



City Council Agenda

Monday, January 13, 2014

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Roe, Etten, McGehee
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
 - a. Receive Report of Interim City Manager Performance Evaluation
- 6:15 p.m. **5. Recognitions, Donations and Communications**
 - a. Proclaim Martin Luther King Jr. Day
- 6. Approve Minutes**
- 6:20 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business & Other Licenses & Permits
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Adopt a Resolution to Accept the Work Completed, Authorize Final Payment and commence the One-Year Warranty Period on the Twin Lakes Infrastructure Improvements-Walmart Project
 - e. Adopt a Resolution to Accept the Work Completed and Authorize Final Payment on the Fairview Pathway Project (aka Northeast Suburban Campus Connector Bike/ Pedestrian Project)
 - f. Request by Meritex Enterprises, Inc., Owner of the Industrial Property at 2280 Walnut Street, for Approval of a Final Plat of the Existing Out-lot in Preparation for

Development

- g. Approve Roseville Firefighter's Relief Association to Conduct Actuarial Valuation

- 6:30 p.m. **8. Consider Items Removed from Consent**
9. General Ordinances for Adoption
10. Presentations
11. Public Hearings
12. Budget Items
13. Business Items (Action Items)
- 6:35 p.m. a. Twin Lakes Development – Dorso Property
- 7:05 p.m. b. Consider Next Steps in City Manager Hiring Process
- 14. Business Items – Presentations/Discussions**
- 7:35 p.m. a. Consider Request to Conduct a Resident Survey
- 8:05 p.m. **15. City Manager Future Agenda Review**
- 8:10 p.m. **16. Councilmember Initiated Items for Future Meetings**
- 8:15 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Monday	Jan 20		City Offices Closed - Martin Luther King Jr..
Tuesday	Jan 21	6:00 p.m.	Housing & Redevelopment Authority
Monday	Jan 27	6:00 p.m.	City Council Meeting
Tuesday	Jan 28	6:30 p.m.	Public Works, Environment & Transportation Commission
February			
Wednesday	Feb 5	6:30 p.m.	Planning Commission
Thursday	Feb 6	6:30 p.m.	Parks & Recreation Commission
Monday	Feb 10	6:00 p.m.	City Council Meeting
Tuesday	Feb 11	1:00 p.m.	Police Civil Service Commission (Annual Meeting)
Wednesday	Feb 12	6:30 p.m.	Ethics Commission
Monday	Feb 17		City Offices Closed - Presidents' Day
Tuesday	Feb 18	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Feb 19	6:30 p.m.	Human Rights Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: January 13, 2014
Item No.: 4.a

Department Approval

City Manager Approval



Item Description: Receive Report of Interim City Manager Performance Evaluation

BACKGROUND

After former City Manager Malinen resigned in May of 2013, the City Council appointed Patrick Trudgeon as Interim City Manager and began to consider a hiring process. Shortly after that, consideration of the hiring process was suspended until January 2014, and Mr. Trudgeon and the Council developed several goals and objectives for his performance. The intention at that time was to review Mr. Trudgeon's performance in January 2014 and then revisit consideration of a City Manager hiring process.

Accordingly, the City Council met in closed session at its January 6, 2014, meeting, as provided for in Minnesota Statutes Section 13D.05, Subd. 3, to conduct an evaluation of Mr. Trudgeon's performance as Interim City Manager.

Minnesota Statutes Section 13D.05, Subd. 3, requires that "(at) its next open meeting, the public body shall summarize its conclusions regarding the evaluation."

REQUESTED COUNCIL ACTION

Provide a summary of the Council's conclusions regarding the evaluation of Interim City Manager Trudgeon.



Martin Luther King Jr. Day January 20, 2014

Whereas: The City of Roseville recognizes and honors the work of Rev. Dr. Martin Luther King Jr.; and

Whereas: The Roseville Human Rights Commission, through education and outreach, recognizes great leaders who have made significant contributions to our society; and

Whereas: Rev. Dr. Martin Luther King Jr. was the chief spokesman for nonviolent activism in the civil rights movement, which successfully protested racial discrimination in federal and state law; and

Whereas: Rev. Dr. Martin Luther King Jr. was jailed and arrested numerous times for speaking out against racism and discrimination and for trying to help African Americans to register and vote; and

Whereas: Rev. Dr. Martin Luther King Jr. was awarded the Nobel Peace Prize in December 1964; and

Whereas: Rev. Dr. Martin Luther King Jr. was assassinated on April 4, 1968 because of his fight for equality and civil rights for all; and

Whereas: By Act of Congress of the United States in 1983, declared the third Monday in January to officially honor Rev. Dr. Martin Luther King Jr.; and

Whereas: Roseville declares that racism is unjust and advocates for equal rights for all; and

Whereas: The City invites all to renew their commitment to racial equality and justice.

Now, Therefore Be It Resolved, that the City Council hereby declare January 20, 2014, to be Martin Luther King Jr. Day in the City of Roseville and urges all citizens to join together to recognize, praise and honor the efforts of Rev. Dr. Martin Luther King Jr.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

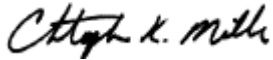
In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this thirteenth day of January 2014.

Mayor Daniel J. Roe

REQUEST FOR COUNCIL ACTION

Date: 1/13/2014
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$51,191.31
72520-72565	\$63,618.36
Total	\$114,809.67

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 1/7/2014 - 11:11 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/07/2014	Community Development	Credit Card Service Fees	US Bank-Non Bank	November Terminal Charges	1,204.40
Credit Card Service Fees Total:						1,204.40
72556	01/02/2014	Community Development	Professional Services	Sheila Stowell	Variance Board Meeting Minutes	138.00
72556	01/02/2014	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
72556	01/02/2014	Community Development	Professional Services	Sheila Stowell	Variance Board Meeting Minutes	69.00
72556	01/02/2014	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
Professional Services Total:						216.84
Fund Total:						1,421.24
0	01/07/2014	Fire Station 2011	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	134.75
Use Tax Payable Total:						134.75
Fund Total:						134.75
0	01/07/2014	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	199.78
209000 - Sales Tax Payable Total:						199.78
0	01/02/2014	General Fund	209001 - Use Tax Payable	City of St. Paul	Sales/Use Tax	-29.27
72531	01/02/2014	General Fund	209001 - Use Tax Payable	Deluxe For Business	Sales/Use Tax	-15.86
0	01/07/2014	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	128.83
72553	01/02/2014	General Fund	209001 - Use Tax Payable	Rosenbauer Minnesota, LLC	Sales/Use Tax	-248.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
209001 - Use Tax Payable Total:						-164.35
0	01/02/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	360.00
0	01/02/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	29.08
211402 - Flex Spending Health Total:						389.08
0	01/02/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
211403 - Flex Spend Day Care Total:						192.31
72521	01/02/2014	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	182.80
72521	01/02/2014	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	47.56
72521	01/02/2014	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	108.95
Clothing Total:						339.31
0	01/02/2014	General Fund	Contract Maint. - City Hall	Jeff's S.O.S. Drain Cleaning, Corp.	High Pressure Water Jetting	387.50
72546	01/02/2014	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northlanc	Garage Door Repair	243.70
72546	01/02/2014	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northlanc	Garage Door Repair	609.95
72546	01/02/2014	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northlanc	Garage Door Repair	609.95
0	01/02/2014	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Heat Maintenance	554.39
Contract Maint. - City Hall Total:						2,405.49
0	01/02/2014	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	113.29
72537	01/02/2014	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning Dec 2013	942.64
72565	01/02/2014	General Fund	Contract Maint. - City Garage	Zahl Petroleum Maintenance Co	Pump Maintenance	1,880.42
Contract Maint. - City Garage Total:						2,936.35
72537	01/02/2014	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning Dec 2013	579.26
72550	01/02/2014	General Fund	Contract Maintenance	Pro Hydro-Testing, LLC	SCBA Testing, Repair	3,220.00
72562	01/02/2014	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal	4,959.00
72562	01/02/2014	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal	4,611.66
Contract Maintenance Total:						13,369.92
72553	01/02/2014	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	In Line Valves	3,856.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Vehicles Total:						3,856.05
0	01/07/2014	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	November Fuel Tax	245.67
0	01/07/2014	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	October Fuel Tax	222.02
Motor Fuel Total:						467.69
72560	01/02/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Cleaning Supplies	351.95
72560	01/02/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Towels	211.85
Op Supplies - City Hall Total:						563.80
72528	01/02/2014	General Fund	Operating Supplies	CDW Government, Inc.	Headphone	277.13
72528	01/02/2014	General Fund	Operating Supplies	CDW Government, Inc.	Headphone Cable	59.97
0	01/02/2014	General Fund	Operating Supplies	City of St. Paul	Invoices	455.02
72531	01/02/2014	General Fund	Operating Supplies	Deluxe For Business	W2, 1099 Forms	246.49
72533	01/02/2014	General Fund	Operating Supplies	EMP	Medical Supplies	514.69
0	01/02/2014	General Fund	Operating Supplies	General Industrial Supply Co.	Traction Footwear	89.78
72544	01/02/2014	General Fund	Operating Supplies	North American Salt Co.	Road Salt	1,699.09
72544	01/02/2014	General Fund	Operating Supplies	North American Salt Co.	Road Salt	7,079.77
72544	01/02/2014	General Fund	Operating Supplies	North American Salt Co.	Road Salt	4,016.99
72544	01/02/2014	General Fund	Operating Supplies	North American Salt Co.	Road Salt	3,897.37
72555	01/02/2014	General Fund	Operating Supplies	Sprayer Specialties, Inc.	Valves, Clamps	332.36
72561	01/02/2014	General Fund	Operating Supplies	Truck Utilities, Inc.	Poly Edge Kit	474.78
Operating Supplies Total:						19,143.44
72537	01/02/2014	General Fund	Professional Services	Linn Building Maintenance	General Cleaning Dec 2013	3,337.71
72539	01/02/2014	General Fund	Professional Services	Metropolitan Courier Corp.	Services for Dec 2013	799.43
72545	01/02/2014	General Fund	Professional Services	Office Team	Administration Labor	793.88
72556	01/02/2014	General Fund	Professional Services	Sheila Stowell	PWET Commission Meeting Minutes	247.25
72556	01/02/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
Professional Services Total:						5,183.19
0	01/07/2014	General Fund	Salaries - Regular	SFM-Non Bank	December Work Comp Claims	578.34
Salaries - Regular Total:						578.34
72557	01/02/2014	General Fund	Telephone	T Mobile	Cell Phones	228.78
72557	01/02/2014	General Fund	Telephone	T Mobile	Cell Phones	53.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
72557	01/02/2014	General Fund	Telephone	T Mobile	Cell Phones	127.50
72557	01/02/2014	General Fund	Telephone	T Mobile	Cell Phones	312.24
72557	01/02/2014	General Fund	Telephone	T Mobile	Cell Phones	39.99
Telephone Total:						762.13
0	01/02/2014	General Fund	Training	Kevin Keenan	Supplies Reimbursement	56.94
Training Total:						56.94
0	01/02/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs-C	-121.84
0	01/02/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs-C	1,334.77
0	01/02/2014	General Fund	Vehicle Supplies	H & L Mesabi	2013 Blanket PO for Vehicle Repairs	115.43
0	01/02/2014	General Fund	Vehicle Supplies	H & L Mesabi	2013 Blanket PO for Vehicle Repairs	1,113.77
0	01/02/2014	General Fund	Vehicle Supplies	MES, Inc.	Streamlight	339.92
0	01/02/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	6.96
72552	01/02/2014	General Fund	Vehicle Supplies	Rosedale Chevrolet	2013 Blanket PO for Vehicle Repairs	135.70
72561	01/02/2014	General Fund	Vehicle Supplies	Truck Utilities, Inc.	Credit	-236.89
Vehicle Supplies Total:						2,687.82
Fund Total:						52,967.29
0	01/07/2014	Golf Course	Credit Card Fees	US Bank-Non Bank	November Terminal Charges	96.64
Credit Card Fees Total:						96.64
0	01/07/2014	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	178.02
State Sales Tax Payable Total:						178.02
72557	01/02/2014	Golf Course	Telephone	T Mobile	Cell Phones	61.86
Telephone Total:						61.86
Fund Total:						336.52
72554	01/02/2014	Housing & Redevelopment Agency	Payment to Owners	Mary Short	Energy Audit-Reissue of Lost Check	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Payment to Owners Total:	60.00
0	01/02/2014	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Training Reimbursement	331.26
					Training Total:	331.26
					Fund Total:	391.26
0	01/07/2014	Info Tech/Contract Cities	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	97.20
					Use Tax Payable Total:	97.20
					Fund Total:	97.20
72557	01/02/2014	Information Technology	Telephone	T Mobile	Cell Phones	369.38
					Telephone Total:	369.38
0	01/02/2014	Information Technology	Transportation	Veronica Koes	Mileage Reimbursement	45.51
					Transportation Total:	45.51
0	01/07/2014	Information Technology	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	116.67
					Use Tax Payable Total:	116.67
					Fund Total:	531.56
0	01/07/2014	Internal Service - Interest	Investment Income	RVA- Non Bank	November Interest	211.69
					Investment Income Total:	211.69
					Fund Total:	211.69
72526	01/02/2014	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						29.00
72537	01/02/2014	License Center	Professional Services	Linn Building Maintenance	General Cleaning Dec 2013	625.22
Professional Services Total:						625.22
0	01/07/2014	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	491.82
Sales Tax Payable Total:						491.82
0	01/02/2014	License Center	Transportation	Mary Dracy	Mileage Reimbursement	56.50
0	01/02/2014	License Center	Transportation	Jill Theisen	Mileage Reimbursement	244.08
Transportation Total:						300.58
0	01/07/2014	License Center	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	92.47
Use Tax Payable Total:						92.47
Fund Total:						1,539.09
0	01/07/2014	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax	33.14
Sales Tax Total:						33.14
72557	01/02/2014	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones	22.00
Telephone Total:						22.00
Fund Total:						55.14
72537	01/02/2014	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning Dec 2013	1,048.44
Contract Maintenance Total:						1,048.44
72537	01/02/2014	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning Dec 2013	836.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						836.83
0	01/07/2014	Recreation Fund	Credit Card Fees	US Bank-Non Bank	November Terminal Charges	493.40
Credit Card Fees Total:						493.40
72528	01/02/2014	Recreation Fund	Operating Supplies	CDW Government, Inc.	Wireless Mouse	30.69
72547	01/02/2014	Recreation Fund	Operating Supplies	Picklebal Stuff, LLC	JUGS Bulldog Polyball	32.97
0	01/02/2014	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	730.00
Operating Supplies Total:						793.66
72548	01/02/2014	Recreation Fund	Postage	Postmaster- Cashier Window #5	Winter Brochure Postage-Acct: 2437	718.00
Postage Total:						718.00
72524	01/02/2014	Recreation Fund	Professional Services	Angela Benes	Tap Instruction	400.00
72535	01/02/2014	Recreation Fund	Professional Services	B. Patricia Jemie	Stretch & Strength Instruction	104.00
Professional Services Total:						504.00
0	01/07/2014	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,793.31
Sales Tax Payable Total:						2,793.31
72557	01/02/2014	Recreation Fund	Telephone	T Mobile	Cell Phones	186.52
Telephone Total:						186.52
0	01/02/2014	Recreation Fund	Transportation	Jill Anfang	Mileage Reimbursement	342.39
0	01/02/2014	Recreation Fund	Transportation	Matthew Johnson	Mileage Reimbursement	310.41
Transportation Total:						652.80
0	01/07/2014	Recreation Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	314.51
72547	01/02/2014	Recreation Fund	Use Tax Payable	Picklebal Stuff, LLC	Sales/Use Tax	-2.12
Use Tax Payable Total:						312.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						8,339.35
72536	01/02/2014	Risk Management	Fire Department Claims	League of MN Cities Ins Trust	LMCIT Claim#: C0027153	523.29
Fire Department Claims Total:						523.29
Fund Total:						523.29
72564	01/02/2014	Sanitary Sewer	Accounts Payable	GEORGE VAGHER	Refund Check	10.81
Accounts Payable Total:						10.81
0	01/02/2014	Sanitary Sewer	Clothing	Jason Hill	Boots Per Union Contract	154.99
Clothing Total:						154.99
0	01/07/2014	Sanitary Sewer	Credit Card Service Fees	Bluefin Payment Systems-Non Ban	November UB Payments.com Charge	4,655.17
Credit Card Service Fees Total:						4,655.17
72556	01/02/2014	Sanitary Sewer	Professional Services	Sheila Stowell	PWET Commission Meeting Minutes	201.25
72556	01/02/2014	Sanitary Sewer	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
Professional Services Total:						206.17
72551	01/02/2014	Sanitary Sewer	Rental	Railroad Management Co. III, LLC	Sanitary Sewer Pipeline	146.16
Rental Total:						146.16
0	01/07/2014	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	8.05
Sales Tax Payable Total:						8.05
72557	01/02/2014	Sanitary Sewer	Telephone	T Mobile	Cell Phones	79.98
Telephone Total:						79.98
72543	01/02/2014	Sanitary Sewer	Training	MPCA	License Test for Hill, Immerman	110.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
72542	01/02/2014	Sanitary Sewer	Training	MPCA	Collection System Operators Conf-Hi	600.00
					Training Total:	710.00
					Fund Total:	5,971.33
0	01/07/2014	Solid Waste Recycle	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2.47
					Use Tax Payable Total:	2.47
					Fund Total:	2.47
0	01/07/2014	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	29.55
					Sales Tax Payable Total:	29.55
					Fund Total:	29.55
0	01/02/2014	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Fire Station Grand Opening	880.00
					Memberships & Subscriptions Total:	880.00
72557	01/02/2014	Telecommunications	Telephone	T Mobile	Cell Phones	8.18
					Telephone Total:	8.18
					Fund Total:	888.18
72530	01/02/2014	Telephone	Computer Equipment	Datalink	ASR1001 and Internet Redundancy S	4,702.50
					Computer Equipment Total:	4,702.50
72529	01/02/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink QCC	Telephone	9.49
72534	01/02/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	348.54
72534	01/02/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	3,588.00

