



City Council Agenda

Monday, April 7, 2014

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
 - a. Human Rights Commission Essay Winners
 - b. May 2014 as Roseville Community Band Month
 - c. Arbor Day
- 6:35 p.m. **6. Meeting Minutes**
 - a. Minutes of March 24, 2014 Meeting
- 6:40 p.m. **7. Consent Agenda**
 - a. Payments
 - b. Business & Other Licenses & Permits
 - c. General Purchases and Sale of Surplus items in excess of \$5000
 - d. July 4th Fireworks Display Agreement
 - e. No Parking resolutions – Skillman Avenue, Old Highway 8 and Oakcrest Drive
 - f. Recreation Agreement with City of Lauderdale
- 6:50 p.m. **8. Items Removed from Consent Agenda**
- 9. General Ordinances for Adoption**
- 10. Presentations**

- 6:55 p.m. a. Joint Meeting with Finance Commission
- 7:35 p.m. b. Annual Reports for Community Development's Land Use
Code Enforcement and Business Property Enhancement
Program Activities in 2013
- 11. Public Hearings**
- 12. Budget Items**
- 13. Business Items (Action Items)**
- 7:50 p.m. a. Fire Department Staffing Model Transition from a Paid-
on-Call Model to a Combination Full-time/Part-time
Model
- 14. Business Items – Presentations/Discussions**
- 8:10 p.m. a. Twin Lakes Redevelopment Area Ordinance
- 8:30 p.m. b. Frozen Water Lines
- 8:50 p.m. **15. City Manager Future Agenda Review**
- 8:55 p.m. **16. Councilmember Initiated Items for Future Meetings**
- 9:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Monday	Apr 14	6:00 p.m.	City Council Meeting
Tuesday	Apr 15	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Apr 16	6:30 p.m.	Human Rights Commission
Monday	Apr 21	6:00 p.m.	City Council Meeting
Tuesday	Apr 22	6:30 p.m.	Public Works, Environment & Transportation Commission
May			
Monday	May 5	6:00 p.m.	City Council Meeting
Tuesday	May 6	6:30 p.m.	Parks & Recreation Commission
Wednesday	May 7	6:30 p.m.	Planning Commission
Monday	May 12	6:00 p.m.	City Council Meeting

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: April 7, 2014

Item No.: 5.a

Department Approval

City Manager Approval



Item Description: Human Rights Essay Contest Winners

BACKGROUND

Each year the Human Rights Commission holds an essay contest for sixth, seventh and eighth grade students within the Roseville Area School District boundaries. This year more than 100 students from RAMS entered the contest. Commissioners conducted an anonymous review of the essays. Names of the students were not known until after the winners were selected.

This year we asked students:

- Prejudice and stereotypes affect the way we perceive and interact with each other, even when we don't realize it. How do stereotypes affect our society and how do they damage human rights?

Reference the United Nations Universal Declaration of Human Rights, the United States Constitution, the United States Bill of Rights or the Minnesota Human Rights Act.

The Commission will recognize the following students and teachers:

First place	Elijah Sailer-Haugland	8 th Grade	Mr. Gary Schwingle & Mr. Jeff Bibeau
Second place	Ailsa Schmidt	8 th Grade	Mr. Lee Thao
Second place	Ashley Chavez	8 th Grade	Mr. Lee Thao
Third place	Olivia Ogwangi	8 th Grade	Ms. Crystal Archer
Honorable Mention	Hannah Bruns	8 th Grade	Ms. Crystal Archer
Honorable Mention	Isabel Lieb	8 th Grade	Mr. Gary Schwingle & Mr. Jeff Bibeau
Honorable Mention	Teague Bogenhold	8 th Grade	Mr. Gary Schwingle & Mr. Jeff Bibeau
Honorable Mention	Katie Nguyen	7 th Grade	Mr. Lee Thao
Honorable Mention	Anne Bensen	8 th Grade	Mr. Lee Thao

The first, second and third place winners will be invited to read their essays. Each honorable mention winner will receive a certificate.

COUNCIL ACTION

Recognize the essay contest winners.

Prepared by: Kari Collins, Assistant to the City Manager/City Clerk

Attachments: A: Winning Essays

People encounter many different kinds of stereotypes. It does not matter who you are or where you are from, you probably have been stereotyped or have stereotyped others at one point in your life. Many stereotypes can impact one person, or a group of people like a family. One way to examine how stereotypes impact families is through personal stories. By sharing mine, I will demonstrate a real life example of stereotypes and their negative impact on peoples lives. For example, stereotypes involving disabilities, sexual orientation, and race can influence the way families are treated, and even damage their human rights.

I know first hand how it can feel to be stereotyped because of a disability. Often people make assumptions about disabilities that are not true. When people see that someone has a disability such as Cerebral Palsy, they often think the differently abled person can not walk and talk correctly or possibly not at all. I know that is not true. I have a disability called Cerebral Palsy which affects the way I walk and talk. Cerebral Palsy is condition that affects thousands of babies and children. The word "cerebral" means having to do with the brain. The word "palsy" means a weakness in the way someone moves their body. Because someone can not walk or talk the same way as others, sometimes they are perceived as slow, dumb, or stupid, but physical disability is not the same as cognitive disability. This is similar to how some people talk louder to blind people, when blindness doesn't affect hearing. The disabled person is made to feel less than normal.

Human rights violations can sometimes be hidden. This is often true with Article 1: Right to Equality from the Universal Declaration of Human Rights (UDHR). Often people with disabilities are denied the "Right to Equality" because someone else assumes we are "less important". For example, when I am trying join in with my friends and they are running off, I can not keep up with them because I run a little slower. My friends assume that I am not interested in participating because they think the activity will be too hard for me, they think I am too slow to be involved. This is often a stereotype of all people with disabilities. This violates Article 1 of the UDHR. It might not be obvious, but my human rights are being

restricted because my friends are not treating me in the same way and are acting in an unfriendly manner.

Families like mine around the world are being treated unfairly just because someone in the family is gay. My family has two gay parents, and they are often judged for being gay and having a family. Some people think that gay couples should not be able to have a family. These people are believing a "gay is unhealthy" stereotype. They think gay people should not be allowed to have kids because it may make the kids gay. The stereotype somehow assumes that 2 gay parents could not possibly be as good as two straight parents. I personally know this to be false. My parents care deeply about my brother and I and are very loving and sometimes strict, just like other parents. In other words, our family is pretty similar to all the other families in the neighborhood. We are similar even when we are unfairly teased.

Even though gay families are very similar to other families they are often denied the same human rights. For example, until this summer, my dads were not allowed to get married. This violates Article 16: Right to Marriage and Family from the UDHR. It states that everyone has the right to marry and have a family. Now that my dads are married, and federal laws have been changed by the Supreme Court, our family is protected by over 1,100 laws. The purpose of the constitution is to protect human rights. The government should never use the Bill of Rights to deny our freedom. In the Bill of Rights, Amendment IX states that "certain rights shall not be construed to deny or disparage others". Fortunately, my family is protected by the Minnesota

Human Rights Act (MHRA) and new marriage laws. However, many of my friends and their families who live in other states still do not have the same Human Rights as we do.

Stereotypes are often linked to race. People make an assumption about an entire group of people just based on their skin color. Sometimes people who have never met me or my family judge us by our race. This happens to many families and can limit their rights. My brother and I are Asian; we were born in China. My parents are caucasian. Some people do not like to see mixed race families as they think it is wrong simply due to stereotypes. This can lead to misunderstandings or inappropriate questions about our

family. There are many stereotypes about Asians. People think Asians are good at math. This sounds positive, but sometimes it can create unreasonable expectations for an Asian person that is not good at math. Each of us performs differently at math because of our brain differences, and our education not race.

Stereotypes can have a huge impact on people of color. Often we get lumped together as a group instead of being seen as an individual. This can result in people making negative assumptions about us based on their misunderstanding of an entire race. The result of this can be seen when groups of people are harassed or discriminated against in schools, jobs, and housing. Thankfully the (MHRA) protects people that have specific characteristics such as race. There are 13 protected classes in the MHRA. Under MHRA, Asians are protected against discrimination in employment, housing, education, and business.

As you can see through the stories I have shared, my family has experienced first hand the issues of stereotyping and their impact on human rights. Even though our family sometimes faces misunderstanding because of stereotypes involving race, disabilities, and sexual orientation, we are fortunate to live in a country where we are protected by the Bill of Rights, as well as many Human Rights Laws and Declarations. These are just three of the many stereotypes in the world. We can eliminate them by speaking up and sharing our stories. By doing so, we break down misunderstandings of each other and start to protect each others human rights.

Beyond the Law

In our society there are great divides, both of socio-economic class and race. Both inequalities and tensions between different groups of people spring from and are reinforced by our own stereotypes and prejudices. By making stereotypes and forming prejudices towards groups of people, we create and perpetuate cycles of violence and poverty, as well as prevent ourselves from developing nondiscriminatory and effective attitudes to fix these problems in our community.

We see one example of this when looking at the treatment of African Americans in our legal system. It has now been 150 years since Abraham Lincoln issued the Emancipation Proclamation and 48 since Jim Crow was abolished, but discrimination against African Americans lives on. According to the Bureau of Justice Statistics, one in three black men can expect to go to prison in their lifetime. Because 11 states have laws saying that people with past felony convictions are not allowed to vote, 13% of African American men can't vote in America. Through discrimination in the justice system, the USA violates articles six, seven and twenty-one of the Universal Declaration of Human Rights. These articles state that everyone should be treated equally before the law everywhere, and everyone should have the right to engage in politics by voting or running for office. When we disproportionately lock up African-American men and prevent them from being involved in local, statewide and national government, we cripple black communities, and without stable role models we can trap youth in the cycle of poverty.

This prejudice against people of color arises from discomfort. Difference is scary to people; humans don't like for their beliefs about society to be challenged. For many people it is easier to think that all African American young men wear their pants down and their sweatshirt hoods up. This

appearance, this fraction of an identity, is associated with crime and fear and inner-city grime, and society doesn't want to think that our life could be like that. Judging people on our false preconceptions has tragic consequences. A recent reminder of this was the death of Trayvon Martin and the subsequent trial of George Zimmerman, when a teenager was killed just because he looked "suspicious".

The instinctual reaction to what we perceive as "dangerous" has not taken rights away from African Americans only, though. The terrorist bombings of the World Trade Centers in 2001 sparked widespread distrust of Middle-Eastern Americans and people of Islam faith. Many people believe the stereotype that all Muslims or all Middle Eastern-Americans are terrorists. Twelve years later we have built our memorials and mourned our dead, but we have no more resolved our aggression towards Muslim people than we have brought back our beloved friends and family.

In the aftermath of 9/11, airline security was tighter than ever, and this spawned a new era of racial profiling. Innocent citizens of the United States were pulled over, tracked, searched and frisked just because they looked Arab, and this degrading treatment continues. My family sponsors a Syrian student, Farah, who attends Macalester College, and she has told me stories of her experience traveling across the border to Mexico while attending United World College last year. As the teacher presented the students' passports, from countries all over the world, the border guard asked for "the Syrian". Farah was questioned for an hour, because of her homeland. We may like to imagine this type of discrimination is in our past, but this American assumption of guilt by association is a fact of life for some people and scares them out of their Right to Free Movement in and out of the Country (UDHR, Article 13).

This persecution is not compatible with human dignity. By listening in on phone calls, frisking people on the streets and interrogations without legitimate cause for suspicion, we use fear as a tool to

control travel, international communication, public assembly, standards of education and the demographics in certain occupational fields. This blatant discrimination has been decreed as unjust on a state, national and international scale, being denounced in the core of the Minnesota Human Rights Act, Amendment IV of the Bill of Rights, and Article 30 of the UDHR, which says "...no society, no human being, should act in such a way as to destroy the rights which you have just been reading about". Even though our law and policy is no longer blatantly discriminatory, the public attitude often overrules and our mindset is prejudiced.

This discrimination and fear is overwhelming our society and controlling our behaviors. In order to fix our mistakes we must change the instinctual reactions, and lead people to recognize the similarities between "them" and "us". When we impose stereotypes on people we deny them their right of individuality, and limit their ability to develop into a full and complete member of society. As Article 29 of the Universal Declaration of Human Rights states, "The law should guarantee human rights. It should allow everyone to respect others and be respected." In Minnesota the people that enforce these laws prevent us from moving forward. Only when all people can see one another as individuals, free of stereotypes and group prejudices, will we achieve equality under the law and the society that all people deserve.

Humans Rights Essay

Stereotypes have turned our society into an oppressing, horrifying monster. It is pulling our country apart and disrupting human rights. The voices of the victims are not being heard and because of that they are becoming afraid, when they shouldn't be. Americans are only those who are White, the poor are less valuable than the rich, and Mexican illegal immigrants are villainous are only some of the stereotypes, though, they play an important role, that have turned the society into what it is today.

If you are American, you are expected to have an appearance similar to White people and speak English just like them. If not, you are most likely to not receive the same services as those who do look or speak like "Americans". It sounds ridiculous that this kind of discrimination is still going on today, even after all the laws that have been made to stop it. But there are many people who experience this daily at work, stores, and through phone calls with businesses. Last year, during World of Cultures class, we saw a video in which a person was investigating this topic. He called a company who sold houses and using a different accent each time and asked if one of the houses on their list was still available. The lady on the other side of the phone said yes only when he spoke fluent English.

Another example, is my personal experiences. Although, my mother has lived in the United States for several years, she still has an accent when she speaks English. My mother comes from Mexico, and she does not look like a White person at all. My father is the same, although, his English is a bit better. When we need assistance at a store, once in a while there are employees who deny their help to us just because of the way we look and speak. They usually don't let us finish asking for their help, instead they act very rude and make up excuses and leave right away. Then, later, we see them helping other customers who just happen to look "American".

Everyone makes the stereotype that Americans are only those who look and speak like White people. It is discriminating those who do not look or speak like that. It is also offending their race, skin color, and national origin, which is against the Human Rights Article 2 and the Minnesota Human Rights Act.

Another stereotype made frequently is that the poor are less valuable as a person than those who are rich. I will tell you they are completely wrong. How much money you have or how much you own will never determine how valuable you are as a person. I strongly believe we are all important and special in our own way. Though, there are people like those who make this stereotype that think differently than I do. I agree with Article 19 of the Human Rights and Amendment I of the Bill of Rights, that it is their right to opinion and to say what they'd like and not be stopped. But it is not their right to treat them as if they weren't as good as others. We see many examples of this on the news where people in desperate need of money, whom are usually poor, are being taken advantage of and paid very little for their job.

As long as they have a job, some may say that it's not a big deal. Unless you ever listen and connect with those below the poverty line or are below it yourself, you won't know what really goes on. People below the poverty line have the same needs as the rest of us. They need to pay for where they live, they need to buy food for their families, and they also need clothes. They have to work harder than others to afford all their necessities and support their whole family. For them, having to work hard and not getting paid enough is extremely a big deal. Even though there are many organizations that benefit the poor in the United States, because of the stereotype that the poor are less valuable as a person than the rich, most of the society is still turning their backs to those who are poor. Article 1 in the Universal Declaration of Human Rights says that when children are born they are free and each should be treated in the same way;

they have reason and conscience and should act towards one another in a friendly manner. Rather than helping them, the society is ignoring and not treating them equally. This stereotype is also going against Article 2 in the Universal Declaration of Human Rights because it is discriminating those who own less.

The final stereotype is that Mexican illegal immigrants are villainous. They sneak into the United States and hide from the law to not get caught. Their intentions are misunderstood by the society so they are thought to be bad. But I think that the people of this country are forgetting that we are all immigrants from other places who came for the similar reasons. We need to remember how and why we are here, and have empathy for these people who are just like us. Mexican illegal immigrants are very hard working people. The United States takes advantage of this by taking a certain percentage of their paychecks because they do not have citizenship. Their hard work is helping the economy raise, which is what the country needs right now. Even though the government knows this, they are still trying to kick them all out because of the stereotype that is made about them. Police officers make up excuses to be able to stop Mexicans to find out if they are illegally here or not. Most of the Mexican illegal immigrants have no license, so if they are stopped they can be sent to the police station and straight to U.S. Citizenship and Immigration Services.

Although, there are illegal immigrants who are caught because of crimes they committed, it does not include all of them. Some are send back to Mexico because of police officers who make up excuses. For the government, it may be marked as one less illegal immigrant they have to take care of, but it only adds to the list of children in the United States without their parent. More and more children of Mexican illegal immigrants who are taken away and send back to Mexico are being left with uncles, aunts, or friends of the family. These children are Americans that are part

of our communities; still the government is not considering the struggles they have to go through when their families are separated.

A year ago, my younger brother and I almost became like these children. My father was a Mexican illegal immigrant; three days before Christmas Day at 6:40 a.m. the U.S. Citizenship and Immigration Services came to our home and arrested my father. Twenty-four hours passed before we got to talk to him through a phone call. He told us that they were apparently reinvestigating the car accident he was responsible for 12 years ago, but that they would release him and not send him to Mexico if we paid a fee of 10,000 dollars. Though, we knew that my father had already completed all his penalties for the accident, we still paid. My family isn't rich so it took us a few days to collect all that money. But since it was the holidays, it took a whole week before my father was released. By then Christmas had passed, not having my whole family together during that time was one of the worst things I have ever experienced. I had to make myself strong, though, inside I felt like I was going to burst into tears any moment, and help my mother with everything that had to be done so my father could come home. I can't imagine how children who don't have their parents right now are able to keep going to school and continue with their lives.

This stereotype is causing Mexican illegal immigrants to not be able to become citizens of the United States. When in Article 15 of the Human Rights it clearly states that you have the right to belong to a country and nobody can prevent you, without a good reason, from belonging to a country if you wish. It is also causing families to be separated from one another. Human Rights Article 16 includes the government of your country should protect your family and its members. Even though, Mexican illegal immigrants are not Citizens of the United States, the Universal Declaration of Human Rights still apply to

them.

As you can see, stereotypes have already turned our society into an oppressing horrifying monster. It is shown through the three stereotypes of Americans are only White people, the poor are less valuable as a person than the rich, and all Mexican illegal immigrants are villainous. The society does not realize that the stereotypes we make are causing actions that are destroying the Human Rights. More importantly, the act of destroying the Human Rights is violating Article 30 of the Universal Declaration of Human Rights. That is how stereotypes affect our society and how they damage human rights.

Human Rights Essay

When I was in first grade I was pulled aside and asked if I could speak English and if my parents had gone to school. Just because of my last name and I was a minority, I was picked out of among other kids in my class and was asked that question. Now think for a moment and put yourself in my shoes; how would you feel being stereotyped and profiled by another people because they think you are different you are not capable of doing anything. As you reflect on this thought, the rest of my paper talks about how, many people get racially profiled and they just don't know about it. What is the definition of stereotyping? A stereotype is a widely held but fixed and oversimplified image or idea of a particular type of person or thing. Why do people stereotype? Well there are any answers to that question but for me I still can't answer that question to you if you asked me today. But many people are constantly stereotyping others for much reason that is what causes racial discrimination and false information. Stereotyping hurts us as human being and deprives us of our human rights.

But many people have been stereotyped because of their race or accent. It always happens to my mom when she meets new people; when she starts talking them start asking her where she comes, what her nationality. Sometimes people ask if she is able speak English and if need to go to an ELL class (English language learning). That is just because of her Kenyan accent, she always tells people that English is her third language, (you should give credit for learning knowing three languages fluently). I have to admit that I have stereotyped people, but now I realize that I am going against their Human Rights (Article 2: Freedom from discrimination). Many people encounter this issue every single day and

that's wrong.

My mom told that being black women will always be hard because I would have to work 2 times harder because I am a women and 3 times harder because I am black. Another thing my mother told me is there will always be people that will bring you down and say because you are black you will always be a static. Time after time I came across the discrimination from other peers and adults. The way they treated me and put me down it made it harder to do my work and have a good life. These people made it harder for me to be recognized as a person this hurt, Human Rights Article 6: Right to recognition as a person before the law. Now I felt like I was worthless, I felt like nobody cared about me and nobody really liked me for me. But I came to find me asking myself did my life really have any meaning. But the two things my mother told always went through my mind.

I had a teacher that didn't really like me, I don't know why but she didn't like me. Throughout the first half of school she would never answer my question she would always say, "Ask your partner" but when my partner would come up to her with the same question, she would answer the question. When we had to do a paper I would never get 100% on a paper there would have to be one mistake I made, this damaged my Human Right (Article 1: Right to Equality). This kept on going; I got so stress and it started to affect my grades. My parents started noticing the effects of what was happening at school and they didn't like what there were seeing. My parents had to tackle this issue and they had to tackle it fast; it started to affect my life outside of school. My mom talk to me about how people will tell you things to make you feel bad and you just have to prove them wrong. You got to kill them with kindness; ignore there discrimination just show them that you are just like them, HUMAN!

The things my mom told stuck with until I went back to after Christmas break. So throughout

the rest of the school year I proved that teacher that even though I am black I am capable of doing work as hard and as good as everyone else. So let's go back to the beginning paragraph and let's picture our self in first grade now. How do you think would handle the situation now after to reading this paper? Well I could answer this question for you but that won't help you. But one I can tell you stereotypes is everywhere and we as people should prove others who stereotype that they are wrong by our actions. There is quote that always a stick with me every day I go to school; whatever is popular is not always right and whatever is right is popular-Albert Einstein.

Our Imperfect Society

There are problems everywhere. Problems with poverty or the economy. People know about those and they care about those but they often overlook the biggest problems that are sitting right in front of us. These kinds of issues are harder to see and easier to ignore just because some people don't see the harm in them; stereotypes and prejudice. Judging people before you even know their first names. Damaging the Human Rights has become some Americans first nature because most of the time they don't even know they are doing it. Stereotypes have been wired into their brain by society and they don't know a way around it. Everyday I see stereotypes everywhere I go, some people wouldn't give it a second glance but I notice.

I wake up in the morning to my mom shaking me awake.

"It's time for school honey." she says "I've made you your breakfast."

Mom makes me breakfast every morning along with all the other house work she does. She doesn't work to make money in the city like dad. The house is always tidy and clean thanks to her constantly cleaning it. Mom tells me all the time how she wished she could contribute to the family financially and not make dad do all the work, but she also knows how much we need her here. Personally I think that if mom wants to work she should, it doesn't matter that she's not the man of the house. At school we learned that the Minnesota Human Rights Act says that employment is open to all genders so I don't know what's keeping mom from going out and getting a job. She's a really hard worker so I guess she must just feel it's her job to stay home and be bored all day. I don't understand why.

I'm now on my way walking to school. It's not very eventful until I see a car way up ahead of me speeding super fast! Thankfully a policeman pulls them over, my curiosity gets the best of me and I run up to see what's going on. There are two people in the car probably friends one is a white man and one's black. The white one was driving however the cop seems more interested in the other guy. Shouldn't the one breaking the law get in trouble? The policeman is asking the black man to get out of the car he sounds angry to, I don't remember seeing the black man do anything wrong. He seems to know this to because he starts telling the police officer that he doesn't have to get out of the car. I wouldn't do that if I were him, why would you want to make a police officer mad? He could arrest you! I'm not very smart though the man must know more than me because he starts saying stuff about how he has rights and that the 4th amendment says he doesn't have to let the officer check anything on him unless it was him who broke the law. In that case he made the right choice to stand up for himself, the police officer had no reason to think he had done anything wrong. He is the same as everyone else.

Oops! I stayed and watched that scene for too long I barely made it to school on time. There's a lot of people at my school because we go all the way up to 12th grade. The high schoolers are really nice to us kids that are younger but they seem really mean to each other. Not all of them, but for instance there's a group of people that always hang around outside the school. They all wear black with a lot of chains and a lot of makeup, I don't see what's so wrong with it but other people say mean comments to them. They call them emo and make fun of them because they say they have too many problems. I don't think that's true though because I've talked to some of them and they're really nice, I see no reason to think all those things other people say about them. The older classmen should really read all the human rights like I did then

they would know that the people they call emo really are just expressing themselves through clothing which is not against any rules. Article 19 in the Universal Declaration of Human Rights says they have the right to express themselves how they want. Sure that goes for the bullies too but the right shouldn't be used to hurt others, just to show people what you like. I hope the people who stand outside the school don't take the mean words to heart because I know what good people they are.

We all see people in our own way and that's what makes the world so great. Different ideas and purposes with each new person you meet makes life really interesting. Getting to know them is even more fun hearing their stories, celebrating their accomplishments, and learning from their mistakes. When you start to think something about someone before you take the chance to listen to them, then that's where the problem starts. Every person on the planet has something they can contribute to us. Women all around the world are great scientist, lawyers, and doctors. People of all races are volunteering and helping our community. People everywhere are expressing themselves to show what they care about and work for. Society is beautiful when you look at all the great things happening in it and as long as we stop telling people what's right and wrong about them, it can stay a wonderful place. People everywhere need to take a second to see that they are only responsible for themselves. Everyone has flaws and roles they feel they need to uphold, those roles can only be set by themselves though. Be who you are, it's your right.

