



City Council Agenda

Monday, November 18, 2013

5:30 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 5:30 p.m. **1. Closed Session**
Labor Relations Discussion
- 6:30 p.m. **1. Roll Call**
Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, Roe
- 6:32 p.m. **2. Approve Agenda**
- 6:35 p.m. **3. Public Comment**
- 6:40 p.m. **4. Council Communications, Reports and Announcements**
- 6:45 p.m. **5. Recognitions, Donations and Communications**
- 6:50 p.m. **6. Approve Minutes**
a. Approve Minutes of October 28 Meeting
- 6:55 p.m. **7. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve General Purchases and Sale of Surplus items in excess of \$5000
d. Certify Unpaid Utility and Other Charges to the Property Tax Rolls
e. 2014 Council Meeting Calendar
f. Consider Extension of Memorandum of Understanding with RHRA
g. Consider Assessment for 3040 Hamline
h. Consider Assessment for PIK Demo
i. Final Payment 2013 Sanitary Sewer Lining
- 7:05 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

7:10 p.m. a. Organized Waste Collection Process Law Changes

11. Public Hearings

7:40 p.m. a. Liquor License Transfer

7:50 p.m. b. 2014 Liquor License Renewals

8:00 p.m. **Break**

12. Budget Items

13. Business Items (Action Items)

8:10 p.m. a. Consider 2014 Fee Schedule

8:20 p.m. b. Approve 2014 Street and Utility Preliminary Work Plan

14. Business Items – Presentations/Discussions

8:30 p.m. a. 2014 Utility Rates

9:00 p.m. b. Met Council Grant Program for Private Sewer Laterals

9:15 p.m. c. Twin Lakes Redevelopment Discussion

9:45 p.m. **15. City Manager Future Agenda Review**

9:50 p.m. **16. Councilmember Initiated Items for Future Meetings**

10:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Nov 19	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Nov 20	6:30 p.m.	Human Rights Commission
Monday	Nov 25	6:00 p.m.	City Council Meeting
Tuesday	Nov 26	6:30 p.m.	Public Works, Environment & Transportation Commission
Thursday Friday	Nov 28- 29		City Offices Closed – Thanksgiving
December			
Monday	Dec 2	6:00 p.m.	City Council Meeting
Tuesday	Dec 3	6:30 p.m.	Parks & Recreation Commission
Wednesday	Dec 4	6:30 p.m.	Planning Commission
Monday	Dec 9	6:00 p.m.	City Council Meeting

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: November 18 2013

Item: 6.a

Approve minutes of October 28,
2013

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/2013
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$600,453.87
71837-72058	\$1,505,334.39
Total	\$2,105,788.26

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Attachment A

Checks for Approval

User: mary.jenson
Printed: 11/12/2013 - 1:13 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/24/2013	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Seed	289.10
0	11/07/2013	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Seed Aide	304.59
Operating Supplies Total:						593.69
Fund Total:						593.69
72021	11/07/2013	Central Svcs Equip Revolving	Rental - Copier Machines	Konica Minolta	Lease & Copier Charges	4,340.40
71892	10/24/2013	Central Svcs Equip Revolving	Rental - Copier Machines	Pitney Bowes	Postage Machine Rental	832.62
Rental - Copier Machines Total:						5,173.02
Fund Total:						5,173.02
0	10/29/2013	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	6.95
Federal Income Tax Total:						6.95
0	10/29/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	6.64
0	10/29/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	1.56
FICA Employee Ded. Total:						8.20
0	10/29/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	1.56
0	10/29/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	6.64
FICA Employers Share Total:						8.20
0	10/29/2013	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	0.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	0.97
0	10/29/2013	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	6.07
					PERA Employee Ded Total:	6.07
0	10/29/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	0.97
0	10/29/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	6.07
					PERA Employer Share Total:	7.04
0	10/29/2013	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	4.12
					State Income Tax Total:	4.12
					Fund Total:	41.55
71974	10/30/2013	Community Development	Building Surcharge	Standard Electric Co. Inc.	Electrical Permit Refund-2253 Dellw	5.00
					Building Surcharge Total:	5.00
0	11/05/2013	Community Development	Credit Card Service Fees	US Bank-Non Bank	September Terminal Charges	1,021.20
					Credit Card Service Fees Total:	1,021.20
71988	11/07/2013	Community Development	Development Escrow	Affinity Plus Federal Credit Union	50% Landscape Guarantee Reimburse	36,750.00
72004	11/07/2013	Community Development	Development Escrow	DMO Properties, LLC	Landscape Escrow Reimbursement	35,000.00
71955	10/30/2013	Community Development	Development Escrow	Mn Dept of Commerce	Unclaimed Property	517.01
					Development Escrow Total:	72,267.01
71955	10/30/2013	Community Development	Electrical Permits	Mn Dept of Commerce	Unclaimed Property	5.00
71974	10/30/2013	Community Development	Electrical Permits	Standard Electric Co. Inc.	Electrical Permit Refund-2253 Dellw	96.00
					Electrical Permits Total:	101.00
0	10/29/2013	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	3,886.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						3,886.80
0	10/29/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,898.30
0	10/29/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	443.96
FICA Employee Ded. Total:						2,342.26
0	10/29/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	443.96
0	10/29/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,898.30
FICA Employers Share Total:						2,342.26
71964	10/30/2013	Community Development	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	96.15
HSA Employee Total:						96.15
0	10/30/2013	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.10.2013 ICMA Defe	384.99
ICMA Def Comp Total:						384.99
0	10/29/2013	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	293.40
MN State Retirement Total:						293.40
0	10/29/2013	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	545.00
MNDCP Def Comp Total:						545.00
0	10/29/2013	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Empl	1,833.69
PERA Employee Ded Total:						1,833.69
0	10/29/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	293.40
0	10/29/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Empl	1,833.69
PERA Employer Share Total:						2,127.09
71889	10/24/2013	Community Development	Professional Services	Opportunity Services	14.25 Hours of Service	149.91
0	11/04/2013	Community Development	Professional Services	USPS-CC	Postage	11.10
0	11/04/2013	Community Development	Professional Services	Vroman Systems- CC	Rental Registration & Living Smarter	24.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						185.99
71955	10/30/2013	Community Development	Rental Registrations	Mn Dept of Commerce	Unclaimed Property	50.00
Rental Registrations Total:						50.00
71914	10/24/2013	Community Development	Sewer Permits	T & J Concrete	Sewer Permit Refund-Permit #2013-0	72.00
71914	10/24/2013	Community Development	Sewer Permits	T & J Concrete	Sewer Permit Refund-Permit #2013-0	72.00
Sewer Permits Total:						144.00
0	10/29/2013	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	1,478.26
State Income Tax Total:						1,478.26
71911	10/24/2013	Community Development	Telephone	Sprint	Cell Phones	132.87
Telephone Total:						132.87
Fund Total:						89,236.97
71843	10/24/2013	Contracted Engineering Svcs	Deposits	Bauer Design Build	Escrow Return-2255 Walnut St	17,970.98
71998	11/07/2013	Contracted Engineering Svcs	Deposits	BTS Construction, LLC	Escrow Return-2700 Lincoln Dr	4,800.00
72008	11/07/2013	Contracted Engineering Svcs	Deposits	Jacob Finn	Escrow Return-3010 Victoria St.	2,983.22
71906	10/24/2013	Contracted Engineering Svcs	Deposits	Ronald Anderson Construction	Escrow Return-2072 Chatsworth	2,957.05
Deposits Total:						28,711.25
0	10/29/2013	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	528.10
Federal Income Tax Total:						528.10
0	10/29/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	206.51
0	10/29/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	48.30
FICA Employee Ded. Total:						254.81
0	10/29/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	206.51
0	10/29/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	48.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	254.81
71964	10/30/2013	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	18.46
					HSA Employee Total:	18.46
0	10/29/2013	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	33.19
					MN State Retirement Total:	33.19
0	10/29/2013	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	207.45
					PERA Employee Ded Total:	207.45
0	10/29/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	33.19
0	10/29/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	207.45
					PERA Employer Share Total:	240.64
0	10/29/2013	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	177.21
					State Income Tax Total:	177.21
					Fund Total:	30,425.92
72016	11/07/2013	East Metro SWAT	Operating Supplies	HQ AAFES	SWAT Supplies	2,668.01
72019	11/07/2013	East Metro SWAT	Operating Supplies	JFMN-CRC-O Camp Ripley	SWAT Training Supplies	1,170.00
					Operating Supplies Total:	3,838.01
71990	11/07/2013	East Metro SWAT	Professional Services	American Messaging	Interpreter Service	385.40
					Professional Services Total:	385.40
					Fund Total:	4,223.41
72029	11/07/2013	Fire Station 2011	Contractor Payments	Midwest Asphalt Corporation	Curb & Gutter Replacement	896.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contractor Payments Total:						896.00
0	11/04/2013	Fire Station 2011	Furniture and Fixtures	Best Buy- CC	Station Supplies	1,231.73
0	11/04/2013	Fire Station 2011	Furniture and Fixtures	Best Buy- CC	Station Supplies	680.17
71997	11/07/2013	Fire Station 2011	Furniture and Fixtures	Brothers Fire Protection, Inc.	Key Fobs	2,094.75
Furniture and Fixtures Total:						4,006.65
71997	11/07/2013	Fire Station 2011	Use Tax Payable	Brothers Fire Protection, Inc.	Sales/Use Tax	-134.75
0	11/05/2013	Fire Station 2011	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	704.63
Use Tax Payable Total:						569.88
Fund Total:						5,472.53
0	10/24/2013	Fire Vehicles Revolving	SCBA Equipment	MES, Inc.	SCBA Equipment	18,716.40
SCBA Equipment Total:						18,716.40
Fund Total:						18,716.40
0	11/05/2013	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	334.37
209000 - Sales Tax Payable Total:						334.37
0	11/04/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-16.46
0	11/04/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-2.06
0	11/04/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-2.17
0	11/05/2013	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	174.80
0	11/04/2013	General Fund	209001 - Use Tax Payable	USA Markerboard-CC	Sales/Use Tax	-16.29
0	11/04/2013	General Fund	209001 - Use Tax Payable	Witmer Public Safety-CC	Sales/Use Tax	-5.09
209001 - Use Tax Payable Total:						132.73
0	10/24/2013	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	265.20
0	11/07/2013	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	405.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
211402 - Flex Spending Health Total:						670.72
0	10/30/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	809.85
0	10/30/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	576.00
0	10/30/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	350.00
0	10/30/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	961.55
0	10/30/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	320.00
0	11/07/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	64.62
0	10/24/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,020.40
211403 - Flex Spend Day Care Total:						4,102.42
0	10/30/2013	General Fund	Career Development Training	Bob Norby	Tuition Reimbursement	544.77
Career Development Training Total:						544.77
71841	10/24/2013	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	52.37
71841	10/24/2013	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	2,012.84
71841	10/24/2013	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	25.65
71841	10/24/2013	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	106.95
71841	10/24/2013	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	68.50
71936	10/30/2013	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.68
71936	10/30/2013	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.68
71918	10/24/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	906.87
71918	10/24/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,386.58
71918	10/24/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,314.01
71918	10/24/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	139.82
72052	11/07/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	164.50
Clothing Total:						6,239.45
0	11/04/2013	General Fund	Conferences	Arrowwood Resort-CC	Conference Lodging	346.29
0	11/04/2013	General Fund	Conferences	Arrowwood Resort-CC	Conference Lodging	346.29
0	11/04/2013	General Fund	Conferences	Grand View Lodge Nisswa-CC	Conference Lodging	200.00
71883	10/24/2013	General Fund	Conferences	MN Dept of Human Rights	Conference-Curti	85.00
Conferences Total:						977.58
0	10/24/2013	General Fund	Contract Maint. - City Hall	Commercial Steam Team Inc	Carpet Cleaning	3,417.93
71944	10/30/2013	General Fund	Contract Maint. - City Hall	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	365.00
0	11/07/2013	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Fire Alarm Inspection	678.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2013	General Fund	Contract Maint. - City Hall	Nitti Sanitation-CC	Regular Service	153.00
0	11/07/2013	General Fund	Contract Maint. - City Hall	Pro-Tec Design, Inc.	Garage Keypad Repair	559.27
72057	11/07/2013	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Mens Locker Room Plumbing Service	544.20
Contract Maint. - City Hall Total:						5,718.06
71944	10/30/2013	General Fund	Contract Maint. - City Garage	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	295.00
0	11/07/2013	General Fund	Contract Maint. - City Garage	Life Safety Systems	Annual Fire Alarm Inspection	510.46
0	11/04/2013	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	224.40
0	11/04/2013	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	71.40
Contract Maint. - City Garage Total:						1,101.26
0	11/07/2013	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Summer Maintenance & Coil Cleanin	1,361.25
Contract Maint. H.V.A.C. Total:						1,361.25
0	11/07/2013	General Fund	Contract Maintenance	Ancom Communications, Inc.	Speaker System Service	605.00
0	10/24/2013	General Fund	Contract Maintenance	City of St. Paul	Radio Service & Maintenance-Sept 21	655.02
0	10/24/2013	General Fund	Contract Maintenance	City of St. Paul	Radio Service & Maintenance-Sept 21	720.07
0	10/30/2013	General Fund	Contract Maintenance	City of St. Paul	Wireless CAD System	675.00
72006	11/07/2013	General Fund	Contract Maintenance	Emergency Response Solutions, LL	SCBA Supplies	4,130.72
71875	10/24/2013	General Fund	Contract Maintenance	Landmark Concrete Inc	Concrete sidealk replacement - Co Rd	2,304.60
71879	10/24/2013	General Fund	Contract Maintenance	Lightning Disposal, Inc.	Rolloffs	896.08
72024	11/07/2013	General Fund	Contract Maintenance	Lightning Disposal, Inc.	Disposal Service	447.63
0	10/24/2013	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	5.61
0	11/04/2013	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	71.40
72036	11/07/2013	General Fund	Contract Maintenance	Penguin Management, Inc.	eDispatch Service	828.00
71965	10/30/2013	General Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign, Barricade Rental	361.22
71965	10/30/2013	General Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign, Barricade Rental	164.63
71965	10/30/2013	General Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign, Barricade Rental	154.70
71966	10/30/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-Oct 2013	209.04
72038	11/07/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	15.60
72038	11/07/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	368.16
71967	10/30/2013	General Fund	Contract Maintenance	RCM Equipment Company, LLC	Rental Equipment-Spray Injection Pa	2,297.81
71982	10/30/2013	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal	534.38
71982	10/30/2013	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal	1,316.70
72056	11/07/2013	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	379.81
Contract Maintenance Total:						17,141.18
71860	10/24/2013	General Fund	Contract Maintenance Vehicles	Dueco, Inc.	Annual Inspection, Service Labor/Par	1,139.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2013	General Fund	Contract Maintenance Vehicles	MacQueen Equipment	Valves, Elements	1,738.01
0	10/24/2013	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	117.81
0	11/07/2013	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	78.40
71895	10/24/2013	General Fund	Contract Maintenance Vehicles	Precision Auto Upholstery, Inc.	Upholstery Repair	493.48
71909	10/24/2013	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	Vehicle Repair	1,339.00
71909	10/24/2013	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	Vehicle Repair	166.67
71969	10/30/2013	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	Switch	198.00
71910	10/24/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	547.84
71910	10/24/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	27.99
71910	10/24/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	175.56
71970	10/30/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	175.13
Contract Maintenance Vehicles Total:						6,197.31
0	10/24/2013	General Fund	Contract Maintenance	City of St. Paul	Streetscape Maintenance	250.38
Contract Maintenance Total:						250.38
72038	11/07/2013	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Oct	26,637.60
Dispatching Services Total:						26,637.60
0	11/04/2013	General Fund	Employee Recognition	Byerly's- CC	Bakery Items	62.99
71918	10/24/2013	General Fund	Employee Recognition	Uniforms Unlimited, Inc.	Uniform Supplies	1,026.96
Employee Recognition Total:						1,089.95
71949	10/30/2013	General Fund	Employer Pension	ICMA Retirement Trust 401-109954	Malinan City Contribution for 10/29 1	393.24
Employer Pension Total:						393.24
0	10/29/2013	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	32,313.45
Federal Income Tax Total:						32,313.45
0	10/29/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	6,778.65
0	10/29/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare Ei	3,961.60
FICA Employee Ded. Total:						10,740.25
0	10/29/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare Ei	3,961.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/29/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	6,778.65
					FICA Employers Share Total:	10,740.25
71983	10/30/2013	General Fund	Financial Support	US Dept of Treasury	PR Batch 00003.10.2013 Financial St	247.72
					Financial Support Total:	247.72
71926	10/30/2013	General Fund	First Responder Training	Allina Health System, Inc.	EMT Training	5,576.00
					First Responder Training Total:	5,576.00
71964	10/30/2013	General Fund	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	2,018.57
					HSA Employee Total:	2,018.57
0	10/30/2013	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.10.2013 ICMA Defe	2,879.89
					ICMA Def Comp Total:	2,879.89
71877	10/24/2013	General Fund	Memberships & Subscriptions	League of MN Cities	Mayor Association Membership Annu	30.00
72034	11/07/2013	General Fund	Memberships & Subscriptions	NPERLA	2014 Membership Dues	200.00
					Memberships & Subscriptions Total:	230.00
71869	10/24/2013	General Fund	Minor Equipment	Hewlett-Packard Company	Computer Monitor	203.06
0	10/30/2013	General Fund	Minor Equipment	SHI International Corp	Acrobat Pro	287.49
					Minor Equipment Total:	490.55
0	11/04/2013	General Fund	Miscellaneous Expense	Center Mass-CC	Missing Receipt	80.93
					Miscellaneous Expense Total:	80.93
0	10/29/2013	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	2,757.62
					MN State Retirement Total:	2,757.62
0	10/29/2013	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	6,743.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDP Def Comp Total:						6,743.54
0	11/05/2013	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	September Fuel Tax	206.34
Motor Fuel Total:						206.34
71852	10/24/2013	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees-Sept 2013	1,612.80
Non Business Licenses - Pawn Total:						1,612.80
71992	11/07/2013	General Fund	Office Supplies	Aspen Mills Inc.	Uniform Supplies	59.85
71992	11/07/2013	General Fund	Office Supplies	Aspen Mills Inc.	Uniform Supplies	48.95
71992	11/07/2013	General Fund	Office Supplies	Aspen Mills Inc.	Uniform Supplies	140.85
71992	11/07/2013	General Fund	Office Supplies	Aspen Mills Inc.	Uniform Supplies	268.35
0	11/04/2013	General Fund	Office Supplies	Menards-CC	Station Supplies	128.97
0	11/04/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	47.18
0	11/04/2013	General Fund	Office Supplies	USA Markerboard-CC	Shower Curtains	253.24
Office Supplies Total:						947.39
71916	10/24/2013	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies-Credit	-24.53
71916	10/24/2013	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	244.95
72048	11/07/2013	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	483.32
Op Supplies - City Hall Total:						703.74
0	11/04/2013	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	255.86
0	11/04/2013	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	32.04
0	11/04/2013	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	33.77
0	10/30/2013	General Fund	Operating Supplies	Matt Beauchane	Supplies Reimbursement	54.52
0	11/04/2013	General Fund	Operating Supplies	Boston Market-CC	Operating Supplies	80.25
0	11/04/2013	General Fund	Operating Supplies	Broadway Rental-CC	Fire Station Grand Opening Supplies	107.28
0	10/30/2013	General Fund	Operating Supplies	David Brosnahan	Mileage Reimbursement	94.02
0	11/04/2013	General Fund	Operating Supplies	C-Aire-CC	Station Supplies	15.69
72001	11/07/2013	General Fund	Operating Supplies	CES Imaging	20LB Bond	15.98
0	11/04/2013	General Fund	Operating Supplies	Davis Lock & Safe-CC	Station Supplies	11.03
0	11/04/2013	General Fund	Operating Supplies	Davis Lock & Safe-CC	Station Supplies	21.43
71940	10/30/2013	General Fund	Operating Supplies	Earl F. Andersen, Inc.	Bare Aluminum Blank	57.78
0	11/07/2013	General Fund	Operating Supplies	Jennifer Engh	Supplies Reimbursement	34.99
0	10/24/2013	General Fund	Operating Supplies	Fastenal Company Inc.	Supplies	10.77
0	11/04/2013	General Fund	Operating Supplies	Fed Ex Kinko's-CC	Fire Station Grand Opening Supplies	514.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
72009	11/07/2013	General Fund	Operating Supplies	Fra-Dor Inc.	Street Supplies	200.00
0	11/04/2013	General Fund	Operating Supplies	Hisdahl Inc-CC	Plaque	80.34
0	11/04/2013	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	93.20
0	11/04/2013	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	109.60
0	11/04/2013	General Fund	Operating Supplies	IAFCI- CC	Membership Dues	209.00
72018	11/07/2013	General Fund	Operating Supplies	Impressive Print	Victim Info Cards	368.72
0	10/24/2013	General Fund	Operating Supplies	Kevin Keenan	Station Supplies Reimbursement	18.20
71880	10/24/2013	General Fund	Operating Supplies	Martin Marietta Materials Inc	Chip	619.52
0	11/04/2013	General Fund	Operating Supplies	Menards-CC	Station Supplies	73.25
71884	10/24/2013	General Fund	Operating Supplies	MN Dept of Human Services	Reserve Officer Sign	28.15
71887	10/24/2013	General Fund	Operating Supplies	North American Salt Co.	600 Ton Road Salt per MN State Bid	23,436.90
71887	10/24/2013	General Fund	Operating Supplies	North American Salt Co.	600 Ton Road Salt per MN State Bid	14,090.48
71957	10/30/2013	General Fund	Operating Supplies	North American Salt Co.	600 Ton Road Salt per MN State Bid	5,135.01
0	11/04/2013	General Fund	Operating Supplies	Office Depot- CC	Station Supplies	-26.23
71894	10/24/2013	General Fund	Operating Supplies	Precise MRM, LLC	Pilot Fee	30.00
71896	10/24/2013	General Fund	Operating Supplies	Primary Products Company	Nitrile Gloves	417.00
71902	10/24/2013	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	710.12
0	11/04/2013	General Fund	Operating Supplies	Roseville Bakery-CC	Fire Station Grand Opening Supplies	234.00
0	11/04/2013	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	40.34
0	11/04/2013	General Fund	Operating Supplies	Sears Roebuck-CC	Station Supplies	18.87
0	11/04/2013	General Fund	Operating Supplies	Staples-CC	Station Supplies	19.05
0	11/04/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	49.27
0	11/04/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	6.47
0	11/04/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	240.57
0	11/04/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Fire Dept Gas Caginet	36.78
0	11/04/2013	General Fund	Operating Supplies	Uline-CC	Station Cleaning Supplies	57.18
71918	10/24/2013	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Uniform Supplies	18.16
0	10/30/2013	General Fund	Operating Supplies	Vance Brothers Inc	480G	563.61
0	11/04/2013	General Fund	Operating Supplies	Witmer Public Safety-CC	Station Supplies	79.06
Operating Supplies Total:						48,296.23
0	10/29/2013	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	21,884.08
PERA Employee Ded Total:						21,884.08
0	10/29/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	868.90
0	10/29/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	30,110.85
PERA Employer Share Total:						30,979.75
0	11/04/2013	General Fund	Police Explorer Program	Voyageurs Area Council-CC	Law Enforcement Conference	450.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Police Explorer Program Total:						450.00
71918	10/24/2013	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	68.69
72052	11/07/2013	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	126.18
Police Reserve Program Total:						194.87
0	11/05/2013	General Fund	Postage	Pitney Bowes - Non Bank	September Postage	3,000.00
Postage Total:						3,000.00
71871	10/24/2013	General Fund	Printing	Impressive Print	Envelopes	461.70
Printing Total:						461.70
0	11/07/2013	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Services	12,272.00
0	11/04/2013	General Fund	Professional Services	Hugo Feed Mill-CC	Storm Damage	216.42
71876	10/24/2013	General Fund	Professional Services	Language Line Services	Interpreter Services	72.33
72028	11/07/2013	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	799.43
71888	10/24/2013	General Fund	Professional Services	Office Team	Administration Labor	772.71
71958	10/30/2013	General Fund	Professional Services	Office Team		793.88
72035	11/07/2013	General Fund	Professional Services	Office Team	Administration Labor	793.88
72039	11/07/2013	General Fund	Professional Services	Ramsey County Prop Rec & Rev	Entry of Memorial 1st Cert	46.00
71968	10/30/2013	General Fund	Professional Services	Regents of the University of MN	K9 Healthcare	3,105.00
71912	10/24/2013	General Fund	Professional Services	Sheila Stowell	Notary Stamp-Stowell	173.85
71912	10/24/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	327.75
71912	10/24/2013	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
71976	10/30/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	345.00
71976	10/30/2013	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
72045	11/07/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	178.25
72045	11/07/2013	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
72046	11/07/2013	General Fund	Professional Services	Time Saver Off Site Secretarial	Human Rights Commission Meeting 1	172.90
71917	10/24/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Charge	90.84
Professional Services Total:						20,175.00
0	11/04/2013	General Fund	Salaries - Regular	S & T Office Products-CC	Office Supplies	142.78
0	11/04/2013	General Fund	Salaries - Regular	UPS Store- CC	Shipping Cost	3.37
Salaries - Regular Total:						146.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/29/2013	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	12,578.92
State Income Tax Total:						12,578.92
71911	10/24/2013	General Fund	Telephone	Sprint	Cell Phones	20.60
71911	10/24/2013	General Fund	Telephone	Sprint	Cell Phones	173.11
71911	10/24/2013	General Fund	Telephone	Sprint	Cell Phones	291.18
71911	10/24/2013	General Fund	Telephone	Sprint	Cell Phones	43.35
71978	10/30/2013	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	352.06
71978	10/30/2013	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	387.78
71978	10/30/2013	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	60.68
71978	10/30/2013	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	218.45
71978	10/30/2013	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771708302	39.99
Telephone Total:						1,587.20
71840	10/24/2013	General Fund	Training	Allina Health System, Inc.	Medical Directorship	656.25
0	11/04/2013	General Fund	Training	ARM Of MN-CC	Training	475.00
0	11/07/2013	General Fund	Training	James Chandler	Training Supplies Reimbursement	135.60
0	11/04/2013	General Fund	Training	MN State Fire Chiefs-CC	Membership Fee-Peterson	220.00
0	11/07/2013	General Fund	Training	Greg Peterson	Mileage Reimbursement	187.58
72038	11/07/2013	General Fund	Training	Ramsey County	Use Of Force Training-Range Use	1,000.00
0	11/04/2013	General Fund	Training	Target- CC	Training Supplies	101.33
0	11/04/2013	General Fund	Training	U of M CCE Online-CC	APWA Conference	235.00
72055	11/07/2013	General Fund	Training	Upper Midwest Community Policin	Internal Affairs Training	500.00
Training Total:						3,510.76
0	10/30/2013	General Fund	Transportation	Matt Beauchane	Fuel	46.78
0	10/24/2013	General Fund	Transportation	Greg Peterson	Mileage Reimbursement	84.19
0	10/30/2013	General Fund	Transportation	Tim Pratt	Mileage Reimbursement	291.54
Transportation Total:						422.51
71882	10/24/2013	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits	2,312.00
Unemployment Insurance Total:						2,312.00
0	10/24/2013	General Fund	Utilities	Xcel Energy	Civil Defense	66.73
0	10/24/2013	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Light	3,867.64
0	10/24/2013	General Fund	Utilities	Xcel Energy	Street Light	14,310.66
0	11/07/2013	General Fund	Utilities	Xcel Energy	New Fire Station	2,580.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2013	General Fund	Utilities	Xcel Energy	Street Lights	60.16
0	11/07/2013	General Fund	Utilities	Xcel Energy	Street Lights	5.62
Utilities Total:						20,891.09
0	10/24/2013	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	917.23
0	11/07/2013	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	172.12
Utilities - Old City Hall Total:						1,089.35
71842	10/24/2013	General Fund	Vehicle Supplies	Astleford International Trucks	2013 Blanket PO for Vehicle Repairs	1,049.94
71842	10/24/2013	General Fund	Vehicle Supplies	Astleford International Trucks	2013 Blanket PO for Vehicle Repairs-	-467.58
71927	10/30/2013	General Fund	Vehicle Supplies	Astleford International Trucks	Knob	11.66
71993	11/07/2013	General Fund	Vehicle Supplies	Astleford International Trucks	2013 Blanket PO for Vehicle Repairs	117.52
71930	10/30/2013	General Fund	Vehicle Supplies	Bauer Built, Inc.	Qty 35 - New Winter Tires for Dodge	4,262.65
71930	10/30/2013	General Fund	Vehicle Supplies	Bauer Built, Inc.	Shipping/Handling	3.50
71930	10/30/2013	General Fund	Vehicle Supplies	Bauer Built, Inc.	Sales Tax	293.30
0	10/30/2013	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2013 Blanket PO for Vehicle Repairs	101.40
71941	10/30/2013	General Fund	Vehicle Supplies	EMP	Hand Cleaner	85.05
0	10/24/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	69.46
0	10/24/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	45.99
0	11/07/2013	General Fund	Vehicle Supplies	Fastenal Company Inc.	2013 Blanket PO for Vehicle Repairs	110.35
0	11/07/2013	General Fund	Vehicle Supplies	Fastenal Company Inc.	2013 Blanket PO for Vehicle Repairs	220.04
0	10/24/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs	212.34
0	10/24/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	Adapter	65.44
0	11/07/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs	4.30
0	10/24/2013	General Fund	Vehicle Supplies	Grainger Inc	2013 Blanket PO for Vehicle Repairs	53.08
0	10/30/2013	General Fund	Vehicle Supplies	Grainger Inc	2013 Blanket PO for Vehicle Repairs	11.06
0	11/07/2013	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2013 Blanket PO for Vehicle Repairs	2,699.88
0	10/30/2013	General Fund	Vehicle Supplies	Larson Companies	Dodge Pad	93.00
0	10/24/2013	General Fund	Vehicle Supplies	MacQueen Equipment	Broom Tube	529.03
72027	11/07/2013	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Oxygen	46.92
72027	11/07/2013	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Pinnacle 70S-6	176.11
0	10/24/2013	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2013 Blanket PO for Vehicle Repairs	46.21
0	11/07/2013	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2013 Blanket PO for Vehicle Repairs	11.11
0	10/24/2013	General Fund	Vehicle Supplies	Metal Supermarkets	Dom Tube	26.78
0	11/07/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	35.32
0	10/30/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	19.21
0	10/30/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	577.06
0	11/07/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	30.63
0	11/07/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	211.36
0	11/07/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	188.10
0	11/04/2013	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	129.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/07/2013	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2013 Blanket PO for Vehicle Repairs	497.47
71908	10/24/2013	General Fund	Vehicle Supplies	Rosedale Chevrolet	2013 Blanket PO for Vehicle Repairs	430.64
71970	10/30/2013	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	17.91
71979	10/30/2013	General Fund	Vehicle Supplies	Titan Machinery	2013 Blanket PO for Vehicle Repairs	78.30
71980	10/30/2013	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2013 Blanket PO for Vehicle Repairs	152.66
71981	10/30/2013	General Fund	Vehicle Supplies	Truck Utilities, Inc.	Motor	236.89
72052	11/07/2013	General Fund	Vehicle Supplies	Uniforms Unlimited, Inc.	Battery	18.16
0	10/24/2013	General Fund	Vehicle Supplies	Zarnoth Brush Works, Inc.	2013 Blanket PO for Vehicle Repairs	223.16
Vehicle Supplies Total:						12,724.65
Fund Total:						331,885.57
71891	10/24/2013	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	141.37
71891	10/24/2013	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	64.26
72053	11/07/2013	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Services	73.52
K-9 Supplies Total:						279.15
72013	11/07/2013	General Fund Donations	Supplies - Target Corp Grant	GPS International Technologies, Inc	Annual Service Plan	1,188.00
Supplies - Target Corp Grant Total:						1,188.00
Fund Total:						1,467.15
71859	10/24/2013	Golf Course	Advertising	Dex Media East LLC	Yellow Pages Advertising	21.06
72007	11/07/2013	Golf Course	Advertising	Entertainment Publications, LLC	LPA Standard Coupon	280.00
Advertising Total:						301.06
0	11/04/2013	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	88.40
Contract Maintenance Total:						88.40
0	11/05/2013	Golf Course	Credit Card Fees	US Bank-Non Bank	September Terminal Charges	443.42
Credit Card Fees Total:						443.42
0	10/29/2013	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	557.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						557.85
0	10/29/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	407.16
0	10/29/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	95.21
FICA Employee Ded. Total:						502.37
0	10/29/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	95.21
0	10/29/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	407.16
FICA Employers Share Total:						502.37
0	10/30/2013	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.10.2013 ICMA Defe	50.00
ICMA Def Comp Total:						50.00
71900	10/24/2013	Golf Course	Memberships & Subscriptions	Ramsey County	2014 Food Service Licensure-2014	503.00
Memberships & Subscriptions Total:						503.00
71995	11/07/2013	Golf Course	Merchandise For Sale	Bernatello's Pizza, Inc	Pizza's For Resale	72.00
0	11/04/2013	Golf Course	Merchandise For Sale	Target- CC	Hotdog Buns	4.17
Merchandise For Sale Total:						76.17
0	10/29/2013	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	55.34
MN State Retirement Total:						55.34
0	10/24/2013	Golf Course	Operating Supplies	Hornungs Pro Golf Sales, Inc.	Ball Markers	28.83
71899	10/24/2013	Golf Course	Operating Supplies	R & R Products Inc.	Shipping Charge	22.65
0	11/04/2013	Golf Course	Operating Supplies	Twin City Saw-ACH	On/Off Switch for Saw	13.93
0	11/04/2013	Golf Course	Operating Supplies	Veolia Environemental-ACH	Advance Disposal	30.00
Operating Supplies Total:						95.41
0	10/29/2013	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	395.87
PERA Employee Ded Total:						395.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/29/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	63.34
0	10/29/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	395.87
PERA Employer Share Total:						459.21
0	11/07/2013	Golf Course	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
Rental Total:						45.42
0	10/29/2013	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	276.17
State Income Tax Total:						276.17
0	11/05/2013	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,772.26
State Sales Tax Payable Total:						1,772.26
71978	10/30/2013	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	92.97
Telephone Total:						92.97
0	10/24/2013	Golf Course	Use Tax Payable	Hornungs Pro Golf Sales, Inc.	Sales/Use Tax	-1.85
0	11/05/2013	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	13.97
Use Tax Payable Total:						12.12
0	10/24/2013	Golf Course	Utilities	Xcel Energy	Golf	626.51
Utilities Total:						626.51
0	11/04/2013	Golf Course	Vehicle Supplies	North Hgts Hardware Hank-CC	Vehicle Supplies	224.45
Vehicle Supplies Total:						224.45
Fund Total:						7,080.37
71874	10/24/2013	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	Legal Services	47.50
71874	10/24/2013	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	Legal Services	1,465.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Attorney Fees Total:						1,513.00
0	10/30/2013	Housing & Redevelopment Agency	Conferences	Jeanne Kelsey	Conference Cost Reimbursement	20.00
Conferences Total:						20.00
71955	10/30/2013	Housing & Redevelopment Agency	Payment to Owners	Mn Dept of Commerce	Unclaimed Property	60.00
71972	10/30/2013	Housing & Redevelopment Agency	Payment to Owners	Russell Sherer	Energy Audit-Reissue of Check 6635	60.00
Payment to Owners Total:						120.00
72040	11/07/2013	Housing & Redevelopment Agency	Professional Services	Regents of the University of MN	Program Agreement	500.00
0	11/04/2013	Housing & Redevelopment Agency	Professional Services	Vroman Systems- CC	Rental Registration & Living Smarter	24.97
Professional Services Total:						524.97
Fund Total:						2,177.97
71933	10/30/2013	Info Tech/Contract Cities	Falcon Heights Computer Equip	CDW Government, Inc.	Computer Supplies	29.74
Falcon Heights Computer Equip Total:						29.74
0	11/04/2013	Info Tech/Contract Cities	Little Canada Computer Equip	Data Q-CC	Cisco Router-Little Canada Fire Station	1,194.86
Little Canada Computer Equip Total:						1,194.86
0	11/04/2013	Info Tech/Contract Cities	Use Tax Payable	Data Q-CC	Use Tax Payable	-76.86
Use Tax Payable Total:						-76.86
Fund Total:						1,147.74
71933	10/30/2013	Information Technology	Computer Equipment	CDW Government, Inc.	Cable Head End	1,035.07
0	11/04/2013	Information Technology	Computer Equipment	Data Q-CC	4 Cisco Wireless Access Points-Roseville	1,320.98
71869	10/24/2013	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	137.87
71947	10/30/2013	Information Technology	Computer Equipment	Hewlett-Packard Company	Notebook-Bacon	1,276.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Computer Equipment Total:						3,770.79
0	11/04/2013	Information Technology	Contract Maintenance	McAfee, Inc-CC	SaaS Web & Email Protection	1,680.00
0	11/04/2013	Information Technology	Contract Maintenance	Solarwinds-ACH	Kiwi Syslog Server/Cat Tools	298.00
Contract Maintenance Total:						1,978.00
0	10/29/2013	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	3,163.29
Federal Income Tax Total:						3,163.29
0	10/29/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,763.94
0	10/29/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare Ei	412.54
FICA Employee Ded. Total:						2,176.48
0	10/29/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare Ei	412.54
0	10/29/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,763.94
FICA Employers Share Total:						2,176.48
71939	10/30/2013	Information Technology	Financial Support	Diversified Collection Services, Inc	PR Batch 00003.10.2013 Financial St	210.24
Financial Support Total:						210.24
71964	10/30/2013	Information Technology	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	119.22
HSA Employee Total:						119.22
0	10/30/2013	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.10.2013 ICMA Defe	325.00
ICMA Def Comp Total:						325.00
71853	10/24/2013	Information Technology	Internet	City of Mounds View	Optical Fiber Use Agreement Oct-Dec	600.00
0	10/30/2013	Information Technology	Internet	Cologix, Inc	Cross Connect Fiber	450.00
0	11/04/2013	Information Technology	Internet	Local Link, Inc.-CC	Monthly DNS Hosting Fee	107.50
71922	10/24/2013	Information Technology	Internet	US Internet	DNS Hosting	35.38
Internet Total:						1,192.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71901	10/24/2013	Information Technology	Miscellaneous Revenue	Ramsey County Library	USAC Funds-2013	8,100.00
Miscellaneous Revenue Total:						8,100.00
0	10/29/2013	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	290.89
MN State Retirement Total:						290.89
0	11/04/2013	Information Technology	Operating Supplies	Amazon.com- CC	Tablet Mounting Brackets	51.43
0	11/04/2013	Information Technology	Operating Supplies	Newegg.Com-CC	Back Pack for Matt Murtha	42.74
71959	10/30/2013	Information Technology	Operating Supplies	Paragon Solutions Group, Inc.	Power Injector	89.39
71959	10/30/2013	Information Technology	Operating Supplies	Paragon Solutions Group, Inc.	Power Injectors	173.41
Operating Supplies Total:						356.97
0	10/29/2013	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	1,867.83
PERA Employee Ded Total:						1,867.83
0	10/29/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	298.84
0	10/29/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	1,867.83
PERA Employer Share Total:						2,166.67
0	10/29/2013	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	1,213.52
State Income Tax Total:						1,213.52
71854	10/24/2013	Information Technology	Telephone	City of North St. Paul	Data Interconnects	641.25
71854	10/24/2013	Information Technology	Telephone	City of North St. Paul	Billing Interconnects	2,030.63
71955	10/30/2013	Information Technology	Telephone	Mn Dept of Commerce	Unclaimed Property	55.54
71978	10/30/2013	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	581.67
Telephone Total:						3,309.09
0	11/07/2013	Information Technology	Transportation	Jim Ellison	Mileage Reimbursement	115.66
Transportation Total:						115.66
0	11/04/2013	Information Technology	Use Tax Payable	Amazon.com- CC	Use Tax Payable	-3.31
0	11/04/2013	Information Technology	Use Tax Payable	Data Q-CC	Use Tax Payable	-84.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/05/2013	Information Technology	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	539.60
0	11/04/2013	Information Technology	Use Tax Payable	Newegg.Com-CC	Use Tax Payable	-2.75
Use Tax Payable Total:						448.56
Fund Total:						32,981.57
71932	10/30/2013	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00
Contract Maintenance Total:						29.00
0	10/29/2013	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	2,754.43
Federal Income Tax Total:						2,754.43
0	10/29/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,713.80
0	10/29/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	400.81
FICA Employee Ded. Total:						2,114.61
0	10/29/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	400.81
0	10/29/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,713.80
FICA Employers Share Total:						2,114.61
71964	10/30/2013	License Center	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	38.46
HSA Employee Total:						38.46
0	10/29/2013	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	289.18
MN State Retirement Total:						289.18
0	10/29/2013	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	50.00
MNDCP Def Comp Total:						50.00
0	10/24/2013	License Center	Office Supplies	North Country Business Products Ir	Thermal Paper	31.74
71890	10/24/2013	License Center	Office Supplies	Pakor, Inc.-NW8935	Media PP	1,105.77
0	11/04/2013	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	88.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2013	License Center	Office Supplies	TLJ International-CC	Auto Stand	291.07
Office Supplies Total:						1,517.57
0	10/29/2013	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	1,750.75
PERA Employee Ded Total:						1,750.75
0	10/29/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	280.11
0	10/29/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	1,750.75
PERA Employer Share Total:						2,030.86
0	11/04/2013	License Center	Postage	USPS-CC	Postage	116.15
Postage Total:						116.15
0	10/24/2013	License Center	Professional Services	Electro Watchman, Inc.	License Center Security	192.38
Professional Services Total:						192.38
0	11/05/2013	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,290.21
Sales Tax Payable Total:						2,290.21
0	10/29/2013	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	1,193.73
State Income Tax Total:						1,193.73
0	11/07/2013	License Center	Transportation	Jill Theisen	Mileage Reimbursement	274.59
Transportation Total:						274.59
0	11/05/2013	License Center	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	106.59
71890	10/24/2013	License Center	Use Tax Payable	Pakor, Inc.-NW8935	Sales/Use Tax	-71.13
0	11/04/2013	License Center	Use Tax Payable	TLJ International-CC	Sales/Use Tax	-18.72
Use Tax Payable Total:						16.74
0	11/07/2013	License Center	Utilities	Xcel Energy	Motor Vehicle	437.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	437.40
					Fund Total:	17,210.67
71989	11/07/2013	Multi-Family&Housing Program	Payments to Contractors	Alex's Lawn & Turf	Trim & Cut Grass	149.98
					Payments to Contractors Total:	149.98
					Fund Total:	149.98
71946	10/30/2013	Municipal Jazz Band	Operating Supplies	Groth Music	Jazz Band Music	49.59
					Operating Supplies Total:	49.59
0	10/30/2013	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Oct 2013	250.00
					Professional Services Total:	250.00
					Fund Total:	299.59
0	10/24/2013	Non Motorized Pathways	NESCC-Fairview Pathway	Element Materials Tech-St. Paul, In	NE Suburban Campus Connector Bik	885.65
					NESCC-Fairview Pathway Total:	885.65
					Fund Total:	885.65
0	11/04/2013	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	516.80
					Contract Maintenance Total:	516.80
0	10/29/2013	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	1,710.29
0	10/29/2013	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	-2,643.82
					Federal Income Tax Total:	-933.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/29/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	240.56
0	10/29/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	-837.31
0	10/29/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,028.61
FICA Employee Ded. Total:						431.86
0	10/29/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	1,028.61
0	10/29/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	240.56
0	10/29/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	-837.31
FICA Employers Share Total:						431.86
71964	10/30/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA WI En	46.15
71964	10/30/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	196.15
HSA Employee Total:						242.30
0	10/29/2013	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	155.78
MN State Retirement Total:						155.78
0	10/29/2013	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	80.00
MNDCP Def Comp Total:						80.00
71936	10/30/2013	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.68
71936	10/30/2013	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.68
71955	10/30/2013	P & R Contract Maintenance	Operating Supplies	Mn Dept of Commerce	Unclaimed Property	276.27
0	11/04/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Hand Sanitizer	9.08
0	10/30/2013	P & R Contract Maintenance	Operating Supplies	Sherwin Williams	Paint Supplies	304.43
0	11/04/2013	P & R Contract Maintenance	Operating Supplies	Target- CC	Office Supplies	58.91
71919	10/24/2013	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Field Bags	1,156.53
0	11/04/2013	P & R Contract Maintenance	Operating Supplies	Viking Industrial Center-ACH	Operating Supplies	197.27
Operating Supplies Total:						2,019.85
0	10/29/2013	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	1,019.20
PERA Employee Ded Total:						1,019.20
0	10/29/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	163.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/29/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	1,019.20
PERA Employer Share Total:						1,182.27
71920	10/24/2013	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	2,376.73
71920	10/24/2013	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	8,102.36
71982	10/30/2013	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	861.41
72054	11/07/2013	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	1,042.03
Professional Services Total:						12,382.53
0	10/24/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	42.18
0	10/24/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
0	11/07/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	35.69
0	11/07/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	169.84
Rental Total:						293.13
0	11/05/2013	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax	95.13
Sales Tax Total:						95.13
0	10/29/2013	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	-775.73
0	10/29/2013	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	809.37
State Income Tax Total:						33.64
71911	10/24/2013	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	207.31
Telephone Total:						207.31
0	11/05/2013	P & R Contract Maintenance	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	6.72
Use Tax Payable Total:						6.72
0	10/24/2013	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	6,224.15
Utilities Total:						6,224.15
0	11/04/2013	P & R Contract Maintenance	Vehicle Supplies	Northern Tool & Equip- ACH	Trailer Supplies	91.86
0	11/04/2013	P & R Contract Maintenance	Vehicle Supplies	Suburban Ace Hardware-CC	Belos	5.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2013	P & R Contract Maintenance	Vehicle Supplies	Suburban Ace Hardware-CC	Install Wheels on Broom	24.62
Vehicle Supplies Total:						121.83
Fund Total:						24,510.83
0	10/24/2013	Park Renewal 2011	Professional Services	LHB Inc	Lead Consultant fee for the 2012-201	3,149.00
0	10/30/2013	Park Renewal 2011	Professional Services	LHB Inc	Approved Value Added Options (#s 3	8,316.52
0	10/30/2013	Park Renewal 2011	Professional Services	LHB Inc	Approved Value Added Options (#s 3	111,395.82
Professional Services Total:						122,861.34
Fund Total:						122,861.34
0	11/05/2013	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	City of Roseville License Center-N	Licensing Fees	622.88
0	11/05/2013	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	City of Roseville License Center-N	Licensing Fees	4,835.84
Parks & Recreation Vehicles Total:						5,458.72
Fund Total:						5,458.72
0	10/24/2013	Pathway Maintenance Fund	Operating Supplies	Brock White Co	Colored Concrete, Sealant	378.37
0	10/24/2013	Pathway Maintenance Fund	Operating Supplies	Brock White Co	Colored Concrete, Sealant	45.19
0	11/04/2013	Pathway Maintenance Fund	Operating Supplies	Diamond Vogel Paints-CC	Parking Lot Paint	185.43
72009	11/07/2013	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.	Street Supplies	424.00
71875	10/24/2013	Pathway Maintenance Fund	Operating Supplies	Landmark Concrete Inc	Concrete sidealk replacement - Co Rd	10,709.10
0	11/04/2013	Pathway Maintenance Fund	Operating Supplies	Menards-CC	Fairview/Oakcrest Fence	114.88
0	11/04/2013	Pathway Maintenance Fund	Operating Supplies	Menards-CC	Concrete Sidewalk Form Boards	57.28
71898	10/24/2013	Pathway Maintenance Fund	Operating Supplies	Q3 Contracting, Inc.	Barricades, Arrows, Cones	151.01
0	10/24/2013	Pathway Maintenance Fund	Operating Supplies	Ramy Turf Products	Mulch, Seeder	410.94
71980	10/30/2013	Pathway Maintenance Fund	Operating Supplies	Tri State Bobcat, Inc	Pathways Supplies	3,287.11
Operating Supplies Total:						15,763.31
Fund Total:						15,763.31
0	10/24/2013	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Legal Services-Vehicle Forfeiture	752.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71881	10/24/2013	Police - DWI Enforcement	Professional Services	MidAmerica Auctions	Vehicle Storage	1,250.00
71881	10/24/2013	Police - DWI Enforcement	Professional Services	MidAmerica Auctions	Vehicle Storage	1,500.00
72050	11/07/2013	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
Professional Services Total:						3,593.34
Fund Total:						3,593.34
72032	11/07/2013	Police Forfeiture Fund	Professional Services	National Camera Exchange	Tripod Adapter	117.81
72050	11/07/2013	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
72052	11/07/2013	Police Forfeiture Fund	Professional Services	Uniforms Unlimited, Inc.	Uniform Supplies	222.35
Professional Services Total:						431.00
Fund Total:						431.00
0	11/04/2013	Police Vehicle Revolving	Capital Outlay	AEDBrands-CC	AED Batteries	492.00
Capital Outlay Total:						492.00
0	11/05/2013	Police Vehicle Revolving	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	203.33
Use Tax Payable Total:						203.33
Fund Total:						695.33
71894	10/24/2013	Public Works Vehicle Revolving	Public Works Vehicles	Precise MRM, LLC	Vehicle Supplies	711.62
Public Works Vehicles Total:						711.62
Fund Total:						711.62
0	11/05/2013	Recreation Donations	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	53.52
Sales Tax Payable Total:						53.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						53.52
71859	10/24/2013	Recreation Fund	Advertising	Dex Media East LLC	Yellow Pages Advertising	21.05
0	11/07/2013	Recreation Fund	Advertising	Roxann Maxey	Supplies Reimbursement	29.96
72043	11/07/2013	Recreation Fund	Advertising	Roseville Girls Hockey Booster Cul	Girls Hockey Program Ad	150.00
Advertising Total:						201.01
72025	11/07/2013	Recreation Fund	Collected Insurance Fee	Ana Milena Locke	Boys Hip Hop Dance Class Refund	2.00
Collected Insurance Fee Total:						2.00
72012	11/07/2013	Recreation Fund	Contract Maintenance	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	250.00
72026	11/07/2013	Recreation Fund	Contract Maintenance	Marshall Concrete Products, Inc.	Concrete Service	491.94
0	11/04/2013	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	275.40
0	10/24/2013	Recreation Fund	Contract Maintenance	Printers Service Inc	Tax	3.97
0	10/24/2013	Recreation Fund	Contract Maintenance	Printers Service Inc	Tax	3.97
0	10/24/2013	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	243.68
Contract Maintenance Total:						1,268.96
0	11/05/2013	Recreation Fund	Credit Card Fees	US Bank-Non Bank	September Terminal Charges	74.40
Credit Card Fees Total:						74.40
71850	10/24/2013	Recreation Fund	Deposits - Arboretum Bricks	Central Park Foundation	Partners Club Membership CC Reimt	500.00
Deposits - Arboretum Bricks Total:						500.00
71882	10/24/2013	Recreation Fund	Employer Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits	24.10
Employer Insurance Total:						24.10
0	10/29/2013	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	4,008.40
Federal Income Tax Total:						4,008.40
72010	11/07/2013	Recreation Fund	Fee Program Revenue	Rollin Gates	Key Deposit Refund	25.00
72025	11/07/2013	Recreation Fund	Fee Program Revenue	Ana Milena Locke	Boys Hip Hop Dance Class Refund	60.00
71893	10/24/2013	Recreation Fund	Fee Program Revenue	Corbin Plooster	Key Deposit, Shelter Deposit Refund	100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71893	10/24/2013	Recreation Fund	Fee Program Revenue	Corbin Plooster	Key Deposit, Shelter Deposit Refund	25.00
71973	10/30/2013	Recreation Fund	Fee Program Revenue	Jeanne Spears	Key Deposit Refund-Reissue of Chec	25.00
Fee Program Revenue Total:						235.00
0	10/29/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	3,077.56
0	10/29/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	719.75
FICA Employee Ded. Total:						3,797.31
0	10/29/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	719.75
0	10/29/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	3,077.56
FICA Employers Share Total:						3,797.31
71964	10/30/2013	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	192.70
HSA Employee Total:						192.70
0	10/30/2013	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.10.2013 ICMA Defe	525.00
ICMA Def Comp Total:						525.00
0	10/24/2013	Recreation Fund	Memberships & Subscriptions	DMX Music, Inc.	Skating Center Music	151.38
Memberships & Subscriptions Total:						151.38
0	10/29/2013	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	387.45
MN State Retirement Total:						387.45
0	10/29/2013	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	1,270.00
MNDCP Def Comp Total:						1,270.00
0	11/04/2013	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	67.58
Office Supplies Total:						67.58
0	10/24/2013	Recreation Fund	Operating Supplies	Jill Anfang	Supplies Reimbursement	122.64
0	11/07/2013	Recreation Fund	Operating Supplies	Mark Bartholomew	Supplies Reimbursement	12.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2013	Recreation Fund	Operating Supplies	Competitive Edge -CC	Folding Tables	3,538.60
0	11/04/2013	Recreation Fund	Operating Supplies	Cub Foods- CC	Animal Care	13.56
0	11/07/2013	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	491.20
71862	10/24/2013	Recreation Fund	Operating Supplies	Vonnie Folsom	Holiday Craft Fair Refund	50.00
71943	10/30/2013	Recreation Fund	Operating Supplies	General Office Products Company	Chair	74.68
0	11/04/2013	Recreation Fund	Operating Supplies	GMR Gymnastics Sales Inc. -CC	Block of Chalk	443.80
0	10/24/2013	Recreation Fund	Operating Supplies	Grainger Inc	Welding Supplies	24.68
0	10/24/2013	Recreation Fund	Operating Supplies	Grainger Inc	Electronic Ballast	23.19
0	10/24/2013	Recreation Fund	Operating Supplies	Grainger Inc	Steel Rods	9.43
0	10/24/2013	Recreation Fund	Operating Supplies	Grainger Inc	Wall Plate	24.21
0	10/30/2013	Recreation Fund	Operating Supplies	Grainger Inc	LED Lamp	138.89
0	11/07/2013	Recreation Fund	Operating Supplies	Grainger Inc	Filters	171.28
0	11/07/2013	Recreation Fund	Operating Supplies	Grainger Inc	Credit	-69.45
0	11/07/2013	Recreation Fund	Operating Supplies	Grainger Inc	Cable Ties	214.01
0	11/04/2013	Recreation Fund	Operating Supplies	Home Depot- CC	Skating Center Supplies	12.21
0	10/30/2013	Recreation Fund	Operating Supplies	Hose/Conveyors Inc	Sheet Rubber	209.26
72017	11/07/2013	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	44.35
0	11/04/2013	Recreation Fund	Operating Supplies	Joe's Sporting Goods-CC	Animal Care Supplies	9.61
0	11/04/2013	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Water, Brush	9.60
0	11/04/2013	Recreation Fund	Operating Supplies	Office Depot- CC	Name Tags for CPE	58.88
0	11/04/2013	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Concession Supplies	142.52
0	10/24/2013	Recreation Fund	Operating Supplies	Rink Systems Inc	Nets	270.81
0	11/04/2013	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Skating Center Supplies	22.12
0	11/04/2013	Recreation Fund	Operating Supplies	Target- CC	Animal Care	10.93
71921	10/24/2013	Recreation Fund	Operating Supplies	US Bank	Sppok-Tacular Change for Walk In R	200.00
0	11/04/2013	Recreation Fund	Operating Supplies	US Plastics - CC	PVC Valve	88.86
71925	10/24/2013	Recreation Fund	Operating Supplies	Wheeler Hardware Company	Hinge	84.54
Operating Supplies Total:						6,446.60
0	10/29/2013	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	2,723.74
PERA Employee Ded Total:						2,723.74
0	10/29/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	435.83
0	10/29/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	2,723.74
PERA Employer Share Total:						3,159.57
71839	10/24/2013	Recreation Fund	Professional Services	AARP	AARP Driving Class	198.00
71987	11/07/2013	Recreation Fund	Professional Services	AARP	AARP Driving Class Instructor	312.00
71844	10/24/2013	Recreation Fund	Professional Services	Angela Benes	Dance Instruction	400.00
71846	10/24/2013	Recreation Fund	Professional Services	Bill Cagley	Sppok-Tacular Entertainment	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71999	11/07/2013	Recreation Fund	Professional Services	Karen Carrier	Tai Chi Instruction	210.00
71849	10/24/2013	Recreation Fund	Professional Services	Gabe Cederberg	Soccer Officiating	112.00
71864	10/24/2013	Recreation Fund	Professional Services	Fun Characters	Spook-Tacular Face Painting	40.00
71951	10/30/2013	Recreation Fund	Professional Services	B. Patricia Jemie	Stretch & Strength Instructor	144.00
0	10/24/2013	Recreation Fund	Professional Services	Jimmys Johnnys, Inc	Regular Service	1.62
0	10/24/2013	Recreation Fund	Professional Services	Jimmys Johnnys, Inc	Regular Service	11.36
71873	10/24/2013	Recreation Fund	Professional Services	Eric Kendall	Soccer Officiating	248.00
71953	10/30/2013	Recreation Fund	Professional Services	Anastacia Klingenberg	Youth Tennis Instructor	85.75
0	11/07/2013	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,111.50
0	11/07/2013	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,168.50
72030	11/07/2013	Recreation Fund	Professional Services	Michael Miller	Umpire Service	2,749.50
71955	10/30/2013	Recreation Fund	Professional Services	Mn Dept of Commerce	Unclaimed Property	176.00
72031	11/07/2013	Recreation Fund	Professional Services	MRPA-Entertainment	Entertainment Jamboree Registration	25.00
71885	10/24/2013	Recreation Fund	Professional Services	Max Netterberg	Soccer Officiating	232.00
72033	11/07/2013	Recreation Fund	Professional Services	New Brighton Parks/Recreation	Adult Trips	265.95
71886	10/24/2013	Recreation Fund	Professional Services	Bob Nielsen	Band Loading/Unloading	40.00
71956	10/30/2013	Recreation Fund	Professional Services	Bob Nielsen	Big Band Van Loading/Unloading	40.00
71903	10/24/2013	Recreation Fund	Professional Services	Regents of the University of MN	Raptor Education Program	605.00
71904	10/24/2013	Recreation Fund	Professional Services	Reptile & Amphibian Discovery Zo	Reptile Program	435.00
0	10/24/2013	Recreation Fund	Professional Services	Tyler Schmidt	Soccer Officiating	32.00
71977	10/30/2013	Recreation Fund	Professional Services	Shane Sturges	Volleyball Officiating-Reissue of Che	276.00
Professional Services Total:						9,119.18
0	10/24/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	159.84
0	10/24/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	10/24/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	10/24/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	10/24/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	90.84
0	10/24/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
0	10/24/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	169.84
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.90
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	22.70
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	48.53
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	48.53
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	14.59
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	25.68
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	48.66
0	11/07/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	68.13
Rental Total:						1,107.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/05/2013	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,166.33
Sales Tax Payable Total:						1,166.33
0	10/29/2013	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	1,731.17
State Income Tax Total:						1,731.17
71911	10/24/2013	Recreation Fund	Telephone	Sprint	Cell Phones	102.97
71978	10/30/2013	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	272.60
Telephone Total:						375.57
72033	11/07/2013	Recreation Fund	Transportation	New Brighton Parks/Recreation	Adult Trips	213.00
Transportation Total:						213.00
0	11/04/2013	Recreation Fund	Use Tax Payable	Competitive Edge -CC	Use Tax Payable	-227.63
0	11/04/2013	Recreation Fund	Use Tax Payable	GMR Gymnastics Sales Inc. -CC	Use Tax Payable	-28.55
72017	11/07/2013	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-2.85
0	11/05/2013	Recreation Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	5.44
0	11/04/2013	Recreation Fund	Use Tax Payable	US Plastics - CC	Use Tax Payable	-5.72
Use Tax Payable Total:						-259.31
0	10/24/2013	Recreation Fund	Utilities	Xcel Energy	Skating	12,610.15
0	11/07/2013	Recreation Fund	Utilities	Xcel Energy	Nature Center	487.79
Utilities Total:						13,097.94
Fund Total:						55,384.23
71878	10/24/2013	Risk Management	Fire Department Claims	League of MN Cities Ins Trust	LMCIT Claim-C0013421	792.49
Fire Department Claims Total:						792.49
Fund Total:						792.49
71848	10/24/2013	Sanitary Sewer	Accounts Payable	RICHARD CARON	Refund Check	3.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71847	10/24/2013	Sanitary Sewer	Accounts Payable	RICHARD CARON	Refund Check	2.72
72005	11/07/2013	Sanitary Sewer	Accounts Payable	DONALD DOYLE	Refund Check	7.69
71945	10/30/2013	Sanitary Sewer	Accounts Payable	LELAND GRANLUND	Refund Check	5.93
72014	11/07/2013	Sanitary Sewer	Accounts Payable	JEANNE GRIEP	Refund Check	6.23
71955	10/30/2013	Sanitary Sewer	Accounts Payable	Mn Dept of Commerce	Unclaimed Property	161.83
71961	10/30/2013	Sanitary Sewer	Accounts Payable	PHYLLIS EVE PIONTEK	Refund Check	3.37
72041	11/07/2013	Sanitary Sewer	Accounts Payable	MARGRET RICHEY	Refund Check	10.81
71905	10/24/2013	Sanitary Sewer	Accounts Payable	RAY RIEGER	Refund Check	7.83
71975	10/30/2013	Sanitary Sewer	Accounts Payable	EVELYN STORRAR	Refund Check	2.55
72047	11/07/2013	Sanitary Sewer	Accounts Payable	JIM TOPITZHOFFER	Refund Check	9.80
Accounts Payable Total:						222.12
0	11/07/2013	Sanitary Sewer	Contract Maintenance	Connelly Industrial Electronics, Inc	Technician Labor	379.51
Contract Maintenance Total:						379.51
0	11/05/2013	Sanitary Sewer	Credit Card Service Fees	Bluefin Payment Systems-Non Ban	September UB Payments.com Charge	1,623.18
Credit Card Service Fees Total:						1,623.18
0	10/29/2013	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	1,491.36
Federal Income Tax Total:						1,491.36
0	10/29/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	723.60
0	10/29/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	169.23
FICA Employee Ded. Total:						892.83
0	10/29/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	169.23
0	10/29/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	723.60
FICA Employers Share Total:						892.83
0	10/30/2013	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.10.2013 ICMA Defe	35.00
ICMA Def Comp Total:						35.00
0	10/29/2013	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	116.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						116.90
0	10/29/2013	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	218.71
MNDCP Def Comp Total:						218.71
0	11/07/2013	Sanitary Sewer	Operating Supplies	Fastenal Company Inc.	2013 Blanket PO for Vehicle Repairs	42.72
0	11/07/2013	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	185.74
0	11/07/2013	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Supplies	22.66
0	11/07/2013	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Repirators	73.87
0	11/07/2013	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Drop Bridge, Pole	352.38
0	11/04/2013	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	16.46
Operating Supplies Total:						693.83
0	10/29/2013	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	730.62
PERA Employee Ded Total:						730.62
0	10/29/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	116.90
0	10/29/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	730.62
PERA Employer Share Total:						847.52
71845	10/24/2013	Sanitary Sewer	Professional Services	Bevlor Utilities, Inc.	Sewer Line Replacement-657 Shryer	4,300.00
71931	10/30/2013	Sanitary Sewer	Professional Services	Bolton & Menk, Inc.	Meter Data Download & Battery Che	720.00
71931	10/30/2013	Sanitary Sewer	Professional Services	Bolton & Menk, Inc.	Meter Data Download & Battery Che	3,600.00
0	10/24/2013	Sanitary Sewer	Professional Services	Connelly Industrial Electronics, Inc	Tax	31.72
0	10/24/2013	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Utility Billing Section 3	162.65
0	11/07/2013	Sanitary Sewer	Professional Services	Gopher State One Call	Locate Requests	286.43
Professional Services Total:						9,100.80
0	11/05/2013	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	11.43
Sales Tax Payable Total:						11.43
71838	10/24/2013	Sanitary Sewer	Sanitary Sewer	Northwestern College	Refund Water & Sewer Charges-CLC	12,953.69

