval by an authorized representative of the City or by the City Council. The City will not pay additional compensation for services that do not have prior written authorization.
 - b. Special Consultants may be utilized by the Consultant when required by the complex or specialized nature of the Project and when authorized in writing by the City.
 - c. If Consultant is delayed in performance due to any cause beyond its reasonable control, including but not limited to strikes, riots, fires, acts of God, governmental actions, actions of a third party, or actions or inactions of City, the time for performance shall be extended by a period of time lost by reason of the delay. Consultant will be entitled to payment for its reasonable additional charges, if any, due to the delay.

4. **City Information.** The City agrees to provide the Consultant with the complete information concerning the Scope of the Work and to perform the following services:
- a. Access to the Area. Depending on the nature of the Work, Consultant may from time to time require access to public and private lands or property. As may be necessary, the City shall obtain access to and make all provisions for the Consultant to enter upon public and private lands or property as required for the Consultant to perform such services necessary to complete the Work.
 - b. Consideration of the Consultant's Work. The City shall give thorough consideration to all memorandums, opinions, reports, estimates, drawings, and other documents presented by the Consultant, and shall inform the Consultant of all decisions required of City within a reasonable time so as not to delay the work of the Consultant.
 - c. Standards. The City shall furnish the Consultant with a copy of any standard or criteria that may be required in the performance of the Work.
 - d. Owner's Representative. The City Manager shall act as the City's representative with respect to the work to be performed under this Agreement. He or she shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the services provided or materials, equipment, elements and systems pertinent to the work covered by this Agreement.
5. **Method of Payment.** The Consultant shall submit to the City, on a monthly basis, an itemized invoice for professional services performed under this Agreement. Invoices submitted shall be paid in the same manner as other claims made to the City for:
- a. Progress Payment. The Consultant shall indicate for each employee, his or her name, job title, the number of hours worked, rate of pay for each employee, a computation of amounts due for each employee, and the total amount due for each project task. Consultant shall verify all statements submitted for payment in compliance with Minnesota Statutes Sections 471.38 and 471.391. For reimbursable expenses, if provided for in Exhibit A, the Consultant shall provide an itemized listing and such documentation as reasonably required by the City. Each invoice shall contain the City's project number and a progress summary showing the original (or amended) amount of the contract, current billing, past payments and unexpended balance of the contract.
 - b. Payments for Special Consultants. The Consultant shall be reimbursed for the work of special consultants, as described in Section 3B, and for other items when authorized in writing by the City.
 - c. Claims. To receive any payment on this Agreement, the invoice or bill must include the following signed and dated statement: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."
6. **Project Manager and Staffing.** The Consultant has designated Charles R. Bartholdi and Caroline Bell Beckman to perform the Work. They shall be assisted by other staff members as necessary to facilitate the completion of the Work in accordance with the terms established herein. Consultant may not remove or replace these designated staff from the Project without the approval of the City, unless Consultant replaces such person with another capable person.

7. **Performance Evaluation.** The parties agree that a performance evaluation shall be conducted annually.
8. **Standard of Care.** All Work performed pursuant to this Agreement shall be in accordance with the standard of care in Ramsey County, Minnesota for professional services of the like kind.
9. **Audit Disclosure.** Any reports, information, data, etc. given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential, shall not be made available to any individual or organization without the City's prior written approval, unless otherwise required under Minnesota law. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Contract. The Consultant shall at all times abide by Minn. Stat. 13.01 et seq., the Minnesota Government Data Practices Act, to the extent the Act is applicable to data and documents in the possession of the Consultant.
10. **Termination.** This Agreement may be terminated by either party by thirty (30) days written notice delivered to the other party at the address written above. Upon termination under this provision, if there is no fault of the Consultant, the Consultant shall be paid for services rendered and reimbursable expenses until the effective date of termination. If however, the City terminates the Agreement because the Consultant has failed to perform in accordance with this Agreement, no further payment shall be made to the Consultant, and the City may retain another consultant to undertake or complete the work identified in Paragraph 1.
11. **Subcontractor.** The consultant may enter into subcontracts for services provided under this Agreement. The Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by the State Prompt Payment Act.
12. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
13. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any employee or applicants for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for program work, and will require all of its subcontractors for such work to incorporate such requirements in all subcontracts for program work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.
14. **Assignment.** The parties agree to the assignment of this Agreement by Jensen, Bell, Converse & Erickson, P. A. to Erickson, Bell, Beckman & Quinn, P. A. on February 1, 2010. From January 1, 2010 through January 31, 2010, Jensen, Bell, Converse & Erickson, P. A. shall be the Consultant and have all of the rights, and be responsible for all of the obligations, of the Consultant under this Agreement. From February 1, 2010 through December 31, 2012, Erickson, Bell, Beckman & Quinn, P. A. shall be the Consultant and have all of the rights, and be responsible for all of the