Human Rights Essay

Right now the "perfect society" doesn't exist, but with some simple and little improvements we can get closer to that mark everyday. Portraying certain races in a negative way, the way others use your family's economic status to determine how educated you are, and brainwashing people into thinking that everyone must be a perfect "Barbie doll," are ways that our society is demolishing and taking advantage of our human rights.

Putting all races behind white only makes people of color more conscious of being different from the others. The only way to stop it is by reminding ourselves that all are created equal. The first article of the Universal Declaration of Human Rights states; "everyone has the right to equality and are to be treated in the same way." The second article states that "everyone is free from any discrimination." On my way out to dinner with my family, I noticed that the police had pulled over an African American man but I didn't really think much of it until I noticed on our way back that they had pulled over another African American man. That made me think about how unfairly some races in our society are treated, like how often racism occurs everyday.

How well you do in school cannot be measured by how much money you have but by how hard you're willing to work. According to the Minnesota Human Rights Act, one should receive the necessary education without knowing your economic status. Although some have more money, that does not mean that the wealthier individuals are smarter than lower income individuals. Even in my school, this situation is true, with a poor boy being immensely smarter than a very privileged boy.

Finally, the "perfect image" is destroying our society by lifting some over others and making people believe if they're not up to that "flawless" standard than they are not good enough. The Bill of

Rights amendment IV justifies that "people have the right to be secure in their person," and the Universal Declaration of Human Rights articles one and two also apply to this as well. Prejudices like this are slowly chipping away at our society's individual image and making the world a maze of mirrors where everybody looks and does the same.

As soon as we get rid of the "white empire," all races will be equal and hopefully no one will judge people by race, letting education be equal to all, and getting rid of that crowning standard. Stereotypes only wreck and ruin everything in our community by putting some people on top of others. Next time really think about whether you'll be the person that others want you to be or will you be what the world needs.

Stereotyping Women

“ A women is the full circle. Within her is the power to create, nurture and transform. “

– Diane Mariechild.

Women have empowered and persevered since the beginning of time. Females have been treated as 2nd class citizens since the beginning of time. Women have been stereotyped as uneducated, not powerful and not able to hold their own since the beginning of time. No female discrimination breakthrough has been made since the beginning of time. Due to the social construction of reality men have not let women reach their full potential and break through the glass ceiling.

“ You have the right to profess your religion freely, to change it, and to practice it either on your own or with other people.” – Human Right Article 18.

In religion female discrimination is opprobrious. Catholic women cannot become priests, Muslim women are not eligible to lead prayers in numberless mosques. Scarcely any female rabbis are top of class A synagogues. Tibetan Buddhism has yet to thoroughly appoint a female to their branch. It is highly disappointing knowing how many people stereotype women as not powerful leaders. It is also disconsolate to know the uttermost of humanity has yet to comprehend the great deal of religious female discrimination and to recognize their violation of Human Right Article 18.

"You have the right to take part in your country's political affairs by either belonging

to the government yourself or by choosing politicians who have the same ideas as you. You should get a vote and all votes should be equal." - Human Right Article 21.

Female politicians have been treated in various degrading ways throughout the years. Of course the most recognizable discrimination shown in politics is that there has yet to be a female president of the United States of America. Some might say that the argument for this would be that only two women have ever run for President of the United States of America. If only two women have ever had enough courage to endeavor to take the occupation of this highly exceptional job, that means men are just running the female society farther and farther away from success. Women only hold twenty percent of the Senate seats, eighteen percent of seats in the house and twenty three percent of state level offices. If women could be more involved in politics they would, yet we are still resented those opportunities and resented to be treated as Human Right Article 21 states.

"You have the right to work, to be free to choose your work, to get a salary which allows you to support your family. If a man and a woman do the same work, they should get the same pay." - Human Right Article 23.

There are numerous ways that females are discriminated against financially. Only sixteen percent of U.S companies have paid maternity leave for women, the United States is the only developed country where paid maternity leave is not enforced by law. Out of the 500 CEO's on CEO's of Fortune 500 companies list, only four percent are women. Women could not even obtain credit cards in their own name until 1974 when the Equal Credit Opportunity Act was passed, 26 years after the Universal Declaration of Human Rights was declared by the United Nations. These discriminatory actions clearly show how humanity stereotypes women as not being responsible and not being as capable of leadership as men. The majority of our society has yet to realize the discriminatory actions they possess and their

violation of Human Right Article 23.

Through carrying on listening and watching these degrading treatment towards women it's time for someone to put their foot down. Since the beginning of time we have unfortunately lived in this community where stereotyping one another and treating women and each other poorly has become acceptable. Its now time for that to be over, we have carried on with our past too long, its time we start learning from our past instead of living with it. Our Human Rights are here to protect us from all of these things that now are supposedly acceptable in today's world, millions are people around the world are not even aware they have Human Rights or what they are. I am here to change that, I am here to help educate others, I am here to stop the violations and the stereotypes, are *you* with me?

Race, Homosexuality, and Immigrants

Article one of the Universal Declaration of Human Rights states that you should have the right to equality. Yet in the United States, one of the founding countries of the United Nations, you can still get stopped by the police because of your race, and denied housing, healthcare or an education because of your sexual orientation or your national origin. There is never a reason to violate someone else's human rights, so why do things like this happen?

Many ignorant people think all blacks are criminals, and unfortunately some segments of our society have acted on that stereotype. According to a 2003 University of Minnesota report to the state legislature, blacks are more likely to be stopped for racial profiling, which means a police officer can pull you over because you have the same race as the person they think committed a crime. And in states with the death penalty, if the victim is white, black defendants are three times more likely to be put to death than if the defendant is white. The Minnesota Human Rights Act should protect blacks from this, but it still happens. Stereotypes may be harmless if you never act upon them, but when you do they can create racial discrimination which violates article two of the Universal Declaration of Human Rights.

Many people believe in harmful stereotypes about homosexuals. For example, they might believe gay men carry diseases or that homosexuals are nefarious. Because of these stereotypes, the U.S. Department of Health and Human Services will not allow blood banks to accept any blood from gay men, even though most medical experts are open to it. Sometimes people don't want to house homosexuals thinking that it would be immoral and disgusting, which would imply homosexuals are below humans -- like pets banned from apartments. But homosexuals are entitled to their right for

equality before law. Remember that just because you believe in something, doesn't make it true.

Finally, despite a common stereotype, not all immigrants come to the U.S. illegally to steal our jobs. If they get jobs here, they are often the ones that we don't want to do, and they can't get very good jobs because some states have laws that make it difficult for them to receive an education. In the Fourth Amendment of the Bill of Rights, it claims that someone cannot search you without a good reason, and yet in some southern states police can ask someone for proof that they are a U.S. citizen based on their skin color. If they don't have an ID, the U.S. can send them back to where they came from, even if that means sending them back to a place with a raging drug war. That doesn't sound like the land of the free. So before you act on a preconceived idea, look at it through your victim's eyes first.

As for the blacks who have been discriminated against for their race, the homosexuals who still aren't completely accepted in our society, and the other thousands of immigrants like me who came here legally, don't stereotype us for who we are. We are all still human and we have our rights. And you never know, the blacks, homosexuals and immigrants might create the laws in the future.

Human Rights Essay

Do you embrace your diversity? Your gender? Your race? Religion? Culture? You should. You should be able to take pride in in all those things. Those things that make you who you are. You should be able to stand up tall and say who you are with confidence, without fear of someone stripping you of that pride or questioning your equality. But you can't. Not right now, in this society. Because there are, unfortunately, vast amounts of prejudice holding you down, burdening you. Stereotypes defy our human rights and injure and damage our mental being and pride of who we are. All Middle-Eastern people are terrorists, people who are smart are nerds, women can't play sports, these particular stereotypes just isn't right to society, and therefore, I would like to elaborate in them, so you, the reader, can understand and see from the victim's perspective.

It's true that Middle- Eastern people have done acts of harm against us, and we feel constantly threatened, I understand, but the entire race shouldn't be blamed for a certain group's doing. Middle- Eastern people can't even go out in public without someone being suspicious of them for terrorist acts. And if they want to travel somewhere or has their presence at an airport, the security take unnecessary safety precautions that doesn't apply to other civilians. And Middle-Eastern people can't help but feel insulted for their race. They can't help but feel that we are criticizing them for their skin color. They can't help but feel disgrace upon their own blood and family. No one should ever experience that, as human beings, we have to look out for each other. We should never make someone feel that way and judge someone just by his/her skin color.

If we do, we are violating *Human Rights Article #12: No one shall be subjected to attacks on his honor and reputation*. We have no right to discriminate someone just by his or her exterior appearance. Including Middle-Eastern people, because they have as much reason and right to be anywhere as you.

Being intelligent and successful in school is good. Good grades. Good education. Good future. So, why are we calling those who are exceedingly smart, such hurtful names, such as “nerd” or “loser”? Is it jealousy? Or delight of being cruel? Whatever it is, bright students are under assumption that they are “nerds” and that they are “uncool”, without even knowing them. In school, they are avoided and shunned. They were rejected in society before they could even get a chance to prove themselves friend-worthy or normal. They didn’t have a say in any of these assumptions. Instead, they stay quiet and accept the fact that because they are clever and too sharp-witted, the school community has turned their backs on them for no good reason and that they are labeled as the “geeks of the school”. This damages several human rights. Like *Human Rights Article #29: Everyone has duties to the community in which alone the free and full development of his/her own personality... purpose of securing due recognition and respect for the rights and freedoms of others and of meeting the just requirements of morality, public order and the general welfare in a democratic society*. If someone were to be exceedingly intelligent, shouldn’t we praise him/her, instead of labeling him or her such low names?

In the past, women have overcome many struggles and earned themselves rights and freedom, but even now, they aren’t treated very equally. The stereotype of how “women are no good at sports” is a perfect example of modern sexism. Half of our entire populations are women. We gained our rights and now we are close to standing on equal

footing as men. Though, this false stereotype has been degrading our confidence in physical ability. True is the fact that women are less famous at sports than men (opinion), but that doesn't mean that we absolutely have no ability to be able to do so. But since we live in a society where certain sports are unisex and certain sports are expected to be "men only", we do not have the courage to do something that society has commented to be "odd" and "out of place". If we do, we will be teased and insulted until we prove to be just as physically talented as men. This lowers our self-esteem and strips us of our conviction of our physical ability, and therefore will leave us embarrassed of doing the sports or activities that we want to do and stick to the make-up and princesses. Anyone who discriminates women for playing in sports is damaging her human rights. *Human Rights Article #27: Everyone has the right freely to participate in the cultural life of the community, to enjoy the arts and to share in scientific advancement and its benefits.* And to deprive women of their confidence in sports and athletic ability is an act of sexism.

Stereotypes diminish our rights as humans. But we can't really stop them. They're like an inevitable plague. And no one really has a cure. But, there are organizations out there that try their best to preserve our rights and try to prevent them from being absolutely broken. Such as the Minnesota Human Rights Act (MHRA) who enforces the Bill of Rights (BOR) and the Universal Declaration of Human Rights (UDHR) and follows their written text, which was all establish to ensure humanity and it's success. Though the fact that the stereotypes that all Middle-Eastern people are terrorists, intelligent students are "nerds", and women aren't good at sports is quickly diminishing my hope for a prejudice-free society where all human rights are respected and obeyed. And you, the reader who has read my point of view as a victim, have something to think

about. How do stereotypes affect our society and how do they damage human rights? I think that stereotypes are really hurtful and they negatively affect our society and human rights by damaging it and giving the impression of doubt in our government. But I also think that there are a lot of people out there who are trying their utmost best to protect our human rights and cease stereotypes and hopefully, someday we'll eventually reach our dream society.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/7/14
Item No.: 5 . b

Department Approval



City Manager Approval



Item Description: Proclaim May 2014 as Roseville Community Band Month

BACKGROUND

The City of Roseville has sponsored the Roseville Community Band as a function of the Parks and Recreation Department since 1964. They will be celebrating 50 years in 2014.

POLICY OBJECTIVE

This is consistent with engaging volunteers as outlined in the Community Aspirations and the Parks and Recreation System Master Plan.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Staff recommends that the month of May 2014 be proclaimed Roseville Community Band Month in Roseville.

REQUESTED COUNCIL ACTION

Motion adopting the proclamation

Prepared by: Rick Schultz, Recreation Program Coordinator

Attachment: Proclamation

15
16
17 PROCLAMATION
18

19 MAY 2014 AS ROSEVILLE COMMUNITY BAND MONTH
20

21
22 WHEREAS the Roseville Community Band is celebrating its 50th Anniversary in 2014, and
23

24 WHEREAS the Roseville Community Band adds to the quality of life in Roseville and the larger
25 community; and
26

27 WHEREAS the Roseville Community Band is recognized as one of the premier Community Bands in
28 the Metro area, and
29

30 WHEREAS tens of thousands of residents and guests of all ages have been entertained by the Roseville
31 Community Band, and
32

33 WHEREAS the Roseville Community Band has performed outreach to senior housing facilities for the
34 enjoyment of their residents, and
35

36 WHEREAS Roseville Minnesota is proud to have the Roseville Community Band as ambassadors for
37 the city
38

39 NOW THEREFORE BE IT RESOLVED that the City Council of the City of Roseville does hereby
40 proclaim May 2014 as Roseville Community Band month in the City of Roseville.
41

42 IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Roseville to
43 be affixed this 7th day of April, 2014.
44
45
46
47

48
49 _____
Daniel J. Roe, Mayor
50
51

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4-7-14
Item No.: 5 . c

Department Approval



City Manager Approval



Item Description: Arbor Day Proclamation

BACKGROUND

As a part of our Tree City USA membership, each year the City of Roseville proclaims a specific day as Arbor Day in order to recognize the importance of trees and to promote their proper care and the planting of many additional appropriate tree species to replace the thousands that have been lost over the years.

POLICY OBJECTIVE

This is consistent with the policy adopted many years ago of annually proclaiming Arbor Day.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Staff recommends that April 25, 2014 be named Roseville Arbor Day.

REQUESTED COUNCIL ACTION

Motion adopting the proclamation

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachment: Proclamation

14 PROCLAMATION

15 ARBOR DAY

16
17 April 25, 2014

18
19
20
21 WHEREAS, Roseville's trees have been a significant element of our Community because of
22 their beauty and importance to our environment; and

23
24 WHEREAS, Trees are an increasingly vital resource for Roseville, enriching our lives by
25 purifying air and water, helping to conserve soil and energy, in serving as
26 recreational settings and wildlife habitat of all kinds; and

27
28 WHEREAS, Activities such as construction damage and pollution as well as drought and
29 disease have damaged and destroyed many trees and are therefore in need of
30 replacement, and

31
32 WHEREAS, The City of Roseville needs to positively impact our world environment by helping
33 to attack the problem of global warming by locally planting trees and insuring that
34 these trees are nurtured and protected; and

35
36 WHEREAS, Trees in our city increase property values, enhance the economic vitality of
37 business areas, and beautify our community, and

38
39 WHEREAS, Trees, wherever they are planted, are a source of joy and spiritual
40 renewal

41
42 WHEREAS, Trees assist with drainage, flood mitigation and reduce city costs for sewer and
43 water treatment

44
45 WHEREAS, Our citizens need to be encouraged to care for our trees and plant as many other
46 trees as possible

47
48 NOW THEREFORE BE IT RESOLVED that the City Council of the City of Roseville does hereby
49 proclaim April 25, 2014 as Arbor Day in the City of Roseville.

50
51 IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of
52 Roseville to be affixed this 7th day of April, 2014.

53
54
55
56
57
58 _____
Daniel J. Roe, Mayor

59 (SEAL)

Date: April 7, 2014

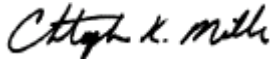
Item: 6.a

Approve Minutes of March 24
Council Meeting

REQUEST FOR COUNCIL ACTION

Date: 4/7/2014
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$152,401.79
73180-73300	\$245,338.70
Total	\$397,740.49

