



City Council Agenda

Monday, September 24, 2012

6:00 p.m.

City Council Chambers

(Times are Approximate)

- | | |
|-----------|--|
| 6:00 p.m. | 1. Roll Call
Voting & Seating Order: Johnson, Willmus, McGehee, Pust, Roe |
| 6:02 p.m. | 2. Approve Agenda |
| 6:05 p.m. | 3. Public Comment |
| 6:10 p.m. | 4. Council Communications, Reports and Announcements |
| 6:15 p.m. | 5. Recognitions, Donations and Communications
a. Recognize Thelma McKenzie for Service on the Human Rights Commission |
| 6:20 p.m. | 6. Approve Minutes
a. Approve Minutes of September 17, 2012 Meeting |
| 6:25 p.m. | 7. Approve Consent Agenda
a. Approve Payments
b. Approve General Purchases and Sale of Surplus items in excess of \$5000
c. Adopt a Resolution Approving the Vacation of all Roadway Interests in the Areas Comprising Part of the Former Mount Ridge Road As Well as Any Roadway Interest in a 4,643-Square-Foot Area of Land Within the Twin Lakes 2 nd Addition Plat
d. Approve Request by Meritex Enterprises, Inc. for a Preliminary Plat of the Land Currently Addressed as 2280 Walnut Street
e. Award Contract for Engineering Services for the Construction of Twin Lakes 2 nd Addition Public Improvements |
| 6:35 p.m. | 8. Consider Items Removed from Consent |

9. General Ordinances for Adoption

10. Presentations

- 6:40 p.m. a. Receive Update from Ramsey County Sheriff

11. Public Hearings

- 7:00 p.m. a. Public Hearing To Confirm Assessments for City Project P-ST-SW-11-02: Dale Street Reconstruction, between County Road C and S. Owasso Blvd
- 7:20 p.m. b. Public Hearing to Consider Authorizing the Sale of \$17 Million in Bonds to Finance the Completion of a New Fire Station and Continue Funding for the Park Renewal Program

12. Business Items (Action Items)

- 7:40 p.m. a. Adopt a Resolution Confirming Assessments for City Project P-ST-SW-11-02: Dale Street Reconstruction, between County Road C and S. Owasso Blvd
- 7:55 p.m. b. Authorize the Sale of \$17 Million in Bonds to Finance the Completion of a New Fire Station and Continue Funding the Park Renewal Program
- 8:15 p.m. c. Award Contract for Classification & Compensation Study
- 8:35 p.m. d. Approve Wal-Mart Security Plan
- 8:55 p.m. e. Community Development Department Request to Declare the Vacant Accessory Structure Located at 2609 Snelling Curve a Hazardous Building and to Order its Repair or Removal
- 9:15 p.m. f. Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1991 Eldridge Avenue

13. Business Items – Presentations/Discussions

- 9:40 p.m. **14. City Manager Future Agenda Review**

- 9:45 p.m. **15. Councilmember Initiated Items for Future Meetings**

- 10:00 p.m. **16. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Sep 25	6:30 p.m.	Public Works, Environment & Transportation Commission
October			
Tuesday	Oct 2	6:30 p.m.	Parks & Recreation Commission
Wednesday	Oct 3	6:30 p.m.	Planning Commission
Monday	Oct 8	6:00 p.m.	City Council Meeting
Monday	Oct 15	6:00 p.m.	City Council Meeting
Tuesday	Oct 16	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Oct 17	6:30 p.m.	Human Rights Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: September 24, 2012
Item No.: 5.a

Department Approval

Acting City Manager Approval

WJ Malinen

Item Description: Recognition of Commissioner Thelma McKenzie for her Service to City of Roseville

BACKGROUND

The City has six advisory commissions. The commissions assist the council on specific areas of interest. Commissioners are appointed by the City Council to serve three-year terms. Commissioners serve on a volunteer basis, donating many hours to the City of Roseville. Commissioner Thelma McKenzie has served on the Human Rights Commission on and off over the years, since 1981. She has resigned from the commission because she has moved from Roseville.

POLICY OBJECTIVE

Publicly acknowledge the contributions that Commissioner McKenzie has made and thank her for volunteering her time and talents to the City of Roseville.

FINANCIAL IMPACTS

None

REQUESTED COUNCIL ACTION

Present certificate of appreciation to retiring Human Rights Commissioner Thelma McKenzie.

Prepared by: William J. Malinen

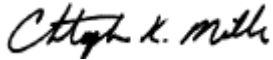
Date: September 24, 2012
Item: 6.a

Approve Minutes From
September 17, 2012 Council
Meeting

REQUEST FOR COUNCIL ACTION

Date: 9/24/2012
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$145,886.00
67587-67670	\$796,010.41
Total	\$941,896.41

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks For Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 9/19/2012 - 11:31 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/13/2012	Workers Compensation	Insurance	WCRA	Premium	221.02
0	09/13/2012	Housing & Redevelopment Agency	Advertising	Grupo Creativo	Living Smarter Campaign Services	6,943.87
0	09/13/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	485.00
0	09/13/2012	Internal Service - Interest	Investment Income	BMO Harris Bank	Safekeeping Charges	63.50
0	09/13/2012	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	41.07
0	09/13/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	600.00
0	09/13/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	170.00
0	09/13/2012	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	75.35
0	09/13/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	560.00
0	09/13/2012	Community Development	Sienna Green Ph II Prof Svcs	Commonwealth Land Title Insurance, Co	Remit Grant Proceeds	27,798.00
0	09/13/2012	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-August 2012	8,500.20
0	09/13/2012	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Expense Reimbursement	21.00
0	09/13/2012	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Expense Reimbursement	48.00
0	09/13/2012	License Center	Rental	Gaughan Properties	Motor Vehicle Rent-October 2012	4,723.13
0	09/13/2012	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	39,515.28
0	09/13/2012	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	1,122.36
0	09/13/2012	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	498.00
0	09/13/2012	Golf Course	Operating Supplies	General Parts, Inc.	Switch	72.73
0	09/13/2012	Recreation Fund	Operating Supplies	Metro Athletic Supply, Inc.	Lacrosse Goal	1,030.28
0	09/13/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	71.60
0	09/13/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	276.66
0	09/13/2012	General Fund	Vehicle Supplies	Midway Ford Co	2012 Blanket PO for Vehicle Repairs	473.99
0	09/13/2012	General Fund	Vehicle Supplies	Midway Ford Co	2012 Blanket PO for Vehicle Repairs	18.60
0	09/13/2012	Recreation Donations	Operating Supplies	Crescent Electric Supply Co	Cabling	1,134.70
0	09/13/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	35.74
0	09/13/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	17.60
0	09/13/2012	Solid Waste Recycle	Operating Supplies	Litin	Plastic Cups	153.23
0	09/13/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	654.04
0	09/13/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	35.74
0	09/13/2012	General Fund	Operating Supplies	3D Specialties	Qty 100 - 1.75" X 10' Telespar 14 ga	1,320.00
0	09/13/2012	General Fund	Operating Supplies	3D Specialties	Qty 400 - 2" X 3' Telespar ga	2,496.00
0	09/13/2012	General Fund	Operating Supplies	3D Specialties	Qty 500 - Cutting Charge Telespar	345.00
0	09/13/2012	General Fund	Operating Supplies	3D Specialties	Sales Tax	319.41
0	09/13/2012	General Fund	Operating Supplies	3D Specialties	Shipping/Handling	485.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/13/2012	General Fund	Operating Supplies	Metro Fire	O-Ring	6.73
0	09/13/2012	General Fund	209001 - Use Tax Payable	Metro Fire	Sales/Use Tax	-0.43
0	09/13/2012	General Fund	Motor Fuel	Yocum Oil	2012 Blanket PO for Fuel - State cont	12,076.80
0	09/13/2012	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	34.93
0	09/13/2012	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	6,965.49
0	09/13/2012	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,157.47
0	09/13/2012	Recreation Fund	Utilities	Xcel Energy	Nature Center	400.77
0	09/13/2012	License Center	Utilities	Xcel Energy	Motor Vehicle	536.47
0	09/13/2012	General Fund	Utilities	Xcel Energy	Street Lights	49.62
0	09/13/2012	General Fund	Utilities	Xcel Energy	Street Lights	55.83
0	09/13/2012	Golf Course	Contract Maintenance	Prowire, Inc.	Security System Service	225.62
0	09/13/2012	General Fund	Operating Supplies	Pro-Tec Design, Inc.	System Support	40.54
0	09/13/2012	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	315.87
0	09/13/2012	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.88
0	09/13/2012	Water Fund	Water Meters	Dakota Supply Group	Meter Supplies	637.62
0	09/13/2012	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	Legal Services-Prosecution	12,040.00
0	09/13/2012	Fire Station 2011	Professional Services	CNH Architects, Inc.	Architectural Design	5,000.00
0	09/13/2012	General Fund	Operating Supplies	General Industrial Supply Co.	Bulldozer, Wood Handle	42.51
0	09/13/2012	General Fund	Vehicle Supplies	Grainger Inc	2012 Blanket PO for Vehicle Repairs	23.17
0	09/13/2012	Recreation Fund	Operating Supplies	Fastenal Company Inc.	Supplies	47.45
0	09/13/2012	Recreation Fund	Operating Supplies	Fastenal Company Inc.	Supplies	25.80
0	09/13/2012	Recreation Fund	Operating Supplies	Fastenal Company Inc.	Supplies	6.02
0	09/13/2012	Water Fund	Water Meters	Ferguson Waterworks	Meter Supplies	563.54
0	09/13/2012	Water Fund	Water Meters	Ferguson Waterworks	Meter Supplies	2,183.31
0	09/13/2012	Water Fund	Other Improvements	Ferguson Waterworks	Meter Supplies	796.55
0	09/13/2012	Water Fund	Operating Supplies	Ferguson Waterworks	Meter Supplies	455.54
0	09/13/2012	Sanitary Sewer	Operating Supplies	Ferguson Waterworks	Meter Supplies	234.18
0	09/13/2012	Water Fund	Operating Supplies	Ferguson Waterworks	Meter Supplies	531.62
Check Total:						145,886.00
67587	09/13/2012	Police Forfeiture Fund	Professional Services	2nd Wind Exercise Equipment	Machine Maintenance	149.00
Check Total:						149.00
67588	09/13/2012	Recreation Fund	Fee Program Revenue	Valarie Anderson	Key Deposit Refund	25.00
Check Total:						25.00
67589	09/13/2012	Sanitary Sewer	Training	APWA-MN Chapter	Utilities Inspector School	495.00
Check Total:						495.00
67590	09/13/2012	General Fund	Clothing	Aspen Mills Inc.	Boots	89.95
Check Total:						89.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
67591	09/13/2012	General Fund	Training	ATOM	FTO Training-Dattilo	425.00
					Check Total:	425.00
67592	09/13/2012	Water Fund	Accounts Payable	ATS HOME INVESTORS	Refund Check	125.19
					Check Total:	125.19
67593	09/13/2012	Park Renewal 2011	Professional Services	AZ Science & Tech. Enterprises, LLC	Program License Fee	15,000.00
					Check Total:	15,000.00
67594	09/13/2012	General Fund	Vehicle Supplies	Batteries Plus	2012 Blanket PO for Vehicle Repairs	360.17
67594	09/13/2012	General Fund	Operating Supplies	Batteries Plus	Batteries	58.76
					Check Total:	418.93
67595	09/13/2012	Fire Station 2011	Professional Services	Bossardt Corporation	Survey Technician, Field Survey Work	1,250.00
					Check Total:	1,250.00
67596	09/13/2012	Telecommunications	Memberships & Subscriptions	Broadcasting & Cable	Subscription Renewal	59.00
					Check Total:	59.00
67597	09/13/2012	Recreation Fund	Fee Program Revenue	Jill Brown	Youth Fall Soccer Refund	36.00
67597	09/13/2012	Recreation Fund	Collected Insurance Fee	Jill Brown	Youth Fall Soccer Refund	2.00
					Check Total:	38.00
67598	09/13/2012	Recreation Donations	Operating Supplies	Cemstone Products Co, Inc.	Concrete Sand	880.61
					Check Total:	880.61
67599	09/13/2012	Recreation Fund	Deposits - Arboretum Bricks	Central Park Foundation	Brick Orders Credit Card Revenue	100.00
					Check Total:	100.00
67600	09/13/2012	Pathway Maintenance Fund	Operating Supplies	Century Fence, Co	Fence Repair	1,679.00
					Check Total:	1,679.00
67601	09/13/2012	Fire Station 2011	Professional Services	City of Roseville	Fire Station Permit: 2012-01449	5.00
67601	09/13/2012	Fire Station 2011	Professional Services	City of Roseville	Fire Station Permit: 2012-01450	5.00
					Check Total:	10.00
67602	09/13/2012	Recreation Fund	Transportation	City of Shoreview	Bus Reimbursement for Summer Field	1,055.61
					Check Total:	1,055.61
67603	09/13/2012	General Fund	Contract Maintenance	Comcast Cable	Cable TV	9.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	9.02
67604	09/13/2012	Water Fund	Operating Supplies	Commercial Asphalt Co	Qty 1 - Asphalt patching material, per	655.14
67604	09/13/2012	General Fund	Operating Supplies	Commercial Asphalt Co	Qty 1 - Asphalt patching material, per	163.53
67604	09/13/2012	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	1,192.18
					Check Total:	2,010.85
67605	09/13/2012	Golf Course	Operating Supplies	Excel Turf and Ornamental	Supplies	1,966.50
					Check Total:	1,966.50
67606	09/13/2012	Recreation Fund	Transportation	Leah Fancher	Mileage Reimbursement	48.29
					Check Total:	48.29
67607	09/13/2012	Recreation Fund	Transportation	Alisa Farmer	Mileage Reimbursement	22.20
					Check Total:	22.20
67608	09/13/2012	Recreation Improvements	CP Dale Street Playground	Flanagan Sales, Inc.	Wood Chips for Safety Surface	1,923.75
					Check Total:	1,923.75
67609	09/13/2012	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2012 Blanket PO For Vehicle Repairs	79.43
67609	09/13/2012	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2012 Blanket PO For Vehicle Repairs	-53.87
					Check Total:	25.56
67610	09/13/2012	General Fund	Vehicle Supplies	Frontier Ag & Turf	Fuel Sender	187.21
67610	09/13/2012	General Fund	Vehicle Supplies	Frontier Ag & Turf	Toggle/Rocker	55.13
					Check Total:	242.34
67611	09/13/2012	Water Fund	Accounts Payable	BREANNA FUNK	Refund Check	25.20
					Check Total:	25.20
67612	09/13/2012	Recreation Fund	Fee program Revenue	Dorothy Gimler	AARP Driving Class Refund	40.00
					Check Total:	40.00
67613	09/13/2012	Pathway Maintenance Fund	Operating Supplies	Goodpointe Technology, Inc.	Qty 33 - To rate asphalt pathways	2,700.00
67613	09/13/2012	General Fund	Professional Services	Goodpointe Technology, Inc.	2012 Pavement Survey	2,820.00
					Check Total:	5,520.00
67614	09/13/2012	General Fund	Training	GPRS	Payroll Training Seminar	25.00
					Check Total:	25.00
67615	09/13/2012	Community Development	Miscellaneous Revenue	Kathleen Grunditz	Variance Application Refund	250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
67616	09/13/2012	Recreation Fund	Professional Services	Michael Hedding	Check Total: Summer Entertainment	250.00 300.00
67617	09/13/2012	Recreation Fund	Operating Supplies	Hillyard, Inc.-Minneapolis	Check Total: Drive Wheel	300.00 89.98
67618	09/13/2012	Singles Program	Operating Supplies	Jean Hoffman	Check Total: Singles Supplies Reimbursement	89.98 37.87
67619	09/13/2012	General Fund	Operating Supplies	Humdinger Supply	Check Total: Blanket	37.87 155.01
67619	09/13/2012	General Fund	209001 - Use Tax Payable	Humdinger Supply	Sales/Use Tax	-9.97
67620	09/13/2012	Information Technology	Telephone	Hurricane Electric	Check Total: Transit Service Monthly Fee	145.04 500.00
67621	09/13/2012	Recreation Fund	Memberships & Subscriptions	ISI	Check Total: Skater Memberships	500.00 65.00
67621	09/13/2012	Recreation Fund	Memberships & Subscriptions	ISI	Badges	60.38
67621	09/13/2012	Recreation Fund	Use Tax Payable	ISI	Sales/Use Tax	-3.88
67622	09/13/2012	Golf Course	Rental	Jimmys Johnnys, Inc	Check Total: Regular Service	121.50 45.42
67623	09/13/2012	General Fund	Clothing	Keeprs Inc	Check Total: Police Clothing	45.42 1,249.00
67624	09/13/2012	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	Check Total: Legal Services	1,249.00 42.00
67625	09/13/2012	Water Fund	Accounts Payable	HAROLD KRINKE	Check Total: Refund Check	42.00 13.82
67625	09/13/2012	Sanitary Sewer	Accounts Payable	HAROLD KRINKE	Refund Check	0.28
67626	09/13/2012	Recreation Fund	Fee Program Revenue	Bernadette Larson	Check Total: Gymnastics Class Refund	14.10 73.00
67626	09/13/2012	Recreation Fund	Collected Insurance Fee	Bernadette Larson	Gymnastics Class Refund	2.00
67626	09/13/2012	Recreation Fund	Fee Program Revenue	Bernadette Larson	Gymnastics Class Refund	8.00
						Check Total:
						83.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
67627	09/13/2012	Fire Station 2011	Builder's Risk Insurance	League of MN Cities	Binder Premium	354.00
67627	09/13/2012	Risk Management	Insurance	League of MN Cities	Binder Premium	35,533.25
67628	09/13/2012	General Fund	Medical Services	LexisNexis Occ. Health Solutions	Drug Test	59.00
Check Total:						35,887.25
67629	09/13/2012	Golf Course	Advertising	Lillie Suburban Newspaper Inc	Golf Guide-Acct: 5613	312.66
67629	09/13/2012	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	37.50
67629	09/13/2012	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	60.00
Check Total:						410.16
67630	09/13/2012	General Fund	Training	Local 49 Training Center	Equipment Operation Training-Zapat	500.00
Check Total:						500.00
67631	09/13/2012	Risk Management	Insurance	Maguire Agency	Crime Bond	3,000.00
Check Total:						3,000.00
67632	09/13/2012	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment	400.00
Check Total:						400.00
67633	09/13/2012	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Acetylene	44.03
Check Total:						44.03
67634	09/13/2012	General Fund	211402 - Flex Spending Health		Benefit Reimbursement	2,500.00
Check Total:						2,500.00
67635	09/13/2012	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	7,486.44
67635	09/13/2012	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-149.64
Check Total:						7,336.80
67636	09/13/2012	Recreation Fund	Professional Services	MN Historical Society	Field Trip	80.00
Check Total:						80.00
67637	09/13/2012	General Fund	Conferences	MN State Fire Chiefs Associati	State Fire Chiefs Conference	210.00
Check Total:						210.00
67638	09/13/2012	Water Fund	Accounts Payable	DENISE NAYLOR	Refund Check	17.09
Check Total:						17.09
67639	09/13/2012	Storm Drainage	Vehicle Supplies	Networkfleet, Inc.	Hardware, GPS & Diagnostics for 3 p	1,101.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						1,101.21
67640	09/13/2012	Recreation Fund	Fee Program Revenue	Cynthia Norman	Damage Deposit Refund	106.25
Check Total:						106.25
67641	09/13/2012	Water Fund	Operating Supplies	Northwest Lasers, Inc.	Water Flags	229.29
67641	09/13/2012	Sanitary Sewer	Operating Supplies	Northwest Lasers, Inc.	Water Flags	229.29
67641	09/13/2012	Storm Drainage	Operating Supplies	Northwest Lasers, Inc.	Water Flags	229.29
Check Total:						687.87
67642	09/13/2012	General Fund	Professional Services	Performance Plus LLC	Replacement Medications, Drug/Phys	713.00
Check Total:						713.00
67643	09/13/2012	Water Fund	Accounts Payable	H PITTELKOW	Refund Check	28.67
Check Total:						28.67
67644	09/13/2012	Recreation Fund	Fee Program Revenue	Benita Quigley	Gymnastics Workout Refund	228.00
67644	09/13/2012	Recreation Fund	Fee Program Revenue	Benita Quigley	Gymnastics Workout Refund	15.00
67644	09/13/2012	Recreation Fund	Collected Insurance Fee	Benita Quigley	Gymnastics Workout Refund	2.00
67644	09/13/2012	Recreation Fund	Fee Program Revenue	Benita Quigley	Gymnastics Workout Refund	8.00
Check Total:						253.00
67645	09/13/2012	General Fund	Training	Ramsey County	Range Use	1,000.00
Check Total:						1,000.00
67646	09/13/2012	Recreation Fund	Transportation	Hayley Richter	Mileage Reimbursement	19.04
Check Total:						19.04
67647	09/13/2012	Water Fund	Hydrant Meter Deposits	RJ Ryan Construction	Meter Deposit Refund	400.00
67647	09/13/2012	Water Fund	Water - Roseville	RJ Ryan Construction	Meter Deposit Refund	-108.00
67647	09/13/2012	Water Fund	State Sales Tax Payable	RJ Ryan Construction	Meter Deposit Refund	-7.70
67647	09/13/2012	Water Fund	Miscellaneous Revenue	RJ Ryan Construction	Meter Deposit Refund	-40.00
67647	09/13/2012	Water Fund	Operating Supplies	RJ Ryan Construction	Meter Deposit Refund	-45.84
Check Total:						198.46
67648	09/13/2012	General Fund	Vehicle Supplies	Rosedale Chevrolet	Rotor	377.72
Check Total:						377.72
67649	09/13/2012	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	577.28
67649	09/13/2012	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	149.95
67649	09/13/2012	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	176.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						903.33
67650	09/13/2012	Recreation Fund	Advertising	Roseville Girls Hockey Booster Cub	Program Advertising	150.00
Check Total:						150.00
67651	09/13/2012	General Fund	Contract Maint. - City Hall	Schindler Elevator Corporation	Quarterly Billing	1,220.88
Check Total:						1,220.88
67652	09/13/2012	General Fund	Office Supplies	SOS Office Furniture	Chairs	1,501.17
Check Total:						1,501.17
67653	09/13/2012	Police - DWI Enforcement	Professional Services		Alcohol Compliance Checker	60.00
Check Total:						60.00
67654	09/13/2012	Sanitary Sewer	Cleanup Assistance	Steve and Jackie Stiehl	Sewer Backup Cleaning Assistance-2'	3,384.58
Check Total:						3,384.58
67655	09/13/2012	General Fund	Professional Services	Sheila Stowell	School Board/City Council Meeting M	143.75
67655	09/13/2012	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	155.25
67655	09/13/2012	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
67655	09/13/2012	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	161.00
67655	09/13/2012	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
Check Total:						469.66
67656	09/13/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	731.11
67656	09/13/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	665.62
67656	09/13/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	1,575.34
67656	09/13/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	230.00
Check Total:						3,202.07
67657	09/13/2012	Telecommunications	Printing	Thumb Things/Button Works	Recycling Buttons	80.16
Check Total:						80.16
67658	09/13/2012	General Fund	Vehicle Supplies	Titan Machinery	2012 Blanket PO for Vehicle Repairs	852.80
Check Total:						852.80
67659	09/13/2012	Recreation Fund	Contract Maintenance	Trane U.S. Inc.	RTV Emergency Repair	1,896.14
Check Total:						1,896.14
67660	09/13/2012	General Fund	Contract Maint. - City Hall	Tremco	Testing existing roof material for City	1,800.00
67660	09/13/2012	Water Fund	Contract Maintenance	Tremco	Testing existing roof material for City	600.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						2,400.00
67661	09/13/2012	General Fund	Op Supplies - City Hall	Trio Supply Company	Towels	291.61
Check Total:						291.61
67662	09/13/2012	General Fund	Training	Uniforms Unlimited, Inc.		2,243.31
67662	09/13/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Boots	728.54
67662	09/13/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Name Bar	15.39
Check Total:						2,987.24
67663	09/13/2012	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Supplies	500.80
67663	09/13/2012	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Supplies	2,954.65
67663	09/13/2012	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Supplies	65.33
Check Total:						3,520.78
67664	09/13/2012	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	776.98
67664	09/13/2012	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	842.35
67664	09/13/2012	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal - Per 201	477.73
67664	09/13/2012	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased & Hazard Tree Removal - P	4,693.78
Check Total:						6,790.84
67665	09/13/2012	General Fund	Training	US Bank	Petty Cash Reimbursement	10.00
67665	09/13/2012	General Fund	Miscellaneous	US Bank	Petty Cash Reimbursement	7.00
67665	09/13/2012	General Fund	Miscellaneous	US Bank	Petty Cash Reimbursement	11.00
67665	09/13/2012	Police - DWI Enforcement	Operating Supplies	US Bank	Petty Cash Reimbursement	41.50
67665	09/13/2012	General Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	39.00
67665	09/13/2012	General Fund	Postage	US Bank	Petty Cash Reimbursement	15.77
67665	09/13/2012	License Center	Motor Vehicle Fees	US Bank	Petty Cash Reimbursement	5.00
Check Total:						129.27
67666	09/13/2012	Street Construction	Cty Rd C-2 (Hamline to Lex)	Valley Paving, Inc.	County Road C2	18,290.06
67666	09/13/2012	Street Construction	2012 PMP	Valley Paving, Inc.	County Road C2	210,872.62
67666	09/13/2012	Water Fund	2012 PMP	Valley Paving, Inc.	County Road C2	119,155.22
67666	09/13/2012	Street Construction	2012 PMP	Valley Paving, Inc.	County Road C2	320,576.41
Check Total:						668,894.31
67667	09/13/2012	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Replace 10 flush valves in City Hall r	3,412.00
Check Total:						3,412.00
67668	09/13/2012	Storm Drainage	Operating Supplies	Waconia Farm Supply	Weed Whip	200.33
67668	09/13/2012	Boulevard Landscaping	Operating Supplies	Waconia Farm Supply	Weed Whip	200.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
67669	09/13/2012	Golf Course	Operating Supplies	Winfield Solutions, LLC	Check Total:	400.65
					Supplies	1,743.46
					Check Total:	1,743.46
67670	09/13/2012	Recreation Fund	Fee Program Revenue	Emi Yokose	Gymnastics Workout Refund	228.00
67670	09/13/2012	Recreation Fund	Fee Program Revenue	Emi Yokose	Gymnastics Workout Refund	15.00
67670	09/13/2012	Recreation Fund	Collected Insurance Fee	Emi Yokose	Gymnastics Workout Refund	2.00
67670	09/13/2012	Recreation Fund	Fee Program Revenue	Emi Yokose	Gymnastics Workout Refund	8.00
					Check Total:	253.00
					Report Total:	941,896.41