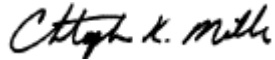
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PSTN-PRI Access/DID Allocation Total:						3,946.03
Fund Total:						8,648.53
0	01/02/2014	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Professional Services for Twin Lakes	2,874.51
Twin Lakes I-35W Ramp Total:						2,874.51
Fund Total:						2,874.51
72520	01/02/2014	Water Fund	Accounts Payable	DOREA ARGUELLES	Refund Check	109.41
72522	01/02/2014	Water Fund	Accounts Payable	ASSEMBLY OF GOD	Refund Check	121.29
72523	01/02/2014	Water Fund	Accounts Payable	DR JOHN BEAVENS	Refund Check	153.39
72525	01/02/2014	Water Fund	Accounts Payable	MICHAEL BERTINI	Refund Check	326.45
72527	01/02/2014	Water Fund	Accounts Payable	BRETT BUDZINSKI	Refund Check	55.04
72532	01/02/2014	Water Fund	Accounts Payable	MARY & MICHAEL DIETZ	Refund Check	128.01
72538	01/02/2014	Water Fund	Accounts Payable	MAUREEN MERRIAM	Refund Check	317.78
72540	01/02/2014	Water Fund	Accounts Payable	RICHARD MORGAN	Refund Check	27.88
72541	01/02/2014	Water Fund	Accounts Payable	RICHARD MORGAN	Refund Check	127.19
72549	01/02/2014	Water Fund	Accounts Payable	PRESBYTERIAN HOMES	Refund Check	123.30
72558	01/02/2014	Water Fund	Accounts Payable	KIRK TALLEY	Refund Check	153.03
72559	01/02/2014	Water Fund	Accounts Payable	DOROTHY THOMPSON	Refund Check	32.36
72563	01/02/2014	Water Fund	Accounts Payable	URBAN EQUITY	Refund Check	115.64
72564	01/02/2014	Water Fund	Accounts Payable	GEORGE VAGHER	Refund Check	14.08
Accounts Payable Total:						1,804.85
72551	01/02/2014	Water Fund	Rental	Railroad Management Co. III, LLC	Water Pipeline Crossing	146.16
Rental Total:						146.16
0	01/07/2014	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,609.43
State Sales Tax Payable Total:						2,609.43
0	01/07/2014	Water Fund	Water - Roseville	City of Roseville- Non Bank	December Water	4,500.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Water - Roseville Total:	4,500.52
					Fund Total:	9,060.96
0	01/02/2014	Workers Compensation	Insurance	WCRA	Renewal	17,450.37
					Insurance Total:	17,450.37
0	01/07/2014	Workers Compensation	Police Patrol Claims	SFM-Non Bank	December Work Comp Claims	3,335.39
					Police Patrol Claims Total:	3,335.39
					Fund Total:	20,785.76
					Report Total:	114,809.67

REQUEST FOR COUNCIL ACTION

Date: 01/13/2014
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2014 Business and Other Licenses and Permits

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Solid Waste Hauler License

Highland Sanitation & Recycling, Inc.
PO Box 10
Vermillion, MN 55085

Recycling Hauler License

Highland Sanitation & Recycling, Inc.
PO Box 10
Vermillion, MN 55085

Massage Therapist License

Kelly Montague
Massage Xcape
1767 Lexington Ave
Roseville, MN 55113

Cigarette/Tobacco Products License

Rod Petroleum, Inc. dba Roseville Winner
2163 Snelling Ave
Roseville, MN 55113

Gasoline Station License

Rod Petroleum, Inc. dba Roseville Winner
2163 Snelling Ave
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

34 **FINANCIAL IMPACTS**

35 The correct fees were paid to the City at the time the application(s) were made.

36 **STAFF RECOMMENDATION**

37 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff
38 recommends approval of the license(s).

39 **REQUESTED COUNCIL ACTION**

40

41 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2014 (License will be for January 1 to December 31.)

Business Name Highland Sanitation + Recycling Inc.

Business Address P.O. Box 10, Vermillion mn 55085

If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 651-458-0043

Contact Person Susan Stewart
(Business Matters)

Email Address info@highland sanitation.com

Contact Person Susan Stewart
(Operational Matters)

Email Address _____

Emergency Contact Information
Contact Name: Susan Stewart

Cell Phone: _____

Alternate Contact Information: _____

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

☒ Residential (single family, duplex, triplex, fourplex)

☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 2

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

RRT
2901 Maxwell Ave
Newport n 55055

Construction/Demolition Debris

SKB
Rosemount / Hastings

Yard Waste/Brush

RRT
Rosemount

Organics

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	<u>\$20.64</u> (per month)
64 Gallon Service*	<u>24.80</u> (per month)
96 Gallon Service*	<u>28.93</u> (per month)
Walk-up Service*	<u>Same as above</u> <u>+6.89</u> (per month)
Additional Garbage*	<u>4.13</u> per 30 Gal
Yard Waste*	<u>3.00</u> / 30 Gal

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.

Steve Stewart
Applicant's Signature

Vice President
Title

12-28-13
Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2014 (License will be for January 1 to December 31.)

Business Name Highland Sanitation & Recycling Inc

Business Address P.O. Box 10 Vermillion mn 55085

Business Phone 651-437-0001

Contact Person Susan Stewart Email Address info@highlandsanitation.com

Emergency Contact Information Same as above

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 1

Name and address of companies or materials recovery facility where recyclables will be delivered:

Rock Tenn - St. Paul Newsprint*

Tennis Sanitation

Tennis Sanitation Glass*

Tennis Sanitation Cans/Plastic*

Office paper/Boxboard*

Rock Tenn

Tennis Sanitation

Corrugated Cardboard*

Rock Tenn

Tennis Sanitation

Other (please specify)

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

12-28-13

Date

Susan Stewart

Applicant's Signature

Vice President

Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Montague Kelly Marie
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance _____

6. Ethnicity: _____

7. Sex: _____

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Massage Xscape 1767 N Lexington Ave Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☐ Yes ☐ No ☐ N/A

If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature [Signature] Date 1/6/14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is ~~\$100.00~~ \$50-prorated
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name ROD PETROLEUM Inc /DBA Roseville Winner
Business Address 2163 N. Smelling Ave, Roseville, MN 55113
Business Phone 651-636-0076
Email Address RODPETROLEUM@HOTMAIL.COM

Person to Contact in Regard to Business License:

Name RODRIGUE AWAD
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2014, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Rodrigue Awad

Date 1-2-2014

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name ROD PETROLEUM Inc / DBA Roseville Wimmer
Business Address 2163 N. Smelling Ave, Roseville, MN 55113
Business Phone 651-636 0076
Email Address RODPETROLEUM@Hotmail.com

Person to Contact in Regard to Business License:

Name RODRIGUE AWAD
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2014, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature 

Date 1-2-2014

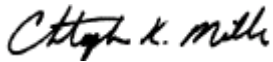
A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/13/2014
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Police	Dodge of Burnsville	1500 4x4x Crew Tradesman Truck (a)	19,920.00	CIP
Police	Dodge of Burnsville	5 Chargers V8 (b)	126,290.00	CIP
Police	Dodge of Burnsville	1 Charger (c)	25,685.00	Budget
Vehicle Maint.	Yocum Oil Company	Blanket P.O. for Fuel purchases (d)	315,000.00	Budget
Streets	Towmaster	Varitech anti-icing tank (e)	15,337.00	CIP
Fire	Polar Thank Hawkins Chev	2014 Chevrolet (f)	38,993.16	CIP

Comments/Description:

- a) Replaces 2008 CSO Ford Truck
- b) 5 marked squads are expected to be replaced annually
- c) Replaces squad damaged in vehicle accident. Includes light bar and equipment.
- d) Blanket purchase orders (P.O's) are used to provide pre-approval with selected vendors for the purchase of general supplies and materials. They are also used as a means of encumbering budgeted funds for specific purposes.
- e) Will be used with the 2013 Tandem truck for ice control and for tree and streetscape watering.
- f) Replaces current Fire Chief Command Vehicle.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
Police	2008 Ford Pickup

23 **POLICY OBJECTIVE**
24 Required under City Code 103.05.

25 **FINANCIAL IMPACTS**
26 Funding for all items is provided for in the current operating or capital budget.

27 **STAFF RECOMMENDATION**
28 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
29 applicable, authorize the trade-in/sale of surplus items.

30 **REQUESTED COUNCIL ACTION**
31 Motion to approve the attached list of general purchases and contracts for services and where
32 applicable; the trade-in/sale of surplus equipment.

33
34 Prepared by: Chris Miller, Finance Director
Attachments: A: None
35

REQUEST FOR COUNCIL ACTION

Date: 1/13/14
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Accept the Work Completed, Authorize Final Payment and commence the One-Year Warranty Period on the Twin Lakes Infrastructure Improvements-Walmart Project

BACKGROUND

On April 22, 2013, the City Council awarded the Twin Lakes Infrastructure Improvements-Walmart Project to New Look Contracting Inc. of Elk River, Minnesota in the amount of \$582,639.16. Work completed under the contract totaled \$563,194.99. New Look Contracting successfully completed the work on the project in November of 2013 with final concrete work and landscaping.

The Twin Lakes Infrastructure Improvements-Walmart Project consisted of the construction of the following improvements:

- Right turn lane on County Road C into the Wal-Mart Parcel;
- Eastbound left turn lane and median improvements into the Wal-Mart Parcel and westbound left turn lane on County Road C to southbound Cleveland Avenue;
- Right turn lane on Twin Lakes Parkway into the Wal-Mart Parcel;
- Right turn lane from westbound County Road C to northbound Cleveland; and
- Twin Lakes Parkway Roundabout Improvements.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$563,194.99 is \$19,444.17 less than the awarded amount of \$582,639.16. This represents a decrease in the contract of 3.3%. The cost decrease is the result of less concrete pavement necessary to complete the project than estimated. This project was financed using escrow provided through the development agreement for the Walmart project.

STAFF RECOMMENDATION

The work that was completed is in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the Twin Lakes Infrastructure Improvements-Walmart Project, authorizing final payment, and starting the one-year warranty period.

30 **REQUESTED COUNCIL ACTION**

31 Approve a resolution accepting the work completed as Twin Lakes Infrastructure Improvements-
32 Walmart Project, authorizing final payment, and starting the one-year warranty period.

33

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Resolution
B: Certification from City Engineer

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 13th day of January, 2014, at 6:00 p.m.

The following members were present: _____ and the following members were absent: _____.

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

**FINAL CONTRACT ACCEPTANCE
TWIN LAKES INFRASTRUCTURE IMPROVEMENTS-
WALMART PROJECT**

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, pursuant to a written contract signed with the City on April 22, 2013, New Look Contracting Inc., of Elk River, Minnesota has satisfactorily completed the improvements associated with the Twin Lakes Infrastructure Improvements- Walmart project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper order for the final payment of such contract, taking the contractor's receipt in full; and

BE IT FURTHER RESOLVED: That the one year warranty period as specified in the contract shall commence on January 13, 2014.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of January, 2014, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 13th day of January, 2014.

Patrick Trudgeon, Interim City Manager

(SEAL)



January 13, 2014

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: Twin Lakes Infrastructure Improvements- Walmart Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the Twin Lakes Infrastructure Improvements- Walmart Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Project amount (based on estimated quantities)	\$582,639.16
Change Orders	\$11,931.47
Final Contract Amount	\$594,570.63
Actual amount due (based on actual quantities)	\$563,194.99
Previous payments	\$439,184.13
Balance Due	\$124,010.87

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Kristine Giga, P.E.
Civil Engineer
651-792-7048
Kristine.giga@ci.roseville.mn.us

REQUEST FOR COUNCIL ACTION

Date: 1/13/14
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Accept the Work Completed and Authorize Final Payment on the Fairview Pathway Project (aka Northeast Suburban Campus Connector Bike/ Pedestrian Project)- Phase 1.

BACKGROUND

On August 22, 2011 the City Council awarded the Fairview Pathway Project (aka Northeast Suburban Campus Connector Bike/ Pedestrian Project)- Phase 1 to T. A. Schifsky & Sons, Inc., of North St. Paul, Minnesota. Work completed under the contract totaled \$760,456.68. T. A. Schifsky & Sons, Inc. successfully completed the majority of the work in November 2012. The Fairview Pathway Project- Phase 1 included the following work:

Location	Limits	Improvement Description
Fairview Ave	County Rd B to Larpenteur Ave	Construct an off- street pathway (8 feet wide) on the east side of Fairview- upgrade signal system at both County Road B and Larpenteur.
Fairview Ave	County Rd B to Larpenteur	Stripe on-street bike lanes.
Larpenteur Ave	Fairview Ave to Cleveland Ave	Stripe on-street bike lanes- upgrade signal system at both Cleveland and Gortner.
Gortner Ave	Larpenteur Ave to Folwell Ave	Construct a 6 ft wide sidewalk on the east side.
Gortner Ave	Larpenteur Ave to Transitway	Stripe on-street bike lanes. The University of Minnesota is also proposing to mill and overlay this street. That will be a local cost.

Phase 1 of this project also included some locally funded work. In Roseville, the Information Technology Department has been working with the School District on connecting Brimhall Elementary School and the Fairview Community Center with fiber conduit. Since this was to be routed in the Fairview pathway corridor, we included this work with this project bid.

At the University of Minnesota Campus, they requested that we perform a bituminous Reclaim and Overlay on Gortner Avenue to be completed in conjunction with this project.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in

accordance with plans and specifications.

- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$760,456.68, is \$37,501.96 more than the awarded amount of \$722,954.72. This represents an increase in the contract of 5.2%. The cost increase is the result of the need for additional drainage improvements along the segment of Fairview Avenue between Skillman and Roselawn Avenue. See table below for project funding summary.

Funding	Total
Federal Funds	\$520,000.00
University of Minnesota	\$84,767.24
Roseville IT	\$54,780.96
Roseville Storm Sewer infrastructure Funds	\$89,671.10
Falcon Heights	\$11,237.38
Total	\$760,456.68

STAFF RECOMMENDATION

The work was completed in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the Fairview Pathway Project (aka Northeast Suburban Campus Connector Bike/ Pedestrian Project)- Phase 1, and authorizing final payment.

REQUESTED COUNCIL ACTION

Approve the resolution accepting the work completed as Fairview Pathway Project (aka Northeast Suburban Campus Connector Bike/ Pedestrian Project)- Phase 1 and authorizing final payment.

Prepared by: Kristine Giga, Civil Engineer
Attachments: A: Resolution
B: Certification from City Engineer

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of January, 2014, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 13th day of January, 2014.

Patrick Trudgeon, Interim City Manager

(SEAL)



January 13, 2014

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: Fairview Pathway Project
(aka Northeast Suburban Campus Connector Bike/ Pedestrian Project)- Phase 1
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the Fairview Pathway Project (aka Northeast Suburban Campus Connector Bike/ Pedestrian Project)- Phase 1. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Project amount (based on estimated quantities)	\$722,954.72
Change Orders	\$0
Final Contract Amount	\$722,954.72
Actual amount due (based on actual quantities)	\$760,456.68
Previous payments	\$745,247.55
Balance Due	\$15,209.13

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Kristine Giga, P.E.
Civil Engineer
651-792-7048
Kristine.giga@ci.roseville.mn.us

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 1/13/2014

ITEM NO: 7.f

Department Approval



City Manager Approval

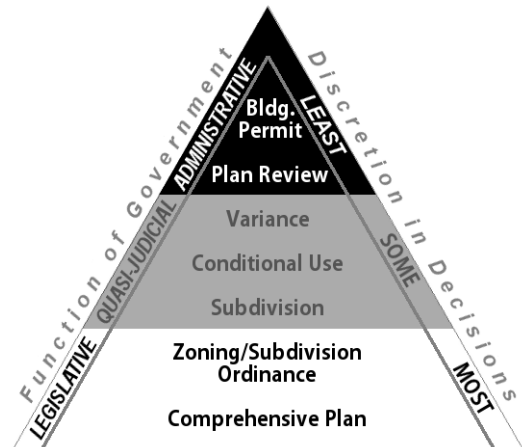


Item Description: Request by Meritex Enterprises, Inc., Owner of the Industrial Property at 2280 Walnut Street, for Approval of a Final Plat of the Existing Outlot in Preparation for Development

Application Review Details

- RCA prepared: January 3, 2014
- City Council action: January 13, 2014
- Statutory action deadline: January 24, 2014

Action taken on a plat proposal is **quasi-judicial**; the City's role is to determine the facts associated with the request, and apply those facts to the legal standards contained in State Statute and City Code.