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: julie.nordendale
 Printed: 4/1/2014 - 9:50 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73223	03/20/2014	Building Improvements	Other Improvements	Paragon Solutions Group, Inc.	Quote: 20140234821 IP Security Cam	3,209.00
73223	03/20/2014	Building Improvements	Other Improvements	Paragon Solutions Group, Inc.	Quote:20140234821B Device License	1,278.00
Other Improvements Total:						4,487.00
Fund Total:						4,487.00
73246	03/20/2014	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Lease Charges	1,905.23
Rental - Copier Machines Total:						1,905.23
Fund Total:						1,905.23
0	03/20/2014	Community Development	Computer Equipment	SHI International Corp	Office Licenses	996.00
0	03/20/2014	Community Development	Computer Equipment	SHI International Corp	Office Licenses	332.00
Computer Equipment Total:						1,328.00
73226	03/20/2014	Community Development	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	50.00
HSA Employee Total:						50.00
0	03/20/2014	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2014 ICMA Defe	485.01
ICMA Def Comp Total:						485.01
0	03/27/2014	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	88.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Office Supplies Total:						88.07
0	03/27/2014	Community Development	Operating Supplies	Lexington Floral- CC	Fresh Arrangement	85.65
Operating Supplies Total:						85.65
73216	03/20/2014	Community Development	Professional Services	MN Dept of Health-Well Mgmt Sec	Maintenance Permit for Well 652675	50.00
73297	03/27/2014	Community Development	Professional Services	Sheila Stowell	Mileage	4.87
73297	03/27/2014	Community Development	Professional Services	Sheila Stowell	Agenda Packet Review and Prep	368.75
73248	03/20/2014	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.03
Professional Services Total:						458.65
0	03/27/2014	Community Development	Transportation	Thomas Paschke	Mileage for inspections	101.14
Transportation Total:						101.14
Fund Total:						2,596.52
73270	03/27/2014	Contracted Engineering Svcs	Professional Services	Hydromethods, LLC	Mueller-Bies Lot Addition Review/At	140.00
Professional Services Total:						140.00
Fund Total:						140.00
0	03/27/2014	East Metro SWAT	Professional Services	NTOA-ACH	NOTA membership for Josh Arneson	150.00
Professional Services Total:						150.00
Fund Total:						150.00
0	03/27/2014	Fire Station 2011	Furniture and Fixtures	Michaels-CC	Matting and Frames for new Station	71.32
0	03/27/2014	Fire Station 2011	Furniture and Fixtures	National Camera Exchange-CC	16X20 Enlargement	85.66
0	03/27/2014	Fire Station 2011	Furniture and Fixtures	National Camera Exchange-CC	8X10 Print	16.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Furniture and Fixtures Total:						173.02
Fund Total:						173.02
0	03/27/2014	General Fund	209001 - Use Tax Payable	Grainger Inc	Use Tax Payable	-0.64
73277	03/27/2014	General Fund	209001 - Use Tax Payable	Linn Building Maintenance	Use Tax Payable	-0.03
73244	03/20/2014	General Fund	209001 - Use Tax Payable	Trio Supply Company	Sales/Use Tax	-0.32
73244	03/20/2014	General Fund	209001 - Use Tax Payable	Trio Supply Company	Sales/Use Tax	-0.02
73244	03/20/2014	General Fund	209001 - Use Tax Payable	Trio Supply Company	Sales/Use Tax	-0.03
0	03/20/2014	General Fund	209001 - Use Tax Payable	Xcel Energy	Sales/Use Tax	-8.19
0	03/20/2014	General Fund	209001 - Use Tax Payable	Xcel Energy	Sales/Use Tax	-1.27
0	03/27/2014	General Fund	209001 - Use Tax Payable	Yale Mechanical, LLC	Use Tax Payable	-0.08
209001 - Use Tax Payable Total:						-10.58
0	03/27/2014	General Fund	211402 - Flex Spending Health		Flex Reimbursement	127.00
0	03/20/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	353.00
211402 - Flex Spending Health Total:						480.00
0	03/27/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	443.40
0	03/27/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	628.00
0	03/27/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,116.22
0	03/20/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
211403 - Flex Spend Day Care Total:						2,379.93
73186	03/20/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	28.15
73245	03/20/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Badge Shields	538.00
Clothing Total:						566.15
0	03/27/2014	General Fund	Conferences	Breezy Point Resort-CC	Conference Jamie Baker, Scott Willia	218.04
73211	03/20/2014	General Fund	Conferences	MACIA	Crime Analysis Conference-Yunke	40.00
73237	03/20/2014	General Fund	Conferences	SOTA	SOTA Conference	1,080.00
Conferences Total:						1,338.04
0	03/20/2014	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Lamp Replacements	364.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/27/2014	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Add Copier Outlet at City Hall	325.00
0	03/27/2014	General Fund	Contract Maint. - City Hall	Nitti Sanitation-CC	City Hall- Waste Removal	153.00
0	03/27/2014	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Repair Boiler at 2501 Fairview	2,492.97
Contract Maint. - City Hall Total:						3,334.97
0	03/27/2014	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Garage- Waste Removal	224.40
0	03/27/2014	General Fund	Contract Maint. - City Garage	Yale Mechanical, LLC	Repair Locker Room Hall Heat Recov	347.00
Contract Maint. - City Garage Total:						571.40
73188	03/20/2014	General Fund	Contract Maintenance	Comcast	Cable TV	105.00
0	03/27/2014	General Fund	Contract Maintenance	Nitti Sanitation-CC	Fire Station- Waste Removal	112.20
73227	03/20/2014	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	15.60
73227	03/20/2014	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	383.76
73229	03/20/2014	General Fund	Contract Maintenance	RCM Equipment Company, LLC	Rental Equipment	1,075.00
0	03/27/2014	General Fund	Contract Maintenance	SHI International Corp	Software for RV Fire, Sam Baker	176.00
73244	03/20/2014	General Fund	Contract Maintenance	Trio Supply Company	Disinfectant	85.24
0	03/20/2014	General Fund	Contract Maintenance	Voss Lighting	Bulbs	58.80
Contract Maintenance Total:						2,011.60
0	03/20/2014	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	83.15
73232	03/20/2014	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	Door Latch	165.40
Contract Maintenance Vehicles Total:						248.55
73194	03/20/2014	General Fund	Contract Maintnenace	Embedded Systems, Inc.	Tornado Siren #5 Repair	430.00
Contract Maintnenace Total:						430.00
73206	03/20/2014	General Fund	Contractual Maintenance	Law Enforcement Tech Group, LLC	Canine Tracker-Monthly Charge	300.00
Contractual Maintenance Total:						300.00
73227	03/20/2014	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-FEB 2014	31,301.26
Dispatching Services Total:						31,301.26
0	03/20/2014	General Fund	Employer Pension	Roseville Firefighter's Relief	Supplemental Retirement Funding Fr	2,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Employer Pension Total:						2,000.00
73226	03/20/2014	General Fund	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	2,152.23
HSA Employee Total:						2,152.23
0	03/20/2014	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.03.2014 ICMA Defe	2,879.87
ICMA Def Comp Total:						2,879.87
73265	03/27/2014	General Fund	Memberships & Subscriptions	Govt Finance Officers Assoc	GFOA Memberships-Miller, Davitt	250.00
0	03/27/2014	General Fund	Memberships & Subscriptions	MN GFOA-CC	Membership Renewal for Chris and E	120.00
0	03/27/2014	General Fund	Memberships & Subscriptions	MN GFOA-CC	Membership Renewal	60.00
73228	03/20/2014	General Fund	Memberships & Subscriptions	Ramsey County Fire Chiefs Assoc.	2014 Membership Dues	60.00
73242	03/20/2014	General Fund	Memberships & Subscriptions	Thomson Reuters-West	Quinlan Search & Seizure Bulletin	277.08
Memberships & Subscriptions Total:						767.08
0	03/20/2014	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2014 Minnesota F	774.44
Minnesota Benefit Ded Total:						774.44
73187	03/20/2014	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	1,129.50
Non Business Licenses - Pawn Total:						1,129.50
73203	03/20/2014	General Fund	Office Supplies	Impressive Print	Business Cards-Trudgeon	37.41
0	03/27/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	10.66
0	03/27/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	404.84
0	03/27/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	17.19
Office Supplies Total:						470.10
0	03/20/2014	General Fund	Op Supplies - City Hall	Alternative Business Furniture, Inc.	Tackboard	458.80
0	03/27/2014	General Fund	Op Supplies - City Hall	Grainger Inc	Battery	26.08
73244	03/20/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	325.14
73244	03/20/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Glass Cleaner	27.78
Op Supplies - City Hall Total:						837.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/27/2014	General Fund	Operating Supplies	Byerly's- CC	Supplies for Ramsey County Traffic S	21.67
0	03/27/2014	General Fund	Operating Supplies	City of St. Paul	Paper	594.55
73262	03/27/2014	General Fund	Operating Supplies	Envirotech Services, Inc	Ice Slicer	4,088.56
73203	03/20/2014	General Fund	Operating Supplies	Impressive Print	Police Victim Info. Cards	160.00
0	03/27/2014	General Fund	Operating Supplies	Menards-CC	Operating Supplies	134.09
0	03/27/2014	General Fund	Operating Supplies	Menards-CC	Operating Supplies	184.66
73280	03/27/2014	General Fund	Operating Supplies	MN Board Peace Ofc Stds & Trng	Request for Peace Officer License	90.00
73287	03/27/2014	General Fund	Operating Supplies	Ramsey County	Brine Solution	1,007.50
73230	03/20/2014	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	1,037.46
73289	03/27/2014	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	588.00
0	03/27/2014	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	132.52
0	03/20/2014	General Fund	Operating Supplies	SHI International Corp	Print Cartridge	140.00
73296	03/27/2014	General Fund	Operating Supplies	Specialty Turf & Ag, Inc.	Raw Untreated Bulk Salt	1,323.00
73296	03/27/2014	General Fund	Operating Supplies	Specialty Turf & Ag, Inc.	Raw Untreated Bulk Salt	1,304.10
0	03/27/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	38.59
0	03/27/2014	General Fund	Operating Supplies	Target- CC	Supplies	25.65
0	03/20/2014	General Fund	Operating Supplies	Uline	Portable Blower	292.72
0	03/27/2014	General Fund	Operating Supplies	Uline-CC	Storage file boxes for property room	86.86
73298	03/27/2014	General Fund	Operating Supplies	US Bank	Title Fees	11.00
73298	03/27/2014	General Fund	Operating Supplies	US Bank	Title Fees	11.00
73298	03/27/2014	General Fund	Operating Supplies	US Bank	Title Fees	56.00
Operating Supplies Total:						11,327.93
73277	03/27/2014	General Fund	Operating Supplies City Garage	Linn Building Maintenance	Cleaning Supplies	207.19
73288	03/27/2014	General Fund	Operating Supplies City Garage	Ramsey County	County License Fee	228.15
73244	03/20/2014	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	112.20
Operating Supplies City Garage Total:						547.54
0	03/20/2014	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.03.2014 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
73193	03/20/2014	General Fund	Professional Services	ELSAG North America	Support Service	312.50
0	03/20/2014	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,107.00
0	03/27/2014	General Fund	Professional Services	GFOA- CC	Distinguished Budget Presentation Re	425.00
73239	03/20/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	293.75
73239	03/20/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
73239	03/20/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	262.50
73239	03/20/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
73240	03/20/2014	General Fund	Professional Services	Target Pharmacy Receivables	Flu Shot Program	400.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						16,810.49
73248	03/20/2014	General Fund	Telephone	Verizon Wireless	Cell Phones	770.40
Telephone Total:						770.40
0	03/27/2014	General Fund	Training	AIAFS-CC	Jamie Baker Training	99.00
73181	03/20/2014	General Fund	Training	ATOM	FTO Update-Officer Aaron Craven Tr	125.00
73182	03/20/2014	General Fund	Training	BCA/Criminal Justice Training & E	Narcotics & Recertification Course	190.00
73182	03/20/2014	General Fund	Training	BCA/Criminal Justice Training & E	Narcotics & Recertification Course	75.00
0	03/20/2014	General Fund	Training	Collins Electrical Construction Co.	Add Outlet to Armory Room	375.00
0	03/27/2014	General Fund	Training	Davanni's -CC	Training	62.40
73190	03/20/2014	General Fund	Training	Donald Salverda & Associates	Leadership Books	85.89
73195	03/20/2014	General Fund	Training	F.I.R.E.	Flashover Trailer With Materials	1,900.00
0	03/27/2014	General Fund	Training	Home Depot- CC	Toolbox for Use of Force	169.99
73210	03/20/2014	General Fund	Training	LifeLine Training, Ltd & Calibre Pr	The Bulletproof Warrior Training	289.00
73217	03/20/2014	General Fund	Training	Mn Fire Service Certification Boarc	Retest Fee	25.00
0	03/27/2014	General Fund	Training	Professional Law Enforc Trng-ACF	Erin Reski, Knock and Talk Training	125.00
0	03/20/2014	General Fund	Training	Streicher's	Practice Ammo	2,959.20
0	03/20/2014	General Fund	Training	Streicher's	Ammunition	336.87
Training Total:						6,817.35
0	03/27/2014	General Fund	Transportation	Parking Ramp-CC	Parking for MCMA Conference	20.00
73298	03/27/2014	General Fund	Transportation	US Bank	Mileage	2.24
Transportation Total:						22.24
0	03/20/2014	General Fund	Utilities	Xcel Energy	New Fire Station	3,995.86
0	03/20/2014	General Fund	Utilities	Xcel Energy	Street Lights	65.79
0	03/27/2014	General Fund	Utilities	Xcel Energy	Civil Defense	59.00
0	03/27/2014	General Fund	Utilities	Xcel Energy	Street Lights	12,850.54
Utilities Total:						16,971.19
0	03/20/2014	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	9,240.53
Utilities - City Garage Total:						9,240.53
0	03/20/2014	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	8,335.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities - City Hall Total:						8,335.64
0	03/20/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	2,870.41
0	03/27/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations 1&2	1,234.66
Utilities - Old City Hall Total:						4,105.07
73254	03/27/2014	General Fund	Vehicle Supplies	Astleford International Trucks	2014 Blanket PO For Vehicle Repairs	128.38
0	03/20/2014	General Fund	Vehicle Supplies	Boyer Trucks Inc	2014 Blanket PO For Vehicle Repairs	121.12
0	03/20/2014	General Fund	Vehicle Supplies	Certified Laboratories, Inc.	Dylek NF Aerosol	215.27
0	03/20/2014	General Fund	Vehicle Supplies	Certified Laboratories, Inc.	Gloves, Particle Respirator	171.36
0	03/20/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	6.67
0	03/20/2014	General Fund	Vehicle Supplies	Fastenal Company Inc.	Tools, Fasteners	132.91
0	03/20/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2014 Blanket PO for Vehicle Repairs	15.82
0	03/20/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2014 Blanket PO for Vehicle Repairs	144.20
73197	03/20/2014	General Fund	Vehicle Supplies	Frontier Ag & Turf	Wheel	294.87
73197	03/20/2014	General Fund	Vehicle Supplies	Frontier Ag & Turf	Plate, Shaft Key	216.55
73197	03/20/2014	General Fund	Vehicle Supplies	Frontier Ag & Turf	Bracket, Mirror	710.23
73197	03/20/2014	General Fund	Vehicle Supplies	Frontier Ag & Turf	Drive Shaft	310.88
0	03/20/2014	General Fund	Vehicle Supplies	Larson Companies	2014 Blanket PO for Vehicle Repairs	103.36
0	03/20/2014	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2014 Blanket PO For Vehicle Repairs	77.12
0	03/20/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	31.71
0	03/27/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	117.86
0	03/27/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	10.77
0	03/27/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	10.77
73221	03/20/2014	General Fund	Vehicle Supplies	Norm's Tire Sales, Inc.	Vehicle Parts	352.12
73221	03/20/2014	General Fund	Vehicle Supplies	Norm's Tire Sales, Inc.	Vehicle Parts	123.14
0	03/27/2014	General Fund	Vehicle Supplies	Northern Tool & Equip- CC	Quick Lift Service	184.95
73284	03/27/2014	General Fund	Vehicle Supplies	OSI Environmental Inc	Filters and Clay Based Disposal	235.00
0	03/27/2014	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Socket and Blow Gun	117.98
0	03/20/2014	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2014 Blanket PO For Vehicle Repairs	86.97
0	03/20/2014	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2014 Blanket PO For Vehicle Repairs	122.32
73233	03/20/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	457.44
73294	03/27/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	124.00
0	03/27/2014	General Fund	Vehicle Supplies	Tires Plus-CC	Chevy Sonic #2562 needed snow tires	313.00
Vehicle Supplies Total:						4,936.77
Fund Total:						133,879.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73224	03/20/2014	General Fund Donations	K-9 Supplies	Petco	K9 Supplies	77.45
73224	03/20/2014	General Fund Donations	K-9 Supplies	Petco	K9 Supplies	72.96
K-9 Supplies Total:						150.41
Fund Total:						150.41
0	03/27/2014	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Golf Course- Waste Removal	88.40
73227	03/20/2014	Golf Course	Contract Maintenance	Ramsey County	Hazardous Waste Generator License	82.00
Contract Maintenance Total:						170.40
73226	03/20/2014	Golf Course	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	76.92
HSA Employee Total:						76.92
0	03/20/2014	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2014 ICMA Defe	50.00
ICMA Def Comp Total:						50.00
73212	03/20/2014	Golf Course	Operating Supplies	McDonough's Waterjetting & Drain	Waterjetting	361.66
Operating Supplies Total:						361.66
0	03/27/2014	Golf Course	Use Tax Payable	Xcel Energy	Use Tax Payable	-47.64
Use Tax Payable Total:						-47.64
0	03/27/2014	Golf Course	Utilities	Xcel Energy	Golf Course	740.55
Utilities Total:						740.55
Fund Total:						1,351.89
0	03/27/2014	Housing & Redevelopment Agency	Miscellaneous	Party City-CC	Miscellaneous	2.99
0	03/27/2014	Housing & Redevelopment Agency	Miscellaneous	Target- CC	Supplies	42.72
0	03/27/2014	Housing & Redevelopment Agency	Miscellaneous	Trader Joe's - CC	Miscellaneous	22.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Miscellaneous Total:						68.16
0	03/27/2014	Housing & Redevelopment Agency	Miscellaneous Expense	Panera Bread-CC	Miscellaneous	180.70
Miscellaneous Expense Total:						180.70
0	03/20/2014	Housing & Redevelopment Agency	Operating Supplies	SHI International Corp	Office Licenses	332.00
Operating Supplies Total:						332.00
73290	03/27/2014	Housing & Redevelopment Agency	Professional Services	Regents of the University of MN	Professional Services	4,000.00
Professional Services Total:						4,000.00
0	03/27/2014	Housing & Redevelopment Agency	Training	Jane Reilly	Training Reimbursement	79.00
0	03/27/2014	Housing & Redevelopment Agency	Training	Sensible Land-ACH	Training	48.00
Training Total:						127.00
Fund Total:						4,707.86
73184	03/20/2014	Information Technology	Computer Equipment	CDW Government, Inc.	vSphere Licenses	2,474.24
0	03/27/2014	Information Technology	Computer Equipment	Data Q-CC	Cisco Conference Phone	794.00
0	03/27/2014	Information Technology	Computer Equipment	Data Q-CC	Cisco Wireless Access Points	3,739.79
73201	03/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	662.01
73201	03/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	4,607.76
73201	03/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	700.00
73201	03/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	2,100.00
73201	03/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	169.00
73201	03/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	1,169.01
73201	03/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	4,997.51
73269	03/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Printer-Roseville Police Dept-B. Mart	286.54
73269	03/27/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	10 monitors-Roseville Equipment	1,900.00
Computer Equipment Total:						23,599.86
0	03/20/2014	Information Technology	Contract Maintenance	SHI International Corp	VDA Subscriptions	1,990.00
73247	03/20/2014	Information Technology	Contract Maintenance	US Internet	Annual DNS Hosting Service	508.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						2,498.32
73226	03/20/2014	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	181.54
HSA Employee Total:						181.54
0	03/20/2014	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.03.2014 ICMA Defe	325.00
ICMA Def Comp Total:						325.00
73180	03/20/2014	Information Technology	Internet	Anoka County Treasury	Broadband April 2014	75.00
73258	03/27/2014	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	558.75
73258	03/27/2014	Information Technology	Internet	City of North St. Paul	511 Billing Interconnects	1,769.37
73188	03/20/2014	Information Technology	Internet	Comcast	High Speed Internet, Cable TV	82.00
73250	03/20/2014	Information Technology	Internet	XO Communications Inc.	Internet	1,013.08
Internet Total:						3,498.20
0	03/27/2014	Information Technology	Operating Supplies	Amazon.com- CC	Misc Equipement for IT	122.04
73184	03/20/2014	Information Technology	Operating Supplies	CDW Government, Inc.	Connect for ASA	110.31
Operating Supplies Total:						232.35
73248	03/20/2014	Information Technology	Telephone	Verizon Wireless	Cell Phones	105.05
Telephone Total:						105.05
0	03/27/2014	Information Technology	Transportation	Veronica Koes	Mileage	126.56
Transportation Total:						126.56
Fund Total:						30,566.88
73183	03/20/2014	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	27.15
Contract Maintenance Total:						27.15
73226	03/20/2014	License Center	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	69.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	69.84
73282	03/27/2014	License Center	Memberships & Subscriptions	NADA Used Car Guide	Used Car Guides	105.00
					Memberships & Subscriptions Total:	105.00
0	03/20/2014	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2014 Minnesota I	103.84
					Minnesota Benefit Ded Total:	103.84
0	03/27/2014	License Center	Postage	USPS-CC	Postage	141.40
					Postage Total:	141.40
73266	03/27/2014	License Center	Professional Services	Har Mar Lock	Service Call, New parts and adjust fr	239.00
					Professional Services Total:	239.00
0	03/20/2014	License Center	Utilities	Xcel Energy	Motor Vehicle	640.42
					Utilities Total:	640.42
					Fund Total:	1,326.65
73273	03/27/2014	Multi-Family&Housing Program	Professional Services	Kennedy & Graven, Chartered	Professional Services	89.58
					Professional Services Total:	89.58
					Fund Total:	89.58
0	03/27/2014	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Park Maintenance- Waste Removal	516.80
					Contract Maintenance Total:	516.80
73226	03/20/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA WI En	34.62
73226	03/20/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	213.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employee Total:						248.46
73186	03/20/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.68
73215	03/20/2014	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Pro Sport Rotor	464.98
0	03/27/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Home and Garden Supplies	29.20
0	03/27/2014	P & R Contract Maintenance	Operating Supplies	Staples-CC	Office Supplies	97.74
0	03/27/2014	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Sharpen Chain Saw Chains	70.00
0	03/27/2014	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Supplies for Owasso Lock Main Door	7.79
Operating Supplies Total:						678.39
0	03/20/2014	P & R Contract Maintenance	Professional Services	MTI Distributing, Inc.	Fountain Service	349.00
0	03/20/2014	P & R Contract Maintenance	Professional Services	Total Tool	Annual Crane & Hoist Inspection	125.00
Professional Services Total:						474.00
73248	03/20/2014	P & R Contract Maintenance	Temporary Employees	Verizon Wireless	Cell Phones	35.01
Temporary Employees Total:						35.01
0	03/27/2014	P & R Contract Maintenance	Training	U of M CCE-CC	Training	180.00
Training Total:						180.00
0	03/27/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Use Tax Payable	-3.43
Use Tax Payable Total:						-3.43
0	03/27/2014	P & R Contract Maintenance	Utilities	Xcel Energy	P & R	2,474.98
0	03/27/2014	P & R Contract Maintenance	Utilities	Xcel Energy	Park Shelters & Arboretum	979.04
Utilities Total:						3,454.02
Fund Total:						5,583.25
73298	03/27/2014	Police - DWI Enforcement	Operating Supplies	US Bank	Title Fees	20.75
Operating Supplies Total:						20.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73214	03/20/2014	Police - DWI Enforcement	Professional Services	MidAmerica Auctions, Inc	Vehicle Storage	1,400.00
73214	03/20/2014	Police - DWI Enforcement	Professional Services	MidAmerica Auctions, Inc	Vehicle Storage	1,500.00
Professional Services Total:						2,900.00
Fund Total:						2,920.75
73226	03/20/2014	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	0.76
HSA Employee Total:						0.76
Fund Total:						0.76
73298	03/27/2014	Police Forfeiture Fund	Operating Supplies	US Bank	Title Fees	20.75
Operating Supplies Total:						20.75
0	03/27/2014	Police Forfeiture Fund	Professional Services	National Camera Exchange-CC	Canon Powershot, bag and supplies	294.91
73241	03/20/2014	Police Forfeiture Fund	Professional Services	The Framing Place & Gallery	Memorial Collage, Photos	1,267.80
Professional Services Total:						1,562.71
Fund Total:						1,583.46
0	03/20/2014	Police Vehicle Revolving	Capital Outlay	Streicher's	Holster, Holo Sight	1,003.55
Capital Outlay Total:						1,003.55
Fund Total:						1,003.55
73283	03/27/2014	Recreation Fund	Advertising	Northeaster and North News Newp	2 column display ad	184.00
73231	03/20/2014	Recreation Fund	Advertising	Nancy Robbins	Reimbursement for Payments Made	176.00
Advertising Total:						360.00
0	03/27/2014	Recreation Fund	Clothing	Advance Sportswear-CC	Embroidery of Staff Clothing	112.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/27/2014	Recreation Fund	Clothing	North Image Apparel, Inc.	Clothing	523.75
Clothing Total:						636.23
73295	03/27/2014	Recreation Fund	Collected Insurance Fee	Erin Singel	Refund for Gymnastics Class	2.00
Collected Insurance Fee Total:						2.00
0	03/27/2014	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Skating Center- Waste Removal	275.40
0	03/20/2014	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knives Sharpening	244.00
Contract Maintenance Total:						519.40
73295	03/27/2014	Recreation Fund	Fee Program Revenue	Erin Singel	Refund for Gymnastics Class	8.00
73295	03/27/2014	Recreation Fund	Fee Program Revenue	Erin Singel	Refund for Gymnastics Class	71.00
73295	03/27/2014	Recreation Fund	Fee Program Revenue	Erin Singel	Refund for Gymnastics Class	12.00
Fee Program Revenue Total:						91.00
73213	03/20/2014	Recreation Fund	Financial Support	Messerli & Kramer PA	PR Batch 00002.03.2014 Financial St	29.74
Financial Support Total:						29.74
73226	03/20/2014	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	330.19
HSA Employee Total:						330.19
0	03/20/2014	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2014 ICMA Defe	525.00
ICMA Def Comp Total:						525.00
0	03/20/2014	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	146.97
73205	03/20/2014	Recreation Fund	Memberships & Subscriptions	Allison Kirchoff	Volleyball Tournament Reimburseme	160.00
0	03/20/2014	Recreation Fund	Memberships & Subscriptions	MRPA	State Volleyball Team Registrations	175.00
0	03/20/2014	Recreation Fund	Memberships & Subscriptions	MRPA	Volleyball State Tourney Berths	340.00
Memberships & Subscriptions Total:						821.97
0	03/20/2014	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2014 Minnesota B	405.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Minnesota Benefit Ded Total:						405.22
0	03/27/2014	Recreation Fund	Miscellaneous	Pioneer Press-CC	Misc Advertising-No Receipt	66.80
0	03/27/2014	Recreation Fund	Miscellaneous	Pioneer Press-CC	Misc Advertising-No Receipt	-1.80
0	03/27/2014	Recreation Fund	Miscellaneous	Restaurant Depot- CC	No Receipt	54.37
Miscellaneous Total:						119.37
73196	03/20/2014	Recreation Fund	Motor Fuel	Ferrellgas	Gas	36.00
Motor Fuel Total:						36.00
0	03/27/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	136.90
0	03/27/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	122.31
Office Supplies Total:						259.21
0	03/27/2014	Recreation Fund	Operating Supplies	Blaine's Farm and Fleet-CC	Cordless Sweeper	74.94
0	03/27/2014	Recreation Fund	Operating Supplies	Byerly's- CC	Daddy Daughter Sweetheart Dance S	28.95
0	03/27/2014	Recreation Fund	Operating Supplies	Byerly's- CC	Supplies	21.06
0	03/27/2014	Recreation Fund	Operating Supplies	Cub Foods- CC	Daddy Daughter Sweetheart Dance S	31.94
73191	03/20/2014	Recreation Fund	Operating Supplies	E-Z Sharp Inc	Grinding Wheel	296.13
0	03/20/2014	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	527.23
0	03/27/2014	Recreation Fund	Operating Supplies	FleetPride Truck & Trailer-CC	Zamboni Knob	9.78
0	03/20/2014	Recreation Fund	Operating Supplies	Grainger Inc	Cleaning Supplies	133.97
0	03/20/2014	Recreation Fund	Operating Supplies	Grainger Inc	Screws, Washers	41.19
0	03/20/2014	Recreation Fund	Operating Supplies	Grainger Inc	Ballast	74.64
0	03/27/2014	Recreation Fund	Operating Supplies	Jo-Ann Fabrics-CC	Daddy Daughter Sweetheart Supplies	14.75
0	03/27/2014	Recreation Fund	Operating Supplies	Menards-CC	Caster Garage Can	29.87
0	03/27/2014	Recreation Fund	Operating Supplies	Rainbow Foods-CC	Supplies	37.37
0	03/20/2014	Recreation Fund	Operating Supplies	Rink Systems Inc	Goal Pad	140.81
0	03/20/2014	Recreation Fund	Operating Supplies	Rink Systems Inc	Latches	44.00
0	03/27/2014	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Reflector and Fasteners	39.68
0	03/27/2014	Recreation Fund	Operating Supplies	Target- CC	Daddy Daughter Sweetheart Dance S	10.58
0	03/27/2014	Recreation Fund	Operating Supplies	U of M Parking-ACH	Parking	8.00
0	03/27/2014	Recreation Fund	Operating Supplies	Weissman's Design-CC	Ice Show Costumes	50.03
0	03/27/2014	Recreation Fund	Operating Supplies	Zoro Tools-CC	Wheels, Plugs, Screwdrivers	159.71
Operating Supplies Total:						1,774.63
73252	03/27/2014	Recreation Fund	Professional Services	AARP	AARP Driving Class	305.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73253	03/27/2014	Recreation Fund	Professional Services	AARP	AARP Driving Class	300.00
73255	03/27/2014	Recreation Fund	Professional Services	Evan Beyer	Novice Speed Skating Coach	60.00
73259	03/27/2014	Recreation Fund	Professional Services	Michele Colbert	Novice Speed Skating Coach	60.00
73189	03/20/2014	Recreation Fund	Professional Services	Concordia Academy	Gym Rental	40.00
73260	03/27/2014	Recreation Fund	Professional Services	Laurence Ducker	Novice Speed Skating Coach	120.00
73192	03/20/2014	Recreation Fund	Professional Services	Sharon Eaton	Preschool	135.00
73261	03/27/2014	Recreation Fund	Professional Services	Samantha Eide	Novice Speed Skating Coach	140.00
73263	03/27/2014	Recreation Fund	Professional Services	Brooke Gall	Novice Speed Skating Coach	20.00
73264	03/27/2014	Recreation Fund	Professional Services	Paul Gangl	Novice Speed Skating Coach	200.00
73267	03/27/2014	Recreation Fund	Professional Services	Michael Harden	Novice Speed Skating Coach	140.00
73268	03/27/2014	Recreation Fund	Professional Services	Sara Hensley	Flight Reimbursement-CAPRA Visit	418.00
73204	03/20/2014	Recreation Fund	Professional Services	It's Time Publications, LLC	Camp Advertising	150.00
73204	03/20/2014	Recreation Fund	Professional Services	It's Time Publications, LLC	Camp Advertising	150.00
73204	03/20/2014	Recreation Fund	Professional Services	It's Time Publications, LLC	Camp Advertising	150.00
73272	03/27/2014	Recreation Fund	Professional Services	Muriel Selena Kennedy	Novice Speed Skating Coach	130.00
73276	03/27/2014	Recreation Fund	Professional Services	Jessica Lee	Act#265 Music and Theatre	840.00
73278	03/27/2014	Recreation Fund	Professional Services	Gunnar Lundberg	Novice Speed Skating Coach	80.00
0	03/20/2014	Recreation Fund	Professional Services	Willie McCray	Referee Service	1,014.00
0	03/20/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	912.00
0	03/20/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,197.00
73279	03/27/2014	Recreation Fund	Professional Services	Patrick Miller	Novice Speed Skating Coach	160.00
73218	03/20/2014	Recreation Fund	Professional Services	MRPA	Registration Software Review-Schult	20.00
73285	03/27/2014	Recreation Fund	Professional Services	Andre Pichly	Flight Reimbursement-CAPRA Visit	554.00
73292	03/27/2014	Recreation Fund	Professional Services	Kyle Ronchak	Novice Speed Skating Coach	200.00
73291	03/27/2014	Recreation Fund	Professional Services	Alex Ronchak	Novice Speed Skating Coach	100.00
73234	03/20/2014	Recreation Fund	Professional Services	Reed Schillenman	Volunteer Appreciation Dinner Perfor	200.00
73299	03/27/2014	Recreation Fund	Professional Services	Rose Wagner	Novice Speed Skating Coach	130.00
73300	03/27/2014	Recreation Fund	Professional Services	Christopher Windman	Novice Speed Skating Coach	120.00
Professional Services Total:						8,045.00
0	03/27/2014	Recreation Fund	Telephone	Lonnie Brokke	City Cell Phone Reimbursement	215.50
Telephone Total:						215.50
0	03/20/2014	Recreation Fund	Use Tax Payable	Fikes, Inc.	Sales/Use Tax	-2.93
0	03/20/2014	Recreation Fund	Use Tax Payable	Xcel Energy	Sales/Use Tax	-1.39
0	03/27/2014	Recreation Fund	Use Tax Payable	Xcel Energy	Use Tax Payable	-101.15
Use Tax Payable Total:						-105.47
0	03/20/2014	Recreation Fund	Utilities	Xcel Energy	Nature Center	1,052.54
0	03/27/2014	Recreation Fund	Utilities	Xcel Energy	Skating Center	31,224.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						32,276.87
Fund Total:						46,341.86
0	03/27/2014	Risk Management	Administrative Claims	Erickson, Bell, Beckman & Quinn I	Transcript service for MN Licensed B	1,099.98
Administrative Claims Total:						1,099.98
73293	03/27/2014	Risk Management	Fire Department Claims	Rosedale Chevrolet	Vehicle Repairs	1,544.71
Fire Department Claims Total:						1,544.71
73200	03/20/2014	Risk Management	Police Patrol Claims	HealthEast Vehicle Services	Squad Car Repair	436.00
73275	03/27/2014	Risk Management	Police Patrol Claims	League of MN Cities Ins Trust	Claim: Marked Squad 1218 backed in	932.01
Police Patrol Claims Total:						1,368.01
73238	03/20/2014	Risk Management	Professional Services	Stericycle, Inc.	Standard Annual Billing	2,820.12
Professional Services Total:						2,820.12
73208	03/20/2014	Risk Management	Street Department Claims	League of MN Cities Ins Trust	LMCIT Claim#: C0029146	890.27
Street Department Claims Total:						890.27
73207	03/20/2014	Risk Management	Training	League of MN Cities	Loss Control Workshops	160.00
73274	03/27/2014	Risk Management	Training	League of MN Cities	Safety and Loss Control Workshops: I	20.00
73274	03/27/2014	Risk Management	Training	League of MN Cities	Safety and Loss Control Workshops:F	20.00
Training Total:						200.00
Fund Total:						7,923.09
73251	03/27/2014	Sanitary Sewer	Cleanup Assistance	24Restore	970/972 Woodhill Dr.	3,501.01
Cleanup Assistance Total:						3,501.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/20/2014	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2014 ICMA Defe	35.00
ICMA Def Comp Total:						35.00
0	03/20/2014	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2014 Minnesota I	5.09
Minnesota Benefit Ded Total:						5.09
0	03/27/2014	Sanitary Sewer	Operating Supplies	Whole Body Research-CC	Personal purchase accidentally charge	34.95
Operating Supplies Total:						34.95
0	03/27/2014	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Water Billing Services	218.68
73219	03/20/2014	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service-March	51.90
Professional Services Total:						270.58
0	03/27/2014	Sanitary Sewer	Utilities	Xcel Energy	Sewer	130.47
Utilities Total:						130.47
0	03/27/2014	Sanitary Sewer	Vehicles / Equipment	Ziegler Inc	Caterpillar Compactor Plate	4,336.67
Vehicles / Equipment Total:						4,336.67
Fund Total:						8,313.77
73270	03/27/2014	Storm Drainage	2013 Drainage Improvements	Hydromethods, LLC	Sherren Dellwood Drainage Analysis	560.00
2013 Drainage Improvements Total:						560.00
73219	03/20/2014	Storm Drainage	Operating Supplies	Networkfleet, Inc.	Monthly Service-March	81.85
73286	03/27/2014	Storm Drainage	Operating Supplies	Q3 Contracting, Inc.	Sign Rental for Construction	124.05
73243	03/20/2014	Storm Drainage	Operating Supplies	Tri State Bobcat, Inc	Pallet Frame	595.84
Operating Supplies Total:						801.74
0	03/27/2014	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Water Billing Services	218.68
73270	03/27/2014	Storm Drainage	Professional Services	Hydromethods, LLC	Co. Rd. C2 Drainage Analysis	350.00
73270	03/27/2014	Storm Drainage	Professional Services	Hydromethods, LLC	Manson/Troseth Drainage Analysis	630.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73270	03/27/2014	Storm Drainage	Professional Services	Hydromethods, LLC	Roselawn/Ruggles Drainage Analysis	770.00
					Professional Services Total:	1,968.68
0	03/27/2014	Storm Drainage	Vehicles / Equipment	Ziegler Inc	Caterpillar Compactor Plate	4,336.66
					Vehicles / Equipment Total:	4,336.66
					Fund Total:	7,667.08
73220	03/20/2014	Street Construction	Twin Lakes Walmart Rd	New Look Contracting, Inc.	Wal Mart Public Improvement Project	124,010.87
					Twin Lakes Walmart Rd Total:	124,010.87
					Fund Total:	124,010.87
73226	03/20/2014	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	8.18
					HSA Employee Total:	8.18
73225	03/20/2014	Telecommunications	Postage	Postmaster- Cashier Window #5	Newsletter Postage-Acct: 2437	278.92
					Postage Total:	278.92
0	03/20/2014	Telecommunications	Professional Services	North Suburban Access Corp	Production Services-Feb 2014	1,419.00
					Professional Services Total:	1,419.00
73298	03/27/2014	Telecommunications	Training	US Bank	MAGC Training	10.00
					Training Total:	10.00
					Fund Total:	1,716.10
73184	03/20/2014	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Annual Utility Software Updates	282.50

