



City Council Agenda

Monday, May 5, 2014

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten,
McGehee, Roe
- 6:02 p.m. **2. Approve Agenda**
Human Rights Commission Interviews
- 6:05 p.m. Lisa Carey
- 6:12 p.m. Joan Dao
- 6:19 p.m. Michelle Eberhard
- 6:26 p.m. Jessica Immerman
- 6:33 p.m. **3. Public Comment**
- 6:40 p.m. **4. Council Communications, Reports and Announcements**
- 6:45 p.m. **5. Recognitions, Donations and Communications**
a. Proclaim May Older American's Month
- 6:50 p.m. **6. Approve Minutes**
a. Approve April 21 Council Meeting Minutes
- 6:55p.m. **7. Approve Consent Agenda**
a. Approve Payments
b. Approve Business and Other Licenses and Permits
c. Approve General Purchases and Sale of Surplus Items in Excess of \$5000
d. Approve a RECOMBINATION MINOR SUBDIVISION at 2565 and 2507 Walnut Street
e. Certify Utility Bills
f. Award Bid For 2014 Sealcoat Contract
g. Approve a Resolution Regarding the Public Improvements Associated with Applewood Pointe of Langton Lake - Phase 2

- 7:05 p.m. **8. Consider Items Removed from Consent**
9. General Ordinances for Adoption
10. Presentations
- 7:10 p.m. a. Joint Meeting with Planning Commission
- 7:50 p.m. b. Ramsey County Library Access – Hamline Ave.
- 11. Public Hearings**
- 8:15 p.m. a. Request for Approval of a Minor Subdivision of the
Property at 2250 Acorn Rd.
- 8:25 p.m. b. Request for Approval of a Minor Subdivision of the
Property at 1720 Terrace
- 12. Budget Items**
- 13. Business Items (Action Items)**
- 8:35 p.m. a. Approve/Deny Minor Subdivision at 2250 Acorn Rd.
- 8:45 p.m. b. Approve/Deny Minor Subdivision at 1720 Terrace Drive
- 8:55 p.m. c. Approve Storm Water Credit Program for Properties
Exceeding Required Storm Water Requirements
- 14. Business Items – Presentations/Discussions**
- 9:15 p.m. **15. City Manager Future Agenda Review**
- 9:20 p.m. **16. Councilmember Initiated Items for Future Meetings**
- 9:30 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	May 6	6:30 p.m.	Parks & Recreation Commission
Wednesday	May 7	6:30 p.m.	Planning Commission
Thursday	May 8	6:30 p.m.	Community Engagement Commission
Monday	May 12	6:00 p.m.	City Council Meeting
Tuesday	May 13	6:30 p.m.	Finance Commission
Wednesday	May 14	6:30 p.m.	Ethics Commission
Tuesday	May 20	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	May 21	6:30 p.m.	Human Rights Commission
Monday	May 26	-	City Offices Closed - Observation of Memorial Day
Tuesday	May 27	6:30 p.m.	Public Works, Environment & Transportation Commission
June			
Tuesday	Jun 3	6:30 p.m.	Parks & Recreation Commission
Wednesday	Jun 4	6:30 p.m.	Planning Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Carolyn Curti

From: noreply@civicplus.com
Sent: Wednesday, April 23, 2014 10:25 AM
To: Carolyn Curti; Dawn O'Connor
Subject: Online Form Submittal: Commission Application

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission

If Other, please list name:

How did you learn about this Commission position?: Contacted by Council or Commission member

If Other, please describe:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Lisa Carey

Address::

City, State, Zip: Roseville, MN 55113

Preferred Phone Number::

Email address::

How many years have you lived in Roseville?: 1.5 (previous lived here 2 yrs)

Work Experience (especially as it relates to the Commission/Board for which you are applying): Business Analyst - Thrivent Financial for Lutherans (Minneapolis) Web Specialist - Thrivent Financial for Lutherans (Minneapolis) Marketing Specialist - Thrivent Financial for Lutherans (Minneapolis) Group Fitness Instructor - LA Fitness (Roseville)

Education:: Bachelor of Business Administration - UW-Milwaukee High School - Sevastopol High School (Sturgeon Bay, WI)

Civic and Volunteer Activities (Past and Present):: Habitat for Humanity Thrivent Builds Worldwide Memorial Blood Centers - (Thrivent corporate team committee) Life Safety Team - (Thrivent corporate team committee) Salvation Army - bell ringer

Please state your reasons for wanting to serve on the Commission/Board:: My husband and I attended a dialog session last year that was hosted by the HRC. There are several 'new' families in the area and I feel involvement is important to keep the city safe and comfortable for residence, and a growing, prosperous city that is attractive for new buyers. Roseville has a nice balance between "small town feel" and attractive activities and attractions. I would like to get involved and help keep it on the right track.

What is your view of the role of this Commission/ Board?: With limited exposure to the committee, my understanding is to help spark involvement and interaction throughout the city. We have different cultures, different backgrounds, and different ages. Involvement, communication, and unity help break down walls and help us understand our neighbors and encourages an environment where we all work together - whether cleaning up after a storm, discussing city new growth opportunities, or participating in neighborhood watch, it creates a safer, more inviting city.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: Gary Grefenberg reached out to be regarding the opening and encouraged me to apply. I appreciate that he kept me in mind since the dialog meeting, and I appreciate your consideration in having me on the committee.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Preferred Email Address

Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 4/23/2014 10:25:14 AM

Submitted from IP Address: 24.118.53.129

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.cityofroseville.com/Forms.aspx?FID=237>

Carolyn Curti

Full Name: Joan Dao
Last Name: Dao
First Name: Joan
Company: Human Rights Commission

Home Address:
Roseville, MN 55113

Mobile:

E-mail:
E-mail Display As: Joan Dao

The following form was submitted via your website: Commission Application
Please check commission applying for: Human Rights Commission

If Other, please list name:
How did you learn about this Commission position?: Other

If Other, please describe: Current youth commissioner

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Joan Dao
Address::
City, State, Zip: Roseville, MN 55113
Preferred Phone Number::

Email address::

How many years have you lived in Roseville?: 14

Work Experience (especially as it relates to the Commission/Board for which you are applying): I'm currently on the commission as a youth commissioner (3rd appointment).

Education:: Freshman at the University of Minnesota in Neuroscience.
2013 Graduate of Roseville Area High School

Civic and Volunteer Activities (Past and Present):: Election Judge 2012 Community API leader for Obama Grassroots campaign Assistant instructor for Full Circle Martial Arts Youth Commissioner for Roseville HRC Tesla Works (engineering/design student group at the U) Project Director

Please state your reasons for wanting to serve on the Commission/Board:: I've been at non voting member since January of 2012 for 3 terms. I'd like to be a voting member given my time served on the commission.

What is your view of the role of this Commission/ Board?: Educate the community on human rights through community dialogs, essay contests and collaborations with nearby cities.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

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Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 4/24/2014 4:33:27 PM

Carolyn Curti

Full Name: Michelle Eberhard
Last Name: Eberhard
First Name: Michelle
Company: HRC

Home Address:
Roseville, MN 55113

E-mail:
E-mail Display As: Michelle Eberhard ()

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission
If Other, please list name:

How did you learn about this Commission position?: Roseville Email News Update

If Other, please describe:
This application is for:: New Term

If this is a student application, please list your grade:

Name:: Michelle Eberhard
Address::
City, State, Zip: Roseville, MN 55113

Preferred Phone Number::
Email address::

How many years have you lived in Roseville?: 25

Work Experience (especially as it relates to the Commission/Board for which you are applying): Youth Worker at Community Partners with Youth, New Brighton, MN (February 2014 - Present) • Plan and implement after-school activities (recreational, homework help, arts & crafts) for at-risk youth ages kindergarten through fifth grade • Provide a disciplined environment in which children are held accountable for their behavior and encouraged to develop positive conflict resolution strategies

Intern at the International Coalition for the Responsibility to Protect, New York, NY (September 2013 – Present) • Research and write crisis pages on Burma, the Central African Republic, the Democratic Republic of Congo, and Sudan for the Coalition’s website • Research potential members for the Coalition, and draft welcome letters to these organizations as part of an outreach project • Edit Coalition publication materials, grant proposals, and fund appeal letters

Communications Intern at the Auschwitz Institute for Peace and Reconciliation, New York, NY (January – May 2013) • Attended genocide prevention events in the New York area and completed write-ups for the AIPR blog • Employed research and knowledge gained from graduate coursework to supplement event information while writing blogs

Summer Youth Worker at Community Partners with Youth, New Brighton, MN (May – August 2012) • Created and implemented recreational, cooking, and artistic activities for children ages 5 to 13, five days a week • Monitored children's behavior, enforced appropriate discipline mechanisms, and provided strategies for conflict resolution

Program Assistant at Minnesota Life College, Richfield, MN (January – May 2012) • Supported students with autism and learning differences by helping develop problem-solving skills for independent living • Coordinated off-site activities by transporting students, monitoring behavior, and acting as a resource for conflict resolution

Intern at Intercultural Student Experiences, Minneapolis, MN (January – May 2012) • Designed Takeoff!, a re-entry program for student travelers that emphasizes a life-long commitment to cross-cultural learning • Created format and content of parent meeting presentations, used by ISE employees to facilitate discussion on ISE programs

Volunteer at World Without Genocide, St. Paul, MN (November 2011 – April 2012) • Contributed to the genocide tent project, which is used for educational purposes within the community • Assisted with projects like the WWG Legacy 5K, which seeks to increase awareness of and remember past genocides

Marketing & Communications Coordinator; International Career Development at the French-American Chamber of Commerce of Minnesota, Minneapolis, MN (October 2011 – May 2012) • Coordinated communications, and maintained Chamber website, webpages, and social media forums • Researched relevant information that led to the development of the J-1 visa and American Trainee programs at the Chamber

Au Pair - Connin Family, Marseille, France (August 2010 – June 2011) • Provided care for two children, ages 14 and 9, for an entire academic year • Developed independence in a foreign country for an extended period of time, and perfected French fluency

Education:: B.A. in French and Peace Studies from the College of Saint Benedict/Saint John's University (May 2010); M.A. in Human Rights Studies from Columbia University (February 2014)

Civic and Volunteer Activities (Past and Present):: Roseville girls fastpitch softball coach (summers 2009 and 2010); former volunteer with World Without Genocide in St. Paul, MN

Please state your reasons for wanting to serve on the Commission/Board:: A recent graduate of a Human Rights Studies M.A. program, I have had an opportunity to analyze both the promotion and violation of universal human rights. Much of this analysis took place at the international level, with such organizations as the United Nations and African Union being the central focus. However, in completing my M.A. thesis on the notion of individual responsibility in terms of mass atrocity prevention, I came to realize that human rights are so much more than peacekeeping missions and humanitarian assistance. Human rights are the way we all treat one another, each and every day, on a basic, ordinary level. As such, I believe that the most effective form of prevention of large-scale issues is to build strong communities resilient to discrimination and tolerant of the many voices that constitute them. It is for this reason that I would be honored to serve as a member of the City of Roseville's Human Rights Commission.

What is your view of the role of this Commission/ Board?: I view the City of Roseville's Human Rights Commission (HRC) as an opportunity to reify the complementary values of respect and what it means to live in community with all members of our city. One of the fundamental components of human rights is the notion that they can be claimed: that is, that if they are violated, there is a way in which human rights can be restored. The HRC is an excellent example of how any challenges to or abuses of human rights might be addressed within the community. Likewise, I also envision the HRC as being a proactive group of individuals who, rather than waiting for others to bring issues to their attention, identify their own concerns and bring them to the attention of others on the commission and throughout Roseville.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: As a Human Rights Commissioner, I will take my responsibilities seriously and make my involvement with the Commission a priority in terms of attending all meetings and participating to the fullest in the

Commission's other activities. I am dedicated to the belief that all people deserve to live a life of dignity and respect, and these two values will shape my approach to working on this Commission.

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Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 3/31/2014 8:46:04 PM

Carolyn Curti

From: noreply@civicplus.com
Sent: Tuesday, April 22, 2014 9:18 PM
To: Carolyn Curti; Dawn O'Connor
Subject: Online Form Submittal: Commission Application

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission

If Other, please list name:

How did you learn about this Commission position?: Other

If Other, please describe: city website

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Jessica Immerman

Address::

City, State, Zip: Roseville, MN 55113

Preferred Phone Number::

Email address::

How many years have you lived in Roseville?: 6.5

Work Experience (especially as it relates to the Commission/Board for which you are applying): I am a Victim Advocate with the Hennepin County Attorney's Office. I work with victims of a wide range of crimes including but not limited to; burglaries, robberies, assaults and families of homicide victims. I have been with Hennepin County since 1999 and have held this position since 2006. The victims I work with are comprised of many different ethnicities, religious beliefs, and sexual orientation. Every victim should be afforded the same opportunities to exercise their rights as victims and given resources to help cope with these traumatic events.

Education:: 1995 graduated from Roseville Area High School.
1999 gradated from Hamline University with a degree in Criminal Justice and Sociology.

Civic and Volunteer Activities (Past and Present):: In the past I have volunteered with the Multiple Sclerosis Society (my mother has MS).

I also worked with an organization called Bill's Pantry which collected, packaged and delivered food to clients who were diagnosed with AIDS or were HIV Positive.

Please state your reasons for wanting to serve on the Commission/Board:: My husband and I chose Roseville to live and raise our daughter. We have strong ties to Roseville and wish to remain here for a long time. I believe that the best way to help build and keep a strong community is to be involved and help facilitate positive change when necessary.

What is your view of the role of this Commission/ Board?: I see the HRC as an avenue to help ensure residents are given opportunities to voice concerns. In turn, the HRC can address these concerns and ideally help facilitate positive changes which make all residents feel they are a part of this community.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

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Home Phone :

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 4/22/2014 9:18:05 PM

Submitted from IP Address: 75.72.245.39

Referrer Page: <http://cityofroseville.com/index.aspx?nid=73>

Form Address: <http://cityofroseville.com/Forms.aspx?FID=237>



Older Americans Month May 2014

Whereas: Roseville is home to many residents aged 60 years and older; and

Whereas: Older adults in Roseville are the roots from which our community has grown, who bestow gifts of wisdom and insight upon younger generations and strengthen the bonds between neighbors to create a better place to live; and

Whereas: The City of Roseville recognizes Older Americans Month's 2014 and focuses on injury prevention with the theme of "Safe Today. Healthy Tomorrow;" and

Whereas: Older Americans are productive, active and influential members of society, sharing essential talents, wisdom and life experiences with families, friends and neighbors; and

Whereas: Our community can provide that recognition and respect by enriching the quality of life for older Americans by:

- o Increasing opportunities to remain in their communities as active and engaged citizens;
- o Providing services, technologies and support systems that allow seniors to foster and maintain connections within the community; and
- o Emphasizing the value of elders by publically recognizing their contributions to the diversity, strength and unity of our community.

Now, Therefore Be It Resolved that the City Council hereby declare May 2014 to be Older Americans Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

Be it Further Resolved that we urge every citizen to honor our older adults and the professionals, family members and volunteers who care for them. Our recognition of older Americans and their involvement in our lives can help us achieve stronger and more meaningful connections with each other and enrich our community's quality of life.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this fifth day of May 2014.

Mayor Daniel J. Roe

Date: May 5, 2014

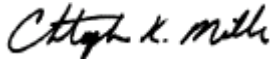
Item: 6.a

Approve April 21 Council
Meeting Minutes

REQUEST FOR COUNCIL ACTION

Date: 5/5/2014
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$163,552.24
73430-73573	\$594,086.04
Total	\$757,638.28