REQUEST FOR COUNCIL ACTION

Date: 9/24/2012
Item No.: 7.b

Department Approval

Christopher K. Miller

City Manager Approval

W. J. Mahonen

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Park Maintenance	Upper Cut Tree Services	Diseased and hazardous tree removal	\$15,000.00

Comments/Description:

a) Not applicable

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

22 **STAFF RECOMMENDATION**

23 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
24 applicable, authorize the trade-in/sale of surplus items.

25 **REQUESTED COUNCIL ACTION**

26 Motion to approve the submitted list of general purchases, contracts for services, and if applicable, the
27 trade-in/sale of surplus equipment.

28

29

Prepared by: Chris Miller, Finance Director

Attachments: A: None

30

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 9/24/2012

ITEM NO: 7.c

Department Approval

P. Trudgen

City Manager Approval

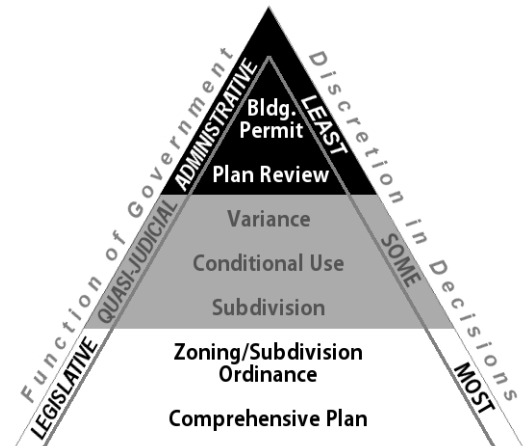
W. Mahonen

Item Description: Request by Roseville Acquisitions, LLC, Roseville Acquisitions Three, LLC, Roseville Properties, and City of Roseville for approval of **vacation** of certain public roadway interest in two 10-foot wide strips of land, comprising part of the former Mount Ridge Road as well as any roadway interest in a 4,643-square-foot area of land within the Twin Lakes 2nd Addition plat (PF12-001).

Application Review Details

- Public hearing: July 11 and September 5, 2012
- RCA prepared: September 19, 2012
- City Council action: September 24
- Sixty-day deadline: n/a

Action taken on an easement vacation request is **legislative in nature**; the City has broad discretion in making land use decisions based on protecting and advancing the health, safety, and general welfare of the community.



1.0 REQUESTED ACTION

The applicants are requesting the vacation of the existing roadway easements that cross several of the parcels in the northeast quadrant of the intersection of County Road C and Cleveland Avenue along with the existing and potential roadway interest in a portion of land area owned by Roseville that is being sold for inclusion in the recently approved Twin Lakes 2nd Addition plat.

2.0 SUMMARY OF RECOMMENDATION

The Public Works Department concurs with the recommendations of the Planning Commission to approve the proposed VACATIONS; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution VACATING roadway interests in the identified areas; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

- 4.1 The 1925 Twin View plat of this area dedicated 40 feet of right-of-way for Mount Ridge Road. Then, in 1959, the owner of the property at that time conveyed (via quit claim deed) another 10 feet of land on either side of the Mount Ridge Road right-of-way “for public road and highway purposes.” The quit claim deed is recorded as Ramsey County Document No. 1511814.
- 4.2 Over time, the City determined that there was no public purpose in constructing a public road in that location or in retaining the unused right-of-way. On July 13, 2009 the City Council adopted Resolution 10733 vacating the Mount Ridge Road right-of-way; during that same time, Roseville also conveyed to Roseville Acquisitions, LLC (via quit claim deed) the two 10-foot strips of land flanking the right-of-way and purchased the land to be used for Twin Lakes Parkway in this area.
- 4.3 Because the City fee title ownership of the 10-foot strips, but did not acquire them as *dedicated* right-of-way, the 10-foot strips were not *vacated* with the right-of-way conveyed by the dedication on the Twin View plat. We’ve come to learn, however, that Ramsey County is insisting that the 10-foot strips must also be vacated because the original quit claim deed specified that the land was intended “for public road and highway purposes.” The application has been submitted for the vacation of most of these 10-foot strips and, with a 6-0 vote, the Planning Commission supported the application pursuant to the duly-noticed public hearing held on July 11, 2012. The remainder of 10-foot strips lie within a portion of the Twin Lakes 2nd Addition plat which is owned by City of Roseville, so the application for VACATION of this remaining easement area was held back until the conclusion of the plat process.
- 4.4 On July 23, 2012 the City Council approved the final Twin Lakes 2nd Addition plat and the associated development agreement. The plat included a 4,643-square-foot area (known as the “disposal area”) projecting south from the Mount Ridge Road/Twin Lakes Parkway roundabout which is currently owned by Roseville, and the development agreement included provisions for the sale of this disposal area. The disposal area comprises some of the 10-foot strip on the east side of the former Mount Ridge Road right-of-way, which is part of the easement created by Doc. No. 1511814, and some of the land acquired for the construction of Twin Lakes Parkway. Among the conditions of approval of the plat and development agreement was the stipulation that “*the Petition for the vacation proceedings for that part of the public roadway and highway easement created by Document No. 1511814 lying adjacent to and 10 feet on the east and west side of vacated Mount Ridge Road within the Plat shall have been approved by the City.*”
- 4.5 State statutes governing the vacation of easements and rights-of-way stipulate that a majority of fee owners of property adjacent to the land which is to be vacated must sign the application (or the “petition,” in the parlance of State statutes) initiating the VACATION request. In the present case, Roseville Acquisitions, LLC owns some of the land, and Roseville owns the rest of the land in the form of Twin Lakes Parkway; pursuant to City Council action on August 13, 2012, Roseville joined the application in order to achieve the required majority of fee owners of the adjacent property, thereby initiating this portion of the vacation process and, upon the successful conclusion of the process, allowing the related condition of plat approval to be satisfied. On September 5, 2012, the Planning Commission held the duly-noticed public hearing for this application and voted (6-0) to recommend that the VACATION request be approved.

- 4.6 Although the deed for the land area acquired for use in conjunction with Twin Lakes Parkway appears to give Roseville fee title ownership with no specification that the land was intended for public roadway purposes, Roseville Acquisitions is requesting that the City VACATE the entire disposal area at this time to be explicit about releasing any roadway interests so as to avoid future complication caused by any *implied* roadway interests.
- 4.7 The Comprehensive Plan shows the disposal area designated with the Right Of Way (ROW) land use category, but neither the 10-foot strip nor the land acquired for Twin Lakes Parkway were dedicated as right-of-way; the ROW label is, therefore, more accurately understood as an indication of the public nature of the land area rather than a technically correct Comprehensive Plan Land Use Designation. For this reason, the entire disposal area has always maintained the same Comprehensive Plan and zoning designations as its parent parcel, Lot 2, Block C of the 1925 Twin View plat, and so the subject property presently has a Comprehensive Plan designation of Community Mixed Use (CMU) and a corresponding zoning classification of Community Mixed Use (CMU) District.
- 4.8 Although Planning Division staff generally attempts to adhere to a 60-day action timeline for VACATION applications like this, such a timeline is a statutory requirement for *zoning* requests, which this is not; this is noted merely to explain the “n/a” (i.e., not applicable) notation in the Application Review Details section above.

5.0 VACATION ANALYSIS

- 5.1 Public Works Department staff has reviewed the proposed VACATION of the 10-foot strips of easement created by Ramsey County Document No. 1511814 and the entirety of the disposal area as illustrated in Attachment C. In light of the fact that the City intended to divest itself of its interest in the 10-foot strips adjacent to the former Mount Ridge Road right-of-way through the execution of the 2009 quit claim deed for the land and that there is no need for a public road within the remainder of the disposal area, Public Works staff has concluded that the vacation of all explicit or implied roadway interests in the identified areas would not compromise the transportation interests of the public.
- 5.2 Since the Planning Commission is responsible for holding the public hearings for applications like the requested VACATION, Planning Division staff is preparing the report and supporting materials for review. But planning staff doesn't have an interest, *per se*, in such proposals and merely conveys the comments and recommendation of the Public Works Department in addition to coordinating the review of the proposal by the Planning Commission and City Council.

6.0 PUBLIC COMMENT

Draft minutes of the public hearings held by the Planning Commission on July 11 and September 5, 2012, respectively pertaining to the VACATION of the bulk of the 10-foot strips and the VACATION of the entirety of the disposal area are included with this report as Attachment D. As of the time this report was prepared, Planning Division staff had received one phone call with clarifying questions from a representative of the owners of nearby property, but no comments have been offered.

7.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 4 – 6 of this report, the

104 Planning Division recommends approval of the VACATION of any roadway interests in the
105 10-foot strips and the disposal area as identified in the request.

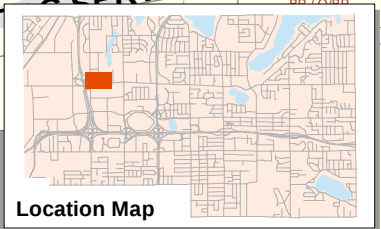
106 **8.0 SUGGESTED ACTION**

107 **Adopt a resolution approving the VACATION of all roadway interests in the areas**
108 **identified in the request**, based on the comments and findings of Sections 4 – 6 and the
109 recommendation of Section 7 of this report.

Prepared by: Associate Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments: A: Area map D: Draft minutes of 7/11/12 and 9/5/12
B: Aerial photo public hearings
C: Proposed vacation areas E: Draft resolution

Attachment A for Planning File 12-001



Prepared by:
Community Development Department
Printed: July 16, 2012



Site Location

Comp Plan / Zoning
Designations
LR / LDR-1

Data Sources

* Ramsey County GIS Base Map (7/2/2012)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B for Planning File 12-001



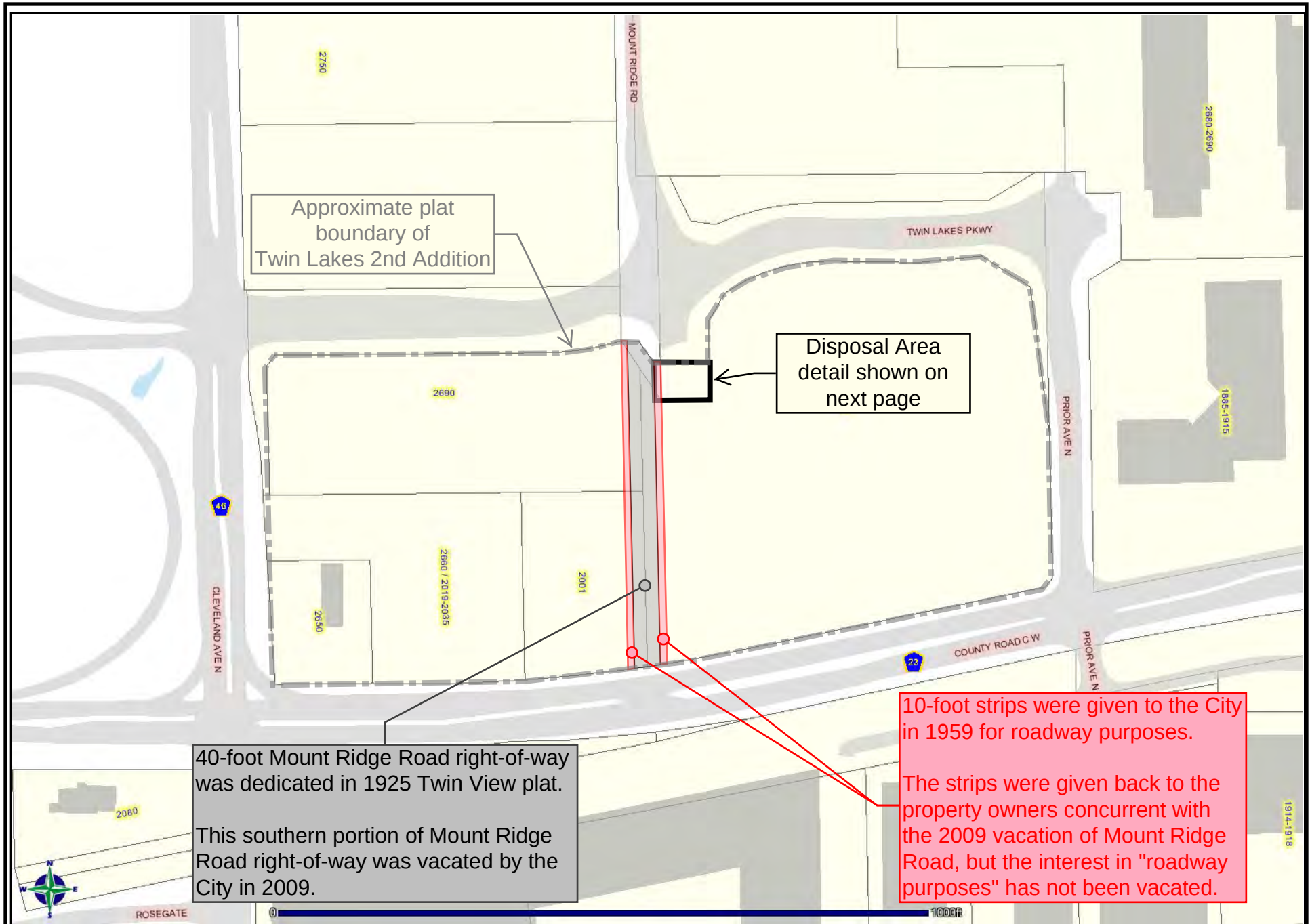
Site Location

Data Sources
* Ramsey County GIS Base Map (7/2/2012)
* Aerial Data: Pictometry (4/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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0 50 100 Feet

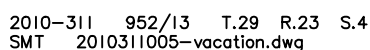




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SOURCES: City of Roseville and Ramsey County, The Lawrence Group; July 2, 2012 for City of Roseville data and Ramsey County property records data, July 2012 for commercial and residential data, April 2009 for

Attachment C



July 11, 2012

PLANNING FILE 12-001

Request by Roseville Acquisitions, LLC, Roseville Acquisitions Three, LLC, and Roseville Properties for approval of VACATION of certain public roadway interest in two (2), ten-foot (10') wide strips of land, comprising part of the former Mount Ridge Road that were previously deeded to the applicants concurrent with the 2009 vacation of the adjacent, dedicated Mount Ridge Road Right-of-Way

Chair Boerigter opened the Public Hearing for File 12-001 at approximately 9:20 p.m.

Associate Planner Bryan Lloyd briefly summarized the requested action vacating the existing roadway easements that cross several of the parcels in the NE quadrant of the intersection of County Road C and Cleveland Avenue. Mr. Lloyd advised that the Public Works Department staff recommended approval of the proposed EASEMENT VACATION; as detailed and specifically based on Section 8 of the staff report dated July 11, 2012.