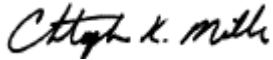
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
CAP - Capital Equip Recovery Total:						282.50
73257	03/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink QCC	Monthly Service	8.96
73185	03/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	89.78
73185	03/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	54.89
73185	03/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	196.14
73185	03/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	307.88
73185	03/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
73185	03/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	80.52
73256	03/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Monthly Service	37.74
73256	03/27/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Monthly Service	106.36
73271	03/27/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Monthly Service	338.94
73249	03/20/2014	Telephone	PSTN-PRI Access/DID Allocation	Wimactel Inc.	Payphone Advantage	64.13
PSTN-PRI Access/DID Allocation Total:						1,446.38
Fund Total:						1,728.88
73198	03/20/2014	Water Fund	Accounts Payable	STEPHANIE HAGER	Refund Check	128.46
73199	03/20/2014	Water Fund	Accounts Payable	JOHN HAWKINSON	Refund Check	167.73
73202	03/20/2014	Water Fund	Accounts Payable	IH2 PROPERTIES ILLINOIS LP.	Refund Check	52.88
73209	03/20/2014	Water Fund	Accounts Payable	KYU & HANNA LEE	Refund Check	21.69
73222	03/20/2014	Water Fund	Accounts Payable	JAMES OTIS	Refund Check	2.64
73235	03/20/2014	Water Fund	Accounts Payable	SELECT ASSCIATES	Refund Check	39.96
73236	03/20/2014	Water Fund	Accounts Payable	BRUCE SERBUS	Refund Check	28.85
Accounts Payable Total:						442.21
0	03/27/2014	Water Fund	Clothing	North Image Apparel, Inc.	Clothing	130.75
Clothing Total:						130.75
73286	03/27/2014	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign Rental for Construction	543.20
Contract Maintenance Total:						543.20
73226	03/20/2014	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.03.2014 HSA Empl	48.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employee Total:						48.56
0	03/20/2014	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2014 ICMA Defe	65.00
ICMA Def Comp Total:						65.00
0	03/27/2014	Water Fund	Operating Supplies	Davis Lock & Safe-CC	Spare Keys	44.99
0	03/27/2014	Water Fund	Operating Supplies	Pat Dolan	Reimbursement for one probe tip	51.74
0	03/27/2014	Water Fund	Operating Supplies	Marathon Oil-CC	LP	11.00
0	03/27/2014	Water Fund	Operating Supplies	Menards-CC	Operating Supplies	33.11
0	03/27/2014	Water Fund	Operating Supplies	Menards-CC	Operating Supplies	89.19
0	03/27/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies	116.03
0	03/27/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies	28.91
0	03/27/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies	57.35
Operating Supplies Total:						432.32
0	03/27/2014	Water Fund	Professional Services	Ecoenvelopes, LLC	Water Billing Services	218.67
73281	03/27/2014	Water Fund	Professional Services	Mn Dept of Health	14-04 Couty Rd B Main Replacement	150.00
Professional Services Total:						368.67
0	03/27/2014	Water Fund	Telephone	Vesta-CC	Wireless Phone Service	54.41
Telephone Total:						54.41
0	03/27/2014	Water Fund	Utilities	Xcel Energy	2501 Fairview Ave	1,000.75
Utilities Total:						1,000.75
0	03/27/2014	Water Fund	Vehicles / Equipment	Ziegler Inc	Caterpillar Compactor Plate	4,336.67
Vehicles / Equipment Total:						4,336.67
Fund Total:						7,422.54

REQUEST FOR COUNCIL ACTION

Date: 04/07/2014
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2014 Business and Other Licenses and Permits

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Diane Murakami
Massage Xcape
1767 Lexington Ave N

Recycling Hauler License

Eureka Recycling
2828 Kennedy Street NE
Minneapolis, MN 55413

Amusement Device License

National Entertainment Network, LLC
325 Interlocken Parkway B
Broomfield, CO 80021

National Entertainment Network, LLC wishes to install 6 amusement devices within the new Wal-Mart store located at 1960 Twin Lakes Parkway.

Temporary On-Sale Liquor License

Lithuanian American Community
1874 Shryer Ave N
Roseville, MN 55113

The Lithuanian American Community wishes to sell liquor at their event on May 17, 2014. The event will be held at the Prince of Peace Lutheran Church located at 2561 Victoria Street North in Roseville.

One-Time Gambling Permit

Children's Cancer Research Fund
7301 Ohms Lane, Suite 460
Minneapolis, MN 55439

36 The Children's Cancer Research Fund wishes to conduct a raffle on May 3, 2014 during its annual Love Beer
37 Hate Cancer fundraising event. The event will be held at the B-Dale Club located at 2100 N. Dale Street in
38 Roseville.

39

40 **POLICY OBJECTIVE**

41 Required by City Code

42 **FINANCIAL IMPACTS**

43 The correct fees were paid to the City at the time the application(s) were made.

44 **STAFF RECOMMENDATION**

45 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff
46 recommends approval of the license(s).

47 **REQUESTED COUNCIL ACTION**

48

49 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

(Please Print Clearly)

For License Year Ending June 30, 2015

1. Full Legal Name (Please Print) Murakami Diane Michie
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☐ Cell ☒ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance MN

6. Ethnicity:

7. Sex:

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Diane M. LeCuyer - 1976 - 2002 MN

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Massage Xscape 1767 Lexington, Roseville MN

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Fridley, Shoreview, Plymouth ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☐ Yes ☒ No ☐ N/A

If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature Diane Murakami

Date 4-2-14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2014 (License will be for January 1 to December 31.)

Business Name Eureka Recycling

Business Address 2828 Kennedy St NE, Mpls, MN 55413

Business Phone 651-222-7678

Contact Person Chris Goodwin Email Address christopherg@eureka-recycling.org

Emergency Contact Information Carolyn Loper 612-248-5500

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☐ Commercial ☒ Multifamily ☐ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 2-3

Name and address of companies or materials recovery facility where recyclables will be delivered:

Newsprint*

Glass*

Cans/Plastic*

All materials are delivered to Eureka Recycling's Processing
facility located @ 2828 Kennedy St NE, Minneapolis, MN 55413

Office paper/Boxboard*

Corrugated Cardboard*

Other (please specify)

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

3/11/14
Date

[Signature]
Applicant's Signature

Customer Relations Mgr
Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name National Entertainment Network, LLC
Business Address Wal-Mart #3404 - 1960 Twin Lakes Parkway
Business Phone 303-444-2559
Email Address Tax.Department@nen-inc.com

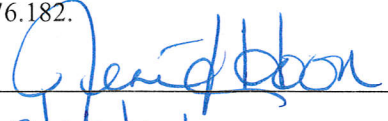
Person to Contact in Regard to Business License:

Name Jennifer Hoon
Address 325 Interlocken Pkwy B, Broomfield, CO 80021 (Mailing address)
Phone 303-444-2559

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2013, and ending June 30, 2014, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Amusement Device	\$15.00 (per machine)	<u>6</u>	<u>90.00</u>

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature 

Date 3/17/14

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
444 Cedar Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		Tax exempt number	
LITHUANIAN AMERICAN COMMUNITY		19		36-3625439	
Address		City	State	Zip Code	
1874 SHRYER AVE N		ROSEVILLE	Minnesota	55113	
Name of person making application		Business phone		Home phone	
ALGIRDAS VOSYLINS		651-485-3281		-	
Date(s) of event		Type of organization			
May 17, 2014		☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit			
Organization officer's name		City	State	Zip	
X ALGIRDAS VOSYLINS		ROSEVILLE	Minnesota	55113	
☐ Add New Officer					

Location where permit will be used. If an outdoor area, describe.

PRINCE OF PEACE
2561 VICTORIA ST. NORTH, ROSEVILLE, MN 55113

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.
 If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name Children's Cancer Research Fund Previous gambling permit number

Minnesota tax ID number, if any 49-1892649 Federal employer ID number (FEIN), if any

Type of nonprofit organization. Check one.

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other nonprofit organization

Mailing address City State Zip code County

Name of chief executive officer (CEO) John Hallerney

Daytime phone number 952-746-9431

E-mail address bpederson@childrenscancer.org

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

☒ Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103

Phone: 651-296-2803

☐ IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☐ IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]

If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.

The Bidale Club

Address [do not use PO box]

City or township

Zip code

County

2100 N. Dale St.

Roseville

55113-6461

Date(s) of activity. For raffles, indicate the date of the drawing.

Saturday May 3rd

Check each type of gambling activity that your organization will conduct.

☐ Bingo* ☒ Raffle ☐ Paddlewheels* ☐ Pull-tabs* ☐ Tipboards*

*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

CITY APPROVAL
for a gambling premises
located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- ☐ The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

COUNTY APPROVAL
for a gambling premises
located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP, If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature _____

Date 3/19/14

Print name

JOHN O. HALLBORG

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

- a copy of your proof of nonprofit status, and
- application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

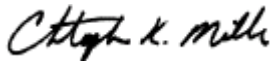
All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

REQUEST FOR COUNCIL ACTION

Date: 4/07/2014
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
City Hall	Sandstrom Land Mgmt.	Seasonal maintenance (a)	15,372.00	Budget
IT	Paragon Solutions Group	Software licenses for video security (b)	14,539.25	Budget
IT	Software House Int'l	Microsoft software licenses (c)	28,416.28	Budget

Comments/Description:

- a) Includes seasonal mowing and weeding on the City Hall campus, as well as streetscape elements along County Road C and Twin Lakes Parkway. It supplements the P.O. request made at the last Council meeting.
- b) A significant portion of these licenses are funded by other IT partnering cities. Roseville's share is \$4,464.81.
- c) Purchased off the State Bid Contract.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
Fire	Rescue boat & trailer – sale estimate pending

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

25 **STAFF RECOMMENDATION**

26 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
27 applicable, authorize the trade-in/sale of surplus items.

28 **REQUESTED COUNCIL ACTION**

29 Motion to approve the attached list of general purchases and contracts for services and where
30 applicable; the trade-in/sale of surplus equipment.

31

32

Prepared by: Chris Miller, Finance Director
Attachments: A: 2014 CIP Summary

33

City of Roseville

2014 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 147,440	1/13/2014	\$ 9,350	\$ 138,090
Vehicles	Police	Unmarked vehicles (2)	46,680		-	-
Vehicles	Police	CSO Vehicle	33,950	1/13/2014	-	-
Vehicles	Fire	Command Unit	45,000	1/13/2014	-	-
Vehicles	Fire	Rescue Boat	18,000	3/24/2014	-	-
Vehicles	Streets	Vehicle #123 Patch Hook Body	100,000		-	-
Vehicles	Streets	Vehicle #124 Oil distribution body/chassis	120,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #501 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #508, 3/4 ton with plow	45,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #533, 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #532, 1/2 ton	25,000		-	-
Vehicles	Skating Center	Replace Zamboni	-	2013 CIP	106,093	(106,093)
Vehicles	Sanitary Sewer	Vehicle #203 1-ton truck	28,000		-	-
Vehicles	Sanitary Sewer	Vehicle #225 Backhoe	50,000		-	-
Total Vehicles			\$ 729,070		\$ 115,443	\$ 31,997
Equipment	Central Services	Postage Machine Rental	\$ 3,340		\$ -	\$ -
Equipment	Central Services	Copier/scanner rentals	78,000	n/a	8,780	69,220
Equipment	Police	Computer equipment	7,210		-	-
Equipment	Police	Office furniture	2,060		422	1,638
Equipment	Police	Evidence room equipment replacements	2,575		-	-
Equipment	Police	Laptop replacement for squads	5,645		-	-
Equipment	Police	Squad conversion	15,450		-	-
Equipment	Police	Non-lethal weapons	1,545		-	-
Equipment	Police	Long-gun parts	3,090		-	-
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		-	-
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Defibrillators	1,545		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	2,575		-	-
Equipment	Police	Radio equipment	15,450		146	15,304
Equipment	Fire	Firefighter turnout gear	52,800		-	-
Equipment	Fire	Lifepacks - 12	30,000		-	-
Equipment	Fire	Ventilation equipment	6,000	3/24/2014	-	-
Equipment	Fire	equipment tools	8,000		-	-
Equipment	Fire	Head protection	9,000		-	-
Equipment	Fire	Vehicle laptops	11,000		-	-
Equipment	Fire	Rescue Equipment	-	n/a	4,628	(4,628)
Equipment	Engineering	Office furniture	20,000		-	-
Equipment	Streets	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	-	-
Equipment	Streets	Vehicle #153 Trailer Felling	8,000		-	-
Equipment	Streets	Street signs	50,000		-	-
Equipment	Streets	Mower/ Snow blower combo	30,000	1/6/2014	23,943	6,057
Equipment	Streets	Anti-icing Hook setup	20,000	1/13/2014	-	-
Equipment	Maintenance Garage	Replace office furniture	8,000		-	-
Equipment	Park Maintenance	MainTrac software	25,000		-	-
Equipment	Park Maintenance	Park security systems	150,000		-	-
Equipment	Park Maintenance	Unit #520 trailer	5,000		-	-
Equipment	Park Maintenance	Unit #538 portable generator	3,000		-	-
Equipment	Park Maintenance	Snowblower	1,000		-	-
Equipment	Skating Center	Ice show curtain - arena	8,000		-	-
Equipment	Skating Center	OVAL bandy boards	8,000		-	-
Equipment	Communications	Web conferencing equipment: Aspen Room	10,000		-	-
Equipment	Communications	Control room equipment replacements	10,000		-	-
Equipment	Information Technology	Computers, monitors printers	52,200		-	-
Equipment	Information Technology	Network: servers, routers, etc.	62,000		-	-
Equipment	Information Technology	Telephones, UPS, other	14,200		-	-

City of Roseville

2014 Capital Improvement Plan Summary

Updated 03/31/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Equipment	Community Dev.	Office furniture	5,500		-	-
Equipment	Community Dev.	Large format printer	5,000		-	-
Equipment	Community Dev.	Computer software	1,500		-	-
Equipment	Water	Water meters, AMR system	530,000		-	-
Equipment	Water	Replace/upgrade SCADA	20,000		-	-
Equipment	Water	Field computer replacement	5,000		-	-
Equipment	Water	Compactor for backhoe	5,000	1/27/2014	4,337	663
Equipment	Sewer	Replace/upgrade SCADA	20,000		-	-
Equipment	Sewer	Field computer replacement	5,000		-	-
Equipment	Sewer	Compactor for backhoe	-	1/27/2014	4,337	(4,337)
Equipment	Storm Drainage	Replace Unit #115 flair mower	25,000		-	-
Equipment	Storm Drainage	Mower/ Snow blower combo	30,000	1/6/2014	22,193	7,807
Equipment	Storm Drainage	Vehicle #225 Backhoe	50,000		-	-
Equipment	Storm Drainage	Replace/upgrade SCADA	20,000		-	-
Equipment	Storm Drainage	Backhoe compactor	5,000	1/27/2014	4,337	663
Equipment	Storm Drainage	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	-	-
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Greens mowers	27,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman	15,000		-	-
Total Equipment			\$ 1,559,930		\$ 73,121	\$ 92,389
Bldgs & Infrastructure	General Facilities	Door card reader	\$ 6,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	Replace MUA	30,000		-	-
Bldgs & Infrastructure	General Facilities	Replace Kewanee Boiler @ City Hall	40,000		-	-
Bldgs & Infrastructure	General Facilities	Fire Station #2 repurposing	25,000		-	-
Bldgs & Infrastructure	General Facilities	Overhead door replacement @ PW	15,000		-	-
Bldgs & Infrastructure	General Facilities	Remodel Fire Admin area @ City Hall	35,000		-	-
Bldgs & Infrastructure	General Facilities	Emergency generator	40,000		-	-
Bldgs & Infrastructure	General Facilities	Replace tables and chairs	25,000		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Video surveillance camera replacement	-	n/a	4,487	(4,487)
Bldgs & Infrastructure	Street Lighting	Larpenteur Avenue streetlights	25,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Central Garage	Replace fuel management system	50,000		-	-
Bldgs & Infrastructure	Central Garage	Drill press	2,000		-	-
Bldgs & Infrastructure	Skating Center	Water heater - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Water storage tank - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Refrigeration system - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Lobby Roof - OVAL	85,000		-	-
Bldgs & Infrastructure	Skating Center	Mechanical Room improvements - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Bathroom partitions - OVAL	5,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		-	-
Bldgs & Infrastructure	Pavement Mangement	Mill & Overlay	1,000,000		-	-
Bldgs & Infrastructure	Pavement Mangement	MSA Street Construction / Overlay	1,000,000		-	-
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	5,467,000		-	-
Bldgs & Infrastructure	Water	Water system improvements	700,000		-	-
Bldgs & Infrastructure	Water	Elevated storage tank repairs/painting	800,000		-	-
Bldgs & Infrastructure	Water	Booster station improvements	200,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	900,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	300,000		-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000		-	-
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	7,500		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse kitchen equipment	5,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	30,000		-	-
Total Buildings & Infrastructure			\$ 11,793,500		\$ 4,487	\$ (4,487)
Total - All 2014 CIP Items			\$ 14,082,500		\$ 193,051	\$ 119,899

REQUEST FOR COUNCIL ACTION

Date: 4-7-14
Item No.: 7 . d

Department Approval



City Manager Approval



Item Description: Approve July 4th Fireworks Display Agreement

BACKGROUND

On July 4th each year as a part of Rosefest, a full day long community celebration takes place in Roseville Central Park. It is a time for the entire community to come together, celebrate community, have fun and engage. The day culminates with a fireworks display that entertains more than 20,000 people.

Enclosed is a proposed agreement with Pyrotechnic Display, Inc. to provide the fireworks display. The agreement has been prepared and reviewed by the City Attorney. Prior to the display, there will be a final review by the City Fire Marshall and Risk Manager with a final permitting by the Fire Marshall.

POLICY OBJECTIVE

To provide a safe and enjoyable community gathering event for Roseville.

FINANCIAL IMPLICATIONS

The cost of the Fireworks Display is \$13,000 and will be taken from the 2014 Parks and Recreation budget.

STAFF RECOMMENDATION

Based on the policy objective and a high level of interest and participation in this event, staff recommends approval of the attached agreement.

REQUESTED COUNCIL ACTION

Motion authorizing the Mayor and City Manager to sign the attached agreement with Pyrotechnic Display, Inc. to perform the 2014 Fireworks Display.

Prepared by: Lonnie Brokke, Director of Parks and Recreation
Attachment: Agreement

AGREEMENT

This Agreement is made this ____ day of _____, 2014, between City of Roseville, Ramsey County, Minnesota, ("City") and Pyrotechnic Display, Inc, 9405 River Road SE, Clear Lake, Minnesota, ("Contractor").