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson

Printed: 4/29/2014 - 8:52 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73457	04/17/2014	Boulevard Landscaping	Operating Supplies	Specialty Turf & Ag, Inc.	Lawn Supplies	549.71
0	04/24/2014	Boulevard Landscaping	Operating Supplies	U of M CCE-CC	Shade Tree Course	195.00
Operating Supplies Total:						744.71
Fund Total:						744.71
73550	04/24/2014	Central Svcs Equip Revolving	Rental - Copier Machines	Pitney Bowes	Postage Machine Rental	832.62
Rental - Copier Machines Total:						832.62
Fund Total:						832.62
73456	04/17/2014	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Midway Speedskating Bingo	2,041.20
73456	04/17/2014	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Youth Hockey Bingo-Feb	2,041.20
73558	04/24/2014	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Midway Speedskating Bingo	2,041.20
73558	04/24/2014	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Youth Hockey Bingo	2,517.48
Professional Services - Bingo Total:						8,641.08
Fund Total:						8,641.08
73444	04/17/2014	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 000262	37.18
Advertising Total:						37.18
0	04/17/2014	Community Development	Electrical Inspections	Tokle Inspections, Inc.	March Electrical Inspections	11,268.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Electrical Inspections Total:						11,268.16
73515	04/24/2014	Community Development	Electrical Permits	Egan Company	Electric Permit Refund	28.00
73529	04/24/2014	Community Development	Electrical Permits	J Hill Electric	Electrical Permit Refund	28.00
Electrical Permits Total:						56.00
73452	04/17/2014	Community Development	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	50.00
HSA Employee Total:						50.00
0	04/17/2014	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.04.2014 ICMA Defe	435.01
ICMA Def Comp Total:						435.01
73458	04/17/2014	Community Development	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	227.69
Life Ins. Employee Total:						227.69
73458	04/17/2014	Community Development	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	88.90
Life Ins. Employer Total:						88.90
73458	04/17/2014	Community Development	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	198.12
Long Term Disability Total:						198.12
73448	04/17/2014	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	677.34
Medical Ins Employee Total:						677.34
73448	04/17/2014	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	3,891.09
Medical Ins Employer Total:						3,891.09
73571	04/24/2014	Community Development	Miscellaneous Revenue	University of Northwestern-St. Paul	Map Change Application Withdrawal	225.00
Miscellaneous Revenue Total:						225.00
73433	04/17/2014	Community Development	Professional Services	Mike Bunnell	Plan Review-3075 Long Lake Road P	1,207.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73514	04/24/2014	Community Development	Professional Services	Donald Salverda & Associates	Senior Planner Leadership Growth Gr	400.00
73466	04/17/2014	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.01
Professional Services Total:						1,642.51
Fund Total:						18,797.00
73570	04/24/2014	Contracted Engineering Svcs	Conferences	University of Minnesota-Cont. Edu	Transportation Conference-Culver	250.00
Conferences Total:						250.00
73458	04/17/2014	Contracted Engineering Svcs	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	8.08
Life Ins. Employer Total:						8.08
73458	04/17/2014	Contracted Engineering Svcs	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	19.68
Long Term Disability Total:						19.68
73448	04/17/2014	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	365.19
Medical Ins Employer Total:						365.19
0	04/17/2014	Contracted Engineering Svcs	Operating Supplies	North Image Apparel, Inc.	T-Shirts	34.94
Operating Supplies Total:						34.94
0	04/24/2014	Contracted Engineering Svcs	Training	U of M CCE-CC	Transportation Conference	250.00
Training Total:						250.00
Fund Total:						927.89
0	04/24/2014	Fire Station 2011	Furniture and Fixtures	Uline	Wire Shelving	529.15
Furniture and Fixtures Total:						529.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						529.15
73464	04/17/2014	Fire Vehicles Revolving	Furniture & Fixtures	Ultimate Safety Concepts, Inc.	Speed Fan	1,580.00
Furniture & Fixtures Total:						1,580.00
Fund Total:						1,580.00
73537	04/24/2014	General Fund	209001 - Use Tax Payable	Linn Building Maintenance	Sales/Use Tax	-0.01
73462	04/17/2014	General Fund	209001 - Use Tax Payable	Trio Supply Company	Sales/Use Tax	-0.04
0	04/24/2014	General Fund	209001 - Use Tax Payable	Xcel Energy	Sales/Use Tax	-0.95
0	04/24/2014	General Fund	209001 - Use Tax Payable	Xcel Energy	Sales/Use Tax	-7.09
0	04/24/2014	General Fund	209001 - Use Tax Payable	Yale Mechanical, LLC	Sales/Use Tax	-0.01
209001 - Use Tax Payable Total:						-8.10
0	04/24/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	59.00
0	04/24/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	466.45
0	04/17/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	600.00
211402 - Flex Spending Health Total:						1,125.45
0	04/24/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	705.10
0	04/17/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	143.40
0	04/24/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	420.00
0	04/17/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
211403 - Flex Spend Day Care Total:						1,460.81
73444	04/17/2014	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 000262	183.04
Advertising Total:						183.04
0	04/17/2014	General Fund	Clothing	North Image Apparel, Inc.	T-Shirts	82.33
73569	04/24/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,018.98
Clothing Total:						1,101.31
0	04/24/2014	General Fund	Conferences	Thomas Pitzl	Training Expenses Reimbursement	355.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Conferences Total:						355.97
0	04/24/2014	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Ballast Repairs	208.00
Contract Maint. - City Hall Total:						208.00
0	04/24/2014	General Fund	Contract Maint. - City Garage	Yale Mechanical, LLC	Sensor Testing/Calibration	994.51
Contract Maint. - City Garage Total:						994.51
73512	04/24/2014	General Fund	Contract Maintenance	Comcast	Cable TV	104.90
0	04/24/2014	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	5.61
73547	04/24/2014	General Fund	Contract Maintenance	Nardini Fire Equipment Co, Inc	Fire Extinguisher Service	155.80
Contract Maintenance Total:						266.31
73434	04/17/2014	General Fund	Contract Maintenance Vehicles	Carquest Auto Parts Stores	2014 Blanket PO For Vehicle Repairs	535.00
0	04/24/2014	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Window Repair	380.54
0	04/24/2014	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	123.42
73555	04/24/2014	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	Spartan Pumper Repair	5,166.90
73557	04/24/2014	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	429.13
73557	04/24/2014	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	152.63
73463	04/17/2014	General Fund	Contract Maintenance Vehicles	Twin Cities Transport & Recove	2014 Blanket PO For Vehicle Repairs	200.00
Contract Maintenance Vehicles Total:						6,987.62
73448	04/17/2014	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Palermo	885.57
73448	04/17/2014	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Levendosl	905.57
Employer Insurance Total:						1,791.14
73430	04/17/2014	General Fund	First Responder Training	Allina Health System, Inc.	Medical Directorship April-June	656.25
First Responder Training Total:						656.25
73452	04/17/2014	General Fund	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	2,111.32
HSA Employee Total:						2,111.32
0	04/17/2014	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2014 ICMA Defe	2,941.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
ICMA Def Comp Total:						2,941.87
73458	04/17/2014	General Fund	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	1,575.99
Life Ins. Employee Total:						1,575.99
73458	04/17/2014	General Fund	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	647.00
Life Ins. Employer Total:						647.00
73458	04/17/2014	General Fund	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	1,362.34
Long Term Disability Total:						1,362.34
73448	04/17/2014	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	6,709.78
73448	04/17/2014	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	8,548.05
Medical Ins Employee Total:						15,257.83
73448	04/17/2014	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	33,362.16
Medical Ins Employer Total:						33,362.16
0	04/24/2014	General Fund	Medical Services	First Advantage LNS Occ. Health S	Annual & Initial Enrollment	96.00
Medical Services Total:						96.00
73441	04/17/2014	General Fund	Memberships & Subscriptions	IAAI	Membership Dues-Loftus Member ID	75.00
73539	04/24/2014	General Fund	Memberships & Subscriptions	MAMA	Monthly Meeting-Trudgeon	20.00
0	04/24/2014	General Fund	Memberships & Subscriptions	PayPal-CC	Fire Marshal Membership Dues	40.00
73559	04/24/2014	General Fund	Memberships & Subscriptions	SHRM	Annual Dues-Bacon	185.00
Memberships & Subscriptions Total:						320.00
0	04/17/2014	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2014 Minnesota I	787.07
Minnesota Benefit Ded Total:						787.07
0	04/24/2014	General Fund	Miscellaneous	Stouts-CC	Lunch Meeting With the Mayor-Trudg	19.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Miscellaneous Total:						19.50
0	04/24/2014	General Fund	Motor Fuel	Yocum Oil	2014 Blanket PO for Fuel - 2014 Stat	12,825.20
Motor Fuel Total:						12,825.20
73510	04/24/2014	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	1,559.70
Non Business Licenses - Pawn Total:						1,559.70
0	04/24/2014	General Fund	Operating Supplies	Advanced Graphix, Inc.	Dry Erase Board Supplies	70.00
0	04/24/2014	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	401.45
73502	04/24/2014	General Fund	Operating Supplies	Batteries Plus Bulbs	3V Lithium Coin	2.49
0	04/24/2014	General Fund	Operating Supplies	Best Buy- CC	VSX, Antenna	289.98
0	04/24/2014	General Fund	Operating Supplies	City of St. Paul	Asphalt Mix	522.20
0	04/24/2014	General Fund	Operating Supplies	Copquest-CC	Gear Keeper	98.80
0	04/24/2014	General Fund	Operating Supplies	EventBrite-CC	Strangulation Issues Training	27.37
0	04/24/2014	General Fund	Operating Supplies	Frattallones-CC	Patrol Operations Supplies	16.05
0	04/24/2014	General Fund	Operating Supplies	Grainger Inc	Plugs, Connectors	245.34
0	04/24/2014	General Fund	Operating Supplies	Grainger Inc	Wall Mount Soap Dispenser	117.43
73445	04/17/2014	General Fund	Operating Supplies	Martin Marietta Materials Inc	Street Supplies	589.47
0	04/24/2014	General Fund	Operating Supplies	Panera Bread-CC	Chaplain Meeting Supplies	81.18
0	04/24/2014	General Fund	Operating Supplies	PayPal-CC	Batteries	32.21
73451	04/17/2014	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Monthly Software	253.42
0	04/17/2014	General Fund	Operating Supplies	Rapit Printing	Patient Report Forms	206.56
73454	04/17/2014	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	758.52
73454	04/17/2014	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	685.02
73454	04/17/2014	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	699.72
0	04/24/2014	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	62.80
0	04/24/2014	General Fund	Operating Supplies	Sherwin Williams - CC	Paint Supplies	52.58
0	04/17/2014	General Fund	Operating Supplies	SHI International Corp	Toner	280.00
0	04/17/2014	General Fund	Operating Supplies	SHI International Corp	Toner	41.44
0	04/17/2014	General Fund	Operating Supplies	SHI International Corp	Cartridge	47.00
0	04/24/2014	General Fund	Operating Supplies	St. Paul Stamp Works, Inc.	Animal Tags	120.06
0	04/24/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Credit	-8.55
0	04/24/2014	General Fund	Operating Supplies	Target- CC	Citizen Academy Supplies	93.59
0	04/24/2014	General Fund	Operating Supplies	Total Tool- CC	Tools	108.51
73569	04/24/2014	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Battery Stick	16.99
Operating Supplies Total:						5,911.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73537	04/24/2014	General Fund	Operating Supplies City Garage	Linn Building Maintenance	Floor Soap, Mops	102.71
73462	04/17/2014	General Fund	Operating Supplies City Garage	Trio Supply Company	Can Liners, Nitrile Gloves	309.65
Operating Supplies City Garage Total:						412.36
0	04/17/2014	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.04.2014 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
73503	04/24/2014	General Fund	Professional Services	BCA-Apprehension	7 CJDN Oper Unit	840.00
73506	04/24/2014	General Fund	Professional Services	Brighton Veterinary Hospital	Animal Control Jan-March	1,950.00
0	04/24/2014	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	12,693.52
73533	04/24/2014	General Fund	Professional Services	Language Line Services	Interpreter Service	41.23
73535	04/24/2014	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Committment Balance	39.95
73541	04/24/2014	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment	450.00
73545	04/24/2014	General Fund	Professional Services	Multicare Associates	Medical Testing	354.00
73459	04/17/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	312.50
73459	04/17/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
73564	04/24/2014	General Fund	Professional Services	Time Saver Off Site Secretarial	Human Rights Commission Meeting 1	143.50
73566	04/24/2014	General Fund	Professional Services	Trans Union LLC	Employment Report	16.65
Professional Services Total:						16,846.22
0	04/24/2014	General Fund	Telephone	Sprint- CC	Cell Phones	56.89
0	04/24/2014	General Fund	Telephone	Sprint- CC	Cell Phones	27.97
0	04/24/2014	General Fund	Telephone	Sprint- CC	Cell Phones	55.96
73466	04/17/2014	General Fund	Telephone	Verizon Wireless	Cell Phones	770.32
Telephone Total:						911.14
0	04/24/2014	General Fund	Training	AIAFS-CC	Family Homicide Training	99.00
0	04/24/2014	General Fund	Training	Justin Gunderson	Parking Reimbursement	7.25
73543	04/24/2014	General Fund	Training	Mn Board of Firefighter Training &	Firefighter License	150.00
73544	04/24/2014	General Fund	Training	MN Board Peace Ofc Stds & Trng	POST License Renewals	1,350.00
0	04/24/2014	General Fund	Training	Streicher's	Use of Force Training	1,347.21
73463	04/17/2014	General Fund	Training	Twin Cities Transport & Recove	Towing Service	100.00
Training Total:						3,053.46
73446	04/17/2014	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits-Acct: 07972	205.47
73446	04/17/2014	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits-Acct: 07972	67.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Unemployment Insurance Total:						273.20
0	04/24/2014	General Fund	Utilities	Xcel Energy	Civil Defense	62.93
0	04/24/2014	General Fund	Utilities	Xcel Energy	New Fire Station	2,981.48
0	04/24/2014	General Fund	Utilities	Xcel Energy	Street Lights & Traffic Signals	3,386.27
0	04/24/2014	General Fund	Utilities	Xcel Energy	Street Light	12,739.34
0	04/24/2014	General Fund	Utilities	Xcel Energy	Street Lights	0.02
0	04/24/2014	General Fund	Utilities	Xcel Energy	Street Lights	55.59
Utilities Total:						19,225.63
0	04/24/2014	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	6,916.37
Utilities - City Garage Total:						6,916.37
0	04/24/2014	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,215.76
Utilities - City Hall Total:						7,215.76
0	04/24/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	2,346.95
0	04/24/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	1,012.25
Utilities - Old City Hall Total:						3,359.20
0	04/24/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	-4.59
0	04/24/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	16.03
0	04/24/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	95.89
0	04/17/2014	General Fund	Vehicle Supplies	Fastenal Company Inc.	2014 Blanket PO For Vehicle Repairs	7.94
0	04/17/2014	General Fund	Vehicle Supplies	Fastenal Company Inc.	2014 Blanket PO For Vehicle Repairs	17.96
0	04/24/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2014 Blanket PO for Vehicle Repairs	31.52
0	04/24/2014	General Fund	Vehicle Supplies	Gopher Bearing. Corp.	Tapers	550.72
0	04/24/2014	General Fund	Vehicle Supplies	Grainger Inc	2014 Blanket PO For Vehicle Repairs	2.60
73523	04/24/2014	General Fund	Vehicle Supplies	HealthEast Vehicle Services	Vehicle Supplies	148.24
73523	04/24/2014	General Fund	Vehicle Supplies	HealthEast Vehicle Services	Vehicle Supplies	191.20
0	04/17/2014	General Fund	Vehicle Supplies	Larson Companies	2014 Blanket PO for Vehicle Repairs	1,902.86
73538	04/24/2014	General Fund	Vehicle Supplies	M & M HYDRAULIC	2014 Blanket PO For Vehicle Repairs	17.22
0	04/17/2014	General Fund	Vehicle Supplies	MacQueen Equipment	2014 Blanket PO For Vehicle Repairs	1,435.58
73542	04/24/2014	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2014 Blanket PO For Vehicle Repairs	241.59
0	04/24/2014	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2014 Blanket PO For Vehicle Repairs	30.33
0	04/24/2014	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2014 Blanket PO For Vehicle Repairs	29.44
0	04/24/2014	General Fund	Vehicle Supplies	Midway Ford Co	2014 Blanket PO For Vehicle Repairs	50.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/24/2014	General Fund	Vehicle Supplies	MN State Patrol-CC	Decal	44.50
0	04/24/2014	General Fund	Vehicle Supplies	MN State Patrol-CC	Decal	44.50
0	04/17/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	15.77
0	04/17/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	25.49
0	04/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	85.99
73548	04/24/2014	General Fund	Vehicle Supplies	Philips Healthcare	HeartStart Pads	72.80
73455	04/17/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	128.80
73455	04/17/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	85.04
73455	04/17/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	27.40
0	04/24/2014	General Fund	Vehicle Supplies	Serley Mfg-CC	Diagnosit Inspection for City Truck B	1,490.00
73460	04/17/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	145.00
Vehicle Supplies Total:						6,930.55
0	04/24/2014	General Fund	Worksession Expenses	Jimmy John's Sandwiches- CC	Council Meeting Supplies	55.16
0	04/24/2014	General Fund	Worksession Expenses	Nelsons Cheese & Deli-CC	Council Meeting Supplies	73.26
Worksession Expenses Total:						128.42
Fund Total:						159,204.23
73501	04/24/2014	General Fund Donations	Supplies - Target Corp Grant	Audio Design Innovations, Inc.	Technology Upgrades	700.00
0	04/24/2014	General Fund Donations	Supplies - Target Corp Grant	Papa John's-CC	NYFS Pizza Party	178.57
0	04/24/2014	General Fund Donations	Supplies - Target Corp Grant	Wipes-CC	Disinfecting Wipes	105.11
Supplies - Target Corp Grant Total:						983.68
Fund Total:						983.68
73452	04/17/2014	Golf Course	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	76.92
HSA Employee Total:						76.92
0	04/17/2014	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2014 ICMA Defe	50.00
ICMA Def Comp Total:						50.00
73458	04/17/2014	Golf Course	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	73.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Life Ins. Employee Total:						73.48
73458	04/17/2014	Golf Course	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	8.08
Life Ins. Employer Total:						8.08
73458	04/17/2014	Golf Course	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	20.52
Long Term Disability Total:						20.52
73448	04/17/2014	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	1,076.10
Medical Ins Employee Total:						1,076.10
73448	04/17/2014	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	1,374.00
Medical Ins Employer Total:						1,374.00
73499	04/24/2014	Golf Course	Operating Supplies	3M Center	Griddle Cleaning Pads	59.04
0	04/24/2014	Golf Course	Operating Supplies	Goodin Corp.	Brass Cover	27.95
0	04/24/2014	Golf Course	Operating Supplies	Home Depot- CC	Cleaning Supplies	1.10
Operating Supplies Total:						88.09
73470	04/22/2014	Golf Course	Other Improvements	ECRS	Qty 2: Scanner - Datalogic Gryphon U	732.42
73470	04/22/2014	Golf Course	Other Improvements	ECRS	Qty 2: Gift Card Interface per Termin	598.00
73470	04/22/2014	Golf Course	Other Improvements	ECRS	Qty 1: Loyalty Interface Base License	1,495.00
73470	04/22/2014	Golf Course	Other Improvements	ECRS	Qty 1: Gold Care Warranty & Catapult	75.80
73470	04/22/2014	Golf Course	Other Improvements	ECRS	Qty 2: 1 Year Catapult Support & Upg	750.00
73470	04/22/2014	Golf Course	Other Improvements	ECRS	Sales Tax	261.92
Other Improvements Total:						3,913.14
73545	04/24/2014	Golf Course	Professional Services	Multicare Associates	Medical Testing	20.00
Professional Services Total:						20.00
73573	04/24/2014	Golf Course	Rental	Versatile Vehicles, Inc.	Monthly Lease for Six Cars	690.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Rental Total:						690.00
73499	04/24/2014	Golf Course	Use Tax Payable	3M Center	Additional Sales/Use Tax	-0.55
0	04/24/2014	Golf Course	Use Tax Payable	Goodin Corp.	Sales/Use Tax	-1.80
0	04/24/2014	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-43.81
Use Tax Payable Total:						-46.16
0	04/24/2014	Golf Course	Utilities	Xcel Energy	Golf Course	681.02
Utilities Total:						681.02
0	04/24/2014	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Joint Ball	51.80
0	04/24/2014	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Joint Balls	518.03
0	04/24/2014	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Shaft Roller	52.68
0	04/24/2014	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Seal Oild	25.84
Vehicle Supplies Total:						648.35
Fund Total:						8,673.54
73435	04/17/2014	Housing & Redevelopment Agency	Operating Supplies	CDW Government, Inc.	Keyboard, Mouse	30.61
73435	04/17/2014	Housing & Redevelopment Agency	Operating Supplies	CDW Government, Inc.	Monitor Cable	23.71
Operating Supplies Total:						54.32
73471	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Chris Anderson	Energy Audit	60.00
73472	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Stephanie Billecke	Energy Audit	60.00
73473	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Ronald Bole	Energy Audit	60.00
73474	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Mary Calabrese	Energy Audit	60.00
73475	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	David Carlson	Energy Audit	60.00
73476	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Julie Christiansen	Energy Audit	60.00
73477	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Helen Dufault	Energy Audit	60.00
73478	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Ahmed Elyamani	Energy Audit	60.00
73479	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Cheryl Garcia	Energy Audit	60.00
73480	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	James Haskins	Energy Audit	60.00
73481	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Neelam Jain	Energy Audit	60.00
73482	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Claire Jordan	Energy Audit	60.00
73483	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Mary Keel	Energy Audit	60.00
73484	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Kristin Kuck	Energy Audit	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73485	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Catherine Lecy	Energy Audit	60.00
73486	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Donna Lightfoot	Energy Audit	60.00
73487	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Thomas Linc	Energy Audit	60.00
73488	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	James Marshall	Energy Audit	60.00
73489	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Kathleen McCabe	Energy Audit	60.00
73490	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Jane Newman	Energy Audit	60.00
73491	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Matthew Osterman	Energy Audit	60.00
73492	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Doris Petrie	Energy Audit	60.00
73493	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Steve Ring	Energy Audit	60.00
73494	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Ho Tran	Energy Audit	60.00
73495	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Joseph Wozniak	Energy Audit	60.00
73496	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Toke Yonekawa	Energy Audit	60.00
73497	04/22/2014	Housing & Redevelopment Agency	Payment to Owners	Yali You	Energy Audit	60.00
Payment to Owners Total:						1,620.00
0	04/24/2014	Housing & Redevelopment Agency	Professional Services	GMHC	Housing Resource Center Services-20	14,000.00
73530	04/24/2014	Housing & Redevelopment Agency	Professional Services	Kennedy & Graven, Chartered	Legal Services	1,628.00
73560	04/24/2014	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	150.00
73560	04/24/2014	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
Professional Services Total:						15,782.87
0	04/24/2014	Housing & Redevelopment Agency	Training	Sensible Land Use-CC	Program Registration	48.00
Training Total:						48.00
0	04/24/2014	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Parking Reimbursement	7.00
Transportation Total:						7.00
Fund Total:						17,512.19
0	04/24/2014	Information Technology	Computer Equipment	CDW-Government- CC	Tripp Lite	986.30
73437	04/17/2014	Information Technology	Computer Equipment	Cities Digital Inc	Laserfiche Rio Upgrade Quote ID 55	120,766.72
0	04/24/2014	Information Technology	Computer Equipment	Data Q-CC	Golf Course Network Equipment	1,239.00
73524	04/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Notebook	684.20
0	04/17/2014	Information Technology	Computer Equipment	SHI International Corp	Computer Supplies	243.00
0	04/17/2014	Information Technology	Computer Equipment	SHI International Corp	Office License	243.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Computer Equipment Total:						124,162.22
0	04/24/2014	Information Technology	Contract Maintenance	Network Solutions- CC	Domain Registration	249.88
73450	04/17/2014	Information Technology	Contract Maintenance	Paragon Solutions Group, Inc.	Qty 127: Camera Device PMA throug	14,539.25
0	04/24/2014	Information Technology	Contract Maintenance	Splashtop-CC	Remote Desktop License	1,688.00
Contract Maintenance Total:						16,477.13
73452	04/17/2014	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	181.55
HSA Employee Total:						181.55
0	04/17/2014	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2014 ICMA Defe	325.00
ICMA Def Comp Total:						325.00
73432	04/17/2014	Information Technology	Internet	Anoka County Treasury	Broadband-May 2014	75.00
73511	04/24/2014	Information Technology	Internet	City of North St. Paul	Cata CTR Interconnects	600.00
73511	04/24/2014	Information Technology	Internet	City of North St. Paul	Billing Interconnects	1,900.00
73438	04/17/2014	Information Technology	Internet	Comcast	High Speed Internet, Cable TV	83.52
73465	04/17/2014	Information Technology	Internet	US Internet	Dns, Domain Hosting	26.70
73469	04/17/2014	Information Technology	Internet	XO Communications Inc.	Internet	1,088.27
Internet Total:						3,773.49
73458	04/17/2014	Information Technology	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	51.61
Life Ins. Employee Total:						51.61
73458	04/17/2014	Information Technology	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	94.95
Life Ins. Employer Total:						94.95
73458	04/17/2014	Information Technology	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	183.48
Long Term Disability Total:						183.48
73448	04/17/2014	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	1,665.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employee Total:						1,665.09
73448	04/17/2014	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	7,636.97
Medical Ins Employer Total:						7,636.97
73435	04/17/2014	Information Technology	Operating Supplies	CDW Government, Inc.	Prox Reader	65.39
0	04/24/2014	Information Technology	Operating Supplies	Monoprice.Com-CC	HDMI Cables for Computer Display 1	87.13
0	04/24/2014	Information Technology	Operating Supplies	UPS Store- CC	Return Shipping For Computer Repai	33.36
Operating Supplies Total:						185.88
0	04/24/2014	Information Technology	Telephone	Sprint- CC	Cell Phones	25.73
73466	04/17/2014	Information Technology	Telephone	Verizon Wireless	Cell Phones	105.03
Telephone Total:						130.76
Fund Total:						154,868.13
73507	04/24/2014	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaining	27.15
73518	04/24/2014	License Center	Contract Maintenance	G & K Services	Floor Mats	22.40
Contract Maintenance Total:						49.55
73452	04/17/2014	License Center	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	69.84
HSA Employee Total:						69.84
73458	04/17/2014	License Center	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	57.48
Life Ins. Employee Total:						57.48
73458	04/17/2014	License Center	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	72.72
Life Ins. Employer Total:						72.72
73458	04/17/2014	License Center	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	122.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	122.42
73448	04/17/2014	License Center	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	3,776.76
					Medical Ins Employee Total:	3,776.76
73448	04/17/2014	License Center	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	6,414.00
					Medical Ins Employer Total:	6,414.00
0	04/17/2014	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2014 Minnesota I	103.84
					Minnesota Benefit Ded Total:	103.84
0	04/24/2014	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	91.61
					Office Supplies Total:	91.61
0	04/24/2014	License Center	Postage	USPS-CC	Postage	141.40
0	04/24/2014	License Center	Postage	USPS-CC	Post Office Credit	-5.05
					Postage Total:	136.35
73439	04/17/2014	License Center	Professional Services	ECR Software Corp.	Catapult Renewal-Ticket #: 224245	3,750.00
0	04/24/2014	License Center	Professional Services	Electro Watchman, Inc.	License Center Security System	180.00
0	04/24/2014	License Center	Professional Services	Quicksilver Express Courier	Courier Service	216.47
					Professional Services Total:	4,146.47
0	04/17/2014	License Center	Rental	Gaughan Properties	License Center Rent-May 2014	5,010.77
					Rental Total:	5,010.77
0	04/24/2014	License Center	Utilities	Xcel Energy	Motor Vehicle	513.97
					Utilities Total:	513.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						20,565.78
73531	04/24/2014	Municipal Community Band	Professional Services	Patricia Lancaster	50th Anniversary DVD-Roseville Bar	75.00
Professional Services Total:						75.00
Fund Total:						75.00
73452	04/17/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA WI En	34.62
73452	04/17/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	213.84
HSA Employee Total:						248.46
73458	04/17/2014	P & R Contract Maintenance	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	52.41
Life Ins. Employee Total:						52.41
73458	04/17/2014	P & R Contract Maintenance	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	58.57
Life Ins. Employer Total:						58.57
73458	04/17/2014	P & R Contract Maintenance	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	103.14
Long Term Disability Total:						103.14
73448	04/17/2014	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	1,012.53
Medical Ins Employee Total:						1,012.53
73448	04/17/2014	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	4,282.66
Medical Ins Employer Total:						4,282.66
0	04/24/2014	P & R Contract Maintenance	Operating Supplies	MN Horticulture-CC	Arboretum Supplies	83.56
0	04/24/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Sander Belt	19.23
0	04/24/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Arboretum Supplies	6.96
0	04/24/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Sharpening, Drill	85.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						194.97
73545	04/24/2014	P & R Contract Maintenance	Professional Services	Multicare Associates	Medical Testing	20.00
Professional Services Total:						20.00
0	04/24/2014	P & R Contract Maintenance	Telephone	Sprint- CC	Cell Phones	13.99
73466	04/17/2014	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	35.01
Telephone Total:						49.00
0	04/24/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Sales/Use Tax	-0.20
0	04/24/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Sales/Use Tax	-0.13
0	04/24/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Sales/Use Tax	-0.13
0	04/24/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Sales/Use Tax	-0.34
0	04/24/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Sales/Use Tax	-2.31
Use Tax Payable Total:						-3.11
0	04/24/2014	P & R Contract Maintenance	Utilities	Xcel Energy	Arboretum	253.67
0	04/24/2014	P & R Contract Maintenance	Utilities	Xcel Energy	Jaycees Shelter & Ampitheater	408.49
0	04/24/2014	P & R Contract Maintenance	Utilities	Xcel Energy	Foundation Shelter	72.80
0	04/24/2014	P & R Contract Maintenance	Utilities	Xcel Energy	FOR Paks Shelter	31.87
0	04/24/2014	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	1,651.44
0	04/24/2014	P & R Contract Maintenance	Utilities	Xcel Energy	Lions Shelter	46.01
Utilities Total:						2,464.28
Fund Total:						8,482.91
0	04/24/2014	Park Dedication Fund	Miscellaneous Expense	Erickson, Bell, Beckman & Quinn I	General Civil Matters	175.75
73553	04/24/2014	Park Dedication Fund	Miscellaneous Expense	Ramsey County Prop Rec & Rev	First Half Tax for 1984 County Road	5,389.00
Miscellaneous Expense Total:						5,564.75
Fund Total:						5,564.75
0	04/24/2014	Park Renewal 2011	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	101.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/24/2014	Park Renewal 2011	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	1,036.00
73532	04/24/2014	Park Renewal 2011	Professional Services	Land Title, Inc.	Property Report	100.00
Professional Services Total:						1,237.75
Fund Total:						1,237.75
0	04/24/2014	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	134.16
73567	04/24/2014	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	85.00
73567	04/24/2014	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	115.00
Professional Services Total:						334.16
Fund Total:						334.16
73452	04/17/2014	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	41.67
HSA Employee Total:						41.67
73458	04/17/2014	Police Grants	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	11.03
Life Ins. Employee Total:						11.03
73458	04/17/2014	Police Grants	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	1.98
Life Ins. Employer Total:						1.98
73458	04/17/2014	Police Grants	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	3.73
Long Term Disability Total:						3.73
73448	04/17/2014	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	12.93
Medical Ins Employee Total:						12.93
73448	04/17/2014	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	168.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						168.04
Fund Total:						239.38
73458	04/17/2014	Police Forfeiture Fund	Life Insurance	Standard Insurance Company	Insurance Premiums for April 2014	1.00
Life Insurance Total:						1.00
73458	04/17/2014	Police Forfeiture Fund	Long term Disability	Standard Insurance Company	Insurance Premiums for April 2014	2.15
Long term Disability Total:						2.15
73448	04/17/2014	Police Forfeiture Fund	Medical Employer	NJPA	Health Insurance Premium-April 2014	45.07
Medical Employer Total:						45.07
73501	04/24/2014	Police Forfeiture Fund	Professional Services	Audio Design Innovations, Inc.	Technology Upgrades	633.19
0	04/24/2014	Police Forfeiture Fund	Professional Services	Sears-CC	Crime Scene Desk	766.71
Professional Services Total:						1,399.90
Fund Total:						1,448.12
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	6,551.87
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	488.44
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	806.03
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	488.44
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	436.00
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	488.44
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	699.45
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	826.59
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	673.97
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	664.93
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	664.93
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	673.97
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	664.93
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	664.93
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	675.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	488.44
73523	04/24/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies	488.44
Vehicles & Equipment Total:						16,445.13
Fund Total:						16,445.13
73554	04/24/2014	Public Works Vehicle Revolving	Public Works Vehicles	RCM Equipment Company, LLC	Schwarze Street Max/SP-550 Velocity	52,850.00
73461	04/17/2014	Public Works Vehicle Revolving	Public Works Vehicles	Titan Machinery	LoadRite Pro 1 - 2180 Loader Scale F	5,092.50
Public Works Vehicles Total:						57,942.50
Fund Total:						57,942.50
73536	04/24/2014	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Arts @ The Oval Advertising-Acct 0C	258.00
73549	04/24/2014	Recreation Fund	Advertising	Pioneer Press	Arts @ The Oval Advertising	210.00
0	04/17/2014	Recreation Fund	Advertising	Star Tribune	Arts Advertising-Account: 10000134	300.00
Advertising Total:						768.00
73446	04/17/2014	Recreation Fund	Employer Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits-Acct: 07972	136.78
Employer Insurance Total:						136.78
73452	04/17/2014	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	330.19
HSA Employee Total:						330.19
0	04/17/2014	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2014 ICMA Defe	525.00
ICMA Def Comp Total:						525.00
73458	04/17/2014	Recreation Fund	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	138.65
Life Ins. Employee Total:						138.65
73458	04/17/2014	Recreation Fund	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	96.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	96.96
73458	04/17/2014	Recreation Fund	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	223.11
					Long Term Disability Total:	223.11
73448	04/17/2014	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	1,164.12
					Medical Ins Employee Total:	1,164.12
73448	04/17/2014	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	7,565.46
					Medical Ins Employer Total:	7,565.46
0	04/17/2014	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2014 Minnesota I	266.45
					Minnesota Benefit Ded Total:	266.45
0	04/24/2014	Recreation Fund	Miscellaneous Expense	Office Depot- CC	No Receipt-Cash	40.48
					Miscellaneous Expense Total:	40.48
0	04/24/2014	Recreation Fund	Office Supplies	Fed Ex Kinko's-CC	Cut, Collate	23.63
0	04/24/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	226.50
0	04/24/2014	Recreation Fund	Office Supplies	Office Depot- CC	Marketing Postcards	27.84
0	04/24/2014	Recreation Fund	Office Supplies	Office Depot- CC	Projector Light Bulb	7.49
					Office Supplies Total:	285.46
0	04/24/2014	Recreation Fund	Operating Supplies	Bearings-CC	Bearings & PT Components	32.20
0	04/24/2014	Recreation Fund	Operating Supplies	Big Thrill Factory-CC	Spring Break Camp Field Trip	67.59
0	04/24/2014	Recreation Fund	Operating Supplies	Buffalo Wild Wings-CC	Volunteer Dinner Gift Card	30.00
0	04/24/2014	Recreation Fund	Operating Supplies	Cub Foods- CC	HANC Camp Supplies	167.39
0	04/24/2014	Recreation Fund	Operating Supplies	Cub Foods- CC	Senior Club Supplies	26.55
0	04/24/2014	Recreation Fund	Operating Supplies	Dollar Tree-CC	Spring Break Camp Supplies	10.71
0	04/24/2014	Recreation Fund	Operating Supplies	Ferguson Enterprises Inc.-CC	Pipe, Fluid Cooler Repair Parts	102.84
0	04/24/2014	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Nails, Straps, Elbow	27.35
0	04/24/2014	Recreation Fund	Operating Supplies	Olive Garden-CC	Volunteer Dinner Gift Card	50.00
0	04/24/2014	Recreation Fund	Operating Supplies	Outback Steakhouse-CC	Volunteer Dinner Gift Card	20.00
0	04/24/2014	Recreation Fund	Operating Supplies	PetSmart-CC	HANC Animal Supplies	171.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/24/2014	Recreation Fund	Operating Supplies	Shoreview Park & Rec-CC	Spring Break Camp Field Trip	88.32
0	04/24/2014	Recreation Fund	Operating Supplies	Shoreview Park & Rec-CC	Swimming Camp	66.24
0	04/24/2014	Recreation Fund	Operating Supplies	Spotlight Dance Cup-CC	Dance Comptetion Entry Fees	335.00
0	04/24/2014	Recreation Fund	Operating Supplies	Staples-CC	Display Sign, Stereo Plugs	125.30
0	04/24/2014	Recreation Fund	Operating Supplies	Target- CC	Spring Break Camp Supplies	48.34
0	04/24/2014	Recreation Fund	Operating Supplies	Target- CC	HANC Book for Library	21.65
0	04/24/2014	Recreation Fund	Operating Supplies	US Foods-CC	Coffee Makers	139.98
0	04/24/2014	Recreation Fund	Operating Supplies	Walgreens-CC	HANC Camp Supplies	12.78
Operating Supplies Total:						1,544.04
0	04/24/2014	Recreation Fund	Professional Services	3rd Lair Skate Park-CC	Skateboard Camps Deposit	600.00
73509	04/24/2014	Recreation Fund	Professional Services	Champion Youth	Safety Awareness/Self Defense Instru	2,040.00
73443	04/17/2014	Recreation Fund	Professional Services	Gary Klingler	Kids Ice Fishing Clinic	450.00
73563	04/24/2014	Recreation Fund	Professional Services	Three Rivers Park District	Facility Reservation	63.00
Professional Services Total:						3,153.00
73517	04/24/2014	Recreation Fund	Rental	Fun Jumps Entertainment, Inc.	July 4 Rock Climbing Rental Deposit	815.00
Rental Total:						815.00
73556	04/24/2014	Recreation Fund	Spectator Admissions	Roseville Area High School	Share of 2013-2014 High School Hoc	7,870.00
Spectator Admissions Total:						7,870.00
73446	04/17/2014	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits-Acct: 07972	306.64
Unemployment Insurance Total:						306.64
0	04/24/2014	Recreation Fund	Use Tax Payable	Xcel Energy	Sales/Use Tax	-1.05
Use Tax Payable Total:						-1.05
0	04/24/2014	Recreation Fund	Utilities	Xcel Energy	Nature Center	794.47
Utilities Total:						794.47
Fund Total:						26,022.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73534	04/24/2014	Risk Management	Training	League of MN Cities	Loss Control Workshop	20.00
Training Total:						20.00
Fund Total:						20.00
73520	04/24/2014	Sanitary Sewer	Accounts Payable	DOLORES GEVAY	Refund Check	4.04
73546	04/24/2014	Sanitary Sewer	Accounts Payable	GARY MUNSON	Refund Check	1.24
73561	04/24/2014	Sanitary Sewer	Accounts Payable	MARY SWEENEY	Refund Check	8.36
73562	04/24/2014	Sanitary Sewer	Accounts Payable	DONALD TESCH	Refund Check	24.07
Accounts Payable Total:						37.71
73498	04/24/2014	Sanitary Sewer	Cleanup Assistance	24Restore	Water Damage Mitigation-2321 Hand	4,855.55
Cleanup Assistance Total:						4,855.55
0	04/17/2014	Sanitary Sewer	Clothing	North Image Apparel, Inc.	T-Shirts	49.90
Clothing Total:						49.90
0	04/17/2014	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2014 ICMA Defe	34.99
ICMA Def Comp Total:						34.99
73458	04/17/2014	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	31.07
73458	04/17/2014	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	6.48
Life Ins. Employee Total:						37.55
73458	04/17/2014	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	33.48
Life Ins. Employer Total:						33.48
73458	04/17/2014	Sanitary Sewer	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	52.61
Long Term Disability Total:						52.61
73448	04/17/2014	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	953.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	953.01
73448	04/17/2014	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	1,712.96
					Medical Ins Employer Total:	1,712.96
0	04/17/2014	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2014 Minnesota I	18.71
					Minnesota Benefit Ded Total:	18.71
0	04/24/2014	Sanitary Sewer	Operating Supplies	Panera Bread-CC	Public Works Interview Supplies	99.43
0	04/24/2014	Sanitary Sewer	Operating Supplies	Whole Body Research-CC	Inadvertant Personal Purchase-Repaic	34.95
					Operating Supplies Total:	134.38
73447	04/17/2014	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service-Apr	51.90
					Professional Services Total:	51.90
					Fund Total:	7,972.75
73546	04/24/2014	Solid Waste Recycle	Accounts Payable	GARY MUNSON	Refund Check	0.17
73561	04/24/2014	Solid Waste Recycle	Accounts Payable	MARY SWEENEY	Refund Check	1.33
73562	04/24/2014	Solid Waste Recycle	Accounts Payable	DONALD TESCH	Refund Check	3.22
					Accounts Payable Total:	4.72
73458	04/17/2014	Solid Waste Recycle	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	2.43
					Life Ins. Employer Total:	2.43
73458	04/17/2014	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	5.28
					Long Term Disability Total:	5.28
73448	04/17/2014	Solid Waste Recycle	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	109.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employer Total:	109.56
0	04/24/2014	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	15,305.40
					Professional Services Total:	15,305.40
					Fund Total:	15,427.39
73546	04/24/2014	Storm Drainage	Accounts Payable	GARY MUNSON	Refund Check	0.39
73561	04/24/2014	Storm Drainage	Accounts Payable	MARY SWEENEY	Refund Check	3.12
73562	04/24/2014	Storm Drainage	Accounts Payable	DONALD TESCH	Refund Check	7.54
					Accounts Payable Total:	11.05
0	04/17/2014	Storm Drainage	Clothing	North Image Apparel, Inc.	T-Shirts	82.33
					Clothing Total:	82.33
73453	04/17/2014	Storm Drainage	Computer Equipment	PV & Associates, LLC	WinSLAMM Software	390.00
					Computer Equipment Total:	390.00
0	04/24/2014	Storm Drainage	Evergreen Park Drainage Improv	SRF Consulting Group, Inc.	Evergreen Park Underground Storage	4,561.48
					Evergreen Park Drainage Improv Total:	4,561.48
73458	04/17/2014	Storm Drainage	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	13.50
					Life Ins. Employee Total:	13.50
73458	04/17/2014	Storm Drainage	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	39.32
					Life Ins. Employer Total:	39.32
73458	04/17/2014	Storm Drainage	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	63.62
					Long Term Disability Total:	63.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73448	04/17/2014	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	255.63
Medical Ins Employer Total:						255.63
0	04/24/2014	Storm Drainage	Miscellaneous Expense	Suburban Ace Hardware-CC	No Receipt-Angell	17.44
Miscellaneous Expense Total:						17.44
73442	04/17/2014	Storm Drainage	Operating Supplies	Jamar Company	Multi Duty Power Blanket	1,149.00
73447	04/17/2014	Storm Drainage	Operating Supplies	Networkfleet, Inc.	Monthly Service-Apr	81.85
0	04/24/2014	Storm Drainage	Operating Supplies	North Hgts Hardware Hank-CC	Snowblower Supplies	68.02
0	04/24/2014	Storm Drainage	Operating Supplies	Suburban Ace Hardware-CC	Eye Protection, Chain Saw Sharpenin	108.52
Operating Supplies Total:						1,407.39
0	04/24/2014	Storm Drainage	Telephone	Sprint- CC	Cell Phones	29.22
Telephone Total:						29.22
0	04/24/2014	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	18.63
Utilities Total:						18.63
73461	04/17/2014	Storm Drainage	Vehicles / Equipment	Titan Machinery	LoadRite Pro 1 - 2180 Loader Scale F	5,092.50
73565	04/24/2014	Storm Drainage	Vehicles / Equipment	Towmaster	Truck	119,536.00
Vehicles / Equipment Total:						124,628.50
Fund Total:						131,518.11
73449	04/17/2014	Street Construction	2013 PMP	North Valley, Inc.	Mill & Overlay	8,429.25
73449	04/17/2014	Street Construction	2013 PMP	North Valley, Inc.	Mill & Overlay	32,407.42
2013 PMP Total:						40,836.67
Fund Total:						40,836.67
73452	04/17/2014	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	8.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	8.18
73458	04/17/2014	Telecommunications	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	31.57
					Life Ins. Employee Total:	31.57
73458	04/17/2014	Telecommunications	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	17.82
					Life Ins. Employer Total:	17.82
73458	04/17/2014	Telecommunications	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	42.53
					Long Term Disability Total:	42.53
73448	04/17/2014	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	390.21
					Medical Ins Employee Total:	390.21
73448	04/17/2014	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	743.00
					Medical Ins Employer Total:	743.00
0	04/24/2014	Telecommunications	Miscellaneous Expense	MAGC-CC	Northern Lights Contest Entry	165.00
					Miscellaneous Expense Total:	165.00
0	04/24/2014	Telecommunications	Professional Services	Facebook-CC	Facebook Ads	20.55
					Professional Services Total:	20.55
73446	04/17/2014	Telecommunications	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Benefits-Acct: 07972	3,774.00
					Unemployment Insurance Total:	3,774.00
					Fund Total:	5,192.86
73436	04/17/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	89.80
73436	04/17/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	54.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
73436	04/17/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	222.70
73436	04/17/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	308.40
73436	04/17/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
73436	04/17/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	91.60
73508	04/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	37.76
73508	04/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	106.38
73528	04/24/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	339.11
73468	04/17/2014	Telephone	PSTN-PRI Access/DID Allocation	Wimactel Inc.	Payphone Advantage	64.13
PSTN-PRI Access/DID Allocation Total:						1,475.82
Fund Total:						1,475.82
73500	04/24/2014	Water Fund	Accounts Payable	GERALD ANDERSON	Refund Check	108.07
73504	04/24/2014	Water Fund	Accounts Payable	MICHAEL BENZ	Refund Check	156.57
73513	04/24/2014	Water Fund	Accounts Payable	DISTRESSED HOUSING INVEST	Refund Check	148.22
73516	04/24/2014	Water Fund	Accounts Payable	HALLIE FINUCANE	Refund Check	286.46
73520	04/24/2014	Water Fund	Accounts Payable	DOLORES GEVAY	Refund Check	56.36
73525	04/24/2014	Water Fund	Accounts Payable	IH2 PROPERTIES ILLINOIS LP	Refund Check	102.30
73526	04/24/2014	Water Fund	Accounts Payable	IH2 PROPERTIES ILLINOIS LP	Refund Check	139.74
73527	04/24/2014	Water Fund	Accounts Payable	IH3 MINNESOTA PROPERTIES	Refund Check	47.31
73540	04/24/2014	Water Fund	Accounts Payable	DAVID MARTIN	Refund Check	11.46
73546	04/24/2014	Water Fund	Accounts Payable	GARY MUNSON	Refund Check	269.16
73561	04/24/2014	Water Fund	Accounts Payable	MARY SWEENEY	Refund Check	106.92
73562	04/24/2014	Water Fund	Accounts Payable	DONALD TESCH	Refund Check	62.17
Accounts Payable Total:						1,494.74
73452	04/17/2014	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.04.2014 HSA Empl	48.55
HSA Employee Total:						48.55
73552	04/24/2014	Water Fund	Hydrant Meter Deposits	R.J. Ryan Construction	Hydrant Meter Refund	400.00
Hydrant Meter Deposits Total:						400.00
0	04/17/2014	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2014 ICMA Defe	65.01
ICMA Def Comp Total:						65.01
73458	04/17/2014	Water Fund	Life Ins. Employee	Standard Insurance Company	Insurance Premiums for April 2014	55.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	55.60
73458	04/17/2014	Water Fund	Life Ins. Employer	Standard Insurance Company	Insurance Premiums for April 2014	53.45
					Life Ins. Employer Total:	53.45
73458	04/17/2014	Water Fund	Long Term Disability	Standard Insurance Company	Insurance Premiums for April 2014	82.71
					Long Term Disability Total:	82.71
73448	04/17/2014	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium-April 2014	556.29
					Medical Ins Employee Total:	556.29
73448	04/17/2014	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium-April 2014	2,274.81
					Medical Ins Employer Total:	2,274.81
73431	04/17/2014	Water Fund	Memberships & Subscriptions	American Water Works Assoc.	Membership Dues	1,748.00
					Memberships & Subscriptions Total:	1,748.00
0	04/24/2014	Water Fund	Miscellaneous Expense	Ferguson Enterprises Inc.-CC	Missing Receipt-Hill	6.99
					Miscellaneous Expense Total:	6.99
73552	04/24/2014	Water Fund	Miscellaneous Revenue	R.J. Ryan Construction	Hydrant Meter Refund	-40.00
					Miscellaneous Revenue Total:	-40.00
0	04/17/2014	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Street Supplies	362.26
0	04/24/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	1,253.98
0	04/24/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	84.56
0	04/24/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	693.95
0	04/17/2014	Water Fund	Operating Supplies	FleetPride Truck & Trailer Parts	Waterbreak Bolts	5.14
73440	04/17/2014	Water Fund	Operating Supplies	Fra-Dor Inc.	Street Loads	288.00
73519	04/24/2014	Water Fund	Operating Supplies	General Repair Service, Corp	Hydrant Shaft	3,360.00
0	04/24/2014	Water Fund	Operating Supplies	Grainger Inc	Credit	-144.84
73522	04/24/2014	Water Fund	Operating Supplies	HD Supply Waterworks, LTD.	Water Supplies	310.92
0	04/24/2014	Water Fund	Operating Supplies	Home Depot- CC	Utility Supplies	126.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/24/2014	Water Fund	Operating Supplies	Home Depot- CC	Meter Van Supplies	138.99
0	04/24/2014	Water Fund	Operating Supplies	McMaster-Carr-CC	Meter Van Supplies	83.26
0	04/24/2014	Water Fund	Operating Supplies	Menards-CC	Utility Supplies	207.03
0	04/24/2014	Water Fund	Operating Supplies	Menards-CC	Utility Supplies	114.45
0	04/24/2014	Water Fund	Operating Supplies	Menards-CC	Meter Van Supplies	28.83
0	04/17/2014	Water Fund	Operating Supplies	Metal Supermarkets	CR Round 1018	60.00
0	04/24/2014	Water Fund	Operating Supplies	Metal Supermarkets	CR Round	10.00
0	04/24/2014	Water Fund	Operating Supplies	Mills Fleet Farm-CC	Utility Supplies	14.98
0	04/17/2014	Water Fund	Operating Supplies	Murphys Service Center Inc	Fuel	20.51
0	04/17/2014	Water Fund	Operating Supplies	Murphys Service Center Inc	Fuel	17.71
73552	04/24/2014	Water Fund	Operating Supplies	R.J. Ryan Construction	Hydrant Meter Refund	-45.85
0	04/24/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Utility Supplies	59.72
0	04/24/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Utility Supplies	26.29
0	04/17/2014	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Asphalt	970.71
0	04/24/2014	Water Fund	Operating Supplies	Total Tool	Hammer Drill	299.00
0	04/24/2014	Water Fund	Operating Supplies	Viking Industrial Center	Vests, Ear Plugs	347.20
Operating Supplies Total:						8,692.94
73505	04/24/2014	Water Fund	Professional Services	Blake Drilling, Inc.	Test Boring-1881 Rice Streeet	225.00
73521	04/24/2014	Water Fund	Professional Services	Goliath Hydro-Vac Inc.	Water Main Vac	2,587.50
73568	04/24/2014	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-March 2014	360.00
73572	04/24/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Tractor, Lowboy Rentals	9,586.96
73572	04/24/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Tractor, Lowboy Rentals	341.95
73572	04/24/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Tractor, Lowboy Rentals	1,786.00
73572	04/24/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Tractor, Lowboy Rentals	1,249.00
73572	04/24/2014	Water Fund	Professional Services	Valley-Rich Co., Inc.	Tractor, Lowboy Rentals	1,462.00
73467	04/17/2014	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Locating	1,753.20
Professional Services Total:						19,351.61
73551	04/24/2014	Water Fund	Rental	Q3 Contracting, Inc.	Signs, Arrows	229.50
73551	04/24/2014	Water Fund	Rental	Q3 Contracting, Inc.	Signs, Arrows	278.30
73551	04/24/2014	Water Fund	Rental	Q3 Contracting, Inc.	Signs, Arrows	174.20
73551	04/24/2014	Water Fund	Rental	Q3 Contracting, Inc.	Signs, Arrows	392.90
Rental Total:						1,074.90
0	04/24/2014	Water Fund	Telephone	Sprint- CC	Cell Phones	113.78
0	04/24/2014	Water Fund	Telephone	Vesta-CC	Utility Staff Wireless Phone Service	54.41