obligations, of the Consultant under this Agreement. Except for the foregoing assignment, neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.

15. **Services Not Provided For.** No claim for services furnished by the Consultant not specifically provided for herein shall be honored by the City.
16. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
17. **Entire Agreement.** The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
18. **Compliance with Laws and Regulations.** In providing services hereunder, the Consultant shall abide by statutes, ordinances, rules and regulations pertaining to the provisions of services to be provided. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation of statutes, ordinances, rules and regulations pertaining to the services to be provided shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
19. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
20. **Indemnification.** Consultant agrees to defend, indemnify and hold the City, its officers, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or indirectly from a negligent act or omission (including without limitation professional errors or omissions) of the Consultant, its agents, employees, or subcontractors in the performance of the services provided by this Agreement and against all losses by reason of the failure of said Consultant fully to perform, in any respect, all obligations under this Agreement.
21. **Insurance.** Consultant shall procure and maintain the following minimum insurance coverages and limits of liability during the pendency of this Agreement:
 - A. Worker's Compensation Statutory Limits
 - B. Professional Liability Insurance. The Consultant agrees to provide to the City a certificate evidencing that they have in effect, with an insurance company in good standing and authorized to do business in Minnesota, a professional liability insurance policy. Said policy shall insure payment of damage for legal liability arising out of the performance of professional services for the City, in the insured's capacity as the Consultant, if such legal liability is caused by an error, omission, or negligent act of the insured or any person or organization for whom the insured is legally liable. Said policy shall provide an aggregate limit of at least \$2,000,000. Said policy shall not name the City as an insured. **A copy of the Consultant's insurance declaration page, Rider**

and/or Endorsement, as applicable, which evidences the compliance with this Paragraph 20, must be filed with City prior to the start of Consultant's Work. Such documents evidencing Insurance shall be in a form acceptable to City and shall provide satisfactory evidence that Consultant has complied with all insurance requirements. Renewal certificates shall be provided to City prior to the expiration date of any of the required policies. City will not be obligated, however, to review such declaration page, Rider, Endorsement or certificates or other evidence of insurance, or to advise Consultant of any deficiencies in such documents and receipt thereof shall not relieve Consultant from, nor be deemed a waiver of, City's right to enforce the terms of Consultant's obligations hereunder. City reserves the right to examine any policy provided for under this paragraph.

- C. **Effect of Consultant's Failure to Provide Insurance.** If Consultant fails to provide the specified insurance, then Consultant will defend, indemnify and hold harmless the City, the City's officials, agents and employees from any loss, claim, liability and expense (including reasonable attorney's fees and expenses of litigation) to the extent necessary to afford the same protection as would have been provided by the specified insurance. Consultant agrees that this indemnity shall be construed and applied in favor of indemnification. Consultant also agrees that if applicable law limits or precludes any aspect of this indemnity, then the indemnity will be considered limited only to the extent necessary to comply with that applicable law. The stated indemnity continues until all applicable statutes of limitation have run.

If a claim arises within the scope of the stated indemnity in this subparagraph 20 C, the City may require Consultant to:

- a. Furnish and pay for a surety bond, satisfactory to the City, guaranteeing performance of the indemnity obligation; or
- b. Furnish a written acceptance of tender of defense and indemnity from Consultant's insurance company

Consultant will take the action required by the City within fifteen (15) days of receiving notice from the City.