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Sanitary Sewer Total:						12,953.69
71971	10/30/2013	Sanitary Sewer	Sanitary Sewer Lining	SAK Construction, LLC	Sanitary Sewer Lining Project	267,315.04
Sanitary Sewer Lining Total:						267,315.04
0	10/29/2013	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	567.45
State Income Tax Total:						567.45
0	11/04/2013	Sanitary Sewer	Telephone	AT&T-CC	Telephone	53.57
71911	10/24/2013	Sanitary Sewer	Telephone	Sprint	Cell Phones	151.12
71978	10/30/2013	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771708302	79.98
Telephone Total:						284.67
0	11/04/2013	Sanitary Sewer	Training	U of M CCE Online-CC	Class for Joshua Immerman	70.00
Training Total:						70.00
0	10/24/2013	Sanitary Sewer	Utilities	Xcel Energy	Sewer	108.62
0	11/07/2013	Sanitary Sewer	Utilities	Xcel Energy	Sewer	15.75
Utilities Total:						124.37
Fund Total:						298,571.86
71858	10/24/2013	Singles Program	Operating Supplies	Sherly Detmer	Singles Supplies Reimbursement	26.42
72003	11/07/2013	Singles Program	Operating Supplies	Sherly Detmer	Singles Supplies Reimbursement	15.00
Operating Supplies Total:						41.42
Fund Total:						41.42
72014	11/07/2013	Solid Waste Recycle	Accounts Payable	JEANNE GRIEP	Refund Check	1.00
71955	10/30/2013	Solid Waste Recycle	Accounts Payable	Mn Dept of Commerce	Unclaimed Property	19.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Accounts Payable Total:						20.75
0	10/29/2013	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	79.92
Federal Income Tax Total:						79.92
0	10/29/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	63.13
0	10/29/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	14.76
FICA Employee Ded. Total:						77.89
0	10/29/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	14.76
0	10/29/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	63.13
FICA Employers Share Total:						77.89
0	10/29/2013	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	10.58
MN State Retirement Total:						10.58
0	10/29/2013	Solid Waste Recycle	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	17.50
MNDCP Def Comp Total:						17.50
0	10/29/2013	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	66.13
PERA Employee Ded Total:						66.13
0	10/29/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	10.58
0	10/29/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	66.13
PERA Employer Share Total:						76.71
0	10/29/2013	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	37.03
State Income Tax Total:						37.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						464.40
0	11/07/2013	Special "10" Fund	Professional Service	No Suburban Community Foundati	Remit Proceeds	14,000.00
Professional Service Total:						14,000.00
Fund Total:						14,000.00
71865	10/24/2013	Storm Drainage	2012 Drainage Improvements	G.F. Jedlicki, Inc.	Skillman Ave Drainage Improvement	3,070.54
2012 Drainage Improvements Total:						3,070.54
71848	10/24/2013	Storm Drainage	Accounts Payable	RICHARD CARON	Refund Check	0.41
72014	11/07/2013	Storm Drainage	Accounts Payable	JEANNE GRIEP	Refund Check	1.86
71955	10/30/2013	Storm Drainage	Accounts Payable	Mn Dept of Commerce	Unclaimed Property	40.09
Accounts Payable Total:						42.36
71962	10/30/2013	Storm Drainage	Contract Maintenance	Pipe Services Inc	Storm Sewer Television Inspection	967.50
72042	11/07/2013	Storm Drainage	Contract Maintenance	Rick Johnson's Deer & Beaver Inc.	Deer Call	115.00
Contract Maintenance Total:						1,082.50
0	10/29/2013	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	762.19
Federal Income Tax Total:						762.19
0	10/29/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	535.58
0	10/29/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	125.26
FICA Employee Ded. Total:						660.84
0	10/29/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	125.26
0	10/29/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	535.58
FICA Employers Share Total:						660.84
0	10/29/2013	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	82.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	82.15
0	10/29/2013	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	10.00
					MNDCP Def Comp Total:	10.00
0	11/07/2013	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Respirators, Ratchets	100.07
					Operating Supplies Total:	100.07
0	10/29/2013	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	513.42
					PERA Employee Ded Total:	513.42
0	10/29/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	82.15
0	10/29/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	513.42
					PERA Employer Share Total:	595.57
0	10/24/2013	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Utility Billing Section 3	162.65
0	11/07/2013	Storm Drainage	Professional Services	Gopher State One Call	Locate Requests	286.44
71877	10/24/2013	Storm Drainage	Professional Services	League of MN Cities	Stormwater Coalition Contribution	1,240.00
71912	10/24/2013	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	235.75
71912	10/24/2013	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
					Professional Services Total:	1,929.76
0	11/05/2013	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	27.89
					Sales Tax Payable Total:	27.89
0	10/29/2013	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	352.42
					State Income Tax Total:	352.42
71911	10/24/2013	Storm Drainage	Telephone	Sprint	Cell Phones	127.58
					Telephone Total:	127.58
0	10/24/2013	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	18.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						18.44
Fund Total:						10,036.57
0	10/24/2013	Street Construction	2013 PMP	Element Materials Tech-St. Paul, In	Pavement Management Project	1,216.37
2013 PMP Total:						1,216.37
0	10/24/2013	Street Construction	3040 Hamline Utility Const	Element Materials Tech-St. Paul, In	Hamline Ave Utility Construction	1,321.92
3040 Hamline Utility Const Total:						1,321.92
71966	10/30/2013	Street Construction	Contractor Payments	Ramsey County	Concrete Rehab Project	4,655.36
Contractor Payments Total:						4,655.36
71855	10/24/2013	Street Construction	Cty D, Lexington to Victoria	City of Shoreview	County Road D Construction/Inspecti	72,331.94
Cty D, Lexington to Victoria Total:						72,331.94
71855	10/24/2013	Street Construction	Eng Svcs, Cty D & Lexington	City of Shoreview	County Road D Construction/Inspecti	8,969.90
Eng Svcs, Cty D & Lexington Total:						8,969.90
72038	11/07/2013	Street Construction	Professional Services	Ramsey County	2012 Special Assessment Admin Cha	8,410.00
Professional Services Total:						8,410.00
71931	10/30/2013	Street Construction	Twin Lakes Walmart Rd	Bolton & Menk, Inc.	Engineering Service	33,687.23
71931	10/30/2013	Street Construction	Twin Lakes Walmart Rd	Bolton & Menk, Inc.	Engineering Service	30,614.64
71931	10/30/2013	Street Construction	Twin Lakes Walmart Rd	Bolton & Menk, Inc.	Engineering Service	23,162.50
Twin Lakes Walmart Rd Total:						87,464.37
Fund Total:						184,369.86
0	11/04/2013	Telecommunications	Conferences	MACTA-CC	Annual Conference-Pratt	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2013	Telecommunications	Conferences	St. Paul Area Chamber of Commere	How To Be Unforgettable in Business	20.00
Conferences Total:						220.00
0	10/29/2013	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	320.42
Federal Income Tax Total:						320.42
0	10/29/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	288.66
0	10/29/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare Ei	67.52
FICA Employee Ded. Total:						356.18
0	10/29/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare Ei	67.52
0	10/29/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	288.66
FICA Employers Share Total:						356.18
0	11/04/2013	Telecommunications	Furniture and Fixtures	Best Buy- CC	Table With USB Outlet	139.25
Furniture and Fixtures Total:						139.25
0	10/29/2013	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	48.37
MN State Retirement Total:						48.37
0	10/29/2013	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	365.00
MNDCP Def Comp Total:						365.00
0	11/04/2013	Telecommunications	Operating Supplies	Parking Ramp-CC	Conference Parking	22.00
Operating Supplies Total:						22.00
0	10/29/2013	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	302.32
PERA Employee Ded Total:						302.32
0	10/29/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	48.37
0	10/29/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	302.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						350.69
0	10/29/2013	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	151.71
State Income Tax Total:						151.71
71978	10/30/2013	Telecommunications	Telephone	T Mobile	Cell Phones-Acct: 876644423	35.94
Telephone Total:						35.94
Fund Total:						2,668.06
71935	10/30/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink QCC	Telephone	9.39
71851	10/24/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	40.31
71851	10/24/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	106.24
71851	10/24/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	95.70
71851	10/24/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	57.31
71851	10/24/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	209.12
71934	10/30/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	85.14
0	10/24/2013	Telephone	PSTN-PRI Access/DID Allocation	FSH Communications-LLC	Payphone Advantage Service	64.13
71950	10/30/2013	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	348.54
PSTN-PRI Access/DID Allocation Total:						1,015.88
Fund Total:						1,015.88
0	10/24/2013	TIF #19 Applewood Point II	Professional Services	Ratwik, Roszak & Maloney, PA	Twin Lakes & Mt. Ridge Road Conde	387.50
Professional Services Total:						387.50
Fund Total:						387.50
0	10/30/2013	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Professional Services for Twin Lakes	1,060.04
0	10/30/2013	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Professional Services for Twin Lakes	1,928.54
0	10/30/2013	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Professional Services for Twin Lakes	8,329.52
0	10/30/2013	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Professional Services for Twin Lakes	1,840.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Twin Lakes I-35W Ramp Total:						13,159.01
Fund Total:						13,159.01
71991	11/07/2013	Water Fund	Accounts Payable	FRANK ASENBRENNER	Refund Check	168.23
71928	10/30/2013	Water Fund	Accounts Payable	PATRICIA AVERETTE	Water Bill Refund-Reissue of Check t	29.66
71929	10/30/2013	Water Fund	Accounts Payable	ELSIE BAUER	Refund Check	26.10
71994	11/07/2013	Water Fund	Accounts Payable	BEN WILLS	Refund Check	40.84
71996	11/07/2013	Water Fund	Accounts Payable	MARY BOYCE	Refund Check	144.87
71848	10/24/2013	Water Fund	Accounts Payable	RICHARD CARON	Refund Check	4.48
71847	10/24/2013	Water Fund	Accounts Payable	RICHARD CARON	Refund Check	44.05
72000	11/07/2013	Water Fund	Accounts Payable	JEROME CARROLL	Refund Check	74.34
71856	10/24/2013	Water Fund	Accounts Payable	RYAN COLBERT	Refund Check	106.34
71937	10/30/2013	Water Fund	Accounts Payable	REBECCA COOBS	Refund Check	107.45
72002	11/07/2013	Water Fund	Accounts Payable	MARVIN CORNWALL	Water Bill Refund-Reissue of Uncash	89.15
71938	10/30/2013	Water Fund	Accounts Payable	GREGG CUMMINGS	Water Bill Refund-Reissue of Check t	22.34
71861	10/24/2013	Water Fund	Accounts Payable	ESPESETH FARMS INC.	Refund Check	192.12
71942	10/30/2013	Water Fund	Accounts Payable	FREDDY MAC C/O Team Boo	Water Bill Refund-Reissue of Check t	9.47
71863	10/24/2013	Water Fund	Accounts Payable	FREELANCE PROFESSIONALS	Refund Check	408.31
71945	10/30/2013	Water Fund	Accounts Payable	LELAND GRANLUND	Refund Check	28.81
71866	10/24/2013	Water Fund	Accounts Payable	MARGARET GRAY	Refund Check	132.47
72014	11/07/2013	Water Fund	Accounts Payable	JEANNE GRIEP	Refund Check	76.44
71867	10/24/2013	Water Fund	Accounts Payable	JULIA HALBERG	Refund Check	181.71
71868	10/24/2013	Water Fund	Accounts Payable	HELEN HEIL	Refund Check	3.25
72015	11/07/2013	Water Fund	Accounts Payable	MARK HERMES	Refund Check	1,163.15
71948	10/30/2013	Water Fund	Accounts Payable	HIRSHFIELD PAINTS	Refund Check	67.89
71870	10/24/2013	Water Fund	Accounts Payable	JOHN & CAROL HOLMBLAD	Refund Check	131.04
71952	10/30/2013	Water Fund	Accounts Payable	KARL JOHNSON	Refund Check	39.20
71872	10/24/2013	Water Fund	Accounts Payable	KARNA REAL ESTATE INC	Refund Check	23.85
72020	11/07/2013	Water Fund	Accounts Payable	KINYON REAL ESTATE	Refund Check	1,552.36
72022	11/07/2013	Water Fund	Accounts Payable	MARLENE KRUMRIE	Refund Check	19.68
72023	11/07/2013	Water Fund	Accounts Payable	LEXO, LLC	Refund Check	413.32
71954	10/30/2013	Water Fund	Accounts Payable	DAVID MANN	Refund Check	124.66
71955	10/30/2013	Water Fund	Accounts Payable	Mn Dept of Commerce	Unclaimed Property	3,484.05
71960	10/30/2013	Water Fund	Accounts Payable	ARLENE PAULSON	Refund Check	40.86
71963	10/30/2013	Water Fund	Accounts Payable	RICHARD POESCHL	Water Bill Refund-Reissue of Check t	36.44
71897	10/24/2013	Water Fund	Accounts Payable	PULTE HOMES LLC	Refund Check	31.62
72041	11/07/2013	Water Fund	Accounts Payable	MARGRET RICHEY	Refund Check	8.88
71907	10/24/2013	Water Fund	Accounts Payable	KELLY ROOD	Refund Check	17.89
71913	10/24/2013	Water Fund	Accounts Payable	CARMEN SYLVESTER	Refund Check	79.73
71915	10/24/2013	Water Fund	Accounts Payable	THE TRUMAN CO. INC	Refund Check	32.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71923	10/24/2013	Water Fund	Accounts Payable	DONNA VANSIKLE	Refund Check	20.01
71984	10/30/2013	Water Fund	Accounts Payable	JERRY WARKEL	Water Bill Refund-Reissue of Check t	47.29
71924	10/24/2013	Water Fund	Accounts Payable	KEVIN WELLMAN	Refund Check	85.51
71985	10/30/2013	Water Fund	Accounts Payable	DOROTHY ZERVAS	Refund Check	141.44
71986	10/30/2013	Water Fund	Accounts Payable	ZW REAL ESTATE INC.	Water Bill Refund-Reissue of Check t	39.19
Accounts Payable Total:						9,491.45
71855	10/24/2013	Water Fund	Cty D, Lexington to Victoria	City of Shoreview	County Road D Construction/Inspecti	51,656.40
Cty D, Lexington to Victoria Total:						51,656.40
0	10/29/2013	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Federal Incc	1,679.14
Federal Income Tax Total:						1,679.14
0	10/29/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	916.49
0	10/29/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	214.34
FICA Employee Ded. Total:						1,130.83
0	10/29/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 Medicare E	214.34
0	10/29/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.10.2013 FICA Empl	916.49
FICA Employers Share Total:						1,130.83
71964	10/30/2013	Water Fund	HSA Employee	Premier Bank	PR Batch 00003.10.2013 HSA Empl	28.85
HSA Employee Total:						28.85
0	10/30/2013	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.10.2013 ICMA Defe	65.00
ICMA Def Comp Total:						65.00
0	10/29/2013	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.10.2013 Post Emplo	148.61
MN State Retirement Total:						148.61
0	10/29/2013	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.10.2013 MNDCP De	211.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDP Def Comp Total:						211.25
71857	10/24/2013	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	2,283.16
0	11/07/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	90.09
0	11/07/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Qty 20: R450 High Gain Assy	481.09
0	11/07/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	204.10
0	11/07/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Qty 20: R450 High Gain Assy	138.61
0	11/07/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Qty 20: R450 High Gain Assy	1,151.41
0	11/07/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Qty 20: R450 High Gain Assy	224.89
72011	11/07/2013	Water Fund	Operating Supplies	General Repair Service, Corp	Meter Supplies	1,147.16
72049	11/07/2013	Water Fund	Operating Supplies	Truck Utilities, Inc.	Hydrant Saver Kit	1,267.54
Operating Supplies Total:						6,988.05
0	11/07/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Qty 20: R450 High Gain Assy	2,828.60
0	11/07/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Qty 320: R450 wall Miu Assy w/25' F	34,134.40
0	11/07/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Sales Tax	2,541.21
Other Improvements Total:						39,504.21
0	10/29/2013	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	928.79
PERA Employee Ded Total:						928.79
0	10/29/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera additio	148.61
0	10/29/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.10.2013 Pera Emplo	928.79
PERA Employer Share Total:						1,077.40
0	10/24/2013	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Billing Section 3	162.65
0	11/07/2013	Water Fund	Professional Services	Gopher State One Call	Locate Requests	286.43
72051	11/07/2013	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria Testing	360.00
72058	11/07/2013	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Lacion Service	536.40
72058	11/07/2013	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Lacion Service	264.00
Professional Services Total:						1,609.48
72037	11/07/2013	Water Fund	Rental	Q3 Contracting, Inc.	Barricade, Arrow, Sign Rental	138.51

