



City Council Agenda

Monday, August 12, 2013

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten,
McGehee, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
 - a. Proclaim September 27 Golden K Kiwanis Peanut Day
- 6:20 p.m. **6. Approve Minutes**
 - a. Approve Minutes of July 18, 2013 Special Meeting
 - b. Approve Minutes of July 22, 2013 Meeting
- 6:30 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business & Other Licenses & Permits
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Consider Certifying Delinquent Utility and Other Charges for Collection on 2014 Property Taxes
 - e. Approve Maintenance Agreement for Stormwater Management Facilities between Rice Creek Watershed District and the City of Roseville for the Twin Lakes Infrastructure Improvements
 - f. Approve Maintenance Agreement for Stormwater Management Facilities between Rice Creek Watershed District and the City of Roseville for M-13-02 County Road D Reconstruction
 - g. Adopt a Resolution to Accept the Work Completed,

Authorize Final Payment and Commence the One Year Warranty Period on 2013 Sealcoat Project

- h. Adopt a Resolution to Accept the Work Completed, Authorize Final Payment and Commence the One Year Warranty Period on Pikovsky Demolition Project
- i. Approve Contract for Sanitary Sewer Televising
- j. Approve Josephine Heights Public Improvement Easement and Maintenance Agreement
- k. Request by Robert and Dorothy McCarthy for Approval of a Recombination Minor Subdivision at 2168 Saint Croix St. and 2169 Saint Stephen St.
- l. Consider Approving Joint Powers Agreements with the City of Birchwood Village
- m. Set Public Hearing to Consider Approving an On-Sale Intoxicating Liquor License for Fantasy Flight Game Center at 1975 West Co Rd B2, Suite 1, Roseville, MN 55113

6:40 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

6:45 p.m. a. Adopt an Ordinance Amending Section 1102.01, Procedure, of the Subdivisions Chapter of the Roseville City Code to Create an Open house Requirement for Land Divisions of 4 or More Lots or Parcels

6:55 p.m. b. Approve Zoning Text Changes to Section 1004.02 (Residential Accessory Buildings) Regarding Design Requirements and Performance Standards

7:05 p.m. c. Approve Zoning Text Changes to Multiple Sections to Revise How Outdoor Storage is Defined and Regulated and Where Outdoor Storage is Allowed

10. Presentations

7:15 p.m. a. Joint Meeting with Human Rights Commission

11. Public Hearings

12. Budget Items

13. Business Items (Action Items)

8:00 p.m. a. Approve Set of Preliminary Park Plans

8:35 p.m. b. Approve a Resolution Extending The Term Of The Cable

Television Franchise Ordinance And Agreement Held By
Comcast Of Minnesota, Inc.

14. Business Items – Presentations/Discussions

8:45 p.m. **15. City Manager Future Agenda Review**

8:50 p.m. **16. Councilmember Initiated Items for Future Meetings**

9:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Aug 13	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Aug 14	6:30 p.m.	Ethics Commission
Monday	Aug 19	6:00 p.m.	City Council Meeting
Monday	Aug 26	6:00 p.m.	City Council Meeting
Tuesday	Aug 27	6:30 p.m.	Public Works, Environment & Transportation Commission
September			
<i>Monday</i>	<i>Sep 2</i>		<i>City Offices Closed - Labor Day</i>
Tuesday	Sep 3	6:30 p.m.	Parks & Recreation Commission
Wednesday	Sep 4	6:30 p.m.	Planning Commission
Monday	Sep 9	6:00 p.m.	City Council Meeting

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.



Proclamation

Golden K Kiwanis Peanut Day September 27, 2013

Whereas, The North Suburban Golden K Kiwanis Club, headquartered in Roseville, is an organization dedicated to helping community youth educationally and spirituality; and

Whereas, The Golden K Kiwanis Club is also committed to other community services; and

Whereas, In order to raise funds for its many and varied programs, the North Suburban Golden K Kiwanis Club has requested a day be set aside in Roseville for the distribution of peanuts.

Now, Therefore Be It Resolved, that the City Council of the City of Roseville hereby proclaims Friday, September 27, 2013 as ROSEVILLE GOLDEN K KIWANIS PEANUT DAY.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twelfth day of August 2013.

Mayor Daniel J. Roe

Date: August 12, 2013

Item: 6.a

Approve July 18 Special Meeting
Minutes

Date: August 12, 2013

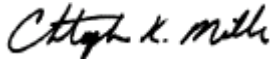
Item: 6.b

Approve July 22 Council Meeting
Minutes

REQUEST FOR COUNCIL ACTION

Date: 08/12/2013
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$755,986.01
70747-70997	\$1,564,290.33
Total	\$2,320,276.34

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 8/6/2013 - 10:22 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
70794	07/18/2013	Boulevard Landscaping	Operating Supplies	Brickman Group LTD, LLC	For mowing and weeding streetscape	1,841.01
0	07/17/2013	Boulevard Landscaping	Operating Supplies	Linder's Garden Ctr-CC	Garden Supplies	56.47
70962	08/01/2013	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	supplies	35.54
70962	08/01/2013	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	supplies	166.73
0	07/17/2013	Boulevard Landscaping	Operating Supplies	Office Depot- CC	Duster	17.13
0	08/01/2013	Boulevard Landscaping	Operating Supplies	Signal Pro-CC	Torques	352.68
0	07/17/2013	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Sawzal Blade	20.66
70847	07/18/2013	Boulevard Landscaping	Operating Supplies	Versa-Lok, Corp.	Rock Black Dirt	64.02
Operating Supplies Total:						2,554.24
0	08/01/2013	Boulevard Landscaping	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	2.41
Sales Tax Payable Total:						2.41
Fund Total:						2,556.65
70821	07/18/2013	Central Svcs Equip Revolving	Rental - Copier Machines	Pitney Bowes	Mail Machine Rental	832.62
Rental - Copier Machines Total:						832.62
Fund Total:						832.62
0	07/23/2013	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	6.73
Federal Income Tax Total:						6.73
0	07/23/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	6.52
0	07/23/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	1.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	8.04
0	07/23/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	1.52
0	07/23/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	6.52
					FICA Employers Share Total:	8.04
0	07/23/2013	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	0.95
					MN State Retirement Total:	0.95
0	07/23/2013	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	5.95
					PERA Employee Ded Total:	5.95
0	07/23/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	5.95
0	07/23/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	0.95
					PERA Employer Share Total:	6.90
70834	07/18/2013	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	June Bingo Billing	2,381.40
70977	08/01/2013	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Roseville Youth Hockey-June Bingo I	2,041.20
					Professional Services - Bingo Total:	4,422.60
0	07/23/2013	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	4.03
					State Income Tax Total:	4.03
					Fund Total:	4,463.24
70823	07/18/2013	Community Development	Building Surcharge	Precision Fire Sprinkler	Fire Permit Refund-1661 County Roa	2.25
					Building Surcharge Total:	2.25
70819	07/18/2013	Community Development	Contractors Licenses	Paragon Company	Duplicate Contractor License Fee Ref	89.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contractors Licenses Total:	89.00
0	08/01/2013	Community Development	Credit Card Service Fees	US Bank-Non Bank	June Terminal Charges	1,211.41
					Credit Card Service Fees Total:	1,211.41
70856	07/26/2013	Community Development	Deposits	Arvola Homes	Construction Deposit Refund	800.00
					Deposits Total:	800.00
0	07/18/2013	Community Development	Electrical Inspections	Tokle Inspections, Inc.	June 2013 Eletrical Inspections	5,812.00
					Electrical Inspections Total:	5,812.00
0	07/23/2013	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	3,853.70
					Federal Income Tax Total:	3,853.70
0	07/23/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,877.60
0	07/23/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare Ei	439.07
					FICA Employee Ded. Total:	2,316.67
0	07/23/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,877.60
0	07/23/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare Ei	439.07
					FICA Employers Share Total:	2,316.67
70963	08/01/2013	Community Development	Furniture & Fixtures	Minncor Industries	Chairs	459.57
70963	08/01/2013	Community Development	Furniture & Fixtures	Minncor Industries	Chairs	43.82
70963	08/01/2013	Community Development	Furniture & Fixtures	Minncor Industries	Chairs	406.13
					Furniture & Fixtures Total:	909.52
70911	07/26/2013	Community Development	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	96.15
					HSA Employee Total:	96.15
0	07/26/2013	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.07.2013 ICMA Defe	372.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	372.50
70905	07/26/2013	Community Development	Medical Ins Employee	NJPA	Medical Ins Employee	532.32
					Medical Ins Employee Total:	532.32
70905	07/26/2013	Community Development	Medical Ins Employer	NJPA	Medical Ins Employee	3,745.84
					Medical Ins Employer Total:	3,745.84
0	07/17/2013	Community Development	Memberships & Subscriptions	APA-CC	Annual Membership-Paschke	335.00
					Memberships & Subscriptions Total:	335.00
0	07/23/2013	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	282.98
					MN State Retirement Total:	282.98
0	07/23/2013	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	545.00
					MNDCP Def Comp Total:	545.00
0	07/17/2013	Community Development	Operating Supplies	Suburban Ace Hardware-CC	Batteries	13.15
					Operating Supplies Total:	13.15
0	07/23/2013	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,768.64
					PERA Employee Ded Total:	1,768.64
0	07/23/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,768.64
0	07/23/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	282.98
					PERA Employer Share Total:	2,051.62
70978	08/01/2013	Community Development	Plumbing Permits	Hickory Smith	Homeowner decided contractor will p	108.00
					Plumbing Permits Total:	108.00
70907	07/26/2013	Community Development	Professional Services	Opportunity Services	June 2013 Services	210.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
70837	07/18/2013	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	207.00
70837	07/18/2013	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
0	07/17/2013	Community Development	Professional Services	Vroman Systems-ACH	Rental Registration	24.98
Professional Services Total:						447.29
0	07/23/2013	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	1,482.81
State Income Tax Total:						1,482.81
70877	07/26/2013	Community Development	Training	Donald Salverda & Associates	Books for Leaderhip Growth Group	91.86
0	07/17/2013	Community Development	Training	Freight House-CC	Training Lunch	15.86
Training Total:						107.72
0	07/26/2013	Community Development	Transportation	Thomas Paschke	Mileage	106.79
Transportation Total:						106.79
70963	08/01/2013	Community Development	Use Tax Payable	Minncor Industries	Use Tax Payable	-58.52
0	08/01/2013	Community Development	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	60.64
Use Tax Payable Total:						2.12
Fund Total:						29,309.15
0	07/23/2013	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	478.01
Federal Income Tax Total:						478.01
0	07/23/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	45.20
0	07/23/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	193.25
FICA Employee Ded. Total:						238.45
0	07/23/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	193.25
0	07/23/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	45.20
FICA Employers Share Total:						238.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
70911	07/26/2013	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	18.46
					HSA Employee Total:	18.46
70905	07/26/2013	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Medical Ins Employee	359.94
					Medical Ins Employer Total:	359.94
0	07/23/2013	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	31.03
					MN State Retirement Total:	31.03
0	07/23/2013	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	193.95
					PERA Employee Ded Total:	193.95
0	07/23/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	193.95
0	07/23/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	31.03
					PERA Employer Share Total:	224.98
0	07/23/2013	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	163.09
					State Income Tax Total:	163.09
					Fund Total:	1,946.36
70932	08/01/2013	East Metro SWAT	Professional Services	American Messaging	Messaging	183.46
					Professional Services Total:	183.46
					Fund Total:	183.46
0	07/23/2013	FEMA Training Grant	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	36.91
					Federal Income Tax Total:	36.91
0	07/23/2013	FEMA Training Grant	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	29.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2013	FEMA Training Grant	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	11.12
FICA Employee Ded. Total:						40.89
0	07/23/2013	FEMA Training Grant	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	11.12
0	07/23/2013	FEMA Training Grant	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	29.77
FICA Employers Share Total:						40.89
0	07/23/2013	FEMA Training Grant	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	7.76
MN State Retirement Total:						7.76
0	07/23/2013	FEMA Training Grant	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	27.93
PERA Employee Ded Total:						27.93
0	07/23/2013	FEMA Training Grant	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	41.91
PERA Employer Share Total:						41.91
0	07/23/2013	FEMA Training Grant	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	18.43
State Income Tax Total:						18.43
Fund Total:						214.72
70863	07/26/2013	Fire Station 2011	Contractor Payments	Brothers Fire Protection, Inc.	Fire Station	13,928.80
70768	07/17/2013	Fire Station 2011	Contractor Payments	Crossroad Construction, Inc	Carpentry/Accessories	30,872.89
70942	08/01/2013	Fire Station 2011	Contractor Payments	Curb Masters, Inc	WO #1 Add Additional Walk	471.20
70769	07/17/2013	Fire Station 2011	Contractor Payments	D & M Iron Works, Inc.	Structural Steel	26,776.70
70770	07/17/2013	Fire Station 2011	Contractor Payments	Floors By Becker, Inc.	Resilient Flooring, Carpet	34,345.35
70771	07/17/2013	Fire Station 2011	Contractor Payments	Frattalone Companies	Earthwork/Utilities	71,516.00
70772	07/17/2013	Fire Station 2011	Contractor Payments	Gorham Oien Mechanical	Plumbing/Heating/Piping	87,948.15
70773	07/17/2013	Fire Station 2011	Contractor Payments	High Performance Coatings	Painting	21,090.00
70774	07/17/2013	Fire Station 2011	Contractor Payments	Kelleher Construction Co.	Cast In Place Concrete Slab	1,900.00
70775	07/17/2013	Fire Station 2011	Contractor Payments	Kellington Construction, Inc.	Manufactured Casework	36,289.05
70957	08/01/2013	Fire Station 2011	Contractor Payments	Master Technology Group	Phone/Fiber Install to new fire station	2,552.00
0	07/17/2013	Fire Station 2011	Contractor Payments	Midwest Asphalt Corporation	Site Paving Voided 7/17/13	18,231.82
70782	07/17/2013	Fire Station 2011	Contractor Payments	Midwest Asphalt Corporation	Site Paving	18,231.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
70776	07/17/2013	Fire Station 2011	Contractor Payments	NAC Mechanical & Electrical Serv	Electrical/Communications	152,759.05
70777	07/17/2013	Fire Station 2011	Contractor Payments	Overhead Door Co of the Northlanc	Coiling Doors/Grilles	184,227.80
70778	07/17/2013	Fire Station 2011	Contractor Payments	Thelen Heating & Roofing, Inc.	HVAC/Air Distribution	15,561.00
70778	07/17/2013	Fire Station 2011	Contractor Payments	Thelen Heating & Roofing, Inc.	Roofing/Sheet Metal	9,975.00
70779	07/17/2013	Fire Station 2011	Contractor Payments	Thyssenkrupp Elevator Corp.	Elevator	43,708.55
70780	07/17/2013	Fire Station 2011	Contractor Payments	Twin City Acoustics, Inc.	Acoustical Ceilings	10,419.60
70781	07/17/2013	Fire Station 2011	Contractor Payments	UHL Company	Temperature Controls	20,520.00
Contractor Payments Total:						801,324.78
70853	07/26/2013	Fire Station 2011	Furniture and Fixtures	Appliance Specialties, Inc	Installation of hood, duct work and in	275.00
0	08/01/2013	Fire Station 2011	Furniture and Fixtures	Dorm Co-CC	Bedding	725.77
0	07/18/2013	Fire Station 2011	Furniture and Fixtures	Fastenal Company Inc.	furniture and Fixtures	920.09
0	07/18/2013	Fire Station 2011	Furniture and Fixtures	Fastenal Company Inc.	furniture and Fixtures	124.99
70945	08/01/2013	Fire Station 2011	Furniture and Fixtures	Geargrid Corp.	Furniture & Fixtures	1,961.16
0	08/01/2013	Fire Station 2011	Furniture and Fixtures	Great Fans & Blinds-CC	New Station Supplies	397.14
0	07/17/2013	Fire Station 2011	Furniture and Fixtures	Hom-CC	New Station Materials	1,606.84
0	08/01/2013	Fire Station 2011	Furniture and Fixtures	Modern Office-CC	New Station Supplies	1,935.75
0	07/17/2013	Fire Station 2011	Furniture and Fixtures	National Hospitality-CC	New Station Supplies	1,143.04
70969	08/01/2013	Fire Station 2011	Furniture and Fixtures	Original Mattess Factory	Mattresses for new fire station	2,689.92
0	08/01/2013	Fire Station 2011	Furniture and Fixtures	PayPal-CC	New Station Supplies	639.82
Furniture and Fixtures Total:						12,419.52
70793	07/18/2013	Fire Station 2011	Professional Services	Bossardt Corporation	June 2013 Expenses	18,006.90
70793	07/18/2013	Fire Station 2011	Professional Services	Bossardt Corporation	Construction Support Expenses for Ju	1,048.96
0	07/18/2013	Fire Station 2011	Professional Services	CNH Architects, Inc.	Construction Design	10,000.00
70872	07/26/2013	Fire Station 2011	Professional Services	Comcast	Fire Station Construction	1,384.30
0	07/18/2013	Fire Station 2011	Professional Services	Jimmys Johnnys, Inc	Toilet Rental	181.67
70899	07/26/2013	Fire Station 2011	Professional Services	Lightning Disposal, Inc.	Fire Station Waste Removal	1,158.00
70912	07/26/2013	Fire Station 2011	Professional Services	Professional Service Industries, Inc.	Fire Station Project	572.00
Professional Services Total:						32,351.83
0	08/01/2013	Fire Station 2011	Use Tax Payable	Dorm Co-CC	Sales/Use Tax	-46.69
0	08/01/2013	Fire Station 2011	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	559.48
0	07/17/2013	Fire Station 2011	Use Tax Payable	National Hospitality-CC	Sales/Use Tax	-73.53
0	08/01/2013	Fire Station 2011	Use Tax Payable	PayPal-CC	Sales/Use Tax	-41.16
Use Tax Payable Total:						398.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						846,494.23
70802	07/18/2013	Fire Vehicles Revolving	Fire Department Vehicles	HealthEast Vehicle Services	Fire Dept Vehicles	14,244.44
70916	07/26/2013	Fire Vehicles Revolving	Fire Department Vehicles	Rosenbauer Minnesota, LLC	Fire Vehicles	41,204.00
Fire Department Vehicles Total:						55,448.44
0	07/17/2013	Fire Vehicles Revolving	SCBA Equipment	Rescue Response Gear-CC	Rescue Equipment	217.23
SCBA Equipment Total:						217.23
Fund Total:						55,665.67
0	08/01/2013	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	240.25
209000 - Sales Tax Payable Total:						240.25
0	08/01/2013	General Fund	209001 - Use Tax Payable	Battery Mart-CC	Sales/Use Tax	-1.30
0	08/01/2013	General Fund	209001 - Use Tax Payable	Brownells- CC	Sales/Use Tax	-25.41
0	08/01/2013	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	109.03
0	07/17/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Sales/Use Tax	-0.68
0	07/17/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Sales/Use Tax	-1.68
0	07/17/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Sales/Use Tax	-21.10
0	07/17/2013	General Fund	209001 - Use Tax Payable	Peavey Corporation - CC	Sales/Use Tax	-8.63
0	08/01/2013	General Fund	209001 - Use Tax Payable	Peavey Corporation - CC	Sales/Use Tax	-4.87
209001 - Use Tax Payable Total:						45.36
0	08/01/2013	General Fund	211402 - Flex Spending Health		Flexible Healthcare Reimbursement	629.47
0	08/01/2013	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	500.00
0	07/26/2013	General Fund	211402 - Flex Spending Health		Flexible Health Reimbursement	49.59
211402 - Flex Spending Health Total:						1,179.06
0	08/01/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	933.00
0	08/01/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	384.00
0	07/26/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	880.00
0	08/01/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	272.00
0	07/26/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31

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0	07/26/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Spending Reimburse	1,538.48
211403 - Flex Spend Day Care Total:						4,199.79
0	07/26/2013	General Fund	Attorney Development Escrows	Erickson, Bell, Beckman & Quinn I	PW Project 13-15	2,701.00
Attorney Development Escrows Total:						2,701.00
70857	07/26/2013	General Fund	Clothing	Aspen Mills Inc.	Clothing-Karl Strohmeier	48.95
70937	08/01/2013	General Fund	Clothing	Cintas Corporation #470	Clothing	30.68
70937	08/01/2013	General Fund	Clothing	Cintas Corporation #470	Clothing	30.68
70805	07/18/2013	General Fund	Clothing	Keeps Inc	Glove Pouch	23.29
70842	07/18/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Badge Shield	127.72
Clothing Total:						261.32
0	07/17/2013	General Fund	Conferences	Arrowwood Resort-CC	Conference Lodging Deposit	100.00
0	08/01/2013	General Fund	Conferences	Bart Powell-CC	Subway to Airport GFOA Conference	8.25
0	08/01/2013	General Fund	Conferences	Emporio Rulli-CC	GFOA Conference Meal-Miller	17.00
0	08/01/2013	General Fund	Conferences	Perrys-CC	GFOA Conference Meal-Davitt	25.47
0	08/01/2013	General Fund	Conferences	Wyndham Hotels-CC	GFOA Conference Hotel-Miller	691.20
0	08/01/2013	General Fund	Conferences	Wyndham Hotels-CC	GFOA Conference Hotel-Davitt	655.35
Conferences Total:						1,497.27
70794	07/18/2013	General Fund	Contract Maint. - City Hall	Brickman Group LTD, LLC	City Campus Areas	1,112.99
0	08/01/2013	General Fund	Contract Maint. - City Hall	Davis Lock & Safe-CC	Keys	12.83
0	08/01/2013	General Fund	Contract Maint. - City Hall	Nitti Sanitation-CC	Regular Service	153.00
70970	08/01/2013	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northlanc	Repair	264.60
0	08/01/2013	General Fund	Contract Maint. - City Hall	Pro-Tec Design, Inc.	Repair	142.93
0	07/18/2013	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Coil Cleaning	469.25
Contract Maint. - City Hall Total:						2,155.60
0	08/01/2013	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	224.40
0	07/18/2013	General Fund	Contract Maint. - City Garage	Yale Mechanical, LLC	Coil Cleaning	469.25
Contract Maint. - City Garage Total:						693.65
70784	07/18/2013	General Fund	Contract Maintenance	AAA Striping Service Co	2013 Centerline Painting	3,499.38
0	07/18/2013	General Fund	Contract Maintenance	City of St. Paul	Radio Service-June 2013	21.02
0	07/18/2013	General Fund	Contract Maintenance	Mister Car Wash	Wash City Vehicles	11.22

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70968	08/01/2013	General Fund	Contract Maintenance	Nardini Fire Equipment Co, Inc	Maintenance	122.33
0	08/01/2013	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	142.80
70915	07/26/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support For July 2013	209.04
70972	08/01/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support for July	15.60
70972	08/01/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support for July	371.28
70846	07/18/2013	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	130.10
70929	07/26/2013	General Fund	Contract Maintenance	Verizon Wireless	Fire Department Wireless Phones	223.88
Contract Maintenance Total:						4,746.65
70800	07/18/2013	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass-Roseville	2013 Blanket PO for Vehicle Repairs	267.56
70800	07/18/2013	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass-Roseville	2013 Blanket PO for Vehicle Repairs	267.56
0	07/18/2013	General Fund	Contract Maintenance Vehicles	MacQueen Equipment	Vehicle Labor	519.41
0	07/18/2013	General Fund	Contract Maintenance Vehicles	MacQueen Equipment	Repair	339.55
0	07/18/2013	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Wash City Vehicles	106.59
0	07/18/2013	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Wash City Vehicles	95.37
70829	07/18/2013	General Fund	Contract Maintenance Vehicles	Rosedale Chevrolet	Maintenance	109.00
70991	08/01/2013	General Fund	Contract Maintenance Vehicles	Twin Cities Transport & Recove	Heavy Duty Tow	213.75
Contract Maintenance Vehicles Total:						1,918.79
70984	08/01/2013	General Fund	Contractual Maintenance	Sympro, Inc.	Annual Maintenance	3,200.00
Contractual Maintenance Total:						3,200.00
70972	08/01/2013	General Fund	Dispatching Services	Ramsey County	Dispatch Service for July	26,637.60
Dispatching Services Total:						26,637.60
0	08/01/2013	General Fund	Employee Recognition	Byerly's- CC	Employee Recognition Cake	35.99
Employee Recognition Total:						35.99
70905	07/26/2013	General Fund	Employer Insurance	NJPA	Palermo	870.00
70905	07/26/2013	General Fund	Employer Insurance	NJPA	Levendoski	890.00
70905	07/26/2013	General Fund	Employer Insurance	NJPA	Malinen	660.00
Employer Insurance Total:						2,420.00
0	07/23/2013	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	28,523.56

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Federal Income Tax Total:						28,523.56
0	07/23/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	3,859.43
0	07/23/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	6,667.14
FICA Employee Ded. Total:						10,526.57
0	07/23/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	6,667.14
0	07/23/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	3,859.43
FICA Employers Share Total:						10,526.57
70823	07/18/2013	General Fund	Fire Permints	Precision Fire Sprinker	Fire Permit Refund-1661 County Roa	106.52
Fire Permints Total:						106.52
70911	07/26/2013	General Fund	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	1,418.96
HSA Employee Total:						1,418.96
0	07/26/2013	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2013 ICMA Defe	3,463.53
ICMA Def Comp Total:						3,463.53
70905	07/26/2013	General Fund	Medical Ins Employee	NJPA	Medical Ins Employee	6,653.09
70905	07/26/2013	General Fund	Medical Ins Employee	NJPA	Cobra	6,298.71
Medical Ins Employee Total:						12,951.80
70905	07/26/2013	General Fund	Medical Ins Employer	NJPA	Medical Ins Employee	39,109.38
Medical Ins Employer Total:						39,109.38
0	08/01/2013	General Fund	Memberships & Subscriptions	American Public Works -CC	Membership Renewal	1,065.00
70903	07/26/2013	General Fund	Memberships & Subscriptions	MN State Colleges&Universities	Dues Membership for Chris Snyder	25.00
70817	07/18/2013	General Fund	Memberships & Subscriptions	MNIAAI	Arson Investigators Membership-Bak	25.00
0	08/01/2013	General Fund	Memberships & Subscriptions	NSEFO-CC	Natl Society of Executive Fire Officer	50.00
Memberships & Subscriptions Total:						1,165.00

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0	07/26/2013	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2013 Minnesota I	752.61
Minnesota Benefit Ded Total:						752.61
70789	07/18/2013	General Fund	Miscellaneous	AwardsOne.com., Inc.	Recognition Plaque	340.20
0	07/17/2013	General Fund	Miscellaneous	Brueggers Bagels- CC	No Receipt-Arneson	11.99
0	07/17/2013	General Fund	Miscellaneous	Byerly's- CC	Roseville U Graduation Cake	24.99
0	07/17/2013	General Fund	Miscellaneous	Caribou Coffee- CC	No Receipt-Arneson	38.53
0	07/17/2013	General Fund	Miscellaneous	Cub Foods- CC	No Receipt-Arneson	44.93
70947	08/01/2013	General Fund	Miscellaneous	Gary Grefenberg	Mileage	66.11
0	07/17/2013	General Fund	Miscellaneous	Marathon Oil-CC	No Receipt-Arneson	4.99
Miscellaneous Total:						531.74
0	07/23/2013	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	2,625.37
MN State Retirement Total:						2,625.37
0	07/23/2013	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	7,106.90
MNDCP Def Comp Total:						7,106.90
0	08/01/2013	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-June 2013	322.05
0	07/18/2013	General Fund	Motor Fuel	Yocum Oil	2013 Blanket PO for fuel; 2013 state	12,227.63
0	08/01/2013	General Fund	Motor Fuel	Yocum Oil	2013 Blanket PO for fuel; 2013 state	12,236.80
Motor Fuel Total:						24,786.48
70938	08/01/2013	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	June 2013 Pawn	2,205.90
Non Business Licenses - Pawn Total:						2,205.90
0	08/01/2013	General Fund	Office Supplies	Blick Art Materials-CC	Office Supplies	15.88
0	07/17/2013	General Fund	Office Supplies	PCC Sales-CC	Office Supplies	31.75
0	07/17/2013	General Fund	Office Supplies	PCC Sales-CC	Ticket Paper	130.60
0	08/01/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	56.01
0	07/17/2013	General Fund	Office Supplies	Zerbee-CC	Coffe Supplies	72.16
0	08/01/2013	General Fund	Office Supplies	Zerbee-CC	Office Supplies	59.10
Office Supplies Total:						365.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/18/2013	General Fund	Op Supplies - City Hall	Fastenal Company Inc.	furniture and Fixtures	203.53
0	08/01/2013	General Fund	Op Supplies - City Hall	Home Depot- CC	Tape and blade	14.75
70809	07/18/2013	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Cleaner	43.54
0	07/17/2013	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-CC	City Hall Supplies	17.43
0	08/01/2013	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-CC	Fasteners	15.64
70840	07/18/2013	General Fund	Op Supplies - City Hall	Trio Supply Company	Supplies	285.14
Op Supplies - City Hall Total:						580.03
0	07/26/2013	General Fund	Operating Supplies	Advanced Graphix, Inc.	Graphics for Fire Vehicle	110.08
0	07/26/2013	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	210.98
70790	07/18/2013	General Fund	Operating Supplies	Batteries Plus	Batteries	57.18
70790	07/18/2013	General Fund	Operating Supplies	Batteries Plus	Batteries	51.92
70790	07/18/2013	General Fund	Operating Supplies	Batteries Plus	Batteries	64.66
0	08/01/2013	General Fund	Operating Supplies	Batteries Plus-CC	Station Supplies	72.63
0	08/01/2013	General Fund	Operating Supplies	Battery Mart-CC	Battery Clip	20.20
0	08/01/2013	General Fund	Operating Supplies	B-Dale -CC	Station Supplies	23.80
70861	07/26/2013	General Fund	Operating Supplies	Nathan Beck	Food Vendor, Family Night Out	325.00
0	07/17/2013	General Fund	Operating Supplies	Byerly's- CC	Vegetable Tray, Crackers	18.22
0	07/17/2013	General Fund	Operating Supplies	Byerly's- CC	PD Interview Supplies	40.65
0	08/01/2013	General Fund	Operating Supplies	Byerly's- CC	Interview Supplies	9.25
0	07/17/2013	General Fund	Operating Supplies	Caribou Coffee- CC	Coffee for PD Interviews	12.84
0	07/17/2013	General Fund	Operating Supplies	Caribou Coffee- CC	Coffee for PD Interviews	12.84
0	08/01/2013	General Fund	Operating Supplies	Caribou Coffee- CC	Interview Supplies	25.68
0	07/17/2013	General Fund	Operating Supplies	Chianti Grill-CC	PD Interview Supplies	63.17
0	07/26/2013	General Fund	Operating Supplies	City of St. Paul	Asphalt Mix	621.37
0	08/01/2013	General Fund	Operating Supplies	City of St. Paul	River Print	637.50
70798	07/18/2013	General Fund	Operating Supplies	EMP	Operating Supplies	243.18
70798	07/18/2013	General Fund	Operating Supplies	EMP	Operating Supplies	12.59
0	08/01/2013	General Fund	Operating Supplies	Fastenal-CC	Tool Supplies	20.76
70944	08/01/2013	General Fund	Operating Supplies	Fastsigns	Sign	160.35
70799	07/18/2013	General Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	97.26
0	07/17/2013	General Fund	Operating Supplies	Grainger-CC	Boot Covers	239.58
0	07/17/2013	General Fund	Operating Supplies	Home Depot- CC	New Station Materials	41.76
0	07/17/2013	General Fund	Operating Supplies	Honey Baked Ham-CC	PD Interview Supplies	45.92
0	08/01/2013	General Fund	Operating Supplies	Honey Baked Ham-CC	Interview Supplies	56.71
70891	07/26/2013	General Fund	Operating Supplies	Impressive Print	Supplies	32.08
70891	07/26/2013	General Fund	Operating Supplies	Impressive Print	Supplies	96.18
0	08/01/2013	General Fund	Operating Supplies	John Loftus	Reimbursement for Station Supplies	111.37
0	07/17/2013	General Fund	Operating Supplies	Mavericks-CC	PD Interview Supplies	32.14
0	07/18/2013	General Fund	Operating Supplies	MES, Inc.	Faceshield	240.16
0	08/01/2013	General Fund	Operating Supplies	Office Depot- CC	Office Supplies	19.27
0	08/01/2013	General Fund	Operating Supplies	Office Max-CC	Office Supplies	13.38

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0	07/17/2013	General Fund	Operating Supplies	Panera Bread-CC	PD Interview Supplies	63.14
0	08/01/2013	General Fund	Operating Supplies	Panera Bread-CC	Lunches During Interviews	64.21
0	07/17/2013	General Fund	Operating Supplies	PayPal-CC	Grand Opening Supplies	10.58
0	07/17/2013	General Fund	Operating Supplies	PayPal-CC	Station Materials	26.07
0	07/17/2013	General Fund	Operating Supplies	PayPal-CC	Grand Opening Materials	327.95
0	07/17/2013	General Fund	Operating Supplies	Peavey Corporation - CC	Drug Tests	134.13
0	08/01/2013	General Fund	Operating Supplies	Peavey Corporation - CC	Sterile Water For DNA Kits	75.77
70910	07/26/2013	General Fund	Operating Supplies	Precise MRM, LLC	Pilot Fee for GPRS USA	30.00
70914	07/26/2013	General Fund	Operating Supplies	Rainbow Party Arts	Face Painting Family Night Out	380.00
0	07/26/2013	General Fund	Operating Supplies	Rapit Printing	Patient Report Forms	220.77
70974	08/01/2013	General Fund	Operating Supplies	Rosenbauer Minnesota, LLC	Supplies	200.00
70831	07/18/2013	General Fund	Operating Supplies	Sam's Club	Supplies	414.50
70920	07/26/2013	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	127.83
0	08/01/2013	General Fund	Operating Supplies	Staples-CC	Office Supplies	50.33
0	07/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	10.81
0	07/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	No Receipt-Loftus	44.96
0	07/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	33.20
0	08/01/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	24.48
0	08/01/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	43.36
0	08/01/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	12.63
0	07/17/2013	General Fund	Operating Supplies	Target- CC	First Aid Bags	103.71
0	08/01/2013	General Fund	Operating Supplies	Target- CC	Captain Recruitment Supplies	3.49
0	08/01/2013	General Fund	Operating Supplies	Target- CC	Station Supplies	47.84
70930	07/26/2013	General Fund	Operating Supplies	Walton's Hollow	Petting Zoo (Family Night Oout)	1,286.00
0	07/17/2013	General Fund	Operating Supplies	Zerbee-CC	Coffe Supplies	27.02
0	08/01/2013	General Fund	Operating Supplies	Zerbee-CC	Office Supplies	46.96
Operating Supplies Total:						7,650.40
0	07/26/2013	General Fund	Operating Supplies City Garage	Grainger Inc	Operating Supplies Garage	64.51
70925	07/26/2013	General Fund	Operating Supplies City Garage	Trio Supply Company	Operating Supplies Garage	305.09
70849	07/18/2013	General Fund	Operating Supplies City Garage	Viking Electric Supply, Inc.	Operating Supplies	31.31
Operating Supplies City Garage Total:						400.91
0	07/23/2013	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	21,175.22
PERA Employee Ded Total:						21,175.22
0	07/23/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	29,009.53
0	07/23/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	870.20

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PERA Employer Share Total:						29,879.73
0	07/26/2013	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.07.2013 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
0	08/01/2013	General Fund	Postage	Pitney Bowes - Non Bank	July Postage #1	3,000.00
0	08/01/2013	General Fund	Postage	Pitney Bowes - Non Bank	July Postage #2	3,000.00
Postage Total:						6,000.00
70795	07/18/2013	General Fund	Professional Services	Brighton Veterinary Hospital	Animal Control-April, May, June	1,950.00
70943	08/01/2013	General Fund	Professional Services	Environmental Wood Supply LLC	Grinding Tree Stumps Storm Damage	500.00
0	08/01/2013	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Amount reduced by overpmt of \$1,71	12,980.75
0	08/01/2013	General Fund	Professional Services	Frontier Precision, Inc	Tax Only	36.44
0	08/01/2013	General Fund	Professional Services	General Industrial Supply Co.	Services	53.44
70807	07/18/2013	General Fund	Professional Services	Language Line Services	Interpreter Service	45.15
70808	07/18/2013	General Fund	Professional Services	Law Enforcement Tech Group, LLC	eCharging Adapter Implementation P	5,017.19
70813	07/18/2013	General Fund	Professional Services	Metropolitan Courier Corp.	Armored Car Service	799.43
70960	08/01/2013	General Fund	Professional Services	Metropolitan Courier Corp.	Armored Car Services for July 2013	799.43
70818	07/18/2013	General Fund	Professional Services	Office Team	Office Support, Lorna Berger	544.00
70913	07/26/2013	General Fund	Professional Services	Q3 Contracting, Inc.	Storm Damage Related Expenses	107.29
70913	07/26/2013	General Fund	Professional Services	Q3 Contracting, Inc.	Storm Damage Related Expenses	152.94
70837	07/18/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	247.25
70837	07/18/2013	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
70921	07/26/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting 7/18/13	218.50
70921	07/26/2013	General Fund	Professional Services	Sheila Stowell	Mileage	4.92
70981	08/01/2013	General Fund	Professional Services	Sheila Stowell	July 22nd City Council Meeting	373.75
70981	08/01/2013	General Fund	Professional Services	Sheila Stowell	Mileage	4.92
70838	07/18/2013	General Fund	Professional Services	Trans Union LLC	Credit Report	11.10
70987	08/01/2013	General Fund	Professional Services	Tri State Bobcat, Inc	Bobcat Grapple	1,168.75
70991	08/01/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Flatbed, Forfeiture, Winch	256.50
70991	08/01/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Tow charge	133.59
70845	07/18/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Removal	3,981.09
70845	07/18/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Removal	3,580.31
70845	07/18/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Removal	3,640.43
70845	07/18/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Removal	3,847.50
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	4,221.56
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	3,353.20
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	2,778.75
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	4,061.25
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	3,753.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	3,112.73
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	3,446.72
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	3,607.03
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	1,148.91
70995	08/01/2013	General Fund	Professional Services	Upper Cut Tree Service	Storm Damage Cleanup	2,337.89
Professional Services Total:						72,281.61
0	07/17/2013	General Fund	Recognition Program	Lexington Floral- CC	Flowers for Mayor Roe's Mother's Fu	68.51
Recognition Program Total:						68.51
0	07/23/2013	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	11,686.11
State Income Tax Total:						11,686.11
0	08/01/2013	General Fund	Telephone	Sprint-ACH	Police phone	78.00
0	08/01/2013	General Fund	Telephone	Sprint-ACH	Fire phone	155.32
0	08/01/2013	General Fund	Telephone	Sprint-ACH	Engineering phone bill	58.99
70985	08/01/2013	General Fund	Telephone	T Mobile	Cell Phone acct 87664423	736.72
70985	08/01/2013	General Fund	Telephone	T Mobile	Cell Phone acct 87664423	363.74
70985	08/01/2013	General Fund	Telephone	T Mobile	Cell Phone acct 87664423	252.31
70985	08/01/2013	General Fund	Telephone	T Mobile	Cell Phone acct 87664423	58.12
70985	08/01/2013	General Fund	Telephone	T Mobile	Acct 771707201	39.99
Telephone Total:						1,743.19
0	08/01/2013	General Fund	Training	Joe Adams	Fuel	204.51
0	07/17/2013	General Fund	Training	Aurelio's Pizza-CC	Meeting Materials	109.28
0	08/01/2013	General Fund	Training	Brownells- CC	Gauges, Bench Blocks	395.04
0	08/01/2013	General Fund	Training	Fed Ex Kinko's-CC	Workplace Violence Training Supplie	104.80
70951	08/01/2013	General Fund	Training	Hennepin County Medical Center	First Responder Refresher Course	325.00
70806	07/18/2013	General Fund	Training	Lake Johanna Fire Dept	Training	150.00
0	07/17/2013	General Fund	Training	Lifeline Training-CC	Street Survival Seminar, Warriors Edg	338.00
70964	08/01/2013	General Fund	Training	Mn Board of Firefighter Training &	Firefighter Licenses	600.00
0	07/17/2013	General Fund	Training	MN GFOA-CC	June Monthly Meeting-Davitt	15.00
0	08/01/2013	General Fund	Training	MN GFOA-CC	MN GFOA Training-Miller	15.00
0	07/17/2013	General Fund	Training	NTOA-ACH	Tactical Rescue Vehicle Training	380.00
0	08/01/2013	General Fund	Training	Panera Bread-CC	Workplace Violence Training Supplie	153.51
0	07/17/2013	General Fund	Training	PayPal-CC	Spanish For Law Enforcement Trainin	89.00
70972	08/01/2013	General Fund	Training	Ramsey County	Range Use on April 23rd & 25th	1,000.00
70836	07/18/2013	General Fund	Training	St. Paul Police Dept-PDI	Patrol Training-Chang	129.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/18/2013	General Fund	Training	Streicher's	Ammunition	624.67
0	07/17/2013	General Fund	Training	Target- CC	Meeting Supplies	23.13
70841	07/18/2013	General Fund	Training	Twin Cities Transport & Recove	Tow Charge	200.00
Training Total:						4,855.94
0	07/18/2013	General Fund	Transportation	Eldona Bacon	Mileage Reimbursement	198.32
0	08/01/2013	General Fund	Transportation	Parking Ramp-ACH	Kellogg Square Parking Ramp	5.25
Transportation Total:						203.57
70816	07/18/2013	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	135.46
70816	07/18/2013	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	7,514.00
70816	07/18/2013	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	51.23
Unemployment Insurance Total:						7,700.69
0	07/26/2013	General Fund	Utilities	Xcel Energy	Utilities	66.73
0	07/26/2013	General Fund	Utilities	Xcel Energy	Utilities	1,097.91
0	07/26/2013	General Fund	Utilities	Xcel Energy	Utilities	6,966.42
0	07/26/2013	General Fund	Utilities	Xcel Energy	Utilities	13,969.30
Utilities Total:						22,100.36
0	07/18/2013	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,888.68
Utilities - City Garage Total:						2,888.68
0	07/18/2013	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,617.82
Utilities - City Hall Total:						7,617.82
0	07/26/2013	General Fund	Vehicle Supplies	Able Hose & Rubber Inc	Vehicle Supplies	97.26
70858	07/26/2013	General Fund	Vehicle Supplies	Auto Plus	Vehicle Supplies	24.04
0	07/17/2013	General Fund	Vehicle Supplies	Battery Mart-CC	12 Volt Batteries	94.20
0	08/01/2013	General Fund	Vehicle Supplies	Cummins NPower-CC	Sensor, Connector	86.20
0	08/01/2013	General Fund	Vehicle Supplies	Cummins NPower-CC	Digital Display	295.92
0	07/26/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	30.40
0	08/01/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	17.13
0	08/01/2013	General Fund	Vehicle Supplies	Fastenal Company Inc.	2013 Blanket PO for Vehicle Repairs	67.90
0	07/18/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs	27.57
0	07/18/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs	18.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/17/2013	General Fund	Vehicle Supplies	Frattallones-CC	Rivet	8.56
0	08/01/2013	General Fund	Vehicle Supplies	Grainger Inc	2013 Blanket PO for Vehicle Repairs	15.76
70802	07/18/2013	General Fund	Vehicle Supplies	HealthEast Vehicle Services	Gun Lock Timer	63.63
0	08/01/2013	General Fund	Vehicle Supplies	Kings County Mkt-CC	Inadvertant Personal Purchase-Repair	35.00
0	07/18/2013	General Fund	Vehicle Supplies	MacQueen Equipment	window	395.06
0	07/18/2013	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2013 Blanket PO for Vehicle Repairs	68.75
0	07/26/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	210.01
0	07/26/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	237.50
0	07/26/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	-122.69
0	07/26/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	122.69
0	08/01/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	716.65
0	08/01/2013	General Fund	Vehicle Supplies	Midway Ford Co	Credit Memo	-160.31
0	08/01/2013	General Fund	Vehicle Supplies	Midway Ford Co	Credit Memo	-53.44
0	07/18/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	76.93
0	08/01/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	678.72
0	08/01/2013	General Fund	Vehicle Supplies	Napa Auto Parts	Credit	-64.13
0	08/01/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	55.13
0	07/17/2013	General Fund	Vehicle Supplies	Nelson Marine-CC	Vehicle Equipment Repair	375.41
70822	07/18/2013	General Fund	Vehicle Supplies	Powerplan BF	Vehicle Supplies	266.59
0	07/17/2013	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Tools	60.06
0	08/01/2013	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2013 Blanket PO for Vehicle Repairs	155.91
70975	08/01/2013	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	47.43
70832	07/18/2013	General Fund	Vehicle Supplies	Scharber & Sons	Fender	266.66
70832	07/18/2013	General Fund	Vehicle Supplies	Scharber & Sons	Air Filter	144.18
0	08/01/2013	General Fund	Vehicle Supplies	Suburban Ace Hardware-CC	Lawn Boy Coil Pack	70.69
0	08/01/2013	General Fund	Vehicle Supplies	Suburban Ace Hardware-CC	Fasteners	15.32
70983	08/01/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	1,298.75
70983	08/01/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	217.04
70986	08/01/2013	General Fund	Vehicle Supplies	Titan Machinery	2013 Blanket PO for Vehicle Repairs	925.82
70986	08/01/2013	General Fund	Vehicle Supplies	Titan Machinery	Apply Credit	-593.16
70839	07/18/2013	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2013 Blanket PO for Vehicle Repairs	4.81
70839	07/18/2013	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2013 Blanket PO for Vehicle Repairs	17.87
0	07/26/2013	General Fund	Vehicle Supplies	Ziegler Inc	2013 Blanket PO for Vehicle Repairs	137.83
0	08/01/2013	General Fund	Vehicle Supplies	Ziegler Inc	2013 Blanket PO for Vehicle Repairs	992.51
Vehicle Supplies Total:						7,446.76
0	08/01/2013	General Fund	Worksession Expenses	Jimmy John's Sandwiches- CC	Closed Council Session Dinner	67.69
Worksession Expenses Total:						67.69