1.0 REQUESTED ACTION

Meritex Enterprises proposes to plat Outlot A of the Highcrest Park 2nd Addition plat lying immediately south and east of the intersection of Walnut Street and Terminal Road.

2.0 SUMMARY OF RECOMMENDATION

Planning Division staff concurs with the recommendation of the Public Works Department to pass a motion approving the proposed FINAL PLAT; see Section 7 of this report for the detailed recommendation.

3.0 BACKGROUND

- 3.1 The subject property has a Comprehensive Plan Land Use Designation of Industrial (I) and a corresponding zoning classification of Industrial (I) District. The PRELIMINARY PLAT proposal has been prompted by plans to develop an approximately 138,000-square-foot office/warehouse facility on the proposed Lot 1.
- 3.2 When exercising the so-called “quasi-judicial” authority when acting on a PLAT request, the role of the City is to determine the facts associated with a particular request and apply those facts to the legal standards contained in the ordinance and relevant state law. In general, if the facts indicate the applicant meets the relevant legal standard, then they are likely entitled to the approval, although the City is able to add conditions to a plat approval to ensure that the likely impacts to roads, storm sewers, and other public infrastructure on and around the subject property are adequately addressed.
- 3.3 At its meeting of September 15, 2012 Roseville’s Parks and Recreation Commission reviewed a previous plat proposal of this property against the park dedication requirements of §1103.07 of the City Code; after reviewing that proposal, the Parks and Recreation Commission recommended requiring a dedication of cash in lieu of land in this location. At the time the PRELIMINARY PLAT application for the present proposal was submitted, the Parks and Recreation Department Director determined that the Commission’s 2012 recommendation was still appropriate and, since the PRELIMINARY PLAT approval and submission of the FINAL PLAT application both occurred in 2013, the 2013 calculation of park dedication remains valid even though the final approval will occur in 2014. City Code §314 (Fee Schedule) established a park dedication amount equal to 7% of the 2013 fair market value of the unimproved land to be platted, as determined by the Ramsey County Assessor’s office; with a 2013 valuation of \$1,733,700, the total cash dedication would be \$121,359, to be collected prior to recording an approved final plat at Ramsey County.
- 3.4 The proposed PRELIMINARY PLAT was approved as part of the City Council’s Consent Agenda on December 9, 2013 with the condition that the applicant continue working with the Public Works Department to address easements and water and sewer infrastructure requirements as necessary.

4.0 FINAL PLAT ANALYSIS

- 4.1 Plat proposals are reviewed primarily for the purpose of ensuring that all proposed lots meet the minimum size requirements of the zoning code, that adequate streets and other public infrastructure are in place or identified and constructed, and that storm water is addressed to prevent problems either on nearby property or within the storm water system. As a FINAL PLAT of an industrial property, the proposal leaves no zoning issues to be addressed since the Zoning Code does not establish minimum lot dimensions or area. The proposed FINAL PLAT is included with this report as Attachment C.
- 4.2 At the time this report was prepared, Roseville’s Public Works Department staff was continuing to work with the applicant to address the specific needs related to easements to be dedicated on the FINAL PLAT, but felt that the remaining issues were minor enough to address with conditions of approval rather than postponing City Council action until the plat document addresses the easements correctly.

51 **5.0 PUBLIC COMMENT**

52 Planning Division staff has received no communications about the proposal at the time
53 this report was prepared.

54 **6.0 RECOMMENDATION**

55 Based on the comments and findings outlined in Sections 3 – 5 of this RCA, the Planning
56 Division recommends approval of the proposed FINAL PLAT pursuant to Title 11 of the
57 Roseville City Code with the following conditions:

- 58 **a.** The applicant shall continue to work with Public Works Department staff until the
59 easements to be dedicated on the plat gain administrative approval; and
60 **b.** The required park dedication shall be paid prior to release of the signed Mylar
61 document for recording at Ramsey County.

62 **7.0 POSSIBLE COUNCIL ACTIONS**

63 **7.1 Pass a motion to approve the proposed Highcrest Park 6th Addition FINAL PLAT as**
64 **recommended**, based on the comments and findings of Sections 3 – 5 and the
65 recommendation of Section 6 of this RCA.

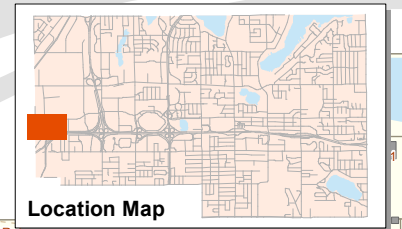
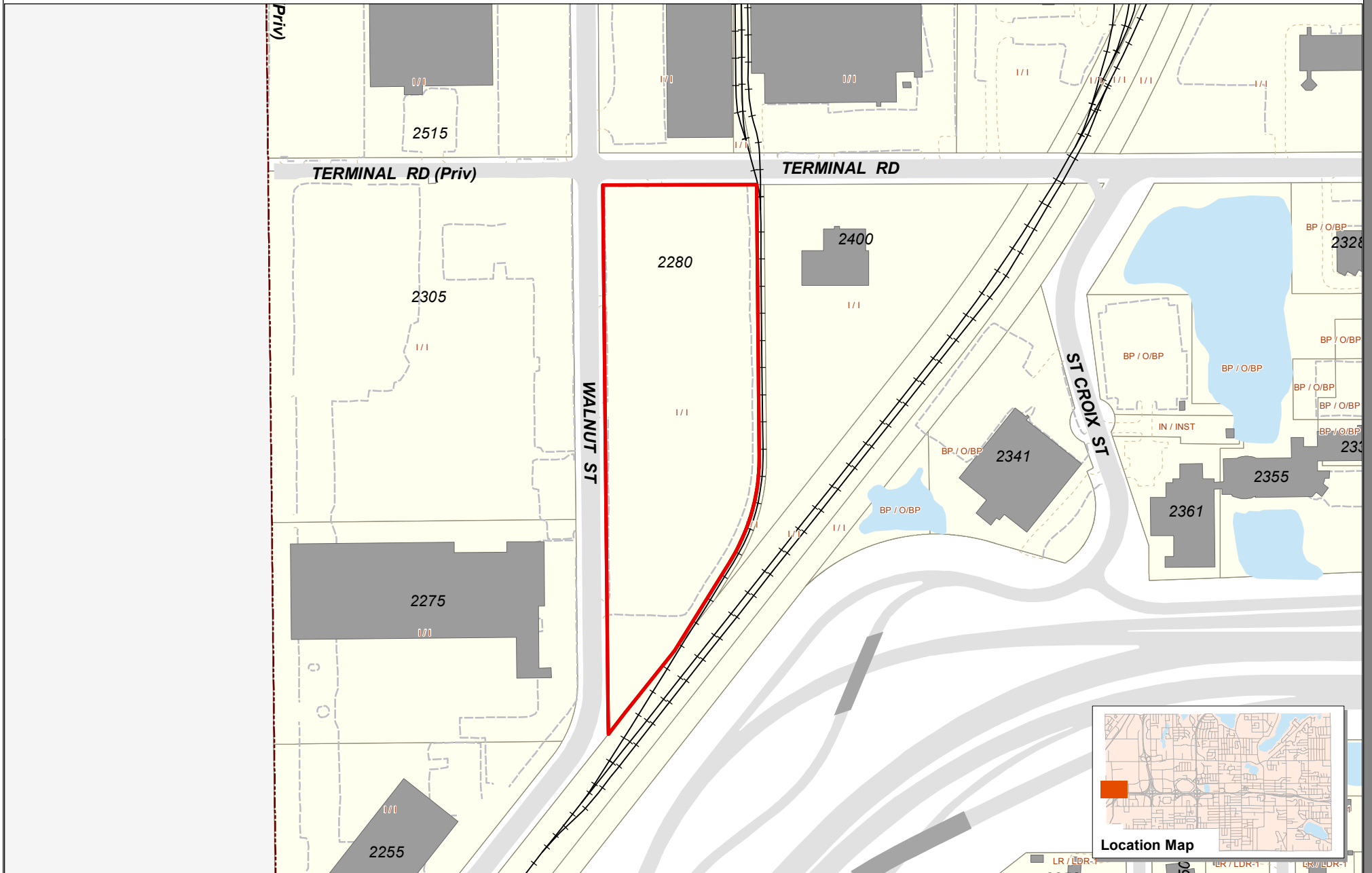
66 **7.2 Pass a motion to table the item for future action.** Tabling beyond January 24, 2014
67 would require extension of the 60-day action deadline established in Minn. Stat. §15.99.

68 **7.3 Pass a motion, to deny the requested approval.** Denial should be supported by specific
69 findings of fact based on the City Council's review of the application, applicable zoning
70 and subdivision regulations, and the public record.

Prepared by: Associate Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments: A: Area map C: Final plat
B: Aerial photo

Attachment A for Planning File 12-013



Prepared by:
Community Development Department
Printed: October 15, 2013



Site Location

LR / LDR-1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (9/4/2013)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet



mapdoc: planning_commission_location.mxd

Attachment B for Planning File 12-013



Prepared by:
Community Development Department
Printed: October 18, 2013



Site Location

Data Sources

- * Ramsey County GIS Base Map (10/7/2013)
- * Aerial Data: MnGeo (4/2012)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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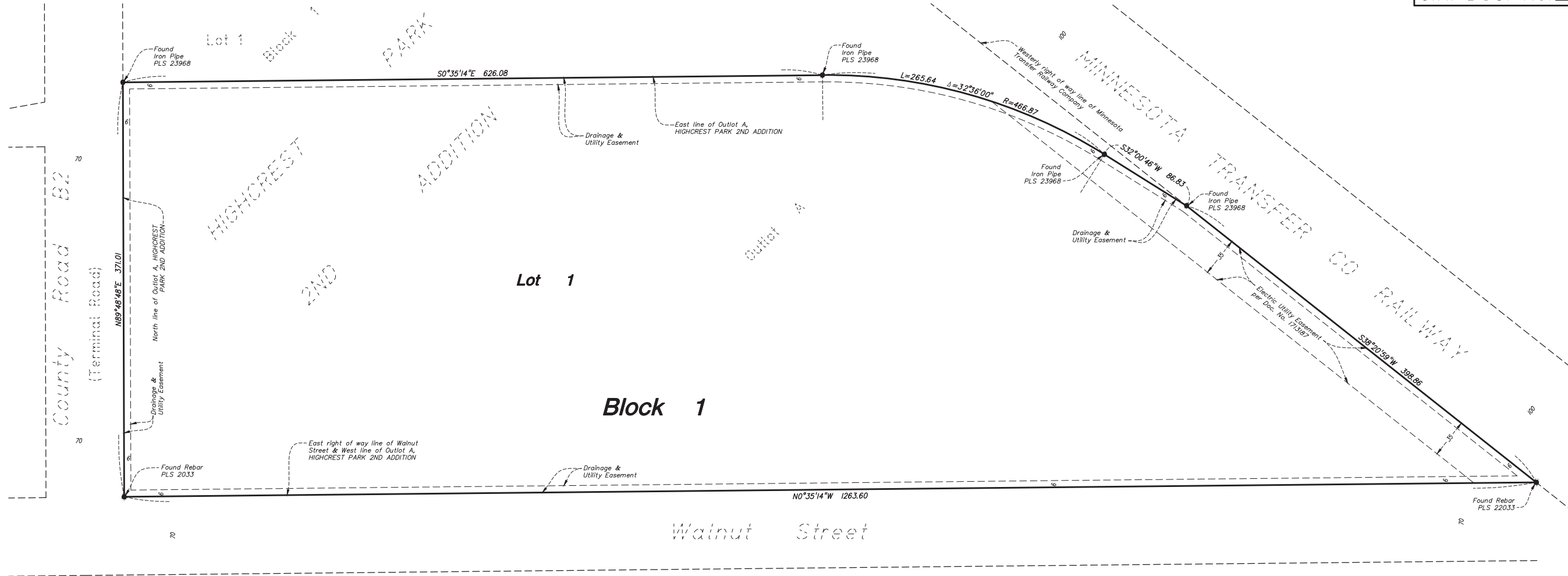
0 50 100
Feet



HIGHCREST PARK 6TH ADDITION

Attachment C

C.R. DOC. No. _____



KNOW ALL PERSONS BY THESE PRESENTS: That Meritex Enterprises, Inc., a Minnesota corporation, owner, and U.S. Bank National Association, a national banking association, mortgagee, of the following described property situated in the City of Roseville, County of Ramsey, State of Minnesota, to wit:

Outlot A, HIGHCREST PARK 2ND ADDITION, Ramsey County, Minnesota

Have caused the same to be surveyed and platted as HIGHCREST PARK 6TH ADDITION, and does hereby dedicate or donate to the public for public use forever the drainage and utility easements as shown on this plat.

In witness whereof said Meritex Enterprises, Inc., a Minnesota corporation, has caused these presents to be signed by its proper officer this ____ day of _____, 201__.

SIGNED: Meritex Enterprises, Inc.

_____, its Chief Investment Officer

State of _____
County of _____

The foregoing instrument was acknowledged before me this ____ day of _____, 201__ by Chief Investment Officer of Meritex Enterprises, Inc., a Minnesota corporation, on behalf of the corporation.

(Signature)

(Printed Name)
Notary Public _____ County, _____
My Commission Expires January 31, 201__

In witness whereof said U.S. Bank National Association, a national banking association, has caused these presents to be signed by its proper officer this ____ day of _____, 201__

SIGNED: U.S. Bank National Association

_____, its _____

State of _____
County of _____

The foregoing instrument was acknowledged before me this ____ day of _____, 201__ by _____ the _____ of U.S. Bank National Association, a national banking association, on behalf of the association.

(Signature)

(Printed Name)
Notary Public _____ County, _____
My Commission Expires January 31, 201__

SURVEYORS CERTIFICATION

I, Henry D. Nelson, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 201__

Henry D. Nelson, Licensed Land Surveyor
Minnesota License No. 17255

State of Minnesota
County of _____

The foregoing instrument was acknowledged before me this ____ day of _____, 201__ by Henry D. Nelson, a Licensed Land Surveyor.

(Signature)

(Printed Name)
Notary Public _____ County, Minnesota
My Commission Expires January 31, 201__

CITY OF ROSEVILLE

We do hereby certify that on the ____ day of _____, 201__, the City Council of the City of Roseville, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____, Mayor

_____, City Clerk

DEPARTMENT OF PROPERTY RECORDS AND REVENUE

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 201__.

_____, Director
Department of Property Records and Revenue

By _____, Deputy

COUNTY SURVEYOR

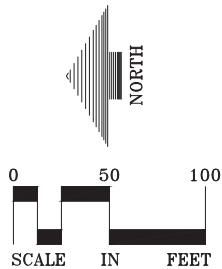
I hereby certify that this plat complies with the requirements of Minnesota Statutes, Section 505.021, and is approved pursuant to Minnesota Statutes, Section 383A.42, this ____ day of _____, 201__

Craig Hinzman, L.S.
Ramsey County Surveyor

COUNTY RECORDER, County of Ramsey, State of Minnesota

I hereby certify that this plat of HIGHCREST PARK 6TH ADDITION was filed in the office of the County Recorder for public record on this ____ day of _____, 201__, at ____ o'clock ____ M. and was duly filed in Book _____ of Plats _____ as Document Number _____

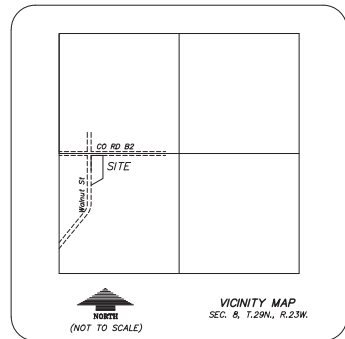
By _____ Deputy County Recorder



○ DENOTES 1/2 INCH X 14 INCH IRON MONUMENT SET, MARKED "RLS 17255"

● DENOTES IRON MONUMENT FOUND

The north line Outlot A, Highcrest Park 2nd Addition is assumed to have a bearing of N89°46'48"E



LOUCKS
Associates

REQUEST FOR COUNCIL ACTION

Date: January 13, 2014

Item No.: 7.g

Department Approval

Timothy O'Neill

City Manager Approval

Sam F. Trueman

Item Description: Approve Roseville Firefighter's Relief Association to Conduct Actuarial Valuation

BACKGROUND

On July 8, 2013 the Roseville City Council approved the Roseville Firefighter's Relief Association retirement increase to \$32 per month of service. As part of the approval process Council directed the Relief Association to seek Council approval for all future actuarial valuations for the retirement fund.