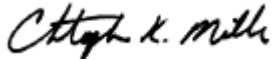
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Rental Total:	138.51
72044	11/07/2013	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	531,356.41
					St. Paul Water Total:	531,356.41
0	10/29/2013	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.10.2013 State Incom	681.34
					State Income Tax Total:	681.34
0	11/05/2013	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	8,051.78
					State Sales Tax Payable Total:	8,051.78
0	10/24/2013	Water Fund	Utilities	Xcel Energy	Water Tower	562.39
0	11/07/2013	Water Fund	Utilities	Xcel Energy	Water Tower	7,580.77
					Utilities Total:	8,143.16
71837	10/24/2013	Water Fund	Water - Arden Hills	City of Arden Hills	Water Refund July 2007-March 2013	99,577.16
					Water - Arden Hills Total:	99,577.16
0	11/05/2013	Water Fund	Water - Roseville	City of Roseville- Non Bank	September Water	1,893.33
71838	10/24/2013	Water Fund	Water - Roseville	Northwestern College	Refund Water & Sewer Charges-CLC	19,524.15
					Water - Roseville Total:	21,417.48
0	11/07/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Qty 3: 2" Tru/Flo CMPD Meter Gal E	4,607.13
0	11/07/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Qty 3: 3" Tru/Flo CMPD Meter Gal E	6,608.58
0	11/07/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Qty 1: 2" Turbo Meter Gal E-Coder F	564.29
0	11/07/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Sales Tax, Meter Supplies	997.56
0	11/07/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	632.10
0	11/07/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Qty 20: R450 High Gain Assy	1,899.98
0	11/04/2013	Water Fund	Water Meters	Grainger-CC	Magnetic Power Bit	19.63
0	11/04/2013	Water Fund	Water Meters	McMaster-Carr-CC	For 2835 Rice St.	177.03
0	11/04/2013	Water Fund	Water Meters	North Hgts Hardware Hank-CC	For Meter Van	6.93
					Water Meters Total:	15,513.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						800,529.36
0	11/05/2013	Workers Compensation	Police Patrol Claims	SFM-Non Bank	October Work Comp Claims	1,118.86
Police Patrol Claims Total:						1,118.86
Fund Total:						1,118.86
Report Total:						2,105,788.26

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/2013
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approval of 2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Keith Peter Gosline
Personal Fitness Systems, Inc
1935 W County Road B2, #140

Angela Boswell
Massage Envy Roseville
2480 Fairview Avenue N, #120

Daesarae Griffin
Elements Therapeutic Massage
2100 Snelling Avenue N, Ste 66B

Bailey Buntrock
Elements Therapeutic Massage
2100 Snelling Avenue N, Ste 66B

Houa Lee
Elements Therapeutic Massage
2100 Snelling Avenue N, Ste 66B

Sylvia Isaacson
Elements Therapeutic Massage
2100 Snelling Avenue N, Ste 66B

Heather Groth
Elements Therapeutic Massage
2100 Snelling Avenue N, Ste 66B

36 Jonita Scott-Jiles
37 Elements Therapeutic Massage
38 2100 Snelling Avenue N, Ste 66B
39

40 Roosevelt Jean
41 Elements Therapeutic Massage
42 2100 Snelling Avenue N, Ste 66B
43

44 Diane Higgins
45 Elements Therapeutic Massage
46 2100 Snelling Avenue N, Ste 66B
47

48
49 **Massage Therapy Establishment License**

50 Personal Fitness Systems, Inc
51 1935 West County Road B2, #140
52

53 **POLICY OBJECTIVE**
54 Required by City Code

55 **FINANCIAL IMPACTS**
56 The correct fees were paid to the City at the time the application(s) were made.

57 **STAFF RECOMMENDATION**
58 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff
59 recommends approval of the license(s).

60 **REQUESTED COUNCIL ACTION**
61

62 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications

100
10/24/2013



Attachment A

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2014

1. Legal Name Keith Peter Gasline

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Personal Fitness Systems, Inc., 1935 W. City Rd. B2, Ste. 140, Roseville 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Boswell Angela Theresa

2. Home Address _____
(Street) _____ (City) _____ (State) _____ (Zip) _____

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity: _____

7. Sex: _____

8. Email Address (Must Be Legible) _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Angela Theresa Wiechman (July 1977 - Nov 2004)

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Massage Envy Roseville - 2480 Fairview Ave. No. #120 Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☐ Yes ☒ No (Minneapolis - doesn't require)

12. If you answered yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on a separate page.

☐ Yes ☒ No ☐ N/A

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background check.

Signature Angela Boswell Date 10/25/13

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal (Please Print Clearly)

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Griffin Daesarae Divon
(Last) (First) (Middle)
2. Home Address _____
(Street) (City) (State) (Zip)
3. Telephone _____ ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Driver's License Number _____ State of Issuance _____
6. Ethnicity: _____
7. Sex: _____
8. Email Address _____
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Ben Griffin

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements Massage 2100 Snelling Ave. N Unit #66B
Roseville, MN 55113
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes ☒ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☐ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature Daesarae Griffin Date 11-6-13

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

(Please Print Clearly)

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Buntrock Bailey Elizabeth
(Last) (First) (Middle)

2. Home Address: _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity: _____

7. Sex: _____

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements Massage of Roseville 2100 Snelling Ave N Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☐ No ☒ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature Bany Btk

Date 11/6/13

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Lee Houa Houa
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity: _____

7. Sex: _____

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Element massage 2100 Snelling Ave North

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Plymouth ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☒ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature Houa Lee Date 1/11/13

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal (Please Print Clearly)

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Isaacson Sylvia Leona
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity: _____

7. Sex: _____

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Sylvia Leona King

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Elements Massage of Roseville 2100 Snelling Ave N.
Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☐ Yes ☒ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature Sylvia Isaacson

Date Nov 6 2013

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

(Please Print Clearly)

For License Year Ending June 30, 2013

1. Full Legal Name (Please Print) Groth Heather Elise
(Last) (First) (Middle)

2. Home Address: _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity: _____

7. Sex: _____

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Heather Elise Nelson 1982-2013 MN

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Elements Massage 2100 Snelling Ave. N. Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Mapple Grove, MN ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☒ Yes ☐ No ☐ N/A
If yes, explain in detail on a separate page. quit job. moved

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature Heather Groth Date 11/8/2013

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) SCOTT-JILES JONITA OLIVIA
(Last) (First) (Middle)

2. Home Address: _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity:

7. Sex:

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
ELEMENTS MASSAGE OF ROSEVILLE, 2100 SNELLING AVE.N ROSEVILLE, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☐ Yes ☐ No ☒ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature [Signature] Date 11/07/2013

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal (Please Print Clearly)

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Jean Roosevelt

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) 01-10-1970

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity:

7. Sex:

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Massage Elements Therapeutic, Massage, 2400 Snelling Ave N
Ste 100B (Harbor Mall)

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Shoreview, Rogers, Oakdale ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☐ Yes ☒ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature _____

Date 11/07/13

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, ~~2014~~ 2014

1. Full Legal Name (Please Print) Higgins Diane Marie
(Last) (First) (Middle)
2. Home Address _____
(Street) (City) (State) (Zip)
3. Telephone _____ ☐ Cell ☒ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Driver's License Number _____ State of Issuance _____
6. Ethnicity: _____
7. Sex: _____
8. Email Address _____
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Diane M. Higgins-Woodrich (1991-1996 former married name)

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements Massage: 2100 Snelling Ave North - Unit 66B Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Burnsville, MN ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☒ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature Diane M. Higgins Date 11/5/13

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Personal Fitness Systems Incorporated
Business Address 1935 West County Road B2, Suite 140, Roseville, MN 55113
Business Phone 651-348-7755
Email Address Keith@pfs-wellness.com

Person to Contact in Regard to Business License:

Legal Name Keith Peter Gosline

Address _____

Phone _____ Date of Birth _____

Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2013, and ending June 31, 2014, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Fee

Massage Therapy Establishment \$300.00

\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature Keith Peter Gosline

Date 10/22/13

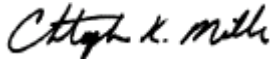
If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/2013

Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Parks & Rec	Davey Resource Group	Tree inventory software licenses (a)	\$ 5,250	Budget

Comments/Description:

- a) Software renewal

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

22 **STAFF RECOMMENDATION**

23 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
24 applicable, authorize the trade-in/sale of surplus items.

25 **REQUESTED COUNCIL ACTION**

26 Motion to approve the submitted list of general purchases and contracts for services; and where
27 applicable, the trade-in/sale of surplus equipment.

28

29

Prepared by: Chris Miller, Finance Director
Attachments: A: None

30

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

BACKGROUND

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to December 13th, 2013 will be accepted and not levied on the 2014 property taxes.

POLICY OBJECTIVE

Certifying delinquent charges are required under City Code.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

REQUESTED COUNCIL ACTION

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County
B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of November, 2013 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION DIRECTING THE COUNTY AUDITOR TO
LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2014
or BEYOND**

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.
2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of November, 2013 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of November, 2013.

Patrick Trudgeon
Interim City Manager

Seal

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
012923120009	353 OWASSO BLVD	\$ 154.65
012923120024	301 S OWASSO BLVD	\$ 128.45
012923120026	303 OWASSO BLVD	\$ 177.70
012923120030	3071 FARRINGTON CT	\$ 145.01
012923130007	2934 GALTIER ST	\$ 159.79
012923130028	2942 MATILDA ST	\$ 127.77
012923130045	333 CO RD C2	\$ 132.08
012923130047	349 CO RD C2	\$ 155.94
012923130074	2958 FARRINGTON ST	\$ 152.42
012923130086	363 MILLWOOD AVE	\$ 26.09
012923130087	371 MILLWOOD AVE	\$ 274.72
012923130112	3000 WESTERN AVE	\$ 166.74
012923140019	2980 WOODBRIDGE ST	\$ 127.89
012923140053	2923 NORTHVIEW ST	\$ 151.52
012923140058	2942 MARION ST	\$ 175.00
012923140058	2942 MARION ST	\$ 36.40
012923140081	208 MAPLE LN	\$ 169.14
012923140082	216 MAPLE LN	\$ 195.72
012923140085	240 MAPLE LN	\$ 191.10
012923230016	2880 KENT ST	\$ 164.18
012923230034	609 OWASSO BLVD	\$ 133.16
012923230048	562 OWASSO BLVD	\$ 191.46
012923230057	523 OWASSO HILLS DR	\$ 173.10
012923240132	472 OWASSO BLVD	\$ 214.23
012923310051	476 TERRACE DR	\$ 153.31
012923310053	494 TERRACE DR	\$ 164.11
012923320025	531 OWASSO HILLS DR	\$ 143.60
012923320032	2830 HILLSCOURTE SOUTH	\$ 237.68
012923330003	528 IONA LN	\$ 183.54
012923330025	2757 KENT ST	\$ 147.92
012923330420	2731 MACKUBIN ST #39	\$ 131.37
012923330445	2684 MACKUBIN ST	\$ 84.13
012923330456	2662 MACKUBIN ST	\$ 152.09
012923330462	2650 MACKUBIN ST	\$ 196.85
012923340011	422 IONA LN	\$ 148.79
012923340016	454 IONA LN	\$ 175.00
012923340035	395 WOODHILL DR	\$ 173.94
012923340150	433 CO RD C	\$ 212.39
012923410006	2857 WOODBRIDGE ST	\$ 191.10
012923410036	2841 MARION ST	\$ 197.70
012923410042	2795 MARION ST	\$ 174.91
012923420038	2837 MATILDA ST	\$ 220.48
012923420075	2795 FARRINGTON ST	\$ 117.31
012923420104	2779 VIRGINIA AVE	\$ 182.82
012923420108	2788 WESTERN AVE	\$ 119.94
012923430010	2687 GALTIER ST	\$ 209.05

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
012923430043	2679 MATILDA ST	\$ 132.08
012923430045	2665 MATILDA ST	\$ 132.77
012923430063	2757 FARRINGTON ST	\$ 173.87
012923430073	2681 FARRINGTON ST	\$ 161.77
012923430109	2660 WESTERN AVE	\$ 166.84
012923430114	2708 WESTERN AVE	\$ 154.65
012923440009	2713 WOODBRIDGE ST	\$ 135.68
012923440017	2657 WOODBRIDGE ST	\$ 144.12
012923440044	2663 MARION ST	\$ 121.64
012923440061	2742 GALTIER ST	\$ 173.19
022923110021	3048 W OWASSO BLVD	\$ 143.69
022923120044	3105 AVON ST	\$ 163.68
022923120064	3020 VICTORIA ST	\$ 118.24
022923130030	822 MILLWOOD AVE	\$ 196.13
022923130047	2992 VICTORIA ST	\$ 167.33
022923220014	1045 WOODLYNN AVE	\$ 176.46
022923220040	3092 LEXINGTON AVE	\$ 308.13
022923240056	885 CO RD C2	\$ 123.31
022923240060	923 CO RD C2	\$ 140.84
022923240061	937 CO RD C2	\$ 132.01
022923240073	2968 CHATSWORTH ST	\$ 157.49
022923310017	937 ORCHARD LN	\$ 145.14
022923310034	2791 VICTORIA ST	\$ 15.74
022923310039	2779 VICTORIA ST	\$ 167.49
022923320002	2851 LAKEVIEW AVE	\$ 151.23
022923320039	2779 AGLEN ST	\$ 180.15
022923320080	2846 CHURCHILL ST	\$ 123.81
022923320091	2821 CHURCHILL ST	\$ 173.03
022923330001	2757 LAKEVIEW AVE	\$ 1,334.12
022923330036	2749 CHURCHILL ST	\$ 117.84
022923330050	2666 LEXINGTON AVE	\$ 81.34
022923410019	715 HEINEL DR	\$ 69.00
022923410047	689 TERRACE DR	\$ 143.02
022923430032	789 TERRACE DR	\$ 156.19
022923430033	795 TERRACE DR	\$ 155.40
022923440052	738 WHEATON AVE	\$ 144.33
032923130006	1230 JOSEPHINE RD	\$ 149.20
032923130021	2925 MERRILL ST	\$ 145.25
032923130069	2900 HAMLINE AVE	\$ 131.93
032923140049	2882 DUNLAP ST	\$ 9.08
032923210056	1401 BRENNER AVE	\$ 171.53
032923210082	3001 ALBERT ST	\$ 124.01
032923220010	1511 CLARMAR AVE	\$ 175.49
032923220038	3014 ARONA ST	\$ 225.38
032923220048	3007 ARONA ST	\$ 83.13
032923220059	3025 ASBURY ST	\$ 143.81

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
032923230013	1553 LYDIA AVE	\$ 195.90
032923230017	2936 SIMPSON ST	\$ 199.25
032923230028	2951 SIMPSON ST	\$ 201.62
032923230045	2936 ARONA ST	\$ 203.21
032923230065	2896 ASBURY ST	\$ 171.53
032923230071	2938 ASBURY ST	\$ 151.73
032923230072	2944 ASBURY ST	\$ 147.77
032923240049	2910 ALBERT ST	\$ 135.89
032923240061	2903 ALBERT ST	\$ 167.57
032923240062	2895 ALBERT ST	\$ 116.09
032923240066	2904 PASCAL ST	\$ 96.57
032923240069	2924 PASCAL ST	\$ 64.85
032923310003	1410 W CO RD C2	\$ 138.13
032923310022	1423 JUDITH AVE	\$ 160.29
032923320045	1491 APPLEWOOD COURT	\$ 213.83
032923320048	1481 APPLEWOOD COURT	\$ 153.04
032923320148	2837 ARONA ST	\$ 159.54
032923320159	2811 ARONA ST	\$ 5.85
032923330014	2720 SNELLING AVE	\$ 1,561.52
32923330029	2680 SNELLING AVE	\$ 1,023.51
032923340002	1354 JUDITH AVE	\$ 151.87
032923340025	2750 SHELTON ST	\$ 132.44
032923340027	1390 JUDITH AVE	\$ 199.09
032923340047	1434 RAMBLER RD	\$ 163.89
032923340048	1440 RAMBLER RD	\$ 147.70
032923340059	1392 RAMBLER RD	\$ 121.48
032923340063	1406 PRIMROSE CV	\$ 250.18
032923340080	1403 TALISMAN CV	\$ 210.09
032923410003	2866 GRIGGS ST	\$ 78.62
032923410008	2828 GRIGGS ST	\$ 151.16
032923410046	2761 GRIGGS ST	\$ 172.02
032923410048	2777 GRIGGS ST	\$ 136.40
032923420004	2851 FERNWOOD ST	\$ 72.06
032923420054	2806 DELLWOOD ST	\$ 132.08
032923420062	2835 DELLWOOD ST	\$ 203.90
032923420067	2866 HURON ST	\$ 182.68
032923430035	2723 HURON ST	\$ 135.38
032923430041	2746 HAMLINE AVE	\$ 60.79
032923430042	2754 HAMLINE AVE	\$ 112.27
032923430046	2660 HAMLINE AVE	\$ 163.46
032923430056	1296 WOODHILL DR	\$ 138.90
042923130022	1805 STANBRIDGE AVE	\$ 155.69
042923130023	1799 STANBRIDGE AVE	\$ 68.99
042923130040	1771 MILLWOOD AVE	\$ 172.30
042923130042	1716 STANBRIDGE AVE	\$ 163.61
042923140060	1650 MILLWOOD AVE	\$ 167.57

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
042923210055	3021 FAIRVIEW AVE	\$ 155.94
042923220057	1990 BRENNER AVE	\$ 448.24
042923220100	3099 EVELYN ST	\$ 181.82
042923240023	1889 W CO RD C2	\$ 294.18
042923240042	2911 FAIRVIEW AVE	\$ 135.89
042923240044	2903 FAIRVIEW AVE	\$ 187.37
042923310023	2785 FAIRVIEW AVE	\$ 3,938.83
042923340002	2690 PRIOR AVE # 1	\$ 2,083.44
042923420026	1798 CENTENNIAL DR	\$ 136.66
052923210071	3020 OLD HWY 8	\$ 1,056.34
052923210073	3006 OLD HWY 8	\$ 203.21
052923210102	2403 BRENNER CT	\$ 179.45
052923220075	3051 LYDIA CT	\$ 113.44
052923220084	3082 HIGHCREST RD	\$ 226.97
052923220125	2422 BRENNER CT	\$ 183.41
052923220127	2434 W CO RD D #2	\$ 116.09
052923230029	2529 MAPLE LN	\$ 915.63
052923230044	2968 OLD HWY 8	\$ 125.56
052923230056	2936 OLD HWY 8	\$ 252.88
052923230072	2896 OLD HWY 8	\$ 114.41
082923140008	2421 ROSEGATE	\$ 1,060.62
082923340019	2266 ST CROIX ST	\$ 135.89
082923340044	2223 ST CROIX ST	\$ 147.77
082923430044	2223 W CO RD B	\$ 187.98
082923440028	2255 CLEVELAND AVE	\$ 167.57
092923110004	2560 FRY ST	\$ 357.35
092923110018	2612 ALDINE ST	\$ 162.79
092923110020	2598 ALDINE ST	\$ 155.69
092923110027	2550 ALDINE ST	\$ 109.17
092923110070	1680 OAKCREST AVE	\$ 38.60
092923120019	2578 FAIRVIEW AVE	\$ 296.00
092923120020	2586 FAIRVIEW AVE	\$ 136.49
092923120069	2585 HERSCHEL AVE	\$ 175.00
092923120075	2618 HERSCHEL AVE	\$ 84.69
092923120078	2598 HERSCHEL AVE	\$ 158.06
092923120097	2613 ALDINE ST	\$ 139.85
092923220011	1995 OAKCREST AVE	\$ 410.00
092923330198	2185 FERRIS LN	\$ 84.97
102923110012	1149 OAKCREST AVE	\$ 167.78
102923110015	2570 DUNLAP ST	\$ 132.15
102923110019	2561 DUNLAP ST	\$ 139.98
102923110027	1106 OAKCREST AVE	\$ 131.58
102923110041	1206 OAKCREST AVE	\$ 123.86
102923110046	1221 ROSE PL	\$ 168.07
102923120024	2572 DELLWOOD AVE	\$ 145.14
102923120033	1268 OAKCREST AVE	\$ 135.32

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
102923120040	1304 ROSE PL	\$ 152.52
102923120046	2575 DELLWOOD AVE	\$ 71.54
102923130037	1321 W CO RD B2	\$ 323.12
102923140046	2423 LEXINGTON AVE	\$ 167.64
102923220012	2570 SNELLING CV	\$ 98.53
102923220017	2545 PASCAL ST	\$ 122.36
102923230042	2433 SIMPSON ST	\$ 138.55
102923230049	1512 TRANSIT AVE	\$ 84.13
102923240002	1449 BROOKS AVE	\$ 147.92
102923240009	1401 BROOKS AVE	\$ 215.66
102923240014	1363 BROOKS AVE	\$ 130.24
102923430054	2226 DELLWOOD AVE	\$ 48.30
102923440060	1197 SANDHURST DR W	\$ 58.91
102923440089	1175 W CO RD B	\$ 301.99
102923440090	1173 W CO RD B	\$ 148.79
102923440099	1125 SANDHURST DR W	\$ 100.58
112923120025	750 CO RD C	\$ 147.27
112923120040	2545 FISK ST	\$ 171.97
112923120072	2570 GROTTTO ST	\$ 189.67
112923130039	763 W CO RD B2	\$ 188.50
112923140011	715 SEXTANT AVE	\$ 143.24
112923140032	707 W CO RD B2	\$ 135.40
112923140033	701 W CO RD B2	\$ 186.71
112923140059	2415 DALE ST	\$ 155.40
112923230008	1035 BROOKS AVE	\$ 200.09
112923230015	2452 LEXINGTON AVE	\$ 115.53
112923230017	2444 LEXINGTON AVE	\$ 116.61
112923230081	1016 TRANSIT AVE	\$ 139.14
112923230095	2416 OXFORD ST	\$ 175.00
112923230116	1063 W CO RD B2	\$ 123.54
112923240010	949 BROOKS AVE	\$ 125.60
112923310014	901 GRANDVIEW AVE	\$ 214.73
112923310031	2360 NANCY PL	\$ 161.85
112923320005	1016 W CO RD B2	\$ 148.18
112923320030	999 GRANDVIEW AVE	\$ 52.14
112923320062	1060 LOVELL AVE	\$ 147.81
112923330059	2232 LEXINGTON AVE	\$ 134.39
112923330060	2230 LEXINGTON AVE	\$ 47.95
112923340007	936 HWY 36	\$ 175.97
112923340010	925 SHERREN ST	\$ 128.38
112923340011	920 HWY 36	\$ 47.35
112923340013	900 HWY 36	\$ 134.47
112923340056	979 W CO RD B	\$ 168.69
112923340080	2203 VICTORIA ST	\$ 172.30
112923340089	2210 MILTON ST	\$ 160.42
112923410015	711 GRANDVIEW AVE	\$ 152.07

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
112923410067	703 COPE AVE	\$ 143.43
112923420007	808 W CO RD B2	\$ 60.06
112923420010	790 W CO RD B2	\$ 143.79
112923420011	782 W CO RD B2	\$ 139.91
112923420012	772 W CO RD B2	\$ 151.64
112923420086	795 COPE AVE	\$ 144.06
112923430010	741 SHERREN ST	\$ 165.82
112923430052	835 W CO RD B	\$ 139.17
112923440009	2237 DALE ST	\$ 116.14
122923110004	166 CO RD C	\$ 175.00
122923130029	380 BROOKS AVE	\$ 221.69
122923130038	295 TRANSIT AVE	\$ 182.90
122923130077	2435 VIRGINIA CR	\$ 41.60
122923140020	2501 WOODBRIDGE ST	\$ 163.39
122923140033	2486 MARION ST	\$ 167.71
122923210031	422 CO RD C	\$ 135.75
122923210066	436 OAKCREST AVE	\$ 107.88
122923230024	599 W CO RD B2	\$ 135.44
122923240006	429 BROOKS AVE	\$ 111.70
122923240014	404 BROOKS AVE	\$ 143.53
122923240038	2417 WESTERN AVE	\$ 161.22
122923310026	397 LOVELL AVE	\$ 159.59
122923310037	464 LOVELL AVE	\$ 153.44
122923310041	455 SOUTHHILL DR	\$ 21.88
122923310044	415 SOUTHHILL DR	\$ 101.39
122923310046	2306 SOUTHHILL DR	\$ 152.39
122923310047	2300 SOUTHHILL DR	\$ 212.41
122923310048	405 MINNESOTA AVE	\$ 120.10
122923310085	492 W CO RD B2	\$ 234.57
122923330003	590 HWY 36	\$ 142.78
122923330011	2194 DALE ST	\$ 2,776.40
122923340003	397 HWY 36	\$ 160.37
122923340015	404 SANDHURST CIR	\$ 149.26
122923340021	415 W CO RD B	\$ 152.79
122923340024	2194 IRENE ST	\$ 82.39
122923340034	2170 BOSSARD DR	\$ 144.74
122923340036	2186 BOSSARD DR	\$ 137.19
122923340044	2241 BOSSARD DR	\$ 169.03
122923410042	159 MINNESOTA AVE	\$ 158.03
122923420005	2397 MATILDA ST	\$ 224.76
122923420009	328 W CO RD B2	\$ 131.98
122923420011	346 W CO RD B2	\$ 169.99
122923420049	265 MINNESOTA AVE	\$ 173.24
122923430024	289 CAPITOL VIEW ST	\$ 148.79
122923430028	259 CAPITOL VIEW CR	\$ 52.85
122923430034	335 SANDHURST DR W	\$ 65.46

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
122923430048	297 W CO RD B	\$ 132.55
122923440007	204 MINNESOTA AVE	\$ 183.46
122923440009	226 MINNESOTA AVE	\$ 201.60
122923440011	2244 MARION ST	\$ 107.55
122923440015	2234 MARION ST	\$ 137.99
122923440025	247 W CO RD B	\$ 202.20
132923110002	158 W CO RD B	\$ 152.14
132923110012	2103 RICE ST	\$ 191.72
132923110019	228 W CO RD B	\$ 177.55
132923110088	2120 WILLIAM ST	\$ 23.46
132923120016	311 BURKE AVE	\$ 184.18
132923120021	2077 WILLIAM ST	\$ 147.82
132923120025	2051 WILLIAM ST	\$ 209.36
132923120036	2071 GIESMAN ST	\$ 42.79
132923120040	2047 GIESMAN ST	\$ 153.79
132923120064	2059 HAND AVE	\$ 158.94
132923120084	320 W CO RD B	\$ 269.21
132923130016	269 MCCARRONS BLVD	\$ 139.97
132923140007	249 ELMER ST	\$ 240.52
132923210027	387 ELDRIDGE AVE	\$ 122.14
132923210046	436 ELDRIDGE AVE	\$ 136.72
132923210072	454 CRESCENT LN	\$ 22.30
132923220029	2042 DALE ST	\$ 474.42
132923230021	540 SHRYER AVE	\$ 156.82
132923230028	555 RYAN AVE	\$ 177.59
132923230034	554 RYAN AVE	\$ 203.79
132923230050	609 RYAN AVE	\$ 66.54
132923230054	590 RYAN AVE	\$ 137.99
132923230055	578 RYAN AVE	\$ 118.72
132923230058	577 ROSELAWN AVE	\$ 112.32
132923230077	558 SHRYER AVE	\$ 209.37
132923240005	2006 COHANSEY BLVD	\$ 128.38
132923240029	462 BAYVIEW DR	\$ 81.64
132923240034	480 BAYVIEW DR	\$ 148.76
132923240056	391 MCCARRONS BLVD	\$ 124.29
132923310029	483 S MCCARRONS BLVD	\$ 152.12
132923310030	493 S MCCARRONS BLVD	\$ 171.50
132923310049	1839 WESTERN AVE	\$ 465.42
132923310054	448 MCCARRONS BLVD	\$ 136.39
132923310089	491 GLENWOOD AVE	\$ 249.80
132923310098	462 HILLTOP AVE	\$ 160.42
132923320007	511 HILLTOP AVE	\$ 132.60
132923320010	1840 CHANDLER AVE	\$ 130.79
132923420019	370 MCCARRONS BLVD	\$ 100.00
132923420026	330 MCCARRONS BLVD	\$ 140.24
132923430002	267 ROMA AVE	\$ 203.95

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
132923430017	295 DIONNE ST	\$ 155.67
132923430029	284 DIONNE ST	\$ 210.75
132923440005	182 MCCARRONS BLVD S	\$ 152.14
142923110023	651 SKILLMAN AVE	\$ 194.76
142923110025	637 SKILLMAN AVE	\$ 162.94
142923110036	670 BELMONT LN	\$ 189.46
142923110052	2099 DALE ST	\$ 187.42
142923110053	630 ELDRIDGE AVE	\$ 61.29
142923110054	640 ELDRIDGE AVE	\$ 184.37
142923110060	684 ELDRIDGE AVE	\$ 49.52
142923110062	700 ELDRIDGE AVE	\$ 159.63
142923110075	671 ELDRIDGE AVE	\$ 135.94
142923110077	659 ELDRIDGE AVE	\$ 185.95
142923120043	2104 AVON ST	\$ 167.62
142923140001	629 SHRYER AVE	\$ 50.00
142923210025	904 BURKE AVE	\$ 155.24
142923210056	2067 VICTORIA ST	\$ 127.19
142923210061	2111 VICTORIA ST	\$ 175.90
142923210080	896 PARKER AVE	\$ 217.80
142923220065	2062 LEXINGTON AVE	\$ 184.04
142923230005	1065 SHRYER AVE	\$ 136.37
142923230029	993 RYAN AVE	\$ 152.13
142923230037	1018 RYAN AVE	\$ 144.58
142923230056	1941 CHATSWORTH ST	\$ 254.81
142923240010	2036 CHATSWORTH ST	\$ 191.11
142923310007	1851 VICTORIA ST	\$ 150.00
142923310010	1829 VICTORIA ST	\$ 176.40
142923310017	1816 CHATSWORTH ST	\$ 58.27
142923310028	974 ROSELAWN AVE	\$ 162.53
142923320008	1863 CHATSWORTH ST	\$ 127.19
142923320010	1849 CHATSWORTH ST	\$ 155.74
142923320018	1820 AGLEN ST	\$ 237.16
142923330001	1801 CHATSWORTH ST	\$ 54.68
142923330033	1067 DIONNE ST	\$ 140.14
142923330060	1764 AGLEN ST	\$ 73.75
142923340002	1789 VICTORIA ST	\$ 188.39
142923340020	1756 CHATSWORTH ST	\$ 136.56
142923410055	1827 DALE CT	\$ 119.55
142923410072	1844 ALTA VISTA DR	\$ 116.14
142923440020	1795 ALAMEDA ST	\$ 42.93
142923440021	1789 ALAMEDA ST	\$ 160.29
142923440027	1755 ALAMEDA ST	\$ 163.06
142923440046	637 LARPEN TEUR AVE	\$ 315.61
142923440052	1716 ST ALBANS ST	\$ 168.26
142923440073	722 EMERALD RIDGE	\$ 154.81
152923110010	1164 W CO RD B	\$ 164.38

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
152923110060	2069 LEXINGTON AVE	\$ 223.54
152923110069	1157 SKILLMAN AVE	\$ 176.33
152923120001	2147 FERNWOOD AVE	\$ 195.88
152923120002	1244 W CO RD B	\$ 116.14
152923130008	1274 SKILLMAN AVE	\$ 142.05
152923130026	1317 SHRYER AVE	\$ 128.36
152923130139	1236 DRAPER AVE	\$ 145.19
152923140021	1171 SHRYER AVE	\$ 147.28
152923140026	1137 SHRYER AVE	\$ 130.33
152923140042	1194 SHRYER AVE	\$ 124.64
152923210004	1378 W CO RD B	\$ 152.72
152923210038	1398 BURKE AVE	\$ 145.69
152923210062	2115 HAMLINE AVE	\$ 175.31
152923210065	1368 ELDRIDGE AVE	\$ 244.42
152923210079	1447 BELMONT LN	\$ 192.82
152923230003	2026 ASBURY ST	\$ 124.28
152923230007	1994 ASBURY ST	\$ 121.46
152923230036	1969 ASBURY ST	\$ 134.41
152923230037	1970 ASBURY ST	\$ 196.56
152923230071	1465 ROSELAWN AVE	\$ 158.79
152923240043	1446 SHRYER AVE	\$ 164.09
152923240053	1391 RYAN AVE	\$ 130.79
152923240086	1379 ROSELAWN AVE	\$ 178.11
152923240090	1935 HAMLINE AVE	\$ 145.30
152923410065	1124 SUMMER ST	\$ 53.59
152923410075	1194 SUMMER ST	\$ 151.78
152923410108	1204 RUGGLES ST	\$ 84.83
152923410116	1161 GARDEN AVE	\$ 132.34
152923420016	1254 ROSELAWN AVE	\$ 220.89
152923420052	1911 HURON AVE	\$ 187.25
152923420057	1890 HURON AVE	\$ 116.14
152923420107	1241 GARDEN AVE	\$ 202.02
152923420125	1844 HAMLINE AVE	\$ 116.15
152923430027	1272 ROMA AVE	\$ 183.82
152923430032	1695 FERNWOOD AVE	\$ 319.12
152923440040	1200 GARDEN AVE	\$ 136.28
162923110013	2064 FRY ST	\$ 75.90
162923110027	1624 W CO RD B	\$ 2.77
162923120051	1754 SKILLMAN AVE	\$ 66.27
162923130013	1803 SHRYER AVE	\$ 142.22
162923130019	1988 FAIRVIEW AVE	\$ 168.70
162923130039	1988 WHEELER ST	\$ 135.89
162923130058	1742 RYAN AVE	\$ 163.56
162923130078	1745 ROSELAWN AVE	\$ 175.49
162923140013	1681 RIDGEWOOD LN NO	\$ 116.09
162923140042	1624 RIDGEWOOD LN SO	\$ 116.09

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>
162923140046	1999 SNELLING AVE	\$ 135.84
162923240070	1827 DRAPER DR	\$ 120.05
162923240090	1932 TATUM ST	\$ 169.00
172923130032	2211 DRAPER AVE	\$ 116.09
172923140044	2145 DRAPER AVE	\$ 139.85
172923140075	2080 SO ROSEWOOD LN	\$ 162.79
172923210001	2322 W CO RD B	\$ 175.49
172923210008	2096 FAIRWAYS LN	\$ 179.45
172923240062	1938 LAKE ST	\$ 139.64
182922220019	2158 RICE ST	\$ 280.51
<u>Total</u>		\$ 79,470.77

City Of Roseville Property Work for 2014

<u>Address</u>	<u>PIN</u>	<u>\$ Amount to Collections</u>
		<u>79136692</u>
1136 SANDHURST	102-923/440-074	\$ 250.00
1725 Woodbridge Ct	132-923/440-018	\$ 250.00
2757 Lakeview	022-923/330-001	\$ 649.80
1693 Ridgewood	162-923/140-014	\$ 248.00
2560 Fry St	092-923/110-004	\$ 207.00
2599 Lexington Ave	102-923/110-001	\$ 189.75
	total	\$ 1,794.55

City Of Roseville Police False Alarms for 2014 Taxes

<u>Address</u>	<u>PIN</u>	<u>\$ Amount to Collections</u>
		<u>79136614</u>
715 Heinel Dr	022923410019	\$ 100.00
2799 Hamline Ave	032923310027	\$ 300.00
2704 Snelling	032923330025	\$ 300.00
2710 Lincoln Dr	042923440034	\$ 800.00
2990 Centre Point Dr	052923110031	\$ 100.00
2366 Rose Place	082923210005	\$ 300.00
2460 W Co Rd C	082923220002	\$ 500.00
2400 Terminal Rd	082923320007	\$ 100.00
2440 Fairview	092923130028	\$ 100.00
1715 Co Rd B2	092923140027	\$ 100.00
1645 W Co Rd B2	092923140028	\$ 4,900.00
1641 W CO RD B2	092923140029	\$ 135.00
2600 Cleveland	092923220005	\$ 100.00
2570 Cleveland	092923220007	\$ 200.00
1955 W Co Rd B2	092923230023	\$ 200.00

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to Collections</u>		
1935	W Co Rd B2	092923240009	\$	500.00
1881	W Hwy 36	092923310013	\$	100.00
1595	1595 Hwy 36	092923410004	\$	900.00
1800	HWY 36	092923430004	\$	100.00
1781	W Co Rd B	092923430008	\$	300.00
2189	Snelling	092923440242	\$	100.00
1419	Brooks	102923240006	\$	300.00
1685	Rice St	132923440012	\$	200.00
1944	Lexington	142923230067	\$	100.00
1678	Lexington	142923330065	\$	100.00
1171	Larpentuer Ave	152923440067	\$	200.00
1101	Larpentuer Ave	152923440068	\$	200.00
2057	Snelling	162923110078	\$	300.00
1849	Eldridge	162923210014	\$	100.00
	Total		\$	11,735.00

City Of Roseville Private Sewer Line Replacement for 2014 Taxes**Simple Decreasing at 5 Years 6% Interest**

<u>Address</u>	<u>Address</u>	<u>\$ Amount to Collections</u>	<u>79136115</u>
657	Shryer Ave	142-923/140-005	\$ 4,300.00



Draft-2014 City Council Meeting Schedule

The Roseville City Council will meet at 6:00 p.m. in the City Council Chambers of Roseville City Hall, 2660 Civic Center Drive, on the following dates:

January

6 Org Meeting
27

July

7
14
21

February

10
24

August

11
18
25

March

10
17
24

September

8
15
22

Note: RAHS & Mounds View Spring Break
March 17 - 21

April

7
14
21

October

13
20
27

May

12
19

November

10
17

June

9
16

December

1
8

Note: Rosefest Parade Monday, June 30

Patrick Trudgeon, Interim City Manager

REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 7.f

Department Approval

City Manager Approval



Item Description: Consider Extension of Memorandum of Understanding with RHRA

BACKGROUND

The City Council and Roseville Housing Redevelopment Authority (RHRA) signed a Memorandum of Understanding (MOU) for the redevelopment of the Dale Street Fire Station in October of 2012.

