



City Council Agenda

Monday, March 10, 2014

5:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- | | | |
|-----------|---|--|
| 5:00 p.m. | 1. Roll Call | |
| | Voting & Seating Order: Willmus, Laliberte, Etten, McGehee, Roe | |
| 5:02 p.m. | 2. Approve Agenda | |
| | a. Commission Interviews | |
| 5:05 p.m. | Brian Cihacek | Ethics, Finance, Park and Rec, PWET |
| 5:12 p.m. | Norine Quick-Lindberg | Ethics, Human Rights Commission |
| 5:19 p.m. | Mary Bachhuber | Human Rights Commission |
| 5:26 p.m. | Molli Slade | Human Rights Commission |
| 5:33 p.m. | Ron Bole | Parks and Recreation |
| 5:40 p.m. | David Kray | Parks and Recreation |
| 5:47 p.m. | Joe Patri | Parks and Recreation |
| 5:54 p.m. | Tara Jebens-Singh | Parks and Recreation |
| 6:01 p.m. | Terrance Newby | Parks and Recreation |
| 6:08 p.m. | Mary Blakely | Public Works, Environment & Transportation |
| 6:15 p.m. | Sarah Brodt-Lenz | PWET |
| 6:22 p.m. | Harold Ristow | PWET |
| 6:29 p.m. | Duane Seigler | PWET |
| 6:36 p.m. | Mark Storkamp | PWET |
| 6:43 p.m. | Joe Wozniak | PWET |
| 6:50 p.m. | Jonathan Miller | PWET, Community Engagement |
| 7:00 p.m. | 3. Public Comment | |

- 7:05 p.m. **4. Council Communications, Reports and Announcements**
- 7:10 p.m. **5. Recognitions, Donations and Communications**
- 6. Approve Minutes**
- 7:15 p.m. **7. Approve Consent Agenda**
- a. Approve Payments
- b. Approve Business & Other Licenses & Permits
- c. Authorize Creation of Senior Planner Position
- d. Authorize Creation of Volunteer Coordinator Position
- e. Set Public Hearing to Consider Approving an Off-Sale
 3.2% Malt Liquor License for Walmart Stores, Inc dba
 Walmart Store #3404 located at 1960 Twin Lakes Pkwy
- 7:25 p.m. **8. Consider Items Removed from Consent**
- 9. General Ordinances for Adoption**
- 7:30 p.m. a. Consider Establishing a New Utility Rate Discount
 Program
- 10. Presentations**
- 7:45 p.m. a. Roseville Visitors Association Annual Report
- 8:00 p.m. b. Northeast Youth & Family Services Update of Activities
- 11. Public Hearings**
- 8:25 p.m. a. Public Hearing to Discuss an On-Sale Wine License and
 On-Sale 3.2% Malt Liquor License for Bryant Enterprises,
 Inc. DBA Wing Stop located at 2100 Snelling Ave. N
 #66C
- 8:35 p.m. b. Public Hearing to Discuss an On-Sale and Sunday
 Intoxicating Liquor License for Digby's Roseville, LLC
 located at 854 Rosedale Center #1010
- 12. Budget Items**
- 13. Business Items (Action Items)**
- 8:45 p.m. a. Approve or Deny On-Sale Wine License and On-Sale
 3.2% Malt Liquor License for Bryant Enterprises, Inc.
 DBA Wing Stop located at 2100 Snelling Ave. N #66C
- 8:50 p.m. b. Approve or Deny On-Sale and Sunday Intoxicating Liquor
 License for Digby's Roseville, LLC located at 854
 Rosedale Center #1010

- 8:55 p.m. c. Request to Perform a City Abatement for Unresolved Public Nuisance Violations at 3021 Fairview Avenue

14. Business Items – Presentations/Discussions

- 9:05 p.m. a. Discuss and seek Council direction regarding possible changes to recreational vehicle, boat and trailer parking regulations in Chapter 407 (Nuisances) of the City Code

9:50 p.m. **15. City Manager Future Agenda Review**

9:55 p.m. **16. Councilmember Initiated Items for Future Meetings**

10:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Thursday	Mar 13	5:00 p.m.	Special City Council Meeting
Wednesday	Mar 19	6:30 p.m.	Human Rights Commission
Monday	Mar 24	6:00 p.m.	City Council Meeting
Tuesday	Mar 25	6:30 p.m.	Public Works, Environment & Transportation Commission
April			
Tuesday	Apr 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	Apr 2	6:30 p.m.	Planning Commission
Monday	Apr 7	6:00 p.m.	City Council Meeting
Monday	Apr 14	6:00 p.m.	City Council Meeting
Tuesday	Apr 15	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Apr 16	6:30 p.m.	Human Rights Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Full Name: Mary Bachhuber
Last Name: Bachhuber
First Name: Mary
Company: Human Rights

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Mary Bachhuber ([REDACTED])

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville City News newsletter, Roseville Email News Update, Contacted by Council or Commission member

If Other, please describe:
This application is for:: New Term

If this is a student application, please list your grade:

Name:: Mary Bachhuber
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113
Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 4

Work Experience (especially as it relates to the Commission/Board for which you are applying): I was High School Social Studies teacher in the 1990's. Human Rights was part of my curriculum. I've also been an elementary school librarian. Access to information and privacy issues relate to human rights. Within the past year I've substituted as the librarian and library teaching assistant at Roseville's Brimhall Elementary.

Education:: BA, Psychology, Lawrence University, Appleton, WI Grade 6-12 Social Studies teaching license also obtained.

Masters, Information Science, as well as (K-12) Library Media Specialist licensure University of WI, Milwaukee

Civic and Volunteer Activities (Past and Present):: Member of ISD 623's District Curriculum Advisory Council (2011-present)
Active volunteer and PTA member at Brimhall Elementary (2010-present) and Roseville Area Middle School (2011-present).
Participant in Roseville's Park Renewal meeting (2014)
Volunteer "Art Adventure" tour guide at Minneapolis Institute of Art (MIA) (2011-present)
Member of the Friends of the MIA. Co-chair of the volunteer committee for 2013 Art in Bloom, a 4 day fundraiser for the MIA.
Site Council member and Chair, Glacier Hills Elementary, Eagan, MN (2008-2010)
Volunteerism at Glacier Hills recognized via district's Apple Award (2008).

Please state your reasons for wanting to serve on the Commission/Board:: I'd like to be more involved in the Roseville. The HRC seems like a natural fit for me. I'm interested in the issues, such as education, health care and immigration. I was attracted to Roseville partially because of its diversity. I'd like to help ensure that it is a community where diversity is an asset rather than divider.

What is your view of the role of this Commission/ Board?: To promote and help ensure human rights in Roseville, primarily through education.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Home Phone Number,Preferred Email Address

Home Phone : [REDACTED]

Work Phone :

Cell Phone:

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/3/2014 3:25:52 PM

Full Name: Molli Slade
Last Name: Slade
First Name: Molli
Company: Human Rights

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission

If Other, please list name:

How did you learn about this Commission position?: Contacted by Council or Commission member

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Molli Slade
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]
Email address:: [REDACTED]

How many years have you lived in Roseville?: 3.5

Work Experience (especially as it relates to the Commission/Board for which you are applying): social worker - community based mental health case management

Education:: St Paul Open School 1987, Metropolitan State University 2008

Civic and Volunteer Activities (Past and Present):: Hospice volunteer, Brimhall School volunteer, Girl Scout volunteer, Night to Unite neighborhood organizer, Adopt a Highway participant,

Please state your reasons for wanting to serve on the Commission/Board:: I am very interested in the rights of all to feel equally valued and heard in our community. I am interested in continuing and expanding the community conversations that have already been held. I am interested in identifying and addressing the needs of the mentally ill in our community. I am excited to understand the specific needs of other cultures and ethnic communities that will help them feel they are a valued an integral part of

this city. I am interested in the rights of the elderly and their families as they make end of life care decisions. I believe it is important to be engaged in your community and I want to model this for my children.

What is your view of the role of this Commission/ Board?: I believe this commission can provide an accessible and respectful conduit for Roseville citizens to be heard by their city government. I also believe the commission can proactively address any emergent issues as Roseville cultural and ethnic demographic continues to diversify. I believe the commission can facilitate creating a community that is welcoming and supportive to all.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Preferred Email Address

Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/4/2014 10:27:10 AM

Full Name: Norine Quick-Lindberg
Last Name: Quick-Lindberg
First Name: Norine
Company: Ethics, Human Rights

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Norine Quick-Lindberg [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Ethics Commission, Human Rights Commission

If Other, please list name:
How did you learn about this Commission position?: Other

If Other, please describe: nextdoor
This application is for:: New Term

If this is a student application, please list your grade:

Name:: Norine Quick-Lindberg
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113
Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: year and half

Work Experience (especially as it relates to the Commission/Board for which you are applying):

Education:: Bachelor of Science Degree - University of Minnesota, 2007 Juris Doctor - Hamline University School of Law, 2010

Civic and Volunteer Activities (Past and Present):: Wills for Heroes - draft wills/trust and other legal documents for public servants and their families throughout the metro and Minnesota.

Please state your reasons for wanting to serve on the Commission/Board:: Due to my legal background I have a strong interest in ethics and human rights. As an attorney, I am required to uphold a strong moral and ethical code within my job, so I believe I am a strong candidate for both positions. Additionally, the role of an attorney is to advise his or her client on matters of the law. I have been developing advisory skills for years and I understand the hard line between advising and unilaterally making the decision presented to me.

What is your view of the role of this Commission/ Board?: Ethics Commission- Advise the City Council on matters involving the City's ethics code, administration of the ethics code and other responsibilities delegated by the City Council. I believe it is the role of the Ethics Board to ensure the other commissions/boards are abiding by the City's ethics codes as well as the reviewing the ethics code in conjunction with a commission's action to advise on whether or not the code was followed.

Human Rights Commission - is an open forum for the citizens of Roseville to express concerns and talk about human rights within our community. It is also the duty of the commission to engage and advance community participation in Roseville.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:

Preferred Email Address

Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 2/4/2014 9:43:10 AM

Full Name: Brian Cihacek
Last Name: Cihacek
First Name: Brian
Company: Ethics, Finance , P&R, PWET

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Brian Cihacek ([REDACTED])

The following form was submitted via your website: Commission Application

Please check commission applying for: Ethics Commission, Finance Commission, Parks and Recreation Commission, Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville Review newspaper, Other

If Other, please describe: Email sent from Carolyn Curti

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Brian
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]
Email address:: [REDACTED]

How many years have you lived in Roseville?: >1

Work Experience (especially as it relates to the Commission/Board for which you are applying):
Department of Administration, State of Minnesota
Buyer Saint Paul, MN 9/2013-Present

Position Summary: Develop specifications, develop solicitations, evaluate vendor responses, and award contracts with the State ERP environment for assigned commodities. Responsible for administration of contracts to include authorizing price changes and substitutions and handling issues between vendors and agencies. My contract portfolio has a value of over \$6 million.

Minnesota Association of Charter Schools Saint Paul, MN 2/2012-09/2013

Position Summary: Manage administrative operations and conduct business analysis for state wide association of over 70 charter schools. Areas of responsibility included data management/collection, business analysis, B2C communication, committee administration and event management.

Achievements:

- Reduced IT software cost by 20% in 2012
- Managed teacher re-licensure committee and process for over 200 teachers in 2012-2013

Wellstone Action	Saint Paul, MN	11/2011-2/2012
Project Manager (Temporary Position)		

Position Summary: Evaluated logistical and accounts payable procedures for training programs to improve efficiency. Managed training event logistics and conducted departmental projects with database systems including field design and input processes.

Achievements:

- Conducted first organizational audit of training expenditures identifying over \$15,000 in recoupable waste.

All God's Children MCC	Minneapolis, MN	10/2010-10/2011
Director of Communications and Community Relations		

Position Summary: Directed organizational and B2C communications, special events, served as a community liaison and served as a program manager for a portfolio of community service programs. I managed up to 5 high skill volunteers.

Achievements:

- Exceeded industry standards for e-newsletter and social media engagement for over 9 months
- Exceeded rental income goals by 150% and received \$6,000 in grant funding for program development

Minnesota Army National Guard	Moorhead, MN	6/2001-7/2009
Unit Supply Specialist		

Position Summary: Conducted logistical support operations at multiple organizational levels utilizing automated logistics systems. While deployed in Iraq from 2005-2007 as part of Operation Iraqi Freedom, I managed an inventory of with a value of over \$10 million and managed a discretionary budget of \$1 million in accordance to US Army and federal regulations. I supervised teams of up to 12 soldiers. This position required a secret security clearance.

Education:: Saint John's University
5/2008

Bachelor of Arts with a major in Psychology and a minor in Philosophy Senior Research Project: The effects of testosterone and corticosterone on novel spatial learning tasks in animal models.

Concordia University-Saint Paul Saint Paul, MN 2/ 2014 (anticipated)
Master of Arts in Strategic Communication Management
Capstone: Social Media Governance Practices and Governance Mechanisms of Minnesota Nonprofits
(working title)

Presentations:

- The Digital Divide: (YNPN "Five Minutes in Hell, October 29, 2012)
- Salary vs. Hourly Wage Structure (Minnesota Council of Nonprofits Annual Conference, October 26, 2013)

Civic and Volunteer Activities (Past and Present):: Girls on the Run-Twin Cities Minneapolis
3/2013-Present

Risk Management Committee Member

Position Summary: Develop and advise on risk management strategies (human resource, legal and insurance) for Girls on the Run-Twin Cities.

