



City Council Agenda

Monday, October 28, 2013

6:00 p.m.

City Council Chambers

(Times are Approximate - Please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Closed Session**
Consider Property Acquisition of:
2959 Hamline Ave and
2169 St. Stephens St and 2168 St. Croix St
- 6:30 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten,
McGehee, Roe
- 6:32 p.m. **2. Approve Agenda**
- 6:35 p.m. **3. Public Comment**
- 6:40 p.m. **4. Council Communications, Reports and Announcements**
- 5. Recognitions, Donations and Communications**
a. Proclaim November Native American Heritage Month
- 6:45 p.m. **6. Approve Minutes**
a. Approve Minutes of October 21, 2013 Meeting
- 6:50 p.m. **7. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve General Purchases and Sale of Surplus items in excess of \$5000
d. Consider Establishing Position within Information Technology Division
e. Consider Gift of Property on Lake Street for Storm Water
f. Consider Adopting a Resolution Authorizing an Application for a Tax Base Revitalization Account Grant

for 2785 Fairview Ave

- g. Set Public Hearing to Consider Approving 2014 Liquor License Renewals
- h. Set Public Hearing to Consider Transfer of Off Sale Liquor License to Minnesota Fine Wines & Spirits, LLC (Total Wine & More)

7:00 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

11. Public Hearings

12. Budget Items

13. Business Items (Action Items)

7:05 p.m. a. Consider Abatement of Unresolved Violations at 2560 Fry St.

14. Business Items – Presentations/Discussions

7:20 p.m. a. Asset Management Update

7:40 p.m. b. Volunteer Coordinator Discussion

8:00 p.m. **15. City Manager Future Agenda Review**

8:05 p.m. **16. Councilmember Initiated Items for Future Meetings**

8:10 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

November			
<i>Tuesday</i>	<i>Nov 5</i>		<i>Election Day</i>
Wednesday	Nov 6	6:30 p.m.	Planning Commission
Thursday	Nov 7	6:30 p.m.	Parks & Recreation Commission
<i>Monday</i>	<i>Nov 11</i>		<i>City Offices Closed – Veterans Day</i>
Wednesday	Nov 13	6:30 p.m.	Ethics Commission
Monday	Nov 18	6:00 p.m.	City Council Meeting
Tuesday	Nov 19	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Nov 20	6:30 p.m.	Human Rights Commission
Monday	Nov 25	6:00 p.m.	City Council Meeting

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.



National Native American Heritage Month November 2013

Whereas: American Indians are the original settlers of this country, and they have made substantial contributions to the culture, language and community of the United States; and

Whereas: The City of Roseville is located on land that was once home to many Dakota and Ojibwa Indians; and

Whereas: The City of Roseville is committed to promoting racial understanding and equality and justice as a fundamental aspect of a healthy community; and

Whereas: The American Indian community has brought values and ideas that have become ingrained in the American spirit, including respect for the natural environment, respect for cultural differences and respect for diversity as a source of strength rather than division; and

Whereas: By Act of Congress of the United States, November is declared as American Indian Heritage Month; and

Whereas: This observance offers special opportunities to become more knowledgeable about the American Indian heritage and to honor the many American Indian leaders who have contributed to the progress of our nation.

Now, Therefore Be It Resolved, that the City Council hereby proclaim the month of November 2013 as Native American Heritage Month in the City of Roseville and urge all citizens to join in appreciation for our rich and diverse community.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twenty-eighth day of October 2013.

Mayor Daniel J. Roe

Date: October 28 2013

Item: 6.a

Approve minutes of October 21,
2013

REQUEST FOR COUNCIL ACTION

Date: 10/28/2013
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$416,808.21
71791-71836	\$175,994.41
Total	\$592,802.62