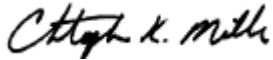
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	168.19
0	04/24/2014	Water Fund	Utilities	Xcel Energy	Fairview Water Tower	5,025.43
					Utilities Total:	5,025.43
					Fund Total:	41,059.22
0	04/24/2014	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	2,047.00
0	04/24/2014	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	436.00
					Professional Services Total:	2,483.00
					Fund Total:	2,483.00
					Report Total:	757,638.28

REQUEST FOR COUNCIL ACTION

Date: 05/05/2014

Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2014 Business and Other Licenses and Permits

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Temporary On-Sale Liquor License

Rotary Club of Roseville
233 Hamline Avenue North, Suite 620
Roseville, MN 55113

The Rotary Club of Roseville wishes to sell liquor during an event on June 26, 2014 held at 2525 North Dale Street in the Roseville Central Park Arboretum.

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Rotary Club of Roseville		Date organized May 7, 1970	Tax exempt number 23-7068538
Address 233 Hamline Avenue North, Suite 620	City Roseville	State Minnesota	Zip Code 55113
Name of person making application David Kray		Business phone 763-792-3621	Home phone 651-489-1734
Date(s) of event June 26, 2014	Type of organization ☐ Club ☒ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name X Susan Nemitz		City Roseville	State Minnesota
			Zip 55113
Add New Officer			

Location where permit will be used. If an outdoor area, describe.
 Roseville Central Park Arboretum

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 Cellar's Wine, 2701 Lincoln Drive, Roseville, MN 55113

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF ROSEVILLE
 City/County
 \$50.00
 City Fee Amount
 4/28/2014
 Date Fee Paid

Date Approved
 Permit Date

Signature City Clerk or County Official

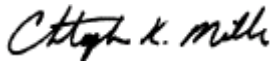
Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

REQUEST FOR COUNCIL ACTION

Date: 5/05/2014
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
IT	CDW-G	Cisco SmartNet Support Agreement (a)	\$16,988.00	Budget
Pathways	Bituminous Roadways	Asphalt patching material (b)	10,000.00	Budget
Pathways	Ace Blacktop	Pathway reclaim and paving (b)	57,362.00	Budget
Pathways	Ron Kassa Construction	Concrete sidewalk (b)	38,708.00	Budget
Pathways	Aggregate Industries	Blanket P.O. for Class 5 limestone (b)	12,240.00	Budget
Storm	Ron Kassa Construction	Concrete curb (b)	6,600.00	Budget
Water	Aggregate Industries	Blanket P.O. for Class 5 limestone (b)	6,120.00	Budget

Comments/Description:

- a) Annual software maintenance and support agreement for our telephone system, network switches and routers, and wireless network equipment.
- b) Per annual quotes for materials.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
N/A	N/A

POLICY OBJECTIVE

Required under City Code 103.05.

21 **FINANCIAL IMPACTS**

22 Funding for all items is provided for in the current operating or capital budget.

23 **STAFF RECOMMENDATION**

24 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
25 applicable, authorize the trade-in/sale of surplus items.

26 **REQUESTED COUNCIL ACTION**

27 Motion to approve the attached list of general purchases and contracts for services and where
28 applicable; the trade-in/sale of surplus equipment.

29

30

Prepared by: Chris Miller, Finance Director

Attachments: A: 2014 CIP Summary

31

City of Roseville

2014 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 147,440	1/13/2014	\$ 25,795	\$ 121,645
Vehicles	Police	Unmarked vehicles (2)	46,680		-	-
Vehicles	Police	CSO Vehicle	33,950	1/13/2014	-	-
Vehicles	Fire	Command Unit	45,000	1/13/2014	-	-
Vehicles	Fire	Rescue Boat	18,000	3/24/2014	-	-
Vehicles	Streets	Vehicle #123 Patch Hook Body	100,000		-	-
Vehicles	Streets	Vehicle #124 Oil distribution body/chassis	120,000	4/14/2014	52,850	67,150
Vehicles	Park Maintenance	Replace Vehicle #501 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #508, 3/4 ton with plow	45,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #533, 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #532, 1/2 ton	25,000		-	-
Vehicles	Skating Center	Replace Zamboni	-	2013 CIP	106,093	(106,093)
Vehicles	Sanitary Sewer	Vehicle #203 1-ton truck	28,000	3/24/2014	-	-
Vehicles	Sanitary Sewer	Vehicle #225 Backhoe	50,000		-	-
Total Vehicles			\$ 729,070		\$ 184,738	\$ 82,702
Equipment	Central Services	Postage Machine Rental	\$ 3,340		\$ -	\$ -
Equipment	Central Services	Copier/scanner rentals	78,000	n/a	15,015	62,985
Equipment	Police	Computer equipment	7,210		-	-
Equipment	Police	Office furniture	2,060		422	1,638
Equipment	Police	Evidence room equipment replacements	2,575		-	-
Equipment	Police	Laptop replacement for squads	5,645		-	-
Equipment	Police	Squad conversion	15,450		-	-
Equipment	Police	Non-lethal weapons	1,545		-	-
Equipment	Police	Long-gun parts	3,090		-	-
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		-	-
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Defibrillators	1,545		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	2,575		-	-
Equipment	Police	Radio equipment	15,450		146	15,304
Equipment	Fire	Firefighter turnout gear	52,800		-	-
Equipment	Fire	Lifepacks - 12	30,000		-	-
Equipment	Fire	Ventilation equipment	6,000	3/24/2014	-	-
Equipment	Fire	equipment tools	8,000		-	-
Equipment	Fire	Head protection	9,000		-	-
Equipment	Fire	Vehicle laptops	11,000		-	-
Equipment	Fire	Rescue Equipment	-	n/a	4,628	(4,628)
Equipment	Engineering	Office furniture	20,000		-	-
Equipment	Streets	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Streets	Vehicle #153 Trailer Felling	8,000		-	-
Equipment	Streets	Street signs	50,000		-	-
Equipment	Streets	Mower/ Snow blower combo	30,000	1/6/2014	23,943	6,057
Equipment	Streets	Anti-icing Hook setup	20,000	1/13/2014	-	-
Equipment	Streets	Spray Injection Patch Trailer	-	n/a	52,850	(52,850)
Equipment	Maintenance Garage	Replace office furniture	8,000		-	-
Equipment	Park Maintenance	MainTrac software	25,000		-	-
Equipment	Park Maintenance	Park security systems	150,000		-	-
Equipment	Park Maintenance	Unit #520 trailer	5,000		-	-
Equipment	Park Maintenance	Unit #538 portable generator	3,000		-	-
Equipment	Park Maintenance	Snowblower	1,000		-	-
Equipment	Skating Center	Ice show curtain - arena	8,000		-	-
Equipment	Skating Center	OVAL bandy boards	8,000		-	-
Equipment	Communications	Web conferencing equipment: Aspen Room	10,000		-	-
Equipment	Communications	Control room equipment replacements	10,000		-	-
Equipment	Information Technology	Computers, monitors printers	52,200		-	-
Equipment	Information Technology	Network: servers, routers, etc.	62,000		-	-

City of Roseville

2014 Capital Improvement Plan Summary

Updated 04/30/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Equipment	Information Technology	Telephones, UPS, other	14,200		-	-
Equipment	Community Dev.	Office furniture	5,500		-	-
Equipment	Community Dev.	Large format printer	5,000		1,983	3,017
Equipment	Community Dev.	Computer software	1,500		1,713	(213)
Equipment	Water	Water meters, AMR system	530,000	Prior Year	366,346	163,654
Equipment	Water	Replace/upgrade SCADA	20,000		-	-
Equipment	Water	Field computer replacement	5,000		-	-
Equipment	Water	Compactor for backhoe	5,000	1/27/2014	4,337	663
Equipment	Sewer	Replace/upgrade SCADA	20,000		-	-
Equipment	Sewer	Field computer replacement	5,000		-	-
Equipment	Sewer	Compactor for backhoe	-	1/27/2014	4,337	(4,337)
Equipment	Storm Drainage	Replace Unit #115 flair mower	25,000		-	-
Equipment	Storm Drainage	Mower/ Snow blower combo	30,000	1/6/2014	24,542	5,458
Equipment	Storm Drainage	Vehicle #225 Backhoe	50,000		-	-
Equipment	Storm Drainage	Replace/upgrade SCADA	20,000		-	-
Equipment	Storm Drainage	Backhoe compactor	5,000	1/27/2014	4,337	663
Equipment	Storm Drainage	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Greens mowers	27,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman	15,000		-	-
Total Equipment			\$ 1,559,930		\$ 514,783	\$ 199,227
Bldgs & Infrastructure	General Facilities	Door card reader	\$ 6,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	Replace MUA	30,000		-	-
Bldgs & Infrastructure	General Facilities	Replace Kewanee Boiler @ City Hall	40,000		-	-
Bldgs & Infrastructure	General Facilities	Fire Station #2 repurposing	25,000		-	-
Bldgs & Infrastructure	General Facilities	Overhead door replacement @ PW	15,000		-	-
Bldgs & Infrastructure	General Facilities	Remodel Fire Admin area @ City Hall	35,000	4/14/2014	-	-
Bldgs & Infrastructure	General Facilities	Emergency generator	40,000		-	-
Bldgs & Infrastructure	General Facilities	Replace tables and chairs	25,000		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Video surveillance camera replacement	-	n/a	4,487	(4,487)
Bldgs & Infrastructure	Street Lighting	Larpenteur Avenue streetlights	25,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Central Garage	Replace fuel management system	50,000		-	-
Bldgs & Infrastructure	Central Garage	Drill press	2,000		-	-
Bldgs & Infrastructure	Skating Center	Water heater - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Water storage tank - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Refrigeration system - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Lobby Roof - OVAL	85,000		-	-
Bldgs & Infrastructure	Skating Center	Mechanical Room improvements - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Bathroom partitions - OVAL	5,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		-	-
Bldgs & Infrastructure	Pavement Management	Mill & Overlay	1,000,000		-	-
Bldgs & Infrastructure	Pavement Management	MSA Street Construction / Overlay	1,000,000		-	-
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	5,467,000		-	-
Bldgs & Infrastructure	Water	Water system improvements	700,000		-	-
Bldgs & Infrastructure	Water	Elevated storage tank repairs/painting	800,000		-	-
Bldgs & Infrastructure	Water	Booster station improvements	200,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	900,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	300,000		-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000	3/24/2014	-	-
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	7,500		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse kitchen equipment	5,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	30,000		-	-
Total Buildings & Infrastructure			\$ 11,793,500		\$ 4,487	\$ (4,487)
Total - All 2014 CIP Items			\$ 14,082,500		\$ 704,008	\$ 277,442

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: **05/05/2014**

ITEM NO: 7.d

Department Approval

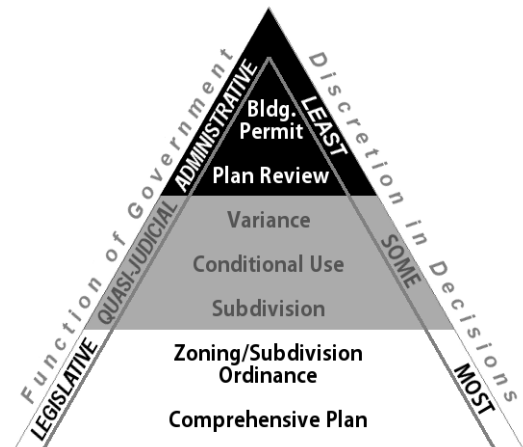
City Manager Approval

Item Description: Request by Horton Incorporated and Minnehaha Bus Company for approval of a RECOMBINATION MINOR SUBDIVISION at 2565 and 2507 Walnut Street

Application Review Details

- RCA prepared: April 29, 2014
- City Council action: May 5, 2014
- Sixty-day action deadline: June 14, 2014

Action taken on a minor subdivision request is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.