Cycles for Change Saint Paul, MN 3/2011-6/2013
Director/Committee Member

Position Summary: Conducted organizational development and strategic management using consensus decision making principals for a nonprofit corporation focused on bicycle education and programming. Attended Board Basics course offered by MAP

Roles:

2010-2012: Board of Directors/Board HR Liaison: Developed organizational HR policies to include paid time off, organizational family leave and medical policy, staff evaluations, and compensation..I co-led a staff restructuring process and chaired three hiring subsequent committees.

2012-2013: Policy Team Member: Served as an advisor on organizational policies for Cycles for Change.

Citizen's League Saint Paul, MN 4/2010-Present
Committee Co-Chair/Subcommittee Chair

Position Summary: Develop and advise on communication strategies/tactics for a public policy nonprofit. Achievements include completing first organizational audit of interactive platforms and leading in website redesign process.

Roles:

2011-Present: Interactive Working Group Subcommittee Co-Chair

2012-Present: Metric Working Group Subcommittee Co-Chair

2013-Present: Committee Co-Chair

Please state your reasons for wanting to serve on the Commission/Board:: I believe that communities improve by community members making investments back into them. As a new member of the community I would like to invest in Roseville through board/committee service and in the process work to improve the common good.

What is your view of the role of this Commission/ Board?: Ethics Commission: Ensure city officials are knowledgeable about and following ethical guidelines.

Finance Commission: Advise on municipal fiduciary and budget processes on behalf of the city.

Parks and Recreation: Facilitates conversations with citizens and concerned parties regarding parks and recreation facilities. Develops and recommendations areas of improvement.

Public Works, Environment and Transportation Committee: Advise on public works projects and processes to produce the best results in conjunction with other government entities.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: Please review my linked in profile for a more comprehensive resume:

www.linkedin.com/pub/brian-cihacek/28/330/70/

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Home Phone Number

Home Phone : [REDACTED]

Work Phone :

Cell Phone: [REDACTED]

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 2/6/2014 7:21:03 PM

Full Name: Ron Bole
Last Name: Bole
First Name: Ron
Company: Park and Rec

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Ron Bole [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Parks and Recreation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville Email News Update

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: ron bole
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113
Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 43

Work Experience (especially as it relates to the Commission/Board for which you are applying): Work in Physical Education at U. of MN, U. of Illinois, and Central Michigan U.

Education:: Ph.D. in Education, U. of Illinois, Champaign/Urbana 1970 B.A. in Economics, Macalester College 1962

Civic and Volunteer Activities (Past and Present):: 10 years on Park and Recreation commission in 1980's and 1990's

Please state your reasons for wanting to serve on the Commission/Board::
retired and looking for meaningful volunteer work. Interested in following up trails work I was involved with earlier.

What is your view of the role of this Commission/ Board?: Develop long range plans and goals for trails, pathways, sports facilities, and parks to enhance quality of life and physical fitness of Roseville residents.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: avid runner, biker, and cross country skier

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Home Phone Number

Home Phone : [REDACTED]

Work Phone :

Cell Phone:

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/4/2014 8:00:33 PM

Full Name: David Kray
Last Name: Kray
First Name: David

Home Address: Reservoir Woods Circle
Roseville, MN 55113

Business:

Home:

Mobile:

E-mail:

E-mail Display As:

The following form was submitted via your website: Commission Application

Please check commission applying for: Parks and Recreation Commission

If Other, please list name:

How did you learn about this Commission position?: Other

If Other, please describe: Contacted by city staff members

This application is for:: New Term

If this is a student application, please list your grade:

Name:: David Kray

Address::

City, State, Zip: Roseville, MN 55113

Preferred Phone Number::

Email address::

How many years have you lived in Roseville?: 21

Work Experience (especially as it relates to the Commission/Board for which you are applying): Kraus-Anderson Construction Company; Senior Project Manager, 17 years.

Education:: St. Bernard's High School
Minnesota State University - Mankato, BS

Civic and Volunteer Activities (Past and Present):: Roseville Area Youth Baseball; League Director, Field Director, Vice-President and President over the last 8 years.

Rotary Club of Roseville; Rotary Woods and rain garden at Arboretum, Taste of Rosefest Committee member (facilities) for the last 4 years.

Lake Owasso School Property Disposition committee member.

Youth Baseball, Football and Basketball coaching.

Please state your reasons for wanting to serve on the Commission/Board:: Bring some construction insight to current Master Plan projects.

Work on maintaining and expanding the park and recreation experiences of the citizens and families of the City of Roseville and thereby provide opportunities for meaningful lives by promoting a balanced and healthy lifestyle.

Work to provide opportunities for our youth to spend some of their spare time in healthy and beneficial activities.

What is your view of the role of this Commission/ Board?: Maintain and expand open space, pathways, recreation facilities and programs for a parks system that already one of the best in the state.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: Limited availability after 4/10 for an interview due to prior commitments and scheduled vacation.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Home Phone Number,Preferred Email Address

Home Phone : [REDACTED]

Work Phone : [REDACTED]

Cell Phone: [REDACTED]

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/2/2014 4:21:12 PM

Full Name: Tara Jebens-Singh
Last Name: Jebens-Singh
First Name: Tara

Home Address: Sherren Street West
Roseville, MN 55113

Mobile:

E-mail:

E-mail Display As: Tara Jebens-Singh

The following form was submitted via your website: Commission Application

Please check commission applying for: Parks and Recreation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville City News newsletter, Contacted by Council or Commission member

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Tara Jebens-Singh

Address::

City, State, Zip: Roseville, MN 55113

Preferred Phone Number::

Email address::

How many years have you lived in Roseville?: 19

Work Experience (especially as it relates to the Commission/Board for which you are applying): Personal Trainer and Group Fitness Instructor for Roseville Community Education, FAHS, YMCA, RCL, ECFE and other RAS programs.

Program Director of Leaders of Today and Tomorrow, LWV Program Evaluation Specialist, Legislative Auditors Office Youth leader, dance and tennis instructor for Phillips Area Parks and Recreation

Education:: 200 RYT Registered Yoga Instructor Certified Personal Trainer, American Council of Exercise Certified Group Instructor, YMCA Masters in Planning, HHH Institute of Public Affairs, U of MN BA International Studies, Hamline University

Civic and Volunteer Activities (Past and Present):: Parent Representative for the Equity and Integration Advisory Council for RAS Wellness Discussion Group Facilitator for Roseville Area Senior Program Volunteer for the 623 Fun Run Organization Committee Community Representative for the Community

Education Board for RAS PTSA member, Falcon Heights Elementary Intern for State Representative
Mindy Greiling League of Women Voters Volunteer for local, state and national election campaigns

Please state your reasons for wanting to serve on the Commission/Board:: The quality of life in Roseville is directly related to the quality of its parks, trails and community programming. I have benefitted from these as a long time resident, runner and parent and would like to become more involved.

What is your view of the role of this Commission/ Board?: The role of the Parks and Recreation Board is to engage and act on the behalf of Roseville residents, current and future, to ensure the preservation, improvement and expansion of the parks and recreational programming now and for years to come.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: I walk, run, cycle, exercise my dog, play with my kids and train clients in Roseville everyday. I care deeply for Roseville and plan to stay here for many years to come. My community engagement, work experience and public policy background should lend itself very nicely to the requirements of this position. Thank you for your consideration.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Cell Phone Number,Preferred Email Address

Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/1/2014 9:49:54 AM

Full Name: Terrance Newby
Last Name: Newby
First Name: Terrance
Company: Parks and Rec

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]

E-mail Display As: Terrance Newby [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Parks and Recreation Commission
If Other, please list name:

How did you learn about this Commission position?: Contacted by Council or Commission member

If Other, please describe:
This application is for:: New Term

If this is a student application, please list your grade:

Name:: Terrance Newby
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]
Email address:: [REDACTED]

How many years have you lived in Roseville?: 13

Work Experience (especially as it relates to the Commission/Board for which you are applying): Attorney

Education:: BA- University of WI - 1989
JD - William Mitchell College of Law - 1995

Civic and Volunteer Activities (Past and Present):: Roseville Central Park Foundation EPAC School Board
Advisory Committee Owasso School Task Force Cub Scout Den Leader

Please state your reasons for wanting to serve on the Commission/Board:: I am very interested in
Roseville's park system, and maintaining and improving the park system.

What is your view of the role of this Commission/ Board?: To provide citizen input into how to maintain
and improve the park system for everyone.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: Roseville's Central Park is an integral part of my family's life.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601, subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Cell Phone Number

Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information

Form submitted on: 3/5/2014 9:18:39 PM

Full Name: Joe Patri
Last Name: Patri
First Name: Joe
Company: Park and Rec

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Parks and Recreation Commission

If Other, please list name:

How did you learn about this Commission position?: Contacted by Council or Commission member

If Other, please describe:
This application is for:: Reappointment

If this is a student application, please list your grade:

Name:: Joe Patri
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 29

Work Experience (especially as it relates to the Commission/Board for which you are applying): RAYFA board member for 20 years Roseville Youth football coach for 25 years Roseville Youth baseball coach for 5 years Worked with Parks & Rec to redo B-Dale play grounds

Education:: BS in Applied Math & Computer Science

Civic and Volunteer Activities (Past and Present):: Past president for B-Dale Club Served on the B-Dale board Youth sports in Roseville for 25 years Board member for NSYA for 5 years

Please state your reasons for wanting to serve on the Commission/Board:: I've been in Roseville for all most 30 years using the parks for football, baseball, softball and soccer. I'm raising 3 kids that have

enjoy using all aspects of the parks, the plays, bands at the band shelter and all the sports listed above. I think it's mine time to give back.

What is your view of the role of this Commission/ Board?: Working with the community to keep the parks and park system in Roseville the best it can be for others the enjoy as much as I have myself, with my kids and all the young kids I've coached of the past years.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: I have known Lonnie for over 25 years, he sent me the email asking if I would be interested, the answer is Yes. I would love to help.

Thanks

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:

Home Phone Number

Home Phone : [REDACTED]

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/4/2014 6:47:14 AM

Full Name: Mary Blakeley
Last Name: Blakeley
First Name: Mary
Company: PWET

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Mary Blakeley [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville Email News Update

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Mary Blakeley
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 18

Work Experience (especially as it relates to the Commission/Board for which you are applying): US Army--linguist, quality control NCO US Postal Service--window clerk, mail processor

Education:: BA from University of New Mexico--art history and psychology

Civic and Volunteer Activities (Past and Present):: Volunteer(ed) at Roseville library, Wildlife Rehabilitation, attended Roseville U last year.

Please state your reasons for wanting to serve on the Commission/Board:: I'm interested in helping the city prioritize and develop projects especially with environmental concerns in mind.

What is your view of the role of this Commission/ Board?: To give the professionals some perspective from the "civilian" side of issues and projects.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Home Phone Number,Preferred Email Address

Home Phone : [REDACTED]

Work Phone :

Cell Phone:

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 2/8/2014 7:44:11 AM

Full Name: Sarah Brodt Lenz
Last Name: Lenz
First Name: Sarah
Company: PWET

Home Address: [REDACTED]
Roseville, MN 55113

Business: [REDACTED]
Home: [REDACTED]
Mobile: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Sarah Brodt Lenz [REDACTED]

Ok to release email address

The following form was submitted via your website: Commission Application

Please check commission applying for: Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville Email News Update

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Sarah Brodt Lenz
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 30

Work Experience (especially as it relates to the Commission/Board for which you are applying):

Minnesota Department of Transportation Office of Transit 1995-Present

* Greater Minnesota Rural Public Transit Coordinator

Education:: BA Macalester College
MBA St. Thomas University

Civic and Volunteer Activities (Past and Present):: Roseville Area Arts Council Roseville Playhouse
Roseville Parks and Recreation Commission (2 terms)

Please state your reasons for wanting to serve on the Commission/Board:: I am particularly interested in walkability issues and transit access. I would like to encourage more connectivity between the two. I would like to see our pathways, trails, and sidewalks create more seamless access for non-driving Rosevilleans. These wishes will involve mutual understandings between the City and the County.

What is your view of the role of this Commission/ Board?: To receive input from the community regarding public works and transporation and to advise the City Council on issues related to public works and transportation.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: As a transit professional, albeit currently working on projects in Greater Minnesota, I have knowledge of transit service planning and transit accessibility. I have frequently worked with Metro Transit in the past.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:

Preferred Email Address

Home Phone : [REDACTED]

Work Phone : [REDACTED]

Cell Phone: [REDACTED]

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 1/30/2014 11:24:29 AM

Full Name: Harold Ristow
Last Name: Ristow
First Name: Harold
Company: PWET

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Harold Ristow [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville Email News Update

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Harold Ristow
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113
Preferred Phone Number:: [REDACTED]
Email address:: [REDACTED]

How many years have you lived in Roseville?: 45 years

Work Experience (especially as it relates to the Commission/Board for which you are applying): 27 Years public Works.Repairing all types of public works equipment.Running welding shop. Knowledge of roads,sanding,and sewers,plowing, and welding.

Education:: High school ,college, trade school, and served four years in the Navy during the Korean War.

Civic and Volunteer Activities (Past and Present):: 8 years for Roseville Parks and Recreation as a Commisioner. Also volunteering for many activities.
Block Captain for our area.