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						402,477.94
70820	07/18/2013	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	106.73
K-9 Supplies Total:						106.73
70830	07/18/2013	General Fund Donations	Operating Supplies	Roseville Fire Dep Auxiliary	Reimbursement for Banquet	257.93
Operating Supplies Total:						257.93
70859	07/26/2013	General Fund Donations	Supplies - Target Corp Grant	Norm Barnhart	Magic Show-Family Night Out	400.00
Supplies - Target Corp Grant Total:						400.00
Fund Total:						764.66
0	08/01/2013	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	88.40
Contract Maintenance Total:						88.40
0	08/01/2013	Golf Course	Credit Card Fees	US Bank-Non Bank	June Terminal Charges	560.76
Credit Card Fees Total:						560.76
70811	07/18/2013	Golf Course	Day League Registration	Emily May	Reimbursement for Mon Evening Lea	87.04
Day League Registration Total:						87.04
0	07/23/2013	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	628.49
Federal Income Tax Total:						628.49
0	07/23/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	530.14
0	07/23/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	123.99
FICA Employee Ded. Total:						654.13
0	07/23/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	123.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	530.14
					FICA Employers Share Total:	654.13
0	07/26/2013	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.07.2013 ICMA Defe	50.00
					ICMA Def Comp Total:	50.00
70905	07/26/2013	Golf Course	Medical Ins Employee	NJPA	Medical Ins Employee	763.60
					Medical Ins Employee Total:	763.60
70905	07/26/2013	Golf Course	Medical Ins Employer	NJPA	Medical Ins Employee	1,297.00
					Medical Ins Employer Total:	1,297.00
0	07/17/2013	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Golf Course Concession Supplies	76.43
0	08/01/2013	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Golf Course Kitchen Supplies	332.37
0	08/01/2013	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Golf Course Kitchen Supplies	62.39
					Merchandise For Sale Total:	471.19
0	08/01/2013	Golf Course	Miscellaneous	Frattallones-CC	Missing Receipt-McDonagh	9.41
					Miscellaneous Total:	9.41
0	07/23/2013	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	53.60
					MN State Retirement Total:	53.60
0	07/18/2013	Golf Course	Operating Supplies	Joseph Blumel	Replace Broken Ax	29.99
0	08/01/2013	Golf Course	Operating Supplies	Frontier Ag & Turf- CC	Tines for John Deere	175.99
0	07/17/2013	Golf Course	Operating Supplies	Gertens Greenhouses-CC	Flowers	29.39
0	08/01/2013	Golf Course	Operating Supplies	Home Depot- CC	Fence Repairs	63.51
0	08/01/2013	Golf Course	Operating Supplies	Home Depot- CC	Concrete mix	18.00
0	08/01/2013	Golf Course	Operating Supplies	Home Depot- CC	Replacement skill saw	54.85
0	08/01/2013	Golf Course	Operating Supplies	Home Depot- CC	Lumber bolts for tee project	50.91
0	08/01/2013	Golf Course	Operating Supplies	Home Depot- CC	Lumber and bolts for tee project	49.06
0	08/01/2013	Golf Course	Operating Supplies	Home Depot- CC	Bolts for tee project	10.74
0	07/17/2013	Golf Course	Operating Supplies	Linder's Garden Ctr-CC	Flowers	211.61
0	07/17/2013	Golf Course	Operating Supplies	Linder's Garden Ctr-CC	Flowers	115.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2013	Golf Course	Operating Supplies	Linder's Garden Ctr-CC	Flowers	19.28
0	08/01/2013	Golf Course	Operating Supplies	Michaels-CC	Dry markers for shop	5.38
0	08/01/2013	Golf Course	Operating Supplies	Mills Fleet Farm-CC	Wader for lake usage; Light bulb for s	181.97
0	08/01/2013	Golf Course	Operating Supplies	Office Depot- CC	Office Supplies	160.67
0	08/01/2013	Golf Course	Operating Supplies	Restaurant Depot- CC	Golf Course Kitchen Supplies	8.00
Operating Supplies Total:						1,185.05
0	07/23/2013	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	390.44
PERA Employee Ded Total:						390.44
0	07/23/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	390.44
0	07/23/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	62.47
PERA Employer Share Total:						452.91
0	07/18/2013	Golf Course	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
70848	07/18/2013	Golf Course	Rental	Versatile Vehicles, Inc.	Short Term Lease for 6 Vehicles	660.00
70996	08/01/2013	Golf Course	Rental	Versatile Vehicles, Inc.	Short Term Lease 6 vehicles for Aug :	660.00
Rental Total:						1,365.42
0	07/23/2013	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	313.40
State Income Tax Total:						313.40
0	08/01/2013	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	2,753.27
State Sales Tax Payable Total:						2,753.27
70985	08/01/2013	Golf Course	Telephone	T Mobile	Cell Phone acct 87664423	73.77
Telephone Total:						73.77
0	08/01/2013	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	35.22
70826	07/18/2013	Golf Course	Use Tax Payable	R & R Products Inc.	Use Tax Payable	-24.06
Use Tax Payable Total:						11.16
0	07/26/2013	Golf Course	Utilities	Xcel Energy	Utilities	692.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						692.98
0	08/01/2013	Golf Course	Vehicle Supplies	Davis Equipment Corp	Return Supplies-credit	-59.39
0	08/01/2013	Golf Course	Vehicle Supplies	Davis Equipment Corp	Supplies	130.17
70826	07/18/2013	Golf Course	Vehicle Supplies	R & R Products Inc.	Vehicle Supplies	374.01
0	07/17/2013	Golf Course	Vehicle Supplies	Suburban Ace Hardware-CC	Weed Whip Part	4.27
Vehicle Supplies Total:						449.06
Fund Total:						13,005.21
0	07/18/2013	Housing & Redevelopment Agency	Advertising	Jeanne Kelsey	Parade	105.79
Advertising Total:						105.79
0	07/18/2013	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Food Dale St.	80.96
0	08/01/2013	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Reimbursement for Expenses	7.48
0	08/01/2013	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Reimbursement for Expenses	12.00
0	08/01/2013	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Reimbursement for Expenses	68.02
0	07/17/2013	Housing & Redevelopment Agency	Miscellaneous	National Camera Exchange-CC	Camera	246.32
Miscellaneous Total:						414.78
70747	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Lane Christianson	Energy Audit	60.00
70748	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Amanda Cornelius	Energy Audit	60.00
70749	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Lynnea Couenhoven	Energy Audit	60.00
70750	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Dana Davis	Energy Audit	60.00
70751	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Theodore Elmquist	Energy Audit	60.00
70752	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Roy Erickson	Energy Audit	60.00
70753	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Roger Flashinski	Energy Audit	60.00
70754	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Terri Frye	Energy Audit	60.00
70755	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Norby Graham	Energy Audit	60.00
70756	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Robert Hohman	Energy Audit	60.00
70757	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Dustin Holl	Energy Audit	60.00
70758	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Michelle Keleny	Energy Audit	60.00
70759	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Margaret Magistad	Energy Audit	60.00
70760	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Alan Mahler	Energy Audit	60.00
70761	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	David Moline	Energy Audit	60.00
70762	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Patrick Olson	Energy Audit	60.00
70763	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Marilyn Piersdorf	Energy Audit	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
70764	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Wayne Roberts	Energy Audit	60.00
70765	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Onni Syvanto	Energy Audit	60.00
70766	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Christopher Tachick	Energy Audit	60.00
70767	07/17/2013	Housing & Redevelopment Agency	Payment to Owners	Mary Wagers	Energy Audit	60.00
Payment to Owners Total:						1,260.00
70837	07/18/2013	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	120.75
70837	07/18/2013	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
70990	08/01/2013	Housing & Redevelopment Agency	Professional Services	Twin Cities LISC	CDI for Dale St. Fire Station	10,000.00
0	07/17/2013	Housing & Redevelopment Agency	Professional Services	Vroman Systems-ACH	Rental Registration	24.97
Professional Services Total:						10,150.64
0	07/26/2013	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Reimbursement for Class	20.00
0	07/26/2013	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Reimbursement for Class	275.00
0	08/01/2013	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Reimbursement for Expenses	643.40
Training Total:						938.40
0	07/18/2013	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Milage 6/6/13 - 6/27/13	88.99
0	07/18/2013	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Parking	18.00
0	08/01/2013	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Reimbursement for Expenses	213.91
0	08/01/2013	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Reimbursement for Expenses	51.50
Transportation Total:						372.40
Fund Total:						13,242.01
70887	07/26/2013	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Replacement -Recording S	655.19
0	07/17/2013	Information Technology	Computer Equipment	Newegg.Com-CC	Smart Array Controller	247.01
Computer Equipment Total:						902.20
70893	07/26/2013	Information Technology	Contract Maintenance	Ipswitch, Inc.	Annual Software Maint	2,398.75
0	08/01/2013	Information Technology	Contract Maintenance	Local Link, Inc.-CC	Monthly DNS hosting fee	107.50
70904	07/26/2013	Information Technology	Contract Maintenance	Nardini Fire Equipment Co, Inc	Semi Annual Inspection Fire System	208.00
Contract Maintenance Total:						2,714.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2013	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	2,891.39
Federal Income Tax Total:						2,891.39
0	07/23/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,631.23
0	07/23/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	381.49
FICA Employee Ded. Total:						2,012.72
0	07/23/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	381.49
0	07/23/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,631.23
FICA Employers Share Total:						2,012.72
70876	07/26/2013	Information Technology	Financial Support	Diversified Collection Services, Inc	PR Batch 00002.07.2013 Financial St	210.24
70876	07/26/2013	Information Technology	Financial Support	Diversified Collection Services, Inc	Doug Barber	210.24
Financial Support Total:						420.48
70911	07/26/2013	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	119.23
HSA Employee Total:						119.23
0	07/26/2013	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2013 ICMA Defe	325.00
ICMA Def Comp Total:						325.00
70869	07/26/2013	Information Technology	Internet	City of North St. Paul	Internet	641.25
70869	07/26/2013	Information Technology	Internet	City of North St. Paul	Internet	2,030.63
Internet Total:						2,671.88
70905	07/26/2013	Information Technology	Medical Ins Employee	NJPA	Medical Ins Employee	759.24
Medical Ins Employee Total:						759.24
70905	07/26/2013	Information Technology	Medical Ins Employer	NJPA	Medical Ins Employee	5,274.12
Medical Ins Employer Total:						5,274.12
0	07/23/2013	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	260.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						260.52
70865	07/26/2013	Information Technology	Operating Supplies	CDW Government, Inc.	Supplies	24.70
70865	07/26/2013	Information Technology	Operating Supplies	CDW Government, Inc.	Supplies	27.96
0	08/01/2013	Information Technology	Operating Supplies	Crescent Electric Supply Co	Supplies	81.46
0	08/01/2013	Information Technology	Operating Supplies	Crescent Electric-CC	Patch cables and connectors	140.12
0	07/26/2013	Information Technology	Operating Supplies	SHI International Corp	Softwre Licenses-Terminal Server	486.28
0	07/26/2013	Information Technology	Operating Supplies	SHI International Corp	Windows OS Upgrades	260.78
Operating Supplies Total:						1,021.30
0	07/23/2013	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,692.16
PERA Employee Ded Total:						1,692.16
0	07/23/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,692.16
0	07/23/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	270.74
PERA Employer Share Total:						1,962.90
0	07/23/2013	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	1,121.78
State Income Tax Total:						1,121.78
70985	08/01/2013	Information Technology	Telephone	T Mobile	Cell Phone acct 87664423	1,033.07
Telephone Total:						1,033.07
0	07/18/2013	Information Technology	Transportation	Veronica Koes	Mileage	118.77
Transportation Total:						118.77
0	08/01/2013	Information Technology	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	655.99
0	07/17/2013	Information Technology	Use Tax Payable	Newegg.Com-CC	Sales/Use Tax	-15.89
Use Tax Payable Total:						640.10
Fund Total:						27,953.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2013	Internal Service - Interest	Investment Income	RVA- Non Bank	June Interest	777.78
Investment Income Total:						777.78
Fund Total:						777.78
0	07/23/2013	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	2,690.85
Federal Income Tax Total:						2,690.85
0	07/23/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,693.21
0	07/23/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	395.98
FICA Employee Ded. Total:						2,089.19
0	07/23/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,693.21
0	07/23/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	395.98
FICA Employers Share Total:						2,089.19
70911	07/26/2013	License Center	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	38.46
HSA Employee Total:						38.46
70905	07/26/2013	License Center	Medical Ins Employee	NJPA	Medical Ins Employee	2,230.08
Medical Ins Employee Total:						2,230.08
70905	07/26/2013	License Center	Medical Ins Employer	NJPA	Medical Ins Employee	5,757.84
Medical Ins Employer Total:						5,757.84
0	07/26/2013	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2013 Minnesota E	103.84
Minnesota Benefit Ded Total:						103.84
0	07/23/2013	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	284.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						284.73
0	07/23/2013	License Center	MND CP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MND CP De	50.00
MND CP Def Comp Total:						50.00
0	07/18/2013	License Center	Office Supplies	North Country Business Products Ir	Office Supplies	248.22
0	07/17/2013	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	35.88
0	07/17/2013	License Center	Office Supplies	Target- CC	Office Supplies	41.54
Office Supplies Total:						325.64
0	07/23/2013	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,724.67
PERA Employee Ded Total:						1,724.67
0	07/23/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,724.67
0	07/23/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	275.95
PERA Employer Share Total:						2,000.62
0	07/17/2013	License Center	Postage	USPS-CC	License Center Postage	80.80
0	08/01/2013	License Center	Postage	USPS-CC	Postage	131.30
Postage Total:						212.10
0	07/18/2013	License Center	Professional Services	Electro Watchman, Inc.	License Center Security System	192.38
0	07/18/2013	License Center	Professional Services	Quicksilver Express Courier	Mn Dept of Public Safety	175.71
Professional Services Total:						368.09
0	07/23/2013	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	1,174.79
State Income Tax Total:						1,174.79
0	08/01/2013	License Center	Transportation	Jill Theisen	Mileage	244.08
Transportation Total:						244.08
0	08/01/2013	License Center	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	1.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Use Tax Payable Total:	1.13
0	07/18/2013	License Center	Utilities	Xcel Energy	Motor Vehicle	588.39
					Utilities Total:	588.39
					Fund Total:	21,973.69
70804	07/18/2013	MN Islamic Cemetery	Professional Service	K & D Maint	Roseville Cemetery Storm Damage C	3,000.00
					Professional Service Total:	3,000.00
					Fund Total:	3,000.00
70874	07/26/2013	Municipal Community Band	Operating Supplies	Davanni's Pizza	Roseville Community Band	343.84
					Operating Supplies Total:	343.84
					Fund Total:	343.84
0	08/01/2013	Municipal Jazz Band	Operating Supplies	Glen Newton	Web Hosting	55.00
					Operating Supplies Total:	55.00
0	08/01/2013	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-monthly payment :	250.00
					Professional Services Total:	250.00
					Fund Total:	305.00
0	08/01/2013	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	516.80
					Contract Maintenance Total:	516.80
0	07/23/2013	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	2,374.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						2,374.09
0	07/23/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,555.98
0	07/23/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	363.90
FICA Employee Ded. Total:						1,919.88
0	07/23/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,555.98
0	07/23/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	363.90
FICA Employers Share Total:						1,919.88
70911	07/26/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA WI En	46.15
70911	07/26/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	196.15
HSA Employee Total:						242.30
70905	07/26/2013	P & R Contract Maintenance	Medical Ins Employee	NJPA	Medical Ins Employee	772.84
Medical Ins Employee Total:						772.84
70905	07/26/2013	P & R Contract Maintenance	Medical Ins Employer	NJPA	Medical Ins Employee	4,357.78
Medical Ins Employer Total:						4,357.78
0	08/01/2013	P & R Contract Maintenance	Minor Equipment	Appliance Smart- CC	Lion Shelter	214.24
0	08/01/2013	P & R Contract Maintenance	Minor Equipment	Appliance Smart- CC	Lions Fridge	214.24
Minor Equipment Total:						428.48
0	08/01/2013	P & R Contract Maintenance	Miscellaneous	Menards-CC	Missing Receipt-Skogstad	162.53
0	08/01/2013	P & R Contract Maintenance	Miscellaneous	Menards-CC	Missing Receipt-Norman	158.50
0	08/01/2013	P & R Contract Maintenance	Miscellaneous	North Hgts Hardware Hank-CC	Missing Receipt-Schlosser	20.32
0	07/17/2013	P & R Contract Maintenance	Miscellaneous	Suburban Ace Hardware-CC	No Receipt-Schlosser	9.09
0	08/01/2013	P & R Contract Maintenance	Miscellaneous	Suburban Ace Hardware-CC	Missing Receipt-Norman	32.12
Miscellaneous Total:						382.56
0	07/23/2013	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	171.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						171.06
0	07/23/2013	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	280.00
MNDCP Def Comp Total:						280.00
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	Ace Vacuum Center-CC	Vacuum filters	9.25
70935	08/01/2013	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Air Filter	38.82
70935	08/01/2013	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Supplies	18.84
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	Certified Laboratories-CC	Cleaning supplies	97.82
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	Certified Laboratories-CC	Cleaning supplies	168.30
70937	08/01/2013	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Clothing	8.68
70937	08/01/2013	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Clothing	8.68
70941	08/01/2013	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool	488.89
70941	08/01/2013	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Commercial Pool	149.33
0	07/17/2013	P & R Contract Maintenance	Operating Supplies	Douglas Power Equip-CC	PTO Belt	50.80
0	07/18/2013	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Operating Supplies	167.85
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Shop Supplies	26.49
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	Linder's Garden Ctr-CC	Compost	10.74
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	Malmborgs- CC	Flowers	142.31
0	07/17/2013	P & R Contract Maintenance	Operating Supplies	Mills Fleet Farm-CC		76.17
0	07/17/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Broom, Trash Cans,	55.64
0	07/17/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Anchors/Fasteners	27.41
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Basketball nets	13.89
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Soccer nets	6.42
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Shop supply	50.84
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Fence	19.26
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Lions sink leak	4.81
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Replaced two valves	49.75
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	Safety Kleen Systems, Inc.	Supplies/Services	314.92
0	08/01/2013	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Co., Inc.	Litter Pick Up Bags	111.15
70988	08/01/2013	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Cleaning Supplies	101.32
70988	08/01/2013	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Toiletries	151.21
70993	08/01/2013	P & R Contract Maintenance	Operating Supplies	United Rentals	Caution Tape	47.03
70997	08/01/2013	P & R Contract Maintenance	Operating Supplies	Wheeler Hardware Company	Supplies	548.66
Operating Supplies Total:						2,965.28
0	07/23/2013	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,200.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						1,200.92
0	07/23/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	1,200.92
0	07/23/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	192.17
PERA Employer Share Total:						1,393.09
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	368.72
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	605.98
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	201.99
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	1,143.56
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	309.94
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	183.83
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	69.47
70989	08/01/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Services	103.67
Professional Services Total:						2,987.16
0	07/18/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/18/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/26/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/26/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	12.97
Rental Total:						149.23
0	08/01/2013	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	83.17
Sales Tax Total:						83.17
0	07/23/2013	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	1,041.42
State Income Tax Total:						1,041.42
0	08/01/2013	P & R Contract Maintenance	Temporary Employees	Sprint-ACH	Arboretum	52.00
Temporary Employees Total:						52.00
70816	07/18/2013	P & R Contract Maintenance	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	158.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Unemployment Insurance Total:	158.84
0	08/01/2013	P & R Contract Maintenance	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	158.41
					Use Tax Payable Total:	158.41
0	07/26/2013	P & R Contract Maintenance	Utilities	Xcel Energy	Utilities	5,846.44
					Utilities Total:	5,846.44
					Fund Total:	29,401.63
0	08/01/2013	Park Renewal 2011	Professional Services	LHB Inc	Lead Consultant fee for the 2012-2011	18,851.00
					Professional Services Total:	18,851.00
					Fund Total:	18,851.00
70986	08/01/2013	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	Titan Machinery	Towmaster TC-10 Deckover trailer	9,086.50
					Parks & Recreation Vehicles Total:	9,086.50
					Fund Total:	9,086.50
0	08/01/2013	Police - DWI Enforcement	Operating Supplies	City of Roseville License Center-N	Licensing Fees	62.25
					Operating Supplies Total:	62.25
70961	08/01/2013	Police - DWI Enforcement	Professional Services	MidAmerica Auctions	Storage of Vehicles	1,300.00
70991	08/01/2013	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Forfeiture	90.84
					Professional Services Total:	1,390.84
					Fund Total:	1,453.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2013	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	110.13
					Federal Income Tax Total:	110.13
0	07/23/2013	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	13.38
					FICA Employee Ded. Total:	13.38
0	07/23/2013	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	13.38
					FICA Employers Share Total:	13.38
70911	07/26/2013	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	6.42
					HSA Employee Total:	6.42
70905	07/26/2013	Police Grants	Medical Ins Employee	NJPA	Medical Ins Employee	2.01
					Medical Ins Employee Total:	2.01
70905	07/26/2013	Police Grants	Medical Ins Employer	NJPA	Medical Ins Employee	256.76
					Medical Ins Employer Total:	256.76
0	07/23/2013	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	9.38
					MN State Retirement Total:	9.38
0	07/23/2013	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	11.37
					MNDCP Def Comp Total:	11.37
0	07/23/2013	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	90.15
					PERA Employee Ded Total:	90.15
0	07/23/2013	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	135.23
					PERA Employer Share Total:	135.23
0	07/23/2013	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	44.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						44.10
0	08/01/2013	Police Grants	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	419.38
Use Tax Payable Total:						419.38
Fund Total:						1,111.69
0	07/23/2013	Police Forfeiture Fund		IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	46.85
0	07/23/2013	Police Forfeiture Fund		IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	4.32
0	07/23/2013	Police Forfeiture Fund		IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	4.32
0	07/23/2013	Police Forfeiture Fund		MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	15.89
0	07/23/2013	Police Forfeiture Fund		MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	3.02
0	07/23/2013	Police Forfeiture Fund		PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	29.00
0	07/23/2013	Police Forfeiture Fund		PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	43.49
Total:						146.89
0	07/17/2013	Police Forfeiture Fund	Professional Services	Office Depot- CC	Flash Drive	9.63
0	07/18/2013	Police Forfeiture Fund	Professional Services	Streicher's	PMAG 30 Round	1,452.65
0	07/17/2013	Police Forfeiture Fund	Professional Services	Superamerica- CC	Memorial Bell Transportation Fuel	30.00
70841	07/18/2013	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Tow Charge	122.91
Professional Services Total:						1,615.19
Fund Total:						1,762.08
70952	08/01/2013	Police Vehicle Revolving	Capital Outlay	Hewlett-Packard Company	Police Impact Team	942.05
Capital Outlay Total:						942.05
0	08/01/2013	Police Vehicle Revolving	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	14.27
Use Tax Payable Total:						14.27
0	07/18/2013	Police Vehicle Revolving	Vehicles & Equipment	Advanced Graphix, Inc.	K9 Graphics	126.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Vehicles & Equipment Total:	126.11
					Fund Total:	1,082.43
70919	07/26/2013	Recreation Fund	Advertising	Speedpro	Crash Pad Banners	427.50
					Advertising Total:	427.50
70785	07/18/2013	Recreation Fund	Building Rental	Alaffia	Damage Deposit Refund	257.10
					Building Rental Total:	257.10
70792	07/18/2013	Recreation Fund	Collected Insurance Fee	Harriet Bissen	Shelter Rental Refund	5.00
					Collected Insurance Fee Total:	5.00
70791	07/18/2013	Recreation Fund	Contract Maintenance	Biolawn, Inc.	Skating Center Fertilizer	337.73
0	07/26/2013	Recreation Fund	Contract Maintenance	Minnesota Conway Fire & Safety	Semi Annual Suppression System Ins	137.49
0	08/01/2013	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	275.40
0	07/26/2013	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharp	36.00
					Contract Maintenance Total:	786.62
0	08/01/2013	Recreation Fund	Credit Card Fees	US Bank-Non Bank	June Terminal Charges	180.25
					Credit Card Fees Total:	180.25
0	07/23/2013	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	4,217.73
					Federal Income Tax Total:	4,217.73
70786	07/18/2013	Recreation Fund	Fee Program Revenue	Earline Allen	Key Deposit Refund	25.00
70792	07/18/2013	Recreation Fund	Fee Program Revenue	Harriet Bissen	Shelter Rental Refund	66.02
70792	07/18/2013	Recreation Fund	Fee Program Revenue	Harriet Bissen	Shelter Rental Refund	24.00
70792	07/18/2013	Recreation Fund	Fee Program Revenue	Harriet Bissen	Key Deposit Refund	25.00
70883	07/26/2013	Recreation Fund	Fee Program Revenue	John William Frank	Refund Permit Charges	25.00
70824	07/18/2013	Recreation Fund	Fee Program Revenue	Debbie Prince	Key Deposit Refund	25.00
70924	07/26/2013	Recreation Fund	Fee Program Revenue	Deb Tretsven	Refund Permit Charges	25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fee Program Revenue Total:						215.02
0	07/23/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	3,606.83
0	07/23/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	843.60
FICA Employee Ded. Total:						4,450.43
0	07/23/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	3,606.83
0	07/23/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	843.60
FICA Employers Share Total:						4,450.43
70911	07/26/2013	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	192.70
HSA Employee Total:						192.70
0	07/26/2013	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2013 ICMA Defe	525.00
ICMA Def Comp Total:						525.00
70905	07/26/2013	Recreation Fund	Medical Ins Employee	NJPA	Medical Ins Employee	866.50
Medical Ins Employee Total:						866.50
70905	07/26/2013	Recreation Fund	Medical Ins Employer	NJPA	Medical Ins Employee	5,429.46
Medical Ins Employer Total:						5,429.46
0	07/26/2013	Recreation Fund	Memberships & Subscriptions	DMX Music, Inc.	Services	151.38
0	07/18/2013	Recreation Fund	Memberships & Subscriptions	MRPA	Adult Softball Registration	3,150.00
0	07/17/2013	Recreation Fund	Memberships & Subscriptions	USTA-CC	Membership Dues	35.00
Memberships & Subscriptions Total:						3,336.38
0	07/26/2013	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2013 Minnesota I	318.07
Minnesota Benefit Ded Total:						318.07
0	07/17/2013	Recreation Fund	Miscellaneous	Home Depot- CC	No Receipt-Tullberg	35.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Miscellaneous Total:						35.27
0	07/17/2013	Recreation Fund	Miscellaneous Expense	D & C Light Co-CC	No Receipt-Cash	20.00
0	08/01/2013	Recreation Fund	Miscellaneous Expense	Lexington Floral- CC	No Receipt-Deal	883.78
Miscellaneous Expense Total:						903.78
0	07/23/2013	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	368.18
MN State Retirement Total:						368.18
0	07/23/2013	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	1,270.00
MNDCP Def Comp Total:						1,270.00
0	07/17/2013	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	34.26
0	08/01/2013	Recreation Fund	Office Supplies	Office Depot- CC	Arboretum folders for Lauren	48.17
0	08/01/2013	Recreation Fund	Office Supplies	Office Depot- CC	Supplies for Rosefest	12.93
0	07/17/2013	Recreation Fund	Office Supplies	Staples-CC	Office Supplies	148.54
0	08/01/2013	Recreation Fund	Office Supplies	Staples-CC	For Rosefest brochures	165.99
0	08/01/2013	Recreation Fund	Office Supplies	Staples-CC	Office Supplies-Credit	-257.07
0	07/26/2013	Recreation Fund	Office Supplies		Reimbursement for laminator purchas	93.00
Office Supplies Total:						245.82
0	07/17/2013	Recreation Fund	Operating Supplies	Amazon.com- CC	Summer Sport Coaches Whistles	32.84
0	08/01/2013	Recreation Fund	Operating Supplies	Amazon.com- CC	Friday Curriculum Supplies	41.18
0	08/01/2013	Recreation Fund	Operating Supplies	Amazon.com- CC	Puppet Wagon Supplies	33.38
0	08/01/2013	Recreation Fund	Operating Supplies	Amazon.com- CC	Puppet Wagon Supplies	55.74
0	08/01/2013	Recreation Fund	Operating Supplies	Bell Museum-CC	Honey Bee Lab Deposit	50.00
70870	07/26/2013	Recreation Fund	Operating Supplies	Coca Cola Refreshments	Supplies	430.80
0	08/01/2013	Recreation Fund	Operating Supplies	Dollar Tree-CC	Scavenger Hunt Supplies	5.36
0	08/01/2013	Recreation Fund	Operating Supplies	Dollar Tree-CC	Craft Supplies	6.14
0	08/01/2013	Recreation Fund	Operating Supplies	Dollar Tree-CC	Craft Supplies	6.00
0	08/01/2013	Recreation Fund	Operating Supplies	Dollar Tree-CC	Craft Supplies	5.00
70880	07/26/2013	Recreation Fund	Operating Supplies	EMP	Ice Pack	155.24
0	07/18/2013	Recreation Fund	Operating Supplies	Grainger Inc	Credit Memo	-25.98
0	07/18/2013	Recreation Fund	Operating Supplies	Grainger Inc	Credit Memo	-31.72
0	07/26/2013	Recreation Fund	Operating Supplies	Grainger Inc	Operating Supplies KC	30.35
0	08/01/2013	Recreation Fund	Operating Supplies	Guitar Center-CC	ProAV1 Direct Box	128.54
70891	07/26/2013	Recreation Fund	Operating Supplies	Impressive Print	Supplies	106.87

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70803	07/18/2013	Recreation Fund	Operating Supplies	iPromoteu	Supplies	845.00
0	07/26/2013	Recreation Fund	Operating Supplies	Jimmys Johnnys, Inc	Toilet Rental	285.36
0	07/17/2013	Recreation Fund	Operating Supplies	Martin Sales-CC	Grinding Wheel	19.24
0	08/01/2013	Recreation Fund	Operating Supplies	Michaels-CC	Preschool Supplies	64.51
0	08/01/2013	Recreation Fund	Operating Supplies	Michaels-CC	Staff Training Supplies	9.62
0	08/01/2013	Recreation Fund	Operating Supplies	Michaels-CC	Puppet Wagon Supplies	6.63
0	08/01/2013	Recreation Fund	Operating Supplies	Michaels-CC	Puppet Wagon Supplies	2.99
70814	07/18/2013	Recreation Fund	Operating Supplies	MIDC Enterprises	Operating Supplies	42.27
0	07/17/2013	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Enamel Oil Gloss, Distilled Water	27.67
0	08/01/2013	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	10.74
0	08/01/2013	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	61.15
0	08/01/2013	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	20.29
0	08/01/2013	Recreation Fund	Operating Supplies	Office Max-CC	LIT Handbook Supplies	40.14
0	08/01/2013	Recreation Fund	Operating Supplies	Play It Again Sports-CC	Vicory Legs, Helmets	94.21
0	08/01/2013	Recreation Fund	Operating Supplies	Rainbow Foods-CC	Training Lunch Supplies	15.66
0	08/01/2013	Recreation Fund	Operating Supplies	Rainbow Racing-CC	Run For The Roses Supplies	35.22
0	08/01/2013	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Golf Course Kitchen Supplies	41.00
0	08/01/2013	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Golf Course Kitchen Supplies	44.00
0	08/01/2013	Recreation Fund	Operating Supplies	Running Room-CC	Run for The Roses Awards	310.00
0	08/01/2013	Recreation Fund	Operating Supplies	Sam's Club-CC	Bar Towels	35.37
0	08/01/2013	Recreation Fund	Operating Supplies	Sports Authority-CC	Tennis Supplies	34.27
0	08/01/2013	Recreation Fund	Operating Supplies	Sports Authority-CC	Tennis Balls	22.45
0	08/01/2013	Recreation Fund	Operating Supplies	Staples-CC	Office Supplies	29.96
0	08/01/2013	Recreation Fund	Operating Supplies	Staples-CC	Office Supplies	64.25
0	08/01/2013	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Coupling	10.05
0	08/01/2013	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Bucket	66.72
0	07/17/2013	Recreation Fund	Operating Supplies	Target- CC	Shelter Towels	9.64
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	13.80
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	38.18
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	19.27
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	4.58
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	53.86
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	23.43
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	19.78
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	22.32
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	13.89
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	19.15
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Summer Supplies	21.31
0	08/01/2013	Recreation Fund	Operating Supplies	Target- CC	Staff Training Supplies	4.48
70926	07/26/2013	Recreation Fund	Operating Supplies	Twin City Hardware	Supplies	320.67
70844	07/18/2013	Recreation Fund	Operating Supplies	Universal Athletic Service, Inc.	Softball Bats	341.57
70994	08/01/2013	Recreation Fund	Operating Supplies	Universal Athletic Service, Inc.	Softball Bats	85.39
0	08/01/2013	Recreation Fund	Operating Supplies	Walgreens-CC	HANC Supplies	60.68
0	08/01/2013	Recreation Fund	Operating Supplies	Walgreens-CC	HANC Supplies	20.34

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0	08/01/2013	Recreation Fund	Operating Supplies	Water Park of America-CC	Friday Field Trip	154.80
Operating Supplies Total:						4,515.65
70906	07/26/2013	Recreation Fund	Parade Sponsor	North Suburban Golden "K" Kiwan	Commission on Rosefest Button Sales	400.00
Parade Sponsor Total:						400.00
0	07/23/2013	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	2,521.23
PERA Employee Ded Total:						2,521.23
0	07/23/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	2,521.23
0	07/23/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	403.37
PERA Employer Share Total:						2,924.60
70909	07/26/2013	Recreation Fund	Postage	Postmaster- Cashier Window #5	Brochure Postage Fall 2013	5,264.00
Postage Total:						5,264.00
70783	07/18/2013	Recreation Fund	Professional Services	3rd Lair SkatePark	Summer Camp6/10/13 - 6/14/13, min	337.50
70852	07/26/2013	Recreation Fund	Professional Services	AARP	Driving Class	406.00
70787	07/18/2013	Recreation Fund	Professional Services	Art Spark	Art Camp 7/1/13 - 07/2/13	484.00
70855	07/26/2013	Recreation Fund	Professional Services	Art Spark	Abakadoodle art camp	704.00
70933	08/01/2013	Recreation Fund	Professional Services	Art Spark	Art Camp	748.00
70934	08/01/2013	Recreation Fund	Professional Services	Suzanna Bart	Tennis Instructor	414.00
70860	07/26/2013	Recreation Fund	Professional Services	Louise Beaman	Volleyball Official	96.00
70860	07/26/2013	Recreation Fund	Professional Services	Louise Beaman	Volleyball Official	184.00
70862	07/26/2013	Recreation Fund	Professional Services	Justin Beneke	Summer Entertainment	150.00
70796	07/18/2013	Recreation Fund	Professional Services	ChampionChip Minnesota, Inc.	Services	299.00
70939	08/01/2013	Recreation Fund	Professional Services	City of Shoreview	Valley Fair Admission	495.00
70940	08/01/2013	Recreation Fund	Professional Services	Ronald Colbjornsen	Summer Entertainment Performance	1,000.00
70875	07/26/2013	Recreation Fund	Professional Services	Chuck DeVore	Summer Entertainment	330.00
70797	07/18/2013	Recreation Fund	Professional Services	Duniya Drum and Dance	Summer Entertainment	1,200.00
0	07/26/2013	Recreation Fund	Professional Services	Mark Emme	Volleyball Official	506.00
70884	07/26/2013	Recreation Fund	Professional Services	Barbara Lee Friedman	Summer Entertainment	200.00
0	07/26/2013	Recreation Fund	Professional Services	Mike Grant	Track Camp July 8-11th, 2013	1,272.00
70948	08/01/2013	Recreation Fund	Professional Services	Andrea Gruver	Tennis Instruction	186.81
70886	07/26/2013	Recreation Fund	Professional Services	Erdenechimeg Haltarhuu	Summer Entertainment	500.00
70949	08/01/2013	Recreation Fund	Professional Services	Bill Hammond	summer entertainment performance	150.00
70801	07/18/2013	Recreation Fund	Professional Services	Harmonic Relief	Summer Entertainment	150.00

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70890	07/26/2013	Recreation Fund	Professional Services	Tom Imhoff	Sand Volleyball Official	276.00
70890	07/26/2013	Recreation Fund	Professional Services	Tom Imhoff	Sand Volleyball Official	322.00
0	07/26/2013	Recreation Fund	Professional Services	Jimmys Johnnys, Inc	Toilet Rental	45.42
70896	07/26/2013	Recreation Fund	Professional Services	Sansei Yonsei Kai	Summer Entertainment	100.00
0	07/18/2013	Recreation Fund	Professional Services	Daniel Kuch	Roseville Community Band Director	1,000.00
0	07/26/2013	Recreation Fund	Professional Services	David Martin	Tennis Instruction	52.50
70815	07/18/2013	Recreation Fund	Professional Services	Michael Miller	Softball umpire services	4,751.50
70902	07/26/2013	Recreation Fund	Professional Services	Michael Miller	Softball Umpire	4,966.00
70966	08/01/2013	Recreation Fund	Professional Services	Jill Mohnk	Overpayment for Craft Fair	5.00
0	07/26/2013	Recreation Fund	Professional Services	Prowire, Inc.	Security System Service	172.01
0	07/18/2013	Recreation Fund	Professional Services	Roseville Area Schools	Services	75.00
0	07/18/2013	Recreation Fund	Professional Services	Roseville Area Schools	Services	405.00
70835	07/18/2013	Recreation Fund	Professional Services	Shoreview Northern Lights Band	Summer Entertainment	100.00
70851	07/19/2013	Recreation Fund	Professional Services	Chris Simdorn	Footbal camp 7/15-7/19	3,016.00
70851	07/19/2013	Recreation Fund	Professional Services	Chris Simdorn	Footbal camp 6/24-6/28	3,074.00
0	08/01/2013	Recreation Fund	Professional Services	John Simso	Summer Tennis Drills	3,660.00
0	08/01/2013	Recreation Fund	Professional Services	John Simso	Summer Tennis 2 days	1,306.80
70979	08/01/2013	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Instruction for Lacrosse camps	1,449.00
70922	07/26/2013	Recreation Fund	Professional Services	Shane Sturges	Sand Volleyball Official	276.00
70922	07/26/2013	Recreation Fund	Professional Services	Shane Sturges	Sand Volleyball Official	184.00
70923	07/26/2013	Recreation Fund	Professional Services	Kimberly Yoshie Sueoka	Summer Entertainment	250.00
70927	07/26/2013	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Official	414.00
0	07/17/2013	Recreation Fund	Professional Services	Wild Mountain-CC	Adult Scenic Boat Tour	508.00
Professional Services Total:						36,220.54
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	159.84
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	159.84
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	79.92
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	79.92
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	94.92
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	90.84
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/18/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/26/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/26/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	66.37
0	07/26/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	90.84
0	07/26/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/26/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	45.42
0	07/18/2013	Recreation Fund	Rental	Roseville Area Schools	Rental	180.00
0	07/18/2013	Recreation Fund	Rental	Roseville Area Schools	Rental	75.00

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0	07/18/2013	Recreation Fund	Rental	Roseville Area Schools	Rental	405.00
70917	07/26/2013	Recreation Fund	Rental	Roseville Area Schools	Auditorium Use	585.00
Rental Total:						2,385.43
70792	07/18/2013	Recreation Fund	Sales Tax Payable	Harriet Bissen	Shelter Rental Refund	5.98
0	08/01/2013	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	1,790.41
Sales Tax Payable Total:						1,796.39
0	07/23/2013	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	1,829.41
State Income Tax Total:						1,829.41
70985	08/01/2013	Recreation Fund	Telephone	T Mobile	Cell Phone acct 87664423	213.62
Telephone Total:						213.62
70934	08/01/2013	Recreation Fund	Temporary Employees	Suzanna Bart	Tennis Instructor	76.50
70810	07/18/2013	Recreation Fund	Temporary Employees	David Martin	Tennis Instruction	76.50
70810	07/18/2013	Recreation Fund	Temporary Employees	David Martin	Tennis Instruction	236.25
70928	07/26/2013	Recreation Fund	Temporary Employees	Carrie Varco	Youth Golf Instruction	87.75
Temporary Employees Total:						477.00
0	07/18/2013	Recreation Fund	Transportation		Mileage Reimbursement	148.03
0	07/18/2013	Recreation Fund	Transportation		Mileage	13.56
0	08/01/2013	Recreation Fund	Transportation		Mileage	4.75
0	07/18/2013	Recreation Fund	Transportation		Mileage	16.95
0	07/18/2013	Recreation Fund	Transportation		Mileage	26.56
0	07/18/2013	Recreation Fund	Transportation		Mileage	11.87
Transportation Total:						221.72
70816	07/18/2013	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	98.61
Unemployment Insurance Total:						98.61
0	07/17/2013	Recreation Fund	Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-2.11
0	08/01/2013	Recreation Fund	Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-2.65
0	08/01/2013	Recreation Fund	Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-2.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2013	Recreation Fund	Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-3.59
0	07/17/2013	Recreation Fund	Use Tax Payable	Martin Sales-CC	Sales/Use Tax	-1.24
0	08/01/2013	Recreation Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	67.04
Use Tax Payable Total:						55.30
0	07/18/2013	Recreation Fund	Utilities	Xcel Energy	Nature Center	342.44
0	07/26/2013	Recreation Fund	Utilities	Xcel Energy	Utilities	14,364.96
Utilities Total:						14,707.40
Fund Total:						102,112.14
70950	08/01/2013	Recreation Improvements	Various Landscape Projects	Hedberg Aggregates, Inc.	Landscape supplies	449.84
Various Landscape Projects Total:						449.84
Fund Total:						449.84
70965	08/01/2013	Risk Management	Operating Supplies	MN State Colleges&Universities	Heartsaver cards	657.29
Operating Supplies Total:						657.29
Fund Total:						657.29
70878	07/26/2013	Sanitary Sewer	Accounts Payable	BETTY DOOLEY	Refund Check	10.28
70881	07/26/2013	Sanitary Sewer	Accounts Payable	ORDEAN FINKELSON	Refund Check	11.34
70946	08/01/2013	Sanitary Sewer	Accounts Payable	BETTE MAE GERBER	Refund Check	18.49
70897	07/26/2013	Sanitary Sewer	Accounts Payable	JOSEPHINE KINNEY	Refund Check	16.40
70898	07/26/2013	Sanitary Sewer	Accounts Payable	NANCY LEE	Refund Check	15.70
70956	08/01/2013	Sanitary Sewer	Accounts Payable	MARJORIE MARTENS	Refund Check	8.03
Accounts Payable Total:						80.24
0	08/01/2013	Sanitary Sewer	Contract Maintenance	ESS Brothers & Sons, Inc.	Manhole Sealing	33,868.69
Contract Maintenance Total:						33,868.69

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2013	Sanitary Sewer	Credit Card Service Fees	Bluefin Payment Systems-Non Ban	June UB Payments.com Charges	2,102.99
Credit Card Service Fees Total:						2,102.99
0	07/23/2013	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	1,701.53
Federal Income Tax Total:						1,701.53
0	07/23/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	895.98
0	07/23/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	209.52
FICA Employee Ded. Total:						1,105.50
0	07/23/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	895.98
0	07/23/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	209.52
FICA Employers Share Total:						1,105.50
0	07/26/2013	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2013 ICMA Defe	34.98
ICMA Def Comp Total:						34.98
70905	07/26/2013	Sanitary Sewer	Medical Ins Employee	NJPA	Medical Ins Employee	653.97
Medical Ins Employee Total:						653.97
70905	07/26/2013	Sanitary Sewer	Medical Ins Employer	NJPA	Medical Ins Employee	1,665.35
Medical Ins Employer Total:						1,665.35
0	08/01/2013	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Service	205,172.44
Metro Waste Control Board Total:						205,172.44
0	07/26/2013	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2013 Minnesota I	14.67
Minnesota Benefit Ded Total:						14.67
0	07/23/2013	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	129.67

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MN State Retirement Total:						129.67
0	07/23/2013	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	227.71
MNDCP Def Comp Total:						227.71
0	07/17/2013	Sanitary Sewer	Operating Supplies	Best Buy- CC	Water Meter Supplies	26.77
0	08/01/2013	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Op Supplies	477.59
0	08/01/2013	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	supplies	180.00
0	07/17/2013	Sanitary Sewer	Operating Supplies	Menards-CC	Water Meter Supplies	70.35
0	08/01/2013	Sanitary Sewer	Operating Supplies	Menards-CC	Supplies	20.19
0	08/01/2013	Sanitary Sewer	Operating Supplies	Mills Fleet Farm-CC	Tester, coupling, sump pump, mailbo	139.83
0	08/01/2013	Sanitary Sewer	Operating Supplies	RadioShack-CC	Batteries	3.74
0	08/01/2013	Sanitary Sewer	Operating Supplies	Sears Roebuck-CC	Tools	95.31
0	08/01/2013	Sanitary Sewer	Operating Supplies	Sprint-ACH	Phone holster	34.26
0	08/01/2013	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Bushing	3.20
Operating Supplies Total:						1,051.24
0	07/23/2013	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	810.39
PERA Employee Ded Total:						810.39
0	07/23/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	810.39
0	07/23/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	129.67
PERA Employer Share Total:						940.06
0	08/01/2013	Sanitary Sewer	Postage	Ecoenvelopes, LLC	Postage for Utility Bills	333.00
70909	07/26/2013	Sanitary Sewer	Postage	Postmaster- Cashier Window #5	Permit #2437, Utility Billing	458.50
Postage Total:						791.50
0	08/01/2013	Sanitary Sewer	Professional Services	Connelly Industrial Electronics, Inc	Tech Labor	209.21
0	08/01/2013	Sanitary Sewer	Professional Services	Connelly Industrial Electronics, Inc	Tech Labor	761.09
0	08/01/2013	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	June Utility Bills	162.69
0	08/01/2013	Sanitary Sewer	Professional Services	Goldstar Electric Inc	Service Call	342.50
70958	08/01/2013	Sanitary Sewer	Professional Services	McDonough's Waterjetting & Drain	Vacuum out 5 lift stations	783.25
70971	08/01/2013	Sanitary Sewer	Professional Services	Pipe Services Inc	Sewer Inspection	1,720.00

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Professional Services Total:						3,978.74
0	07/23/2013	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	674.56
State Income Tax Total:						674.56
0	08/01/2013	Sanitary Sewer	Telephone	Sprint-ACH	Streets phone	50.00
70985	08/01/2013	Sanitary Sewer	Telephone	T Mobile	Acct 771707201	79.98
Telephone Total:						129.98
0	07/26/2013	Sanitary Sewer	Utilities	Xcel Energy	Utilities	132.09
Utilities Total:						132.09
Fund Total:						256,371.80
0	07/23/2013	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	75.28
Federal Income Tax Total:						75.28
0	07/23/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	61.09
0	07/23/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	14.28
FICA Employee Ded. Total:						75.37
0	07/23/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	61.09
0	07/23/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	14.28
FICA Employers Share Total:						75.37
70905	07/26/2013	Solid Waste Recycle	Medical Ins Employer	NJPA	Medical Ins Employee	181.58
Medical Ins Employer Total:						181.58
0	07/23/2013	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	10.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	10.26
0	07/23/2013	Solid Waste Recycle	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	17.50
					MNDCP Def Comp Total:	17.50
0	07/23/2013	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	64.06
					PERA Employee Ded Total:	64.06
0	07/23/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	64.06
0	07/23/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	10.26
					PERA Employer Share Total:	74.32
70854	07/26/2013	Solid Waste Recycle	Professional Services	Arrow Global Asset Disposition, Inc	Recycling Services	435.06
0	07/18/2013	Solid Waste Recycle	Professional Services	Eureka Recycling	Multifamily Recycling & Curbside	40,659.80
					Professional Services Total:	41,094.86
0	07/23/2013	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	34.86
					State Income Tax Total:	34.86
0	07/17/2013	Solid Waste Recycle	Training	Recycling Assoc-CC	Recyling Forum-Pratt	25.00
					Training Total:	25.00
70854	07/26/2013	Solid Waste Recycle	Use Tax Payable	Arrow Global Asset Disposition, Inc	Use Tax Payable	-5.92
					Use Tax Payable Total:	-5.92
					Fund Total:	41,722.54
0	07/23/2013	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	1,015.36
					Federal Income Tax Total:	1,015.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	695.58
0	07/23/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	162.69
FICA Employee Ded. Total:						858.27
0	07/23/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	695.58
0	07/23/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	162.69
FICA Employers Share Total:						858.27
70918	07/26/2013	Storm Drainage	Miscellaneous Revenue	R. J. Singh	Overpayment for woodchip delivery	70.00
Miscellaneous Revenue Total:						70.00
0	07/23/2013	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	100.34
MN State Retirement Total:						100.34
0	07/23/2013	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	10.00
MNDCP Def Comp Total:						10.00
0	07/23/2013	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	627.14
PERA Employee Ded Total:						627.14
0	07/23/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	627.14
0	07/23/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	100.34
PERA Employer Share Total:						727.48
0	08/01/2013	Storm Drainage	Postage	Ecoenvelopes, LLC	Postage for Utility Bills	334.00
70909	07/26/2013	Storm Drainage	Postage	Postmaster- Cashier Window #5	Permit #2437, Utility Billing	458.50
Postage Total:						792.50
0	08/01/2013	Storm Drainage	Professional Services	Ecoenvelopes, LLC	June Utility Bills	162.70
0	08/01/2013	Storm Drainage	Professional Services	Foth Infrastructure & Environment	St. Croix Storm Lift Station Pump Siz	2,300.00
Professional Services Total:						2,462.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2013	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	50.56
					Sales Tax Payable Total:	50.56
0	07/23/2013	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	470.94
					State Income Tax Total:	470.94
0	08/01/2013	Storm Drainage	Telephone	Sprint-ACH	Storm Utility	54.25
					Telephone Total:	54.25
0	07/26/2013	Storm Drainage	Utilities	Xcel Energy	Utilities	273.63
					Utilities Total:	273.63
					Fund Total:	8,371.44
0	07/23/2013	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	302.78
					Federal Income Tax Total:	302.78
0	07/23/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	273.35
0	07/23/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	63.93
					FICA Employee Ded. Total:	337.28
0	07/23/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	273.35
0	07/23/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	63.93
					FICA Employers Share Total:	337.28
70788	07/18/2013	Telecommunications	Furniture and Fixtures	AVI Systems, Inc.	Coucil Chambers Audio	6,179.90
					Furniture and Fixtures Total:	6,179.90
70905	07/26/2013	Telecommunications	Medical Ins Employee	NJPA	Medical Ins Employee	273.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	273.76
70905	07/26/2013	Telecommunications	Medical Ins Employer	NJPA	Medical Ins Employee	964.22
					Medical Ins Employer Total:	964.22
0	07/26/2013	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Web and Video Streaming and Carous	948.00
					Memberships & Subscriptions Total:	948.00
0	07/23/2013	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	46.83
					MN State Retirement Total:	46.83
0	07/23/2013	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	341.24
					MNDCP Def Comp Total:	341.24
70931	08/01/2013	Telecommunications	Operating Supplies	AE Sign Systems, Inc.	Name Plate	35.54
					Operating Supplies Total:	35.54
0	07/23/2013	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	292.78
					PERA Employee Ded Total:	292.78
0	07/23/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	292.78
0	07/23/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	46.83
					PERA Employer Share Total:	339.61
0	07/23/2013	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	143.41
					State Income Tax Total:	143.41
70985	08/01/2013	Telecommunications	Telephone	T Mobile	Cell Phone acct 87664423	30.89
					Telephone Total:	30.89
0	07/17/2013	Telecommunications	Training	Science Museum -CC	Social Media Training-Curti	150.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						150.00
0	08/01/2013	Telecommunications	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	2.50
Use Tax Payable Total:						2.50
Fund Total:						10,726.02
70873	07/26/2013	Telephone	CAP - Capital Equip Recovery	Datalink	Device Licenses-Phone System	2,624.56
CAP - Capital Equip Recovery Total:						2,624.56
70867	07/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink QCC	Internet	9.32
70866	07/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Services	39.64
70866	07/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Services	103.84
70866	07/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Services	93.14
70866	07/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Services	56.65
70866	07/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Services	204.00
70936	08/01/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Services	84.15
70892	07/26/2013	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Services	348.44
70954	08/01/2013	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Services	3,187.47
PSTN-PRI Access/DID Allocation Total:						4,126.65
Fund Total:						6,751.21
70843	07/18/2013	TIF #19 Applewood Point II	Contractor Payments	United Properties	2013 1st Half TIF Payment; Applewo	14,585.67
Contractor Payments Total:						14,585.67
Fund Total:						14,585.67
70864	07/26/2013	Water Fund	Accounts Payable	CCP	Refund Check	202.79
70871	07/26/2013	Water Fund	Accounts Payable	LAUREN COLBETH	Refund Check	6.88
70879	07/26/2013	Water Fund	Accounts Payable	AFTON ELAND	Refund Check	9.93
70882	07/26/2013	Water Fund	Accounts Payable	SONJA FISCHER	Refund Check	52.51
70946	08/01/2013	Water Fund	Accounts Payable	BETTE MAE GERBER	Refund Check	8.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
70885	07/26/2013	Water Fund	Accounts Payable	GMHC	Refund Check	115.79
70888	07/26/2013	Water Fund	Accounts Payable	M HOFMEISTER	Refund Check	21.46
70889	07/26/2013	Water Fund	Accounts Payable	SUSAN HURLBUT	Refund Check	7.06
70953	08/01/2013	Water Fund	Accounts Payable	NATHAN HUSS	Refund Check	22.59
70894	07/26/2013	Water Fund	Accounts Payable	IRET PROPERTIES	Refund Check	32.90
70895	07/26/2013	Water Fund	Accounts Payable	JUSTIN IVERSON	Refund Check	92.59
70897	07/26/2013	Water Fund	Accounts Payable	JOSEPHINE KINNEY	Refund Check	102.76
70955	08/01/2013	Water Fund	Accounts Payable	AARON KNUTTLA	Refund Check	81.45
70898	07/26/2013	Water Fund	Accounts Payable	NANCY LEE	Refund Check	2.84
70956	08/01/2013	Water Fund	Accounts Payable	MARJORIE MARTENS	Refund Check	21.83
70812	07/18/2013	Water Fund	Accounts Payable	JOANNE MCCLELLAN	Refund Check	106.46
70959	08/01/2013	Water Fund	Accounts Payable	ANNE MCLELLAN	Refund Check	126.91
70900	07/26/2013	Water Fund	Accounts Payable	PETER SOWAH MENSAH	Refund Check	80.19
70901	07/26/2013	Water Fund	Accounts Payable	ERIK & LISA MILLER	Refund Check	21.46
70908	07/26/2013	Water Fund	Accounts Payable	MARCO PALACIOS	Refund Check	24.86
70825	07/18/2013	Water Fund	Accounts Payable	PULTE HOMES LLC	Refund Check	118.38
70973	08/01/2013	Water Fund	Accounts Payable	LILIANA RANCONI	Refund Check	119.71
70827	07/18/2013	Water Fund	Accounts Payable	JANELLE'S RESIDENCE	Refund Check	27.23
70828	07/18/2013	Water Fund	Accounts Payable	ARICK RONDEAU	Refund Check	47.91
70833	07/18/2013	Water Fund	Accounts Payable	KELLY SCHMITT	Refund Check	139.87
70982	08/01/2013	Water Fund	Accounts Payable	CESAR & NOEMIA STRAPAZZO	Refund Check	138.71
Accounts Payable Total:						1,733.69
0	07/23/2013	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Federal Incc	1,685.38
Federal Income Tax Total:						1,685.38
0	07/23/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,034.42
0	07/23/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	241.96
FICA Employee Ded. Total:						1,276.38
0	07/23/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 FICA Empl	1,034.42
0	07/23/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2013 Medicare E	241.96
FICA Employers Share Total:						1,276.38
70911	07/26/2013	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.07.2013 HSA Empl	28.84
HSA Employee Total:						28.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/26/2013	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.07.2013 ICMA Defe	65.02
					ICMA Def Comp Total:	65.02
70905	07/26/2013	Water Fund	Medical Ins Employee	NJPA	Medical Ins Employee	408.06
					Medical Ins Employee Total:	408.06
70905	07/26/2013	Water Fund	Medical Ins Employer	NJPA	Medical Ins Employee	2,204.67
					Medical Ins Employer Total:	2,204.67
0	07/23/2013	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2013 Post Emplo	151.50
					MN State Retirement Total:	151.50
0	07/23/2013	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2013 MNDCP De	211.28
					MNDCP Def Comp Total:	211.28
0	08/01/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Operating Supplies	1,797.61
0	08/01/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Supplies	503.27
0	08/01/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Op Supplies	114.36
70976	08/01/2013	Water Fund	Operating Supplies	Sherwin Williams Co.	Supplies	256.03
0	07/17/2013	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Water Meter Supplies	24.62
					Operating Supplies Total:	2,695.89
0	08/01/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Qty 10 - R450 High Gain Assy	1,424.79
0	08/01/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Qty 50 - E-coder heads for Model 25	4,326.48
0	08/01/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Other Improvements	213.82
0	08/01/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Sales Tax	395.40
					Other Improvements Total:	6,360.49
0	07/23/2013	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	946.83
					PERA Employee Ded Total:	946.83
0	07/23/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera Emplo	946.83
0	07/23/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2013 Pera additio	151.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						1,098.33
0	08/01/2013	Water Fund	Postage	Ecoenvelopes, LLC	Postage for Utility Bills	333.00
70909	07/26/2013	Water Fund	Postage	Postmaster- Cashier Window #5	Permit #2437, Utility Billing	458.50
Postage Total:						791.50
0	08/01/2013	Water Fund	Professional Services	Ecoenvelopes, LLC	June Utility Bills	162.69
70992	08/01/2013	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coriform bacteria June 2013	460.00
Professional Services Total:						622.69
70980	08/01/2013	Water Fund	St. Paul Water	St. Paul Regional Water Services	City Water Supply	347,594.37
St. Paul Water Total:						347,594.37
0	07/23/2013	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2013 State Incom	710.17
State Income Tax Total:						710.17
0	08/01/2013	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-July 2013	6,948.84
State Sales Tax Payable Total:						6,948.84
0	08/01/2013	Water Fund	Telephone	Sprint-ACH	Water phone bill	177.08
70985	08/01/2013	Water Fund	Telephone	T Mobile	Cell Phone acct 87664423	23.17
Telephone Total:						200.25
0	07/26/2013	Water Fund	Utilities	Xcel Energy	Utilities	4,271.37
Utilities Total:						4,271.37
70900	07/26/2013	Water Fund	Water - Roseville	PETER SOWAH MENSAH	Refund	58.63
Water - Roseville Total:						58.63
0	08/01/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Qty 5 - 3" Tru/Flo CMPD Meter gal e	1,291.67
0	08/01/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meters	1,339.08
0	07/17/2013	Water Fund	Water Meters	Grainger-CC	Water Meter Supplies	80.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/01/2013	Water Fund	Water Meters	Grainger-CC	Cables/wires	39.75
0	08/01/2013	Water Fund	Water Meters	Grainger-CC	Crimper	33.34
0	08/01/2013	Water Fund	Water Meters	Suburban Ace Hardware-CC	knee pads	20.98
0	08/01/2013	Water Fund	Water Meters	Suburban Ace Hardware-CC	Seal tape, sealant, coax cable	21.17
Water Meters Total:						2,826.34
Fund Total:						384,166.90
0	08/01/2013	Workers Compensation	Fire Department Claims	SFM-Non Bank	July Work Comp Claims	140.66
Fire Department Claims Total:						140.66
0	08/01/2013	Workers Compensation	Police Patrol Claims	SFM-Non Bank	July Work Comp Claims	5,962.35
Police Patrol Claims Total:						5,962.35
Fund Total:						6,103.01
Report Total:						2,320,276.34

REQUEST FOR COUNCIL ACTION

Date: 8/12/2013
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Massage Therapist License

Lucia Beracay
Colleen and Company
3092 Lexington Ave N
Roseville, MN 55113

One-Time Gambling Exempt Permit

Hand In Hand Christian Montessori
2129 Fairview Ave N
Roseville, MN 55113

Hand In Hand Christian Montessori wishes to be approved for a Gambling Exempt Permit allowing a raffle to be drawn on October 5th, 2013 at their school.