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Attachment A

Checks for Approval

User: mary.jenson
Printed: 10/22/2013 - 10:28 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71796	10/17/2013	Boulevard Landscaping	Operating Supplies	Anderson Irrigation/Snow Removal	Wire Installation	1,500.00
71802	10/17/2013	Boulevard Landscaping	Operating Supplies	Brickman Group LTD, LLC	For mowing and weeding streetscape	1,841.01
0	10/17/2013	Boulevard Landscaping	Operating Supplies	Collins Electrical Construction Co.	Light Pole Repair	156.00
Operating Supplies Total:						3,497.01
Fund Total:						3,497.01
0	10/16/2013	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	6.94
Federal Income Tax Total:						6.94
0	10/16/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	6.64
0	10/16/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	1.56
FICA Employee Ded. Total:						8.20
0	10/16/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	1.56
0	10/16/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	6.64
FICA Employers Share Total:						8.20
0	10/16/2013	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	0.97
MN State Retirement Total:						0.97
0	10/16/2013	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	6.07
PERA Employee Ded Total:						6.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/16/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	6.07
0	10/16/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	0.97
PERA Employer Share Total:						7.04
0	10/16/2013	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	4.12
State Income Tax Total:						4.12
Fund Total:						41.54
0	10/17/2013	Community Development	Conferences	Joel Koepp	Conference Expenses Reimbursement	495.30
Conferences Total:						495.30
0	10/17/2013	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-Sept 2013	6,050.40
Electrical Inspections Total:						6,050.40
71805	10/17/2013	Community Development	Electrical Permits	CityView Electric, Inc.	Electrical Permit Refund	160.00
Electrical Permits Total:						160.00
0	10/16/2013	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	3,953.12
Federal Income Tax Total:						3,953.12
0	10/16/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,901.30
0	10/16/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	444.67
FICA Employee Ded. Total:						2,345.97
0	10/16/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,901.30
0	10/16/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	444.67
FICA Employers Share Total:						2,345.97
71826	10/17/2013	Community Development	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	96.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	96.15
0	10/17/2013	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.10.2013 ICMA Defe	385.00
					ICMA Def Comp Total:	385.00
0	10/16/2013	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	293.41
					MN State Retirement Total:	293.41
0	10/16/2013	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	545.00
					MNDCP Def Comp Total:	545.00
0	10/16/2013	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,833.70
					PERA Employee Ded Total:	1,833.70
0	10/16/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,833.70
0	10/16/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	293.41
					PERA Employer Share Total:	2,127.11
71820	10/17/2013	Community Development	Professional Services	MNCAR Exchange	First User-EDAM Member Discount	225.00
					Professional Services Total:	225.00
0	10/16/2013	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	1,500.60
					State Income Tax Total:	1,500.60
0	10/17/2013	Community Development	Training	10K Lakes-CC	Training	180.00
					Training Total:	180.00
					Fund Total:	22,536.73
71827	10/17/2013	Contracted Engineering Svcs	Deposits	Pulte Homes	Escrow Return-1170 Maple Lane	2,844.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71827	10/17/2013	Contracted Engineering Svcs	Deposits	Pulte Homes	Escrow Return-1160 Maple Lane	2,916.83
71827	10/17/2013	Contracted Engineering Svcs	Deposits	Pulte Homes	Escrow Return-NW Corner of Lexing	9,854.45
Deposits Total:						15,615.33
0	10/16/2013	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	528.10
Federal Income Tax Total:						528.10
0	10/16/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	206.51
0	10/16/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	48.30
FICA Employee Ded. Total:						254.81
0	10/16/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	206.51
0	10/16/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	48.30
FICA Employers Share Total:						254.81
71826	10/17/2013	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	18.46
HSA Employee Total:						18.46
0	10/16/2013	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	33.19
MN State Retirement Total:						33.19
0	10/16/2013	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	207.45
PERA Employee Ded Total:						207.45
0	10/16/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	33.19
0	10/16/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	207.45
PERA Employer Share Total:						240.64
0	10/16/2013	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	177.21
State Income Tax Total:						177.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						17,330.00
0	10/17/2013	Fire Station 2011	Contractor Payments	Ancom Communications, Inc.	Base Radio, Receiver Decoder	10,207.78
71791	10/16/2013	Fire Station 2011	Contractor Payments	Floors By Becker, Inc.	Resilient Flooring/Carpet	2,560.25
71792	10/16/2013	Fire Station 2011	Contractor Payments	Gorham Oien Mechanical	Plumbing/Heating/Piping	12,715.75
71793	10/16/2013	Fire Station 2011	Contractor Payments	Midwest Asphalt Corporation	Site Paving	41,347.32
71794	10/16/2013	Fire Station 2011	Contractor Payments	NAC Mechanical & Electrical Serv	Electrical/Communications	6,988.20
71795	10/16/2013	Fire Station 2011	Contractor Payments	UHL Company	Temperature Controls	2,470.00
Contractor Payments Total:						76,289.30
71797	10/17/2013	Fire Station 2011	Furniture and Fixtures	Art Partners Group, LLC	Fire Station History Display	4,486.92
0	10/17/2013	Fire Station 2011	Furniture and Fixtures	Best Buy- CC	New Station Supplies	3,376.40
0	10/17/2013	Fire Station 2011	Furniture and Fixtures	Michaels-CC	Furniture and Fixtures, New Station	487.33
0	10/17/2013	Fire Station 2011	Furniture and Fixtures	National Camera Exchange-CC	Furniture and Fixtures, New Station	647.75
Furniture and Fixtures Total:						8,998.40
0	10/17/2013	Fire Station 2011	Professional Services	Xcel Energy	Fire Dept	216.53
Professional Services Total:						216.53
0	10/17/2013	Fire Station 2011	Use Tax Payable	Ancom Communications, Inc.	Seles/Use Tax	-258.78
71797	10/17/2013	Fire Station 2011	Use Tax Payable	Art Partners Group, LLC	Sales/Use Tax	-288.63
Use Tax Payable Total:						-547.41
Fund Total:						84,956.82
0	10/17/2013	Fire Vehicles Revolving	SCBA Equipment	MES, Inc.	Structural Boots	3,506.69
SCBA Equipment Total:						3,506.69
Fund Total:						3,506.69
0	10/17/2013	General Fund	209001 - Use Tax Payable	Alliance Supply-CC	Use Tax Payable	-6.26
0	10/17/2013	General Fund	209001 - Use Tax Payable	City of St. Paul	Sales/Use Tax	-40.91
0	10/17/2013	General Fund	209001 - Use Tax Payable	City of St. Paul	Sales/Use Tax	-43.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/17/2013	General Fund	209001 - Use Tax Payable	City of St. Paul	Sales/Use Tax	-29.22
0	10/17/2013	General Fund	209001 - Use Tax Payable	Discount Mugs-CC	Use Tax Payable	-28.95
0	10/17/2013	General Fund	209001 - Use Tax Payable	Emergency Apparatus Maint. Inc	Sales/Use Tax	-65.66
0	10/17/2013	General Fund	209001 - Use Tax Payable	Hayneedle, Inc -CC	Use Tax Payable	-2.61
0	10/17/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Use Tax Payable	-2.07
0	10/17/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Use Tax Payable	-9.47
0	10/17/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Use Tax Payable	-6.88
0	10/17/2013	General Fund	209001 - Use Tax Payable	Sirchie Finger Print-CC	Use Tax Payable	-21.08
0	10/17/2013	General Fund	209001 - Use Tax Payable	WT Farley-CC	Use Tax Payable	-12.24
209001 - Use Tax Payable Total:						-269.26
0	10/17/2013	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	219.61
211402 - Flex Spending Health Total:						219.61
0	10/17/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	189.00
211403 - Flex Spend Day Care Total:						189.00
0	10/17/2013	General Fund	Attorney Development Escrows	Erickson, Bell, Beckman & Quinn I	General Civil Matters-Non-Retainer	185.00
Attorney Development Escrows Total:						185.00
71798	10/17/2013	General Fund	Clothing	Aspen Mills Inc.	Pants	48.95
71834	10/17/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Duty Belt Loop	25.23
71834	10/17/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	167.90
71834	10/17/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	4.92
Clothing Total:						247.00
0	10/17/2013	General Fund	Conferences	Arrowwood Resort-CC	Room for Justin J. at conference	230.86
0	10/17/2013	General Fund	Conferences	Craguns Lodge - CC	Corey Yunke, MN Crime Prevention /	240.00
0	10/17/2013	General Fund	Conferences	Brenda Davitt	Mileage Reimbursement	155.94
71813	10/17/2013	General Fund	Conferences	Law Enforcement Tech Group, LLC	User Conference-Roberto	60.00
0	10/17/2013	General Fund	Conferences	Minnesota GIS LIS- CC	23rd Annual Conference	250.00
0	10/17/2013	General Fund	Conferences	PayPal-CC	Fraudulent purchase	193.80
Conferences Total:						1,130.60
71802	10/17/2013	General Fund	Contract Maint. - City Hall	Brickman Group LTD, LLC	City Campus Areas	1,112.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maint. - City Hall Total:						1,112.99
0	10/17/2013	General Fund	Contract Maintenance	Nitti Sanitation-CC	Extra Yards of Trash	34.00
71835	10/17/2013	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal	591.82
Contract Maintenance Total:						625.82
0	10/17/2013	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Vehicle Supplies	1,020.67
71831	10/17/2013	General Fund	Contract Maintenance Vehicles	Suburban Tire Wholesale, Inc.	Flat Repair	120.00
Contract Maintenance Vehicles Total:						1,140.67
0	10/17/2013	General Fund	Employee Recognition	Byerly's- CC	Deb Bloom Going Away Flowers	62.99
0	10/17/2013	General Fund	Employee Recognition	Lexington Floral- CC	Bill Malinen Condolences Flowers	74.94
Employee Recognition Total:						137.93
71811	10/17/2013	General Fund	Employer Pension	ICMA Retirement Trust 401-109951	City Contribution for Malinen-10/15/13	393.24
Employer Pension Total:						393.24
0	10/16/2013	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Income Tax	29,594.86
Federal Income Tax Total:						29,594.86
0	10/16/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Employee Ded.	6,668.27
0	10/16/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare Employee Ded.	3,941.67
FICA Employee Ded. Total:						10,609.94
0	10/16/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Employers Share	6,668.27
0	10/16/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare Employee Share	3,941.67
FICA Employers Share Total:						10,609.94
71826	10/17/2013	General Fund	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Employee Ded.	2,009.04
HSA Employee Total:						2,009.04
0	10/17/2013	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-300227	PR Batch 00002.10.2013 ICMA Deferred Compensation	2,879.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
ICMA Def Comp Total:						2,879.88
0	10/17/2013	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.10.2013 Minnesota I	854.73
Minnesota Benefit Ded Total:						854.73
0	10/16/2013	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	2,718.45
MN State Retirement Total:						2,718.45
0	10/16/2013	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	6,608.87
MNDCP Def Comp Total:						6,608.87
0	10/17/2013	General Fund	Motor Fuel	Yocum Oil	2013 Blanket PO for fuel; 2013 state	12,227.63
Motor Fuel Total:						12,227.63
0	10/17/2013	General Fund	Office Supplies	Menards-CC	Office Supplies	74.91
0	10/17/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	757.31
0	10/17/2013	General Fund	Office Supplies	Target- CC	Office Supplies	30.11
Office Supplies Total:						862.33
0	10/17/2013	General Fund	Op Supplies - City Hall	Grainger Inc	Batteries	24.62
71815	10/17/2013	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Cleaning Supplies	187.98
Op Supplies - City Hall Total:						212.60
0	10/17/2013	General Fund	Operating Supplies	Alliance Supply-CC	Gym Wipes	97.37
0	10/17/2013	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	29.98
0	10/17/2013	General Fund	Operating Supplies	Batteries Plus-CC	Station Supplies	166.21
0	10/17/2013	General Fund	Operating Supplies	Byerly's- CC	Cookies for Tony's Last Day	17.47
0	10/17/2013	General Fund	Operating Supplies	City of St. Paul	Paper	635.91
0	10/17/2013	General Fund	Operating Supplies	City of St. Paul	Paper	682.66
0	10/17/2013	General Fund	Operating Supplies	City of St. Paul	Paper	454.22
71808	10/17/2013	General Fund	Operating Supplies	Deluxe For Business	Laser Checks	740.27
0	10/17/2013	General Fund	Operating Supplies	Discount Mugs-CC	Station Supplies	450.02
0	10/17/2013	General Fund	Operating Supplies	Fastenal-CC	Operating Supplies	27.42
0	10/17/2013	General Fund	Operating Supplies	Frattallones-CC	Station Supplies	16.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/17/2013	General Fund	Operating Supplies	GlassArt Designs, Inc - CC	New Station Supplies	101.69
0	10/17/2013	General Fund	Operating Supplies	Hayneedle, Inc -CC	Station Supplies	40.55
0	10/17/2013	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	273.47
0	10/17/2013	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	111.99
0	10/17/2013	General Fund	Operating Supplies	McDonalds-CC	Admin Opp	28.12
0	10/17/2013	General Fund	Operating Supplies	McDonalds-CC	6+ hour Haz mat call refreshments	42.85
0	10/17/2013	General Fund	Operating Supplies	Menards-CC	Station Supplies	54.39
0	10/17/2013	General Fund	Operating Supplies	Michaels-CC	New Station Supplies	32.00
71821	10/17/2013	General Fund	Operating Supplies	Napa Genuine Parts, Co	Combo Ball Mount	32.13
0	10/17/2013	General Fund	Operating Supplies	Now & Later-CC	Station Supplies	12.86
0	10/17/2013	General Fund	Operating Supplies	Office Depot- CC	Station Supplies	26.23
0	10/17/2013	General Fund	Operating Supplies	O'Reilly Automotive- CC	Station Supplies	3.31
0	10/17/2013	General Fund	Operating Supplies	Papa John's-ACH	Pizza for everyone at scene	67.86
0	10/17/2013	General Fund	Operating Supplies	PayPal-CC	Station Supplies	32.06
0	10/17/2013	General Fund	Operating Supplies	PayPal-CC	Station Supplies	147.12
0	10/17/2013	General Fund	Operating Supplies	PayPal-CC	Station Supplies	106.83
71829	10/17/2013	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	703.49
0	10/17/2013	General Fund	Operating Supplies	Rockler-ACH	Station Supplies	32.61
0	10/17/2013	General Fund	Operating Supplies	Sally Beauty Supply-CC	Apron for fingerprinting	14.99
0	10/17/2013	General Fund	Operating Supplies	Sirchie Finger Print-CC	Fingerprinting Supplies	327.60
0	10/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	273.67
0	10/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	6.41
0	10/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies for Admin Office	28.11
0	10/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	34.47
0	10/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Op Supplies	12.84
0	10/17/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	30.83
0	10/17/2013	General Fund	Operating Supplies	Target- CC	Station Supplies	51.66
0	10/17/2013	General Fund	Operating Supplies	Target- CC	Station Supplies	3.20
0	10/17/2013	General Fund	Operating Supplies	United Products-CC	Station Supplies	100.95
0	10/17/2013	General Fund	Operating Supplies	USPS-CC	Address Change	1.00
0	10/17/2013	General Fund	Operating Supplies	WT Farley-CC	Station Supplies	190.24
Operating Supplies Total:						6,243.12
0	10/16/2013	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	21,845.68
PERA Employee Ded Total:						21,845.68
0	10/16/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	30,024.92
0	10/16/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	867.10
PERA Employer Share Total:						30,892.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/17/2013	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.10.2013 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
71799	10/17/2013	General Fund	Professional Services	BCA-MNJIS	CJDN Operator Unit	840.00
71809	10/17/2013	General Fund	Professional Services	Robert Ehlert	Storm Damage Fence Replacement	1,671.00
0	10/17/2013	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	14,667.00
71814	10/17/2013	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Reports, People Searches	98.05
71816	10/17/2013	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessments	900.00
71833	10/17/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
Professional Services Total:						18,266.89
0	10/16/2013	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	12,079.48
State Income Tax Total:						12,079.48
0	10/17/2013	General Fund	Telephone	Sprint- CC	Engineering	58.99
0	10/17/2013	General Fund	Telephone	Sprint- CC	Police	54.25
0	10/17/2013	General Fund	Telephone	Sprint- CC	Fire	28.50
Telephone Total:						141.74
0	10/17/2013	General Fund	Training	Caribou Coffee- CC	Firemans Range Day Purchases	29.19
0	10/17/2013	General Fund	Training	GFOA- CC	Regsitration Fee	135.00
0	10/17/2013	General Fund	Training	HTC Custom Training-CC	Class/Training	195.00
0	10/17/2013	General Fund	Training	Reds Savoy Pizza-ACH	Firemans Range Day Purchases	49.24
0	10/17/2013	General Fund	Training	Jolinda Stapleton	Conference Expenses Reimbursement	118.04
Training Total:						526.47
0	10/17/2013	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	114.68
Utilities - City Garage Total:						114.68
0	10/17/2013	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	10,486.75
Utilities - City Hall Total:						10,486.75
0	10/17/2013	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2013 Blanket PO for Vehicle Repairs	1,310.78
0	10/17/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	96.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/17/2013	General Fund	Vehicle Supplies	Fastenal Company Inc.	2013 Blanket PO for Vehicle Repairs	36.19
0	10/17/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs	478.30
0	10/17/2013	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	252.04
71832	10/17/2013	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2013 Blanket PO for Vehicle Repairs	206.61
71832	10/17/2013	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2013 Blanket PO for Vehicle Repairs	376.97
Vehicle Supplies Total:						2,756.89
Fund Total:						187,686.59
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	10 Hour Installation Labor Costs	54.38
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 4: J Mouldings	18.12
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 3: 68" x 40" PP Vanity Mirror	249.81
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Sales Tax	56.37
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	10 Hour Installation Labor Costs	1,000.00
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 8: Vanity Mirrors 68" x 36"	611.68
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 16: Mirror Bond 10 oz	79.52
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 48: 1/8" Clear Plastic Set Blocks	6.72
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 1: Outlet Cutout Hole	15.00
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 1: Mirror Plate Shim	1.78
71823	10/17/2013	General Fund Donations	Supplies - Target Corp Grant	North Star Glass Industries, Inc.	Qty 1: Clear Cover Plate	6.73
Supplies - Target Corp Grant Total:						2,100.11
Fund Total:						2,100.11
0	10/16/2013	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	578.03
Federal Income Tax Total:						578.03
0	10/16/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	452.54
0	10/16/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	105.84
FICA Employee Ded. Total:						558.38
0	10/16/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	105.84
0	10/16/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	452.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	558.38
0	10/17/2013	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.10.2013 ICMA Defe	50.00
					ICMA Def Comp Total:	50.00
0	10/17/2013	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Supplies	110.59
0	10/17/2013	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Merch for Sale	85.62
0	10/17/2013	Golf Course	Merchandise For Sale	Target- CC	Burger Patties and Buns	27.37
					Merchandise For Sale Total:	223.58
0	10/16/2013	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	55.34
					MN State Retirement Total:	55.34
0	10/17/2013	Golf Course	Operating Supplies	Office Depot- CC	toner for printer	80.33
0	10/17/2013	Golf Course	Operating Supplies	Restaurant Depot- CC	Op Supplies	18.00
0	10/17/2013	Golf Course	Operating Supplies	UPS Store- CC	Ship aeration tines back to vendor	14.24
					Operating Supplies Total:	112.57
0	10/16/2013	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	393.31
					PERA Employee Ded Total:	393.31
0	10/16/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	393.31
0	10/16/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	62.93
					PERA Employer Share Total:	456.24
0	10/16/2013	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	289.00
					State Income Tax Total:	289.00
0	10/17/2013	Golf Course	Training	Parking Ramp-ACH	parking for training	10.00
					Training Total:	10.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						3,284.83
71822	10/17/2013	Housing & Redevelopment Agency	Payment to Owners	Neighborhood Energy Connection	Button Up Your Home Workshop-Ma	61.55
Payment to Owners Total:						61.55
0	10/17/2013	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Urban Land Institute Training Reimbu	80.00
Training Total:						80.00
0	10/17/2013	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	83.62
0	10/17/2013	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Parking Reimbursement	27.00
Transportation Total:						110.62
Fund Total:						252.17
0	10/17/2013	Info Tech/Contract Cities	North St. Paul Computer Equip	Network Solutions- CC	Domain name registration	227.94
North St. Paul Computer Equip Total:						227.94
Fund Total:						227.94
0	10/17/2013	Information Technology	Computer Equipment	Data Q-CC	Cisco Firewall Internet Connection	4,270.72
0	10/17/2013	Information Technology	Computer Equipment	Data Q-CC	Cisco Conference Phone-Centennial I	603.84
0	10/17/2013	Information Technology	Computer Equipment	Newegg.Com-CC	8 disk drives-storage arbitrator video :	2,992.41