Please state your reasons for wanting to serve on the Commission/Board:: Bored being retired. Need some challenge.Need to keep active.
Use my knowledge.

What is your view of the role of this Commission/ Board?:

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Home Phone Number,Preferred Email Address

Home Phone : [REDACTED]

Work Phone :

Cell Phone:

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 1/31/2014 1:05:24 PM

Full Name: Duane Seigler
Last Name: Seigler
First Name: Duane
Company: PWET

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Duane Seigler [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Other

If Other, please describe: friend

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Duane Seigler
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113
Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 16

Work Experience (especially as it relates to the Commission/Board for which you are applying): 13 yrs, Target Corporation.
Analysis in finance and operations.
Analysis and reporting of sales and operations metrics including inventory, instocks, sales promotions, and personnel.

I have a background in living in Roseville for 16 years with two children in Roseville schools.
I also have a business background understanding expenses and operations of a big box retailer.

Education:: B.S. Minnesota State University - Mankato Business Administration

Civic and Volunteer Activities (Past and Present)::

Please state your reasons for wanting to serve on the Commission/Board:: I would like to understand more of why the city chooses public works projects. I would like to be part of getting more public input into where city funds go.

What is your view of the role of this Commission/ Board?: I believe this commission would review and recommend changes to the city transportation and public works plans. I believe this commission would seek out more public input on where the city should spend its resources.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: If selected for this commission, I will do my best to improve upon an already great city.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:

Home Phone Number

Home Phone : [REDACTED]

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/3/2014 12:12:13 PM

Full Name: Mark Storkamp
Last Name: Storkamp
First Name: Mark
Company: PWET

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Mark Storkamp [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Other

If Other, please describe: e-mail from Michelle Manke.

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Mark Storkamp
Address:: [REDACTED]
City, State, Zip: Roseville, MN 55113
Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 17

Work Experience (especially as it relates to the Commission/Board for which you are applying): 30 years in Manufacturing Engineering and Industrial Plant Design/Maintenance. Core competencies include: Electrical Power Distribution, Electronics/Process Control, HVAC Systems, Water Quality Monitoring, Gas Detection, Analytical Chemistry, Plastics Extrusion & Injection Molding, Tooling Design, Information Technology.

Education:: 2 Year AS Degree in Electronics Technology.

Civic and Volunteer Activities (Past and Present):: Delegate and Chair of Roseville Precinct 4, Republican Party.

Please state your reasons for wanting to serve on the Commission/Board:: I would like to become more involved in keeping Roseville a great place to live and believe that I have talents to bring to the table to that end.

What is your view of the role of this Commission/ Board?: To evaluate, review and make recommendations concerning important projects related to city infrastructure.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: I have held executive positions in my past as well. I was Vice President Manufacturing for Systec Inc. from 2002 - 2007. I also have had strong interest in transportation, Rail, Trucking, Air, for many decades ,and consider myself pretty knowledgeable when it comes the operations of the transportation industry as a whole.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Cell Phone Number,Preferred Email Address

Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/3/2014 1:26:32 PM

Full Name: Joe Wozniak
Last Name: Wozniak
First Name: Joe
Company: PWET

Home Address: [REDACTED]
Roseville, MN 55113

Business: [REDACTED]
Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Joe Wozniak [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville Email News Update, Other

If Other, please describe: Spoke with City Council member and interim City Manager

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Joe Wozniak

Address:: [REDACTED]

City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: 23+

Work Experience (especially as it relates to the Commission/Board for which you are applying): June of 1990 to present: Environmental Health Specialist with Ramsey County Environmental Health Section. Current duties include regulation of solid waste collection and transportation and administration of the County Environmental Charge, which collects over \$17 Million per year to fund County programs for household hazardous waste, yard waste, recycling and waste reduction.

Education:: BA in Biology from UW - Milwaukee, with some post-graduate work.

Civic and Volunteer Activities (Past and Present):: Served on the city's citizen's advisory committee for recycling and waste collection (2003?). Served on the Roseville Planning Commission from August 2005 through March of 2012. Participated in several HRA-sponsored gatherings to solicit citizen input regarding development of Dale St Fire Station property during 2013.

Please state your reasons for wanting to serve on the Commission/Board:: I have worked in the environmental protection field for over 30 years, and consider myself a realist, not an extremist. I have

had an interest in transportation since I bought my first car, a 1964 Chevy Impala, many years ago. That interest broadened to include mass transit when, as a student at an urban university, I rode the "U-Bus" to campus each day. Although I still own a car and use it as my main method of transport, I have within the past several years become a dedicated and seasonal bicycle commuter. During my seven-year term on the Planning Commission, I learned much about the various aspects of community development, including transit-oriented development. I believe that, given Roseville's unique location--adjacent to both Saint Paul and Minneapolis--we must be mindful in planning how residents move safely throughout the city as population and traffic grow. We must continue to provide avenues for citizens of all ages to engage in the natural world, such as through the city's excellent parks and pathway system. We must also be good stewards of the public trust, and help guide city leaders to be fiscally prudent when financial resources are limited.

What is your view of the role of this Commission/ Board?: The commission advises the City Council on matters involving public works, transportation and the environment. Commissioners review material prepared by staff, adding any information gathered from sources they trust, then discuss the matter with an open mind in an attempt to reach consensus. Commission members should be prepared to state a basis for their recommendation, as this may be considered by the City Council during their deliberations.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.:
Home Phone Number, Work Phone Number, Preferred Email Address

Home Phone : [REDACTED]

Work Phone : [REDACTED]

Cell Phone:

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/3/2014 8:18:17 PM

Full Name: Jonathan Miller
Last Name: Miller
First Name: Jonathan

Home Address: [REDACTED]
Roseville, MN 55113

Mobile: [REDACTED]

E-mail: [REDACTED]

E-mail Display As: Jonathan Miller [REDACTED]

The following form was submitted via your website: Commission Application

Please check commission applying for: Community Engagement Commission, Public Works, Environment and Transportation Commission

If Other, please list name:

How did you learn about this Commission position?: Roseville City News newsletter, Roseville Email News Update

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Jonathan Miller

Address:: [REDACTED]

City, State, Zip: Roseville, MN 55113

Preferred Phone Number:: [REDACTED]

Email address:: [REDACTED]

How many years have you lived in Roseville?: Less than 1. Bought first home in June!

Work Experience (especially as it relates to the Commission/Board for which you are applying): My full resume is available at:

<https://www.dropbox.com/s/40n5mkzxke9b8rn/jonathan-miller-resume.pdf>

Current Work Experience

Director of Communications, Minnesota State College Student Association (MSCSA), West Saint Paul, MN January 2008-Present

Job Responsibilities: Empower public, two-year college students to advocate for an affordable, high quality education with leadership trainings at monthly conferences. Create and/or oversee all aspects of MSCSA's print, digital and policy communications including web, social media, online photos & videos, testimony, press releases, media work, graphic design, e-mail newsletter and quarterly newspaper.

- Developed a comprehensive, three-year marketing plan for increasing MSCSA's reach among students and deepening its connection with our most active members and alumni. Elements of the marketing plan include a social media calendar and dedicated social media workgroup, a style guide and a redesign of the website (currently in progress at www.mscca.org/jupgrade).
- Edit, write for and design The Students' View, a quarterly newspaper distributed on all 47 MnSCU two-year campuses, The Association Update, MSCSA's weekly electronic newsletter, and the MSCSA website.
- Engage the difficult-to-reach audience of two-year, MnSCU college students with fun and different social media tactics such as hashtags at monthly conferences with posts projected on screens, viral-style YouTube videos, engaging social media prompts, webinars, blog posts and tagged photos of student leaders.
- Maintain MSCSA's photographic archive both online at flickr.com/mscca and facebook.com/mscca and offline. Either personally take photos or manage photo interns from MnSCU photography programs.
- Cultivate two-way relationships with higher education reporters at the Star Tribune, Pioneer Press, and MPR, so MSCSA is seen as the go-to outlet for the perspective of two-year public college students.
- Help plan monthly Student Leadership Conferences with up to 350 attendees. Duties include recruitment, managing registration, packet production, leadership trainings, coordination of all conference technology, production of all conference-related e-mails, social media, videography, slide shows and photography.
- Work internally with the staff and externally with a graphic design firm and web developer to ensure that our communications work matches our marketing plan and that our brand voice is followed on all projects.
- Collaborate with the communications teams at other higher education nonprofits and the MnSCU system to mobilize support for higher education funding through coordinated advocacy events at the Minnesota Capitol.
- Mapped out a comprehensive technology plan for MSCSA that utilized cloud based platforms such as Dropbox.com, Google Apps, Square.com and Salesforce to increase office collaboration while reducing costs by 40%.

Recent MSCSA Communications Results

- Over 1,100 tweets with #mscca during the 2013 MN Student Leadership Summit that lead to MSCSA to trend locally and encouraged dozens of students to sign up for Twitter.
- All MSCSA data is centralized in our Salesforce database and readily available for outreach which contributed to a 20% increase in the number of people attending our events and a 45% year-over-year increase in money raised at our Leadership Scholarship Dinner event.
- Collected over 4,000 financial aid stories with an online petition promoted through social media

Content Creation Skills:

- Social platforms: Twitter, Facebook, YouTube, Flickr, Instagram, LinkedIn, Google+
- Design: Adobe CS6 (Photoshop, Illustrator, InDesign, Dreamweaver), QuarkXpress, Final Cut/iMovie, Microsoft Office
- Web: Joomla, Wordpress, HTML
- Database development: Salesforce
- Analytics: Google Analytics and Hootsuite
- E-mail marketing: MyEmma & Mailchimp
- Online Ads: Google AdWords & Facebook ads

Education:: English Major with Media Studies Concentration, Carleton College, Northfield, MN,
Graduated cum laude June 2001

Civic and Volunteer Activities (Past and Present):: Editor in Chief, The Alley Newspaper,
Minneapolis, MN, June 2001-Present

- Manage and participate in all aspects of the newspaper's production including writing, editing, photography, layout, web, advertising design, and social media for The Alley, a non-profit community newspaper that serves the diverse Phillips neighborhood with the mission of giving the community an equity stake in the media.
- Founded and manage The Alley's Twitter and Facebook accounts. Built and maintain its website.

Please state your reasons for wanting to serve on the Commission/Board:: My wife and I purchased our first home in Roseville last June and we love it. Roseville was the perfect choice for us for the same reasons it is for so many others. It's a close drive to both cities and it's a close walk to many businesses and parks. The housing stock is perfect for starting a family and reasonably priced, so you can expand if your family grows. The schools and parks are amazing and the library is the best that I have seen. Like I said, we love it and I can see us spending the rest of our lives here. It's that excitement that I would like to combine with my ten plus years of communications experience and then share with others as a member of the Community Engagement Commission.

I research everything extensively before I make a purchase. I spent an hour researching cheese graters for my wedding registry, so you better believe that I spent some time on the City of Roseville website when we started looking at houses here. There is so much great content on the site-everything from the program that reimburses you for home energy audits to the booklet about remodeling your Cape Cod or Rambler home-it's just a matter of thinking of new and exciting ways to share this information with a wider audience. I have been hungry for ways to get involved with the community since moving to this community and I think the Community Engagement Commission would be a great opportunity for me use my skills to improve the city of Roseville.

What is your view of the role of this Commission/ Board?: Since we moved to Roseville last year, I have felt in the loop about all of the major changes and events happening in the city, such as the evolution of the recycling program and the Living Smarter Home & Garden Fair. But I am definitely the type of person who signs up for all the email newsletters and follows the city on social media. The question is how do you reach everyone else? It seems like the city of Roseville is really stepping up its efforts to answer this question by creating the Community Engagement Commission.

It sounds like the commission will work with the city to come up with new and creative ways to both communicate and engage with residents. I am particularly excited about the city's efforts to engage under-represented groups. I have a passion for this both in my volunteer work with The Alley Newspaper in the Phillips Community in Minneapolis and my work at the Minnesota State College Student Association where we work with many first-generation college students who come from under-represented groups.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: I also am very interested in the Public Works, Environment & Transportation Commission, which is why I am applying for that commission, as well. My resume doesn't show it because I don't have any work experience in the area, but I am very interested in transit, public works and environmental issues. I have attended community meetings about proposed transit routes and changes to existing ones, contacted my lawmakers in support of transit projects and funding and been an avid rider of transit for many years.

On a personal scale, I am working to make our new home in Roseville as green as possible and have done a lot of research in this area. We have implemented some small-scale changes in our home, such as having a home energy audit, replacing our “dumb” thermostat with a “smart” thermostat, installing a retrofitted dual-flush system on our toilet and using cloth diapers for our newborn. But that’s just the start—I have some big plans for the future that I am really excited about!