1.0 REQUESTED ACTION

The applicants request approval of the proposed RECOMBINATION MINOR SUBDIVISION, adjusting the shared property boundary for two existing industrial parcels.

2.0 SUMMARY OF RECOMMENDATION

The Planning Division recommends approval of the proposed RECOMBINATION MINOR SUBDIVISION; see Section 6 of this report for the detailed recommendation.

3.0 SUGGESTED ACTION

By motion, approve the proposed RECOMBINATION MINOR SUBDIVISION, pursuant to §1104.04 (Minor Subdivisions) of the City Code; see Section 7 of this report for the detailed action.

11 **4.0 BACKGROUND**

12 4.1 The properties, located in Planning District 11, share the Comprehensive Plan land use
13 designation of Industrial (I), and the corresponding zoning classification of Industrial (I)
14 District.

15 4.2 Horton Incorporated owns the northern parcel and Minnehaha Bus Company owns the
16 southern parcel. They desire to relocate a shared property boundary to incorporate the
17 rear portion of the Minnehaha parcel with the Horton parcel before this land area is sold
18 to Horton after the approval of the proposed RECOMBINATION MINOR SUBDIVISION.
19 Attachment A indicates the existing Horton parcel boundary in red whereas Attachment
20 B indicates the proposed acquisition and parcel area.

21 4.3 A MINOR SUBDIVISION application has been submitted in lieu of the preliminary plat/final
22 plat process because §1104.04B (Recombination) of the City Code establishes the
23 recombination process to simplify those subdivisions which seek “to divide one recorded
24 lot or parcel in order to permit the adding of a parcel of land to an abutting lot...[in such a
25 way that will] not cause any portion of the existing lots or parcels to be in violation of
26 this regulation or the zoning code.” The current proposal meets these criteria.

27 **5.0 REVIEW OF PROPOSED MINOR SUBDIVISION**

28 5.1 There are no minimum lot size or area requirements for industrially zoned property.

29 5.2 City Code §1103.04 (Easements) requires a 12-foot-wide drainage and utility easement
30 centered on the new, common property boundary.

31 5.3 In reviewing the application, comments from Roseville’s Development Review
32 Committee (DRC) were primarily from Public Works Department staff; their main
33 comments were as follows:

34 a. Standard drainage and utility easements should be dedicated.

35 5.4 According to the procedure established in §1104.04B, if a MINOR SUBDIVISION
36 application is approved, a survey of the approved parcels, the new legal descriptions, and
37 any necessary Quit Claim or Warranty deeds must be submitted within 30 days for
38 administrative review to verify consistency with the City Council’s approval; then the
39 required easements must be prepared, and the easements and legal descriptions must be
40 filed by the applicant with the Ramsey County Recorder.

41 **6.0 RECOMMENDATION**

42 Based on the comments and findings outlined in Sections 4 – 5 of this report, Planning
43 Division staff recommends approval of the proposed RECOMBINATION MINOR
44 SUBDIVISION, with the following conditions:

45 a. drainage and utility easements shall be dedicated as illustrated on the site plan
46 reviewed with this application; and

47 **7.0 SUGGESTED ACTION**

48 **By motion, approve the proposed RECOMBINATION MINOR SUBDIVISION at 2565 and**
49 **2507 Walnut Street** based on the comments and findings of Sections 4 – 5 and the
50 recommendation and conditions of Section 6 of this report.

Prepared by: City Planner Thomas Paschke
651-792-7073 | thomas.paschke@ci.roseville.mn.us

Attachments: A: Existing parcel

B: Proposed parcel

2565 Walnut St: Existing Conditions



Prepared by:
Community Development Department
Printed: April 29, 2014



Site Location

Data Sources

* Ramsey County GIS Base Map (4/2/2014)

* Aerial Data: MnGeo (4/2012)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet



2565 Walnut St: Proposed Conditions



Prepared by:
Community Development Department
Printed: April 29, 2014



Site Location

Data Sources

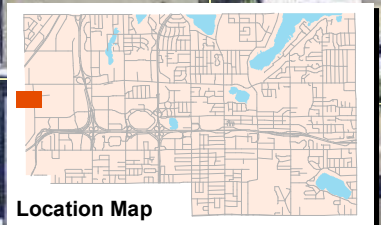
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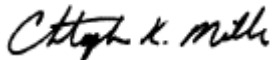
0 100 200 Feet



REQUEST FOR COUNCIL ACTION

Date: 05/05/2014
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

BACKGROUND

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to May 18th 2014 will be accepted and not levied on the 2015 property taxes.

POLICY OBJECTIVE

Certifying delinquent charges are required under City Code.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

REQUESTED COUNCIL ACTION

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County
B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 5th day of May, 2014 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION DIRECTING THE COUNTY AUDITOR TO
LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2015 or
BEYOND**

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

67 State of Minnesota)
68) SS
69 County of Ramsey)
70

71 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of
72 Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes
73 of a regular meeting of said City Council held on the 5th day of May, 2014 with the original thereof on file
74 in my office.
75

76 WITNESS MY HAND officially as such Manager this 5th day of May, 2014.
77
78

79 _____
80 Patrick Trudgeon
81 City Manager
82

83 Seal
84

More than 90 past due
as of Jan. 1 2014

Delinquent Accounts 2nd Qtr 2014
for 2015 Tax Year

City of Roseville, MN
5/5/2014

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to</u> <u>Collections</u>	<u>Collections +</u> <u>\$2.00 Fee</u>
012923110003	195 WOODLYNN AVE	\$ 85.03	\$ 87.03
012923120009	353 OWASSO BLVD	\$ 187.27	\$ 189.27
012923120024	301 S OWASSO BLVD	\$ 134.39	\$ 136.39
012923120026	303 OWASSO BLVD	\$ 228.99	\$ 230.99
012923130028	2942 MATILDA ST	\$ 116.39	\$ 118.39
012923130045	333 CO RD C2	\$ 177.19	\$ 179.19
012923130047	349 CO RD C2	\$ 166.04	\$ 168.04
012923130087	371 MILLWOOD AVE	\$ 165.24	\$ 167.24
012923140019	2980 WOODBRIDGE ST	\$ 188.52	\$ 190.52
012923140055	2916 MARION ST	\$ 210.00	\$ 212.00
012923140081	208 MAPLE LN	\$ 260.94	\$ 262.94
012923140082	216 MAPLE LN	\$ 123.59	\$ 125.59
012923140085	240 MAPLE LN	\$ 179.74	\$ 181.74
012923220029	3010 SANDY HOOK DR	\$ 179.34	\$ 181.34
012923230034	609 OWASSO BLVD	\$ 207.14	\$ 209.14
012923230048	562 OWASSO BLVD	\$ 238.94	\$ 240.94
012923240132	472 OWASSO BLVD	\$ 196.29	\$ 198.29
012923310042	406 TERRACE DR	\$ 119.99	\$ 121.99
012923310051	476 TERRACE DR	\$ 281.54	\$ 283.54
012923310078	468 JUDITH AVE	\$ 138.64	\$ 140.64
012923320025	531 OWASSO HILLS DR	\$ 134.39	\$ 136.39
012923330003	528 IONA LN	\$ 204.84	\$ 206.84
012923330025	2757 KENT ST	\$ 141.59	\$ 143.59
012923330367	2735 MACKUBIN ST #9	\$ 139.19	\$ 141.19
012923330420	2731 MACKUBIN ST #39	\$ 122.14	\$ 124.14
012923330445	2684 MACKUBIN ST	\$ 137.02	\$ 139.02
012923330456	2662 MACKUBIN ST	\$ 141.59	\$ 143.59
012923330462	2650 MACKUBIN ST	\$ 186.19	\$ 188.19
012923340011	422 IONA LN	\$ 148.79	\$ 150.79
012923340016	454 IONA LN	\$ 158.79	\$ 160.79
012923340022	2744 MACKUBIN ST	\$ 149.39	\$ 151.39
012923340035	395 WOODHILL DR	\$ 268.74	\$ 270.74
012923340156	445 CO RD C	\$ 161.74	\$ 163.74
012923410006	2857 WOODBRIDGE ST	\$ 190.49	\$ 192.49
012923410036	2841 MARION ST	\$ 177.47	\$ 179.47
012923410042	2795 MARION ST	\$ 168.19	\$ 170.19
012923420018	2778 MATILDA ST	\$ 75.00	\$ 77.00
012923420038	2837 MATILDA ST	\$ 105.59	\$ 107.59
012923420057	2824 FARRINGTON ST	\$ 165.99	\$ 167.99
012923420075	2795 FARRINGTON ST	\$ 105.59	\$ 107.59
012923420104	2779 VIRGINIA AVE	\$ 159.59	\$ 161.59
012923420108	2788 WESTERN AVE	\$ 122.14	\$ 124.14
012923430010	2687 GALTIER ST	\$ 185.49	\$ 187.49
012923430043	2679 MATILDA ST	\$ 127.19	\$ 129.19
012923430045	2665 MATILDA ST	\$ 126.44	\$ 128.44
012923430063	2757 FARRINGTON ST	\$ 154.47	\$ 156.47

More than 90 past due
as of Jan. 1 2014

Delinquent Accounts 2nd Qtr 2014
for 2015 Tax Year

City of Roseville, MN
5/5/2014

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to</u> <u>Collections</u>	<u>Collections +</u> <u>\$2.00 Fee</u>
012923430066	2737 FARRINGTON ST	\$ 50.42	\$ 52.42
012923430073	2681 FARRINGTON ST	\$ 196.29	\$ 198.29
012923430109	2660 WESTERN AVE	\$ 148.79	\$ 150.79
012923430114	2708 WESTERN AVE	\$ 113.70	\$ 115.70
012923440017	2657 WOODBRIDGE ST	\$ 134.39	\$ 136.39
012923440059	2728 GALTIER ST	\$ 63.00	\$ 65.00
022923110021	3048 W OWASSO BLVD	\$ 156.64	\$ 158.64
022923110041	3085 W OWASSO BLVD	\$ 175.00	\$ 177.00
022923120037	835 BRENNER AVE	\$ 120.42	\$ 122.42
022923120044	3105 AVON ST	\$ 176.79	\$ 178.79
022923120058	3060 VICTORIA ST	\$ 141.47	\$ 143.47
022923130009	2890 W OWASSO BLVD	\$ 240.49	\$ 242.49
022923130030	822 MILLWOOD AVE	\$ 228.89	\$ 230.89
022923130047	2992 VICTORIA ST	\$ 240.29	\$ 242.29
022923140012	641 HEINEL DR	\$ 93.42	\$ 95.42
022923210024	921 WOODLYNN AVE	\$ 156.48	\$ 158.48
022923220014	1045 WOODLYNN AVE	\$ 137.87	\$ 139.87
022923220040	3092 LEXINGTON AVE	\$ 544.69	\$ 546.69
022923240056	885 CO RD C2	\$ 112.79	\$ 114.79
022923240060	923 CO RD C2	\$ 105.59	\$ 107.59
022923240061	937 CO RD C2	\$ 105.59	\$ 107.59
022923320002	2851 LAKEVIEW AVE	\$ 144.44	\$ 146.44
022923320039	2779 AGLIN ST	\$ 231.89	\$ 233.89
022923320091	2821 CHURCHILL ST	\$ 154.49	\$ 156.49
022923330001	2757 LAKEVIEW AVE	\$ 105.59	\$ 107.59
022923330030	2730 CHURCHILL ST	\$ 177.84	\$ 179.84
022923330036	2749 CHURCHILL ST	\$ 103.27	\$ 105.27
022923330050	2666 LEXINGTON AVE	\$ 80.27	\$ 82.27
022923410019	715 HEINEL DR	\$ 69.00	\$ 71.00
022923410023	734 HEINEL DR	\$ 122.84	\$ 124.84
022923410047	689 TERRACE DR	\$ 158.79	\$ 160.79
022923430032	789 TERRACE DR	\$ 148.79	\$ 150.79
022923430033	795 TERRACE DR	\$ 137.99	\$ 139.99
022923430049	759 CO RD C	\$ 105.59	\$ 107.59
022923440002	699 TERRACE DR	\$ 157.29	\$ 159.29
022923440005	717 TERRACE DR	\$ 202.04	\$ 204.04
022923440013	2722 ST ALBANS ST	\$ 163.14	\$ 165.14
022923440052	738 WHEATON AVE	\$ 141.59	\$ 143.59
032923120009	1265 JOSEPHINE RD	\$ 135.71	\$ 137.71
032923130006	1230 JOSEPHINE RD	\$ 158.09	\$ 160.09
032923130021	2925 MERRILL ST	\$ 137.24	\$ 139.24
032923130064	1303 W CO RD C2	\$ 153.74	\$ 155.74
032923130069	2900 HAMLINE AVE	\$ 120.11	\$ 122.11
032923140049	2882 DUNLAP ST	\$ 9.08	\$ 11.08
032923210056	1401 BRENNER AVE	\$ 181.05	\$ 183.05
032923210082	3001 ALBERT ST	\$ 124.07	\$ 126.07

More than 90 past due
as of Jan. 1 2014

Delinquent Accounts 2nd Qtr 2014
for 2015 Tax Year

City of Roseville, MN
5/5/2014

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to</u> <u>Collections</u>	<u>Collections +</u> <u>\$2.00 Fee</u>
032923220010	1511 CLARMAR AVE	\$ 196.83	\$ 198.83
032923220038	3014 ARONA ST	\$ 219.11	\$ 221.11
032923220059	3025 ASBURY ST	\$ 174.61	\$ 176.61
032923230017	2936 SIMPSON ST	\$ 208.77	\$ 210.77
032923230028	2951 SIMPSON ST	\$ 238.58	\$ 240.58
032923230038	1501 W CO RD C2	\$ 134.35	\$ 136.35
032923230045	2936 ARONA ST	\$ 195.28	\$ 197.28
032923230063	2887 ARONA ST	\$ 70.67	\$ 72.67
032923230071	2938 ASBURY ST	\$ 217.84	\$ 219.84
032923230072	2944 ASBURY ST	\$ 180.94	\$ 182.94
032923240049	2910 ALBERT ST	\$ 138.31	\$ 140.31
032923240061	2903 ALBERT ST	\$ 270.96	\$ 272.96
032923240062	2895 ALBERT ST	\$ 116.15	\$ 118.15
032923240066	2904 PASCAL ST	\$ 124.07	\$ 126.07
032923240069	2924 PASCAL ST	\$ 173.02	\$ 175.02
032923240087	2966 SIMPSON ST	\$ 175.00	\$ 177.00
032923310022	1423 JUDITH AVE	\$ 171.79	\$ 173.79
032923320045	1491 APPLEWOOD COURT	\$ 188.39	\$ 190.39
032923320048	1481 APPLEWOOD COURT	\$ 150.94	\$ 152.94
032923320161	2807 ARONA ST	\$ 16.61	\$ 18.61
032923320191	2775 ARONA ST	\$ 168.94	\$ 170.94
032923340002	1354 JUDITH AVE	\$ 158.09	\$ 160.09
032923340003	2745 HAMLINE AVE	\$ 130.79	\$ 132.79
032923340025	2750 SHELDON ST	\$ 139.39	\$ 141.39
032923340032	1424 JUDITH AVE	\$ 75.69	\$ 77.69
032923340047	1434 RAMBLER RD	\$ 217.49	\$ 219.49
032923340048	1440 RAMBLER RD	\$ 149.49	\$ 151.49
032923340059	1392 RAMBLER RD	\$ 137.14	\$ 139.14
032923340063	1406 PRIMROSE CV	\$ 252.58	\$ 254.58
032923340074	1437 TALISMAN CV	\$ 122.17	\$ 124.17
032923410035	2827 GRIGGS ST	\$ 31.99	\$ 33.99
032923410046	2761 GRIGGS ST	\$ 28.52	\$ 30.52
032923410048	2777 GRIGGS ST	\$ 155.89	\$ 157.89
032923420004	2851 FERNWOOD ST	\$ 119.99	\$ 121.99
032923420054	2806 DELLWOOD ST	\$ 123.59	\$ 125.59
032923420062	2835 DELLWOOD ST	\$ 208.54	\$ 210.54
032923420067	2866 HURON ST	\$ 180.44	\$ 182.44
032923420079	2782 HURON ST	\$ 147.29	\$ 149.29
032923430036	2717 HURON ST	\$ 147.99	\$ 149.99
032923430046	2660 HAMLINE AVE	\$ 166.04	\$ 168.04
032923430056	1296 WOODHILL DR	\$ 170.97	\$ 172.97
032923430067	2700 HAMLINE AVE	\$ 154.09	\$ 156.09
042923120065	3017 SHOREWOOD LN	\$ 214.27	\$ 216.27
042923130040	1771 MILLWOOD AVE	\$ 187.37	\$ 189.37
042923140060	1650 MILLWOOD AVE	\$ 22.83	\$ 24.83
042923210055	3021 FAIRVIEW AVE	\$ 384.66	\$ 386.66

More than 90 past due
as of Jan. 1 2014

Delinquent Accounts 2nd Qtr 2014
for 2015 Tax Year

City of Roseville, MN
5/5/2014

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to</u> <u>Collections</u>	<u>Collections +</u> <u>\$2.00 Fee</u>
042923220007	3087 WILDER ST	\$ 167.55	\$ 169.55
042923220057	1990 BRENNER AVE	\$ 463.16	\$ 465.16
042923220100	3099 EVELYN ST	\$ 222.41	\$ 224.41
042923240023	1889 W CO RD C2	\$ 309.20	\$ 311.20
042923240042	2911 FAIRVIEW AVE	\$ 143.04	\$ 145.04
042923240044	2903 FAIRVIEW AVE	\$ 179.51	\$ 181.51
042923310023	2785 FAIRVIEW AVE	\$ 2,649.90	\$ 2,651.90
042923340002	2690 PRIOR AVE # 2	\$ 4,940.25	\$ 4,942.25
042923420005	1785 CENTENNIAL DR	\$ 75.07	\$ 77.07
042923420025	1796 CENTENNIAL DR	\$ 116.01	\$ 118.01
042923420026	1798 CENTENNIAL DR	\$ 135.95	\$ 137.95
052923210071	3020 OLD HWY 8	\$ 1,098.41	\$ 1,100.41
052923210073	3006 OLD HWY 8	\$ 203.27	\$ 205.27
052923210102	2403 BRENNER CT	\$ 331.22	\$ 333.22
052923210103	2401 BRENNER CT	\$ 159.64	\$ 161.64
052923220075	3051 LYDIA CT	\$ 166.46	\$ 168.46
052923220084	3082 HIGHCREST RD	\$ 270.01	\$ 272.01
052923220125	2422 BRENNER CT	\$ 185.83	\$ 187.83
052923220127	2434 W CO RD D #2	\$ 116.15	\$ 118.15
052923230022	2524 MILLWOOD ST	\$ 100.19	\$ 102.19
052923230029	2529 MAPLE LN	\$ 122.75	\$ 124.75
052923230056	2936 OLD HWY 8	\$ 262.05	\$ 264.05
052923230072	2896 OLD HWY 8	\$ 95.62	\$ 97.62
082923430044	2223 W CO RD B	\$ 96.83	\$ 98.83
082923440028	2255 CLEVELAND AVE	\$ 328.06	\$ 330.06
092923110004	2560 FRY ST	\$ 363.03	\$ 365.03
092923110020	2598 ALDINE ST	\$ 155.75	\$ 157.75
092923110027	2550 ALDINE ST	\$ 146.23	\$ 148.23
092923110036	2591 CHARLOTTE ST	\$ 63.28	\$ 65.28
092923110047	2578 CHARLOTTE ST	\$ 105.06	\$ 107.06
092923120020	2586 FAIRVIEW AVE	\$ 163.61	\$ 165.61
092923120075	2618 HERSCHEL ST	\$ 116.15	\$ 118.15
092923120078	2598 HERSCHEL ST	\$ 147.83	\$ 149.83
092923120097	2613 ALDINE ST	\$ 144.57	\$ 146.57
092923310002	1875 PERIMETER DR	\$ 164.71	\$ 166.71
092923330188	2234 FERRIS LN	\$ 131.92	\$ 133.92
092923440229	2200 MIDLOTHIAN RD	\$ 179.07	\$ 181.07
102923110012	1149 OAKCREST AVE	\$ 137.99	\$ 139.99
102923110019	2561 DUNLAP ST	\$ 143.57	\$ 145.57
102923110023	1219 OAKCREST AVE	\$ 148.79	\$ 150.79
102923110027	1106 OAKCREST AVE	\$ 132.19	\$ 134.19
102923110046	1221 ROSE PL	\$ 175.60	\$ 177.60
102923110047	1223 ROSE PL	\$ 92.77	\$ 94.77
102923120033	1268 OAKCREST AVE	\$ 75.19	\$ 77.19
102923120040	1304 ROSE PL	\$ 126.05	\$ 128.05
102923120043	1274 ROSE PL	\$ 83.64	\$ 85.64

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<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to</u> <u>Collections</u>	<u>Collections +</u> <u>\$2.00 Fee</u>
102923120045	2583 DELLWOOD ST	\$ 140.84	\$ 142.84
102923120046	2575 DELLWOOD ST	\$ 104.02	\$ 106.02
102923120054	2566 HAMLINE AVE	\$ 123.59	\$ 125.59
102923140046	2423 LEXINGTON AVE	\$ 198.79	\$ 200.79
102923140051	1150 SEXTANT AVE	\$ 137.23	\$ 139.23
102923210062	2589 HAMLINE AVE STE A	\$ 73.72	\$ 75.72
102923220012	2570 SNELLING CV	\$ 73.07	\$ 75.07
102923230042	2433 SIMPSON ST	\$ 134.39	\$ 136.39
102923240014	1363 BROOKS AVE	\$ 130.69	\$ 132.69
102923240093	1350 SEXTANT AVE	\$ 25.66	\$ 27.66
102923340028	1383 W CO RD B	\$ 185.72	\$ 187.72
102923430003	1239 SHERREN ST	\$ 152.31	\$ 154.31
102923430005	1252 W HWY 36	\$ 111.64	\$ 113.64
102923430021	2220 MERRILL ST	\$ 122.09	\$ 124.09
102923430100	2205 DELLWOOD AVE	\$ 146.75	\$ 148.75
102923440024	1128 SHERREN ST	\$ 116.32	\$ 118.32
102923440028	1117 LAURIE RD	\$ 179.54	\$ 181.54
102923440089	1175 W CO RD B	\$ 369.38	\$ 371.38
102923440090	1173 W CO RD B	\$ 174.39	\$ 176.39
102923440099	1125 SANDHURST DR W	\$ 87.32	\$ 89.32
112923120013	2614 FISK ST	\$ 267.10	\$ 269.10
112923120025	750 CO RD C	\$ 168.09	\$ 170.09
112923120040	2545 FISK ST	\$ 149.49	\$ 151.49
112923120057	2547 AVON ST	\$ 297.91	\$ 299.91
112923120072	2570 GROTTO ST	\$ 190.49	\$ 192.49
112923130039	763 W CO RD B2	\$ 226.84	\$ 228.84
112923130040	757 W CO RD B2	\$ 150.19	\$ 152.19
112923140011	715 SEXTANT AVE	\$ 127.19	\$ 129.19
112923140033	701 W CO RD B2	\$ 199.14	\$ 201.14
112923140059	2415 DALE ST	\$ 150.94	\$ 152.94
112923230008	1035 BROOKS AVE	\$ 207.09	\$ 209.09
112923230015	2452 LEXINGTON AVE	\$ 105.59	\$ 107.59
112923230021	2465 CHURCHILL ST	\$ 169.64	\$ 171.64
112923230081	1016 TRANSIT AVE	\$ 131.49	\$ 133.49
112923230093	2417 OXFORD ST	\$ 18.00	\$ 20.00
112923230095	2416 OXFORD ST	\$ 175.99	\$ 177.99
112923230095	2414 OXFORD ST	\$ 23.84	\$ 25.84
112923230106	1065 W CO RD B2	\$ 89.40	\$ 91.40
112923240010	949 BROOKS AVE	\$ 114.94	\$ 116.94
112923310031	2360 NANCY PL	\$ 162.65	\$ 164.65
112923310060	952 LOVELL AVE	\$ 147.96	\$ 149.96
112923310080	902 LOVELL AVE	\$ 51.82	\$ 53.82
112923320005	1016 W CO RD B2	\$ 151.92	\$ 153.92
112923320015	1086 W CO RD B2	\$ 324.47	\$ 326.47
112923320062	1060 LOVELL AVE	\$ 149.54	\$ 151.54
112923320077	1066 LOVELL AVE	\$ 2.36	\$ 4.36