WITNESSETH:

WHEREAS, the City desires to provide a fireworks display for the 4th of July; and

WHEREAS, the Contractor is capable of fulfilling this need by rendering pyrotechnic expertise;

NOW, THEREFORE, in consideration of the terms and conditions expressed herein, the parties agree as follows:

I. DUTIES OF THE CONTRACTOR

1. The Contractor for and in consideration of the sum of Thirteen Thousand Dollars (\$13,000.00), including tax, to be paid hereinafter set forth, agrees to furnish the City one fireworks display, and by this reference made a part hereof, including the services of the Contractor's expert operators to be in full charge and to fire said display to be given on the evening of July 4, 2014, at Central Park, located in Roseville, Ramsey County, Minnesota, weather permitting.
2. Upon arrival at the shoot site on July 4, 2014, the Contractor must furnish the City with a shell inventory form outlining the specific quantities and sizes of each shell type that have been brought to the site. The Contractor must comply with the City requests to verify the sizes and counts of shells brought by the contractor.
3. Following the shoot, a shell count shall be conducted and any unused shells shall remain the property of the City to be stored by the Contractor. The Contractor agrees to furnish all equipment and all personnel necessary to set-up and shoot the fireworks display. The Contractor agrees to scan the designated shoot site for paper or garbage left from the display or its operators before departing the site.
4. The Contractor agrees to abide by safety standards and procedures as required by the City and as established by the American Pyrotechnic Association and the State of Minnesota.
5. The Contractor agrees to provide safety equipment for the crew including, but not limited to fire extinguishers, hearing plugs, hard hats, eye goggles, cotton coverings and First Aid supplies.
6. The Contractor shall obtain Fire Marshal permit from the City of Roseville for the fireworks display, complying with all additional requirements set forth by the City Fire Marshal.

7. The Contractor shall comply with all applicable federal, state and local laws, ordinances, rules and regulations.
8. The Contractor agrees that in order to protect itself and the City under the indemnity provision set forth herein, it will at all times during the term of this Agreement, keep in force policies of insurance as indicated in this contract.

The insurance protection will have the following limits:

A. Comprehensive Casualty General Liability;

- (1) Bodily Injury (including completed operations and products liability);
- (2) Property Damage Liability Insurance will provide explosion, Collapse and Underground coverages where applicable;
- (3) Personal Injury, with employment exclusion deleted:
\$5,000,000.00 Combined Single Limits

B. Comprehensive Automobile Liability:

- (1) Bodily Injury
\$500,000.00 Each Person
\$1,000,000.00 Each Occurrence
- (2) Property Damage
\$100,000.00 Each Occurrence

C. Workers' Compensation coverage:

The Contractor further agrees to name the City as additional insured in said insurance policies and to provide a certificate of said insurance to the City prior to commencing work. The Contractor agrees to notify the City twenty-five (25) days prior to cancellation or a change in any if the aforementioned insurance policies.

II. DUTIES OF THE CITY

1. The City agrees to furnish, at its cost, to the Contractor, sufficient space for the same and proper presentation of the fireworks display and all necessary Police protection, to provide the necessary perimeters for restricting the public from gaining access to the shoot site.
2. Upon execution of the terms of this Agreement, following the fireworks display on the night of July 4, 2014, payment shall be made in full by the City within two weeks.

III. MISCELLANEOUS

1. The parties agree that should inclement weather prevent the fireworks display from occurring on July 4, 2014, the Contractor shall be entitled to a fee charge of \$_____. In the event of a cancellation for inclement weather, the fireworks display will be rescheduled to _____, a mutually agreed upon date within twelve (12) months.
2. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the Contractor staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The contractor and its staff are to be and shall remain an independent contractor with respect to all services performed under this Agreement. The Contractor represents that it has, or will secure at its own expense, any and all personnel required in performing services under this Agreement. Personnel, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall not be considered employees of the City, and any and all claims that might arise under the Workers' Compensation Act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Contractor, its officers, agents, contractors or employees shall in no way be the responsibility of the City, and the Contractor shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commissions or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick leave, Workers' Compensation, Unemployment Compensation, disability, severance pay and PERA.
3. The Contractor shall defend, indemnify and hold harmless the City, its officials, employees and agents, from any and all claims causes of actions, lawsuits, damages, losses or expenses, including attorney's fees, arising out of or resulting from the contractor's (including its officials, employees or agents) performance of the duties under this Agreement.
4. Any amendments to this Agreement shall be in writing and executed by the parties in the same manner as this Agreement.
5. This Agreement shall be interpreted under the laws of the State of Minnesota.
6. The parties mutually and severally guarantee the terms, conditions, and payments of the Agreement which shall be binding upon the parties, heirs executors, administrators, successors and assigns.

7. This Agreement shall not be assignable except at the written consent of the City.
8. This Agreement represents the entire agreement between the City and the Contractor and supersedes and cancels any and all prior agreements or proposals, written or oral, between the parties relating to the subject matter hereof, and amendments, addenda, alterations or modifications to the terms and conditions of this Agreement shall be in writing and signed by both parties. Should any provision of this Agreement be deemed null, void, or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall continue in full form and effect.

IN WITNESS WHEREOF, the parties have set their hands this _____ day of _____, 2014.

CITY OF ROSEVILLE

By: _____
Pat Trudgeon, City Manager

By: _____
Daniel Roe, Mayor

AS TO FORM

By: _____

PYROTECHNIC DISPLAY, INC.

By: Mark C. Hanson
Mark C. Hanson
Its Display Sales & Design

REQUEST FOR COUNCIL ACTION

Date: 4/07/14
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Approve No Parking resolutions – Skillman Avenue, Old Highway 8 and Oakcrest Drive

BACKGROUND

The City is performing a mill and overlay this construction season on the following roadways which are part of the City's Municipal State Aid (MSA) system:

- Skillman Ave from Fairview Avenue to West Snelling Drive
- Old Highway 8 from County Road D to 650 feet south of County Road D
- Oakcrest Ave/Snelling Ave Service Road from Fry Street to Snelling Ave

State Aid standards do not allow parking on both sides of 2 lane roads narrower than 38 feet. Existing Skillman Avenue is 36 feet wide and is striped with parking lane on the south side of the road and no parking on the north. This segment of Oakcrest Avenue is 32 feet wide with no parking signs on both sides of the roadway. Old Highway 8 is 38 feet wide and is striped to support parking on one side of the street.

The State requires a Council resolution prohibiting parking where street width does not meet State Aid standards for parking on both sides.

The above roadways are currently posted for No Parking as indicated above, however we don't have the official resolutions on file to forward to State Aid for the purposes of spending additional State Aid dollars on these roadways. It should be noted that while the current project limits for Old Highway 8 do not extend to County Road C2, this resolution formalizes the in place parking restriction along the entire roadway.

We are presenting the attached resolutions to the Council to make official record of the in place parking restrictions on the roadways.

The attached resolutions set the following parking restrictions:

- Skillman Ave – No parking on the north side from Fairview Avenue to West Snelling Drive
- Old Highway 8 – No parking on the west side of the road from County Road C2 to County Road D
- Oakcrest Ave/Snelling Ave Service Road – No parking on both sides from Fry Street to Snelling Ave

28 **POLICY OBJECTIVE**

29 In order to utilize available MSA funds, the City must post parking in accordance with adopted State
30 Aid standards.

31 **STAFF RECOMMENDATION**

32 Approve the attached resolutions prohibiting parking on the north side of Skillman Avenue between
33 Fairview Ave and West Snelling Drive, on both sides of Oakcrest Avenue/Snelling Ave Service Road
34 between Fry Street and Snelling Ave, and on the west side of Old Highway 8 between County Road C2
35 and County Road D.

36 **REQUESTED COUNCIL ACTION**

37 Approve the attached resolution prohibiting parking on the north side of Skillman Avenue between
38 Fairview Ave and West Snelling Drive, on both sides of Oakcrest Avenue/Snelling Ave Service Road
39 between Fry Street and Snelling Ave, and on the west side of Old Highway 8 between County Road C2
40 and County Road D.

41

42 Prepared by: Marc Culver, City Engineer;
Attachments: A: Resolutions
B: No Parking Restrictions Location Map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on 7th day of April, 2014, at 6:00 p.m.

The following members were present: ; and and the following members were absent:
.

Member introduced the following resolution and moved its adoption:

RESOLUTION NO.

**RESOLUTION PROHIBITING PARKING ON THE NORTH SIDE OF
SKILLMAN AVENUE WEST FROM FAIRVIEW AVE NORTH TO WEST SNELLING
DRIVE**

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, Skillman Ave between Fairview Ave and West Snelling Drive is a Municipal State Aid Highway;

AND WHEREAS, such roadways are proposed to be repaved using Municipal State Aid Highway funds and the repaving of such roadways must conform to established Municipal State Aid Highway standards;

AND WHEREAS, the current width and striped use of Skillman Ave is not sufficient for on street parking on both sides according to State Aid standards;

AND WHEREAS, the Minnesota Department of Transportation requires a resolution from the governing body designating a parking restriction in the event the roadway does not meet standards for on street parking;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, that parking is hereby prohibited along the north side of Skillman Avenue West from Fairview Ave North to West Snelling Drive;

The motion was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof: ; and and the following voted against: .

WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 7th day of April, 2014, with the original thereof on file in my office.

Patrick J. Trudgeon, City Manager

(SEAL)

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on 7th day of April, 2014, at 6:00 p.m.

The following members were present: ; and and the following members were absent:
.

Member introduced the following resolution and moved its adoption:

RESOLUTION NO.

**RESOLUTION PROHIBITING PARKING ON
OLD HIGHWAY EIGHT FROM COUNTY ROAD C2 WEST TO COUNTY ROAD D
WEST**

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, Old Highway 8 between County Road C2 West and County Road D West is a Municipal State Aid Highway;

AND WHEREAS, such roadways are proposed to be repaved using Municipal State Aid Highway funds and the repaving of such roadways must conform to established Municipal State Aid Highway standards;

AND WHEREAS, the current width and striped use of Old Highway 8 is not sufficient for on street parking on the west side of the roadway according to State Aid standards;

AND WHEREAS, the Minnesota Department of Transportation requires a resolution from the governing body designating a parking restriction in the event the roadway does not meet standards for on street parking;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, that parking is hereby prohibited along the west side of Old Highway 8 from County Road C2 West to County Road D West.

The motion was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof: ; and and the following voted against: .

WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 7th day of April, 2014, with the original thereof on file in my office.

Patrick J. Trudgeon, City Manager

(SEAL)

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of
2 Roseville, County of Ramsey, Minnesota, was duly held on 7th day of April, 2014, at 6:00 p.m.

3
4 The following members were present: ; and and the following members were absent:
5 .

6
7 Member introduced the following resolution and moved its adoption:

8
9 **RESOLUTION NO.**

10
11 **RESOLUTION PROHIBITING PARKING ON**
12 **OAKCREST AVE FROM FRY STREET NORTH TO SNELLING AVENUE SERVICE**
13 **ROAD AND ON SNELLING AVENUE SERVICE ROAD FROM OAKCREST AVE TO**
14 **SNELLING AVE NORTH**

15
16 BE IT RESOLVED by the City Council of the City of Roseville, as follows:

17 WHEREAS, Oakcrest Avenue between Fry Street North and Snelling Avenue Service Drive and
18 Snelling Avenue Service Drive between Oakcrest Avenue and Snelling Avenue are Municipal
19 State Aid Highways;

20 AND WHEREAS, such roadways are proposed to be repaved using Municipal State Aid
21 Highway funds and the repaving of such roadways must conform to established Municipal State
22 Aid Highway standards;

23 AND WHEREAS, the current width of such roadways is not sufficient for on street parking
24 according to State Aid standards;

25 AND WHEREAS, the Minnesota Department of Transportation requires a resolution from the
26 governing body designating a parking restriction in the event the roadway does not meet
27 standards for on street parking;

28 NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, that:

- 29 1. Parking is hereby prohibited along both sides of Oakcrest Avenue from Fry
30 Street North to Snelling Ave Service Road.
- 31 2. Parking is hereby prohibited along both sides of Snelling Avenue Service
32 Road from Oakcrest Avenue to Snelling Avenue.

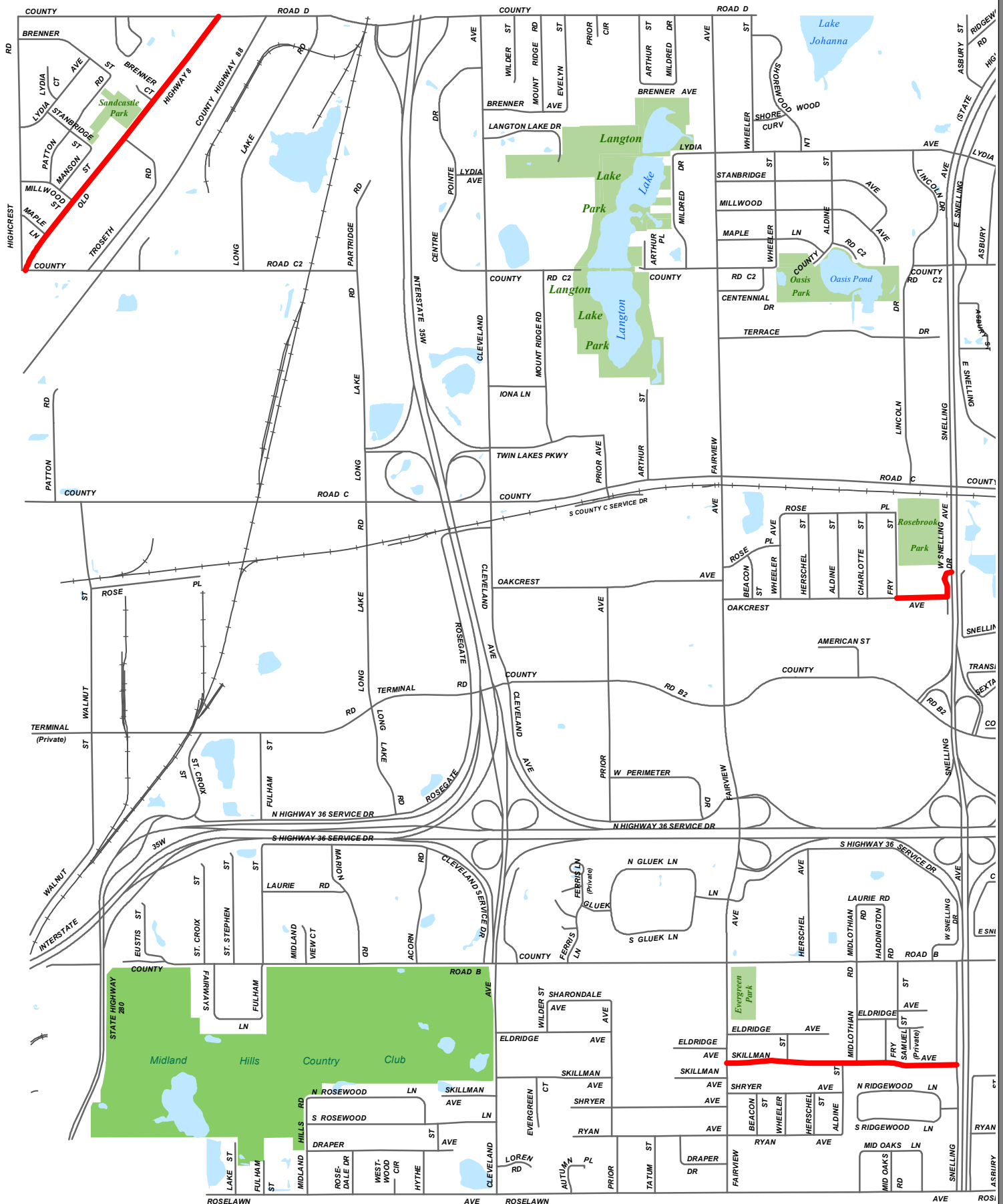
33 The motion was duly seconded by Member and upon vote being taken thereon, the following
34 voted in favor thereof: ; and and the following voted against: .

35
36 WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 7th day of April, 2014, with the original thereof on file in my office.

Patrick J. Trudgeon, City Manager

(SEAL)



Parking Restrictions

ROSEVILLE

Prepared by:
Engineering Department
April 02, 2014

Data Sources and Contacts:
 * Ramsey County GIS Base Map (3/2/14)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, addresses, and data located in various city, county, state and federal offices and by various agencies regarding the area shown, and is to be used for various purposes only. The City does not warrant that the Geographic Information System (GIS) data used to prepare this map are error free, and the City does not represent that the GIS data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 782-7701. The following disclaimer is provided pursuant to Minnesota Statutes §460.03, Subd. 11, 2/1/2006 and the use of any map downloaded from the City shall not be liable for any damages, and expressly waives any claim for damages, including, but not limited to, material, and hold harmless the City from any and all claims brought by law, in lawsuits or actions, or third parties that may be brought against the City.

0 250 500 750 1000 Feet

mapdoc: NoParkingLocations2014.mxd
map: NoParkingLocations2014.pdf

REQUEST FOR COUNCIL ACTION

Date: 4-7-14
Item No.: 7.†

Department Approval



City Manager Approval



Item Description: Approve Recreation Agreement with the City of Lauderdale

BACKGROUND

It has been a practice for the City of Roseville Parks and Recreation Department to work with surrounding communities to provide and enhance quality parks and recreation programs and services for the primary benefit of Roseville Citizens and to share services where possible, practical and is a benefit to all communities involved.

The City of Lauderdale has requested assistance with their summer recreation programs in 2014. This formalizes a shared service into the attached agreement.

The proposed agreement provides several recreation program services to the City of Lauderdale between June 23, 2014 and August 15, 2014. The agreement has been reviewed by the City Attorney and is recommended for approval by staff.

Generally, the agreement allows for the City of Lauderdale residents to receive:

- 1) Existing Roseville summer recreation program offerings at a resident rate
- 2) Summer recreation programs at Lauderdale Community Park between the dates of June 23, 2014 and August 15, 2014
- 3) The popular Puppet Wagon performances at Lauderdale Community Park one day per week and at their annual community "Day In The Park" celebration

In exchange, Roseville Parks and Recreation will receive:

- 1) Payment for the difference between the resident fee and non-resident fee by the City of Lauderdale
- 2) Payment for the Puppet Wagon appearances at the agreed upon rate
- 3) Access to the Lauderdale facilities at the agreed upon times

This agreement is consistent with the vision of the recently adopted Parks and Recreation System Master Plan and the aspiration of the city to encourage exploring shared services.

The agreement benefits Roseville financially and programmatically and affords the City of Lauderdale the opportunity for their residents to participate in an expanded array of recreation programs.

POLICY OBJECTIVE

This proposal is consistent with the Parks and Recreation System Master Plan and with the cities vision to explore and encourage share services whenever practical and possible.

35 **FINANCIAL IMPLICATIONS**

36 The City of Lauderdale will be paying for the services rendered per agreement.

37 **STAFF RECOMMENDATION**

38 Based on the Parks and Recreation System Master Plan and the policy of sharing services whenever
39 practical and possible staff recommends approval of the attached agreement.

40 **REQUESTED COUNCIL ACTION**

41 Motion authorizing the Mayor and City Manager to sign the attached agreement between the City of
42 Lauderdale and the City of Roseville Parks and Recreation for the provision of summer recreation
43 programs between June 23, 2014 and August 15, 2014 as outlined.

44
45
46 Prepared by: Jill Anfang, Assistant Parks and Recreation Director

47
48 Attachment: Recreation Agreement

**City of Roseville
City of Lauderdale**

Recreation Agreement

THIS AGREEMENT is effective March 15, 2014, by and between the City of Lauderdale, 1891 Walnut Street ~ Lauderdale, MN 55113, and the City of Roseville, 2660 Civic Center Drive ~ Roseville, Minnesota 55113. The City of Roseville agrees to provide recreation program services within the City of Lauderdale between June 23 and August 15, 2014.

The City of Lauderdale and the City of Roseville agree to the following obligations:

1. The City of Roseville agrees to:

- Provide recreation programs and experiences to Lauderdale residents for the same fee as paid by Roseville residents.
- Coordinate registration, supervision, and program curriculum appropriate for the recreation programs.
- Provide the following summer recreation programs at Lauderdale Community Park (subject to change based upon demand).
 - Kick and Slugger Sports ~ June 23 – August 9
 - Teen Improv Group ~ June 23 – August 15
 - Preschool Play Pals ~ June 23 – August 15
 - Puppet Wagon Shows ~ June 24 – August 7
- Provide program staff, program supplies and equipment, and program maintenance support for all agreed upon and contracted recreation services. The City of Roseville agrees to provide field prep for programmatic needs such as lining of the soccer field.

2. The City of Lauderdale agrees to:

- Provide maintained program locations at Lauderdale Community Park. The City of Lauderdale agrees to provide regular maintenance such as mowing of the grass, dragging the ball field, and sanitation services.
- Provide facilities access and keys to Roseville Park and Recreation Staff.
- Compensate the City of Roseville as agreed upon and outlined below.

Payment

1. The City of Lauderdale agrees to pay the City of Roseville the difference between resident and non-resident fees for all recreation program registrations made by Lauderdale residents (excluding facility rentals). Payment for programs shall be made no later than 30 days after receipt of invoice from Roseville.
2. The City of Lauderdale agrees to pay the City of Roseville for Puppet Wagon Performances at Lauderdale Community Park. The agreed upon rate is \$90 for staffing and \$10 for supplies and materials (\$100 per week).
 - Day in the Park event charged at \$39/hour.

- Payment for Puppet Wagon Performances shall be made no later than 30 days after receipt of invoice from Roseville.

Liability

Roseville shall defend and indemnify Lauderdale and its employees, officers, volunteers and agents for any claims against Lauderdale arising from Roseville's performance or failure to perform its duties under this Agreement.

Lauderdale shall defend and indemnify Roseville and its employees, officers, volunteers and agents for any claims against Roseville arising from Lauderdale's performance or failure to perform its duties under this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and the other party, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for the parties may not be added together to determine the maximum amount of liability for any party.

Employees of Roseville and Lauderdale shall remain employees of their respective cities regardless of where services are provided under this Agreement. Each party shall be responsible for injuries to or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing services pursuant to this Agreement. Each party waives the right to sue the other party for any workers' compensation benefits paid to its own employees or their dependants, even if the injuries were caused wholly or partially by the negligence of the other party.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

City of Roseville

City of Lauderdale

By: _____

By: _____

Title: Mayor

Title: Mayor

Date: _____

Date: _____

By: _____

By: _____

Title: City Manager

Title: City Administrator/Clerk

Date: _____

Date: _____

REQUEST FOR COUNCIL ACTION

Date: April 7, 2014

Item No.: 10.a

Department Approval

City Manager Approval



Item Description:

Joint Meeting with Finance Commission

BACKGROUND

On March 24 the City Council appointed seven members to the newly established Finance Commission. The City Council requested that the commission meet with the Council prior to the first meeting in an effort to provide direction, outline priorities and answer questions that the commissioners might have.

Attachment A is a copy of the Finance Commission chapter in City Code.

BUDGET IMPLICATIONS

None.

STAFF RECOMMENDATION

City Council led discussion on the direction and priorities for the newly created Finance Commission.

REQUESTED COUNCIL ACTION

City Council led discussion on the direction and priorities for the newly created Finance Commission.

Prepared by: Kari Collins, Assistant to the City Manager/City Clerk

Attachments: A: Chapter 207 of City Code: Finance Commission

CHAPTER 207

FINANCE COMMISSION

SECTION:

- 207.01: Establishment of Commission
- 207.02: Organization
- 207.03: Meetings and Reports
- 207.04: Scope, Duties and Functions

207.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a Finance Commission of the City which shall consist of seven members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. A minimum of three members shall have financial management experience or training. Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms.

207.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

207.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions. The commission shall request a joint meeting with the City Council when deemed necessary and at a minimum of once a year.

207.04: SCOPE, DUTIES AND FUNCTIONS:

The City Council has created the Finance Commission to serve in an advisory capacity regarding the City's financial matters to make recommendations that will provide clarity, transparency and accessibility of financial information, to review policies and offer strategies for improved budgeting and funding for present-day operations and future needs, and to review the city's financial affairs.

The duties and functions of the Commission may include:

- A. Advise on short and long-term financial policy matters, including but not limited to cash reserve funds, budgets, financing, and capital replacement policies.
- B. Review and recommend funding strategies for the Capital Improvement Plan.
- C. Recommend budget goals, including but not limited to local tax rate and tax levy targets, management of enterprise funds, and spending levels.

- D. Review and recommend standardized budget and financial reporting methods and tools to make financial communications and budget information more transparent, comprehensible, and accessible to the public.
- E. Review and recommend the annual timeline and process for creating City budgets.
- F. Review the annual financial information, the annual audit report and management letter, the adequacy and effectiveness of financial controls, and the city's investment policy and portfolio.