Computer Equipment Total:						7,866.97
0	10/16/2013	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	3,140.35
Federal Income Tax Total:						3,140.35
0	10/16/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,759.38
0	10/16/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	411.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	2,170.85
0	10/16/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,759.38
0	10/16/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	411.47
					FICA Employers Share Total:	2,170.85
71826	10/17/2013	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	119.23
					HSA Employee Total:	119.23
0	10/17/2013	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.10.2013 ICMA Defe	325.00
					ICMA Def Comp Total:	325.00
0	10/16/2013	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	289.53
					MN State Retirement Total:	289.53
0	10/17/2013	Information Technology	Operating Supplies	Micro Center-CC	USB Hubs for Police Cars	48.17
0	10/17/2013	Information Technology	Operating Supplies	UPS Store- CC	Shipping for Computer Repairs	33.08
					Operating Supplies Total:	81.25
0	10/16/2013	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,863.15
					PERA Employee Ded Total:	1,863.15
0	10/16/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,863.15
0	10/16/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	298.09
					PERA Employer Share Total:	2,161.24
0	10/16/2013	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	1,206.69
					State Income Tax Total:	1,206.69
0	10/17/2013	Information Technology	Use Tax Payable	Data Q-CC	Use Tax Payable	-274.72
0	10/17/2013	Information Technology	Use Tax Payable	Data Q-CC	Use Tax Payable	-38.84
0	10/17/2013	Information Technology	Use Tax Payable	Newegg.Com-CC	Use Tax Payable	-192.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Use Tax Payable Total:						-506.05
Fund Total:						20,889.06
0	10/16/2013	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	2,910.13
Federal Income Tax Total:						2,910.13
0	10/16/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,785.53
0	10/16/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	417.60
FICA Employee Ded. Total:						2,203.13
0	10/16/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,785.53
0	10/16/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	417.60
FICA Employers Share Total:						2,203.13
71826	10/17/2013	License Center	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	38.46
HSA Employee Total:						38.46
0	10/17/2013	License Center	Merchandise for Sale	Mydriversmanuals-ACH	Drivers Manuals	112.70
Merchandise for Sale Total:						112.70
0	10/17/2013	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.10.2013 Minnesota I	103.84
Minnesota Benefit Ded Total:						103.84
0	10/16/2013	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	300.85
MN State Retirement Total:						300.85
0	10/16/2013	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	50.00
MNDCP Def Comp Total:						50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/17/2013	License Center	Office Supplies	Frattallones-CC	Office Supplies	18.26
0	10/17/2013	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	48.81
0	10/17/2013	License Center	Office Supplies	Target- CC	Office Supplies	26.12
Office Supplies Total:						93.19
0	10/16/2013	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,823.76
PERA Employee Ded Total:						1,823.76
0	10/16/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	291.78
0	10/16/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,823.76
PERA Employer Share Total:						2,115.54
0	10/17/2013	License Center	Postage	USPS-CC	Passport Postage	136.35
Postage Total:						136.35
0	10/17/2013	License Center	Rental	Gaughan Properties	License Center Rent-Nov 2013	4,864.82
Rental Total:						4,864.82
0	10/16/2013	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	1,260.48
State Income Tax Total:						1,260.48
0	10/17/2013	License Center	Telephone	Quicksilver Express Courier	Courier Service	175.71
Telephone Total:						175.71
0	10/17/2013	License Center	Utilities	Xcel Energy	Motor Vehicle	584.04
Utilities Total:						584.04
Fund Total:						18,976.13
0	10/16/2013	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	4,416.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						4,416.18
0	10/16/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,777.67
0	10/16/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	415.74
FICA Employee Ded. Total:						2,193.41
0	10/16/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	1,777.67
0	10/16/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	415.74
FICA Employers Share Total:						2,193.41
71826	10/17/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA WI En	46.15
71826	10/17/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	196.15
HSA Employee Total:						242.30
0	10/16/2013	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 99999.10.2013 Post Emp H	10,970.31
0	10/16/2013	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	154.98
MN State Retirement Total:						11,125.29
0	10/16/2013	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	80.00
MNDCP Def Comp Total:						80.00
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	B-Dale -CC	Car Wash	17.14
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	Arboretum Supplies	17.94
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Donut Hut-CC	Arb Plant Sale	21.90
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Dunn Bros Coffee-CC	Arb Plant Sale	29.97
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Lano-CC	Equipment Repair	245.36
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Menards-CC	Nature Center Grill Propane Tank	38.18
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Menards-CC	Tables and Supplies	448.34
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Arb Lock Batteries	9.63
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Sherwin Williams - CC	Field Paint	203.43
0	10/17/2013	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Outlets for Lions Shelter	94.60
Operating Supplies Total:						1,126.49
0	10/16/2013	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,066.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/16/2013	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 99999.10.2013 PERA Catcl	-25.11
PERA Employee Ded Total:						1,041.82
0	10/16/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 99999.10.2013 PERA Empl	-29.13
0	10/16/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	170.71
0	10/16/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	1,066.93
PERA Employer Share Total:						1,208.51
71835	10/17/2013	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	5,750.41
Professional Services Total:						5,750.41
0	10/16/2013	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	1,624.71
State Income Tax Total:						1,624.71
0	10/17/2013	P & R Contract Maintenance	Temporary Employees	Sprint- CC	Arboretum	26.00
Temporary Employees Total:						26.00
0	10/17/2013	P & R Contract Maintenance	Vehicle Supplies	North Hgts Hardware Hank-CC	Arboretum Shelf	11.96
0	10/17/2013	P & R Contract Maintenance	Vehicle Supplies	North Hgts Hardware Hank-CC	New Trailer Hitch	18.13
Vehicle Supplies Total:						30.09
Fund Total:						31,058.62
71801	10/17/2013	Pathway Maintenance Fund	Operating Supplies	Bituminous Roadways Inc	2 Loads	1,482.76
71806	10/17/2013	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	City Hall Lot Asphalt	351.75
71810	10/17/2013	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.	City Hall Lot, B2 Pathway	664.00
Operating Supplies Total:						2,498.51
Fund Total:						2,498.51
71833	10/17/2013	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	197.72
71833	10/17/2013	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	288.56
					Fund Total:	288.56
0	10/16/2013	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	331.50
					Federal Income Tax Total:	331.50
0	10/16/2013	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	33.99
					FICA Employee Ded. Total:	33.99
0	10/16/2013	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	33.99
					FICA Employers Share Total:	33.99
71826	10/17/2013	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	9.53
					HSA Employee Total:	9.53
0	10/16/2013	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	23.97
					MN State Retirement Total:	23.97
0	10/16/2013	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	134.10
					MNDCP Def Comp Total:	134.10
0	10/16/2013	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	229.90
					PERA Employee Ded Total:	229.90
0	10/16/2013	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	344.85
					PERA Employer Share Total:	344.85
0	10/16/2013	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	115.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	115.00
					Fund Total:	1,256.83
0	10/17/2013	Police Vehicle Revolving	Capital Outlay	Ancom Communications, Inc.	Desktop Charger	613.46
					Capital Outlay Total:	613.46
0	10/17/2013	Police Vehicle Revolving	Use Tax Payable	Ancom Communications, Inc.	Sales/Use Tax	-39.46
					Use Tax Payable Total:	-39.46
					Fund Total:	574.00
71830	10/17/2013	Recreation Fund	Building Rental	Roseville Area Schools	Damage Deposit Refund	152.00
					Building Rental Total:	152.00
71803	10/17/2013	Recreation Fund	Deposits - Arboretum Bricks	Central Park Foundation	Credit Card Revenue-Susan Powel 82	217.00
					Deposits - Arboretum Bricks Total:	217.00
0	10/16/2013	Recreation Fund	Employer Pension	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	3,569.58
					Employer Pension Total:	3,569.58
0	10/16/2013	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	4,010.45
					Federal Income Tax Total:	4,010.45
71812	10/17/2013	Recreation Fund	Fee Program Revenue	Knights of Columbus	Key Deposit Refunds	75.00
					Fee Program Revenue Total:	75.00
0	10/16/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Emph	3,108.77
0	10/16/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	727.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	3,835.81
0	10/16/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	3,108.77
0	10/16/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	727.04
					FICA Employers Share Total:	3,835.81
71826	10/17/2013	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	192.70
					HSA Employee Total:	192.70
0	10/17/2013	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.10.2013 ICMA Defe	525.00
					ICMA Def Comp Total:	525.00
0	10/17/2013	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.10.2013 Minnesota I	922.67
					Minnesota Benefit Ded Total:	922.67
0	10/17/2013	Recreation Fund	Miscellaneous Expense	Cub Foods- CC	Miscellaneous-No Receipt	1.68
0	10/17/2013	Recreation Fund	Miscellaneous Expense	Office Depot- CC	Miscellaneous-No Receipt	1.82
					Miscellaneous Expense Total:	3.50
0	10/16/2013	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	386.55
					MN State Retirement Total:	386.55
0	10/16/2013	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	1,270.00
					MNDCP Def Comp Total:	1,270.00
0	10/17/2013	Recreation Fund	Office Supplies	BUY101.com-CC	Binding Supplies	64.88
0	10/17/2013	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	290.91
0	10/17/2013	Recreation Fund	Office Supplies	Staples-CC	Accreditation Materials	97.63
					Office Supplies Total:	453.42
0	10/17/2013	Recreation Fund	Operating Supplies	Cub Foods- CC	Driving Class Supplies	31.14
0	10/17/2013	Recreation Fund	Operating Supplies	Fed Ex Kinko's-CC	WRF Posters Laminated	86.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/17/2013	Recreation Fund	Operating Supplies	Har Mar Lock & Key- CC	Gym Keys	20.34
0	10/17/2013	Recreation Fund	Operating Supplies	Home Depot- CC	Supplies, Cleaning, Painting, Tools	67.21
0	10/17/2013	Recreation Fund	Operating Supplies	Litin Party & Paper-CC	WRF Supplies	115.43
0	10/17/2013	Recreation Fund	Operating Supplies	Michaels-CC	Wrist Bands for WRF	36.32
0	10/17/2013	Recreation Fund	Operating Supplies	Mikes Pro Shop - CC	Softball Trophies	192.38
0	10/17/2013	Recreation Fund	Operating Supplies	Office Depot- CC	Skate School Supplies	46.84
0	10/17/2013	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	10.20
0	10/17/2013	Recreation Fund	Operating Supplies	Rainbow Foods-CC	Senior Club Supplies	30.54
0	10/17/2013	Recreation Fund	Operating Supplies	Staples-CC	Office Supplies	45.60
0	10/17/2013	Recreation Fund	Operating Supplies	Target- CC	General Supplies	192.40
0	10/17/2013	Recreation Fund	Operating Supplies	Walgreens-CC	Gym Supplies	8.29
0	10/17/2013	Recreation Fund	Operating Supplies	Zoro Tools-CC	Supplies	62.95
Operating Supplies Total:						946.41
0	10/16/2013	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	2,725.98
PERA Employee Ded Total:						2,725.98
0	10/16/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	2,725.98
0	10/16/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	436.18
PERA Employer Share Total:						3,162.16
71800	10/17/2013	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	207.00
71804	10/17/2013	Recreation Fund	Professional Services	Chanhassen Dinner Theatre Corp	Adult Trip Deposit	200.00
0	10/17/2013	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	312.00
0	10/17/2013	Recreation Fund	Professional Services	Jimmys Johnnys, Inc	Regular Service	45.42
0	10/17/2013	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Service	342.00
71817	10/17/2013	Recreation Fund	Professional Services	Michael Miller	Umpire Services	4,784.00
71836	10/17/2013	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	184.00
Professional Services Total:						6,074.42
0	10/17/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
0	10/17/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	10/17/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	90.84
0	10/17/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	51.37
Rental Total:						267.55
0	10/16/2013	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	1,739.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	1,739.44
0	10/17/2013	Recreation Fund	Training	Skillfeed-CC	Monthly Subscription	19.00
					Training Total:	19.00
0	10/17/2013	Recreation Fund	Transportation	Lauren Deal	Mileage Reimbursement	152.55
					Transportation Total:	152.55
0	10/17/2013	Recreation Fund	Use Tax Payable	BUY101.com-CC	Use Tax Payable	-4.18
0	10/17/2013	Recreation Fund	Use Tax Payable	Mikes Pro Shop - CC	Use Tax Payable	-12.38
0	10/17/2013	Recreation Fund	Use Tax Payable	Zoro Tools-CC	Use Tax Payable	-4.05
					Use Tax Payable Total:	-20.61
0	10/17/2013	Recreation Fund	Utilities	Xcel Energy	Nature Center	449.10
					Utilities Total:	449.10
					Fund Total:	34,965.49
0	10/17/2013	Risk Management	Training	Kaplan Professional Schools-CC	Ethics Class	49.00
					Training Total:	49.00
					Fund Total:	49.00
71828	10/17/2013	Sanitary Sewer	Cleanup Assistance	Rapid Restoration	Clean Up From Sewer Back Up-3077	942.33
					Cleanup Assistance Total:	942.33
0	10/16/2013	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	1,370.48
					Federal Income Tax Total:	1,370.48
0	10/16/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	717.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/16/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	167.73
					FICA Employee Ded. Total:	885.11
0	10/16/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	167.73
0	10/16/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	717.38
					FICA Employers Share Total:	885.11
0	10/17/2013	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.10.2013 ICMA Defe	34.99
					ICMA Def Comp Total:	34.99
0	10/17/2013	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.10.2013 Minnesota I	6.37
					Minnesota Benefit Ded Total:	6.37
0	10/16/2013	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	115.88
					MN State Retirement Total:	115.88
0	10/16/2013	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	219.25
					MNDCP Def Comp Total:	219.25
0	10/17/2013	Sanitary Sewer	Operating Supplies	Davis Lock & Safe-CC	Operating Supplies	44.99
0	10/17/2013	Sanitary Sewer	Operating Supplies	Marathon Oil-CC	LP Tank	15.00
0	10/17/2013	Sanitary Sewer	Operating Supplies	Menards-CC	Operating Supplies	8.02
0	10/17/2013	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	19.37
0	10/17/2013	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	28.89
					Operating Supplies Total:	116.27
0	10/16/2013	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	724.31
					PERA Employee Ded Total:	724.31
0	10/16/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	724.31
0	10/16/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	115.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						840.19
0	10/16/2013	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	528.55
State Income Tax Total:						528.55
0	10/17/2013	Sanitary Sewer	Telephone	Sprint- CC	Streets	25.00
Telephone Total:						25.00
Fund Total:						6,693.84
0	10/16/2013	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	79.92
Federal Income Tax Total:						79.92
0	10/16/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	63.13
0	10/16/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	14.76
FICA Employee Ded. Total:						77.89
0	10/16/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	14.76
0	10/16/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	63.13
FICA Employers Share Total:						77.89
0	10/16/2013	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	10.58
MN State Retirement Total:						10.58
0	10/16/2013	Solid Waste Recycle	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	17.50
MNDCP Def Comp Total:						17.50
0	10/17/2013	Solid Waste Recycle	Operating Supplies	Litin	Bio Fork Corn Starch-Bulk	51.10
Operating Supplies Total:						51.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/16/2013	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	66.13
PERA Employee Ded Total:						66.13
0	10/16/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	66.13
0	10/16/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	10.58
PERA Employer Share Total:						76.71
0	10/17/2013	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	40,659.80
Professional Services Total:						40,659.80
0	10/16/2013	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	37.03
State Income Tax Total:						37.03
Fund Total:						41,154.55
0	10/17/2013	Storm Drainage	Contract Maintenance	ESS Brothers & Sons, Inc.	Utility Sealand	33,825.94
Contract Maintenance Total:						33,825.94
0	10/16/2013	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	762.19
Federal Income Tax Total:						762.19
0	10/16/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	535.57
0	10/16/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	125.26
FICA Employee Ded. Total:						660.83
0	10/16/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	125.26
0	10/16/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	535.57
FICA Employers Share Total:						660.83
0	10/16/2013	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	82.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						82.15
0	10/16/2013	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	10.00
MNDCP Def Comp Total:						10.00
0	10/17/2013	Storm Drainage	Operating Supplies	Brock White -CC	Operating Supplies	32.44
Operating Supplies Total:						32.44
0	10/16/2013	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	513.42
PERA Employee Ded Total:						513.42
0	10/16/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	513.42
0	10/16/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	82.15
PERA Employer Share Total:						595.57
0	10/16/2013	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	352.42
State Income Tax Total:						352.42
0	10/17/2013	Storm Drainage	Telephone	Sprint- CC	Storm Utility	27.13
Telephone Total:						27.13
Fund Total:						37,522.92
71824	10/17/2013	Street Construction	2013 PMP	North Valley, Inc.	Mill & Overlay	24,546.67
71824	10/17/2013	Street Construction	2013 PMP	North Valley, Inc.	Mill & Overlay	14,008.87
2013 PMP Total:						38,555.54
Fund Total:						38,555.54
0	10/16/2013	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	320.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						320.42
0	10/16/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	291.61
0	10/16/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	68.21
FICA Employee Ded. Total:						359.82
0	10/16/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	291.61
0	10/16/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	68.21
FICA Employers Share Total:						359.82
0	10/17/2013	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Third Quarter Webstreaming	948.00
Memberships & Subscriptions Total:						948.00
0	10/16/2013	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	48.37
MN State Retirement Total:						48.37
0	10/16/2013	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	365.00
MNDCP Def Comp Total:						365.00
0	10/16/2013	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	302.32
PERA Employee Ded Total:						302.32
0	10/16/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	48.37
0	10/16/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	302.32
PERA Employer Share Total:						350.69
71825	10/17/2013	Telecommunications	Postage	Postmaster- Cashier Window #5	Newsletter Postage-Acct: 2437	2,800.00
Postage Total:						2,800.00
0	10/16/2013	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	151.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						151.71
Fund Total:						6,006.15
0	10/17/2013	Telephone	CAP - Capital Equip Recovery	Data Q-CC	Cisco Handsets for Fire Station	2,607.75
0	10/17/2013	Telephone	CAP - Capital Equip Recovery	Data Q-CC	Cisco Conference Phone-Roseville Pa	585.68
CAP - Capital Equip Recovery Total:						3,193.43
0	10/17/2013	Telephone	Use Tax Payable	Data Q-CC	Use Tax Payable	-167.75
0	10/17/2013	Telephone	Use Tax Payable	Data Q-CC	Use Tax Payable	-37.68
Use Tax Payable Total:						-205.43
Fund Total:						2,988.00
0	10/17/2013	Water Fund	Conferences	Inn On Lake Superior-CC	Tony, American Waterworks	440.22
Conferences Total:						440.22
0	10/16/2013	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Federal Incc	1,449.90
Federal Income Tax Total:						1,449.90
0	10/16/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	903.03
0	10/16/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	211.27
FICA Employee Ded. Total:						1,114.30
0	10/16/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 Medicare E	211.27
0	10/16/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.10.2013 FICA Empl	903.03
FICA Employers Share Total:						1,114.30
71826	10/17/2013	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.10.2013 HSA Empl	28.84