At the request of Member Strohmeier, Mr. Lloyd reviewed the purpose of this action to clear platting of rights-of-way and Ramsey County records to vacate any perceived encumbrance of the ten foot (10') strips of land already owned by Roseville Properties through previous action. Mr. Lloyd advised that this formalized the City's intent to vacate their interest.

City Planner Paschke advised that the previous City Attorney had determined at the time that there was no need to vacate the strips and to simply deed the land back to the property owners. However, Mr. Paschke advised that this served to clean up any remaining public interest for the record from that original 2009 vacation.

At the request of Member Strohmeier, Mr. Paschke assured Commissioners that there were no planned utilities and no anticipation of connecting Mount Ridge Road to County Road C, as the Prior Avenue and Twin Lakes Parkway network was intended for that Twin Lakes Redevelopment Area. Mr. Paschke noted that the original encumbrance, probably in 2001, had reserved the rights-of-way before infrastructure had been clearly defined.

Chair Boerigter closed the Public Hearing for File 12-001 at approximately 9:29 p.m., with no one speaking for or against.

MOTION

Member Boguszewski moved, seconded by Member Lester to recommend to the City Council APPROVAL OF THE VACATION OF ALL ROADWAY INTERESTS IN THE TWO (2) AREAS IDENTIFIED IN THE REQUEST; based on the comments and findings of Sections 4-6 and the recommendations of Section 7 of the staff report dated July 11, 2012.

Ayes: 6

Nays: 0

Motion carried.

37 **September 5, 2012**

38 **PLANNING FILE 12-001**

39 **Request by Roseville Acquisitions, LLC and City of Roseville for approval of VACATION of**
40 **certain public roadway interest in a 4,643 square foot area of land within the Twin Lakes Second**
41 **Addition Plat**

42 Vice Chair Gisselquist opened the Public Hearing for File 12-001 at approximately 6:35 p.m.

43 Associate Planner Bryan Lloyd briefly reviewed the request of Roseville Acquisitions, LLC and the City
44 of Roseville for approval of a VACATION of certain existing and potential public roadway interests in a
45 4,643 square foot area of land within the Twin Lakes Second Addition Plat; currently owned by the City
46 of Roseville and now being sold to the applicants for inclusion in the recently-approved Twin Lakes
47 Second Addition.

48 Mr. Lloyd referred Commissioners to Sections 5.0 of the staff report, noting that the Planning
49 Commission was responsible for holding the Public Hearing for such applications as this; however, the
50 Public Works/Engineering Department had reviewed the proposed VACATION and concluded all
51 explicit or implied roadway interests in the identified area would not compromise the transportation
52 interests of the public. A history and record of the property was detailed in the staff report dated
53 September 5, 2012; with no recommended conditions for the approval.

54 At the request of Member Boguszewski, Mr. Lloyd clarified the area of this approval, adjacent to
55 previously vacated ten foot (10') strips of land; and this action would be necessary to allow any
56 development of the site.

57 At the request of Member Strohmeier, City Planner Thomas Paschke reviewed the history of the parcel,
58 why and how the City originally acquired the property, and for what purpose; as detailed in the Request
59 for Planning Commission Action dated September 5, 2012. Mr. Paschke noted that, other than for a
60 written document outlining original City interest for purpose of a public roadway for that strip, some
61 dating back to the 1940's to provide residual portions of rights-of-way for extension of Mount Ridge
62 Road, determined in the early 2000's as no longer needed, the City had no actual ownership of the
63 property. Mr. Paschke further noted that this action was intended to formally clear up any title
64 discrepancies in the paperwork with the Ramsey County Recorder and/or Assessor's Offices.

65 At the request of Member Strohmeier, Mr. Paschke confirmed that the City no longer required any
66 interest in retaining this property for public roadway or rights-of-way purposes, since the road was now
67 designed and completed in accordance with current design for the Twin Lakes Redevelopment Area.

68 Mr. Lloyd concurred, noting that the forty foot (40') section adjacent to this strip had already been
69 vacated, and the City was in the process of selling the larger piece, there was no longer any necessity in
70 retaining this piece for public roadway purposes.

71 At the request of Member Lester, Mr. Paschke confirmed that the northern line of the parcel would
72 become part of the parking for the proposed Wal Mart development, at least as indicated in their
73 conceptual design; and consistent with the revised goals since the early 2000's that Mount Ridge Road
74 would never connect to County Road C, but provide a terminus into a parking lot.

At the request of Member Lester, Mr. Paschke reviewed the rationale for designing the two (2) roundabouts in the Twin Lakes area as the most effective design to accommodate traffic volumes, congestion and other amenities as the area redevelops.

At the request of Member Cunningham regarding Section 4.9 of the staff report, Mr. Lloyd advised that the timing of this request had already far-exceeded the sixty (60) day review period, since the application to vacate this portion came in during January or February of 2012 with the entire plat application. Mr. Lloyd noted that this particular portion had been held back until it was determined whether or not this area actually needed to be vacated; and subsequent final action on the Plat by the City Council.

At the request of Member Boguszewski, Mr. Lloyd reviewed the process for vacation approval by the Planning Commission and City Council respectively.

At the request of Member Lester, staff clarified the rationale in why this approval was being done independent of previous vacation discussions and actions, based on the City's original ownership of the parcel and not having been originally incorporated into the plat.

At the request of Member Strohmeier, Mr. Lloyd displayed various maps and reviewed property areas to clarify ownership of the parcels adjacent to Twin Lakes Parkway and the Mount Ridge Road roundabout, as incorporated into the final plat; with all property transactions negotiated and addressed in the property closings and execution of a Development Agreement. Mr. Lloyd clarified that the City would not vacate rights-of-way interests on land it currently owned until it was clearly determined that the property was not needed for any public purpose, and would be included in the final plat. Mr. Lloyd advised that this had been confirmed by the 4,600 square feet of land included in the plat; with a portion of the parcel purchased by the City from the property owner in 2009, and now being sold back to the property owner at market value. Mr. Lloyd noted that these transactions had been previously reviewed by the Planning Commission in February when the plat application was discussed and disposal of land approved.

Applicant

Representatives of the applicant were present, but had no comment beyond staff's presentation.

Public Comments

No one appeared to speak for or against.

Vice Chair Gisselquist closed the Public Hearing for File 12-001 at approximately 6:55p.m., with no one appearing for or against.

MOTION

Member Olsen moved, seconded by Member Lester to recommend to the City Council APPROVAL of the VACATION of all roadway interests in the area identified in the request; based on the comments and findings of Sections 4-6; and the recommendation of Section 7 of the report dated September 5, 2012.

Member Strohmeier questioned if there was a mechanism for the City to sell the land outright, rather than vacating it.

Mr. Paschke reiterated that this had already been accomplished as part of the final plat approval and negotiated Development Agreement for the Wal Mart site, as approved by the City Council. Mr. Paschke noted that the Planning Commission nor Planning Division staff became involved in that portion of the process; however, it had come up as part of the platting process and Plat review by respective attorneys and acquisition proceeded, as easements were determined and State Statute provisions applied to eliminate public interest as indicated. Mr. Paschke noted that, in this case, the City was not actually vacating their interest, but simply clarifying actions already taken, but unclear in the written documents during the title search with the Ramsey County Recorder and Assessor. Mr. Paschke advised that the City no longer required any interest in retaining this property for public roadway or rights-of-way purposes, since the road was now designed and completed in accordance with current design for the Twin Lakes Redevelopment Area.

Mr. Paschke advised that this action should finally clarify all interests and clear and simplify any future title searches.

Ayes: 6

Nays: 0

Motion carried.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 24th day of September 2012 at 6:00 p.m.

The following Members were present: _____;
and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION APPROVING THE VACATION OF ROADWAY AND HIGHWAY
EASEMENTS (PF12-007)**

WHEREAS, the City of Roseville acquired a public roadway and highway easement by a Quit Claim Deed dated April 29, 1959, and filed on June 7, 1960, as Document No. 1511814, in the Office of the Ramsey County Recorder, on, over and across real property located in Roseville, Minnesota; and

WHEREAS, a majority of the property owners abutting those portions of said public roadway and highway easements legally described as follows:

That part of the east 10.00 feet of Lots 6,7,8,9 and 10, Block B, TWIN VIEW, according to said plat on file and of record in the office of the County Recorder, Ramsey County, Minnesota, as described in Quit Claim Deed, Document Number 1511814, recorded June 7, 1960, which lies southerly of a line drawn parallel with and distant 168.18 feet northerly of the southerly line of said Lot 7, Block B,

AND

That part of the west 10.00 feet of Lots 2, 3, 4, and 5, Block C, TWIN VIEW, according to said plat on file and of record in the office of the County Recorder, Ramsey County, Minnesota, as described in Quit Claim Deed, Document Number 1511814, recorded June 7, 1960, which lies southerly of the easterly extension of a line drawn parallel with and distant 65.50 feet northerly of the southerly line of Lot 7, Block B of said TWIN VIEW,

have filed a Petition with the City of Roseville requesting the vacation of a portion of said easement; and

WHEREAS, after two weeks published and posted notice having been given, as well as notice having been mailed to all affected property owners according to Minnesota Statutes and Roseville City Code, a public hearing was held by the Roseville Planning Commission on July

11, 2012 at which all persons interested in said Petition were given an opportunity to be heard prior to a unanimous vote by the Planning Commission to approve said vacation; and

WHEREAS, the City of Roseville acquired fee title ownership of certain real property located in Roseville, Minnesota on which was constructed portions of Twin Lakes Parkway and Mount Ridge Road; and

WHEREAS, a majority of the property owners abutting those portions of said real property legally described as follows:

That part of Twin Lakes Parkway and Mount Ridge Road lying within Lot 2 Block C, TWIN VIEW, according to said plat on file and of record in the office of the County Recorder, Ramsey County, Minnesota, except the west 10 feet thereof, have filed a Petition with the City of Roseville requesting the vacation of any implied roadway interests in said real property; and

WHEREAS, after two weeks published and posted notice having been given, as well as notice having been mailed to all affected property owners according to Minnesota Statutes and Roseville City Code, a public hearing was held by the Roseville Planning Commission on September 5, 2012 at which all persons interested in said Petition were given an opportunity to be heard prior to a unanimous vote by the Planning Commission to approve said vacation; and

WHEREAS, the Roseville City Council has determined that it is in the best interest of the City to approve such Petitions;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA:

1. That the City of Roseville hereby vacates that portion of the public roadway and highway easement created by said Document No. 1511814 referred to above lying on, across and over that real property located in the City of Roseville which is legally described as follows:

That part of the east 10.00 feet of Lots 6,7,8,9 and 10, Block B, TWIN VIEW, according to said plat on file and of record in the office of the County Recorder, Ramsey County, Minnesota, as described in Quit Claim Deed, Document Number 1511814, recorded June 7, 1960, which lies southerly of a line drawn parallel with and distant 168.18 feet northerly of the southerly line of said Lot 7, Block B,

AND

That part of the west 10.00 feet of Lots 2, 3, 4, and 5, Block C, TWIN VIEW, according to said plat on file and of record in the office of the County Recorder, Ramsey County, Minnesota, as described in Quit Claim Deed, Document Number 1511814, recorded June 7, 1960, which lies southerly of the easterly extension of a line drawn parallel with and distant 65.50 feet northerly of the southerly line of Lot 7, Block B of said TWIN VIEW,

69 2. That the City of Roseville hereby vacates any implied public roadway and highway
70 interest that real property located in the City of Roseville which is legally described as follows:

71 That part of Twin Lakes Parkway and Mount Ridge Road lying within Lot 2
72 Block C, TWIN VIEW, according to said plat on file and of record in the office of
73 the County Recorder, Ramsey County, Minnesota, excluding the west 10 feet of
74 said Lot 2,

75 3. The vacations apply only to those portions of the public roadway and highway
76 easement and real property legally described in Provisions 1 and 2 above and not to any other
77 easements running to or benefitting the City of Roseville.

78 4. The City Manager is directed to record a notice of completion of these vacation
79 proceedings pursuant to Minnesota Statutes §412.851.

80 The motion for the adoption of the foregoing resolution was duly seconded by Council
81 Member ____ and upon vote being taken thereon, the following voted in favor: ____;
82 and ____ voted against.

83 WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Roseville Acquisitions LLC, et al, roadway vacation, Twin Lakes 2nd Addition (PF12-001)

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 24th day of September 2012 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 24th day of September 2012.

William J. Malinen, City Manager

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 9/24/2012
ITEM NO: 7.d

Department Approval

P. Trudgen

City Manager Approval

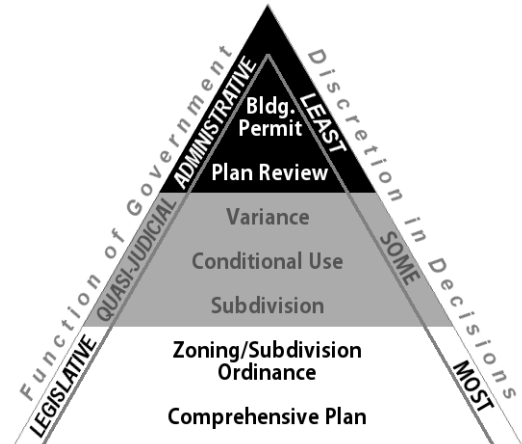
W. Mahner

Item Description: Request by Meritex Enterprises, Inc. for approval of a **preliminary plat** of the land currently addressed as 2280 Walnut Street (PF12-013).

Application Review Details

- Public hearing: September 5, 2012
- RCA prepared: September 19, 2012
- City Council action: September 24, 2012
- Statutory action deadline: October 2, 2012

Action taken on a plat proposal is **quasi-judicial**; the City's role is to determine the facts associated with the request, and apply those facts to the legal standards contained in State Statute and City Code.



1.0 REQUESTED ACTION

Meritex Enterprises proposes to plat Outlot A of the Highcrest Park 2nd Addition plat lying immediately south and east of the intersection of Walnut Street and Terminal Road.

2.0 SUMMARY OF RECOMMENDATION

Planning Division and Public Works Department staff concur with the Planning Commission's recommendation (6-0) to approve the proposed PRELIMINARY PLAT; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

By motion, approve the proposed PRELIMINARY PLAT, pursuant to Title 11 (Subdivisions) of the City Code; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

- 4.1 The subject property has a Comprehensive Plan Land Use Designation of Industrial (I) and a corresponding zoning classification of Industrial (I) District. The PRELIMINARY PLAT proposal has been prompted by plans to develop an approximately 60,000-square-foot office/warehouse facility on the proposed Lot 1; the ultimate use for Lot 2 remains undetermined at this time.
- 4.2 When exercising the so-called “quasi-judicial” authority when acting on a PLAT request, the role of the City is to determine the facts associated with a particular request and apply those facts to the legal standards contained in the ordinance and relevant state law. In general, if the facts indicate the applicant meets the relevant legal standard, then they are likely entitled to the approval, although the City is able to add conditions to a plat approval to ensure that the likely impacts to roads, storm sewers, and other public infrastructure on and around the subject property are adequately addressed.

5.0 PRELIMINARY PLAT ANALYSIS

- 5.1 Plat proposals are reviewed primarily for the purpose of ensuring that all proposed lots meet the minimum size requirements of the zoning code, that adequate streets and other public infrastructure are in place or identified and constructed, and that storm water is addressed to prevent problems either on nearby property or within the storm water system. As a PRELIMINARY PLAT of an industrial property, the proposal leaves no zoning issues to be addressed since the Zoning Code does not establish minimum lot dimensions or area. The proposed PRELIMINARY PLAT is included with this report as Attachment C.
- 5.2 Roseville’s Public Works Department staff have been working with the applicant to address the typical public needs related to easements as well as the overall site grading and attending to storm water management requirements.
- 5.3 Roseville’s Parks and Recreation Commission reviewed the proposed PRELIMINARY PLAT against the park dedication requirements of §1103.07 of the City Code at its meeting on September 15, 2012. After reviewing the proposal, the Parks and Recreation Commission recommend requiring a dedication of cash in lieu of land in this location; the total cash dedication would be \$77,115.

6.0 PUBLIC COMMENT

The duly-noticed public hearing for this PRELIMINARY PLAT application was held by the Planning Commission on September 5, 2012; draft minutes of the public hearing are included with this report as Attachment D. Planning Division staff had received one clarifying question about the proposal received via email at the time this report was prepared, but no comments have thus far been received.

7.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 4 – 6 of this report, the Planning Division and Public Works Department concur with the recommendation of the Planning Commission to approve the proposed PRELIMINARY PLAT pursuant to Title 11 of the Roseville City Code with the following conditions:

- a. the applicant continue working with the Public Works Department to address easement and storm water infrastructure requirements as necessary; and

b. the proposed lot boundaries shall be changed, if necessary, to accommodate a dedication of park land, pending the review and recommendation of the PRELIMINARY PLAT by the Parks and Recreation Commission.

8.0 SUGGESTED ACTION

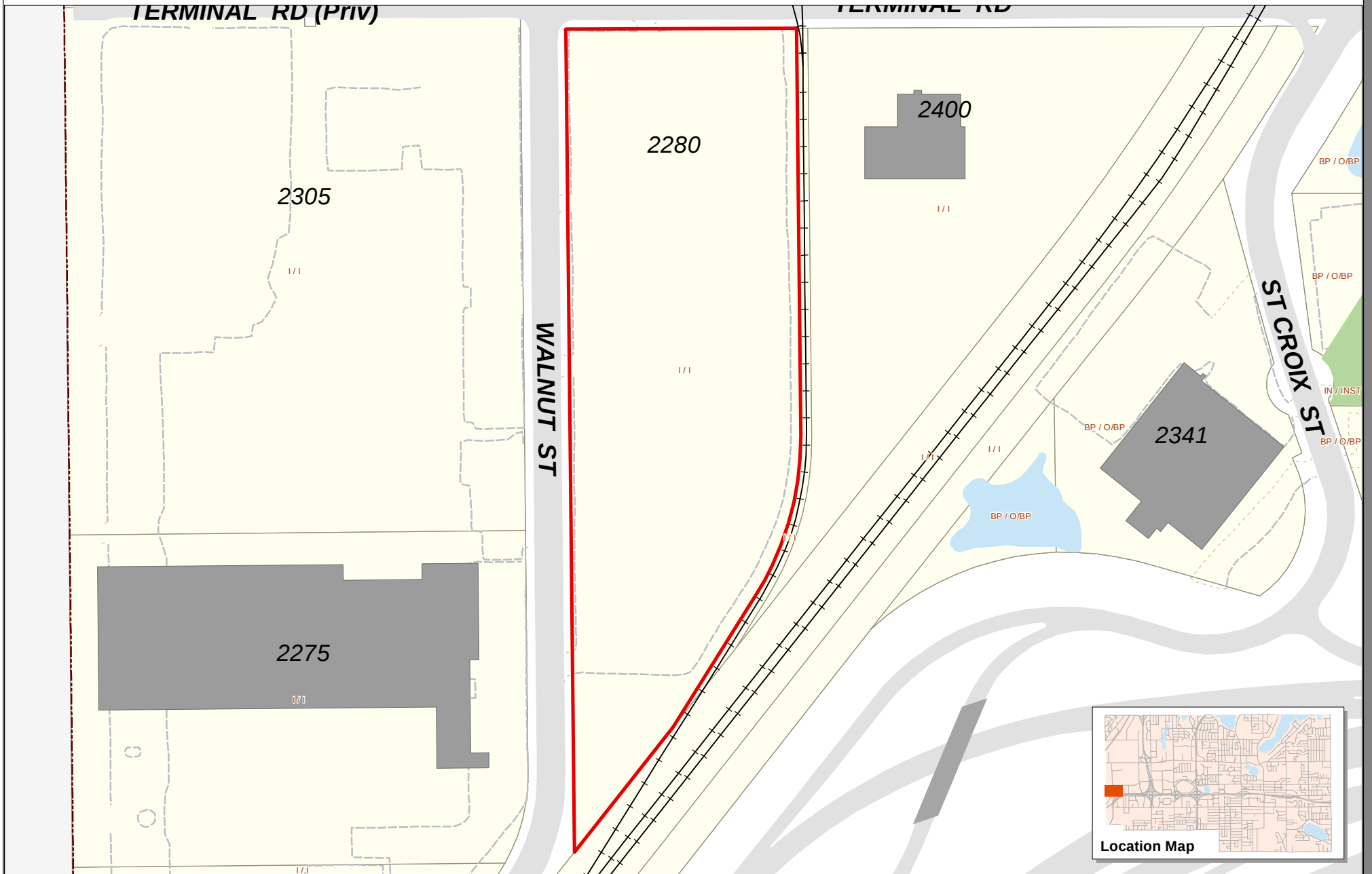
By motion, approve the proposed PRELIMINARY PLAT of Outlot A of the Highcrest Park 2nd Addition plat, based on the comments and findings of Sections 4 – 6 and the recommendation of Section 7 of this report.