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Cell Phone Number, Preferred Email Address

Home Phone :

Work Phone :

Cell Phone: [REDACTED]

Preferred Email Address: [REDACTED]

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

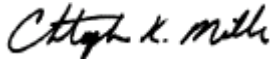
Additional Information:

Form submitted on: 3/3/2014 4:08:47 PM

REQUEST FOR COUNCIL ACTION

Date: 3/10/2014
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$569,315.51
73004-73050	\$410,623.28
Total	\$979,938.79

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 3/4/2014 - 3:26 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73044	02/27/2014	Central Svcs Equip Revolving	Rental - Copier Machines	TTR Shipping	Copier Returns Shipping Costs	2,847.26
					Rental - Copier Machines Total:	2,847.26
					Fund Total:	2,847.26
73020	02/27/2014	Community Development	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Community Development	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Community Development	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
					Computer Equipment Total:	1,983.03
0	02/27/2014	Community Development	Vehicles / Equipment	Midway Ford Co	F150 Truck	15,593.92
					Vehicles / Equipment Total:	15,593.92
					Fund Total:	17,576.95
73047	02/27/2014	General Fund	209001 - Use Tax Payable	Village Plumbing, Inc.	Sales/Use Tax	-0.21
					209001 - Use Tax Payable Total:	-0.21
0	02/27/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	316.87
					211402 - Flex Spending Health Total:	316.87
0	02/27/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
211403 - Flex Spend Day Care Total:						500.00
0	02/27/2014	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Replace Existing Public Works Maint	9,575.00
0	02/27/2014	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Replace Existing Walkway Lights wit	5,850.00
73033	02/27/2014	General Fund	Contract Maint. - City Hall	Right-Way Caulking	Labor	525.00
73047	02/27/2014	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Plumbing Service	212.71
Contract Maint. - City Hall Total:						16,162.71
0	02/27/2014	General Fund	Contract Maint. - City Garage	Jeff's S.O.S. Drain Cleaning, Corp.	High Pressure Water Jetting	422.50
Contract Maint. - City Garage Total:						422.50
73014	02/27/2014	General Fund	Contract Maintenance	Comcast	Cable TV	104.95
73030	02/27/2014	General Fund	Contract Maintenance	Nardini Fire Equipment Co, Inc	Fire Ext. Service	176.50
Contract Maintenance Total:						281.45
0	02/27/2014	General Fund	Employer Pension	Roseville Firefighter's Relief	2014 City Contribution	220,571.00
Employer Pension Total:						220,571.00
73032	02/27/2014	General Fund	Memberships & Subscriptions	RCLLG	2014 Membership Dues	1,000.00
73040	02/27/2014	General Fund	Memberships & Subscriptions	Suburban Rate Authority	2014 1st Half Membership	1,400.00
Memberships & Subscriptions Total:						2,400.00
0	02/27/2014	General Fund	Motor Fuel	Yocum Oil	2014 Blanket PO for Fuel - 2014 Stat	12,409.33
Motor Fuel Total:						12,409.33
73017	02/27/2014	General Fund	Operating Supplies	Deluxe For Business	Laser Checks	941.51
73029	02/27/2014	General Fund	Operating Supplies	Midwest Mailing Systems, Inc.	Cartridge	187.11
73037	02/27/2014	General Fund	Operating Supplies	Specialty Turf & Ag, Inc.	Road Salt	1,281.00
Operating Supplies Total:						2,409.62
73043	02/27/2014	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	290.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies City Garage Total:						290.54
73022	02/27/2014	General Fund	Printing	Impressive Print	Envelopes	538.00
Printing Total:						538.00
73025	02/27/2014	General Fund	Professional Services	Karen Organization of MN (KOM)	Interpreting Services	50.00
0	02/27/2014	General Fund	Professional Services	Kevin Keenan	Mileage Reimbursement	13.44
Professional Services Total:						63.44
0	02/27/2014	General Fund	Training	City of St. Paul	Use of Training Center-Oct 2013	750.00
0	02/27/2014	General Fund	Training	Greg Peterson	Mileage Reimbursement	39.20
Training Total:						789.20
0	02/27/2014	General Fund	Utilities	Xcel Energy	Civil Defense	64.90
0	02/27/2014	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Lights	3,961.20
0	02/27/2014	General Fund	Utilities	Xcel Energy	Street Lights	13,071.76
Utilities Total:						17,097.86
0	02/27/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	1,172.85
Utilities - Old City Hall Total:						1,172.85
73042	02/27/2014	General Fund	Vehicle Supplies	Titan Machinery	Muffler, Clamps	598.86
Vehicle Supplies Total:						598.86
Fund Total:						276,024.02
73043	02/27/2014	General Fund Donations	Use Tax Payable	Trio Supply Company	Sales/Use Tax	-3.94
Use Tax Payable Total:						-3.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						-3.94
0	02/27/2014	Golf Course	Contract Maintenance	Prowire, Inc.	Annual Security Monitoring	513.00
Contract Maintenance Total:						513.00
0	02/27/2014	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-44.39
Use Tax Payable Total:						-44.39
0	02/27/2014	Golf Course	Utilities	Xcel Energy	Golf Course	690.00
Utilities Total:						690.00
Fund Total:						1,158.61
73028	02/27/2014	Housing & Redevelopment Agency	Advertising	Lillie Suburban Newspaper Inc	Acct 6516	1,151.94
Advertising Total:						1,151.94
73026	02/27/2014	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	Legal Services	242.00
Attorney Fees Total:						242.00
73020	02/27/2014	Housing & Redevelopment Agency	Operating Supplies	Hewlett-Packard Company	Computer Equipment	661.01
Operating Supplies Total:						661.01
73028	02/27/2014	Housing & Redevelopment Agency	Printing	Lillie Suburban Newspaper Inc	Acct 6516	1,907.06
Printing Total:						1,907.06
73039	02/27/2014	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	162.50
73039	02/27/2014	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
Professional Services Total:						167.37

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						4,129.38
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	2,562.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	662.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
73020	02/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.01
0	02/27/2014	Information Technology	Computer Equipment	SHI International Corp	Server Licenses	2,727.00
73041	02/27/2014	Information Technology	Computer Equipment	Tangent	Mini PC	397.62
Computer Equipment Total:						10,975.71
73016	02/27/2014	Information Technology	Contract Maintenance	Datalink	Cisco SmartNet Maintenance Agreem	4,969.07
Contract Maintenance Total:						4,969.07
73013	02/27/2014	Information Technology	Internet	City of North St. Paul	Data Interconnects	641.25
73013	02/27/2014	Information Technology	Internet	City of North St. Paul	511 Billing Interconnects	2,030.63
Internet Total:						2,671.88
Fund Total:						18,616.66
73007	02/27/2014	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	27.15
Contract Maintenance Total:						27.15
Fund Total:						27.15
73035	02/27/2014	Multi-Family&Housing Program	Payment to Owners	Sheltermtech, Corp	Asbestos Removal	1,560.00
Payment to Owners Total:						1,560.00
73026	02/27/2014	Multi-Family&Housing Program	Professional Services	Kennedy & Graven, Chartered	Legal Services	1,454.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	1,454.80
0	02/27/2014	Multi-Family&Housing Program	Utilities	Xcel Energy	Natural Gas	42.65
					Utilities Total:	42.65
					Fund Total:	3,057.45
0	02/27/2014	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Feb 2014	250.00
					Professional Services Total:	250.00
					Fund Total:	250.00
0	02/27/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	44.50
0	02/27/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	44.50
0	02/27/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	44.50
					Rental Total:	133.50
0	02/27/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Sales/Use Tax	-3.54
					Use Tax Payable Total:	-3.54
0	02/27/2014	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	3,428.16
					Utilities Total:	3,428.16
					Fund Total:	3,558.12
0	02/27/2014	Pathway Maintenance Fund	Contract Maintenance	Foth Infrastructure & Environment	Fairview Ave Retaining Wass	700.00
					Contract Maintenance Total:	700.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						700.00
73050	02/27/2014	Recreation Fund	Collected Insurance Fee	Joseph R. Zwack	Old Log Theatre Trip Refund	4.00
Collected Insurance Fee Total:						4.00
0	02/27/2014	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	243.00
Contract Maintenance Total:						243.00
73018	02/27/2014	Recreation Fund	Contract Maintenance	Gilbert Mechanical Contracting	Pressure Switch Replacement	669.50
0	02/27/2014	Recreation Fund	Contract Maintenance	Kone Inc	Elevator Repair	131.40
Contract Maintenance Total:						800.90
73050	02/27/2014	Recreation Fund	Fee Program Revenue	Joseph R. Zwack	Old Log Theatre Trip Refund	140.00
73050	02/27/2014	Recreation Fund	Fee Program Revenue	Joseph R. Zwack	Old Log Theatre Trip Refund	2.00
Fee Program Revenue Total:						142.00
0	02/27/2014	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	141.32
73021	02/27/2014	Recreation Fund	Memberships & Subscriptions	Ice Skating Institute	Club Renewal	395.00
0	02/27/2014	Recreation Fund	Memberships & Subscriptions	MRPA	Volleyball & Basketball Registrations	2,227.00
Memberships & Subscriptions Total:						2,763.32
73006	02/27/2014	Recreation Fund	Merchandise for Sale	Bernatello's Pizza, Inc	Pizza for Resale	201.60
73019	02/27/2014	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items	932.63
0	02/27/2014	Recreation Fund	Merchandise For Sale	ProGuard Sports, Inc.	Skating Supplies	351.72
Merchandise For Sale Total:						1,485.95
73034	02/27/2014	Recreation Fund	Minor Equipment	S & T Office Products, Inc.	Chairs	2,707.00
Minor Equipment Total:						2,707.00
0	02/27/2014	Recreation Fund	Operating Supplies	Deborah Cash	Supplies Reimbursement	48.11
73015	02/27/2014	Recreation Fund	Operating Supplies	Crown Plastics, Inc	Polycarbonate	192.76
0	02/27/2014	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	577.01
0	02/27/2014	Recreation Fund	Operating Supplies	Grainger Inc	Knobs	18.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/27/2014	Recreation Fund	Operating Supplies	Grainger Inc	Linear Lamps	125.30
0	02/27/2014	Recreation Fund	Operating Supplies	Grainger Inc	Receptacle	166.09
0	02/27/2014	Recreation Fund	Operating Supplies	Park Supply of America, Inc.	Seals, Impellers	380.66
0	02/27/2014	Recreation Fund	Operating Supplies	Park Supply of America, Inc.	Bearing Assembly	245.30
0	02/27/2014	Recreation Fund	Operating Supplies	Printers Service Inc	Zamboni Ice Knife	545.00
73046	02/27/2014	Recreation Fund	Operating Supplies	Vernon Sales Promotion	Qty 200: Clip On Safety Flasher - Vol	410.00
73046	02/27/2014	Recreation Fund	Operating Supplies	Vernon Sales Promotion	Set Up Charge	50.00
73046	02/27/2014	Recreation Fund	Operating Supplies	Vernon Sales Promotion	Shipping/Handling	20.95
73046	02/27/2014	Recreation Fund	Operating Supplies	Vernon Sales Promotion	Qty 200: Night Light, LED - Voluntee	841.75
73046	02/27/2014	Recreation Fund	Operating Supplies	Vernon Sales Promotion	Set Up Charge	50.00
73046	02/27/2014	Recreation Fund	Operating Supplies	Vernon Sales Promotion	Shipping/Handling	18.00
Operating Supplies Total:						3,689.89
73004	02/27/2014	Recreation Fund	Professional Services	AARP	AARP Driving Class	405.00
73005	02/27/2014	Recreation Fund	Professional Services	Angela Benes	Tap Instruction	400.00
0	02/27/2014	Recreation Fund	Professional Services	Gaedy Bindoula	Timekeeper	80.00
73008	02/27/2014	Recreation Fund	Professional Services	John Burmeister	Timekeeper	80.00
73009	02/27/2014	Recreation Fund	Professional Services	Karen Carrier	Tai Chi Instruction	170.00
73024	02/27/2014	Recreation Fund	Professional Services	Emily Johnson	Basketball Timekeeper	40.00
0	02/27/2014	Recreation Fund	Professional Services	Mathias Langhorst	Basketball Timekeeper	40.00
0	02/27/2014	Recreation Fund	Professional Services	Willie McCray	Referee Service	1,040.00
0	02/27/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	826.50
0	02/27/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,254.00
0	02/27/2014	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	Jr. League Coaching	2,640.00
0	02/27/2014	Recreation Fund	Professional Services	Prowire, Inc.	Security System Service	140.00
0	02/27/2014	Recreation Fund	Professional Services	Kristina Rude	Basketball Timekeeper	50.00
Professional Services Total:						7,165.50
0	02/27/2014	Recreation Fund	Use Tax Payable	Fikes, Inc.	Sales/Use Tax	-3.21
73018	02/27/2014	Recreation Fund	Use Tax Payable	Gilbert Mechanical Contracting	Sales/Use Tax	-0.50
0	02/27/2014	Recreation Fund	Use Tax Payable	Grainger Inc	Sales/Use Tax	-0.74
0	02/27/2014	Recreation Fund	Use Tax Payable	Grainger Inc	Sales/Use Tax	-0.92
0	02/27/2014	Recreation Fund	Use Tax Payable	Xcel Energy	Sales/Use Tax	-88.39
Use Tax Payable Total:						-93.76
0	02/27/2014	Recreation Fund	Utilities	Xcel Energy	Skating Center-Oval	12,333.29
0	02/27/2014	Recreation Fund	Utilities	Xcel Energy	Skating Center-Ice Arena	15,054.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						27,387.59
Fund Total:						46,295.39
73027	02/27/2014	Risk Management	Insurance	League of MN Cities Ins Trust	Quarterly Payment	34,726.00
73027	02/27/2014	Risk Management	Insurance	League of MN Cities Ins Trust	Annual Pay Plan	563.00
Insurance Total:						35,289.00
Fund Total:						35,289.00
0	02/27/2014	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	489.80
0	02/27/2014	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Hammer Drill Kit-Credit	-327.04
0	02/27/2014	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Sledge Hammer	76.85
0	02/27/2014	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Hammer Drill Kit	327.04
0	02/27/2014	Sanitary Sewer	Operating Supplies	Metal Supermarkets	Metal Supplies	78.00
0	02/27/2014	Sanitary Sewer	Operating Supplies	Total Tool	Hex Wrench	64.36
Operating Supplies Total:						709.01
0	02/27/2014	Sanitary Sewer	Professional Services	Foth Infrastructure & Environments	Galtier Ave Lift Station Power Study	3,000.00
Professional Services Total:						3,000.00
0	02/27/2014	Sanitary Sewer	Utilities	Xcel Energy	Sewer	138.80
Utilities Total:						138.80
Fund Total:						3,847.81
73031	02/27/2014	Solid Waste Recycle	Professional Services	Ramsey-Washington Metro	Zero Waste Education & Outreach	300.00
Professional Services Total:						300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						300.00
73031	02/27/2014	Storm Drainage	Professional Services	Ramsey-Washington Metro	Stormwater Education & Outreach	600.00
Professional Services Total:						600.00
0	02/27/2014	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	18.52
Utilities Total:						18.52
Fund Total:						618.52
73010	02/27/2014	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Unity CN7	1,836.50
73016	02/27/2014	Telephone	CAP - Capital Equip Recovery	Datalink	Unified CM Device License	2,450.00
CAP - Capital Equip Recovery Total:						4,286.50
73012	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink QCC	Telephone	8.78
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	95.84
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	59.58
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	222.66
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	172.11
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	91.60
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	329.04
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	37.74
73011	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	106.36
73023	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	341.54
73049	02/27/2014	Telephone	PSTN-PRI Access/DID Allocation	Wimactel Inc.	Payphone Advantage	64.13
PSTN-PRI Access/DID Allocation Total:						1,529.38
Fund Total:						5,815.88
0	02/27/2014	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Twin Lakes Improvements Study	1,804.95
Twin Lakes I-35W Ramp Total:						1,804.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						1,804.95
73036	02/27/2014	Water Fund	Accounts Payable	JAMES & DONNA SMITH	Refund Check	141.59
Accounts Payable Total:						141.59
0	02/27/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	2,270.83
0	02/27/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	129.53
0	02/27/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies-Credit	-98.22
0	02/27/2014	Water Fund	Operating Supplies	Goodin Corp.	Reducint CPLG	25.40
0	02/27/2014	Water Fund	Operating Supplies	Grainger Inc	Saddle Valves	96.56
0	02/27/2014	Water Fund	Operating Supplies	Grainger Inc	Saddle Valves	144.84
0	02/27/2014	Water Fund	Operating Supplies	Total Tool	Flare Tool	280.86
Operating Supplies Total:						2,849.80
73045	02/27/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Equipment Rental	837.00
73045	02/27/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Equipment Rental	1,008.50
73045	02/27/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Equipment Rental	3,252.00
73045	02/27/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Equipment Rental	2,316.00
73045	02/27/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Equipment Rental	972.00
73045	02/27/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Equipment Rental	2,064.00
73045	02/27/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Equipment Rental	1,893.00
73048	02/27/2014	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location	894.80
73048	02/27/2014	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location	266.80
73048	02/27/2014	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location	361.20
Professional Services Total:						13,865.30
73038	02/27/2014	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	311,688.51
St. Paul Water Total:						311,688.51
0	02/27/2014	Water Fund	Utilities	Xcel Energy	Water Tower	974.55
Utilities Total:						974.55
0	02/27/2014	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	226,675.00
0	02/27/2014	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	1,830.83