The Relief Association is required by statute to conduct an updated actuarial valuation every two years. The Relief Association conducted an actuarial valuation for 2014, and is now required to conduct an actuarial valuation for 2015 & 2016. This actuarial valuation will be completed using end of year data from 2013.

FINANCIAL IMPACTS

Costs associated with conducting the actuarial valuation are paid from the Relief Association special fund.

STAFF RECOMMENDATION

Staff recommends Council Approve the Roseville Firefighter's Relief Association to conduct an actuarial valuation for the years 2015 & 2016 as required by statute.

REQUESTED COUNCIL ACTION

Approve the Roseville Firefighter's Relief Association to conduct an actuarial valuation for the years 2015 & 2016 as required by statute.

Prepared by: Timothy O'Neill, Fire Chief

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

DATE: **01/13/2014**

ITEM NO: 13.a

Department Approval



City Manager Approval



Item Description: Discuss the Redevelopment of the Dorso property, Tax Increment Financing (TIF) assistance, and Waiver of the Environmental Assessment Worksheet (EAW) Requirement

BACKGROUND

The Dorso property is located at 2814 Cleveland Avenue and was the former home of American Semi. The property currently includes the vacant 47,580 sq. ft. building and 10.11 acres over three existing parcels. The City was recently approached by representatives of Colliers International who are seeking to assist with the development of a medical device maker on the Dorso property.

THE PROJECT

- World Headquarters for a medical device manufacturer
- 115,000 square feet on two stories
- Expandable by 30,000 square feet
- The company currently has 300 employees and projects to add 300 new jobs over the next 2-3 years with an average wage level of \$75,000
- Use is 79,000 square feet office and 36,000 square feet clean room/lab/manufacturing /storage
- Two loading docks (expandable to three)
- Initial parking 533 stalls, additional 119 with Phase II
- Total project costs are expected to be more than \$20 million (conceptual site plan – Attachment A)

POLICY OBJECTIVE

Redevelopment of Twin Lakes has been a high priority for the City for many years. The proposed world headquarters development is one of the key uses desired for the area and would assist in achieving or furthering the goals of the Twin Lakes Redevelopment Area, especially given the type of jobs this use would bring to our market place.

FINANCIAL IMPACTS

At this time, it is unknown what amount assistance for the project is needed, however a number of areas such as environmental clean-up, soil correction, land cost and construction costs, have been identified. The City has Tax Increment Financing District 17 and a Hazardous Substance Subdistrict 17a within the Twin Lakes Redevelopment Area that can be used to fill the financial gap for such items and the project is required to meet the criteria in the Twin Lakes Public Financial Participation Framework (Attachment B).

This new development will generate additional TIF revenue that could potentially assist the development. TIF 17A has a healthy balance, but its use is restricted to environmental remediation, while TIF 17 has limited existing funding. It is expected that further analysis of the project will bring forward specific recommendations on how these funds would be affected if assistance is given.

This proposed redevelopment project within Twin Lakes is a “home run” for the City, in that it achieves most goals and objective for this area that have been discussed about for more than 20 years. Therefore the Community Development staff recommends that the City Council express their support for continued discussions regarding public participation (TIF) in is project and direct staff to continue to work with the Colliers team on further defining the anticipated financial gap.

EAW EXEMPTION/WAIVER

On October 8, 2012, as a direct result of the 5-year expiration of the Twin Lakes Alternative Urban Areawide Review (AUAR), the City Council adopted a policy regarding environmental review for Twin Lakes. Specifically, and regarding the subject redevelopment proposal, Resolution 11015 established the need for a Discretionary Environmental Assessment Worksheet (EAW) in the event that an AUAR is was not in place for Twin Lakes and a proposed project did not meet or exceed the minimum thresholds to conduct a mandatory EAW or Environmental Impact Statement (EIS).

To clarify, the purpose of an EAW is to disclose information about potential environmental impacts of a project. It is not an approval process. The information disclosed in a project specific EAW has two functions: to determine whether an EIS is necessary and to indicate how the project can be modified to lessen its environmental impacts. An EAW is defined in state statutes as a “brief document which is designed to set out the basic facts necessary to determine whether an EIS is required for a proposed action.” (Minn. Stat. §116D.4 Subd. 1a)

The City has had a long standing requirement for project specific traffic studies and analysis due to potential impacts at key intersections and the roadway network in and around the Twin Lakes Redevelopment Area. Similarly, the Minnesota Pollution Control Agency (MPCA) requires multiple levels of study and analysis of soil and/or ground water contamination and measures to mitigate or clean-up to established standards. All redevelopment sites require Phase 1 and 2 Environment Site Assessments, a Response Action Plan (RAP) and a Development Response Action Plan (DRAP) approved by the MPCA.

In order to be considered for this project, groundbreaking needs to commence in the spring of 2014. This will allow the clean room facilities to be complete by late fall and ready for the required FDA validation and approval process. In order to meet this timeframe, Colliers and their representatives/contractors need to work with the City to make timely and complete applications and be prepared to make decisions and respond to requests for information quickly. In return, the City would be diligent in its review and approval of all necessary items associated with this development, including (but not limited to) phased building permits, grading plans, and the subdivision platting process.

Based on the project timing, size of the site and proposed building, the nature of use and the anticipated impacts on the surrounding area, Colliers is requesting a waiver of the requirement to perform and EAW. The EAW process, although not expensive, can take upwards of 120-180 days not including the writing of the EAW itself and staff review for completion. The proposed development does not trigger a mandatory EAW and the fact the City already requires study and

analysis of traffic and the State requires the study, analysis, and mitigation of site specific contamination, the Community Development Department recommends that the City Council exempt/waive this redevelopment proposal from conducting an EAW.

STAFF RECOMMENDATION

Staff believes that the proposed world headquarters development on the Dorso property is very desirable and consistent with the vision of Twin Lakes. Staff would recommend that the City support the future use of TIF to assist this redevelopment project and to waive the required EAW.

REQUESTED COUNCIL ACTION

No final decisions are expected at this time in regards to any financial assistance for the redevelopment. However, if it is felt that the project is desirable, the City Council should direct staff to continue discussions with Colliers and bring back more detailed information about potential financial assistance.-and-

The City Council should make a determination on whether an EAW shall be conducted for this project.

Prepared by: City Planner Thomas Paschke | 651-792-7073 | thomas.paschke@ci.roseville.mn.us

Attachments:

- A. Project Narrative from Colliers International
- B. Conceptual Site Plan
- C. Twin Lakes Financial Framework
- D. Resolution 1005 – Establishing Need for Discretionary EAW in Twin Lakes.

From: mnordland@launchproperties.com
To: [Thomas Paschke](#)
Cc: Peter.Mork@colliers.com; [Simek, Jason \(Jason.Simek@colliers.com\)](mailto:Simek.Jason@colliers.com)
Subject: Dorso Redevelopment
Date: Wednesday, January 08, 2014 12:48:44 PM

Thomas:

Pursuant to our meetings and recent phone discussion, the following is an attempt at the information requested for discussion at the January 13th City Council meeting. Our hope is that we can achieve a waiver of the EAW requirement for the project and get a good feeling about the city's willingness to support the project with financial assistance. Please review and let me know if you have questions or need additional information.

Project:

- World Headquarters for a medical device manufacturer
- 115,000 square feet on two stories
- Expandable by 30,000 square feet
- Total site area of 10.3 acres
- Use is 79,000 square feet office and 36,000 square feet clean room/lab/manf/storage
- Two loading docks (expandable to three)
- The company currently has 300 employees and projects to add 300 new jobs over the next 2-3 years with an average wage level of \$75,000
- Total project costs are expected to be more than \$20 million
- Initial parking 533 stalls, additional 119 with Phase II

Project Timing:

In order to be considered for this project, we need the ability to break ground in the spring of 2014. This will allow the clean room facilities to be complete by late fall and ready for the required FDA validation and approval process. In order to meet this timeframe, we need to work in concert with the city to make timely and complete applications and be prepared to make decisions and respond to requests for information quickly. In return, we ask the City of Roseville to act quickly, review our applications concurrently when possible and help to expedite a phased building permit process (grading/Shell/TI).

EAW Wavier:

Based on the project timing, size of the site and proposed building, the nature of use and the anticipated impacts on the surrounding area, we are requesting a waiver of the requirement to perform and EAW. We will be completing the following environmental reviews, which are typically part of the EAW, as part of our entitlement process:

- Environmental: The site has had several Phase I and Phase II investigations completed in recent years. Based on known and suspected impacts, we will complete an updated Phase I and do additional Phase II work (including soil borings and soil vapor analysis). We will then make application to the Voluntary Investigation and Cleanup (VIC) program at the MPCA and submit a Response Action Plan (RAP) for their approval.

- Traffic: We will complete a traffic study for the project to determine the impacts on the local roads and whether any improvements are required.

- Watershed Approvals: We will complete a storm water analysis for the project and submit our plans for retention and infiltration to the watershed district for approval.

We believe that the above measures will address the concerns this project would generate in an EAW and therefore negate the need for the broader study for a development of this size.

Financial Assistance:

In order for this project to be financially feasible and competitive with other options, it will require financial assistance from the city. There are site geotechnical and environmental issues that add extraordinary expense to the project currently estimated at around \$1 million. In addition we are seeking assistance for overall costs related to the development including site acquisition, Phase II land costs and construction costs related to upgrading the exterior of the building and making it two-stories. This assistance is required in order for the project to work and for the site to be competitive. We are looking forward to discussing the tools available to the city to help us bridge the gap including TIF, HSS TIF, SAC credits, reduced fees, etc. We believe that the requested financial assistance will be well utilized based on the impact the project will have on the Twin Lakes redevelopment area and the number of high quality/high wage jobs it will bring to Roseville.

Please call or email with any questions or additional information required.

Best,
Mark

MARK NORDLAND

PRINCIPAL

(612) 564-4060 (o)

(612) 812-7020 (c)

mnordland@launchproperties.com



TWO STORY**DEVELOPMENT SUMMARY:**

BUILDING SITE: 389,466 SF (8.94 ACRES)
 STORMWATER SITE: 58,679 SF (1.35 ACRES)
 STORM POND: 27,485 SF(.63 ACRES)

DOCK DOORS: 2 PROVIDED (SPACE FOR 3)
 PARKING SPACES

532 PHASE ONE PARKING SPACES (4.63/1000)
 119 PHASE TWO PARKING SPACES (N.E. OUTLOT)
 41 PHASE TWO PARKING SPACES (POND AREA)

PHASE ONE:

320' x 208'-4" - 67,750 SF FOOTPRINT

TWO STORY BUILDING: 115,000 SF

GROUND FLOOR	67,750 SF
PRODUCTION/LAB/CLEAN ROOM/WAREHOUSE	
(20,500 SF WITH 26' CLEAR HEIGHT)	36,000 SF
OFFICE	31,750 SF
UPPER FLOOR	
OFFICE	47,250 SF

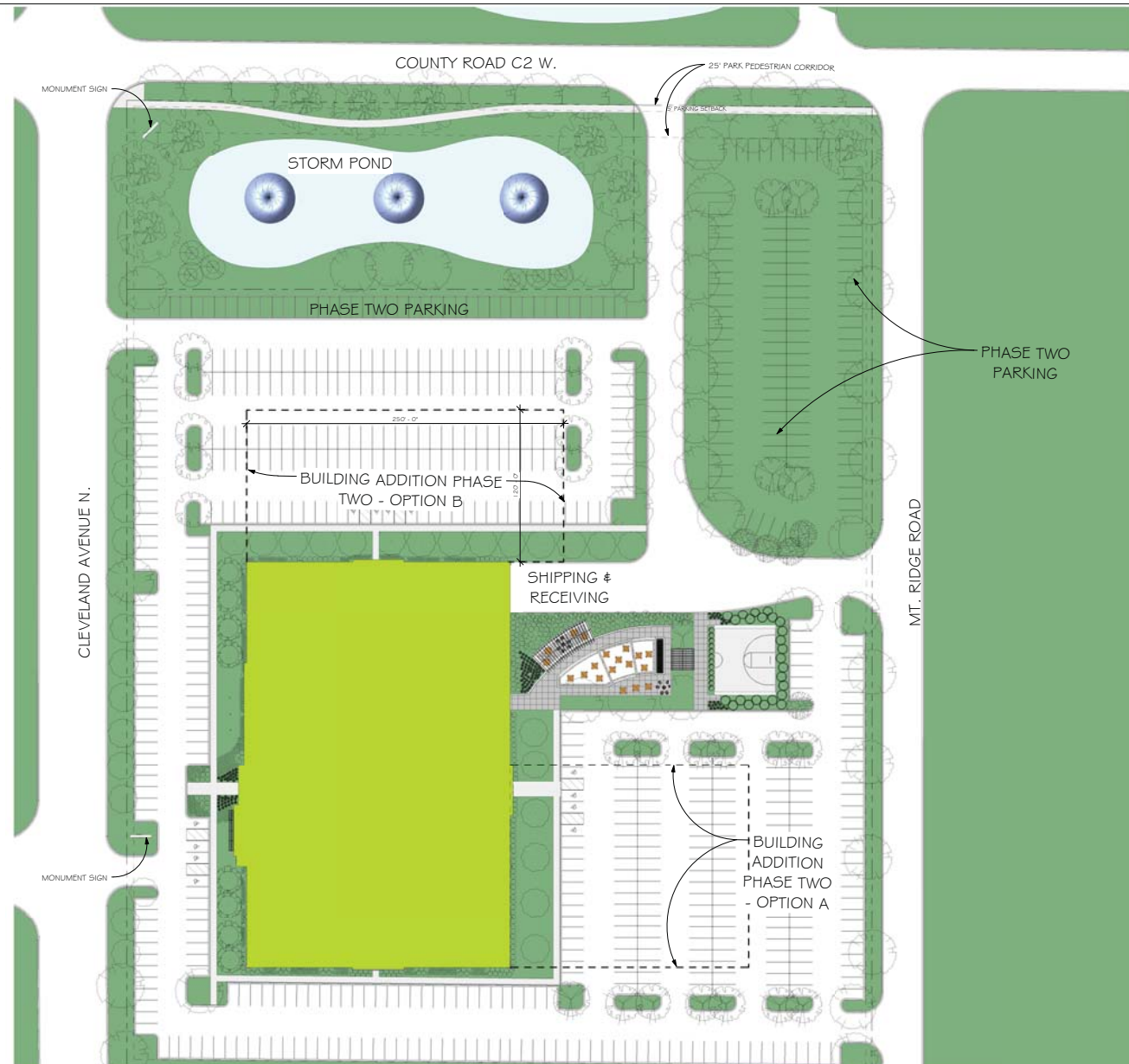
PHASE TWO:

OPTION A (SOUTH EAST ADDITION)

160' X 187'-6"
 30,000 SF FOOTPRINT

OPTION B (NORTH ADDITION)

120' X 250'
 30,000 SF FOOTPRINT



① SITE MASTERPLAN
 SCALE 1" = 40'-0"

Proposed Development

2814 Cleveland Ave N, Roseville, Minnesota

JANUARY 8, 2014

Twin Lakes Public Financial Participation Framework

Introduction

Since 1988, the City of Roseville has worked to spark investment in the 275-acre Twin Lakes Redevelopment Area. The City initiated the creation of a Master Plan for the area, which has been updated several times since its inception. Over time, the importance of this project has become deeply rooted within the community, which is demonstrated by the adoption of Twin Lakes Master Plan into the City's Comprehensive Plan.



Twin Lakes Redevelopment Area

During the initial phases of redevelopment activities, public financial participation is often requested by developers to assist in offsetting the increased development costs associated with development on these more complicated sites. With limited financial resources and community expectations high, the City of Roseville has established a Public Financial Participation Framework to identify objectives and criteria by which to consider future financial requests for projects within the Twin Lakes Redevelopment Area.

The following framework, which has been developed with consideration to community goals articulated through the Imagine Roseville 2025 process, the Twin Lakes Master Plan (2001), and the Twin Lakes Design Principles, describes general policies that the City of Roseville will use when considering if to participate, what type of activities to assist with, and parameters of participation. These policies are intended to clarify what is within the realm of consideration when public financial participation is considered for elected officials, city staff, the public, and the development community.

Twin Lakes Public Financial Participation Determination

For all projects requesting financial assistance, the requestor must demonstrate (to be verified by the City) that the project is unlikely to proceed without the infusion of City funds. Beyond need, developers must demonstrate how their project will advance the city's overarching objectives. On the following page are eight community objectives and twenty-three scoring criteria by which to measure potential achievement of these objectives. The objectives include a mix of uses, enhanced aesthetics, environmental quality and sustainability, relationship to parks, transit and transportation options, diverse employment opportunities, diverse tax base, and diverse housing options. In order for the City to consider financial assistance for an individual project, the project must work toward achieving one-third of scoring criteria (eight criteria) within at least four of the objective categories.