22. **Ownership of Documents.** All plans, diagrams, analyses, reports and information generated in connection with the performance of the Agreement except for personal notes and writings of Consultant's attorneys, staff, agents and subcontractors ("Information") shall become the property of the City, but Consultant may retain copies of such documents as records of the services provided. The City may use the Information for its purposes and the Consultant also may use the Information for its purposes. Use of the Information for the purposes of the project contemplated by this Agreement ("Project") does not relieve any liability on the part of the Consultant, but any use of the Information by the City or the Consultant beyond the scope of the Project is without liability to the other, and the party using the Information agrees to defend and indemnify the other from any claims or liability resulting therefrom.

23. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Service Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the

American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. Cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.

24. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
25. **Conflicts.** No salaried officer or employee of the City and no member of the City Council shall have a financial interest, direct or indirect, in this Contract. The violation of this provision renders the Contract void. Any federal regulations and applicable state statutes shall not be violated.
26. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

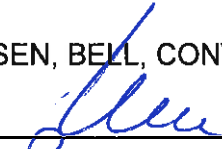
Executed as of the day and year first written above.

CITY OF ROSEVILLE



City Manager

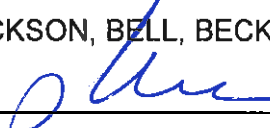
JENSEN, BELL, CONVERSE & ERICKSON, P. A.

By: 

Its: 

President

ERICKSON, BELL, BECKMAN & QUINN, P. A.

By: 

Its: 

President

Exhibit A

Civil Attorney

Scope of Services and Compensation

Scope of Services

1. Attend all City Council meetings (generally three per month) and other City Board, Commission or Committee meetings as requested by the City Council or City Manager.
2. Draft and review ordinances, resolutions, and correspondence, as requested.
3. Review selected Council and Planning Commission agenda items and minutes.
4. Advise Mayor, Council Members, City Manager, Department Heads and other staff on City legal matters.
5. Prepare and/or review municipal contracts, such as contracts for public improvements, joint powers agreements, construction, and purchase of equipment.
6. Represent City in matters related to the enforcement of City building and zoning codes.
7. Research and submit legal opinions on municipal or other legal matters, as requested by City Council or City Manger.
8. Meet with the City Council, City Manager, Department Heads and City Staff, as needed, to review Council agenda items, and the status of all legal matters before the City.
9. Hold office hours at City Hall one morning or afternoon each week.
10. Provide legal briefings as requested to City Council and Staff regarding new or proposed legislation or new court cases affecting municipal operations and activities.
11. Upon request, provide written update on new State or Federal legislation or judicial decisions impacting the City and suggested action or changes in operations or procedures to assure compliance.

12. Provide advice on open meeting law, data practice, records retention and privacy issues.
13. Represent the City in employment related issues, labor negotiations including mediation and arbitration, Civil Service Commission, administrative hearings and in litigation involving same.
14. Interpret, advise and provide training with respect to municipal employment matters including but not limited to PERA, labor agreements, personnel policy, FLSA, Veterans' Preference, and unemployment compensation.
15. At the City's discretion (as well as the discretion of any insurance company providing coverage), represent the City in litigation including, but not limited to, human rights claims; condemnation; permits and administrative actions; and labor and employment matters including mediation and arbitration.
16. At the City's discretion, represent the City in uninsured claims and other insurance matters.
17. In coordination with other attorneys representing the City on a case-by-case or project-by-project basis, review financing arrangements, special assessments, bonds and insurance requirements required by or for City contracts or activities, and interpret and advise the City regarding State land use statutes and regulations and City Code provisions.
18. Represent the City in the acquisition of properties for public improvements, easements, and parks.
19. Represent the City in condemnation proceedings for public improvement projects.
20. Represent the City in workers' compensation matters.
21. Initiate litigation, and mediation or arbitration proceedings, on behalf of City as requested by City Council.
22. Prepare and review the following: Conditional Use Permits and Documentation; Vacation of Rights-of-Way; and other land use approval documents.
23. Issue formal and informal advisory Ethics opinions, and assist the Roseville Ethics Commission, City Council and City Staff in matters related to the City Ethics Code, including providing training.

Compensation for the foregoing work shall be as follows:

Retainer:	Per Month
Months 1-12	\$12,500.00
Months 13-24	\$12,875.00
Months 25-36	\$13,261.00

In addition, thereto the City shall pay the Consultant's out-of-pocket expenses, such as filing fees, transcript fees, photocopying (at \$.25 per page for black and white copies and \$1.00 per page for color copies), messenger fees, etc. for documents and materials required to be served and/or filed by the court. Such expenses are posted to the monthly retainer fee statement on a cost item basis.