POLICY OBJECTIVE

The MOU provided for the conveyance of the Dale Street Fire Station 60 days after the Fire Department vacated the building. The MOU provided for modifications to the MOU through mutual written consent of both parties. The RHRA has not yet reached a final development agreement and would like to amend the MOU to extend the 60-day time period and work toward finalizing a development agreement with a developer.

BUDGET IMPLICATIONS

None

STAFF RECOMMENDATION

Authorize an extension of the MOU with the RHRA for the redevelopment of the Dale Street Fire Station.

REQUESTED COUNCIL ACTION

Consider authorizing an extension of the MOU with the RHRA for the redevelopment of the Dale Street Fire Station.

Prepared by: Jeanne Kelsey, Acting Executive Director 651-792-7086
Attachments: A: MOU Signed
B: Amendment to MOU

1 MEMORANDUM OF UNDERSTANDING
2 BETWEEN
3 CITY OF ROSEVILLE, MINNESOTA
4 AND HOUSING AND REDEVELOPMENT AUTHORITY
5 IN AND FOR THE CITY OF ROSEVILLE
6

7 This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and
8 between the City of Roseville ("the City") and Housing and Redevelopment Authority in and for
9 the City of Roseville ("the RHRA") as of the dates of signatures below.
10

11 A. PURPOSE
12

13 The purpose of this MOU is to articulate the general understanding about responsibilities of the
14 City and the RHRA in regards to redevelopment of parcels legally described on Attachment A
15 and generally located at the corner of Dale Street and Lovell Ave (referred to as the "Property").
16

17 B. THE CITY OF ROSEVILLE OBLIGATIONS:
18

- 19 1. The City will convey the Property to the RHRA by quit claim deed for a purchase price equal
20 to the appraised value of land. The allocation of costs associated with demolition of the
21 existing building and environmental remediation of the Property will be furthered reviewed
22 and discussed by both parties prior to the transfer of the Property.
- 23 2. The RHRA will, at its cost, obtain the appraisal of the Property, and the costs of demolition
24 and remediation will be as mutually agreed upon by the City and RHRA.
- 25 3. Property will be conveyed to the HRA within 60 days after the Fire Department vacates the
26 Property.
- 27 4. Before expiration of this agreement, the City will rezone the Property up to HDR-1, High
28 Density Residential (subject to compliance with all procedures under City ordinances and
29 State law), based upon a redevelopment proposal received by RHRA.
- 30 5. The parties will mutually agree as to allocation of closing costs for conveyance of the
31 Property.

32 C. RHRA OBLIGATIONS:
33

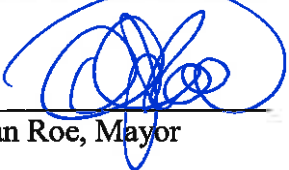
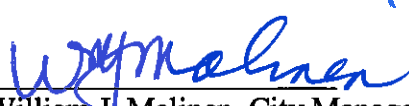
- 34 1. The RHRA will work with the surrounding neighborhood and City Council in envisioning a
35 preferred development on the Property.
- 36 2. The RHRA will seek a redeveloper to develop the Property, and negotiate with that
37 redeveloper regarding terms of sale of the Property and construction of the preferred
38 development on the Property.
- 39 3. The RHRA will undertake environmental review and remediation of the Property, including
40 conducting a Phase I and Phase II environmental review as necessary; a Hazardous Building
41 Assessment and resulting remediation as determined by the studies.
42
43

D. MISCELLANEOUS:

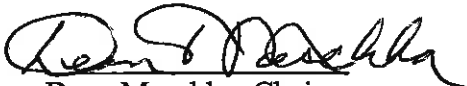
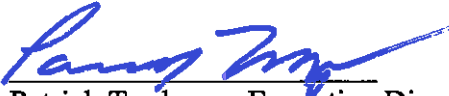
1. This MOU may be modified by mutual written consent of the parties.
2. Either party may terminate this MOU at any time before the date of expiration.
3. This MOU is effective as of the date above, and remain in effect through December 31, 2014 unless earlier terminated by either party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates of signature below.

CITY OF ROSEVILLE


Dan Roe, Mayor
William J. Malinen, City Manager10-22-12
Date

RHRA


Dean Maschka, Chair
Patrick Trudgeon, Executive Director10/17/12
Date

Attachment A

90
91
92
93
94
95

Copes Subdivision of LOT 1 of Cope's Subdivision of the SE ¼ of Section 11, Township
Subject to Road; Then 134 FT of E 247 FT & N 131 FT of W 78 FT of E 325 FT of LOT 12

**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF ROSEVILLE,
MINNESOTA, AND HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE**

This FIRST AMENDMENT is hereby made and entered into by and between the City of Roseville ("the City") and Housing and Redevelopment Authority in and for the City of Roseville ("the RHRA") as of the dates of signatures below.

Recitals

WHEREAS, the City and the RHRA entered into a Memorandum of Understanding on October 22, 2012, for the purpose of articulating a general understanding of responsibilities regarding the redevelopment of land parcels generally located at the corner of Dale Street and Lovell Avenue ("Property");

WHEREAS, the Memorandum of Understanding provided for modification of the terms of said Memorandum of Understanding through mutual written consent of the parties; and

WHEREAS, the parties intend to modify a provision of said Memorandum of Understanding by way of executing this FIRST AMENDMENT.

NOW, THEREFORE, the City and the RHRA hereby modify their Memorandum of Understanding as follows:

1. Paragraph B.3. shall be stricken and amended to read in its entirety: "Property will be conveyed to the RHRA prior to the RHRA entering into a final development agreement with a third party regarding the Property."
2. All other terms of the Memorandum of Understanding remain unaltered.

IN WITNESS WHEREOF, the parties hereto have executed this FIRST AMENDMENT as of the dates of signature below.

CITY OF ROSEVILLE

Mayor

Date

City Manager

Date

HOUSING REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE

Chair

Date

Executive Director

Date

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/13

Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Consider a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the 3040 Hamline Avenue Utility Improvements and Approve a Resolution Adopting Assessments for 3040 Hamline Avenue Utility Improvements

BACKGROUND

On July 22, 2013, the City Council awarded utility improvements to extend public watermain and sanitary sewer to serve two lots to the north of 3040 Hamline Avenue. The project was subject to the following conditions:

- Recording of the Drainage and Utility Easement
- Recording of the Declaration of Easement Rights and Covenants
- Receipt of an executed Project Request and Waiver

These documents were received by City staff and recorded. The work for this contract is finished, and the contractor has requested final payment. The improvements were completed in accordance with project plans and specifications.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

Per the request and waiver submitted by the property owners, the City will assess the property owner for the project costs. The assessment roll has been prepared in accordance with the agreement.

FINANCIAL IMPACTS

The cost of construction was \$97,884. Engineering and staff time, permit fees, and construction testing totaled \$19,320. The City paid for the construction with City funds, and will be paid back over a period of 15 years through the assessment.

STAFF RECOMMENDATION

Since all necessary items have been completed in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the 3040 Hamline Avenue Utility Improvements Project and authorize final payment of \$14,307.75.

AND

29 Approve the attached resolution adopting and confirming the assessment roll.

30 **REQUESTED COUNCIL ACTION**

31 Consider a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence
32 the One-Year Warranty Period on the 3040 Hamline Avenue Utility Improvements

33 AND

34 Consider approval of a resolution adopting and confirming assessments for the 3040 Hamline
35 Avenue Utility Improvements.

Prepared by: Kristine Giga, Interim City Engineer
Attachments: A: Project Financing Summary
B: Resolution Accepting Project
C: Certification from City Engineer
D: Resolution Adopting Assessment Roll
E: Assessment Roll

SS-W-13-10
3040 Hamline Utility Construction
Project Financing Summary

Final Cost

1	Dave Perkins Contracting, Inc.	\$	97,884.00
2	Total Construction Cost	\$	97,884.00
3			
4	Roseville Engineering	\$	18,038.60
5	Permit Fees (DOH, MPCA, MCES)	\$	1,460.00
6	Construction Testing (Element)	\$	1,321.92
7	Feasibility Report Credit	\$	(1,500.00)
8	Total Engineering/Permit Cost	\$	19,320.52
9			
10	Total Project Cost	\$	117,204.52
11			
12			
13	Project Financing Summary		
14	Special Assessments	\$	117,204.52

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of November, 2013, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of November, 2013.

Patrick Trudgeon, Interim City Manager

(SEAL)



November 18, 2013

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 3040 Hamline Avenue Utility Improvements
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 3040 Hamline Avenue Utility Improvements Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$98,623.00
Final Contract Amount	\$101,108.00
Actual amount due (based on actual quantities)	\$97,884.00
Previous payments	\$83,576.25
 Balance Due	 \$14,307.75

The construction costs for this project have been funded as follows:

Special assessments	\$97,884.00
---------------------	-------------

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Kristine A. Giga, P.E.
Interim City Engineer
651-792-7048
Kristine.giga@ci.roseville.mn.us

39 assessment, with interest to the date of payment, to the City Treasurer, but no interest
40 shall be charged if such payment is made within 30 days after the date of this
41 resolution.

- 42 4. The City Manager shall forthwith prepare and transmit to the County Auditor a certified
43 duplicate of the assessment roll, with each installment and interest on each unpaid
44 assessment set forth separately, to be extended upon the property tax lists of the
45 County, and the County Auditor shall thereafter collect such assessments in the manner
46 provided by law.

47
48 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
49 Minnesota:

50
51 The motion for the adoption of the foregoing resolution was duly seconded by Member ,
52 and upon vote being taken thereon, the following voted in favor thereof:
53 and the following voted against the same: .
54

55 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of November, 2013, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of November, 2013.

Patrick Trudgeon, Interim City Manager

(SEAL)

**13-10 3040 Hamline
Final Assessment Roll
11/18/13**

**Total assessable project cost
Assessment Rate (100%)**

\$	117,204.52
\$	117,204.52

1									
2	Parcel ID	Property Description	Assessment	Total	Date Paid	Owner Name 1	Owner Name 2	Owner Street Address	Owner City/State/Zip
3	Certificate of Title No. 368683	Tract B, Registered Land Survey No. 189, lying northwesterly, west and northwesterly of a line described as follows: Commencing at the southwest corner of said Tract B; thence on an assumed bearing of North along the west line of said Tract B, a distance of 45.54 feet to the point of beginning of the line to be described; thence North 44 degrees 24 minutes 54 seconds East 35.72 feet; thence North 20.02 feet; thence North 58 degrees 05 minutes 35 seconds East to the shore of Lake Josephine and said line there terminating	\$ 58,602.26	\$ 58,602.26		THOMAS M WILLMUS	DOROTHY RITA WILLMUS	3040 Hamline Ave	ROSEVILLE MN 55113
4	Certificate of Title No. 369410	That part of Tract B, Registered Land Survey No. 189, lying southeasterly, east and southeasterly of a line described as follows: Commencing at the southwest corner of said Tract B; thence on an assumed bearing of North along the west line of said Tract B, a distance of 45.54 feet to the point of beginning of the line to be described; thence North 44 degrees 24 minutes 54 seconds East 35.72 feet; thence North 20.02 feet; thence North 58 degrees 05 minutes 35 seconds East to the shore of Lake Josephine and said line there terminating	\$ 58,602.26	\$ 58,602.26		THOMAS M WILLMUS	DOROTHY RITA WILLMUS	3040 Hamline Ave	ROSEVILLE MN 55113
5	Totals								
6									
7									

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 7.h

Department Approval



City Manager Approval



Item Description: Consider Amendment to Settlement Agreement and Assessment Agreement with PIK Terminal Company and Adopt Assessments for PIK Terminal Company

BACKGROUND

On June 18, 2012, the City Council approved the Settlement agreement for the purchase of land from PIK Terminal Co. Limited Partnership. One of the terms of settlement included in this agreement was the City would undertake the demolition of the existing structures on the PIK parcels and PIK would be assessed all costs associated with the demolition (e.g. engineering reports, city staff time, building removal, etc.). The terms of the assessment would include:

- A twelve year assessment with a two year repayment deferral with no interest accruing and a ten-year repayment schedule;
- An interest rate of six percent
- Full repayment of the assessment would be due upon sale of the PIK property.

On January 28, 2013, the City Council awarded a contract for demolition of the buildings on the PIK Terminal Co. Limited Partnership property located at 2680/ 2690 Prior Avenue. The project was completed in accordance with the plans and specifications and final acceptance was approved by the City Council on August 12, 2013.

There was a clerical error in the approved Assessment agreement; the parcel identification numbers listed do not reference the parcels on which the demolished buildings were located. The City Attorney recommends an amendment to the agreement be approved prior to adopting the assessments, so that all documents and agreements accurately reflect the parcels to be assessed.

POLICY OBJECTIVE

Per the settlement agreement, the City will assess the property owner for the project costs. The assessment roll has been prepared in accordance with the agreement, listing the correct parcel identification numbers.

FINANCIAL IMPACTS

The cost of demolition of the PIK buildings totaled \$39,571.00. Engineering, staff time, permit fees, and environmental assessments totaled \$16,442.18. The total assessment, \$56,013.18, will be divided between the two parcels based on the lot areas. The City paid for the initial demolition through TIF District 17 funds. The TIF District will be paid back over a period of 12 years per the assessment agreement.

29 **STAFF RECOMMENDATION**

30 Approve the First Amendment to Settlement Agreement and Assessment Agreement

31 AND

32 Consider the attached resolution adopting and confirming the assessment roll.

33 **REQUESTED COUNCIL ACTION**

34 Consider approval of the First Amendment to Settlement Agreement and Assessment Agreement

35 AND

36 Approval of a resolution adopting and confirming assessments for PIK Terminal Company.

Prepared by: Kristine Giga, Interim City Engineer

Attachments: A: Amendment to Settlement Agreement and Assessment Agreement

B: Project Financing Summary

C: Resolution with Exhibit A: Settlement Agreement and Assessment Agreement

D: Assessment Roll

**FIRST AMENDMENT TO SETTLEMENT AGREEMENT
AND ASSESSMENT AGREEMENT**

The City of Roseville ("City"), Pikovsky Management, LLC ("Pikovsky"), and PIK Terminal Co. Limited Partnership ("PIK") hereby enter into this First Amendment to Settlement Agreement and Assessment Agreement as of November 18, 2013. Collectively, Pikovsky and PIK shall be referred to as the "Owners."

WHEREAS, on June 18, 2012, the City and the Owners consummated a Settlement Agreement relative to an eminent domain action then pending in Ramsey County District Court known as *City of Roseville v. XTRA Lease, Inc., et al.*, Court File No. 62-CV-09-5151;

WHEREAS, said Settlement Agreement included, as an attached Exhibit A, an Assessment Agreement between the City and the Owners regarding assessment payments for the demolition of buildings on the property at issue in the above-reference eminent domain action;

WHEREAS, paragraph 1 of the Assessment Agreement incorrectly identified the Property Identification (PID) numbers of the parcels of land upon which the demolished buildings were located;

WHEREAS, the incorrect recitation of PID numbers in the Assessment Agreement was the result of scrivener's error and not the actual contemplation and agreement of the parties; and

WHEREAS, the City and the Owners wish to correctly identify the PID numbers of the parcels of land subject to the parties' Assessment Agreement and, by extension, their Settlement Agreement.

NOW, THEREFORE, IN CONSIDERATION OF the promises and covenants contained in their Settlement Agreement and Assessment Agreement, the City and the Owners hereby amend the same as follows:

1. Paragraph 1 of the Assessment Agreement shall state: "The City agrees to undertake the demolition of the Buildings currently existing on the Owners' property (PID #'s 04-29-23-34-0001 and 04-29-23-34-0002, collectively referred to as the "Property"). The Owners hereby grant the right to the City, its contractors, agents, and employees to enter the Property at all reasonable times for building demolition purposes, and all purposes ancillary thereto, as well as the right to deposit earthen materials within the easement area and to move, store, and remove equipment and supplies, and to perform any other work necessary and incident to the project."
2. All other terms, conditions, provisions, and clauses of the parties' Settlement Agreement and Assessment Agreement remain unaltered and in their original form and effect.

The parties further agree that this First Amendment to the Settlement Agreement and Assessment Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

PIKOVSKY MANAGEMENT, LLC

Dated: _____

By: _____
Its: _____

**PIK TERMINAL CO. LIMITED
PARTNERSHIP**

Dated: _____

By: _____
Its: _____

CITY OF ROSEVILLE

Dated: _____

By: _____
Its: _____

CITY OF ROSEVILLE

Dated: _____

By: _____
Its: _____

Project 12-21
PIK Demolition
Project Financing Summary

Final Cost

1	Site demolition- Urban Contracting	\$	39,571.00
2	Total Construction Cost	\$	39,571.00
3			
4	Roseville Engineering	\$	11,153.25
5	Urban Contracting Permit	\$	663.00
6	Environmental Assessment	\$	4,625.93
7	Total Engineering Costs	\$	16,442.18
8			
9			
10	Total Project Cost	\$	56,013.18

11

12

13 **Summary of Assessment Calculations**

14 Assessable Cost \$ 56,013.18

15

16 **Total Special Assessments** **\$ 56,013.18**

17

18 **Project Financing Summary**

19 Special Assessments **\$ 56,013.18**

40 under Minnesota Statutes Chapter 429, and all rights to appeal in the courts. Should the
41 Assessment Amount exceed \$160,000 by fifteen percent (15%), demolition of the Buildings
42 shall not proceed without written approval of the excess costs by the Owners.

43 3. **Payments.** The voluntary assessments will be spread over twelve (12) years with a two-
44 year repayment deferral with no interest accruing and ten (10) year repayment schedule
45 beginning in 2014. Interest shall accrue starting in 2014 at the rate of six percent (6%) per
46 year on the unpaid balance of the Assessment Amount. If the Owners fail to make any
47 payment of the Assessment Amount when due, the City may take all necessary enforcement
48 action, including the right to impose penalties and interest and to commence judicial action
49 to collect the payment.

- 50 3. The City Manager shall forthwith prepare and transmit to the County Auditor a certified
51 duplicate of the assessment roll, with each installment and interest on each unpaid
52 assessment set forth separately, to be extended upon the property tax lists of the
53 County, and the County Auditor shall thereafter collect such assessments in the manner
54 provided by law.

55
56 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
57 Minnesota:

58
59 The motion for the adoption of the foregoing resolution was duly seconded by Member ,
60 and upon vote being taken thereon, the following voted in favor thereof:
61 and the following voted against the same: .

62
63 WHEREUPON said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Manager this 18th day of November, 2013.

(SEAL)

SETTLEMENT AGREEMENT

The City of Roseville ("City"), Pikovsky Management, LLC ("Pikovsky"), and PIK Terminal Co. Limited Partnership ("PIK") hereby enter into this Settlement Agreement on the latest date of the signatures set forth below. Pikovsky and PIK shall collectively be referred to as the "Owners."

WHEREAS, the City sought to obtain fee title for road construction purposes on property ("Property") owned by the Owners; and

WHEREAS, the City and the Owners could not agree on compensation for the Property to be acquired; and

WHEREAS, the City commenced an eminent domain action against the Owners, as well as other Respondents, in order to obtain the Property, and said action is Court File No. 62-CV-09-5151, which is captioned as City of Roseville v. XTRA Lease, Inc., et al.; and

WHEREAS, the City and the Owners wish to settle all claims between them in order to avoid further costly litigation; and

WHEREAS, as part of the settlement of this matter, the City and the Owners wish to provide for the City's demolition of certain buildings on the Owners' remaining property ("Owners' Remaining Property") to be paid for by assessments against the Owners' Remaining Property.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the sufficiency of which is hereby acknowledged by all parties, the City and the Owners agree as follows:

1. The legal description of the land acquired by the City by eminent domain ("Pikovsky Property"), in accordance with the Ramsey County District Court's July 30, 2009 Order in the above-referenced matter, is:

That part of the following described tract of land in the City of Roseville:

(Parcel 3)

Lots 1, 2, 3 and 4, Block D, Twin View, according to the recorded plat thereof, Ramsey County, Minnesota.

Which lies within the following fee acquisition areas:

The west 10.00 feet of (Parcel 3).

2. The legal description of the land acquired by the City by eminent domain ("PIK Property"), in accordance with the Ramsey County District Court's July 30, 2009 Order in the above-referenced matter, is:

That part of the following described tracts of land in the City of Roseville:

(Parcel 4)

Lots 5, 6, 7, 8 and 9, except the East 57 feet thereof which lies North of the South 89.32 feet of said Lot 9, Block D, Twin View, according to the recorded plat thereof, and situate in Ramsey County, Minnesota.

Except therefrom the West 240 feet of the East 297 feet of said Lots 5 and 6 and except the West 240 feet of the East 297 feet of said Lot 7 lying North of the South 78.15 feet of said Lot 7.

Which lies within the following fee acquisition areas:

The west 10.00 feet of (Parcel 4).

AND

That part of the following described tracts of land in the City of Roseville:

(Parcel 5)

That part of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter of Section 4, Township 29, Range 23, lying North of the South 833 feet of the East Half of the Southwest Quarter of the Southwest Quarter of said Section, Ramsey County, Minnesota, except that part of the East 255 feet of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter of Section 4, Township 29, Range 23, which lies North of the South 1000 feet of the East Half of the Southwest Quarter of the Southwest Quarter of said Section 4, Township 29, Range 23, according to the United States Government Survey thereof and situate in Ramsey County, Minnesota.

Which lies within the following fee acquisition areas:

That part of (Parcel 5), which lies westerly of the following described line: Commencing at the northwest corner of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter; thence North 89 degrees 20 minutes 16 seconds East, assumed bearing along the north line of said Northeast Quarter of the Southwest Quarter of the Southwest Quarter, 30.10 feet, to the point of beginning of said line to be hereinafter described; thence South 01 degrees 12

minutes 08 seconds East, 375.16 feet; thence South 10 degrees 06 minutes 34 seconds East, 113.17 feet, to the north line of the south 833.00 feet of the East Half of said Southwest Quarter of the Southwest Quarter, and said line there terminating.

And also that part of (Parcel 5), described as follows: Beginning at the intersection of the east line of said Northeast Quarter of the Southwest Quarter of the Southwest Quarter, and said north line of the south 833.00 feet of the East Half of the Southwest Quarter of the Southwest Quarter; thence South 89 degrees 24 minutes 36 seconds West, assumed bearing along said north line of the south 833.00 feet of the East Half the Southwest Quarter of the Southwest Quarter, 43.38 feet; thence North 08 degrees 49 minutes 44 seconds East, 76.87 feet; thence North 89 degrees 17 minutes 34 seconds East, 30.00 feet to said east line of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter; thence South 01 degrees 10 minutes 50 seconds East, along said east line of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter, 75.90 feet, to the point of beginning.

3. In consideration for the taking of the Pikovsky Property and all related costs incurred by Pikovsky, the City has paid Pikovsky \$61,000.00, which includes compensation for the Pikovsky Property and the temporary construction easement necessary for the City's work. Pikovsky acknowledges that the City already deposited \$61,000.00 with the Court, which has disbursed the \$61,000 plus interest to Pikovsky. The City shall not be obligated to pay any additional compensation for the Pikovsky Property.

4. In consideration for the taking of the PIK Property and all related costs incurred by PIK, the City has paid PIK \$182,200.00, which includes compensation for the PIK Property and the temporary construction easement necessary for the City's work. PIK acknowledges that the City already deposited \$182,200.00 with the Court, which has disbursed the \$182,200 plus interest to PIK. The City shall not be obligated to pay any additional compensation for the PIK Property.

5. The Owners acknowledge that the payments specified in Paragraphs 3 and 4 above are the full and final payments for the Property and all related costs incurred by the Owners. The Owners hereby waive and release the City from any and all claims for additional compensation for the taking of the Property and for any costs and fees incurred in this eminent domain proceeding, including but not limited to legal fees, appraisal fees, expert witness fees, filing fees and costs.

6. In further consideration for the taking of the Property, the City agrees to demolish the existing buildings ("Buildings") located on the Owners' Remaining

Property upon the terms and conditions set forth in the Assessment Agreement, which is attached hereto as Exhibit A.

7. The Owners warrant that they are the fee owners of the Owners' Remaining Property containing the Buildings and have the right, title, and capacity to grant the right to demolish the Buildings. The Owners further warrant that no party, other than Ramsey County, holds any interest in the property containing the Buildings.

8. The City shall not be obligated to undertake the demolition of the Buildings until the Owners are in good standing with respect to the property taxes, existing assessments, and utility bills related to the Property.

9. The City and the Owners, and their respective officers, agents and assigns, hereby release each other from any and all claims arising out of or related to the condemnation of the Property.

10. The City and the Owners agree to execute a Stipulation of Dismissal with Prejudice and without costs to any party, and to use their best efforts to obtain signatures from all other Respondents having an interest in Parcels 3, 4, and 5 who are not party to this Settlement Agreement. Said Stipulation shall be filed with the Court, and the City shall file any and all other documents necessary to dismiss the pending eminent domain action and to revoke any recorded Notice of Lis Pendens.

11. The City and the Owners acknowledge that there are no covenants, promises, representations or undertakings outside of this Settlement Agreement, except for the attached Assessment Agreement.

12. To the extent permitted by Minnesota law, the City hereby indemnifies, and shall protect and hold the Owners harmless from and against all liabilities, losses, claims, demands, costs, expenses, and judgments of any nature arising, or alleged to arise from or in connection with this Agreement or the attached Assessment Agreement.

13. In the event of litigation between the parties related to this Agreement or its breach, the prevailing party will be entitled to recover from the other party, in addition to other relief as may be granted, a reasonable sum as and for its attorney's fees and other costs incurred as may be determined by a court of competent jurisdiction.

14. This Settlement Agreement, and the attached Assessment Agreement, constitute the entire agreement reached between the parties. This Settlement Agreement shall be construed and interpreted pursuant to the laws of the State of Minnesota.

15. By signing this Settlement Agreement, each signatory warrants that he or she has authority to sign this agreement, and they acknowledge that they have read the

agreement, that they understand and agree to the terms, and that each party has been represented by legal counsel and/or has had an opportunity to obtain such legal advice as necessary.

PIKOVSKY MANAGEMENT, LLC

Dated: 5/21/12

By: Manette Pkovsky
Its: Chief Manager

PIK TERMINAL CO. LIMITED PARTNERSHIP

Dated: 5/21/12

By: Manette Pkovsky
Its: Chief Manager

CITY OF ROSEVILLE

Dated: 6-18-12

By: [Signature]
Its: MAYOR

Dated: 6/18/12

By: W. Malinen
Its: City Manager

RRM: 161591

EXHIBIT A

ASSESSMENT AGREEMENT

This Assessment Agreement ("Agreement") is entered into by and between the City of Roseville ("City"), Pikovsky Management, LLC ("Pikovsky"), and PIK Terminal Co. Limited Partnership ("PIK") on the latest date of the signatures set forth below. Pikovsky and PIK shall collectively be referred to as the "Owners."

WHEREAS, in settlement of an eminent domain action in Ramsey County District Court, which is Court File No. 62-CV-09-5151, captioned as City of Roseville v. XTRA Lease, Inc., et al., the parties agreed to provide for the demolition of the buildings on the Owners' property ("Buildings"); and

WHEREAS, all costs associated with the demolition of the Buildings shall be levied against the Owners' property as assessments.

NOW, THEREFORE, IN CONSIDERATION OF the promises and covenants contained in this Agreement, including the relinquishment of certain legal rights, the City and Owners hereby agree as follows:

1. **Demolition of Buildings.** The City agrees to undertake the demolition of the Buildings currently existing on the Owners' property (PID #'s 04-29-23-32-0007, 04-29-23-32-0012, and 04-29-23-33-0007, collectively referred to as the "Property"). The Owners hereby grant the right to the City, its contractors, agents, and employees to enter the Property at all reasonable times for building demolition purposes, and all purposes ancillary thereto, as well as the right to deposit earthen materials within the easement area and to move, store, and remove equipment and supplies, and to perform any other work necessary and incident to the project.
2. **Voluntary Assessment.** The Owners voluntarily agree to an assessment of all of the costs associated with the demolition of the Buildings, which may include, but are not limited to pre-demolition building surveys, engineering reports, bidding package preparation, associated city staff time, and actual demolition costs ("Assessment Amount") against the Property. The Assessment Amount shall be assessed against the Property without the necessity of any public hearings or other applicable assessment proceedings under Minnesota Statutes Chapter 429. The Owners expressly waive objection to any irregularity with regard to the said assessments and any claim that the amount thereof levied against the Property is excessive, together with all rights to any proceedings or hearings under Minnesota Statutes Chapter 429, and all rights to appeal in the courts. Should the Assessment Amount exceed \$160,000 by fifteen percent (15%), demolition of the Buildings shall not proceed without written approval of the excess costs by the Owners.

3. **Payments.** The voluntary assessments will be spread over twelve (12) years with a two-year repayment deferral with no interest accruing and ten (10) year repayment schedule beginning in 2014. Interest shall accrue starting in 2014 at the rate of six percent (6%) per year on the unpaid balance of the Assessment Amount. If the Owners fail to make any payment of the Assessment Amount when due, the City may take all necessary enforcement action, including the right to impose penalties and interest and to commence judicial action to collect the payment.

4. **Assessment Process.** The parties shall cooperate with the Ramsey County Assessor's office and other County officials as necessary to effectuate the terms of this Agreement.

5. **Sale of Property.** In the event the Property is sold, the entire remaining balance of the Assessment Amount shall be due and owing to the City upon closing of the transaction. In the event a portion of the Property is sold, a prorated portion of the remaining balance of the Assessment Amount proportionate to the percentage of the Property being sold shall be due and owing to the City upon closing of the transaction. The Owners shall make this a condition of any purchase agreement concerning the sale of the Property.

6. **Priority of Assessment.** Pursuant to Minnesota Statutes section 514.67, the voluntary assessment against the Property shall constitute and be a first and prior lien on the Property.

7. **Indemnification for Environmental Matters.** The Owners hereby indemnify, and shall protect and hold the City harmless from and against all liabilities, losses, claims, demands, costs, expenses, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings of any nature arising, or alleged to arise from or in connection with a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the Property and the City's actions in furtherance of this Agreement.

8. **Rights of Public.** The Owners do not intend that the public should have any interest in the above described land by virtue of this Assessment Agreement. It is expressly agreed by and between the parties hereto that the Owners retain ownership of the Property and all incidents of ownership. Owners do not intend that the public should have any interest in the land or right to trespass thereon by virtue of this Assessment Agreement or otherwise, except as herein set forth.

9. **Indemnification.** To the extent permitted by Minnesota law, the City hereby indemnifies, and shall protect and hold the Owners harmless from and against all liabilities, losses, claims, demands, costs, expenses, and judgments of any nature arising,

or alleged to arise from or in connection with this Agreement. The City shall require any contractor or subcontractor performing work on the Property in accordance with this Agreement to maintain sufficient insurance coverage for the project and to name the Owners as additional insureds on such coverage.

10. **Attorney's Fees.** In the event of litigation between the parties related to this Agreement or its breach, the prevailing party will be entitled to recover from the other party, in addition to other relief as may be granted, a reasonable sum as and for its attorney's fees and other costs incurred as may be determined by a court of competent jurisdiction.

11. **Equal Drafting.** This Agreement must be construed to have been drafted equally by the parties.

12. **Complete Agreement.** This Agreement, and the Settlement Agreement, constitute the entire agreement between the parties related to the demolition of the Buildings and assessment of the costs of said demolition and expressly supersedes and terminates any and all agreements, promises, representations, or understandings between the parties. This Agreement is executed without any reliance upon any statement or representation by either party, or its representatives or agents.

13. **Binding Effect.** All provisions herein shall run with the land and shall extend to and bind the heirs, successors, representatives, and assigns of Owners. This Assessment Agreement may not be assigned by the Owners without the prior written consent of the City.

14. **Severability.** If any provision of this Agreement is held unenforceable by a court of law, the remainder of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have hereunto set their hands the day and year first above written.

GRANTORS:

PIKOVSKY MANAGEMENT, LLC

Dated: 5/21/12

By: *Nanette Pkovsky*
Its: *Chief Manager*

**PIK TERMINAL CO. LIMITED
PARTNERSHIP**

Dated: 5/21/12

By: Manette P. Kousky
Its: Chief Manager

GRANTEE:

Dated: 6/18/12

CITY OF ROSEVILLE

By: [Signature]
Its: Mayor

Dated: 6/18/12

By: W. J. Malinen
Its: City Manager

**12-21 PIK Demolition
Final Assessment Roll
11/18/13**

1 **Total assessable project cost** \$ 56,013.18

2 **Assessment Rate (100%)** \$ 56,013.18

3

4 Parcel ID	Property Address	Assessment	Total	Date Paid	Owner Name 1	Owner Name 2	Owner Street Address	Owner City/State/Zip
5 042923340001	0 PRIOR AVENUE NORTH	\$ 8,429.84	\$ 8,429.84		PIK TERMINAL INC		PO BOX 390565	MINNEAPOLIS MN 55439-0565
6 042923340002	2690 PRIOR AVENUE NORTH	\$ 47,583.34	\$ 47,583.34		PIK TERMINAL INC		PO BOX 390565	MINNEAPOLIS MN 55439-0565

7

8 **Totals** \$ 56,013.18

REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 7.i

Department Approval



City Manager Approval



Item Description: Consider a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the 2013 Sanitary Sewer Lining Project

BACKGROUND

On January 28, 2013, the City Council awarded the 2013 Sanitary Sewer Lining Project to SAK Construction, LLC, of O'Fallon, Missouri. The work for this contract was finished in September, 2013, and the contractor has requested final payment. This project consisted of 39,827 linear feet (7.5 miles) of sanitary sewer main lining in areas throughout the City identified as having root intrusion or infiltration problems.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$1,136,231.50 is slightly less than the original contract amount of \$1,150,835.25. During the project, it was discovered that some segments were PVC material, not vitrified clay pipe. PVC pipe does not need to be lined, as roots cannot penetrate the material. Staff updated the as-built records to reflect these changes, and added additional segments that needed lining to maintain the contract quantity as close as possible.