Cigarette/Tobacco Products License Application

The ECig Palace, LLC
1235 Larpentuer Ave
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) as submitted.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications

MINNESOTA LAWFUL GAMBLING

1/13 Page 1 of 2

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name

Hand In Hand Christian Montessori

Previous gambling permit number

X-92253-12-002

Minnesota tax ID number, if any

9071783

Federal employer ID number (FEIN), if any

30-4612409

Type of nonprofit organization. Check one.

☐

Fraternal

☐

Religious

☐

Veterans

☒

Other nonprofit organization

Mailing address

2129 Fairview Ave N

City

Roseville

State

MN

Zip code

55113

County

Ramsey

Name of chief executive officer (CEO)

Michelle Thompson

Daytime phone number

E-mail address

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

☐

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103

Phone: 651-296-2803

☐

IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☐

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]

If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.

Hand In Hand Christian Montessori

Address [do not use PO box]

2129 Fairview Ave N

City or township

Roseville

Zip code

55113

County

Ramsey

Date[s] of activity. For raffles, indicate the date of the drawing.

October 5th, 2013

Check each type of gambling activity that your organization will conduct.

☐

Bingo*

☒

Raffle

☐

Paddlewheels*

☐

Pull-tabs*

☐

Tipboards*

*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- ☐ The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP, if required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.156.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge, I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature Michelle Lee Thompson Date 8/7/13

Print name Michelle Lee Thompson

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

- a copy of your proof of nonprofit status, and
- application fee (non-refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Question?

Call the Licensing Section of the Gambling Control Board at 651-539-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2014

1. Legal Name Luxia Bernay

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Colleen and Company 3092 Lexington Ave N

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name The Fig Palace LLC
Business Address 1235 Carpenter Ave Roseville MN 55113
Business Phone 763-443-5325
Email Address MBorgquist86@gmail.com

Person to Contact in Regard to Business License:

Name Matt Borgquist
Address _____
Phone 763 _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2013, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Matt Borgquist

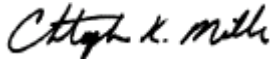
Date 8-7-13

If completed license should be mailed somewhere other than the business address, please advise.

REQUEST FOR COUNCIL ACTION

Date: 8/12/2013
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
IT	Aercor Wireless Inc.	2-Factor authentication licenses (a)	\$12,216.84	Budget
Utilities	Ferguson Waterworks	Water meter radio devices (b)	39,494.97	CIP
Utilities	Ferguson Waterworks	Water meters (b)	12,589.88	CIP
Bldg. Maint.	Yale Mechanical	HVAC Maintenance (c)	9,789.00	Budget
IT	Datalink	Internet redundancy design services (d)	8,960.00	Budget
Park Maint.	Rainbow Tree Care Service	Insecticide treatment of ash trees (e)	10,000.00	Budget

Comments/Description:

- a) The 2-Factor authentication licenses will allow the Police Department to access the FBI's criminal justice information systems. The licenses are a requirement by the FBI.
- b) The purchase of water meters and meter radio devices are part of the move to a citywide Automated Meter Reading system.
- c) HVAC contract maintenance for City Hall and the Public Works building.
- d) Professional services to assist in the design and implementation for internet connectivity redundancy.
- e) Insecticide treatment for ash trees as part of the City's Emerald Ash Borer program.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
N/A	N/A

25 **POLICY OBJECTIVE**
26 Required under City Code 103.05.

27 **FINANCIAL IMPACTS**
28 Funding for all items is provided for in the current operating or capital budget.

29 **STAFF RECOMMENDATION**
30 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
31 applicable, authorize the trade-in/sale of surplus items.

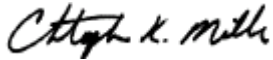
32 **REQUESTED COUNCIL ACTION**
33 Motion to approve the submitted list of general purchases and contracts for services; and where
34 applicable, the trade-in/sale of surplus equipment.

35
36 Prepared by: Chris Miller, Finance Director
Attachments: A: None
37

REQUEST FOR COUNCIL ACTION

Date: 8/12/13
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

BACKGROUND

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to December 13th, 2013 will be accepted and not levied on the 2014 property taxes.

POLICY OBJECTIVE

Certifying delinquent charges are required under City Code.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

REQUESTED COUNCIL ACTION

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County
B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of August, 2013 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION DIRECTING THE COUNTY AUDITOR TO
LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2014 or
BEYOND**

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.
2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

67 State of Minnesota)
68) SS
69 County of Ramsey)
70

71 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of
72 Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes
73 of a regular meeting of said City Council held on the 12th day of August, 2013 with the original thereof on
74 file in my office.
75

76 WITNESS MY HAND officially as such Manager this 12th day of August, 2013.
77
78

79 _____
80 Patrick Trudgeon
81 Interim City Manager
82

83 Seal
84

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
012923120009	353 OWASSO BLVD	\$ 189.22
012923120024	301 S OWASSO BLVD	\$ 188.14
012923120024	301 S OWASSO BLVD	\$ 156.56
012923120026	303 OWASSO BLVD	\$ 230.05
012923120030	3071 FARRINGTON CT	\$ 156.37
012923130007	2934 GALTIER ST	\$ 61.68
012923130028	2942 MATILDA ST	\$ 124.59
012923130045	333 CO RD C2	\$ 132.68
012923130074	2958 FARRINGTON ST	\$ 157.24
012923140019	2980 WOODBRIDGE ST	\$ 133.97
012923140081	208 MAPLE LN	\$ 172.13
012923140082	216 MAPLE LN	\$ 171.88
012923140085	240 MAPLE LN	\$ 189.53
012923230048	562 OWASSO BLVD	\$ 213.67
012923230057	523 OWASSO HILLS DR	\$ 172.65
012923240132	472 OWASSO BLVD	\$ 3.70
012923310051	476 TERRACE DR	\$ 158.40
012923310053	494 TERRACE DR	\$ 183.65
012923320025	531 OWASSO HILLS DR	\$ 139.99
012923330003	528 IONA LN	\$ 188.46
012923330025	2757 KENT ST	\$ 148.22
012923330420	2731 MACKUBIN ST #39	\$ 124.59
012923330445	2684 MACKUBIN ST	\$ 77.44
012923330447	2680 MACKUBIN ST	\$ 63.71
012923330456	2662 MACKUBIN ST	\$ 154.52
012923330462	2650 MACKUBIN ST	\$ 189.31
012923340135	399 CO RD C	\$ 116.27
012923340156	445 CO RD C	\$ 169.33
012923410006	2857 WOODBRIDGE ST	\$ 188.24
012923410036	2841 MARION ST	\$ 183.55
012923410042	2795 MARION ST	\$ 169.41
012923420042	2809 MATILDA ST	\$ 114.10
012923420075	2795 FARRINGTON ST	\$ 117.73
012923420104	2779 VIRGINIA AVE	\$ 176.14
012923420105	2771 VIRGINIA AVE	\$ 42.15
012923430010	2687 GALTIER ST	\$ 191.68
012923430043	2679 MATILDA ST	\$ 131.75
012923430045	2665 MATILDA ST	\$ 107.71
012923430063	2757 FARRINGTON ST	\$ 129.25
012923430066	2737 FARRINGTON ST	\$ 61.40
012923430073	2681 FARRINGTON ST	\$ 22.27
012923430109	2660 WESTERN AVE	\$ 145.04
012923430110	2670 WESTERN AVE	\$ 144.61
012923430114	2708 WESTERN AVE	\$ 95.05

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
012923440009	2713 WOODBRIDGE ST	\$ 133.32
012923440044	2663 MARION ST	\$ 114.28
022923120037	835 BRENNER AVE	\$ 103.34
022923120044	3105 AVON ST	\$ 163.63
022923120058	3060 VICTORIA ST	\$ 158.05
022923120074	3088 VICTORIA ST	\$ 79.10
022923130030	822 MILLWOOD AVE	\$ 208.41
022923130047	2992 VICTORIA ST	\$ 172.05
022923140004	2992 W OWASSO BLVD	\$ 21.43
022923220014	1045 WOODLYNN AVE	\$ 160.80
022923220021	3080 OXFORD ST	\$ 57.38
022923240056	885 CO RD C2	\$ 116.22
022923240060	923 CO RD C2	\$ 189.40
022923240061	937 CO RD C2	\$ 130.69
022923310034	2791 VICTORIA ST	\$ 167.97
022923320002	2851 LAKEVIEW AVE	\$ 145.07
022923320022	2838 AGLEN ST	\$ 114.19
022923320039	2779 AGLEN ST	\$ 197.49
022923320080	2846 CHURCHILL ST	\$ 121.72
022923320091	2821 CHURCHILL ST	\$ 110.97
022923330001	2757 LAKEVIEW AVE	\$ 295.67
022923330031	2740 CHURCHILL ST	\$ 143.48
022923330036	2749 CHURCHILL ST	\$ 60.57
022923330050	2666 LEXINGTON AVE	\$ 42.53
022923410047	689 TERRACE DR	\$ 135.75
022923430032	789 TERRACE DR	\$ 160.39
022923440004	711 TERRACE DR	\$ 99.62
022923440052	738 WHEATON AVE	\$ 111.70
022923440077	630 IONA LN	\$ 139.49
032923130006	1230 JOSEPHINE RD	\$ 112.56
032923130021	2925 MERRILL ST	\$ 135.26
032923130049	1261 W CO RD C2	\$ 156.40
032923130069	2900 HAMLINE AVE	\$ 115.95
032923210055	1407 BRENNER AVE	\$ 16.95
032923210056	1401 BRENNER AVE	\$ 163.03
032923210082	3001 ALBERT ST	\$ 112.04
032923220003	1493 WOODLYNN AVE	\$ 175.00
032923220010	1511 CLARMAR AVE	\$ 170.89
032923220038	3014 ARONA ST	\$ 217.21
032923220048	3007 ARONA ST	\$ 175.00
032923220059	3025 ASBURY ST	\$ 127.56
032923230013	1553 LYDIA AVE	\$ 176.53
032923230017	2936 SIMPSON ST	\$ 170.89
032923230028	2951 SIMPSON ST	\$ 191.30
032923230045	2936 ARONA ST	\$ 194.43

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
032923230065	2896 ASBURY ST	\$ 151.22
032923230071	2938 ASBURY ST	\$ 139.49
032923230072	2944 ASBURY ST	\$ 135.58
032923240049	2910 ALBERT ST	\$ 123.79
032923240062	2895 ALBERT ST	\$ 88.99
032923240066	2904 PASCAL ST	\$ 84.55
032923240069	2924 PASCAL ST	\$ 147.33
032923310022	1423 JUDITH AVE	\$ 166.21
032923320045	1491 APPLEWOOD COURT	\$ 193.20
032923320147	2839 ARONA ST	\$ 134.91
032923320159	2811 ARONA ST	\$ 150.80
032923340002	1354 JUDITH AVE	\$ 154.09
032923340025	2750 SHELDON ST	\$ 141.76
032923340027	1390 JUDITH AVE	\$ 199.03
032923340032	1424 JUDITH AVE	\$ 127.15
032923340047	1434 RAMBLER RD	\$ 176.69
032923340048	1440 RAMBLER RD	\$ 145.87
032923340059	1392 RAMBLER RD	\$ 111.03
032923410008	2828 GRIGGS ST	\$ 144.72
032923410046	2761 GRIGGS ST	\$ 175.08
032923410048	2777 GRIGGS ST	\$ 145.41
032923420004	2851 FERNWOOD ST	\$ 175.00
032923420054	2806 DELLWOOD ST	\$ 131.84
032923420062	2835 DELLWOOD ST	\$ 211.05
032923420067	2866 HURON ST	\$ 174.87
032923430035	2723 HURON ST	\$ 126.93
032923430042	2754 HAMLINE AVE	\$ 109.52
042923120023	3024 FAIRVIEW AVE	\$ 104.18
042923120065	3017 SHOREWOOD LN	\$ 149.69
042923130022	1805 STANBRIDGE AVE	\$ 155.74
042923130040	1771 MILLWOOD AVE	\$ 164.65
042923130042	1716 STANBRIDGE AVE	\$ 155.02
042923130096	1811 W CO RD C2	\$ 80.29
042923140025	1645 STANBRIDGE ST	\$ 159.12
042923140060	1650 MILLWOOD AVE	\$ 159.12
042923210055	3021 FAIRVIEW AVE	\$ 549.27
042923220057	1990 BRENNER AVE	\$ 381.88
042923220100	3099 EVELYN ST	\$ 163.03
042923240023	1889 W CO RD C2	\$ 255.48
042923240039	2926 MILDRED DR	\$ 202.27
042923240044	2903 FAIRVIEW AVE	\$ 190.50
042923310023	2785 FAIRVIEW AVE	\$ 2,240.72
042923330014	2750 CLEVELAND AVE	\$ 792.01
042923340002	2690 PRIOR AVE	\$ 613.70
042923340002	2690 PRIOR AVE	\$ 757.87

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
042923340002	2690 PRIOR AVE	\$ 613.70
042923420005	1785 CENTENNIAL DR	\$ 22.71
042923420025	1796 CENTENNIAL DR	\$ 80.56
042923420026	1798 CENTENNIAL DR	\$ 122.07
052923210071	3020 OLD HWY 8	\$ 1,084.40
052923210073	3006 OLD HWY 8	\$ 178.73
052923210102	2403 BRENNER CT	\$ 190.50
052923220075	3051 LYDIA CT	\$ 99.49
052923220084	3082 HIGHCREST RD	\$ 234.48
052923220124	2420 BRENNER CT	\$ 142.09
052923220125	2422 BRENNER CT	\$ 170.89
052923220127	2434 W CO RD D #2	\$ 104.18
052923230029	2529 MAPLE LN	\$ 118.71
052923230056	2936 OLD HWY 8	\$ 230.27
052923230072	2896 OLD HWY 8	\$ 115.60
052923320001	3261 OLD HWY 8	\$ 146.59
082923140008	2421 ROSEGATE	\$ 1,300.40
082923430044	2223 W CO RD B	\$ 172.49
082923440028	2255 CLEVELAND AVE	\$ 194.49
082923440029	2250 ACORN RD	\$ 187.69
092923110004	2560 FRY ST	\$ 340.53
092923110018	2612 ALDINE ST	\$ 13.02
092923110020	2598 ALDINE ST	\$ 143.42
092923110047	2578 CHARLOTTE ST	\$ 15.88
092923120019	2578 FAIRVIEW AVE	\$ 192.17
092923120020	2586 FAIRVIEW AVE	\$ 92.33
092923120075	2618 HERSCHEL AVE	\$ 76.71
092923120078	2598 HERSCHEL AVE	\$ 145.78
092923120097	2613 ALDINE ST	\$ 127.72
092923120113	1802 OAKCREST AVE	\$ 135.41
092923330188	2234 FERRIS LN	\$ 138.29
102923110012	1149 OAKCREST AVE	\$ 169.78
102923110019	2561 DUNLAP ST	\$ 139.02
102923110027	1106 OAKCREST AVE	\$ 127.82
102923110041	1206 OAKCREST AVE	\$ 118.40
102923110046	1221 ROSE PL	\$ 177.54
102923120033	1268 OAKCREST AVE	\$ 134.62
102923140046	2423 LEXINGTON AVE	\$ 172.35
102923210062	2589 HAMLINE AVE STE A	\$ 165.45
102923220003	2630 SNELLING CV	\$ 405.16
102923220012	2570 SNELLING CV	\$ 77.44
102923220017	2545 PASCAL ST	\$ 147.35
102923230042	2433 SIMPSON ST	\$ 130.17
102923230049	1512 TRANSIT AVE	\$ 77.44
102923240002	1449 BROOKS AVE	\$ 150.30

August 12th 2013

Delinquent Accounts for 3rd Qtr 2013
Property Tax Year 2014

City fo Roseville, MN

<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>
102923240009	1401 BROOKS AVE	\$	221.85
102923240014	1363 BROOKS AVE	\$	114.99
102923240044	2436 ALBERT ST	\$	109.20
102923340028	1383 W CO RD B	\$	155.81
102923430003	1239 SHERREN ST	\$	159.50
102923430005	1252 W HWY 36	\$	136.90
102923440026	2237 LEXINGTON AVE	\$	39.41
102923440032	1145 LAURIE RD	\$	169.04
102923440089	1175 W CO RD B	\$	309.35
102923440099	1125 SANDHURST DR W	\$	99.24
112923120013	2614 FISK ST	\$	160.98
112923120025	750 CO RD C	\$	145.22
112923120040	2545 FISK ST	\$	152.16
112923120057	2547 AVON ST	\$	569.91
112923120072	2570 GROTTO ST	\$	173.16
112923130039	763 W CO RD B2	\$	180.00
112923140011	715 SEXTANT AVE	\$	136.05
112923140032	707 W CO RD B2	\$	133.98
112923140033	701 W CO RD B2	\$	183.83
112923140059	2415 DALE ST	\$	151.38
112923230008	1035 BROOKS AVE	\$	208.18
112923230015	2452 LEXINGTON AVE	\$	108.84
112923230017	2444 LEXINGTON AVE	\$	175.00
112923230017	2444 LEXINGTON AVE	\$	132.47
112923230021	2465 CHURCHILL ST	\$	166.42
112923230081	1016 TRANSIT AVE	\$	131.32
112923240010	949 BROOKS AVE	\$	117.07
112923310031	2360 NANCY PL	\$	158.54
112923320005	1016 W CO RD B2	\$	150.77
112923320015	1086 W CO RD B2	\$	330.76
112923320062	1060 LOVELL AVE	\$	134.19
112923320114	1092 LOVELL AVE	\$	0.10
112923330011	1009 SHERREN ST	\$	168.10
112923330059	2232 LEXINGTON AVE	\$	175.00
112923330060	2230 LEXINGTON AVE	\$	115.38
112923340002	973 SHERREN ST	\$	0.23
112923340007	936 HWY 36	\$	186.10
112923340010	925 SHERREN ST	\$	156.29
112923340011	920 HWY 36	\$	21.60
112923340013	900 HWY 36	\$	123.05
112923340054	2207 NANCY PL	\$	189.25
112923340056	979 W CO RD B	\$	134.99
112923340080	2203 VICTORIA ST	\$	182.03
112923340089	2210 MILTON ST	\$	166.74
112923410015	711 GRANDVIEW AVE	\$	157.20

August 12th 2013

Delinquent Accounts for 3rd Qtr 2013
Property Tax Year 2014

City fo Roseville, MN

<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>
112923410036	644 GRANDVIEW AVE	\$	159.31
112923410067	703 COPE AVE	\$	143.28
112923420007	808 W CO RD B2	\$	99.86
112923420010	790 W CO RD B2	\$	145.69
112923420011	782 W CO RD B2	\$	1.98
112923420012	772 W CO RD B2	\$	153.68
112923420081	823 COPE AVE	\$	139.55
112923420086	795 COPE AVE	\$	132.74
112923420091	755 COPE AVE	\$	138.04
112923430010	741 SHERREN ST	\$	173.96
112923430015	767 SHERREN ST	\$	79.76
112923430052	835 W CO RD B	\$	126.66
112923440009	2237 DALE ST	\$	114.46
122923110010	218 CO RD C	\$	99.85
122923110022	2587 RICE ST	\$	12.27
122923130027	360 BROOKS AVE	\$	142.07
122923130028	370 BROOKS AVE	\$	143.57
122923130029	380 BROOKS AVE	\$	206.88
122923130038	295 TRANSIT AVE	\$	177.02
122923130077	2435 VIRGINIA CR	\$	168.57
122923140012	2496 WOODBRIDGE ST	\$	158.20
122923140020	2501 WOODBRIDGE ST	\$	163.65
122923140033	2486 MARION ST	\$	168.26
122923210031	422 CO RD C	\$	133.47
122923210066	436 OAKCREST AVE	\$	102.84
122923230024	599 W CO RD B2	\$	205.24
122923240014	404 BROOKS AVE	\$	140.63
122923240038	2417 WESTERN AVE	\$	152.60
122923310009	448 W CO RD B2	\$	0.19
122923310037	464 LOVELL AVE	\$	167.67
122923310041	455 SOUTHHILL DR	\$	145.79
122923310044	415 SOUTHHILL DR	\$	60.59
122923310048	405 MINNESOTA AVE	\$	118.06
122923310065	445 MINNESOTA AVE	\$	213.34
122923310085	492 W CO RD B2	\$	208.30
122923320015	551 LOVELL AVE	\$	138.58
122923330003	590 HWY 36	\$	167.35
122923340003	397 HWY 36	\$	137.79
122923340010	432 MINNESOTA AVE	\$	55.65
122923340015	404 SANDHURST CIR	\$	162.14
122923340021	415 W CO RD B	\$	160.89
122923340036	2186 BOSSARD DR	\$	100.00
122923340044	2241 BOSSARD DR	\$	162.60
122923410022	254 GRANDVIEW AVE	\$	153.91
122923410042	159 MINNESOTA AVE	\$	152.24

August 12th 2013

Delinquent Accounts for 3rd Qtr 2013
Property Tax Year 2014

City fo Roseville, MN

<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>
122923420009	328 W CO RD B2	\$	130.50
122923420011	346 W CO RD B2	\$	189.53
122923420049	265 MINNESOTA AVE	\$	188.02
122923430034	335 SANDHURST DR W	\$	125.44
122923430048	297 W CO RD B	\$	137.21
122923430061	283 W CO RD B	\$	121.96
122923440007	204 MINNESOTA AVE	\$	220.54
122923440009	226 MINNESOTA AVE	\$	223.49
122923440025	247 W CO RD B	\$	174.09
132923110002	158 W CO RD B	\$	152.59
132923110012	2103 RICE ST	\$	36.72
132923110019	228 W CO RD B	\$	173.27
132923110079	2066 WILLIAM ST	\$	94.85
132923110088	2120 WILLIAM ST	\$	6.53
132923120016	311 BURKE AVE	\$	189.25
132923120021	2077 WILLIAM ST	\$	146.10
132923120025	2051 WILLIAM ST	\$	134.43
132923120035	2077 GIESMAN ST	\$	188.09
132923120064	2059 HAND AVE	\$	135.24
132923120084	320 W CO RD B	\$	283.66
132923120089	343 BURKE AVE	\$	16.96
132923130016	269 MCCARRONS BLVD	\$	140.47
132923140007	249 ELMER ST	\$	249.70
132923140040	250 N MCCARRONS BLVD	\$	146.41
132923210046	436 ELDRIDGE AVE	\$	131.29
132923220029	2042 DALE ST	\$	448.40
132923230021	540 SHRYER AVE	\$	166.31
132923230028	555 RYAN AVE	\$	177.54
132923230034	554 RYAN AVE	\$	236.69
132923230055	578 RYAN AVE	\$	139.77
132923230058	577 ROSELAWN AVE	\$	109.37
132923230077	558 SHRYER AVE	\$	207.55
132923230080	515 ROSELAWN AVE	\$	33.85
132923240005	2006 COHANSEY BLVD	\$	130.28
132923240034	480 BAYVIEW DR	\$	156.16
132923310029	483 S MCCARRONS BLVD	\$	147.53
132923310030	493 S MCCARRONS BLVD	\$	168.55
132923310089	491 GLENWOOD AVE	\$	232.75
132923310098	462 HILLTOP AVE	\$	165.17
132923320006	519 HILLTOP AVE	\$	20.60
132923320007	511 HILLTOP AVE	\$	126.92
132923420026	330 MCCARRONS BLVD	\$	136.01
132923420027	326 S MCCARRONS BLVD	\$	3.84
132923430002	267 ROMA AVE	\$	164.29
132923430017	295 DIONNE ST	\$	153.20

<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>
132923430022	1748 GALTIER ST	\$	107.74
132923430029	284 DIONNE ST	\$	208.26
132923440005	182 MCCARRONS BLVD S	\$	158.66
142923110005	724 W CO RD B	\$	132.32
142923110023	651 SKILLMAN AVE	\$	186.73
142923110025	637 SKILLMAN AVE	\$	198.56
142923110036	670 BELMONT LN	\$	178.95
142923110052	2099 DALE ST	\$	186.72
142923110054	640 ELDRIDGE AVE	\$	143.26
142923110055	648 ELDRIDGE AVE	\$	5.69
142923110062	700 ELDRIDGE AVE	\$	157.15
142923110075	671 ELDRIDGE AVE	\$	134.20
142923110077	659 ELDRIDGE AVE	\$	182.39
142923120004	780 W CO RD B	\$	4.44
142923120035	750 W CO RD B	\$	212.27
142923120043	2104 AVON ST	\$	166.45
142923140022	656 SHRYER AVE	\$	108.04
142923210061	2111 VICTORIA ST	\$	178.45
142923210075	964 W CO RD B	\$	0.15
142923210076	940 W CO RD B	\$	126.13
142923210080	896 PARKER AVE	\$	212.96
142923220002	990 W CO RD B	\$	128.45
142923220065	2062 LEXINGTON AVE	\$	187.80
142923230005	1065 SHRYER AVE	\$	138.97
142923230011	2030 LEXINGTON AVE	\$	114.46
142923230015	1084 SHRYER AVE	\$	141.39
142923230018	1076 SHRYER AVE	\$	0.04
142923230020	1030 SHRYER AVE	\$	131.21
142923230029	993 RYAN AVE	\$	141.39
142923230037	1018 RYAN AVE	\$	150.06
142923230056	1941 CHATSWORTH ST	\$	241.39
142923230076	1991 OXFORD ST	\$	157.77
142923240010	2036 CHATSWORTH ST	\$	224.33
142923310010	1829 VICTORIA ST	\$	183.25
142923310028	974 ROSELAWN AVE	\$	150.41
142923320010	1849 CHATSWORTH ST	\$	154.37
142923320018	1820 AGLEN ST	\$	297.28
142923340020	1756 CHATSWORTH ST	\$	93.65
142923410046	645 PINEVIEW CT	\$	158.32
142923410072	1844 ALTA VISTA DR	\$	114.82
142923410079	1810 ALTA VISTA DR	\$	4.41
142923440020	1795 ALAMEDA ST	\$	85.47
142923440027	1755 ALAMEDA ST	\$	169.95
142923440046	637 LARPENTEUR AVE	\$	313.31
142923440050	1706 ST ALBANS ST	\$	123.41

August 12th 2013

Delinquent Accounts for 3rd Qtr 2013
Property Tax Year 2014

City fo Roseville, MN

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
142923440052	1716 ST ALBANS ST	\$ 166.09
142923440073	722 EMERALD RIDGE	\$ 151.39
152923110010	1164 W CO RD B	\$ 170.90
152923110030	1201 ELDRIDGE AVE	\$ 130.59
152923110034	1206 ELDRIDGE AVE	\$ 68.81
152923110065	1129 SKILLMAN AVE	\$ 175.00
152923110069	1157 SKILLMAN AVE	\$ 182.47
152923120001	2147 FERNWOOD AVE	\$ 185.14
152923120002	1244 W CO RD B	\$ 114.46
152923130008	1274 SKILLMAN AVE	\$ 139.33
152923130026	1317 SHRYER AVE	\$ 123.44
152923130031	1288 SHRYER AVE	\$ 11.34
152923130034	1306 SHRYER AVE	\$ 173.79
152923140001	2033 LEXINGTON AVE	\$ 151.38
152923140021	1171 SHRYER AVE	\$ 267.85
152923140031	1995 LEXINGTON AVE	\$ 119.79
152923140042	1194 SHRYER AVE	\$ 128.12
152923140069	1150 RYAN AVE	\$ 77.16
152923210004	1378 W CO RD B	\$ 159.41
152923210038	1398 BURKE AVE	\$ 0.50
152923210062	2115 HAMLINE AVE	\$ 188.63
152923210065	1368 ELDRIDGE AVE	\$ 252.40
152923210079	1447 BELMONT LN	\$ 204.01
152923230003	2026 ASBURY ST	\$ 124.74
152923230007	1994 ASBURY ST	\$ 135.17
152923230037	1970 ASBURY ST	\$ 209.49
152923240043	1446 SHRYER AVE	\$ 171.44
152923240086	1379 ROSELAWN AVE	\$ 201.75
152923240090	1935 HAMLINE AVE	\$ 158.68
152923410005	1140 ROSELAWN AVE	\$ 14.27
152923410075	1194 SUMMER ST	\$ 150.41
152923410116	1161 GARDEN AVE	\$ 134.24
152923420052	1911 HURON AVE	\$ 168.60
152923420057	1890 HURON AVE	\$ 114.46
152923430027	1272 ROMA AVE	\$ 184.94
152923430032	1695 FERNWOOD AVE	\$ 243.78
152923430046	1754 HAMLINE AVE	\$ 117.05
152923440040	1200 GARDEN AVE	\$ 129.93
162923110013	2064 FRY ST	\$ 70.50
162923110015	2080 FRY ST	\$ 100.00
162923110069	2049 SNELLING AVE	\$ 13.97
162923120035	1781 SKILLMAN AVE	\$ 159.12
162923130013	1803 SHRYER AVE	\$ 137.18
162923130019	1988 FAIRVIEW AVE	\$ 141.13
162923130039	1988 WHEELER ST	\$ 174.87

August 12th 2013

Delinquent Accounts for 3rd Qtr 2013
Property Tax Year 2014

City of Roseville, MN

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
162923130058	1742 RYAN AVE	\$ 170.24
162923130078	1745 ROSELAWN AVE	\$ 182.66
162923140013	1681 RIDGEWOOD LN NO	\$ 104.18
162923140014	1693 RIDGEWOOD LN NO	\$ 89.83
162923140042	1624 RIDGEWOOD LN SO	\$ 25.00
162923140046	1999 SNELLING AVE	\$ 104.18
162923140060	45 MID OAKS LN	\$ 123.79
162923210016	1865 ELDRIDGE AVE	\$ 188.99
162923220033	1991 ELDRIDGE AVE	\$ 10.17
162923220051	2030 ELDRIDGE AVE	\$ 15.14
162923230031	1980 CLEVELAND AVE	\$ 111.87
162923230059	1957 RYAN AVE	\$ 5.34
162923240070	1827 DRAPER DR	\$ 168.33
162923240090	1932 TATUM ST	\$ 154.54
172923130032	2211 DRAPER AVE	\$ 104.18
172923130033	2217 DRAPER AVE	\$ 75.61
172923140044	2145 DRAPER AVE	\$ 135.58
172923140061	1934 HYTHE ST	\$ 123.65
172923140075	2080 SO ROSEWOOD LN	\$ 150.51
172923210001	2322 W CO RD B	\$ 185.08
172923210008	2096 FAIRWAYS LN	\$ 174.80
182922220019	2158 RICE ST	\$ 277.35
Total		\$ 68,534.58

REQUEST FOR COUNCIL ACTION

Date: 08/12/13
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Approve Maintenance Agreement for Stormwater Management Facilities between Rice Creek Watershed District and the City of Roseville for M-12-13 Twin Lakes Area Street Improvements Project

BACKGROUND

The 2013 Twin Lakes Area Street Improvement Project consists of the public street improvements required for the construction of the Wal-Mart in the Twin Lakes Redevelopment Area. This project includes the following work:

- Right turn lane on County Road C into the Wal-Mart Parcel;
- Eastbound left turn lane and median improvements into the Wal-Mart Parcel and westbound left turn lane on County Road C to southbound Cleveland Avenue;
- Right turn lane on Twin Lakes Parkway into the Wal-Mart Parcel;
- Right turn lane from westbound County Road C to northbound Cleveland; and
- Twin Lakes Parkway Roundabout Improvements.

This project modifies the existing storm water management facilities that were constructed as a part of the 2009 Twin Lakes Infrastructure project. As a result it is necessary to modify the original agreement for these facilities. The modifications include the removal of an existing infiltration swale and the construction of an infiltration basin, as well as new catch basins and pipes. All of this is being constructed within the right- of- way as part of the project. These facilities are necessary to meet Rice Creek Watershed District's storm water treatment requirements and the City's Green Infrastructure goals.

The District requires the installation and maintenance of new storm water management facilities according to the district rules for city public works' projects, including street reconstruction projects. One of the permit requirements is to enter into a Maintenance Agreement covering the maintenance of the new storm water management facilities.

POLICY OBJECTIVE

This agreement will cover the storm water management facilities constructed in association with this project. Maintenance of storm water facilities is required by our Minnesota Pollution Control Agency Storm Water Pollution Prevention Permit (SWPPP). It is also consistent with our Public Works Policies to adequately maintain infrastructure.

FINANCIAL IMPACTS

The Public Works Department is committed to maintaining storm water facilities when they are installed. This agreement does not increase our level of maintenance over what we would have done without the agreement.

31 **STAFF RECOMMENDATION**

32 Staff recommends that the City Council approve the Maintenance Agreement for Stormwater
33 Management Facilities between Rice Creek Watershed District and the City of City of Roseville for M-
34 12-13 Twin Lakes Area Street Improvements Project.

35 **REQUESTED COUNCIL ACTION**

36 Motion to approve Maintenance Agreement for Stormwater Management Facilities between Rice Creek
37 Watershed District and the City of Roseville for M-12-13 Twin Lakes Area Street Improvements
38 Project.

Prepared by: Debra Bloom, City Engineer

Attachments: A: Maintenance Agreement for Stormwater Management Facilities

MAINTENANCE AGREEMENT
Stormwater Management Facilities
Between the Rice Creek Watershed District and
City of Roseville, Minnesota

This Maintenance Agreement ("Agreement") is made by and between the Rice Creek Watershed District, a watershed district with purposes and powers set forth at Minnesota Statutes Chapters 103B and 103D and a drainage authority pursuant to chapter 103E of the laws of the State of Minnesota, (RCWD), and the City of Roseville Minnesota ("Permittee"). This Agreement supersedes the agreement between the Permittee and the RCWD, executed by the RCWD on 7-06-2009.

Recitals and Statement of Purpose

WHEREAS pursuant to Minnesota Statutes 103D.345, the RCWD has adopted and implements Rule C, Stormwater Management Plans;

WHEREAS Rule C imposes certain requirements, which the Permittee will meet in this case by constructing and maintaining stormwater management facilities as identified on the site plan incorporated into this Agreement as Attachment A;

WHEREAS in accordance with Rule C and as a condition of Permits 09-024 and 10-076, the Permittee's obligation to maintain these stormwater facilities must be memorialized by a recorded maintenance declaration or, alternatively, a maintenance agreement establishing the Permittee's perpetual maintenance obligation;

WHEREAS the Permittee and the RCWD execute the Agreement to fulfill the condition of Permits 09-024 and 10-076, and concur that it is binding and rests on mutual valuable consideration;

THEREFORE:

1. The Permittee, at its cost, will inspect and maintain the stormwater management facilities delineated and labeled on Attachment A as follows: storm sewer, storm water planters, RG-Offsite-2, storm water planter inlets storm water reuse facility, storm water reuse booster station, pressure reducing and pressure sustaining water distribution control and subsurface infiltration system. The Permittee will:
 - a. Inspect storm water planters, annually, to ensure that the facilities continue to perform per design. Remove invasive vegetation, maintain healthy plant growth and remove excess sediment and debris.
 - b. Inspect storm water reuse facility, subsurface infiltration system, and storm water planter inlets annually. Accumulated sediment and debris will be removed so that each facility continues to operate as designed and erosion or structural problems are corrected.
 - c. Inspect storm water reuse booster station and pressure reducing and pressure sustaining water distribution controls annually. Ensure preservation of designed function to provide captured storm water for irrigation.
 - d. Inspect conveyances and other structures annually. Ensure preservation of designed hydraulic capacity.

2. If the Permittee conveys into private ownership a fee interest in all or any portion of the public property that is subject to this Agreement, it must require as a condition of sale, and enforce: (a) that the purchaser record a declaration on the property incorporating the stormwater management facility maintenance requirements of the Agreement; and (b) that recordation occur either before any encumbrance is recorded on the property or, if after, only as accompanied by a subordination and consent executed by the encumbrance holder ensuring that the declaration will run with the land in perpetuity. If the Permittee conveys into public ownership a fee interest in all or any portion of the property that is subject to this Agreement, it must require as a condition of the purchase and sale agreement that the purchaser accept an assignment of all obligations vested under this Agreement.

3. This Agreement is in force for five years from the date on which it is fully executed and will renew automatically for five-year terms unless terminated by the parties. This Agreement may be amended only in writing signed by the parties.

4. The recitals are incorporated as a part of this Agreement.

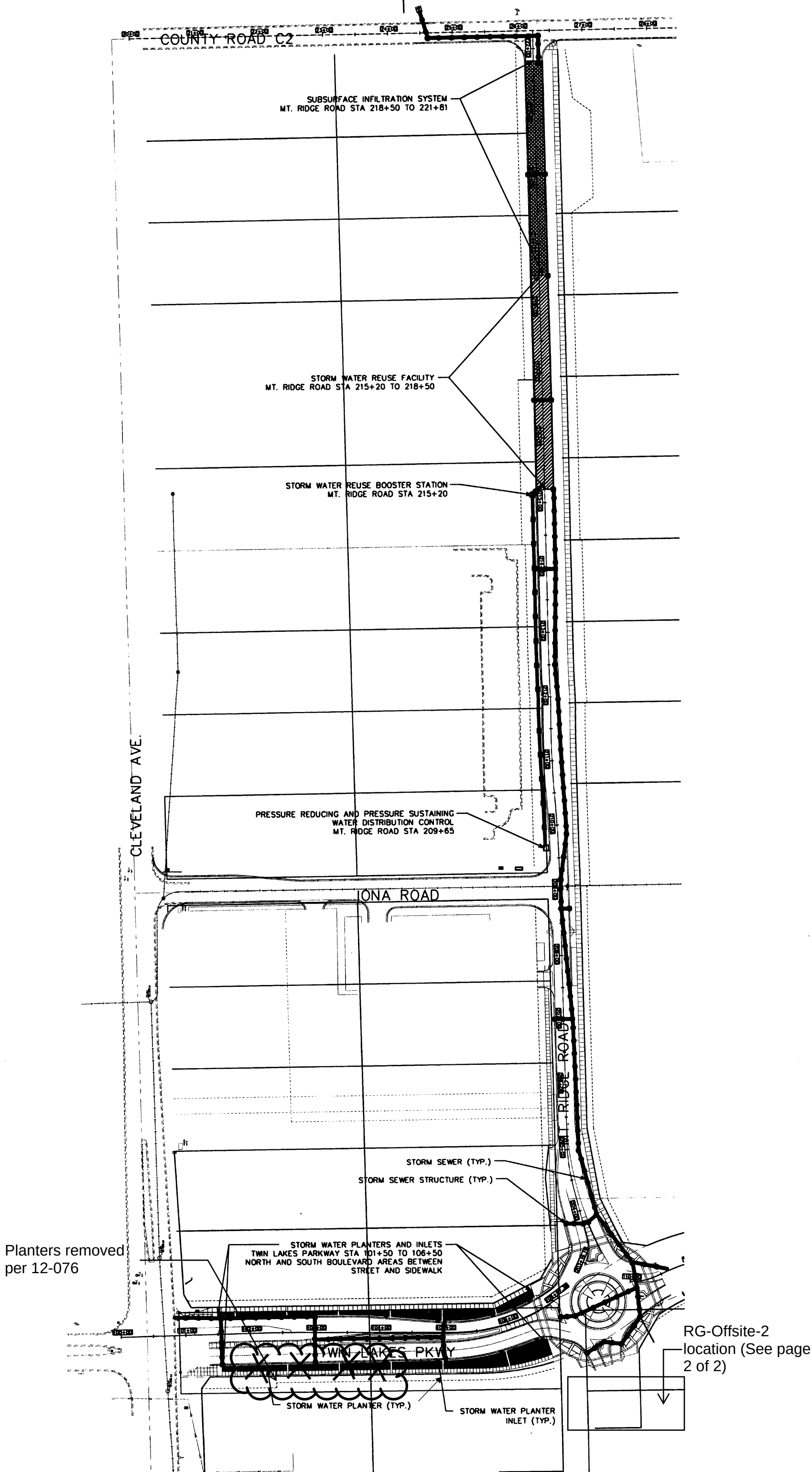
IN WITNESS WHEREOF, the parties hereto have executed the Agreement.

RICE CREEK WATERSHED DISTRICT

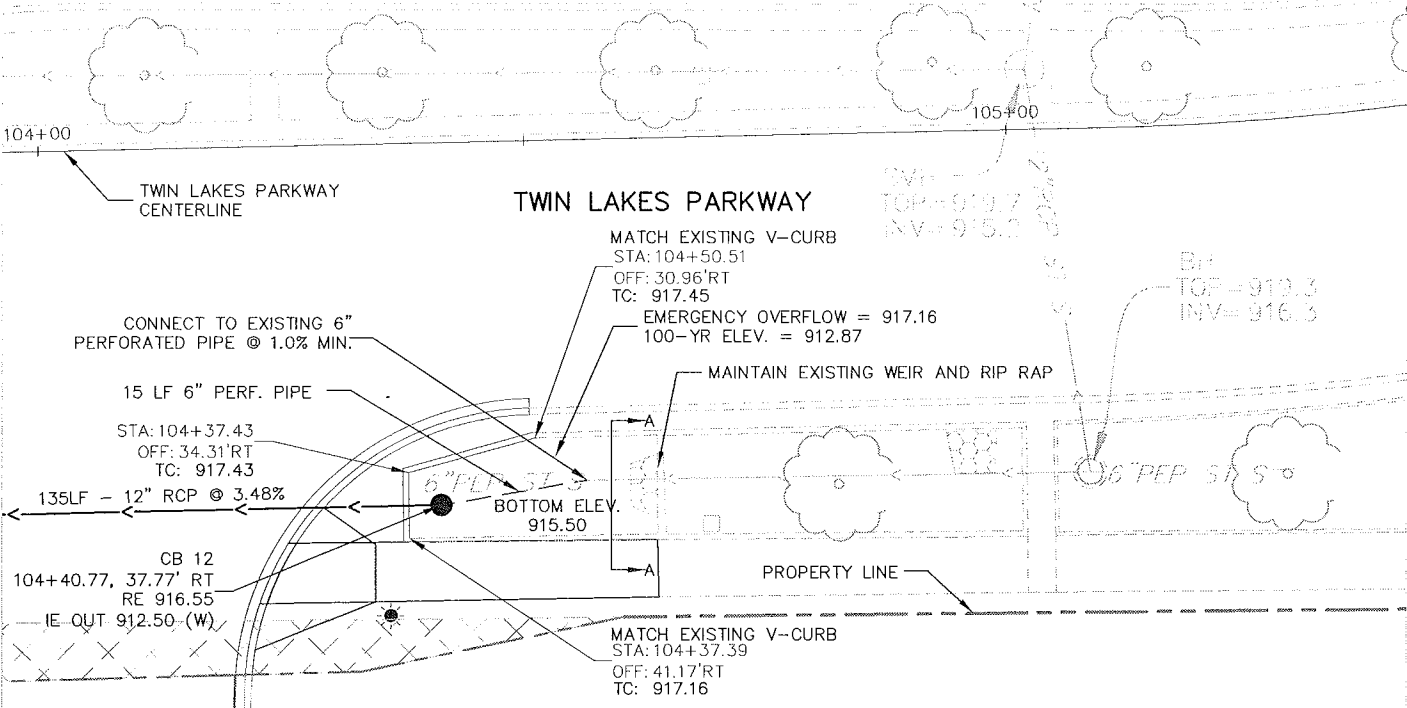
By _____ Date: _____
District Administrator

CITY OF ROSEVILLE, MINNESOTA

By _____ Date: _____
Its _____

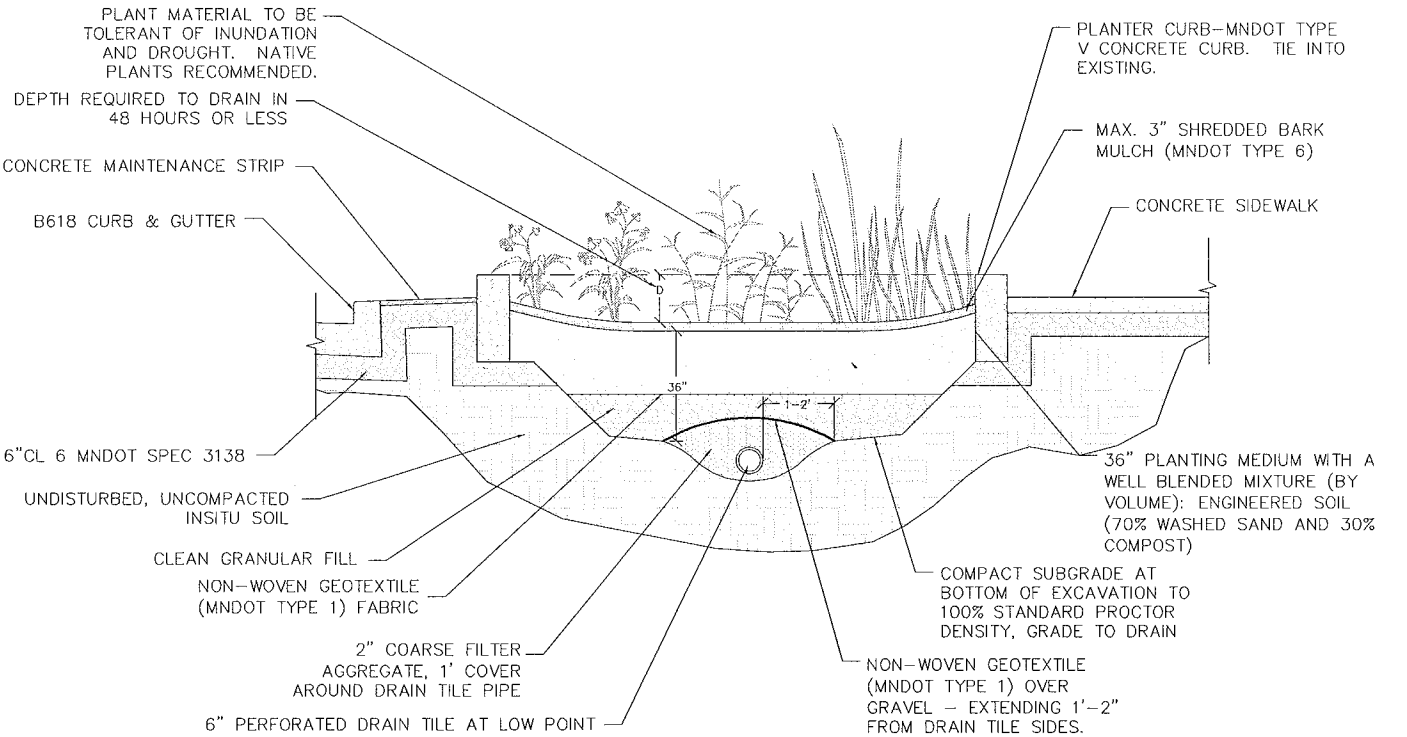


Attachment A Page 2 of 2

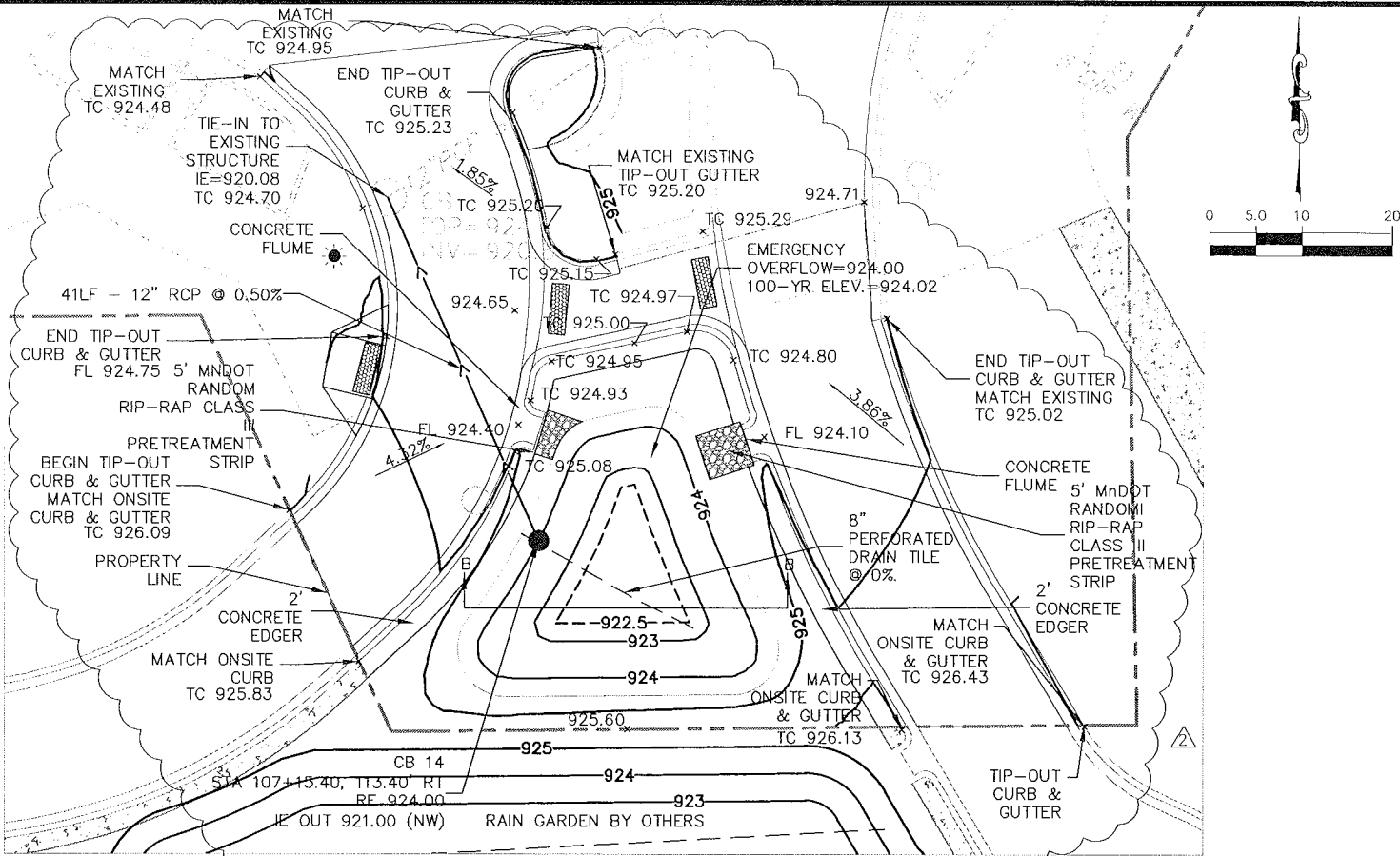


RAIN GARDEN DETAIL - RG-OFFSITE-1

- NOTES:
1. CONTRACTOR TO CLEAN OUT EXISTING RAIN GARDEN AND RIP-RAP PAD.
 2. CB 12 TO BE NYLOPLAST IN-LINE BASIN OR APPROVED EQUAL.
 3. CONTRACTOR TO RE-GRADE RG-OFFSITE-1.