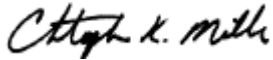
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	28.84
0	10/17/2013	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.10.2013 ICMA Defe	65.01
					ICMA Def Comp Total:	65.01
0	10/17/2013	Water Fund	Miscellaneous Expense	Grainger-CC	Miscellaneous	9.13
					Miscellaneous Expense Total:	9.13
0	10/16/2013	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.10.2013 Post Emplo	146.43
					MN State Retirement Total:	146.43
0	10/16/2013	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.10.2013 MNDCP De	211.28
					MNDCP Def Comp Total:	211.28
0	10/17/2013	Water Fund	Operating Supplies	Grainger-CC	Operating Supplies	79.90
0	10/17/2013	Water Fund	Operating Supplies	Menards-CC	Mounting MIU's	52.98
0	10/17/2013	Water Fund	Operating Supplies	Menards-CC	Supplies	18.20
0	10/17/2013	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies for Meter Van	32.11
0	10/17/2013	Water Fund	Operating Supplies	UPS Store- CC	Shipping	10.23
					Operating Supplies Total:	193.42
0	10/16/2013	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	915.07
					PERA Employee Ded Total:	915.07
0	10/16/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera additio	146.43
0	10/16/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.10.2013 Pera Emplo	915.07
					PERA Employer Share Total:	1,061.50
0	10/16/2013	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.10.2013 State Incom	607.46
					State Income Tax Total:	607.46
71807	10/17/2013	Water Fund	State Sales Tax Payable	Croix Oil Company B-Dale #68	Sales Tax Refund	141.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Sales Tax Payable Total:	141.99
71819	10/17/2013	Water Fund	State surcharge - Water	MN Dept of Health	Water Supply Service Connection Fee	16,256.16
					State surcharge - Water Total:	16,256.16
0	10/17/2013	Water Fund	Telephone	Sprint- CC	Water Dept	117.98
					Telephone Total:	117.98
71818	10/17/2013	Water Fund	Training	Mn Dept of Health	License Exam Fee	32.00
					Training Total:	32.00
					Fund Total:	23,904.99
					Report Total:	592,802.62