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112923320102	1061 LOVELL LN S	\$ 245.92	\$ 247.92
112923320102	1061 LOVELL LN S	\$ 8.62	\$ 10.62
112923330045	2214 OXFORD ST	\$ 165.64	\$ 167.64
112923340007	936 HWY 36	\$ 209.62	\$ 211.62
112923340010	925 SHERREN ST	\$ 148.76	\$ 150.76
112923340013	900 HWY 36	\$ 144.27	\$ 146.27
112923340046	2228 NANCY PL	\$ 167.41	\$ 169.41
112923340054	2207 NANCY PL	\$ 191.74	\$ 193.74
112923340056	979 W CO RD B	\$ 165.68	\$ 167.68
112923340080	2203 VICTORIA ST	\$ 176.26	\$ 178.26
112923410015	711 GRANDVIEW AVE	\$ 148.47	\$ 150.47
112923410067	703 COPE AVE	\$ 127.95	\$ 129.95
112923420004	832 W CO RD B2	\$ 162.97	\$ 164.97
112923420010	790 W CO RD B2	\$ 141.27	\$ 143.27
112923420011	782 W CO RD B2	\$ 130.05	\$ 132.05
112923420072	786 LOVELL AVE	\$ 145.06	\$ 147.06
112923420081	823 COPE AVE	\$ 143.05	\$ 145.05
112923420086	795 COPE AVE	\$ 127.11	\$ 129.11
112923420091	755 COPE AVE	\$ 169.41	\$ 171.41
112923430010	741 SHERREN ST	\$ 201.32	\$ 203.32
112923430015	767 SHERREN ST	\$ 33.66	\$ 35.66
112923440009	2237 DALE ST	\$ 116.07	\$ 118.07
122923110004	166 CO RD C	\$ 105.59	\$ 107.59
122923110049	2610 WEWERS RD	\$ 42.29	\$ 44.29
122923120009	364 CO RD C	\$ 28.25	\$ 30.25
122923130024	330 BROOKS AVE	\$ 148.79	\$ 150.79
122923130028	370 BROOKS AVE	\$ 144.44	\$ 146.44
122923130029	380 BROOKS AVE	\$ 166.79	\$ 168.79
122923130077	2435 VIRGINIA CR	\$ 207.29	\$ 209.29
122923140020	2501 WOODBRIDGE ST	\$ 201.44	\$ 203.44
122923140033	2486 MARION ST	\$ 161.74	\$ 163.74
122923210031	422 CO RD C	\$ 123.59	\$ 125.59
122923210043	2553 IRENE ST	\$ 228.99	\$ 230.99
122923210066	436 OAKCREST AVE	\$ 111.87	\$ 113.87
122923240014	404 BROOKS AVE	\$ 204.74	\$ 206.74
122923240038	2417 WESTERN AVE	\$ 147.34	\$ 149.34
122923240075	2415 COHANSEY ST	\$ 229.64	\$ 231.64
122923310001	2383 WESTERN AVE	\$ 13.74	\$ 15.74
122923310006	430 W CO RD B2	\$ 139.96	\$ 141.96
122923310016	465 LOVELL AVE	\$ 72.57	\$ 74.57
122923310025	405 LOVELL AVE	\$ 127.01	\$ 129.01
122923310026	397 LOVELL AVE	\$ 118.98	\$ 120.98
122923310037	464 LOVELL AVE	\$ 167.20	\$ 169.20
122923310041	455 SOUTHHILL DR	\$ 146.77	\$ 148.77
122923310046	2306 SOUTHHILL DR	\$ 169.71	\$ 171.71
122923310047	2300 SOUTHHILL DR	\$ 123.34	\$ 125.34

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122923310076	484 GRANDVIEW AVE	\$	105.69	\$ 107.69
122923310085	492 W CO RD B2	\$	108.36	\$ 110.36
122923330003	590 HWY 36	\$	136.23	\$ 138.23
122923330011	2194 DALE ST	\$	3,000.00	\$ 3,002.00
122923340003	397 HWY 36	\$	184.60	\$ 186.60
122923340010	432 MINNESOTA AVE	\$	134.71	\$ 136.71
122923340015	404 SANDHURST CIR	\$	173.49	\$ 175.49
122923340021	415 W CO RD B	\$	159.63	\$ 161.63
122923340034	2170 BOSSARD DR	\$	158.89	\$ 160.89
122923340036	2186 BOSSARD DR	\$	15.46	\$ 17.46
122923340044	2241 BOSSARD DR	\$	159.51	\$ 161.51
122923340054	2170 COHANSEY BLVD	\$	189.85	\$ 191.85
122923410005	193 GRANDVIEW AVE	\$	57.36	\$ 59.36
122923420009	328 W CO RD B2	\$	134.08	\$ 136.08
122923420011	346 W CO RD B2	\$	168.63	\$ 170.63
122923420028	2366 MATILDA ST	\$	155.91	\$ 157.91
122923420049	265 MINNESOTA AVE	\$	175.47	\$ 177.47
122923420089	2334 WESTERN AVE	\$	143.67	\$ 145.67
122923430024	289 CAPITOL VIEW ST	\$	163.12	\$ 165.12
122923430034	335 SANDHURST DR W	\$	183.80	\$ 185.80
122923430048	297 W CO RD B	\$	132.99	\$ 134.99
122923430059	311 W CO RD B	\$	171.01	\$ 173.01
122923440007	204 MINNESOTA AVE	\$	200.31	\$ 202.31
122923440009	226 MINNESOTA AVE	\$	278.62	\$ 280.62
122923440015	2234 MARION ST	\$	137.91	\$ 139.91
122923440025	247 W CO RD B	\$	210.24	\$ 212.24
132923110002	158 W CO RD B	\$	152.61	\$ 154.61
132923110012	2103 RICE ST	\$	218.91	\$ 220.91
132923110061	2049 WOODBRIDGE ST	\$	228.77	\$ 230.77
132923110088	2120 WILLIAM ST	\$	49.30	\$ 51.30
132923120016	311 BURKE AVE	\$	194.11	\$ 196.11
132923120021	2077 WILLIAM ST	\$	148.85	\$ 150.85
132923120025	2051 WILLIAM ST	\$	216.20	\$ 218.20
132923120036	2071 GIESMAN ST	\$	82.99	\$ 84.99
132923120040	2047 GIESMAN ST	\$	170.68	\$ 172.68
132923120054	2129 HAND AVE	\$	127.11	\$ 129.11
132923120064	2059 HAND AVE	\$	147.92	\$ 149.92
132923120079	2130 WESTERN AVE	\$	64.72	\$ 66.72
132923120084	320 W CO RD B	\$	293.19	\$ 295.19
132923120089	343 BURKE AVE	\$	191.23	\$ 193.23
132923130016	269 MCCARRONS BLVD	\$	142.63	\$ 144.63
132923140007	249 ELMER ST	\$	278.78	\$ 280.78
132923210027	387 ELDRIDGE AVE	\$	144.72	\$ 146.72
132923210040	2069 WESTERN AVE	\$	178.06	\$ 180.06
132923210046	436 ELDRIDGE AVE	\$	155.49	\$ 157.49
132923230021	540 SHRYER AVE	\$	168.41	\$ 170.41

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132923230025	527 RYAN AVE	\$ 178.98	\$ 180.98
132923230028	555 RYAN AVE	\$ 193.60	\$ 195.60
132923230034	554 RYAN AVE	\$ 128.67	\$ 130.67
132923230054	590 RYAN AVE	\$ 144.88	\$ 146.88
132923230055	578 RYAN AVE	\$ 154.22	\$ 156.22
132923230058	577 ROSELAWN AVE	\$ 106.76	\$ 108.76
132923230065	599 MOUNDSVIEW AVE	\$ 92.42	\$ 94.42
132923240005	2006 COHANSEY BLVD	\$ 134.30	\$ 136.30
132923240034	480 BAYVIEW DR	\$ 136.49	\$ 138.49
132923240056	391 MCCARRONS BLVD	\$ 112.72	\$ 114.72
132923310026	453 S MCCARRONS BLVD	\$ 139.14	\$ 141.14
132923310030	493 S MCCARRONS BLVD	\$ 183.39	\$ 185.39
132923310042	1818 WOODRUFF AVE	\$ 130.72	\$ 132.72
132923310089	491 GLENWOOD AVE	\$ 270.53	\$ 272.53
132923310098	462 HILLTOP AVE	\$ 152.79	\$ 154.79
132923310116	388 MCCARRONS BLVD	\$ 137.92	\$ 139.92
132923310120	410 S MCCARRONS BLVD	\$ 27.96	\$ 29.96
132923320007	511 HILLTOP AVE	\$ 127.30	\$ 129.30
132923410014	1893 WAGENER PL	\$ 181.65	\$ 183.65
132923420026	330 MCCARRONS BLVD	\$ 133.99	\$ 135.99
132923420027	326 S MCCARRONS BLVD	\$ 110.13	\$ 112.13
132923430017	295 DIONNE AVE	\$ 160.06	\$ 162.06
132923430022	1748 GALTIER ST	\$ 131.46	\$ 133.46
132923430029	284 DIONNE AVE	\$ 205.72	\$ 207.72
132923440005	182 MCCARRONS BLVD	\$ 152.08	\$ 154.08
142923110014	2043 ALAMEDA ST	\$ 506.05	\$ 508.05
142923110016	701 SKILLMAN AVE	\$ 137.86	\$ 139.86
142923110023	651 SKILLMAN AVE	\$ 212.50	\$ 214.50
142923110025	637 SKILLMAN AVE	\$ 130.83	\$ 132.83
142923110052	2099 DALE ST	\$ 179.87	\$ 181.87
142923110054	640 ELDRIDGE AVE	\$ 15.72	\$ 17.72
142923110077	659 ELDRIDGE AVE	\$ 184.16	\$ 186.16
142923120017	851 PARKER AVE	\$ 139.52	\$ 141.52
142923120035	750 W CO RD B	\$ 179.56	\$ 181.56
142923210056	2067 VICTORIA ST	\$ 175.47	\$ 177.47
142923210058	2043 VICTORIA ST	\$ 127.07	\$ 129.07
142923210061	2111 VICTORIA ST	\$ 191.97	\$ 193.97
142923210075	964 W CO RD B	\$ 190.28	\$ 192.28
142923210076	940 W CO RD B	\$ 175.79	\$ 177.79
142923210080	896 PARKER AVE	\$ 221.53	\$ 223.53
142923220013	1076 W CO RD B	\$ 151.55	\$ 153.55
142923220065	2062 LEXINGTON AVE	\$ 165.75	\$ 167.75
142923230005	1065 SHRYER AVE	\$ 139.47	\$ 141.47
142923230029	993 RYAN AVE	\$ 157.46	\$ 159.46
142923230037	1018 RYAN AVE	\$ 163.53	\$ 165.53
142923230056	1941 CHATSWORTH ST	\$ 283.03	\$ 285.03

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142923230067	1944 LEXINGTON AVE	\$	406.15	\$ 408.15
142923230082	1986 LEXINGTON AVE	\$	145.12	\$ 147.12
142923310028	974 ROSELAWN AVE	\$	16.38	\$ 18.38
142923320008	1863 CHATSWORTH ST	\$	149.52	\$ 151.52
142923320010	1849 CHATSWORTH ST	\$	157.83	\$ 159.83
142923320069	1862 LEXINGTON AVE	\$	40.11	\$ 42.11
142923330001	1801 CHATSWORTH ST	\$	136.59	\$ 138.59
142923330007	1021 ROMA AVE	\$	41.04	\$ 43.04
142923330033	1067 DIONNE ST	\$	137.91	\$ 139.91
142923340005	1767 VICTORIA ST	\$	108.04	\$ 110.04
142923410015	1842 ALAMEDA ST	\$	134.31	\$ 136.31
142923410055	1827 DALE CT	\$	135.51	\$ 137.51
142923410072	1844 ALTA VISTA DR	\$	116.08	\$ 118.08
142923410079	1810 ALTA VISTA DR	\$	152.06	\$ 154.06
142923440021	1789 ALAMEDA ST	\$	179.89	\$ 181.89
142923440027	1755 ALAMEDA ST	\$	170.91	\$ 172.91
142923440028	1754 ALAMEDA ST	\$	134.31	\$ 136.31
142923440032	706 ROMA AVE	\$	134.31	\$ 136.31
142923440050	1706 ST ALBANS ST	\$	129.97	\$ 131.97
142923440096	1766 ALAMEDA ST	\$	41.02	\$ 43.02
152923110005	1204 W CO RD B	\$	66.23	\$ 68.23
152923110010	1164 W CO RD B	\$	219.20	\$ 221.20
152923110030	1201 ELDRIDGE AVE	\$	144.40	\$ 146.40
152923110065	1129 SKILLMAN AVE	\$	20.08	\$ 22.08
152923110069	1157 SKILLMAN AVE	\$	189.71	\$ 191.71
152923120001	2147 FERNWOOD AVE	\$	214.28	\$ 216.28
152923120086	1266 W CO RD B	\$	212.26	\$ 214.26
152923130008	1274 SKILLMAN AVE	\$	144.56	\$ 146.56
152923130026	1317 SHRYER AVE	\$	131.31	\$ 133.31
152923130042	1986 HAMLINE AVE	\$	104.57	\$ 106.57
152923130069	1246 RYAN AVE	\$	152.31	\$ 154.31
152923130139	1236 DRAPER AVE	\$	170.28	\$ 172.28
152923140001	2033 LEXINGTON AVE	\$	118.28	\$ 120.28
152923140031	1995 LEXINGTON AVE	\$	212.19	\$ 214.19
152923140042	1194 SHRYER AVE	\$	127.59	\$ 129.59
152923140049	1193 RYAN AVE	\$	191.17	\$ 193.17
152923140069	1150 RYAN AVE	\$	119.82	\$ 121.82
152923210004	1378 W CO RD B	\$	163.60	\$ 165.60
152923210017	1447 BURKE AVE	\$	198.72	\$ 200.72
152923210032	2125 HAMLINE AVE	\$	102.60	\$ 104.60
152923210038	1398 BURKE AVE	\$	85.86	\$ 87.86
152923210054	1407 ELDRIDGE AVE	\$	124.92	\$ 126.92
152923210062	2115 HAMLINE AVE	\$	178.76	\$ 180.76
152923210065	1368 ELDRIDGE AVE	\$	237.29	\$ 239.29
152923210079	1447 BELMONT LN	\$	17.76	\$ 19.76
152923230003	2026 ASBURY ST	\$	124.36	\$ 126.36

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152923230007	1994 ASBURY ST	\$ 177.13	\$ 179.13
152923240043	1446 SHRYER AVE	\$ 163.59	\$ 165.59
152923240071	1436 RYAN AVE	\$ 132.02	\$ 134.02
152923240086	1379 ROSELAWN AVE	\$ 257.79	\$ 259.79
152923240090	1935 HAMLINE AVE	\$ 147.75	\$ 149.75
152923410001	1110 ROSELAWN AVE	\$ 146.36	\$ 148.36
152923410005	1140 ROSELAWN AVE	\$ 138.02	\$ 140.02
152923410022	1167 AUTUMN ST	\$ 76.23	\$ 78.23
152923410030	1901 LEXINGTON AVE	\$ 185.01	\$ 187.01
152923410060	1121 SUMMER ST	\$ 180.37	\$ 182.37
152923410063	1847 LEXINGTON AVE	\$ 137.83	\$ 139.83
152923410065	1124 SUMMER ST	\$ 10.92	\$ 12.92
152923410075	1194 SUMMER ST	\$ 155.65	\$ 157.65
152923410099	1142 RUGGLES ST	\$ 68.43	\$ 70.43
152923420016	1254 ROSELAWN AVE	\$ 148.04	\$ 150.04
152923420057	1890 HURON AVE	\$ 116.09	\$ 118.09
152923420064	1857 DELLWOOD AVE	\$ 23.76	\$ 25.76
152923420065	1867 DELLWOOD AVE	\$ 180.99	\$ 182.99
152923420100	1283 GARDEN AVE	\$ 149.44	\$ 151.44
152923420101	1277 GARDEN AVE	\$ 189.32	\$ 191.32
152923420114	1844 MERRILL ST	\$ 184.71	\$ 186.71
152923420125	1844 HAMLINE AVE	\$ 141.96	\$ 143.96
152923430027	1272 ROMA AVE	\$ 181.66	\$ 183.66
152923430032	1695 FERNWOOD AVE	\$ 262.41	\$ 264.41
152923430034	1235 LARPENTEUR AVE	\$ 105.39	\$ 107.39
152923440040	1200 GARDEN AVE	\$ 140.51	\$ 142.51
162923110013	2064 FRY ST	\$ 75.90	\$ 77.90
162923110076	2087 SAMUEL ST. #4	\$ 73.52	\$ 75.52
162923110079	2151 SNELLING AVE	\$ 225.00	\$ 227.00
162923120042	1719 SKILLMAN AVE	\$ 139.91	\$ 141.91
162923130013	1803 SHRYER AVE	\$ 155.69	\$ 157.69
162923130014	2030 FAIRVIEW AVE	\$ 57.02	\$ 59.02
162923130019	1988 FAIRVIEW AVE	\$ 159.71	\$ 161.71
162923130039	1988 WHEELER ST	\$ 216.96	\$ 218.96
162923130058	1742 RYAN AVE	\$ 199.97	\$ 201.97
162923130078	1745 ROSELAWN AVE	\$ 196.83	\$ 198.83
162923140013	1681 RIDGEWOOD LN NO	\$ 116.15	\$ 118.15
162923140014	1693 RIDGEWOOD LN NO	\$ 61.70	\$ 63.70
162923140046	1999 SNELLING AVE	\$ 138.26	\$ 140.26
162923220034	1987 ELDRIDGE AVE	\$ 131.94	\$ 133.94
162923240070	1827 DRAPER DR	\$ 116.15	\$ 118.15
162923240090	1932 TATUM ST	\$ 151.79	\$ 153.79
162923240104	1911 ROSELAWN AVE	\$ 166.72	\$ 168.72
172923130022	2232 SO ROSEWOOD LN	\$ 200.68	\$ 202.68
172923130032	2211 DRAPER AVE	\$ 120.11	\$ 122.11
172923140001	2069 SKILLMAN AVE	\$ 264.69	\$ 266.69

More than 90 past due
as of Jan. 1 2014

Delinquent Accounts 2nd Qtr 2014
for 2015 Tax Year

City of Roseville, MN
5/5/2014

<u>PIN #</u>	<u>Service Address</u>	<u>\$ Amount to</u> <u>Collections</u>	<u>Collections +</u> <u>\$2.00 Fee</u>
172923140044	2145 DRAPER AVE	\$ 223.99	\$ 225.99
172923210001	2322 W CO RD B	\$ 159.71	\$ 161.71
172923210008	2096 FAIRWAYS LN	\$ 205.52	\$ 207.52
182922220019	2158 RICE ST	\$ 280.51	\$ 282.51
	Totals	\$ 82,778.17	\$ 83,706.17

REQUEST FOR COUNCIL ACTION

Date: 05/05/2014
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Award Bid For 2014 Sealcoat Contract

BACKGROUND

As part of Roseville's pavement management program, approximately 12 to 15 miles of City streets are seal coated annually. The primary reason to seal coat an asphalt pavement is to protect the pavement from the deteriorating effects of sun and water. When an asphalt pavement is exposed to sun, wind and water, the asphalt hardens and oxidizes. This causes the pavement to become more brittle. As a result, the pavement will crack because it is unable to bend and flex when exposed to traffic and temperature changes. A seal coat slows this process by providing a new film of asphalt which not only slows down the oxidation process but also helps the pavement to shed water preventing it from entering the base material and creating pot holes. This is a proven maintenance practice that will help extend the life of the pavement and protect the City's investment.

In 2012 the city began contracting this work due to the high cost of replacing the specialized equipment. This contract is a public/private partnership where the contractor performs the sealcoat application and the City performed the preparation work and post sealing sweeping. Having a contractor complete some of the work allows staff resources to be redirected to other unmet maintenance needs.

Staff advertised for bids in March and bids were opened on April 17, 2014.

Discussion of Bids

Two bids were received, which were the same two contractors that submitted bids last year.

Allied Blacktop	\$290,350.00
Pearson Brothers, Inc.	\$253,850.00

POLICY OBJECTIVE

It is the City of Roseville's policy to implement street maintenance strategies that provide the best long term value and protect the City's pavement investment. Based on past practice, the City Council has awarded contracts to the lowest responsible bidder. In this case the lowest bidder is Pearson Brothers, Inc, of Hanover, Minnesota.

FINANCIAL IMPACTS

This program is budgeted in the Street Maintenance budget. The bid was higher than the budgeted amount for this program, which was \$220,000. The project specifications allow the City to add or remove roadway segments to remain within budget or to take advantage of a favorable unit price.

30 Therefore, while the official awarded contract will be over the official budget, staff will work with
31 the contractor to adjust the contract quantities to remain within budget.

32 **STAFF RECOMMENDATION**

33 Staff recommends awarding the 2013 Sealcoat Program Alternate B bid in the amount of
34 \$253,850.00 to Pearson Brothers, Inc, of Hanover, Minnesota.

35 **REQUESTED COUNCIL ACTION**

36 Motion approving a resolution awarding the 2013 Sealcoat Program Alternate B bid in the amount
37 of \$253,850.00 to Pearson Brothers, Inc, of Hanover, Minnesota.

38

Prepared by: Marc Culver, City Engineer
Duane Schwartz, Public Works Director
Attachments: A: Resolution

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 5th day of May, 2014, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDING BIDS
FOR 2014 SEALCOAT PROJECT**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Thursday, April 17, 2014, at 10:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

BIDDER	Alternate B
Pearson Brothers, Inc.	\$253,850.00
Allied Blacktop	\$290,350.00

WHEREAS, it appears that Pearson Brothers, Inc. of Hanover, Minnesota, is the lowest responsible bidder at the tabulated price of \$253,850.00, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Pearson Brothers, Inc. for \$253,850.00 in the name of the City of Roseville for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Manager.
2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

38 The motion for the adoption of the foregoing resolution was duly seconded by Member , and
39 upon vote being taken thereon, the following voted in favor thereof: ; and and the
40 following voted against the same: .

41

42 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 5th day of May, 2014, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 5th day of May, 2014.

Patrick Trudgeon, City Manager

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 5/5/14
Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Approve a Resolution Regarding the Public Improvements Associated with Applewood Pointe of Langton Lake- Phase 2

BACKGROUND

APPLEWOOD POINT OF LANGTON LAKE and APPLEWOOD POINTE OF LANGTON LAKE SECOND ADDITION plats were created by United Properties to redevelop land located at 2990, 2996 and 3010 Cleveland Avenue North. The approvals were to construct an 89 unit senior cooperative building and a 93 unit assisted living facility. The development was first approved in 2007 as a Planned Unit Development; construction of the first phase of the residential began in 2010 and was completed in 2011. The public improvement contract for the second phase was approved in January, 2013, and improvements were completed in October, 2013.

The City worked with their Engineer during construction to ensure the improvements were installed according to approved plans and City specifications.

POLICY OBJECTIVE

The City Policy requires the following steps be completed to finalize the construction project:

- Certification from the civil engineer in charge of the project verifying that all work has been completed in accordance with the approved plans and specifications.
- A resolution by the City Council accepting the project and beginning the two-year warranty period.

FINANCIAL IMPACTS

Since this was a developer initiated project, the City did not participate in the cost to construct these public improvements.

STAFF RECOMMENDATION

All necessary items have been completed in accordance with project plans and specifications for the public improvements constructed for APPLEWOOD POINT OF LANGTON LAKE- Phase 2. Since all items have been completed as outlined in the policy regarding final project acceptance, staff recommends the City Council approve a resolution accepting the public improvements.

REQUESTED COUNCIL ACTION

Approve a Resolution Accepting the Public Improvements constructed for APPLEWOOD POINT OF LANGTON LAKE- Phase 2

Prepared by: Kristine Giga, Civil Engineer
Attachments: A: Resolution

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 5th of May, 2014, at 6:00 o'clock p.m.

Councilmember introduced the following resolution and moved its adoption:

**PUBLIC IMPROVEMENTS CONSTRUCTION FOR APPLEWOOD
POINTE LANGTON LAKE- Phase 2**

WHEREAS, pursuant to City Code, certain public improvements were constructed to develop APPLEWOOD POINT OF LANGTON LAKE- Phase 2, a 41 unit senior cooperative building including; the construction of storm sewer improvements; and;

WHEREAS, the Developer, United Properties is requesting the City of Roseville accept ownership and maintenance responsibility of these public improvements; and;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the work completed as a part of APPLEWOOD POINTE OF LANGTON LAKE- Phase 2 is hereby accepted and approved; the City Engineer is hereby directed to issue a proper order for the final acceptance and accept a two-year warranty for any work covering the replacement or repair of defective items commencing on May 6, 2014, and expiring on May 6, 2016, and;

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same:

WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 5th of May, 2014, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 5th of May, 2014.

Patrick Trudgeon, City Manager

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: **05/05/14**

Item No.: 10.a

Department Approval



City Manager Approval



Item Description: Planning Commission Meeting with the City Council

BACKGROUND

Each year, the Planning Commission meets with the City Council to review activities and accomplishments and to discuss the upcoming year's work plan and issues that may be considered.