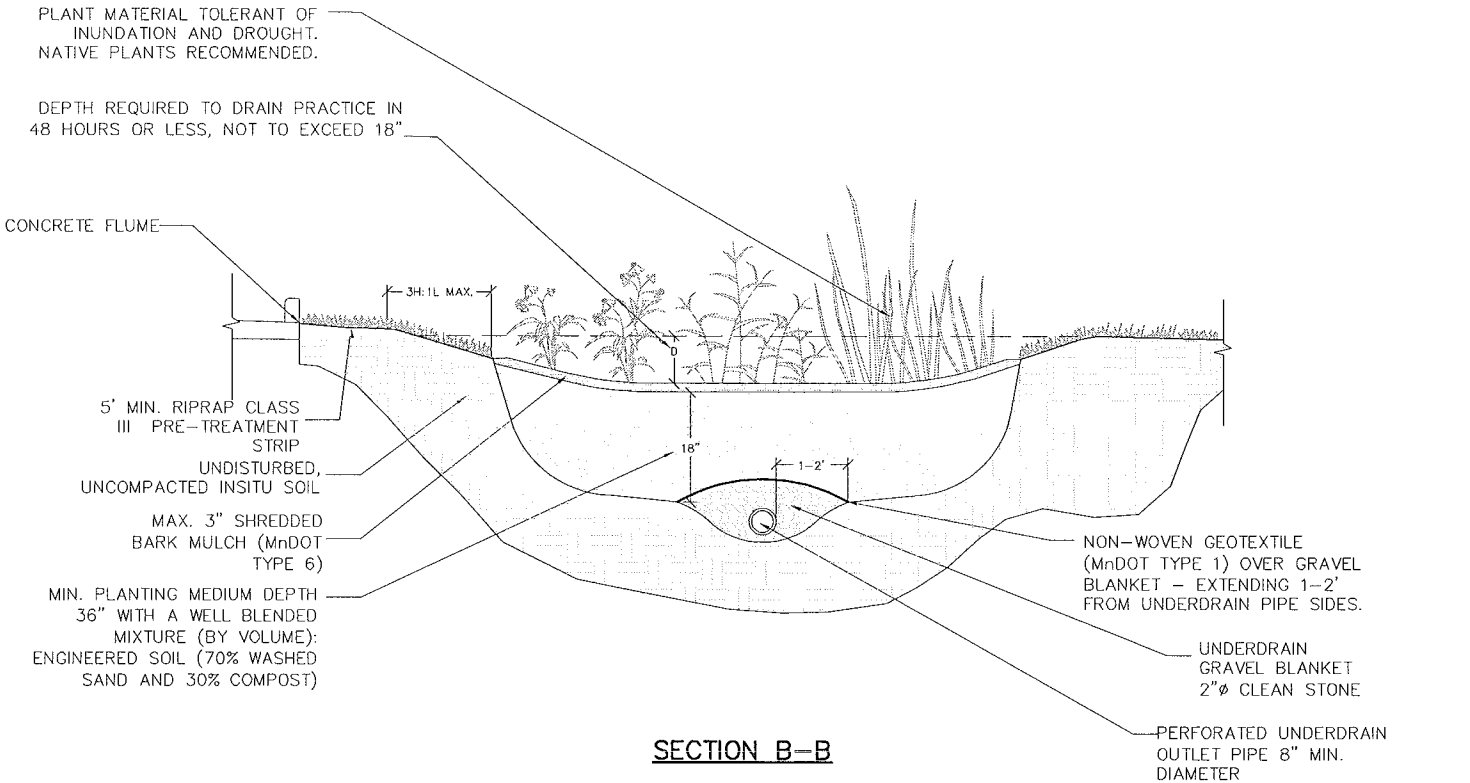


SECTION A-A



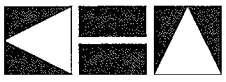
RAIN GARDEN DETAIL - RG-OFFSITE-2

- NOTES:
1. CB 14 TO BE NYLOPLAST IN-LINE BASIN OR APPROVED EQUAL.



SECTION B-B

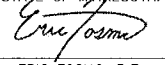
No.	Date	Revisions	App.	DRAWING NAME
2	6/20/13	GRADING MODIFICATIONS	EJF	116199066_RAINGARDEN-DET01.dwg
				DESIGNED BY: RKM
				DRAWN BY: RKM
				CHECKED BY: EJF
				DATE: 1/15/2013
				PROJECT NO. 116199066

 **Kimley-Horn and Associates, Inc.**

2550 UNIVERSITY AVE. WEST, SUITE 238N
ST. PAUL, MINNESOTA 55114

TEL. NO. (651) 645-4197
FAX. NO. (651) 645-5116

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.


ERIC FOSMO, P.E.

DATE: 1/15/2013 MN LIC NO. 48761

CITY OF ROSEVILLE
TWIN LAKES AREA STREET IMPROVEMENTS

RAIN GARDEN DETAILS

CITY PROJECT	P-12-13	SHEET NO.	15
COUNTY PROJECT			
S.A.P.			
S.A.P.			43

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 08/12/13
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Approve Maintenance Agreement for Stormwater Management Facilities between Rice Creek Watershed District and the City of Roseville for M-13-02 County Road D Reconstruction

BACKGROUND

County Road D is a Municipal State Aid (MSA) collector street connecting two County State Aid Highways (Lexington Avenue and Victoria Street). The road lies on the municipal boundary between Shoreview and Roseville and jurisdiction of the road is shared by the two municipalities. The reconstruction of County Road D is a cooperative project between the two Cities and the costs associated with design and construction will be split between Roseville and Shoreview.

Storm water management facilities include catch basins, pipes and an underground filtration system are being constructed within the right-of-way as part of the project. These facilities are necessary to meet Rice Creek Watershed District's storm water treatment requirements and the City's Green Infrastructure goals.

The District requires the installation and maintenance of new storm water management facilities according to the district rules for city public works' projects, including street reconstruction projects. One of the permit requirements is to enter into a Maintenance Agreement covering the maintenance of the new storm water management facilities.

POLICY OBJECTIVE

This agreement will cover the storm water management facilities constructed in association with this project. Maintenance of storm water facilities is required by our Minnesota Pollution Control Agency Storm Water Pollution Prevention Permit (SWPPP). It is also consistent with our Public Works Policies to adequately maintain infrastructure.

FINANCIAL IMPACTS

The Public Works Department is committed to maintaining new facilities when they are installed. This agreement does not increase our level of maintenance over what we would have done without the agreement.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the Maintenance Agreement for Stormwater Management Facilities between Rice Creek Watershed District and the City of City of Roseville for the M-13-02 County Road D Reconstruction.

28 **REQUESTED COUNCIL ACTION**

29 Motion to approve Maintenance Agreement for Stormwater Management Facilities between Rice Creek
30 Watershed District and the City of Roseville for M-13-02 County Road D Reconstruction.

Prepared by: Debra Bloom, City Engineer

Attachments: A: Maintenance Agreement for Stormwater Management Facilities

MAINTENANCE AGREEMENT
Stormwater Management Facilities
Between the Rice Creek Watershed District and
City of Roseville

This Maintenance Agreement ("Agreement") is made by and between the Rice Creek Watershed District, a watershed district with purposes and powers set forth at Minnesota Statutes Chapters 103B and 103D and a drainage authority pursuant to chapter 103E of the laws of the State of Minnesota, (RCWD), and the City of Roseville, Minnesota, a municipal corporation of the State of Minnesota, 2660 Civic Center Drive, Roseville, Minnesota 55113 ("Permittee").

Recitals and Statement of Purpose

WHEREAS pursuant to Minnesota Statutes § 103D.345, the RCWD has adopted and implements Rule C, Stormwater Management Plans;

WHEREAS Rule C imposes certain requirements, which the Permittee will meet in this case by constructing and maintaining stormwater management facilities as identified on the site plan incorporated into this Agreement as Exhibit A;

WHEREAS in accordance with Rule C and as a condition of Permit 13-014, the Permittee's obligation to maintain these stormwater facilities must be memorialized by a recorded maintenance declaration or, alternatively, a maintenance agreement establishing the Permittee's perpetual maintenance obligation;

WHEREAS the Permittee and the RCWD execute this Agreement to fulfill the condition of Permit 13-014, and concur that it is binding and rests on mutual valuable consideration;

THEREFORE:

1. The Permittee, at its cost, will inspect and maintain the stormwater management facilities delineated and labeled on Exhibit A as follows: Stormwater inlets, piping, sumps (MHCB-16, MH-20, MH-23), and (3)

underground filtration piping systems between MHCB-21 – MH-23, MHCB-18 – MH-20, and MH-15 – MH16. The Permittee will:

a. Obtain certified as-built survey of the (3) Filtration systems, sumps, and overflows.

b. Inspect underground infiltration chambers annually to preserve live storage capacity at or above the design volume. Remove excess sediment and debris to ensure that the facilities continue to perform per design.

c. Inspect grit chambers, sump catch basins and sump manholes annually. Accumulated sediment and debris will be removed so that the each facility continues to operate as designed and erosion or structural problems are corrected.

d. Inspect conveyances and other structures annually. Ensure preservation of designed hydraulic capacity.

2. If the Permittee conveys into private ownership a fee interest in all or any portion of the public property that is subject to this Agreement, it must require as a condition of sale, and enforce: (a) that the purchaser record a declaration on the property incorporating the stormwater management facility maintenance requirements of this Agreement; and (b) that recordation occur either before any encumbrance is recorded on the property or, if after, only as accompanied by a subordination and consent executed by the encumbrance holder ensuring that the declaration will run with the land in perpetuity. If the Permittee conveys into public ownership a fee interest in all or any portion of the property that is subject to this Agreement, it must require as a condition of the purchase and sale agreement that the purchaser accept an assignment of all obligations vested under this Agreement.

3. This Agreement is in force for five years from the date on which it is fully executed and will renew automatically for five-year terms unless terminated by the parties. This Agreement may be amended only in a writing signed by the parties.

4. The recitals are incorporated as a part of this Agreement.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RICE CREEK WATERSHED DISTRICT

By: _____ Date:
RCWD Administrator, Phil Belfiori

CITY OF ROSEVILLE

By: _____ Date:
Its Mayor, Dan Roe

98 Exhibit A: County Road D Plan sheets 5 and 14
99

REQUEST FOR COUNCIL ACTION

Date: 08/12/13
Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Accept the Work Completed, Authorize Final Payment and commence the One-Year Warranty Period on the 2013 Sealcoat Project

BACKGROUND

As part of Roseville's pavement management program, approximately 12 to 15 miles of City streets are seal coated annually. The primary reason to seal coat an asphalt pavement is to protect the pavement from the deteriorating effects of sun and water. When an asphalt pavement is exposed to sun, wind and water, the asphalt hardens and oxidizes. This causes the pavement to become more brittle. As a result, the pavement will crack because it is unable to bend and flex when exposed to traffic and temperature changes. A seal coat slows this process by providing a new film of asphalt which not only slows down the oxidation process but also helps the pavement to shed water preventing it from entering the base material and creating pot holes. This is a proven maintenance practice that will help extend the life of the pavement and protect the City's investment.

On April 8, 2013 the City Council awarded the 2013 Sealcoat Project to Pearson Brothers, Inc. of Hanover, Minnesota. The contract as awarded was for \$214,502.50.

The project consisted of the sealcoating of 12 miles of streets throughout the City.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$188,832.50, is \$25,670 less than the awarded amount of \$214,502.50. This represents a decrease in the contract of 12%. The cost decrease is the result of a reduction in mileage of streets sealcoated. The project, as bid, included the sealcoating of 15 miles of street. This mileage was cut back to 12 miles in order for the contract to be within budgeted amount.

This project was financed using Street Maintenance dollars.

STAFF RECOMMENDATION

The work that was completed was in accordance with project plans and specifications, staff

29 recommends the City Council approve a resolution accepting the work completed as the 2013
30 Sealcoat Project and authorize final payment of \$188,832.50.

31 **REQUESTED COUNCIL ACTION**

32 Approve the resolution accepting the work completed as 2013 Sealcoat Project, starting the one-
33 year warranty and authorizing final payment of \$188,832.50.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Resolution
B: Certification from City Engineer

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 12th day of August, 2013, at 6:00 p.m.

The following members were present: _____ and the following members were absent: _____

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

FINAL CONTRACT ACCEPTANCE 2013 SEALCOAT PROJECT

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, pursuant to a written contract signed with the City on April 8, 2013, the 2013 Sealcoat Project, Pearson Brothers, Inc. of Hanover, Minnesota, has satisfactorily completed the improvements associated with this contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper order for the final payment of such contract, taking the contractor's receipt in full; and

BE IT FURTHER RESOLVED: That the one year warranty period as specified in the contract shall commence on August 13, 2013.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

WHEAREUPON said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Manager this 12th day of August, 2013.

Patrick Trudgeon, Interim City Manager

(SEAL)



August 12, 2013

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 2013 Sealcoat Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 2013 Sealcoat Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Project amount (based on estimated quantities)	\$214,502.50
Change Orders	\$0
Final Contract Amount	\$214,502.50
Actual amount due (based on actual quantities)	\$188,832.50
Previous payments	\$0
Balance Due	\$188,832.50

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Debra M. Bloom, P.E.
City Engineer
651-792-7042
deb.bloom@ci.roseville.mn.us

REQUEST FOR COUNCIL ACTION

Date: 08/12/13
Item No.: 7.h

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Accept the Work Completed, Authorize Final Payment and commence the One-Year Warranty Period on the Demolition of the buildings on the PIK Terminal Co. Limited Partnership property located at 2680/ 2690 Prior Avenue

BACKGROUND

On June 18, 2012, the City Council approved the Settlement agreement for the purchase of land from PIK Terminal Co. Limited Partnership. One of the terms of settlement included in this agreement was the City would undertake the demolition of the existing structures on the PIK parcels and PIK would be assessed all costs associated with the demolition (e.g. engineering reports, city staff time, building removal, etc.). The terms of the assessment would include:

- A twelve year assessment with a two year repayment deferral with no interest accruing and a ten-year repayment schedule;
- An interest rate of six percent
- Full repayment of the assessment would be due upon sale of the PIK property.

On January 28, 2013 the City Council awarded the PIK Terminal Demolition Project to Urban Companies of St. Paul, Minnesota. The contract as awarded was for \$39,480.00.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$39,571.00, is \$91 more than the awarded amount of \$39,480.00. The cost increase is the result of actual contract quantities being more than estimated.

All of the costs for this project will be paid for through assessment by the property owner, PIK Terminal Co. Limited Partnership.

STAFF RECOMMENDATION

The work that was completed was in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as M-12-21 PIK Terminal Demolition Project and authorize final payment of \$1,978.55.

27 **REQUESTED COUNCIL ACTION**

28 Approve the resolution accepting the work completed as M-12-21 PIK Terminal Demolition
29 Project, starting the one-year warranty and authorizing final payment of \$1,978.55.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Resolution
B: Certification from City Engineer

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 12th day of August, 2013, at 6:00 p.m.

The following members were present: _____ and the following members were absent: _____

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

FINAL CONTRACT ACCEPTANCE PIK TERMINAL DEMOLITION PROJECT

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, pursuant to a written contract signed with the City on January 28, 2013, the M-12-21 PIK Terminal Demolition Project, Urban Companies of St. Paul, Minnesota, has satisfactorily completed the improvements associated with this contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper order for the final payment of such contract, taking the contractor's receipt in full; and

BE IT FURTHER RESOLVED: That the one year warranty period as specified in the contract shall commence on August 13, 2013.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

WHEAREUPON said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Manager this 12th day of August, 2013.

Patrick Trudgeon, Interim City Manager

(SEAL)



August 12, 2013

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: M-12-21 PIK Terminal Demolition Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the M-12-21 PIK Terminal Demolition Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Project amount (based on estimated quantities)	\$39,480.00
Change Orders	\$0
Final Contract Amount	\$39,480.00
Actual amount due (based on actual quantities)	\$39,571.00
Previous payments	\$37,592.45
Balance Due	\$1,978.55

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Debra M. Bloom, P.E.
City Engineer
651-792-7042
deb.bloom@ci.roseville.mn.us

REQUEST FOR COUNCIL ACTION

Date: 08/12/13
Item No.: 7.i

Department Approval



City Manager Approval



Item Description: Approve Contract for 2013 Sanitary Sewer Televising

BACKGROUND

The Utilities Division annually solicits quotes for sanitary sewer televising. This year's quote includes 63,170 lineal feet (approximately 12 miles) of televising. Quotes for the 2013 work were solicited in July and August and received at 9 a.m. on Wednesday, August 7. Four contractors submitted quotes for this work. Staff reviewed the quotes and recommends awarding the work as shown below for the 2013 Sanitary Sewer Televising:

Company	
Pipe Services Corporation	\$25,531.50
Infratech	\$35,375.20
Visu-Sewer, Inc.	\$36,638.60
Veit Company	\$61,274.90

Staff recommends awarding the contract to the lowest quote, Pipe Services Corporation.

POLICY OBJECTIVE

City staff obtains quotes annually for sanitary sewer televising. Televising helps identify problem areas and assists with capital improvement planning. This allows maintenance programs to be completed as planned at the lowest possible cost to the city.

FINANCIAL IMPACTS

Sanitary sewer televising is funded in the sanitary sewer maintenance budget. The quotes received are within budget for this item.

STAFF RECOMMENDATION

Staff recommends award of the 2013 Sanitary Sewer Televising to the low bidder.

REQUESTED COUNCIL ACTION

Motion approving the contract for 2013 Sanitary Sewer Televising to Pipe Services Corporation in the amount of \$25,531.50.

Prepared by: Kristine Giga, Civil Engineer

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 8/12/13

Item No.: 7.j

Department Approval



City Manager Approval



Item Description: Approve Public Improvement Easement and Maintenance Agreement and Rice Creek Watershed District Maintenance Agreement for Stormwater Management Facilities for Josephine Heights (PF 13-005)

BACKGROUND

The City Council has approved the redevelopment of the property on Millwood Avenue between Victoria and Chatsworth Streets to develop 6 one-family residential lots around a short cul-de-sac street. As a part of this development Landmark 6 Roseville, LLC will be constructing a public street, watermain, sanitary sewer, and storm sewer.

The final plat and public improvement contract were approved by the City Council on July 22, 2013. To address storm water runoff, the Developer will be constructing bio-retention ponds on Outlot A and Outlot B. These outlots and ponds will become the responsibility of the City of Roseville.

The Developer desires to plant these bio-retention ponds to create an amenity to the development. Planted infiltration basins require regular maintenance, including weeding, mulching and replacement of plants. As described in the Public Improvement Easement and Maintenance Agreement the maintenance of the private landscaping will be the responsibility of the owners of the lots adjacent to the Outlots.

It will be the City's responsibility to maintain the bio-retention ponds for storm water purposes. This includes the cleaning of pipes and structures, repair and removal of sediment. It would also be the City's responsibility to reconstruct the basins. These facilities are necessary to meet Rice Creek Watershed District's storm water treatment requirements and the City's Green Infrastructure goals.

The District requires the installation and maintenance of new storm water management facilities according to the district rules for city public works' projects, including street reconstruction projects.

One of the permit requirements is to enter into a Maintenance Agreement covering the maintenance of the new storm water management facilities.

POLICY OBJECTIVE

The Public Improvement Easement and Maintenance Agreement defines the future maintenance responsibilities for the landscaping being installed on the site between the property owners and the City of Roseville.

The RCWD Maintenance agreement will cover the storm water management facilities constructed in association with this project. Maintenance of storm water facilities is required by our Minnesota Pollution Control Agency Storm Water Pollution Prevention Permit (SWPPP). It is also consistent with our Public Works Policies to adequately maintain infrastructure.

30 **FINANCIAL IMPACTS**

31 All costs associated with construction of the new public improvements necessary for this
32 development will be borne by the Developer.

33 The Public Works Department is committed to maintaining new facilities when they are
34 installed. These agreements do not increase our level of maintenance over what we would have
35 done without the agreements.

36 **STAFF RECOMMENDATION**

37 Staff recommends that the City Council approve the Josephine Heights Public Improvement
38 Easement and Maintenance Agreement and the Rice Creek Watershed District Maintenance
39 Agreement for Stormwater Management Facilities for Josephine Heights.

40 **REQUESTED COUNCIL ACTION**

Approve Josephine Heights Public Improvement Contract Public Improvement Easement and
Maintenance Agreement

And

41 Approve the Rice Creek Watershed District Maintenance Agreement for Stormwater
42 Management Facilities for Josephine Heights.

Prepared by: Debra Bloom, City Engineer

Attachments: A: Public Improvement Easement and Maintenance Agreement
B: Maintenance Agreement for Stormwater Management Facilities

**PUBLIC IMPROVEMENT EASEMENT AND MAINTENANCE AGREEMENT
JOSEPHINE HEIGHTS**

THIS PUBLIC IMPROVEMENT EASEMENT AND MAINTENANCE AGREEMENT ("**Agreement**") dated _____, 2013, is entered into between the City of Roseville, a Minnesota municipal corporation, whose address is 2660 Civic Center Drive, Roseville, Minnesota 55113 ("the **City**"), and Landmark 6 of Roseville, LLC, a Minnesota limited liability company, whose address is 13432 Hanson Blvd. NW, Andover, MN 55304 (the "**Grantor**").

W I T N E S S E T H:

A. The Grantor is the owner of that certain real estate located in Ramsey County, Minnesota, legally described as set forth in Exhibit A attached hereto and hereby made a part hereof (the "**Property**"). Lot 1, Lot 2, Lot 3, Lot 4, Lot 5 and Lot 6 are collectively referred to herein as the "Lots." Outlot A and B are collectively referred to herein as the "Outlots."

B. Pursuant to that certain Public Improvement Contract by and between the parties hereto dated as of _____, 2013 (the "**Public Improvement Contract**"), the Grantor is constructing and installing a number of public improvements on the real property contained within the Plat of Josephine Heights, including a roadway and associated curbing (the "**Street Improvements**"); a sanitary sewer, watermain, hydrants, and storm sewer, including all above- or below-ground pipes, intakes and outlets and other mechanical equipment associated therewith (collectively, the "**Utility Improvements**"); and bioretention ponds (the "**Bioretention Ponds**"), the location of which improvements is shown on those certain plans attached hereto as Exhibit B attached hereto and hereby made a part hereof (the "**Improvement Plans**"). All of the foregoing items are collectively referred to herein as the ("**City Maintained Improvements**").

C. Pursuant to the Public Improvement Contract, the Grantor is also planting and installing trees, shrubs, grasses and other plantings and vegetation on the Property, including ground cover in and for the Bioretention Ponds located within Outlots A and B. All of the foregoing items are collectively referred to herein as the "**Private Landscaping**."

D. The Grantor and City desire to enter into this Agreement for the purpose of clarifying their respective obligations with respect to the maintenance of the City Maintained Improvements and Private Landscaping, as well as to grant easements necessary to provide sufficient access to such City Maintained Improvements for the purpose of performing such maintenance.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

39 1. City Maintenance and Repairs. Following completion by the Grantor and City
40 acceptance of the City Maintained Improvements pursuant to the Public Improvement Contract,
41 the City shall maintain, repair and when necessary replace the City Maintained Improvements
42 which are located within public easements on the Property. The City shall maintain such City
43 Maintained Improvements in a condition deemed adequate and appropriate by the City. All
44 repairs and replacement of such City Maintained Improvements shall be done in a manner and at
45 such times as the City deems necessary and appropriate. All of the foregoing shall be
46 collectively referred to herein as the "City Maintenance."

47
48 2. Grantor Maintenance and Repairs. The Grantor shall maintain, repair and when
49 necessary replace the Private Landscaping on all of the Lots and Outlots which comprise the
50 Property. The Private Landscaping shall be maintained at all times by the Grantor in a safe,
51 clean and attractive condition. The maintenance shall include, but not be limited to, the cutting
52 and grooming of all grass areas; the use of appropriate weed control measures; the removal of
53 litter; the pruning and maintenance of all shrubs, trees and other plantings; and the grooming and
54 maintenance of the ground cover and other vegetation within Outlots A and B. The foregoing
55 obligations shall be in addition to any requirements imposed by City Code. In the event that the
56 Grantor fails to adequately maintain, repair and when necessary replace the Private Landscaping
57 on or within public easements on the Property or on Outlots A and B, the City shall have the
58 right, but not the obligation, after providing ten (10) days prior written notice to the Grantor, to
59 perform such maintenance, repair and replacement, and charge the cost thereof to the Grantor.
60 Payment of such cost shall be made within thirty (30) days after the Grantor has been notified by
61 the City of the amount of such cost. If full payment is not made within such 30 day period the
62 City shall have all rights available at law and in equity to collect such cost, as well as the right to
63 assess the cost against the Property pursuant to Minn. Stat. §429.101. Interest shall accrue on
64 any costs not paid within said 30 day period at a rate of 6% or the maximum allowed by law,
65 whichever is less. In the event the Grantor fails to adequately maintain, repair and when
66 necessary replace the Private Landscaping on or within Outlots A or B, the City shall have the
67 further right to remove the Private Landscaping from the Outlots and plant such landscaping as
68 the City deems appropriate, whereupon the City, rather than the Grantor, shall thereafter be
69 responsible for the maintenance, repair and when necessary replacement of any landscaping on
70 the Outlots.

71
72 3. Changes to Private Landscaping. Any deviations to the Landscaping Plan
73 ("Landscaping Plan") which comprises a part of the Public Improvement Construction Plans
74 under the Public Improvement Contract, and any changes to the Private Landscaping located
75 within public easements on the Property once installed, shall require prior approval by the City.
76 All new or additional landscaping so approved by the City shall become a part of the Private
77 Landscaping and shall be subject to the terms and conditions of this Agreement.

78
79 4. Repair and Replacement of Private Landscaping. In the event that any Private
80 Landscaping is removed, damaged or destroyed as a result of the City's performance of the City
81 Maintenance, the Grantor shall repair such Private Landscaping which is damaged to a healthy
82 condition and shall replace such Private Landscaping which is removed or destroyed with the
83 same Private Landscaping as is shown in the Landscaping Plan (as originally approved by the

City or if subsequently modified, as modified). The City shall not be responsible for, nor obligated to perform, such repair or replacement work.

5. Grant of Easements. The Grantor hereby grants and conveys to the City, and its employees, agents and contractors, a perpetual, non-exclusive easement for access purposes on, over and across those portions of the Property upon which the City Maintained Improvements and public easements are located, as well as a perpetual non-exclusive easement for access purposes on, over and across those portions of the Property which are directly adjacent to the City Maintained Improvements and public easements which the City needs for access to perform City Maintenance or maintenance, repair or replacement of Private Landscaping located within public easements.

6. Binding Effect. The terms, conditions, covenants, indemnifications and easements contained herein shall run with the land and shall be binding upon and inure to the benefit of the parties hereto and their successors and assigns. In the event of an assignment, transfer or other conveyance (whether voluntary or involuntary) of the fee simple ownership of any Lot, the fee simple owner(s) to whom such Lot is transferred shall be liable for the performance of all covenants, obligations, undertakings and indemnifications herein set forth with respect to the Lot owned, during the period of their ownership. In addition to the foregoing and notwithstanding anything to the contrary contained herein, the fee simple owner(s) of Lot 1 shall be responsible for the obligations contained in Provisions 2 and 4 of this Agreement pertaining to Outlot A, and the fee simple owner(s) of Lot 6 shall be responsible for the obligations contained in Provisions 2 and 4 of this Agreement pertaining to Outlot B. In the event of an assignment, transfer or other conveyance of the fee simple ownership of Lot 1, the obligations contained in Provisions 2 and 4 of this Agreement pertaining to Outlot A shall be binding upon the fee simple owner(s) to whom Lot 1 is transferred, who shall be liable for the performance of the obligations contained in Provisions 2 and 4 of this Agreement pertaining to both Lot 1 and Outlot A, during the period of their ownership. In the event of an assignment, transfer or other conveyance of the fee simple ownership of Lot 6, the obligations contained in Provisions 2 and 4 of this Agreement pertaining to Outlot B shall be binding upon the fee simple owner(s) to whom Lot 6 is transferred, who shall be liable for the performance of the obligations contained in Provisions 2 and 4 of this Agreement pertaining to both Lot 6 and Outlot B, during the period of their ownership.

7. Insurance. From and after the date hereof, the fee simple owners of each Lot shall, at their own expense, obtain and maintain at all times general liability insurance, in commercially reasonable amounts, against liability for bodily injury, death, and property damage resulting or arising from the acts, omissions or negligence of themselves, and their employees, agents and contractors, in the performance of their respective obligations under Provisions 2, 4 and 6 of this Agreement. The City shall be named as an additional insured on said insurance policy obtained by the fee simple owner(s) of Lots 1 and 6 and shall, upon request by the City, provide evidence to the City of such insurance coverage.

8. Indemnification. The fee simple owners of each Lot shall indemnify, defend and hold the City harmless from and against all liability, claims, damages, costs, judgments, losses and expenses (including costs and attorneys fees) resulting or arising from the negligent or

wrongful acts or omissions of themselves, and their employees, agents and contractors, in the performance of their respective obligations under this Agreement.

9. Amendment, Modification or Waiver. No amendment, modification, waiver or termination of any condition, provision or term of this Agreement shall be valid or of any effect unless made in writing, signed by the record fee simple owner of the Lot or Outlot affected thereby and the City, and specifying with particularity the extent and nature of such amendment, modification, termination or waiver. Any waiver by any party of any default of another party hereunder shall not affect or impair any right arising from any subsequent default.

10. Severability. If any provision of this Agreement is held to be unenforceable or void, such provision shall be deemed to be severable and shall in no way affect the validity of the remaining terms of this Agreement.

11. Notices. Any notice to be given by the City under this Agreement shall be in writing and shall be deemed to be properly given: a) if delivered personally to the Taxpayer shown on the most recent Property Tax Statement for the Lot or Lots which such notice pertains, b) if mailed by United States registered or certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below, or c) if given to a nationally, recognized, reputable overnight courier for overnight delivery addressed as follows:

If there is a home on the
Lot to which the notice
pertains:

To the address of the Lot
to which such notice pertains

If there is not a home on
the Lot to which the notice
pertains:

To the address of the Taxpayer
of the Lot to which such notice
pertains shown on the most recent
Property Tax Statement for such Lot

Notices shall be deemed effective on the date of receipt if given personally, on the date of deposit in the U.S. mails if mailed, or on the date of delivery to an overnight courier if so delivered; provided, however, if notice is given by deposit in the U.S. mails or delivery to an overnight courier, the time for response to any notice shall commence to run one business day after the date of mailing or delivery to the courier.

IN WITNESS WHEREOF, the foregoing Agreement has been executed on the day and year first above written.

CITY OF ROSEVILLE

By: _____
Daniel J. Roe, Mayor

By: _____
Patrick Trudgeon, Interim City Manager

STATE OF MINNESOTA)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2013, by Daniel J. Roe and Patrick Trudgeon, the Mayor and Interim City Manager of the City of Roseville, a Minnesota municipal corporation, on behalf of said corporation.

Notary Public

6

EXHIBIT A

Legal Description

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161

Insert Legal Description

EXHIBIT B

Improvement Plans

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MAINTENANCE AGREEMENT
Stormwater Management Facilities
Between the Rice Creek Watershed District and
City of Roseville

This Maintenance Agreement ("Agreement") is made by and between the Rice Creek Watershed District, a watershed district with purposes and powers set forth at Minnesota Statutes Chapters 103B and 103D and a drainage authority pursuant to chapter 103E of the laws of the State of Minnesota, (RCWD), and the City of Roseville, Minnesota, a municipal corporation of the State of Minnesota, 2660 Civic Center Drive, Roseville, Minnesota 55113 ("Permittee").

Recitals and Statement of Purpose

WHEREAS pursuant to Minnesota Statutes § 103D.345, the RCWD has adopted and implements Rule C, Stormwater Management Plans;

WHEREAS Rule C imposes certain requirements, which the Permittee will meet in this case by constructing and maintaining stormwater management facilities as identified on the site plan incorporated into this Agreement as Exhibit A;

WHEREAS in accordance with Rule C and as a condition of Permit 13-024, the Permittee's obligation to maintain these stormwater facilities must be memorialized by a recorded maintenance declaration or, alternatively, a maintenance agreement establishing the Permittee's perpetual maintenance obligation;

WHEREAS the Permittee and the RCWD execute this Agreement to fulfill the condition of Permit 13-024, and concur that it is binding and rests on mutual valuable consideration;

THEREFORE:

1. The Permittee, at its cost, will inspect and maintain the stormwater management facilities delineated and labeled on Exhibit A as follows:
Stormwater inlets (rain guardians), piping, catch basins (CBMH1, CBMH2,

CBMH3, CB4), and (2) biofiltration basins with underground filtration piping systems. The Permittee will:

a. Obtain certified as-built survey of the biofiltration ponds, drintile, and overflows.

b. Inspect biofiltration ponds annually to preserve live storage capacity at or above the design volume. Remove excess sediment and debris to ensure that the facilities continue to perform per design.

c. Inspect rain guardians annually. Accumulated sediment and debris will be removed so that the each facility continues to operate as designed and erosion or structural problems are corrected.

d. Inspect conveyances and other structures annually. Ensure preservation of designed hydraulic capacity.

2. If the Permittee conveys into private ownership a fee interest in all or any portion of the public property that is subject to this Agreement, it must require as a condition of sale, and enforce: (a) that the purchaser record a declaration on the property incorporating the stormwater management facility maintenance requirements of this Agreement; and (b) that recordation occur either before any encumbrance is recorded on the property or, if after, only as accompanied by a subordination and consent executed by the encumbrance holder ensuring that the declaration will run with the land in perpetuity. If the Permittee conveys into public ownership a fee interest in all or any portion of the property that is subject to this Agreement, it must require as a condition of the purchase and sale agreement that the purchaser accept an assignment of all obligations vested under this Agreement.

3. This Agreement is in force for five years from the date on which it is fully executed and will renew automatically for five-year terms unless terminated by the parties. This Agreement may be amended only in a writing signed by the parties.

4. The recitals are incorporated as a part of this Agreement.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RICE CREEK WATERSHED DISTRICT

By: _____
RCWD Administrator, Phil Belfiori

Date:

CITY OF ROSEVILLE

By: _____
Its Mayor, Dan Roe

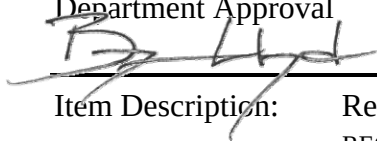
Date:

96 Exhibit A: Josephine Heights Plan sheet 7
97

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 8/12/2013
ITEM NO: 7.k

Department Approval



City Manager Approval

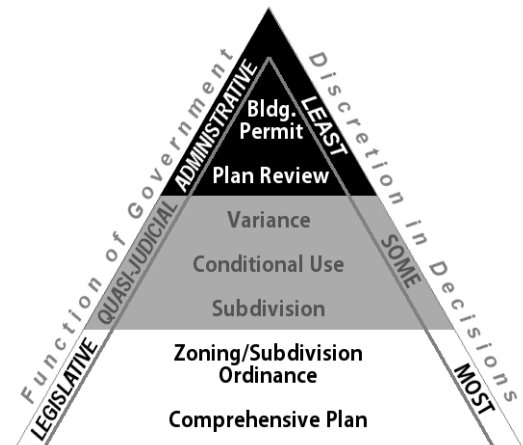


Item Description: Request by Robert and Dorothy McCarthy for approval of a
RECOMBINATION MINOR SUBDIVISION at 2168 Saint Croix St. and 2169
Saint Stephen St. (PF13-009)

Application Review Details

- RCA prepared: August 8, 2013
- City Council action: August 12, 2013
- Sixty-day action deadline: September 9, 2013

Action taken on a minor subdivision request is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.



1.0 REQUESTED ACTION

The applicants request approval of the proposed RECOMBINATION MINOR SUBDIVISION, adjusting the shared property boundary for two existing residential parcels.

2.0 SUMMARY OF RECOMMENDATION

The Planning Division recommends approval of the proposed RECOMBINATION MINOR SUBDIVISION; see Section 6 of this report for the detailed recommendation.

3.0 SUGGESTED ACTION

By motion, approve the proposed RECOMBINATION MINOR SUBDIVISION, pursuant to §1104.04 (Minor Subdivisions) of the City Code; see Section 7 of this report for the detailed action.

11 **4.0 BACKGROUND**

12 4.1 The properties, located in Planning District 12, share the Comprehensive Plan land use
13 designation of Low-Density Residential (LR), and the corresponding zoning
14 classification of Low-Density Residential 1 (LDR-1) District.

15 4.2 Mr. and Mrs. McCarthy own both subject parcels and wish to relocate the shared
16 property boundary to correspond the yard space before selling the parcel on Saint
17 Stephen Street after the approval of the proposed RECOMBINATION MINOR SUBDIVISION.

18 4.3 A MINOR SUBDIVISION application has been submitted in lieu of the preliminary plat/final
19 plat process because §1104.04E (Minor Subdivision) of the City Code establishes the
20 recombination process to simplify those subdivisions which seek “to divide one recorded
21 lot or parcel in order to permit the adding of a parcel of land to an abutting lot...[in such a
22 way that will] not cause any portion of the existing lots or parcels to be in violation of
23 this regulation or the zoning code.” The current proposal meets these criteria.

24 **5.0 REVIEW OF PROPOSED MINOR SUBDIVISION**

25 5.1 City Code §1103.06 (Lot Standards) requires one-family residential parcels at street
26 corners to be at least 100 feet in both dimensions and comprise a minimum of 12,500
27 square feet of land area. The proposed, reconfigured parcels (shown in the site plan
28 included with this staff report as Attachment A) would be approximately 135 feet deep
29 and would include about 17,400 square feet of area.

30 5.2 City Code §1103.04 (Easements) requires a 12-foot-wide drainage and utility easement
31 centered on the new, common property boundary.

32 5.3 City Code §1004.02A (Residential Accessory Buildings) requires storage sheds to be
33 setback a minimum of 5 feet from the rear property boundary. While the aerial photo
34 includes a storage shed in Attachment C which appears to stand close to the proposed
35 property boundary, that image should not be taken as an accurate representation of the
36 location of the shed. In case the existing shed is less than 5 feet from the realigned rear
37 property boundary, addressing this nonconformity should be made a condition of an
38 approval of the proposed RECOMBINATION MINOR SUBDIVISION; a substandard setback
39 could be addressed in one of the following ways:

- 40 a. The location of the proposed realigned property boundary could be adjusted to be 6
41 feet from the existing shed, to account for the drainage and utility easement;
- 42 b. The existing shed could be removed or relocated to another location to achieve the
43 required setback and accommodate the required drainage and utility easement; or
- 44 c. The applicant could apply for approval of an ADMINISTRATIVE DEVIATION if the
45 existing shed is not less than 3 feet from the realigned rear property boundary.

46 5.4 In reviewing the application, comments from Roseville’s Development Review
47 Committee (DRC) were primarily from Public Works Department staff; their main
48 comments were as follows:

- 49 a. Standard drainage and utility easements (as shown in Attachment A) should be
50 dedicated.

51 5.5 According to the procedure established in §1104.04E, if a MINOR SUBDIVISION application
52 is approved, a survey of the approved parcels, the new legal descriptions, and any
53 necessary Quit Claim or Warranty deeds must be submitted within 30 days for
54 administrative review to verify consistency with the City Council's approval; then the
55 required easements must be prepared, and the easements and legal descriptions must be
56 filed by the applicant with the Ramsey County Recorder.

57 **6.0 RECOMMENDATION**

58 Based on the comments and findings outlined in Sections 4 – 5 of this report, Planning
59 Division staff recommends approval of the proposed RECOMBINATION MINOR
60 SUBDIVISION, with the following conditions:

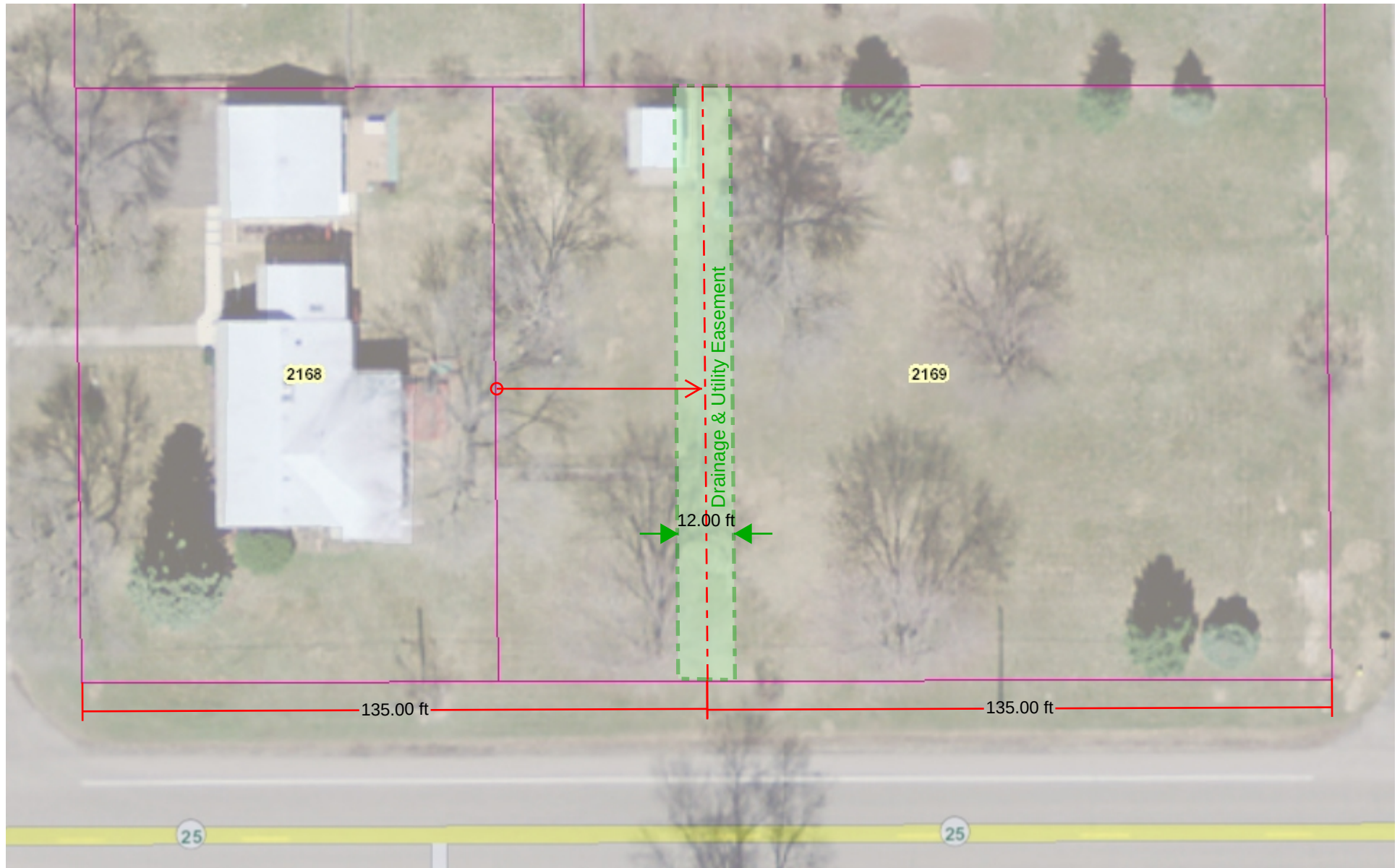
- 61 a. drainage and utility easements shall be dedicated as illustrated on the site plan
62 reviewed with this application; and
- 63 b. approval of the parcel recombination shall not create a nonconforming accessory
64 structure setback at 2168 Saint Croix Street. If the proposed realignment of the shared
65 parcel boundary is less than 6 feet from the existing shed, such nonconforming
66 condition shall be addressed prior to release of the documentation for filing with the
67 Ramsey County Recorder.

68 **7.0 SUGGESTED ACTION**

69 **By motion, approve the proposed RECOMBINATION MINOR SUBDIVISION at 2168 Saint**
70 **Croix Street and 2169 Saint Stephen Street** based on the comments and findings of
71 Sections 4 – 5 and the recommendation and conditions of Section 6 of this report.

Prepared by: Associate Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

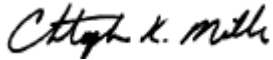
Attachments: A: Site plan



REQUEST FOR COUNCIL ACTION

Date: 08/12/13
Item No.: 7.1

Department Approval



City Manager Approval



Item Description: Consider Approving Joint Powers Agreements with the City of Birchwood Village

BACKGROUND

Minnesota State Statute 471.59 authorizes political subdivisions of the State to enter into joint powers agreements (JPA) for the joint exercise of powers that are common to each. Over the past several months, the City of Birchwood Village and the City of Roseville have held on-going discussions in regards to the sharing of IP Telephony and IT support services.

The City of Roseville currently employs eleven full-time employees and one part-time employee to administer the information systems for the City of Roseville and 30 other municipal and governmental agencies. The proposed JPA's with the City of Birchwood Village is similar to the other agreements in both structure and substance.

The attached JPA's have been approved by the City of Birchwood Village and is awaiting approval from the Roseville City Council.

POLICY OBJECTIVE

Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined in the Imagine Roseville 2025 process.

FINANCIAL IMPACTS

The proposed JPA's provide non-tax revenues to support City operations. The hourly rates charged to other cities or entities are more than the cost of a City employee; yet substantially lower than could be obtained from private companies – hence the value to other cities is greater.

There is no budget impact. The presence of the JPA's along with existing revenue sources is sufficient to fund the City's added personnel and related information systems costs related to the contracted services.

STAFF RECOMMENDATION

Staff recommends the Council approve the attached JPA's.

27 **REQUESTED COUNCIL ACTION**

28 Approve the attached JPA with the City of Birchwood Village for the purposes of providing IP Telephony
29 and IT support services.

30

Prepared by: Chris Miller, Finance Director

Attachments: A: JPA with the City of Birchwood Village for IP Telephony Services

B: JPA with the City of Birchwood Village for IT Support Services

31

**SHARED SERVICES AGREEMENT
FOR THE CITY OF ROSEVILLE EXTENSION OF IP TELEPHONY SERVICES
TO THE CITY OF BIRCHWOOD VILLAGE**

THIS SHARED SERVICES AGREEMENT entered into by and between the **CITY OF ROSEVILLE**, a Minnesota municipal corporation (“Roseville”), and the **CITY OF BIRCHWOOD VILLAGE**, a Minnesota municipal corporation (“Birchwood Village”), is effective upon the execution of this Agreement by the named officers of both organizations.

RECITALS

WHEREAS, Birchwood Village owns Cisco Internetworking Protocol (IP) telephony handsets, voice gateways and other Cisco IP telephony peripheral equipment and;

WHEREAS, Birchwood Village requires access to Cisco IP telephony control equipment which includes Call Manager, Unity Voice Mail, and other associated Cisco IP control devices and;

WHEREAS, Birchwood Village requires technical support to operate and maintain this equipment and;

WHEREAS, Roseville has existing Cisco Internetworking Protocol (IP) control equipment which can be extended to Birchwood Village and;

WHEREAS, Minnesota Statute 471.59 authorizes political subdivisions of the State to enter into Joint Powers Agreements for the joint exercise of powers common to each.

NOW, THEREFORE, it is mutually stipulated and agreed to as follows:

1. SERVICES.

A. The City of Roseville shall provide qualified management information systems employees (“Employees”) to perform telephony related technical services required by Birchwood Village. These services include the following:

- Support of Birchwood Village Cisco IP telephony services and equipment.
- Access to Roseville's Cisco IP telephony control equipment.
- Access to the Public Switched Telephone Network (PSTN) through shared voice gateway servers.

Support of systems to be provided by Roseville is generally within normal working hours of 8:00 a.m. until 4:30 p.m. Monday through Friday. However considerations will be made for emergency situations and system upgrades which would require off hours support.

B. Roseville shall be solely responsible for compensating the assigned Employee(s) engaged in providing computer and technical services under this Agreement, including any overtime wages incurred, as well as any insurance or employee benefits provided under the policies or agreements of Roseville. In addition, Roseville shall be solely responsible for worker's compensation, reemployment insurance benefits, and other employee related laws, including OSHA, ERISA, RLSA, and FMLA. Roseville shall retain the authority to control the employees, including the right to hire, fire and discipline them.

C. Birchwood Village will provide the necessary office, equipment, and supplies for the assigned Employee(s) to provide the services required hereunder and will bear all costs attendant thereto.

D. The City Clerk, or a designee, of Birchwood Village shall communicate scheduling of work to be performed by the assigned Employee(s).

2. PAYMENT. Birchwood Village will compensate Roseville for services rendered in the annual amount listed in the attached Exhibit A: Cost of Services. These charges are billed monthly from this agreement under the provisions listed in the Telephony Services Cost

Recovery Agreement.

3. FINANCIAL ADJUSTMENTS. The financial terms of this agreement will be reviewed annually and appropriate cost adjustments made to reflect increases in labor, licensing or equipment necessary to carry out the service terms of the agreement.

4. INDEMNIFICATION. Roseville agrees to assume sole liability for any negligent or intentional acts of the assigned Employee(s) while performing the assigned duties within the jurisdiction of either entity. Each entity agrees to indemnify, defend, and hold harmless the other from any claims, causes of action, damages, loss, cost or expenses including reasonable attorney's fees resulting from or related to the actions of each entity, its officers, agents or employees in the execution of the duties outlined in this Agreement, except as qualified by the previous sentence.

5. INTERRUPTION OF SERVICE. Any failure of Roseville's Telephony equipment including, but not limited to, software, hardware, telephone, frame relay services, or other related equipment, whether the responsibility of Roseville or its various providers will be addressed as quickly as possible and efforts made at rectification within a reasonable period of time. In this regard, Roseville's responsibility is limited to notifying the respective personnel or providers during normal business hours. If, for whatever reason, repairs are not reasonably made, Birchwood Village hereby waives and releases Roseville from any liability for personal injury or property damage Birchwood Village may sustain as a result of such failure.

6. TERMINATION, SEPARABILITY.

A. This Agreement may be terminated by either party upon ninety (90) days' notice provided to the respective City Manager of Roseville or the City Clerk of Birchwood Village.

B. Upon termination, any and all records or property of the respective entity will be returned to the appropriate city within 90 days.

C. This Agreement is governed by the laws of the State of Minnesota.

D. In the event that any provision of this Agreement is held invalid, the other provisions remain in full force and effect.

IN WITNESS WHEREOF, THE City of Roseville and City of Birchwood Village have caused this Agreement to be duly executed effective on the day and year last entered below.

CITY OF ROSEVILLE

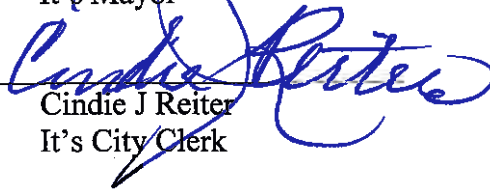
By: _____
Dan Roe
It's Mayor

By: _____
Patrick Trudgeon
It's Acting City Manager

Dated: _____

CITY OF BIRCHWOOD VILLAGE

By:  _____
Mary Wingfield
It's Mayor

By:  _____
Cindie J Reiter
It's City Clerk

Dated: July 9, 2013



EXHIBIT A. –Cost of Services 2013/2014

**City of Birchwood Village
Telephony Service Charges
June, 2013**

Service Type	Monthly Charge			
Telephone w/VM	\$ 12.25			
Telephone Only	\$ 11.50			
Extension w/VM (No Phone)	\$ 2.00			
Extension Mobility	\$ 2.00			
FAX/Analog	\$ 11.50			
Facility	Telephone w/VM	Telephone Only	Extension w/VM	Fax
City Hall	2	1	-	1
	2	1	-	1
	\$ 24.50	\$ 11.50	\$ -	\$ 11.50
City of Birchwood Village	\$ 47.50			

Facility: City Hall					
Service					
Code	Service Description	Unit Count	Unit Charge	Monthly Cost	
1	Telephone w/VM	2	\$ 12.25	\$ 24.50	
2	Telephone Only	1	\$ 11.50	\$ 11.50	
3	Extension w/VM (No Phone)	-	\$ 2.00	\$ -	
4	FAX/Analog	1	\$ 11.50	\$ 11.50	
			Facility Total	\$ 47.50	
Extension	Service Code	Facility	Room	Cisco Model#	
Telephone #1	1	City Hall	Administration	CP-7960G=	
Telephone #2	1	City Hall	Administration	CP-7960G=	
Telephone #3	2	City Hall	Community Room	CP-7940G=	
FAX #1	4	City Hall	Administration	ATA-187-11-A=	
			Total Devices	4	



Information Technology Department

Note: Addition or deletion of telephone handsets, devices, or voice mail boxes will be change the amounts listed.