Objectives and Scoring Criteria

1. Mix of Uses

- ☐ Overall Use Mix: Contributes toward the desired mix of uses within the project area described in the Twin Lakes Master Plan
- ☐ Needed Services: Provides a needed service in Roseville.
- ☐ Community Spaces: Incorporates community spaces, such as plazas and greenspaces, into the project that are open for use by the general public

2. Enhanced Aesthetics

- ☐ Blight Elimination: Removes, prevents, or reduces blight or other adverse conditions of the property
- ☐ Urban Design: Achieves a walkable, pedestrian friendly environment, creates a strong “public realm,” and internalizes parking to the project as indicated in the Twin Lakes Design Principles
- ☐ Building Quality: Uses high quality, long-lasting building and construction materials
- ☐ Structured Parking: Replaces large, surface-parking lots with parking structures integrated into the overall project design

3. Environmental Quality and Sustainability

- ☐ Environmental Remediation: Cleans up existing soil and groundwater contamination
- ☐ Green Building: Is designed to a LEED-Silver rating or higher
- ☐ Green Infrastructure: Uses innovative stormwater management techniques, such as rain gardens/bioretention, porous pavement, or underground holding chambers
- ☐ Environmental Preservation: Preserves or improves quality of wetlands, wildlife habitats, or other natural areas inside or outside of parks.

4. Relationship to Parks

- ☐ Park Connections: Provides connectivity to the neighboring parks
- ☐ Buffers: Offers a buffer between the adjacent park and the new land uses
- ☐ Mitigates Environmental Impacts: Addresses environmental impacts related to park resources

5. Transit and Transportation Options

- ☐ Multimodal Transportation: Integrates bus, bicycle, and pedestrian connections into the project
- ☐ Transportation Demand Management: Works to reduce the number of trips to the project area by implementing various transportation demand options

6. Diverse Employment Opportunities

- ☐ Job Creation: Creates or retains a wide-range of professional-level, family-sustaining jobs
- ☐ Businesses Attraction/Retention: Attracts or retains competitive and financially strong businesses to Roseville

7. Diverse Tax Base

- ☐ Tax Base: Diversifies the overall tax base of the City
- ☐ Enhanced Tax Base: Maximizes tax-base potential within the redevelopment area

8. Diverse Housing Choices

- ☐ Unmet Housing Markets: Provides housing options not currently realized in the Roseville market (e.g. market-rate apartments, mid-sized single-family homes)
- ☐ Affordable Housing: Provides affordable housing opportunities.

Priority Funding Activities

The following is a list of activities, fundable under state statute, in which the City may consider financial participation.

- Cleanup of environmental contamination
- Construction of public infrastructure (e.g. utilities, roads, and sidewalks)
- Streetscaping
- Public, structured parking facilities
- Site improvements (e.g. soil correction)
- Land acquisition (e.g. right-of-way acquisition)
- Others on a case-by-case basis

General Financial Participation Parameters

If it is determined that the City will financially participate in a project, the following are the general parameters by which a development agreement will be negotiated.

Grants

- The City will apply for available regional, state, and federal grant funds to offset city costs associated with City-led project elements.
- The City will consider applying for regional, state, and federal grant funds to assist developer costs for projects that provide a demonstrated community benefit.
- If limited funds available, City will give priority to City-led elements.

Tax Increment Financing (TIF)

- Pay-as-you-go Financing: Initial financing of eligible improvements will be the responsibility of the developer with the City repaying the developer for eligible costs as revenue is generated (Developer-led project elements)
- Upfront Capitalization: Upfront financing for public improvements (City-led project elements)
- Financing Terms: Minimum financing for the shortest terms for the project to proceed.

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 8th day of October, 2012 , at 6:00 p.m.

The following members were present: Willmus, McGehee, Pust, Roe

and the following were absent: Johnson

Member McGehee introduced the following resolution and moved its adoption:

RESOLUTION No. 11015

Twin Lakes Environmental Review Policy

WHEREAS, the City of Roseville adopted the Twin Lakes Business Park Final AUAR Update on October 15, 2007; and

WHEREAS, Chapter 4410 (Environmental Review) of the Minnesota Administrative Rules require that an AUAR be updated every five years; and

WHEREAS, The City of Roseville desires that the Twin Lakes Redevelopment Area is subject to environmental review, documentation, and mitigation; and

WHEREAS, The City of Roseville desires to establish a policy the will ensure that continual environmental oversight covers the Twin Lakes Redevelopment Area.

NOW, THEREFORE, BE IT RESOLVED, that

- 1) It is the stated policy of the City of Roseville that the Twin Lakes Redevelopment Area is subject to an Alternative Urban Areawide Review (AUAR) environmental study as defined in Chapter 4410 (Environmental Review) of the Minnesota Administrative Rules.
- 2) If an AUAR is not in place for the Twin Lakes Redevelopment Area and a proposed development exceeds the mandatory Environmental Assessment Worksheet (EAW) or Environmental Impact Statements (EIS) thresholds, the developer will be required to conduct the appropriate environmental review.

- 3) If an AUAR is not in place for the Twin Lakes Redevelopment Area, and a development is not required to do a mandatory EAW or EIS, a proposed development within the Twin Lakes Redevelopment Area will be required to conduct an Environmental Assessment Worksheet (EAW) as provided for in Chapter 4410.1000 (3)(A) (Discretionary EAWs) of the Minnesota Administrative Rules.
- 4) The preparation of the EAW shall be completed under the direction of the City and done by City Staff and/or City-hired consultants. All costs, including City review costs, for preparation of an EAW shall be borne by the developer. The developer shall deposit a sufficient cash deposit to cover the costs of the preparation, review, and completion of the EAW.
- 5) Developments approved prior to October 15, 2012 within the Twin Lakes Redevelopment Area are exempt from this policy. Development is deemed approved under this policy when all site plans have been approved by the City Community Development Department and all plats required for subsequent development have been approved by the City Council.

The motion for the adoption of the foregoing resolution was duly seconded by Member Willmus, and upon a vote being taken thereon, the following voted in favor thereof: Willmus, McGehee, Pust, Roe

and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Twin Lakes Environmental Review Policy

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 8th day of October, 2012 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 8th day of October, 2012.



Chris Miller, Acting City Manager

(Seal)

REQUEST FOR COUNCIL ACTION

Date: January 13, 2014
Item No.: 13.b

Department Approval

City Manager Approval



Item Description: Consider Next Steps in City Manager Hiring Process

BACKGROUND

After former City Manager Malinen resigned in May of 2013, the City Council appointed Pat Trudgeon as Interim City Manager and began to consider a hiring process. Shortly after that, consideration of the hiring process was suspended until January 2014, and Mr. Trudgeon and the Council developed several goals and objectives for his performance. The intention at that time was to review Mr. Trudgeon's performance in January 2014 and then revisit consideration of a City Manager hiring process.

The City Council evaluated Mr. Trudgeon's performance at its January 6, 2014, meeting, and summarized the conclusions earlier in this meeting.

Accordingly, the next action for the City Council is to discuss next steps in a City Manager hiring process.

REQUESTED COUNCIL ACTION

Determine the next steps in a City Manager hiring process, and provide direction to staff and/or the Council City Manager Evaluation Subcommittee as appropriate.

REQUEST FOR COUNCIL ACTION

Date: Jan. 13, 2014
Item No.: 14.a

Department Approval

City Manager Approval



Item Description: Consider Request to Conduct a Resident Survey

BACKGROUND

It has been three years since the City of Roseville last conducted a survey of its residents. The previous survey was conducted by mail in January and February of 2011. The survey was administered by Cobalt Community Research. Their survey instrument was specifically designed to engage residents in budget and planning decisions. Results of the survey were presented to the City Council at its March 28, 2011 meeting.

One of the priorities that the City Council has identified is conducting another survey in 2014 to assess city services and programs and to assist in the city budget process.

WHY SURVEY AGAIN

Ongoing citizen engagement is vital in order to assess residents' satisfaction with city services. A community survey meets this goal by providing the city with a benchmark for determining how the City's actions, or inactions, effect resident satisfaction. This feedback to the City Council regarding ongoing services can be used to determine whether the city is meeting citizens' expectations and where improvements are required.

Surveys also allow the city to track its performance over time and can be used as a planning tool by city officials, specifically with identifying issues that deserve a more detailed approach than its day-to-day business operations generally allow. By instituting a performance measurement program, the City Council can determine if service is improving or declining, and whether the city needs to adjust resources in a particular area.

This performance measurement information can be tied directly to data coming out of the community survey. Moving forward, when preparing the city budget, performance measures can help the City Council evaluate whether the city is getting the value it expected for the money it spends.

OPTIONS

Though there are many companies that provide community survey services, two have been used successfully recently by neighboring cities. The Morris Leatherman Company, a market and research firm incorporated in 2013 as outgrowth of Decision Resources, Ltd., and National Research Center.

The Morris Leatherman Company

The Morris Leatherman Company is a market and research firm incorporated in 2013 after the closure of Decision Resources, Ltd. The company, which is located in Minneapolis, continues to

utilize many of the same methodologies and personnel as Decision Resources. The company serves clients across the nation in the private, public, and political sectors, including corporations, municipalities and state governments, financial institutions, religious organizations, business organizations, school districts, and non-profit organizations.

Typically, the Morris Leatherman Company utilizes a Telephone Random Sample in its survey. In this type of approach, a random sample of households is selected to be interviewed by telephone. All households have an equal chance of being selected and the adult respondent in each household is also chosen randomly. Results are based upon a pre-set number of completed interviews.

In June 2013, the City of Shoreview employed Decision Resources, Ltd. (prior to becoming The Morris Leatherman Company), to conduct its community survey. The average interview took 42 minutes.

In addition to Shoreview, The Morris Leatherman Company/Decision Resources have worked with local communities such as the Golden Valley and Woodbury.

National Research Center

National Research Center, Inc. (NRC) conducts public sector research and evaluation, with clients from across the country and around the globe. NRC developed The National Citizen Survey, which is designed to enhance the public voice and aid local decision-making. NRC has also developed instruments to measure older adults' perspectives about community livability, government employee sentiment about the work environment, community mobility assessments and resident opinion about local recreation and wellness. NRC is located in Boulder, CO.

The City of New Brighton recently employed NRC to conduct its community survey. The survey, conducted between January and March of 2013, was administered by mail to 1,200 randomly selected households within the city. Of those households receiving the survey, 372 residents responded to the survey, giving a response rate of 31 percent, giving the survey a margin of error of plus or minus five percentage points around any given percentage for the entire sample. The total cost to the City of New Brighton was \$16,112.

The Mail-Out Census, like the one conducted by the City of New Brighton, is typical of the research methodology utilized by NRC. In this type of approach, a written questionnaire is sent to a sample of households in a community. The questionnaire requires respondents to follow directions and answer each question in a specific manner (circling a letter, checking a box, etc.). After a specific period of time, residents are mailed a reminder postcard. Results are based upon the number of returned surveys at the pre-announced "cut-off" date.

BUDGET IMPLICATIONS

The 2014 budget includes \$15,000 for a citizen survey. It is believed that both companies could design and complete an acceptable survey that meets this budget guideline

STAFF RECOMMENDATION

The staff recommends that a resident survey be conducted in 2014 and that the City Council select the company to design and complete the survey.

REQUESTED COUNCIL ACTION

A motion to request bids from The Morris Leatherman Company and national Research Center to conduct a resident survey

-or-

A motion to approve moving forward with negotiating a contract for resident survey services with either The Morris Leatherman Company or National Research Center.

Prepared by: Garry Bowman, Communications Managaer

Attachments: A: Shoreview Quality of Life Study, conducted by Decision Resources, Ltd., June 2013

B: City of New Brighton, MN 2013 Citizen Survey, conducted by National Resource Center, January-March 2013

DECISION RESOURCES, LTD.
 3128 Dean Court
 Minneapolis, Minnesota 55416

SHOREVIEW RESIDENTIAL
 QUALITY OF LIFE STUDY
 FINAL JUNE 2013

Hello, I'm _____ of Decision Resources, Ltd., a nationwide polling firm located in Minneapolis. We've been retained by the City of Shoreview to speak with a random sample of residents about issues facing the city. This survey is being taken because the City is interested in your opinions and suggestions. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported. (DO NOT PAUSE)

- | | |
|---|--|
| 1. Approximately how many years have you lived in Shoreview? | LESS THAN TWO YEARS.....5%
TWO TO FIVE YEARS.....13%
SIX TO TEN YEARS.....18%
ELEVEN - TWENTY YRS....29%
OVER TWENTY YEARS.....35%
DON'T KNOW/REFUSED.....0% |
| 2. As things stand now, how long in the future do you expect to live in Shoreview? | LESS THAN TWO YEARS.....2%
TWO TO FIVE YEARS.....4%
SIX TO TEN YEARS.....9%
OVER TEN YEARS.....81%
DON'T KNOW/REFUSED.....5% |
| 3. Thinking back to when you moved to Shoreview, what factors were most important to you in selecting the city? | DON'T KNOW/REFUSED.....0%
ALWAYS SHOREVIEW.....8%
CONVENIENT LOCATION.....6%
CLOSE TO JOB.....17%
CLOSE TO FAMILY/FRIENDS10%
HOUSING/NEIGHBORHOOD...25%
SCHOOLS.....25%
SAFE.....5%
PARKS AND TRAILS.....2%
SCATTERED.....3% |
| 4. Where did you live prior to moving to Shoreivew? | ALWAYS SHOREVIEW.....10%
SAINT PAUL.....25%
MINNEAPOLIS.....16%
ROSEVILLE.....20%
OUT OF STATE.....5%
RURAL MINNESOTA.....3%
WHITE BEAR LAKE.....3%
LITTLE CANADA/VADNAIS...5%
MOUNDS VIEW/NEW BRIGHT..3%
HENNEPIN CO SUBURBS.....3%
ANOKA COUNTY.....5%
SCATTERED.....3% |

- | | |
|--|---|
| 5. How would you rate the quality of life in Shoreview -- excellent, good, only fair, or poor? | EXCELLENT.....58%
GOOD.....41%
ONLY FAIR.....1%
POOR.....0%
DON'T KNOW/REFUSED.....0% |
| 6. What do you like most about living in Shoreview? | LOCATION.....7%
SCHOOLS.....14%
QUIET.....15%
PEOPLE.....7%
GOOD COMMUNITY.....14%
PARKS.....3%
RURAL/OPEN SPACE.....9%
SMALL TOWN FEEL.....7%
NEIGHBORHOOD/HOUSING...12%
CITY SERVICES.....3%
SAFE.....7%
SCATTERED.....3% |
| 7. In general, what do you think is the most serious issue facing the community today? | DON'T KNOW/REFUSED.....7%
NOTHING.....33%
GROWTH.....12%
TAXES.....19%
SCHOOLS.....2%
TRAFFIC.....3%
LACK OF SHOPPING.....5%
ROAD CONDITIONS.....8%
LACK OF AFFORDABLE
HOUSING.....3%
LACK OF BUSINESSES.....7%
SCATTERED.....2% |
| 8. All in all, do you think things in Shoreview are generally headed in the right direction, or do you feel things are off on the wrong track? | RIGHT DIRECTION.....94%
WRONG TRACK.....5%
DON'T KNOW/REFUSED.....1% |

IF "WRONG TRACK," ASK: (N=19)

- | | |
|---|---|
| 9. Please tell me why you feel things have gotten off on the wrong track? | TOO MUCH GROWTH.....16%
HIGH TAXES.....53%
GOV'T DOESN'T LISTEN....5%
LACK OF DIVERSITY..... 5%
LACK OF PUBLIC TRANSIT.11%
TRAFFIC CONGESTION.....5%
LACK OF SCHOOL FUNDING..5% |
|---|---|

10. How would you rate the sense of community identity among residents in Shoreview -- would you say it is very strong, somewhat strong, not too strong, or not at all strong?
- | | |
|-------------------------|-----|
| VERY STRONG..... | 46% |
| SOMEWHAT STRONG..... | 50% |
| NOT TOO STRONG..... | 3% |
| NOT AT ALL STRONG..... | 1% |
| DON'T KNOW/REFUSED..... | 1% |

IF "NOT TOO STRONG" OR "NOT AT ALL STRONG," ASK: (N=12)

11. What could the City do to improve the sense of community in Shoreview?

UNSURE, 33%; MORE CITY CELEBRATIONS, 33%; MORE AFFORDABLE HOUSING, 17%; BETTER PLANNING OF DEVELOPMENT, 17%.

12. Please tell me which of the following do you feel the closest connection to -- the City of Shoreview as a whole, your neighborhood, your School District or something else? (IF "SOMETHING ELSE," ASK:) What would that be?
- | | |
|-------------------------|-----|
| CITY OF SHOREVIEW..... | 18% |
| NEIGHBORHOOD..... | 54% |
| SCHOOL DISTRICT..... | 10% |
| CHURCH..... | 3% |
| WORKPLACE..... | 3% |
| FAMILY/FRIENDS..... | 12% |
| DON'T KNOW/REFUSED..... | 1% |
13. Do you feel accepted and welcomed in the City of Shoreview?
- | | |
|-------------------------|-----|
| YES..... | 98% |
| NO..... | 2% |
| DON'T KNOW/REFUSED..... | 0% |

IF "NO," ASK: (N=6)

14. Why do you feel that way?

GOVERNMENT DOESN'T LISTEN, 33%; UNFRIENDLY NEIGHBORS, 33%; RACIAL DISCRIMINATION, 33%.

