



City Council Agenda

Monday, February 22, 2016

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
- 6:07 p.m. **4. Public Comment**
- 6:12 p.m. **5. Council and City Manager Communications, Reports and Announcements**
- 6:17 p.m. **6. Recognitions, Donations and Communications**
- 6:20 p.m. a. Introduce City Attorney Natalie Staehli
b. Proclaim Women's History Month
- 6:25 p.m. **7. Approve Minutes**
a. Approve January 25 City Council Meeting Minutes
b. Approve February 8 City Council Meeting Minutes
- 6:30 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve General Purchases and Sale of Surplus items in excess of \$5000
d. Receive Annual Police Forfeiture Report
e. Approve Rental Licenses
f. Approve IT Shared Service Agreement with the Little Canada Fire Department
- 6:35 p.m. **9. Consider Items Removed from Consent**
- 10. General Ordinances for Adoption**
- 6:40 p.m. a. Request by Community Development Department for a

- Zoning Text Amendment to Building Materials for Residential Districts, Commercial and Mixed-Use Districts, Employment Districts, and Institutional District
- 6:50 p.m. b. Proposed Text Amendments to Chapter 907 Registration of Residential Rental Property of 1 to 4 Units
- 11. Presentations**
- 6:55 p.m. a. Receive Presentation about a Grant Received by the Lake McCarrons Neighborhood Association to Host Community Conversations in Southeast Roseville
- 12. Public Hearing and Action Consideration**
- 7:15 p.m. a. Consider Resolution Approving the Vacation of an Easement for Oakwood Heights Holdings Minor Subdivision
- 7:20 p.m. b. Consider a Minor Subdivision of the Two Residential Properties into Three Parcels
- 13. Budget Items**
- 14. Business Items (Action Items)**
- 7:30 p.m. a. Approve Joint Powers Agreement Between the Cities of Saint Paul, Little Canada, Maplewood, Falcon Heights, North Saint Paul, Lauderdale, White Bear Lake, New Brighton, Lake Johanna Fire Department, and the City of Roseville, for Automatic Dispatch of the Closest Emergency Unit
- 15. Business Items – Presentations/Discussions**
- 7:40 p.m. a. Housing and Economic Development Program Discussion
- 8:40 p.m. b. Community Survey Discussion
- 9:00 p.m. **Closed Session**
City Manager Performance Review
- 9:20 p.m. **Reconvene Open Session**
Summary of Discussion on City Manager Performance
- 9:30 p.m. **16. City Manager Future Agenda Review**
- 9:45 p.m. **17. Councilmember Initiated Items for Future Meetings**
- 10:00 p.m. **18. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Feb 23	6:30 p.m.	Public Works, Environment & Transportation Commission
Wednesday	Feb 24	6:00 p.m.	Human Rights Commission
Monday	Feb 29	6:30 p.m.	Park and Recreation Commission

Council Agenda - Page 3

March			
Wednesday	Mar 2	5:30 p.m.	Variance Board
Wednesday	Mar 2	6:30 p.m.	Planning Commission
Thursday	Mar 3	6:30 p.m.	Parks & Recreation Commission
Monday	Mar 7	6:00 p.m.	City Council Meeting
Tuesday	Mar 8	6:30 p.m.	Finance Commission
Thursday	Mar 10	6:30 p.m.	Community Engagement Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.



Women's History Month March 2016

Whereas: The City of Roseville is committed to recognizing and honoring contributions of all members of our community; and

Whereas: In 1980 the Joint Congressional Resolution declared the week of March 8 as National Women's History Week, and in 1987 Congress expanded the celebration of women's contributions to the entire month of March; and

Whereas: The movement recognizes and celebrates contributions that women of every race, class and ethnic background have made to society; and

Whereas: Although often overlooked and undervalued, women collectively have dramatically influenced the development of sound public policy, institutions, and organizations; and

Whereas: From championing human rights to ensuring access and equal opportunity for all Americans, women have led the way in establishing a stronger and more democratic country; and

Whereas: Against social convention and often legal restraints, women have created a legacy that expands the frontiers of possibility. Women have demonstrated character, courage and commitment as mothers, political and community leaders, educators, institution builders, business, labor, relief workers, religious leaders, and CEOs; and

Whereas: The 2016 National Women's History Month, "**Working to Form a More Perfect Union: Honoring Women in Public Service and Government**" honors women who have shaped America's history and its future through their public service and government leadership.

Now, Therefore Be It Resolved that the City Council hereby declare March 2016 to be Women's History Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twenty second day of February 2016.

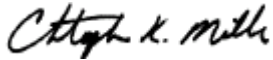
Mayor Daniel J. Roe

REQUEST FOR COUNCIL ACTION

Date: 02/22/2016

Item No.: 8.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,050,851.29
80419-80577	\$618,602.52
Total	\$1,669,453.81