The parties agree to review the compensation increases for Months 13-24 on or before July 1, 2010 and for Months 25-36 on or before July 1, 2011. In the event that the parties determine that such increases are not justified due to the then existing economic conditions and inflationary factors the parties shall reduce such increases downward by an amount mutually agreeable to the parties.

Pros

LAW OFFICES OF
JENSEN, BELL, CONVERSE & ERICKSON, P.A.

Roger A. Jensen
James C. Erickson, Sr. *†
Caroline Bell Beckman
Charles R. Bartholdi
Mitchell W. Converse
Kari L. Quinn*
Carol A. Baldwin
Mark F. Gaughan
James C. Erickson, Jr.

1500 Wells Fargo Place
30 East Seventh Street
St. Paul, MN 55101

Telephone (651) 223-4999
Facsimile (651) 223-4987
www.jbce.com

* Also Admitted in Wisconsin
† Of Counsel
‡ Certified Civil Trial Specialist

Robert C. Bell †
Willard L. Converse †

January 4, 2010

Bill Malinen
City Manager
Roseville City Hall
2660 Civic Center Drive
Roseville, MN 55113

RE: Legal Services Contracts

Dear Bill:

Enclosed are two signed copies of the Civil Contract and two signed copies of the Prosecution Contract for Legal Services.

You are requested to sign all copies where indicated and then return one signed copy of each contract to me.

Please call me if you have any questions or comments.

Sincerely yours,

JENSEN, BELL, CONVERSE & ERICKSON, P.A.

Charles R. Bartholdi

Charles R. Bartholdi

CRB/amv

Standard Agreement for Professional Services

This Agreement is made on the 31st day of December, 2009, between the City of Roseville, Minnesota, whose business address is 2660 Civic Center Drive, Roseville, MN 55113-1899 (hereinafter "City"), and Jensen, Bell, Converse & Erickson, P. A., a Minnesota professional corporation whose business address is 1500 Wells Fargo Place, 30 East Seventh Street, St. Paul, MN 55101 and Erickson, Bell, Beckman & Quinn, P. A., a Minnesota professional corporation whose business address is 1500 Wells Fargo Place, 30 East Seventh Street, St. Paul, MN 55101 (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the provision of professional services by Consultant for prosecuting legal services hereinafter referred to as the "Work".

The City and Consultant agree as follows:

1. **Scope of Work/Proposal.** The Consultant agrees to provide the professional services shown in Exhibit "A" in connection with the Work. The terms of this standard agreement shall take precedence over any provisions of the Consultants proposal and/or general conditions.
2. **Term.** The term of this Agreement shall be from 1-1-2010 through 12-31-2012, the date of signature by the parties notwithstanding. This Agreement may be extended upon the written mutual consent of the parties for such additional period as they deem appropriate, and upon the terms and conditions as herein stated.
3. **Compensation for Services.** City agrees to compensate the Consultant for the services as described in Exhibit A as follows:
 - a. Any changes in the scope of the work which may result in an increase to the compensation due the Consultant shall require prior written approval by an authorized representative of the City or by the City Council. The City will not pay additional compensation for services that do not have prior written authorization.
 - b. Special Consultants may be utilized by the Consultant when required by the complex or specialized nature of the Project and when authorized in writing by the City.
 - c. If Consultant is delayed in performance due to any cause beyond its reasonable control, including but not limited to strikes, riots, fires, acts of God, governmental actions, actions of a third party, or actions or inactions of City, the time for performance shall be extended by a period of time lost by reason of the delay. Consultant will be entitled to payment for its reasonable additional charges, if any, due to the delay.