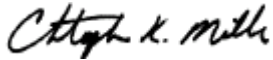
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
						Water Meters Total: 228,505.83
						Fund Total: 558,025.58
						Report Total: 979,938.79

REQUEST FOR COUNCIL ACTION

Date: 03/10/2014

Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2014 Business and Other Licenses and Permits

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Jennifer Plante
Elements Therapeutic Massage
2100 Snelling Avenue N, Ste 66B

Cigarette/Tobacco Products License

Wal-Mart Stores, Inc. dba Walmart Store #3404
1960 Twin Lakes Parkway

Sale of Consumer Fireworks License

Wal-Mart Stores, Inc. dba Walmart Store #3404
1960 Twin Lakes Parkway

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2014

1. Full Legal Name (Please Print) Plante Jennifer Amy
(Last) (First) (Middle)
2. Home Address _____
(Street) (City) (State) (Zip)
3. Telephone _____ ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Driver's License Number _____ State of Issuance MN
6. Ethnicity: _____
7. Sex: _____
8. Email Address _____
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Jennifer Amy Neihart birth - 2014

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements Massage 2100 Snelling Ave No Unit 66B Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes _____ ☒ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☐ No ☒ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature _____

Date 03/04/2014

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name Wal-Mart Stores, Inc. DBA Walmart #3404
Business Address 1960 Twin Lakes Parkway, Roseville, MN 55113
Business Phone 612-788-1303
Email Address complic@wal-mart.com

Person to Contact in Regard to Business License:

Name Matt Owens
Address 702 SW 8th St, Bentonville, AR 72716-0500
Phone 479-204-1133

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2013, and ending June 30, 2014, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature  Matt Owens, Licensing Compliance Specialist
Date 2/25/2014

If completed license should be mailed somewhere other than the business address, please advise.

Please mail renewals and licenses to the below address:

Licensing Compliance Dept
702 SW 8th St
Bentonville, AR 72716-0500



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Sale of Consumer Fireworks License Application

Business Name Wal-Mart Stores, Inc. DBA Walmart #3404
Business Address 1960 Twin Lakes Parkway
Roseville, MN 55113
Business Phone 612-788-1303

Person to Contact in Regard to Business License:

Name Matt Owens
Address 702 SW 8th St, Bentonville, AR 72716-0500 (mailing address)
Phone 479-204-1133

I hereby apply for the following license(s) for the term of one year, beginning January 1, 2014, and ending December 31, 2014, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Sale of Consumer Fireworks in existing retail business	\$100.00
Sale of Consumer Fireworks as a sole business	\$350.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #624.20.

Signature  Licensing Compliance Specialist

Date 2/27/2014

If completed license should be mailed somewhere other than the business address, please advise.

A FIRE SAFETY INSPECTION IS REQUIRED PRIOR TO THE SALE OF ANY CONSUMER FIRE WORKS ITEMS. CALL THE ROSEVILLE FIRE DEPARTMENT AT 651-792-7341 TO SCHEDULE YOUR INSPECTION. LICENSE MUST BE PROMINENTLY DISPLAYED IN SALES AREA.

REQUEST FOR COUNCIL ACTION

Date: March 10, 2014
Item No.: 7.c

Department Approval

City Manager Approval



Item Description: Approve Creation of a Senior Planner Position in the Community Development Department

BACKGROUND

The City Council and Staff have previously discussed the City Council's goal and desire for more succession planning within the City's organization structure. Recently Council has approved reorganizations within the Administrative and Public Works Departments to assist the City in achieve better succession planning and structure for meeting the changing and future needs and strategic vision for the city.

There is a need to add a midlevel position in the Planning area of the Community Development Department as well. The creation of a Senior Planner position would be a mid-level planner position in the Community Development Department between the Associate Planner position and the City Planner. It is planned that the current Associate Planner be promoted into the new Senior Planner role. Currently the Associate Planner, Bryan Lloyd, has outgrown the current role and is providing services and expertise that is outside the scope of the entry-level Associate Planner position. This disparity was recognized as part of the compensation study, and do to the duties the Associate Planner was doing, the position was increased from Grade 9 to Grade 10 on the City's Exempt Pay Range Chart. As part of this restructuring it is proposed that the Associate Planner job description be modified and the position by moved down to Grade 9. The Associate Planner position would remain unfilled until such time a planner needs to be replaced.

The Senior Planner has been evaluated internally and externally for placement within the City's pay system structure.

The new position job summary, pay grade and salary range is as follows:

The Senior Planner, under the direction of the City Planner, assists in all areas of planning and zoning including long range comprehensive land use planning, project planning and review, and zoning. This position performs at a senior level and will take the lead on assigned projects to include research, development, and utilization as well as mentoring interns in the planning area. The incumbent also coordinates advisory task force groups, legal notices, record keeping, and other special projects.

Pay Grade – Exempt 11 Range: \$29.90 – 36.02 / \$62,192 - \$74,921

Given where the current employee is in the pay system and where he will land in the new position, there will be a modest increase in compensation of \$280 in 2014. The position will be eligible for step increases in future years based on favorable performance reviews.

POLICY OBJECTIVE

To align staff roles, at appropriate levels, with qualified employees in order to carry out the strategic vision and goals of the city. The creation of this position also creates a path for succession within the planning division of the Community Development Department which allows for staff growth and retention.

BUDGET IMPLICATIONS

The position will continue to be funded by Community Development dollars and thus not part of the levy. The additional dollars that will be allocated to this position based on the changes in the scope of responsibility, will come from Community Development Funds. It is anticipated that the cost in 2014 will be approximately \$332.00.

STAFF RECOMMENDATION

Authorize the creation of the Senior Planner in the Community Development Department at the proposed pay grade within the city's compensation plan.

REQUESTED COUNCIL ACTION

Motion to authorize the creation of the Senior Planner in the Community Development Department at the proposed pay grade within the city's compensation plan.

Prepared by: Patrick Trudgeon, City Manager 651-792-7021

REQUEST FOR COUNCIL ACTION

Date: March 10, 2014
Item No.: 7.d

Department Approval

City Manager Approval



Item Description: Approve Creation of a Volunteer Coordinator Position in the
Administration Department

BACKGROUND

The City Council and Staff have previously discussed the City Council's goal and desire to create the full-time position of Volunteer Coordinator. During the budget process Council approved for this position to be created within the Administrative Department to assist the City with developing, organizing, coordinating and supervising special events and all citywide volunteer opportunities.

The Volunteer Coordinator position was developed and evaluated utilizing internal and external data for the creation of a job description and the placement within the City's pay system structure.

The new position job summary, pay grade and salary range is as follows:

The Volunteer Coordinator is responsible for developing, organizing, coordinating and supervising special events and all citywide volunteer opportunities. This position develops and implements programs which enlist the support and assistance of residents and business owners in achievement of the City's goals and strategic vision. The Volunteer Coordinator plans, promotes, recruits, coordinates, manages, and recognizes the volunteer workforce for the city; and acts as a community liaison between local service groups and the city. This position provides volunteer support for all functions of the City through providing timely analysis and volunteer support in gap areas.

Pay Grade – Exempt 9 Range: \$25.89 – 31.19 / \$53,851 - \$64,875

POLICY OBJECTIVE

To align staff roles, at appropriate levels, with qualified employees in order to carry out the strategic vision and goals of the city.

BUDGET IMPLICATIONS

The position was funded as part of the 2014 budget. The 2014 budget anticipated up to \$81,000 for salary and benefits. Because this position will be filled later in the year, the actual financial impact will be less than the budgeted amount. It is anticipated that the cost in 2014 will be approximately \$55,000 for wages and benefits. Council will need to budget for the full cost of this position in future years.

34 **STAFF RECOMMENDATION**

35 Authorize the creation of the Volunteer Coordinator in the Administration Department at the
36 proposed pay grade within the city's compensation plan.

37 **REQUESTED COUNCIL ACTION**

38 Motion to authorize the creation of the Volunteer Coordinator in the Administration
39 Department at the proposed pay grade within the city's compensation plan.

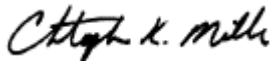
40

41 Prepared by: Patrick Trudgeon, City Manager 651-792-7021

REQUEST FOR COUNCIL ACTION

Date: 03/10/2014
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Set Public Hearing to Consider Approving an Off-Sale 3.2% Malt Liquor License for Walmart Stores, Inc dba Walmart Store #3404 located at 1960 Twin Lakes Pkwy.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the current calendar year. The City has received an application for a 2014 Liquor License as follows:

❖ Walmart Stores, Inc. – Off-Sale 3.2% Malt Liquor License

Neither State Statute nor City Code limits the number of licenses that can be issued for Off-Sale 3.2% Malt Liquor licenses.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

REQUESTED COUNCIL ACTION

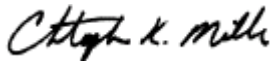
To set public hearing for March 24, 2014 to consider approving/denying the requested liquor license for calendar year 2014.

Prepared by: Chris Miller, Finance Director

REQUEST FOR COUNCIL ACTION

Date: 03/10/14
Item No.: 9.a

Department Approval



City Manager Approval



Item Description: Consider Establishing a New Utility Rate Discount Program

BACKGROUND

At the March 3, 2014 City Council meeting, the Council discussed new eligibility criteria for the City's Utility Rate Discount Program. The discussion was preceded by the suspension of all new entrants into the Program back in December of last year.

At the conclusions of the discussion, the Council agreed to adopt the criteria recommended by Staff with the exception of the time period for which existing participants would be allowed to remain in the Program. The Council has stated their desire to remove all current participants that qualified under the old requirements, as of January 1, 2015.

Because the original Program eligibility criteria was established by ordinance and incorporated into City Code, a revised ordinance will be necessary to make the desired changes. *Attachment A* includes an ordinance amending the Code.