Long Distance and Directory Assistance Telephone charges are billed for actual usage on a separate statement and billed semi-annually.

**JOINT POWERS AGREEMENT
FOR THE CITY OF ROSEVILLE EXTENSION OF MANAGEMENT
INFORMATION SERVICES AND SUPPORT TO CITY OF BIRCHWOOD
VILLAGE**

THIS AGREEMENT, entered into by and between the **CITY OF ROSEVILLE**, a Minnesota municipal corporation ("Roseville"), and **CITY OF BIRCHWOOD VILLAGE**, a Minnesota municipal corporation ("Birchwood Village"), is effective upon the execution of this Agreement by the named officers of both entities.

RECITALS

WHEREAS, Roseville has an established Information Technology Department and technical employees that are able to provide the services requested by Birchwood Village, and;

WHEREAS, Roseville has an existing Microsoft Windows Active Directory networking domain including Microsoft Exchange messaging systems;

WHEREAS, Birchwood Village is in need of information technology and network related services and support, and;

WHEREAS, Minnesota Statute 471.59 authorizes political subdivisions of the State to enter into Joint Powers Agreements for the joint exercise of powers common to each.

NOW, THEREFORE, it is mutually stipulated and agreed to as follows:

1. SERVICES.

A. Roseville shall provide qualified management information systems employees of Roseville ("Employees") to perform computer, network and related technical services required by Birchwood Village. These services include the following:

- User access to Active Directory services, including MS Exchange Messaging and

SharePoint Services, subject to global security policies and procedures.

- Desktop technical support for issues not resolvable in-house.
- Necessary network licenses to access Active Directory services and Exchange messaging application.
- Desktop Antivirus Management, Licensing, and Support

Support of systems to be provided by Roseville is generally within normal working hours of 8:00 a.m. until 4:30 p.m. Monday through Friday. However considerations will be made for emergency situations and system upgrades which would require off hours support.

B. Roseville shall be solely responsible for compensating the assigned Employee(s) engaged in providing computer and technical services under this Agreement, including any overtime wages incurred, as well as any insurance or employee benefits provided under the policies or agreements of Roseville. In addition, Roseville shall be solely responsible for worker's compensation, reemployment insurance benefits, and other employee related laws, including OSHA, ERISA, RLSA, and FMLA. Roseville shall retain the authority to control the employees, including the right to hire, fire and discipline them.

C. Birchwood Village will provide the necessary office, equipment, and supplies for the assigned Employee(s) to provide the services required hereunder and will bear all costs attendant thereto. Birchwood Village is responsible for any additional licensing, software, and hardware necessary to operate and access network servers and other related equipment owned by Birchwood Village.

D. The City Clerk, or designee, of Birchwood Village shall communicate scheduling of work to be performed by the assigned Employee(s).

2. PAYMENT. Birchwood Village will compensate Roseville for services rendered under this agreement in the annual amount of FOUR THOUSAND FOUR HUNDRED TWENTY FIVE and No/100 Dollars (\$4,425.00) for services rendered based on the adopted 2013-2014 Cost Distribution Table. Annual adjustments will be presented to Birchwood Village as part of an established budget review process. All proposed changes are to be presented to Birchwood Village no later than August 1st of each year. Birchwood Village shall make monthly payments, upon presentation by Roseville of a monthly billing equal to one-twelfth (1/12th) of the annual amount herein stated.

3. INDEMNIFICATION. Roseville agrees to assume sole liability for any negligent or intentional acts of the assigned Employee(s) while performing the assigned duties within the jurisdiction of either city up to the maximum tort liability limits as set forth in Minnesota Statutes § 466.04. Each city agrees to indemnify, defend, and hold harmless the other from any claims, causes of action, damages, loss, cost or expenses including reasonable attorney's fees up to the maximum tort liability limits as set forth in Minnesota Statutes § 466.04 resulting from or related to the actions of each city, its officers, agents or employees in the execution of the duties outlined in this Agreement, except as qualified by the previous sentence.

4. TERMINATION, SEPARABILITY.

A. This Agreement may be terminated by either party upon ninety (90) days' notice provided to the respective City Manager of Roseville or City Clerk of Birchwood Village.

B. Upon termination no further amounts shall be due and payable by Birchwood Village to Roseville under Section 2 of this agreement and any and all records or property of the respective cities will be returned to the appropriate city within 90 days.

C. This Agreement is governed by the laws of the State of Minnesota.

D. In the event that any provision of this Agreement is held invalid, the other provisions remain in full force and effect.

E. This agreement may not be assigned by any party without the prior consent of the other party.

IN WITNESS WHEREOF, the City of Roseville and City of Birchwood Village have caused this Agreement to be duly executed effective on the day and year last entered below.

Dated: _____

CITY OF ROSEVILLE

By: _____

Dan Roe
It's Mayor

By: _____

Patrick Trudgeon
It's Acting City Manager

Dated: July 9, 2013

CITY OF BIRCHWOOD VILLAGE

By: 

Mary Wingfield
It's Mayor

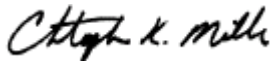
By: 

Cindie J Reiter
It's Acting City Clerk

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 08/12/2013
Item No.: 7.m

Department Approval



City Manager Approval



Item Description: Set Public Hearing to Consider Approving an On-Sale Intoxicating Liquor License for Fantasy Flight Game Center at 1975 West Co Rd B2, Suite 1, Roseville, MN 55113.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the remainder of the calendar year. The City has received an application for a 2013 Liquor License as follows:

❖ Fantasy Flight Game Center – On-Sale Intoxicating Liquor License

Neither State Statute nor City Code limits the number of licenses that can be issued for On Sale & Sunday licenses.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

REQUESTED COUNCIL ACTION

To set public hearing for August 26, 2013 to consider approving/denying the requested liquor license for calendar year 2013.

Prepared by: Chris Miller, Finance Director

Attachment A: Liquor License Application



**Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)**
444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
 1) City issued on sale intoxicating and Sunday liquor licenses
 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License ROSEVILLE License Period From: SEPT, 1 2013 To: DEC, 31 2013

Circle One: New License License Transfer _____ Suspension Revocation Cancel _____
 (former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Fantasy Flight Event Center LLC DOB _____ Social Security # _____
 (corporation, partnership, LLC, or Individual)

Business Trade Name Fantasy Flight Game Ctr Business Address 1915 WEST CORD ST City ROSEVILLE

Zip Code 55113 County RAMSEY Business Phone 651-639-1905 Home Phone _____

Home Address _____ City _____ Licensee's MN Tax ID # 1438413

Licensee's Federal Tax ID # 271678018
 (To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Christian Thomas Petersen
 Partner/Officer Name (First Middle Last) DOB _____ Social Security # _____ Home Address _____

Gretchen Dianne Petersen
 (Partner/Officer Name (First Middle Last) DOB _____ Social Security # _____ Home Address _____

Thomas H Petersen
 Partner/Officer Name (First Middle Last) DOB _____ Social Security # _____ Home Address _____

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: SFM Policy # 036007.205

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
 (title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

STATE OF MINNESOTA
Department of Human Services
Department of Corrections
Divisions of Licensing

PROOF OF WORKER'S COMPENSATION INSURANCE COVERAGE

Under Minnesota Statutes, section 176.182, the Department of Human Services (DHS) and the Department of Corrections (DOC) are prohibited from issuing or renewing a license until the applicant presents acceptable evidence of compliance with the worker's compensation insurance requirement of section 176.181, subdivision 2.

Under the Minnesota Government Data Practices Act, we must advise you that:

- DHS or DOC may supply this information to the Department of Labor and Industry.
- Failure to supply this information may be a basis to deny the issuance of your license.

Please fill in the following information and return this form along with your application to the Department of Human Services, Licensing Division.

Fantasy Flight Games Event Center LLC
Applicant's Name (Program Name)

1975 W 10th B-2, Ste 1
Program Street Address

Roseville MN 55113
City State Zip Code

Worker's Compensation Coverage Information:
Complete Information Below Unless Exempt by the Department of Labor & Industry

SFM
Name of Insurance Company

036607.205 Permit to Self-Insure
Worker's Compensation Insurance Policy Number

Effective Dates of Coverage From: 12 01 12 To: 12 01 13
Month Day Year Month Day Year

**THIS FORM MUST BE SIGNED AND DATED
EVEN IF YOUR LICENSE DOES NOT REQUIRE PROOF OF WORKER'S COMPENSATION**

Guthrie Pedersen Treasurer 05/31/13
Signature Title Date

For questions regarding Worker's Compensation requirements, contact the Minnesota Department of Labor & Industry at (651) 297-4377 or 1-800-342-5354.

STATE OF MINNESOTA
Department of Human Services
Division of Licensing

PROOF OF MINNESOTA TAX IDENTIFICATION INFORMATION

Under Minnesota Law (M.S. § 270.72), the Department of Human Services (DHS) and the Department of Corrections are required to provide the Minnesota Commissioner of Revenue the tax identification numbers and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act, we must advise you that:

- This information may be used to deny the issuance, or renewal of your license, or to revoke your license, if you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest.
- DHS will only provide the tax identification information to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service.
- Failing to supply this information may jeopardize or delay the issuance of your license.

Please fill in the following information and return this form, along with your application, to the DHS, Division of Licensing. Do not return this form to the Department of Revenue.

Please print clearly or type.

PERSONAL INFORMATION:

Peterson Christian T _____
Applicant's Last Name: First Name M.I. Social Security Number

Applicant's Street Address: _____ City _____ State _____ Zip Code _____

BUSINESS INFORMATION:

FANTASY FIGHT GAMES EVENT CENTER LLC
Business Name: _____

1975 WEST COUNTY ROAD 32 S.1 ROSEVILLE MN 55113
Business Street Address: _____ City _____ State _____ Zip Code _____

1438413 271678018
Minnesota Tax Identification Number Federal Tax Identification Number

Guthrie Peterson Treasurer 05/31/13
Signature Title Date

PLEASE NOTE:

- You must provide a Social Security number, and both MN and Federal Tax ID numbers if you have employees.
- This form must be signed and dated even if you are not required to provide MN or Federal Tax ID numbers.
- If you have any questions regarding your Minnesota Business Identification number, please contact the Department of Revenue at 651-282-5225. The Department of Corrections and Human Services are not able to answer questions regarding this information.

City of Roseville, Minnesota

Application for On Sale and Sunday Intoxicating Liquor License

1. Name of Applicant (Name of individual, partnership, corporation or association):

FANTASY FLIGHT GAMES EVENT CENTER

2. Name and address under which applicant will be doing business:

Full Legal Name Fantasy Flight Event Center LLC

DBA Name Fantasy Flight Game Center

Business Address 1975 W Co Rd B-2, Ste 1, Roseville, MN 55113

Business Telephone () _____

3. Type of Applicant:

____ Individual ____ Partnership ____ Corporation X LLC

4. Type of license applicant seeks: X On Sale X Sunday

5. State the legal description of the premises to be licensed:

Game store / restaurant

6. How is the property classified under the Roseville Zoning Ordinance?

RB - REGIONAL BUSINESS DISTRICT

7. Where the building is owned by other than applicant give legal name, business address and phone number of owner(s):

1. Legal Name COR Partnership, LLP

Business Address 2575 N. Fairview, Ste 250, Roseville, MN 55113

Business Telephone 651-633-6312 651-633-6312

2. Legal Name _____

Business Address _____

Business Telephone _____

8. State the amount of investment the applicant has in the business premise, fixtures, furniture, stocks in trade, etc. and attach supporting proof of the source of such money.

SEE ATTACHED DOCUMENT

9. Provide full name, address, telephone number and the nature of interest of all persons, other than applicant, who have any financial interest in the business, buildings, fixtures, furniture, or stock in trade. (This shall include, but not limited to, any lessees, mortgages, lenders, lien holders or any persons who have loaned, pledged or extended security for any indebtedness of the applicant).

Fantasy Flight Publishing, Inc., 1975 W. Co. Rd. B-2, Ste. 1,
Roseville, MN 55113. FFP is the sole member of
Fantasy Flight Event Center, and provider of start-up funding /
investment of the company.

10. Attach lease agreement. (if applicable)

11. Submit a plat plan of the area showing dimensions, location of building, street access, parking facilities and the locations of and distances to the nearest state institutions including, but not limited to, educational buildings, fair grounds, and correctional buildings. The plan must also show number of persons intended to be served in the dining rooms, and indicate and identify all other rooms and areas where intoxicating liquor is to be sold and consumed.

12. List all additional permits that have been applied for either on the Federal or State level for this premise:

1. → State of MN, Dept of Public Safety, Alcohol & Gambling Enforcement
Division Certification of an On-sale Liquor Licence

If applicant is an individual skip to Personal Information Page

If applicant is a partnership:

1. Attach a true copy of the partnership agreement and a copy of the certificate of trade name under provisions of Chapter 333, Minnesota Statutes, certified by the Clerk of District Court.

2. List Legal name and percent of interest for each partner

Full Legal name Fantasy Flight Publishing Inc Interest 100 %

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

3. Skip to Personal Information Page.

If applicant is a corporation or association:

1. State the Legal name of the corporation or association, corporate office address and telephone number, branch address and telephone number.

Name _____

State of Incorporation or Association _____

Corporate Address _____

Corporate Phone Number _____

Branch Address _____

Branch phone number _____

2. Attach a true copy of the Articles of Incorporation or Association Agreement.

3. List the legal names, position and percent of interest of all officers of said corporation or association.

Full Legal Name _____

Position _____ Interest _____ %

Full Legal Name _____

Position _____ Interest _____ %

Full Legal Name _____

Position _____ Interest _____ %

Full Legal Name _____

Position _____ Interest _____ %

4. Fill out Personal Information Page

State of Minnesota

SECRETARY OF STATE

Certificate of Organization

I, Mark Ritchie, Secretary of State of Minnesota, do certify that: Articles of Organization, duly signed, have been filed on this date in the Office of the Secretary of State, for the organization of the following limited liability company, under and in accordance with the provisions of the chapter of Minnesota Statutes listed below.

This limited liability company is now legally organized under the laws of Minnesota.

Name: Fantasy Flight Event Center LLC

Charter Number: 3668212-2

Chapter Formed Under: 322B

This certificate has been issued on 01/15/2010.



Mark Ritchie
Secretary of State.

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

DATE: **8/12/2013**

ITEM NO: 9.a

Department Approval



City Manager Approval

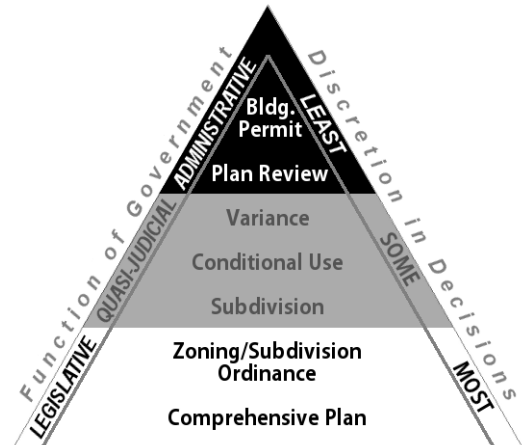


Item Description: Adopt an Ordinance Amending Section 1102.01, Procedure, of the Subdivisions Chapter of the Roseville City Code to Create an Open House Requirement for Land Divisions of 4 or More Lots or Parcels

Application Review Details

- RPCA prepared: June 27, 2013
- Public hearing: July 10, 2013
- City Council action: August 12, 2013
- Statutory action deadline: n/a

Action taken on an easement vacation request is **legislative in nature**; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.



1.0 REQUESTED ACTION

Planning Division seeks a Text Amendment to Section 1102.01, Procedure, of the Subdivision chapter of the City Code, to create language requiring a Developer Open House prior to submittal of land divisions of 4 or more lots or parcels.

2.0 SUMMARY OF RECOMMENDATION

At the duly noticed public hearing on July 10, 2013, the Roseville Planning Commission discussed with staff and amended the proposed text amendment to Section 1102.01 and voted 6-0 to approve as amended. The Planning Division concurs with the recommendation; see Section 5 of this report for the detailed amendment.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt an Ordinance approving a Text Amendment to Section 1102.01, Procedure, of the City Code to create a requirement for a Developer Open House for land divisions of 4 or more lots or parcels; see Section 8 of this report for the detailed action.

14 **4.0 BACKGROUND**

15 During the recent preliminary plat process regarding the proposed Josephine Heights
16 subdivision, the City Council indicated a concern over the lack of a Developer Open
17 House for the proposed development. The City Council further directed Planning Staff to
18 prepare a proposal that could address this concern.

19 At their June 10, 2013, meeting, the Planning Division discussed with the City Council
20 amending Section 1009.07, Developer Open House Meetings, to include language to
21 support/direct such a pre-application process. The City Council had a few questions of
22 the Planning Staff and suggested a few text modifications be incorporated into the final
23 version.

24 Upon review of the proposed text modification, however, the Planning Division
25 concluded that the Zoning Ordinance was not the appropriate location for a subdivision
26 requirement and instead has determined that Section 1102.01, Procedure, of the
27 Subdivision code is the appropriate location for such a requirement.

28 **5.0 PUBLIC COMMENT**

29 On July 10, 2013, the Roseville Planning Commission held the public hearing regarding
30 the proposed zoning text amendment to Section 1102.01 Procedures to create an open
31 house process for preliminary plat or divisions of land of 4 or more lots or parcels. No
32 citizens were present to address this matter, however, Commissioners did have questions
33 of staff.

34 Specifically Commissioners were interested in clarifying the language that specified the
35 number of days the Developer Open House should be held prior to the Planning
36 Commission hearing.

37 Since the Commission meeting, planning staff has modified the proposal to eliminate
38 language pertaining to zoning text amendments and to insert language germane to the
39 preliminary plat and/or division of land into 4 or more lots or parcels process.

40 **6.0 RECOMMENDATION**

41 The Planning Commission, at their meeting of July 10, 2013, voted 6-0 to recommend
42 approval of the text amendment to Section 1102.01 of the Subdivision Ordinance to
43 create a Developer Open House process. The Planning Commission offered a few slight
44 amendments (see attachment "A" – PC minutes), which have been incorporated into the
45 draft resolution for approval. The Planning Division concurs with the Planning
46 Commission's, recommendation.

47 **7.0 AMENDMENT PROPOSAL**

48 The following proposal incorporates City Council Member comments from June 10,
49 2013, Planning Commissioner comments of July 10, 2013, and other modifications
50 (mostly unnecessary text removal) made by the City Planner:

51 **1102.01: PROCEDURE:**

52 Except as provided in Section 1104.04 of this Title, before dividing any tract of land into
53 two or more lots or parcels, the owner or subdivider shall submit a preliminary plat of the
54 subdivision for the approval of the Planning Commission and the Council in the
55 following manner:

56 **A. Sketch Plan:**

57 1. Contents of Plans: Subdividers shall prepare, for review with the Planning
58 Commission staff, subdivision sketch plans which shall contain the following
59 information: tract boundaries, north point, streets on and adjacent to the tract, significant
60 topographical and physical features, proposed general street layout and proposed general
61 lot layout.

62 2. Informal Consideration: Such sketch plans will be considered as submitted for
63 informal and confidential discussion between the subdivider and the Community
64 Development staff. Submission of a subdivision sketch plan shall not constitute formal
65 filing of a plat with the Commission.

66 3. Modifications: As far as may be practical on the basis of a sketch plan, the Community
67 Development staff will informally advise the subdivider as promptly as possible of the
68 extent to which the proposed subdivision conforms to the design standards of this Title
69 and will discuss possible plan modifications necessary to secure conformance. (1990
70 Code; 1995 Code)

71 **B. Developer Open House Meeting**

72 **1. Purpose: Prior to submitting an application for a Preliminary Plat of 4 or more**
73 **lots/parcels, an applicant shall hold an open house meeting with property owners in**
74 **the vicinity of the potential development location in order to provide a convenient**
75 **forum for engaging community members in the development process, to describe**
76 **the proposal in detail, and to answer questions and solicit feedback.**

77 **2. Timing: The open house shall be held not less than 15 days and not more than 45**
78 **days prior to the submission of an application for approval of a preliminary plat**
79 **and shall be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m.**
80 **and ending by 10:00 p.m.**

81 **3. Location: The open house shall be held at a public location (not a private**
82 **residence) in or near the neighborhood affected by the proposal, and (in the case of**
83 **a parcel situated near Roseville's boundaries) preferably in Roseville. In the event**
84 **that such a meeting space is not available the applicant shall arrange for the**
85 **meeting to be held at the City Hall Campus.**

86 **4. Invitations: The applicant shall prepare a printed invitation identifying the date,**
87 **time, place, and purpose of the open house and shall mail the invitation to the**
88 **recipients in a list prepared and provided in electronic format by Community**
89 **Development Department staff. The recipients will include property owners within**
90 **the public hearing notification area established in Chapter 108 of the City Code,**
91 **members of the Planning Commission and City Council, and other community**
92 **members who have registered to receive the invitations. The invitation shall clearly**
93 **identify the name, phone number, and email address of the host of the open house to**
94 **be contacted by invitees who have questions but are unable to attend the open**

house. The invitations shall also include a sentence that is substantially the same as the following:

This open house meeting is an important source of feedback from nearby property owners and is a required step in the process of seeking City approval for the proposed preliminary plat. A summary of the comments and questions raised at the open house meeting will be submitted to the City as part of the formal application.

5. Summary: A written summary of the open house shall be submitted as a necessary component of a preliminary plat. The summary shall include a list of potential issues/concerns and any possible mitigations or resolutions for resolving the issue(s) and/or concern(s). Citizens are also encouraged to submit their own summary of the meeting highlighting concerns/issues and any mitigations and resolutions. It is encouraged that a volunteer list (name and address) of attendees be kept and submitted with open house summary.

~~B~~C. Submission; Filing: Four copies of the preliminary plat shall be filed with the Community Development Director prior to the regular Planning Commission meeting at which the plat is to be considered, together with the filing fee and an abstractor's certified property certificate showing the property owners within 500 feet of the outer boundary of proposed subdivision. (Ord. 1357, 1-14-2008)

~~E~~D. Action by Planning Staff: Prior to the meeting of the Planning Commission at which the preliminary plat is to be considered, the Community Development Director and Public Works Director shall examine the plat for compliance with this and other ordinances of the City, and submit a written report to the Commission. (1990 Code; 1995 Code)

~~D~~E. Hearing by Planning Commission:

1. Hearing on the Preliminary Plat: The Planning Commission shall hold a public hearing on the preliminary plat in accordance with the procedure set forth in Chapter 108 of this Code.

2. Report of The Planning Commission: Within ten days after the completion of the hearing, the Planning Commission shall make a report concerning the preliminary plat unless the Planning Commission requests additional time as set forth in Chapter 108 of this Code.

~~E~~F. Action By The City Council: (on preliminary plats)

1. The recommendation of the Planning Commission on the preliminary plat shall be considered by the City Council, and the City Council shall approve or disapprove the plan within 60 days after the application was accepted as complete or such date as extended by the applicant or City Council. If the City Council shall disapprove said preliminary plat, the grounds for any such refusal shall be set forth in the proceedings of the City Council and reported to the person or persons applying for such approval. (Ord. 1176, 11-25-1996)

2. Approval of the preliminary plat shall not be construed to be approval of the final plat. (1990 Code; 1995 Code) (Ord. 1296, 10-20-2003)

~~F~~G. Final Plat:

1. Final Plat Submission: The owner or subdivider shall submit the final plat of a proposed subdivision not later than six months after the date of approval of the preliminary plat; otherwise, the preliminary plat will be considered void unless an extension is requested in writing by the subdivider and granted by the City Council. The owner or subdivider shall also submit with the final plat an up to date certified abstract of title or registered property report and such other

138 evidence as the City Attorney may require showing title or control in the applicant. (Ord. 1176,
139 11-25-1996) (Ord. 1296, 10-20-2003) (Ord. 1363, 3-24-2008)

140 2. Required Changes Incorporated: The final plat shall have incorporated all changes or
141 modifications required by the City Council; in all other respects it shall conform to the
142 preliminary plat. It may constitute only that portion of the approved preliminary plat which the
143 subdivider proposes to record and develop at the time, provided that such portion conforms with
144 all the requirements of this Title. (1990 Code; 1995 Code) (Ord. 1296, 10-20-2003)

145 **G.H.** Approval and Recording:. The City Council shall act upon a final plat application within
146 120 days of the submission of a completed application. The refusal to approve the plat shall be
147 set forth in the proceedings of the City Council and reported to the person or persons applying
148 for such approval. If the final plat is approved, the subdivider shall record said plat with the
149 County Recorder within one year after the date of approval and prior to the issuance of any
150 building permit; otherwise, the approval of the final plat shall be considered void. (1990 Code;
151 1995 Code) (Ord. 1296, 10-20-, 2003) (Ord. 1363, 3-24-2008)

152 **8.0 SUGGESTED ACTION**

153 **Adopt a Resolution,** approving **Text Amendments** to Section 1011.02, Procedures, of
154 the Subdivisions chapter of the City Code to create a Developer Open House process for
155 divisions of land of 4 lots or parcels or more, as provided in Section 5 of this staff report.

Prepared by: City Planner Thomas Paschke | 651-792-7073 | thomas.paschke@ci.roseville.mn.us

Attachments A. PC minutes
 B. Draft ordinance
 C. Summary ordinance

**EXTRACT FROM THE REGULAR MEETING OF THE ROSEVILLE PLANNING COMMISSION,
JULY 10, 2013**

a. PROJECT FILE 0017

Request by Roseville Planning Division for consideration of ZONING TEXT AMENDMENT to Title 11, Subdivision Ordinance, to create requirements for an open house for land divisions of four (4) or greater lots or parcels

Chair Gisselquist opened the Public Hearing for Project File 13-0017 at 6:42 p.m.

City Planner Paschke reviewed the request of the Planning Division seeking a text amendment to Section 1102.01 (Procedure) of the Subdivision Chapter of Roseville City Code, creating language requiring a Developer Open House prior to submittal of land divisions of four (4) or greater lots or parcels. Mr. Paschke advised that this issue had come forward at the direction of the City Council as a result of discussions and resident concerns for a recent redevelopment and lot split proposal for Josephine Heights Preliminary Plat approval.

Member Boguszewski questioned the intent for requiring that the open house be held at a public location versus a private residence; with Mr. Paschke responding that this was also at the direction of the City Council for holding the meetings in public locations; with staff's support of that direction, since open houses at the specific development site were not always feasible.

Chair Gisselquist spoke in support of holding the meetings at a public location to ensure neutral territory; with Member Murphy concurring, and adding that this also addressed any ADA or environmental issues for those members of the public wishing to attend, with the majority of public facilities meeting those requirements.

Discussion ensued regarding Sections B.4 and 5 regarding the developer's submittal of an open house summary; if there should be more specificity to determine the notice area rather than just addressing property owners in the "vicinity" of a development project, even though notice areas are established elsewhere in code (Section 1008) to avoid any confusion and/or ambiguities and to provide everyone in the notice area to have a deciding voice.

Further discussion included Section 5.E.2 and the mechanism for the Planning Commission's report (e.g. meeting minutes and/or staff report and attachments); future additional pending revisions to the Subdivision Ordinance beyond this addition, hopefully coming before the Commission before year-end; City Council directive for this open house to be triggered with four (4) or more parcels; and clarification of new or revised section existing code, erroneously provided in this iteration of the staff report.

Member Boguszewski asked staff to consider how best to edit Section 5.E.2 to ensure that the Commission's decision will be documented prior to City Council action (e.g. 10 days from the public hearing).

Member Daire requested staff's rationale for language in Section B.2 (Timing) of "... not more than 15-45 days..."

Mr. Paschke advised the intent was to ensure the open house was held not too far in advance of the Planning Commission's Public Hearing, but not immediately before it as well to allow the public and developer to respond to or mitigate any concerns raised at the open house.

Member Daire suggested revising proposed language to read: "not less than fifteen (15) days or more than forty-five (45) days..." with staff and Commissioner consensus.

Member Daire suggested that Section B.5. (Summary Submission) be revised to include a requirement that a list of names and associated addresses be part of that submission, provided via a sign-up sheet at the open house to ensure comments from those with specific concerns within the notification area would be heard.

Chair Gisselquist closed the Public Hearing at 7:02 p.m.; no one spoke for or against.

MOTION

Member Boguszewski moved, seconded by Member Murphy to recommend to the City Council APPROVAL of the TEXT AMENDMENT to Section 1011.02, Procedures, of the Subdivisions Chapter of Roseville City Code, as provided in Section 5 of the staff report dated July 10, 2013; amended as follows:

- ***Section B.2 (Timing) to read "...not less than fifteen (15) or more than forty-five (45) days..."***

Member Boguszewski spoke in support of a list and associated addresses as recommended by Member Daire; however, he recognized that those attending could not be forced to sign-up. If the Commission chose to include that recommendation as an amendment to the motion, Member Boguszewski suggested that the submittal summary include a "voluntary list of names and associated addresses."

Member Murphy stated that he initially thought that sounded like a good idea; however, in his review of the last sentence in that section, citizens were welcome to submit their own summary of the meeting highlighting concerns/issues and any mitigations/resolutions. Member Murphy advised that his concern was whether the open house summary report was an accurate portrayal of the comments versus the perception of the host of the open house; and opined that the last sentence encouraging citizen submittal would accomplish the same goal as recommended by Member Daire, while allowing them to remain unedited by the host.

Member Daire opined that a citizen would be able under any circumstances to reflect his views and understanding of a particular situation; however, by requiring the developer to hold the open house and be responsible to report the results and to document responses should remain a responsibility of the developer or open house host. Member Daire questioned how the City could guarantee that a citizen could submit a dissenting view of the meeting summary if they hadn't seen the summary; and opined that his understanding of the City Council's intent was to expose the neighborhood to the nature of the development prior to any Public Hearing in advance and prior to their notice by staff of the Public Hearing for initial review of the preliminary plat at the Planning Commission level. Member Daire further opined that this would ensure citizens weren't caught broadsided by a development proposal without sufficient research and reaction time for a response with their particular concerns; and thereby adding another layer of public information to field reactions prior to the formal Public Hearing; and allowing the developer and neighborhood to hash out any differences that may exist. Member Daire referenced the recent Dale Street Project informational meetings hosted by the City's Housing & Redevelopment Authority (HRA) as an wonderful example that demonstrated how much can be gained by sharing information transparently prior to formal action and allowing a developer to adjust his proposal to provide more confidence to the neighborhood that their concerns are being listed to and/or mitigated. When suggesting that names and addresses of those attending should be included as part of the submittal, Member Daire advised that his intent was provide proof that the developer had notified the appropriate stakeholders, but also to alert the Planning Commission of any potential difficulties that may arise before or as part of the Public Hearing.

Mr. Paschke advised that the City Council was directing the developer to provide staff with the summary report of any issues/concerns, not necessarily specific persons, also allowing staff and ultimately the Commission and City Council to be cognizant of any issues that may have been inadvertently missed or not addressed previously. Mr. Paschke noted that this didn't necessitate having names or addresses; even though the City Council would still be interested in and encourage citizens to provide their recollection of any discussion and/or mitigation. Mr. Paschke cautioned that any meeting summary submitted to staff by the developer and testimony given at the Public Hearing may not always be consistent; however, he noted that any opportunity for a citizen to feel their voice was being heard should be encouraged; as well as those residents

feeling that there were lingering concerns or issues bringing them to the attention of staff at any time during the process for a response or resolution. Mr. Paschke noted that, of course, staff was required to make recommendations to the Commission and City Council based on the current Zoning Ordinance, and could not always resolve citizen concerns, the ultimate goal would be for staff and the designer or developer to tweak a proposal to address citizen concerns.

Mr. Paschke suggested, regarding the list of names and addresses, would be to make a statement at the end of Section 5.B (Submission) to the effect that a sign-in sheet be kept by the host of the open house and submitted to City staff to show who attended; since staff was not always aware of who or how many attended open houses; and sometimes the summary report was vague and only provided a general discussion or topics covered.

In taking a cue from the Dale Street Project's open houses and their sign-up sheet that included a category for addresses and phone numbers, Member Daire suggested something similar; recognizing that there was no mandate to sign in.

Chair Gisselquist concurred that a sign-up sheet would be a good addition, as long as it remained voluntary. At the request of Chair Gisselquist, Mr. Paschke reviewed the process for staff providing the developer with the same list of property for notification of a developer as that used by staff for the formal Public Hearing notice. At the request of Chair Gisselquist, Associate Planner Bryan Lloyd advised that any monitoring of that list is somewhat informal, but noted that the CDD and Commission were included on those notice lists.

AMENDMENT TO ORIGINAL MOTION

Member Boguszewski moved, seconded by Member Murphy and amendment to the motion as follows:

- ***Section B.5 (Summary) A voluntary sign-in sheet for names/addresses shall be provided at the open house and included as part of the submission to staff with a summary of the open house.***

Ayes: 6

Nays: 0

Motion carried.

ORIGINAL MOTION AS AMENDED

Member Boguszewski moved, seconded by Member Murphy to recommend to the City Council APPROVAL of the TEXT AMENDMENT to Section 1011.02, Procedures, of the Subdivisions Chapter of Roseville City Code, as provided in Section 5 of the staff report dated July 10, 2013; amended as follows:

- ***Section B.2 (Timing) amended to read "...not less than fifteen (15) or more than forty-five (45) days..."***
- ***Section B.5 (Summary/Submission) amended to include the statement: "A voluntary sign-in sheet for names/addresses shall be provided at the open house and included as part of the submission to staff with a summary of the open house."***

Ayes: 6

Nays: 0

Motion carried.

City of Roseville

ORDINANCE NO. ____

AN ORDINANCE AMENDING SELECTED TEXT OF TITLE 11 SUBDIVISION ORDINANCE
OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to create regulations pertaining to a Developer Open House for divisions of land of 4 or more lots or parcels, which amends Section 1102.01 Procedure.

SECTION 2. Section 1102.01 Procedure is hereby amended as follows:

B. Developer Open House Meeting

1. Purpose: Prior to submitting an application for a Preliminary Plat of 4 or more lots/parcels, an applicant shall hold an open house meeting with property owners in the vicinity of the potential development location in order to provide a convenient forum for engaging community members in the development process, to describe the proposal in detail, and to answer questions and solicit feedback.

2. Timing: The open house shall be held not less than 15 days and not more than 45 days prior to the submission of an application for approval of a preliminary plat and shall be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m. and ending by 10:00 p.m.

3. Location: The open house shall be held at a public location (not a private residence) in or near the neighborhood affected by the proposal, and (in the case of a parcel situated near Roseville's boundaries) preferably in Roseville. In the event that such a meeting space is not available the applicant shall arrange for the meeting to be held at the City Hall Campus.

4. Invitations: The applicant shall prepare a printed invitation identifying the date, time, place, and purpose of the open house and shall mail the invitation to the recipients in a list prepared and provided in electronic format by Community Development Department staff. The recipients will include property owners within the public hearing notification area established in Chapter 108 of the City Code, members of the Planning Commission and City Council, and other community members who have registered to receive the invitations. The invitation shall clearly identify the name, phone number, and email address of the host of the open house to be contacted by invitees who have questions but are unable to attend the open house. The invitations shall also include a sentence that is substantially the same as the following:

This open house meeting is an important source of feedback from nearby property owners and is a required step in the process of seeking City approval for the proposed preliminary plat. A summary of the comments and questions raised at the open house meeting will be submitted to the City as part of the formal application.

5. Summary: A written summary of the open house shall be submitted as a necessary component of a preliminary plat. The summary shall include a list of potential issues/concerns and any possible mitigations or resolutions for resolving the issue(s) and/or concern(s). Citizens are also encouraged to submit their own summary of the meeting highlighting concerns/issues and any mitigations and resolutions. It is encouraged that a volunteer list (name and address) of attendees be kept and submitted with open house summary.

B.C. Submission; Filing: Four copies of the preliminary plat shall be filed with the Community Development Director prior to the regular Planning Commission meeting at which the plat is to be considered, together with the filing fee and an abstractor's certified property certificate showing the property owners within 500 feet of the outer boundary of proposed subdivision. (Ord. 1357, 1-14-2008)

C.D. Action by Planning Staff: Prior to the meeting of the Planning Commission at which the preliminary plat is to be considered, the Community Development Director and Public Works Director shall examine the plat for compliance with this and other ordinances of the City, and submit a written report to the Commission. (1990 Code; 1995 Code)

D.E. Hearing by Planning Commission:

1. Hearing on the Preliminary Plat: The Planning Commission shall hold a public hearing on the preliminary plat in accordance with the procedure set forth in Chapter 108 of this Code.

2. Report of The Planning Commission: Within ten days after the completion of the hearing, the Planning Commission shall make a report concerning the preliminary plat unless the Planning Commission requests additional time as set forth in Chapter 108 of this Code.

E.F. Action By The City Council: (on preliminary plats)

1. The recommendation of the Planning Commission on the preliminary plat shall be considered by the City Council, and the City Council shall approve or disapprove the plan within 60 days after the application was accepted as complete or such date as extended by the applicant or City Council. If the City Council shall disapprove said preliminary plat, the grounds for any such refusal shall be set forth in the proceedings of the City Council and reported to the person or persons applying for such approval. (Ord. 1176, 11-25-1996)

2. Approval of the preliminary plat shall not be construed to be approval of the final plat. (1990 Code; 1995 Code) (Ord. 1296, 10-20-2003)

F.G. Final Plat:

1. Final Plat Submission: The owner or subdivider shall submit the final plat of a proposed subdivision not later than six months after the date of approval of the preliminary plat; otherwise, the preliminary plat will be considered void unless an extension is requested in writing by the subdivider and granted by the City Council. The owner or subdivider shall also submit with the final plat an up to date certified abstract of title or registered property report and such other evidence as the City Attorney may require showing title or control in the applicant. (Ord. 1176, 11-25-1996) (Ord. 1296, 10-20-2003) (Ord. 1363, 3-24-2008)

2. Required Changes Incorporated: The final plat shall have incorporated all changes or modifications required by the City Council; in all other respects it shall conform to the preliminary plat. It may constitute only that portion of the approved preliminary plat which the subdivider proposes to record and develop at the time, provided that such portion conforms with all the requirements of this Title. (1990 Code; 1995 Code) (Ord. 1296, 10-20-2003)

G.H. Approval and Recording: The City Council shall act upon a final plat application within 120 days of the submission of a completed application. The refusal to approve the plat shall be set forth in the proceedings of the City Council and reported to the person or persons applying for such approval. If the final plat is approved, the subdivider shall record said plat with the County Recorder within one year after the date of approval and prior to the issuance of any building permit; otherwise, the approval of the final plat shall be considered void. (1990 Code; 1995 Code) (Ord. 1296, 10-20-, 2003) (Ord. 1363, 3-24-2008)

84 **SECTION 3. Effective Date.** This ordinance amendment to the Roseville City Code shall take
85 effect upon passage and publication.

86 Passed this 12th day of August, 2013

City of Roseville

ORDINANCE SUMMARY NO. ____

**AN ORDINANCE AMENDING SECTION 1102.01 PROCEDURE OF TITLE 11,
SUBDIVISION ORDINANCE OF THE ROSEVILLE CITY CODE**

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on August 12, 2013:

The Roseville City Code, Title 11, Subdivision Ordinance, has been amended to create regulations regarding the establishment of a developer open house for land divisions of 4 or greater lots or parcels.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
Patrick Trudgeon, Interim City Manager

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

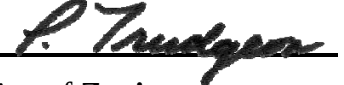
DATE: 8/12/2013

ITEM NO: 9.b

Department Approval



City Manager Approval

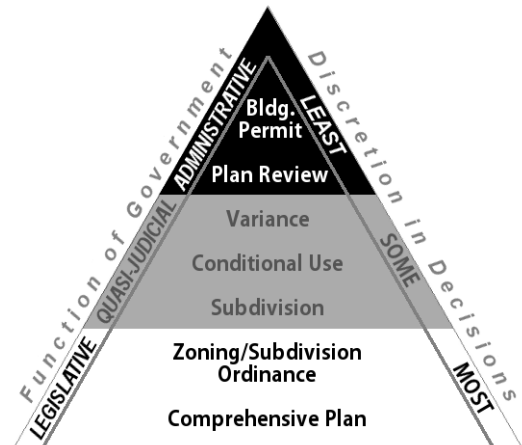


Item Description: Request by the Planning Division for Consideration of **Zoning text Changes** to Section 1004.02 (Residential Accessory Buildings) Regarding Design Requirements and Performance Standards

Application Review Details

- RPCA prepared: July 3, 2013
- Public hearing: July 10, 2013
- City Council action: August 12, 2013
- Statutory action deadline: n/a

Action taken on a zoning text change request is **legislative in nature**; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.



1.0 REQUESTED ACTION

In the day-to-day use of the zoning code, Community Development staff has noticed that a height restriction for accessory structures in previous iterations of the zoning code was unintentionally omitted from the 2012 zoning update, so Planning Division staff is requesting a ZONING TEXT CHANGE to reintroduce this provision.

2.0 SUMMARY OF RECOMMENDATION

On July 10, 2013, at the duly noticed public hearing, the Roseville Planning Commission voted (6-0) to recommend approval of the proposed ZONING TEXT CHANGE; see Section 7 of this report for the detailed recommendation. The Planning Division concurs with the recommendation of the Planning Commission.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt an Ordinance approving a ZONING TEXT CHANGE to Table 1004-1 of the Roseville Zoning Ordinance; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

- 4.1 Because this request is initiated by the City rather than by an outside applicant, the State-mandated 60-day timeline does not apply in this case; this is noted merely to explain the “n/a” (i.e., not applicable) notation in the Application Review Details section above.
- 4.2 The mid- to late-1990s apparently saw several detached garages built which were so large as to raise concern about an overly-lax zoning code that allowed detached garages to be as large (or larger) than the principal residential structure. In November 1998, the City Council passed an ordinance constraining the floor area and height of accessory buildings to make them truly subordinate to the residential dwelling; most of these regulations have been carried over, at least in spirit, into the present zoning code.
- 4.3 In the course of day-to-day use of the current zoning code, City staff has noticed the omission of a former provision that further limited the height of an accessory structure by prohibiting it from being taller than the principal structure. While no detached garages that are taller than the residential dwelling have been permitted since the zoning was updated in December 2010, Planning Division staff believes that such a limitation is still worthwhile and proposes to add it back into the regulations pertaining to residential accessory buildings.

5.0 PROPOSED ZONING TEXT CHANGES

The proposed zoning text change in Chapter 1004 (Residential Districts) is represented below; proposed insertions are represented in **bold** text, and proposed deletions are shown in ~~strikethrough~~ text.

1004.02: Accessory Buildings

Table 1004-1	Accessory building
Maximum combined storage size/area	864 square feet; up to 1,008 square feet by meeting performance standards in Section 1004.02A.2. In any case, combined area of accessory buildings shall not exceed 85% of the footprint of the principal structure.
Maximum height	15 feet; 9 feet wall height ^a
Minimum front yard building setback	30 feet ^{ab}
Minimum side yard building setback	
Rear	5 feet ^{bc}
Interior side	5 feet
Corner side	Behind established building line of principal structure
Minimum setback from any other building or structure on the lot	6 feet
<u>a Notwithstanding the allowed maximum height, the height of an accessory building shall not exceed the height of the principal structure.</u>	
<u>a-b</u> Where the natural grade of a lot at the building line of a house is 8 feet or more above the established street centerline, the Community Development Department may permit a detached garage to be erected within any required yard to enable a reduction of the slope of the driveway to as little as 10%, provided that at least one-half of the wall height is below grade level.	
<u>b-c</u> Accessory buildings containing an Accessory Dwelling Unit shall have the same rear yard setback as required in Table 1004-3 for principal buildings. (Ord. 1418, 10-10-2011)	

6.0 PUBLIC COMMENT

On July 10, 2013, the Roseville Planning Commission held the public hearing regarding is subject text amendment. At the meeting no citizens were present to address the Commission and no Commissioners had questions, concerns, or issues with the proposed text change (se attachment A). The Planning Commission voted 6-0 to recommend to the City Council approval of the text change to Table 10-04-1.

7.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 4 – 6 of this report, the Planning Division recommends approval of the ZONING TEXT CHANGE.

8.0 SUGGESTED ACTION

Adopt an Ordinance approving a ZONING TEXT CHANGE to Table 1004-1, based on the comments and findings of Sections 4 – 6 and the recommendation of Section 7 of this staff report.

Prepared by: Associate Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments: A. Draft PC minutes
B. Draft ordinance

EXTRACT OF THE PLANNING COMMISSION MEETING MINUTES OF JULY 10, 2013

a. **PROJECT FILE 13-0017**

Request by Roseville Planning Division for consideration of a ZONING TEXT AMENDMENTS to Section 1004.02 (Residential Accessory Buildings) regarding design requirements and performance standards

Chair Gisselquist opened the Public Hearing for Project File 13-0017 at 7:56 p.m.

Associate Planner Bryan Lloyd summarized the request by the Planning Division to reintroduce the height restriction for accessory structures contained in previous iterations of the zoning code, but unintentionally omitted from the 2012 zoning update. As detailed in the July 10, 2013 staff report (Section 4.3), Mr. Lloyd opined that such a limitation remained worthwhile; with the proposed text changes detailed in Section 5.0 of the staff report and corresponding Table 1004-1 in Section 1004.02 (Accessory Buildings) and footnotes as highlighted.

At the request of Member Boguszewski, Mr. Lloyd noted that this particular section of code specifically addressed residential accessory buildings used for storage, and would not affect a child's tree house or a pergola on the property.

In the event of a low-lying rambler, Member Daire questioned if there was any recourse for an owner if the width of the garage and matching the roof slope to the existing structure brought the peak above the average roofline peak of the main structure.

Mr. Lloyd responded that one recourse would be the variance process; however, without a specific application before him, he advised that his initial thought was if the garage footprint was actually similar to that described by Member Daire, it would already be larger than the principle structure and therefore exceed other code provisions.

At the request of Member Daire as to whether an attached garage was technically considered an accessory building, Mr. Lloyd responded that, since the principle use was the dwelling unit itself, accessory to that were parking, and storage; and for this purpose, a detached garage was considered an accessory building.

Chair Gisselquist closed the Public Hearing at 8:03 p.m.; no one spoke for or against.

MOTION

Member Murphy moved, seconded by Member Cunningham to recommend to the City Council APPROVAL OF ZONING TEXT AMENDMENTS, based on the comments and findings of Sections 4-6 and the recommendation of Section 7 of the staff report dated July 10, 2013.

Ayes: 6

Nays: 0

Motion carried.

City of Roseville

ORDINANCE NO. ____

AN ORDINANCE AMENDING SELECTED TEXT OF TITLE 10 ZONING ORDINANCE
OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to clarify the height of an accessory building that serve one-family and two-family residential dwellings.

SECTION 2. Table 1004-1 within Section 1004.02 Accessory Buildings, is hereby amended as follows:

Table 1004-1	Accessory building
Maximum combined storage size/area	864 square feet; up to 1,008 square feet by meeting performance standards in Section 1004.02A.2. In any case, combined area of accessory buildings shall not exceed 85% of the footprint of the principal structure.
Maximum height	15 feet; 9 feet wall height ^a
Minimum front yard building setback	30 feet ^{ab}
Minimum side yard building setback	
Rear	5 feet ^{bc}
Interior side	5 feet
Corner side	Behind established building line of principal structure
Minimum setback from any other building or structure on the lot	6 feet
<u>a Notwithstanding the allowed maximum height, the height of an accessory building shall not exceed the height of the principal structure.</u> <u>a-b</u> Where the natural grade of a lot at the building line of a house is 8 feet or more above the established street centerline, the Community Development Department may permit a detached garage to be erected within any required yard to enable a reduction of the slope of the driveway to as little as 10%, provided that at least one-half of the wall height is below grade level. <u>b-c</u> Accessory buildings containing an Accessory Dwelling Unit shall have the same rear yard setback as required in Table 1004-3 for principal buildings. (Ord. 1418, 10-10-2011)	

SECTION 5. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 12th day of August, 2013

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 8/12/2013

ITEM NO: 9.c

Department Approval



City Manager Approval

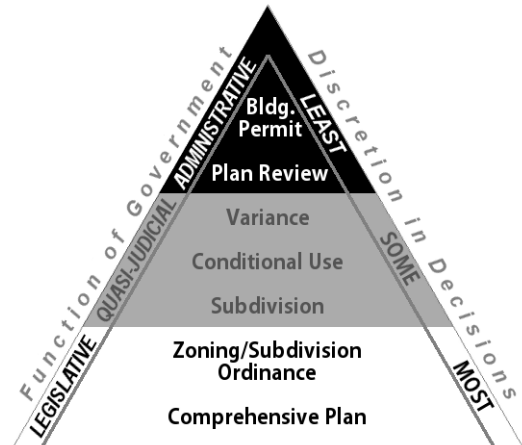


Item Description: Approve Zoning Text Changes to Multiple Sections to Revise how Outdoor Storage is Defined and Regulated and Where Outdoor Storage is Allowed

Application Review Details

- Public hearing: June 5, 2013
- RCA prepared: August 2, 2013
- City Council action: August 12, 2013
- Statutory action deadline: n/a

Action taken on a zoning text change request is **legislative in nature**; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.



1.0 REQUESTED ACTION

Planning Division staff is requesting approval of ZONING TEXT CHANGES to improve outdoor storage regulations by amending the definition and revising how and where outdoor storage is allowed.

2.0 SUMMARY OF RECOMMENDATION

Planning Division staff with the recommendation of the Planning Commission to approve the proposed ZONING TEXT CHANGES; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Pass an ordinance approving the proposed ZONING TEXT CHANGES; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

On July 8, 2013, the City Council discussed the proposed outdoor storage regulations, and suggested ways for Planning Division staff to fine-tune the proposal. Because this request is initiated by the City rather than by an outside applicant, the State-mandated 60-day timeline does not apply in this case; this is noted merely to explain the “n/a” (i.e., not applicable) notation in the Application Review Details section above.

5.0 PROPOSED ZONING TEXT CHANGES

The proposed zoning text changes are shown in a draft ordinance, included with this report as Attachment B; proposed insertions will be represented in **bold** text, and proposed deletions will be shown in ~~striketrough~~ text. A brief discussion of the proposed changes can be found in the paragraphs below.

5.1 Definitions: Rather than having a single definition covering all kinds of outdoor storage, the activity has been divided into four segments: equipment and goods, fleet vehicles, inoperative/out-of-service vehicles and equipment, and loose materials.

5.2 Zoning district tables of allowed uses: The tables showing land uses that are permitted, conditional, or not permitted across the Commercial and Mixed-Use Districts and Employment Districts are amended to include the new segments of outdoor storage.

5.3 Conditional use standards and criteria: The next section of the proposed amendment establishes the additional requirements and considerations for evaluating outdoor storage where it is a conditional use, recognizing that the appearance of an outdoor storage facility may be more or less appropriate (or may warrant enhanced screening treatment) based on the existing character of the surrounding properties.

5.4 Additional standards for specific uses: Where segments of outdoor storage are permitted uses, this section of the zoning code establishes the additional requirements that apply. Planning Division staff has attempted to strike a balance between allowing for a predictable, transparent, and reasonable process for regulating outdoor storage and maintaining high aesthetic standards.

6.0 PUBLIC COMMENT

Draft minutes of the Council Discussion are included with this report as Attachment C. As of the time this report was prepared, Planning Division staff has not received any specific communications from the public.