Prepared by: Associate Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments:

A: Area map	C: Preliminary plat
B: Aerial photo	D: Draft 9/5/12 public hearing minutes

Attachment A for Planning File 12-013



Prepared by:
Community Development Department
Printed: August 24, 2012



Site Location

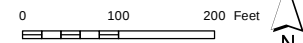
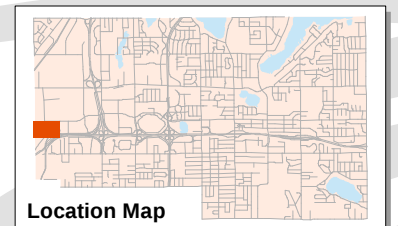
Comp Plan / Zoning
Designations
LR / LDR-1

Data Sources

* Ramsey County GIS Base Map (8/14/2012)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

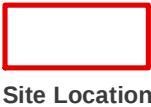
Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B for Planning File 12-013



Site Location

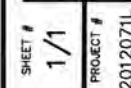
Data Sources
* Ramsey County GIS Base Map (8/14/2012)
* Aerial Data: Pictometry (4/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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0 50 100
Feet



**HIGHCREST PARK
4TH ADDITION
ROSEVILLE, MINNESOTA**



PLANNING FILE 12-0130**Request by Meritex Enterprises, Inc. for approval of a PRELIMINARY PLAT of the land currently addressed as 2280 Walnut Street**

Vice Chair Gisselquist opened the Public Hearing for File 12-001 at approximately 6:58 p.m.

Associate Planner Lloyd summarized the request of Meritex Enterprises to plat Outlot A of the Highcrest Park Second Addition Plat lying immediately south and east of the intersection of Walnut Street and Terminal Road. Staff recommended approval of the proposed PRELIMINARY PLAT, pursuant to City Code, Title 11 (Subdivisions); based on the comments and findings of Sections 4-5 and the recommendation of Section of the staff report dated September 5, 2012.

Mr. Lloyd displayed an aerial photo, somewhat outdated, but previously identifying the Outlot prior to previous Planning Commission action. Mr. Lloyd advised that the firm, Fantasy Flight Games, was interested in constructing an office/warehouse facility on that parcel.

In reviewing staff's recommended conditions for approval, Mr. Lloyd noted that the Parks and Recreation Commission had not met yet to consider whether the Park Dedication would be land or cash in lieu of; however, he anticipated they would request cash in lieu of, given the location and small size of the property. Upon the Parks and Recreation Commission's meeting later this month, Mr. Lloyd advised that staff would continue to work with City departments and the property owners and applicant to adjust the plat if necessary to accommodate the Commission's preferences, at which time the request would move on to the City Council for final approval. Even if the property boundaries did change to some degree, Mr. Lloyd noted that this was a simple two (2) lot plat, and there would be no dramatic changes or conflicts with the Preliminary Plat currently being presented to the Planning Commission at tonight's meeting.

Mr. Lloyd advised that staff supports approval of the Preliminary Plat as conditioned in Section 8 of the staff report as indicated.

Applicant

Representatives of the applicant were present, but had no comments beyond those presented by staff.

Public Comments

No one appeared to speak for or against.

Vice Chair Gisselquist closed the Public Hearing for File 12-001 at approximately 7:06 p.m., with no one appearing for or against.

MOTION

Member Boguszewski moved, seconded by Member Cunningham to recommend to the City Council APPROVAL of the request by Meritex Enterprises for a proposed PRELIMINARY PLAT Outlot A of the Highcrest Park Second Addition Plat lying immediately south and east of the intersection of Walnut Street and Terminal Road; pursuant to City Code, Title 11 (Subdivisions); based on the comments and findings of Sections 4-6 and the recommendation of Section of the staff report dated September 5, 2012.

Ayes: 6

Nays: 0

Motion carried.

REQUEST FOR COUNCIL ACTION

Date: 9/24/12
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Award Contract for Engineering Services for the construction of TWIN LAKES 2ND ADDITION Public Improvements

BACKGROUND

On July 23, 2012, the City Council approved the final plat and Development Agreement for TWIN LAKES 2ND ADDITION. The agreement, with Wal-Mart, included the following conditions:

- a. The City will construct all roadway infrastructure improvements.
- b. The Developer will be responsible for roadway infrastructure construction costs associated with the required left/right turn lane improvements along County Road C between Cleveland Avenue and Prior Avenue and related to a site access point.
- c. The Developer is responsible for roadway infrastructure construction costs associated with a right turn lane along Twin Lakes Parkway between Cleveland Avenue and the round-about at Mount Ridge Road.

To accomplish this work, the City will retain engineering services from a consultant. Staff developed a scope of work for the engineering services needed to review the plans, develop specifications, and provide construction observation for the City administered roadway infrastructure improvements. We received 2 proposals for this work and have reviewed them. The following are the proposals received:

Consultant Name	Cost
Bolton & Menk, Inc.	\$40,590
TKDA	\$44,900

Copies of each proposal are available in the Public Works Department. Staff has checked references and is recommending award of this consulting work to Bolton & Menk, Inc. as the recommended firm for this work.

POLICY OBJECTIVE

Staff seeks to find the most cost effective purchasing opportunities to meet budgetary and operational objectives.

FINANCIAL IMPLICATIONS

The city's estimated cost for these public improvements will be funded by Wal-Mart. The total cost for engineering services for this contract is \$40,590. This cost includes estimated reimbursable expenses and the work described above. The estimated staff time to complete the work is \$15,000. At this time Wal-Mart has not signed the Development Contract. In order to

27 ensure that the costs incurred for this construction project are paid for by Wal-Mart, we have put
28 together the attached payment of costs agreement.

29 **STAFF RECOMMENDATION**

30 Staff recommends approval of a contract with Bolton and Menk, Inc for engineering services and
31 approval of the payment of costs agreement with Wal-Mart for TWIN LAKES 2ND ADDITION Public
32 Improvements.

33 **REQUESTED COUNCIL ACTION**

34 Motion awarding an engineering services contract to Bolton and Menk, Inc. in the amount of
35 \$40,590 for engineering services for TWIN LAKES 2ND ADDITION Public Improvements.

36 AND

37 Motion approving Payment of Costs Agreement with Wal-Mart for the TWIN LAKES 2ND
38 ADDITION Public Improvements.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Professional Service Contract
B: Payment of Costs Agreement


BOLTON & MENK, INC.
Consulting Engineers & Surveyors

12224 Nicollet Avenue • Burnsville, MN 55337

Phone (952) 890-0509 • Fax (952) 890-8065

www.bolton-menk.com

August 17, 2012

Ms. Debra Bloom, P.E., City Engineer
 City of Roseville
 2660 Civic Center Drive
 Roseville, MN 55113

RE: Proposal for Professional Engineering Services
 Wal-Mart Twin Lakes 2nd Addition Public Improvements
 City of Roseville, Minnesota

Dear Ms. Bloom,

Thank you for requesting this proposal for engineering assistance in support of the City improvements associated with the Twin Lakes 2nd Addition Wal-Mart project. This proposal has been prepared based on the information included with your August 3rd email request and our meeting on August 1st. As part of this proposal we have summarized our project understanding and approach and have provided an estimate of fees for our services.

PROJECT UNDERSTANDING AND APPROACH

The City of Roseville is entering into a development agreement with Wal-Mart for the construction of a new store in Twin Lakes 2nd Addition, at the intersection of County Road C and Cleveland Avenue. As a part of this agreement, the City will be completing adjacent roadway improvements including turn lane, intersection, access, and sidewalk improvements in support of the new development. Wal-Mart's engineer is in the process of completing plans and specifications for the City improvements. The City is requesting assistance in the review of the completed plans (and associated environmental site assessment documents) along with observation and administration assistance during construction. General project timeline anticipates review of planning documents this summer/fall and construction in 2013.

Bolton & Menk routinely represents Cities in support of their development projects, providing both up front plan and environmental reviews as well as construction phase assistance. Our approach focuses on achieving high quality public infrastructure improvements and minimizing the public's risk associated with private projects. Our proposed scope of work for the Wal-Mart project will include, but is not limited to the following:

ENVIRONMENTAL SITE ASSESSMENT DOCUMENTATION REVIEW

- Review of Phase I Environmental Site Assessment documentation to ensure the minimum standards of the ASTM 1527-05 are met.
- Review of Phase II Environmental Site Assessment and associated work plan(s) along with associated correspondence with the Minnesota Pollution Control Agency (MPCA) to ensure the site investigation includes consideration and protection of the City's rights and interests.
- Review Response Action Plan and/or Development Response Action Plan and associated correspondence with the MPCA to ensure any remediation proposed in public rights-of-way is sufficient to protect the City's interests.

DESIGNING FOR A BETTER TOMORROW

Bolton & Menk is an equal opportunity employer

PLANS & SPECIFICATIONS REVIEW

- Review of standard City documents and details (such as technical specs and standard plates) included in construction documents for compatibility with proposed improvements.
- Review of roadway and turn lane geometrics and grades against applicable Ramsey County, Mn/DOT and ADA standards.
- Review of storm water management and erosion/ sediment control plans against MPCA standards.
- Review of submitted storm water calculations.
- Review of proposed pavement sections (including reinforcement) against available project soils information and concrete pavement design guidelines.
- Research for possible public and private utility conflicts
- Review of recommended concrete and bituminous mix designations.
- Review of landscaping plans and details.
- Review of project bid item quantities.
- Research for possible discrepancies between plan details and specification requirements.
- Preparation of review memo and redlines for implementation by Wal-Mart's engineer.

CONSTRUCTION OBSERVATION AND ADMINISTRATION

- Attendance at preconstruction meeting and all regular construction progress meetings.
- Serve as liaison to City and County for communications to the project contactor.
- Assist in coordination of work between public and private improvement projects in the area.
- Review of construction work in accordance with approved plans and specifications and requirements of the Response Action Plan.
- Coordination of construction materials testing in accordance with specification requirements. Assume testing is completed by others.
- Maintain record of materials test results.
- Preparation of pay estimates and contract change orders (if necessary).
- Maintain daily documentation of construction progress.
- Project punch list administration and close out documentation.

Construction observation and administration services will be provided on an hourly basis in accordance with the construction contract timelines and actual contractor progress. For the purpose of this proposal, construction observation and administration time is estimated at 45 hrs/wk and 8 hrs/wk, respectively, over six (6) weeks.

PROJECT STAFFING

Bolton & Menk identifies and provides staff to projects based on our client's specific needs and requirements. The following staff will serve as primary personnel to the City of Roseville for this project:

Marcus Thomas, P.E. will serve as overall Project Manager and will lead the plan and specification review efforts. He will also lead the construction administration efforts.

Kelly Henry, MS and **Chantill Kahler-Royer** will complete the review of the Phase I, Phase II, and Response Action Plan for the project.

Jason Schmidt, P.E., will assist with the roadway geometric and pavement design reviews.

Bob Flaws and **Mark Lynch** are construction observers available for this project and will be assigned based on the City's input on the selection.

Full resumes for the staff identified above are included as an attachment to this proposal.



ESTIMATED PROJECT FEES

Estimated fees for the scope of work as described above are as follows:

<i>Environmental Site Assessment Document Review</i>	<i>\$1,760</i>
<i>Plan Review</i>	<i>\$1,960</i>
<i>Specifications Review</i>	<i><u>\$1,560</u></i>
Subtotal Design Review Fee	\$5,280
<i>Construction Observation</i>	<i>\$28,350</i>
<i>Construction Administration</i>	<i><u>\$ 6,960</u></i>
Subtotal Construction Services Fee	\$35,310

Bolton & Menk proposes to complete the Design Review tasks for a not to exceed fixed fee of \$5,280. Construction observation and administration services will be provided on an hourly basis at \$105/hr and \$45/hr, respectively, for a total estimated fee of \$35,310.

As always, we welcome the opportunity to adjust our scope of work and fees to best accommodate the needs of our clients. Please contact me to discuss this proposal at your convenience. Upon mutual agreement of this proposal, we will prepare a formal engineering agreement for the City's review and execution. Thank you for allowing Bolton & Menk to submit this proposal. We look forward to a successful project with the City of Roseville.

Sincerely,

BOLTON & MENK, INC.

Marcus A. Thomas, P.E.
Principal Engineer

Attachments



2012 FEE SCHEDULE

The following Fee Schedule is based upon competent, responsible professional services and is the minimum, below which adequate professional standards cannot be maintained. It is, therefore, to the advantage of both the Professional and the Client that fees be commensurate with the service rendered.

Employee Classification	Hourly Billing Rates
Sr. Project Manager - Sr. Principal Engineer/Surveyor	\$120-150/Hour
Sr. Project Manager - Principal Engineer/Surveyor	\$100-150
Project Manager (Inc. Landscape Architect)	\$100-145
Senior Planner	\$100-150
Project/Design Engineer/Planner/Landscape Architect	\$60-135
Licensed Surveyor	\$70-135
Project Surveyor	\$60-100
Specialist (Nat. Resources; GIS; Traffic; Graphics; Other)	\$70-120
Senior Technician (Inc. Survey ¹)	\$70-145
Technician (Inc. Survey)	\$50-90
Administrative Support & Clerical	\$35-80
GPS/Robotic Survey Equipment	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photo Copying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE
Mileage	NO CHARGE

¹ No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for Survey Technicians.

Charges are based on hours spent at hourly rates in effect for the individuals performing the work. The hourly rates for Principals and members of the staff vary according to skill and experience. The Fee Schedule shall apply for projects for the period through December 31, 2012. These rates may be adjusted annually thereafter to account for changed labor costs, inflation or changed overhead conditions.

These rates include labor, general business and other normal and customary expenses associated with operating a professional business. Unless otherwise agreed, the above rates include vehicle and personal expenses, mileage, telephone, survey stakes and routine expendable supplies; and no separate charges will be made for these activities and materials. Expenses beyond the agreed scope of services and non-routine expenses, such as large quantities of prints, extra report copies, out-sourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance and other items of this general nature, will be invoiced separately. Rates and charges do not include sales tax, if applicable.

When it is possible to accurately define the scope of the project and the professional services to be performed, a lump sum may be agreed upon for total compensation.



PAYMENT OF COSTS AGREEMENT

WHEREAS, Wal-Mart Stores, Inc. and Wal-Mart Real Estate Business Trust (collectively the "Applicants") have requested the City of Roseville ("City") to retain the City's consultant to review the Twin Lakes Street Improvements plans and specifications and perform other work pertaining to the proposed Wal-Mart Store in the City of Roseville; and

WHEREAS, the work to be performed by the City's consultant and other work to be performed (collectively the "City Work") is described in the Request for Proposals, dated August 17, 2012, attached hereto as Exhibit A; and

WHEREAS, the City will incur costs with respect to the performance of the City Work; and

WHEREAS, the City is willing to perform the City Work provided the Applicants, among other things, escrow with the City the amount of \$40,590 ("Escrow Amount") to guarantee that the City will be paid for the cost of the City Work and execute this Agreement which sets forth the terms and conditions by which the Escrow Amount will be received, retained and disbursed;

NOW THEREFORE, in consideration for the City performing the City Work, the Applicants agree as follows:

1. The Applicants agree to pay the City all costs incurred by the City in connection with the City Work. The cost for City employee's providing City Work shall be determined by multiplying the employee's hourly rate times 1.9, times the number of hours expended, for all employees (including administrative employees) involved in such work and all communications, coordination, inspections and reinspections related thereto. For all others (including the City's consultant) the cost shall be the actual cost charged the City.
2. The Applicants agree to deposit with the City the Escrow Amount at the time of the execution and delivery of this Agreement to the City.
3. The City shall have the right to draw upon the Escrow Amount to pay all costs incurred by the City in connection with the City Work as such costs are billed to or incurred by the City. If at any time prior to the completion of the City Work the City determines that the Escrow Amount will not be adequate to pay the full cost thereof, the City may require that the Applicants pay to the City an additional amount equal to 125% of the amount of the deficiency, as reasonably determined by the City, before any further City Work is performed.
4. In the event that when all of the City Work has been completed, the City determines that the Escrow Amount exceeds the actual costs incurred by the City in connection with the City Work, any excess shall be returned to the Applicants, without interest, within 30 days after all of the City Work has been completed. In the event the Escrow Amount is

1 less than the actual costs incurred by the City in connection with the City Work, the
2 Applicants shall pay to the City the amount of the deficiency within 10 days after being
3 notified by the City of same. Interest on the amount of any deficiency not paid within
4 said 10 day period shall thereafter accrue at a rate of 6% per annum.
5

6 5. No interest shall accrue to the Applicants, or be payable by the City, on the Escrow
7 Amount.
8

9 6. The Applicants agree to pay the City for any attorney's fees and court costs incurred by
10 the City in the enforcement of this Agreement.
11

12 7. The City shall provide the Applicants an accounting of the balance remaining and
13 amounts drawn from the Escrow Amount upon written request of the Applicant, provided
14 such requests shall not be made more frequently than on a monthly basis.
15

16 8. The City shall not be responsible to the Applicants for the quality or content of the
17 Consultant's Work.
18

19 9. The provisions of this Agreement shall run to the benefit of the City of Vadnais Heights,
20 and its successors and assigns, and shall be binding upon the Applicants, and the
21 Applicants successors and assigns. The obligations of the Applicants under this
22 Agreement shall be joint and several.
23

24 IN WITNESS WHEREOF, the Applicant agrees to the terms and conditions stated
25 herein.
26

27
28 Dated: _____, 2012

Wal-Mart Stores, Inc.

29
30
31 By: _____
32 Its _____
33

34
35 Wal-Mart Real Estate Business Trust
36

37
38 By: _____
39 Its _____
40

Date: September 24, 2012

Item: 10.a

Receive Update from Ramsey
County Sheriff

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 9/24/12
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Public Hearing for a 2011 Project to be assessed in 2012

BACKGROUND

On August 20, 2012, the City Council set a date to hold a public hearing for the purpose of establishing special assessments for City Project P-ST-SW-11-02: Dale Street Reconstruction, between County Road C and S. Owasso Blvd. It is suggested that the public hearing be conducted according to the attached agenda.

At the assessment hearing, staff will go through a brief presentation that will include a description of the project, project financing, and a discussion of typical assessments for properties benefiting from these improvements. Staff will summarize the City assessment policy and how it has been applied to this project.

It is suggested that if property owners have individual concerns about the quality of construction as part of the project or specific information about project deficiencies, these should be referred to the Engineering Department. Typically, these kinds of complaints relate to quality of finished construction and are covered under the warranty. The warranty is one year from the final contract acceptance; the Contract was finalized on July 16, 2012. Correction of these types of problems should not delay the adoption of assessment rolls.

Following past Council policy, if questions are brought up during the Public Hearing regarding specific assessments, if amendments to the assessment rolls are necessary, or if Council would like staff to investigate a concern, the hearing can be continued to the next council meeting.

This project has been completed in accordance with the plans and specifications and there are no problems with construction according to our final review.

POLICY OBJECTIVE

It is the City's policy to assess for a portion of street reconstruction costs. The assessment roll has been prepared in accordance with state statute Chapter 429 and Roseville's assessment policy. The roll and frontages are consistent with the recommendations in the feasibility report prepared for this project.

After the Public Hearing, the City Council adopts the assessment roll making it final. The City allows for a 30-day pre-payment period after the roll adoption. Following the pre-payment period, assessment rolls are certified to Ramsey County for collection. The City will have the rolls certified by early November in order to allow the County enough time to add the assessments to property taxes.

FINANCIAL IMPACTS

Attachment A is a Project Financing Summary detailing the feasibility report and actual project costs for this improvement. This project was financed using assessments, Municipal State Aid funds, and utility funds.

35 The final assessment roll has been prepared in accordance with Roseville's assessment policy
36 and as outlined in the project feasibility report. The preliminary assessment roll is attached and
37 will be presented in detail at the assessment hearing.

38 **STAFF RECOMMENDATION**

39 Approve the attached resolution adopting and confirming the assessment roll. The 2012
40 assessment process schedule:

41

August 13	Approve Resolution declaring costs to be assessed, and ordering preparation of assessment roll
August 20	Approve Resolution receiving assessment rolls, setting hearing date.
August 28	Notice of hearing published in the <i>Roseville Review</i> Mail notices to affected property owners
September 24	Assessment hearing- adoption of assessment roll
Sept 25- Oct 26	Prepayment of assessments (30 days)
Oct 29-31	Tally of final assessment roll
November 1	Certification of assessment rolls to Ramsey County

42 If necessary, the assessment public hearing can be continued to the October 8 City Council
43 meeting to allow staff time to research objections raised at the initial hearing.