Activities and accomplishments:

- Numerous zoning code text amendments
 - Signs
 - Limited production and processing
 - Limited warehousing and distribution
 - Drive-through
 - Overhead doors
- Millwood and Meritex land division items

Discussion items with the City Council:

- Tree preservation requirements of Section 1011.04 of the Zoning Ordinance
- Planned Unit Development implementation

Work Plan (generated by City Planner) items for the upcoming year:

- Zoning Code Text Amendments (as needed)
 - Twin Lakes
- Subdivision Ordinance
- Shoreland, Wetland and Storm Water Management Ordinance

Prepared by: Thomas Paschke, City Planner; Staff Liaison to the Planning Commission

Attachment: A: Chapter 1008 of the Roseville City Code: Planned Unit Development
B: Excerpt from Title 10, Chapter 1011 of the Roseville City Code

CHAPTER 1008 PLANNED UNIT DEVELOPMENTS

SECTION:

- 1008.01: Definition
- 1008.02: Development Review Committee
- 1008.03: Allowances by Authority
- 1008.04: Allowed Uses
- 1008.05: Required Standards
- 1008.06: Coordination with Subdivision Regulations
- 1008.07: Revisions and/or Changes
- 1008.08: Phasing and Guarantee of Performance
- 1008.09: Control of PUD Following Completion
- 1008.10: Procedure for Processing a PUD

1008.01: DEFINITION:

A "Planned Unit Development (PUD)" is a zoning district which may include single or mixed uses, one or more lots or parcels, intended to create a more flexible, creative and efficient approach to the use of land and subject to the procedures, standards and regulations contained in this Chapter. (Ord. 1082, 1-14-1991)

1008.02: DEVELOPMENT REVIEW COMMITTEE:

The Development Review Committee referred to in this Chapter shall be appointed by the City Manager and will conduct a review of all development plans. (Ord. 1092, 1-14-1991)

1008.03: ALLOWANCES BY AUTHORITY:

- A. Variety: Within a comprehensive site design concept a mixture of land uses, housing types and densities.
- B. Sensitivity: Through the departure from the strict application of required setbacks, yard areas, lot sizes, minimum house sizes, minimum requirements and other performance standards associated with traditional zoning, planned unit development can maximize the development potential of land while remaining sensitive to its unique and valuable natural characteristics.
- C. Efficiency: The consolidation of areas for recreation and reductions in street lengths and other utility related expenses.
- D. Density Transfer: The project density may be clustered, basing density on number of units per acre versus specific lot dimensions.
- E. District Integration: The combination of uses which are allowed in separate zoning districts such as:
 - 1. Mixed residential allows both densities and unit types to be varied within the project.
 - 2. Mixed residential with increased density acknowledging the greater sensitivity of PUD projects, regulation provides increased density on the property if a PUD is utilized.
 - 3. Mixed land uses with the integration of compatible land uses within the project. (Ord. 1082, 1-14-

1991)

1008.04: ALLOWED USES:

Uses within the PUD may include only those uses generally considered associated with the general land use category shown for the area on the official Comprehensive Land Use Plan. However, in some unique situations, the PUD may allow the approval of use or uses that are not listed as either permitted or conditional uses in any underlying zoning district. The specific allowed uses and performance standards for each PUD shall be delineated in an ordinance and development plan. The PUD development plan shall identify all the proposed land uses and those uses shall become permitted uses when the development plan is approved. Any change in list of uses presented in the development plan will be considered an amendment to the PUD and will follow the procedures specified in Section 1008.07 of this Chapter. (Ord. 1082, 1-14-1991)

1008.05: REQUIRED STANDARDS:

The City shall consider the proposed PUD from the point of view of all standards and purposes of the Comprehensive Land Use Plan to achieve a maximum coordination between the proposed development and the surrounding uses, the conservation of woodlands and wetlands, the protection of health, safety and welfare of the community and residents of the PUD. To these ends, the City Council shall consider the location of the buildings, compatibility, parking areas and other features with respect to the topography of the area and existing natural features such as streams and large trees; the efficiency, adequacy and safety of the proposed layout of internal streets and driveways; the adequacy and location of green areas; the adequacy, location and screening of parking areas; and such other matters as the City Council may find to have a material bearing upon the stated standards and objectives of the Comprehensive Land Use Plan. (Ord. 1082, 1-14-1991)

1008.06: COORDINATION WITH SUBDIVISION REGULATIONS:

Subdivision review under the subdivision regulations shall be carried out simultaneously with the review of the PUD. The plans required under this Chapter shall be submitted in a form which will satisfy the requirements of the subdivision ordinance for the preliminary and final plat. (Ord. 1082, 1-14-1991)

1008.07: REVISIONS AND/OR CHANGES:

- A. Minor Changes in Location, Placement and Height: Minor changes in the location, placement and height of structures may be authorized by the Development Review Committee if required by engineering or other circumstances not foreseen at the time the final plan was approved and filed with the Zoning Administrator. (Ord. 1082, 1-14-1991)
- B. Significant Changes in Use, Location, Size and Height: Changes in uses, significant changes in location, size, or height of structures, any rearrangement of lots, blocks and building tracts, changes in provision of common open spaces and all other changes to the approved final development plan may be made only after a public hearing conducted by the planning commission. Upon determination by the Development Review Committee that a major change has been proposed, the applicant shall apply for an amended PUD. The application to amend the PUD shall be treated as a new zoning application. Upon acceptance of a complete application, the planning commission shall hold a hearing as set forth in Chapter 108 of this code. Any changes shall be recorded as amendments to the recorded copy of the final development plan.
- C. Provisions of Original District Apply: All of the provisions of the chapter applicable to the original district within which the planned unit development district is established shall apply to the amended PUD district except as otherwise provided in approval of the final plan. The effective date of the PUD shall be after:

1. Approval of the PUD amendment and text, and
 2. Publication of the ordinance. (Ord. 1176, 11-25-1996)
- D. Review: If substantial development has not occurred within a reasonable time after approval of the PUD zoning district, the City Council may instruct the Planning Commission to initiate rezoning to the original zoning district. It shall not be necessary for the City Council to find that the rezoning was in error. (Ord. 1082, 1-14-1991)
- E. Formal Review Periods: Within the PUD agreement, the City may schedule formal City Council review periods on an annual or five year basis to ascertain that actual development on the site meets the conditions of the approved PUD. (Ord. 1176, 11-25-1996)

1008.08: PHASING AND GUARANTEE OF PERFORMANCE:

- A. Comparison with Approved Development Schedule: The Planning Commission shall compare the actual development accomplished in the various PUD zones with the approved development schedule.
- B. Extension of Limits of Development Schedule: Upon recommendation of the Planning Commission and for good cause shown by the property owner, the City Council may extend the limits of the development schedule.
- C. Construction Rates of Dwelling and Open Space: The construction and provision of all of the common open space and public and recreational facilities which are shown on the final development plan must proceed at the same rate as the construction of dwelling units, if any. The Development Review Committee shall review all of the building permits issued for the PUD and examine the construction which has taken place on the site. If they find that the rate of construction of dwelling units is greater than the rate at which common open spaces and public and recreational facilities have been constructed and provided, they shall forward this information to the City Council for action.
- D. Performance Bond: A performance bond or letter of credit shall be required to guarantee performance by the developer. The amount of this bond or letter of credit and the specific elements of the development program that it is intended to guarantee will be stipulated in the development agreement. (Ord. 1082, 1-14-1991)

1008.09: CONTROL OF PUD FOLLOWING COMPLETION:

- A. Final Development Plan Governs: After the certificate of occupancy has been issued, the use of the land and the construction, modifications, alteration of any buildings or structures within the planned development shall be governed by the final development plan.
- B. Changes After Issuance of Certificate of Occupancy: After the certificate of occupancy has been issued, no changes shall be made in the approved final development plan except upon application as provided below: (Ord. 1082, 1-14-1991)
1. Any minor extensions, alterations or modifications of proposed or existing buildings or structures may be authorized by the Development Review Committee if they are consistent with the purposes and intent of the final plan. No change authorized by this section may increase the cube of any building or structure, the number of required access points, or parking spaces by more than ten percent (10%). (Ord. 1234, 12-15-1999, eff. 1-1-2000)
 2. Any building or structure that is totally or substantially destroyed may be reconstructed only in compliance with the final development plan unless an amendment to the final development plan is approved under this chapter. (Ord. 1082, 1-14-1991)
 3. Changes in the use of the common open spaces may be authorized by an amendment to the final development plan by the city planning commission after a public hearing as provided in chapter 108 of this code and without all the documents necessary for the original application. (Ord. 1176, 11-25-1996)
 4. Any other changes in the final development plan must be authorized by an amendment of the final development plan under this chapter. (Ord. 1082, 1-14-1991)

1008.10: PROCEDURE FOR PROCESSING A PUD:

- A. Application Conference: Upon filing of an application for a PUD, the applicant of the proposed PUD shall arrange for and attend a conference with the City Planner. The primary purpose of the conference shall be to provide the applicant with an opportunity to gather information and obtain guidance as to the general suitability of applicant's proposal for the area for which it is proposed and its conformity to the provisions of this Chapter before incurring substantial expense in the preparation of plans, surveys and other data. (Ord. 1082, 1-14-1991; amd. 1995 Code)
- B. Sketch Plan: The sketch plan provides an opportunity for an applicant to submit an informal plan to the City showing the applicant's basic intent and general nature of the development. The sketch plan is optional and is intended to provide feedback from the Planning Commission before the applicant incurs substantial cost in the preparation of formal plans. The sketch plan shall be considered a partial, incomplete application prior to formal submittal of the complete application and scheduling of hearings.
- C. Open House: Prior to submitting an application for General Concept Plan or PUD Amendment approval, an applicant shall hold an open house meeting with residents and property owners in the vicinity of the project location.
 - 1. Purpose: To provide a convenient forum for engaging community members in the development process, to describe the proposal in detail, and to answer questions and solicit feedback.
 - 2. Timing: The open house shall be held not more than 30 days prior to the submission of an application for General Concept Plan or PUD Amendment approval and shall be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m. and ending by 10:00 p.m.
 - 3. Location: The open house shall be held at a location in or near the neighborhood affected by the proposed development, and (in the case of a development near Roseville's boundaries) preferably in Roseville. In the event that such a meeting space is not available the applicant shall arrange for the meeting to be held at the City Hall Campus.
 - 4. Invitations: The applicant shall prepare a printed invitation identifying the date, time, place, and purpose of the open house and shall mail the invitation to the recipients in a list prepared and provided in electronic format by Community Development Department staff. The recipients will include property owners within 500 feet of the project property, members of the Planning Commission and City Council, and other community members that have registered to receive the invitations.
 - 5. Summary: A written summary of the open house shall be submitted as a necessary component of an application for General Concept Plan or PUD Amendment approval. (Ord. 1362, 3-28-2008)
- D. General Concept Plan: The purpose of a general development concept plan is to formally present a planned unit development and preliminary plat application in a public hearing before the Planning Commission as set forth in Chapter 108 of this code. The plan shall include the following:
 - 1. Overall maximum PUD density range.
 - 2. General location of major streets and pedestrianways.
 - 3. General location and extent of public and common and open space.
 - 4. General location of residential and nonresidential land uses with approximate type of intensities of development.
 - 5. Staging and time schedule of development.
 - 6. Other special criteria for development. (Ord. 1176, 11-25-1996) (Ord. 1362, 3-28-2008)
- E. Final Development Plan: Following general concept development approval, if given, the applicant shall submit the final development stage application and final plat. The application shall proceed and be acted upon in accordance with section 1015.01 of this Title for zoning district changes. If appropriate, because of the limited scale of the proposal, the concept stage and development stages may proceed simultaneously.
 - 1. Schedule:
 - a. Developer meets with the City Planner to discuss the proposed developments.

- b. The applicant shall file the concept plan application and preliminary plat, together with all supporting data. (Ord. 1082, 1-14-1991; amd. 1995 Code)
 - c. Within 30 days after verification by the city planner that the required plan and supporting data is adequate, the planning commission shall hold a public hearing as provided for in Chapter 108 of this code.
 - d. The Planning Commission shall conduct the hearing and report its findings and make recommendations to the City Council. The procedure shall be that set forth in Chapter 108 of this code. (Ord. 1176, 11-25-1996)
 - e. The city may request additional information from the applicant concerning operational factors or retain expert testimony at the expense of the applicant concerning operational factors. (Ord. 1082, 1-14-1991; amd. 1995 Code)
 - f. If the Planning Commission fails to make a report within ten days after completion of the hearing, then the City Council may proceed as provided for in Chapter 108 of this code without the report. The City Council shall assign an ordinance numerical reference to each final plan and PUD agreement text approved. The City Council may attach such additional conditions as it deems reasonable. After approval by the City Council, in accordance with Minnesota Statutes 462.357, subd. 2, the PUD zoning ordinance map amendment shall be published, with reference made to the PUD agreement text. The applicant shall be responsible for recording the ordinance and PUD agreement with the Ramsey County Recorder's office prior to issuance of any building permit or within 60 days, whichever is less. The official PUD ordinance and agreement shall also be filed in the City Manager's office. (Ord. 1255, 11-26-2001)
2. Applications: Ten copies of the following exhibits, analyses and plans shall be submitted to the city (general concept plan):
- a. Preliminary Plat: Preliminary plat and information required by Title 11 of this code.
 - b. General Information:
 - (1) The landowner's name and address and the landowner's interest in the subject property.
 - (2) The applicant's name and address if different from the landowner.
 - (3) The names and addresses of all professional consultants who have contributed to the development of the PUD plan being submitted, including attorney, land planner, engineer and surveyor.
 - (4) Evidence that the applicant has sufficient control over the subject property to effectuate the proposed PUD, including a statement of all legal, beneficial, tenancy and contractual interests held in or affecting the subject property and including an up to date certified abstract of title or registered property report and such other evidence as the City Attorney may require to show the status of title or control of the subject property.
 - c. Present Status:
 - (1) Legal Description: The address and legal description of the property.
 - (2) Zoning Classification: The existing zoning classification and present use of the subject property and all lands within 1,000 feet of the property.
 - (3) Map: A map depicting the existing development of the property and all land within 1,000 feet thereof and indicating the location of existing streets, property lines, easements, water mains and storm and sanitary sewers, with invert elevations on and within 100 feet of the property.
 - (4) Description: A written statement generally describing the proposed PUD and the market which it is intended to serve and its demand showing its relationship to the City's Comprehensive Plan and how the proposed PUD is to be designed, arranged and operated in order to permit the development and use of neighboring property in accordance with the applicable regulations of the city.
 - (5) Site Conditions: Graphic reproductions of the existing site conditions at a scale of 1 inch equals 100 feet.

- (A) Contours; minimum two foot intervals.
- (B) Area devoted to residential use by building type.
- (C) Area devoted to common open space.
- (D) Area devoted to public open space.
- (E) Approximate area devoted to streets.
- (F) Approximate area devoted to, and number of, off street parking and loading spaces and related access.
- (G) Approximate area and floor area devoted to commercial uses.
- (H) Approximate area and floor area devoted to industrial or office use.
- (6) Construction Stages: When the PUD is to be constructed in stages during a period of time extending beyond a single construction season, a schedule for the development of such stages or units shall be submitted stating the approximate beginning and completion date for each stage or unit and the proportion of the total PUD public or common open space and dwelling units to be provided or constructed during each stage and overall chronology of development to be followed from stage to stage.
- (7) Open Space and Service Facilities: When the proposed PUD includes provisions for public or common open space or service facilities, a statement describing the provision that is to be made for the care and maintenance of such open space or service facilities.
- (8) Covenants: Any restrictive covenants that are to be recorded with respect to property included in the proposed PUD.
- (9) Utilities Plans: Schematic utilities plans indicating placement of water, sanitary and storm sewers.
- (10) Exceptions: The city may excuse an applicant from submitting any specific item of information or document required in this stage which it finds to be unnecessary to the consideration of the specific proposal.
- (11) Additional Information: The city may require the submission of any additional information or documentation which it may find necessary.
- d. Final Plan Stage: Final plan stage submission should depict and outline the proposed implementations of the general concept plan for the PUD. Information from the general concept plan may be included for background and to provide a basis for the submitted plan. The final plan stage submissions shall include, but not be limited to:
 - (1) A final plat and information required by the title 11 of this code.
 - (2) Ten sets of preliminary plans drawn to a scale of not less than one inch equals 100 feet (or scale requested by the administrator) containing at least the following information:
 - (A) Proposed name of the development (which shall not duplicate nor be similar in pronunciation to the name of any plat previously recorded in the county where the subject property is situated).
 - (B) Property boundary lines and dimensions of the property and any significant topographical or physical features of the property.
 - (C) The location, size, use and arrangement including height in stories and feet and total square feet of ground area coverage and floor area of proposed buildings, including mobile homes and existing buildings which will remain, if any.
 - (D) Location, dimensions of all driveways, entrances, curb cuts, parking stalls, loading spaces and access aisles and all other circulation elements including bike and pedestrian and the total site coverage of all circulation elements.
 - (E) Location, designation and total area of all common open space.
 - (F) Location, designation and total area proposed to be conveyed or dedicated for public open space, including parks, playgrounds, school sites and recreational facilities.
 - (G) Proposed lots and blocks, if any, and numbering system.

- (H) The location, use and size of structures and other land uses on adjacent properties.
 - (I) Detailed sketches and provisions of proposed landscaping.
 - (J) General grading and drainage plans for the developed PUD.
 - (K) Any other information that may have been required by the planning commission or City Council in conjunction with the approval of the general concept plan.
- (3) An accurate legal description of the entire area within the PUD for which final development plan approval is sought.
 - (4) A tabulation indicating the number of residential dwelling units and expected population.
 - (5) A tabulation indicating the gross square footage, if any, of commercial and industrial floor space by type and activity (e.g., drugstore, dry cleaning, supermarket).
 - (6) Preliminary architectural typical plans indicating use, floor, plan, elevations and exterior wall finishes of proposed building including mobile homes.
 - (7) A detailed site plan, suitable for recording, showing the physical layout, design and purpose of all streets, easements, rights of way, utility lines and facilities, lots, block public and common open space, general landscaping plan, structure, including mobile homes and uses.
 - (8) Preliminary grading and site alteration plan illustrating changes to existing topography and natural site vegetation. The plan should clearly reflect the site treatment and its conformance with the approved concept plan.
 - (9) A preliminary plat prepared in accordance with title 11 of this code.
 - (10) An erosion and sedimentation control plan that meets the requirements described in Chapter 1017: Erosion and Sedimentation Control Ordinance. (Ord. 1082, 1-14-1991; amd. 1995 Code) (Ord. 1342, 11-13-2006) (Ord. 1362, 3-28-2008)

1011.04 • Tree Preservation and Restoration in All Districts

(Excerpted from Title 10, Chapter 1011 of the Roseville City Code)

- A. Intent and Purpose:** It is the intent of the City of Roseville to protect, preserve, and enhance the natural environment of the community, and to encourage a resourceful and prudent approach to the development and alteration of wooded areas. This Section has the following specific purposes:
1. To recognize and protect the natural environment consistent with the City's mission statement and goals of the Comprehensive Plan through preservation and protection of significant trees.
 2. To promote protection of trees for the benefits provided, including beautification, protection against wind and water erosion, enhancement of property values and air quality, reduction of noise and energy consumption, buffering, and protection of privacy and natural habitats.
 3. To establish requirements related to cutting, removal, or destruction of existing trees, especially significant trees.
 4. To establish reasonable requirements for replacement of significant trees.
 5. To allow the development of wooded areas in a manner that minimizes and mitigates the removal and destruction of trees, and preserves the aesthetics, property values, and character of the surrounding area
 6. To provide for the fair and effective enforcement of the regulations contained herein.
- B. Applicability:** This Section applies to all new development.
- C. Tree Preservation Plan Approval Required:** It is unlawful for any person to engage directly or indirectly in land alteration, as defined in Section 1001.11, unless such person has first applied for and obtained approval of a tree preservation plan by the Community Development Department or other authorized City official. No preliminary plat, building permit, grading permit, or other City-required permit approval shall be granted unless approval of a tree preservation plan has first been obtained. Application for approval of a tree preservation plan shall be made in writing to the Community Development Department.
1. This application may be made separately or may be included as part of a development application. Information to be included in the application includes at least the following:
 - a. Survey location of all significant trees;
 - b. A significant tree summary sheet identifying the species of all significant trees located on the map;
 - c. Identification of critical root zones extending from trees located on adjacent tracts, including the location and species of the trees;
 - d. A table of area sizes for the following:
 - i. Existing site area, floodplain area, and forest area;
 - ii. Proposed areas of tree retention;
 - iii. Proposed areas of tree removal; and

- iv. Proposed areas of reforestation and afforestation.
 - e. A graphic delineation of the following areas:
 - v. Proposed significant tree retention areas;
 - vi. Proposed afforestation and reforestation areas;
 - vii. Proposed limits of disturbance;
 - viii. Steep slopes of 25% or more;
 - ix. Wetlands, including any required setbacks; and
 - x. Topographic contours and intervals.
 - f. Such other information that the Community Development Department determines is necessary to implement this Section.
1. A simplified Tree Preservation Plan may be submitted where trees do not currently exist on the site or where existing trees will not be cut, cleared, or graded for the proposed development, and where adequate tree protection devices and long-term agreements are established for the protection of existing significant trees. This simplified plan may be included on an "Existing Conditions Survey."
 2. Exception: The forgoing does not apply to LDR-zoned properties where new construction or subdivision is not proposed.
- D. Tree Preservation Species:** Significant specimens of the following types and species of trees shall be identified on a Tree Preservation Plan.
1. **Coniferous Trees:** Coniferous trees are considered to be significant at a height of 12 feet or more. Species of coniferous trees required to be surveyed for tree preservation plan approval are identified in Table 1011-1.

Table 1011-1	
Arborvitae, White Cedar	Pine, Ponderosa
Fir, Douglas	Pine, Red (Norway)
Fir, White	Pine, scotch
Hemlock, Canada Eastern	Red Cedar, Eastern
Junipers	Redwood, Dawn
Larch, Eastern Tamarack	Spruce, Black Hills
Larch, European	Spruce, Colorado Blue
Pine, Austrian	Spruce, Norway
Pine, Eastern White	Spruce, White
Pine, Mugo	Spruce, Japanese

2. **Deciduous Trees:** Deciduous trees are considered to be significant at a diameter at breast height (DBH) of 6 inches or more. Species of deciduous trees required to be surveyed for tree preservation plan approval are identified in Table 1011-2.

Table 1011-2			
Ash, Green	Crabapple,	Linden, all varieties	Oak, Red
Ash, White	Dogwood, alternate-	Maple, all varieties	Oak, Scarlet
Basswood	Elm, Accolade	Mountain Ash,	Oak, Swamp White
Beech, Blue	Ginko Male trees	Mountain Ash,	Oak, White
Birch, River	Hackberry	Mulberry, Red	Plum, American
Canada Red Cherry,	Hawthorns	Nannyberry	Plum, Canadian
Catalpa, Northern	Hickory, Bitternut	Oak, Burr	Redbud, Eastern
Chokecherry, Amur	Honey Locust,	Oak, Chestnut	Serviceberry
Chokecherry, Shubert's	Honey Locust, Skyline	Oak, Northern Pin	Walnut, Black
Coffee-tree, Kentucky	Ironwood	Oak, Northern Red	
Corktree, Amur	Lilac, Japanese tree	Oak, Pin	

3. **Heritage Trees:** A heritage tree is any tree on Table 1011-1 or Table 1011-2 in fair or better condition which equals or exceeds the following diameter size:

Table 1011-3	
Tree Type	Minimum DBH in inches
Deciduous	27
Coniferous	24

- a. A tree in fair or better condition must have:
 - i. A life expectancy of greater than 10 years;
 - ii. A relatively sound and solid trunk with no extensive decay or hollow; and
 - iii. No major insect or pathological problem.
 - b. A smaller tree can be considered a heritage tree if:
 - iv. Certified forester determines it is a rare or unusual species or of exceptional quality.
 - v. A smaller tree can be considered a heritage tree if it is specifically used by a developer as a focal point in the project.
4. **Other Trees:** A tree not included on Table 1011-1 or Table 1011-2 may be included for credit as part of the Tree Inventory subject to City approval if it has:

- a. A life expectancy of greater than 10 years;
 - b. A relatively sound and solid trunk with no extensive decay or hollow; and
 - c. No major insect or pathological problem; and if
 - d. A certified forester determines it is a rare or unusual species or of exceptional quality; or
 - e. It is specifically used by a developer as a focal point in the project.
- E. **Tree Protection:** All trees which are to be retained on any site shall be marked and physically protected from harm or destruction caused by soil compaction, equipment and material storage within the drip line, bark abrasions, changes in soil chemistry, out-of-season pruning, and root damage during construction.
- 1. Before any construction or grading of any development project occurs, a “safety fence” at least 4 feet in height, and staked with posts no less than every 5 feet shall be placed around the drip line borders of woodlots and/or the drip lines of significant trees to be preserved. Signs shall be placed along this fence line identifying the area as a tree protection area, and prohibiting grading beyond the fence line. This fence must remain in place until all grading and construction activity is terminated.
 - 2. No equipment, construction materials, or soil may be stored within the drip lines of any significant trees to be preserved.
 - 3. Care must be taken to prevent the change in soil chemistry due to concrete washout and leakage or spillage of toxic materials such as fuels or paints.
 - 4. Drainage patterns on the site shall not change considerably causing drastic environmental changes in the soil moisture content where trees are intended to be preserved.
 - 5. Pruning of oak and elm tree branches and roots must not take place from May 1 through July 31. If wounding of oak or elm trees occurs, a nontoxic tree wound dressing must be applied immediately. Excavators must have a nontoxic tree wound dressing with them on the development site.
 - 6. Any tree determined by the Community Development Department to be destroyed or damaged shall be replaced in accordance with the Tree Replacement Formula in Section 1011.04G.
- F. **Allowable Tree Removal:**
- 1. Pursuant to an approved tree preservation plan, significant trees may be destroyed without any required replacement within the width of required easements for public streets, utilities, and storm water ponding areas.
 - 2. Development of Vacant Lots: On individual lots, up to 35% of the total DBH-inches of all significant trees and up to 15% of the total DBH-inches of all heritage trees may be removed for the installation of utilities, driveways, and the building pad without tree replacement or restitution.