Staff will be available at the Council meeting to address any questions.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends the Council adopt the attached ordinance.

REQUESTED COUNCIL ACTION

Motion to approve the attached Ordinance amending City Code City Code 801.16(B)(8) and adding City Code 802.12(F) for the purposes of establishing new Utility Rate Discount Program Objectives and Eligibility Criteria.

Prepared by: Chris Miller, Finance Director

Attachments: A: Ordinance Amending City Code 801.16(B)(8) and Adding 802.12(F)
B: Existing language for City Code 801.16(b)(8)

CITY OF ROSEVILLE
ORDINANCE NO. ____

AN ORDINANCE AMENDING CITY CODE CHAPTER 801.16(B)(8) and ADDING CITY CODE
CHAPTER 802.12(F)
Utility Rate Discount Program Objectives and Eligibility Criteria

THE CITY OF ROSEVILLE HEREBY ORDAINS:

Section 1. Purpose: The City of Roseville established City Code Chapter 801.16(B)(8) to allow for the establishment of reduced utility rates for eligible homeowners. This section is hereby amended to read as follows:

8. Utility Rate Discount: The City Council may establish reduced water and sewer rates for owner-occupied homes that meet financially need-based criteria as established by the City Council from time to time.

In addition the following is added to City Code Chapter 802.12:

F. Utility Rate Discount: The City Council may establish reduced water and sewer rates for owner-occupied homes that meet financially need-based criteria as established by the City Council from time to time.

Section 2. Effective Date: This ordinance shall be effective upon adoption and publication. Passed this 10th day of March, 2014.

(Seal)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

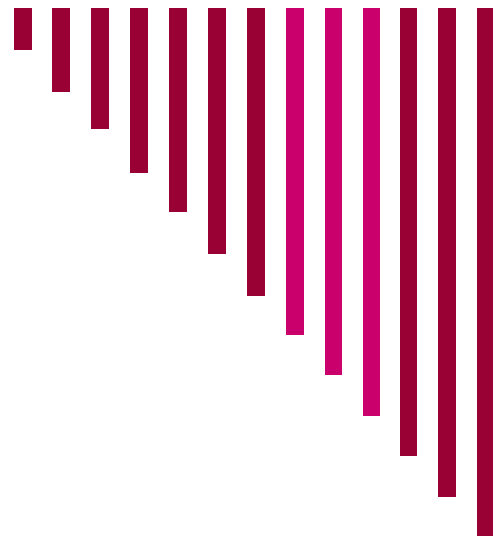
ATTEST: _____
Patrick Trudgeon, Interim City Manager

8. *Head of Household: The City Council may establish reduced water rates for any residence in which the owner and head of the household is receiving retirement survivors' insurance or disability insurance under the Social Security Act, 42 U.S.C. section 301, as amended. (Ord. 620, 4-27-1970; 1995 Code)*

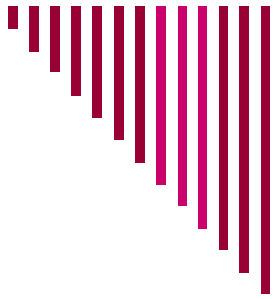
Date: March 10, 2013

Item: 10.a

Roseville Visitors Association
Annual Report

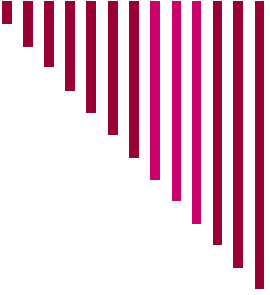


**Presentation to the
City of Roseville
March, 2014**



**“Someone's sitting
in the shade today,
because someone planted a tree
a long time ago”**

Warren Buffet

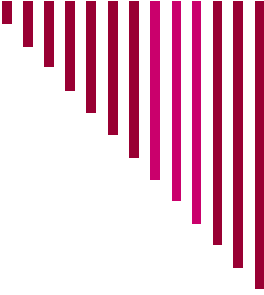


About NYFS

- Primary Population: 5-21 year olds
- 4,000 youth, families, individuals
- \$3.5 million annual budget
- Three program areas
 - Mental Health
 - Youth Development
 - Day Treatment

www.nyfs.org

Transforming lives today, creating a better tomorrow



NYFS Programs

Mental Health

- Youth in context
- Schools, homes, clinic

Youth Development

- Academics, employment, life skills, citizenship
- Diversion, Out of School, Senior Chore

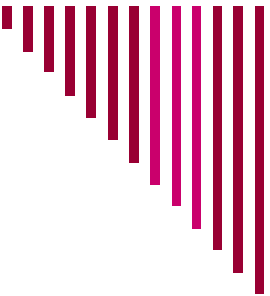
Day Treatment

- Milieu therapy
 - Evolving model
-



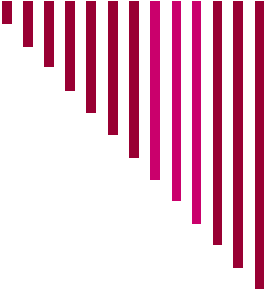
What your support buys

- Services for residents are assured
 - Benefits
 - Educational attainment
 - Effective workforce
 - Citizenship
 - Reduced costs to public
 - Leverage outside resources
-



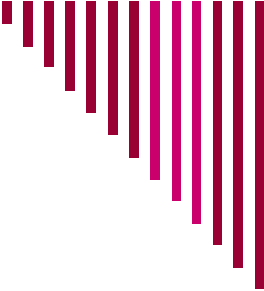
2012-2013 Service Summary

Contracted Services	#	2012	#	2013
Counseling	59	\$63,900	74	\$99,750
Diversion	39	\$14,550	34	\$15,848
Youth Employment	1	\$550	4	\$600
Senior Chore (seniors/youth)	26/7	\$21,460	24/17	\$25,860
Cost of Contracted	132	\$100,460	153	\$142,058
City Contract		\$51,222		\$52,096
Non Contracted	26	\$147,975	20	\$165,645



Current Trends

- Increased MH issues
 - Achievement Gap
 - Ripple effect of recession
 - Revisiting models
 - Aging population
-



NYFS Response

Increased MH issues

- New Day treatment programs

Achievement Gap

- “opportunity” focus

Ripple effect of recession

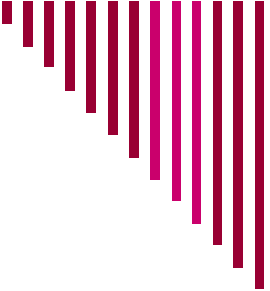
- Merger

Revisiting models

- Retool Diversion

Aging population

- Expand Senior Chore
-



NYFS Partnerships

- **Communities**

Arden Hills, Birchwood Village, Falcon Heights, Hugo, Little Canada, Mahtomedi, Mounds View, New Brighton, North Oaks, Roseville, Shoreview, St. Anthony, Vadnais Heights, White Bear Lake, White Bear Township

- **School Districts**

Centennial, Columbia Heights, Inver Grove Heights, Mahtomedi, Mounds View, North St. Paul/Maplewood/Oakdale, Roseville Area, St. Anthony/New Brighton, Spring Lake Park, White Bear Lake Area

- **Collaborations**

Minnesota Youth Intervention Program Association, North Suburban Gavel Club, Ramsey County Children's Mental Health Collaborative, Roseville Rotary, Shoreview/Arden Hills Rotary, St. Anthony-New Brighton Family Service Collaborative, Suburban Ramsey Family Collaborative, Twin Cities North Chamber of Commerce

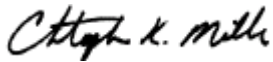
- **Faith Community**

- **Businesses**

REQUEST FOR COUNCIL ACTION

Date: 03/10/2014
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Public Hearing to Approve/Deny an On-Sale Wine License and On-Sale 3.2% Malt Liquor License for Bryant Enterprises, Inc. DBA Wing Stop located at 2100 Snelling Ave N #66C.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the current calendar year. The City has received an application for a 2014 Liquor License as follows:

- ❖ Bryant Enterprises, Inc. dba Wing Stop – On-Sale Wine License
- ❖ Bryant Enterprises, Inc. dba Wing Stop – On-Sale 3.2% Liquor License

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale Wine or On-Sale 3.2% Liquor Licenses.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

The applicant meets all requirements set forth under City Code. Staff recommends approval.

REQUESTED COUNCIL ACTION

Motion to approve Bryant Enterprises, Inc.'s request for an On-Sale Wine License and On-Sale 3.2% Malt Liquor License located at 2100 Snelling Ave N #66C.

Prepared by: Chris Miller, Finance Director
Attachment A: Application



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION FOR COUNTY/CITY ON-SALE WINE LICENSE
 (Not to exceed 14% of alcohol by volume)

EVERY QUESTION MUST BE ANSWERED. If a corporation, an officer shall execute this application. If a partnership, LLC, a partner shall execute this application. To apply for MN sales Tax # call 651-296-6181

Workers compensation insurance company name Travelers

Policy Number UB-9D04184

Licensee's MN sales and Use Tax ID # 3347115

Licensee's Federal Tax ID # 80-0927528

Applicants Name (Business, Partnerships, Corporation) Bryant Enterprises Inc.		Trade Name or DBA Wing Stop	
Business Address 2100 Snelling Ave. N., #66C		Business Phone 651-270-9718	Applicant's Home Phone 651-426-0328
City Roseville	County Ramsey	State MN	Zip Code 55113
Is this application ☒ New or a ☐ Transfer	If a transfer, give name of former owner		License Period From To
If a corporation, give name, title, address and date of birth of each officer. If a partnership, LLC, give name, address and date of birth of each partner.			
Partner/Officer Name and title Shannon Bryant	Address	DOB	SSN
Partner/Officer Name and title Howard Bryant	Address	DOB	SSN
Partner/Officer Name and title	Address	DOB	SSN
Partner/Officer Name and title	Address	DOB	SSN
CORPORATIONS			
Date of incorporation May 24, 2013	State of incorporation Minnesota	Certificate Number 674127700029	Is corporation authorized to do business in Minnesota? ☒ Yes ☐ No
If a subsidiary of another corporation, give name and address of parent corporation No			
BUILDING AND RESTAURANT			
Name of building owner Gateway Washington Inc.		Owner's address 410 Lexington Ave., Suite 900, New York, NY 10170	
Are property taxes delinquent? ☐ Yes ☒ No	Has the building owner any connection, direct or indirect with the applicant? ☐ Yes ☒ No	Restaurant seating capacity 42	Hours food will be available 11:00 am to 12:00 am
Number of restaurant employees 18	Number of months per year restaurant is open 12	Will food service be the principal business? ☒ Yes ☐ No	
Describe the premises to be licensed a retail space in Har Mar Mall			
If the restaurant is in conjunction with another business (resort etc.), describe business			
NO LICENSE WILL BE APPROVED OR RELEASED UNTIL THE \$20 RETAILER ID CARD FEE IS RECEIVED BY AGED			

- ☐ Yes ☒ No Has the applicant or associates been granted an on-sale malt liquor (3.2) and/or a "set-up" license in conjunction with this wine license?
- ☐ Yes ☒ No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity?
(If the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.)
- ☐ Yes ☒ No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.
- ☐ Yes ☒ No Has applicant, partners, officers or employees ever had any liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

☒ Yes ☐ No Does any person other than the applicants, have any right, title or interest in the furniture, fixtures or equipment in the licensed premises? If yes, give names and details.

☐ Yes ☒ No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Shannon Bryant
Signature of Applicant

2/4/14
Date

The licensee must have one of the following:

☒ Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "CERTIFICATE OF INSURANCE" to this form.

☐ A surety bond from a surety company with minimum coverage as specified above in.

☐ A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY

☒ Yes ☐ No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

Signature County Attorney

County

Date

REPORT BY POLICE OR SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

Signature

Department and Title

Date

IMPORTANT NOTICE

ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864

A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100 % of the value of the check, whichever is greater, plus interest and attorney fees.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Roseville License Period From: _____ To: _____

Circle One New License License Transfer _____ Suspension _____ Revocation _____ Cancel _____
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Bryant Enterprises Inc DOB _____ Social Security # _____
(corporation, partnership, LLC, or Individual)

Business Trade Name Wing Stop Business Address 2100 Snelling Ave City Roseville
#1060

Zip Code 55113 County Ramsey Business Phone 651 270 9718 Home Phone 651 426 0328

Home Address 10170 Jody Ave City St. Louis Park MN _____ Licensee's MN Tax ID # 3347115
(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 80-0927528 55082
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Shannon Marie Bryant

Partner/Officer Name (First Middle Last) none Social Security # _____ Home Address _____

Howard Lewis Bryant

(Partner/Officer Name (First Middle Last) DOB _____ Social Security # _____ Home Address _____

Partner/Officer Name (First Middle Last) DOB _____ Social Security # _____ Home Address _____

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.

2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Travelers Policy # UB-90841434

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

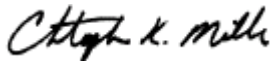
City Clerk or County Auditor Signature _____ Date _____
(title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

REQUEST FOR COUNCIL ACTION

Date: 03/10/2014
Item No.: 11.b

Department Approval



City Manager Approval



Item Description: Public Hearing to Approve/Deny an On-Sale and Sunday Intoxicating Liquor License and Outside Sales and Consumption Endorsement for Digby's Roseville, LLC located at 854 Rosedale Center #1010.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the current calendar year. The City has received an application for a 2014 Liquor License as follows:

- ❖ Digby's Roseville, LLC – On-Sale and Sunday Intoxicating Liquor License
- ❖ Digby's Roseville, LLC – Outside Sales and Consumption Endorsement

The endorsement will be for the sale and consumption of alcoholic beverages outside of the licensed premises. Digby's is allowed by Rosedale Mall to utilize the concrete area just outside their private entrance for seasonal outdoor seating.