REQUEST FOR COUNCIL ACTION

Date: 10/28/2013
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approval of 2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Jacqueline Slack
Massage Envy
2480 Fairview Ave, Suite 120
Roseville, MN 55113

Daesarae Griffin
Massage Envy
2480 Fairview Ave, Suite 120
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2014

1. Legal Name Daesarae Griffin

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No ☐ If yes, list each name along with dates and places where used.

Ben Griffin 2010 - 2013 at Massage Envy of
Vadnais Heights

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

Massage Envy of Roseville - 2480 Fairview Ave, Ste 120

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2014

1. Legal Name Jacqueline Slack

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

Massage Envy 2480 FARVIEW AVE, Ste 120
ROSEVILLE, MN 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

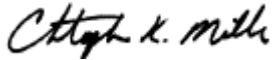
Make checks payable to: City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/28/2013

Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Public Works	Bauer Built	Winter tires for Squad Cars	\$ 4,559.45	Budget
Skating Center	General Office Products	Banquet Room Chairs (a)	11,875.95	CIP
Skating Center	General Office Products	Banquet Room tables (b)	8,490.77	CIP
Public Works	Truck Utilities	Kage System 8" Skidsteer Mount (c)	6,198.46	CIP

Comments/Description:

- a) 300 chairs plus 25 seat/back cushions to replace existing chairs. Low bid
- b) 35 60-inch round folding tables to replace existing ones. Low bid
- c) Snow plow push-attachment for City campus snow removal; to be purchased off the State Bid Contract

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
Park Maintenance	1999 Massey Ferguson tractor - \$10,000 value (approx..)

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

24 **STAFF RECOMMENDATION**

25 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
26 applicable, authorize the trade-in/sale of surplus items.

27 **REQUESTED COUNCIL ACTION**

28 Motion to approve the submitted list of general purchases and contracts for services; and where
29 applicable, the trade-in/sale of surplus equipment.

30

31

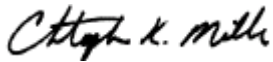
Prepared by: Chris Miller, Finance Director
Attachments: A: None

32

REQUEST FOR COUNCIL ACTION

Date: 10/28/13
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Establish a New Position within the Information Technology Division

BACKGROUND

Since 1999, the City Council has consistently approved Joint Powers Agreements authorizing the City of Roseville to provide Information Technology support to area municipalities and other governmental agencies. To date, the City has 29 such agreements in place worth a combined total of \$1 million annually. This group of governmental agencies is informally referred to as the metro institutional network group or Metro I-Net for short.

The primary benefit from these partnerships is the cost-sharing of information technology and support functions. In addition, the group retains a much stronger complement of IT Staff to service its needs than they could if they were to operate independently.

The City currently employs 11.5 full-time equivalent positions within the IT Division. They include:

- Information Technology Manager – 1 FTE
- Network Systems Engineer - 2 FTE's
- Network Systems Analyst – 1 FTE
- Records Management Analyst – 1 FTE
- Network Server Support Specialist – 1 FTE
- Computer Support Specialist - 5.5 FTE's

Staff representatives from the Metro I-Net group meet a few times a year to discuss planning and operational issues that are common to group members. During the past year, the group held a series of discussions on what the appropriate staffing levels should be given the size and scope of our combined operations. There was general agreement that the Metro I-Net group was understaffed, and that it would be advantageous to expand the level of support staff over the next few years.

The group further agreed to budget for two new positions in their respective 2014 Budgets to address the increasing backlog of support tickets and to better coordinate and supervise the computer support function. At this time, the Council is asked to approve the creation of one of those positions; another full-time Desktop Support Specialist. A copy of the job description is included in *Attachment A*. A request to create the other position will be submitted later this year once a job description is created.

34 It is anticipated that the cost of this new position including benefits will be \$80,000 annually in the first
35 year. Roseville's share of the cost will be approximately \$12,000 and is incorporated into the 2014
36 Budget. Similar to other employee positions, the person in this position will also be eligible for cost-of-
37 living adjustments and performance-based salary step increases as they acquire additional skills,
38 knowledge, etc.