3. Redevelopment of Lots: On lots which have been previously platted and developed, where the structures have been removed or destroyed to more than 50% of the current market value, up to 35% of the total DBH-inches of all significant trees and up to 15% of the total DBH-inches of all heritage trees may be removed for the installation of utilities, driveways, and building pads without tree replacement or resolution.
 4. Significant trees in excess of the limitations of this Section may be removed, provided all trees removed in excess of said limitations shall be replaced in accordance with the Tree Replacement Formula.
- G. **Tree Replacement Formula:** Replacement of removed or disturbed trees in excess of the that which is allowed under a tree preservation plan shall be according to the following guidelines:
1. Significant Trees: Significant trees shall be replaced at the ratio of 0.5 caliper inch per 1 DBH-inch removed.
 2. Heritage Trees:
 - a. Due to their inherently greater value, heritage trees shall be replaced at a ratio of 2 caliper inches per DBH-inch.
 - b. For each heritage tree saved, the developer may receive credit towards the required replacement trees. This credit will be at a rate of 2 caliper inches for each DBH-inch saved. To receive this credit, the applicant must demonstrate that extraordinary measures have been taken to preserve the heritage trees that otherwise would not be saved.
 3. Required replacement trees shall be planted on the site being developed. The applicant may also request approval to plant replacement trees on boulevards, at the discretion of the City.
 4. Minimum sizes for replacement trees shall be:
 - a. Deciduous Trees: 3-inch caliper
 - b. Coniferous Trees: 6 feet in height
 5. Replacement trees shall be from balled and burlapped, certified nursery stock as defined and controlled by MN Stat. 18.44 through 18.61, the Plant Pest Act, as may be amended from time to time. Replacement trees may also be from bare root stock, provided the trees are planted no later than May 15th in any year, and the planting is inspected by the City.
 6. Replacement trees shall be covered by a minimum 2-year guarantee.
 7. Replacement trees shall be of a species similar to other trees found on the site where removal has taken place. Selection of replacement tree types for use on public sites shall be at the sole discretion of the City.
 8. Where heritage trees have been removed, replacement trees shall consist of the same species as the removed heritage tree, or a tree that has the same potential value as the removed heritage tree. This value shall be certified by a certified forester or arborist. For the purposes of this paragraph, value is defined as a species which has the same growth and life potential as the removed tree.

9. Replacement trees may be utilized to meet landscaping and screening requirements if placement, species, and location are consistent with those requirements.
- H. **Certification of Compliance with Approved Landscape Plan:** Upon completion of the required landscape installation, the Developer shall notify the City and request an inspection of the work. Following the inspection, the City shall notify the Developer that all work has been satisfactorily completed, or what work is still required. The required warranty period, shall begin on the date of the letter of satisfactory completion issued by the City.
- I. **Warranty Requirement:**
 1. New Development Sites: The Developer shall provide a financial guarantee, in a form satisfactory to the City, prior to the approval or issuance of any permit for land alteration.
 - a. The amount of the guarantee shall be 125% of the estimated cost to furnish and plant replacement trees. The estimated cost shall be provided by the Developer subject to approval by the City. The estimated cost shall be at least as much as the reasonable amount charged by nurseries for the furnishing and planting of replacement trees. The City reserves the right in its sole discretion to determine the estimated cost in the event the Developer's estimated cost is not approved.
 - b. The security shall be maintained for at least 2 years after the date that the last replacement tree has been planted. Upon a showing by the Developer and such inspection as may be made by the City, that portion of the security may be released by the City equal to 125% of the estimated cost of the replacement trees which are alive and healthy at the end of such year. Any portion of the security not entitled to be released at the end of the year shall be maintained and shall secure the Developer's obligation to remove and replant replacement trees which are not alive or are unhealthy at the end of such year and to replant missing trees. Upon completion of the replanting of such trees the entire security may be released.
 2. Development or Redevelopment of Existing Lots: The developer shall provide a cash escrow in the amount of \$500.00 to guarantee compliance with the requirements of this Ordinance. Said security shall be released upon certification of compliance by the developer to the satisfaction of the City. Notwithstanding the foregoing, no portion of the security shall be released while there are unsatisfied Developer's obligations to indemnify the City for any expenses in enforcing this requirement.
 3. The City may retain from the security required above as reimbursement an amount expended by the City to enforce the provisions of this Section.
- J. **Entry on Private Property and Interference with Inspection:** The Community Development Department may enter upon private premises at any reasonable time for the purposes of enforcing the regulations set forth in this Section. No person shall unreasonably hinder, prevent, delay, or interfere with the Community Development Department while engaged in the enforcement of this Section.

REQUEST FOR COUNCIL ACTION

Date: 5/5/14
Item No.: 10.b

Department Approval



City Manager Approval



Item Description: Ramsey County Presentation on Roseville Library Hamline Ave Access

BACKGROUND

The City has received comments from residents and users of the Roseville Public Library regarding conflicts at the north access to the library along Hamline Ave. The concerns generally center on vehicles turning left into the library from Hamline Ave.

Due to the current striping on Hamline Ave, southbound vehicles on Hamline turning left into the library at the north access are using the left turn lane that is striped for northbound traffic turning left at the signalized intersection onto Commerce Street. The concern is over potential conflicts between the two left turning vehicles.

Ramsey County Traffic Engineer Erin Laberee will make a short presentation on the current conditions and known crash history in this area and discuss what, if any, options there are to respond to the concerns.

POLICY OBJECTIVE

Ramsey County maintains and operates roadways within its jurisdiction to provide regional transportation connections between municipalities. The priorities of mobility along these minor arterials must be balanced with safe and reasonable access to adjoining properties.

FINANCIAL IMPACTS

None proposed at this time.

STAFF RECOMMENDATION

None.

REQUESTED COUNCIL ACTION

None.

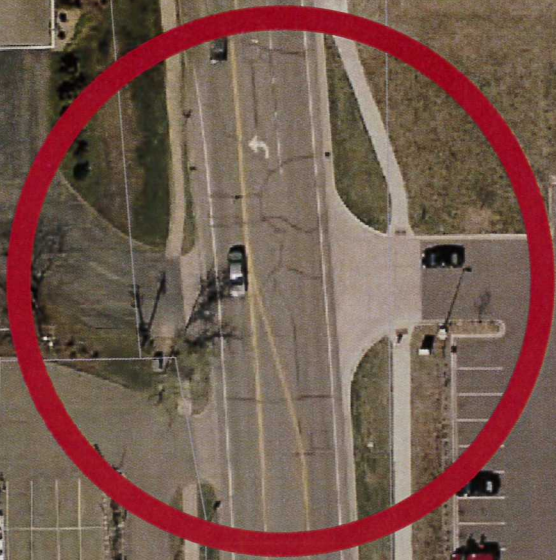
Prepared by: Marc Culver, City Engineer

Attachments: A. Figure Depicting Roseville Library North Access onto Hamline Ave.

2270

CE ST

2245



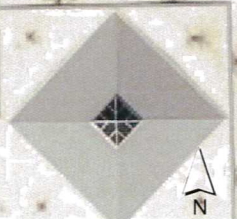
HAMLIN AVE

2211

1863

Basic Map

2199



REQUEST FOR COUNCIL ACTION

DATE: 5/5/2014
ITEM NO: 11.a

Department Approval

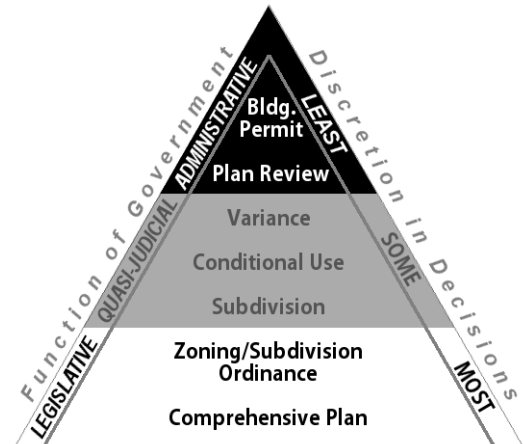
City Manager Approval

Item Description: A request by Gary Boryczka for approval of a **minor subdivision** of the property at 2250 Acorn Rd. (PF2781)

Application Review Details

- RCA prepared: April 30, 2014
- City Council action: May 5, 2015
- Sixty-day action deadline: June 2, 2014

Action taken on a minor subdivision request is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.



1.0 REQUESTED ACTION

Mr. Boryczka requests approval of the proposed MINOR SUBDIVISION, creating one additional residential parcel from the existing lot area.

2.0 SUMMARY OF RECOMMENDATION

The Planning Division recommends approval of the proposed MINOR SUBDIVISION; see Section 6 of this report for the detailed recommendation.

7 **3.0 BACKGROUND**

8 4.1 The property, located in Planning District 13, has a Comprehensive Plan land use
9 designation of Low-Density Residential (LR) and a zoning classification of Low-Density
10 Residential 1 (LDR-1) District.

11 4.2 A MINOR SUBDIVISION application has been submitted in lieu of the preliminary plat/final
12 plat process because §1104.04E (Minor Subdivision) of the City Code establishes the
13 three-parcel minor subdivision process to simplify those subdivisions “which create a
14 total of three or [fewer] parcels, situated in an area [adequately served by public utilities
15 and streets], and the new parcels meet or exceed the size requirements of the zoning
16 code.” The current application meets all of these criteria.

17 4.3 This same MINOR SUBDIVISION was approved in 1995 but, since it was not recorded at
18 Ramsey County, the approval has since expired.

19 **5.0 REVIEW OF PROPOSED MINOR SUBDIVISION**

20 5.1 City Code §1103.06 (Lot Standards) requires one-family residential parcels at street
21 corners to be at least 100 feet in both dimensions and comprise a minimum of 12,500
22 square feet of land area; interior parcels must be a minimum of 85 feet wide and have at
23 least 11,000 square feet of area. The proposed parcels are identified as Tract A and Tract
24 B in the site plan included with this staff report as Attachment C. Both parcels, each
25 having area of approximately 31,500 square feet and dimensions not less than 130 feet,
26 would exceed the Subdivision Code’s minimum standards.

27 5.2 City Code §1103.07 (Park Dedication) specifies that park dedication applies “when a
28 new building site is created in excess of one acre;” by these parameters, park dedication
29 is not required for the proposed Tract A.

30 5.3 City Code §1103.04 (Easements) requires 12-foot-wide drainage and utility easements
31 centered on the rear and new, common side property lines; these easements are illustrated
32 in Attachment C.

33 5.4 In reviewing the application, comments from Roseville’s Development Review
34 Committee (DRC) were primarily from Public Works Department staff; their main
35 comments involved the fact that storm water requirements of the City and the watershed
36 district have changed significantly in the past 20 years, and future new construction on
37 the vacant parcel will need to comply with the requirements in effect at that time.

38 5.5 According to the procedure established in §1104.04E, if a MINOR SUBDIVISION application
39 is approved, a survey of the approved parcels, the new legal descriptions, and any
40 necessary Quit Claim or Warranty deeds must be submitted within 30 days for
41 administrative review to verify consistency with the City Council’s approval; then the
42 required easements must be prepared, and the easements and legal descriptions must be
43 filed by the applicant with the Ramsey County Recorder.

44 5.6 A tree preservation plan will also be required as part of the application for a building
45 permit for a home on the new Tract A, pursuant to §1011.04 (Tree Preservation and
46 Restoration) of the City Code.

47 **6.0 RECOMMENDATION**

48 Based on the comments and findings outlined in Sections 4 – 5 of this report, Planning
49 Division staff recommends approval of the proposed MINOR SUBDIVISION, with the
50 condition that drainage and utility easements shall be dedicated as illustrated on the site
51 plan reviewed with this application.

52 **7.0 POSSIBLE COUNCIL ACTIONS**

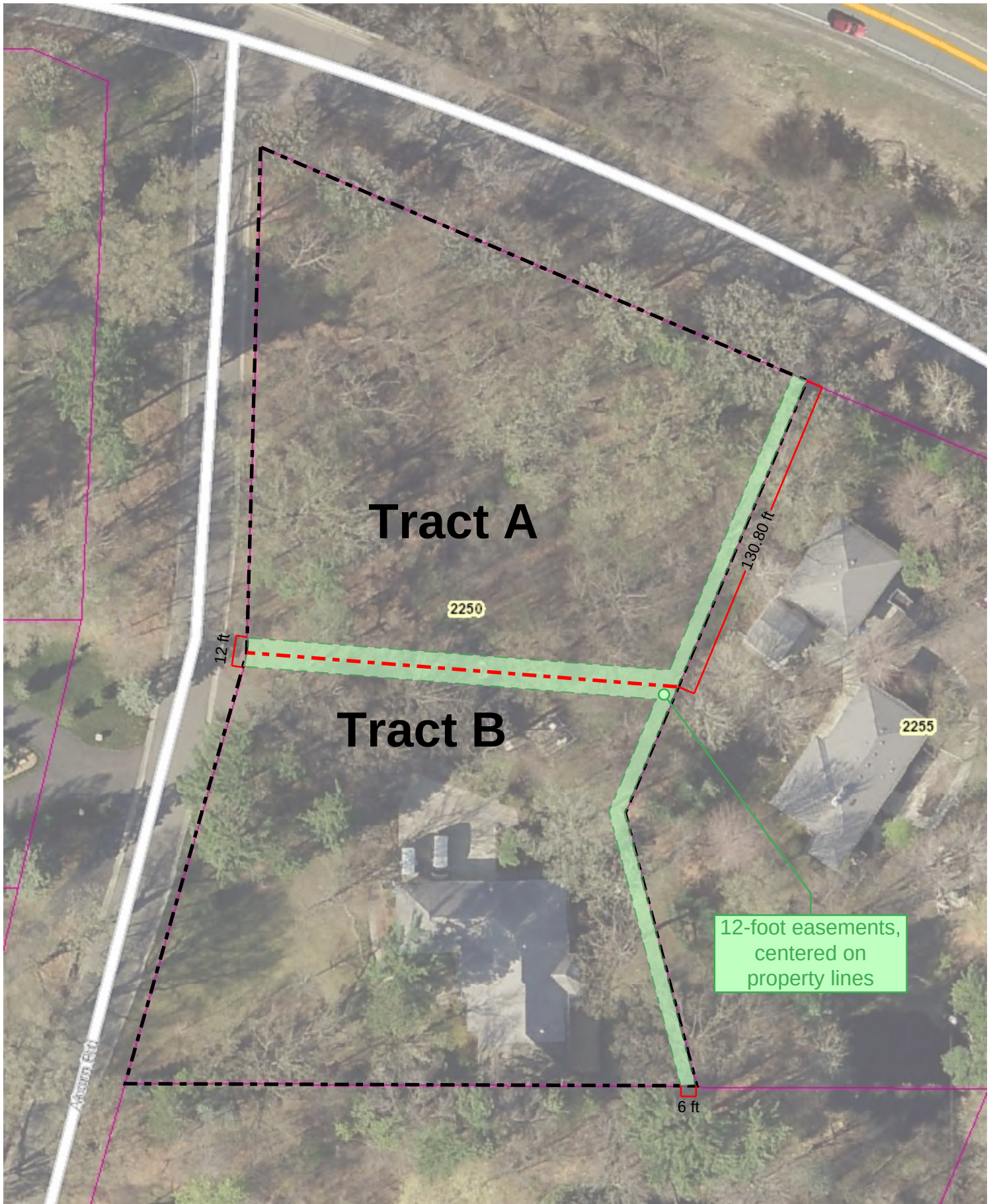
53 **7.1 Pass a motion approving the proposed MINOR SUBDIVISION of the residential**
54 **property at 2250 Acorn Road, as recommended,** based on the comments and findings
55 of Sections 4 – 5 and the recommendation and conditions of Section 6 of this report.

56 **7.2 Pass a motion to table the item for future action.** Tabling beyond June 2, 2014 may
57 require extension of the 60-day action deadline.

58 **7.3 Pass a motion, to deny the requested approvals.** Denial should be supported by
59 specific findings of fact based on the City Council’s review of the application, applicable
60 zoning regulations, and the public record.

Prepared by: Senior Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments: A: Site plan



ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 5/5/2014
ITEM NO: 11.b

Department Approval

City Manager Approval

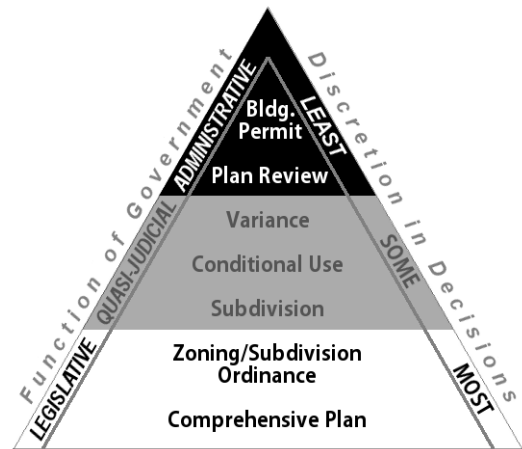


Item Description: Request by OP2 Evergreen, LLC, for Approval of a Minor Subdivision of the Property at 1720 Terrace Dr.

Application Review Details

- RCA prepared: April 30, 2014
- City Council action: May 5, 2015
- Sixty-day action deadline: June 1, 2014

Action taken on a minor subdivision request is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.



1.0 REQUESTED ACTION

OP2 Evergreen, LLC, requests approval of the proposed MINOR SUBDIVISION, enabling separation of the two commercial structures on the single, existing parcel onto two parcels with one building each to be held by different owners.

2.0 SUMMARY OF RECOMMENDATION

The Planning Division recommends approval of the proposed MINOR SUBDIVISION; see Section 6 of this report for the detailed recommendation.

8 **3.0 BACKGROUND**

9 4.1 The property, located in Planning District 10, has a Comprehensive Plan land use
10 designation of Community Mixed-Use (CMU) and a corresponding zoning classification
11 of Community Mixed-Use (CMU) District.

12 4.2 A MINOR SUBDIVISION application has been submitted in lieu of the preliminary plat/final
13 plat process because §1104.04E (Minor Subdivision) of the City Code establishes the
14 three-parcel minor subdivision process to simplify those subdivisions “which create a
15 total of three or [fewer] parcels, situated in an area [adequately served by public utilities
16 and streets], and the new parcels meet or exceed the size requirements of the zoning
17 code.” The current application meets all of these criteria.

18 **5.0 REVIEW OF PROPOSED MINOR SUBDIVISION**

19 5.1 Neither the CMU District nor the Subdivision Code established minimum dimensions or
20 area for CMU parcels.

21 5.2 City Code §1103.04 (Easements) requires 12-foot-wide drainage and utility easements
22 centered on the rear and new, common side property lines; these easements are illustrated
23 in Attachment A.

24 5.3 City Code §1103.07 (Park Dedication) specifies that park dedication applies “when a
25 new building site is created in excess of one acre.” While park dedication is not triggered
26 by the proposed MINOR SUBDIVISION because no new building sites are being created, the
27 property owner recognizes that future redevelopment of the parcels may well increase
28 demand for park facilities and is working on documentation committing the owners of the
29 properties to park dedication contributions at the time of future redevelopment. Such
30 documentation will be included among the attachments to this RCA.

31 5.4 In reviewing the application, comments from Roseville’s Development Review
32 Committee (DRC) were primarily from Public Works Department staff; their main
33 comments were as follows:

- 34 a. The utility services for each building must not cross the new, shared property
35 boundary;
- 36 b. An easement or other agreement providing shared access of the parking facilities and
37 site entrances will be necessary; and
- 38 c. A building code analysis by an architect will be required to provide allowable area
39 calculations and verify that no increased ratings would be required due to the
40 proposed location of the property line.

41 5.5 Depending on the results of the architect’s analysis of the existing buildings, the
42 proposed common parcel boundary may shift from its proposed location. The final
43 location of the new parcel boundary will need to be such that both new parcels meet all
44 applicable requirements of the Zoning Code.

45 5.6 According to the procedure established in §1104.04E, if a MINOR SUBDIVISION application
46 is approved, a survey of the approved parcels, the new legal descriptions, and any
47 necessary Quit Claim or Warranty deeds must be submitted within 30 days for

48 administrative review to verify consistency with the City Council’s approval; then the
49 required easements must be prepared, and the easements and legal descriptions must be
50 filed by the applicant with the Ramsey County Recorder.

51 **6.0 RECOMMENDATION**

52 Based on the comments and findings outlined in Sections 4 – 5 of this report, Planning
53 Division staff recommends approval of the proposed MINOR SUBDIVISION, with the
54 following conditions:

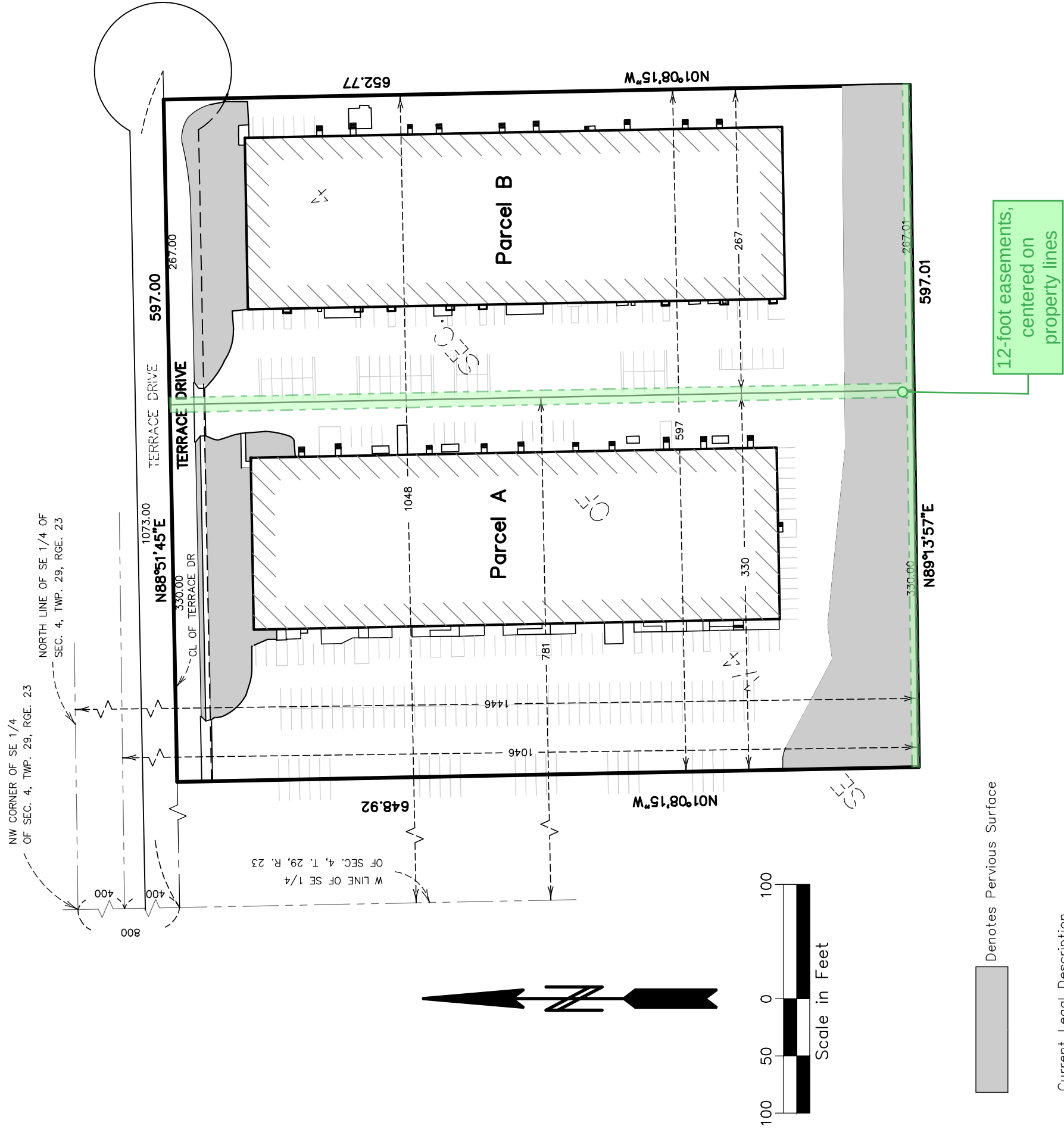
- 55 a. Drainage and utility easements shall be dedicated as illustrated on the site plan
56 reviewed with this application;
- 57 b. The utility services for each building shall not cross the new, shared property
58 boundary;
- 59 c. An easement or other agreement providing shared access of the parking facilities and
60 site entrances shall be submitted for administrative review and approval prior to
61 recording the subdivision documents at Ramsey County;
- 62 d. A building code analysis by an architect providing allowable area calculations and
63 verifying that no increased ratings would be required due to the proposed location of
64 the property line shall be submitted for administrative review and approval prior to
65 recording the subdivision documents at Ramsey County; and
- 66 e. Documentation committing the owners of the properties to park dedication
67 contributions at the time of future redevelopment shall be submitted prior to
68 recording the subdivision documents at Ramsey County.

69 **7.0 POSSIBLE COUNCIL ACTIONS**

- 70 7.1 **Pass a motion approving the proposed MINOR SUBDIVISION of the property at 1720**
71 **Terrace Drive, as recommended,** based on the comments and findings of Sections 4 – 5
72 and the recommendation and conditions of Section 6 of this report.
- 73 7.2 **Pass a motion to table the item for future action.** Tabling beyond June 1, 2014 may
74 require extension of the 60-day action deadline.
- 75 7.3 **Pass a motion, to deny the requested approvals.** Denial should be supported by
76 specific findings of fact based on the City Council’s review of the application, applicable
77 zoning regulations, and the public record.

Prepared by: Senior Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments: A: Site plan



Current Legal Description

That part of the east 597 feet of the west 1048 feet of the south 1046 feet of the north 1446 feet of Southeast Quarter, Section 4, Township 29 North, Range 23 West, Ramsey County, Minnesota lying south of the following described line: Commencing at a point on the west line of said Southeast Quarter distant 400 feet south of the northwest corner of said Southeast Quarter; thence South along said west line a distance of 400 feet to the point of beginning; thence East along a line drawn at right angles to said west line, and also being the center line of Terrace Drive, a distance of 1073 feet, and there terminating.