7.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 4 – 6 of this report, the Planning Division concurs with the recommendation of the Planning Commission to approve the ZONING TEXT CHANGE.

8.0 SUGGESTED ACTION

8.1 **Pass an ordinance approving the ZONING TEXT CHANGE**, based on the comments and findings of Sections 4 – 6 and the recommendation of Section 7 of this staff report.

8.2 **By motion, approve the draft ordinance summary for publication.**

Prepared by: Associate Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments: A: Pictures of outdoor display/storage C: Draft 7/22/2013 City Council minutes
B: Draft ordinance D: Draft ordinance summary

Outdoor display





Active fleet vehicles



Out-of-season fleet vehicles



Equipment/goods, poorly screened







Equipment/goods, well screened



City of Roseville

ORDINANCE NO. _____

AN ORDINANCE AMENDING SELECTED TEXT PERTAINING TO OUTDOOR STORAGE
IN CHAPTERS 1001 (INTRODUCTION), 1005 (COMMERCIAL AND MIXED-USE
DISTRICTS), 1006 (EMPLOYMENT DISTRICTS), 1009 (PROCEDURES), AND 1011
(PROPERTY PERFORMANCE STANDARDS) OF TITLE 10 "ZONING CODE" OF THE
ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to improve outdoor storage regulations by amending the definition and revising how and where outdoor storage is allowed.

SECTION 2. Chapter 1001 is hereby amended as follows:**City Code §1001.10 (Definitions)**

Outdoor storage, **equipment and goods:** ~~Permanent storage of goods, materials, equipment (e.g., household lawn/garden implements, larger construction equipment, trailers, etc.), or fleet or service vehicles~~ **salable goods on racks, pallets, bundles, etc.,** outside of an enclosed building. ~~Off-street parking of customer or employee vehicles is not considered "outdoor storage."~~ **For the purpose of outdoor storage regulation, "equipment" does not include snow removal machinery that may be seasonally present on a property for on-site use.**

Outdoor storage, fleet vehicles: Storage outside of an enclosed building of fleet vehicles, ranging in size from passenger cars to commercial trucks, which are in active use by a rental agency, dispatch service, or other similar distribution or transportation service. Inoperable vehicles in need of repair or vehicles which are stored for seasonal use (e.g., snow plows in summer months) are defined and regulated as inoperable/out of service vehicles or equipment.

Outdoor storage, inoperable/out of service vehicles or equipment: Storage outside of an enclosed building of vehicles or equipment which are in need of repair or unused for more than 72 hours.

Outdoor storage, loose materials: Storage outside of an enclosed building of gravel, rock, mulch, sand, salt, or other such material stored in piles or bins.

SECTION 3. Chapter 1005 is hereby amended as follows:

City Code §1005.03 (Table of Allowed Uses in the Commercial and Mixed-Use Districts)

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Commercial Uses						
Outdoor display	P	P	P	P	P	Y
Outdoor storage, equipment and goods	NP	NP	C	C	NP	Y
Outdoor storage, fleet vehicles	NP	P	P	P	NP	Y
Outdoor storage, inoperable/out of service vehicles or equipment	NP	C	P	P	C	Y
Outdoor storage, loose materials	NP	NP	NP	NP	NP	

SECTION 4. Chapter 1006 is hereby amended as follows:

City Code §1006.03 (Table of Allowed Uses in the Employment Districts)

Table 1006-1	Office/ Business Park	Industrial	Standards
Manufacturing, Research, and Wholesale Uses			
Manufacturing and processing, no outdoor activities/storage	NP	P	Y
Manufacturing and processing, outdoor activities/storage	NP	C	Y
Outdoor display	P	P	Y
Outdoor storage, equipment and goods	C	P	Y
Outdoor storage, fleet vehicles	P	P	Y
Outdoor storage, inoperable/out of service vehicles or equipment	C	P	Y
Outdoor storage, loose materials	C	C	Y

SECTION 5. Chapter 1009 is hereby amended as follows:

1009.02: Conditional Uses

D. Specific Standards and Criteria: When approving the conditional uses identified below, all of the additional, specific standards and criteria shall apply.

30. Outdoor storage: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district except that no outdoor storage shall be allowed between a principal building and the front property line. Areas of outdoor storage shall not obstruct required drive aisles or parking stalls. Due consideration shall be given to the aesthetic impacts of the nature of outdoor storage and necessary screening on the surrounding properties.

Equipment and goods: Greater setbacks shall be considered for pressurized canisters or potentially explosive goods. Equipment and goods shall be screened by screen wall or fence at least 6 feet in height and at least 95% opaque. Equipment available for rent may be displayed without screening in an area not exceeding 10% of the screened outdoor storage area.

Inoperable/out of service vehicles or equipment: All vehicles or equipment which are inoperable or unused for more than 72 hours shall be screened by screen wall or fence at least 6 feet in height and at least 95% opaque.

Loose materials: All materials shall be screened by screen wall or fence at least 6 feet in height and at least 95% opaque. Special attention shall be given to the need to control erosion and prevent pollution. Small amounts of materials stored outdoors and available for sale may be displayed in an area without screening.

31. Park and Ride Facility: There are no specific standards for this use.

~~31~~**32.** Pawn Shop: There are no specific standards for this use.

~~32~~**33.** Place of Assembly: A facility established after the effective date of this ordinance within a predominantly residential or mixed-use area shall have vehicular access to a collector or higher classification street.

~~33~~**34.** Renewable Energy Systems: There are no specific standards for this use.

~~34~~**35.** Transit Center: There are no specific standards for this use.

SECTION 6. Chapter 1011 is hereby amended as follows:

1011.12: Additional Standards for Specific Uses in All Districts

E. Business and Commercial Uses:

8. Outdoor display: All outdoor display shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district. Display shall not obstruct required drive aisles or parking stalls.

9. Outdoor storage, fleet vehicles: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district. Fleet vehicles in active use need not be screened, but inoperable or otherwise out-of-service vehicles (e.g., snow plows in the summer, or “retired” vehicles) shall adhere to the requirements for outdoor storage of inoperable/out of service vehicles or equipment.

10. Outdoor storage, inoperable/out of service vehicles or equipment: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district except that no outdoor storage shall be allowed between a principal building and the front property line. All such vehicles or equipment which are inoperable or unused for more than 72 hours shall be screened by screen wall or fence 6-8 feet in height and at least 95% opaque, and an outdoor storage area shall not obstruct required drive aisles or parking stalls.

F. Employment Uses:

4. Manufacturing and Processing, Outdoor Activities/Storage:

a. Outdoor servicing, processing, ~~or manufacturing, or storage of the materials used in these operations~~ shall be no closer than 300 feet to a property occupied by a residential use.

b. All outdoor servicing, processing, or manufacturing shall be conducted, operated and maintained in accordance with any necessary permits of the Minnesota Pollution Control Agency, Ramsey County, and the City.

c. The applicant shall provide a site plan showing the location of buildings, areas of outdoor storage, servicing, processing or manufacturing, and fences and walls. A narrative shall accompany the plan stating the measures the applicant will take to comply with the environmental regulations established in Section 1011.02.

7. Outdoor display: All outdoor display shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district. Display shall not obstruct required drive aisles or parking stalls.

8. Outdoor storage, equipment and goods: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district except that no outdoor storage shall be allowed between a principal building and the front property line. Areas of outdoor storage shall not obstruct required drive aisles or parking stalls. Greater setbacks shall be considered for pressurized canisters or potentially explosive goods. Equipment and goods shall be screened by screen wall or fence at least 6 feet in height and at least 95% opaque. Equipment available for rent may be displayed without screening in an area not exceeding 10% of the screened outdoor storage area.

9. Outdoor storage, fleet vehicles: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district. Fleet vehicles in active use need not be screened, but inoperable or otherwise out-of-service vehicles (e.g., snow plows in the summer, or “retired” vehicles) shall adhere to the requirements for outdoor storage of inoperable/out of service vehicles or equipment.

10. Outdoor storage, inoperable/out of service vehicles or equipment: All outdoor storage shall occur on paved surfaces consistent with the parking area requirements of Section 1019.11 of this Title, and shall adhere to the parking area setback requirements in the applicable zoning district except that no outdoor storage shall be allowed between a principal building and the front property line. All such vehicles or equipment which are inoperable or unused for more than 72 hours shall be screened by screen wall or fence at least 6 feet in height and at least 95% opaque, and an outdoor storage area shall not obstruct required drive aisles or parking stalls.

SECTION 7. Effective Date: This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 12th day of August 2013

Request by the Planning Division for Consideration of Zoning Text Changes to Multiple Sections to Review How Outdoor Storage is Defined and Regulated and Where Outdoor Storage is Allowed

Associate Planner Bryan Lloyd provided a brief summary of this requested modification as detailed in the RCA dated July 8, 2013.

Councilmember Etten thanked staff for bringing this proposal forward, opining that it made sense to break it out. Councilmember Etten noted that he had spoken to staff earlier today with some minor corrections; *with staff identifying the majority of those revisions in their displayed copy of the ordinance in place of the draft provided in the RCA.*

Discussion included outdoor storage versus storage in an enclosed building and what could be precluded or if a property could be used exclusively for outdoor storage if they met other regulations and defined under definitions (fleet); punctuation and sentence structure correction to line 18 of the draft ordinance (Attachment B); types of fleet vehicles; distinction between operable vehicles versus out-of-service vehicles (e.g. snow plow trucks and other seasonable equipment) preferred in a screened area; the subjective interpretation of limited timing for out-of-service or inoperable vehicles; inclusion of building materials under equipment/goods category; need for a clear distinction between finished goods versus raw materials; need for defining “permanent” and “temporary” outdoor storage (line 26); and clarifying permitted versus unpermitted uses requiring an Interim Use Permit or Conditional Use application approval, with aesthetic impacts and/or erosion control materials addressed in the updated Zoning Code for Industrial Districts.

Additional discussion included definition of “acceptable small amount of material (page 3, line 52) and addressed in Section 5, 1009.02.D.30 with staff anticipating a level at approximately 10% as being appropriate, but needing further review and possible refinement, but specifically addressed in each Conditional Use application rather than attempting to arrive at a correct volume or percentage in this revision; and staff direction to further define “permanent storage” from an enforcement perspective, with a specific definition, since it’s mentioned in numerous sections.

Regarding concerns raised by Councilmember McGehee related to inoperable vehicles and how they are defined, Mayor Roe noted that if a vehicle was stored beyond a certain point, it would be addressed in the City’s Nuisance Code.

Further discussion ensued regarding storage on one site of larger snow removal equipment for staging at various locations (e.g. Rosedale, Har Mar, Target) and whether there was any exemption for that equipment that was typically heavier and more difficult to transport; related difference for those businesses as noted whether located in a Regional Business-1, Community Business, or Neighborhood District. Councilmember Willmus expressed concern that care be given to not force people to transport those heavy vehicles more frequently than necessary. Councilmember Willmus noted that Rosedale was zoned Community Business and Target was zoned Regional Business, and expressed his preference that snow removal vehicles at both locations be consistent. With Councilmembers Laliberte and Willmus, along with Mayor Roe, noting the storage of snow removal equipment year-round at the Har Mar Mall Cub Store, staff was encouraged to further review this section. Mayor Roe suggested addressing the issue by defining the number of pieces of equipment allowed for outdoor storage at those sites and the seasonal nature of that equipment; and whether it was stored on one site but used in multiple locations; but at a minimum to provide a consistent standard across the board.

Addressing Councilmember McGehee’s concern with differences in fence height from 8’ to 6-8’ in sections of this revised ordinance, Mr. Lloyd advised that there were some areas when a higher fence was needed to address the type of materials, topography of the property, or other issues. Mr. Lloyd advised that the intent was to sufficiently screen those items being stored outdoors, but to not create excessive costs for the property owner.

Mayor Roe noted that a Conditional Use would address the height issue if there were elevation issues; with Mr. Lloyd concurring.

Councilmembers expressed appreciation for staff’s pictorial examples in their report of those items that did or did not meet requirements.

With additional revisions and direction provided during this discussion, staff was requested to incorporate them in the next iteration.

City of Roseville

ORDINANCE SUMMARY NO. ____

AN ORDINANCE AMENDING SELECTED TEXT PERTAINING TO OUTDOOR STORAGE IN CHAPTERS 1001 (INTRODUCTION), 1005 (COMMERCIAL AND MIXED-USE DISTRICTS), 1006 (EMPLOYMENT DISTRICTS), 1009 (PROCEDURES), AND 1011 (PROPERTY PERFORMANCE STANDARDS) OF TITLE 10 "ZONING CODE" OF THE ROSEVILLE CITY CODE

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on August 12, 2013:

The Roseville City Code, Title 10, Zoning Code, has been amended to improve outdoor storage regulations by amending the definition and revising how and where outdoor storage is allowed.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
Patrick Trudgeon, Interim City Manager

REQUEST FOR COUNCIL ACTION

Date: August 12, 2013
Item No.: 10.a

Department Approval

City Manager Approval



Item Description: Human Right Commission Meeting with the City Council

BACKGROUND

Each year, the Human Rights Commission meets with the City Council to review activities and accomplishments and to discuss the upcoming year's work plan and issues that may be considered.

Activities

1. Wrote successful grant to Bush Foundation for \$2,500 for community dialogues
2. With grant proceeds organized and promoted two 'Creating a Safe & Connected Community' dialogues
3. Organized programs related to constitutional amendments on gay marriage and voter identification
4. Co-sponsored and promoted two events with Shoreview Human Rights Commission
5. Commission training on Communications through Small Groups
6. Finalized Commission Meeting Rules & Procedures
7. Participated in Police Department's New American Forum with local Karen community
8. Updated HRC Brochure and HRC Webpage
9. Student Essay Contest
10. Youth Commissioners organized several gatherings of high school youth interested in Human Rights; and Chair spoke on human rights issues with student minority groups at Roseville High School
11. Participated in Rosefest Parade
12. Continued to promote civic engagement efforts as a way to achieve responsive government and create community on the neighborhood level

Accomplishments

1. Provided public forum on concerns and issues of Roseville citizens relating to human rights and civic engagement
2. Achieved higher profile in Roseville community
3. Continued to expand public understanding of human rights and appreciation of diversity
4. Involved more residents in work of commission through concerted and intentional recruitment efforts
5. Developed effective relations with local press in order to achieve coverage
6. Collaborated effectively with other Roseville groups and governmental entities

Work Plan items for 2013-2014

[Items 1-7 are adopted from the 2013-2014 Strategic Plan approved last spring and updated on

July 8 in preparation for the joint meeting with Council.]

1. Whenever possible enlist others in the work of Commission as exemplified by planning for last spring's dialogues
2. Continue working with neighboring cities and Roseville groups and organizations, to sponsor and/or co-sponsor various initiatives relative to our purpose and mission
3. Develop and expand a communication network, such as a media site or listserv of Roseville residents, organizations, businesses, and churches
4. When participants agree and when feasible televise HRC events so as to make programs/events more accessible to the Roseville community
5. Develop programs to encourage and assist in the development of neighborhood groups, forums, and networks in order to provide residents with a sense of belonging and facilitate effective citizen engagement
6. Build upon current programs and diversity dialogues with a focus on local and state issues to encourage recognition and respect for civil and human rights, and mutual understanding and appreciation of the community's diversity
7. Continue to consider whether and how the commission should take positions on issues impacting human and civil rights while maintaining focus with the HRC's purpose, and so advise the City Council
8. Focus on ethnic minorities, including new immigrants
9. Continue to explore ways to involve dialogue participants in achieving implementation of some of this spring's dialogue small group priorities/projects

Issues for Discussion with City Council

1. Support to the HRC should be commensurate with level of support the City provides other commissions;
2. In order to be sustainable the Commission needs to better prioritize its work, and if possible confirm that those priorities conform to the Council's expectations;
3. Consider low-energy and sustainable ways to develop programs suitable for the Roseville community on human rights and civic engagement issues;
4. Action needs to be taken on the Commission's recommendation to create a Civic Engagement Commission focused on the implementation of the sixty specific recommendations contained in its task force final report; and
5. Current Commission can only do so much with current resources. Staff need to proactively seek out other ways to support the Commission's work, such as aggressively searching out grant opportunities, internships, allowing Commission direct access to its own webpage on the city's website, and developing more aggressive community and press outreach.

REQUEST FOR COUNCIL ACTION

Date: 08/12/13
Item No.: 13.a

Department Approval



City Manager Approval



Item Description: Approve Parks and Recreation Renewal Program Preliminary Plans

BACKGROUND

At your February 11, 2013 meeting, the implementation approach, schedule, public engagement strategy and process for delivering the Parks and Recreation Renewal Program (Renewal Program) was presented and discussed. Using that process to guide us, the Renewal Program is continuing to progress.

With guidance from the System Master Plan, including the concepts and previous working documents, final issues and ideas were gathered since February through a series of more detailed neighborhood and community meetings and workshops that were geared to specific parks/locations. Incorporating this array of input, preliminary plans were developed.

At your April 15, 2013 meeting staff reviewed with you a typical preliminary planning process using Lexington Park as an example including input methods, types of input gathered from the neighborhoods and community and the meeting summary recording format.

On May 13, 2013 you authorized the first set of preliminary plans to move to the next phase of the process that includes final design, plans and specifications to prepare projects for construction.

On June 17, 2013 you authorized the second set of preliminary plans to move to the next phase of the process that includes final design, plans and specifications to prepare projects for construction.

The third set of preliminary plans have been through the review process by the neighborhood, community and the Parks and Recreation Commission and are ready for your consideration. Summary notes from the neighborhood/community meetings and the preliminary plan documents included in your packet for your review are as follows:

- Acorn Park
- Central Park Foundation & FOR Parks Shelter
- Central Park Lexington
- Langton Lake Park
- Maplevue Park
- Pocahontas Park

The only Preliminary Plans in the Renewal Program yet to be determined are Rosebrook Park, Tamarack Park and Southwest Roseville. These will require more work with the community and neighborhoods and will be brought back to you for further discussion as the direction becomes clearer.

The Renewal Program is a defined project and defined budget program. The preliminary plan schematics were developed as part of the overall community process and may include more than what the renewal

program has defined. However, it is important that each park be considered through a “big picture” allowing neighborhoods to identify ideas and issues that may be able to be addressed during this Renewal phase within the allowed budget or something to strive for in the future. This approach will also provide a vision and may allow for other potential resources. To be clear on the identified projects and budgets of the adopted Renewal Program, they are specifically called out on the plan page, i.e. project and budget.

With the completion of the preliminary plans, the next neighborhood interaction will include a construction inform notice to the nearby park neighborhoods.

Michael Schroeder, LHB and staff will be at your meeting to review the above mentioned preliminary plan sets. The next step then will be to complete the detailed construction plans and specifications for the projects and begin work on the Renewal Program in the fall.

As a part of the Renewal Program, the following parkland acquisitions are also anticipated:

- The former Mounds View School District offices property located at the corner of Hamline Avenue and Lydia Avenue and adjacent to Autumn Grove Park
- The former Press Gym site on Fry Street and adjacent to Rosebrook Park
- Search for opportunities in the southwest sector of Roseville

All Parks and Recreation Renewal related information is on the city website at www.cityofroseville.com, and then click on the Parks and Recreation Renewal tab on the left side of the screen. You can go into each project by location and view the meeting agendas, summary of the meetings and the preliminary plans. Information is also available at City Hall; feel free to contact staff for a review.

POLICY OBJECTIVE

It is the policy of the City to provide a community process and a thoughtful approach when making improvements to City facilities.

BUDGET IMPLICATIONS

There are no additional costs associated directly with approving the preliminary plans.

STAFF RECOMMENDATION

Based on the completion of the outlined process and public engagement strategy to deliver the Parks and Recreation Renewal Program, staff recommends approving the preliminary plans as presented with the next step being final design, plans and specifications.

REQUESTED COUNCIL ACTION

Motion approving the preliminary plans for Acorn Park, Central Park Foundation and FOR Parks shelters, Central Park Lexington, Langton Lake Park, Mapleview Park and Pocahontas Park as presented with the next step being final design, plans and specifications.

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachments: Preliminary Plans and Summary notes for the following areas:

- Acorn Park
- Central Park Foundation & FOR Parks Shelter
- Central Park Lexington
- Langton Lake Park
- Mapleview Park
- Pocahontas Park



Acorn Park

Implementation Planning Session One

30 May 2013

13 Attendees Signed In

Meeting summary

Following an overview of the Parks and Recreation Renewal Program and the key directions of the Parks and Recreation System Master Plan, meeting participants were asked to respond to questions about potential improvements.

Exercise One Issues

As a group focused on a park, participants were asked to identify issues related to the playground area or the park in general:

Group One

- Signage on disc golf course
- Recycle bins along the trail
- Culling dead/damaged trees
- Clearing brush/line of sight on trail curves
- Erosion on course hills/clean up of trails after storm
- Playground equipment for older kids (8-12)
- Warming house needs updating and better maintenance
- Dog litter dispenser at entrances
- Trash, etc. at Wiewers entrance
- Additional parking
- Lights on ice rink
- Winter maintenance of all trails

Group Two

- More focused basketball court lights
- Improve course or remove
- Enforce park rules

Group Three

- Hole #12 tee on trail interferes with trail use
- Too much underbrush
- Basketball court too close to residential structures. Move it!
- More opening/natural picnic/playground areas
- No access to Western
- Better and more permanent restrooms
- All trails should be 8' to 10' wide
- More parking

Exercise Two Perfect day

As a group focused on a park, participants were asked to share their thoughts about what would make for a perfect day at the playground and park:

Weather be good for walking my dogs. Not too many golf players. Weeds and grass cut along trails. Trails cleared and plowed in winter months.

Walk in park seeing wildlife, plants, and trees; not hearing basketball.

A bike ride with family to/through park; watching kids play on equipment; “nature hikes/adventure walks” with kids; winter ice skating; playing tennis; shooting baskets; watching neighbors kids play baseball.

Walking the trails without seeing cigarette butts at every step; relaxing on benches along trails; watching/listening to wildlife; a water fountain; enjoying wooded area (not too “groomed”); perhaps playing horseshoes (if a pit were added).

Park easily; course not packed; trash not overflowing; don’t lose a disc right of fairway; benches in good condition; better bridge on 18; new tee pads; signage and designated paths.

A nice walk for myself; a nice walk for our daycare children; a nice time in the playground for our daycare children.

Meet friends in lot and be able to get right on the disc golf course for two rounds; after lunch, another round of golf; leisurely stroll through park on pathways with family.

Quiet trails to walk and bike with kids (at least less people standing on trails); larger playground—swings, other kid equipment, “kid friendly;” more nature and animals (more flowers and ornamental plants; more attractions for birds and animals—feed, habitat).

I am a walker; my husband is a rollerblader; I would walk in nature, seeing birds, rabbits, wildlife; I would see wildflowers; my husband would like to rollerblade, winding through the park away from cars and streets, all on the way to our house; Perfect!

Biking in park without having to worry about running into people; playing on playground equipment for ages 8-12; walking in the park without having to worry about stepping into dog waste.

Exercise Three Ideas

Participants were asked to share their thoughts about ideas that would make a better park, even beyond those elements that are included in the Parks and Recreation Renewal Program:

Dog bag

Signs for mileage on trails

Hire a course designer—reimagine course

Redesign disc golf course to nine holes and then maintain it

The disc golf course is one of the most popular in the state, and many peoples’

only interaction with the City of Roseville. The course should be completely redesigned and rebuilt to last at least 20 years. The technology and competition in disc golf far exceeds where the game was when the course was built. A good example is Lakewoods' (White Bear Lake) recent renovation. If differently configured, 18 holes can fit in the course's current area. To be done properly, a course designer should be brought in and the course would probably be closed for a full year.

Keep disc golf an 18-hole facility; improve course with refined design to maximize safety and reduce maintenance; keep it as a free course; make the course an example of a sustainable neighborhood course to be copied by other cities; it (Acorn) is visited by more people than almost every other park in Roseville; keep it that way. [the response sheet included a sketch of Hole 9 and Tee 10 and waterfall between the two locations]

Keep the course 18 holes just maintain it; Roseville is widely known for Acorn's disc golf course, so we should treat it with care; The sport is growing faster than any other sport right now in the U.S.; I feel like it would be moving backwards to remove it or make it less technical; other than that, just make it more safe and pedestrian/disc golfer compatible.

[the response sheet include a sketch of a "neighborhood centered park;" the drawing showed parking near a baseball field, combined basketball and tennis courts; an ice rink with a warming house, a playground with swings, a nature area, and the disc golf course with nine holes]

[the response sheet included a sketch of a "pick up after your pet" sign and trash receptacle with a title for the drawing reading "doggy bag sign and trash can"]

Signs indicating mileage around the trails.

More in park parking for vehicles; see my other list of ideas; move basketball court further into park.

Exercise Four Playground specifics

As a group focused on a park, participants were asked to share their thoughts about what specific playground improvements would be desired:

Park improvements

Through culling trees, trimming brush, maintaining natural land... keep the park land healthy; protect from erosion.

Better snow removal to provide access to trails and boardwalk in winter; recycle bins throughout the park; sidewalk connecting Acorn to Materion; sidewalk connecting to Western; information sign about wildlife found in the park; side note: I'm surprised to learn how many people talk as if Acorn has so many problems; I think it's a pretty nice park that needs only minor improvements.

Parking; trash and recycling; mowing/maintenance.

Keep the park as healthy and natural as we can.

More plants—ornamental, flowers; attract more birds and wildlife—bird

houses, bat houses, improve habitat; open picnic areas away from crowded areas; lights focused on courts, not flooding into houses (at night, especially). Path into wood (off set) with benches; 10 foot wide trails; more and permanent bathrooms; move basketball court in park; monitor trails for low areas that flood and raise them or install culverts; kill dandelions. Move basketball court; improve basketball courts; make sure rims are even on at least one of the courts. Permanent access to bathrooms; more picnic benches; more police/park ranger patrols. Keep the park land clean

Playground improvements

Allow kids to grow with park; ages 8-12 much like Central Park near Legion ballfield. Perhaps a bench swing adults can use while supervising kids (like the ones in Materion Park); better focused lights; I don't want the playground, as another put it, throughout the park—I like the peacefulness of the park. Smaller playgrounds scattered throughout the park; combine with gardens and natural settings; keep as natural as possible. Larger playground and activities for older children; separated from other busier areas (and parking lot); room to run; levels for climbing. Put all facilities at the same level (no terrace); low maintenance equipment that can be used during all four seasons. More rubber edges (padding); less height to equipment (reduce falling/injury). Better maintained equipment Climbing wall; obstacle course; [the response sheet included a drawing of a play component where you would "hang on and you would spin; it is made at an angle so it will spin; steps so you can grab on."

Disc golf improvements

I like the idea of closing the course for a year, changing it to a nine hole, and perhaps separating course traffic from trail traffic; but... I am in favor of keeping it free to all. Signs at each hole; course map (with web address of where they can download it); better line of site so golfers can see trail users and vice versa). Signage/maps (throughout); tee pads/tee areas (all need it); erosion control—hills, high traffic areas; new trees/obstacles; new bridges/steps; path throughout course; second tees are unusable; holes off path (2, 3, 6, 7, 9, 12, 14, 15, 18). Maintain the course! Redesign to nine holes; enforce park rules. Off trails; out of way. Move all tees and waiting areas off trail; do not start any pay for activities (parks are to be free to use). Tee pads (wider/longer); lights throughout the park; recycling/trash cans accessible throughout the course; if concerns about path space is significant enough then make it a 12-hole course; maintain the course. All tee pads replaced; any substandard targets replaced; erosion control;

signage, benches, trash and recycling cans on all tees; common pathways highlighted; wrap critical trees with protective wrapping; kiosk on hole 1; brush removed 10' on each fairway; retaining walls; waterfall on 9 to 10 path.



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Acorn Park

Roseville, Minnesota

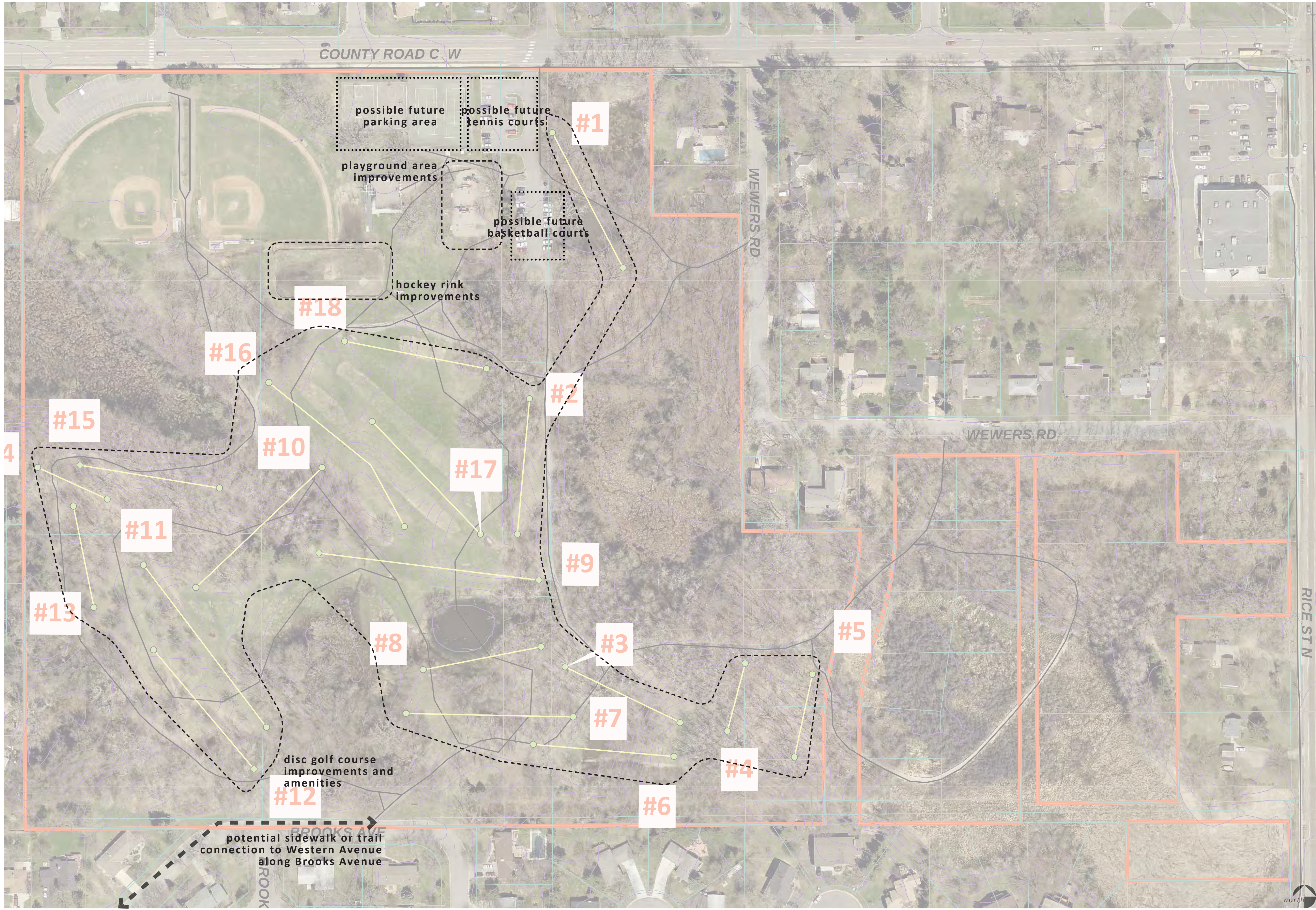
sheet one	overall park improvements
sheet two	park improvement plan
sheet three	playground area plan
sheet four	playground area plan
sheet five	playground details
sheet six	playground details
sheet seven	playground details
sheet eight	[not used]

Scheduled improvements		Budget	Construction timing	
Improvements	Description		Start	Complete
Rink improvements	permanent base and boards, lighting improvements	\$150,000	Spring 2015	Summer 2015
Irrigation improvements	upgrade to two-wire system	\$25,000	Fall 2015	Fall 2015
Playground improvements	replacement of the existing playground equipments	\$125,000	Fall 2015	Spring 2016
Disc gold improvements	maintenance and improvements for the existing course	\$100,000	Spring 2015	Spring 2016
...		...	...	...



sheet title

sheet number



park improvements plan

1 inch = 80 feet



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sheet title
**overall park
improvements**

sheet number
one



#1

#18

park improvements plan

1 inch = 20 feet



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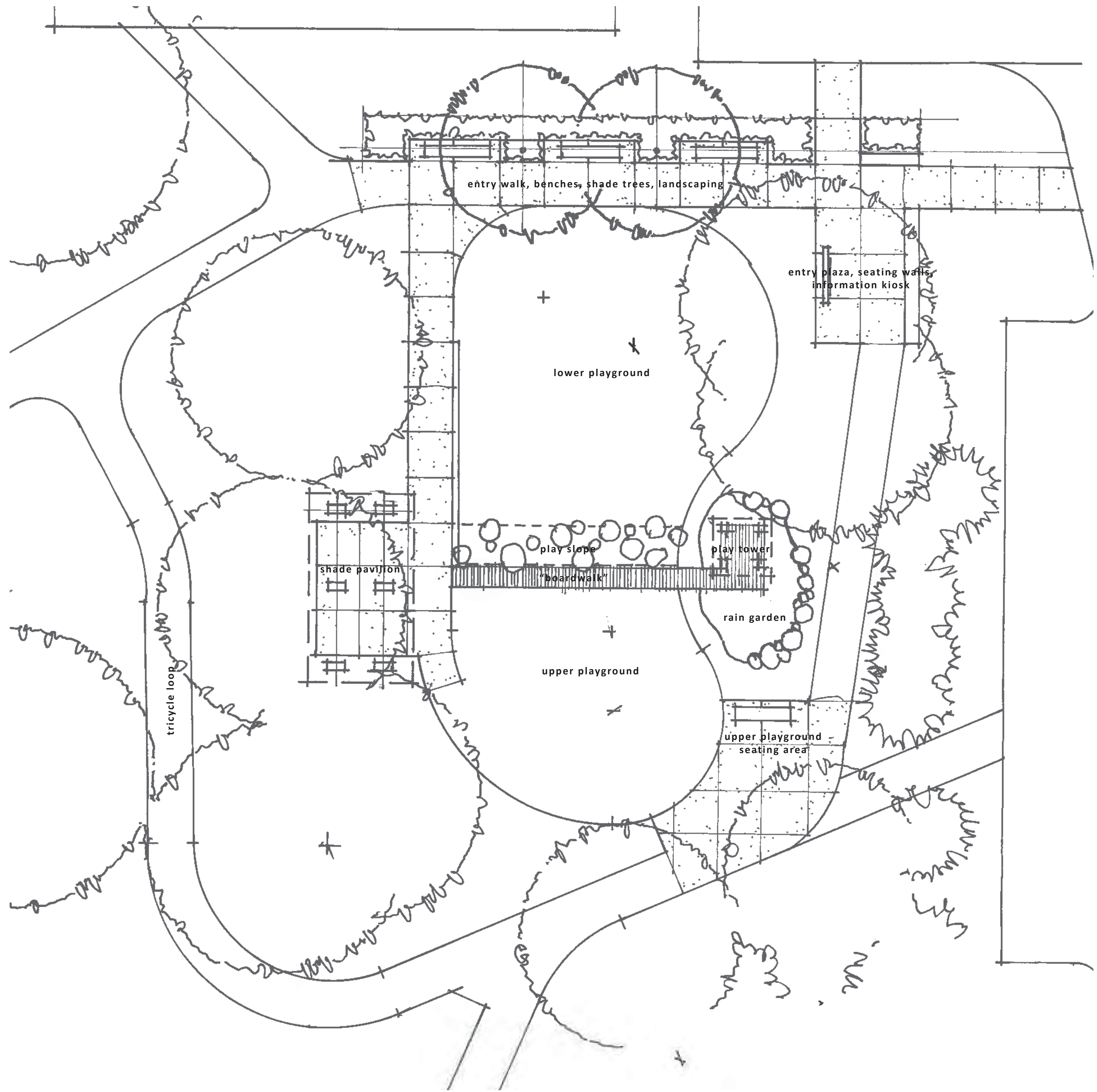
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sheet title
overall park
improvements

sheet number
two



playground area plan
1 inch = 10 feet



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sheet title
**park building and
playground area**

sheet number
three



Park Shelters

Implementation Planning Session One

6 May 2013

3 Attendees signed in

Meeting input

Following an overview of the Parks and Recreation Renewal Program and its application to the FORParks Shelter and Central Park Foundation Shelter, work session participants were asked to respond to questions about the evolution of the park under the renewal program. Responses are included in this summary.

Exercise One Issues

As a large group, participants were asked to share their thoughts about issues that needed to be resolved at the park shelters. Responses included:

Central Park Foundation Shelter

- Bituminous paving around the outside is deteriorating

- Back looks like a bad shed

- Kids play behind the Jaycees Shelter; skateboarders on the wall; move the rocket

FORParks Shelter

- Volleyball—sand courts are used, need more hard surface courts and courts that might be set up for Pickleball

- The shelter is removed from areas where activities are happening—doesn't seem to be part of the park

- Is a concessions area needed here?

Exercise Two Ideas

Participants were asked about ideas they might suggest as improvements to the shelters and the areas around the shelters, especially ideas that would address issues noted in Exercise One.

Shelter area improvements

- Use pavers around the outside of the shelter

Building and shelter

- Use a metal roof because it lasts longer

- Add skylights so it's not so dark

- Don't let colors get dated

Jaycees Shelter has a distinctive look—we should have something that looks that good

Combine kitchen at FORParks Shelter with concessions

Special features

No ideas offered

Park programs

No ideas offered

Other

Have the next meeting at one of the shelters



FOR Parks Shelter

Central Park Foundation Shelter

Roseville, Minnesota

sheet one
sheet two
sheet three
sheet four
sheet five
sheet six
sheet seven
sheet eight

FORParks Shelter
Central Park Foundation Shelter
picnic shelter plans
picnic shelter elevations
picnic shelter illustrations
picnic shelter illustrations
concessions pavilion
[not used]

Scheduled improvements		Budget	Construction timing	
Improvements	Description		Start	Complete
FORParks Shelter	...	\$300,000	Fall 2014	Spring 2015
Central Park Foundation Shelter	...	\$300,000	Fall 2014	Spring 2015
...	...	...	...	...
...	...	...	...	...
...	...	...	...	...



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sheet title

sheet number



FORParks Shelter area plan
1 inch = 20 feet



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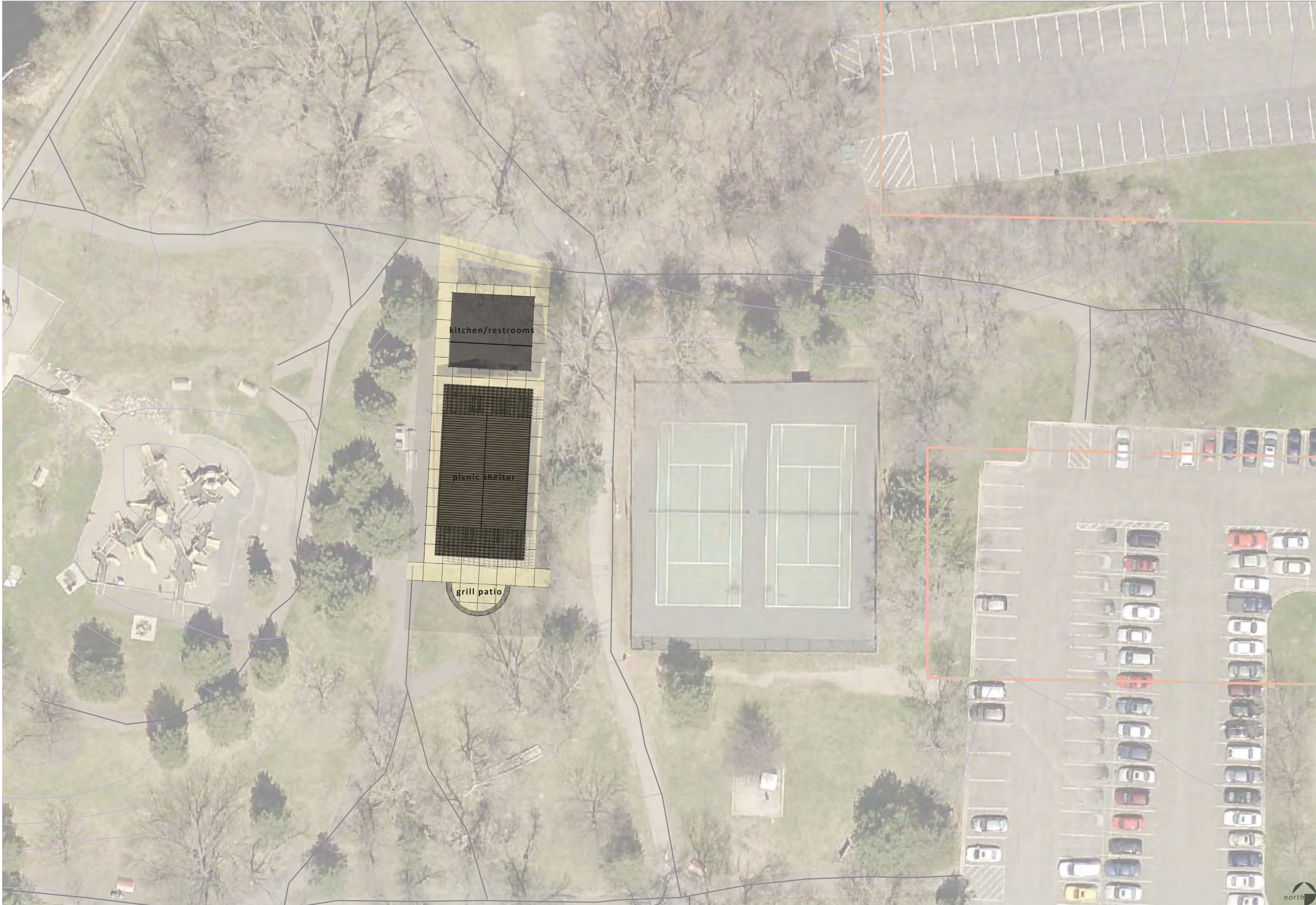
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sheet title
FORParks Shelter

sheet number
one



Central Park Foundation Shelter area plan
1 inch = 20 feet



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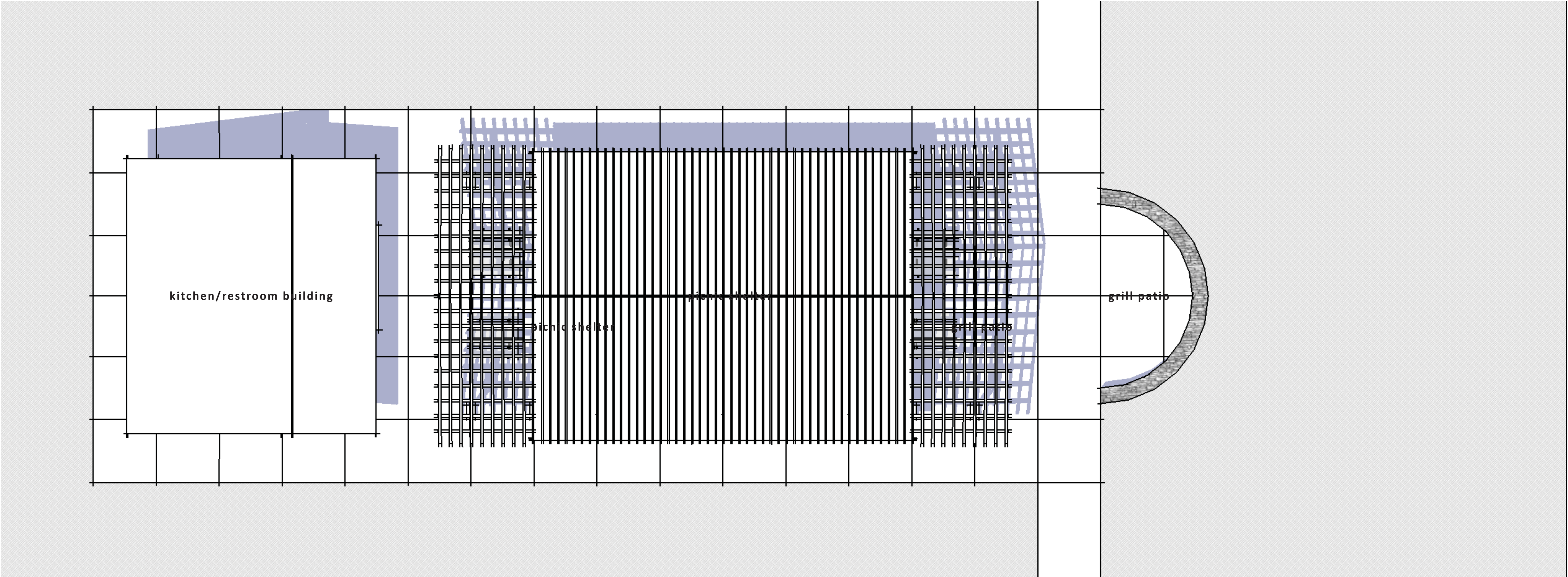
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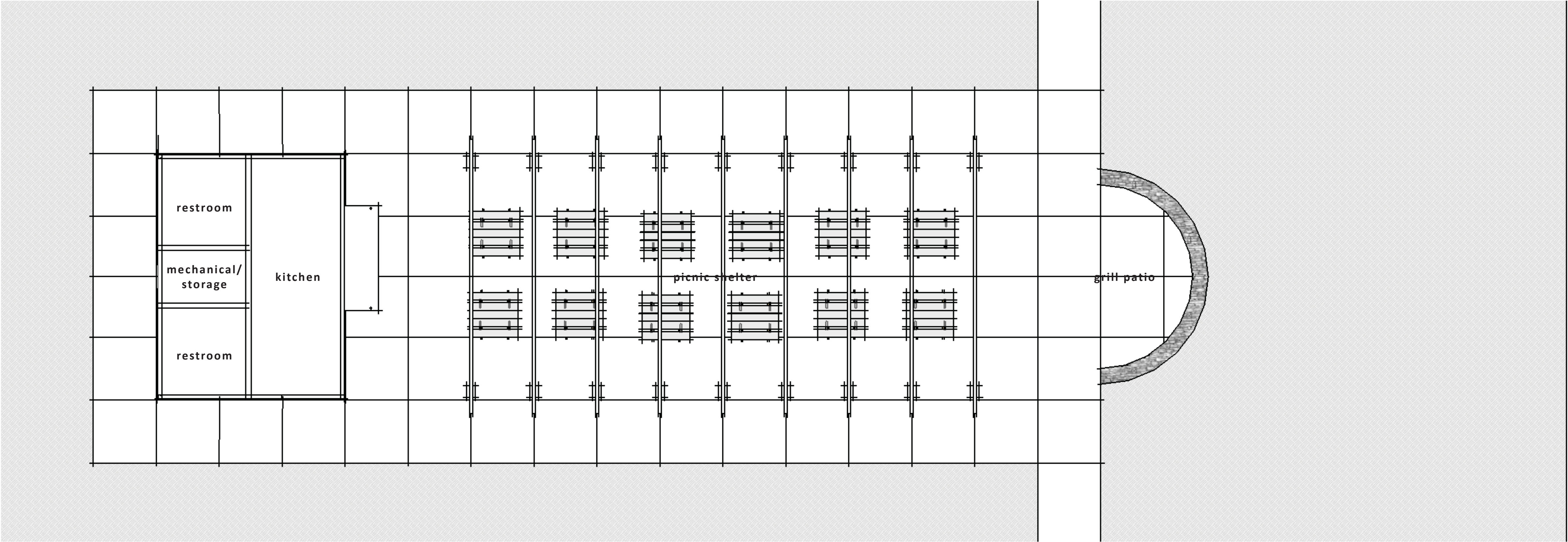
sheet title
**Central Park Foundation
Shelter**

sheet number
two



shelter plan (with roof)

1 inch = 8 feet



shelter plan (without roof)