This project was funded using sanitary sewer utility funds and Metropolitan Council Environmental Services Municipal Inflow and Infiltration Grant funds.

STAFF RECOMMENDATION

Since all necessary items have been completed in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the 2013 Sanitary Sewer Lining Project and authorize final payment of \$56,811.57.

REQUESTED COUNCIL ACTION

Consider the resolution accepting the work completed as 2013 Sanitary Sewer Lining Project, starting the one-year warranty and authorizing final payment.

Prepared by: Kristine Giga, Interim City Engineer
Attachments: A: Resolution
B: City Engineer Certification

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of November, 2013, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of November, 2013.

Patrick Trudgeon, Interim City Manager

(SEAL)



November 18, 2013

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 2013 Sanitary Sewer Lining Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 2013 Sanitary Sewer Lining Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$1,150,835.25
Final Contract Amount	\$1,150,835.25
Actual amount due (based on actual quantities)	\$1,136,231.50
Previous payments	\$1,079,419.93
Balance Due	\$56,811.57

The construction costs for this project have been funded as follows:

Sanitary Sewer Utility	\$863,655.62
Metropolitan Council Environmental Services Municipal Inflow and Infiltration Grant	\$272,575.88

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Kristine A. Giga, P.E.
Interim City Engineer
651-792-7048
Kristine.giga@ci.roseville.mn.us

REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 10.a

Department Approval



City Manager Approval



Item Description: Receive Information on Organized Waste Collection Process Law Changes

BACKGROUND

The City Council has requested a discussion on the changes to the law governing organized waste collection. The Public Works, Environment, and Transportation Commission recently updated and passed a resolution requesting the City Council consider the organized collection issue. We have attached the law change summary information (attachment A) and the resolution (attachment B) and the most recent comprehensive PWETC discussion minutes (attachment C) on this topic.

The new law changes the process for considering organized collection allowing the haulers a 60 day period to negotiate and present their own proposal prior to the Council forming a committee to study and present information to the Council for consideration. The City Attorney and staff will discuss the changes with the Council at the meeting.

POLICY OBJECTIVE:

The city currently has an open system of waste collection allowing licensed haulers to solicit customers throughout the city. The regulation of haulers has been limited to licensing to ensure minimum levels of service throughout the City of Roseville.

FINANCIAL IMPACTS:

There is no financial impact at this time although other cities with organized collection claim savings to their residents with lower waste fees.

STAFF RECOMMENDATION:

Staff is presenting information on the law changes and seeking direction from Council on this issue.

REQUESTED COUNCIL ACTION:

Discuss organized collection law revisions and set date for consideration of the organized collection issue if desired.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Statute information
B: PWETC resolution
C: PWETC minutes

Metro water group sunset extended

Chapter 19 (*HF834/SF515) allows the Metropolitan Council to continue to operate the Metropolitan Area Water Supply Advisory Committee through 2016, as described in MN Stat § 473.1565, subdivision 2. This applies only to the seven-county metro area. *Effective retroactively from Dec. 31, 2012. (CJ)*

180-day process for adopting organized collection replaced with 60-day negotiation period

Chapter 45 (*SF510/HF128) eliminates the cumbersome 180-day process for adopting organized collection, and replaces it with a 60-day negotiation period between a city and its licensed collectors. The new process is designed to give the current collectors the first chance to develop a proposal for organized collection. If the 60-day negotiation period ends without an agreement, a city can continue the process by adopting a resolution to form a committee to study organized collection and make recommendations. Cities that have already organized collection are exempt from the new law. Their current organized collection methods continue to govern.

The steps for adopting organized solid waste collection under the new law are as follows:

- **Notice to public and licensed collectors.** Before forming a committee to study organized collection, a city with more than one licensed collector must notify the public and its licensed collectors that it is considering organizing collection. The new law does not specify how notice should be provided. The League recommends providing both published notice and individual mailed notice to each licensed collector.
- **Sixty-day negotiation period.** After a city provides notice of its intent to consider organizing collection, it must provide a 60-day negotiation period that is exclusive between the city and its licensed collectors. A city is not required to reach an agreement during this period.
 - The purpose of the negotiation period is to allow licensed collectors to develop a proposal in which they, as members of an organization of collectors, collect solid waste from designated sections of the city. The proposal must address specific issues set out in the new law.
 - If an agreement is reached with a city's licensed collectors, it must be effective for three to seven years. The city must provide public notice and hold at least one public hearing before implementing the agreement. Organized collection cannot begin until at least six months after the effective date of the city's decision to implement organized collection.
- **Committee formation.** If a city does not reach an agreement with its licensed collectors during the negotiation period, it can form—by resolution—an “organized collection options committee” to study

various methods of organizing collection and issue a report. The city council appoints the committee members, and the committee is subject to the Open Meeting Law. The committee must examine different methods of organizing collection (two of which are specified in the law); establish a list of criteria for evaluating the different methods of collection; collect information from other cities and towns with organized collection; and seek input at a minimum from the city council, the local official responsible for solid waste issues, licensed solid waste and recycling collectors, and city residents.

- **Public notice, public hearing, and implementation.** A city must provide public notice and hold at least one public hearing before deciding to implement organized collection. Organized collection cannot begin until at least six months after the effective date of the city's decision to implement organized collection.

Effective May 8, 2013. (CJ)

Environment trust fund projects

Chapter 52 (*HF1113/SF987) is the annual package of projects funded from the environment and natural resources trust fund, which is funded through lottery proceeds. The Legislative Citizens Commission on Minnesota Resources (LCCMR) develops the recommendation for a wide range of research and projects related to the environment. Several of this year's approved projects are of interest to cities.

- **County geologic atlases.** Subd. 3(b) provides \$1.2 million to the University of Minnesota to continue to accelerate completion of county geologic atlases.
- **Specified county geologic atlases.** Subd. 3(c) provides \$1.2 million to the University of Minnesota for additional work on the county geologic atlases of Houston and Winona Counties.
- **Wetland inventory.** Subd. 3(d) provides \$1 million to the Department of Natural Resources for continued work on a statewide wetland inventory.
- **Hydrogen generation from wastewater.** Subd. 5(g) provides \$240,000 to the University of Minnesota to research uses of selected bacteria and polymer membranes being used to generate hydrogen from wastewater.
- **Emerald ash borer.** Subd. 6(c) provides \$600,000 to the University of Minnesota and the Department of Agriculture to evaluate and implement detection options for emerald ash borer.

Effective July 1, 2013. (CJ)

Omnibus lands bill

Chapter 73 (*HF740/SF886) is the omnibus lands bill. Legislative approval is needed to authorize the sale of tax-forfeited parcels bordering public waters. The bill also contains some policy changes related to the acquisition and

Minnesota Session Laws

Key: (1) ~~language to be deleted~~ (2) new language

CHAPTER 45--S.F.No. 510

An act

relating to solid waste; amending process for cities to implement organized collection of solid waste; amending Minnesota Statutes 2012, section 115A.94, subdivisions 2, 5, by adding subdivisions; repealing Minnesota Statutes 2012, section 115A.94, subdivision 4.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. Minnesota Statutes 2012, section 115A.94, subdivision 2, is amended to read:

Subd. 2. **Local authority.** A city or town may organize collection, after public notification ~~and hearing as required in subdivision 4~~ subdivisions 4a to 4d. A county may organize collection as provided in subdivision 5. ~~A city or town that has organized collection as of May 1, 2013, is exempt from subdivisions 4a to 4d.~~

Sec. 2. Minnesota Statutes 2012, section 115A.94, is amended by adding a subdivision to read:

Subd. 4a. **Committee establishment.** (a) Before implementing an ordinance, franchise, license, contract, or other means of organizing collection, a city or town, by resolution of the governing body, must establish an organized collection options committee to identify, examine, and evaluate various methods of organized collection. The governing body shall appoint the committee members.
(b) The organized collection options committee is subject to chapter 13D.

Sec. 3. Minnesota Statutes 2012, section 115A.94, is amended by adding a subdivision to read:

Subd. 4b. **Committee duties.** The committee established under subdivision 4a shall:
(1) determine which methods of organized collection to examine, which must include:
(i) a system in which a single collector collects solid waste from all sections of a city or town; and
(ii) a system in which multiple collectors, either singly or as members of an organization of collectors, collect solid waste from different sections of a city or town;
(2) establish a list of criteria on which the organized collection methods selected for examination will be evaluated, which may include: costs to residential subscribers, miles driven by collection vehicles on city streets and alleys, initial and operating costs to the city of implementing the organized collection system, providing incentives for waste reduction, impacts on solid waste collectors, and other physical, economic, fiscal, social, environmental, and aesthetic impacts;
(3) collect information regarding the operation and efficacy of existing methods of organized collection in other cities and towns;
(4) seek input from, at a minimum:
(i) the governing body of the city or town;
(ii) the local official of the city or town responsible for solid waste issues;
(iii) persons currently licensed to operate solid waste collection and recycling services in the city or town; and
(iv) residents of the city or town who currently pay for residential solid waste collection services; and
(5) issue a report on the committee's research, findings, and any recommendations to the governing body of the city or town.

Sec. 4. Minnesota Statutes 2012, section 115A.94, is amended by adding a subdivision to read:

Subd. 4c. **Governing body; implementation.** The governing body of the city or town shall consider the report and recommendations of the organized collection options committee. The governing body must provide public notice and hold at least one public hearing before deciding whether to implement organized collection. Organized collection may begin no sooner than six months after the effective date of the decision of the governing body of the city or town to implement organized collection.

Sec. 5. Minnesota Statutes 2012, section 115A.94, is amended by adding a subdivision to read:

Subd. 4d. **Participating collectors proposal requirement.** Prior to establishing a committee under subdivision 4a to consider organizing residential solid waste collection, a city or town with more than one licensed collector must notify the public and all licensed collectors in the community. The city or town must provide a 60-day period in which meetings and negotiations shall occur exclusively between licensed collectors and the city or town to develop a proposal in which interested licensed collectors, as members of an organization of collectors, collect solid waste from designated sections of the city or town. The proposal shall include identified city or town priorities, including issues related to zone creation, traffic, safety, environmental performance, service provided, and price, and shall reflect existing haulers maintaining their respective market share of business as determined by each hauler's average customer count during the six months prior to the commencement of the 60-day negotiation period. If an existing hauler opts to be excluded from the proposal, the city may allocate their customers proportionally based on market share to the participating collectors who choose to negotiate. The initial organized collection agreement executed under this subdivision must be for a period of three to seven years. Upon execution of an agreement between the participating licensed collectors and city or town, the city or town shall establish organized collection through appropriate local controls and is not required to fulfill the requirements of subdivisions 4a, 4b, and 4c, except that the governing body must provide the public notification and hearing required under subdivision 4c.

Sec. 6. Minnesota Statutes 2012, section 115A.94, subdivision 5, is amended to read:

Subd. 5. **County organized collection.** (a) A county may by ordinance require cities and towns within the county to organize collection. Organized collection ordinances of counties may:

- (1) require cities and towns to require the separation and separate collection of recyclable materials;
- (2) specify the material to be separated; and
- (3) require cities and towns to meet any performance standards for source separation that are contained in the county solid waste plan.

(b) A county may itself organize collection under ~~subdivision 4~~ subdivisions 4a to 4d in any city or town that does not comply with a county organized collection ordinance adopted under this subdivision, and the county may implement, as part of its organized collection, the source separation program and performance standards required by its organized collection ordinance.

Sec. 7. **REPEALER.**

Minnesota Statutes 2012, section 115A.94, subdivision 4, is repealed.

Sec. 8. **EFFECTIVE DATE.**

This act is effective the day following final enactment.

Presented to the governor May 3, 2013

Signed by the governor May 7, 2013, 10:57 a.m.

**EXTRACT OF MINUTES OF MEETING
OF THE
PUBLIC WORKS, ENVIRONMENT AND TRANSPORTATION
COMMISSION OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the Public Works, Environment and Transportation Commission of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 24th day of September, 2013, at 6:30 p.m.

The following members were present: Stenlund; DeBenedet; Gjerdingen; and Felice and the following members were absent: Vanderwall.

Commission member DeBenedet introduced the following resolution and moved its adoption:

**RESOLUTION RECOMMENDING CONSIDERATION OF ORGANIZED
TRASH COLLECTION**

WHEREAS, the City of Roseville has an interest in assuring efficient, cost effective, and environmentally friendly solid waste removal and recycling services are available to its residents;

AND WHEREAS, State statutes regulate the organizing of solid waste collection services and set forth a process to consider organization;

AND WHEREAS, The Public Works, Environment, and Transportation Commission has studied many facets of the organized solid waste collection issue for the past 18 months;

AND WHEREAS, organized waste collection is consistent with the 2030 Comprehensive Plan, including Chapter 8, and Policy Statements 6.1, 6.3 and 6.4; and sustainability goals of the Plan;

AND WHEREAS, the present waste collection system does not provide accurate information regarding uniform cost, quantity, and/or disposal sites;

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville, Public Works, Environment, and Transportation Commission hereby recommends to the Roseville City Council to consider implementation of organized solid waste collection in the City of Roseville with the consideration of the following goals:

1. Economic-ensure the lowest possible uniform rate structure for residents, transparency in rate structures, assurance that city costs will be revenue neutral, less

- wear and tear on residential streets thereby reducing city's maintenance requirements.
2. Environmental-assure waste is directed to resource recovery facilities for highest and best reuse, to meet mandatory waste reduction goals, minimize noise and air pollution
 3. Service-Provide for a uniform range of collection options such as size of container and collection of large items and yard waste, credit for extended vacations or seasonal residency, maximize efficiency in solid waste collection, improved neighborhood aesthetics due to fewer waste collection days
 4. A better process for data collection allowing better management for the City, individuals, and haulers
 5. Safety-Fewer trucks on residential streets with less impact on neighborhood livability and safety
 6. Better Planning- collection of better and more uniform data on waste generation and service delivery
 7. Hauler Impact-consider existing market share to minimize impact to local haulers
 8. Quality of Service: A fair and open process for customer satisfaction

The motion for the adoption of the foregoing resolution was duly seconded by Commission member Felice and upon vote being taken thereon, the following voted in favor thereof: Stenlund; DeBenedet; Gjerdingen; and Felice and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

Organized Collection Resolution

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified Public Works Director of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said Public Works, Environment and Transportation Commission held on the 24th day of September, 2013 with the original thereof on file in my office.

WITNESS MY HAND officially as such this 24th day of September, 2013.

Duane Schwartz, Public Works Director

I, the undersigned, being the duly qualified Commission Chair of the Public Works, Environment and Transportation Commission of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said Public Works, Environment and Transportation Commission held on the 24th day of September, 2013 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 24th day of September, 2013.

Jan Vanderwall, Commission Chair

Member Gjerdingen suggested that the PWETC become more proactive in providing the City Council with recommended motions on items moving forward, similar to that provided by staff in their reports to the City Council and action requests.

Member Felice stated that a lot of ground was covered during the joint meeting, and she appreciated the receptiveness of the City Council toward the PWETC and its accomplishments and upcoming work plan.

Chair Vanderwall noted that he left the meeting feeling that, even though the PWETC was a citizen volunteer group, the City Council considered recommendations of the group as meaningful and important to the work of the City Council.

6. **Final Vote on Organized Collection**

Member Felice opined that, with all the time spent on this issue to-date and hearing from all parties, it was time to move forward and achieve a positive potential outcome.

Chair Vanderwall expressed his regret that Member Stenlund was not in attendance for this vote; however, he noted that Member Stenlund had been a strong and consistent advocate in support of organized collection.

Member DeBenedet commented on one area of concern with the draft resolution on page 1 in the “NOW, THEREFORE, BE IT RESOLVED...” introductory statement; and suggested revised language to read as follows:

“NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville, Public Works, Environment, and Transportation Commission hereby recommends to the Roseville City Council to ***[begin the state-mandated process to implement]*** organized solid waste collection in the City of Roseville with the consideration of the following goals:...”

Member DeBenedet opined that the actual PWETC recommendation is that the City Council begin the process, including the lengthy discussion between haulers and the City, and just recommending that the process be initiated, not whether it actually comes to fruition in the end.

Member Gjerdingen expressed concern in the PWETC appearing to make an actual commitment; with Chair Vanderwall clarifying that there was no commitment, just initiating a very lengthy process.

Member DeBenedet moved, Member Gjerdingen seconded, the adoption of a resolution entitled, “Resolution Recommending Consideration of Organized Trash Collection;” for formal recommendation to the Roseville City Council; ***with page 1 amended to read as follows:***

“NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville, Public Works, Environment, and Transportation Commission hereby recommends to the Roseville City Council to ***[begin the state-mandated process to implement]*** organized solid waste collection in the City of Roseville with the consideration of the following goals:...”

Chair Vanderwall opined that he liked the idea that the first goal was economic. Chair Vanderwall advised that he anticipated once the City Council received this resolution of recommendation they would return the issue to the PWETC to start the process as a commission, whether that included Public Hearings at the PWETC level or if those would be held at the City Council level. Chair Vanderwall opined that his perspective was that the PWETC should serve as the body for public comment via Public Hearings.

Member DeBenedet, referencing Goal #5 (page 2) suggested the need for caution related with statements about safety unless there was reliable evidence to support that statement. Member DeBenedet opined that, while the number of trucks on a road affecting safety may not have justifiable data to support it, obviously the more vehicles on a road, the more accidents occurring.

Chair Vanderwall, from his perspective with bus transportation and 1500 – 2000 bus stops in Roseville, advised that he frequently fielded questions from parents expressing concern with trucks going too fast on city streets; and other relevant pieces to this beyond trucks using city streets. On a related note, Chair Vanderwall noted that there are currently 3,600 kids in summer school in Roseville, making it a year-round issue, not just during the regular school year.

Member DeBenedet clarified that he was not asking that Goal #5 be struck at this point just cautioned the need for more research or specific evidence.

Member Felice opined that, while it may be harder to measure actual data, perceived security and safety was an important factor to consider in neighborhoods as well.

Chair Vanderwall noted that this was a significant step by the PWETC; however, he noted that it had been under discussion and analysis for a considerable time, and opined that it was now time to move forward.

Ayes: 4

Nays: 0

Motion carried.

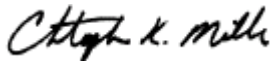
7. Review DRAFT Comprehensive Storm Water Management Plan (CSWMP) Update Discussion

City Engineer Bloom briefly introduced this item subsequent to the discussion held at the last meeting, and comments incorporated into this updated draft.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Public Hearing to Consider the Transfer of an Off Sale Liquor License to Minnesota Fine Wines & Spirits, LLC (Total Wine & More)

BACKGROUND

Minnesota Fine Wines & Spirits, LLC, operating under the name of Total Wine & More, recently purchased Network Liquors along with all of their assets. Network Liquors resided at 2727 Lexington Avenue North. Total Wine & More intends to eventually re-locate to a new location located at 2401 Fairview Avenue North, Suite 105. The store is expected to open in the spring of 2014, pending local and State approvals.

Under State Statute 340A.412 and City Code Chapter 302.07B, the acquisition of an existing off-sale retail location is effectively categorized as a transfer of an existing license; for which City Council consent is required. The City Code reads as follows:

Person and Premises Licensed; Transfer: Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)

Specific to City Code, Total Wine's application materials are considered complete and in full compliance with City documentation requirements. It should be noted that the City has received a substantial amount of information from the MN Licensed Beverage Association (MLBA) that appears to take issue with Total Wine & More's business and legal practices. They include various newspaper articles and court cases from other states. These issues generally involve:

- a) Alleged violation of restrictions in some states that limit the number of retail establishments that an individual owner can have.
- b) Alleged discount pricing practices in another state that violated working agreements between distributors and retailers.
- c) Alleged violation of restrictions in some states that require segregation between manufacturers, distributors, and retailers in the alcohol industry.

34 City Staff and the City Attorney have reviewed the documents provided by the MLBA and have
35 determined that the purported violations are not applicable to the consideration of a City liquor license.
36 The issues being raised by the MLBA pertain to State liquor licensing/permitting issues in other states.
37 Furthermore, it would not be unusual for a long-standing business with a presence in 15 states at 98
38 locations to have its critics or be involved in litigation.

39
40 Total Wine will also be submitting their application to the State of Minnesota Alcohol & Gambling
41 Enforcement Division for further licensing approvals. Typically however, the State does not conduct
42 their approval process until local approval has been made.

43 **POLICY OBJECTIVE**

44 State Statute and City Code permit the transfer of a liquor license with City Council consent.

45 **FINANCIAL IMPACTS**

46 Not applicable.

47 **STAFF RECOMMENDATION**

48 City Staff recommends that the City Council approve the transfer of the off-sale liquor license from
49 Network Liquors to Minnesota Fine Wines & Spirits, LLC subject to the completion of a criminal
50 background check on the owners/officers.

51 **REQUESTED COUNCIL ACTION**

52 Motion to approve the transfer of the off-sale liquor license from Network Liquors to Minnesota Fine
53 Wines & Spirits, LLC, subject to the completion of a criminal background check on the
54 owners/officers.

55
Prepared by: Chris Miller, Finance Director
Attachments: A: Application from Minnesota Fine Wines & Spirits, LLC (Total Wine & More).



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 222, St. Paul, MN 55101-5133
 (651) 201-7507 FAX (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE

No license will be approved or released until the \$20 Retailer ID Card fee is received

Workers compensation insurance company. Name Travelers Property/Casualty Company of America Policy # YJUB5464A16513

Licensee's MN Sales and Use Tax ID # 3129949

To apply for a MN sales and use tax ID #, call (651) 296-6181

Licensee's Federal Tax ID # 46-3105002

If a corporation, an officer shall execute this application If a partnership, a partner shall execute this application.

Licensee Name (Individual, Corporation, Partnership, LLC) Minnesota Fine Wines & Spirits, LLC	Social Security # N/A	Trade Name or DBA Total Wine & More
License Location (Street Address & Block No.) 2401 Fairview Avenue N, Suite 105	License Period From Store Opening To 12/31/2014	Applicant's Home Phone # N/A
City Roseville	County Ramsey	State MN
		Zip Code 55113
Name of Store Manager	Business Phone Number	DOB (Individual Applicant) N/A

If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held by each officer. If a partnership, state names, address and date of birth of each partner.

Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
See Attached					
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code

- 1. LLC**
 If a corporation, date of incorporation 6/28/13, state incorporated in Minnesota, amount paid in capital N/A. If a subsidiary of any other corporation, so state N/A and give purpose of corporation retail liquor sales. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota? ☐ Yes ☒ No N/A
- 2.** Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.
First floor in shopping center
- 3.** Is establishment located near any state university, state hospital, training school, reformatory or prison? ☐ Yes ☒ No If yes state approximate distance. _____
- 4.** Name and address of building owner: Rosedale Marketplace Associates, LP
c/o Tahurb Developments Inc., 10 King Street East, Suite 800, Toronto, Ontario M5C 3-C3 CANADA
 Has owner of building any connection, directly or indirectly, with applicant? ☐ Yes ☒ No
- 5.** Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued? ☐ Yes ☒ No If yes, in what capacity? _____
- 6.** State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. N/A
- 7.** Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?
☒ Yes ☐ No If yes, give name and address of establishment. Total Wine & More, 4260 West 78th Street, Bloomington, MN 55435

8. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment? ☒ Yes ☐ No
9. State whether applicant has or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises. ☐ Yes ☒ No ☐ Will be granted
10. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License. ☐ Yes ☒ No ☐ Will be granted
11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. N/A
12. State Number of Employees _____
13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? N/A
14. If this license is being issued by a County Board, is it located in an organized township? If so, attach township approval. N/A

1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. No
2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. No
3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties? ☒ Yes ☐ No If yes, give dates, charges and final outcome.
See Attached
4. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802.
☐ Yes ☒ No If yes, attach a copy of the summons.

This licensee must have one of the following:

(ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)

Check one

- ☒ A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or
- ☐ B. A surety bond from a surety company with minimum coverage as specified in A.
- or
- ☐ C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

I certify that I have read the above questions and that the answers are true and correct of my own knowledge.

Print name of applicant & title

Robert Trone, Managing Member

Signature of Applicant



Date

10/24/2013

REPORT BY POLICE/SHERIFF'S DEPARTMENT

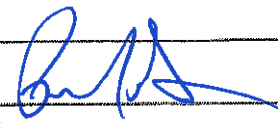
This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:



Police/Sheriff's Department



Title



Signature

PS 9136-(2009)

County Attorney's Signature

IMPORTANT NOTICE

All retail liquor licensees must register with the Alcohol, Tobacco Tax and Trade Bureau.
For information call (513) 684-2979 or 1-800-937-8864

Minnesota Fine Wine & Spirits, LLC
Ownership Structure and Membership Information

Class A Members

David J. Trone 5%

Robert L. Trone 5%

Class B Members

MCT 2013 Trust 11.25%

JET 2013 Trust 11.25%

NRT 2013 Trust 11.25%

RJT 2013 Trust 11.25%

SPT 2013 Trust 45.00%

Names and Addresses of Members and Trustees:

David Trone - Class A and Managing Member

David John Trone

Robert Trone - Class A and Managing Member

Robert Lee Trone.

MCT 2013 Trust - Class B Member

c/o George Mavrikes, Trustee

JET 2013 Trust - Class B Member

c/o George Mavrikes, Trustee

AND

c/o John Jordan, Trustee

AND

c/o John Jordan, Trustee

NRT 2013 Trust - Class B Member

c/o George Mavrikes, Trustee

RJT 2013 Trust - Class B Member

c/o George Mavrikes, Trustee

AND

c/o John Jordan, Trustee

AND

c/o John Jordan, Trustee

SPT 2013 Trust - Class B Member

c/o John Edison Trone, Trustee

Nationwide liquor violations

Licenses held by corporate entities owned by David Trone

Corporate Name	Address	Violation date	Violation	Penalty
Cherry Hill Fine Wine & Spirits, Inc.	2100 Route 38 Cherry Hill, NJ 08002	11/21/95	Sale to minor	\$10,000 fine; 2-day suspension
Cherry Hill Fine Wine & Spirits, Inc.	2100 Route 38 Cherry Hill, NJ 08002	7/31/98	(1) no current license application; (2) employee list incomplete; (3) sale to minor	\$7,500 fine

Licenses held by corporate entities owned by Robert Trone

Corporate Name	Address	Violation date	Violation	Penalty
Beer and Pop Warehouse, Inc.	2121 Noblestown Rd. Pittsburgh, PA 15205	1987	Citation dismissed	Pending appeal, on appeal, then reinstated
Corridor Wine, Inc.	3321 Laurel-Ft. Meade Rd. Laurel, MD 20724	2003	Sale to Minor (Citation dismissed)	Suspension was appealed and reversed (no suspension)
Corridor Wine, Inc.	3321 Laurel-Ft. Meade Rd. Laurel, MD 20724	7/20/05	Sale to minor	\$700 fine
Corridor Wine, Inc.	3321 Laurel-Ft. Meade Rd. Laurel, MD 20724	8/25/06	Sale to minor	\$1,700 fine

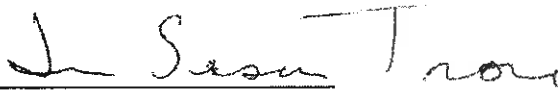
Licenses held by corporate entities owned by David and Robert Trone

Corporate Name	Address	Violation date	Violation	Penalty
Alexandria Fine Wine, Inc.	6240 Little River Turnpike Alexandria, VA 22312	3/17/00	Sale to minor	\$2,000
Sterling Wines, Inc.	46301 Potomac Run Plaza Sterling, VA 30164	12/2/00	Sale to minor	\$2,000
Alexandria Fine Wine, Inc.	6240 Little River Turnpike Alexandria, VA 22312	2/12/02	Sale to minor	\$2,000
Newport News Fine Wines, Inc.	308 Oyster Point Road Newport News, VA 23602	8/23/04	Failure to keep records (keg books)	\$500
Richmond Wines, Inc.	10036 Robious Road Richmond, VA 23235	11/18/04	Failure to keep records (keg books)	\$500
West Richmond Fine Wine, Inc.	8099 W. Broad Street Richmond, VA 23235	1/25/05	Sale to minor	\$2,000
McLean Wines, Inc.	1451 Chain Bridge Road McLean, VA 22101	12/21/06	Sale to minor	\$2,000
Chesapeake Fine Wine, Inc.	1800 Crossways Blvd Chesapeake, VA 23320	12/07/2008	Sale to minor	\$2,000
Delaware Spirits & Wine, Inc.	691 Naamans Road Claymont, DE 19703	10/18/2011	Sale to minor	\$450

In 1992, a criminal information was filed against Robert Trone in the Court of Common Pleas, County of Dauphin, in the Commonwealth of Pennsylvania. Robert Trone was charged with one count of criminal conspiracy, pursuant to 18 Pa. C.S. §§ 903, 4107(a)(4), 4911, and 5101. Robert Trone was summoned into court on those charges, arrested, and executed an appearance bond. On July 21, 1994 and September 16, 1994, all the charges pending against Robert Trone were dismissed. Further, on June 25, 1997, all the records in the criminal case against Robert Trone were expunged through court order. Therefore, these charges did not result in conviction.

Criminal History Statement for June Susan Trone

In 1992, a criminal Information was filed against June Trone in the Court of Common Pleas County of Dauphin in the Commonwealth of Pennsylvania. June Trone was charged with one count of Criminal Conspiracy, pursuant to 18 Pa.C.S. §§ 903, 4107(a)(4), 4911, 5101; three count of Perjury, pursuant to 18 Pa.C.S. § 4902; four counts of Violations of the Pennsylvania Liquor Code, pursuant to 47 P.S. 4-436(f)(j); and one count of Obstructing Administration of Law, pursuant to 18 Pa.C.S. § 5101. June Trone was summoned into court on those charges, arrested, and executed an appearance bond. On July 21, 1994 and September 16, 1994, all the charges pending against June Trone were dismissed. Further, on June 25, 1997, all the records in the criminal case against her were expunged through Court Order. Therefore, these charges did not result in conviction.


June Susan Trone

In 1989, officers from the Pennsylvania Bureau of Liquor Control Enforcement filed five separate criminal complaints against David Trone. In these complaints, David Trone was charged with transportation of malt or brewed beverages without a transporter for hire license; receiving allowances on rebates; criminal solicitation; and criminal conspiracy. David Trone was summoned to appear before a District Justice in Allegheny County, Commonwealth of Pennsylvania. David Trone was placed under arrest and executed appearance bonds. In 1990, all five of the criminal complaints against David Trone were dismissed, and the records relating to them were expunged by the Allegheny County Court of Common Pleas. Therefore, these charges did not result in conviction.

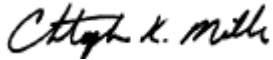
In 1992, an information was filed against David Trone in the Court of Common Pleas County of Dauphin, Commonwealth of Pennsylvania. David Trone was charged with nine counts of tampering with public records, pursuant to 18 Pa. C.S. § 4911(a)(2); four counts of criminal solicitation, pursuant to 18 Pa. C.S. §§ 902 & 4911(a)(1)(2); two counts of perjury, pursuant to Pa. C.S. § 4902; one count of criminal conspiracy, pursuant to Pa. C.S. §§ 903, 4107(a)(4), 4911, 5101 & 5111(a)(1); one count of dealing in proceeds of unlawful activity, pursuant to 18 Pa. C.S. § 5111(a)(1); one count of deceptive business practices, pursuant to Pa. C.S. § 4107 (a)(4); one count of obstructing administration of law, pursuant to 18 Pa. C.S. § 5101 and 47 P.S. 4-436(f)(j); and four counts of corrupt organizations, pursuant to 18 Pa. C.S. § 911(b)(1)(2)(3)(4). David Trone was summoned into court on those charges, arrested, and executed an appearance bond. On July 21, 1994 and September 16, 1994, all the charges pending against David Trone were dismissed. Further, on June 25, 1997, all the records in the criminal case against him were expunged through court order. Therefore, these charges did not result in conviction.

REQUEST FOR COUNCIL ACTION

Date: 11/18/2013

Item No.: 11.b

Department Approval



City Manager Approval



Item Description: Public Hearing to Consider Approving the 2014 Liquor License Renewals

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor license renewals for the following calendar year. The City has received the following renewal applications for 2013:

- ❖ 10 Off Sale Intoxicating liquor licenses (maximum of 10 permitted under City Code)
- ❖ 25 On Sale Intoxicating liquor licenses
- ❖ 15 On Sale 3.2 Non-Intoxicating Malt Liquor licenses
- ❖ 8 Off Sale 3.2 Non-Intoxicating Malt Liquor licenses
- ❖ 4 Club liquor licenses
- ❖ 11 Wine only liquor licenses
- ❖ 1 Brewery Taproom Off Sale License
- ❖ 1 Brewery Taproom On Sale License

A detailed list of all liquor license renewals is included in *Attachment A*.

The following liquor establishments had liquor compliance failures during 2013:

Date	Establishment	Presumptive Penalty Imposed
4/11/2013	Szechuan Restaurant	\$1,000 fine, 1 day suspension

The Council has discretion to factor in these compliance failures in considering whether to renew a liquor license.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

27 **STAFF RECOMMENDATION**

28 All liquor license renewal applications have met Statutory and City Code requirements. Staff recommends
29 approval.

30 **REQUESTED COUNCIL ACTION**

31 Motion to approve/deny the renewal of the requested liquor licenses for 2014.

32

Prepared by: Chris Miller, Finance Director
Attachments: A: Requested liquor license renewals for 2014.

33

Off-Sale

Cellars Wines & Spirits
Chuchao Liquor
Fairview Wines & Spirits
Hamline Liquors
Love From Minnesota
MGM Wine & Spirits
Rainbow Foods
Snelling Liquors
Total Wine & More
Tower Glen Liquor

On-Sale & Special Sunday Liquor Sales

Applebee's Neighborhood Grill
Big Bowl
Buffalo Wild Wings Grill and Bar
Byerly's Roseville
Chianti Grill
Chili's Bar & Grill
Courtyard by Marriott Roseville
Fantasy Flight Game Center
Flame Cooking with Fire
Granite City Food & Brewery
Green Mill
Grumpy's
Joe Senser's Bar & Grill – (2AM Endorsement)
Joe's Crab Shack – (2AM Endorsement)
Khan's Mongolian Barbeque
La Casita
Ol' Mexico
Old Chicago – (2AM Endorsement)
Olive Garden
Osaka Roseville
Outback Steakhouse
Radisson Roseville
Red Lobster
Romano's Macaroni Grill
Ruby Tuesday

On-Sale 3.2 Non-Intoxicating

Aurelio's Pizza
Cedarholm Golf Course
Chipotle
D'Amico & Sons
Davanni's
Famous Dave's BBQ Shack
Good Earth
India Palace

82 Keys Cafe

83

84 Kyoto Sushi

85 New Hong Kong Wok

86 Noodles & Company

87 Smashburger

88 Szechuan

89 ZPizza

90

91

92 **Off-Sale 3.2 Non-Intoxicating**

93 Cub Foods

94 Rainbow Foods #26

95 Roseville Winner

96 SuperAmerica #4115

97 SuperAmerica #4210

98 SuperAmerica #4502

99 SuperAmerica #4520

100 Target T-2101

101

102 **On-Sale Club & Special Sunday Liquor Sales**

103 B-Dale Club

104 Midland Hills Country Club

105 Rosetown American Legion Memorial Post #542

106 Roseville VFW #7555

107

108 **Wine**

109 Chipotle

110 D'Amico

111 Famous Dave's BBQ Shack

112 Good Earth Restaurant

113 India Palace

114 Keys Cafe

115 Kyoto Sushi

116 Noodles & Company

117 Smashburger

118 Szechuan

119 ZPizza

120

121 **Brewery Taproom Off Sale**

122 Pour Decisions Brewery

123

124 **Brewery Taproom On Sale**

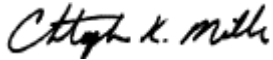
125 Pour Decisions Brewery

126

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 13.a

Department Approval



City Manager Approval



Item Description: Adopt an Ordinance Amending City Code Chapter 314.05: the 2014 Fee Schedule

BACKGROUND

Each year the City Council is asked to adopt a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the Council the opportunity to review fees for services in a comprehensive manner.

Over the past several months, Staff has reviewed the direct and indirect costs of the City's regulatory functions, to determine whether fee adjustments are necessary. In general, it was determined that the fees were appropriately set with a few exceptions. Based on this analysis, Staff recommends adjustments to the following existing fees:

- ❖ Administrative Fine: Alcohol & Tobacco License Holder
- ❖ Annual Sign Permit fee
- ❖ Benches in right-of-way
- ❖ Encroachment Agreement application fee
- ❖ Leaf Pickup fee
- ❖ Public Improvement Contract application fee
- ❖ Outdoor sales/display permit fee
- ❖ Street Patching fee
- ❖ Miscellaneous Building-related Fees

These adjustments are highlighted in boldface print on the attached Fee Schedule, and generally reflect the need to recover increased regulatory costs, staff time related to special requests, or development-related impacts on city services.

At this time, Staff is not recommending the establishment of any new fees.

POLICY OBJECTIVE

Adopting an annual fee schedule is consistent with governmental best practices and ensures that the City's regulatory functions are properly funded.

33 **FINANCIAL IMPACTS**

34 Based on the recommended fee adjustments, it is projected that revised fees will generate revenues
35 sufficient to cover the City's added regulatory costs. The applicable revenues and expenditures have
36 been included in the 2014 Budget.

37 **STAFF RECOMMENDATION**

38 Staff recommends that the City Council approve an ordinance amending Chapter 314.05 adopting the
39 2014 Fee Schedule.

40 **REQUESTED COUNCIL ACTION**

41 Motion #1: Approve the attached Ordinance amending Chapter 314.05 adopting the 2014 Fee
42 Schedule.

43

44 Motion #2: Approve the attached ordinance summary.

45

Prepared by: Chris Miller, Finance Director
Attachments: A: Ordinance adopting the 2014 Fee Schedule
B: Ordinance Summary
C: Proposed 2014 Fee Schedule

46

CITY OF ROSEVILLE
ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 314.05, FEE SCHEDULE
ADOPTING THE 2014 FEE SCHEDULE

THE CITY OF ROSEVILLE HEREBY ORDAINS:

SECTION 1. Purpose. The City of Roseville annually adopts a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the City Council the opportunity to review fees for services in a comprehensive manner.