Let's spend a few minutes discussing the future of the City of Shoreview.

15. When thinking about a city's quality of life, what do you think is the most important aspect of that quality?

UNSURE, 4%; SAFETY, 36%; SENSE OF COMMUNITY, 17%; GOOD SCHOOLS, 11%; UPKEEP OF CITY, 9%; OPEN SPACE/NATURE, 5%; PARKS AND RECREATION, 6%; UPKEEP OF HOUSING, 2%; SMALL TOWN FEEL, 2%; QUIET AND PEACEFUL, 3%; SCATTERED, 5%.

16. What aspects, if any, of the community should be fixed or improved in the future?

UNSURE, 19%; NOTHING, 30%; LOWER TAXES, 5%; MORE RESTAURANTS, 3%; MORE RETAIL, 6%; BETTER ROADS, 10%; MORE DIVERSITY, 4%; MORE JOBS, 2%; CONNECT TRAILS, 2%; AFFORDABLE HOUSING, 2%; LESS GROWTH, 2%; MORE PUBLIC TRANSPORTATION, 2%; MORE SENIOR HOUSING, 2%; SCATTERED, 11%.

17. What, if anything, is currently missing from the City of Shoreview which, if present, would greatly improve the quality of life for residents?

UNSURE, 23%; NOTHING, 37%; MORE RESTAURANTS, 10%; MORE RETAIL, 10%; MORE PUBLIC TRANSIT, 4%; MORE DIVERSITY, 2%; MORE JOBS, 3%; MORE ENTERTAINMENT, 2%; CONNECT TRAILS, 2%; MORE AFFORDABLE HOUSING, 2%; SCATTERED, 5%.

18. When you think about Shoreview both today and yesterday, what, if anything, do you think should be preserved for the future?

UNSURE, 6%; NOTHING, 2%; LAKES, 15%; LOW CRIME RATE/SAFETY, 6%; PARKS AND TRAILS, 28%; OPEN SPACE, 19%; SMALL TOWN FEEL, 4%; SCHOOL DISTRICT, 9%; SENSE OF COMMUNITY, 6%; CITY SERVICES, 2%; MAINTENANCE OF HOUSING, 2%; SCATTERED, 2%.

I would now like to read a list of characteristics which are a part of the overall quality of life in a community. First, for each one tell me if it is a very important aspect of quality of life, a somewhat important aspect, a not very important aspect or not at all important aspect of quality of life.

	VIM	SIM	NVI	NAA	DKR
19. Parks and trails?	65%	33%	3%	0%	0%
20. Recreational programs?	43%	47%	10%	1%	0%
21. Schools?	86%	12%	2%	0%	0%
22. Open space?	59%	33%	8%	1%	0%
23. Lakes?	48%	39%	12%	1%	0%
24. Shopping opportunities?	37%	47%	13%	3%	0%
25. Public safety?	87%	12%	1%	0%	0%
26. Community celebrations?	26%	43%	25%	7%	0%
27. Theater and Arts?	17%	43%	33%	7%	0%
28. Public transportation?	31%	46%	15%	8%	0%

Now for each one, please rate the City of Shoreview on that characteristic as excellent, good, only fair or poor.

	EXC	G00	FAI	P00	DKR
29. Parks and trails?	71%	28%	0%	0%	1%
30. Recreational programs?	44%	50%	3%	0%	3%
31. Schools?	69%	27%	2%	0%	3%
32. Open space?	52%	40%	8%	0%	1%
33. Lakes?	50%	45%	4%	0%	1%
34. Shopping opportunities?	11%	60%	23%	6%	0%
35. Public safety?	57%	41%	2%	0%	1%
36. Community celebrations?	29%	51%	18%	1%	2%
37. Theater and Arts?	8%	57%	26%	4%	5%
38. Public transportation?	8%	44%	24%	18%	6%

Moving on....

39. During the past year, have you or members of your household used the Ramsey County Library in Shoreview?	YES.....50%
	NO.....50%
	DON'T KNOW/REFUSED.....0%

Ramsey County Library is considering an expansion of the Shoreview Library. I would like to read you a list of new or enhanced services that could be offered. For each one, please tell me if you or members of your households would be very likely to use it, somewhat likely, not too likely or not at all likely to use it.

	VRL	SML	NTL	NAA	DKR
40. Additional public computers?	14%	23%	18%	45%	0%
41. Group study spaces?	11%	17%	24%	49%	0%
42. Larger children's area?	20%	15%	15%	50%	0%
43. Larger teen area?	18%	13%	18%	51%	0%
44. Improved public meeting rooms?	11%	18%	25%	46%	0%
45. Coffee shop?	30%	33%	6%	30%	1%
46. Outdoor reading areas?	30%	31%	8%	31%	0%

Let's discuss recreational opportunities in the community....

47. How would you rate park and recreational facilities in Shoreview -- excellent, good, only fair, or poor?	EXCELLENT.....41%
	GOOD.....58%
	ONLY FAIR.....1%
	POOR.....0%
	DON'T KNOW/REFUSED.....0%

48.	Which Shoreview park, if any, do you or members of your household use most frequently?	DON'T KNOW/REFUSED.....1% NONE.....12% SHOREVIEW COMMONS.....9% MCCULLOUGH.....9% LAKE JUDY.....7% WILSON.....2% SITZER.....4% BOBBY THEISEN.....2% ISLAND LAKE.....12% SNAIL LAKE.....15% BUCHER.....8% SHAMROCK.....2% LAKE OWASSO.....4% TURTLE LAKE.....10% RICE CREEK REGIONAL.....3% SUCKER LAKE/VADNAIS.....1%
49.	How would you rate the upkeep and maintenance of Shoreview City Parks -- excellent, good, only fair, or poor?	EXCELLENT.....39% GOOD.....59% ONLY FAIR.....2% POOR.....0% DON'T KNOW/REFUSED.....1%
50.	Do you feel that the current mix of recreational or sports facilities meets the needs of members of your household?	YES.....98% NO.....2% DON'T KNOW/REFUSED.....0%
51.	Are there any additional recreational or sports facilities would you like to see the City of Shoreview offer residents? (IF "YES," ASK:) What would that be?	DON'T KNOW/REFUSED.....1% NO.....94% TENNIS COURTS.....1% SOCCER FIELDS.....1% TEEN CENTER.....1% SCATTERED.....2%
52.	In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs?	YES.....38% NO.....62% DON'T KNOW/REFUSED.....0%
IF "NO," ASK: (N=247)		
53.	Could you tell me one or two reasons why you haven't participated in any city-sponsored park and recreation programs during the past year?	NO TIME.....22% NO INTEREST.....35% NO CHILDREN.....14% AGE/HEALTH.....24% GO ELSEWHERE.....5%

54.	Does the current mix of city-sponsored recreational programs meet the needs of members of your household?	YES.....96%
		NO.....4%
		DON'T KNOW/REFUSED.....0%

Changing focus....

55.	How often do you or members of your household use the trail system, weather permitting -- twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently or not at all?	TWICE OR MORE A WEEK...26%
		WEEKLY.....30%
		TWO/THREE PER MONTH....14%
		MONTHLY.....12%
		QUARTERLY.....3%
		LESS FREQUENTLY.....5%
		NOT AT ALL.....10%
		DON'T KNOW/REFUSED.....0%

56.	Are there any areas in the City of Shoreview that are lacking trails? (IF "YES," ASK:) Where would that be?	DON'T KNOW/REFUSED.....11%
		NO.....85%
		AROUND LAKES.....1%
		HIGHWAY 96.....1%
		SCATTERED.....2%

57.	During the past year, have you or any members of your household used the Shoreview Community Center?	YES.....53%
		NO.....47%
		DON'T KNOW/REFUSED.....0%

IF "NO," SKIP TO QUESTION #70.

IF "YES," ASK: (N=213)

58.	Are you or members of your household currently members of the Shoreview Community Center? (IF "NO," ASK:) Were you members in the past?	YES.....64%
		NO/YES.....14%
		NO/NO.....22%
		DON'T KNOW/REFUSED.....0%

IF "NO/YES," ASK: (N=29)

59.	Could you tell me one or two reasons why you dropped your membership at the Community Center?	DIDN'T USE ENOUGH.....21%
		NO NEED.....21%
		HIGH COST.....21%
		AGE.....17%
		JOINED ELSEWHERE.....7%
		NO CHILDREN.....7%
		SCATTERED.....7%

IF "NO/NO," ASK: (N=47)

60.	What changes or improvements in the Community Center or the membership package, if any, could induce you to become a member?	DON'T KNOW/REFUSED.....0% NOTHING.....65% LOWER COST.....25% BETTER HOURS.....2% MORE PROGRAMS.....6% SCATTERED.....2%
61.	About how often do you or members of your household use the Community Center -- twice or more per week, weekly, two or three times per month, monthly, quarterly, or less frequently?	TWICE OR MORE/WEEK.....18% WEEKLY.....40% TWO/THREE PER MONTH....20% MONTHLY.....8% QUARTERLY.....6% LESS FREQUENTLY.....8% DON'T KNOW/REFUSED.....1%
62.	Which of the following is the primary reason you used the Community Center during the past year? (ROTATE) A. Tropics Water Park; B. Fitness Center; C. Gymnasium; D. Meeting; E. Indoor playground; F. Something else.	OPTION A.....20% OPTION B.....42% OPTION C.....7% OPTION D.....6% OPTION E.....3% OPTION F.....4% COMBINATION.....16% DON'T KNOW/REFUSED.....1%
63.	Have you used the Community Center to take recreational programs, such as swimming lessons or fitness classes?	YES.....70% NO.....28% DON'T KNOW/REFUSED.....1%

For each of the following characteristics of the Shoreview Community Center, rate the facility as excellent, good, only fair, or poor. If you have no opinion, just say so....

	EXCL	GOOD	FAIR	POOR	DK/R
64. Customer service?	49%	49%	0%	0%	1%
65. Operating hours?	28%	58%	12%	0%	2%
66. Cleanliness?	53%	42%	4%	0%	1%
67. Cost of membership?	16%	55%	25%	1%	3%
68. Cost of programs?	17%	55%	23%	2%	3%
69. Overall experience?	33%	65%	1%	0%	1%

IF "NO" IN QUESTION #57, ASK: (N=187)

70. Could you tell me one or two reasons why you and household members haven't used the Community Center facilities?	DON'T KNOW/REFUSED.....2%
	NO TIME.....33%
	NO INTEREST.....37%
	AGE AND HEALTH.....20%
	GO ELSEWHERE.....6%
	SCATTERED.....2%

ASK EVERYONE:

71. Is there one change or improvement, in particular, in the Community Center which would induce you to visit it more often?	DON'T KNOW/REFUSED.....1%
	NO.....69%
	BETTER TIMES.....4%
	NO EXTRA CHARGES.....8%
	LOWER COST.....8%
	LESS CROWDED.....3%
	MORE PROGRAMS.....4%
	SCATTERED.....3%

Changing topics....

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor....

	EXCL	GOOD	FAIR	POOR	DK/R
72. Police protection?	64%	33%	2%	0%	1%
73. Fire protection?	64%	34%	0%	0%	2%
74. Sewer and water?	21%	75%	3%	0%	2%
75. Drainage and flood control?	15%	78%	4%	1%	3%
76. Building inspections?	18%	68%	2%	1%	13%
77. Animal control?	18%	70%	6%	1%	5%
78. Pond maintenance?	18%	65%	3%	1%	13%

FOR EACH "ONLY FAIR" OR "POOR" RESPONSE, ASK: (N=73%

79. Why did you rate _____ as (only fair/poor)?	DON'T KNOW/REFUSED.....0%
	COULD IMPROVE.....11%
	WILD TURKEYS.....19%
	FLOODING.....16%
	MORE PATROLLING.....7%
	POOR INSPECTIONS.....4%
	LACK OF ENFORCEMENT.....7%
	BARKING DOGS.....8%
	DIRTY POND WATER.....16%
	POOR DRINKING WATER.....3%
	LOOSE ANIMALS.....6%
	SCATTERED.....3%

For the next set of city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means you should exclude state and county roads, such as Highway 96, Highway 49 and Lexington Avenue, that are taken care of by other levels of government. Keeping that in mind, would you rate each of the following as excellent, good, only fair or poor.....

	EXCL	GOOD	FAIR	POOR	DK/R
80. Street repair and maintenance?	18%	58%	19%	5%	0%
81. Trail maintenance?	35%	60%	1%	0%	4%
82. Snow plowing of residential streets?	36%	58%	5%	0%	1%
83. Snow plowing of trails?	29%	59%	5%	0%	7%
84. How would you rate the quality of city drinking water -- excellent, good, only fair, or poor?			EXCELLENT.....	17%	
			GOOD.....	78%	
			ONLY FAIR.....	4%	
			POOR.....	1%	
			DON'T KNOW/REFUSED.....	0%	

IF "ONLY FAIR" OR "POOR," ASK: (N=21)

85. Why did you rate the drinking water as (only fair/poor)?

CLOUDY WATER, 24%; RUSTY WATER, 5%; POOR TASTE, 33%;
TOO MUCH IRON, 24%; HARD WATER, 14%.

86. When you consider the city property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor?	EXCELLENT.....	11%
	GOOD.....	76%
	ONLY FAIR.....	10%
	POOR.....	1%
	DON'T KNOW/REFUSED.....	3%
87. Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current levels? (WAIT FOR RESPONSE) Do you feel strongly that way?	FAVOR/STRONGLY.....	2%
	FAVOR.....	44%
	OPPOSE.....	31%
	OPPOSE/STRONGLY.....	16%
	DON'T KNOW/REFUSED.....	8%

Changing topics....

88.	Other than voting, do you feel that if you wanted to, you could have a say about the way the City of Shoreview runs things?	YES.....82% NO.....15% DON'T KNOW/REFUSED.....4%
89.	How much do you feel you know about the work of the Mayor and City Council -- a great deal, a fair amount, or very little?	GREAT DEAL.....14% FAIR AMOUNT.....54% VERY LITTLE.....32% DON'T KNOW/REFUSED.....0%
90.	From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way?	STRONGLY APPROVE.....24% SOMEWHAT APPROVE.....68% SOMEWHAT DISAPPROVE.....4% STRONGLY DISAPPROVE.....2% DON'T KNOW/REFUSED.....3%
91.	How much first-hand contact have you had with the Shoreview City Staff -- quite a lot, some, very little, or none?	QUITE A LOT.....10% SOME.....46% VERY LITTLE.....32% NONE.....13% DON'T KNOW/REFUSED.....0%
92.	From what you have seen or heard, how would you rate the job performance of the Shoreview City Staff -- excellent, good, only fair, or poor?	EXCELLENT.....16% GOOD.....77% ONLY FAIR.....5% POOR.....1% DON'T KNOW/REFUSED.....2%

IF A RATING IS GIVEN, ASK: (N=20)

93.	Why do you feel that way?	DON'T KNOW/REFUSED.....0% GOOD JOB.....43% NO PROBLEMS.....36% DON'T LISTEN.....2% HELPFUL/FRIENDLY.....15% COULD IMPROVE.....3% SCATTERED.....2%
94.	During the past year, have you telephoned or visited Shoreview City Hall?	YES.....36% NO.....64% DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (N=144)

95.	Thinking about your last contact with the City would you rate the overall service you received as excellent, good, only fair, or poor?	EXCELLENT.....29% GOOD.....66% ONLY FAIR.....5% POOR.....1% DON'T KNOW/REFUSED.....0%
-----	--	---

IF "ONLY FAIR" OR "POOR," ASK: (N=8)

96. Why do you feel that way?

STRICT INSPECTIONS, 13%; SLOW RESPONSE, 25%;
DIDN'T LISTEN, 13%; POOR STREET REPAIR, 13%; NO
FOLLOW THROUGH, 13%; NOT FRIENDLY, 25%.

Moving on....