44 **REQUESTED COUNCIL ACTION**

45 Approval of a resolution adopting and confirming assessments for City Project P-ST-SW-11-02:
46 Dale Street Reconstruction, between County Road C and S. Owasso Blvd.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Project Financing Summary
B: Resolution
C: Preliminary Assessment Roll
D: Agenda for Assessment Public Hearing

Project 11-02
Dale Street Reconstruction
Project Financing Summary

		Feasibility Report	Final Cost
1	Reconstruction	\$ 956,396.65	\$ 565,745.39
2	Sidewalk Cost	\$ 97,493.78	\$ 42,803.56
3	Storm sewer	\$ 156,950.67	\$ 152,702.05
4	Watermain	\$ 403,587.44	\$ 163,134.37
5	Sanitary Sewer	\$ 26,905.83	\$ 4,943.89
6	Total Construction Cost	\$ 1,641,334.37	\$ 929,329.26
7			
8	Engineering*	\$ 247,543.72	\$ 140,844.34
9	Percent of construction	15%	15%
10			
11	Total Project Cost	\$ 1,888,878.09	\$ 1,070,173.60
12			
13	Summary of Non-assessable costs		
14	10 ton street cost	\$ 369,483.36	\$ 113,149.08
15	Sidewalk Cost	\$ 108,705.56	\$ 42,803.56
16	Storm sewer	\$ 175,000.00	\$ 152,072.05
17	Watermain	\$ 450,000.00	\$ 163,134.37
18	Sanitary Sewer	\$ 30,000.00	\$ 4,943.89
19			
20	Total Non- assessable costs	\$ 1,133,188.92	\$ 476,102.95
21	*Engineering cost estimates included in feasibility report totals		
22			
23	Summary of Assessment Calculations		
24	Assessable Cost	\$ 755,689.17	\$ 594,070.65
25	Assessment Rate	\$ 48.66	\$ 38.25
26	Total Assessable Frontage	3,882.73	3,882.73
27			
28	Total Special Assessments	\$ 188,922.29	\$148,517.66
29			
30	Project Financing Summary		
31	General Fund (Engineering costs)	\$ 185,657.79	\$ 105,633.25
32	Municipal State Aid Funds	\$ 1,034,298.01	\$ 647,944.42
33	Sanitary Sewer	\$ 30,000.00	\$ 4,943.89
34	Watermain	\$ 450,000.00	\$ 163,134.37
35	Special Assessments	\$ 188,922.29	\$ 148,517.66
36	Total	\$ 1,888,878.09	\$ 1,070,173.60

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 24th day of September, 2012, at 6:00 o'clock p.m.

The following members were present: _____ and the following were absent: .

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION ADOPTING AND CONFIRMING
2012 ASSESSMENTS FOR CITY PROJECT P-ST-SW-11-02:
DALE STREET RECONSTRUCTION, BETWEEN COUNTY ROAD C AND
SOUTH OWASSO BOULEVARD**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for City Project P-ST-SW-11-02: Dale Street Reconstruction, between County Road C and South Owasso Boulevard;

BE IT RESOLVED by the Council of the City of Roseville, Minnesota as follows:

1. The amount proper and necessary to be specially assessed at this time for City Project ST-SW-11-02 against every assessable lot, piece or parcel of land affected thereby has been duly calculated upon the basis of benefits, without regard to cash valuation, in accordance with the provisions of Minnesota Statutes, Chapter 429, as amended, and notice has been duly mailed and published, as required by law, that this Council would meet to hear, consider, and pass upon all objections, if any, and said proposed assessment has at all times since its filing been open for public inspection, and an opportunity has been given to all interested persons to present their objections, if any, to such proposed assessments.
2. This Council, having heard and considered all objections so presented, and being fully advised in the premises, finds that each of the lots, pieces, and parcels of land enumerated in the proposed assessment was and is specifically benefited by the construction of said improvement in not less than the amount of the assessment set opposite the description of each such lot, piece, and parcel of land, respectively, and such amount so set out is hereby levied against each of the respective lots, pieces and parcels of land therein.

- 39 3. The proposed assessments are hereby adopted and confirmed as the proper special
40 assessments for each of said lots, pieces, or parcels of land, respectively, and the
41 assessment against each parcel, together with interest at the rate of 5.5% per annum
42 accruing on the full amount thereof from time to time unpaid, shall be a lien concurrent
43 with general taxes upon such parcel and all thereof. The total amount of each such
44 assessment shall be payable in equal annual principal installments extending over a
45 period of fifteen (15) years, the first of said installments, together with interest on the
46 entire assessment from the date hereof to December 31, 2012, to be payable with
47 general taxes for the year 2012, collectible in 2013, and one of each of the remaining
48 installments, together with one year's interest on that and all other unpaid installments,
49 to be payable with general taxes for each consecutive year thereafter until the entire
50 assessment is paid.
- 51 4. If the adopted assessment differs from the proposed assessment as to any particular lot,
52 piece, or parcel of land, the manager shall mail to the owner a notice stating the
53 amount of the adopted assessment. The manager must also notify affected owners of
54 any changes adopted by the Council in interest rates or prepayment requirements from
55 those contained in the notice of the proposed assessment
- 56 5. Prior to the certification of the assessment to the County Auditor, the owner of any lot,
57 piece, or parcel of land assessed hereby may at any time pay the whole of such
58 assessment, with interest to the date of payment, to the City Treasurer, but no interest
59 shall be charged if such payment is made within 30 days after the date of this
60 resolution.
- 61 6. The City Manager shall forthwith prepare and transmit to the County Auditor a
62 certified duplicate of the assessment roll, with each installment and interest on each
63 unpaid assessment set forth separately, to be extended upon the property tax lists of the
64 County, and the County Auditor shall thereafter collect such assessments in the manner
65 provided by law.

66
67 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
68 Minnesota:

69
70 The motion for the adoption of the foregoing resolution was duly seconded by Member ,
71 and upon vote being taken thereon, the following voted in favor thereof:
72 and the following voted against the same: .
73

74 WHEREUPON said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Manager this 24th day of September, 2012.

(SEAL)

11-02 Dale Street Reconstruction Project
Preliminary Assessment Roll
08/13/12

Total assessable project cost

\$ 594,070.65

Total Frontage (feet)

3,882.73

feet

Assessment Rate (100%)

\$ 153.00

Assessment Rate (25%)

\$ 38.25

Parcel ID	Property Address	Frontage	Assessment	Sanitary Sewer	Total	Notes
012923320062	591 OWASSO HILLS DR W	105.78	\$ 4,046.17		\$ 4,046.17	Owasso Hills Park- City of Roseville
012923320072	585 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320073	581 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320074	577 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320075	573 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320077	593 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320078	589 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320079	568 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320080	572 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320081	576 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320082	580 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320083	600 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320084	601 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320085	597 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320086	569 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320087	592 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320088	584 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320089	604 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320090	608 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320091	588 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320092	596 TERRACE CT W	6.46	\$ 247.10		\$ 247.10	Owasso Hollow Townhomes- Ftg= 129.11/20
012923320093	2774 DALE ST N	110.00	\$ 4,207.59		\$ 4,207.59	
012923320095	2778 DALE ST N	89.82	\$ 3,435.69		\$ 3,435.69	
012923320096	2782 DALE ST N	88.50	\$ 3,385.20		\$ 3,385.20	
012923330023	604 IONA LN W	13.00	\$ 497.26	\$ 883.74	\$ 1,381.00	Corner Lot- 10% Long side
012923330024	2758 DALE ST N	100.00	\$ 3,825.08		\$ 3,825.08	
012923330027	2754 DALE ST N	100.00	\$ 3,825.08		\$ 3,825.08	
012923330136	2700 DALE ST N #A101	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330137	2700 DALE ST N #A103	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330138	2700 DALE ST N #A104	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330139	2700 DALE ST N #A105	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330140	2700 DALE ST N #A106	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330141	2700 DALE ST N #A107	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330142	2700 DALE ST N #A108	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330143	2700 DALE ST N #A109	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330144	2700 DALE ST N #A110	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330145	2700 DALE ST N #A111	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330146	2700 DALE ST N #A112	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330147	2700 DALE ST N #A113	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330148	2700 DALE ST N #A114	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330149	2700 DALE ST N #A115	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330150	2700 DALE ST N #A116	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330151	2700 DALE ST N #A201	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330152	2700 DALE ST N #A202	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330153	2700 DALE ST N #A203	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330154	2700 DALE ST N #A204	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330155	2700 DALE ST N #A205	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330156	2700 DALE ST N #A206	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330157	2700 DALE ST N #A207	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330158	2700 DALE ST N #A208	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192

11-02 Dale Street Reconstruction Project
Preliminary Assessment Roll
08/13/12

Total assessable project cost

\$ 594,070.65

Total Frontage (feet)

3,882.73

feet

Assessment Rate (100%)

\$ 153.00

Assessment Rate (25%)

\$ 38.25

Parcel ID	Property Address	Frontage	Assessment	Sanitary Sewer	Total	Notes
012923330159	2700 DALE ST N #A209	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330160	2700 DALE ST N #A210	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330161	2700 DALE ST N #A211	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330162	2700 DALE ST N #A212	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330163	2700 DALE ST N #A213	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330164	2700 DALE ST N #A214	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330165	2700 DALE ST N #A215	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330166	2700 DALE ST N #A216	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330167	2700 DALE ST N #A301	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330168	2700 DALE ST N #A302	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330169	2700 DALE ST N #A303	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330170	2700 DALE ST N #A304	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330171	2700 DALE ST N #A305	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330172	2700 DALE ST N #A306	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330173	2700 DALE ST N #A307	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330174	2700 DALE ST N #A308	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330175	2700 DALE ST N #A309	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330176	2700 DALE ST N #A310	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330177	2700 DALE ST N #A311	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330178	2700 DALE ST N #A312	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330179	2700 DALE ST N #A313	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330180	2700 DALE ST N #A314	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330181	2700 DALE ST N #A315	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330182	2700 DALE ST N #A316	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330183	2710 DALE ST N #B101	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330184	2710 DALE ST N #B102	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330185	2710 DALE ST N #B103	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330186	2710 DALE ST N #B104	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330187	2710 DALE ST N #B105	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330188	2710 DALE ST N #B106	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330189	2710 DALE ST N #B107	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330190	2710 DALE ST N #B108	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330191	2710 DALE ST N #B109	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330192	2710 DALE ST N #B110	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330193	2710 DALE ST N #B111	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330194	2710 DALE ST N #B112	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330195	2710 DALE ST N #B113	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330196	2710 DALE ST N #B114	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330197	2710 DALE ST N #B115	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330198	2710 DALE ST N #B116	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330199	2710 DALE ST N #B201	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330200	2710 DALE ST N #B202	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330201	2710 DALE ST N #B203	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330202	2710 DALE ST N #B204	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330203	2710 DALE ST N #B205	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330204	2710 DALE ST N #B206	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330205	2710 DALE ST N #B207	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330206	2710 DALE ST N #B208	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330207	2710 DALE ST N #B209	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330208	2710 DALE ST N #B210	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192

11-02 Dale Street Reconstruction Project
Preliminary Assessment Roll
08/13/12

Total assessable project cost

\$ 594,070.65

Total Frontage (feet)

3,882.73

feet

Assessment Rate (100%)

\$ 153.00

Assessment Rate (25%)

\$ 38.25

Parcel ID	Property Address	Frontage	Assessment	Sanitary Sewer	Total	Notes
012923330209	2710 DALE ST N #B211	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330210	2710 DALE ST N #B212	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330211	2710 DALE ST N #B213	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330212	2710 DALE ST N #B214	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330213	2710 DALE ST N #B215	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330214	2710 DALE ST N #B216	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330215	2710 DALE ST N #B301	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330216	2710 DALE ST N #B302	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330217	2710 DALE ST N #B303	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330218	2710 DALE ST N #B304	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330219	2710 DALE ST N #B305	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330220	2710 DALE ST N #B306	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330221	2710 DALE ST N #B307	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330222	2710 DALE ST N #B308	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330223	2710 DALE ST N #B309	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330224	2710 DALE ST N #B310	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330225	2710 DALE ST N #B311	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330226	2710 DALE ST N #B312	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330227	2710 DALE ST N #B313	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330228	2710 DALE ST N #B314	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330229	2710 DALE ST N #B315	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330230	2710 DALE ST N #B316	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330231	2720 DALE ST N #C101	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330232	2720 DALE ST N #C102	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330233	2720 DALE ST N #C103	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330234	2720 DALE ST N #C104	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330235	2720 DALE ST N #C105	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330236	2720 DALE ST N #C106	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330237	2720 DALE ST N #C107	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330238	2720 DALE ST N #C108	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330239	2720 DALE ST N #C109	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330240	2720 DALE ST N #C110	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330241	2720 DALE ST N #C111	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330242	2720 DALE ST N #C112	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330243	2720 DALE ST N #C113	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330244	2720 DALE ST N #C114	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330245	2720 DALE ST N #C115	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330246	2720 DALE ST N #C116	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330247	2720 DALE ST N #C201	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330248	2720 DALE ST N #C202	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330249	2720 DALE ST N #C203	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330250	2720 DALE ST N #C204	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330251	2720 DALE ST N #C205	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330252	2720 DALE ST N #C206	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330253	2720 DALE ST N #C207	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330254	2720 DALE ST N #C208	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330255	2720 DALE ST N #C209	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330256	2720 DALE ST N #C210	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330257	2720 DALE ST N #C211	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330258	2720 DALE ST N #C212	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192

11-02 Dale Street Reconstruction Project
Preliminary Assessment Roll
08/13/12

Total assessable project cost

\$ 594,070.65

Total Frontage (feet)

3,882.73

feet

Assessment Rate (100%)

\$ 153.00

Assessment Rate (25%)

\$ 38.25

Parcel ID	Property Address	Frontage	Assessment	Sanitary Sewer	Total	Notes
012923330259	2720 DALE ST N #C213	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330260	2720 DALE ST N #C214	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330261	2720 DALE ST N #C215	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330262	2720 DALE ST N #C216	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330263	2720 DALE ST N #C301	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330264	2720 DALE ST N #C302	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330265	2720 DALE ST N #C303	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330266	2720 DALE ST N #C304	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330267	2720 DALE ST N #C305	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330268	2720 DALE ST N #C306	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330269	2720 DALE ST N #C307	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330270	2720 DALE ST N #C308	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330271	2720 DALE ST N #C309	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330272	2720 DALE ST N #C310	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330273	2720 DALE ST N #C311	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330274	2720 DALE ST N #C312	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330275	2720 DALE ST N #C313	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330276	2720 DALE ST N #C314	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330277	2720 DALE ST N #C315	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330278	2720 DALE ST N #C316	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330279	2730 DALE ST N #D101	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330280	2730 DALE ST N #D102	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330281	2730 DALE ST N #D103	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330282	2730 DALE ST N #D104	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330283	2730 DALE ST N #D105	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330284	2730 DALE ST N #D106	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330285	2730 DALE ST N #D107	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330286	2730 DALE ST N #D108	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330287	2730 DALE ST N #D109	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330288	2730 DALE ST N #D110	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330289	2730 DALE ST N #D111	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330290	2730 DALE ST N #D112	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330291	2730 DALE ST N #D113	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330292	2730 DALE ST N #D114	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330293	2730 DALE ST N #D115	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330294	2730 DALE ST N #D116	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330295	2730 DALE ST N #D201	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330296	2730 DALE ST N #D202	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330297	2730 DALE ST N #D203	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330298	2730 DALE ST N #D204	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330299	2730 DALE ST N #D205	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330300	2730 DALE ST N #D206	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330301	2730 DALE ST N #D207	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330302	2730 DALE ST N #D208	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330303	2730 DALE ST N #D209	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330304	2730 DALE ST N #D210	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330305	2730 DALE ST N #D211	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330306	2730 DALE ST N #D212	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330307	2730 DALE ST N #D213	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330308	2730 DALE ST N #D214	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192

11-02 Dale Street Reconstruction Project
Preliminary Assessment Roll
08/13/12

Total assessable project cost

\$ 594,070.65

Total Frontage (feet)

3,882.73

feet

Assessment Rate (100%)

\$ 153.00

Assessment Rate (25%)

\$ 38.25

Parcel ID	Property Address	Frontage	Assessment	Sanitary Sewer	Total	Notes
012923330309	2730 DALE ST N #D215	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330310	2730 DALE ST N #D216	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330311	2730 DALE ST N #D301	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330312	2730 DALE ST N #D302	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330313	2730 DALE ST N #D303	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330314	2730 DALE ST N #D304	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330315	2730 DALE ST N #D305	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330316	2730 DALE ST N #D306	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330317	2730 DALE ST N #D307	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330318	2730 DALE ST N #D308	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330319	2730 DALE ST N #D309	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330320	2730 DALE ST N #D310	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330321	2730 DALE ST N #D311	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330322	2730 DALE ST N #D312	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330323	2730 DALE ST N #D313	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330324	2730 DALE ST N #D314	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330325	2730 DALE ST N #D315	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330326	2730 DALE ST N #D316	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330327	2700 DALE ST N #A102	2.52	\$ 96.39		\$ 96.39	Ramsey Square Condos- Ftg= 483.6/192
012923330381	2731 MACKUBIN ST N #11	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330382	2731 MACKUBIN ST N #12	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330383	2731 MACKUBIN ST N #14	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330384	2731 MACKUBIN ST N #15	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330385	2731 MACKUBIN ST N #16	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330386	2731 MACKUBIN ST N #17	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330387	2731 MACKUBIN ST N #18	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330388	2731 MACKUBIN ST N #19	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330389	2731 MACKUBIN ST N #20	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330390	2731 MACKUBIN ST N #21	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330391	2731 MACKUBIN ST N #27	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330392	2731 MACKUBIN ST N #26	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330393	2731 MACKUBIN ST N #25	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330394	2731 MACKUBIN ST N #24	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330395	2731 MACKUBIN ST N #23	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330396	2731 MACKUBIN ST N #22	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44

11-02 Dale Street Reconstruction Project
Preliminary Assessment Roll
08/13/12

Total assessable project cost

\$ 594,070.65

Total Frontage (feet)

3,882.73

feet

Assessment Rate (100%)

\$ 153.00

Assessment Rate (25%)

\$ 38.25

Parcel ID	Property Address	Frontage	Assessment	Sanitary Sewer	Total	Notes
012923330409	2731 MACKUBIN ST N #28	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330410	2731 MACKUBIN ST N #29	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330411	2731 MACKUBIN ST N #30	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330412	2731 MACKUBIN ST N #31	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330413	2731 MACKUBIN ST N #32	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330414	2731 MACKUBIN ST N #33	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330415	2731 MACKUBIN ST N #34	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330416	2731 MACKUBIN ST N #35	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330417	2731 MACKUBIN ST N #36	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330418	2731 MACKUBIN ST N #37	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330419	2731 MACKUBIN ST N #38	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330420	2731 MACKUBIN ST N #39	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330421	2750 DALE ST N #45	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330422	2750 DALE ST N #44	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330423	2750 DALE ST N #43	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330424	2750 DALE ST N #42	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330425	2750 DALE ST N #41	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330426	2750 DALE ST N #40	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330427	2750 DALE ST N #51	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330428	2750 DALE ST N #50	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330429	2750 DALE ST N #49	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330430	2750 DALE ST N #48	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330431	2750 DALE ST N #47	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330432	2750 DALE ST N #46	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330433	2750 DALE ST N #55	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330434	2750 DALE ST N #54	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330435	2750 DALE ST N #53	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
012923330436	2750 DALE ST N #52	9.14	\$ 349.61		\$ 349.61	Westwood Village: Ftg= 402.05/44
022923410035	2823 DALE ST N	110.00	\$ 4,207.59		\$ 4,207.59	
022923410036	2815 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923410037	629 TERRACE DR W	100.00	\$ 3,825.08		\$ 3,825.08	Corner Lot- Short side
022923410055	628 TERRACE DR W	12.28	\$ 469.72		\$ 469.72	Corner Lot- 10% Long side
022923410056	2783 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923410057	2777 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923410058	2767 DALE ST N	12.00	\$ 459.01		\$ 459.01	Corner Lot- 10% Long side
022923440065	0 WHEATON AVE W	612.56	\$ 23,430.93		\$ 23,430.93	1.02 acre lot can be divided
022923440068	2687 DALE ST N	100.00	\$ 3,825.08	\$ 736.45	\$ 4,561.53	
022923440069	2701 DALE ST N	67.00	\$ 2,562.81		\$ 2,562.81	
022923440070	2705 DALE ST N	90.43	\$ 3,459.02		\$ 3,459.02	
022923440071	2713 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923440072	2721 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923440073	2729 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923440074	2735 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923440075	2743 DALE ST N	85.00	\$ 3,251.32		\$ 3,251.32	
022923440076	2751 DALE ST N	125.00	\$ 4,781.35	\$ 736.45	\$ 5,517.80	Corner Lot- Short side
012923320071	592 OWASSO HILLS DR W	351.16	\$ 13,432.16		\$ 13,432.16	Storm Pond

Totals

3882.73 \$ 148,517.66

AGENDA PUBLIC HEARINGS FOR SPECIAL ASSESSMENTS

COMMENTS THAT SHOULD BE READ INTO THE RECORD:

- A. **Mayor** calls the meeting to order and announces the purpose of the hearing and the format for the meeting.