REQUEST FOR COUNCIL ACTION

Date: 4-7-14
Item No.: 10 . b

Department Approval



City Manager Approval

Item Description: **Receive Annual Reports for Community Development's Land Use Code Enforcement and Business Property Enhancement Program Activities in 2013**

BACKGROUND

The Community Development Department is responsible for enforcement of the public nuisance provisions of the City Code. It accomplished this in 2013 through two separate programs: Land Use Code Enforcement and the Business Property Enhancement Program.

Land Use Enforcement primarily addresses City Code public nuisance violations reported to staff by the public, such as: junk/debris, outside storage, long grass, junk vehicles, building maintenance, noise, etc:

- o Land Use Enforcement's 2013 Year End Report is attached.

The Business Property Enhancement Program is a more proactive type program that initiates business property inspections (from the street and public areas of parking lots) for similar public nuisance type violations in an attempt to identify and eliminate public nuisances before they become large enough to negatively impact the business community and property values:

- o This program is funded by Roseville's Housing Redevelopment Authority.
- o The Business Property Enhancement Program's 2013 Year End report is attached.

The City Council has requested a specific report on the status of Abatement and Court Citation cases initiated.

- o The 2013 Abatement and Court Citation Cases Status Report is attached.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

REQUESTED COUNCIL ACTION

Receive the Reports

Prepared by: Don Munson, Codes Coordinator

Attachments: A: Land Use Enforcement's 2013 Year End Report
B: Business Property Enhancement Program's 2013 Year End Report
C: 2013 Abatement and Court Citation Cases Status Report
D: Abatement Billing in 2013
E. PowerPoint Presentation

Land-Use Code Enforcement Program 2013 Year End Report



Background:

- The Community Development Department is responsible for enforcement of most of the public nuisance provisions of the City Code.
- Land-use enforcement primarily addresses public nuisance violations reported to staff by the public, such as: junk/debris, outside storage, long grass, junk vehicles, building maintenance, noise complaints, un-shoveled public sidewalks, etc.

Goals of the Program:

- Greater public awareness and compliance with city codes and ordinances through education, cooperation and enforcement.
- Enhanced property values and enhanced livability of neighborhoods.
- Minimize the negative effects of public nuisance violations upon surrounding neighborhoods.
- Maintenance of the city's tax base.

Case files per year:

- | | | | | |
|--------------------|------------------|------------------|------------------|------------------|
| • 2005 – 380 Cases | 2007 – 425 Cases | 2009 – 736 Cases | 2011 – 546 Cases | 2013 – 376 Cases |
| • 2006 – 474 Cases | 2008 – 730 Cases | 2010 – 614 Cases | 2012 – 487 Cases | |

Public Nuisance Violations (2013):

- **Types of violations:**
 - o 10% - Snow
 - o 7% - Business Misc
 - o 12% - Vehicles
 - o 13% - Debris
 - o 15% - Outside Storage
 - o 10% - Property Maint.
 - o 17% - Residential Misc.
 - o 16% - Grass
- **Resolution of cases:**
 - o 306 - 81 % of cases resolved within 20 days.
 - o 14 - 4 % of cases resolved within 40 days.
 - o 9 - 3% of cases resolved within 60 days.
 - o 18 - 5% of cases resolved over 60 days.
 - o 29 - 7% of cases pending resolution.

Accomplishments:

- To date have closed 93% of the 376 cases opened in 2013:
 - Cooperation from the public on correcting public nuisances remains very positive.
 - 89 % of residents have complied with simple letter requests for compliance.
- Staff includes with initial notices an informational brochure to educate residents about common public nuisance violations; an effort to minimize violations through education and cooperation. Also, when a violation is a building maintenance issue, staff includes additional HRA and HRC Program information.
- Fewer public nuisance complaints from the public were received in 2013 (376 in 2013 versus 487 in 2012). Also, fewer Accelerated Abatements and Council Approved Abatements occurred in 2013 (9 in 2013 versus 37 in 2012). This appears to indicate the Land Use Enforcement Program (complaints) and the Neighborhood Enhancement Program are having a positive effect in reducing the numbers of public nuisances negatively affecting the City. Hopefully this trend continues.
- Staff improves procedures each year through realignment of staff duties and streamlining staff procedures.

Observations:

- Still observing where one public nuisance tends to promote more of the same - a clustering effect.
- Still observing more violations in neighborhoods of older homes; this is to be expected due to typically smaller lots, smaller garages and older construction.
- Some property maintenance cases remain difficult to resolve due to financial/physical hardship by the property owner. Many of the unresolved 'pending' cases are of this type.

2013 Code Enforcement Report Land Use Cases Ending December 31, 2013

Case Counts by Month

Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Snow	14	9	0	0	0	0	0	0	0	0	0	13	36
Business	0	2	4	0	2	0	4	3	0	1	4	3	23
Vehicles	0	6	2	3	0	4	4	3	5	4	3	8	42
Debris	1	0	0	2	9	7	6	7	6	7	0	1	46
Outside Storage	5	0	0	4	8	7	8	4	12	6	2	4	60
Property Maint.	0	2	0	2	8	2	6	5	6	4	2	0	37
Residential	8	8	4	1	7	8	9	4	5	7	4	3	68
Grass	0	0	0	0	7	26	18	9	4	0	0	0	64
TOTAL	28	27	10	12	41	54	55	35	38	29	15	32	376

Cases Opened/Closed by Month

Month	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Opened	28	27	10	12	41	54	55	35	38	29	15	32	376
Closed	27	26	9	11	41	52	53	31	34	26	11	26	347

Problem Cases – 2009-2013

	2009	2010	2011	2012	2013
Administrative Tickets	12	10	0	0	0
Accelerated Abatements (Grass/Snow/Graffiti)	47	40	38	30	5
Abatements Approved by Council	12	16	12	7	3
Council Approved Citations	7	2	2	0	1
TOTAL	78	68	52	37	9

Business Property Enhancement Program 2013 Year End Report

Background:

Roseville's City Council and Roseville's Housing and Redevelopment Authority (HRA) have been exploring ways to maintain the prosperity, livability, and property values of our Business and Multi-Family residential properties. To help achieve this goal the Council instituted a Business Property Enhancement Program that is funded by the Roseville HRA. This program raises awareness of the importance of keeping business and multi-family properties in good repair. This in turn, helps maintain the prosperity of our businesses and multi-family properties, maintains our quality neighborhoods, and, protects property values throughout our community.

This program involves exterior only inspections of all commercial, industrial, public, and multi-family properties to identify if there are any exterior maintenance or public nuisance violations of City Code. Staff then works with property owners to remedy any violations that exist. The program encourages property owners to perform routine maintenance on their property before a problem becomes severe and more costly to fix.

Goals:

- Maintain the appeal of Roseville's commercial areas.
- Maintain the livability of Roseville's multi-family neighborhoods.
- Maintain and enhance commercial and multi-family property values.
- Educate property owners of the benefits realized by eliminating visual nuisances.

Accomplishments:

- During the period of May-November 2013, staff inspected 534 properties.
- Before inspecting these properties, staff sent letters to property owners informing them of the program, its goals and benefits, and, common maintenance and nuisance violations. Staff included brochures specific to the type of property, and, a graffiti handout to assist property owners with removal.
- Over 800 building maintenance and public nuisance conditions, visually detracting from our multi-family and business areas, were eliminated. The majority of these were basic building maintenance and outside storage/debris removal, which are easily resolved at minimal cost.
- Staff was able to implement the program without alienating the business community. Overwhelmingly, property owners corrected violations on a timely basis, and, many voiced support for the program.

Property Management Comments:

- Dana: "...thank you for this program starting up...it is reassuring that the City takes pride in the properties and communities in this area".
- Linda: looking for help in getting rid of trailers, very happy with the program.
- Todd: knew of the problem and glad the City nudged him to get the work done.
- Joe: appreciated being notified of the issues and was very appreciative of the program.
- Dave: understood and agreed with the program. The notice will help get needed funding from corporate.
- Largest negative comment was that the responsible person did not receive the initial letter.
- A few were upset at receiving violation notices, but most then stated they understand the purpose of the program.

Future Program Schedule:

- Continue with the Neighborhood Enhancement Program (NEP) and the Business Property Enhance Program (BPEP) alternating over a 3 year cycle: Residential areas – year one and year two; commercial areas – year three.

BUSINESS PROPERTY ENHANCEMENT PROGRAM

2013 Final Recap

Area	# Prop. Inspected	# Violations	# Prop w/Viol.	% Violations	Observations
Area 1 Results	106	235	95	87.5%	Area completed with very positive response and attention to the referenced items in need of correction
Area 2 Results	111	239	78	68.6%	Average of 3 violations observed per property
Area 3 Results	119	200	76	66%	Properties tightly grouped in this area with majority having minor violations with easy corrections.
Area 4 Results	95	195	65	70%	After 4 areas completed, the current average violation rate is 73% with one area left to inspect.
Area 5 Results	103	91	39	39%	Although, this was the area with the lowest percentage of violations, those properties with violations continued to have more than 2 violations per property.
Grand Total of 5 Areas	534	960	353	N/A	Compliance for the first 4 areas have been favorable and averaged 70% violation compliance rate. Businesses continue to resolve and correct violations which provides for a higher achieved compliance rates.
City Wide Average of 5 Areas	107	192	71	66%	Although a higher than expected violation rate, most businesses have made corrections voluntarily and in a timely manner, and noted great support for the program.

Number of Violations by Type and Area

Area	Debris	Grass/ Weeds	Outside Storage	Prop Maint	Vehicles	Graffiti	Sign/ Banner	Brush	Fence	Paint	Total Viol	Total Prop	Prop W/Viol
1	15	19	62	68	11	23	10	29	21	28	286	118	99
2	1	5	44	73	13	7	9	9	13	62	236	108	76
3	9	10	46	39	9	0	15	6	25	41	200	119	72
4	3	4	22	43	1	6	16	3	15	46	159	88	48
5	8	3	31	10	2	3	8	0	14	18	97	104	40
Total	36	41	205	233	36	39	58	47	88	195	978	537	335

Compliance Rate of Violations

	Debris	Grass/ Weeds	Outside Storage	Prop Maint	Vehicles	Graffiti	Sign/ Banner	Brush	Fence	Paint	Total
Violations Corrected	29	41	170	163	32	37	45	45	84	163	810
Violations Pending Compliance	7	0	35	70	4	2	13	2	4	32	168
Compliance Percentage	81%	100%	83%	70%	89%	95%	78%	96%	95%	84%	83%

CITY OF ROSEVILLE

2013 Abatement Action Report

Address	Reason for Abatement	Council Date	Violation Corrected By	Estimated Cost	Actual Cost Including Admin. Service Charge	Date Completed
170 County Road B	Junk, debris, 2 unlicensed vehicles	9/9/13 - Cancelled	Owner	\$400.00	\$0.00	Prior to Council Meeting
1693 N Ridgewood	Building Maintenance, Brush	9/9/13	City	\$2,000.00	\$1,833.00	11/15/2013
1863 Fernwood	Junk, debris, outside storage	9/23/13	City and Bank	\$1,000.00	\$543.00	10/22/2013
3020 Old Highway 8	Outside storage	10/14/13 - Cancelled	Owner	\$500.00	\$0.00	Prior to Council Meeting
2560 Fry	Junk, brush, vehicles	10/28/13	Owner	\$1,200.00	\$0.00	12/10/2013
1841 Draper	Outside storage, painting	11/25/13 - Cancelled	Owner	\$850.00	\$0.00	Prior to Council Meeting
175 McCarrons St.	Storage Pod	11/25/13	Owner	Citation (not issued)	\$0.00	12/12/2013

CITY OF ROSEVILLE

2013 Abatements

Including Accelerated Abatements

Abatement Date	File No.	House No.	Street Name	Abatement Reason	Res. Contr Charges	Com. Contr Charges	Admin. Charges ***	Charged to	Total Abatement Amount
6/10/13	13-269	2757	Lakeview Dr	Grass	\$74.90	\$0.00	\$125.00	HRA	\$199.90
6/21/13	13-327	1693	Ridgewood Lane N	Immediate Threat	\$123.00	\$0.00	\$125.00	HRA	\$248.00
7/3/13	13-320	1950	Arona St	Grass	\$69.55	\$0.00	\$125.00	HRA	\$194.55
8/6/13	13-421	2757	Lakeview Dr	Grass	\$74.90	\$0.00	\$125.00	HRA	\$199.90
9/24/13	13-381	1693	Ridgewood Lane N	Building Maint.	\$1,240.00	\$0.00	\$593.00	HRA	\$1,833.00
9/26/13	13-555	2560	Fry St	Immediate Threat	N/A	\$82.00	\$125.00	Com Dev	\$207.00
9/28/13	13-549	1863	Fernwood	Debris/Junk	\$80.00	N/A	\$463.50	HRA	\$543.50
10/2/13	13-588	2599	Lexington	Immediate Threat	\$0.00	\$0.00	\$189.75	Com Dev	\$189.75
10/11/13	13-555	2560	Fry St	Immediate Threat	N/A	\$256.80	\$125.00	Com Dev	\$381.80
TOTAL					\$1,662.35	\$338.80	\$1,996.25		\$3,997.40