4. **City Information.** The City agrees to provide the Consultant with the complete information concerning the Scope of the Work and to perform the following services:
- a. Access to the Area. Depending on the nature of the Work, Consultant may from time to time require access to public and private lands or property. As may be necessary, the City shall obtain access to and make all provisions for the Consultant to enter upon public and private lands or property as required for the Consultant to perform such services necessary to complete the Work.
 - b. Consideration of the Consultant's Work. The City shall give thorough consideration to all memorandums, opinions, reports, estimates, drawings, and other documents presented by the Consultant, and shall inform the Consultant of all decisions required of City within a reasonable time so as not to delay the Work of the Consultant.
 - c. Standards. The City shall furnish the Consultant with a copy of any standard or criteria that may be required in the performance of the Work.
 - d. Owner's Representative. The City Manager shall act as the City's representative with respect to the work to be performed under this Agreement. He or she shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the services provided or materials, equipment, elements and systems pertinent to the work covered by this Agreement.
5. **Method of Payment.** The Consultant shall submit to the City, on a monthly basis, an itemized invoice for professional services performed under this Agreement. Invoices submitted shall be paid in the same manner as other claims made to the City for:
- a. Progress Payment. For work reimbursed on an hourly basis, the Consultant shall indicate for each employee, his or her name, job title, the number of hours worked, rate of pay for each employee, a computation of amounts due for each employee, and the total amount due for each project task. Consultant shall verify all statements submitted for payment in compliance with Minnesota Statutes Sections 471.38 and 471.391. For reimbursable expenses, if provided for in Exhibit A, the Consultant shall provide an itemized listing and such documentation as reasonably required by the City. Each invoice shall contain the City's project number and a progress summary showing the original (or amended) amount of the contract, current billing, past payments and unexpended balance of the contract.
 - b. Suspended Work. If any work performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to receipt of written notice from the City of such suspension, all as shown on Exhibit A.
 - c. Payments for Special Consultants. The Consultant shall be reimbursed for the work of special consultants, as described in Section 3B, and for other items when authorized in writing by the City.
 - d. Claims. To receive any payment on this Agreement, the invoice or bill must include the following signed and dated statement: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."
6. **Project Manager and Staffing.** The Consultant has designated Caroline Bell Beckman and Kari L. Quinn to perform the Work. They shall be assisted by other staff members as necessary to

facilitate the completion of the Work in accordance with the terms established herein. Consultant may not remove or replace these designated staff from the Project without the approval of the City, unless Consultant replaces such person with another capable person.

7. **Performance Evaluation.** The parties agree that a performance evaluation shall be conducted annually.
8. **Standard of Care.** All Work performed pursuant to this Agreement shall be in accordance with the standard of care in Ramsey County, Minnesota for professional services of the like kind.
9. **Audit Disclosure.** Any reports, information, data, etc. given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential, shall not be made available to any individual or organization without the City's prior written approval, unless otherwise required under Minnesota law. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Contract. The Consultant shall at all times abide by Minn. Stat. 13.01 et seq., the Minnesota Government Data Practices Act, to the extent the Act is applicable to data and documents in the possession of the Consultant.
10. **Termination.** This Agreement may be terminated by either party by thirty (30) days written notice delivered to the other party at the address written above. Upon termination under this provision, if there is no fault of the Consultant, the Consultant shall be paid for services rendered and reimbursable expenses until the effective date of termination. If however, the City terminates the Agreement because the Consultant has failed to perform in accordance with this Agreement, no further payment shall be made to the Consultant, and the City may retain another consultant to undertake or complete the work identified in Paragraph 1.
11. **Subcontractor.** The consultant may enter into subcontracts for services provided under this Agreement. The Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by the State Prompt Payment Act.
12. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
13. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any employee or applicants for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for program work, and will require all of its subcontractors for such work to incorporate such requirements in all subcontracts for program work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.
14. **Assignment.** The parties agree to the assignment of this Agreement by Jensen, Bell, Converse & Erickson, P. A. to Erickson, Bell, Beckman & Quinn, P. A. on February 1, 2010. From January 1, 2010 through January 31, 2010, Jensen, Bell, Converse & Erickson, P. A. shall be the Consultant

and have all of the rights, and be responsible for all of the obligations, of the Consultant under this Agreement. From February 1, 2010 through December 31, 2012, Erickson, Bell, Beckman & Quinn, P. A. shall be the Consultant and have all of the rights, and be responsible for all of the obligations, of the Consultant under this Agreement. Except for the foregoing assignment, neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.