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale and Sunday Intoxicating Liquor licenses.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

The applicant meets all requirements set forth under City Code. Staff recommends approval.

REQUESTED COUNCIL ACTION

Motion to approve Digby's Roseville, LLC's request for an On-Sale and Sunday Intoxicating Liquor License and Outside Sales and Consumption Endorsement located at 854 Rosedale Center #1010.

Prepared by: Chris Miller, Finance Director



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:

- 1) City issued on sale intoxicating and Sunday liquor licenses
- 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Roseville License Period From: March '14 To: 12/31/2014 *

Circle One: New License License Transfer _____ Suspension _____ Revocation _____ Cancel _____
 (former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$5,833.34 Sunday License fee: \$200 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Michael Larson DOB _____ Social Security # _____
 (corporation, partnership, LLC, or Individual)

Business Trade Name Digby's Roseville, LLC Business Address 854 Rosedale Ctr #1010 City Roseville

Zip Code 55113 County Ramsey Business Phone 612-849-5087 Home Phone _____

Home Address _____ City _____ Licensee's MN Tax ID # 3384752 *

Licensee's Federal Tax ID # 32-0432783 (To Apply call IRS 800-829-4933) *

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
<u>Anthony Ronald Burgee</u>			
<u>Reid Christopher Sellgren</u>			

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Lee E. Murphy Insurance Group Policy # WCN1778391

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
 (title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

City of Roseville, Minnesota

Application for On Sale and Sunday Intoxicating Liquor License

1. Name of Applicant (Name of individual, partnership, corporation or association):

Michael Larson

2. Name and address under which applicant will be doing business:

Full Legal Name Digby's Roseville, LLC

DBA Name Digby's

Business Address 854 Rosedale Center #1010 Roseville MN.

Business Telephone (651) 340-2617

55113

3. Type of Applicant:

Individual Partnership Corporation X LLC

4. Type of license applicant seeks: X On Sale X Sunday

5. State the legal description of the premises to be licensed:

Restaurant & Bar
→ * Lots 3 and 4, Block 1, Rosedale Center Fourth
Addition, City of Roseville, 55113-3003 Ramsey City, MN

6. How is the property classified under the Roseville Zoning Ordinance?

Zoned for commercial use in a Regional
Business District

7. Where the building is owned by other than applicant give legal name, business address and phone number of owner(s):

1. Legal Name Tenat Coordination/retail Jones Lang LaSalle Americas, Inc
Business Address 1125 Sanctuary Pkwy, Suite 170 Alpharetta, GA 30009
Business Telephone 678-226-5240

2. Legal Name _____

Business Address _____

Business Telephone _____

- * 8. State the amount of investment the applicant has in the business premise, fixtures, furniture, stocks in trade, etc. and attach supporting proof of the source of such money.

\$100,000 personal finances. Landlord is providing majority of financing (\$345,040). See page #7 lease

9. Provide full name, address, telephone number and the nature of interest of all persons, other than applicant, who have any financial interest in the business, buildings, fixtures, furniture, or stock in trade. (This shall include, but not limited to, any lessees, mortgages, lenders, lien holders or any persons who have loaned, pledged or extended security for any indebtedness of the applicant).

Tony Burger -

-(partner)

☒ 10.

Attach lease agreement. (if applicable)

Jones Lang LaSalle Americas Inc.
1125 Sanctuary Parkway, #170
Alpharetta GA 30009
678.226.5240 (landlord)

✓ 11.

Submit a plat plan of the area showing dimensions, location of building, street access, parking facilities and the locations of and distances to the nearest state institutions including, but not limited to, educational buildings, fair grounds, and correctional buildings. The plan must also show number of persons intended to be served in the dining rooms, and indicate and identify all other rooms and areas where intoxicating liquor is to be sold and consumed.

12. List all additional permits that have been applied for either on the Federal or State level for this premise:

Health license

If applicant is an individual skip to Personal Information Page

If applicant is a partnership: LLC

1. Attach a true copy of the LLC partnership agreement and a copy of the certificate of trade name under provisions of Chapter 333, Minnesota Statutes, certified by the Clerk of District Court.

* See Articles of organization for the LLC, attached.

2. List Legal name and percent of interest for each partner

Full Legal name Michael Larson Interest 55 %

Full Legal name Tony Burgee Interest 40 %

Full Legal name Beid Sellgren Interest 5 %

Full Legal name _____ Interest _____ %

3. Skip to Personal Information Page.

If applicant is a corporation or association:

1. State the Legal name of the corporation or association, corporate office address and telephone number, branch address and telephone number.

Name Flying Saucer Restaurant Holdings

State of Incorporation or Association Minnesota

Corporate Address 854 Rosedale Center #100 Roseville MN 55113

Corporate Phone Number 651-348-2617

Branch Address 11605 County Rd 24 Plymouth MN 55447

Branch phone number _____

- [2. Attach a true copy of the Articles of Incorporation or Association Agreement.] ✓

LLC

3. List the legal names, position and percent of interest of all officers of said corporation or association.

Full Legal Name Michael Eugene Larson

Position Chief Manager Interest 55 %

Full Legal Name Anthony Ronald Burger

Position Treasurer Interest 40 %

Full Legal Name Reid Christopher Sellgren

Position NA Interest 5 %

Full Legal Name _____

Position _____ Interest _____ %

4. Fill out Personal Information Page

CITY OF ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 490-2212

ON-SALE INTOXICATING OUTSIDE PERMANENT ENDORSEMENT

Trade Name —

Business Name Digby's

Business Address 854 Rosedale Center #1010

Roseville MN 55113

Business Phone 651-330-8619

Contact person Meg Larson / Michael Larson

Phone 952-807-5680 / 612-849-5087

Location of Outside Sales 854 Rosedale Center #1010

The undersigned agrees to abide by all the laws of the State of Minnesota and the Ordinances of the City of Roseville.

X Signature M. E. Larson Date 2-12-14

License fee is 25.00

Make checks payable to City of Roseville

* Contact Community Development. Requires land use approval

Date: March 10, 2014

Item: 13.a

Approve or Deny On-Sale Wine
License and On-Sale 3.2% Malt
Liquor License for Bryant
Enterprises, Inc. DBA Wing Stop
Located at 2100 Snelling Ave. N
#66C

Please See Item: 11.a

Date: March 10, 2014

Item: 13.b

Approve or Deny On-Sale and
Sunday Intoxicating Liquor
License for Digby's Roseville,
LLC Located at 854 Rosedale
Center #1010

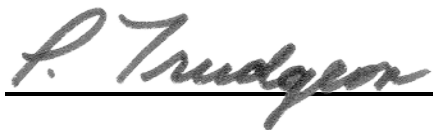
Please See Item: 11.b

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 03-10-2014
Item No.: 13 . C

Department Approval

City Manager Approval



This item is a Request to Perform a City Abatement for Unresolved Public Nuisance Violations at 3021 Fairview Avenue.

BACKGROUND

The subject property is a single-family detached home.

The current owner is Pastor Randol Davis.

Current violations include:

- Soils excavated from a recent building addition project at 3021 Fairview have been placed along the south property line in such a manner that erosion onto an adjacent property has occurred and there is the potential for additional erosion with the coming spring melt. Failure to contain the excavated soils qualifies as a nuisance under Section 407.01 Definitions and is a violation of Section 407.02.D Accumulation of Debris (ground).
 - In October of 2013, following receipt of a complaint that erosion was occurring onto an adjoining property, City Code Enforcement staff and Engineering Department staff inspected the construction site. Required erosion control measures that had been initially installed by the property owner were now failing, and, soils were eroding onto adjoining property.
 - On October 18, 2013 the property owner was instructed to: remove soils from up against the erosion control fabric (causing it to fail), remove soils that were piled up against a fence (functioning as erosion control), re-establish all areas of erosion control to functionality, and, stabilize all exposed soils.
 - A subsequent inspection revealed that the property owner had: stabilized significant areas of exposed soil with sod, removed significant amounts of soil up against the erosion control fabric and fence, and, re-established many areas of erosion control fabric. However, these efforts were not complete repairs and the potential for soil erosion, onto the adjoining property, remained.
 - On November 26, 2013 staff notified the property owner to complete the erosion control repairs by removing the last of the soils piled against the fabric and the fence, and, to stabilize all remaining areas of exposed soils. However, to date no additional repairs to the erosion control measures have been observed (likely due to winter weather freezing all soils and making repairs difficult).
 - Therefore, the potential for additional soil erosion, onto adjoining property, remains high.

33 Based upon past response, there is every reason to believe the property owner will make further repairs
34 to erosion control. However, it also appears the property owner does not fully understand his
35 responsibilities regarding erosion control, and, his responses in the past have not always been timely.
36 Furthermore, this is very much a time-sensitive issue. If soil erosion does occur onto adjacent property
37 with the spring melt, immediate repair measures will be necessary.

38 With an abatement action approved, any delay by the property owner in containing erosion could be
39 met with quick action by the City to install additional erosion control measures and limit erosion
40 leaving the site (the City would give the property owner 3 days advance notification). An erosion
41 control abatement action would include hay bales, erosion control fabric and/or tarps.

- 42 • Without an abatement action approved, any delay by the property owner in containing erosion
43 could result in greater harm to the adjoining property as City staff would have to initiate the
44 abatement process at that time. This could result in a delay of 2-3 weeks or more.

45 Council approval of this precautionary abatement action would also be a strong incentive for the
46 property owner to complete erosion control repairs and ensure erosion from his property remains
47 contained. The City has used precautionary abatement actions in the past with success.

48 A status update, including pictures, will be provided at the public hearing.

49 **POLICY OBJECTIVE**

50 Property maintenance through City abatement activities is a key tool to preserving high-quality
51 residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan
52 support property maintenance as a means by which to achieve neighborhood stability. The Housing
53 section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-
54 maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and
55 Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain
56 livability of the City's residential neighborhoods with specific policies related to property maintenance
57 and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and
58 reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities
59 as one method to prevent neighborhood decline.

60 **FINANCIAL IMPACTS**

61 A City abatement action would encompass the following:

- | | | |
|----|--|---------------------------------|
| 62 | • Install erosion control to limit erosion leaving the site: | Approximately \$1,500.00 |
| 63 | • <u>Stabilize exposed soils to limit erosion:</u> | <u>Approximately \$1,500.00</u> |
| 64 | Total: | Approximately - \$3,000.00 |

65 In the short term, costs of any abatement action would be paid out of the HRA budget, which has
66 allocated \$100,000 for abatement activities. The property owner would then be billed for actual and
67 administrative costs. If charges were not paid, staff would recover costs as specified in Section
68 407.07B. Costs would be reported to Council following any abatement.

69 **STAFF RECOMMENDATION**

70 Staff recommends that the Council direct Community Development staff to abate the above referenced
71 nuisance violations at 3021 Fairview Avenue by hiring a contractor to re-establish erosion control and
72 stabilize exposed soils (if the property owner does not contain erosion after a three day notice of erosion
73 occurring).