39
40 The Council is asked to consider establishing this new position so we can address immediate IT support
41 needs in Roseville and the Metro I-Net group. Staff will be available to answer any Council questions
42 or concerns.

43 **POLICY OBJECTIVE**

44 Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined
45 in the Imagine Roseville 2025 process.

46 **FINANCIAL IMPACTS**

47 As noted above, the position is expected projected to carry salary and benefits of approximately
48 \$80,000, of which \$12,000 will be funded by Roseville. The remainder will be funded by other
49 partnering cities and governmental agencies.

50 **STAFF RECOMMENDATION**

51 Based upon the current IT support needs for both the City and other members of the Metro I-Net
52 group, Staff recommends the City Council approve the establishment of this new position.

53 **REQUESTED COUNCIL ACTION**

54 Motion to approve the establishment of a new Computer Support Specialist position in the
55 Information Technology division.

56
57

Prepared by: Chris Miller, Finance Director
Attachments: A: Job description of the Computer Support Specialist position

CITY OF ROSEVILLE	JOB DESCRIPTION
Job Description Title: Computer Support Specialist	FLSA Status: Non-Exempt / Non Union
Department/Division: Finance	Position Status: Regular Full-Time
Accountable To: IT Manager	Salary Grade: Non-Exempt Level 9
Prepared By: Employers Association, Inc.	Revision Date: December 6, 2005

Job Summary:

Provides computer application support to city employees, and the employees of contract organizations. Assists in maintaining network server applications, phone and voice mail systems.

Scope of Responsibility:

The Desktop Support Specialist supports the city-wide information system network to ensure all functions conducted in an effective, efficient and timely manner.

Essential Duties and Responsibilities:

1. Responds to telephone calls, email and personnel requests for technical support.
2. Identifies, researches, and resolves technical problems related the all information systems.
3. Performs system backups and recovery.
4. Maintains anti-virus software system and applies appropriate updates.
5. Installs new software releases, system upgrades, evaluates and installs patches and resolves software related problems.
6. Maintains voice mailboxes and assists city employees with voice mail related issues.
7. Performs other duties as apparent or assigned.

Minimum Qualifications:

2-year Associate's degree, 4-year bachelor's degree preferred. 2-3 years' work experience in a professional capacity supporting computer end users. A+ Certification (CompTIA). Key characteristics include thorough knowledge of the Microsoft Office Professional software application suite, and working knowledge of network operating systems; Windows NT Server, and Windows 2000/2003 Active Directory. Preference given for Microsoft MCSE certified applicants.

Must have a valid Class D driver's license as the use of a personal vehicle is required. Mileage expense reimbursement will be based on the City's personal vehicle use policy.

Physical Demands & Working Conditions:

Most work is in an office environment, with extensive use of computers and peripheral equipment. Limited lifting of forty pounds or less is required.

The Desktop Support Specialist must exercise discretion and judgment and is responsible for

diverse matters, some of which have deadlines and require significant attention to detail. Approximately 20% of the time, work is performed at the highest level of detail and pressure of deadlines.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/28/13
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Consider a Resolution to Accept a Gift of Real Property at XXXX Lake St.
from the Miley Estate

BACKGROUND

In 2012 staff was contacted by the Eileen G. Miley estate trustees as to whether the City of Roseville would be interested in receiving a gift of real property in southwest Roseville. The property is entirely within the shoreline of Walsh Lake near Midland Hills Country Club. The city's storm sewers drain to Walsh Lake and the city controls the elevation of Walsh Lake for storm water purposes. City staff has worked with the City Attorney who has worked closely with the Miley Trust's attorney to allow for the gifting of the property to the City of Roseville for storm water purposes. The City has ownership of the other lots that lie within Walsh Lake that are a part of this block as platted. The City Attorney has drafted a resolution for acceptance of the property (Attachment A). We have also attached a map showing the location of the property (Attachment B).

POLICY OBJECTIVE

The City maintains a system of storm water drainage facilities to minimize risk of flooding of private properties. The city maintains easement or ownership of wetlands and ponds that are a part of the city's drainage system.

FINANCIAL IMPACTS

There would be no significant financial impact due to the acceptance of the gift of real property.

STAFF RECOMMENDATION

Staff recommends the City Council accept the gift of property from the Miley Estate.

REQUESTED COUNCIL ACTION

Approve a resolution accepting the gift of real property described as Lot 19, Block 2, Garcelon's Addition to Saint Paul from the Miley Estate.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Resolution
B: Map

thereof: ,and the following voted against the same: ,and the
following were absent: .

WHEREUPON said resolution was declared duly passed and adopted.

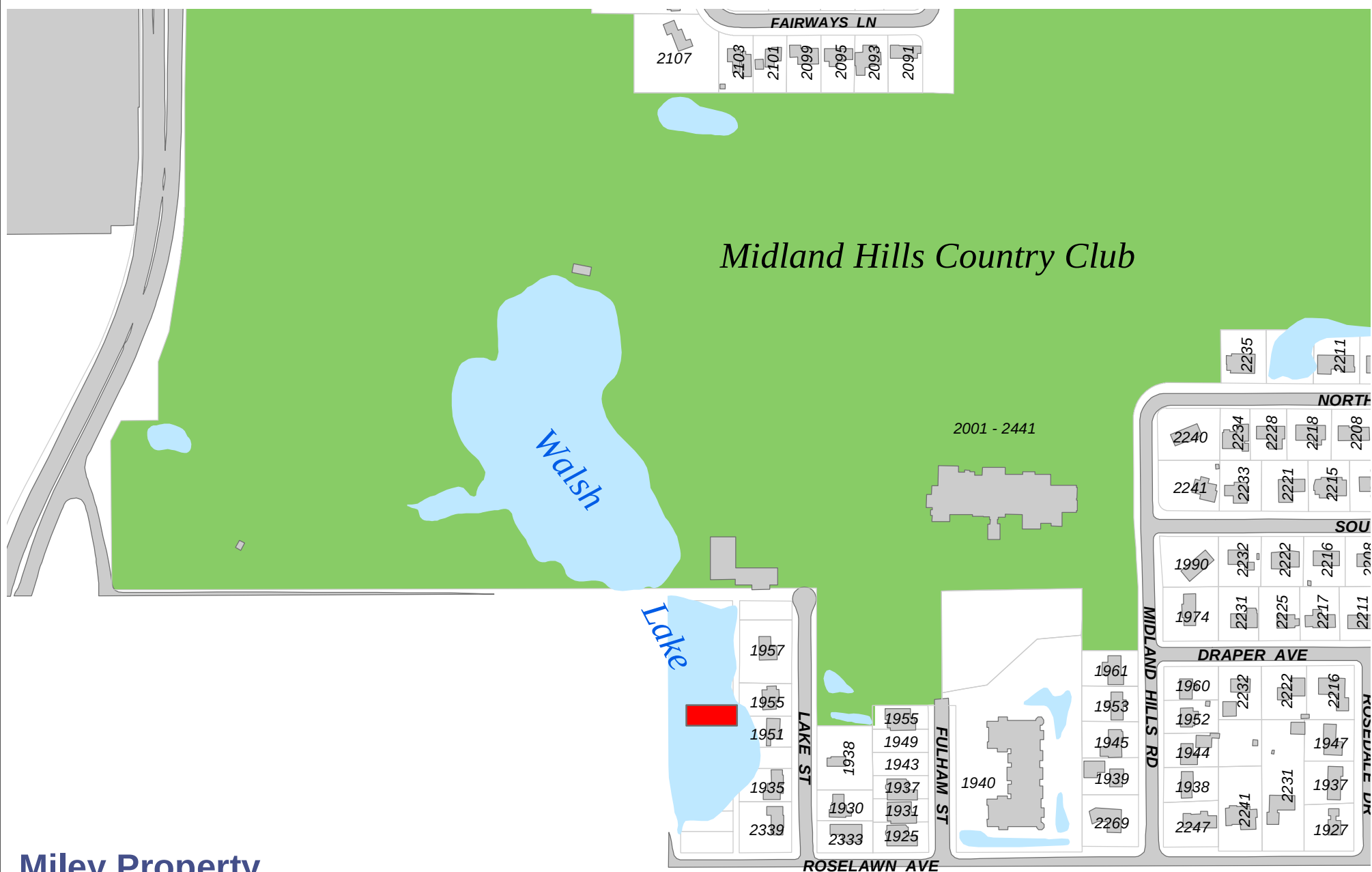
STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 28st day of October, 2013, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 28st day of October, 2013.

Patrick Trudgeon, Interim City Manager

(SEAL)



Miley Property Lot 19 Block 2 Garcelon's Addition



Prepared by:
Engineering Department
October 18, 2013

Data Sources and Contacts:
* Ramsey County GIS Data Map (4/1/12)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various City, County, State and Federal offices and other sources regarding the area shown, and is to be used for informational purposes only. The City does not warrant that the cartographic information contained on this map is accurate, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose. The user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by user, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 300 Feet
N
mapdoc: MileyProperty.mxd
map: MileyProperty.pdf

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/28/2013
Item No.: 7.f

Department Approval

City Manager Approval



Item Description: Consider Adoption of a Resolution Authorizing the City to Apply for Metropolitan Council Tax Base Revitalization Account (TBRA) Grant for 2785 Fairview Ave.

BACKGROUND

The Metropolitan Council is soliciting brownfield clean up grant proposals through their TBRA program. The deadline for funding requests is November 1, 2013. As part of the application process, each agency requires applicants to pass a resolution approving the cleanup grant application.

Sherman and Associates are proposing to redevelop the Hagen property at 2785 Fairview Ave. as market rate apartments. They would like to receive assistance in the amount \$43,350 from the TBRA program to assist in the conducting of Phase I and II environmental investigation, a Hazardous Material Survey and the preparation of a Response Action Plan (RAP) for 2785 Fairview Ave. This request is 75% of the total cost for the above described work. The remaining costs will be paid by Sherman and Associates.