97. How would you rate the general condition and appearance of homes in your neighborhood -- excellent, good, only fair, or poor?	EXCELLENT.....32%
	GOOD.....66%
	ONLY FAIR.....3%
	POOR.....0%
	DON'T KNOW/REFUSED.....0%

IF "ONLY FAIR" OR "POOR," ASK: (N=12)

98. Why do you feel that way?	MESSY YARDS.....33%
	JUNK CARS.....17%
	RUNDOWN PROPERTIES.....50%
99. How would you rate the general condition and appearance of yards in your neighborhood -- excellent, good, only fair, or poor?	EXCELLENT.....30%
	GOOD.....64%
	ONLY FAIR.....6%
	POOR.....1%
	DON'T KNOW/REFUSED.....0%
100. Over the past two years, has the appearance of your neighborhood improved, declined or remained the same?	IMPROVED.....21%
	DECLINED.....5%
	REMAINED THE SAME.....73%
	DON'T KNOW/REFUSED.....1%
101. Is the City of Shoreview doing enough, too much or too little in providing residents and business owners opportunities to maintain and improve the appearance of their properties?	ENOUGH.....88%
	TOO MUCH.....2%
	TOO LITTLE.....5%
	DON'T KNOW/REFUSED.....5%
102. Are you aware of homes or properties in your neighborhood that are in foreclosure?	YES.....25%
	NO.....75%
	DON'T KNOW/REFUSED.....1%

IF "YES," ASK: (N=99)

103. Do you have any specific concerns about these properties? (IF "YES," ASK:) What would those be?	DON'T KNOW/REFUSED.....0% NO.....51% LOWER PROPERTY VALUES..12% POOR MAINTENANCE.....13% VACANT HOUSING.....11% VANDALISM.....13%
104. Are you aware of homes in your neighborhood that are being rented?	YES.....34% NO.....66% DON'T KNOW/REFUSED.....0%
IF "YES," ASK: (N=135)	
105. Do you have any specific concerns about these properties? (IF "YES," ASK:) What would those be?	DON'T KNOW/REFUSED.....0% NO.....64% LOWER PROPERTY VALUES..7% POOR MAINTENANCE.....19% LOW INCOME PEOPLE.....7% SCATTERED.....3%
106. Have you done any remodeling or home improvements in the past five years?	YES.....43% NO.....56% DON'T KNOW/REFUSED.....2%
IF "YES," ASK: (N=171)	
107. What remodeling or home improvements have you undertaken?	DON'T KNOW/REFUSED.....0% ROOF/SIDING.....24% WINDOWS.....15% DECK/PATIO.....15% KITCHEN.....16% BATHROOMS.....10% BASEMENT.....9% FLOORING.....5% FURNANCE.....2% SCATTERED.....4%
IF "NO," ASK:	
108. Why haven't you undertaken any remodeling or home improvements?	DON'T KNOW/REFUSED.....1% NO NEED.....86% NO INTEREST.....4% CAN'T AFFORD.....3% RENT.....7%

The City of Shoreview contracts with the Greater Metropolitan Housing Corporation to provide Shoreview residents with the Housing Resource Center. This center offers free home improvement

counseling services to residents and access to a variety of loan programs including the Shoreview Home Improvement Loan.

109. Prior to this survey, were you aware of the Housing Resource Center?	YES.....53%
	NO.....46%
	DON'T KNOW/REFUSED.....1%

For each of the following, please tell me whether the City is too tough, about right, or not tough enough in enforcing city codes on the nuisances.

	TOO TOU	NOT TOU	ABO RIG	DK/ REF
110. Weeds and tall grass on residential properties?	1%	12%	86%	1%
111. Animal control?	2%	6%	90%	2%
112. Junk cars?	1%	14%	84%	1%
113. Messy yards?	1%	17%	83%	0%
114. Noise?	0%	16%	84%	0%
115. Storage of garbage and recycling bins?	2%	4%	92%	3%
116. Storage of RVs on residential properties?	3%	7%	86%	4%
117. Storage of boats on residential properties?	4%	7%	85%	4%

Currently, the City of Shoreview generally enforces codes concerning residential property when a complaint is made. Some cities take a more active approach and inspect residential neighborhoods for code violations on an on-going basis.

118. Would you favor or oppose a more active approach by the City in the enforcement of residential property codes? (WAIT FOR RESPONSE)	STRONGLY FAVOR.....7%
Do you feel strongly that way?	FAVOR.....61%
	OPPOSE.....21%
	STRONGLY OPPOSE.....3%
	DON'T KNOW/REFUSED.....9%

Turning to the issue of public safety in the community....

119. Are there any areas in Shoreview where you would be afraid to walk alone at night?	YES.....13%
	NO.....86%
	DON'T KNOW/REFUSED.....1%

IF "YES," ASK: (N=53)

120. What area particularly concerns you?	EVERYWHERE.....32%
	PARKS.....13%
	TRAILS.....17%
	RICE STREET.....11%
	HIGHWAY 96.....4%
	LEXINGTON AVENUE.....9%
	SHOPPING PARKING LOTS...6%
	SCATTERED.....8%

I would like to read you a short list of public safety concerns.

121. Please tell me which one you consider to be the greatest concern in Shoreview? If you feel that none of these problems are serious in Shoreview, just say so.

122. Which do you consider to be the second major concern in the city? Again, if you feel that none of the remaining problems are serious in the city, just say so.

	FIRST	SECOND
Violent crime.....	1%.....	3%
Traffic speeding.....	23%.....	12%
Drugs.....	8%.....	10%
Youth crimes and vandalism.....	17%.....	18%
Identity theft.....	2%.....	5%
Break-ins and theft from automobiles.....	17%.....	13%
Business crimes, such as shop- lifting and check fraud.....	4%.....	3%
Residential crimes, such as burglary, and theft.....	5%.....	8%
ALL EQUALLY.....	1%.....	1%
NONE OF THE ABOVE.....	21%.....	27%
DON'T KNOW/REFUSED.....	1%.....	1%

123. How would you rate the amount of patrolling the Ramsey County Sheriff's Department does in your neighborhood -- would you say they do too much, about the right amount, or not enough?	TOO MUCH.....0%
	ABOUT RIGHT AMOUNT.....90%
	NOT ENOUGH.....10%
	DON'T KNOW/REFUSED.....0%

124. How serious of a problem is traffic speeding in your neighborhood -- very serious, somewhat serious, not too serious, or not at all serious?	VERY SERIOUS.....4%
	SOMEWHAT SERIOUS.....33%
	NOT TOO SERIOUS.....41%
	NOT AT ALL SERIOUS.....23%
	DON'T KNOW/REFUSED.....0%

125. Now I would like to read you a short list of driving behaviors. Please tell me which one, if any, you consider to be the most serious traffic concern in the City of Shoreview.

Speeding.....	24%
Aggressive driving.....	11%
Driving under the influence.....	6%
Running traffic lights and stop signs.....	11%
Distracted driving.....	34%
SOMETHING ELSE (TEEN DRIVING).....	1%
NONE (VOL.).....	13%
DON'T KNOW/REFUSED.....	0%

Changing topics...

I would like to read you a list of characteristics of a community. For each one, please tell me if you think Shoreview currently has too many or too much, too few or too little, or about the right amount.

	MANY /MCH	FEW/ LITT	ABT RGHT	DK/ REFD
126. The number of people residing in the community?	7%	0%	93%	0%
127. Affordable rental units?	9%	21%	57%	13%
128. Luxury rental units?	9%	16%	57%	18%
129. Condominiums?	6%	13%	72%	9%
130. Townhouses?	5%	12%	75%	7%
131. Starter homes for young families?	0%	38%	55%	7%
132. "Move up" housing?	4%	18%	72%	7%
133. Higher cost housing?	8%	6%	78%	8%
134. assisted living for seniors?	2%	20%	61%	17%
135. nursing homes?	3%	20%	59%	18%
136. one level housing for seniors maintained by an association?	1%	20%	58%	21%
137. Affordable housing, defined by the Metropolitan Council as a single family home costing less than \$160,250?	0%	32%	60%	8%
138. Racial diversity?	5%	18%	75%	2%
139. Income diversity?	10%	10%	78%	2%
140. Age diversity?	8%	9%	82%	2%
141. Parks and open spaces?	2%	5%	93%	0%
142. Trails and bikeways?	2%	6%	92%	0%
143. Service and retail establishments?	1%	38%	61%	1%
144. Entertainment and dining opportunities?	0%	52%	49%	0%
145. Full-time job opportunities?	0%	47%	45%	8%

146. If you were going to move from your current home for upgrading, how committed would you be to stay in Shoreview -- very committed, somewhat committed, not too committed or not at all committed?	VERY COMMITTED.....42% SOMEWHAT COMMITTED.....40% NOT TOO COMMITTED.....10% NOT AT ALL COMMITTED.....5% DON'T KNOW/REFUSED.....3%
147. And, if you were going to move from your current home for down-sizing, how committed would you be to stay in Shoreview -- very committed, somewhat committed, not too committed, or not at all committed?	VERY COMMITTED.....39% SOMEWHAT COMMITTED.....39% NOT TOO COMMITTED.....12% NOT AT ALL COMMITTED.....5% DON'T KNOW/REFUSED.....6%
148. What retail or business services do you feel are lacking or are limited in Shoreview?	DON'T KNOW/REFUSED.....2% NONE.....39% FINE DINING.....13% FAMILY RESTAURANTS.....24% ENTERTAINMENT.....8% BOUTIQUE SHOPS.....8% FAST FOOD.....2% BIG BOX RETAIL.....2% SCATTERED.....3%

Changing topics.....

I would like to read you a list of issues relating to sustainability. For each of the following, please tell me if that is issue is very important to you, somewhat important, not too important or not at all important?

	VRI	SMI	NTI	NAA	DKR
149. Energy conservation?	61%	26%	4%	9%	0%
150. Expanded mass transit options?	36%	36%	15%	13%	0%
151. Environmentally responsible yard care, such as rain barrels and composting?	43%	40%	5%	12%	1%
152. Reducing waste?	60%	28%	1%	11%	1%
153. Development of community gardens?	40%	39%	12%	10%	0%
154. Farmer's Market?	43%	42%	7%	9%	0%
155. How would you rate the water quality in city lakes -- excellent, good, only fair, or poor?	EXCELLENT.....8% GOOD.....80% ONLY FAIR.....10% POOR.....1% DON'T KNOW/REFUSED.....2%				

156. Do you live on a lake in the City of Shoreview?	YES.....10%
	NO.....89%
	DON'T KNOW/REFUSED.....1%

IF "NO," ASK: (N=41)

157. Do you or members of your household use city lakes for recreational purposes?	YES.....54%
	NO.....46%
	DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (N=193)

158. What activities do you or members of your household undertake on city lakes?	DON'T KNOW/REFUSED.....0%
	SWIMMING.....33%
	BOATING.....38%
	FISHING.....29%

Changing topics....

Most communities have one of two systems for garbage collection. In an open collection system, like the City of Shoreview currently has, residents choose their hauler from several different companies serving the community. Other cities use an organized collection system, where the City contracts with haulers for collection throughout the city.

159. Would you favor or oppose the City of Shoreview changing from the current system in which residents may choose from several different haulers to a system where the City chooses specific haulers for the whole community? (WAIT FOR RESPONSE)	STRONGLY FAVOR.....3%
Do you feel strongly that way?	FAVOR.....22%
	OPPOSE.....43%
	STRONGLY OPPOSE.....18%
	DON'T KNOW/REFUSED.....14%

IF A RESPONSE IS GIVEN, ASK: (N=345)

160. Could you tell me one or two reasons for your decision?	DON'T KNOW/REFUSED.....0%
	LIKE CURRENT HAULER....21%
	WANT CHOICE.....39%
	CHOICE/LOWER COST.....12%
	LESS TRUCK TRAFFIC.....12%
	LESS STREET MAINTENANCE.5%
	LESS NOISE.....3%
	LESS POLLUTION.....2%
	ORGANIZED/LOWER COST....5%

Moving on.....

161. Do you leave the City of Shoreview to go to work on a daily or regular basis?	YES.....53%
	NO.....47%
	DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (N=211)

162. Where to?	ROSEVILLE.....14%
	MINNEAPOLIS.....25%
	SAINT PAUL.....16%
	NEW BRIGHTON.....4%
	ARDEN HILLS.....6%
	FRIDLEY.....5%
	VARIES.....10%
	BLOOMINGTON/RICHFIELD...7%
	OTHER RAMSEY SUBURBS....4%
	OTHER ANOKA SUBURBS....5%
	REST OF METRO.....3%

163. Do you or any household member regularly use public transportation to get to work?	YES.....12%
	NO.....79%
	NOT APPLICABLE.....9%
	DON'T KNOW/REFUSED.....0%

IF "NO," ASK: (N=317)

164. Why don't you or other and household members use public transportation?	NOT CONVENIENT.....16%
	PREFER/NEED CAR.....40%
	NO NEED.....37%
	NO ROUTES AVAILABLE.....6%
	SCATTERED.....1%

165. Are there any changes or improvements which could make you more likely to commute to your place of work by public transportation?	DON'T KNOW/REFUSED.....0%
	NO.....82%
	ROUTES TO WHERE NEEDED.11%
	MORE FREQUENT TIMES.....6%
	SCATTERED.....1%

166. Do you work at home in a business?	YES.....7%
	NO.....92%
	DON'T KNOW/REFUSED.....1%

Changing topics....

167. How would you rate the City's overall performance in communicating key local issues to residents in its publications, on the Web-site, and on cable television -- excellent, good, only fair, or poor?	EXCELLENT.....8% GOOD.....82% ONLY FAIR.....9% POOR.....1% DON'T KNOW/REFUSED.....1%
168. What is your primary source of information about the City of Shoreview?	DON'T KNOW/REFUSED.....0% NONE.....1% CITY NEWSLETTER.....66% CITY WEBSITE.....10% LOCAL NEWSPAPER.....13% CABLE TELEVISION.....2% WORD OF MOUTH.....3% PIONEER PRES/STIB.....5% SCATTERED.....1%
169. How would you most prefer to receive information about Shoreview City Government and its activities -- (ROTATE) e-mail, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable television programming, or the city's Facebook page?	E-MAIL.....9% CITY WEBSITE.....11% PUBLICATIONS/NEWSLTRS..56% MAILINGS TO HOME.....13% LOCAL WEEKLY PAPERS.....8% CABLE TV.....1% CITY FACEBOOK PAGE.....1% SCATTERED.....2%
170. Do you recall receiving the City publication -- "The Shore Views" -- during the past year?	YES.....90% NO.....10% DON'T KNOW/REFUSED.....0%
IF "YES," ASK: (N=360)	
171. Do you or any members of your household regularly read it?	YES.....96% NO.....4% DON'T KNOW/REFUSED.....0%
172. Do you tend to keep it around for later reference or toss it after you have read through it?	KEEP AROUND.....41% TOSS IT.....31% ABOUT EQUAL.....28% DON'T KNOW/REFUSED.....0%

173. How effective is this city publication in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective?	VERY EFFECTIVE.....40% SOMEWHAT EFFECTIVE.....56% NOT TOO EFFECTIVE.....4% NOT AT ALL EFFECTIVE....0% DON'T KNOW/REFUSED.....0%
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As you may recall, "The Shore Views" is composed of two sections: the City Newsletter and the quarterly Recreation Program catalog.

174. Which sections do you tend to read -- the city newsletter, the recreational program catalog, or both?	CITY NEWSLETTER.....44% RECREATION CATALOG.....5% BOTH.....51% DON'T KNOW/REFUSED.....0%
--	---

IF "RECREATION CATALOG" OR "BOTH," ASK: (N=200)

175. How effective is the Program Catalog in keeping you informed about city-sponsored recreation programs -- very effective, somewhat effective, not too effective, or not at all effective?	VERY EFFECTIVE.....35% SOMEWHAT EFFECTIVE.....64% NOT TOO EFFECTIVE.....1% NOT AT ALL EFFECTIVE....0% DON'T KNOW/REFUSED.....0%
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176. Does your household currently subscribe to cable television, satellite television, or neither?	CABLE.....55% SATELLITE.....32% NEITHER.....13% DON'T KNOW/REFUSED.....0%
---	--

IF "CABLE," ASK: (N=218)

For each of the following, please tell me if you have watched that channel or program during the past month? (IF "NO," ASK:) How about during the past six months?

	MONT	SIXM	NOWT	DK/R
177. Local Government Access Channel 16?	6%	23%	72%	0%
178. City Council meetings?	7%	16%	77%	0%
179. Planning Commission Meetings?	3%	12%	84%	0%
180. Other public access programs?	1%	2%	97%	0%

IF #1 OR #2 IN QUESTION #180, ASK: (N=8)

181. What public access programs do you watch?

CITY PARADE, 43%; INSIDE THIS ISSUE, 57%.

182. Do you have access to the Internet from your home?	YES.....87%
	NO.....13%
	DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (N=349)

183. Do you access the Internet by DSL, broadband cable, dial-up modem or wireless service?	DSL.....19%
	BROADBAND CABLE.....36%
	DIAL-UP MODEM.....2%
	WIRELESS.....43%
	DON'T KNOW/REFUSED.....0%

IF AN ACCESS IS GIVEN, ASK: (N=348)

184. How would you rate your overall satisfaction with your Internet access -- excellent, good, only fair, or poor?	EXCELLENT.....14%
	GOOD.....78%
	ONLY FAIR.....8%
	POOR.....1%
	DON'T KNOW/REFUSED.....0%

185. Have you accessed the City of Shoreview's website?	YES.....67%
	NO.....33%
	DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (N=233)

186. How would you evaluate the content of the City's web site -- excellent, good, only fair, or poor?	EXCELLENT.....15%
	GOOD.....80%
	ONLY FAIR.....5%
	POOR.....0%
	DON'T KNOW/REFUSED.....0%

187. How would you rate the ease of navigating the site and finding the information you sought -- excellent, good, only fair, or poor?	EXCELLENT.....18%
	GOOD.....73%
	ONLY FAIR.....9%
	POOR.....0%
	DON'T KNOW/REFUSED.....0%

188. On your last visit to the website, what information were you looking for?	DON'T KNOW/REFUSED.....0%
	JUST BROWSING.....33%
	GENERAL INFORMATION....37%
	CODES/ORDINANCES.....10%
	DEVELOPMENT.....4%
	CITY COUNCIL.....3%
	CITY NEWS.....8%
	CRIME STATISTICS.....2%
	PARKS AND RECREATION....2%
	SCATTERED.....2%

189. What information would you like to see placed on the City of Shoreview's web site?	DON'T KNOW/REFUSED.....14%
	NONE/FINE AS IS.....72%
	BUDGET INFORMATION.....7%
	COUNCIL DECISIONS.....4%
	SCATTERED.....2%

I would like to ask you about social media sources. For each one, tell me if you currently use that source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Shoreview.