SECTION 2. Other Fee References

By enacting this ordinance, all fee amounts previously established and contained herein are hereby amended as submitted.

SECTION 3. Authority

The authority to enact the fees identified herein is established by City Code.

SECTION 4. Penalty

Failure to pay the fees identified herein is subject to penalties and interest as established by City Code.

SECTION 5. Fee Schedule

The 2014 Fee Schedule is as shown in *Exhibit A*.

SECTION 6. Effective Date. This ordinance shall be effective upon adoption and publication.

Passed this 18th day of November, 2013.

Ordinance: Adopting the 2014 Fee Schedule

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, Interim City Manager

Seal

City of Roseville

ORDINANCE SUMMARY NO. ____

**AMENDING CHAPTER 314.05, FEE SCHEDULE
ADOPTING THE 2014 FEE SCHEDULE**

The following is the official summary of Ordinance NO. _____ approved by the City Council of Roseville on _____, 2014:

An Ordinance amending Chapter 314.05 of the Roseville City Code adopting the 2014 Fee Schedule which establishes the fees and charges for service for the City's regulatory functions.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
Patrick Trudgeon, Interim City Manager



2014 Fee Schedule

Effective January 1, 2014

Prepared by the Department of Finance

City of Roseville 2014 Fee Schedule

Table of Contents

	Page
General Business Licenses and Permit Fees	2-5
Administrative Fines	6
Building Permit & Plan Review Fees	7-16
Electrical Permits	17-19

City of Roseville 2014 Fee Schedule

General Business Licenses and Permit Fees

Item / Description	City Code	2013 Amount	2014 Amount
Amusement device – per machine	303	\$ 15.00	\$ 15.00
Benches in right-of-way	703	40.00	50.00
Assessment searches			
• Deferred / Pending	N/A	0.00	0.00
• Historical	N/A	100.00	100.00
Bowling alley			
• First alley	303	70.00	70.00
• Each additional alley	303	20.00	20.00
Burial Permit	401	100.00	100.00
Cigarettes, sale of	306	200.00	200.00
Compost and Woodchip Delivery	N/A	35.00	40.00
Construction noise variance	405.03	300.00	300.00
Conversation parlors	308	10,000.00	10,000.00
Copy charges per page	N/A	0.25	0.25
CPR Training charge per student	N/A	80.00	80.00
Daycare facility inspection fee	N/A	40.00	40.00
Dog and cat license			
• 2 Year; sterilized	501	10.00	10.00
• 2 Year; sterilized and micro chipped	501	5.00	5.00
• 2 Year; non-sterilized	501	35.00	35.00
• 2 Year; non-sterilized and micro chipped	501	25.00	25.00
• Lifetime; sterilized	501	30.00	30.00
• Lifetime; sterilized and micro chipped	501	5.00	5.00
• Lifetime; non-sterilized	501	150.00	150.00
• Lifetime; non-sterilized, but micro chipped	501	100.00	100.00
• Duplicate / address change	501	5.00	5.00
• Special multiple; 2 Year	501	40.00	40.00
Dog kennels	501	75.00	75.00
DVD / VHS Copy	N/A	5.00	5.00
Encroachment Agreement Application fee	N/A	275.00	300.00
Erosion control inspection permit			
Less than 1 acre	1017	600.00	600.00
1 to 5 acres	1017	880.00	880.00
More than 5 acres	1017	1,320.00	1,320.00
Erosion control permit <i>renewal</i>			
Less than 1 acre	1017	220.00	220.00
1 to 5 acres	1017	320.00	320.00
More than 5 acres	1017	480.00	480.00
Erosion control escrow fee	1017	3,000/acre	3,000/acre
Excavation, grading, and surfacing	705	see below	See below

City of Roseville 2014 Fee Schedule

General Business Licenses and Permit Fees - continued

Item / Description	City Code	2013 Amount	2014 Amount
False alarm fees – Police			
• Third false alarm	506	100.00	100.00
• Fourth	506	200.00	200.00
• Fifth	506	300.00	300.00
• Sixth	506	400.00	400.00
• Seventh and all subsequent alarms	506	500.00	500.00
False alarm fees – Fire			
• Third false alarm	506	300.00	300.00
• Fourth	506	400.00	400.00
• Fifth and all subsequent alarms	506	500.00	500.00
• Construction-related	N/A	150.00	150.00
Fertilizer, sale of	408	30.00	30.00
Fertilizer, applicator	408	100.00	100.00
Firearms, sale of	310	30.00	30.00
Fireworks, sale of consumer (existing retail)	N/A	100.00	100.00
Fireworks, sale of consumer (stand-alone, temporary)	N/A	350.00	350.00
Fire rescue and extrication fee	N/A	400.00	400.00
Fire safety training	N/A	80.00 / hr	80.00 / hr
Fuel storage tank inspection	N/A	100.00	100.00
Game room	303	175.00	175.00
Gas pumps – private business	310	60.00	60.00
Gasoline stations	310	130.00	130.00
Horse	501	5.00	5.00
Hospitals-veterinary	310	80.00	80.00
Lawful gambling			
One time event permit	304	25.00	25.00
Premises permit	304	3% of gross receipts	3% of gross receipts
Required contributions	304	10% of net profits	10% of net profits
Leaf Pickup fee		50.00	55.00

City of Roseville 2014 Fee Schedule

General Business Licenses and Permit Fees - continued

Item / Description	City Code	2013 Amount	2014 Amount
Liquor licenses:			
• On sale intoxicating liquor license	302	7,000.00	7,000.00
• On sale wine license (75 seats or less)	302	750.00	750.00
• On sale wine license (75+ seats)	302	1,500.00	1,500.00
• Temporary on sale (3 days)	302	50.00	50.00
• Temporary on sale in Central Park	302	20.00	20.00
• Sunday on sale license	302	200.00	200.00
• Special club license	302		
51-200 members	302	300.00	300.00
201-500	302	500.00	500.00
501-1,000	302	650.00	650.00
1,001-2,000	302	800.00	800.00
4,001-6,000	302	1,000.00	1,000.00
More than 6,000	302	2,000.00	2,000.00
On sale brewery taproom	302	3,000.00	3,000.00
• Off sale intoxicating liquor license	302	750.00	750.00
• Off sale intoxicating liquor (if conditions of MN Statute 340A.408 (Sub. 3c) are met	302	300.00	300.00
	302	200.00	200.00
Liquor License – investigation fee	302	300.00	300.00
Liquor License – sale outside of premises	302	25.00	25.00
Massage therapist	309	100.00	100.00
Massage therapy business establishment	309	150.00 / 300.00	150.00 / 300.00
Meter Deposits	N/A	See below	See below
Open burning permit	N/A	90.00	90.00
Park Dedication – residential	1103	3,500.00/unit	3,500.00/unit
Park Dedication – other (b)	1103	5.0 % of fmv	7.0% of fmv
Pawn Shop license	311	10,000.00	10,000.00
Pathway patching fee			
Concrete sidewalk – 2 panels		675.00	675.00
Bituminous (12' x 8')		500.00	500.00
Pawn shop and precious metal dealer license	311	13,000.00	13,000.00
Pawn shop fee (per transaction)	N/A	2.90	2.90
Pool and billiards			
First table	303	70.00	70.00
Each additional table	303	20.00	20.00
Precious metal dealer	311	10,000.00	10,000.00
Public improvement contract application fee (a)	N/A	525.00	550.00
Recycling contractor	403	125.00	125.00
Rental Registration (Housing)	907	25.00	25.00
Rental Registration – Mid Year (Jan 1-June 30)	907	12.50	12.50
Rental Registration – Administrative Fine	907	100.00 per unit	100.00 per unit
Right-of-way permits	703, 707	325.00	325.00

City of Roseville 2014 Fee Schedule

General Business Licenses and Permit Fees - continued

Item / Description	City Code	2013 Amount	2014 Amount
Sewer connection fees	802	see below	see below
Sewer usage fees	802	separate resolution	separate resolution
Soil contamination	406	\$1/cu.yd. up to \$300	\$1/cu.yd. up to \$300
Solid waste hauler	402	125.00	125.00
Stormwater drainage fees	803	separate resolution	separate resolution
Stormwater residential permit		250.00	250.00
Stormwater residential permit renewal (5-years)	n/a	100.00	100.00
Street patching fee (c)	n/a	600 / 1,200	650 / 1,300
Theaters – per viewing screen	310	70.00	70.00
Tree planting and removal	706	separate ordinance	separate ordinance
Utility service location fee	N/A	100.00	100.00
Vehicle forfeiture impound fee (per day)	N/A	20.00	20.00
Water connection fees	801	see below	see below
Water usage fees	801	separate resolution	separate resolution
Water tower permit – private use	801	separate resolution	separate resolution
Well permit	801	separate resolution	separate resolution
Wireless permit fee	1205	Negotiated	Negotiated

(a) In addition to the \$550 base fee, a charge of 4% (increased from 3%) of the total improvement cost is also collected. This fee is an escrow and is estimated only. Actual costs will be collected when the improvements are completed.

(b) Calculation is made on 7% of the estimated fair market value of unimproved land, as determined by the Ramsey County Assessor's office on the date of approval of the plat or subdivision.

(c) Street patching fee is \$600 without a curb, and \$1,200 with a curb.

Meter Deposit Fees

Meter	2013	2014
Res. 5/8" Meter	\$175.00	\$190.00
¾" Meter	200.00	215.00
1" Meter	225.00	240.00
1.5" Meter	410.00	440.00
2" Meter Disc	500.00	535.00
2" Meter Compound	1,260.00	1,340.00
3" Meter Compound	1,800.00	1,910.00
6" Meter Compound	5,430.00	5,430.00

City of Roseville 2014 Fee Schedule

Administrative Fines

Item / Description	City Code	2013 Amount	2014 Amount
Alcohol and Tobacco Sales:			
Purchase, possession - underage		\$ 150.00	\$ 150.00
Lending ID to underage person		100.00	100.00
Selling tobacco – underage		200.00	200.00
Selling alcohol – underage		250.00	250.00
License holder	N / A	150.00	300.00
Other violation		100.00	100.00
Parking:			
Handicap zone		100.00	100.00
Fire lane		25.00	25.00
Snowbird		25.00	25.00
Blocking fire hydrant		25.00	25.00
Other illegal parking	N / A	25.00	25.00
Fires: No open fires		25.00	25.00
Fire Code	N / A	100.00	100.00
Animals:			
Vicious animal		50.00	50.00
Barking dog		50.00	50.00
Animal at large		50.00	50.00
Other animal violation	N / A	50.00	50.00
Miscellaneous:			
Building code		100.00	100.00
Fill permits		100.00	100.00
Failure to apply for license		50.00	50.00
Fireworks – use, possession, sale		250.00	250.00
Land use		100.00	100.00
Licenses (not occurring elsewhere)		50.00	50.00
Illegal dumping		150.00	150.00
Consuming alcohol-unauthorized places		250.00	250.00
Tampering with Civil Defense System		250.00	250.00
Seat belts		25.00	25.00
Expired license plates		35.00	35.00
Missing plate/tab		35.00	35.00
Trespassing		150.00	150.00
Golf cart / ATV violation		50.00	50.00
Noise complaint		250.00	250.00
Park ordinance violation		25.00	25.00
Peddling		75.00	75.00
Property nuisance starting with 3 rd call (a)	511	75.00	75.00
Public nuisance		100.00	100.00
Regulated businesses		100.00	100.00
Signs		50.00	50.00
Snowmobiles		50.00	50.00
Discharge, display of weapon	N / A	250.00	250.00
Wetland / Shore land		100.00	100.00

(a) Beginning with the 3rd call, the cost is \$250 plus the costs related to the call up to \$2,000.

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees

City Code Sections; 307, 801, 802, 901, 1014

Building Permit Fee – Zoning and Inspections:

Permit fee to be based on job cost valuation. The determination of value or valuation shall be made by the building official. The value to be used in computing the building permit and building plan review fees shall be the total of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

Total Valuation	2013 Amount	2014 Amount
\$1 - \$500	\$31.00	\$31.00
\$501 - \$2,000	\$31.00 for the first \$500 value, plus \$4 for each additional \$100 value or fraction thereof	\$31.00 for the first \$500 value, plus \$4.00 for each additional \$100 value or fraction thereof
\$2,001 - \$25,000	\$83.50 for the first \$2,000 value, plus \$16.55 for each additional \$1,000 value or fraction thereof	\$83.50 for the first \$2,000 value, plus \$16.55 for each additional \$1,000 value or fraction thereof
\$25,001 - \$50,000	\$464.15 for the first \$25,000 value, plus \$12.00 for each additional \$1,000 value or fraction thereof	\$464.15 for the first \$25,000 value, plus \$12.00 for each additional \$1,000 value or fraction thereof
\$50,001 - \$100,000	\$764.15 for the first \$50,000 value, plus \$8.45 for each additional \$1,000 value or fraction thereof	\$764.15 for the first \$50,000 value, plus \$8.45 for each additional \$1,000 value or fraction thereof
\$100,001 - \$500,000	\$1,186.65 for the first \$100,000 value, plus \$6.75 for each additional \$1,000 value or fraction thereof	\$1,186.65 for the first \$100,000 value, plus \$6.75 for each additional \$1,000 value or fraction thereof
\$500,001 - \$1,000,000	\$3,886.65 for the first \$500,000 value, plus \$5.50 for each additional \$1,000 value or fraction thereof	\$3,886.65 for the first \$500,000 value, plus \$5.50 for each additional \$1,000 value or fraction thereof
In excess of \$1,000,000	\$6,636.65 for the first \$1,000,000 value, plus \$4.50 for each additional \$1,000 value or fraction thereof	\$6,636.65 for the first \$1,000,000 value, plus \$4.50 for each additional \$1,000 value or fraction thereof
Inspections outside of normal business hours	\$64.75	\$66.00
Re-inspection fees (per State Building code)	\$64.75	\$66.00
Misc. inspection fees	\$64.75	\$66.00
Add'l plan review fee required by revisions	\$64.75	\$66.00

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees - continued

Building Permit Fee – Engineering:

Total Valuation	2013 Amount	2014 Amount
\$1 - \$500	\$ 5	\$ 5
\$501 - \$2,000	5	5
\$2,001 - \$25,000	25	25
\$25,001 - \$50,000	50	50
\$50,001 - \$100,000	75	75
\$100,001 - \$500,000	100	100
\$500,001 - \$1,000,000	200	200
In excess of \$1,000,000	300	300

Demolition Permit Fee:

Description	2013 Amount	2014 Amount
Tenant improvement/remodeling prior to building permit	\$70.00	\$71.00
Structures not connected to utilities	90.00	92.00
Residential structures connected to city utilities	155.00	158.00
Commercial structures connected to city utilities	\$398.00	\$406.00

Electrical Permit Fee:

Set through yearly contract with Contract Electrical Inspector

Fire Safety Inspection Fee:

An amount equal to eight percent (8%) of the amount determined by the Building Permit Fee (except for single-family dwellings) to be charged and used to defray the cost of fire safety inspections (Ord. 1237, 3-13-2000, eff. 5-1-2000)

Grading Plan Review Fee – Planning & Zoning:

Description	2013 Amount	2014 Amount
50 cubic yards or less	\$75	\$77
51 – 10,000 cubic yards	\$150.00 for the first 1,000 cubic yards, plus \$10.00 for each additional 1,000 yards or fraction thereof	\$153.00 for the first 1,000 cubic yards, plus \$10.00 for each additional 1,000 yards or fraction thereof
10,001 – 100,000 cubic yards	\$300.00 for the first 10,000 cubic yards, plus \$5.00 for each additional 10,000 yards or fraction thereof	\$306.00 for the first 10,000 cubic yards, plus \$5.00 for each additional 10,000 yards or fraction thereof
In excess of 100,000 cubic yards	\$800.00 for the first 100,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof	\$816.00 for the first 100,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees - continued

Grading Plan Review Fee – Engineering:

Description	2013 Amount	2014 Amount
50 cubic yards or less	\$ 25.00	\$ 25.00
51 – 10,000 cubic yards	25.00	25.00
10,001 – 100,000 cubic yards	50.00	50.00
In excess of 100,000 cubic yards	75.00	75.00

Grading Permit Fee – Planning & Zoning:

Description	2013 Amount	2014 Amount
50 cubic yards or less	\$75	\$77
1 – 1,000 cubic yards	\$100.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof	\$102.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof
1,001 – 10,000 cubic yards	\$300.00 for the first 1,000 cubic yards, plus \$30.00 for each additional 1,000 yards or fraction thereof	\$306.00 for the first 1,000 cubic yards, plus \$31.00 for each additional 1,000 yards or fraction thereof
10,001 – 100,000 cubic yards	\$600.00 for the first 10,000 cubic yards, plus \$100.00 for each additional 10,000 yards or fraction thereof	\$612.00 for the first 10,000 cubic yards, plus \$102.00 for each additional 10,000 yards or fraction thereof
In excess of 100,000 cubic yards	\$1,500.00 for the first 100,000 cubic yards, plus \$80.00 for each additional 10,000 yards or fraction thereof	\$1,530.00 for the first 100,000 cubic yards, plus \$82.00 for each additional 10,000 yards or fraction thereof

Grading Permit Fee – Engineering:

Description	2013 Amount	2014 Amount
50 cubic yards or less	\$ 25.00	\$ 25.00
1 – 1,000 cubic yards	25.00	25.00
1,001 – 10,000 cubic yards	50.00	50.00
10,001 – 100,000 cubic yards	75.00	75.00
In excess of 100,000 cubic yards	100.00	100.00

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees - continued

Investigation Fee: Work without a Permit

Whenever any work for which a permit is required from the city has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

Manufactured Home Permit Fee:

Description	2013 Amount	2014 Amount
New installation	\$ 260.00	\$ 265.00

Mechanical Permit Fee - Residential:

Description	2013 Amount	2014 Amount
Air conditioning – new	\$ 46.00	\$ 47.00
Air conditioning – replacement	58.00	59.00
Warm air furnace – new	97.00	99.00
Warm air furnace - replacement	58.00	59.00
Hot water boilers – new	97.00	99.00
Hot water boilers – replacement	58.00	59.00
Unit heaters	58.00	59.00
Swimming pool heaters	58.00	59.00
Misc. work & gas piping	1.28% of job cost	1.28% of job cost
Minimum fee	58.00	59.00
Gas fireplace	58.00	59.00
In floor heat	80.00	82.00
Solar panel installation	\$1.28 % of job cost / \$150.00 min fee	\$1.28 % of job cost / \$153.00 min fee

Mechanical Permit Fee - Commercial:

Description	2013 Amount	2014 Amount
All commercial work	1.28% of job cost / \$58.00 min fee	1.28% of job cost / \$59.00 min fee

Moving Permit Fee:

Description	2013 Amount	2014 Amount
Over private property only	\$89.00	\$91.00
Over public streets	130.00	133.00
Investigation fee per hour	\$64.75	\$66.00

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees - continued

Plumbing Permit Fee:

Description	2013 Amount	2014 Amount
Administrative/minimum fee	\$ 58.00	\$ 59.00
Additional for each fixture opening	10.00	10.00
Miscellaneous work	1.28% of job cost	1.28% of job cost
Backflow prevention verification	\$ 26.00	\$ 26.00

Plan Review Fee:

When a building permit is required and a plan is required to be submitted, a plan checking fee shall be paid. Plan checking fees for all buildings, except for construction costs in R-1 and R-2 zones which do not involve new single family structures and are of less than seven thousand dollars (\$15,000.00), shall be sixty five percent (65%) of the building permit fee as set forth in Section 901.06 of this chapter, except as modified in M.S.B.C. Section 1300. (Ord. 1110, 4-13-1992)

The plan review fees specified are separate fees from the permit fees and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged.

Expiration of plan review:

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

Refund Fee:

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize a refunding of permit fees paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize a refunding of plan review fees paid when an application for a permit for which a plan review fee has paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees - continued

Multi-Family Rental Licensing:

Description	2013 Amount	2014 Amount
Multi-Family Rental License annual fee	-	\$ 20.00/unit + \$100.00/building
Reinstatement fee	-	\$100.00
Per Unit Re-inspection fee (after 1 st re inspection)	-	\$65.00
Failure to renew license within 30 days of expiration: Penalty Fee	-	\$500 (penalty will double every two weeks until license is paid)

Sewer Connection Permit Fee – Planning & Zoning:

Description	2013 Amount	2014 Amount
Residential	\$ 90.00	\$ 92.00
Commercial	285.00	291.00
Repair	58.00	59.00
Disconnect – residential	80.00	82.00
Disconnect – commercial	\$ 160.00	\$ 163.00

Sewer Connection Permit Fee – Engineering:

Description	2013 Amount	2014 Amount
Residential	\$ 5.00	\$ 5.00
Commercial	25.00	25.00
Repair	5.00	5.00
Disconnect – residential	25.00	25.00
Disconnect – commercial	75.00	75.00

Sign Permit Fee:

Utilize building permit fee schedule. No plan review fee

Description	2013 Amount	2014 Amount
Permanent Sign – minimum fee	\$ 55.00	\$ 55.00
Annual Sign	75.00	100.00
Temporary Sign	25.00	25.00
Attention-Getting Device	25.00	25.00

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees - continued

Swimming Pool Permit Fee – Planning & Zoning:

Description	2013 Amount	2014 Amount
Residential In-ground pool	\$ 200.00	\$ 204.00
Residential Seasonal pool	25.00	26.00
Commercial pool	Utilize building Permit fee Schedule	Utilize building Permit fee Schedule

Swimming Pool Permit Fee – Engineering:

Description	2013 Amount	2014 Amount
Residential pool	\$ 15.00	\$ 15.00
Commercial pool	-	-

Water Connection Permit Fee – Planning & Zoning:

Description	2013 Amount	2014 Amount
Residential	\$ 90.00	\$ 92.00
Commercial	285.00	291.00
Repair	58.00	59.00
Disconnect – residential	80.00	82.00
Disconnect – commercial	\$ 160.00	\$ 163.00

Water Connection Permit Fee – Engineering:

Description	2013 Amount	2014 Amount
Residential	\$ 5.00	\$ 5.00
Commercial	25.00	25.00
Repair	5.00	5.00
Disconnect – residential	25.00	25.00
Disconnect – commercial	75.00	75.00
Water main tapping fee	325.00	325.00

City of Roseville 2014 Fee Schedule

Building Permit and Plan Review Fees - continued

Residential Property Improvement Permit Fee (Fences, Walls, Sheds, Driveways, Drain tile System) – Planning & Zoning:

Description	2013 Amount	2014 Amount
Driveway permits	\$ 48.00	\$ 49.00
Fence permits – residential	65.00	66.00
Fence permits - commercial	Use Permit Fee Schedule	Use Permit Fee Schedule
Shed permits	55.00	56.00
Drain tile	110.00	112.00
Other – utilize building permit fee schedule		

Miscellaneous Fees:

Description	2013 Amount	2014 Amount
Minimum roofing fee	\$ 115.00	\$ 100.00
Garage only re-roofing fee	55.00	55.00
Minimum window replacement fee	87.00	89.00
Minimum siding replacement fee	87.00	89.00
Administrative fee for abatement per hour	64.75	66.00
Wood burning fireplace	87.00	89.00
Verification of state contracting license	5.00	5.00
Replacement inspection card	20.00	20.00
Re-stamping job site plan sets	30.00	30.00
Certificate of Occupancy – conditional	30.00	100.00
Certificate of Occupancy – full	20.00	0.00
Certificate of Occupancy – copy	10.00	0.00
City contractor license fee	89.00	91.00
Administrative fee – R1 or R2 zones	64.75	66.00
Administrative fee – other zones	64.75	66.00
Footing/foundation permits – residential	97.00	99.00
Footing/foundation permits – commercial	450.00	459.00
Construction deposit – residential	800.00	800.00
Construction deposit – commercial	4,000.00	4,000.00
SAC Admin Fee	20.00	20.00
Lead Abatement License Fee	5.00	5.00
Property Age Verification Fee	5.00	5.00
Outdoor storage and display permit-annual	50.00	40.00
Outdoor sales/display permit-annual	75.00	100.00
Outdoor seasonal sales permit	50.00	50.00

City of Roseville 2014 Fee Schedule

Community Development Department Permit and Miscellaneous Fees

Item/Permit	2013 Amount	2014 Amount
City Consultant and/or City Attorney Review/Research - Comm./Industrial/Multi-family land use, subdivision, economic development, utility, building permit review, traffic, or development or redevelopment projects or proposals payable as escrow or at building permit	100% of direct cost billed to applicant	100% of direct cost billed to applicant
Planned Unit Development – Amendment	400	400
Planned Unit Development – Escrow (Amendment)****	2,000 minimum	\$2,000 minimum
PUD Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour Minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Rezoning of Project Site or Parcel**	650	650
Zoning Code Text Amendment**	600	600
Vacation of Right-of-Way**	300	300
Vacation of Easement**	300	300
Comprehensive Plan – Text Amendment**	900	900
Comprehensive Plan – Designation Amendment**	825	825
Conditional Use - Residential**	350	350
Conditional Use - Commercial**	650	650
Conditional Use Escrow – Commercial*****	1,000 minimum	1,000 minimum
Subdivision – Escrow*****	2,500 minimum	2,500 minimum
Minor Subdivision	500 minimum	500 minimum
Subdivision Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour Minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Subdivision – Minor: Escrow Fee**	500	500
Subdivision – Preliminary Plat	550	550
Subdivision - Final Plat	500	500
Variance - Residential**	350	350
Variance – Non Residential**	450	450
Interim Use**	650	650
Interim Use extension**	200	200
Administrative Deviation	100	100
Zoning Compliance Letter (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour Minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Residential Variance Appeal Fee	250	250
Commercial Variance Appeal Fee	275	275
Master Sign Plan – residential/institutional	250	150
Master Sign Plan – commercial	350	350
Accessory Dwelling Unit Permit	100	100
Extra Mailing Cost (for mailing notices when more than 50 are required)	0.45 each	0.45 each
Tax Increment Finance (establishment of district or review of proposal, including city consultants)	\$15,000 deposit – minimum fee plus consultants fees	\$15,000 deposit – minimum fee plus consultants fees
Planning Commission Agendas/Year (mailed)	10.00*	10.00*
Planning Commission Minutes/Year (mailed)	15.00*	15.00*
Comprehensive Plan CD	20.00*	20.00*

City of Roseville 2014 Fee Schedule

Zoning Code CD	20.00*	20.00*
Research Staff Time	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Copying	\$.25/sheet	\$.25/sheet
Maps*** – 8 ½ x 11 (black and white) – existing PDF maps	No Charge*	No Charge*
Maps – 8 ½ x 11 (color) – existing PDF maps	1.00*	1.00*
Maps – 11 x 17 (color) – existing PDF maps	2.00*	2.00*
Maps – 17 x 22 (color) – existing PDF maps	10.00*	10.00*
Maps – 22 x 34 (color) – existing PDF maps	20.00*	20.00*
Maps – 34 x 44 (color) – existing PDF maps	40.00*	40.00*
City Address Book (11x17)* – existing PDF maps	100.00 per book*	100.00 per book*

* Free/no charge on internet city home page and available for review at library and city hall

** If multiple requests (such as a subdivision, a variance, and a conditional use permit) are part of one application, City charges only for most expensive permit application

*** Maps/data that are to be created as custom requests are to be charged at a time and materials rate. (GIS Coordinator hourly rate times 1.9 multiplier)

**** The amount listed under the PUD, CU, and Subdivision Escrow is the minimum amount required for the application. A higher amount, as determined by the City, may be required for projects that will take a significant amount of time. City Attorney costs shall be paid as part of this escrow.

City of Roseville 2014 Fee Schedule

Electrical Permit Fees

- A. Minimum fee for each separate inspection of an installation, replacement, alteration or repair is limited to one inspection only:

2013 Amount	2014 Amount
\$ 35.00	\$ 35.00

- B. Services, changes of service, temporary services, additions, alterations or repairs on either primary or secondary services shall be computed separately:

Description	2013 Amount	2014 Amount
0 to 300 amp	\$50.00	\$ 50.00
301 to 400 amp	58.00	58.00
401 to 500 amp	72.00	72.00
501 to 600 amp	86.00	86.00
601 to 800 amp	114.00	114.00
801 to 1,000 amp	142.00	142.00
1,001 to 1,100 amp	156.00	156.00
1,101 to 1,200 amp	170.00	170.00
Add \$14 for each add'l 100 amps		

- C. Circuits, installation of additions, alterations, or repairs of each circuit or sub-feeder shall be computed separately, including circuits fed from sub-feeders and including the equipment served, except as provided for in (D) through (K):

Description	2013 Amount	2014 Amount
0 to 30 amp	\$ 8.00	\$ 8.00
31 to 100 amp	10.00	10.00
101 to 200 amp	15.00	15.00
201 to 300 amp	20.00	20.00
301 to 400 amp	25.00	25.00
401 to 500 amp	30.00	30.00
501 to 600 amp	35.00	35.00
601 to 700 amp	40.00	40.00
Add \$5 for each add'l 100 amps		

- D. Maximum fee for single-family dwelling shall not exceed \$150.00 if not over 200-ampere capacity. This includes service, feeders, circuits, fixtures and equipment. The maximum fee provides for not more than two rough-in inspections and the final inspection per dwelling. Additional inspections are at the re-inspection rate.

City of Roseville 2014 Fee Schedule

Electrical Permit Fees - continued

- E.** Maximum fee on an apartment building shall not exceed \$70.00 per dwelling unit. A two-unit dwelling (duplex) maximum fee per unit as per single-family dwelling.
- F.** The fee for remote control/signal circuits is \$0.75 per device.
- G.** In addition to the above fees:

 - 1) A charge of \$4.00 will be made for each street lighting standard.
 - 2) A charge of \$7.00 will be made for each traffic signal standard. Circuits originating within the standard will not be used when computing fees.
- H.** In addition to the above fees, all transformers and generators for light, heat and power shall be computed separately at \$8.00 plus \$.40 per KVA up to and including 100 KVA. 101 KVA and over at \$.30 per KVA. The maximum fee for any transformer or generator in this category is \$80.00.
- I.** In addition to the above fees, all transformers for signs and outline lighting shall be computed at \$8.00.
- J.** The fee for retro fit lighting is \$0.65 per light fixture.
- K.** In addition to the above fees, the inspection fee for each separate inspection of a swimming pool shall be computed at \$35.00. Reinforcing steel for swimming pools requires a rough-in inspection.
- L.** For the review of plans and specifications of proposed installations, there shall be a minimum fee of \$150.00 up to and including \$30,000 of electrical estimate, plus 1/10 of 1% on any amount in excess of \$30,000 to be paid by permit applicant.
- M.** When re-inspection is necessary to determine whether unsafe conditions have been corrected and such conditions are not subject to an appeal pending before any Court, a re-inspection fee of \$35.00 may be assessed in writing by the Inspector.
- N.** For inspections not covered herein, or for requested special inspections or services, the fee shall be established separately.

City of Roseville 2014 Fee Schedule

Electrical Permit Fees - continued

- O.** For inspection of transient projects, including but not limited to, carnivals and circuses, the inspection fees shall be computed as follows:

Power supply units according to Item “B” of fee schedule. A like fee will be required on power supply units at each engagement during the season, except that a fee of \$35.00 per hour will be charged for additional time spent by the Inspector if the power supply is not ready for inspections as required by law.

Rides, Devices or Concessions: Shall be inspected at their first appearance of the season and the inspection fee shall be \$35.00 per unit.

- P.** The fee is doubled if the work starts before the permit is issued.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 13.b

Department Approval



City Manager Approval



Item Description: Approve 2014 Street and Utility Preliminary Work Plan

BACKGROUND

Each year Public Works staff monitors and evaluates the condition of City infrastructure for development of ongoing maintenance and replacement needs plans. We use this information to develop capital improvement plans and in the development of the annual budget request in these areas. We also work closely with Ramsey County and MnDOT on improvements to City infrastructure as a part of their road improvement projects within Roseville. 2014 proposed road construction on city streets consists of mill and overlay or replacement of existing pavement due to surface distress related to age of pavement since many streets were reconstructed 20 to 30 years ago. The following are the improvements that we are recommending for the 2014 construction season on the city street system. We have attached a map of the proposed improvement areas.(Attachment A) We also have a preliminary work plan for utility improvements that is somewhat dependent on funding levels to be determined by the final 2014 utility rates that will be set in the next month. We did include a new coating for the Fairview Ave. water tank in the 2014 budget request. This project will be brought forward after approval of the 2014 utility fees. Ramsey County has not finalized their total work program for 2014. They are anticipating mill and overlay on 2-3 street segments in Roseville. The proposed work plan is consistent with the 20 year capital improvement plan and pavement management program policies.

POLICY OBJECTIVE

- Pavement Management Program Projects:** Each year the Public Works Department evaluates infrastructure needs based on the City's Pavement Management Program and assessment of utility infrastructure. Streets in marginal condition are recommended for major maintenance by mill and overlay. Streets in poor condition are recommended for reconstruction. We propose to include the following street segments in our 2014 construction contract:

Mill and Overlay	
Maple Ln, Highcrest Rd to Old Highway 8	Autumn Pl, Roselawn Ave to cul-de-sac
Millwood St, Highcrest Rd to Old Highway 8	Prior Ave, Ryan Ave to Sharondale Ave
Patton Rd, Millwood St to Brenner St	Skillman Ave, Fairview Ave to Snelling Ave
Manson St, Millwood St to Standbridge St	Midlothian Rd, County Rd B to Laurie Rd
Standbridge St, Lydia Ave to Manson St	Laurie Rd, Midlothian Rd to Haddington Rd
Old Highway 8, County Rd D to 300 feet south	Haddington Rd, County Rd B to Laurie Rd
Oakcrest Ave, Fry St to Snelling Ave	Ridgewood Ln N and S loop
Eldridge Ave, Cleveland Ave to Prior Ave	Dellwood St, County Rd B to cul-de-sac
Skillman Ave, Cleveland Ave to Prior Ave	

The Mill and Overlay projects are proposed to be financed through our street infrastructure funds and MSA funds. After receiving bids for these projects, we will request that the City Council award the bid to the lowest responsible bidder.

Reconstruction: We do not anticipate any total reconstruction projects for 2014.

Sanitary Sewer lining and replacement, watermain replacement: The majority of the city's sanitary sewer mains were constructed in the late 1950's and early 1960's, utilizing clay tile pipe. Over time the joint materials have failed allowing root intrusion. The pipe is also susceptible to cracking and construction damage. The 2013 Capital Improvement Plan recommends funding for a sanitary sewer main lining program to extend the life of our sanitary sewers by 50 years or more. This technology essentially installs a new resin pipe inside the old clay tile sewer main without digging up city streets, which results in minimal disruption to residents during construction. The liner pipe is inserted into the main through existing manholes and cured in place with a heat process. Any given segment is usually completed in one working day. Service line connections are reopened using a robotic cutter and remote cameras. During the process, existing flows are bypassed using pumps. This technology has been proven over the past 20 years, and costs have become competitive with open cut replacement. The City started doing this type of renovation on an annual basis in 2006 and will have an annual project for the foreseeable future to replace our aging sewer infrastructure. This technology also prevents infiltration of groundwater into the system and can be credited toward current and future inflow/ infiltration surcharge. The location of this work varies and is spread throughout the City based on system priority.

We are also evaluating sanitary and storm sewer replacement needs in our pavement replacement areas as well as utility infrastructure needs in County and State project areas. Those replacements are being identified from recent utility inspections and adjustments to the plan will be communicated to the Council at a later date.

2. **Storm Sewer system improvements:** Another extreme rain event occurred this summer on June 21, 2013, that caused localized flooding again in several areas of the City. Staff continues to analyze the existing drainage systems and localized flooding issues and is identifying mitigation projects. Staff is now working on developing a 2014 drainage improvement project to alleviate some of these flooding concerns.
3. **Seal Coat:** Pavement maintenance policies support an annual seal coat program of approximately 14-15 miles of city streets each year. This consists of applying a thin film of bituminous oil and covering it with fine aggregate. These treatments have proven to add a minimum of 10 years to the life of the pavement. The 2014 program is constrained due to budget limitations.
4. **Pathways :** Staff is developing the plans for the sidewalk project on County Road B-2 from Lexington Ave. to Rice St. and adjacent legs on Victoria St. This project will be funded by the Park Renewal Bonds and stormwater funds for the drainage improvements. Staff is working closely with the Park Renewal Project Team on this project. We are also proposing to replace the pavements on pathway segments in Langton Lake Park and Central Park. Parking lots at the Dale Street Soccer fields, Oasis Park, and Autumn Grove Park will be replaced or rehabilitated as part of this program or the Park Renewal Program. These projects

70 will be completed in summer 2014.

71 **FINANCIAL IMPACTS**

72 Staff is developing preliminary cost estimates for the projects at this time. We anticipate the
73 total work plan cost to be in the \$3.5 to \$4 million dollar range. The Street Infrastructure Fund
74 interest earnings support the local street Mill and Overlay program. Due to current construction
75 costs this level of program is not sustainable due to lower interest earnings. MSA street overlays
76 are proposed to be funded from the City's MSA account. Utility improvements are funded from
77 the respective Utility enterprise funds. The Park Renewal Program is the proposed funding
78 source for the sidewalk improvements on B-2 and Victoria St. Staff has discussed opportunities
79 for funding with the watershed districts for storm sewer system improvements and will continue
80 to pursue those funds where applicable.

81 The sealcoat, crack sealing, and major patching are funded from the street maintenance budget.
82 This budget is supported by the general fund tax levy and MSA maintenance allocation. Staff
83 recommends funding a program consistent with our pavement maintenance policies.

84 By taking action now, the Council will be authorizing staff to work on plans for the projects as
85 described. As project bids are opened, staff will bring individual contracts to the City Council
86 for approval. A detailed cost breakdown will be included with those Council Actions.