1 inch = 8 feet



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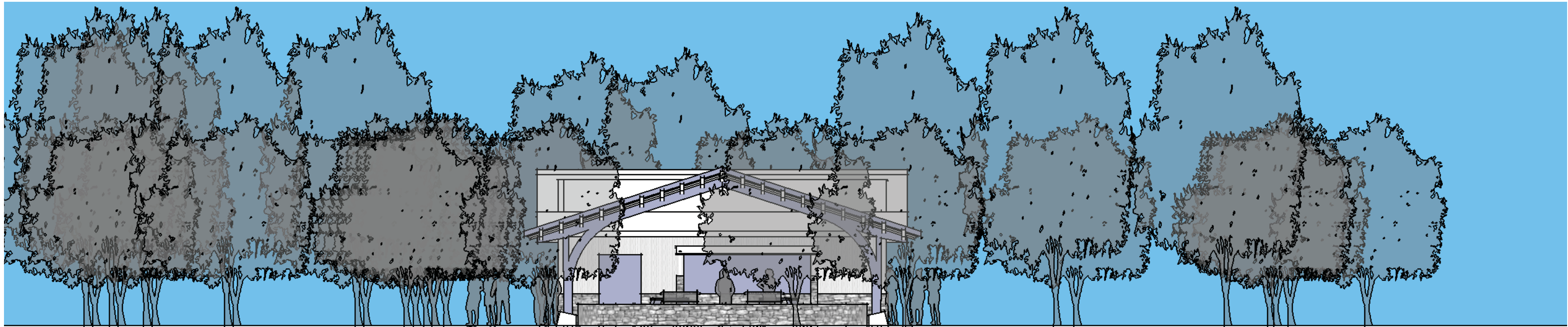
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sheet title
picnic shelter plans

sheet number
three



shelter front elevation

1 inch = 8 feet



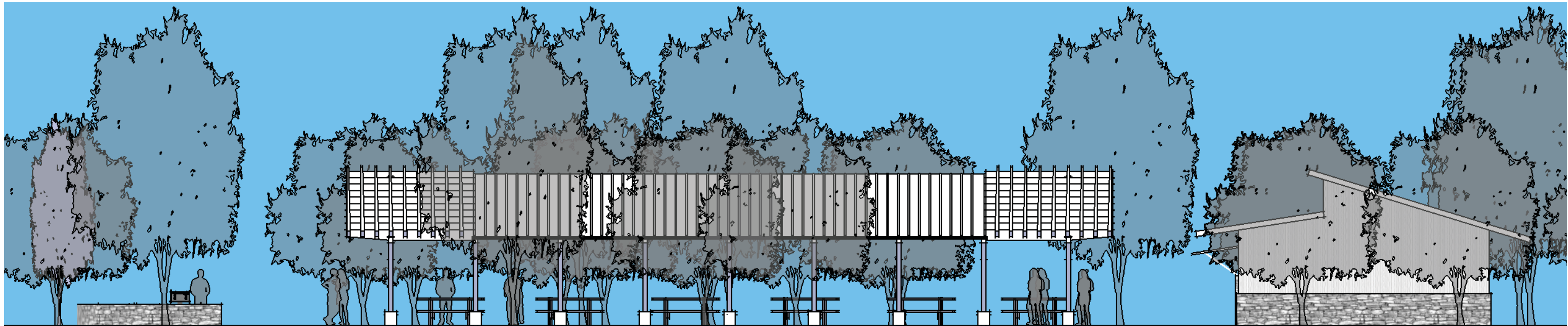
shelter right elevation

1 inch = 8 feet



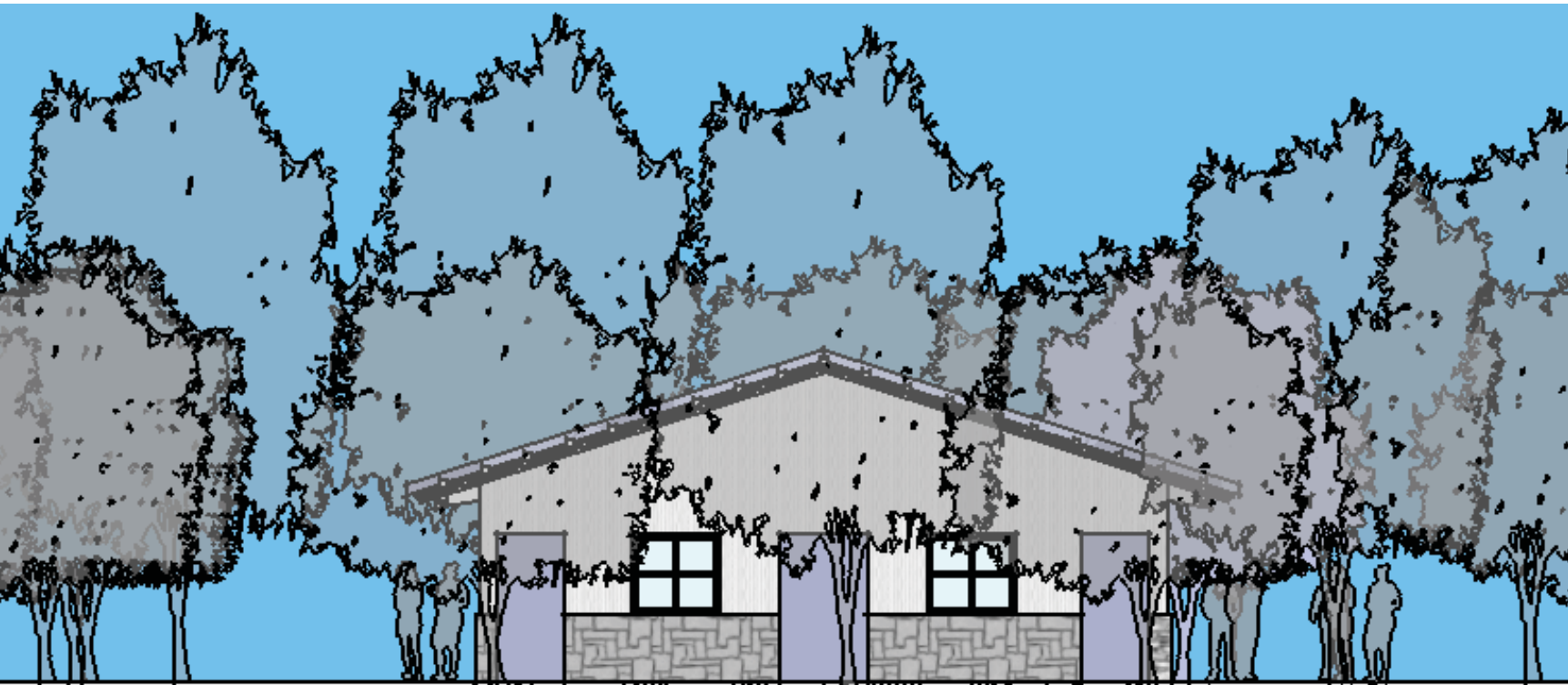
shelter rear elevation

1 inch = 8 feet



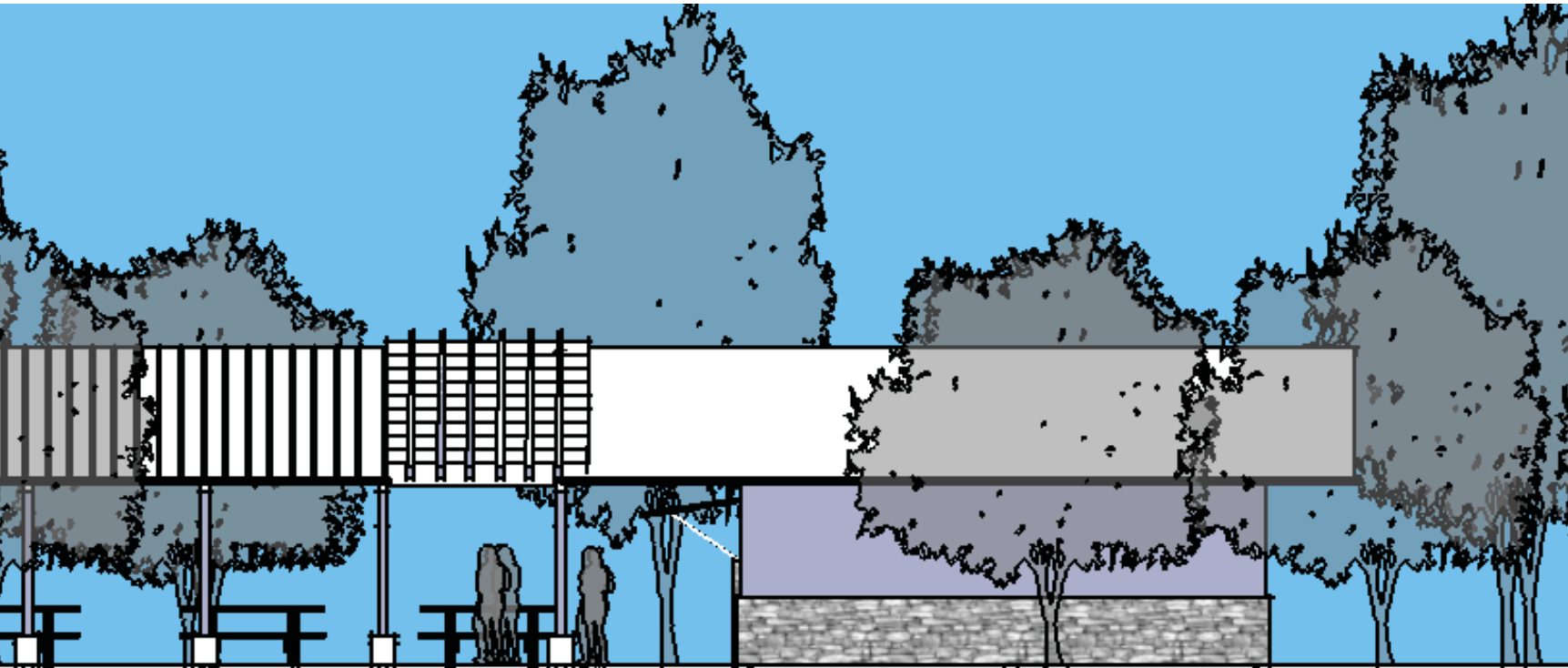
shelter left elevation

1 inch = 8 feet



shelter rear elevation (extended canopy)

1 inch = 8 feet



shelter left elevation (extended canopy)

1 inch = 8 feet



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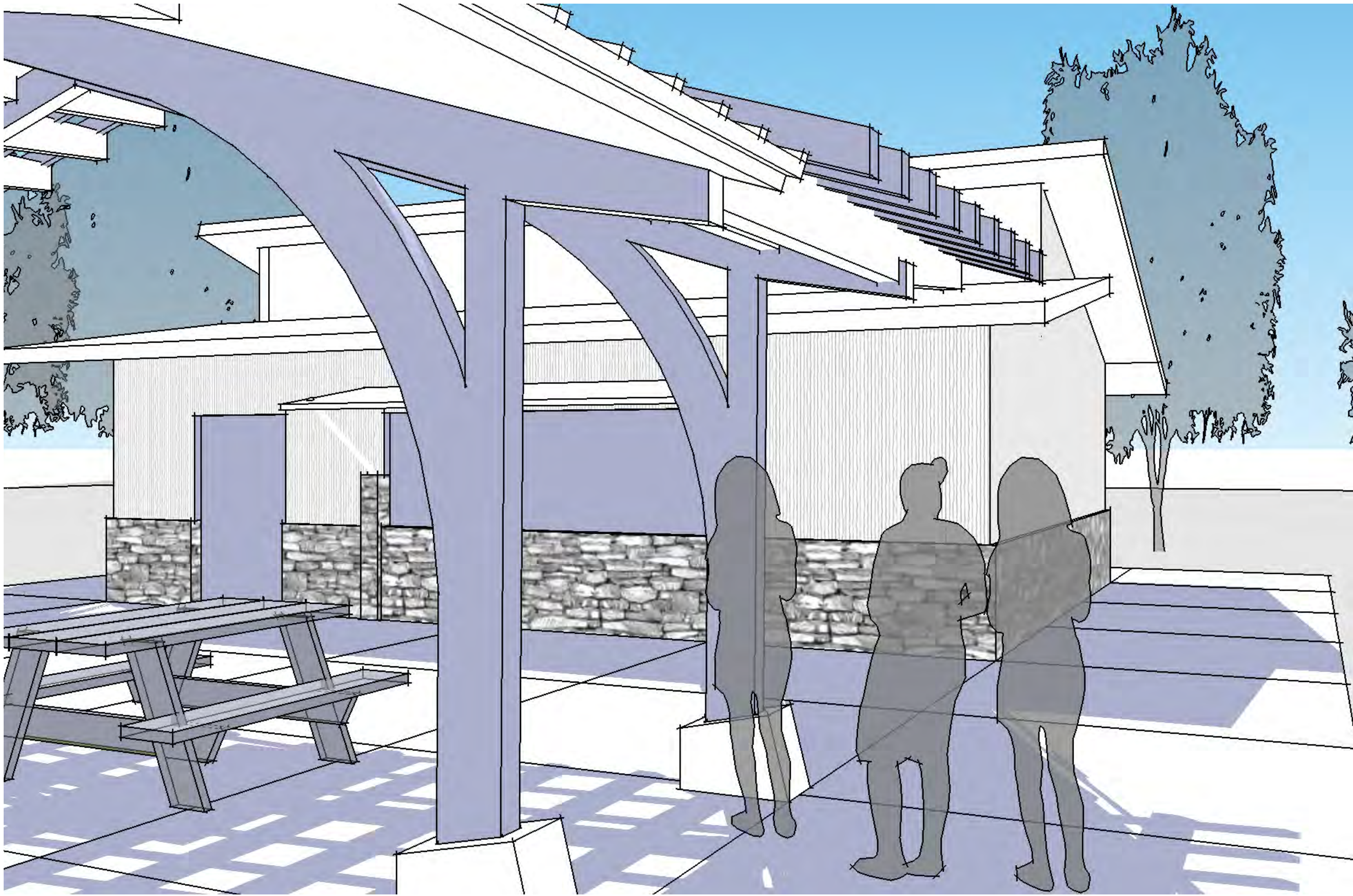


sheet title
picnic shelter elevations

sheet number
four



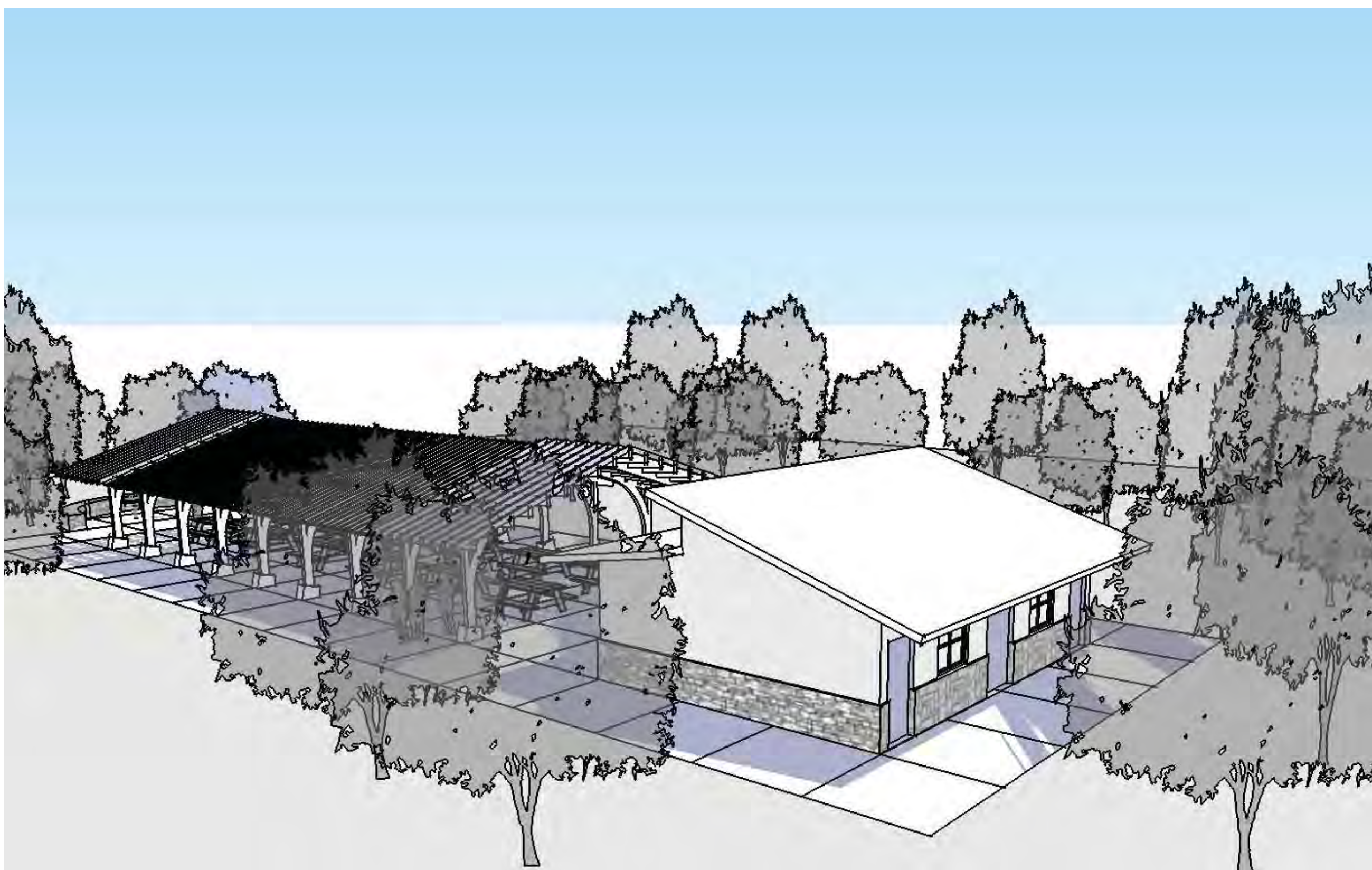
grill patio and picnic shelter



kitchen/restroom building



view to grill patio from picnic shelter



view of kitchen/restroom building and picnic shelter



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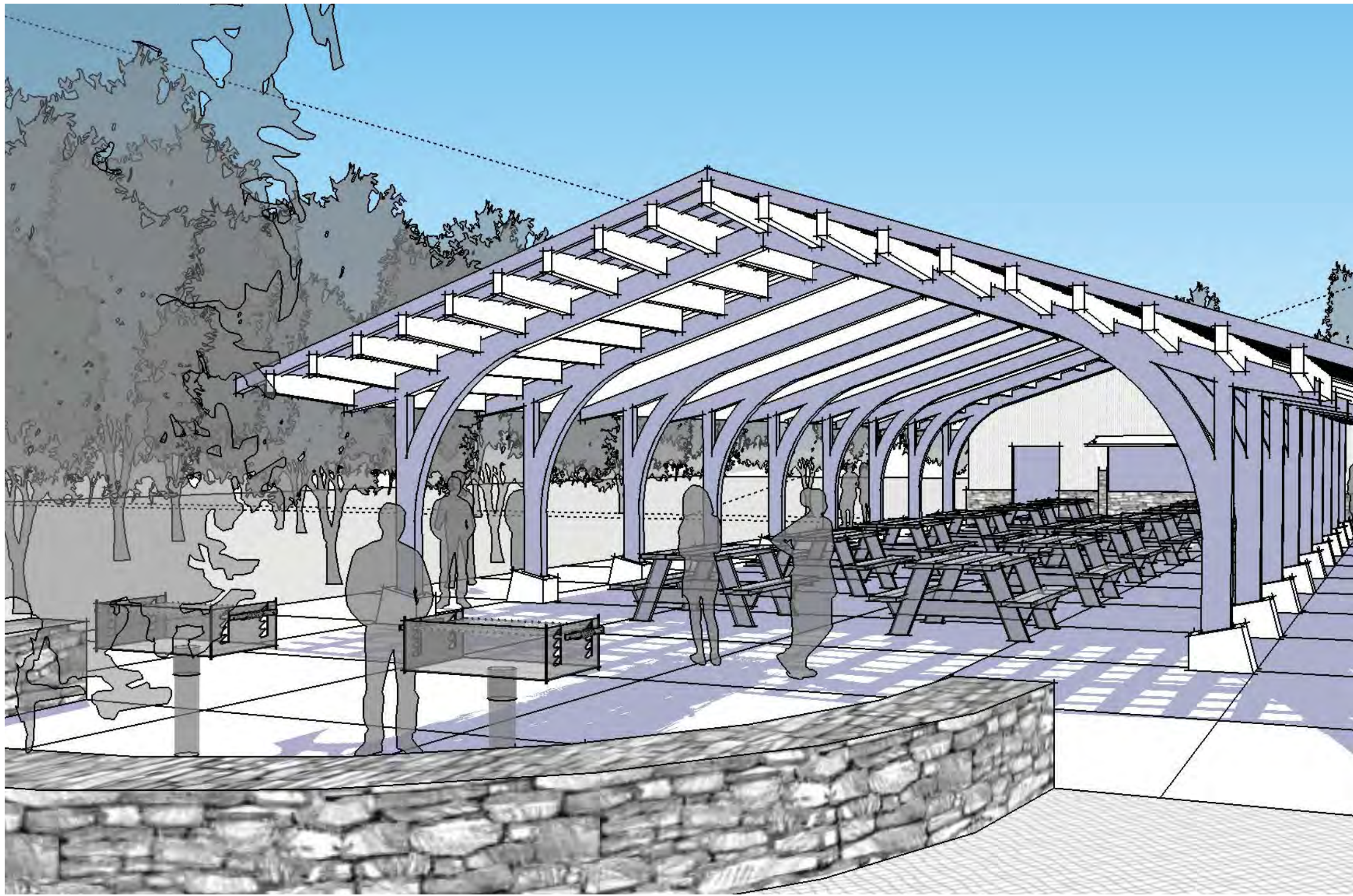
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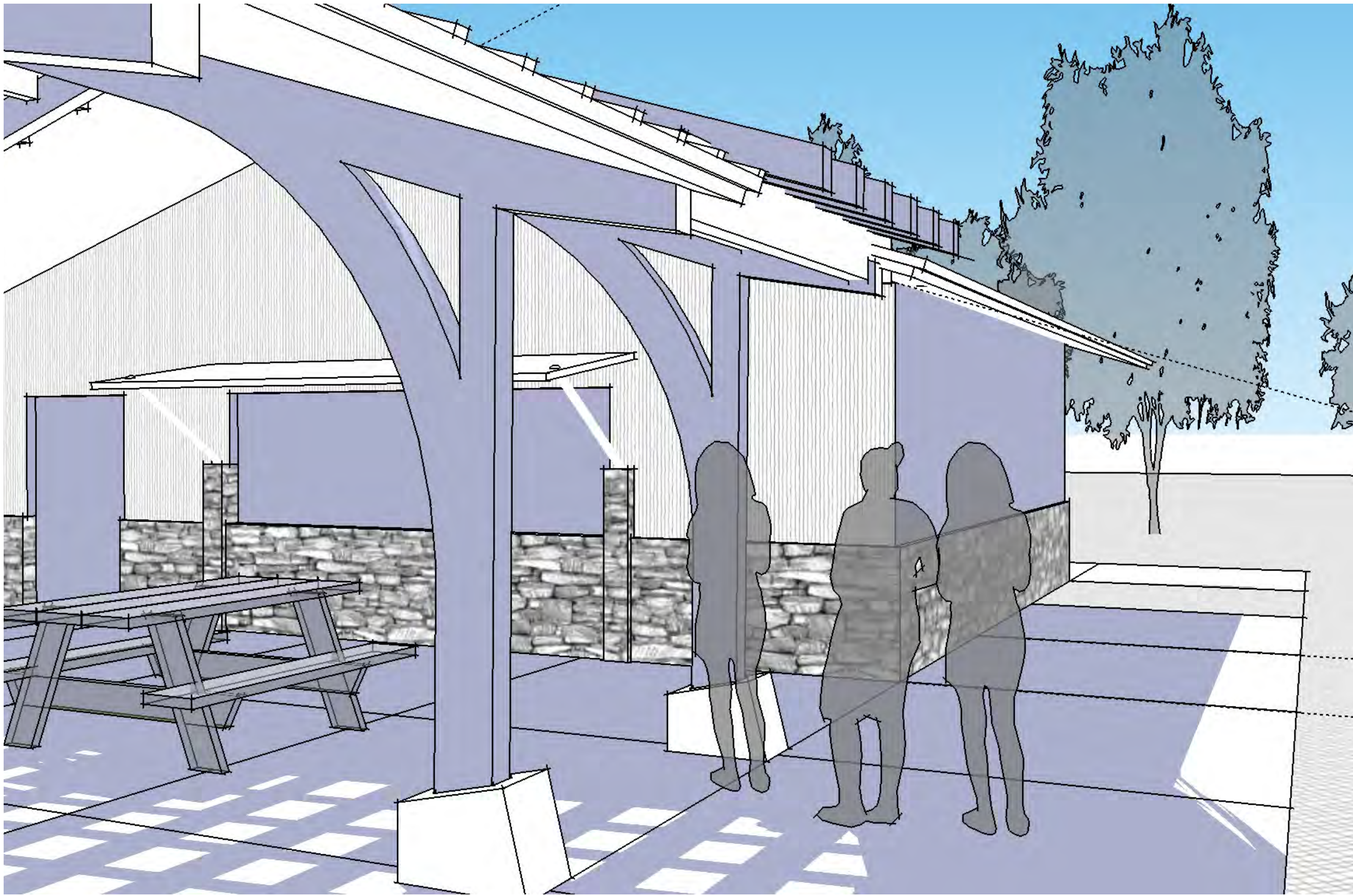


sheet title
picnic shelter
illustrations

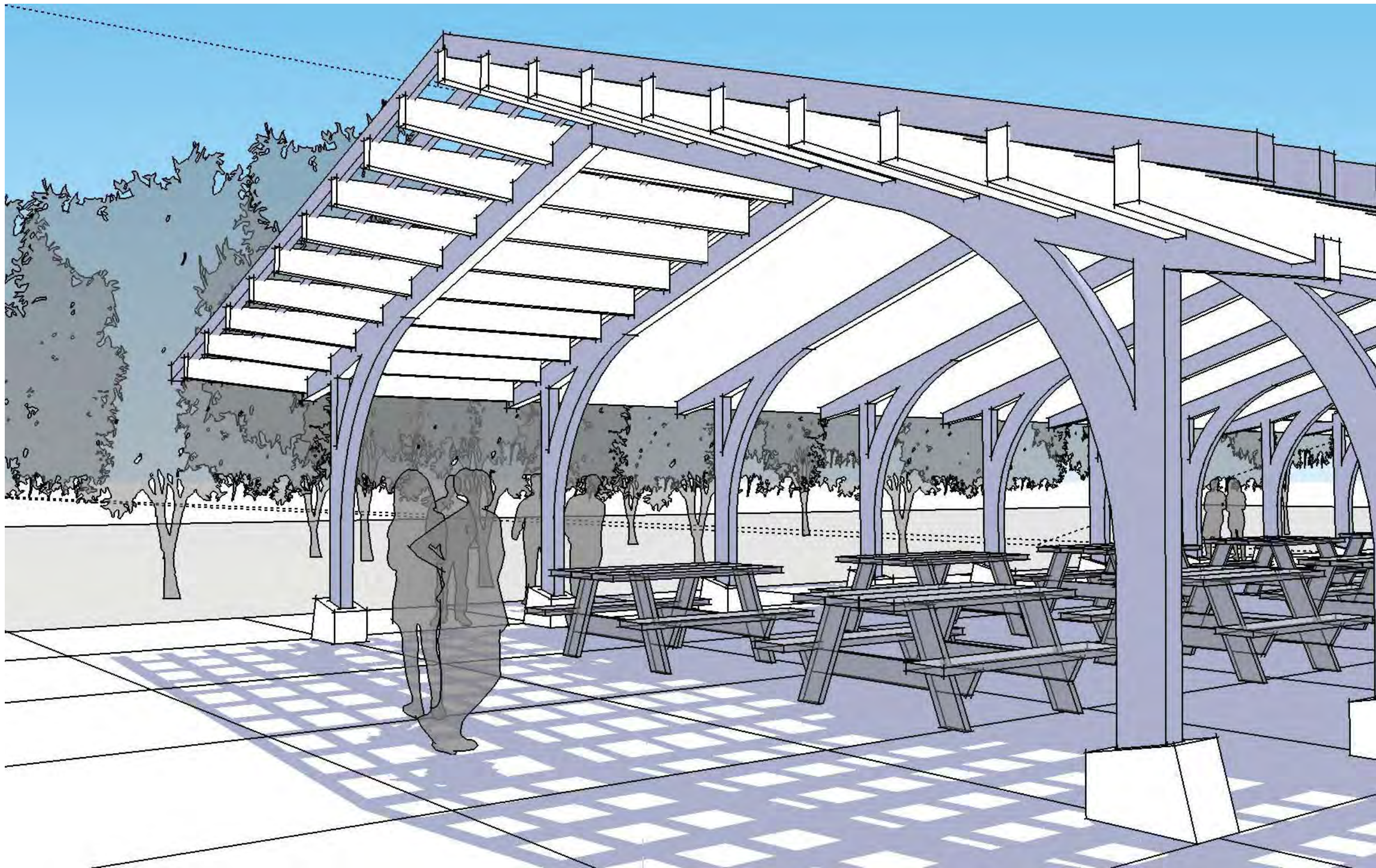
sheet number
five



grill patio and picnic shelter (extended canopy)



kitchen/restroom building (extended canopy)



view to grill patio from picnic shelter



view of kitchen/restroom building and picnic shelter (ext. can.)



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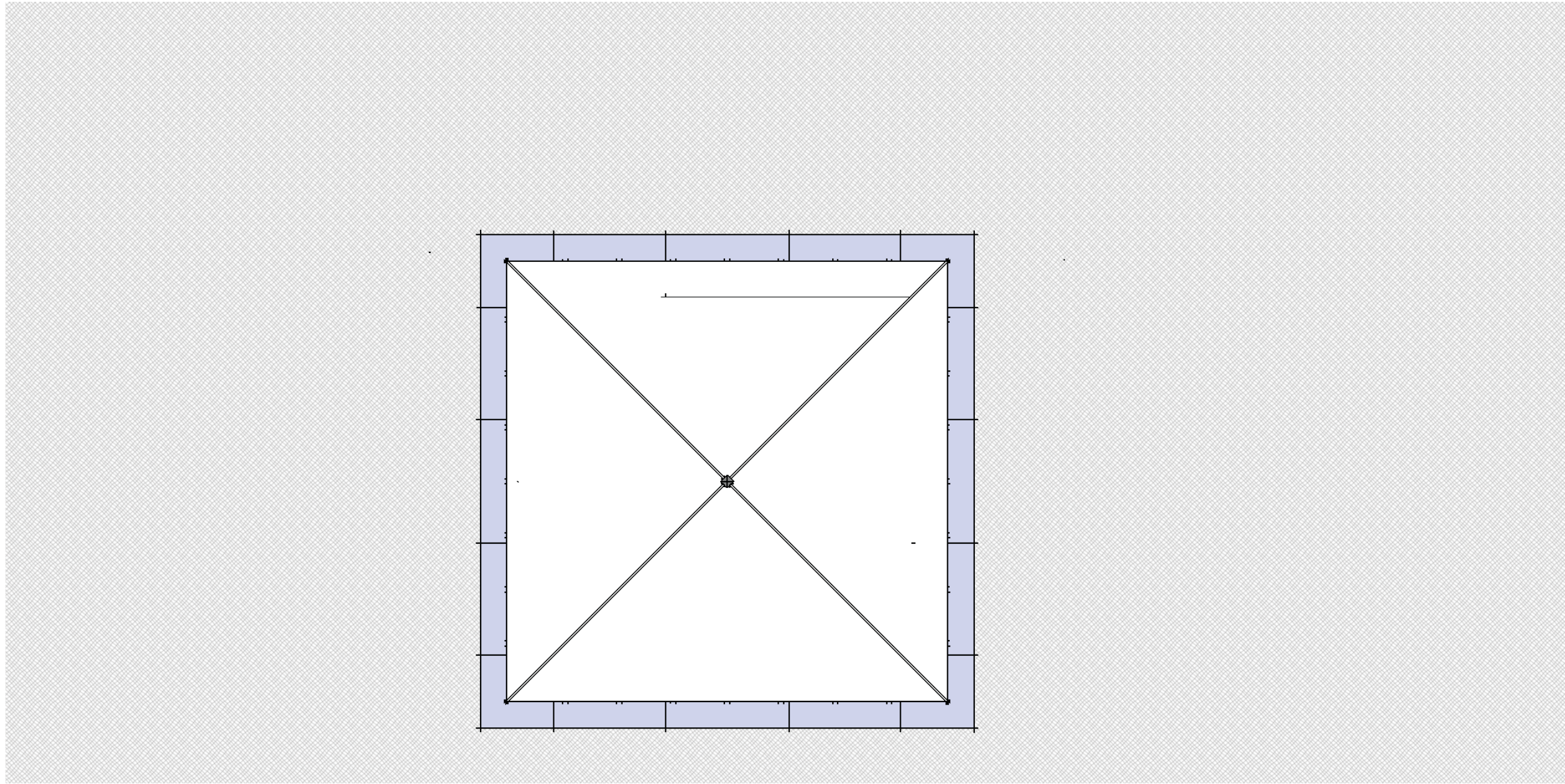
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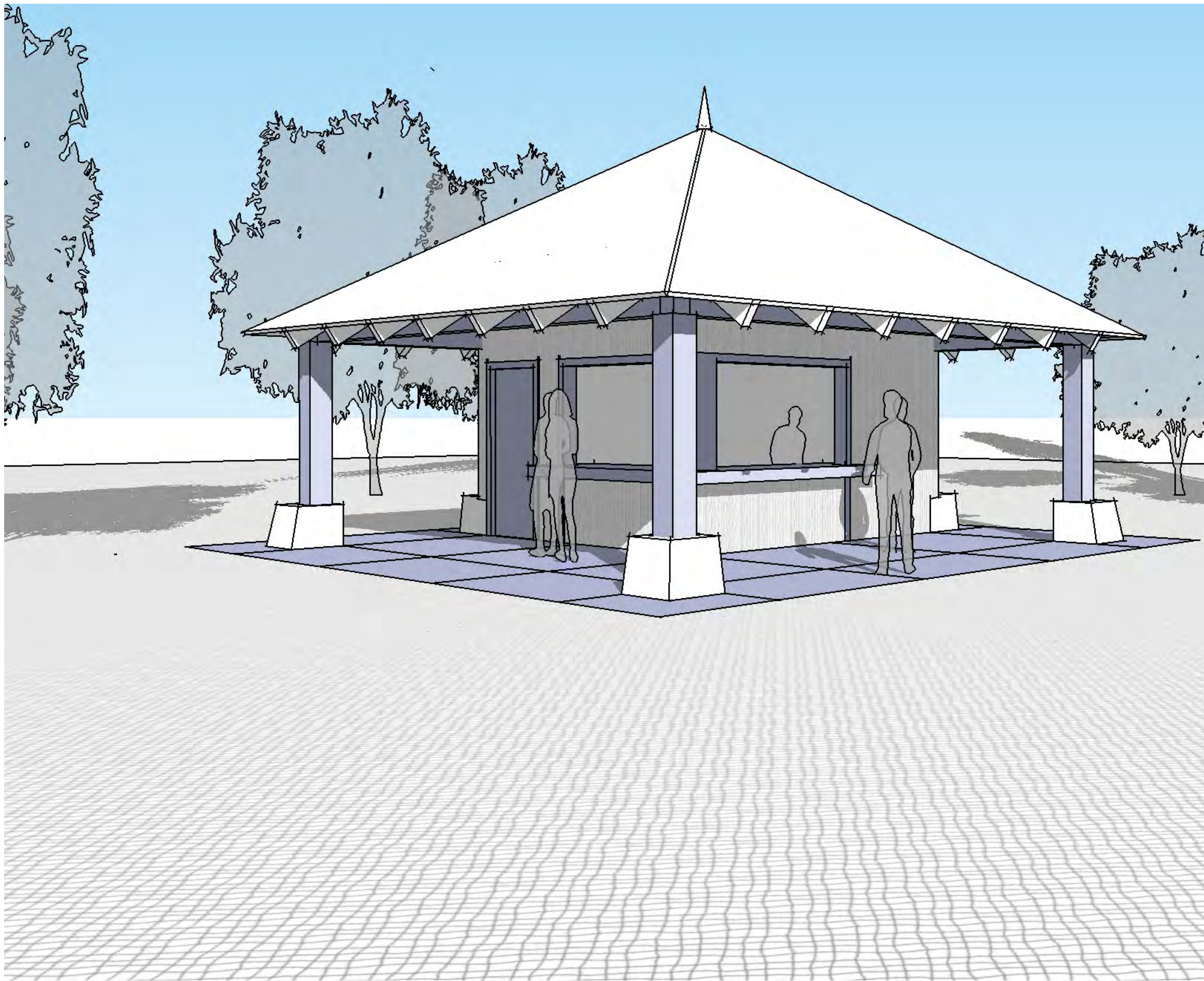
sheet title
picnic shelter
illustrations

sheet number
six

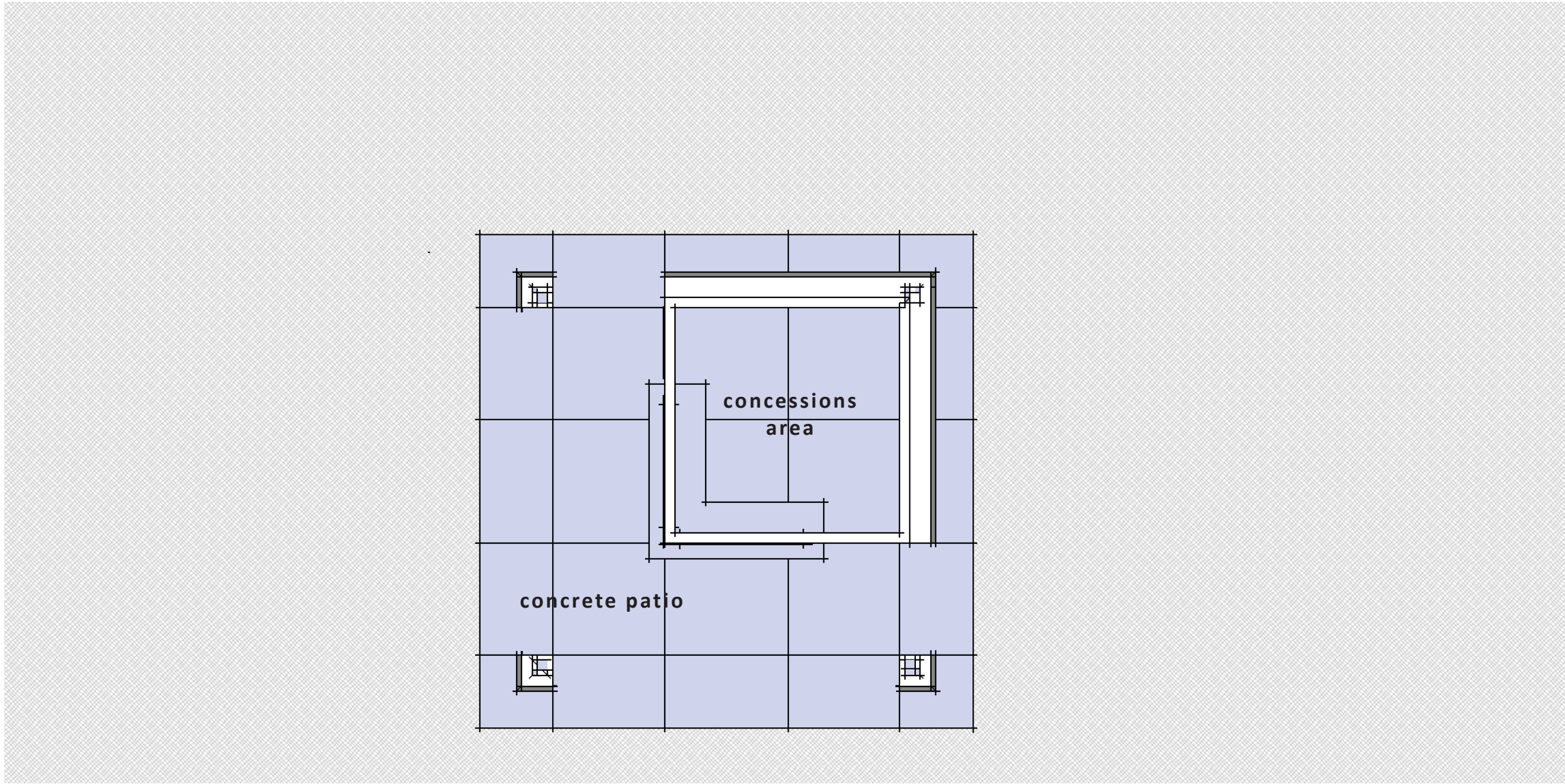


concessions pavilion plan (with roof)

1 inch = 8 feet

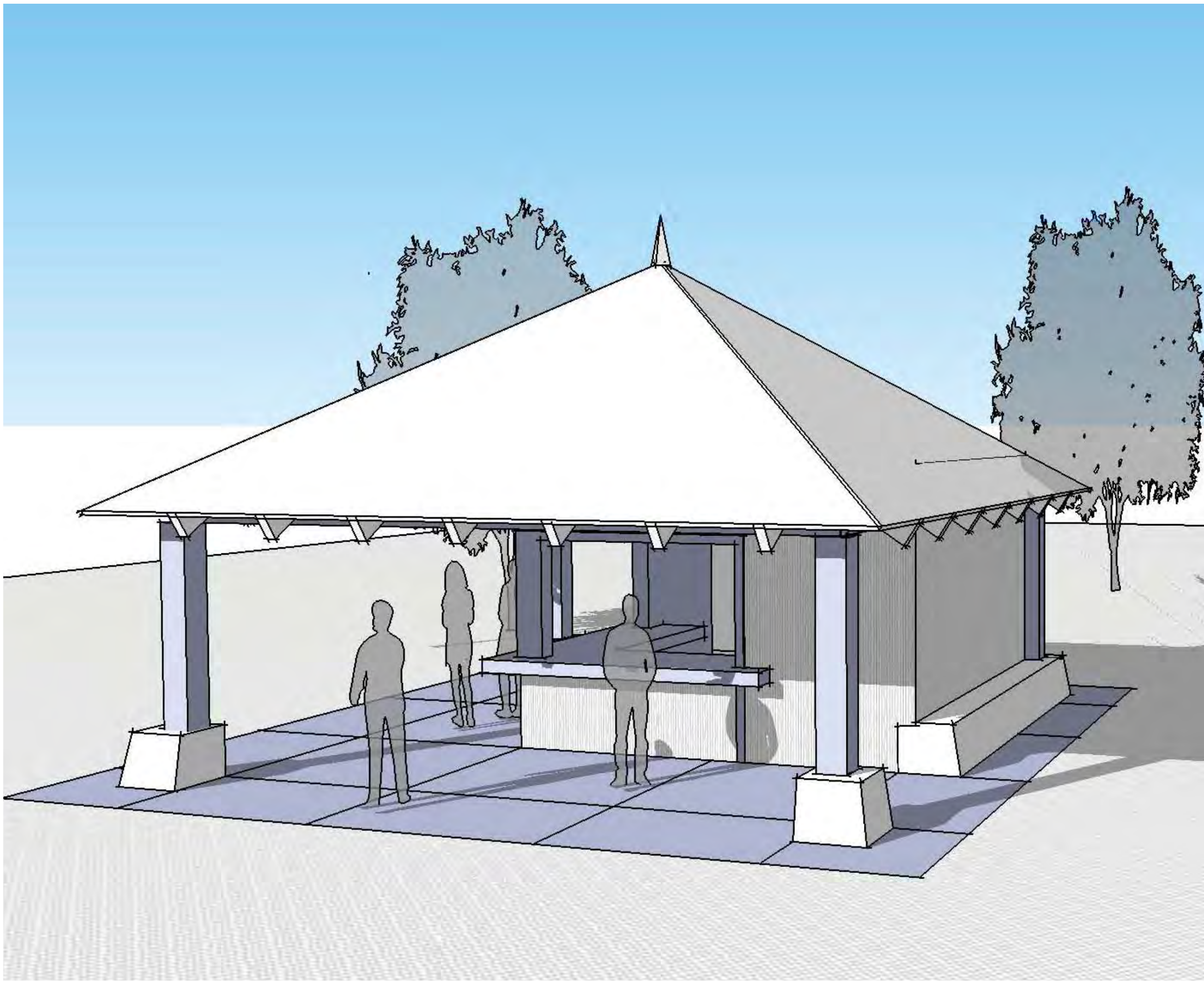


view of concessions pavilion



concessions pavilion plan (without roof)

1 inch = 8 feet



view of concessions pavilion



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3 June 2013



sheet title
concessions pavilion

sheet number
seven



Central Park Lexington

Implementation Planning Session One

28 May 2013

9 Attendees Signed in

Meeting input

Following an overview of the Parks and Recreation Renewal Program and its application to Central Park Lexington, work session participants were asked to respond to questions about the evolution of the park under the renewal program. The focus of the second part of the meeting was an assessment of a master plan created for Central Park Lexington in 2000. Responses are included in this summary.

Exercise One Issues

As a large group, participants were asked to share their thoughts about issues that needed to be resolved at Central Park Lexington. Responses included:

- Maintenance is needed at the south side of the lake between the path and the lake
- At the north side of the park along CR C, there is a deep dip where water doesn't drain and there is a lot of undergrowth that attracts bad activities and the potential for a brush fire
- How are walkways maintained in the HANC?
- Lighting around the lake needs to be on all night, not turned off at midnight; this is a security issue
- Not much winter use—lots of walkers, not much programmed activities
- The restrooms are remote from activities
- At Brooks and Oxford, there are dead trees (willow and oak) on the north side and it's an embarrassment
- The south side of the lake needs to be cleared
- Dead trees are important to wildlife (woodpeckers were noted); safety and wildlife need to be balanced
- The rose at the amphitheater looks bad
- There needs to be an accessible viewing area at the amphitheater
- There should be shade in the amphitheater but views should be kept open
- The path around Bennett Lake is getting bad

Exercise Two Comparing directions/Ideas

Work session participants compared and assessed a master plan that was created in 2000 for Central Park Lexington. A list of improvements anticipated by that master plan was extracted for review the participants.

Exercise Three was integrated into this exercise as a natural course of the discussion.
Responses included:

The sound system was recently redone

The Lexington Avenue entry should be a high priority with an electronic message sign

Parking area improvements should be a high priority; there is not enough parking today

The drop off area should be a high priority and there should be a way to unplug the entry

Fencing at the drop off area is a low priority and was seen as both good and bad

New restrooms should be a high priority

The flag plaza should be a medium priority

Special crosswalk treatments should be a high priority; it makes Roseville look classy

Priority for the entry stairs was not conclusive; the accessible route should be signed

The lake view plaza and arbor should be a medium priority; the lake is already visible from the promenade and there were questions about its constructability

The lake promenade should be a high priority; it make the park more unique; the problem is keeping kids off it

The amphitheater gate should be a medium priority; there should be no gates unless they're really needed; don't overstructure the park—let people walk; they should function to keep people out of the back stage area during performances

Amphitheater paving upgrades should be a medium priority and should be accomplished when the paving is worn out

The information kiosk should be a high priority; it should orient to walkers in the park and help people understand the park system

The gateway to the upper seating area and Jaycee's Shelter should be a low priority

General landscape improvements should be a high priority

Look at events and consider tent placement, concessions vehicles, electrical service

There should be better bands—like the Sousa Band; there is too much of the same thing today

Buses should park remotely, not in these parking lots; there should be shuttles to get people here from other parts of the park or from other locations



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Central Park Lexington

Roseville, Minnesota

sheet one
sheet two

overall park improvements
Lexington Avenue and Rog Amphitheater
entrance area

sheet three
sheet five
sheet four
sheet four
sheet six
sheet seven
sheet eight

Rog Amphitheater entrance
Bennett Lake promenade
Bennett Lake promenade
[not used]
[not used]
[not used]
[not used]

Scheduled improvements

Improvements	Description	Budget	Construction timing	
			Start	Complete
restroom building	utility room for electrical, mechanical, irrigation equip- ment, storage, new mens/womens restroom	\$450,000	Fall 2015	Spring 2016
Drop-off area	new parking area and drop-off	\$300,000	Fall 2015	Spring 2016
Entry plaza and sign	updated entry plaza and electronic sign	\$300,000	Fall 2015	Spring 2016
Bennett Lake lighting	replacement of pathway lighting system	\$400,000	Fall 2015	Spring 2016
Tom Curly Playground	playground replacement	\$225,000	Fall 2015	Spring 2016
Irrigation	update ballfield and flower area irrigation	\$35,000	Fall 2014	Fall 2014

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18 June 2013



Central Park Lexington
preliminary
design

sheet title

sheet number



Lexington Avenue and Rog Amphitheater entrance improvements plan
1 inch = 40 feet



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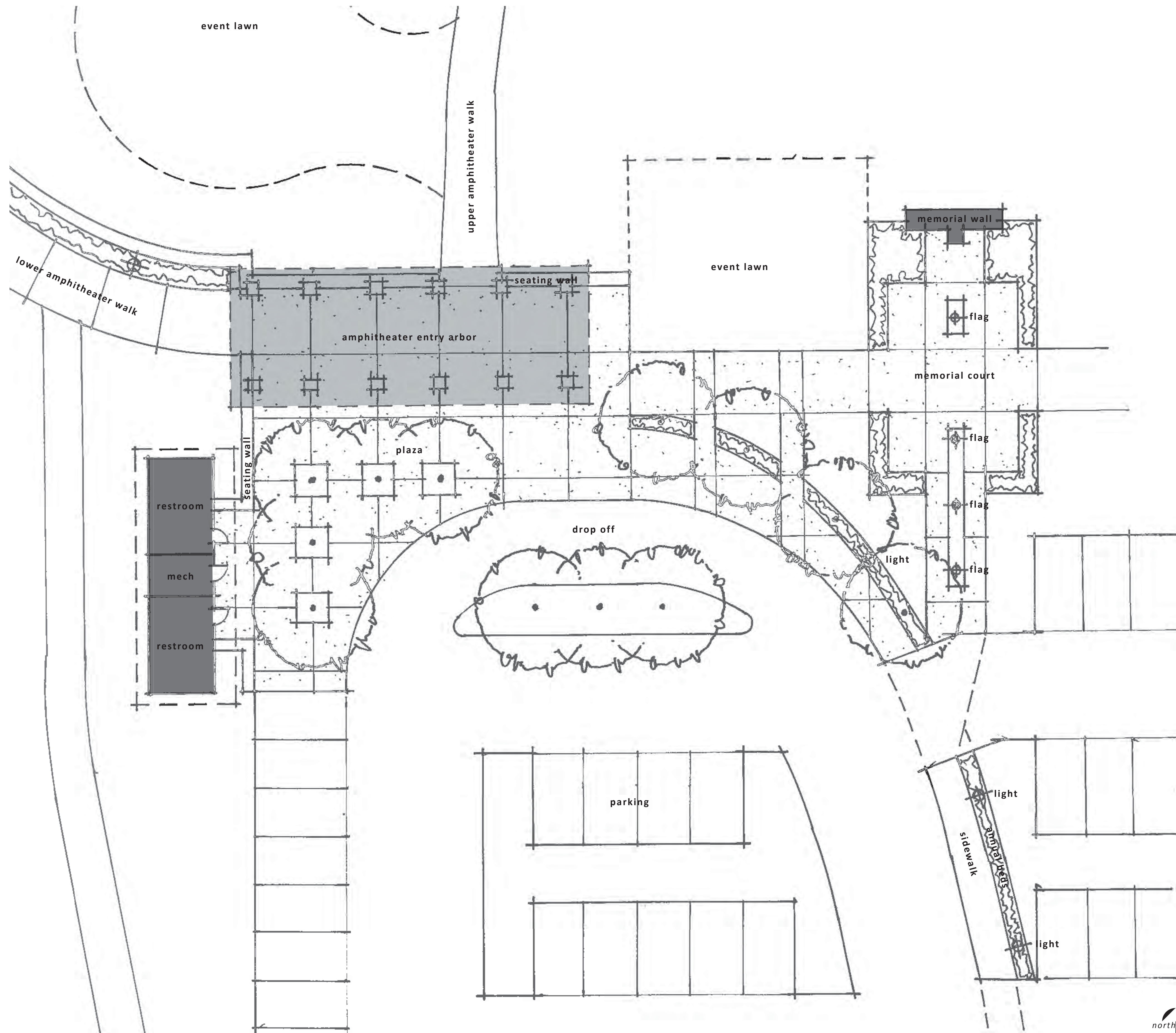
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sheet title
**Lexington Avenue and
Rog Amphitheater
entrance**

sheet number
one



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Central Park Lexington
preliminary
design

sheet title

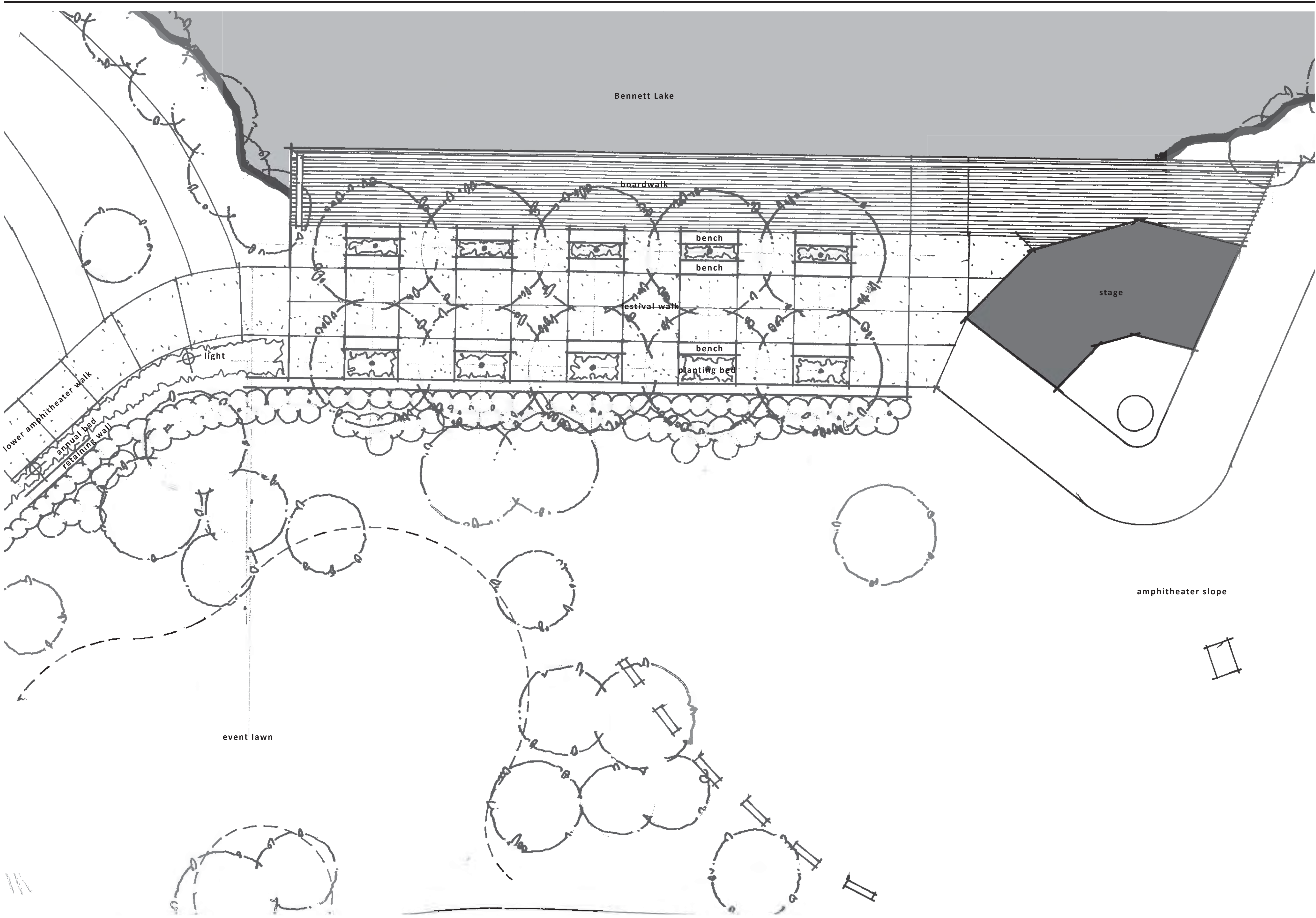
Rog Amphitheater
entrance

sheet number

two

Rog Amphitheater drop-off and entrance area plan

1 inch = 10 feet



Bennett Lake promenade plan
1 inch = 10 feet



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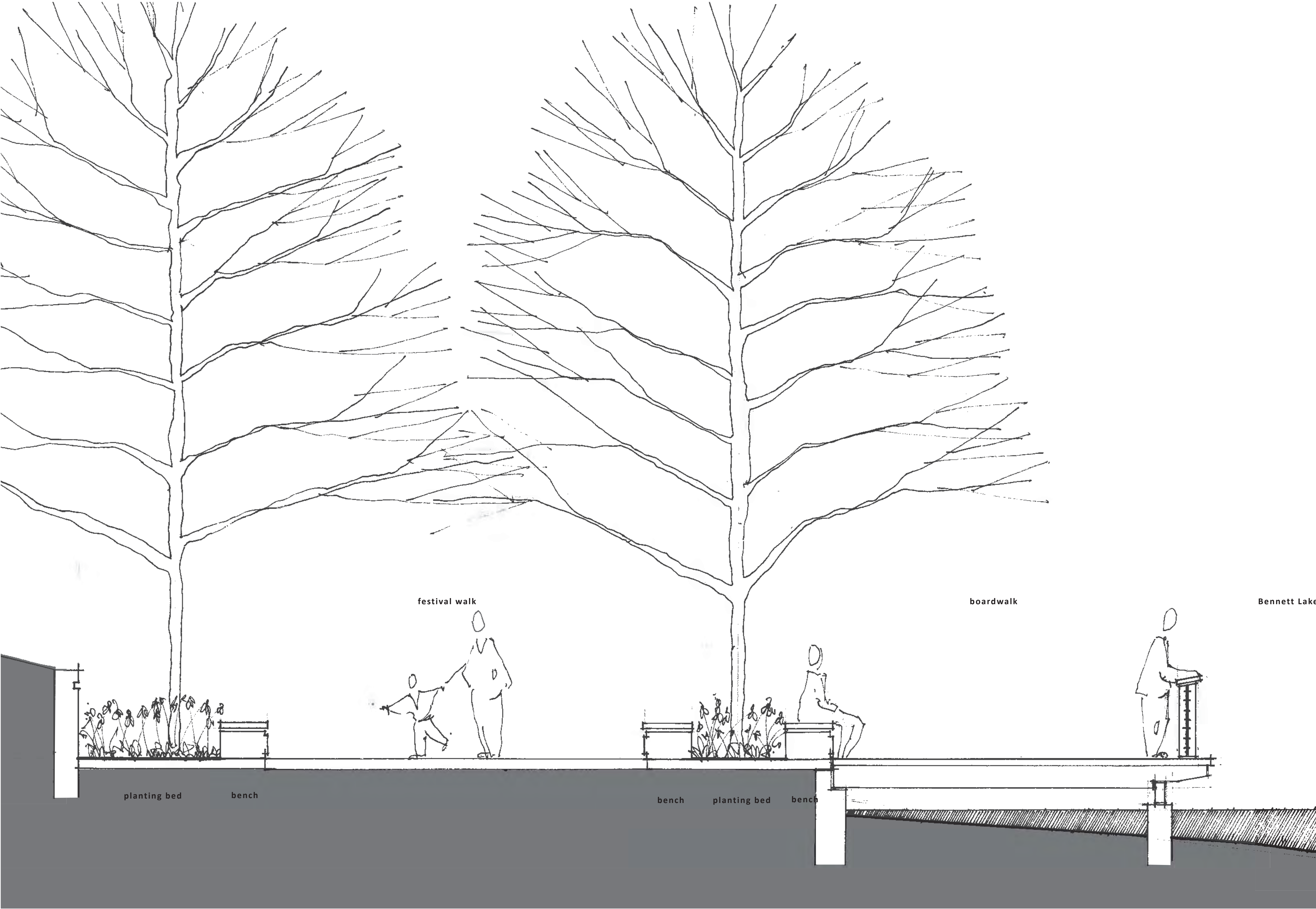
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sheet title
**Bennett Lake
promenade**

sheet number
three



Bennett Lake promenade section
1 inch = 10 feet



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sheet title
**Bennett Lake
promenade**

sheet number
four



Langton Lake Park

Implementation Planning Session One

6 June 2013

27 Attendees signed in

Meeting summary

Following an overview of the Parks and Recreation Renewal Program and the key directions of the Parks and Recreation System Master Plan, meeting participants were asked to respond to questions about potential improvements.

