



January 7, 2013

RE: Mandatory pre-proposal meeting January 28, 2013.

Greetings from Roseville Parks and Recreation,

As part of its 2012-2016 Parks and Recreation Renewal Program, the City of Roseville intends to invest \$1.5 million in natural resource enhancements in parks throughout the community. The projects are intended to align with the 2010 Parks and Recreation System Master Plan, a process that gained overwhelming support from the community as it was planned.

The City of Roseville invites qualified Natural Resource restoration consultants to attend a mandatory pre-proposal meeting regarding the Renewal Program's Natural Resource Restoration Projects. The initial Request for Proposals will be for Planning Services only, with a projected budget of \$52,500. The City will be utilizing the Best Value Procurement method for this contract. The pre-proposal meeting will review the Best Value Process requirements and the details of the Request for Proposals. The final RFP for Natural Resources Restoration Planning Services will be available no later than January 18, 2013. This letter is NOT the RFP but is only an invitation to the mandatory pre-proposal meeting.

The pre-proposal meeting will take place at Roseville City Hall, 2660 Civic Center Drive, in the Council Chambers from 9:00-11:00 AM on January 28, 2013. Please RSVP to Jeff Evenson at jeff.evenson@ci.roseville.mn.us or at either phone number listed below.

Only firms attending this mandatory pre-proposal meeting will be eligible to submit a proposal.

Thank you for your interest in this project.

Sincerely,



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Park Superintendent
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