15. **Services Not Provided For.** No claim for services furnished by the Consultant not specifically provided for herein shall be honored by the City.
16. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
17. **Entire Agreement.** The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
18. **Compliance with Laws and Regulations.** In providing services hereunder, the Consultant shall abide by statutes, ordinances, rules and regulations pertaining to the provisions of services to be provided. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation of statutes, ordinances, rules and regulations pertaining to the services to be provided shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
19. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
20. **Indemnification.** Consultant agrees to defend, indemnify and hold the City, its officers, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or indirectly from a negligent act or omission (including without limitation professional errors or omissions) of the Consultant, its agents, employees, or subcontractors in the performance of the services provided by this Agreement and against all losses by reason of the failure of said Consultant fully to perform, in any respect, all obligations under this Agreement.
21. **Insurance.** Consultant shall procure and maintain the following minimum insurance coverages and limits of liability during the pendency of this Agreement:
 - A. Worker's Compensation Statutory Limits
 - B. Professional Liability Insurance. The Consultant agrees to provide to the City a certificate evidencing that they have in effect, with an insurance company in good standing and authorized to do business in Minnesota, a professional liability insurance policy. Said policy shall insure payment of damage for legal liability arising out of the performance of professional services for the City, in the insured's capacity as the Consultant, if such legal liability is caused by an error, omission, or negligent act of the

insured or any person or organization for whom the insured is legally liable. Said policy shall provide an aggregate limit of at least \$2,000,000. Said policy shall not name the City as an insured. **A copy of the Consultant's insurance declaration page, Rider and/or Endorsement, as applicable, which evidences the compliance with this Paragraph 20, must be filed with City prior to the start of Consultant's Work.** Such documents evidencing Insurance shall be in a form acceptable to City and shall provide satisfactory evidence that Consultant has complied with all insurance requirements. Renewal certificates shall be provided to City prior to the expiration date of any of the required policies. City will not be obligated, however, to review such declaration page, Rider, Endorsement or certificates or other evidence of insurance, or to advise Consultant of any deficiencies in such documents and receipt thereof shall not relieve Consultant from, nor be deemed a waiver of, City's right to enforce the terms of Consultant's obligations hereunder. City reserves the right to examine any policy provided for under this paragraph.

- C. **Effect of Consultant's Failure to Provide Insurance.** If Consultant fails to provide the specified insurance, then Consultant will defend, indemnify and hold harmless the City, the City's officials, agents and employees from any loss, claim, liability and expense (including reasonable attorney's fees and expenses of litigation) to the extent necessary to afford the same protection as would have been provided by the specified insurance. Consultant agrees that this indemnity shall be construed and applied in favor of indemnification. Consultant also agrees that if applicable law limits or precludes any aspect of this indemnity, then the indemnity will be considered limited only to the extent necessary to comply with that applicable law. The stated indemnity continues until all applicable statutes of limitation have run.

If a claim arises within the scope of the stated indemnity in this subparagraph 20 C, the City may require Consultant to:

- a. Furnish and pay for a surety bond, satisfactory to the City, guaranteeing performance of the indemnity obligation; or
- b. Furnish a written acceptance of tender of defense and indemnity from Consultant's insurance company

Consultant will take the action required by the City within fifteen (15) days of receiving notice from the City.

22. **Ownership of Documents.** All plans, diagrams, analyses, reports and information generated in connection with the performance of the Agreement except for personal notes and writings of Consultant's attorneys, staff, agents and subcontractors ("Information") shall become the property of the City, but Consultant may retain copies of such documents as records of the services provided. The City may use the Information for its purposes and the Consultant also may use the Information for its purposes. Use of the Information for the purposes of the project contemplated by this Agreement ("Project") does not relieve any liability on the part of the Consultant, but any use of the Information by the City or the Consultant beyond the scope of the Project is without liability to the other, and the party using the Information agrees to defend and indemnify the other from any claims or liability resulting therefrom.

23. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Service Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition

precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. Cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.

24. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.

25. **Conflicts.** No salaried officer or employee of the City and no member of the City Council shall have a financial interest, direct or indirect, in this Contract. The violation of this provision renders the Contract void. Any federal regulations and applicable state statutes shall not be violated.

26. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

Executed as of the day and year first written above.

CITY OF ROSEVILLE



City Manager

JENSEN, BELL, CONVERSE & ERICKSON, P. A.

By: _____

Its: _____

ERICKSON, BELL, BECKMAN & QUINN, P. A.