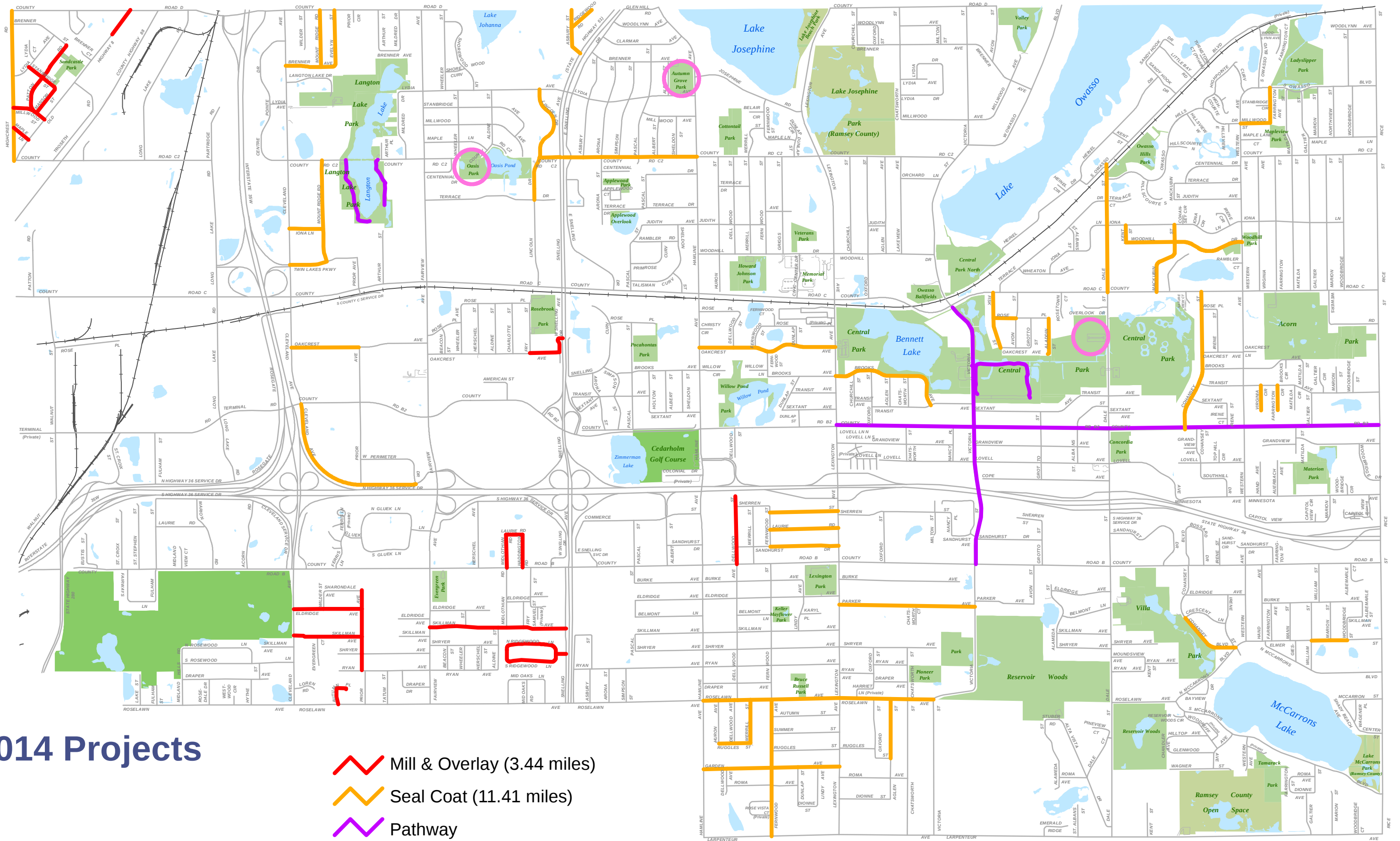
87 **STAFF RECOMMENDATION**

88 These improvements are recommended for construction in 2014. Additional utility
89 improvements may be identified at a later date and brought to the Council for authorization. All
90 projects will come back to the City Council for further action.

91 **REQUESTED COUNCIL ACTION**

92 Consider a motion to approve 2014 preliminary work plan for street and utility improvements.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Map



2014 Projects

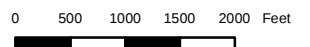


Prepared by:
Engineering Department
November 13, 2013

Data Sources and Contacts:
 * Ramsey County GIS Base Map (10/03/13)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are true, complete or accurate. The City also warrants that the GIS Data can be used for nonlegalistic tracking of any other information requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 631-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Sub. 21 (2000) and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: 2014Projects.mxd
map: 2014Projects.pdf



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 14.a

Department Approval

City Manager Approval

Christopher K. Miller

Item Description: Consider the 2014 Utility Rate Adjustments

BACKGROUND

Over the past several months, City Staff has been reviewing the City's utilities operations to determine whether customer rate adjustments are necessary for 2014. The analysis included a review of the City's water, sanitary sewer, storm drainage, and curbside recycling operations. It also incorporates the recommendations provided by the Council-appointed Capital Improvement Plan (CIP) Task Force, and the Public Works, Environment, and Transportation Commission (PWET).

Staff's analysis included a review of the following:

- ❖ Fixed costs including personnel, supplies and maintenance, and depreciation.
- ❖ Variable costs including the purchase of water from the City of St. Paul, water treatment costs paid to the Metropolitan Council, and recycling contractor costs.
- ❖ Capital replacement costs.
- ❖ Customer counts and consumption patterns, rate structure, and rates.

A financial overview of each operating division is included beginning on the next page. The estimated overall impact on a typical single-family home is shown in the following table.

Single Family Homes					
Service	2013	2014	\$ Increase	% Increase	
Water - base fee	49.50	54.45	4.95		
Water - usage fee	38.70	39.60	0.90		
Sanitary Sewer - base fee	37.35	37.35	-		
Sanitary Sewer - usage fee	21.75	24.00	2.25		
Storm Sewer	11.15	11.70	0.55		
Recycling	6.00	5.00	(1.00)		
Total per Quarter	\$ 164.45	\$ 172.10	\$ 7.65	4.65%	
Avg. Water consumption (1,000 gals.)	18				
Avg. Sewer consumption (1,000 gals.)	15				

As shown in the chart, for 2014 a typical single-family home will pay \$172.10 per quarter, or \$57.37 per month. This is an increase of \$2.55 per month from 2013. Comparisons to peer communities are shown in a separate section below.

Water Operations

The City's water operation provides City customers with safe potable water, as well as on-demand water pressure sufficient to meet the City's fire protection needs. The following table provides a summary of the 2013 and 2014 (Proposed) Budget:

	2013	2014	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 595,845	\$ 583,000		
Supplies & Materials	76,325	78,350		
Other Services & Charges	584,270	586,850		
Water Purchases	5,000,000	5,100,000		
Depreciation / Capital	1,585,000	2,860,000		
Total	\$ 7,841,440	\$ 9,208,200	\$1,366,760	17.4 %

The single largest operating cost for the water operation is the purchase of wholesale water from the City of St. Paul. For 2014, the budgeted amount has been increased to account for additional consumption should the City experience a dry spring/summer.

The City of Roseville and St. Paul recently approved an amendment to the existing contract for water service which allows St. Paul to charge both a fixed fee as well as usage charges. The original contract anticipated this change and included the requirement that any rate structure revision could not financially harm Roseville. In fact, Roseville stands to fare slightly better under the revision which allowed Roseville's usage rates to remain the same in 2013 as they were in 2012. An increase of 2.3% is expected in 2014.

The City expects to have inflationary-type increases in supply and other costs, while capital costs are expected to increase significantly due to planned capital replacements in accordance with the City's Capital Improvement Plan (CIP). The water system portion of the CIP is fully funded with the exception of inflationary type costs that have occurred during the past two years. This will require an increase in the City's water base rates for 2014.

The Water Fund is in poor financial condition and does not currently have any cash reserves. Sustained, yet moderate increases in the water rates will be necessary in future years to strengthen the fund and provide for planned capital replacements.

There has been significant discussion during the past couple of years regarding the City's Water Conservation Rates and the Senior Discount Program. These issues are addressed in greater detail in the attached memos (*Attachments B & C*). The PWET Commission also weighed in on these specific issues at their October meeting. *Attachment D* summarizes their recommendations.

Sanitary Sewer Operations

The City maintains a sanitary sewer collection system to ensure the general public's health and general welfare. The following table provides a summary of the 2013 and 2014 (Proposed) Budget:

	2013	2014	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 367,235	\$ 422,000		
Supplies & Materials	46,395	47,350		
Other Services & Charges	420,545	423,850		
Wastewater Treatment	3,000,000	3,060,000		
Depreciation / Capital	1,280,000	1,808,000		
Total	\$ 5,114,175	\$ 5,761,200	\$ 647,025	12.7 %

The single largest operating cost to the sanitary sewer operation is the wastewater treatment costs paid to the Metropolitan Council Environmental Services Division (MCES).

Based on projected flows and increased costs from the MCES, the budget for this category has been increased by 2%. Capital costs are also expected to increase significantly due to planned capital replacements in accordance with the City's Capital Improvement Plan (CIP). The sanitary sewer system portion of the CIP is fully. An increase in the City's sanitary sewer usage rates will be needed in 2014, however this will be somewhat offset by keeping the base fee unchanged.

The Sanitary Sewer Fund is in good financial condition and has a current cash reserve of \$1,476,000; a significant portion of which is earmarked for future capital replacements over the next 5-10 years.

Storm Drainage Operations

The City provides for the management of storm water drainage to prevent flooding and pollution control, as well as street sweeping and the leaf pickup program. The following table provides a summary of the 2013 and 2014 (Proposed) Budget:

	2013	2014	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 324,615	\$ 363,200		
Supplies & Materials	57,300	79,100		
Other Services & Charges	281,000	259,900		
Depreciation / Capital	1,369,000	1,296,000		
Total	\$ 2,301,915	\$ 1,998,200	\$ (33,715)	(1.7) %

The City expects to have inflationary-type increases in most operating costs overall. An increase in personnel costs is mostly due to the hiring of a new environmental specialist position. Capital costs are expected to decline slightly in accordance with the City's Capital Improvement Plan (CIP). The storm water system portion of the CIP is fully funded with the exception of inflationary type costs that have occurred during the past two years. This will require an increase in the City's storm water rates for 2014.

The Storm Drainage Fund is in excellent financial condition and has a current cash reserve of \$2,974,000; a significant portion of which is earmarked for future capital replacements over the next 5-10 years.

Recycling Operations

The recycling operation provides for the contracted curbside recycling pickup throughout the City and related administrative costs. The primary operating cost is the amounts paid to a contractor to pickup recycling materials.

The following table provides a summary of the 2013 and 2014 (Proposed) Budget:

	2013	2014	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 32,375	\$ 36,500		
Supplies & Materials	405	600		
Other Services & Charges	24,910	30,410		
Contract Pickup	474,005	525,000		
Total	\$ 531,695	\$ 592,410	\$ 60,715	11.4 %

The City recently negotiated a new 3-year contract that goes into effect in 2014. The contract is approximately \$100,000 less than the amount shown in the budgeted amount above. However, it has not yet been signed and therefore remains unchanged in the budget. The reduced amount is reflected in the rates charged to homeowners shown below.

Under the new contract, the City expects to receive as much as \$140,000 in revenue sharing in 2014 along with a \$65,000 SCORE grant from Ramsey County. These factors will allow the City to lower its curbside recycling rates.

The Recycling Fund is in excellent financial condition and is in a good position to absorb potential reductions in revenue sharing projections. The Fund has a current cash reserve of \$264,000 or 50% of the current operating budget.

Rate Impacts for 2014

As noted above, a typical single-family home will pay \$172.10 per quarter, or \$57.37 per month. This is an increase of \$2.55 per month from 2013. The following tables provide a more detailed breakdown of the proposed rates.

<u>Water Base Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 49.50	\$ 54.45	Standard SF rate
Single-Family Residential: Senior Discount	32.15	35.40	Standard SF rate x 0.65
Non-SF Residential (5/8" Meter)	49.45	54.45	Standard SF rate
Non-SF Residential (1.0" Meter)	62.40	68.65	Standard SF rate x 1.25
Non-SF Residential (1.5" Meter)	98.00	107.80	Standard SF rate x 2.00
Non-SF Residential (2.0" Meter)	187.10	205.80	Standard SF rate x 3.75
Non-SF Residential (3.0" Meter)	374.20	411.60	Standard SF rate x 7.50
Non-SF Residential (4.0" Meter)	748.45	823.30	Standard SF rate x 15.00
Non-SF Residential (6.0" Meter)	1,496.90	1,646.60	Standard SF rate x 30.00

<u>Water Usage Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
SF Residential: Up to 30,000 gals./qtr	\$ 2.15	\$ 2.20	Standard SF rate
SF Residential: Over 30,000 gals./qtr (winter rate)	2.40	2.45	Standard SF rate +10%
SF Residential: Over 30,000 gals./qtr (summer rate)	2.65	2.70	Standard SF rate +20%
Non-SF Residential (winter rate)	2.80	2.90	Standard SF rate +30%
Non-SF Residential (summer rate)	3.10	3.20	Standard SF rate +40%
Rates are per 1,000 gallons			

<u>Sewer Base Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 37.35	\$ 37.35	Standard SF rate
Single-Family Residential: Senior Discount	23.30	23.30	Standard SF rate x 0.65
Multi-Family Residential (townhomes)	37.35	37.35	Standard SF rate x 1.00
Multi-Family Residential (apartments & condos)	25.75	25.75	Standard SF rate x 0.70
Non-SF Residential (5/8" Meter)	27.30	27.30	Standard SF rate x 0.75
Non-SF Residential (1.0" Meter)	54.65	54.65	Standard SF rate x 1.50
Non-SF Residential (1.5" Meter)	81.60	81.60	Standard SF rate x 2.25
Non-SF Residential (2.0" Meter)	136.10	136.10	Standard SF rate x 3.50
Non-SF Residential (3.0" Meter)	272.50	272.50	Standard SF rate x 7.25
Non-SF Residential (4.0" Meter)	545.20	545.20	Standard SF rate x 14.50
Non-SF Residential (6.0" Meter)	1,090.30	1,090.30	Standard SF rate x 29.00
Multi-family rate is per housing unit			

<u>Sewer Usage Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Residential	\$ 1.45	\$ 1.60	Standard rate
Non-Residential	3.35	3.70	Standard rate x 2.30
Rates are per 1,000 gallons			

<u>Stormwater Base Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family Residential & Duplex	\$ 11.15	\$ 11.70	Standard SF rate
Multi-Family & Churches	86.20	90.50	Standard SF rate x 7.75
Cemeteries & Golf Course	8.65	9.10	Standard SF rate x 0.75
Parks	25.90	27.20	Standard SF rate x 2.35
Schools & Community Centers	43.15	45.30	Standard SF rate x 3.75
Commercial & Industrial	172.45	181.10	Standard SF rate x 15.50
Rates for single-family are per housing unit; all others are per acre			

<u>Recycling Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family	\$ 6.00	\$ 5.00	Standard rate
Multi-Family	6.00	5.00	Standard rate

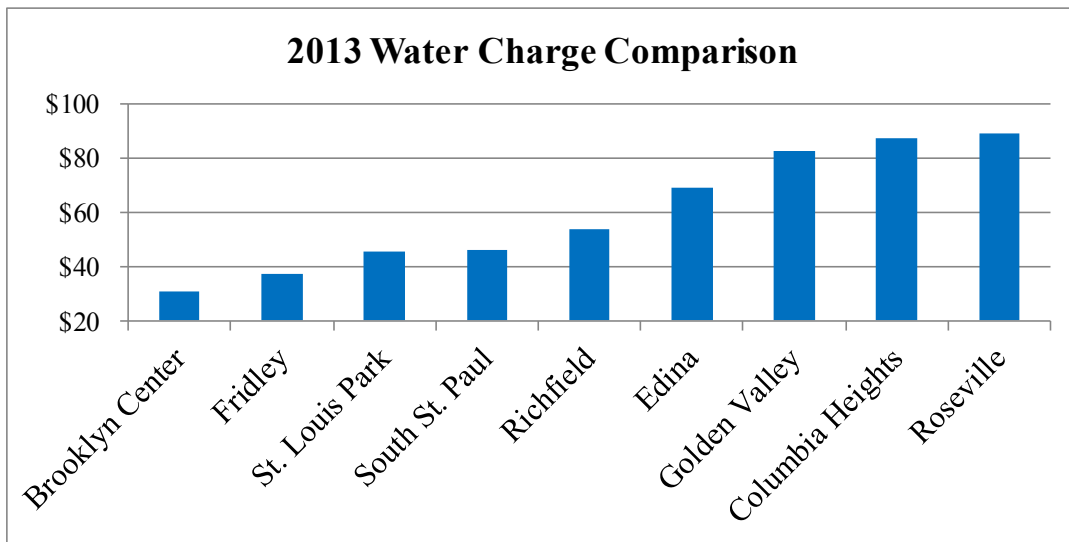
Rate Comparisons

The charts below depict a number of water and sewer rate comparisons with other peer communities. For this analysis, peer communities include 1st ring suburbs that serve a population between 18,000 and 50,000, and which are not simply an extension of a larger entity's system. This group was selected to try and approximate cities with stand-alone systems with similar age of infrastructure which can have a significant influence on the cost of water and sewer services.

It should be noted that broad comparisons only give a cursory look at how one community compares to another. One must also incorporate each City's individual philosophy in funding programs and services.

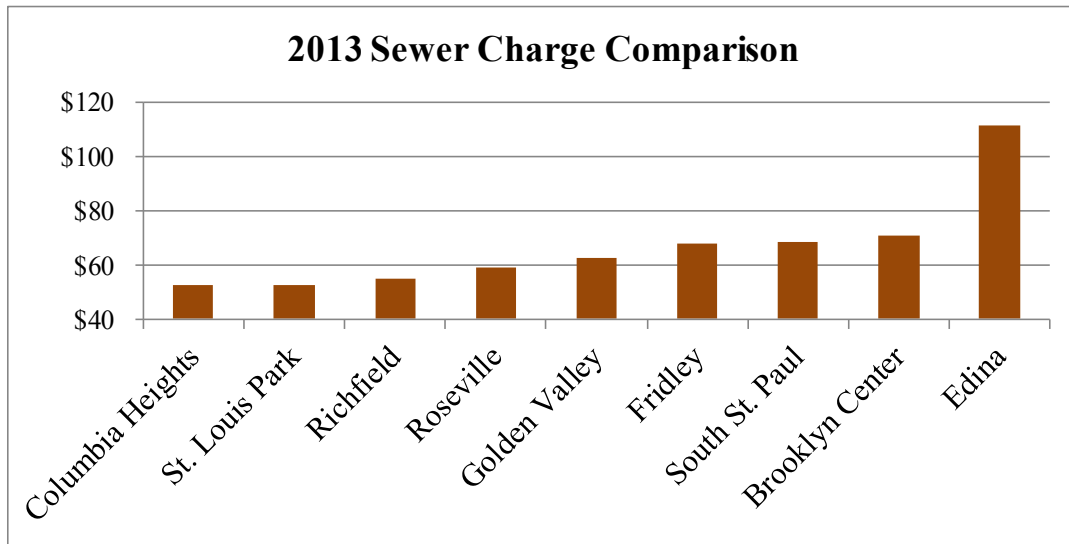
For example, Roseville does NOT utilize assessments to pay for water or sewer infrastructure replacements like many other cities do. Instead we fund infrastructure replacements 100% through the rates. As a result, Roseville's water and sewer rates are inherently higher when compared to a City that uses assessments to pay for improvements. Other influences on the rates include whether or not a community softens its water before sending it on to customers, and the extent in which communities charge higher rates to non-residential customers.

The following chart depicts the peer group comparison for combined water base rate and usage rate for a single-family home that uses 18,000 gallons per quarter.

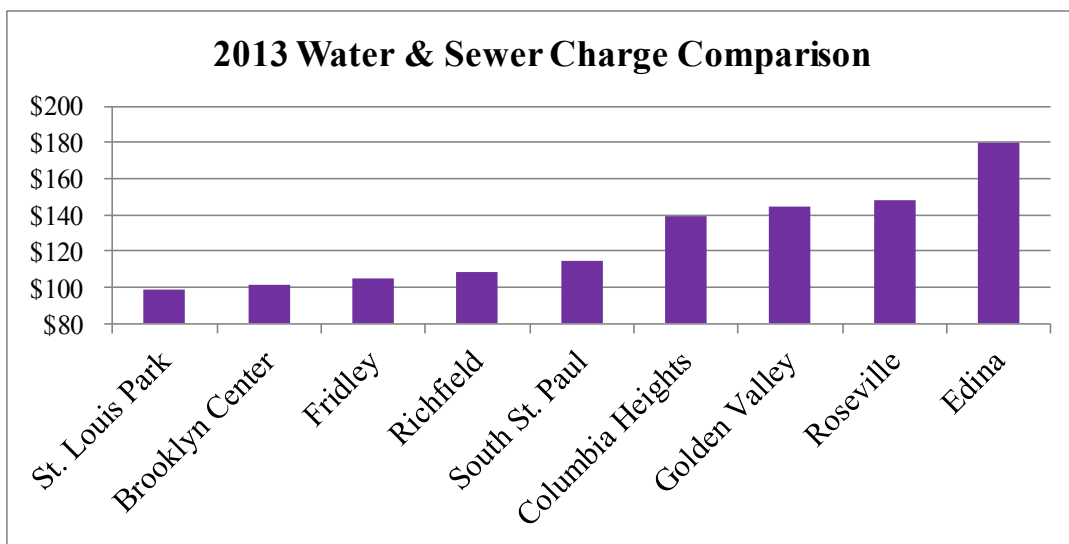


As is shown in the chart, Roseville's total water charge is the highest in the comparison group. Again, there are numerous circumstances and policy preferences that can lead to varying rates among cities. One of the primary reasons why Roseville's water rates are higher is due to the significant increase in infrastructure replacements, which unlike many other cities are funded solely by the rates.

The following chart depicts the peer group comparison for combined sewer base rate and usage rate for a single-family home that uses 15,000 gallons per quarter.



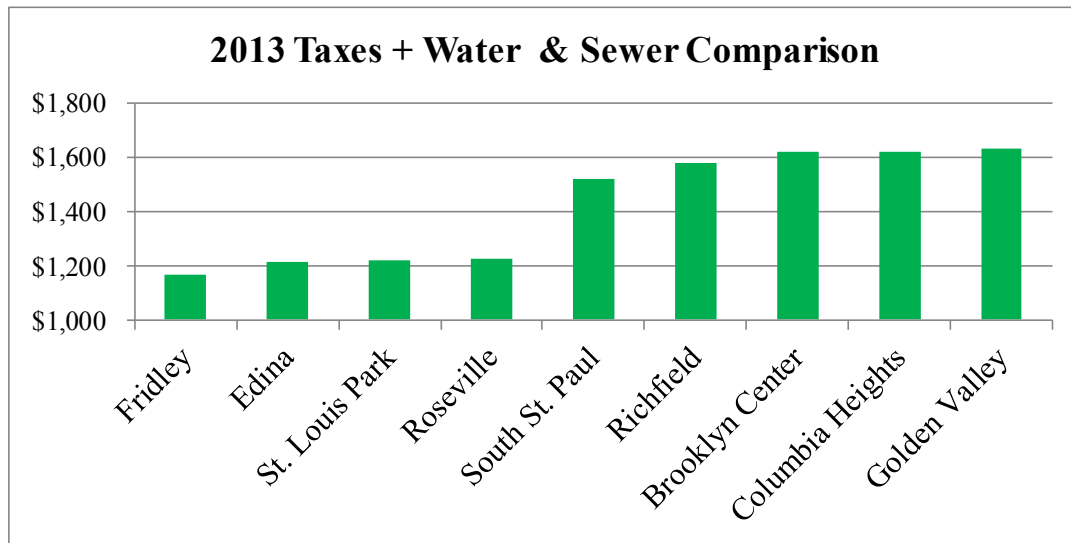
In this instance, Roseville sewer charges were less than the median. To get a broader perspective, the following chart depicts the combined water and sewer impact for a typical single-family home for the comparison group.



When combined, Roseville is approximately 17% above the average for the peer group. However, it should be noted that most of the cities shown in the chart that have lower utility rates, happen to have much higher property tax rates. This is an important distinction because again, each City employs a different philosophy in how it funds the direct and indirect costs of providing services.

Roseville's philosophy is to ensure that all indirect costs are reflected in the water and sewer rates. This results in higher water and sewer rates. This also means that we don't have as much indirect costs being supported by the property tax or assessments.

This can be somewhat reflected in the chart below which combines property taxes and water and sewer charges for a typical single-family home.



189

190

191 As is shown in this chart, when looking at more comprehensive comparison that factors in a broader
 192 spectrum of needs and funding philosophies, Roseville has one of the lowest financial impacts on
 193 residents of the comparison group – nearly 15% below the peer average. Once again, we must also
 194 look at other factors and local preferences to determine whether there are other influences affecting
 195 property taxes and rates.

196

197 Staff will be available at the Council meeting to address any inquiries.

198

199 **POLICY OBJECTIVE**

200 An annual review of the City's utility rate structure is consistent with governmental best practices to
 201 ensure that each utility operation is financially sound. In addition, a conservation-based rate structure is
 202 consistent with the goals and strategies identified in the Imagine Roseville 2025 initiative.

203 **FINANCIAL IMPACTS**

204 See above.

205 **STAFF RECOMMENDATION**

206 Based on the increasing costs noted herein, and recommendations from the Public Works, Environment,
 207 and Transportation Commission; Staff is recommending rate adjustments as shown in the attached
 208 resolution.

209 **REQUESTED COUNCIL ACTION**

210 For discussion purposes only. The Council will be asked to adopt the attached resolution establishing
 211 the 2014 Utility Rates at a subsequent Council meeting.

212

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution establishing the 2014 Utility Rates

B: Memo on the City's Water Conservation Rates

C: Memo on the City's Utility Discount (Senior Discount) Program

D: Memo summarizing the Recommendations from the Public Works, Environment, and Transportation Commission.

213

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of November, 2013 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

RESOLUTION ESTABLISHING THE 2014 UTILITY RATES

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, the water, sanitary sewer, storm drainage, and recycling rates are established for 2014 as follows:

<u>Water Base Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 49.50	\$ 54.45	Standard SF rate
Single-Family Residential: Senior Discount	32.15	35.40	Standard SF rate x 0.65
Non-SF Residential (5/8" Meter)	49.45	54.45	Standard SF rate
Non-SF Residential (1.0" Meter)	62.40	68.65	Standard SF rate x 1.25
Non-SF Residential (1.5" Meter)	98.00	107.80	Standard SF rate x 2.00
Non-SF Residential (2.0" Meter)	187.10	205.80	Standard SF rate x 3.75
Non-SF Residential (3.0" Meter)	374.20	411.60	Standard SF rate x 7.50
Non-SF Residential (4.0" Meter)	748.45	823.30	Standard SF rate x 15.00
Non-SF Residential (6.0" Meter)	1,496.90	1,646.60	Standard SF rate x 30.00

<u>Water Usage Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
SF Residential: Up to 30,000 gals./qtr	\$ 2.15	\$ 2.20	Standard SF rate
SF Residential: Over 30,000 gals./qtr (winter rate)	2.40	2.45	Standard SF rate +10%
SF Residential: Over 30,000 gals./qtr (summer rate)	2.65	2.70	Standard SF rate +20%
Non-SF Residential (winter rate)	2.80	2.90	Standard SF rate +30%
Non-SF Residential (summer rate)	3.10	3.20	Standard SF rate +40%
Rates are per 1,000 gallons			

<u>Sewer Base Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 37.35	\$ 37.35	Standard SF rate
Single-Family Residential: Senior Discount	23.30	23.30	Standard SF rate x 0.65
Multi-Family Residential (townhomes)	37.35	37.35	Standard SF rate x 1.00
Multi-Family Residential (apartments & condos)	25.75	25.75	Standard SF rate x 0.70
Non-SF Residential (5/8" Meter)	27.30	27.30	Standard SF rate x 0.75
Non-SF Residential (1.0" Meter)	54.65	54.65	Standard SF rate x 1.50
Non-SF Residential (1.5" Meter)	81.60	81.60	Standard SF rate x 2.25
Non-SF Residential (2.0" Meter)	136.10	136.10	Standard SF rate x 3.50
Non-SF Residential (3.0" Meter)	272.50	272.50	Standard SF rate x 7.25
Non-SF Residential (4.0" Meter)	545.20	545.20	Standard SF rate x 14.50
Non-SF Residential (6.0" Meter)	1,090.30	1,090.30	Standard SF rate x 29.00
Multi-family rate is per housing unit			

<u>Sewer Usage Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Residential	\$ 1.45	\$ 1.60	Standard rate
Non-Residential	3.35	3.70	Standard rate x 2.30
Rates are per 1,000 gallons			

<u>Stormwater Base Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family Residential & Duplex	\$ 11.15	\$ 11.70	Standard SF rate
Multi-Family & Churches	86.20	90.50	Standard SF rate x 7.75
Cemeteries & Golf Course	8.65	9.10	Standard SF rate x 0.75
Parks	25.90	27.20	Standard SF rate x 2.35
Schools & Community Centers	43.15	45.30	Standard SF rate x 3.75
Commercial & Industrial	172.45	181.10	Standard SF rate x 15.50
Rates for single-family are per housing unit; all others are per acre			

<u>Recycling Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
Single-Family	\$ 6.00	\$ 5.00	Standard rate
Multi-Family	6.00	5.00	Standard rate

<u>Meter Security Deposit</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
5/8" Meter	\$ 175.00	\$ 190.00	Based on approx. meter cost
3/4" Meter	200.00	215.00	Based on approx. meter cost
1.0" Meter	255.00	240.00	Based on approx. meter cost
1.5" Meter	410.00	440.00	Based on approx. meter cost
2.0" Meter (Disc)	500.00	535.00	Based on approx. meter cost
2.0" Meter (Compound)	1,260.00	1,340.00	Based on approx. meter cost
3.0" Meter	1,800.00	1,910.00	Based on approx. meter cost
6.0" Meter	5,430.00	5,430.00	Based on approx. meter cost

The motion for the adoption of the foregoing resolution was duly seconded by member
and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of November, 2013 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of November, 2013.

Patrick Trudgeon
Interim City Manager

Seal



Memo

To: Roseville City Council
From: Chris Miller, Finance Director
Date: November 18, 2013
Re: Water Conservation Rates

Background

In January, 2009 the City instituted a new water conservation-based rate structure designed to encourage water conservation in conjunction with the goals and strategies outlined in the City's Imagine Roseville 2025 initiative, as well as a new State Law that required water service providers to encourage water conservation through education, awareness, and a conservation-based rate structure.

The conservation rates primarily applied to single-family homes given that the water usage in multi-family or commercial properties was too varied to apply a uniform policy. In response, the City created a 2-tiered rate structure that was designed to target **excessive** water usage as opposed to the water used for everyday household needs.

The first tier carried the standard usage rate which is set at the amount necessary to pay for the purchase of water from the City of St. Paul. This tier applied to all household water usage up to 30,000 gallons per quarter. The second tier was set at a higher rate that would not only provide sufficient monies to pay for the water used, but also provide a financial incentive or penalty for all water used in excess of 30,000 gallons per quarter.

The 30,000 gallons threshold was selected because it is not unusual to see a 4 or 5 person household use 30,000 gallons or more per quarter for general use such as personal hygiene, washing clothes and dishes, cooking, etc. The rate structure was designed to encourage conservation without unduly penalizing larger households for 'normal' water use.

The current water rate structure is as follows:

<u>Water Usage Rate Category</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Comments</u>
SF Residential: Up to 30,000 gals./qtr	\$ 2.15	\$ 2.20	Standard SF rate
SF Residential: Over 30,000 gals./qtr (winter rate)	2.40	2.45	Standard SF rate +10%
SF Residential: Over 30,000 gals./qtr (summer rate)	2.65	2.70	Standard SF rate +20%
Non-SF Residential (winter rate)	2.80	2.90	Standard SF rate +30%
Non-SF Residential (summer rate)	3.10	3.20	Standard SF rate +40%
Rates are per 1,000 gallons			

The current structure encourages both year-round conservation measures as well as a heightened incentive for both residential and non-residential properties to monitor water used for irrigation purposes.

The following chart depicts the percentage of single-family (SF) homes that fall into the current water rate categories.

Water Rate Tier	% of SF Homes: Winter	% of SF Homes: Summer
0 – 30,000 gallons per quarter	90 %	85 %
Over 30,000 per quarter	10 %	15 %
Total	100 %	100 %

As this table indicates, under the current water rate structure, 10-15% (950-1,400) of single-family homes are impacted by the higher rates. If we lowered the threshold for Tier 2 to 20,000 gallons per quarter, approximately 20-30% of single-family homes would be impacted; or double the current amount.

It has been suggested that the current rate structure doesn't do enough to encourage water conservation. It could be argued however, that before such a conclusion is drawn there ought to be some amount of discussion and analysis to determine; 1) what amount of household usage is reasonable, and 2) whether Roseville residents are adhering to that standard.

It could further be argued that education and awareness could prove to be equally effective in promoting water conservation as would a financial incentive or penalty. Especially if that incentive is a moderate one compared to what a household is already paying. In either case, it is very difficult to establish a clear cause-effect relationship of these efforts given the variation in household occupants and other factors such as rainfall amounts.

I'll conclude by returning to the cautionary statement noted above regarding the potential unfairness that tiered water rates can have on larger families. Although our current usage threshold for reaching the 2nd rate tier is at 30,000 gallons per quarter, let's use 15,000 gallons for illustrative purposes.

Let's assume that the per-person water usage for someone that follows moderate water conservation measures is 5,000 gallons per quarter. A 3-person household would use 15,000

gallons per quarter and would not hit the higher tier. However, a 4-person household would use 20,000 gallons per quarter and hit the higher tier simply because there are more people living in the house. On an individual basis the 4-person household is just as conservative in their water use, but they pay a higher rate nonetheless.

Taking this example further, let's assume that the 4-person household is even more conservative and uses only 4,500 gallons per quarter, per person. This amounts to 18,000 gallons per quarter which once again triggers the higher tier rate. In this example, the 4-person household pays a higher rate despite having superior conservation behaviors compared to the smaller household.

This example underscores the policy challenge of instituting a water conservation rate structure that is effective without punishing those that are already exhibiting the behavior you're trying to foster.



Memo

To: Roseville City Council
From: Chris Miller, Finance Director
Date: November 18, 2013
Re: Utility Bill Senior Discount Program

Background

The City's Utility Bill Discount Program (or a variation thereof) is believed to have been in existence since at least 1970 when the City passed Ordinance #620. This ordinance is believed to have been created as a means of encouraging homeowners to abandon their private wells and septic systems in favor of connecting to the municipal system.

It is presumed that at the time the cost of connecting to the municipal system would have been cost-prohibitive for many homeowners that were on a fixed or limited income. It is also presumed that City Officials determined that most of the homeowners in that economic category were most likely to be retired seniors.

Beginning January 1, 2004 the City Council expanded the 'Senior Discount' Program to include single-family homeowners that are at or below federal poverty guidelines. Under the current Program single-family homeowners must meet the following eligibility requirements:

Utility Billing Discount Program Requirements

- ❖ Owner and head of the household of a single-family home

In addition, homeowners must meet one of the following requirements:

- ❖ At or below the federal poverty threshold guidelines
- OR ---
- ❖ Presently receiving retirement, survivors insurance, or disability insurance under the Social Security Act, 42 USC #301, as amended.

Currently, 25% of all single-family homeowners are getting the discount – an increase of 400 households in the past 5 years. The discount applies on the water and sewer base fees only. The household discount amount is \$31.40 per quarter, or \$125.60 annually. This is shown in the chart below:

	Standard Amount	Discount Amount	Difference	% Diff.
Water Base Fee (per quarter)	\$ 49.50	\$ 32.15	\$ (17.35)	
Sanitary Sewer Base Fee (qtr.)	37.35	23.30	(14.05)	
Total	\$ 86.85	\$ 55.45	\$ (31.40)	-36%

The total citywide value of the discounts is approximately \$290,000 annually. This represents the amount of water and sewer charges that are shifted from households that get the discount to those that don't.

To put this in a different context, if the senior discount program was eliminated, the standard fee would be reduced as follows:

	Standard Amount	Revised Amount	Difference	% Diff.
Water Base Fee (per quarter)	\$ 49.50	\$ 45.50	\$ (4.00)	
Sanitary Sewer Base Fee (qtr.)	37.35	34.20	(3.15)	
Total	\$ 86.85	\$ 79.70	\$ (7.15)	- 8%

Discussion Issues

In evaluating the relevance of any existing public assistance program, it's important to reflect upon why the program was created in the first place and whether those objectives have been met. In this particular case, the Program was created to achieve a specific outcome – to encourage homeowners to connect to the municipal system. Clearly this primary objective was achieved long ago.

This raises the question as to what the Program's current objectives are. Intuitively one could surmise that one of the remaining objectives is to provide assistance to those that have limited financial means. However, the Program does not feature any means testing. Recipients merely have to sign an affidavit signifying that they're drawing social security or are at or below federal poverty guidelines. Currently, only a handful of homeowners are receiving the discount because they are below the federal poverty guidelines.

This discussion has taken place at the Council level on several occasions in the past decade. Each time, the Council has taken no action. Given the significant financial shift that is occurring, the Council is advised to carefully consider whether the Program's objectives are still relevant. That consideration should be made with the understanding that the number of recipients in the Program is expected to steadily expand over the next 10 years under current eligibility criteria.

This expansion will make it financially advantageous for older homeowners, while simultaneously making it financially more difficult for younger ones.



Memo

To: Roseville City Council

From: Chris Miller, Finance Director

Date: November 18, 2013

Re: Recommendations from the Public Works, Environment, and Transportation Commission

Background

At their October 22, 2013 meeting, the Public Works, Environment, and Transportation Commission reviewed the information and reports included in the Staff Report and Attachments B & C. At the conclusion of their discussion, the Commission issued the following recommendations:

- ❖ Maintain the current 2-tier water conservation rates
- ❖ Eliminate the Senior-based Discount Program in favor of a Financial Affordability Discount Program

The Commission's recommendation to maintain the current 2-tier water conservation rates was made with the recognition of the challenge in fostering water conservation without penalizing larger-occupant households. Especially considering that larger households can conceivably have superior water conservation measures compared to smaller households. In making their recommendation, the Commission noted that there should be further study before any changes to the conservation rates are made.