*** Admin. Charges do not come out of HRA Budget

2013 Update

Public Nuisance Code Enforcement

Land Use Code Enforcement

Business Property Enhancement Program



2013 Update

Public Nuisance Code Enforcement

Land Use Code Enforcement Purpose/Goals



2013 Land Use Code Enforcement

Common Violations



Junk/Debris



Brush



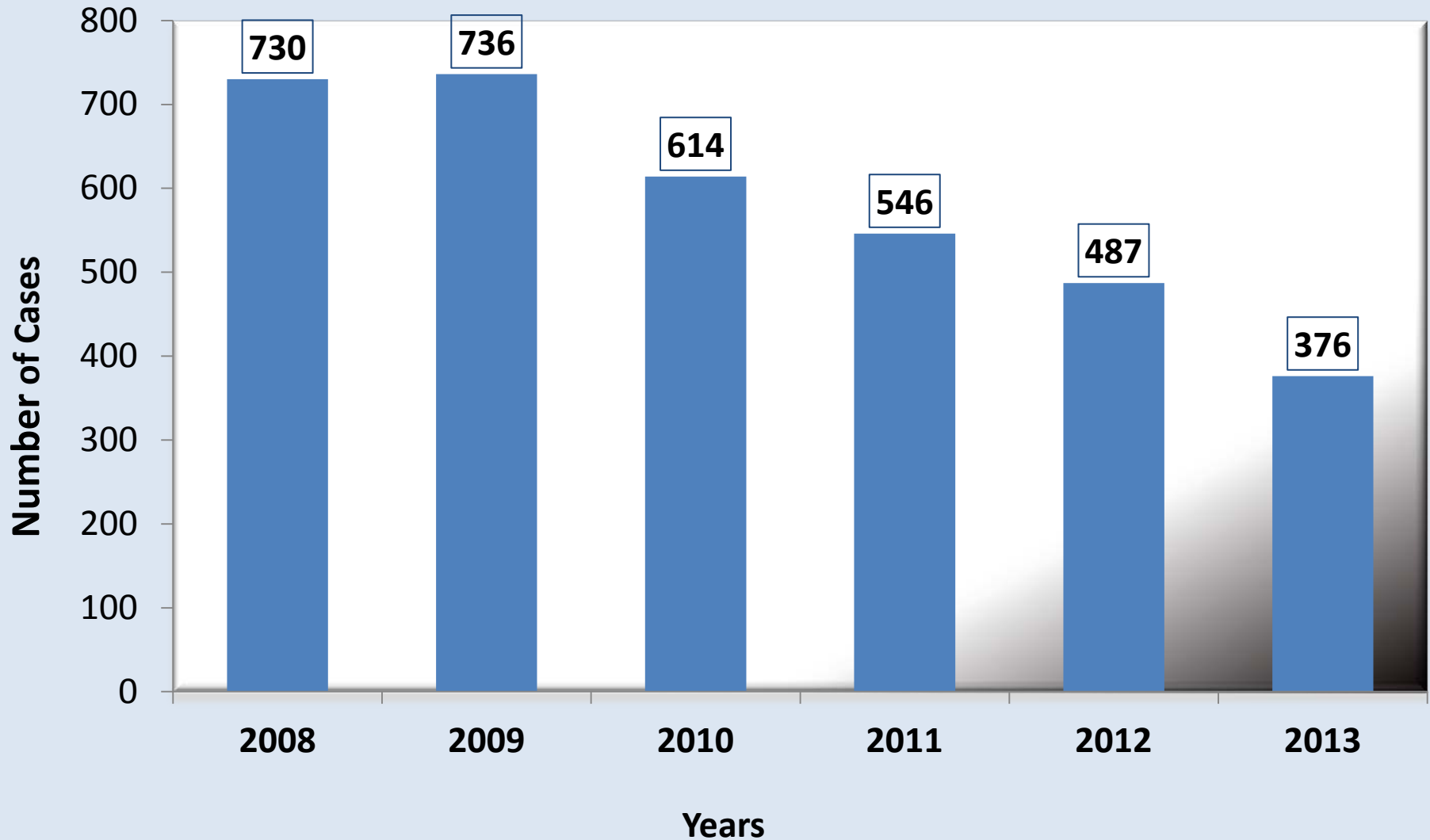
Inoperable Vehicle



Property Maintenance

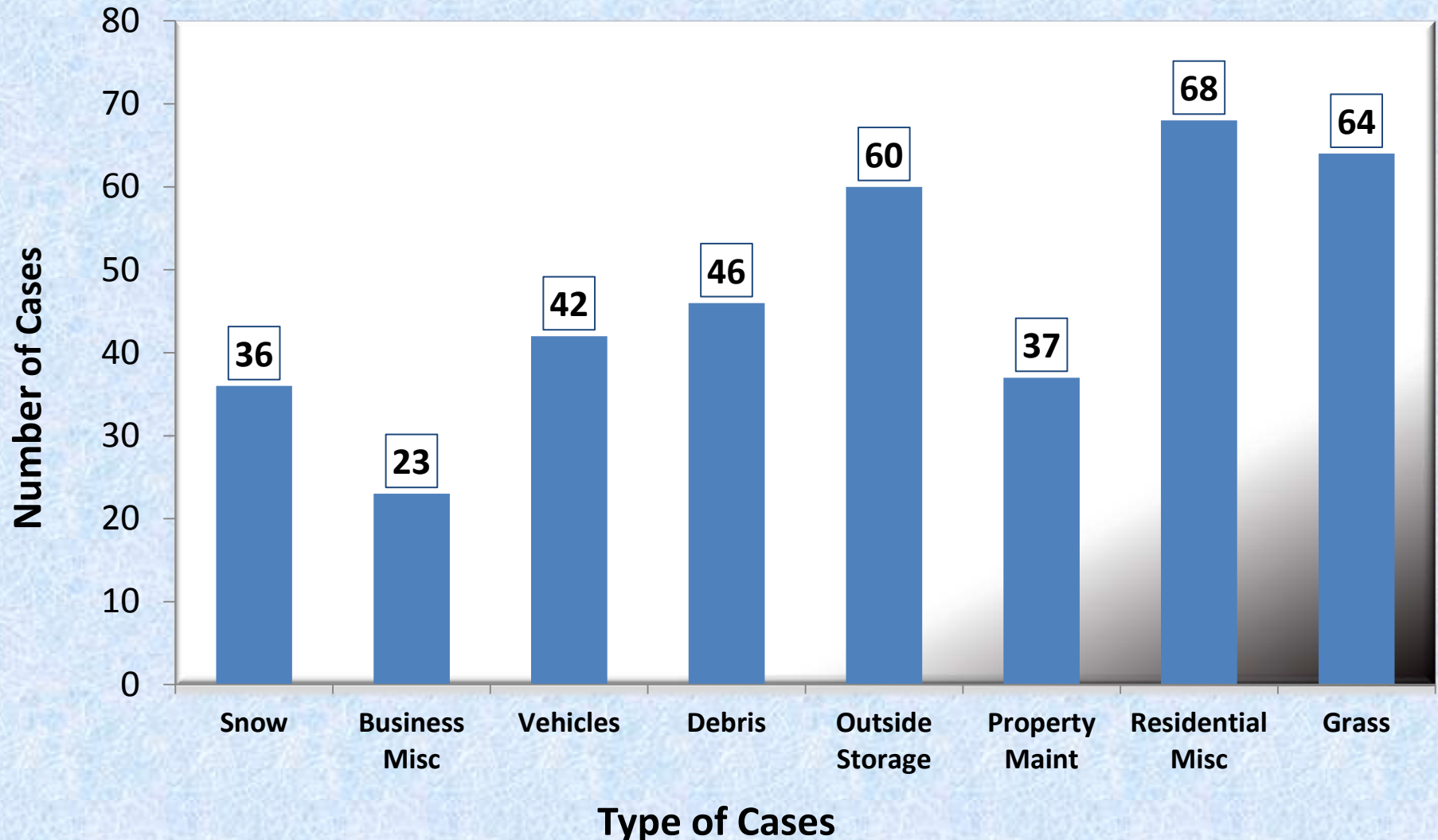
2013 Land Use Code Enforcement

Cases Per Year



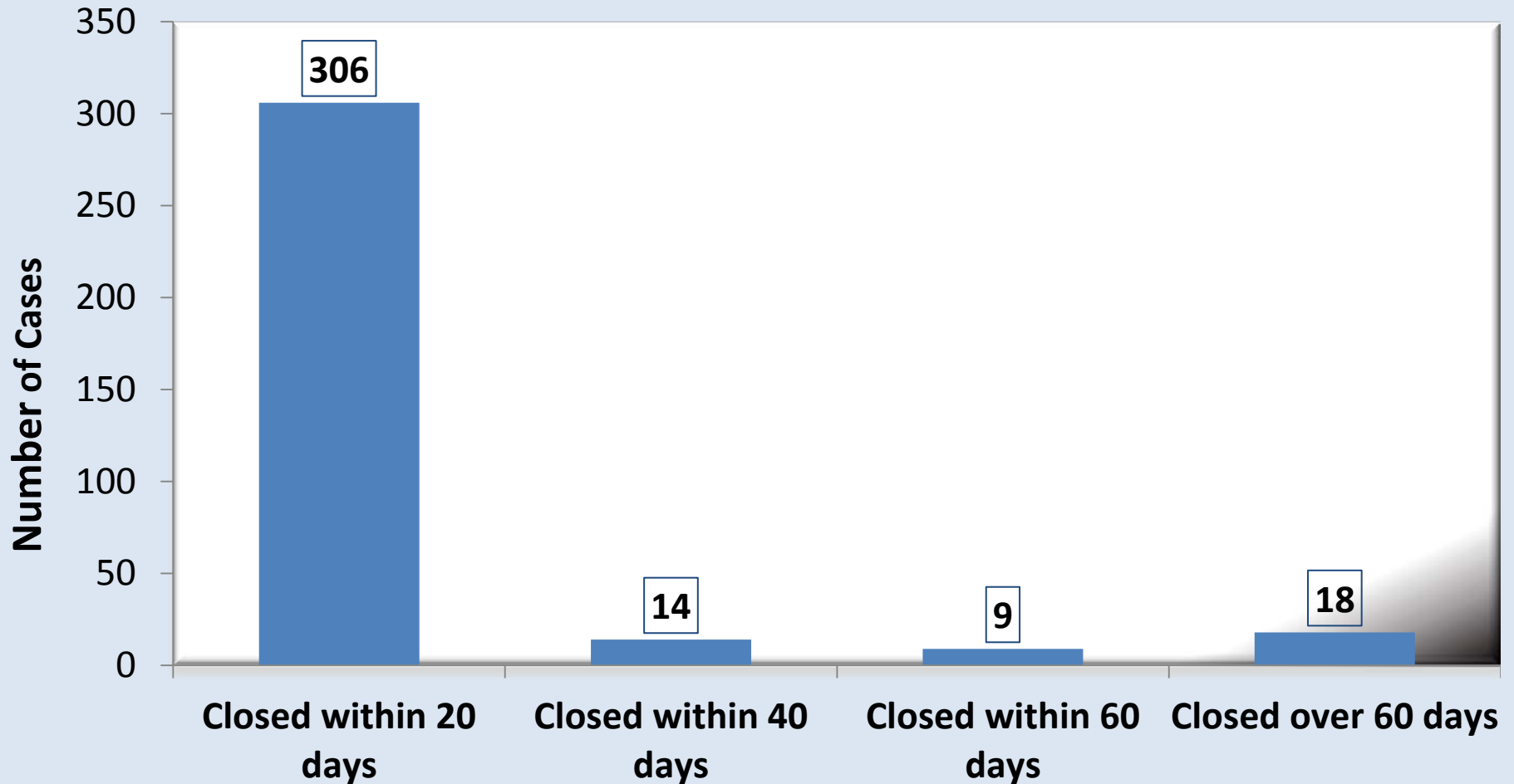
2013 Land Use Code Enforcement

Case Types



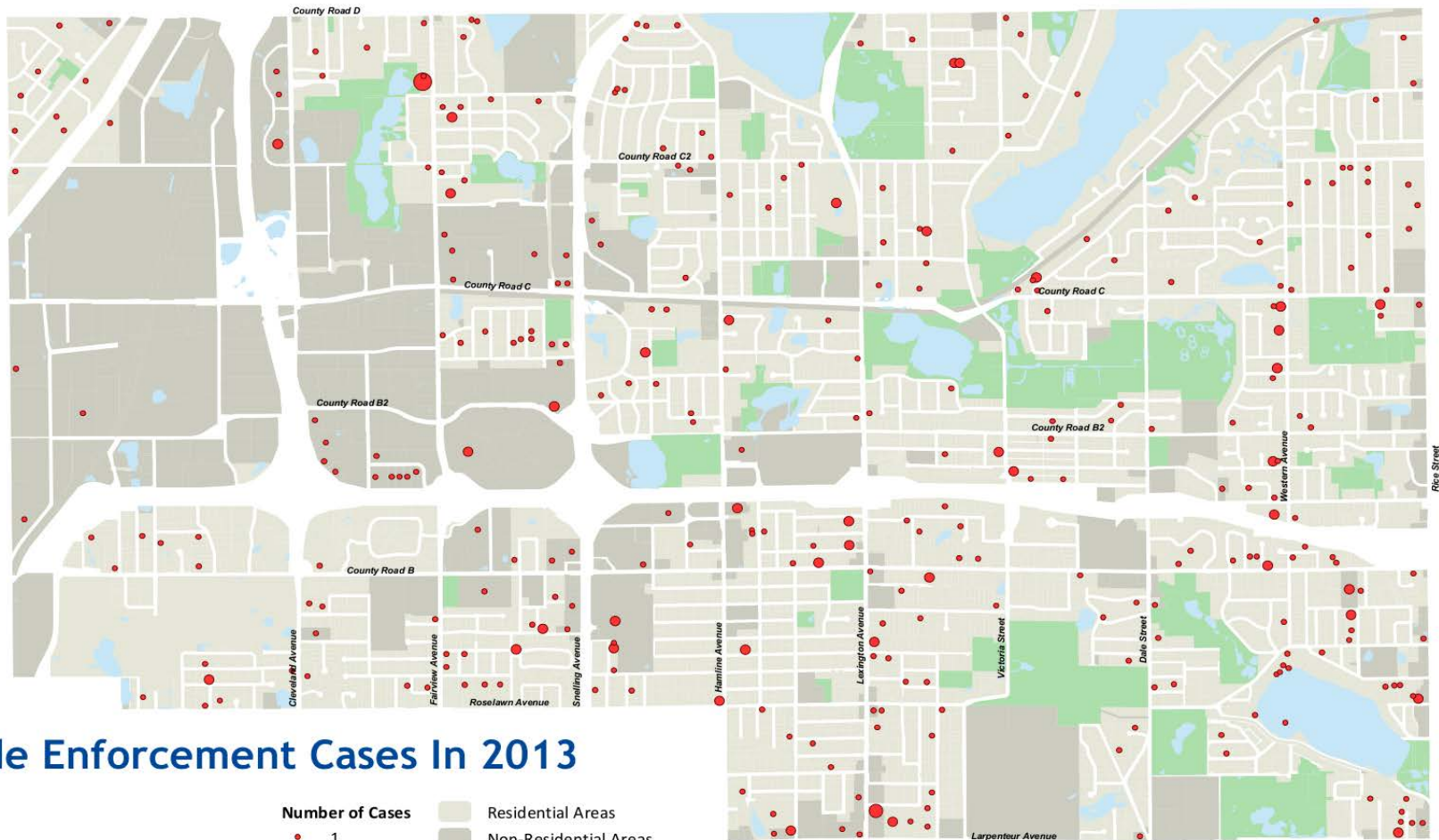
2013 Land Use Code Enforcement

Closed Cases Summary



2013 Land Use Code Enforcement

2013 Cases



Code Enforcement Cases In 2013

Number of Cases

- 1
- 2 - 3
- 4 - 5
- 6 - 10

- Residential Areas
- Non-Residential Areas
- Parks and Open Spaces

2013 Land Use Code Enforcement

Options Available

1. Housing Resource Center



2. Volunteers



3. Others

2013 Land Use Code Enforcement

Abatements/Citations

- 5 – Accelerated Abatements (407.08)
- 7 – Council Abatements cases initiated (407.06)
 - 3 cases resolved by property owner prior to public hearing
 - 4 cases presented to Council
 - » 1 - abated by the City
 - » 3 - abated by owner after Council approval
 - » 0 - denied by Council
 - » 0 - in process
- 0 – Court Citations Written

Land Use Code Enforcement



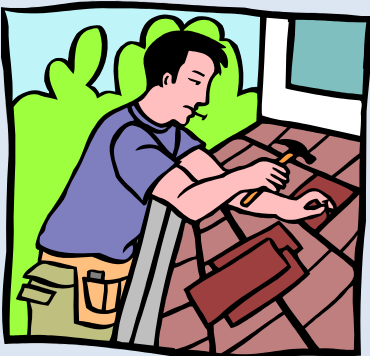
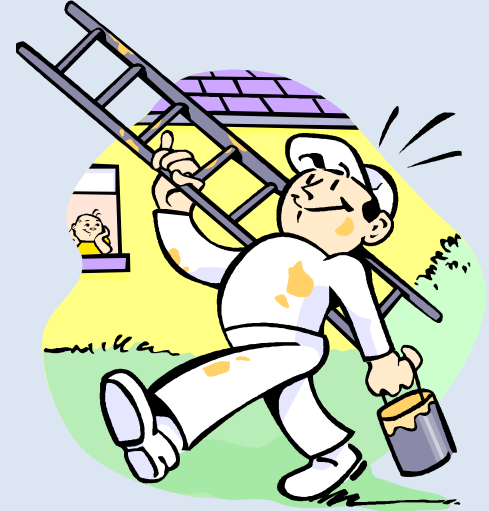
Conclusion



Lessons Learned



Changes/Improvements for 2014

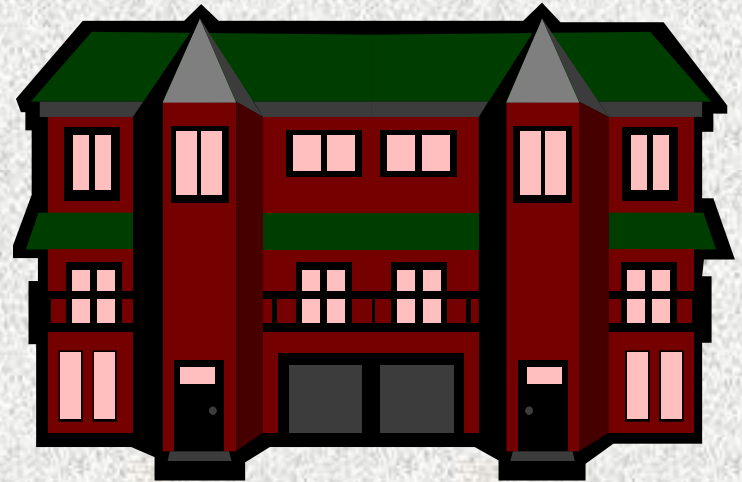


2013 Update

City of Roseville

Business Properties Enhancement Program

Commercial and Multi-Family Residential Properties



Business Property Enhancement Program

Commercial and Multi-Family Residential Properties

Goals



- **Maintain the appeal of Roseville's commercial areas**
- **Maintain the livability of Roseville's multi-family neighborhoods**
- **Maintain and enhance commercial and multi-family property values**
- **Educate property owners of the benefits realized by eliminating visual nuisances**



Business Property Enhancement Program

Common Violations



Outside Storage



Property Maintenance



Graffiti



Fence Maintenance

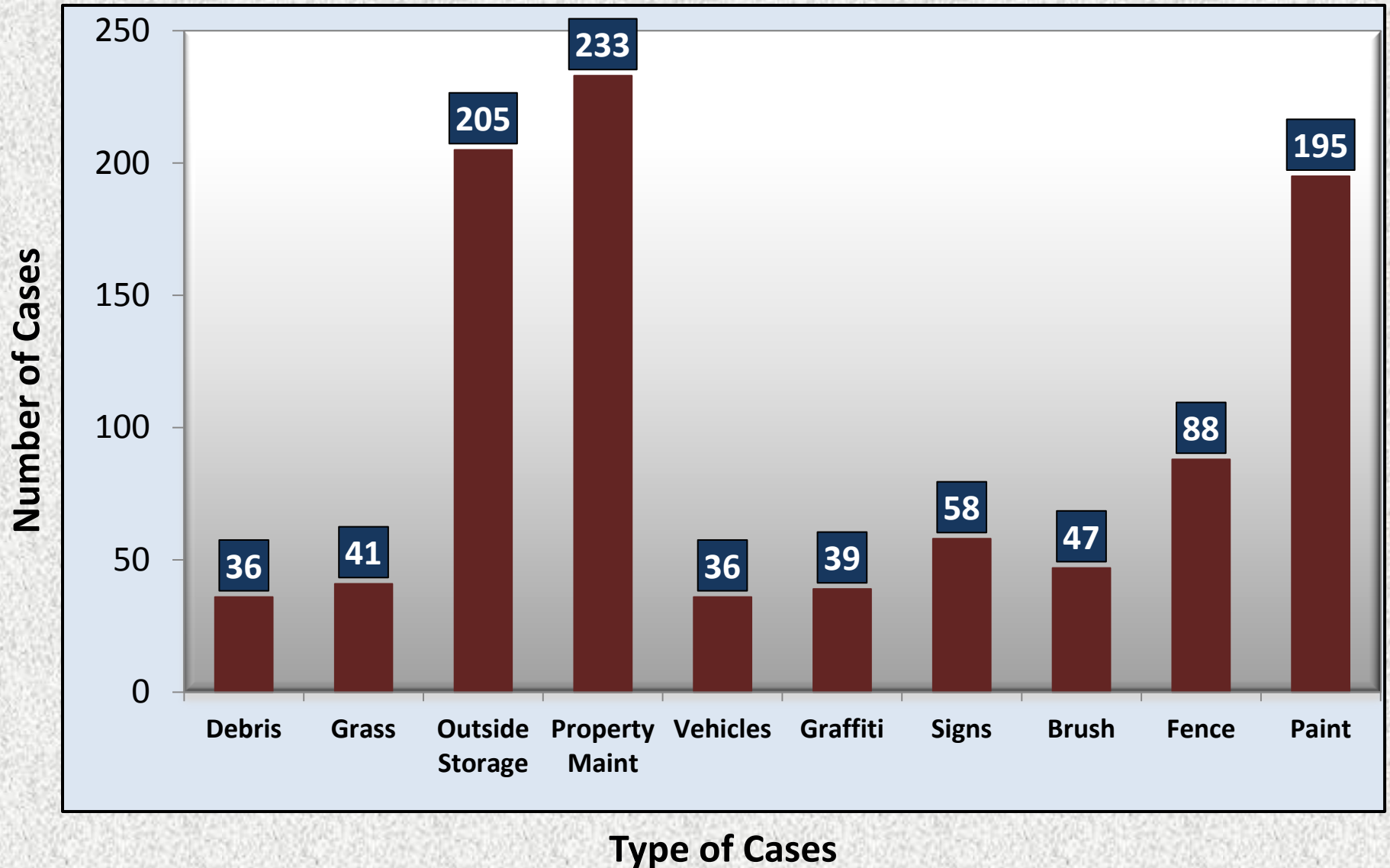
Business Property Enhancement Program

2013 Final Recap

Area Results	Number of Properties Inspected	Number of Violations	Number of Properties with Violations	Percent of Violations
Area 1	118	286	99	84%
Area 2	108	236	76	70%
Area 3	119	200	72	61%
Area 4	88	159	48	55%
Area 5	104	97	40	38%
Grand Total of 5 Areas	537	978	335	62%

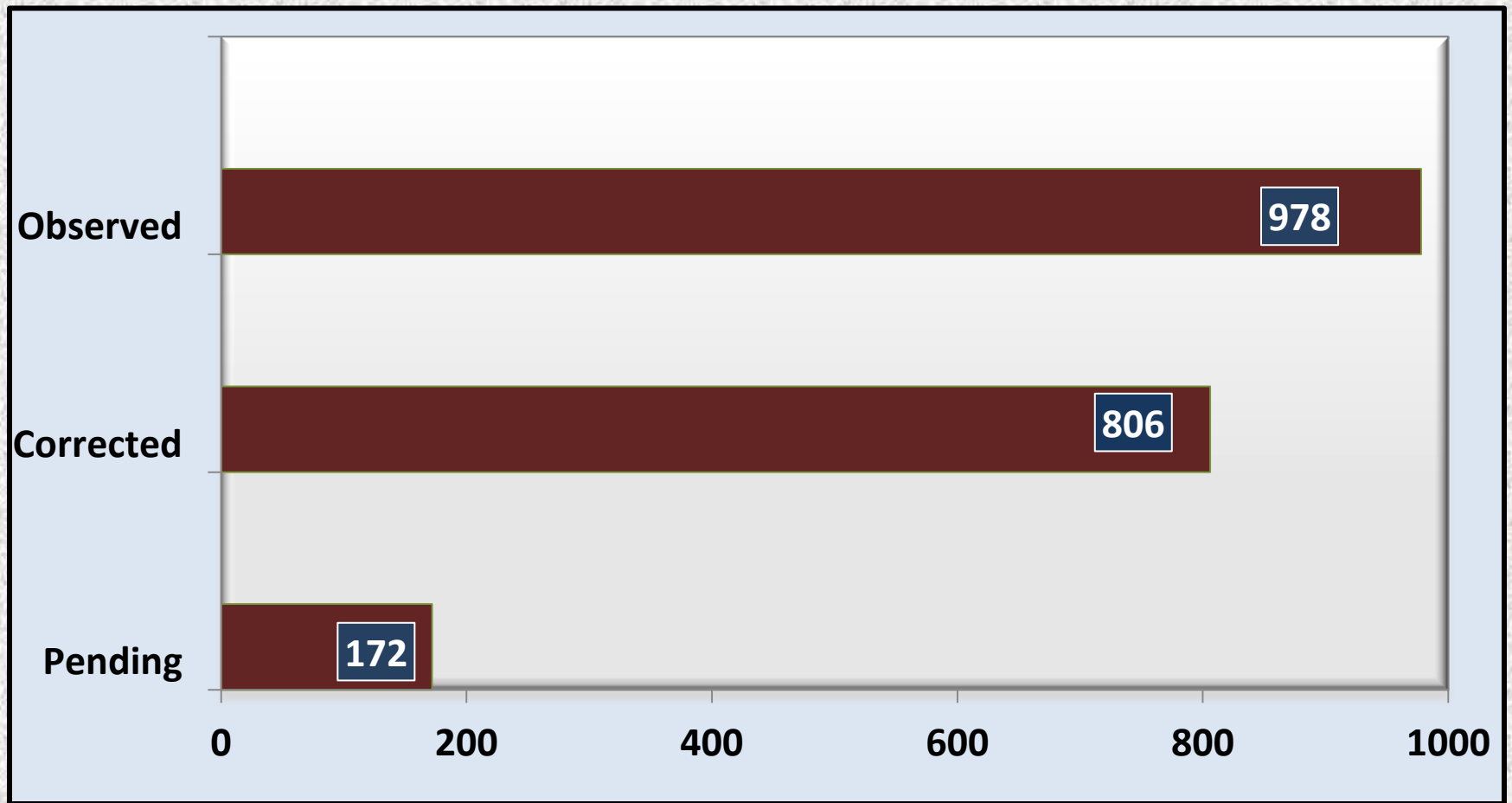
Business Property Enhancement Program

2013 Case Types



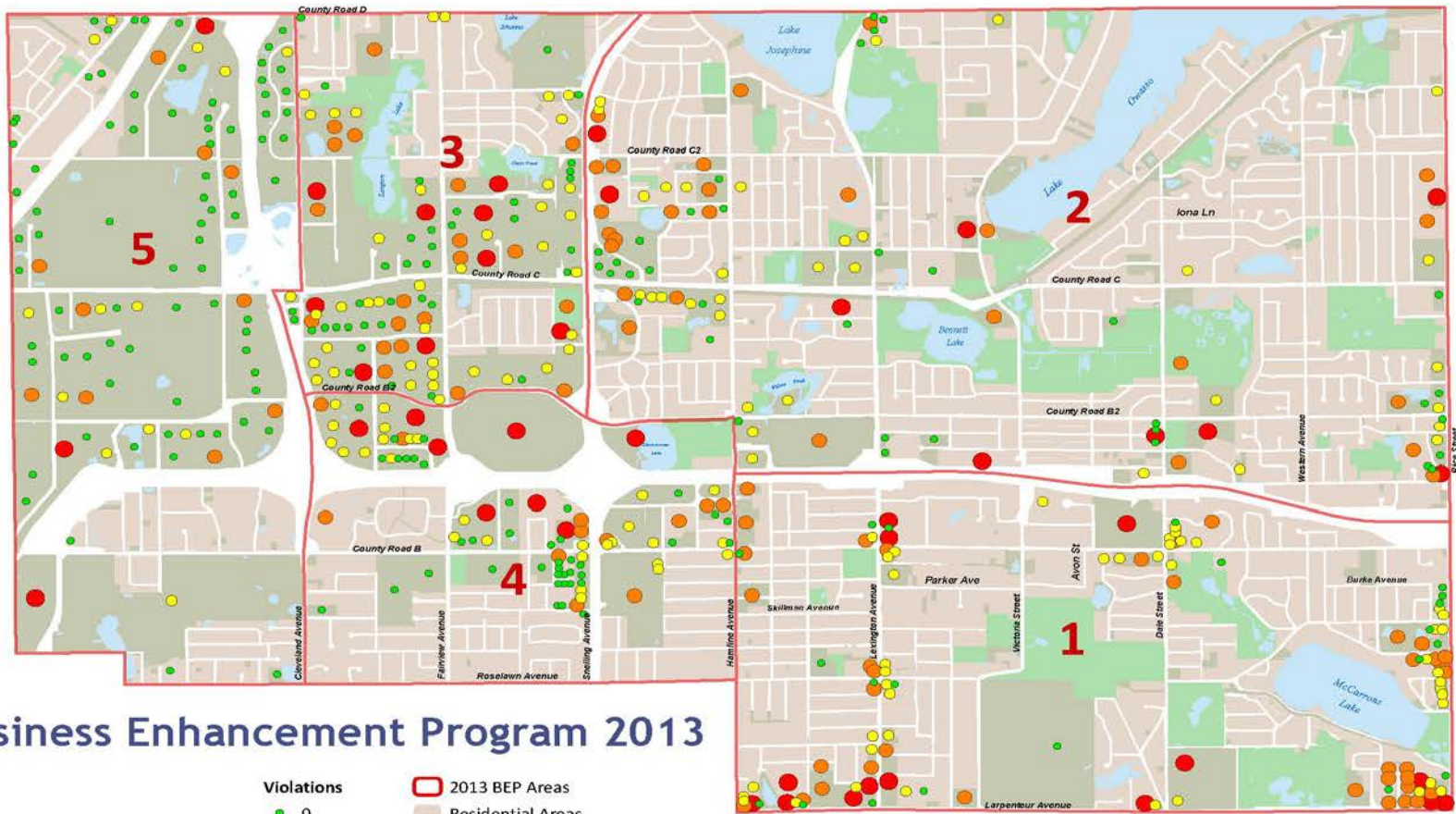
Business Property Enhancement Program

2013 Violation Activity



Number of Violations

Business Properties Enhancement Program 2013 Violation Areas



Business Enhancement Program 2013



Prepared by:
Community Development
November 2013

Data Sources
Ramsey County GIS Base Map (10/4/2013)
City of Roseville Community Development

0 1,000 2,000
Feet



Before – Property Maintenance



07.12.2013 09:21

After – Property Maintenance



Before – Property Maintenance



After – Property Maintenance



Before – Fence in Disrepair



After – Fence in Disrepair



Before – Unusable Equipment



After – Unusable Equipment



Before – Property Maintenance



After – Property Maintenance



Before – Property Maintenance



After – Property Maintenance



2013 Business Enhancement Program Recap

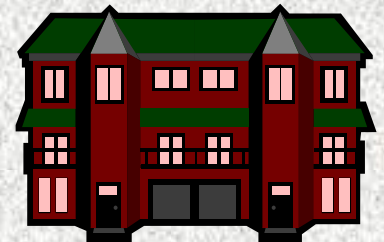
- **During the period of May-November 2013, staff inspected 534 properties.**
- **Before inspecting, staff mailed information to the property owner explaining the program's goals and benefits, a brochure of common maintenance and nuisance violations, and a handout with information about graffiti removal.**
- **Over 800 building maintenance and public nuisance conditions were eliminated. The majority were basic building maintenance and outside storage/debris removal, which are easily resolved at minimal cost.**
- **Staff was able to implement the program without alienating the business community.**
- **Overwhelmingly, property owners corrected violations on a timely basis, and, many voiced support for the program.**



Future Program Schedule

Continue with the Neighborhood Enhancement Program (NEP) and Business Property Enhancement Program (BPEP) alternating over a 3 year cycle:

- **Inspect Residential Areas – Year One & Year Two**
- **Inspect Commercial Areas – Year Three**



QUESTIONS



REQUEST FOR COUNCIL ACTION

Date: April 7, 2014
Item No.: 13.a

Department Approval

Timothy O'Neill

City Manager Approval

Sam J. Truog

Item Description: Approve Transitioning the Fire Department Staffing Model from a Paid-on-Call Model to a Combination Full-time/Part-time Model.

BACKGROUND

The Fire Department first started a staffing program in 1947, utilizing a one person “watchman” model program at what would later become Fire Station #1.

In 1966 the program expanded to include the newly built Fairview station which would be called Fire Station #2.

Beginning in 1972, the Watchman model staffing program was expanded from one firefighter per station to two firefighters per station working nights and Sunday days.

In 1976, with the completion of the Dale St. Fire Station the staffing program was altered to staff stations #2 & 3 with two watchman and station #1 with one watchman, the coverage period stayed the same.

In 2001, the fire department started an experimental daytime staffing program in an attempt to address response issues during daytime hours.

The experimental daytime staffing program was made permanent beginning in 2005, resulting in a Paid-on-Call 24/7/365 staffing model.

The Fire Department is currently requesting to change its staffing model from a paid-on-call model to a “combination full-time/part-time staffing model”. Converting to this new staffing model will bring many advantages both short and long term to the department and our ability to serve the community. Some of the advantages of this new program include stabilization of the on-duty shift program, reduce hiring costs, promote firefighter longevity, will increase our level of proficiency, and we feel is the best long term financial option available.

The request for the change is based on an ever changing environment of staffing needs, employee hiring, training, costs, retention, an increased volume of calls, complexity of work, and the overall positioning of the Fire Department for future service to the community. As part of our presentation, more detailed information will be provided by staff about why the change in staffing model is needed and how the new staffing model arrangement would work.

31 **FINANCIAL IMPACTS**

32 The financial impacts will vary over time based on the number and balance of full-time & part-
33 time firefighters, along with other factors affecting wages and benefits.

34 The financial impacts for the first step of the transitioning of staffing models will be built into and
35 vetted using the 2015 budget approval process.

36

37 **STAFF RECOMMENDATION**

38 Staff recommends Council Approve the Fire Department plan for transition from its current
39 staffing model to a combination full-time / part-time model.

40 **REQUESTED COUNCIL ACTION**

41 Approve the Fire Department plan for transition from its current staffing model to a combination
42 full-time / part-time model.