	NOT USE	USE LIK	USE NLK	DK/ REF
190. Facebook?	47%	27%	26%	1%
191. Twitter?	66%	16%	17%	1%
192. YouTube?	67%	17%	15%	1%
193. Blogs?	77%	10%	13%	1%
194. Podcasts?	83%	8%	8%	1%
195. E-mail blasts?	75%	17%	7%	1%

Continuing....

196. In what public school district do you reside - Mounds View Public Schools or the Roseville Area Public Schools?	MOUNDS VIEW.....86%
	ROSEVILLE AREA.....8%
	DON'T KNOW/REFUSED.....6%
197. How would you rate the quality of education provided by the Public School District in which you reside -- excellent, good, only fair or poor?	EXCELLENT.....32%
	GOOD.....62%
	ONLY FAIR.....2%
	POOR.....1%
	DON'T KNOW/REFUSED.....4%

198. How would you rate the School District in listening and responding to the concerns of students, parents, and community members -- excellent, good, only fair, or poor?	EXCELLENT.....24%
	GOOD.....68%
	ONLY FAIR.....2%
	POOR.....1%
	DON'T KNOW/REFUSED.....5%

Now, just a few more questions for demographic purposes....

199. What is your age, please?	18-24.....2%
	25-34.....16%
	35-44.....18%
	45-54.....26%
	55-64.....22%
	65 AND OVER.....16%
	REFUSED.....0%

Could you tell me how many people in each of the following age groups live in your household. Let's start oldest to youngest...

200. First, persons over 65?	NONE.....78%
	ONE.....12%
	TWO OR MORE.....10%

201. Adults between the ages of 50 and 64?	NONE.....58%
	ONE.....21%
	TWO OR MORE.....21%

202. Adults between the ages of 18 and 49?	NONE.....43%
	ONE.....18%
	TWO OR MORE.....39%

203. School-aged children or pre-schoolers?	NONE.....70%
	ONE.....11%
	TWO OR MORE.....19%

204. Do you rent or own your present residence?	OWN.....84%
	RENT.....16%
	REFUSED.....0%

IF "OWN," ASK: (N=338)

205. Which of the following categories contains the approximate value of your residential property -- under \$150,000, \$150,000-\$250,000, \$250,001-\$350,000, \$350,001-\$450,000, or over \$450,000?	UNDER \$150,000.....5%
	\$150,000-\$250,000.....32%
	\$250,001-\$350,000.....31%
	\$350,001-\$450,000.....16%
	OVER \$450,000.....6%
	DON'T KNOW.....1%
	REFUSED.....8%

206. Which of the following best describes your household: (READ)	
A. Single, no other family at home.	SINGLE/NO OTHER.....20%
B. Single parent with children at home.	SINGLE PARENT.....2%
C. Married or partnered, with children at home.	MAR/PARTN/CHILDREN.....29%
D. Married or partnered with no children or no children at home.	MAR/PARTN/NO CHILD.....48%
E. Something else.	SOMETHING ELSE.....1%
	DON'T KNOW/REFUSED.....1%

207. Are you a member of a private health club?	YES.....10%
	NO.....90%
	DON'T KNOW/REFUSED.....0%

208. What is your occupation and the occupation of your spouse or partner, if applicable?

REFUSED, 4%; PROFESSIONAL-TECHNICAL, 32%; OWNER-MANAGER, 12%; CLERICAL-SALES, 12%; BLUE COLLAR, 15%; RETIRED, 20%; NOT WORKING/STUDENT, 5%.

209. Is your household telephone service by land line only, cell phone only, or both land line and cell phone?	LAND LINE ONLY.....16%
	CELL PHONE ONLY.....30%
	BOTH LAND/CELL.....54%
	DON'T KNOW/REFUSED.....0%

And now, for one final question, keeping in mind that your answers are held strictly confidential....

210. Is your pre-tax yearly household income over or under \$75,000?	UNDER \$50,000.....17%
(IF "OVER," ASK:)	\$50,000-\$75,000.....21%
Is it over \$100,000? (IF YES, ASK)	\$75,001-\$100,000.....19%
Is it over \$125,000?	\$100,001-\$125,000.....15%
(IF "UNDER," ASK:)	OVER \$125,000.....14%
Is it under \$50,000?	DON'T KNOW.....1%
	REFUSED.....14%

211. Gender	MALE.....49%
	FEMALE.....51%

212. Area of City

PRECINCT 1N.....	10%
PRECINCT 1S.....	8%
PRECINCT 2.....	9%
PRECINCT 3.....	20%
PRECINCT 4.....	15%
PRECINCT 5.....	23%
PRECINCT 6.....	16%

City of New Brighton, MN 2013 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

1. Please rate each of the following aspects of quality of life in New Brighton:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
New Brighton as a place to live	1	2	3	4	5
Your neighborhood as a place to live	1	2	3	4	5
New Brighton as a place to raise children	1	2	3	4	5
New Brighton as a place to work.....	1	2	3	4	5
New Brighton as a place to retire.....	1	2	3	4	5
The overall quality of life in New Brighton	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to New Brighton as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Sense of community	1	2	3	4	5
Overall feeling of safety in New Brighton.....	1	2	3	4	5
Overall appearance of New Brighton	1	2	3	4	5
Cleanliness of New Brighton.....	1	2	3	4	5
Overall quality of new development in New Brighton	1	2	3	4	5
Overall quality of older neighborhoods	1	2	3	4	5
Variety of housing options	1	2	3	4	5
Overall quality of business and service establishments in New Brighton	1	2	3	4	5
Variety of shopping opportunities	1	2	3	4	5
Opportunities to attend community or cultural activities	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Educational opportunities	1	2	3	4	5
Opportunities to volunteer	1	2	3	4	5
Ease of car travel in New Brighton	1	2	3	4	5
Ease of bus travel in New Brighton	1	2	3	4	5
Ease of bicycle travel in New Brighton	1	2	3	4	5
Ease of walking in New Brighton	1	2	3	4	5
Availability of paths and walking trails.....	1	2	3	4	5
Traffic flow on major streets	1	2	3	4	5
Traffic flow at intersections.....	1	2	3	4	5
Availability of affordable quality housing.....	1	2	3	4	5
Quality of overall natural environment in New Brighton.....	1	2	3	4	5
Overall image or reputation of New Brighton.....	1	2	3	4	5

3. To what degree, if at all, are run down buildings, weed lots or junk vehicles a problem in residential areas in New Brighton?

☐ Not a problem ☐ Minor problem ☐ Moderate problem ☐ Major problem ☐ Don't know

4. Please rate the following categories of New Brighton government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to New Brighton.....	1	2	3	4	5
The overall direction that New Brighton is taking.....	1	2	3	4	5
The job New Brighton government does at welcoming citizen involvement ..	1	2	3	4	5

5. In the last 12 months, about how many times, if ever, have you or other household members participated in the following activities in New Brighton?

	<i>Never</i>	<i>Once or twice</i>	<i>3 to 12 times</i>	<i>13 to 26 times</i>	<i>More than 26 times</i>
Used the Ramsey County (New Brighton branch) public library or its services	1	2	3	4	5
Participated in a recreation program or activity	1	2	3	4	5
Visited a neighborhood park or City park.....	1	2	3	4	5
Attended a meeting of local elected officials, New Brighton Annual Town Hall meeting, neighborhood meetings or other local public meetings	1	2	3	4	5
Watched a meeting of local elected officials or other City-sponsored public meeting on cable television, the Internet or other media	1	2	3	4	5
Read the City of New Brighton Newsletter	1	2	3	4	5
Visited the City of New Brighton Web site (at www.ci.new-brighton.mn.us)	1	2	3	4	5
Recycled used paper, cans or bottles from your home.....	1	2	3	4	5
Volunteered your time to some group or activity in New Brighton	1	2	3	4	5
Participated in a club or civic group in New Brighton	1	2	3	4	5
Provided help to a friend or neighbor	1	2	3	4	5
Used the New Brighton Community Center	1	2	3	4	5
Used a trail located in New Brighton.....	1	2	3	4	5

6. Please rate how safe or unsafe you feel from the following in New Brighton:

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
Violent crime (e.g., rape, assault, robbery, home invasion) ..	1	2	3	4	5	6
Property crimes (e.g., burglary, theft)	1	2	3	4	5	6
Traffic.....	1	2	3	4	5	6
Drug use/drug trafficking	1	2	3	4	5	6

7. Please rate how safe or unsafe you feel:

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your home during the day	1	2	3	4	5	6
In your home after dark	1	2	3	4	5	6
In your neighborhood during the day	1	2	3	4	5	6
In your neighborhood after dark.....	1	2	3	4	5	6
In New Brighton's retail or commercial area during the day	1	2	3	4	5	6
In New Brighton's retail or commercial areas area after dark	1	2	3	4	5	6

8. During the past 12 months, were you or anyone in your household the victim of any crime in New Brighton?

☐ No → Go to Question 10 ☐ Yes → Go to Question 9 ☐ Don't know → Go to Question 10

9. If yes, was this crime (these crimes) reported to New Brighton police?

☐ No ☐ Yes ☐ Don't know

10. During the past 3 years, do you think overall crime in the City of New Brighton has increased, decreased or stayed about the same?

☐ Increased ☐ Decreased ☐ Stayed about the same ☐ Don't know

11. Please first rate the quality of each of the following services in New Brighton and then rate the importance of the service being provided in New Brighton.

	Excellent	Good	Fair	Poor	Don't know	Essential	Very important	Somewhat important	Not at all important	Don't Know
Police services.....	1	2	3	4	5	1	2	3	4	5
Fire services	1	2	3	4	5	1	2	3	4	5
Crime prevention.....	1	2	3	4	5	1	2	3	4	5
Fire prevention and education	1	2	3	4	5	1	2	3	4	5
Traffic enforcement.....	1	2	3	4	5	1	2	3	4	5
Street repair / maintenance	1	2	3	4	5	1	2	3	4	5
Street cleaning / sweeping	1	2	3	4	5	1	2	3	4	5
Street lighting	1	2	3	4	5	1	2	3	4	5
Snow removal / plowing.....	1	2	3	4	5	1	2	3	4	5
Sidewalk maintenance.....	1	2	3	4	5	1	2	3	4	5
Traffic signal timing	1	2	3	4	5	1	2	3	4	5
Recycling.....	1	2	3	4	5	1	2	3	4	5
Storm drainage	1	2	3	4	5	1	2	3	4	5
Drinking water	1	2	3	4	5	1	2	3	4	5
Sewer services	1	2	3	4	5	1	2	3	4	5
Number of City parks and trails.....	1	2	3	4	5	1	2	3	4	5
Land use, planning and zoning	1	2	3	4	5	1	2	3	4	5
Building Inspection Services (residential)...	1	2	3	4	5	1	2	3	4	5
Property Maintenance Enforcement (weeds, abandoned buildings, etc.)	1	2	3	4	5	1	2	3	4	5
Animal control	1	2	3	4	5	1	2	3	4	5
Economic development.....	1	2	3	4	5	1	2	3	4	5
City services to seniors	1	2	3	4	5	1	2	3	4	5
City services to youth	1	2	3	4	5	1	2	3	4	5
Public information services	1	2	3	4	5	1	2	3	4	5
Preservation of natural areas such as open space	1	2	3	4	5	1	2	3	4	5
Athletic field maintenance	1	2	3	4	5	1	2	3	4	5

12. Please rate the overall quality of services in New Brighton.

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Don't know

13. Which single service from Question 11, if any, do you feel should be decreased or spent less on?

14. Which single service from Question 11, if any, do you feel should be increased or spent more on?

15. To what extent would you support or oppose a property tax increase to fund the service increase you listed in question 14?

☐ Not applicable (nothing written in question 14)
☐ Strongly support ☐ Somewhat support ☐ Somewhat oppose ☐ Strongly oppose

16. Have you had any in-person, phone or email contact with an employee of the City of New Brighton within the last 12 months (including police, receptionists, planners or any others)?

- ☐ No → Go to Question 19 ☐ Yes → Go to Question 17

17. Was your most recent contact by phone, in person or via email? (Please select only one type.)

- ☐ Phone ☐ In person ☐ Email ☐ Not sure

18. What was your impression of the employee(s) of the City of New Brighton in your most recent contact? (Rate each characteristic below.)

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Knowledge	1	2	3	4	5
Responsiveness/follow up.....	1	2	3	4	5
Courtesy.....	1	2	3	4	5
Waiting time for service	1	2	3	4	5
Overall impression.....	1	2	3	4	5

19. Please indicate whether you currently use each of the following as a major source, minor source or not a source of information about city issues, services and events.

	<i>Major source</i>	<i>Minor source</i>	<i>Not a source</i>
City of New Brighton Newsletter.....	1	2	3
Local newspapers	1	2	3
City Web site (www.ci.new-brighton.mn.us)	1	2	3
Cable TV.....	1	2	3
Social media.....	1	2	3
Friends/neighbors	1	2	3
Printed flyers, brochures or public postings.....	1	2	3
Annual New Brighton Town Hall meeting	1	2	3
New Brighton neighborhood meetings.....	1	2	3

20. Please indicate how likely you would be in the future, if at all, to use each of the following sources to receive information about City government?

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Not likely at all</i>
City of New Brighton Newsletter.....	1	2	3
Local newspapers	1	2	3
City Web site (www.ci.new-brighton.mn.us)	1	2	3
Cable TV.....	1	2	3
Emails from the City	1	2	3
Text messages or social media (Facebook, etc.) from the City	1	2	3
Regular mail from the City.....	1	2	3
Annual New Brighton Town Hall meeting	1	2	3
New Brighton neighborhood meetings.....	1	2	3

21. How familiar are you, if at all, with the New Brighton Exchange project?

- ☐ Very familiar
☐ Somewhat familiar
☐ Not at all familiar

22. Please rate each of the following aspects of communication about the New Brighton Exchange project.

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Quantity of information provided	1	2	3	4	5
Usefulness of information in the newsletter and on the Web site (www.newbrightonexchange.com)	1	2	3	4	5
Presentations being made at the annual neighborhood meetings and Town Hall meeting	1	2	3	4	5
Information in enough places.....	1	2	3	4	5

23. Which single method do you prefer for receiving communication from the City regarding the New Brighton Exchange project? (Please check only one.)

- ☐ City newsletter ☐ Annual Town Hall meeting
☐ City Web site ☐ Neighborhood meetings
☐ E-mail updates ☐ Other

24. What do you see as the single most critical issue facing New Brighton in the next two years?

Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.

D1. How many years have you lived in New Brighton?

- ☐ Less than 2 years ☐ 11-20 years
☐ 2-5 years ☐ More than 20 years
☐ 6-10 years

D2. Which best describes the building you live in?

- ☐ One family house detached from any other houses
☐ House attached to one or more houses (e.g., a duplex or townhome)
☐ Building with two or more apartments or condominiums
☐ Manufactured home
☐ Other

D3. Is this house, apartment or manufactured home...

- ☐ Rented for cash or occupied without cash payment?
☐ Owned by you or someone in this house with a mortgage or free and clear?

D4. Do any children 17 or under live in your household?

- ☐ No ☐ Yes

D5. Are you or any other members of your household aged 65 or older?

- ☐ No ☐ Yes

D6. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

- ☐ Less than \$24,999
☐ \$25,000 to \$49,999
☐ \$50,000 to \$99,999
☐ \$100,000 to \$149,999
☐ \$150,000 to \$199,999
☐ \$200,000 or more

D7. Are you Spanish, Hispanic or Latino?

- ☐ No, not Spanish, Hispanic or Latino
☐ Yes, I consider myself to be Spanish, Hispanic or Latino

D8. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

- ☐ American Indian or Alaskan Native
☐ Asian, Asian Indian or Pacific Islander
☐ Black or African American
☐ White
☐ Other

D9. In which category is your age?

- ☐ 18-24 years ☐ 55-64 years
☐ 25-34 years ☐ 65-74 years
☐ 35-44 years ☐ 75 years or older
☐ 45-54 years

D10. What is your sex?

- ☐ Female ☐ Male

D11. Are you registered to vote in your jurisdiction?

- ☐ No ☐ Ineligible to vote
☐ Yes ☐ Don't know

D12. Many people don't have time to vote in elections. Did you vote in the last general election?

- ☐ No ☐ Ineligible to vote
☐ Yes ☐ Don't know

D13. How useful, if at all, do you feel that the results of this community survey will be?

- ☐ Very useful
☐ Somewhat useful
☐ Not at all useful

**Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to:
National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502**