"This is a public hearing to consider special assessment rolls for various public improvement projects. The projects have been constructed and the decision will be whether the Council wishes to approve the assessment rolls as presented or make modifications to the assessment rates. The hearing will discuss how the project costs will be allocated and what the assessments against benefiting properties will be."

"The Council will consider individual assessment rolls for individual projects at this hearing. The Council may by simple majority vote to approve the assessment rolls for each project."

- B. **City Manager** should make comments regarding number of projects, types of projects, and published and mailed notices. This should include the following language:

"In accordance with Minnesota Statutes, Chapter 429, required published and legal mailed notices have been provided for each of the special assessment public hearings. Legal notices appeared in the City's legal newspaper, Roseville Review, on August 28, 2012. In addition, mailed notices have been sent to each affected property owner in accordance with the statute. Mailed notices were sent on September 10, 2012. Affidavits of mailing are available in the office of the City Engineer."

PROCEDURE FOR EACH PROJECT HEARING:

- A. **City Engineer** introduces the project by reading the project number and giving a brief description of the improvements presents summary of the nature of the improvement, the area involved, final project costs, project financing, and assessments.
- B. **City Manager** reads written statements objecting to assessments from affected property owners in regard to each project.
- D. **Mayor** opens hearing to the public. Speakers are requested to identify themselves and the street address of the property to which they are referring.

The following comments may be appropriate depending on how many people are in attendance.

"In an attempt to provide everyone an opportunity to be heard and yet conduct the hearing in an efficient manner, we suggest that rules be used for the individual hearings for these assessments. The rules will include the following:

Assessment Public Hearing Agenda

Page 2 of 2

1. Individuals should identify themselves by giving their name and address and should speak into the microphone.
2. Try to designate a neighborhood or block spokesperson to represent the area and summarize significant issues.
3. Each speaker should limit questions and comments to two to three minutes.
4. No person will be heard for a second time until all interested persons who wish to speak have had an opportunity to do so.
5. A maximum of 30 minutes will be allowed for questions and comments for residents unless significant major issues develop.

E. **Mayor** closes hearing.

After all citizen comments have been completed the mayor should indicate that the public hearing is closed and turn the hearing over to the City Council for action.

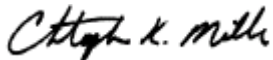
F. **Council** action on improvement.

Approve a resolution adopting and confirming assessments for City Project P-ST-SW-11-02: Dale Street Reconstruction, between County Road C and S. Owasso Blvd.

REQUEST FOR COUNCIL ACTION

Date: 09/24/12
Item No.: 11.b

Department Approval



City Manager Approval



Item Description: Public Hearing to Consider Authorizing the Sale of \$17 Million in Bonds to Finance the Completion of a New Fire Station and Continue Funding for the Park Renewal Program

BACKGROUND

On October 24, 2011, the City Council initiated a multi-phase bonding plan to finance the construction of a new fire station and the Park Renewal Program. At that time, the Council expressed their support for the issuance of \$10 million in late 2011, \$10 million in the spring of 2012, and \$7 million in early 2013 to complete these projects.

The initial phase of this bonding plan was conducted on December 12, 2011 with the sale of \$10 million in bonds. The majority of these monies has, or will soon be, formally committed. Therefore it is appropriate to initiate the second phase of the bonding plan. Back in October, 2011, the City Council committed to providing additional opportunities for public comment on any successive bond issue. The holding of a public hearing would satisfy that commitment.

Additional background information is presented below as a precursor to the discussion at the hearing.

The tentative bonding schedule noted above carried a number of assumptions that were designed to capitalize on the historically low interest rate market and favorable tax environments. One of the main considerations was a desire to keep all \$27 million of the bonds 'bank qualified'; which allows smaller banks to receive favorable tax treatment and therefore submit lower bids on the bonds. In order to do this, the City has to limit the amount of bonds it sells to no more than \$10 million per year.

Back in December 'bank qualified' bonds were trading at 0.5% - 0.75% lower than non-qualified bonds. The municipal bond market has strengthened quite a bit since then, which has narrowed the interest rate gap considerably. Today, the difference is only about 0.15%. As a result, the 'savings' from issuing \$17 million in bank qualified bonds to complete the financing package, is only about \$125,000.

However, if the City split the \$17 million into two separate bond issues as originally planned, it would incur issuance costs and underwriter fees on each issue. This amounts to approximately \$85,000. Therefore the net savings drops to only \$40,000. When you factor in staffing and other potential extraordinary costs, as well as the risk that interest rates in the municipal bond market could rise in the future, the potential savings is negligible or nonexistent. As a result, Staff is recommending that the City proceed with a single \$17 million bond issue.

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The attached resolution authorizes the issuance of \$17 million of general obligation bonds to be repaid from property taxes. The bond sale date will be set for October 22, 2012 with the award of the bonds taking place later that evening at the City Council meeting. Approximately \$3 million of the proceeds will be dedicated for the completion of the new fire station. The remainder will be for the Park Renewal Program.

POLICY OBJECTIVE

The issuance of bonds to finance the completion of a new fire station and continue funding for the Park Renewal Program is consistent with the goals established by Imagine Roseville 2025, and prior Council directives.

FINANCIAL IMPACTS

See attached.

STAFF RECOMMENDATION

Staff recommends the Council proceed with the sale of \$17 million in general obligation bonds to finance the completion of a new fire station and to continue funding the Park Renewal Program.

REQUESTED COUNCIL ACTION

At the conclusion of the Public Hearing, approve the attached resolution authorizing the sale of \$17 million in general obligation bonds to finance the completion of a new fire station and to continue funding the Park Renewal Program.

- Prepared by: Chris Miller, Finance Director
- Attachments: A: Resolution to authorize the sale of \$17 million in general obligation bonds to finance the completion of a new fire station and continue funding for the Park Renewal Program.
B: Parks & Recreation Renewal Program Timeline
C: Proposed PIP Projects

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF ROSEVILLE, MINNESOTA

HELD: August 27, 2012

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Roseville, Ramsey County, Minnesota, was duly held at the City Hall on August 27, 2012, at 6:00 P.M. for the purpose in part of authorizing the competitive negotiated sale of the \$17,000,000 General Obligation Bonds, Series 2012A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF
\$17,000,000 GENERAL OBLIGATION BONDS, SERIES 2012A

A. WHEREAS, the City Council of the City of Roseville, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$17,000,000 General Obligation Bonds, Series 2012A (the "Bonds") to finance construction of park improvements within the City; and

B. WHEREAS, the City has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Springsted to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The proposals shall be received at the offices of Springsted and shall be opened at the time specified in such Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Manager, Mayor and other officers or employees of the City are hereby authorized to cooperate with Springsted and

participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF ROSEVILLE

I, the undersigned, being the duly qualified and acting City Manager of the City of Roseville, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$17,000,000 General Obligation Bonds, Series 2012A.

WITNESS my hand on August ____, 2012.

City Manager

EXHIBIT A

THE CITY HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$17,000,000*

CITY OF ROSEVILLE, MINNESOTA

GENERAL OBLIGATION BONDS, SERIES 2012A

(BOOK ENTRY ONLY)

Proposals for the Bonds and the Good Faith Deposit ("Deposit") will be received on Monday, September 24, 2012, until 10:30 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 6:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the Proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed Proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final Proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted Proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all Bids submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic Bid in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the City, its agents nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The City is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the City.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* Preliminary; subject to change.

DETAILS OF THE BONDS

The Bonds will be dated October 15, 2012, as the date of original issue, and will bear interest payable on March 1 and September 1 of each year, commencing September 1, 2013. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature March 1 in the years and amounts* as follows:

2014	\$ 530,000	2018	\$1,095,000	2022	\$1,175,000	2026	\$1,280,000
2015	\$1,060,000	2019	\$1,110,000	2023	\$1,190,000	2027	\$1,310,000
2016	\$1,070,000	2020	\$1,130,000	2024	\$1,220,000	2028	\$1,350,000
2017	\$1,085,000	2021	\$1,150,000	2025	\$1,245,000		

* *The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the maturity amounts offered for sale. Any such increase or reduction will be made in multiples of \$5,000 in any of the maturities. In the event the principal amount of the Bonds is increased or reduced, any premium offered or any discount taken by the successful bidder will be increased or reduced by a percentage equal to the percentage by which the principal amount of the Bonds is increased or reduced.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption and must conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the Proposal Form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The Finance Director of the City will serve as registrar.

OPTIONAL REDEMPTION

The City may elect on March 1, 2023, and on any day thereafter, to prepay Bonds due on or after March 1, 2024. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds will be used to finance construction of park improvements.

BIDDING PARAMETERS

Proposals shall be for not less than \$17,000,000 (Par) and accrued interest on the total principal amount of the Bonds.

No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates are not required to be in level or ascending order; however, the rate for any maturity cannot be more than 1% lower than the highest rate of any of the preceding maturities. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

GOOD FAITH DEPOSIT

Proposals, regardless of method of submission, shall be accompanied by a Deposit in the amount of \$170,000, in the form of a certified or cashier's check, a wire transfer, or Financial Surety Bond and delivered to Springsted Incorporated prior to the time proposals will be opened. Each bidder shall be solely responsible for the timely delivery of their Deposit whether by check, wire transfer or Financial Surety Bond. Neither the City nor Springsted Incorporated have any liability for delays in the transmission of the Deposit.

Any Deposit made by **certified or cashier's check** should be made payable to the City and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101.

Any Deposit sent via **wire transfer** should be sent to Springsted Incorporated as the City's agent according to the following instructions:

Wells Fargo Bank, N.A., San Francisco, CA 94104
ABA #121000248
for credit to Springsted Incorporated, Account #635-5007954
Ref: Roseville, MN Series 2012A Good Faith Deposit

Contemporaneously with such wire transfer, the bidder shall send an e-mail to bond_services@springsted.com, including the following information; (i) indication that a wire transfer has been made, (ii) the amount of the wire transfer, (iii) the issue to which it applies, and (iv) the return wire instructions if such bidder is not awarded the Bonds.

Any Deposit made by the successful bidder by check or wire transfer will be delivered to the City following the award of the Bonds. Any Deposit made by check or wire transfer by an unsuccessful bidder will be returned to such bidder following City action relative to an award of the Bonds.

If a **Financial Surety Bond** is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota and pre-approved by the City. Such bond must be submitted to Springsted Incorporated prior to the opening of the proposals. The Financial Surety Bond must identify each underwriter whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to an underwriter using a Financial Surety Bond, then that underwriter is required to submit its Deposit to the City in the form of a certified or cashier's

check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement.

The Deposit received from the purchaser, the amount of which will be deducted at settlement, will be deposited by the City and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the underwriter, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser.

Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Briggs and Morgan, Professional Association, of Saint Paul and Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the City will covenant for the benefit of the owners of the Bonds to provide certain financial and other information about the City and notices of certain occurrences to information repositories as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded 250 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated August 27, 2012

BY ORDER OF THE CITY COUNCIL

/s/ William J. Malinen
City Manager

DRAFT Parks & Recreation Renewal Program Timeframe 4 year plan

Revisions per Recreation Division - 08/29/2012

Timeframe Subject to Adjustments based on Community Input & Guidance

2011		
Improvements	Cost	
Initial Project Planning	\$	100,000.00
Total	\$	100,000.00
2012 (Construction year 1)		
Improvements	Cost	
Planning and management	\$	312,500.00
Boardwalk	\$	500,000.00
HANC Building Improvements	\$	250,000.00
RSC Paint	\$	150,000.00
Bruce Russell court upgrades	\$	150,000.00
CP Victoria Ballfields Shelter	\$	300,000.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Total Improvements	\$	2,537,500.00
Land Acquisition		
Mounds View School Site	\$	900,000.00
Press Gym	\$	700,000.00
Total Land	\$	1,600,000.00
Total	\$	4,137,500.00

2013 (Construction year 2)

Improvements	Cost	
Planning and management	\$	312,500.00
Legion Field	\$	300,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Acorn Fields irrigation	\$	25,000.00
Acorn Playground	\$	125,000.00
Disc golf improvements	\$	100,000.00
Evergreen court upgrades	\$	150,000.00
Evergreen Field 1 field	\$	100,000.00
Evergreen Field 1 field	\$	100,000.00
Langton Lake and CP Lex irrigation	\$	70,000.00
Lexington Park Shelter	\$	500,000.00
Lexington Park Rink	\$	150,000.00
Lexington Park Irrigation upgrades	\$	100,000.00
FORParks Shelter	\$	300,000.00
Sandcastle Park Upgrades	\$	275,000.00
Owasso Fields Irrigation	\$	25,000.00
Acorn & Villa Rink Upgrades	\$	300,000.00
Rosebrook Park Building	\$	500,000.00
Rosebrook Park Upgrades	\$	355,000.00
Villa Park Building	\$	300,000.00
Villa bridges	\$	100,000.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Total Improvements	\$	5,212,500.00
 Land Acquisition		
SW Roseville	\$	500,000.00
 Total Land	\$	500,000.00
Total	\$	5,712,500.00

2014 (Construction year 3)

Improvements	Cost	
Planning and management	\$	312,500.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Autumn Grove shelter	\$	500,000.00
Autumn Grove Park Upgrades	\$	450,000.00
Autumn Grove rink	\$	150,000.00
CP Foundation Shelter	\$	300,000.00
CP Victoria West playground	\$	225,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Howard Johnson court upgrades	\$	150,000.00
Ho Jo Playground	\$	125,000.00
Tamarack Playground	\$	75,000.00
Upper Villa playground	\$	75,000.00
CP Ballfields Playground	\$	75,000.00
Materion Playground	\$	75,000.00
Evergreen Field 1 field	\$	100,000.00
Evergreen Field 1 field	\$	100,000.00
Pocahontas court	\$	150,000.00
Oasis Park Building	\$	300,000.00
Oasis Park Improvements	\$	250,000.00
Oasis Playground	\$	125,000.00
Sandcastle Park Building Replacement	\$	300,000.00
SW park development	\$	500,000.00
Total Improvements	\$	5,362,500.00
Total Land	\$	-
Total	\$	5,362,500.00

2015 (Construction year 4)		
Improvements	Cost	
Planning and management	\$	312,500.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Upper Villa Field	\$	150,000.00
Pocahontas Park upgrades	\$	75,000.00
CP Lex restrooms	\$	450,000.00
CP Lex Drop off	\$	300,000.00
CP Lex entry plaza and sign	\$	300,000.00
Bennett Lake lighting	\$	400,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Langton Lake C2 playground	\$	75,000.00
CP Lex playground	\$	225,000.00
Owasso ballfields playground	\$	75,000.00
Mapleview playground	\$	75,000.00
Bruce Russell Playground	\$	125,000.00
Langton Lake Fields Playground	\$	125,000.00
Total Improvements	\$	3,712,500.00
 Land Acquisition		
 Total Land	 \$	 -
Total	\$	3,712,500.00
 Total Parks & Recreation Renewal Program	 \$	 19,025,000.00

PROPOSED PIP PROJECTS (by Park)			
Jeff Evenson August 28,2006			
FUNDING NEEDS	Immediate	Future	Total
ACORN PARK			
Tennis Court Maintenance (Color Coat)	\$ 25,000.00		
Tennis Court Maintenance (Full Re-construction)		\$ 150,000.00	
Landscape around shelter	\$ 20,000.00		
Patio at shelter	\$ 25,000.00		
New Lighting at shelter	\$ 10,000.00		
Gate for Shelter	\$ 10,000.00		
Remove and replace storage shelter (Wood Frame structure)	\$ 100,000.00		
Shade picnic structures (2 @ 15,000)	\$ 30,000.00		
Disc golf improvements	\$ 20,000.00		
Field fencing (2 @ 75,000)		\$ 150,000.00	
Ammenities (Benches Grilles etc)	\$ 5,000.00		
Irrigation system upgtrades (High use areas)	\$ 30,000.00		
Hockey boards	\$ 10,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 2,000.00		
Total Acorn Park	\$ 292,000.00	\$ 300,000.00	\$ 592,000.00
Applewood Overlook			
Ammenities	\$ 10,000.00		
Sign Planting area	\$ 5,000.00		
Applewood Overlook Total	\$ 15,000.00	\$ -	\$ 15,000.00
Applewood Park			
Play Eq		\$ 60,000.00	
Sign Planting Areas with Irrigation	\$ 15,000.00		
Basketball Court Reconstruct		\$ 50,000.00	
Applewood Park Total	\$ 15,000.00	\$ 110,000.00	\$ 125,000.00
Autumn Grove Park			
Master Plan	\$ 20,000.00		
Tennis Court (Color Coat)	\$ 10,000.00		
Tennis Court (Full re-construct)		\$ 100,000.00	
New Shelter	\$ 400,000.00		
Re-construct fields with lighting (2-Irrigated Soccer Fields)	\$ 350,000.00		
Parking lots	\$ 150,000.00		
Play equipment upgrades (New concrete curb etc.)	\$ 25,000.00		
Irrigation in high use areas	\$ 25,000.00		
Loop pathway	\$ 30,000.00		
Shade picnic structures (2 @ 15000)	\$ 30,000.00		
Hockey Boards	\$ 10,000.00		
Sign Planting Areas with Irrigation	\$ 20,000.00		
Plaza area	\$ 25,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Total Autumn Grove Park	\$ 1,096,000.00	\$ 100,000.00	\$ 1,196,000.00
B-Dale Fields			
Fencing		\$ 100,000.00	
Bleacher pads	\$ 10,000.00		
Player benches	\$ 5,000.00		
Field Maintenance (Fill OF low areas, re-do infield and warn. Trk)	\$ 12,000.00		
B-Dale Bocce Ball	\$ 6,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Total B-Dale Fields	\$ 39,000.00	\$ 100,000.00	\$ 139,000.00

Bruce Russell Park			
Tennis Court Reconstruction and lighting		\$ 100,000.00	
Playground Eq.		\$ 75,000.00	
Shade Structure	\$ 15,000.00		
Gate in courts	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Total Bruce Russell	\$ 21,000.00	\$ 175,000.00	\$ 196,000.00
Central Park Dale West (Athletic Complex)			
Picnic/Concession Building	\$ 450,000.00		
Parking lot upgrades	\$ 50,000.00		
Fence	\$ 60,000.00		
Sidewalk	\$ 40,000.00		
Lighting	\$ 100,000.00		
Landscaping	\$ 20,000.00		
Playground	\$ 100,000.00		
Plaza Area	\$ 50,000.00		
Irrigation for high use areas	\$ 35,000.00		
Bridge	\$ 40,000.00		
Kiosk	\$ 15,000.00		
West Sign planting area with Irrigation	\$ 20,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 2,000.00		
Total CP Dale West	\$ 987,000.00	\$ -	\$ 987,000.00
Central Park Lexington (Including West area)			
Master Plan	\$ 50,000.00		
CP Entrance Plaza and Restroom Renovation	\$ 600,000.00		
CP Amphitheater and Lake Improvements	\$ 350,000.00		
Bennett Lake Lighting	\$ 350,000.00		
Natural resource restoration	\$ 200,000.00		
Amenities	\$ 50,000.00		
Bocce Ball Court re-construction	\$ 25,000.00		
Foundation Shelter	\$ 250,000.00		
Playground Eq (2 @ 80,000)		\$ 160,000.00	
Pathway Improvements	\$ 80,000.00		
Irrigation at high use areas	\$ 50,000.00		
Kiosks (2)	\$ 30,000.00		
Amenities	\$ 20,000.00		
Shade structures (5)	\$ 60,000.00		
Volleyball Courts (East Side)	\$ 50,000.00		
West Sign planting area with Irrigation	\$ 20,000.00		
Material Bin	\$ 5,000.00		
CP Lexington Total	\$ 2,190,000.00	\$ 160,000.00	\$ 2,350,000.00
CP Lions Shelter			
Retaining Walls	\$ 20,000.00		
Kitchen Eq.	\$ 10,000.00		
Landscaping and regrading	\$ 30,000.00		
Sign planting area with irrigation	\$ 15,000.00		
Natural resource restoration	\$ 10,000.00		
CP Loins Shelter Total	\$ 85,000.00	\$ -	\$ 85,000.00
CP Arboretum			
Oriental Garden	\$ 150,000.00		
Multi-Use Facility	\$ 350,000.00		
Lighting and Electrical upgrades	\$ 75,000.00		
Arboretum Parking Lot	\$ 150,000.00		
Theme garden structure	\$ 30,000.00		
Theme Garden Benches	\$ 8,000.00		
Rotory woods	\$ 65,000.00		
Sensory Garden	\$ 35,000.00		