POLICY OBJECTIVE

Approving the submission of grant applications on behalf of Sherman and Associates allows the City to leverage state and regional dollars for environmental clean up, which will assist the City in meeting one of the objectives of Imagine Roseville 2025: "Partner with redevelopers to remediate brownfields and redevelop industrial sites" (Goal 2, Strategy C, #4) and further the Twin Lakes redevelopment goals.

FINANCIAL IMPACTS

There will not be any financial impact to the City by submitting these grant applications. Sherman and Associates would be responsible to contribute required matching funds to the project.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt the resolution authorizing the submission of the Metropolitan Council Tax Base Revitalization Grant.

REQUESTED COUNCIL ACTION

By resolution, authorize the City to apply for environmental clean-up funds through the Metropolitan Council's Tax Base Revitalization Account for 2785 Fairview Ave.

Prepared by: Patrick Trudgeon, Interim City Manager

Attachments: A: Resolution Authorizing Submission of the Metropolitan Council Grant Application

**EXTRACT OF MINUTES OF A MEETING OF THE
CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City of Roseville, County of Ramsey, Minnesota, was duly called and held at the City Hall on Monday, the 28th day of October 2013, at 6:00 p.m.

The following members were present:

and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

**AUTHORIZING APPLICATION
FOR THE TAX BASE REVITALIZATION ACCOUNT**

WHEREAS the City of Roseville is a participant in the Livable Communities Act's Housing Incentives Program for 2013 as determined by the Metropolitan Council, and is therefore eligible to make application for funds under the Tax Base Revitalization Account; and

WHEREAS the City has identified a clean-up project within the City that meets the Tax Base Revitalization account's purposes and criteria and are consistent with and promote the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council's adopted metropolitan development guide; and

WHEREAS the City has the institutional, managerial and financial capability to ensure adequate project administration; and

WHEREAS the City certifies that it will comply with all applicable laws and regulations as stated in the contract agreements; and

WHEREAS the City finds that the required contamination cleanup would not occur through private or other public investment within the reasonably foreseeable future with Tax Base Revitalization Account Grant funding; and

WHEREAS, the City represents that it has undertaken reasonable and good faith efforts to procure funding for the activities for which Livable Communities Act Tax Base Revitalization Account funding is sought but was not able to find or secure from other sources funding that is necessary for cleanup completion and states that that this representation is based on the following reasons and supporting facts:

- There is no requirement for clean-up given its current use as a trucking facility.

- A characterization of the environmental conditions is necessary for redevelopment to occur on the site and the lack of knowledge of the environmental conditions is a barrier to redevelopment.
- The City does not have any funds that can be dedicated to the investigation of the environmental contamination.

BE IT FURTHER RESOLVED the City Council of Roseville, Minnesota authorizes Sherman and Associates to submit an application for Metropolitan Council Tax Base Revitalization Account grant funds and, if the City is awarded a Tax Base Revitalization Account grant for this project , the City will be the grantee and agrees to act as legal sponsor to administer and be responsible for grant funds expended for the project contained in the Tax Base Revitalization grant application submitted on November 1, 2013.

_____ The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

and voted against:

WHEREUPON said resolution was declared duly passed and adopted.

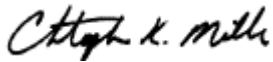
(Date)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/28/2013

Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Set Public Hearing to Consider Approving the 2014 Liquor License Renewals

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor license renewals for the following calendar year. The City has received renewal applications for 2014 as follows:

- ❖ 9 Off Sale Intoxicating liquor licenses (maximum of 10 permitted under City Code)
- ❖ 26 On Sale Intoxicating liquor licenses
- ❖ 15 On Sale 3.2 Non-Intoxicating Malt Liquor licenses
- ❖ 8 Off Sale 3.2 Non-Intoxicating Malt Liquor licenses
- ❖ 4 Club liquor licenses
- ❖ 11 Wine only liquor licenses
- ❖ 1 Brewery Taproom Off Sale License
- ❖ 1 Brewery Taproom On Sale License

Neither State Statute nor City Code limits the number of licenses that can be issued under the last seven categories of licenses. A detailed list of all liquor license renewals is included in *Attachment A*.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

All liquor license renewal applications have met Statutory and City Code requirements. Staff recommends approval.

REQUESTED COUNCIL ACTION

To set public hearing for November 18, 2013 to consider approving/denying the renewal of the requested liquor licenses for calendar year 2014.

Prepared by: Chris Miller, Finance Director

Attachments: A: Requested liquor license renewals for the calendar year 2014

Off-Sale

Cellars Wines & Spirits
Chuchao Liquor
Fairview Wines & Spirits
Hamline Liquors
Love From Minnesota
MGM Wine & Spirits
Rainbow Foods
Snelling Liquors
Tower Glen Liquor

On-Sale & Special Sunday Liquor Sales

Applebee's Neighborhood Grill
Big Bowl
Buffalo Wild Wings Grill and Bar
Byerly's Roseville
Chianti Grill
Chili's Bar & Grill
Courtyard by Marriott Roseville
Don Pablo's
Fantasy Flight Game Center
Flame Cooking with Fire
Granite City Food & Brewery
Green Mill
Grumpy's Bar and Grill
Joe Senser's Bar & Grill
Joe's Crab Shack
Khan's Mongolian Barbeque
La Casita
Ol' Mexico
Old Chicago
Olive Garden
Osaka Roseville
Outback Steakhouse
Radisson Hotel
Red Lobster
Romano's Macaroni Grill
Ruby Tuesday

On-Sale 3.2 Non-Intoxicating

Aurelio's Pizza
Cedarholm Golf Course
Chipolte
D'Amico & Sons
Davanni's
Famous Dave's BBQ Shack
Good Earth
India Palace

Keys Café & Bakery
Kyoto Sushi
New Hong Kong Wok
Noodles & Company
Smashburger
Szechuan
ZPizza

Off-Sale 3.2 Non-Intoxicating

Cub Foods
Rainbow Foods #26
Roseville Winner
SuperAmerica #4115
SuperAmerica #4210
SuperAmerica #4502
SuperAmerica #4520
Target T-2101

On-Sale Club & Special Sunday Liquor Sales

B-Dale Club
Midland Hills Country Club
Rosetown American Legion Memorial Post #542
Roseville VFW #7555

Wine

Chipotle
D'Amico & Sons
Famous Dave's BBQ Shack
Good Earth Restaurant
India Palace
Keys Café & Bakery
Kyoto Sushi
Noodles & Company
Smashburger
Szechuan
ZPizza

Brewery Taproom Off Sale

Pour Decisions Brewery

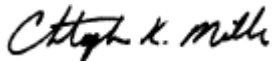
Brewery Taproom On Sale

Pour Decisions Brewery

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/28/2013
Item No.: 7.h

Department Approval



City Manager Approval



Item Description: Set Public Hearing to Consider Transfer of Off Sale Liquor License to Minnesota Fine Wines & Spirits, LLC (Total Wine & More)

BACKGROUND

Minnesota Fine Wines & Spirits, LLC, operating under the name of Total Wine & More, has expressed an interest in obtaining an off-sale liquor license for their new retail location located at 2401 Fairview Avenue North, Suite 105. The store will open in 2014.

Recognizing the City permits a maximum of ten off-sale liquor licenses, all of which are currently in use, Minnesota Fine Wines & Spirits, LLC purchased Network Liquors on October 1, 2013. State Statute 340A.412 and City Code Chapter 302.07B, allow for the transfer of an existing license with City Council consent. The City Code reads as follows:

***Person and Premises Licensed; Transfer:** Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)*

After consulting with the City Attorney, the Council is advised to first make a determination on whether Minnesota Fine Wines & Spirits has satisfied the requirements for licensure. If the Council concludes that it does, then the Council should take action on transferring the license.

POLICY OBJECTIVE

State Statute and City Code permit the transfer of a liquor license with City Council consent.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

City Staff recommends the City Council set a public hearing for November 18, 2013 to consider transferring the rights to the off-sale liquor license to Minnesota Fine Wines & Spirits, LLC at 2401 Fairview Avenue North, Suite 105.

30 **REQUESTED COUNCIL ACTION**

31 To set public hearing for November 18, 2013 to consider transferring the rights to the off-sale liquor
32 license to Minnesota Fine Wines & Spirits, LLC at 2401 Fairview Avenue North, Suite 105.

33

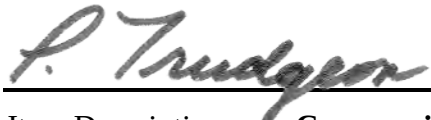
Prepared by: Chris Miller, Finance Director
Attachments: N/A

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10-28-13
Item No.: 13.a

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 2560 Fry Street.**

BACKGROUND

- The subject property is a vacant commercial property.
- The current owner is Morrissey Development Company.
- Current violations include:
 - Unlicensed/inoperable vehicles – one pickup truck and two trailers (a violation of City Code Section 407.02.O).
 - Tree stumps and logs in parking lot (a violation of City Code Section 407.02.D).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of tree stumps and logs: \$600.00
- Impound one pickup truck and two trailers: \$600.00

Total: Approximately - \$1,200.00

In the short term, costs of the abatement will be paid out of the Community Development Department budget. The property owner will then be billed for actual and administrative costs. If charges are not

29 paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council
30 following the abatement.

31 **STAFF RECOMMENDATION**

32 Staff recommends that the Council direct Community Development staff to abate the above referenced
33 public nuisance violations at 2560 Fry Street.

34 **REQUESTED COUNCIL ACTION**

35 Direct Community Development staff to abate the public nuisance violations at 2560 Fry Street by
36 hiring general contractors to remove tree stumps and logs, and impound one pickup truck and two
37 trailers.

38 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
39 is to recover costs as specified in Section 407.07B.