With regard to their recommendation to eliminate the Senior Discount Program, the Commission noted that simply being retired and on a fixed income does not necessarily mean that a household is at a financial disadvantage. They further noted that many young families in Roseville are dealing with greater financial struggles than retirees, and therefore should not be asked to subsidize their water and sewer services.

The Commission recommended that the senior-eligibility portion of the Program be eliminated, while the affordability portion expanded based on further analysis of the potential number of eligible homes and the impacts on rates.

REQUEST FOR COUNCIL ACTION

Date: 11/18/13
Item No.: 14.b

Department Approval



City Manager Approval



Item Description: Consider Participation in Met Council Grant Program for Private Sewer
Laterals

BACKGROUND

The Metropolitan Council was awarded funds from the last bonding bill at the state legislature for a private sewer lateral grant program to help with the reduction of Inflow and Infiltration (I&I). One million dollars was appropriated in Clean Water Fund monies for grants to homeowners for replacement of sanitary sewer services. Homeowners would be eligible for one third of the replacement costs, up to \$2000. Cities with a history of excessive I&I are eligible to participate in this program, including Roseville. The City of Roseville would need to submit an application and enter into an agreement with Met Council to participate in the grant program. The city would then serve as the grant administrator for Met Council. Staff would like to discuss this opportunity for residents to receive cost share under this program. We are attaching the information we recently received from Met Council regarding the program. (Attachment A) We have had some inquiries from residents as to whether the city is participating after a news article was published on the new program.

POLICY OBJECTIVE

The city is required to limit inflow and infiltration into its sanitary sewers under Met Council regulation. Reducing I&I lowers costs for treatment and reduces sewer rates.

FINANCIAL IMPACTS

This program has the potential to help reduce sanitary sewer costs. It is also a benefit and incentive for reinvestment in residential properties in the City of Roseville. The Council could consider any additional city incentive it may want to add to this program as recommended by Met Council.

STAFF RECOMMENDATION

Staff recommends the City Council consider participating in this grant program to homeowners. Any reinvestment in the private sewer laterals compliments the capital investment the city has committed to in the sanitary sewer system.

REQUESTED COUNCIL ACTION

Approval of a resolution authorizing participation in the Met Council sewer lateral grant program.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Program summary
B: Resolution

PROPERTY OWNERS: Need help repairing a leaky sewer pipe or disconnecting a foundation drain?



MCES AND YOUR CITY ARE WORKING TO REDUCE I/I

Metropolitan Council Environmental Services (MCES) has measured excessive flow of clear water (also called inflow and infiltration, or I/I) into the regional sanitary sewer system from your city.

Clear water gets into sanitary sewers in several ways. Two common private sources are aging, leaky service laterals that run from houses and other buildings to the street sewer pipe, and foundation drains that are connected to the sewer system.

It's an environmental problem. I/I can cause sewage back-ups into homes or spills into the environment. And once the clear water gets into the sewer, it will be treated, discharged into a river, and lost to Minnesota instead of infiltrating into our groundwater aquifers for use by future generations.

It's a costly problem, too. Property owners, through their municipal utility bills, pay for the unnecessary treatment of this clear water, which takes up expensive capacity in sewer pipes and treatment plants.

Your city is working to reduce I/I in your local sewer system. Your property may have been inspected already, with the result that you need to make repairs. Or an inspection may be in your future.

GRANTS ARE AVAILABLE TO DEFRAY THE COST

The 2013 Minnesota Legislature appropriated \$1,000,000 in Clean Water Fund monies to help property owners make certain repairs to reduce I/I. MCES is passing 100% of that funding on to cities, which are also passing it on to property owners. Cities are administering the grant program.



ELIGIBLE REPAIRS

Repairs eligible for a grant include:

- Rehabilitation or replacement of any sewer service lateral between the first cleanout inside the building to the connection to the municipally owned trunk or lateral sewer system.
- Disconnection of foundation drains.

In order to qualify for reimbursement, the service line or foundation drain must be active and serving an occupied building. All replacements and repairs must be made with materials and methods consistent with city and state codes.

ELIGIBLE COSTS

MCES grants will cover **one-third of actual, reasonable and verifiable repair costs, with a maximum of \$2,000 per site.** Eligible costs include:

Out-of-pocket repair costs. **No owner labor costs are eligible.**

- Inspection costs are eligible **ONLY** if the service line inspection results in eligible repairs.
- Expenses incurred for work inspected no earlier than July 1, 2013.

FOR MORE INFORMATION

Each city's program may be a little different, so it is best to contact your city for more information about the application process.

Visit www.metrocouncil.org to learn more about inflow and infiltration, as well as the Council's award-winning regional wastewater system.



HOW THE GRANT PROCESS WORKS

1. Call your city or check their website for a grant application. At a minimum, you will be asked to supply this information:
 - Owner name and building address
 - Type of building (single family, multi-family, commercial)
 - Date and copy of contractor bid/estimate
 - Type of work proposed
2. Cities will compile applications and submit them to MCES monthly. MCES will review the technical details and approve grants by applicant. Grant applications may take several weeks to be reviewed and processed.
3. Your city will notify you of a grant decision and maximum award amount.
4. When the work is complete, you submit receipts to your city to get reimbursed.
5. Your city will submit information to MCES certifying that the work for each grant was done and that auditable records are in hand.
6. Talk to your city about how and when they will reimburse you.

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of November, 2013, at 5:30 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION SUPPORTING APPLICATION FOR
METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES
2013 CLEAN WATER FUND INFLOW & INFILTRATION (I&I)
GRANT PROGRAM**

WHEREAS, A SOLICITATION PROCESS FOR improvements to private wastewater collection systems to reduce the amount of inflow and infiltration to the Metropolitan Council’s sanitary sewer disposal system is available to private property,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Roseville that:

The Roseville City Council adopts this resolution authorizing staff to apply for the Metropolitan Council Environmental Services 2013 Clean Water Fund I/I Grant program for improvements to private sanitary sewer infrastructure to reduce inflow and infiltration and names the Public Works Director as the City’s designated authorized representative.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of November, 2013 with the original thereof on file in my office.

Patrick Trudgeon, Interim City Manager

(Seal)

ROSEVILLE
REQUEST FOR COUNCIL DISCUSSION

Date: 11/18/2013
Item No.: 14.c

Department Approval



City Manager Approval



Item Description: Twin Lakes Redevelopment Area Discussion

INTRODUCTION

For almost a year and through continued conversations with the City Council, the Community Development Department has been working toward developing a new plan for the Twin Lakes Redevelopment Area (Twin Lakes). This process, however, has taken longer than anticipated and there has been increasing interest to develop/redevelop areas other than properties east of Fairview Avenue. This, in and of itself, is not all that alarming since the development community has been experiencing a growth spurt of sorts, but the fact that we are no closer to having a solid plan and text amendments in place does provide staff with some concern.

The Planning Division has visited with the City Council on four occasions to communicate thoughts and to receive feedback on a number of topics related to Twin Lakes. Through these discussions there has been one central theme that seems to be constant: the need to address inconsistencies in land use and zoning definitions, which have been brought up in the past by the City Council.

For your reference, below are the four Comprehensive Plan land use and zoning designations that generally guide Roseville's commercial districts:

COMPREHENSIVE PLAN DESIGNATIONS:

Community Mixed Use (CMU)

Community Mixed Use areas are intended to contain a mix of complementary uses that may include housing, office, civic, commercial, park, and open space uses. Community Mixed Use areas organize uses into a cohesive district, neighborhood, or corridor, connecting uses in common structures and with sidewalks and trails, and using density, structured parking, shared parking, and other approaches to create green space and public places within the areas. The mix of land uses may include Medium- and High-Density Residential, Office, Community Business, Institutional, and Parks and Open Space uses. Residential land uses should generally represent between 25% and 50% of the overall mixed use area. The mix of uses may be in a common site, development area, or building. Individual developments may consist of a mix of two or more complementary uses that are compatible and connected to surrounding land-use patterns. To ensure that the desired mix of uses and connections are achieved, a more detailed small-area plan, master plan, and/or area-specific design principles is required to guide individual developments within the overall mixed-use area.

Regional Business

Regional Business uses are commercial areas with a collection of businesses that provide goods and services to a regional market area. Uses found in Regional Business areas include regional-scale malls, shopping centers of various sizes, freestanding large-format

stores, freestanding smaller businesses, multistory office buildings, and groupings of automobile dealerships. Regional Business areas are located in places with visibility and access from the regional highway system (Interstate 35W and State Highway 36).

Community Business

Community Business uses are commercial areas oriented toward businesses involved with the sale of goods and services to a local market area. Community business areas include shopping centers and freestanding businesses that promote community orientation and scale. To provide access and manage traffic, community business areas are located on streets designated as A Minor Augmentor or A Minor Reliever in the Transportation Plan. Community Business areas should have a strong orientation to pedestrian and bicycle access to the area and movement within the area. Residential uses, generally with a density greater than 12 units per acre, may be located in Community Business areas only as part of mixed-use buildings with allowable business uses on the ground floor.

Neighborhood Business

Neighborhood Business uses are small-scale business areas located on or at the intersection of minor arterial and collector streets. Business uses in these areas may include retail, service, and office. Residential uses may be located in a mixed-use building in these areas. Residential uses should generally have a density between four and 12 units per acre and are subject to the other limitations for this land use. Buildings shall be scaled appropriately to the surrounding neighborhood. There should be appropriate buffers and pedestrian connections between Neighborhood Business areas and adjacent residential neighborhoods. Neighborhood Business areas should be connected to surrounding neighborhoods by sidewalks or trails.

ZONING CLASSIFICATIONS:

The **Community Mixed-Use District** is designed to encourage the development or redevelopment of mixed-use centers that may include housing, office, commercial, park, civic, institutional, and open space uses. Complementary uses should be organized into cohesive districts in which mixed- or single-use buildings are connected by streets, sidewalks and trails, and open space to create a pedestrian-oriented environment. The CMU District is intended to be applied to areas of the City guided for redevelopment or intensification.

The **Regional Business District** is designed for businesses that provide goods and services to a regional market area, including regional-scale malls, shopping centers, large-format stores, multi-story office buildings and automobile dealerships. RB Districts are intended for locations with visibility and access from the regional highway system.

The district is also intended to:

1. Encourage a “park once” environment within districts by enhancing pedestrian movement and a pedestrian friendly environment;
2. Encourage high quality building and site design to increase the visual appeal and continuing viability of development in the RB District; and
3. Provide adequate buffering of surrounding neighborhoods.

The **Community Business District** is designed for shopping areas with moderately scaled retail and service uses, including shopping centers, freestanding businesses, and mixed-

use buildings with upper-story residential uses. CB Districts are intended to be located in areas with visibility and access to the arterial street system.

The district is also intended to:

1. Encourage and facilitate pedestrian, bicycle and transit access; and
2. Provide adequate buffering of surrounding neighborhoods.

The **Neighborhood Business District** is designed to provide a limited range of neighborhood scale retail, service, and office uses in proximity to residential neighborhoods or integrated with residential uses.

The NB district is also intended to:

1. Encourage mixed use at underutilized retail and commercial intersections;
2. Encourage development that creates attractive gateways to City neighborhoods;
3. Encourage pedestrian connections between Neighborhood Business areas and adjacent residential neighborhoods;
4. Ensure that buildings and land uses are scaled appropriately to the surrounding neighborhood; and
5. Provide adequate buffering of surrounding neighborhoods.

HISTORICAL BACKGROUND

As the City Council may recall, on December 9, 2011, City Attorney Bartholdi submitted his opinion regarding three questions pertaining to Community Mixed Use (CMU) designations under the Roseville Comprehensive Plan and Zoning Ordinance.

Question 1: Is the Roseville Community Mixed Use District in the Zoning Code in conformance with the Comprehensive Plan definition of Community Mixed Use land use designation when it does not include a specific reference to Community Business?

Question 2: Does it matter whether the Community Mixed Use District definition in the Zoning Code does not reference Community Business since the Comprehensive Plan definition does mention it and the Comprehensive Plan is the superior document?

Question 3: If Roseville wants its Community Mixed Use Zoning District to conform to the Comprehensive Plan and therefore exclude regional market area businesses as uses, does the City Council need to change its Zoning Code language?

In answering Question 1, the City Attorney notes that the CMU definition in the Comprehensive Plan includes Community Business uses (among others) but not Regional Business uses and that property that is guided CMU may include Community Business uses but not Regional Business uses. Further, the City Attorney notes that the Zoning Ordinance definition of CMU does not expressly distinguish between Community and Regional Business and that there may be Regional Business uses allowed in the CMU under the Zoning Ordinance. The City Attorney then indicates that in order to determine the difference he would recommend that the Community Development Department analyze such items in terms of store/business location, customer base, size of facility, and similar type of business/stores/facilities.

Regarding Question 2, the City Attorney indicated that Minnesota State Statutes have established a hierarchal order between the two documents. Specifically, Minnesota Statutes 473.858 provides that Minnesota Statutes 473.865 shall supersede the provisions of the applicable

121 planning statute whenever conflict exists: “therefore in the event of a conflict between the
122 Comprehensive Plan and Zoning Ordinance, the Comprehensive Plan controls.”

123 Regarding Question 3, the City Attorney states, “Since Minnesota Statute 473.865 requires that
124 the Zoning Ordinance and the Comprehensive Plan not conflict, I would recommend that to the
125 extent the Comprehensive Plan and Zoning Ordinance may conflict as described in Answer to
126 Question No. 1 above, the City Council amend either its Zoning Ordinance or Comprehensive
127 Plan to eliminate the conflict.”

128 **STAFF ANALYSIS/DISCUSSION**

129 While there was a lot of discussion during the Wal-Mart approval process on the City Attorney’s
130 opinion on how it impacted that development, it is clear that there is some ambiguity in the
131 current Comprehensive Plan and Zoning that needs to be rectified. Based on staff’s analysis and
132 research, we offer the following points to consider:

133 Comprehensive Plan Definitions

134 The Planning Division believes that the City Attorney’s answer to Question 1 puts the Planning
135 Division in a precarious position because the criteria suggested by the City Attorney has not been
136 codified into the Comprehensive Plan or more importantly the Zoning Ordinance. The absence
137 of such criteria does not give the City much ability to utilize that methodology in determining
138 permitted uses. Alternatively, if criteria was included in the code, some of it would be subjective
139 and subject to claims of arbitrary treatment by aggrieved parties. Staff would suggest that the
140 City Council not include specific types of uses from the Comprehensive Plan and instead use
141 general descriptions on what is allowed and rely on the Zoning Code to specifically deal with the
142 distinctions that need to be made between land use types.

143 To further make the point, staff will note that keeping Comprehensive Plan land use designations
144 in the definition of Community Mixed Use will make any development/redevelopment within
145 Twin Lakes difficult at best, since most uses that this area has been designed to accommodate are
146 of a regional nature. Office uses stand out as a prime example of a regional use, especially a
147 corporate campus, which has always been a use desired for Twin Lakes. Other uses including
148 hotels, restaurants, a fitness center, and/or an office/showroom, are far more regional when
149 applying the sorts of analysis the City Attorney has suggested. The best recommendation that
150 staff can give is to eliminate reference of the Comprehensive Plan land use definition from
151 CMU land use definition. Comprehensive Plans are broad-based documents that include goals,
152 policies, and objects that are interwoven into the City Code and, in this case, the Zoning
153 Ordinance, as a means to regulate. A Comprehensive Plan is not the regulatory document for
154 which specific development sites rely.

155 The Planning Division also concludes that using roadway classifications as a means to
156 differentiate between types of commercial areas is, when applied to current areas and their uses,
157 may be problematic for existing and future development. Twin Lakes is a good example of this
158 where although the CMU does not include roadway functional classification as a guiding
159 measure, the site has direct visibility and access to the adjacent regional highway system.
160 Following the language of the Regional Business definition, it would appear that regional
161 businesses should be allowed in the Twin Lakes area. It is the staff’s position that either
162 modifications or elimination of such language should occur in order to make the definitions clear
163 and concise.

164 Size Limitations

165 If it is the City Council's desire to restrict certain-sized buildings and/or uses, these would need
166 to be specifically articulated in the zoning code. In relation to regulating the size of buildings, it
167 must be determined why there is an interest in regulating building size. Is the desire to control
168 design and aesthetics of a structure? Is it desired to regulate the effects of a large use (traffic,
169 noise, etc). Is it a desire to regulated both facets? The "big-box" term does not just apply to
170 retail situations. It can also cover large office and warehouse structures that may be unattractive
171 as well as uses that have greater impacts than a retail operation. In as much as past discussions
172 reflected a desire to limit or restrict size and use, staff would caution against incorporating size
173 limitations into the Comprehensive Plan or Zoning Ordinance without clearly understanding why
174 they are being put in place and understanding they may have some unintended consequences.
175 Limitations on building sizing could limit property owners and prevent desirable business from
176 locating in Roseville simply because they are of large size.

177 Twin Lakes East of Fairview Ave.

178 As has previously been discussed, the Twin Lakes area east of Fairview Avenue is significantly
179 different from the Twin Lakes area west of Fairview Avenue. Currently, the area east of
180 Fairview zoned CMU is regulated the same way as rest of Twin Lakes. The only limitation east
181 of Fairview Avenue is the need for a Regulating Plan. Previous discussions with the Council
182 indicated a desire to look at uses in this area differently than the rest of Twin Lakes.

183 One factor to consider when looking at what is appropriate east of Fairview is to take into
184 account the area immediately adjacent that front Snelling Avenue such as Rosedale Square. This
185 large-box, multi-tenant retail center is zoned Community Business and is located directly east of
186 Twin Lakes. Rosedale Square encompasses approximately 175,000 square feet of retail space
187 and includes a number of tenants, three of which are more characteristic of a regional business
188 than community business; the businesses include Byerly's, Office Depot, and Hirshfield's.
189 Looking east and north under the same zoning district, one will find Bruegger's Bagels, Darque
190 Tan, Boston Market, Midway Ford, Grumpy's, The Cellars, and Yada Systems to name a few. It
191 could be argued that these uses are of a regional nature and not exclusively community.

192 **PROPOSED AMENDMENTS**

193 Given the above analysis, the Planning Division would suggest the following amendments to the
194 Comprehensive Plan:

195 **Community Mixed Use (CMU)**

196 Community Mixed Use areas are intended to contain a mix of complementary uses that
197 may include housing, **retail, personal service**, office, civic, commercial, park, and open
198 space uses. Community Mixed Use areas organize uses into a cohesive district,
199 neighborhood, or corridor, connecting uses in common structures and with sidewalks and
200 trails, and using density, structured parking, shared parking, and other approaches to
201 create green space and public places within the areas. ~~The mix of land uses may include~~
202 ~~Medium and High Density Residential, Office, Community Business, Institutional, and~~
203 ~~Parks and Open Space uses.~~ Residential land uses should generally represent between
204 25% and 50% of the overall mixed use area. The mix of uses may be in a common site,
205 development area, or building. Individual developments may consist of a mix of two or
206 more complementary uses that are compatible and connected to surrounding land-use
207 patterns. To ensure that the desired mix of uses and connections are achieved, a more
208 detailed small-area plan, master plan, and/or area-specific design principles is required to
209 guide individual developments within the overall mixed-use area.

Regional Business

Regional Business uses are **large-scaled** commercial areas with a collection of businesses that provide goods and services to a regional market area. Uses found in Regional Business areas **may** include regional-scale malls, shopping centers of various sizes, freestanding large-format stores, freestanding smaller businesses, multistory office buildings, and groupings of automobile dealerships. ~~Regional Business areas are located in places with visibility and access from the regional highway system (Interstate 35W and State Highway 36).~~

Community Business

Community Business uses are **moderately scaled** commercial areas oriented toward businesses involved with the sale of goods and services to a local market area. Community business areas **may** include shopping centers and freestanding businesses that promote community orientation and scale. ~~To provide access and manage traffic, community business areas are located on streets designated as A Minor Augmentor or A Minor Reliever in the Transportation Plan.~~ Community Business areas should have a strong orientation to pedestrian and bicycle access to the area and movement within the area. Residential uses, generally with a density greater than 12 units per acre, may be located in Community Business areas only as part of mixed-use buildings with allowable business uses on the ground floor.

Neighborhood Business

Neighborhood Business uses are small-scale business areas ~~located on or at the intersection of minor arterial and collector streets.~~ Business uses in these areas **that** may include retail, service, and office. Residential uses may be located in a mixed-use building in these areas. Residential uses should generally have a density between four and 12 units per acre and are subject to the other limitations for this land use. Buildings shall be scaled appropriately to the surrounding neighborhood. There should be appropriate buffers and pedestrian connections between Neighborhood Business areas and adjacent residential neighborhoods. Neighborhood Business areas should be connected to surrounding neighborhoods by sidewalks or trails.

Given the above analysis, the Planning Division would suggest the following amendments to the Zoning Ordinance:

The **Community Mixed-Use District** is designed to encourage the development or redevelopment of mixed-use centers that may include housing, office, commercial, park, civic, institutional, and open space uses. Complementary uses should be organized into cohesive districts in which mixed- or single-use buildings are connected by streets, sidewalks and trails, and open space to create a pedestrian-oriented environment. The CMU District is intended to be applied to areas of the City guided for redevelopment or intensification.

The **Regional Business District** is designed for **large-scaled retail and service uses** ~~businesses that provide goods and services to a regional market area,~~ including regional-scale malls, shopping centers, large-format stores, multistory office buildings and automobile dealerships. ~~RB Districts are intended for locations with visibility and access from the regional highway system.~~

The district is also intended to:

1. Encourage a “park once” environment within districts by enhancing pedestrian movement and a pedestrian friendly environment;
2. Encourage high quality building and site design to increase the visual appeal and continuing viability of development in the RB District; and
3. Provide adequate buffering of surrounding neighborhoods.

The **Community Business District** is designed for shopping areas with moderately scaled retail and service uses, including shopping centers, freestanding businesses, and mixed-use buildings with upper-story residential uses. ~~CB Districts are intended to be located in areas with visibility and access to the arterial street system.~~

The district is also intended to:

1. Encourage and facilitate pedestrian, bicycle and transit access; and
2. Provide adequate buffering of surrounding neighborhoods.

The **Neighborhood Business District** is designed to provide a limited range of neighborhood scale retail, service, and office uses in proximity to residential neighborhoods or integrated with residential uses.

The NB district is also intended to:

1. Encourage mixed use at underutilized retail and commercial intersections;
2. Encourage development that creates attractive gateways to City neighborhoods;
3. Encourage pedestrian connections between Neighborhood Business areas and adjacent residential neighborhoods;
4. Ensure that buildings and land uses are scaled appropriately to the surrounding neighborhood; and
5. Provide adequate buffering of surrounding neighborhoods.

FUTURE ZONING CONSIDERATIONS

It is safe to say that the Twin Lakes Redevelopment Area is one of the most studied and talked about location in Roseville, and while there have been many thoughts, ideas, dreams, and aspiration for this 275 acre area, the fact is very few projects/developments that meet the current desires of Roseville have come forward.

As the City Council contemplates the future of Twin Lakes and possible Comprehensive Plan Land Use and Zoning Map changes, there needs to be an openness to market driven development that fits within the previously conducted studies, specifically the office, retail, and multifamily uses the Twin Lakes Master Plan, 2001 AUAR, and the 2007 AUAR Update recognized and analyzed. Although some uses may not be preferable, they may be a use, nevertheless, that would actually redevelop the land into one aspect of the “vision” for the area (see attachment A).

To the extent that the City Council desires to discuss the future zoning (and Comp Plan guiding) of Twin Lakes, the Planning Division would like to point out a few items. Specifically, for the City Council to recall the recent presentation regarding a portion of the area east of Fairview Avenue and its redevelopment into retail uses. Staff has also received similar telephone calls regarding such use throughout Twin Lakes. Next, the notion of an office development, specifically multi-story “Class - A”, should be permitted or encouraged, but perhaps not thought of as being something that will actually occur. There are many areas within Twin Lakes where

295 such a use could develop, however, the market has not bounced back, especially in the northern
296 suburbs, and reducing the location of this option seems appropriate at this time. Another item to
297 consider is that Roseville is one of the top metropolitan retail centers for which it seems counter
298 intuitive not to think about how a part or parts of Twin Lakes could be designed to accommodate
299 certain types of retail uses. Things like higher paying wages/salaries or developments with an
300 actual mix of uses, not just retail, can be addressed in the Zoning Ordinance. Lastly, and as
301 previously mentioned, there is the continuing concern over non-conformity and the role the City
302 should play in rectifying existing problems, however, without specific use allowances, such
303 situations will continue. Although some text/chart changes can be made, there are other
304 considerations that need to be discussed or flushed-out, especially for the high density designated
305 land north along Terrace Drive.

306 **REQUESTED COUNCIL ACTION**

307 Provide the City Planner with direction regarding the proposed Comprehensive Plan and Zoning
308 Ordinance definition amendments, as well as direction regarding future uses within specific areas
309 of Twin Lakes.

**Prepared by: Thomas Paschke, City Planner (651) 792-7074 and Patrick Trudgeon, Interim City
Manager (651) 792-7071**

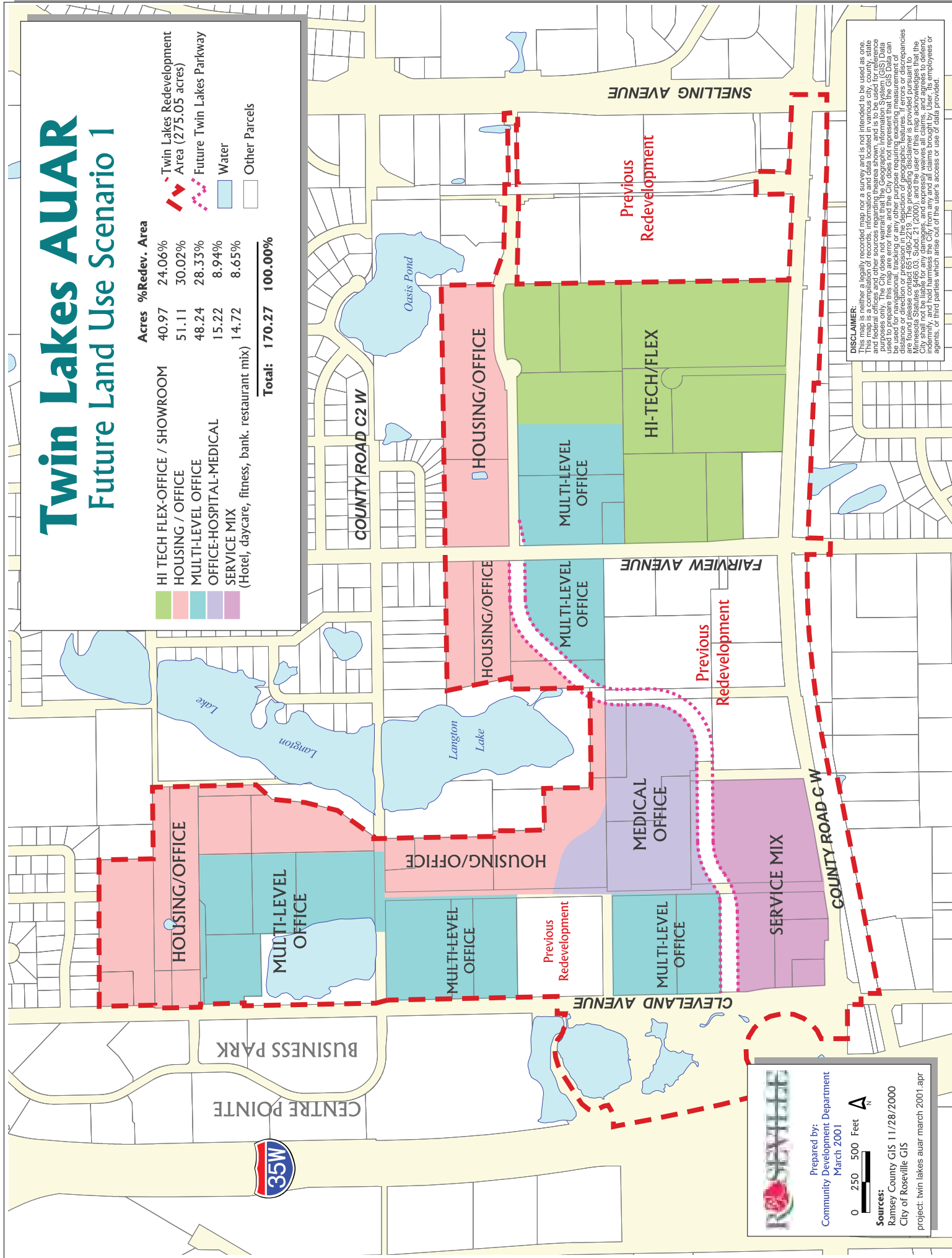
Attachments: A. Twin Lakes study maps

Twin Lakes AUAR

Future Land Use Scenario 1

	Acres	%Redev.	Area
HI TECH FLEX-OFFICE / SHOWROOM	40.97	24.06%	
HOUSING / OFFICE	51.11	30.02%	
MULTI-LEVEL OFFICE	48.24	28.33%	
OFFICE-HOSPITAL-MEDICAL	15.22	8.94%	
SERVICE MIX (Hotel, daycare, fitness, bank, restaurant mix)	14.72	8.65%	
Total:	170.27	100.00%	

- HI TECH FLEX-OFFICE / SHOWROOM
- HOUSING / OFFICE
- MULTI-LEVEL OFFICE
- OFFICE-HOSPITAL-MEDICAL
- SERVICE MIX
(Hotel, daycare, fitness, bank, restaurant mix)
- Twin Lakes Redevelopment Area (275.05 acres)
- Future Twin Lakes Parkway
- Water
- Other Parcels



DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal records and is provided for informational purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for any purpose other than that for which it was prepared. The City acknowledges that the data is provided "as is" and that the user of this map acknowledges that the City, its employees or agents, and third parties which arise out of the user's access or use of data provided.



Prepared by:
Community Development Department
March 2001

Sources:
Ramsey County GIS 11/28/2000
City of Roseville GIS
project: twin lakes auar march 2001.apr

0 250 500 Feet



Twin Lakes AUAR

Future Land Use Scenario 1A

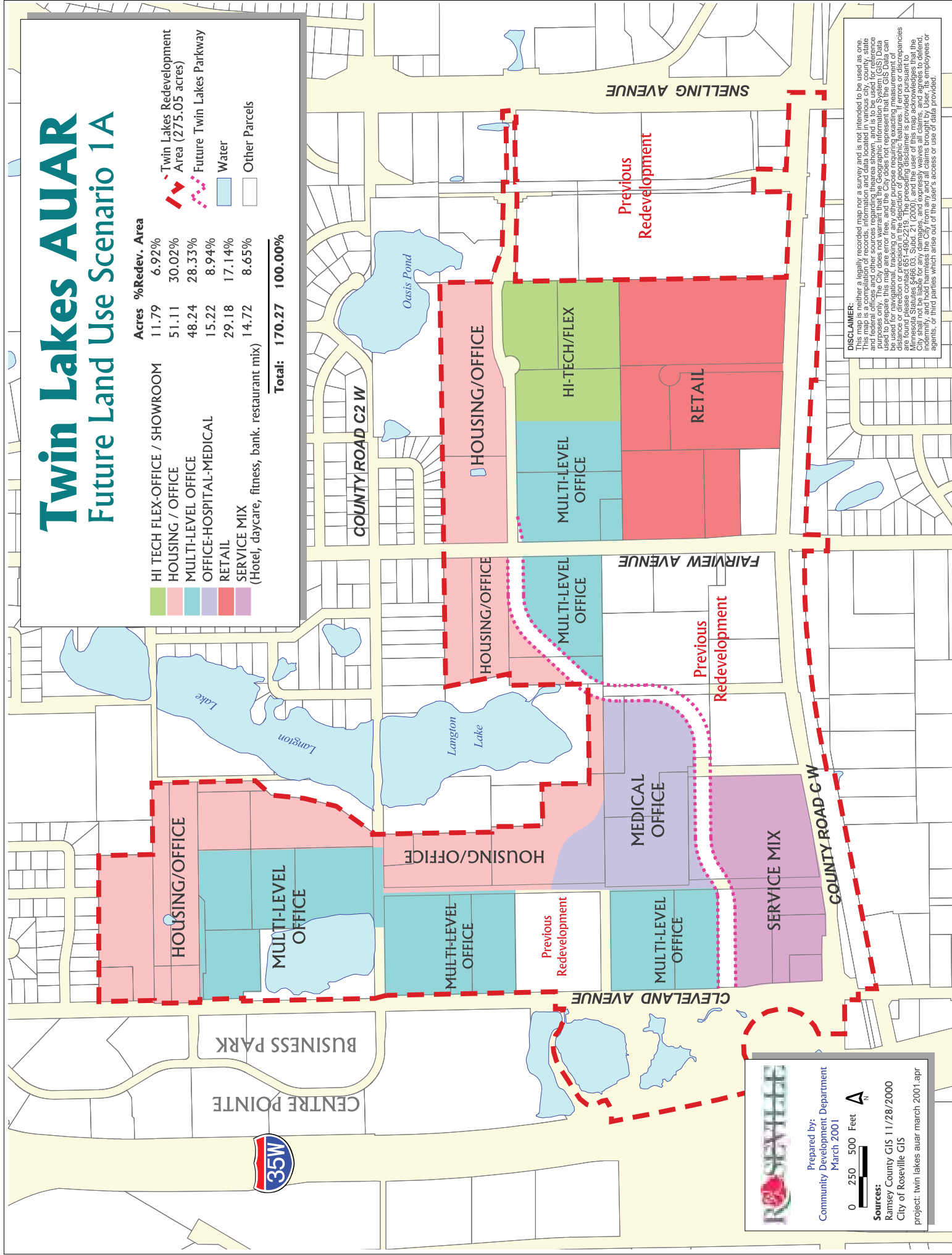
	Acres	%Redev. Area
HI TECH FLEX-OFFICE / SHOWROOM	11.79	6.92%
HOUSING / OFFICE	51.11	30.02%
MULTI-LEVEL OFFICE	48.24	28.33%
OFFICE-HOSPITAL-MEDICAL	15.22	8.94%
RETAIL	29.18	17.14%
SERVICE MIX (Hotel, daycare, fitness, bank, restaurant mix)	14.72	8.65%
Total:	170.27	100.00%

Twin Lakes Redevelopment
Area (275.05 acres)

Future Twin Lakes Parkway

Water

Other Parcels

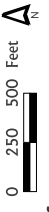


DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal records and is provided for informational purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for any purpose other than that for which it was collected. The City acknowledges that the data may contain errors or omissions and that the use of the map for purposes other than those intended may result in errors or discrepancies. The City is not responsible for any errors or omissions. The preceding disclaimer is provided pursuant to the City's Assurances to the public, dated 12/20/00, and the user of this map acknowledges that the City, its employees or agents, and third parties which arise out of the user's access or use of data provided.



Prepared by:
Community Development Department
March 2001

Sources:
Ramsey County GIS 11/28/2000
City of Roseville GIS
project: twin lakes auar march 2001.apr



As previously stated in Item 6, the 2001 Twin Lakes Business Park Master Plan and the 2001 AUAR were separated into twelve “redevelopment blocks” (Refer to Figure 5.3 in Appendix B). The Court of Appeals ruling defined the “redevelopment blocks” as “Subareas” (see MN Rules 4410-.3610 subp. 3). This AUAR update consolidates the twelve “redevelopment blocks” into three “Subareas” (see Figure 5.3).

Each redevelopment block includes one to five land use alternatives that represent different mixes of uses and development intensities. The land use alternatives are derived from the future land use options contained in the 2001 Twin Lakes Business Park Master Plan, which is incorporated into the Comprehensive Plan. Table 7.1 represents the “worst case” land use density/intensity alternative for each Subarea. This is intended to provide the AUAR framework necessary to achieve the Master Plan’s guiding principle to “Provide a flexible land use plan”.

Table 7.1 Scenario A – Twin Lakes Master Plan “Worst Case” Intensity

Use	Subarea I	Subarea II	Subarea III	Total
Office (ft ²)	992,592	922,547	415,366	2,330,505
Multifamily Residential (attached units)	358	293	268	919
Hospital (ft ²)	446,583	0	0	446,583
Service Mix (ft ²) ²	240,000	378,319	0	618,319

Additional documentation regarding the “worst case” development alternative from the 2001 Twin Lakes Business Park Master Plan is included in Appendix B. It is noted that a “worst case” development intensity was selected for each block and that the “worst case” development intensity varies, as appropriate, to answer the questions in the AUAR document. For example, the traffic analysis is based on the land use alternatives that generated the greatest PM peak trips. Likewise, the predicted wastewater generation table is based on the land use alternative that generates the most wastewater. This documentation is provided to assist the RGU in determining if future development proposals are consistent with the development levels assumed in this AUAR.

² Please note that Service Mix has been analyzed from a retail perspective as retail generates greater impacts than the other potential uses described within service mix, thus providing the “worst case” development scenario.

The proposed land uses per Subarea for Scenarios B and C are shown in Tables 7.2 and 7.3, respectively.

Table 7.2 Scenario B – Residential Emphasis

Use	Subarea I	Subarea II	Subarea III	Total
Office (ft ²)	645,154	415,000	380,000	1,440,154
Multifamily Residential (attached units)	732	295	255	1,282
Service Mix (ft ²) ³	158,000	350,000	0	508,000

Table 7.3 Scenario C – Non-Residential Emphasis

Use	Subarea I	Subarea II	Subarea III	Total
Office (ft ²)	790,000	515,000	285,000	1,590,000
Multifamily Residential (attached units)	185	295	255	735
Service Mix (ft ²) ⁴	255,000	135,000	0	390,000

Building heights will vary throughout the AUAR area and could range from one to seven stories (Table 7.3). Building height within the 300-foot shoreland area will be limited to 30 feet. Nearby existing buildings range from one to seven stories.

Table 7.4 Building Height

Use	Stories*
Office	1 to 7
Multifamily Residential	1 to 5
Hospital	6 to 7
Service Mix	1 to 2

*Building height in the shoreland area is limited to 30 feet.

³ Please note that Service Mix has been analyzed from a retail perspective as retail generates greater impacts than the other potential uses described within service mix, thus providing the “worst case” development scenario.

⁴ See footnote 3.