Shrub Collection	\$	5,000.00		
Lilac Hill	\$	10,000.00		
Native grass collection	\$	15,000.00		
Pathway improvements	\$	25,000.00		
CP Arb Total	\$	918,000.00	\$ -	\$ 918,000.00
CP North				
Master Plan	\$	10,000.00		
Natural Resource Restoration	\$	100,000.00		
Amenities	\$	20,000.00		
Pathway Improvements	\$	50,000.00		
Sign Planting areas	\$	5,000.00		
Total CP North	\$	185,000.00	\$ -	\$ 185,000.00
CP Vict Ballfields				
Master Plan	\$	20,000.00		
Reconstruct 4 fields			\$ 300,000.00	
Replace fencing 6 fields			\$ 600,000.00	
Concession Stand	\$	300,000.00		
Play Eq.	\$	50,000.00		
Irrigation for high use areas	\$	25,000.00		
Sign Planting area with irrigation	\$	20,000.00		
Natural Resource Restoration	\$	50,000.00		
Amenities	\$	15,000.00		
Bleacher Pads	\$	20,000.00		
Plaza area	\$	25,000.00		
Material Bins (2)	\$	10,000.00		
Equipment Storage Boxes	\$	5,000.00		
CP Vict Ballfields Total	\$	540,000.00	\$ 900,000.00	\$ 1,440,000.00
Concordia				
Fencing replacement (Vinyl with maint strip)			\$ 80,000.00	
Sign planting area	\$	5,000.00		
Material Bin	\$	5,000.00		
Netting replacement			\$ 15,000.00	
Concordia Total	\$	10,000.00	\$ 95,000.00	\$ 105,000.00
Cottontail Park				
Natural Resource Restoration	\$	50,000.00		
Benches	\$	5,000.00		
Cottontail Park Total	\$	55,000.00	\$ -	\$ 55,000.00
Evergreen Park				
Netting at Concession Stand	\$	100,000.00		
Tennis court reconstruct			\$ 100,000.00	
Tennis court color coat	\$	15,000.00		
Fencing @ Structure	\$	7,500.00		
Landscaping @ Structure	\$	10,000.00		
Hockey Boards	\$	20,000.00		
Volleyball net and court	\$	7,500.00		
Replace fencing with vinyl and maint strips			\$ 250,000.00	
Sign Planting with irrigation	\$	15,000.00		
Stairs to upper level concession stand	\$	7,500.00		
Material Bin	\$	5,000.00		
Equipment Storage Boxes	\$	1,000.00		
Water Fountain	\$	10,000.00		
Evergreen Park Total	\$	198,500.00	\$ 350,000.00	\$ 548,500.00
HANC				
Master Plan	\$	50,000.00		
HANC Carpeting	\$	15,000.00		
HANC Kitchen Improvements w/ appliances	\$	15,000.00		
HANC Boardwalk Phase 2 and 3	\$	400,000.00		
Natural Resource Restoration	\$	300,000.00		

Entry sign and improvements with irrigation	\$ 35,000.00		
Building addition / improvements	\$ 250,000.00		
HANC wall landscape	\$ 5,000.00		
Curb Cut @ Wetherston Memorial	\$ 2,000.00		
Water Fountain @ Memorial	\$ 10,000.00		
Irrigation	\$ 15,000.00		
HANC Total	\$ 1,097,000.00	\$ -	\$ 1,097,000.00
Howard Johnson			
Master Plan	\$ 10,000.00		
Play Eq	\$ 65,000.00		
Tennis Court Reconstruction	\$ 75,000.00		
Replace field fencing	\$ 60,000.00		
Upgrade field	\$ 25,000.00		
Netting	\$ 75,000.00		
Sign planting area	\$ 7,500.00		
Shade structures (2 @ 1500)	\$ 30,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Howard Johnson Total	\$ 353,500.00	\$ -	\$ 353,500.00
Keller Mayflower Park			
Shade Structure	\$ 15,000.00		
Sign Planting area	\$ 5,000.00		
Curb Cut	\$ 1,000.00		
Keller Mayflower Park Total	\$ 21,000.00	\$ -	\$ 21,000.00
Langton Lake Park			
Master Plan	\$ 35,000.00		
Langton Lake Concession Building	\$ 250,000.00		
Natural Resources Restoration	\$ 250,000.00		
Play Eq	\$ 60,000.00		
Amenities	\$ 15,000.00		
Shade Structures (2)	\$ 30,000.00		
Pathway improvements (Across lake and boardwalk)		\$ 100,000.00	
Sign plantings	\$ 15,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes (2)	\$ 2,000.00		
Langton Lake Park Total	\$ 662,000.00	\$ 100,000.00	\$ 762,000.00

Lexington Park			
Lexington Park Shelter	\$ 500,000.00		
Lexington Park Teen Play Structure	\$ 80,000.00		
Lexington Park Splash Park	\$ 200,000.00		
Irrigation for high use areas	\$ 35,000.00		
Sign planting	\$ 5,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Lexington Park Totals	\$ 826,000.00	\$ -	\$ 826,000.00
Mapleview Park			
Master Plan	\$ 5,000.00		
Play Eq		\$ 65,000.00	
Field Improvements	\$ 25,000.00		
Sign planting	\$ 5,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Mapleview Park Total	\$ 41,000.00	\$ 65,000.00	\$ 106,000.00
Materion Park			
Master Plan	\$ 5,000.00		
Natural resource restoration	\$ 25,000.00		
Sign planting area	\$ 5,000.00		
Curb Cut	\$ 1,000.00		
Materion Park Totals	\$ 36,000.00	\$ -	\$ 36,000.00
Memorial Park			
Master Plan	\$ 10,000.00		
Development	\$ 75,000.00		
Memorial Park Totals	\$ 85,000.00	\$ -	\$ 85,000.00
Oasis Park			
Master Plan	\$ 25,000.00		
Shelter	\$ 450,000.00		
Parking lot	\$ 75,000.00		
Garden improvements	\$ 25,000.00		
Field Improvements	\$ 50,000.00		
Plaza	\$ 20,000.00		
Irrigation	\$ 25,000.00		
Sign Plantings	\$ 10,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Shade Structures (2)	\$ 30,000.00		
Oasis Park Totals	\$ 716,000.00	\$ -	\$ 716,000.00
Owasso Ballfields			
Field Fencing (with Maint Strip)		\$ 200,000.00	
Lighting	\$ 150,000.00		
Play Eq.	\$ 50,000.00		
Renovate fields (Infields and tracks)	\$ 50,000.00		
Sign planting area	\$ 5,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Owasso Ballfields Total	\$ 261,000.00	\$ 200,000.00	\$ 461,000.00
Owasso Hills Park			
Irrigation	\$ 25,000.00		
Natural Resource Restoration	\$ 75,000.00		
Shade Structures (2)	\$ 30,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Field Renovation		\$ 45,000.00	
Owasso Hills Park Totals	\$ 131,000.00	\$ 45,000.00	\$ 176,000.00

Pioneer Park			
Irrigation	\$ 25,000.00		
Natural Resource Restoration	\$ 75,000.00		
Shade structures (2)	\$ 30,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Pioneer Park Total	\$ 131,000.00	\$ -	\$ 131,000.00
Pocahontas Park			
Master Plan	\$ 20,000.00		
Tennis Court Reconstruction		\$ 150,000.00	
Tennis Court Color Coat	\$ 15,000.00		
Shelter	\$ 400,000.00		
Shade Structures (2)	\$ 30,000.00		
Irrigation	\$ 20,000.00		
Sign planting area	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Pocahontas Park Total	\$ 491,000.00	\$ 150,000.00	\$ 641,000.00
Reservoir Woods			
Reservoir Woods Access Gate	\$ 35,000.00		
Reservoir Woods Trail Improvements @ Victoria	\$ 25,000.00		
Reservoir Woods Parking Lot (Roselawn)	\$ 75,000.00		
Natural Resource Restoration	\$ 200,000.00		
Sign Planting Areas	\$ 10,000.00		
Reservoir Woods Total	\$ 345,000.00	\$ -	\$ 345,000.00
Rosebrook Park			
Rosebrook Tennis Court Renovation w/ lighting	\$ 100,000.00		
Tennis Court color coat		\$ 15,000.00	
Rosebrook Shelter	\$ 450,000.00		
Rosebrook South Parking, Tennis Courts Bball Court	\$ 275,000.00		
Pathway	\$ 50,000.00		
Sign Planting area	\$ 10,000.00		
Pool	\$ 100,000.00		
Bleachers	\$ 30,000.00		
Backstop	\$ 15,000.00		
Play Equipment		\$ 80,000.00	
Plaza area	\$ 25,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Rosebrook Park Total	\$ 1,030,000.00	\$ 95,000.00	\$ 1,125,000.00
Sandcastle Park			
Master Plan	\$ 20,000.00		
Sandcastle Shelter	\$ 450,000.00		
Tennis Court reconstruction	\$ 125,000.00		
Tennis Court color coat		\$ 15,000.00	
Shade structure (2)	\$ 30,000.00		
Sign Planting Area	\$ 10,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Field Improvements	\$ 25,000.00		
Natural Resource Restoration	\$ 15,000.00		
Sandcastle Park Total	\$ 676,000.00	\$ 15,000.00	\$ 691,000.00
Tamarack Park			
Master Plan	\$ 15,000.00		
Natural Resource Restoration	\$ 75,000.00		
Sign Planting Area	\$ 10,000.00		
Tamarack Park Total	\$ 100,000.00	\$ -	\$ 100,000.00

Valley Park			
Master Plan	\$ 10,000.00		
Loop pathway	\$ 25,000.00		
Shade structure (2)	\$ 30,000.00		
Amenities	\$ 5,000.00		
Baseball fencing		\$ 20,000.00	
Sign Planting Area	\$ 5,000.00		
Natural Resource Restoration	\$ 45,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Valley Park Total	\$ 121,000.00	\$ 20,000.00	\$ 141,000.00
Veterans Park			
Master Plan	\$ 15,000.00		
Play Equipment		\$ 65,000.00	
Shade structures (2)	\$ 30,000.00		
Field fencing reconstruction		\$ 100,000.00	
Concession stand	\$ 250,000.00		
Sign Planting Area	\$ 5,000.00		
Material Bin	\$ 5,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Bleacher Pads	\$ 10,000.00		
Veterans Park Total	\$ 316,000.00	\$ 165,000.00	\$ 481,000.00
Villa Park			
Master Plan	\$ 20,000.00		
Shelter	\$ 350,000.00		
Play Eq	\$ 65,000.00		
Plaza area	\$ 30,000.00		
Hockey boards		\$ 20,000.00	
Villa Bridges	\$ 75,000.00		
Natural Resource Restoration	\$ 150,000.00		
Shade Structures (3)	\$ 45,000.00		
Sigh Planting areas	\$ 15,000.00		
Equipment Storage Boxes	\$ 1,000.00		
Villa Park Total	\$ 751,000.00	\$ 20,000.00	\$ 771,000.00
Willow Pond Park			
Master Plan	\$ 15,000.00		
Natural Resource Restoration	\$ 50,000.00		
Amenities	\$ 10,000.00		
Shade Structures (2)	\$ 30,000.00		
Sign Planting	\$ 7,500.00		
Willow Pond Park Total	\$ 112,500.00	\$ -	\$ 112,500.00
Woodhill Park			
Master Plan	\$ 5,000.00		
Natural Resource Restoration	\$ 15,000.00		
Sign planting area	\$ 5,000.00		
Woodhill Park Total	\$ 25,000.00	\$ -	\$ 25,000.00
ARTIFICIAL TURF	????????		
Total All Parks			\$ 18,139,500.00
Total Immediate Needs			\$ 14,974,500.00
Total Future Needs			\$ 3,165,000.00

Date: September 24, 2012

Item: 12.a

Adopt a Resolution Confirming
Assessments for City Project
P-ST-SW-11-02: Dale Street
Reconstruction, between
County Road C and
S. Owasso Blvd

Please See Item: 11.a

Date: September 24, 2012
Item: 12.b

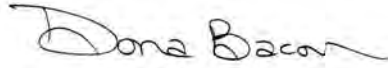
Authorize the Sale of
\$17 Million in Bonds to
Finance the Completion of
a New Fire Station and
Continue Funding the
Park Renewal Program

Please See Item: 11.b

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/24/12
Item No.: 12.c

Department Approval



City Manager Approval



Item Description: Award Contract for Classification & Compensation Study

BACKGROUND

Throughout the last ten years there have been several changes in position classifications, new position additions, job combinations and eliminations; and compensation schedule adjustments. Therefore, there is a need to have our job evaluation and compensation system reviewed by an outside professional expert to validate and update the system, as well as to assess internal and external market compatibility. The City approved a budget of \$9,000 in 2001 to conduct the study that was completed in 2002.

In addition, the City Council has heard about the changes occurring in paid-on-call firefighter's status and pay, and several Council Members encouraged us to do an independent study of their pay and benefits.

For the 2002 study the City solicited proposals for professional services for the development and implementation of a job evaluation and compensation system that meets Federal and State Compensation Standards as well as being competitive in today's marketplace. Staff feels that the evaluation and compensation system that is currently in place still meets the City's needs, but should be reviewed, validated, and updated based on internal and external changes that have occurred over the last ten years.

On August 13th the City Council approved for staff to again send out an RFP for a job classification evaluation and compensation system study to be conducted through an external compensation consultant. Council also discussed utilizing a committee similar to the one used in 2002 to evaluate bids that would be submitted by solicited vendors from the metro area that are known and recommended for their public sector compensation work. The committee would then make a recommendation for the vendor to conduct the study beginning no later than October 1, 2012 to be completed and presented to Council for discussion and action during the December 10th meeting.

2012 EVALUATION OF PROPOSALS

Unlike the 2002 study, staff does not feel that developing a completely new system of evaluation and classifications is necessary. We believe that our current system while in need of

review, validation, and some updates, does meet our needs and is usable for the foreseeable future.

Items of focus for the 2012 study will include the following:

- Review/ update current position descriptions for changes/ensure compliance
- Verify/calibrate job value internally through assigning points based on standard factors
- Provide external labor market survey and supporting data/benchmarks
- Provide system testing-equity/fairness and compliance
- Provide classification ranking/grade updates
- Recommend process updates if any to reclassify, make compensation changes validly, add new positions, and manage going forward
- Recommend any policy or procedures for ongoing pay plan administration
- Communication and presentation to both staff and the Council

The City received three proposals which ranged in the description of services extended and the costs of services ranging from \$21,450 to \$31,950. Upon review of each proposal by a committee consisting of a representative of each department, it was determined that one unanimously stood out as best meeting the needs of the City. The Springsted bid best addressed each of the requested items and is the committee's recommendation for the 2012 compensation study. In communication with Ann Antonsen, Springsted's Vice President and project lead for the City's study, areas of question were addressed and staff was able to negotiate a cost savings of \$6,010 by not moving to their proprietary job evaluation system and involving a complete redesign of the system and every job description, which is unnecessary.

POLICY OBJECTIVE

The City's compensation policy objectives include:

Internal Equity – maintaining a compensation and benefit package that is as consistent as possible between the City's three union and two non-union groups.

External Equity- maintaining compensation and benefits packages that are equivalent to comparable cities for comparable positions.

BUDGET IMPLICATIONS

This proposed study will cost no more than \$16,500 provided that there are not changes to the proposed project. Funding for this is available but was not budgeted for.

Beyond the study costs there will be implementation costs dependent on the outcomes of the study that will need funding. The anticipated outcomes, if similar to those found in our last study conducted in 2002, will require City Council to commit to budgetary funding moving forward.

STAFF RECOMMENDATION

Staff recommends the Council award the classification and compensation study contract to

79 Springsted to begin conducting the study immediately and budget for the study outcomes to be
80 implemented in 2013.

81 **REQUESTED COUNCIL ACTION**

82 Motion directing City staff to hire Springsted to immediately begin a classification and
83 compensation study as proposed in their bid document.

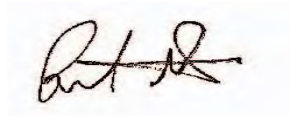
Prepared by: Eldona Bacon, Human Resources Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/24/2012

Item No.: 12.d

Department Approval



City Manager Approval



Item Description: Accept Wal-Mart Security Agreement

BACKGROUND

At its July 9, 2012, regularly scheduled meeting the Roseville City Council approved the preliminary plat of Twin Lakes 2nd Addition with the following condition (among others):

CONDITION #12 (REVISED)

Amendment to the original motion by the addition of Condition #12 that: "Wal-Mart Real Estate Business Trust shall agree to enter into a Development Agreement satisfactory to the City, which includes a provision that for one (1) year, Wal-Mart will pay for any law enforcement costs associated with services provided to their operations in excess of a base line of three hundred (300) calls per annum; with a review of that data after one (1) year for any potential adjustment.

At its July 23, 2012, regularly scheduled meeting the Roseville City Council approved the final plat and development agreement of Twin Lakes 2nd Addition with the following amendment to Attachment B of the Development Agreement (line 180 of Subpart a.):

"...communicate with the Police Department- [, and which also includes a cost-sharing proposal relevant to law enforcement costs associated with the development, which proposal is acceptable to the City Council.]"; with the remainder of the language to remain ensuring that the City Council majority determines if the Plan remains in place and is serving its intent.

Since the conditions have been added to the development agreement the Police Department has met with Wal-Mart officials on several occasions. The attached "Security Plan for the Roseville Wal-Mart Store", Attachment A to this RCA explains the end result of the meetings. The security plan has been reviewed by the City Attorney.

The off-duty officer presence required as part of the Security Plan will add to the level of public safety at Wal-Mart and not deter Wal-Mart officials from calling the Police Department because of a fear of monetary penalties. The off-duty officer will be in a position to process many crimes and other public safety tasks that take place at Wal-Mart and not burden the on-duty officers.

Police staff feels the Security Plan, along with Wal-Mart's current building and staffing practices related to parking lot lighting and security, on-site asset protection, etc., allow for public safety concerns to be met.

30 Police staff has consulted with the city attorney and research of current applicable state laws allow for
31 three options to fund increased public safety costs related to redevelopment or commercial areas:

- 32 1. Increase the city tax levy to support the costs
- 33 2. Special Service District- MN Statute 428A- this option requires the consent of at least 25
34 percent of the owners of the land *and* owners of 25 percent or more of the net tax capacity of
35 property subject to the district. This option was attempted in Burnsville along County Road 42
36 several years ago and did not reach success.
- 37 3. Voluntary agreement by the property in question as in this case before the Council

38 **POLICY OBJECTIVE**

39 The Security Plan Agreement has been written to fulfill the development agreement condition
40 regarding law enforcement costs. The proposed security plan along with Wal-Mart's current building
41 and staffing practices related to parking lot lighting and security, on-site asset protection, etc., will
42 meet public safety concerns and provide partial funding of law enforcement costs.

43
44 **FINANCIAL IMPACTS**

45
46 There is no cost to the city at this time.

47 **STAFF RECOMMENDATION**

48
49 Authorize the City Manager, Mayor and Chief of Police to enter into an agreement entitled "Security
50 Plan for the Roseville Wal-Mart Store" between the City of Roseville and Wal-Mart Stores, Inc. as
51 contained in Attachment A of this report.

52
53 **REQUESTED COUNCIL ACTION**

54
55 Motion to authorize the City Manager, Mayor and Chief of Police to enter into an agreement entitled
56 "Security Plan for the Roseville Wal-Mart Store" between the City of Roseville and Wal-Mart Stores,
57 Inc. as contained in Attachment A of this report.

58
59 Prepared by: Rick Mathwig, Chief of Police

Attachments: A. Security Plan for the Roseville Wal-Mart Store

SECURITY PLAN FOR THE ROSEVILLE WAL-MART STORE

This Memorandum of Understanding is entered into by and between Wal-Mart Stores, Inc. ("Wal-Mart") and the City of Roseville, a Minnesota municipal corporation ("City"), as of the latest of the dates of the signatures of the parties below.

On July 23, 2012, the Roseville City Council approved the final plat of Twin Lakes Second Addition in the City of Roseville (the "Property"). One of the conditions of approval requires Wal-Mart and the City enter into a Security Plan approved by the Roseville Police Chief that identifies and incorporates on-site technology, personnel, and practices to improve security, minimize losses, and better communicate with the Police Department, and includes a cost sharing arrangement acceptable to the Roseville City Council pertaining to law enforcement costs associated with the Property (the "Store").