40

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 2560 Fry Street
B: Photo

41

42

43

ATTACHMENT A

2560 Fry St



Prepared by:
Community Development Department
Printed: October 1, 2013



Site Location

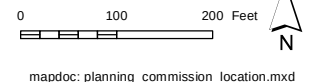
LR / LDR-1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (9/4/2013)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



ATTACHMENT B



REQUEST FOR COUNCIL ACTION

Date: 10/28/13
Item No.: 14.a

Department Approval



City Manager Approval



Item Description: Asset Management Implementation Update

1 **BACKGROUND**

2 Staff will give a brief presentation of the asset management software purchased in 2012 and status
3 of the implementation. Staff will answer questions related to the implementation.

4 **REQUESTED COUNCIL ACTION**

5 Receive presentation

6 Prepared by: Duane Schwartz, Public Works Director

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/28/13
Item No.: 14.b

Department Approval

City Manager Approval



Item Description: Consider Creation of a Volunteer Coordinator Position

BACKGROUND

For the past several years, the Park and Recreation Commission and the City Council have discussed the need for the creation of a Volunteer Coordinator position. The need for the position has been generated by the desire to more effectively manage the volunteers that the City already has and to lessen the load of an already busy staff. It is also hoped that having a volunteer coordinator will help the City recruit more volunteers to assist in City needs.

In the draft 2014 City Manager's recommended budget, the Volunteer Coordinator position was not funded due to limited needs and other priorities. However, the City Council has expressed a desire to have more discussion on the possibility of funding a Volunteer Coordinator within the 2014 budget. This report will review what other cities are doing in regards to managing their volunteers, discuss the challenges and opportunities of having a volunteer coordinator, review how a volunteer would fit and operate within the organization, and provide options for the City Council to consider in moving forward in implementing a volunteer coordinator.

Volunteer Coordination in other cities.

Most cities have some level of volunteerism with the City. Staff was able to find that several cities have dedicated staff to coordinate volunteer activities. These include St. Paul, St. Louis Park, Plymouth, Maple Grove, Bloomington, and Burnsville.

The Interim City Manager met with Jackie Maas, the Volunteer Coordinator with the City of Plymouth. Ms. Maas indicated that Plymouth has had a staff person dedicated for volunteer coordination for 20 years. The position was originally part-time and focused primarily on Park and Recreation needs. Over time, the position was made full-time and serves the volunteer needs for all of the City Departments, although the position still resides in the Park and Recreation Department. The position is funded by the general tax levy.

Ms. Maas indicated that Plymouth has about 1000 active volunteers. These volunteers range from youth sports coaches, police reserves, residents who adopt parks, trails, and streets, provide help at community events and provide office clerical duties. The volunteers range from high school students, to young adults, parents, and retirees.

Ms. Maas indicated that overall the use of volunteers within the city has been a positive experience that has allowed the city to extend their resources and provide for additional services.

Ms. Maas also indicates that volunteers do come with a cost, both to recruit and track the

volunteers as well the time needed to supervise within each department. Ms. Maas does the initial recruitment and screening, but the actual supervision of the volunteers falls to the individual department that utilizes the volunteer. She said it is important for everyone to understand that department staff and not the Volunteer Coordinator will be supervising the volunteer and overseeing their work. She indicated that all of Plymouth's departments utilize volunteers to some extent and despite some initial reluctance, have all embraced the use of volunteers.

Challenges and Opportunities

In talking to the City of Plymouth and reviewing other literature, there are some challenges when implementing a volunteer program. One is to make sure that all staff buy in to the idea. There may be concern of how much time it will take to oversee volunteers. There will also be a concern that the volunteers will replace paid staff. Finally there might be concern of given access to restricted areas or information that may contain private or confidential data.

Having a vibrant volunteer network can bring new energy and excitement to routine tasks. Volunteers will also bring new ideas and skill sets to the City that can be utilized. Perhaps the most important benefit with the use of volunteers is that it creates a great connection between city staff and operations and residents. In fact, the use of volunteers can lead to extensive community engagement. Volunteers with the City will better understand the City's programs and services through their service time and will feel more connected and have more pride with the City due to their service. In addition, the use of volunteers will allow city staff to interact with residents on a daily basis on issues of mutual interest.

Volunteer Coordinator within City Organization

It is clear that having a volunteer coordinator would be a great benefit to the City organization as a whole and the City would provide better services. Although the Park and Recreation Department has the largest number of volunteers, staff proposes that any new position would serve all departments and be housed in Administration. This arrangement would not only allow for the Volunteer Coordinator to provide services to all departments, the Interim City Manager sees this position also coordinating the City's community engagement efforts. It would seem that working with volunteers is at the heart of community engagement.

For the most part, the use of volunteers will not take place at City Hall, but within the community and in neighborhoods. The coordination and use of volunteers is perhaps the best form of community engagement. The volunteers will invest their time and talents into the community and take ownership in their efforts. Volunteering will cause people to have pride in Roseville and feel better connected to the community.

The Interim City Manager sees a great possibility of the Volunteer Coordinator position as not only to better oversee the use of volunteers within Roseville, but also address some of the findings from the Community Engagement Task Force.

Options for Consideration

The biggest challenge for moving forward with the creation of the Volunteer Coordinator position is funding. Exact costs have not been calculated, but it can be expected that staff costs

(salary and benefits) would be anywhere from \$60,000 to \$80,000. There would also be equipment costs for the employee (computer, software, operating materials) of around \$5,000 annually. Some potential funding options for the City Council to consider are listed below:

Use of 2014 Levy: With the levy limits in place, there is limited opportunity for the use of levy dollars. As previous budget discussions have identified uses of these levy dollars, the creation of this position will require that another need is not funded.

Use of reserves in 2014, levy dollars in 2015. This option would fund the position in 2014 through the use of reserves. In 2015, levy dollars would need to be allocated to fund the position. As the 2014 budget is already proposing the use of reserves that will need to be funded in 2015, this option will put a bigger strain on the 2015 levy. It should be noted that the initial budget discussion indicated a greater need for the use of reserves to fund the 2014 budget than are currently needed.

Use of enterprise funds. As enterprise funds receive revenue streams from very specific activities and must be spent in accordance with those activities, it does not seem to viable to use enterprise funds to fund a volunteer coordinator position.

Create a half-time position. The costs of half-time position would perhaps be more attainable to fund in 2014. Creating a half-time position would allow for the City to begin to better manage volunteers with the expectation that this position could expand into full-time over time as the volunteer network expands.

Delay timing of creation of the position (middle of the year). Creating the position in the middle of the year will cut the 2014 cost in half. However, the full amount would need to be funded in 2015, most likely through the levy. Once again this will put pressure on the 2015 levy.

Delay creation of the position until 2015. In 2015, there may be a better ability to fund the position through the levy. However, the possible imposition of levy limits, the use of reserves in 2014, and other desired needs, may make the funding of the position difficult in 2015. This option also delays implementation of a desired position.

POLICY OBJECTIVE

The creation of a Volunteer Coordinator position is consistent with several Imagine Roseville 2025 Goals, including making Roseville a welcoming and inclusive community and one that is desirable to live, work, and play. In addition, the new position is consistent with the recommendation of the Civic Engagement Task Force.

BUDGET IMPLICATIONS

Depending on the option chosen costs to create and maintain a Volunteer Coordinator position will range from \$40,000 to \$85,000.

STAFF RECOMMENDATION

Given the funding limitations and the need to take measured steps in managing the City's volunteers, the Interim City Manager recommends that the Council creates a half-time volunteer coordinator housed in the Administration Department with funding coming from reserves in

132 2014 and levy dollars starting in 2015. It is expected that the annual costs of the part-time
133 Volunteer Coordinator position will be \$40,000.

134 **REQUESTED COUNCIL ACTION**

135 The City Council should review and discuss the information and provide staff with direction on
136 how to proceed.

Prepared by: Patrick Trudgeon, Interim City Manager (651) 792-7021

Attachments: A: City of Plymouth Annual Volunteer Report

PLYMOUTH PARKS & RECREATION

VOLUNTEER SERVICES

The city benefits from the many professional services that our volunteers have to offer. A major benefactor this year was the Plymouth Home Depot store. During their free time, more than 50 employees donated over 270 hours of their personal time to adopt the Parkers Lake cemetery, install a new floor at the Parkers Lake stage, rebuild the Parkers Lake fishing pier and build a set for the Winter Revue performance. The group was recognized at the Volunteer Recognition Event.

A Record-Breaking Year!	28,293 hours – a record number! 2,331 volunteers – a 25% increase over last year. Some volunteers participated in more than one department and/or program.
Value to the City	- Volunteer hours are valued at \$616,504 of contributions in kind. - The number of hours contributed is equivalent to 13.6 FTE.
By the Numbers	507 individuals made initial contact with the Volunteer Services office. 151 applications were received. 78 potential candidates were interviewed for regular or short-term positions. 130 requests for volunteers beyond special events were received.
New Volunteer Tasks This Year	- Environmental research - LEAN management projects (election registration, Yard & Garden Expo, engineering) - Building Site Plan Aide for the Fire department - Russian translation of phrases for a drowning prevention poster - Chinese translation for a Police issue - Create a sculpture out of trash for recycling education - Prep outdated personal computers for resale - Yard Waste Assistant - Photos of residences for Assessing - Human Resources Clerical Aide - Grant writing - Environmental Quality Fair coordinator
Special Events	58 volunteer-supported special events city-wide 1,149 special event shifts 24,218 visitors impacted by volunteers
Who are our Volunteers?	83% are Plymouth residents. 23% teens, 43% adults and 34% seniors - More women (54%) than men (46%) 36 different community groups participated. 7 Boy Scouts completed Eagle Scout projects in the parks. 561 families adopted fire hydrants. 133 individuals coordinated Night to Unite events.
Make a Difference - Volunteer!	196 coaches – 1169 youth served 22 ski chaperones – 614 youth served 47 Park & Recreation Summer Teen volunteers – 1,545 youth served 49 parks adopted 35 miles off trails and streets adopted 23 seniors received one-on-one computer training from volunteers.
Why Volunteer?	- We want to do things that help the environment. - I am retired and looking for ways to be of service. - I would like to use the skills I've developed in my career to help the city. - I want to get work/volunteer experience now, before I get out of high school. - I just moved here. I want to get more involved and meet my neighbors!