Proposed Legal Descriptions
PARCEL A

That part of the east 330 feet of the west 781 feet of the south 1046 feet of the north 1446 feet of Southeast Quarter, Section 4, Township 29 North, Range 23 West, Ramsey County, Minnesota lying south of the following described line: Commencing at a point on the west line of said Southeast Quarter distant 400 feet south of the northwest corner of said Southeast Quarter; thence South along said west line a distance of 400 feet to the point of beginning; thence East along a line drawn at right angles to said west line, and also being the center line of Terrace Drive, a distance of 1073 feet, and there terminating.

PARCEL B

That part of the east 267 feet of the west 1048 feet of the south 1046 feet of the north 1446 feet of Southeast Quarter, Section 4, Township 29 North, Range 23 West, Ramsey County, Minnesota lying south of the following described line: Commencing at a point on the west line of said Southeast Quarter distant 400 feet south of the northwest corner of said Southeast Quarter; thence South along said west line a distance of 400 feet to the point of beginning; thence East along a line drawn at right angles to said west line, and also being the center line of Terrace Drive, a distance of 1073 feet, and there terminating.

PARCEL A		
TOTAL AREA	214,494	SQ. FT.
TOTAL IMPERVIOUS AREA	178,003	SQ. FT.
% OF IMPERVIOUS SURFACE	83.0%	

PARCEL B		
TOTAL AREA	174,061	SQ. FT.
TOTAL IMPERVIOUS AREA	147,316	SQ. FT.
% OF IMPERVIOUS SURFACE	84.6%	

- * This sketch does not purport to show the existence or nonexistence of any encroachments from or onto the hereon described land, easements of record or unrecorded easements which affect said land or any improvements to said land.
 - * Planimetric data taken from ALTA survey prepared by Sunde Land Surveying, LLC.
- REVISED: 3/24/14 – Lot line moved west

PIONEER *engineering*

CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS

2422 Enterprise Drive
Mendota Heights, MN 55120

(651) 681-1914
Fax: 681-9488
www.pioneereng.com

Cad File: 113176-Area Sketch
Date: 7/9/13
Drawn by: mdp

Description Sketch for:
OP2 Evergreen, LLC
(c/o The Excelsior Group, LLC)

Date: May 5, 2014

Item: 13.a

Approve/Deny Minor Subdivision
at 2250 Acorn Rd.

Please see item 11.a

Date: May 5, 2014

Item: 13.b

Approve/Deny Minor Subdivision
at 1720 Terrace Drive.

Please see item 11.b

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 05/05/14

Item No.: 13.c

Department Approval



City Manager Approval



Item Description: Approve Storm Water Credit Program for Properties Exceeding Required Storm Water Requirements

BACKGROUND

The purpose of the Storm Water Credit Program is to encourage city property owners to manage rainwater in ways that help deal with problems arising from storm water runoff in an urban environment. In Roseville, the large amount of impervious surfaces such as asphalt, concrete, roofs, sidewalks, etc., stop storm water from naturally absorbing into the ground. The runoff from these areas transports pollutants like phosphorus, nitrogen, heavy metals, petrochemicals, fertilizer, pet waste and other common chemicals to receiving bodies of water and is a major source of water pollution in urban areas. In an urban environment, the amount of impervious area on a property is the most significant factor affecting the quality and quantity of storm water runoff. By using storm water Best Management Practices (BMPs) property owners can partially duplicate the effect of the open areas and wetlands that provided natural drainage prior to urbanization.

The program establishes separate criteria and credit amounts for Commercial/Industrial Properties and Residential properties.

The City's storm water utility rates are charged either by acre or by lot. Single Family Residential and Duplex properties are charged by the lot and all other uses are charged by the acre. The table below shows the current storm water utility quarterly rates:

Storm Water Base Rate Category	Unit	2014 Quarterly Rate
Single-Family Residential & Duplex	LOT	\$11.70
Multi-Family & Churches	ACRE	90.50
Cemeteries & Golf Courses	ACRE	9.10
Parks	ACRE	27.20
Schools & Community Centers	ACRE	45.30
Commercial & Industrial	ACRE	181.10

For Acre based uses, credits are based on the targeted rainfall volumes that can be kept on site. The proposed credit will be based on capturing a 10 year (4.2") or 100 year (7.4") Type II rain event from the desired drainage area. Only the drainage area that is treated will be eligible for credit. This program does not provide credits for practices that are required by a permit or to meet minimum requirements for a land use approval. Practices that go above and beyond the permit are eligible for storm water credits.

Property owners that receive cost share funding from a watershed district, state agency, etc., are still eligible for the storm water credit program.

Acre based uses can reduce their annual storm water fee by capturing these targeted rainfall events:

- 10 year, 4.2” event will reduce the annual fee by 25%
- 100 year, 7.4” event will reduce the annual fee by 75%

Lot based uses (residential) can receive up to a 50% credit to their annual storm water fee based on the percentage of their impervious surface they disconnect from the city infrastructure based on the volume from a 1” rainfall. Only the drainage area that is treated will be eligible for credit. This program does not provide credits for practices that are required by a permit or to meet minimum requirements for a land use approval. Practices that go above and beyond the permit are eligible for storm water credits. Property owners that receive cost share funding from a watershed district, state agency, etc., are still eligible for the storm water credit program. The proposed storm water credit rates for residential properties is shown below:

2014 Annual Storm Water Fee		\$46.80	
Impervious Area Treated	Credit %	Annual Fee Reduction	Reduced Annual Storm water Fee
25%	12.5%	\$5.85	\$40.95
50%	25%	\$11.70	\$35.10
75%	37.5%	\$17.55	\$29.25
100%	50%	\$23.40	\$23.40

In both cases (acre based and lot based uses) the property owner will be required to have a Storm Water Permit on file in order to register the Best Management Practice (BMP) that is creating the reduction in storm water runoff leaving the property.

Attached is the proposed storm water credit program that details the proposed credit and also provides some examples highlighting various land uses.

Below is a partial list of storm water BMPs approved for use in the Storm Water Credit Program:

- rain gardens
- pervious pavers
- wet ponds
- dry wells
- sand filters
- filter strips
- infiltration trenches
- green roofs

The installed BMP’s will be certified by the property owner, or agent of the property owner, to show that the BMP is still functioning as designed. Certification will need to be provided, at a minimum, every 5 years after the city has approved the project.

This proposed Strom Water Credit Program replaces an outdated storm water credit policy (see attached) that was adopted in 1984 when the original Storm Water Utility Fee was established. That policy allowed up to 100% credit of the storm water fee. Also, the previous policy did not require recertification of the parameters under which the credit was based upon. This revised policy matches current priorities and policies related to storm water management and the capital improvements

61 necessary to maintain and improve water quality in the region as well as to address ongoing flooding
62 issues.

63 **FINANCIAL IMPACTS**

64 Currently the storm water utility rates are set in December for the upcoming year. The rates are based on
65 projected annual expenses and also anticipated long term capital expenditures, including both projects
66 and equipment.

67 The implementation of a storm water credit will initially cause the credited amounts to be dispersed
68 among all the properties in the City, which would increase rates slightly as a result. However, the
69 improvements that the credits are based on will ultimately reduce the amount of storm water traveling
70 through the system that the City must maintain, and which the City uses the funds from the storm water
71 utility to maintain. Therefore, if this credit program is successful and we see a significant participation
72 rate, we should see decreases in the actual long term capital expenditures, thereby reducing future storm
73 water utility rates.

74 **POLICY OBJECTIVE**

75 The City's Comprehensive Storm Water Management Plan (CSWMP) establishes several policies and
76 goals related to water quality and flood protection. The overall storm water utility provides funding to
77 meet these goal and policies. The proposed storm water credit provides a reasonable and responsible
78 financial acknowledgement to property owners who exceed the requirements of their responsibilities as
79 it relates to storm water management on their site.

80 **STAFF RECOMMENDATION**

81 Approve the attached Storm Water Credit Program.

82 **REQUESTED COUNCIL ACTION**

83 Approve the Storm Water Credit Program.

84

85 Prepared by: Marc Culver, City Engineer;
Attachments: A: Proposed Storm Water Credit Program
B: 1984 Adopted Storm Water Credit Policy

City of Roseville Storm Water Credit Program**Purpose:**

The purpose of the Stormwater Credit Program is to encourage city property owners to manage rainwater in ways that help deal with problems arising from stormwater runoff in an urban environment. In Roseville, the large amount of impervious surfaces such as asphalt, concrete, roofs, sidewalks, etc., stop stormwater from naturally absorbing into the ground. The runoff from these areas transports pollutants like phosphorus, nitrogen, heavy metals, petrochemicals, fertilizer, pet waste and other common chemicals to receiving bodies of water and is a major source of water pollution in urban areas. In an urban environment, the amount of impervious area on a property is the most significant factor affecting the quality and quantity of stormwater runoff. By using stormwater Best Management Practices (BMPs) property owners can partially duplicate the effect of the open areas and wetlands that provided natural drainage prior to urbanization.

The program establishes criteria for applying a credit to property owners based on their land use and how the Storm Water Utility is charged to the property. Single Family and Duplex residential properties are charged per lot while all other land uses are charged by the acre.

ACRE BASED PROPERTIES (INDUSTRIAL & COMMERCIAL, MULTI-FAMILY & CHURCHES, CEMETARIES & GOLF COURSES, PARKS, SCHOOLS & COMMUNITY CENTERS)

Acre based properties will receive a credit based on the targeted rainfall volumes that can be kept on site. The credit will be based on capturing a 10 year (4.2") or 100 year (7.4") Type II rain event from the desired drainage area. Only the drainage area that is treated will be eligible for the credit. This program does not provide credits for practices that are required by a permit. Practices that go above and beyond the permit are eligible for stormwater credits. Property owners that receive cost share funding from a watershed district, state agency, etc., are eligible for the stormwater credit program.

Below is a partial list of stormwater BMPs approved for use in the Stormwater Credits Program:

Raingardens, pervious pavers, wet ponds, dry wells, sand filters, filter strips, infiltration trenches, green roofs

The installed BMP's will be certified by the property owner, or agent of the property owner, to show that the BMP is still functioning as designed. Certification will need to be provided, at a minimum, every 5 years after the city has approved the project.

The following credit will be applied to the area treated based on the event captured:

STORM WATER UTILITY CREDIT FOR ACRE BASED USES	
Rainfall Event (inches/24 hr)	Credit %
10 Year (4.2")	25%
100 Year (7.4")	75%

10 year, 4.2" event will reduce the annual fee by 25%

100 year, 7.4" event will reduce the annual fee by 75%

Acre Based Use Example:

In 2014, a 50 acre industrial site is treating rainfall from 17 acres of their site with no discharge to the city storm sewer system. The annual stormwater fee for the 50 acre property is \$36,220. Below is the breakdown of the annual reduction in stormwater fees depending on the rainfall that is captured from the 17 acres that is being captured:

Stormwater Credit	% Reduction	\$ Reduction
10 year (4.2")	25%	\$3,078.70
100 year (7.4")	75%	\$9,236.10

LOT BASED PROPERTIES (SINGLE FAMILY & DUPLEX RESIDENTIAL)

Lot based uses receive up to a 50% credit to their annual stormwater fee based on the percentage of their impervious surface they disconnect from the city infrastructure based on the volume from a 1" rainfall. Only the drainage area that is treated will be eligible for credit. This program does not provide credits for practices that are required by a permit. Practices that go above and beyond the permit are eligible for stormwater credits. Property owners that receive cost share funding from a watershed district, state agency, etc., are eligible for the stormwater credit program.

Below is a partial list of stormwater BMPs approved for use in the Stormwater Credits Program:

Raingardens, pervious pavers, wet ponds, dry wells, sand filters, filter strips, infiltration trenches, green roofs

The installed BMP's will be certified by the property owner, or agent of the property owner, to show that the BMP is still functioning as designed. Certification will need to be provided, at a minimum, every 5 years after the city has approved the project.

The following credit will be applied to the area treated:

STORM WATER UTILITY CREDIT FOR LOT BASED USES	
Impervious Area Treated (% of lot)	Credit %
25%	12.5%
50%	25%
75%	37.5%
100%	50%

Example: In 2014, a single family residential property has an annual stormwater fee of \$46.80. The property owner adds a raingarden sized to capture the volume from a 1" rainfall. The amount of impervious area they treat as a percentage of their property will dictate the stormwater credit they will receive annually. Below is the breakdown based on the percent of impervious area they capture:

Annual Stormwater Fee		\$46.80	
Impervious Area Treated	Credit %	Annual Fee Reduction	New Annual Stormwater Fee
25%	12.5%	\$5.85	\$40.95
50%	25%	\$11.70	\$35.10
75%	37.5%	\$17.55	\$29.25
100%	50%	\$23.40	\$23.40

[STORM WATER DRAINAGE UTILITY ORIGINAL POLICY]
CITY POLICY

TITLE

Credits and/or adjustments of municipal storm water drainage fees.

BACKGROUND STATEMENT

The municipal storm water drainage utility utilizes a fee structure based on the anticipated relative contribution of storm drainage runoff volumes to the storm water drainage system. A parcels contribution is determined by that parcels size and its land use, under the principal that more intensively developed land uses typically have a larger percentage of impervious surface and contribute to much greater volume of water and/or sediment/nutrient loadings to the system.

It is recognized that some parcels, due either to their unique topographic, vegetative, geologic and other characteristics, or the existence and maintenance of onsite storm drainage control, detention, or retention facilities have a hydrologic and sediment/nutrient loading response substantially differently from that of similarly sized parcels of the same land use.

To provide for an equitable assessment of storm drainage fees, based on reasonably expected contribution of flows and sediment/nutrients, provisions need to be made to permit adjustments or credits to the storm drainage fees for those parcels with unique or unusual characteristics.

POLICY STATMENT

The basis of the City of Roseville's storm water drainage fees is the anticipated relative contribution of storm water volumes and sediment nutrient loadings to the storm drainage system from a given parcel. Where unique or unusual conditions exist where the actual contributions of water volume and sediment/nutrient loadings from a given parcel are substantially different from those anticipated by the storm drainage fee structure, the public works director or his designate may adjust or credit the storm drainage fee for said parcel or an appropriate level in accordance with the guidelines specified herein.

PROCEDURE STATEMENT

(1) Property Owner to Provide Detailed Information

It is the responsibility of the property owner or his agent to present to the public works director or his designate, sufficient information concerning a parcels hydrologic characteristics to permit an accurate assessment of the conditions that exist. This information may include, but is not limited to:

- A. Site plan showing locations of all buildings and other development relative to lot lines.
- B. The total lot area and area of impervious surfaces.
- C. Site topography or contours of sufficient detail to ascertain flow directions, rates and volumes.
- D. Size, details and/or volumetric characteristics of any drainage control facilities.
- E. Hydraulic calculations specifying outflow volumes and rates for various rainfall events.

(2) Adjustments Where Parcel Runoff Is Significantly Different From Land Use Standard

Where the unit runoff generated by a parcel differs from the assigned amount for that land use category by more than 20%, the P.W.D. may adjust the parcels storm water drainage fee in accordance with the following procedure:

- a. Calculation of unit runoff for the parcel shall be determined by the methods outlined in the Soil Conservation Service Technical Release No. 55, utilizing a 2" total rainfall amount and antecedent moisture condition II.
- b. If calculated unit runoff is shown to differ from the assigned amount for that land use category by 20% or more, the number of assigned REU's for that parcel shall be adjusted by multiplying by the ratio of the calculated unit runoff to the standard unit runoff.
- c. A parcels storm water drainage fee shall be subject to increases as well as decreases by this procedure.
- d. Because single family and duplex fees are not based upon actual parcel acreage, no adjustments for unit runoff differences will be made for those land uses.

(3) Procedure for Calculation of Credits for Wet Ponds

A parcel may be credited for up to fifty (50%) percent of the storm water drainage fee for on site measures which are owned and maintained by the applicant which effectively reduce the outflow of sediment/nutrients from the site. Credit percentage shall be based on one-half of the actual percentage of sediment removal efficiency, as determined by the following procedure, rounded to the nearest 5%; except that no credit will be given for sediment removal efficiencies of less than 20%.

A. Calculation of Credits for Wet Ponds

- a. Determine total site acreage and percent of site that has an improved or impervious surface.
- b. Calculate the annual depth of runoff from the following equation:

$$D_r = P (.75 I_m + .15) - 5.234 (.25 - .1875 I_m) .597$$

Where D_r = annual depth of runoff in inches.

I_m = percent of site impervious area, expressed as a decimal.

P = annual depth of precipitation = 29 inches.

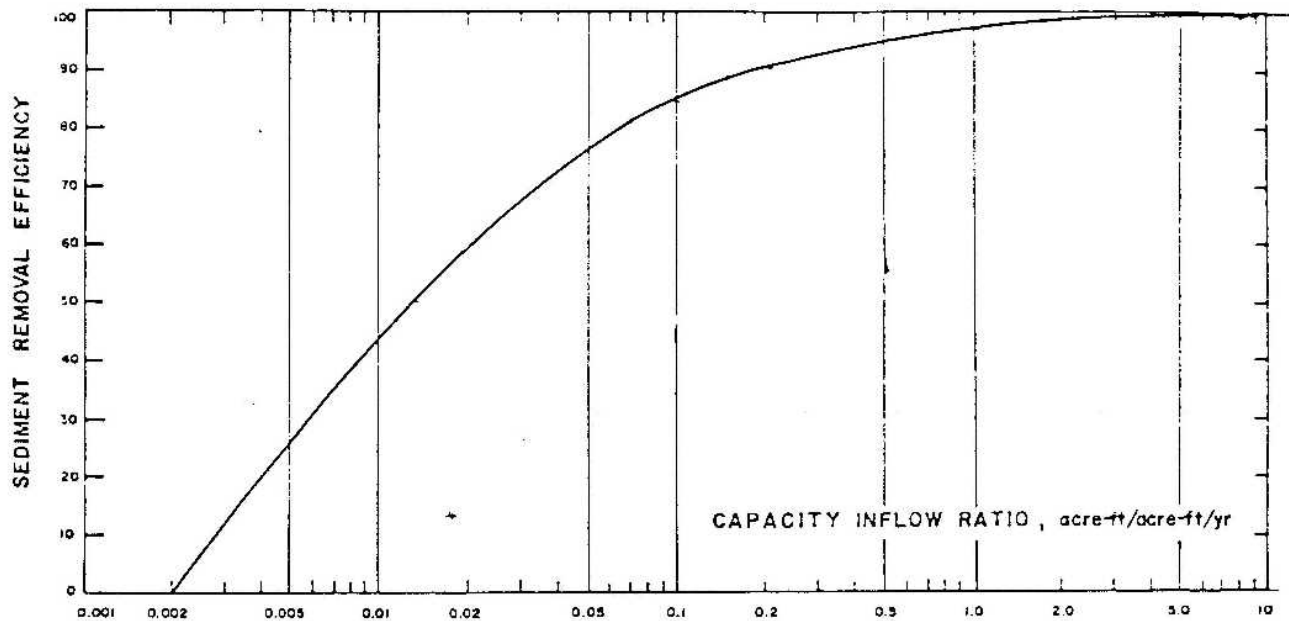
- c. Calculate annual volume of runoff in acre-feet:

$$V_{\text{annual}} = \text{site acreage} \times D_r / 12$$

- d. Determine pond capacity below outlet elevation in acre-feet.
- e. Calculate capacity inflow ratio (CIR), where:

$$\text{CIR} = \text{ponding capacity} / V_{\text{annual}}$$

f. Read sediment removal efficiency from following graph:



BRUNE'S TRAP EFFICIENCY CURVE

g. Credit = % sediment removal efficiency/2 x storm drainage fee.

(4) Credits for Storm Water Detention:

A parcel may be credited for up to 25% of the storm water drainage fee for onsite measures which limit storm water outflow rates from the site in accordance with the following procedure:

- a. 10% credit for parcels which limit peak outflow rates during a 5-year rainfall event to predevelopment rates.
- b. Additional 15% credit for parcels which limit peak outflow rates during a 100-year rainfall event to predevelopment rates. (Based on the rational method of runoff analysis. Predevelopment condition shall be considered to have a rational "C" value of 0.2. Time of concentration shall be no shorter than 30 minutes).
- c. No detention credits will be given for parcels which do not limit 5-year event outflow rates to predevelopment levels.

(5) Credits Shown in (3) and (4) Above May be Cumulative.

(6) Periodic Inspection and Credit Adjustments.

Public Works Director reserves the right to inspect periodically all storm drainage control facilities to ascertain that they are operating properly. If such a system, due to improper maintenance or other reason, fails to detain or cleanse storm water runoff in an effective manner, the director may eliminate or reduce water quality or detention credits to an appropriate level. Any such facility shall not be eligible to apply for storm drainage fee adjustments for a period of 12 months following any credit adjustment. Credit adjustments shall not be made retroactively.

The issuance of any building permit or other action which changes or intensifies an existing land use shall be cause for an adjustment of storm water drainage fees to an appropriate level.

AUTHORITY

Section No. 74 of the Roseville City Code.

**PUBLIC WORKS PROCEDURE
STORM DRAINAGE CREDITS
March 27, 1984**

BACKGROUND

In January of 1984, the Roseville Council adopted a storm drainage utility, together with City policy allowing for adjustments or credits to storm drainage fees. The following procedure shall be used to calculate these credits to assure consistent application to all situations.

CREDITS

A. LAND USE INTENSITY CREDITS

1. Criteria: When unit runoff generated by a parcel differs from the assigned amount by more than 20%, parcel drainage fee is to be adjusted to reflect actual runoff.
2. Required information by applicant
 - a) Complete site plan.
 - b) Site area and percentage of "improved" surface.
3. Calculate Procedure:
 - a) Calculate unit runoff by SCSS method; using actual percent improved surface, 2" rainfall, Soil Group "B", Antecedent Moisture Condition.
 - b) Compare with "Standard" Unit Runoff.

<u>Land Use</u>	<u>"Standard" 2" Runoff</u>
Single family	.24"
Cemeteries & golf courses	.09"
Developed parks	.18"
Schools & community centers	.30"
Multiple & churches	.56"
Commercial/industrial	1.24"

- c) If calculated unit runoff differs from standard by 20% or more, adjust parcels REU value by ratio of actual unit runoff to standard unit runoff.
4. Exceptions:
 - a) No adjustments to single family parcels, as their fees do not depend on lot size or intensity.
 - b) For parcels with drainage easements, reduce parcel size to non-easement area, then calculate unit runoff.

B. RATE OF DISCHARGE CREDITS

1. Criteria: When peak runoff from site is limited to pre-development levels by on-site facilities owned and maintained by property owner, up to 25% reduction in drainage fee can be granted.
2. Required information by applicant:
 - a) Complete site plan.
 - b) Area of site draining to each outlet point.
 - c) % improved surface draining to each outlet point.

- d) Specific details about outlet facility(s).
 - e) Calculation of peak outflow rate for 5-year and 100-year design rainfall, using modified rational method with t_c of 30 min. or more.
3. Calculation Procedure.
- a) Divide site into areas which drain to each drainage outlet.
 - b) Select design rainfall.
 - c) Route rainfall through pond using modified rational method. Choose t_c at least 30 min., and use “C” Value from Rossmillers Equation Graph. Determine peak outflow rate by summing all areas.
 - d) Check other rainfall events to determine “worst” case.
 - e) Calculate pre-development rates for parcel using “C”=.20 and assuming no on-site retention.
 - f) If peak 5-year outflow less than predevelopment--10% credit.
If peak 100-year outflow less than predevelopment--additional 15% credit.
4. Exceptions, Special Cases.
- a) Off-site water drains to outlet--owner has right to drain this water through his site without detention. Grant credits if he provides sufficient control for his portion of the total flow.
 - b) Outlet facility owned by city or others--No Credits. (See Criteria B)
 - c) Shared Ponding Situation: All ponds have an outlet. If outlet is on another’s land, no credits (as in b) above), except if the pond level is normally below outlet, (requires historic documentation) this case, if no overflow occurs in a 5-year event, parcel gets 10% credit. If no overflow occurs in 100-year event, additional 15% credit.

C. WATER QUALITY CREDITS

1. Criteria: When a parcel provides on-site treatment facilities which function to improve the quality of runoff exiting the site, up to 50% of the drainage fee may be credited depending of treatment effectiveness.
2. Required information by applicant:
 - a) When treatment facility is a “wet” pond.
 - (1) Area of site draining to pond and percent impervious.
 - (2) Volume of pond below outlet elevation.
 - b) When treatment facility not a pond, applicant to furnish sufficient documentation to ascertain the effectiveness of the facility in removing suspended solids.
3. Calculation procedure for wet ponds:
 - a) Divide site into areas draining to each outlet or facility.
 - b) Calculate the average annual runoff for each area using the following equations:

$$D_r = P (.75 I_m + .15) - 5.234 (.25 - .1875 I_m)^{.597}$$

Where D_r = annual runoff depth

P = annual rainfall= 29 inches

I_m = % improved, expressed as a decimal

- c) Calculate annual runoff volume (V_{annual}) = $D_r \times \text{area acreage}$.

- d) Calculate or verify pond volume in acre-feet below outlet elevation.
- e) Calculate, capacity-inflow ration (CIR)

$$\text{CIR} = \text{pond volume} / V_{\text{annual}}$$
- f) Read sediment removal efficiency from Brune's Trap Efficiency Curve (See policy).
- g) Calculate total site efficiency by proportioning the efficiency of each area, and adding together.
- h) Calculate credit:

$$\text{Credit} = \text{site efficiency} / 2 \times \text{REU value} \times \text{current rate}.$$

4. Exceptions and special cases.

- a) Off-site water drains to treatment area--Ignore effects of off-site water in calculating pond efficiency.
- b) Parcel shares ponding facility. If parcel has water normally ponded on site, calculate volume of pond on that site below outfall. Then calculate credit per normal procedure.

D. OTHER CREDITS

Where, in the opinion of the staff, the above procedures do not result in an appropriate storm drainage charge, the Public Works Director has the authority to make adjustments consistent with the intent of the storm drainage utility.

AUTHORITY

- Drainage, Chapter 74, Storm Water Drainage Utility, adopted January, 1984.
- City Policy, Credits and/or adjustments to municipal storm water drainage fees, adopted January, 1984.