Representatives of Wal-Mart and the Roseville Police Department have met on several occasions to discuss Wal-Mart's standard facility protection plans and procedures. Police Chief Rick Mathwig has had an opportunity to tour other Wal-Mart Stores in the metropolitan area. On the basis of these discussions, Wal-Mart and the City agree to the following Security Plan:

1. Term; Early Termination. For purposes of Paragraphs 2 and 3, the term shall commence on the day the Store first opens to the general public and shall terminate on the three-year anniversary of the said opening (the "Term"). Notwithstanding the foregoing, if the City of Roseville Police Department hires one or more additional police officers to be assigned to specialize in commercial or retail areas of the City, Wal-Mart's obligation under Paragraphs 2 and 3 shall terminate on the date when the commercial/retail officer finishes training and begins providing services. The City shall provide Wal-Mart with at least 30 days' notice of the date when the new commercial/retail police officer is due to begin providing police services.
2. Off-Duty Officer. During the Term, Wal-Mart shall retain, at its sole cost from its customary security service providers, at least one off-duty police officer to provide police and security services at the Store. At minimum, an off-duty officer shall provide security services to the Store not less than 1,248 hours per year during the Term. To the maximum extent possible, the off-duty officer's hours shall be scheduled to provide continuity of off-duty coverage at the Store throughout the year.
3. Computer; IT Specifications. Prior to the commencement of the Term, Wal-Mart shall reimburse the Roseville Police Department for the City's actual costs of purchasing a laptop computer to be dedicated for Roseville Police use at the Store; at a cost not to exceed \$1,200.00. Wal-Mart shall provide a locked, secure area for the storage of the laptop computer when not in use. The Roseville Police Department, including the off-duty officer described in Paragraph 2 above, shall retain exclusive use and ownership of the laptop computer. While at the Store, the Police Department shall have non-exclusive access to use a laser printer and a scanner at all times at no charge. Wal-Mart shall

reimburse the City for all necessary and actual law enforcement-related mobile data access fees as follows: prior to the commencement of the Term, Wal-Mart shall pay the City a total of \$1,500.00 as full and final payment for the Term to cover all City out-of-pocket fees for mobile data access and secondary authentication from the Store for the entire Term.

4. Digital Images. Wal-Mart shall use its best efforts to preserve digital imagery recorded by security and surveillance cameras and videos at the Store for at least 30 days, and shall provide the images to the Roseville Police Department at no charge upon request.
5. No Overnight Camping. Wal-Mart shall not permit overnight parking or overnight recreational vehicle parking or camping in its parking lot at the Property at any time.
6. Quarterly Meetings. At the request of the Roseville Police Department, representatives of Wal-Mart's asset protection (i.e., security personnel) shall meet with Police Department managerial personnel to discuss security issues relating to the Store. The parties agree to work in good faith to implement reasonable security measures and to update and implement Wal-Mart's facility protection plan for the Store.

SO AGREED:

CITY OF ROSEVILLE, MINNESOTA

By: _____
Daniel J. Roe
Mayor
Date: _____

By: _____
William J. Malinen
City Manager
Date: _____

By: _____
Rick Mathwig
Police Chief
Date: _____

WAL-MART STORES, INC.

By: _____

Its: _____

Date: _____

5220091_4.DOC

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 09-24-2012

Item No.: 12.e

Department Approval



City Manager Approval



Item Description: **Community Development Department Request to declare the vacant accessory structure located at 2609 Snelling Curve a hazardous building and to order it's repair/removal or razing.**

BACKGROUND

- The subject property is a vacant accessory structure located behind a vacant single-family home.
- The current owner is Olta Holdings LLC which is currently attempting to sell the property for redevelopment. They have indicated they do not wish to repair the accessory structure or the single-family home because they anticipate a buyer would demolish both structures with redevelopment of the site.
- Under the Hazardous Building Law (Minn. Stat. 463.15-.23) the City may require a property owner to repair/remove hazardous conditions or raze the building if the structure meets the definition of "hazardous building" which is defined as: 'Any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsatisfactory conditions, or abandonment, constitutes a fire hazard or a hazard to public safety or health.'
 - The accessory structure located at 2609 Snelling Curve exhibits characteristics constituting a hazardous building due to the following conditions:
 - The roof covering of the building on the south side is significantly deteriorated with two large holes completely through the shingles and the roof boards. See pictures attached.
 - The structural elements supporting the roof are deteriorating and the roof is now sagging in these two areas. This indicates that the structural elements are compromised and the roof could collapse, most likely under the weight of a winter snow load. See inspection report attached.
 - The structure was observed unsecured with windows and doors open until it was boarded by the owner after requested by the city.
 - The above listed conditions constitute public safety hazards and public health hazards. Therefore, the accessory structure located at 2609 Snelling Curve qualifies as a Hazardous Building under Minnesota Statutes 463.15-.23 and the City may require the hazardous conditions be repaired/removed or the building razed through voluntary and/or court action.
 - The City did notify the property owner on May 3rd and June 7th of 2012 of these

conditions (which constitute City Code violations) and instructed the owner to abate the violations within 30 days. No corrective actions were initiated by the property owner (other than securing the structure) and the conditions described above remain.

- Note: The single family home is also in disrepair. The owner has stated that if they were to demolish the accessory structure they would also demolish the home at the same time to reduce overall costs.

- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

- Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

- A voluntary abatement of the hazardous conditions by the property owner would not result in additional costs to the City.
- A motion in court for summary enforcement abating hazardous conditions would result in additional legal costs for Roseville because the City's civil attorney does not perform these cases as part of their contract:
 - If the City were to perform an abatement (under the direction of the court) and raze the structure, approximate costs would include:

▪ Demolition costs -	\$12,000.00
▪ Legal costs -	\$3,000.00
▪ <u>Staff charges -</u>	<u>\$2,000.00</u>
Total -	\$17,000.00
 - The initial costs for a city initiated abatement would be paid from existing Community Development funds. Any and all staff, city attorney and actual costs would be charged to the property owner as specified in Minn. Stat. 463.15-.23 and 407.07.B.

STAFF RECOMMENDATION

- Approve the attached resolution declaring the accessory structure, located at 2609 Snelling Curve, a hazardous building under Minnesota's Hazardous Building Law and requiring the property owner to repair/remove the hazardous conditions or raze the building, or, the City will motion for a summary enforcement of the order in Ramsey County District Court.

67 **REQUESTED COUNCIL ACTION**

- 68 • Approve the attached resolution declaring the accessory structure, located at 2609 Snelling
69 Curve, a hazardous building under Minnesota's Hazardous Building Law and requiring the
70 property owner to repair/remove the hazardous conditions or raze the building, or, the City will
71 motion for a summary enforcement of the order in Ramsey County District Court.

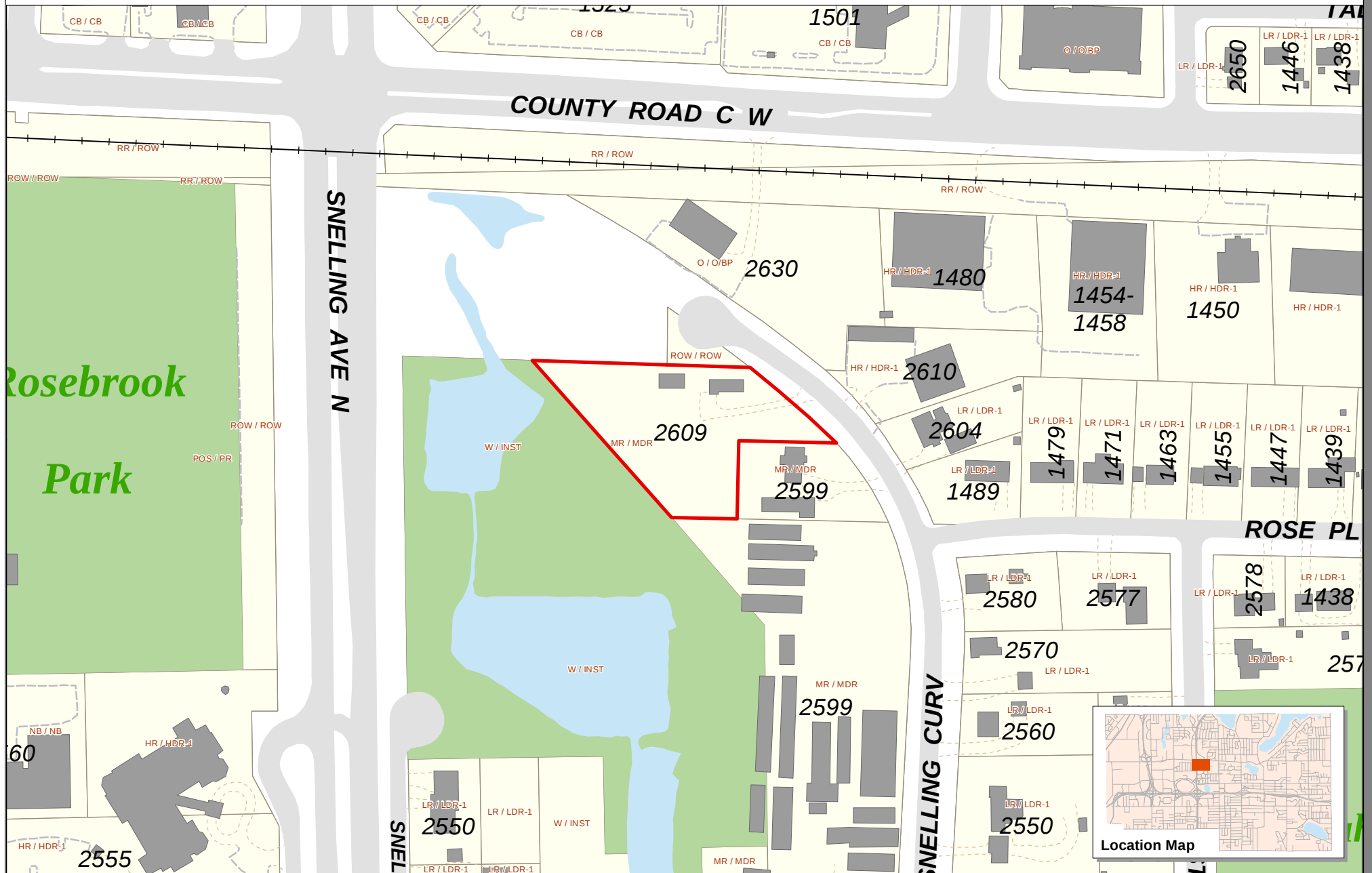
72

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 2609 Snelling Curve
B: Photo
C: Photo
D: Inspection Report
E: Resolution
F: Resolution Signature Page

Attachment A

2609 Snelling Curve



Prepared by:
Community Development Department
Printed: July 2, 2012



Site Location

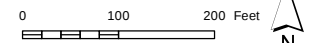
Comp Plan / Zoning
Designations
LR / LDR-1

Data Sources

* Ramsey County GIS Base Map (6/1/2012)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

ATTACHMENT B



ATTACHMENT C



Attachment D

REPORT ON ROOF AND STRUCTURAL CONDITIONS FOR - 2609 SNELLING CURVE

On Friday the 6th of July Code Enforcement Officer Gerald Proulx made an inspection of the accessory building at 2609 Snelling Curve at the request of the Building Official Don Munson with regards to its structural stability. Enclosed are the findings.

The accessory structure in question is a 40 foot by 22 foot 2 level structure with a main and loft level. It has a hand framed gambrel roof as is commonly seen in the Midwest used for barns. The ridge runs in an east/west direction along the structure length presenting a roof face directly to the north and south. The main level exterior walls consist of concrete block with wood frame interior partitions and a dimensional lumber floor creating a loft just below the rafters.

An observation from the exterior of the structure shows that the south facing side of the roof has deteriorated to a much greater extent than the north side. Several layers of shingles have been deteriorating over the years and have now exposed the wood framing of the compound rafters. This direct exposure to the weather and the preceding years of saturation from failing shingles has compromised the structure through rot of the rafters themselves and additionally their connections to the wall and floor system that ties the building together. Two large openings in the roof are present and have exposed the interior directly to the sky with no resistance to the elements. Presently I would estimate that the south facing half of the roof has approximately 25% of its rafters visibly exposed and completely severed somewhere along their length through the action of decay. Additionally the visible deflection in 25% to 30% of the rafters adjacent to the openings also appear to indicate that they are severed as well. These rafters also are not performing their intended purpose and are most likely not benefitting the roof for support in any fashion.

Gambrel framed roofs typically follow a similar pattern of collapse to other roofs but are often subject to asymmetrical failure. The roof openings in this case on the south side will allow heavy winds to enter the structure and weaken it further. Heavy rain and snow loads take advantage of the decay of the wood members at the floor, roof and wall intersection causing the exterior wall to become detached at the top of the wall and forcing it out of plumb to the exterior. This will eventually cause a collapse that can be sudden in a concrete block wall. The remaining structure will leave large voids on the interior that could be attractive to persons who may be curious and enter the partially collapsed building. Additional collapses are not uncommon and can also be sudden.

The structure may be repaired with considerable effort and expense by an experienced contractor. Demolition of the structure will be more rapid and most likely be the most cost effective process to produce a hazard free environment.

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 24th day of September, 2012, at 6:00 p.m.

The following members were present: and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**DECLARING THE ACCESSORY STRUCTURE LOCATED AT 2609 SNELLING
CURVE A HAZARDOUS BUILDING AND REQUIRING ITS REPAIR OR
RAZING.**

WHEREAS, pursuant to Minn. Stat. 463.15 and 463.261 the City Council of Roseville finds the accessory building located at 2609 Snelling Curve to be a hazardous building for the following reasons:

- The roof covering of the building on the south side is significantly deteriorated with two large holes completely through the shingles and the roof boards.
- The structural elements supporting the roof are deteriorating and the roof is now sagging in these two areas. This indicates that the structural elements are compromised and the roof could collapse, most likely under the weight of a winter snow load.
- The structure was observed unsecured with windows and doors open until it was boarded by the owner after notice by the city.

WHEREAS, the conditions listed above are more fully documented in the inspection report, photographs and, the Request for Council Action which are attached to this resolution as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
ROSEVILLE, MINNESOTA, AS FOLLOWS:**

- That pursuant to the foregoing findings and in accordance with Minn. Stat.463.15 and 463.261, the council orders the record owners of the above hazardous building or their representatives to make the following corrections on the property at 2609 Snelling Curve:

- Repair/replace all compromised structural elements in the accessory structure supporting the roof.
- Repair/replace all compromised roof sheathing in the accessory structure.
- Replace all deteriorated roofing on the accessory structure.
- Repair and re-secure all exterior doors, windows and entrances to the building and remove all plywood boarding;
- That repairs listed above must all be made within 60 days after the order is served upon the property owner. The repairs must be completed in compliance with all applicable codes and ordinances, pursuant to proper permits from the city.
- That if repairs are not made within the time provide above, the building is ordered to be razed, the foundations filled, and the property left free of debris, in compliance with all applicable codes and ordinances, pursuant to proper permits from the city. This must be completed within 30 days after the initial time period provided above has expired.
- That a motion for summary enforcement of the order will be made to the District Court of Ramsey County unless corrective action is taken, or unless an answer is filed within the time specified in Minn. Stat. 463.18, which is 20 days.
- That in accordance with Minn. Stat. 463.24, the owner must remove all personal property and/or fixtures that will reasonably interfere with the work within 30 days. If the property and/or fixtures are not removed and the city enforces this order, the city may sell personal property, fixtures, and/or salvage materials at a public auction after three days posted notice.
- That if the city must take actions to enforce this order all enforcement costs, including attorney fees, will be specially assessed against the property and collected in accordance with Minn. Stat. 463.22, 463.161 and 463.21.
- That the city attorney is authorized to serve this order upon the owner of the premises at 2609 Snelling Curve and all lien-holders of record.
- That the city attorney is authorized to proceed with the enforcement of this order as provided in Minn. Stat. 463.15 and 463.261.

The motion for the adoption of the foregoing resolution was duly seconded by
 : ; and upon a vote being taken thereon, the following voted in favor thereof
 : ; and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

By: _____
Mark Gaughan, City Attorney

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9-24-12
Item No.: 12.†

Department Approval



City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1991 Eldridge Avenue.**

BACKGROUND

- The subject property is an owner-occupied single-family detached home.
- The current owner is Barbara Marcellus.
- Current violation includes:
 - Siding and small door need paint, and gutter falling away from eave (violation of City Code Sections 407.02.J & K and 906.05.C).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Repair siding exterior and trim, and paint siding and trim.
 - Total: Approximately - \$3,000.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

29 **STAFF RECOMMENDATION**

30 Staff recommends that the Council direct Community Development staff to abate the above referenced
31 public nuisance violation at 1991 Eldridge Avenue W.

32 **REQUESTED COUNCIL ACTION**

33 Direct Community Development staff to abate the public nuisance violations at 1991 Eldridge Avenue
34 W by hiring a general contractor to repair siding exterior and trim, and paint siding and trim.

35 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
36 is to recover costs as specified in Section 407.07B.

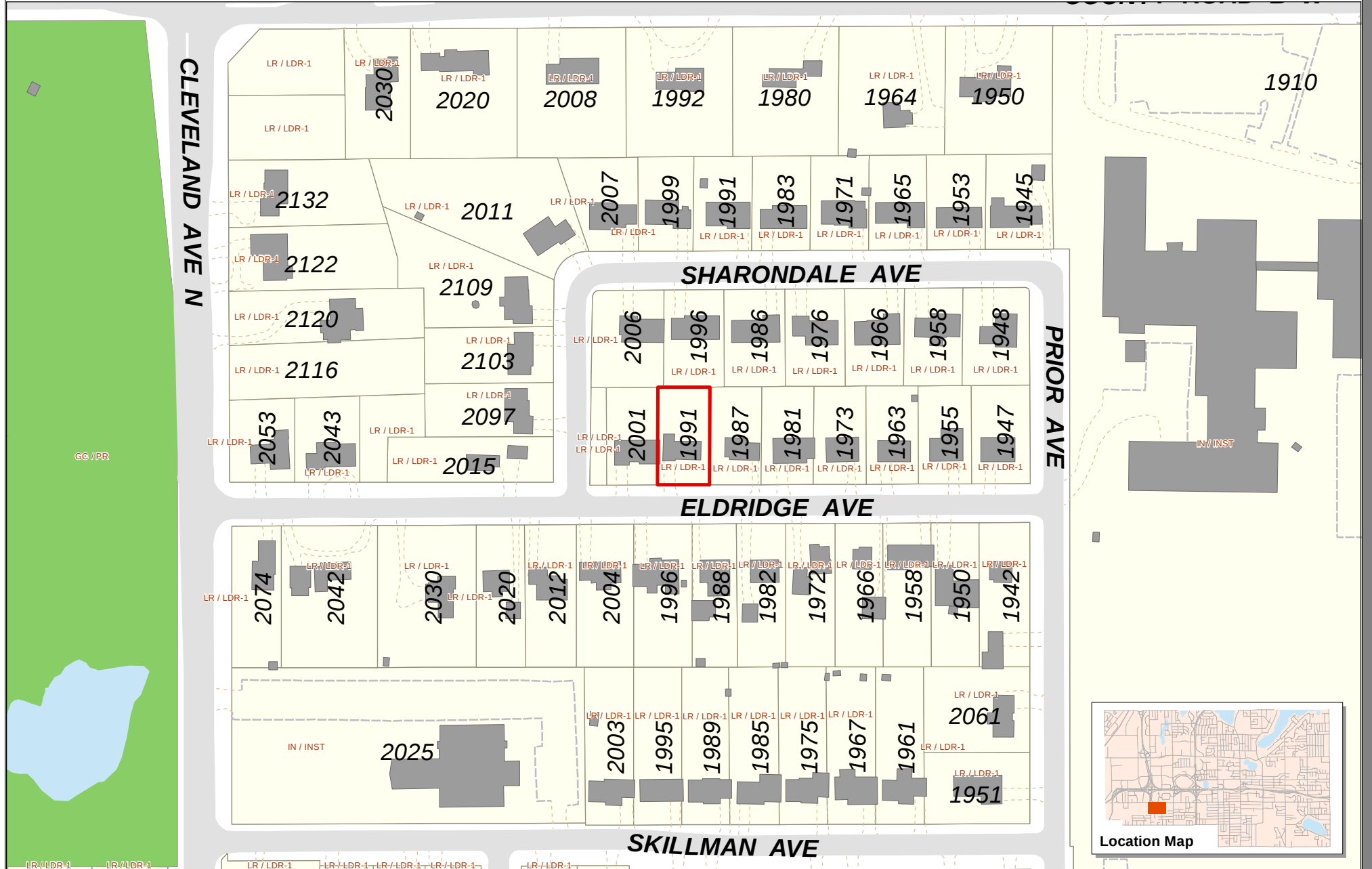
37

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1991 Eldridge Avenue W.
B: Photo
C: Photo

Attachment A

1991 Eldridge Ave W



Prepared by:
Community Development Department
Printed: July 24, 2012

Site Location

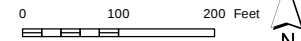
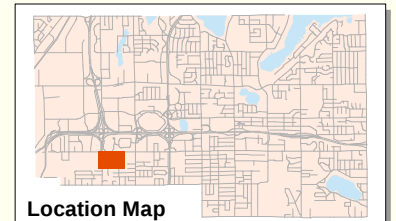
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (7/2/2012)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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ATTACHMENT B



ATTACHMENT C