By: _____

Its: _____

Exhibit A

Prosecuting Attorney

Scope of Services and Compensation

Scope of Services

1. Represent and prosecute all criminal law matters within the City's jurisdiction, included but not limited to scheduling, coordinating officer appearances, reviewing all criminal cases presented for purposes of prosecution, determine technical compliance with criminal code and other state statutes, writing complaints, making recommendations to the Court for alternatives to prosecution where appropriate.
2. Act as a resource to the Police Department in the development of criminal cases and provide training sessions for Police staff as needed.
3. Timely preparation and pursuit of disposition of criminal cases in advance of actual Court cases to avoid unnecessary officer court time.
4. Process and present forfeiture cases on behalf of Police Department.
5. Draft and review ordinances, resolutions, and correspondence, as requested.
6. Advise Mayor, Council Members, City Manager, Department Heads and other staff on City legal matters.
7. Represent City in matters related to the enforcement of City building and zoning codes.
8. Provide legal briefings as requested to City Council and Staff regarding new or proposed legislation or new court cases affecting municipal operations and activities.
9. Upon request, provide written update on new State or Federal legislation or judicial decisions impacting the City and suggested action or changes in operations or procedures to assure compliance.
10. Prosecute petty misdemeanors, misdemeanors, and gross misdemeanors. Prepare and appear at arraignments, pretrial hearings, probation revocation hearings, omnibus hearings, Rasmussen hearings, Florence hearings, court trials, jury trials, bail motions, in-custody arraignments, expungement hearings, motion hearings and sentencings. This includes all appearances at the Maplewood Branch of Ramsey County District Court, the Law Enforcement Center (LEC), and the Ramsey County Courthouse in St. Paul.
11. Prepare files for court, including assembling witness lists, preparing subpoenas, copying statutes or ordinances for trials, etc. Request certified documents such as driver's records, motor vehicle records, prior convictions, orders for protection, bank records, police reports, transcripts from prior hearings, plea petitions from prior hearings, ordinances and other information required for court.

12. Comply with discovery requests from defendants, including gathering records with regard to intoxilyzers, police training, criminal records of witnesses, taped Miranda warnings, copy of 911 calls, copy of any video taped evidence, etc.
13. Prepare letters and notices associated with various court trials and hearings. These include letters to victims, notice of hearings and changes of dates of hearings. Notification of officers of upcoming trials.
14. Maintain correspondence and telephone conferences with various agencies including law enforcement agencies, courts, Minnesota correctional facilities, victims/witnesses, defendants/defense attorneys, social workers, child protection, psychiatrists, victim advocates representatives, hospitals, banks, insurance companies, probation officers, BCA, etc.
15. Prepare and respond to motions of defense counsel including, but not limited to, motions to dismiss, motions to vacate plea, motions in limine, and Doggett motions.
16. Meet with victims of domestic abuse and discuss cases with them. Work with Tubman Family Alliance office and advocates.
17. Training and legal update of officers. Provide written materials including preparing and providing booklets and other handouts.
18. Preparation of reports of prosecution activities and staff.
19. Twenty-four hour availability, including weekends, for probable cause to detain determination and all other questions or assistance.

Compensation for the foregoing work shall be as follows:

Retainer:	Per Month
Months 1-12	\$ 11,240.00
Months 13-24	\$ 11,577.00
Months 25-36	\$ 11,924.00

Non-Retainer	Per Hour
Months 1-12	\$ 175.00
Months 13-24	\$ 180.00
Months 25-36	\$ 185.00

Paralegal/Law Clerk	Per Hour
Months 1-12	\$ 90.00
Months 13-24	\$ 93.00
Months 25-36	\$ 95.00

Other Fees Charged:

Attorney Fees for Vehicle Forfeiture and Appellate Work shall be billed in addition to the Compensation set forth above at the Non-Retainer Per Hour rates set forth above.

In addition to the foregoing, the City shall pay to the Consultant the Consultant's out-of-pocket expenses, such as messenger fees, copies and Westlaw costs.

The parties agree to review the compensation increases for Months 13-24 on or before July 1, 2010 and for Months 25-36 on or before July 1, 2011. In the event that the parties determine that such increases are not justified due to the then existing economic conditions and inflationary factors the parties shall reduce such increases downward by an amount mutually agreeable to the parties.