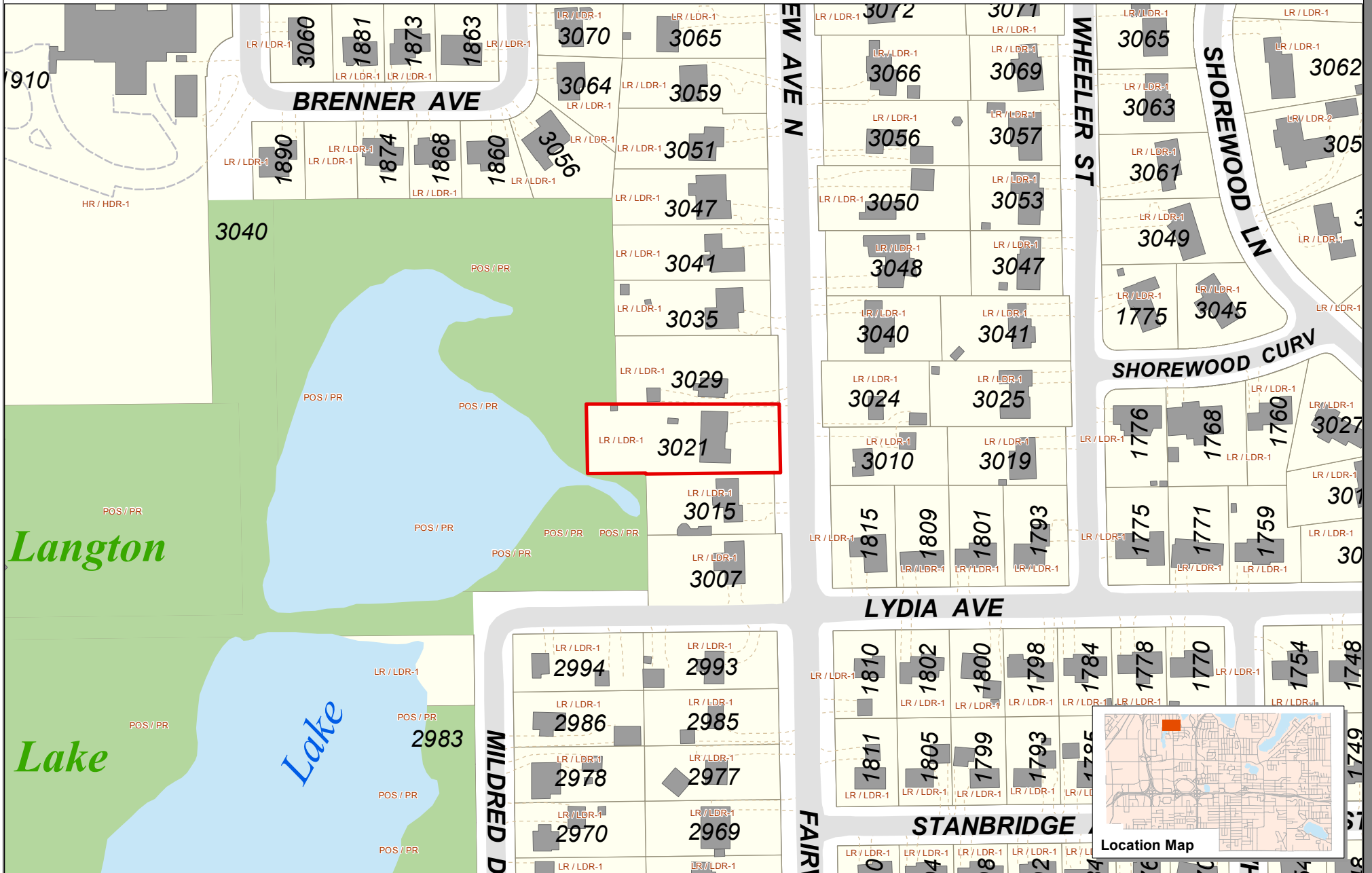
74 **REQUESTED COUNCIL ACTION**

75 Direct Community Development staff to abate the above referenced nuisance violations at 3021
76 Fairview Avenue by hiring a contractor to re-establish erosion control and stabilize exposed soils (if the
77 property owner does not contain erosion after a three day notice of erosion occurring).
78 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
79 will recover costs as specified in Section 407.07B.

Prepared by: Don Munson, Codes Coordinator
Attachments: A: Map of 3021 Fairview Avenue
B: Photo

3021 Fairview Ave N

ATTACHMENT A



Prepared by:
Community Development Department
Printed: December 16, 2013



Site Location

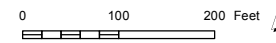
LR / LDR-1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (12/3/2013)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd



REQUEST FOR COUNCIL ACTION

Date: 03-10-2014
Item No.: 14 . a

Department Approval

City Manager Approval



Item Description: **Discuss and seek Council direction regarding possible changes to recreational vehicle, boat and trailer parking regulations in Chapter 407 (Nuisances) of the City Code.**

BACKGROUND

In response to concerns from citizens, Council identified the need to review Roseville's City Code public nuisance regulations regarding the parking and storage of RV's, trailers and boats on public streets and private driveways. At the July 8th, 2013 City Council meeting Council discussed possible changes and directed staff to perform additional research and report back to Council with findings.

Staff conducted research including:

- Complaints from the public to Code Enforcement involving RV's, trailers and boats.
- Complaints from the public to Police involving RV's, trailers and boats.
- Contacting other communities (similar age and size) to see how they regulate these same items.
- Provide pictures showing examples or situations generating complaints.
- Note: there are many regulations covering RV's, trailers and boats. Council direction limited discussion and research to recent complaints regarding the parking and storage of RV's and boats on public streets and utility trailers on front yard driveways of private property.

The following attachments identify research results:

- Attachment A: Numbers of complaints received by Code Enforcement and Police.
- Attachment B: How other communities regulate RV's, trailers and boats.
- Attachment C: Roseville regulations as presently written.
- Attachment D: Pictures of situations generating complaints.

FINDINGS

Trailers on front yard driveways: (currently limited to 3 days):

Few complaints are received yearly about trailers on front yard driveways. While a nice looking trailer in a driveway will not generate complaints, a dilapidated unsightly trailer on the same driveway will generate very vocal complaints from neighbors.

Most residents do not complain about the current City Code regulations and willingly store them in a side or rear yard area. The biggest difficulty for residents is when they physically cannot move a trailer into a side or rear yard due to: lack of maneuvering space, hilly terrain, or, blockage due to fences and landscaping. The current City Code does not allow exceptions for these instances.

RV's and boats on public streets:

Many other cities regulate the placement of large RV's or boat/trailer combinations on public streets; the reasons varied (some relate to safety and some to aesthetics). Methods of regulation also varied.

While few RV's are parked for extended periods on public streets, staff does receive complaints regarding this practice. And, while aesthetics is a concern, the bigger issue (based on comments from complainants) appears to be safety (blocking sight lines).

20 **OPTIONS FOR CONSIDERATION**

Trailers on front yard driveways:

1. Retain existing wording which limits utility trailer storage/parking on a front yard driveway to a maximum of 3 days.
2. Allow the unlimited storage/parking of utility trailers on front yard driveways.
3. Allow the storage/parking of utility trailers on front yard driveways only when access is not possible to a side or rear yard area (using a process similar to the existing Administrative Deviation process to approve exceptions).

RV's and trailer/boat parking on public streets:

1. Retain existing regulations:
 - Which do not restrict the parking of RV's, boats and trailers on public streets (except for certain postings and snow plowing).
 - Which allows the parking of RV's anywhere on a driveway indefinitely.
 - Which allows the parking of boats on trailers (of less than 20') on a front yard driveway indefinitely.
2. Limit RV, boat and trailer parking on the street between 2 am and 5 am.
3. Limit RV, boat and trailer parking on the street to 72 hours.
4. Limit just boat and trailer parking on the street to 72 hours.
5. Limit RV, boat and trailer parking on private driveways for safety reasons:
 - Require a 15' setback to the curb for RV's, boats and trailers parked on private driveways (safety issue – blocking sight lines).
6. Limit RV, boat and trailer parking on public streets for safety reasons:
 - Require a 20' parking setback to a driveway entrance (on a public street) for RV's, boats and trailers (safety issue - blocking sight lines).
 - Require trailers on the street to be attached to a motorized vehicle (safety issue – so they can't roll).

21 **STAFF RECOMMENDATION**

Direct staff to revise Section 407 of the City Code to:

- Allow the storage/parking of utility trailers on front yard driveways when access to side and rear yards is restricted (creating a process similar to the Administrative Deviation process).

Direct staff to revise Section 407 of the City Code to include the following safety regulations:

- Require a 20' parking setback to driveway entrances for RV's, boats and trailers.
- Require a 15' setback to the curb for RV's, boats and trailers parked on private driveways.
- Allow trailers on residential streets only when attached to a motorized vehicle.
- Limit boat and trailer parking on public streets to 72 hours.

22 **REQUESTED COUNCIL ACTION**

Provide direction to staff.

Prepared by: Don Munson, Codes Coordinator

Attachments: A: Numbers of complaints received by Code Enforcement and Police.
B: How other communities regulate RV's, boats and trailers.
C: Roseville City Code regulations as currently written.
D: Pictures of situations resulting in complaints.

Attachment A

Numbers of complaints received by Code Enforcement and Police

- **Complaints received by Code Enforcement:**
 - o **2013: 7 complaints total:**
 - 2 of trailers in front yard area.
 - 3 of campers in front yard area.
 - 1 of commercial trailer in residential area.
 - 1 of large boat in street
 - o **2012: 6 complaints total:**
 - 2 of trailers in front yard area.
 - 1 of camper in front yard area.
 - 2 of commercial trailer in residential area.
 - 1 of living in camper.
 - o **2011: 3 complaints total:**
 - 1 of camper in front yard.
 - 1 of camper parked on street.
 - 1 of commercial trailer in residential area.
- **Police do not keep records of complaints regarding boat/trailer and RV parking on streets because they are not actual city code violations. The complainant is informed this is not a violation, therefore no report is created. Dispatch also knows this, so squads are not sent when these complaint calls are received.**

Attachment B

How other communities regulate RV's, Boats and Trailers

- **Regulations and comments from other communities:**
 - **Shakopee:**
 - Street Parking:
 - ✓ RV's can't park on the street.
 - Private Property:
 - ✓ RV's can park (only one) indefinitely on driveway (if 35' or less). Can park in side or rear yard subject to setbacks (15' & 5').
 - ✓ Trailers and boats (if 20' or less) can park indefinitely on a front-yard driveway. Can place in side or rear yards indefinitely (15' & 5' setbacks).
 - Miscellaneous:
 - ✓ A maximum of 2 utility trailers or RV's allowed.
 - ✓ Visitor RV's allowed a maximum of 30 days.
 - ✓ Most complaints are regarding boats too close to the property line.
 - ✓ Police issue citations for violations.
 - **Oakdale:**
 - Street Parking:
 - ✓ RV's limited to under 8,000lb gvw if parked on street. Can't be on street over 24 hours (complaint driven).
 - ✓ Trailers/boats can only be parked on street if attached to a motorized vehicle.
 - Private Property:
 - ✓ Maximum of one recreational type vehicle per property year round (includes RV's, campers, boats, trailers, and snowmobiles).
 - ✓ Can be placed in side or rear on grass.
 - ✓ If in driveway must be 15' minimum from curb.
 - ✓ Trailers/boats can only be parked on street if attached to a motorized vehicle.
 - Miscellaneous:
 - ✓ Complaint based. Very few complaints.
 - **Brooklyn Center:**
 - Street Parking:
 - ✓ Overnight parking of vehicles on the street (any) is not allowed.
 - Private Property:
 - ✓ RV's must be on a driveway in the front yard.
 - ✓ Trailers can be on grass in side or rear yard.
 - Miscellaneous:
 - ✓ Few complaints received.
 - **Inver Grove Heights:**
 - Street Parking:
 - ✓ No limitations for RV's or trailers (unless deemed a safety hazard).
 - Private Property:
 - ✓ No limitations for where or how many.
 - Miscellaneous:

- ✓ Council is currently reviewing ordinance revisions due to the many complaints received.
- o **Maplewood:**
 - Street Parking:
 - ✓ Vehicle parking is restricted from 2am to 6am.
 - Private Property:
 - ✓ Indefinitely if on an improved surface.
 - ✓ Boats, campers and trailers allowed inside and rear yards if 5' from property lines.
 - Miscellaneous:
 - ✓ Complaint based. Maybe 2 complaints per year.
- o **Cottage Grove:**
 - Street Parking:
 - ✓ All vehicles limited to 72 hours on the street.
 - ✓ Can't impair sightlines for motorists on ROW.
 - ✓ Boats and trailers must be attached to a motorized vehicle.
 - Private Property:
 - ✓ Maximum of 4 vehicles outside per lot.
 - ✓ Must be on an improved surface.
 - Miscellaneous:
- o **Crystal:**
 - Street Parking:
 - ✓ No parking year round from 2am to 5am.
 - Private Property:
 - ✓ Boats allowed on front yard driveway if in season.
 - ✓ Trailers allowed on side and rear yards. Prohibited in front yards.
 - Miscellaneous:
- o **New Hope:**
 - Street Parking:
 - ✓ No parking year round from 2am to 6am.
 - Private Property:
 - ✓ RV's allowed on a front yard driveway if 15' from curb.
 - ✓ Boats allowed on front yard driveway.
 - ✓ Trailers allowed on side and rear yards. Allowed on front yard driveways.
 - Miscellaneous:
- o **Edina:**
 - Street Parking:
 - ✓ Boats and trailers limited to 6 hours on the street.
 - Private Property:
 - ✓ Trailers and boats allowed on front yard driveway for 7 days maximum provided 15' from curb. Maximum of 2 boats or trailers in side or rear subject to setback requirements.
 - Miscellaneous:
- o **New Brighton:**
 - Street Parking:
 - ✓ Midnight to 5am limited to 15 minutes.
 - Private Property:
 - ✓ Trailers and boats allowed on front yard driveway.
 - ✓ Trailers and boats allowed on side or rear only if on hard surface.
 - Miscellaneous:

Attachment C

Roseville City Code regulations as presently written

- Roseville's City Code contains the following regulations (in Chapter 407 Nuisances) regarding the parking and storage of trailers and boats on residentially zoned areas (including streets and private property):
 - o Section 407.03: Nuisances Affecting Peace and Safety:
 - Item Q: Storing of Boats, Trailers...in Front Yards:
 - ✓ The storing of the following things for a period longer than 72 hours in the front yard of any residential zoned area (would qualify as a public nuisance):
 - a. Trailers of any kind, unless supporting a boat of 20 feet or less.
 - b. Boats or watercraft of any kind in excess of 20 feet.
 - c. Inoperative motor vehicles of any type.
 - d. Campers and camper buses.
 - ✓ 2. For the purpose of this Section, "front yard" means any area between any public street and a line parallel to the public street at the building line. (Ord. 522, 1-9-1967; 1995 Code)
 - o Note: There are no regulations in the city code prohibiting or limiting the parking of RV's, boats or trailers on city streets, provided they are operable, properly licensed and do not create a hazard.

Attachment D
Pictures of situations resulting in complaints
(not all are code violations)







41
42







45



46

47

48

49



50

51