Exercise One Issues

As a group focused on a park, participants were asked to identify issues related to the playground area or the park in general:

Group A

- Sidewalk dips on far west side near Applewood
- Needs something to shut out the sight of WalMart and the industrial park
- Congested parking lot at soccer fields
- Need better directions to get to parks
- Too many lily pads—everywhere
- No fish—too many geese
- Old soccer frames abandoned
- Buckthorn on eastern side of lake not removed

Group Three

- Presbyterian Homes smoking
- Ice on trails, particularly be east side of ballfields
- Holding ponds are dirty, unmaintained
- Some poison ivy (looks under control now)
- Don't advertise CC ski trail if no one grooms it
- Trail intersection at west end of Lydia would be improved if Lydia section continued toward ballfield (create triangle around trees and garbage can)
- Privacy from industrial area (west border)
- Garbage from industrial area and noise, snow dumping
- Concern about impact of development on south end (privacy)
- Restrooms (lack of)
- Material left by fishing dock (garbage)
- Milfoil, Chinese mystery snails, buckthorn (invasive species), maintaining after removal
- Barb wire/fencing removal

- Natural animal habitat
- Directions to ball fields (people get to east side)
- More parking
- West side garbage from industrial-continual
- Impact WalMart will have
- Remove all barbed wire and fences
- Monitoring garbage drop off by fishing dock, by south side (buildings are gone now); hangout for kinds in abandoned warehouses
- Maintain buckthorn issue
- Reestablish habitat, natural replanting for wildlife habitat (deer, coyote, fox, muskrat, possum, bald eagle)
- Portapotty by playground
- Playground (sand same problem with) slippery staff, with pebbles on cement
- Signage for locations within park so people can find soccer and ball fields
- Presbyterian Home “smoking area” by their picnic table, too much garbage
- Eastside ball park—ice problem on path, washout areas
- Dogs off leash/not picked up after, signage regarding
- Inform park users on site because people use it on lunch hours, they drive there, park, and walk more than neighbors use

No group identified

- Safety issues, WalMart/retail
- Light at Lydia viaduct on west side
- Police car making their own roads, tracking mud on trail
- For safety can the south end have a locked fence at night
- Would be nice to have a shelter area
- New playground equipment
- Trail only at C2 so cars will not use
- C2 bridge boards rotting

Exercise Two Perfect day

As a group focused on a park, participants were asked to share their thoughts about what would make for a perfect day at the playground and park:

Group A

- Need a man-made water fountain, as in Chicago Millennium Park or NYC
- Needs a large stone in the circle in the west side of Langton Lake and C2
- Fix path so they are in better shape and keep it cleaner
- Walk path and not see the industrial area
- Being able to kayak and not run into lily pads
- Signs saying not to feed the geese
- To walk and hear and see signs of nature
- To be able to swim in lake
- Adequate parking—not in the cul-de-sac or the lawn
- Would like picnic area
- Would like drinking water area

Would like to place rock on island
Better signs and directions to ballfields

Group 3

No dogs off leash; no dog poop; no garbage
Will be wildlife and birds
Will be beautiful native plant, woodland plants, will not be buckthorn
Clean water
Picnic tables by fishing pier
Portapotty by lacrosse/soccer/ball fields
NO WALMART, not view of WalMart and its parking lot; not heard, no garbage near it
Larger natural barrier encompassing the lake
Protect from public and natural area; buffering zone between parking lots
Security camera at main parking lot
Sunshine
In winter, boardwalk area, snow removed for walkers and strollers
See neighbors and friends
Additional garbage can at south end of trail loop
Signed directions at both C2 cul-de-sac and Lydia/Mildred corner so people can find ballfields
Consider ice rink on lake during winter

No group identified

Encourage natural habitats for wildlife and birds, etc.; the perfect day is spending time along the path watching and listening to the birds
There would be more ducks and less Canadian geese

No group identified

Add picnic tables on a cement base
Adequate litter containers
Adequate benches for parents and small kids

Exercise Three Park and playground specifics

As individuals focused on a park, participants were asked to share their thoughts about what specific park and playground improvements would be desired:

Park improvements

Maintain the path better, lots of clip, west end muddy, could be swept more; more picnic tables in the shade (placed); parking lot seem to be small, people park in the cul-de-sac in "no parking" and on the lawns of Applewood Pointe
Safe footing on paths around the lake
Plant extra trees or build fence to block views of industrial area/WalMart and reduce noise; vigilance re buckthorn removal and maintenance—sloppy job and lots of destruction of other plants; remove/reduce lily pads; create conditions for healthy fish; remove buckthorn on east side of lake
Make buffer between walking path and industry park (west side) and WalMart (south)—plant trees, extend area; put in small beach and swimming area on

lake; try to control lily pads; remove buckthorn on east side of lake; continue stocking fish and [drainage] for establishing a fishing lake; improve areas on walking path that fill with water and mud and ice

Sidewalks maintained better; lily pads reduced; buckthorn removed from parts that haven't been removed

Restore natural wildlife habitat; buffer from industrial area especially on west side and soon to be WalMart side on south (visual/noise); dead tree removal/cutdown for safety on path; picnic areas by fishing piers

Maintenance of buckthorn, removal long term; reestablish woodland, native species, natural habitat, native habitat, long term maintenance; make park wild animal and bird friendly again; enforce pet leash and poop pickup; clean water in Langton; keep protective barrier of green space around park on all sides especially on south side and west side; establish control over how the south and west abut up against the outside public roads, parking lots, etc. Privacy from surrounding industrial area; native plantings; clean water; continued work on buckthorn removal; improve washout of path by ballfield and ice in winter

Clean land, no garbage; beautiful—natural plants for wildlife; clean water

Believe it's challenging to control invasive species (buckthorn, milfoil, Chinese mystery snails, so hope monitor effectiveness; encroachment of industrial on west side and development on south side must be managed including reducing visual, noise, and garbage impact; let milkweed and willow grow along C2 trail, bridge to reduce loitering geese (reduce droppings on trail)

More lights; stop police from driving over ground since the mud drops on trail; keep the south end of the park trail fenced and locked at night; signs that park closes at night; there will no lake someday due to lily pads and storm sewers draining debris into lake

Additional park land at the south end and west end for a better buffer between the park and WalMart traffic that will come

Maintain security on paved trails; is there a plan for enhanced security once WalMart opens

Ballfields playground improvements

Better signs and directions to find them; dozens of cars find Arthur Place instead of Arthur Street

Adequate parking; parents have good directions for finding fields

Better signs to ballfields; more parking for people

Safety on equipment and on sidewalk; portapotty; better signage for how to get there from other parts of park

Signage; bathrooms, but kept clean; new ground covering

Toilet

Signage at other areas of the park providing directions to ballfields; portapotty, restrooms by ballfield; more picnic tables for games

The playground equipment currently there is wonderful; more swings

Walking path around big park ballfield (for walkers, scooters, trikes within the park)

Access from Applewood Point to Langton trails via a paved walkway; add

lighting where trails meet on west side of Lydia causeway

C2 playground improvements

Make sure the equipment is in safe condition for the children

Tables, benches, shade

Some picnic tables for people to use

Replaced; portapotty

New equipment

Add, but keep limited in size; include swings this time

Park equipment, bench replaced; picnic table at swings

Play equipment! geared to small kids, the old one was great, climbing, slide,

house-like area 2 story for "pretend;" three to four tables on concrete

Add picnic table; add a bench each on a cement base



Langton Lake Park

Roseville, Minnesota

sheet one
sheet two
sheet three
sheet four
sheet five
sheet six
sheet seven
sheet eight

playground improvements
playground improvements for Langton Lake C2
playground improvements for Langton Lake C2
playground improvements and details for Langton Lake C2
playground improvements for Langton Lake ballfields
playground improvements for Langton Lake ballfields
playground improvements and details for Langton Lake ballfields
[not used]

Scheduled improvements

Improvements	Description	Budget	Construction timing	
			Start	Complete
Ballfields playground	new playground equipment, surface, edging	\$125,000	Fall 2015	Spring 2016
C2 playground	new playground equipment, surface, edging	\$75,000	Fall 2015	Spring 2016
...	...	...	...	...
...	...	...	...	...
...	...	...	...	...



Roseville Parks and Recreation

2660 Civic Center Drive
Roseville, Minnesota 55113



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612.338.2029

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2 July 2013

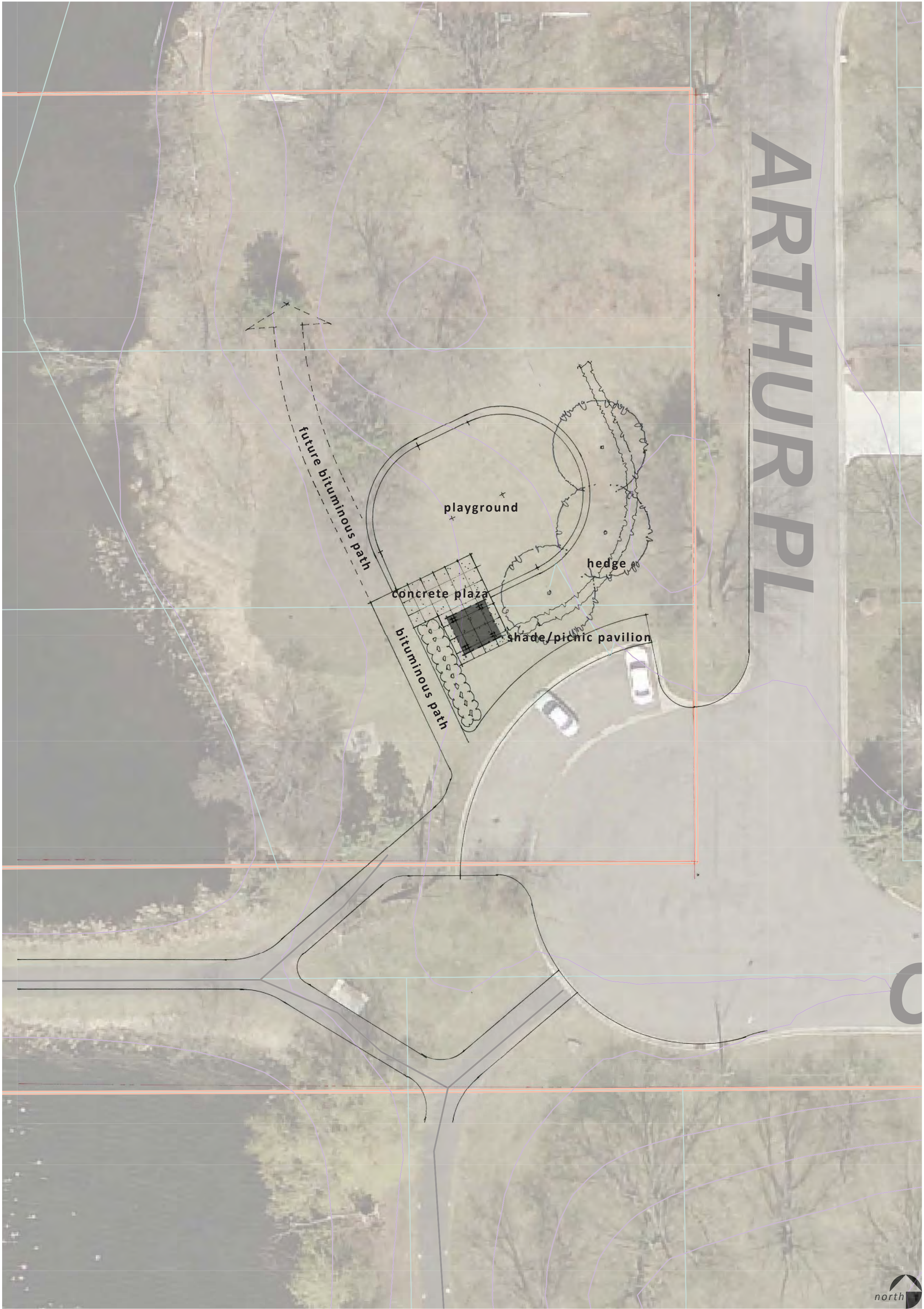


sheet title

sheet number



ballfields playground improvements plan
1 inch = 20 feet



C2 playground improvements plan
1 inch = 20 feet



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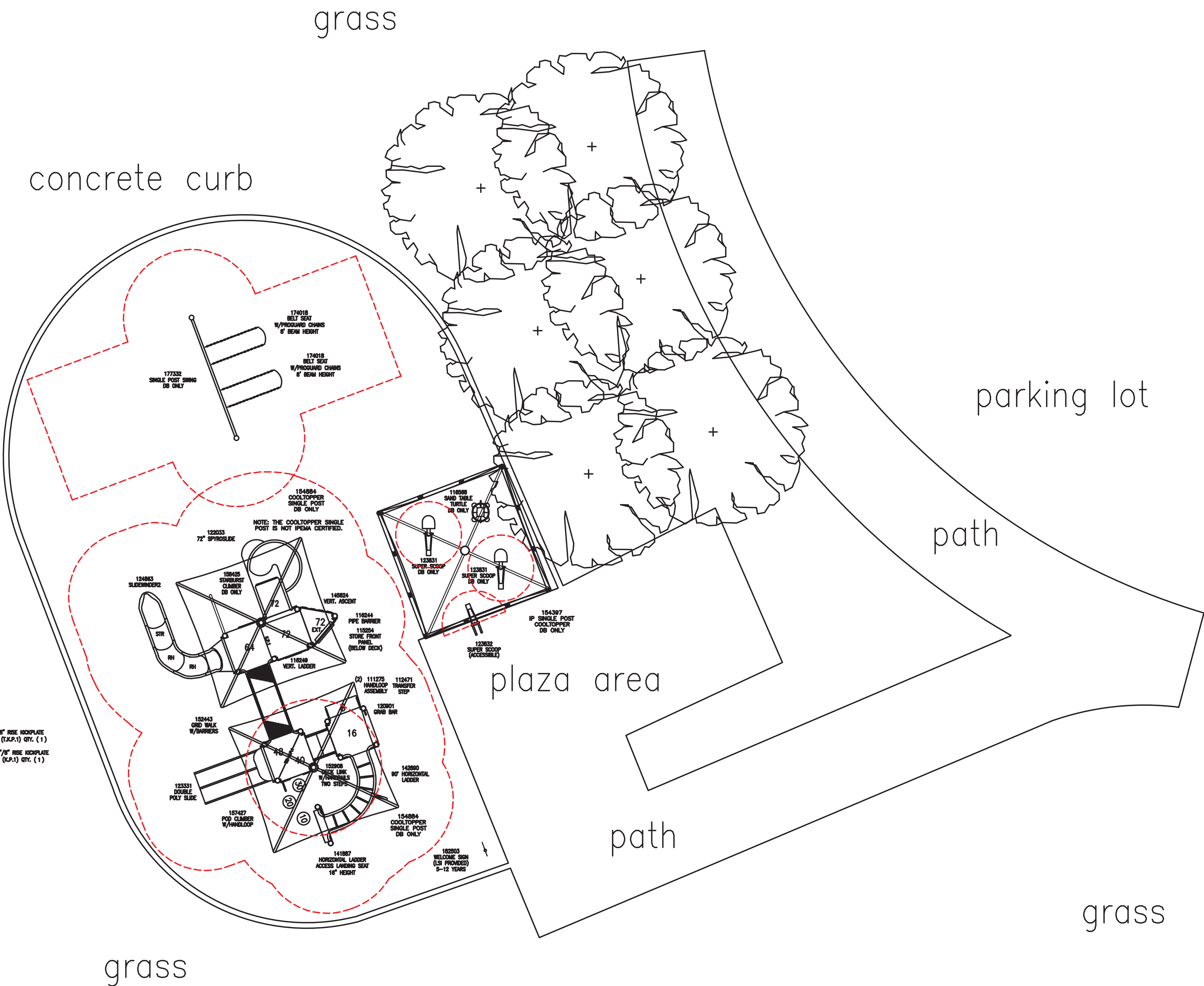
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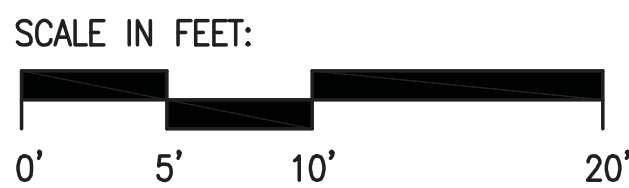


sheet title
**playground
improvements**

sheet number
one



TOTAL ELEVATED PLAY COMPONENTS	9		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	4	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED	3



PlayBooster®
(5-12 years)

Langton Lake- C2

Flagship
Recreation
Chris DesRoches

SYSTEM TYPE:
Playbooster

DRAWING #:
68941-1-1



landscape
structures



The play components identified on this plan are IPEMA certified. (Unless model number is preceded with *) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

THIS PLAY AREA & EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION).

ACCESSIBLE/PROTECTIVE
LOOSE FILL MATERIAL
(ENGINEERED WOOD FIBER SUGGESTED)

DESIGNED BY:
GPC

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DELANO, MINNESOTA 55328
PH: 1-800-328-0035 FAX: 1-763-972-6091

Date	Previous Drawing #	Initials



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2 July 2013



sheet title

playground
improvements for
Langton Lake C2

sheet number
two



Langton Lake- C2

June 28, 2013 68941-1-1



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sheet title
playground
improvements for
Langton Lake C2

sheet number
three



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Langton Lake- C2

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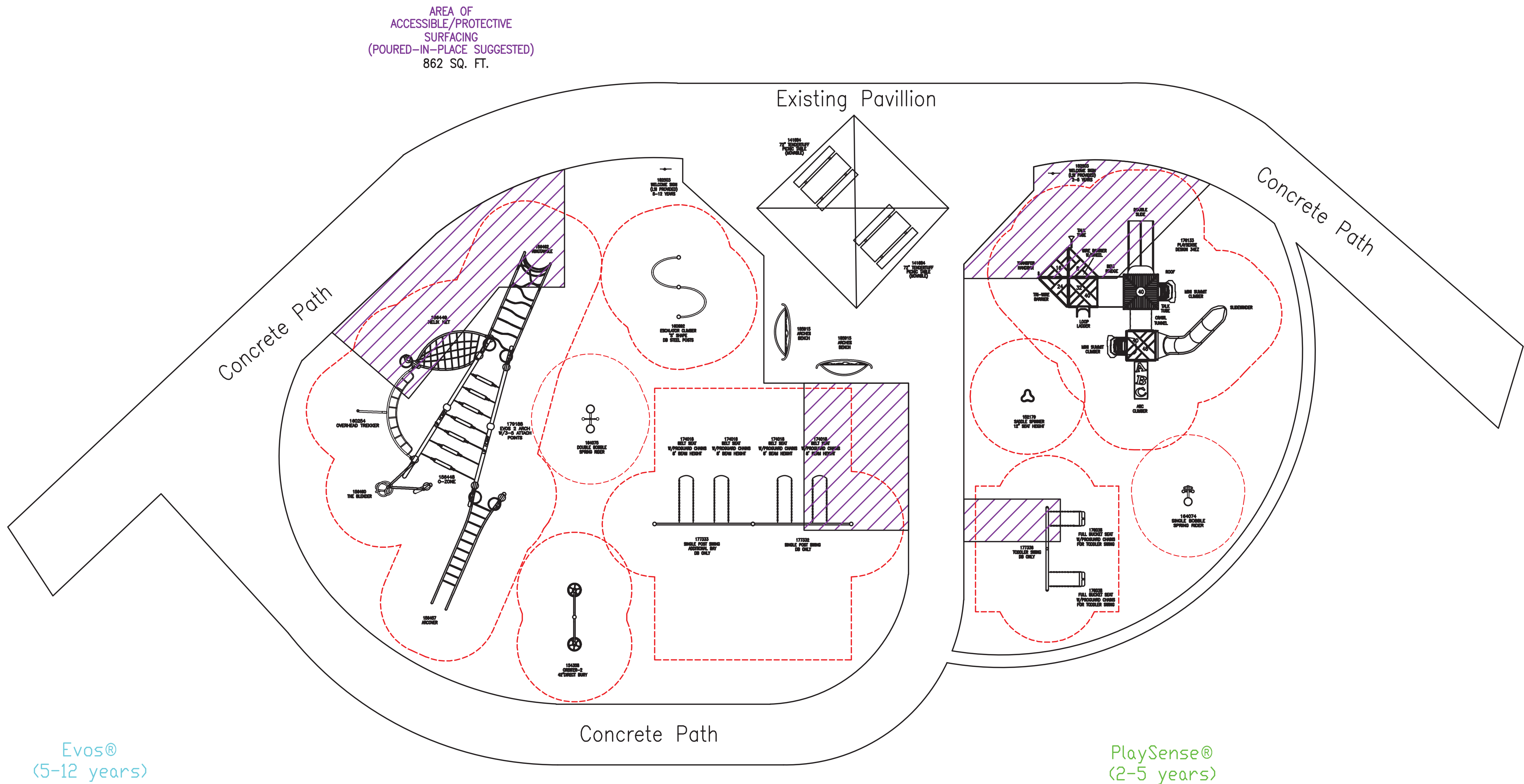
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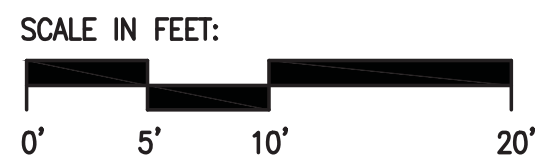
Langton Lake Park
preliminary
design

sheet title
playground
improvements and
details for
Langton Lake C2
sheet number
four



TOTAL ELEVATED PLAY COMPONENTS	0		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	14	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	10	REQUIRED	10

TOTAL ELEVATED PLAY COMPONENTS	9		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	4	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED	3



Langton Lake- Ballfield

Flagship
Recreation
Chris DesRoches

SYSTEM TYPE:
Evos/Playsense

DRAWING #:
68990-1-1



landscape
structures



The play components identified on this plan are IPEMA certified. (Unless model number is preceded with *) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

THIS PLAY AREA & EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

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CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION).

ACCESSIBLE/PROTECTIVE SURFACING TO BE A COMBINATION OF UNITARY AND LOOSE FILL MATERIALS.

DESIGNED BY:
GPC

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2 July 2013



sheet title

playground
improvements for
Langton Lake ballfields

sheet number
five



Langton Lake- Ballfield

June 28, 2013 68990-1-1



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Langton Lake Park
preliminary
design

sheet title
playground
improvements for
Langton Lake ballfields

sheet number
SIX



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Langton Lake- Ballfield

June 28, 2013 68990-1-1R



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sheet title
**playground
improvements and
details for
Langton Lake ballfields**
sheet number
seven



Mapleview Park

Implementation Planning Session One

6 June 2013

27 Attendees Signed in

Meeting summary

Following an overview of the Parks and Recreation Renewal Program and the key directions of the Parks and Recreation System Master Plan, meeting participants were asked to respond to questions about potential improvements.

Exercise One Issues

As a group focused on a park, participants were asked to identify issues related to the playground area or the park in general:

- Tree trim/weed control
- Survey park boundaries
- Parking—bump out on one side only, parking—unsafe on both sides
- Passive space is unusable
- Shelter is too far from ice rink
- Lighting is annoying—light pollution
- ADA accessibility/strollers, need a curb cut
- Shelter is outdated
- Weeds
- Outhouse is unsightly/half brick wall, need all summer
- Water fountain—none
- Adults: lawn swings or horseshoes/bocce ball
- There are playgrounds that are for elderly and children—so adults exercise also

Exercise Two Perfect day

As a group focused on a park, participants were asked to share their thoughts about what would make for a perfect day at the playground and park:

- Curb cut Farrington and Millwood and near pavilion—handicapped and baby strollers
- Used all day—summer puppet wagon, daycare, little league
- Dogs on leash
- Playing on playground
- Cars not parked on both sides
- Water fountain

Exercise Three Park and playground specifics

As individuals focused on a park, participants were asked to share their thoughts about what specific park and playground improvements would be desired:

Park improvements

- Local use all day
- Adult benches/swings
- Improved greenery
- More trash cans
- Signery for dogs
- Drainage
- Lighting facing park
- Youth programming
- Puppet wagon
- Portapotty
- Wheelchair accessible
- Weed control and treatment
- Handicap/stroller accessibility
- Improved parking options
- Change lighting—shine on park instead of neighbors yards
- Signage regarding city ordinance—dogs on leash, clean up after your pet
- Better weed control
- Better tree trimming
- Improved parking—ramp off Matilda for strollers/wheelchairs
- Lighting shining on the park instead of neighbors yards
- Safe playground equipment/handicap accessible
- Increased garbage receptacles
- Signage regarding city ordinance—dogs on leash, clean up after your pet
- Accessibility
- Parking
- Replace weeds with grass where rink is located (in winter)
- Replace fallen trees
- Pathways—to shelter/playground, to ballfield, could be cinder (inexpensive) such as track at Middle School, really helps with strollers
- On northwest corner, show where to walk; appears to be private property
- Sign addressing leash rules for dogs—more dogs are let loose while owners watch; dogs exit onto private property occasionally
- Even if nothing is done, still a nice park
- Some off street parking for little league or only one side parking
- For adults also—maybe horseshoe pits in sw corner
- Shelter improved—upgraded—same since 1960
- Survey park boundaries

Playground improvements

- Safe equipment
- Water fountain

Move skating rink
Improve shelter
Parking (cut-ins)
Bocce ball
Add horseshoes
Adult swings/benches
Handicap accessible
Accessibility—handicap, all ages, safety
Shelter—upgrade, add water fountain, three season/add wall or partial wall
Handicap accessible
Adult swing
Increased seating around playground
Water fountain in shelter
Accessibility/safety/seating
Use for all ages
Shelter—upgrade, water fountain, three season use
Children enjoyed old bus jungle gym
Adult chairs/swings—make it unique
Attention to slides not being in sun—get very hot—unless there is a material
that does not get hot
Need curb cuts so wheelchair/stroller accessible
Outhouse/half brick wall all summer



Mapleview Park

Roseville, Minnesota

sheet one
sheet two
sheet three
sheet four
sheet five
sheet six
sheet seven
sheet eight

park improvements
playground improvements
playground improvements
playground details
playground details
[not used]
[not used]
[not used]

Scheduled improvements		Budget	Construction timing	
Improvements	Description		Start	Complete
Playground	new playground equipment, surface, edging	\$75,000	Fall 2015	Spring 2016
...	...	...	...	...
...	...	...	...	...
...	...	...	...	...
...	...	...	...	...



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2 July 2013



sheet title

sheet number



park improvements plan
1 inch = 30 feet



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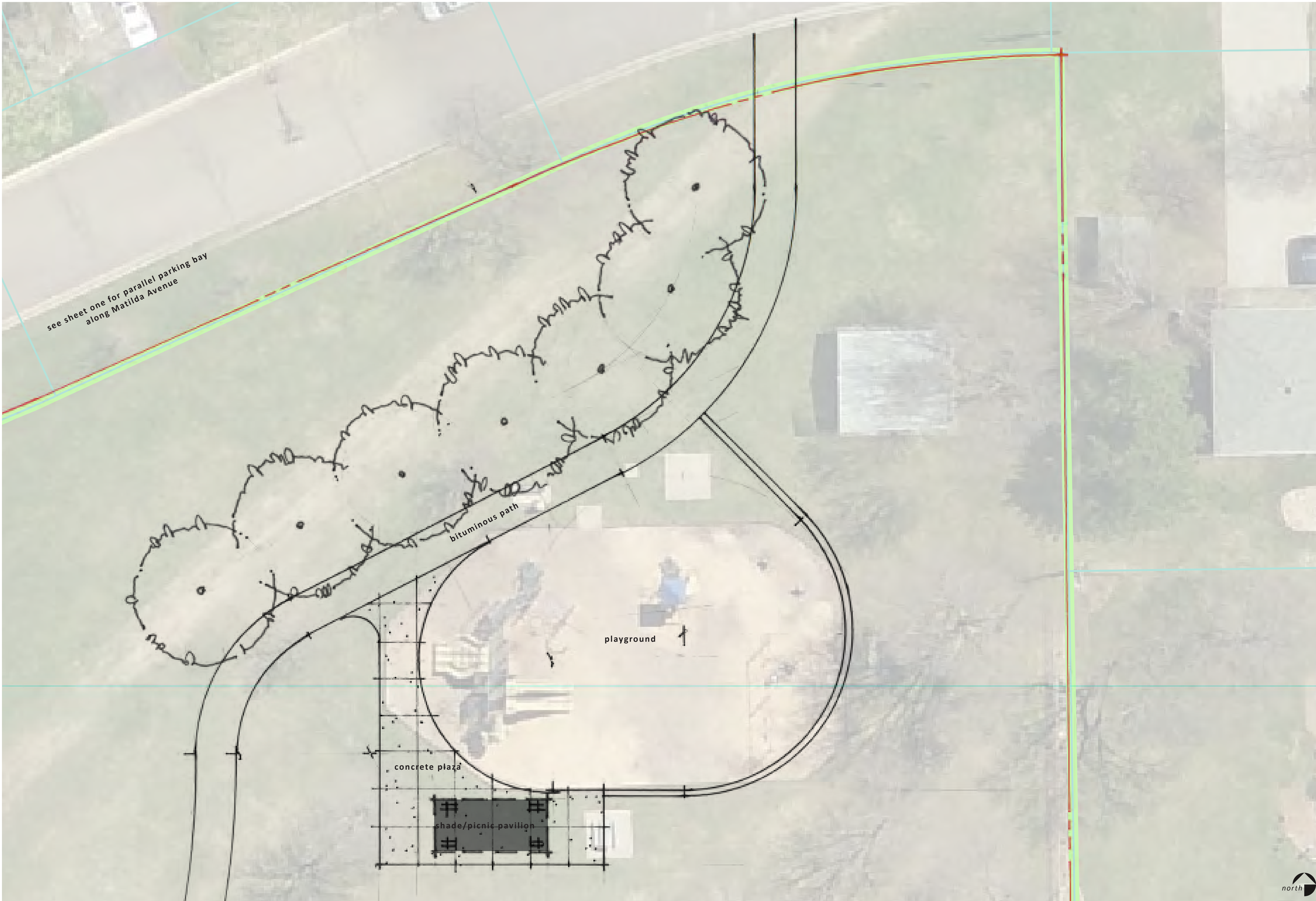
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2 July 2013
revised 26 July 2013 (parking bay at
Matilda Avenue added)



sheet title
park improvements

sheet number
one



playground improvements plan
1 inch = 10 feet



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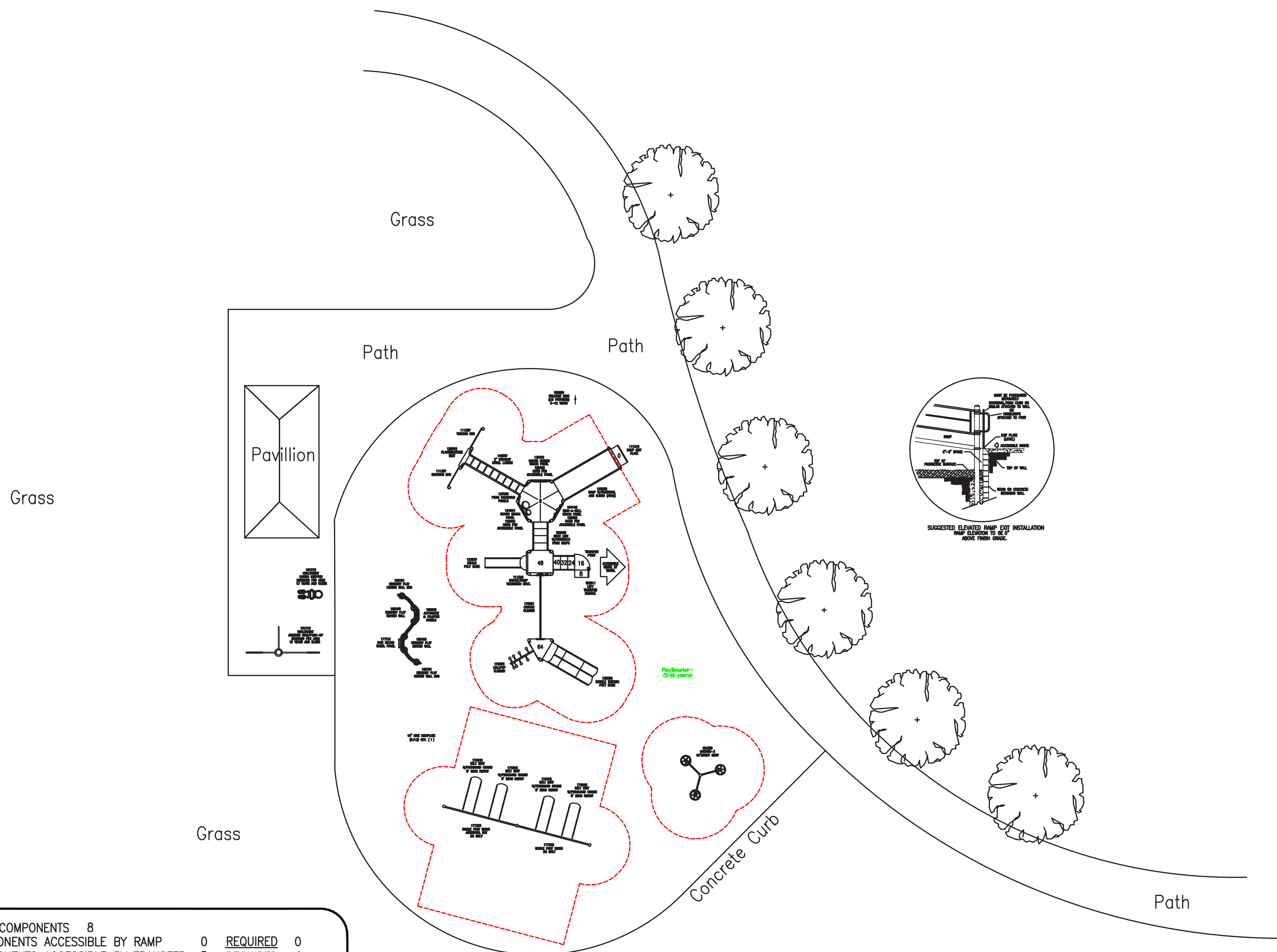
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sheet title
playground improvements

sheet number
two



sheet number
three



Mapleview Park

June 28, 2013 68914-1-1



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Mapleview Park
preliminary
design

sheet title
playground details

sheet number
four



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2 July 2013



sheet title
playground details

sheet number
five



Pocahontas Park

Implementation Planning Session One

16 May 2013

10 Attendees Signed In

Meeting input

Following an overview of the Parks and Recreation Renewal Program and its application to Pocahontas Park, work session participants were asked to respond to questions about the evolution of the park under the renewal program. Responses are included in this summary.

Exercise One **Issues**

As a large group, participants were asked to share their thoughts about issues that needed to be resolved at Pocahontas Park. Responses included:

No parking; Pascal Street needs no parking signs because it's hard to see parked cars especially in front of playground
Speed of traffic on Pascal Street and ignoring stop signs
No path exists to the playground
It's a neighborhood park—people should be walking to it
The park is hidden—a hidden gem—no one knows about it so it's not getting used
No walkways, no paths, no path from senior housing
Equipment is getting old, but the merry-go-round should be retained
There's no shade
No water bags on new trees; no apparent plan to the planting that has been done
Tennis courts are in good condition; no spalling

There is not enough good seating in the park; what is there is not comfortable; there are not enough picnic tables

What is going to happen to the nursery? (in the neighborhood)

Lighting has to be turned on

Road and sidewalk intersections are dangerous

Pascal Street is the straight street out to County Road B2, so people drive fast on that street

Walking along Pascal Street is dangerous

There are only a few games where parking is an issue

Only a few parking spaces are really needed

There are no center straps on the tennis court nets—they should not be removable

Exercise Two **Comparing directions/Ideas**

Work session participants compared and assessed concept plans that would orient the park to neighborhood or community use. As a preface to this exercise, it was noted that defining a community focus for the park was difficult for the same reasons of disconnectedness noted by residents.

Exercise Three was integrated into this exercise as a natural course of the discussion. Responses included:

Component, activity, or idea

The park gets lots of walkers from Waters Edge; a crosswalk is needed at County Road B2 and Pascal Street.

Programming and notification of events at the park, perhaps online (“tennis group meeting at 10:00 am at Pocahontas”).

Sign with trail map and connections—wayfinding improvements.

Play structure needs more play equipment.

Get rid of wood as fall material in the playground.

The best chairs at the ones at New Brighton City Hall Park.

Make the park more of a picnic spot for the neighborhood, but make sure there are enough trash containers.

Schedule a park clean-up day.

Create a right-sized open play field; kids don’t go to the park—there are no kids in the neighborhood—except there are six new families on Brooks and lots of houses that are turning over.

Provide earlier notification of the schedule for the puppet wagon.

Create the path connections to the path and overlook.

Create a walkway around the senior housing (Rose Point).

Keep the courts where they are—too steep to move them to the hill.

Pavilion near the playground would be good; one near the tennis courts would also be a good idea.

Keep the hill open for sliding.

Create walking loop through the park.

City should buy the nursery and turn it into a wetland—development brings too much traffic.

Rose Point has gardens for its residents; don’t need community gardens and it’s too far to carry tools.



P o c a h o n t a s P a r k

Roseville, Minnesota

sheet one overall park improvements
sheet two playground area improvements
sheet three [not used]
sheet four [not used]
sheet five [not used]
sheet six [not used]
sheet seven [not used]
sheet eight [not used]

Scheduled improvements

Improvements	Description	Budget	Construction timing	
			Start	Complete
Court improvements	Surface, fencing, lighting	\$150,000	Spring 2015	Summer 2015
General park improvements	Turf improvements, site furnishings	\$75,000	Spring 2015	Summer 2015
...	...	...	...	...
...	...	...	...	...
...	...	...	...	...



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13 June 2013



sheet title

sheet number



park improvements plan
1 inch = 40 feet



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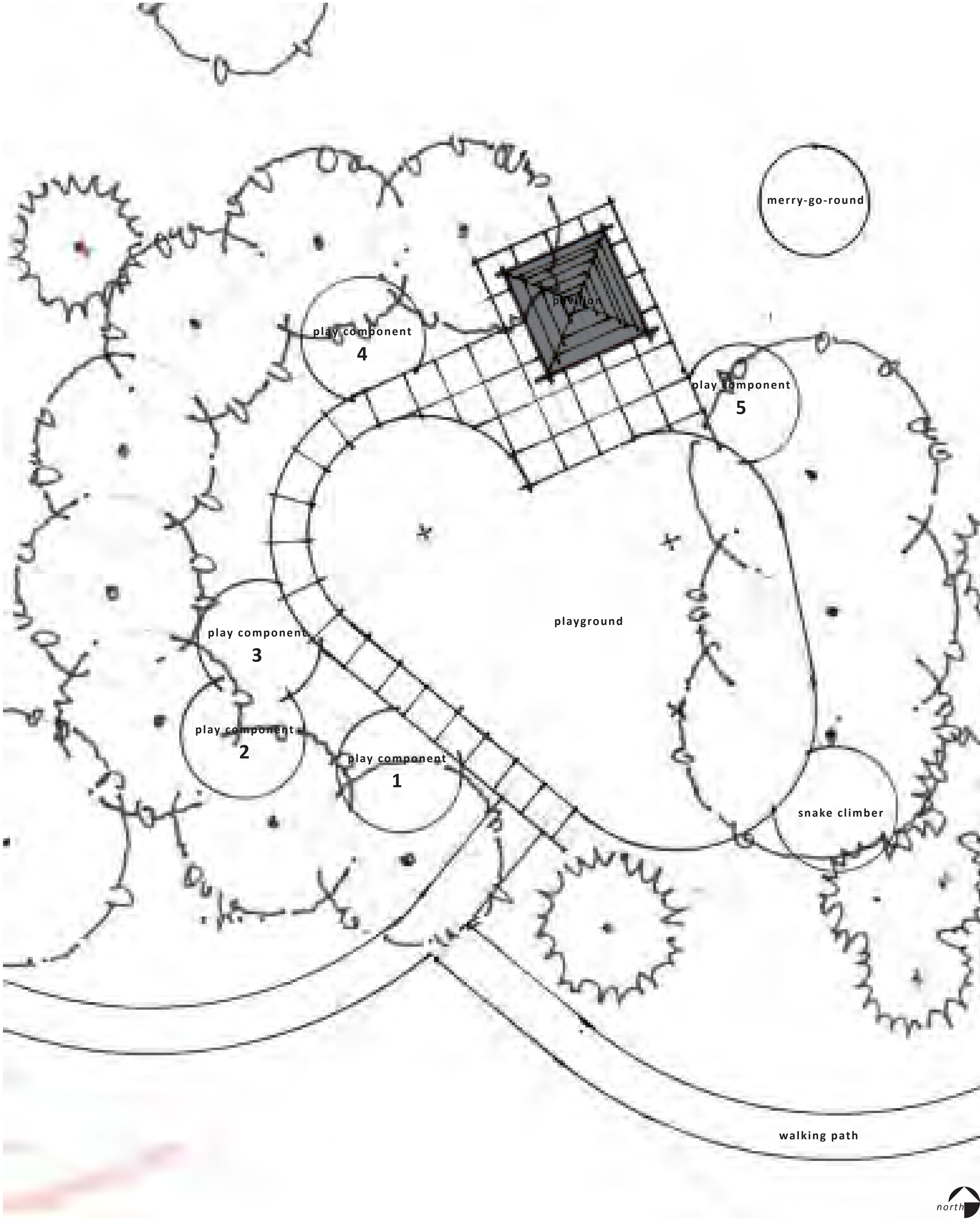
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13 June 2013



sheet title
**overall park
improvements**

sheet number
one



playground area plan

1 inch = 10 feet



"retro" play components

no scale



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13 June 2013



Pocahontas Park
preliminary
design

sheet title

playground area
improvements

sheet number

two

REQUEST FOR COUNCIL ACTION

Date: August 12, 2013
Item No.: 13.b

Department Approval

City Manager Approval



Item Description: Consider Extending the Term of Cable Television Franchise Ordinance and Agreement Held by Comcast of Minnesota, Inc

BACKGROUND

The current cable franchise agreement that began in 1998 and is held by Comcast of Minnesota Inc. is set to expire on November 23, 2013. Since 2011, the North Suburban Communications Commission (NSCC) has been negotiating with Comcast for the renewal of the franchise agreement. While negotiations are moving forward, it does not appear that a full agreement can be reached by November 2013. Therefore, the NSCC is asking that every member City to extend the franchise one additional year, to November 23, 2014 to allow for additional time for negotiating. It is hoped that an acceptable agreement can be approved much sooner than November of 2014.

Once a new franchise is negotiated, it will be brought forward for City Council consideration and approval.

POLICY OBJECTIVE

Entering into a franchise agreement with Comcast will allow for the continuation of cable TV services to Roseville residents and provide the City with revenue for allowing the cable company to construct facilities within the City of Roseville's right-of-way.

FINANCIAL IMPACTS

There are no direct financial impacts to extending the current franchise agreement. Under the extension, the City will continue to receive the existing franchise fee. The City receives approximately \$420,000 annually from Comcast in franchise fees. The funds are deposited into the Communications Fund.

STAFF RECOMMENDATION

Staff recommends approval of a resolution extending the term of the cable franchise agreement ordinance and agreement.

REQUESTED COUNCIL ACTION

Motion to **APPROVE** a resolution extending the term of the cable television franchise ordinance and agreement held by Comcast of Minnesota, Inc.

Prepared by: Patrick Trudgeon, Interim City Manager (651) 792-7021

Attachments: A: Resolution extending the term of the cable television franchise ordinance and agreement.

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the ____ day of ____ 2013 at 6:00 p.m.

The following members were present: _____

and the following were absent: None.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION No.

**A RESOLUTION EXTENDING THE TERM OF THE CABLE TELEVISION
FRANCHISE ORDINANCE AND AGREEMENT HELD BY COMCAST OF
MINNESOTA, INC.**

WHEREAS, the City of Roseville (“City”) enacted an ordinance and entered into a cable television franchise agreement (collectively, the “Franchise”) with MediaOne North Central Communications Corp. (“MediaOne”), which became effective November 23, 1998, to provide cable television service within the territorial limits of the City; and

WHEREAS, as a result of several transfers of the Franchise, Comcast of Minnesota, Inc. (“Comcast”) currently holds the Franchise; and

WHEREAS, Section 626(a)(1) of the Cable Communications Policy Act of 1984, as amended (the “Cable Act”), 47 U.S.C. § 546(a)(1), provides that if a written renewal request is submitted by a cable operator during the 6-month period which begins with the 36th month before franchise expiration and ends with the 30th month prior to franchise expiration, a franchising authority shall, within six months of the request, commence formal renewal proceedings to identify the future cable-related community needs and interests, and to review the performance of the cable operator under its franchise during the then current franchise term; and

WHEREAS, the Franchise is scheduled to expire on November 23, 2013 unless sooner terminated or extended; and

WHEREAS, by letter dated November 23, 2010 from Comcast to the City, Comcast invoked the formal renewal procedures set forth in Section 626 of the Cable Act, 47 U.S.C. § 546; and

WHEREAS, the City has delegated to the North Suburban Communications Commission (the “NSCC”) the powers necessary and appropriate to manage and conduct the formal franchise renewal process under 47 U.S.C. § 546(a)-(g); and

WHEREAS, pursuant to its Resolution No. 2011-02, the NSCC, on behalf of the City, officially commenced formal franchise renewal and ascertainment proceedings on April 7, 2011; and

WHEREAS, Comcast and the NSCC have not been able to agree on the terms a renewal franchise for the City under the informal franchise renewal process described in 47 U.S.C. § 546(h); and

WHEREAS, Comcast and the NSCC are currently following the formal franchise renewal process set forth in 47 U.S.C. § 546(a)-(g); and

WHEREAS, to enable the NSCC and Comcast to conduct and complete the formal renewal process, as necessary, in a fair and efficient manner that comports with applicable law, while eliminating any uncertainty that could possibly arise if the Franchise were to expire during the pendency of formal renewal proceedings, the parties believe it is reasonable, appropriate and in the public interest to extend the term of the Franchise; and

WHEREAS, the NSCC and Comcast believe that a Franchise extension to November 23, 2014, will initially be sufficient to provide the time needed to complete the formal franchise renewal process, or to conclude that additional time will be needed.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The term of the Franchise held by Comcast of Minnesota, Inc. is hereby extended until November 23, 2014, unless sooner revoked or terminated. All obligations, conditions, commitments, warranties and requirements set forth in the Franchise and in the July 15, 2002, Memorandum of Understanding, the June 5, 2009, Settlement Agreement, and the March 1, 2012, Settlement Agreement shall continue and remain in full force and effect during the term of the extension; and
2. This extension shall not constitute a waiver of any rights, remedies or defenses the City, Comcast and the NSCC may have under applicable laws and regulations. The parties specifically reserve all rights remedies and defenses they have under the renewal procedures set forth in 47 U.S.C. § 546; and
3. Nothing in this Resolution precludes Comcast, the City and the NSCC from agreeing to additional Franchise extensions; and
4. This Resolution shall not be interpreted to prevent Comcast, the City and the NSCC from utilizing the informal franchise renewal process specified in 47 U.S.C.

§ 546(h), and/or conducting informal franchise renewal negotiations simultaneously with the formal franchise renewal process; and

5. Comcast and the NSCC, on the City's behalf, will jointly determine the process for selecting an administrative law judge, if necessary; and

6. This Resolution shall be effective immediately upon its adoption.

PASSED AND ADOPTED on this _____ day of _____, 2013.

[COMMUNITY], MINNESOTA

By: _____

ATTEST:

COMCAST OF MINNESOTA, INC.