43

44 Attachment A: Presentation

Prepared by: Timothy O'Neill, Fire Chief

Fire Department Staffing Presentation



Staffing History

- 1947 - Began staffing Fire Station #1 with a Watchman
- 1966 - One night & Sunday “watchman” staffing expanded to the newly built fire station #2
- 1972 – Staffing for fire stations #1 & #2 were increased from one “watchman” to two.
- 1976 – Fire station #3 was completed and the “watchman” staffing program expanded to include the new station.
- 2001- An experimental weekday staffing program was started to address daytime staffing needs
- 2005 started 24/7/365 staffing program

Review Of The Current Staffing Model

- 70 total staff
- 65 Part-time firefighters
- Fire Chief
- 2- Battalion Chiefs who work shifts
- Battalion Chief of Prevention/Fire Marshal
- Fire Inspector



Review Of The Current Staffing Model

- Firefighters work 12 hours shifts 0600-1800 & 1800-0600
- Shifts operate with a crew of 5
- New firefighters receive about three years of training to reach “fully operational status”
- Large investment of time and cost
- Number 1 reason firefighters leave – Full time career



Common Staffing Models

- Full-time - (St. Paul, Minneapolis, Richfield)
- Combination - (St. Anthony, St. Louis Park, Maplewood)
- Duty Crew - (Lake Johanna, Plymouth, Brooklyn Park, Roseville)
- Call-back - (Little Canada, Falcon Heights, New Brighton)



Metro Departments Utilizing Full-time Firefighters

- St. Paul
- Minneapolis
- Excelsior
- Maple Grove
- St. Louis Park
- Minnetonka
- Plymouth
- St. Anthony
- Brooklyn Park
- Golden Valley
- Richfield
- Apple Valley
- Oakdale
- Columbia Heights
- Stillwater
- Edina
- Blaine-Spring Lake Park-Moundsview



Metro Departments Utilizing Full-time Firefighters

- Savage
- Woodbury
- Burnsville
- Cottage Grove
- Coon Rapids
- Shakopee
- Fridley
- South St. Paul
- West St. Paul
- Maplewood

Current And Future Impacts Affecting Staffing & Budgets

- New firefighter recruitment
- New firefighter hiring & training costs
- New firefighter time requirements
- Current firefighter time requirements
- New and changing standards and requirements
- Affordable Health Care Act
- Firefighter wage & benefits
- Number of emergency calls responded annually

Firefighter Recruitment & Retention Challenges

- Complexity of the position
 - Hazardous Materials
 - Active shooter
 - Flammable liquids
 - Chemical events
 - New technology
 - New equipment
 - New Vehicles
 - New community expectations



Staff Recommendation

- Staff Recommends transition to a combination Full-time/Part-time model for the Roseville Fire Department.

Advantages Of

A Combination Department

- Stabilize the shift program
 - Allows for management to schedule firefighters
- Best financial option for short and long term
- Reduce hiring costs
- Promote longevity
- Increased level of proficiency
- Allow for a lengthy transition period
 - Allowing for small adjustment in budgets
 - Allows current firefighters to continue serving the community until they retire
 - Has the least impacts to department operations

FT/PT Program Description & Financial Impacts

- 2015 hire six (6) full-time firefighters
- Firefighters would work 24 hour shifts
- Stabilize current shift program
- Future steps involve hiring full-time staff to replace part-time staff through attrition
- Future step would include potential for full-time supervision



Council Approval & Next Steps

- Seeking Council Approval to transition the Fire Department's staffing model to a combination model as described.
- Structure Fire Department's 2015 budget using the new staffing model.
- Prepare for a fall hiring process with a January 2015 start date.

Questions

ROSEVILLE
REQUEST FOR COUNCIL DISCUSSION

Date: **04/07/2014**

Item No.: 14.a

Department Approval



City Manager Approval



Item Description: Twin Lakes Redevelopment Area Discussion

INTRODUCTION

On February 20, 2014, the Roseville City Council continued its discussion with the Planning Division regarding the future of Twin Lakes, specifically zoning and land use guiding. The City Council also invited area property owners and/or their representatives to the meeting to discuss their thoughts and ideas on how land should be guided and/or zoned in the future.

After receiving comments from a couple of property owners and discussing/considering the January 27, 2014, zoning exercise, in which the Planning Division proposed 5 Community Mixed Use (CMU) Districts, the City Council determined that a single CMU District was less confusing and more appropriate than the proposed 5, and that eliminating high density north of Terrace Drive would also afford greater opportunities, while not completely eliminating high density housing opportunities.

Based on these comments and direction, the City Planner has developed a revised zoning use table that addressed the use component for Twin Lakes and addresses some lingering issues throughout this table. Below are the proposed modifications sought in Table 1005-1 of the Zoning Ordinance:

PROPOSED AMENDMENTS TO TABLE 1005-1

Table 1005-1 lists all permitted and conditional uses in the commercial and mixed use districts.

- A. Uses marked as “P” are permitted in the districts where designated.
- B. Uses marked with a “C” are allowed as conditional uses in the districts where designated, in compliance with all applicable standards.
- C. Uses marked as “NP” are not permitted in the districts where designated.
- D. A “Y” in the “Standards” column indicates that specific standards must be complied with, whether the use is permitted or conditional. Standards for permitted uses are included in Chapter 1011 of this Title; standards for conditional uses are included in Section 1009.02 of this Title.
- E. **Combined Uses:** Allowed uses may be combined within a single building when meeting the following standards:
 1. Residential units in mixed-use buildings shall be located above the ground floor or on the ground floor to the rear of nonresidential uses;

2. Retail and service uses in mixed-use buildings shall be located at ground floor or lower levels of the building; and
3. Nonresidential uses are not permitted above residential uses.

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Office Uses						
Office - <u>nonmedical</u>	P	P	P	P	P	
<u>Office – medical or nonmedical - including lab, research and development, high-tech reassembly/assembly and/or manufacturing, warehousing and limited distribution</u>	NP	NP	P	P	P	
<u>Office - medical clinic, urgent care/emergency room</u>	C	P	P	P	P	
<u>Office - dental, optical, orthopedic, chiropractic</u> Clinic, medical, dental or optical	P	P	P	P	P	
Office showroom	NP	P	P	P	P	
Commercial Uses						
Retail, general and personal service* <u>single or multiple tenant building <40,000 sq. ft.</u>	P	P	P	P	P	
Retail, general and personal service* <u>single or multiple tenant building >40,000 sq. ft.</u>	P	P	P	P	P/C	Y
Animal boarding, kennel/day care (indoor)	P	P	P	P	P	Y
Animal boarding, kennel/day care (outdoor)	NP	C	C	C	NP	Y
Animal hospital, veterinary clinic	P	P	P	P	P	Y
Bank, financial institution <u>w/or without drive-through</u>	P	P	P	P	P	
Club or lodge, private	P	P	P	P	P	
Day care center	P	P	P	P	P	Y
Grocery store	C	P	P	P	P	

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Health club, fitness center	C	P	P	P	P	
Learning studio (martial arts, visual/performing arts)	C	P	P	P	P	
Limited production & processing - principal <u>use (includes assembly, reassembly, manufacturing, and warehousing)</u>	NP	NP	NP	P	NP <u>P/C</u>	<u>Y</u>
Limited warehousing and distribution	NP	NP	NP	P/C	NP <u>P/C</u>	Y
Liquor store	C	P	P	P	P	
Lodging: hotel, motel	NP	P	P	P	P	
Mini-storage	NP	P	P	P	NP	
Mortuary, funeral home	P	P	P	P	P	
Motor fuel sales (gas station)	C	P	P	P	C	Y
Motor vehicle repair, auto body shop	NP	C	P	P	C	Y
Motor vehicle rental/leasing	NP	P	P	P	NP	Y
Motor vehicle dealer (new vehicles)	NP	NP	P	P	NP	
Movie theater, cinema	NP	P	P	P	P	
Outdoor display	P	P	P	P	P	Y
Outdoor storage, equipment and goods	NP	NP	C	C	NP	Y
Outdoor storage, fleet vehicles	NP	P	P	P	NP	Y
Outdoor storage, inoperable/out of service vehicles or equipment	NP	C	P	P	C	Y
Outdoor storage, loose materials	NP	NP	NP	NP	NP	
Pawn shop	NP	C	C	C	NP	
Parking	C	C	C	C	C	
<u>Restaurant, brew pub</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Restaurant, café, deli, ice cream shop</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Restaurant, coffeehouse w/without drive-through</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>C</u>	<u>Y</u>
<u>Restaurant, fast casual</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Restaurant, Fast Food <u>w/drive-through</u>	NP	P	P	P	NP	
Restaurant, Traditional	P	P	P	P	P	
Residential - Family Living						
Dwelling, one-family attached (townhome, rowhouse)	NP	NP	NP	NP	P	
Dwelling, multi-family (3-8 units per building)	NP	NP	NP	NP	P	
Dwelling, multi-family (upper stories in mixed-use building)	P	P	NP	NP	P	
Dwelling, multi-family (8 or more units per building)	C	NP	NP	NP	P	
Dwelling unit, accessory	NP	NP	NP	NP	E P	Y
Live-work unit	C	NP	NP	NP	P	Y
Residential - Group Living						
Community residential facility, state licensed, serving 7-16 persons	C	NP	NP	NP	C	Y
Dormitory	NP	NP	NP	NP	E NP	
Nursing home, assisted living facility	C	C	C	C	C	Y
Civic and Institutional Uses						
College or post-secondary school, campus	NP	NP	P	P	P NP	Y
College or post-secondary school, office-based	P	P	P	P	P	Y
Community center, library, municipal building	NP	NP	P	P	P	
Place of assembly	P	P	P	P	P	Y
School, elementary or secondary	NP	NP	P	P	P NP	Y
Theater, performing arts center	NP	NP	P	P	P	Y
Utilities and Transportation						
Essential services	P	P	P	P	P	
Park-and-ride facility	NP	P	P	P	P	
Transit center	NP	P	P	P	P	

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Accessory Uses, Buildings, and Structures						
Accessory buildings for storage of business supplies and equipment	P	P	P	P	NP	Y
Accessibility ramp and other accommodations	P	P	P	P	P	
Detached garage and off-street parking spaces	P	P	P	P	P	Y
Drive through facility	NP	C	C	C	NP	Y
Gazebo, arbor, patio, play equipment	P	P	P	P	P	Y
Home occupation	P	NP	NP	NP	P	Y
Limited production & processing - accessory	P	P	P	P	P	
Renewable energy system	P	P	P	P	P	Y
Swimming pool, hot tub, spa	P	P	P	P	P	Y
Telecommunications tower	C	C	C	C	C	Y
Tennis and other recreational courts	C	C	P	P	P	Y
Temporary Uses						
Temporary building for construction purposes	P	P	P	P	P	Y
Sidewalk sales, boutique sales	P	P	P	P	P	Y
Portable storage container	P	P	P	P	P	Y
<u>Food Truck</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
(Ord. 1427, 7-9-2012; Ord. 1445, 7-8-2013; Ord. 1446, 7-8-2013; Ord. 1447, 7-8-2013; Ord. 1451, 8-12-2013)						

PROPOSED DEVELOPMENT AND DESIGN STANDARDS

The City Council also sought elimination of the Regulating Plan as the design requirement document for Twin Lakes and directed the Planning Division to develop something more consistent with other similar commercial districts.

The City Planner has reviewed the guiding documents and the existing Regulating Plan to glean the more valid goals and/or requirements and has crafted new language in support of these goals and objectives into the proposed Design Standards for the CMU District, which are provided below:

1005.07 Community Mixed-Use (CMU) District

A. Statement of Purpose: The **Community Mixed-Use District** is designed to encourage the development or redevelopment of mixed-use centers that may include ~~housing,~~ **residential**, office, commercial, civic **and** institutional, **utility and transportation**, park, and open space uses. Complementary uses should be organized into cohesive districts in which mixed- or single-use buildings are connected by streets, sidewalks and trails, and open space to create a pedestrian-oriented environment. The CMU District is intended to be applied to areas of the City guided for redevelopment or intensification.

~~**B. Regulating Plan:** The CMU District must be guided by a regulating plan for each location here it is applied. A regulating plan uses graphics and text to establish requirements pertaining to the following kinds of parameters. Where the requirements for an area governed by a regulating plan are in conflict with the design standards established in Section 1005.02 of this Title, the requirements of the regulating plan shall supersede, and where the requirements for an area governed by a regulating plan are silent, Section 1005.02 shall control.~~

~~1. Street and Block Layout: The regulating plan defines blocks and streets based on existing and proposed street alignments. New street alignments, where indicated, are intended to identify general locations and required connections but not to constitute preliminary or final engineering.~~

~~2. Street Types: The regulating plan may include specific street design standards to illustrate typical configurations for streets within the district, or it may use existing City street standards. Private streets may be utilized within the CMU District where defined as an element of a regulating plan.~~

~~3. Parking~~

~~a. Locations: Locations where surface parking may be located are specified by block or block face. Structured parking is treated as a building type.~~

~~b. Shared Parking or District Parking: A district-wide approach to off-street parking for nonresidential or mixed uses is preferred within the CMU district. Off-street surface parking for these uses may be located up to 300 feet away from the use. Off-street structured parking may be located up to 500 feet away from the use.~~

~~c. Parking Reduction and Cap: Minimum off-street parking requirements for uses within the CMU district may be reduced to 75% of the parking requirements in Chapter 1019 of this Title. Maximum off-street parking shall not exceed the minimum requirement unless the additional parking above the cap is structured parking.~~

~~4. Building and Frontage Types: Building and frontage types are designated by block or block face. Some blocks are coded for several potential building types; others for one building type on one or more block faces.~~

~~5. Build To Areas: Build To Areas indicate the placement of buildings in relation to the street.~~

~~6. Uses: permitted and conditional uses may occur within each building type as specified in Table 1005-1, but the vertical arrangement of uses in a mixed-use building may be further regulated in a regulating plan.~~

~~C. **Regulating Plan Approval Process:** A regulating plan may be developed by the City as part of a zoning amendment following the procedures of Section 1009.06 of this Title and thus approved by City Council.~~

~~D. **Amendments to Regulating Plan:** Minor extensions, alterations or modifications of proposed or existing buildings or structures, and changes in street alignment may be authorized pursuant to Section 1009.05 of this Title.~~

B. Environmental Review Requirement: Each development/redevelopment proposal within the Twin Lakes Redevelopment area will be required to complete a voluntary Environmental Assessment Worksheet (EAW) or seek a waiver from the City Council, per Resolution 11015.

C. Park Buffers and Pedestrian Connections: For those developments proposed adjacent to a park there will be a minimum 10-foot-wide natural buffer required. Similarly, developments adjacent to the park may be required to provide a 20-foot-wide pedestrian connection complete with an 8-foot-wide path.

D. Design Standards: The standards in Section 1005.02 shall apply except that ground floor facades that face or abut public streets shall incorporate one or more of the following features along at least 60% of their horizontal length:

1. Windows and doors with clear or slightly tinted glass including the use of spandrel (translucent) glass.
2. Customer entrances;
3. Awnings, canopies, or porticoes; and/or
4. Outdoor patios or eating areas.

E. Frontage Requirement: A development must utilize one or more of the three options below for placement of buildings and parking relative to the primary street regardless of whether the street is public or private (access roadway interior to development):

1. At least 50% of the street frontage shall be occupied by the building façade placed within 20 feet of the front lot line. No off-street parking shall be located between the facades meeting this requirement and the street.
2. At least 60% of the street frontage shall be occupied by the building façade placed within 65 feet of the front lot line. Only 1 row of parking and a drive aisle may be placed within this setback area.
3. At least 70% of the street frontage shall be occupied by the building façade placed within 85 feet of the front lot line. Only 2 rows of parking and a drive aisle may be placed within this setback area.

F. Blank Walls: Blank lengths of wall fronting public or private street, access roadway, or pedestrian connection shall not exceed 30 feet in length.

G. Primary Façade: The primary façade, that which fronts the primary street, public or private (interior to development) or fronts a pedestrian corridor shall be articulated into distinct increments such as stepping back or extending forward, through the use of

storefronts with separate windows and entrances, arcade awnings, bays and balconies; through a variation in roof lines or through the use of different but compatible materials and textures.

H. Dimensional Standards:

Table 1005-4	
Minimum lot area	No requirement
Maximum building height	No height limit
Minimum front yard building setback	No requirement (see frontage requirement above)
Minimum side yard building setback	6 feet where windows are located on a side wall or on an adjacent wall of an abutting property 10 feet from residential lot boundary Otherwise not required
Minimum rear yard building setback	25 feet from residential lot boundary 10 feet from nonresidential boundary ^a
Minimum surface parking setback	5 feet

^a Unless greater setbacks are required under Section 1011.12 E.1. of this Title.

I. Improvement Area: The total improved area, including paved surfaces and footprints of principal and accessory buildings or structures, shall not exceed 85% of the total parcel area.

J. Access and Circulation: Within large development sites, vehicular circulation shall be designed to minimize conflicts with pedestrians.

K. Surface Parking: Surface parking on large development sites shall be divided into smaller parking areas with a maximum of 100 spaces in each area, separated by landscaped areas at least 10 feet in width. Landscaped areas shall include pedestrian walkways leading to building entrances.

L. Standards for Nighttime Activities: Uses that involve deliveries or other activities between the hours of 10:00 P.M. and 7:00 A.M. (referred to as “nighttime hours”) shall meet the following standards:

1. Off-street loading and unloading during nighttime hours shall take place within a completely enclosed and roofed structure with the exterior doors shut at all times.
2. Movement of sweeping vehicles, garbage trucks, maintenance trucks, shopping carts, and other service vehicles and equipment is prohibited during nighttime hours within 300 feet of a residential district, except for emergency vehicles and emergency utility or maintenance activities.

152 3. Snow removal within 300 feet of a residential district shall be minimized during
153 nighttime hours, consistent with the required snow management plan.

154 **REQUESTED COUNCIL ACTION**

155 Provide the City Planner comments related to the proposed changes in the Commercial and
156 Mixed-Use District table and provide direction on whether to begin the amendment process.

157 **Prepared by: City Planner Thomas Paschke 651-792-7074 | thomas.paschke@ci.roseville.mn.us**

REQUEST FOR COUNCIL ACTION

Date: 4/7/14
Item No.: 14.b

Department Approval



City Manager Approval



Item Description: Discuss Frozen Water Service Line Survey Information

BACKGROUND

Staff discussed the severe winter impacts on water service laterals with the Council most recently at the March 24, 2014 city council meeting. At that time 124 properties had experienced frozen water service lines. As of Wednesday April 2, 2014, 130 properties have notified staff regarding frozen water service lines. They are summarized in the following table:

Wednesday, April 2, 2014

2013 - 2014 Winter Season

Total Services frozen to date	130
--------------------------------------	------------

Total still froze as 3:30pm today	52
--	-----------

Notifications Called In To City	
January	3
February	56
March <i>(Through ONLY April 2 at 3:30 PM)</i>	71
Total	130

Staff discussed the status of the frozen lines with the Council and how we might manage the additional 100 plus new freeze accounts that were not on the historic freeze list and notification program. Staff also discussed the cost of thawing frozen service lines based on information we had received as feedback from residents who had contracted thawing their service lines. The Council requested additional information on what other cities were doing with the freeze issues and whether they were participating financially in the thawing of the lines. Staff sent out a survey to other communities and had a fairly good response in the short timeframe. The results are attached (Attachment A).

Staff is requesting the City Council discuss their interest in providing any additional assistance to the property owners that have incurred contractor costs for thawing frozen lines. Staff has received feedback from residents that have contracted thawing services that the cost to thaw the lines averages \$300-\$600. There have been difficult to thaw lines that have incurred higher

charges. A high percentage of the lines have been frozen under the roadway. This is where frost is driven deeper by traffic as it is uninsulated by snow.

Ownership of service laterals

The current policy has been in place since the 1960's. Ownership of laterals has been the property owner from the building to the city main. Many properties have replaced or repaired their service laterals as part of our road reconstruction projects over the past 25 years at their cost. We also have a number of property owners who have corrected deficiencies at their own cost outside of our pavement program annually. The Council should consider equity to property owners when considering revision of this policy. Another issue is total liability and impact on capital improvement programs and utility rates. Long term liability would be in the millions of dollars over time if the city were to assume ownership to the property line. There may be some middle ground to study on the ownership issue that could result from additional study and analysis.

POLICY OBJECTIVE

The City operates and maintains a water system to provide a continuous supply of safe drinking water to its residents. Current city code establishes ownership of the utility service lines with the property owner.

FINANCIAL IMPACTS

The city established the water utility to ensure safe, clean drinking water availability to all properties in Roseville. The water enterprise is funded through user fees to cover the cost of this service. All costs associated with assisting residents with frozen water service lines are funded through the water enterprise fund.

Changing policy on service lateral ownership would be a long term financial liability and have a significant impact on future water and sewer rates.

STAFF RECOMMENDATION

Staff recommends the City Council discuss whether to provide any financial assistance to residents who have incurred contractor thawing costs resulting from frozen water services.

Staff also requests the Council provide direction on further study of service lateral ownership policy.

REQUESTED COUNCIL ACTION

Discuss financial assistance to property owners regarding frozen service laterals and provide direction to staff on desired service lateral ownership policy.

Prepared by: Duane Schwartz, Public Works Director
Attachment: A: Survey of cities

Frozen Service Survey

City Name	Total Services	Number Frozen	City Lateral Responsibility	Resident Assistance	Reimbursement	Thawing Damage	Re-freezes	Neighbor Hookup	Continuous Flow Credit?
Roseville	10,230	130	None	Attempting to thaw w/ City Magikist, uncover curb boxes	No Reimbursement, but there will be further Council discussion.	Yes, neighbors home.	8	5	Yes, \$20 per month.
Shoreview	8,800	41	ROW to Main	Reimbursement	50% of thawing cost, up to \$500	No	2	No	No Credit
St. Paul	94,000	700	ROW to Main						Adjust sewer to regular rate without water running.
Columbia Heights	5,500	43	None	Nothing	No Reimbursement	No	Residents on their own	No	No Credit
Crystal	7,950	66	ROW to Main	Attempting to thaw w/ City Magikist	No Reimbursement	No	Attempt to thaw again at City expense.	Yes	No Credit
Little Canada	2,500	7	ROW to Main	Provide resident w/ list of contractors.	TBD. Considering 50% of cost, but waiting on council.	No	Only 1 - it was a commercial property - they will not get reimbursed.	No	Yes, not sure how much - possibly just the extra usage (they have a fixed AMR base system)
Arden Hills	2,630	10	ROW to Main	Nothing	No Reimbursement	No	1 re-freeze - located curb box to assist resident	No	No Credit
Fridley	7,800	80	None	Locate standpipe, trace service line, work w/ contractor.	No Reimbursement	Yes, neighbors home.	Residents on their own	14	No, but there are on-going discussions.
Inver Grove Heights	7,100	29	ROW to Main	Taking care of everything!	Do not allow homeowner's to thaw on their own, only a few are frozen in the property owner notion of the service	No	Thaw again and invoice homeowner.	No	They will receive an "avg city usage" billing amt of 16,000 gal for winter qtr.
Richfield	10,820	24	ROW to Main	Taking care of everything! Attempting City hot water machine and welders.	Has not been any b/c they are thawing.	No	Attempt to thaw again at City expense.	No	Comparing to previous usage and adjusting accordingly.
Coon Rapids	21,000	180	ROW to Main	Taking care of everything!	N/A	No	Residents on their own	20	Still discussing
Maple Grove	23,000	16	None	Nothing	No Reimbursement	No	No	1	Charge lowest tier & no sewer
Plymouth	21,000	50	ROW to Main	Gave welder info - paid for welders.	Paid for welders	No	2	3	Yes, only for ones that were frozen and thawed - not everyone that just wants to run water.
Minnetonka	16,400	184	None	Verify line frozen, located shut off valve(s). Gave list of contractors. Helped set up neighbor hookup, gave access to fitness club for showers	No Reimbursement	No	Residents on their own	15	No Credit
Andover	6,373	3	ROW to Main	Give resident contractor names only.	No Reimbursement	No	Residents on their own	No	No Credit
Apple Valley	15,500	21	ROW to Main	Taking care of everything - when City responsibility. Investigate/confirm, but City does not do any thawing.	Case by case basis - have paid 100% on 2 of the cases.	No	Attempt to thaw again at City expense, if City responsibility.	1	Adjusting their bill and basing usage on previous year's winter water usage.
Brooklyn Park	22,500	130	ROW to Main	Took care of everything, but back-charged if it was frozen on their side.	N/A	No	Put on the bottom of the list, thawed, then charged them.	3	Yes, 360 gpd includes the sewer charges.
North St. Paul	4,575	52	ROW to Main	Taking care of everything!	Full Reimbursement, no matter the cost.	Yes, neighbors home.	Attempt to thaw again at City expense.	No	Using January consumption as the monthly billing charge until safe to shut water off.
White Bear Lake	9,000	132	House to Main	Contractor with City assisting, as needed.	No Reimbursement	No	Residents on their own	3	No Credit
Burnsville	16,400	70	ROW to Main	Taking care of everything ROW to main.	No reimbursement for private service line.	No	Quite a few - no count.	Yes, quite a few	Billing at the lowest tier for usage.