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 2/18/2016 - 7:49 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80536	02/11/2016	Central Sves Equip Revolving	Rental - Copier Machines	Marco, Inc,	Copier Charges	2,621.46
80574	02/11/2016	Central Sves Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
					Rental - Copier Machines Total:	5,343.55
					Fund Total:	5,343.55
0	02/09/2016	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	7.17
					Federal Income Tax Total:	7.17
0	02/09/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	6.89
0	02/09/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	1.61
					FICA Employee Ded. Total:	8.50
0	02/09/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	6.89
0	02/09/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	1.61
					FICA Employers Share Total:	8.50
0	02/09/2016	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo;	1.02
					MN State Retirement Total:	1.02
0	02/09/2016	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Empl	6.66
					PERA Employee Ded Total:	6.66
0	02/09/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	1.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	6.66
					PERA Employer Share Total:	7.68
0	02/09/2016	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	3.83
					State Income Tax Total:	3.83
					Fund Total:	43.36
80529	02/11/2016	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	32.75
					Advertising Total:	32.75
80539	02/11/2016	Community Development	Building Permits	Metro Siding	Building Permit Refund-1375 Comm	1,068.34
					Building Permits Total:	1,068.34
80541	02/11/2016	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Surcharges	1,684.50
					Building Surcharge Total:	1,684.50
0	02/11/2016	Community Development	Computer/Software Replacement	SHI International Corp	Computer Supplies	332.00
					Computer/Software Replacement Total:	332.00
0	02/02/2016	Community Development	Credit Card Fees	US Bank-Non Bank	December Terminal Charges	1,463.76
					Credit Card Fees Total:	1,463.76
80442	02/03/2016	Community Development	Deposits	New Design Properties	Construction Deposit Refund-297 Cty	800.00
					Deposits Total:	800.00
80480	02/04/2016	Community Development	Development Escrow	S & S Tree & Horticultural Speciali	Tree Pruning & Surgery	240.00
					Development Escrow Total:	240.00
0	02/11/2016	Community Development	Electrical Inspections	Tokle Inspections, Inc.	January Electrical Inspections	3,514.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Electrical Inspections Total:	3,514.40
0	02/09/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	793.97
0	02/09/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	3,514.56
					Federal Income Tax Total:	4,308.53
0	02/09/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,839.71
0	02/09/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	463.43
0	02/09/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	430.24
0	02/09/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	108.38
					FICA Employee Ded. Total:	2,841.76
0	02/09/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	463.43
0	02/09/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,839.71
0	02/09/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	108.38
0	02/09/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	430.24
					FICA Employers Share Total:	2,841.76
80519	02/11/2016	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	189.16
					HRA Employer Total:	189.16
80551	02/11/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	227.99
80551	02/11/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	18.17
					HSA Employee Total:	246.16
80551	02/11/2016	Community Development	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	465.28
80551	02/11/2016	Community Development	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	60.93
					HSA Employer Total:	526.21
0	02/11/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	1,195.19
0	02/11/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	1,203.95
					ICMA Def Comp Total:	2,399.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/10/2016	Community Development	Memberships & Subscriptions	International Code Council-CC	Membership Renewal	135.00
0	02/10/2016	Community Development	Memberships & Subscriptions	Lambda Alpha International-CC	Membership Dues	250.00
					Memberships & Subscriptions Total:	385.00
80541	02/11/2016	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Surcharges-Retention	-33.64
					Miscellaneous Revenue Total:	-33.64
0	02/09/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	4,816.34
0	02/09/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	4,309.42
0	02/09/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	12,690.46
0	02/09/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	317.85
					MN State Retirement Total:	22,134.07
0	02/09/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	880.93
0	02/09/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	1,199.35
					MNDCP Def Comp Total:	2,080.28
0	02/11/2016	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	215.62
					Office Supplies Total:	215.62
0	02/09/2016	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	2,223.64
					PERA Employee Ded Total:	2,223.64
0	02/09/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	2,223.64
0	02/09/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	342.11
					PERA Employer Share Total:	2,565.75
0	02/10/2016	Community Development	Professional Services	FormSite.com-CC	Rental Registration Online Forms	49.95
80480	02/04/2016	Community Development	Professional Services	S & S Tree & Horticultural Speciali	Tree Pruning & Surgery	270.00
80453	02/03/2016	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	375.00
					Professional Services Total:	694.95
0	02/09/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	284.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	1,373.81
					State Income Tax Total:	1,658.75
80566	02/11/2016	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	137.26
80575	02/11/2016	Community Development	Telephone	Verizon Wireless	Cell Phones	35.01
					Telephone Total:	172.27
0	02/03/2016	Community Development	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	80.00
					Vehicle Supplies Total:	80.00
					Fund Total:	54,665.16
80505	02/11/2016	Contracted Engineering Svcs	Deposits	George & Rita Edwards	Escrow Return	3,000.00
					Deposits Total:	3,000.00
0	02/09/2016	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	446.56
0	02/09/2016	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	1,293.49
					Federal Income Tax Total:	1,740.05
0	02/09/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	869.42
0	02/09/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	315.93
0	02/09/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	203.34
0	02/09/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	73.88
					FICA Employee Ded. Total:	1,462.57
0	02/09/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	73.88
0	02/09/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	315.93
0	02/09/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	869.42
0	02/09/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	203.34
					FICA Employers Share Total:	1,462.57
80519	02/11/2016	Contracted Engineering Svcs	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	74.62
80519	02/11/2016	Contracted Engineering Svcs	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	134.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HRA Employer Total:	208.79
80551	02/11/2016	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	21.88
80551	02/11/2016	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	68.74
					HSA Employee Total:	90.62
80551	02/11/2016	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	272.18
80551	02/11/2016	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	47.43
					HSA Employer Total:	319.61
0	02/11/2016	Contracted Engineering Svcs	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	381.76
0	02/11/2016	Contracted Engineering Svcs	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	386.11
					ICMA Def Comp Total:	767.87
0	02/09/2016	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	166.12
0	02/09/2016	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	2,775.14
0	02/09/2016	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	2,705.42
					MN State Retirement Total:	5,646.68
0	02/09/2016	Contracted Engineering Svcs	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDP D€	972.30
0	02/09/2016	Contracted Engineering Svcs	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDP D€	787.74
					MNDP Def Comp Total:	1,760.04
0	02/09/2016	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Empl	1,079.73
					PERA Employee Ded Total:	1,079.73
0	02/09/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Empl	1,079.73
0	02/09/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	166.12
					PERA Employer Share Total:	1,245.85
0	02/11/2016	Contracted Engineering Svcs	Plan Review Escrow	Erickson, Bell, Beckman & Quinn I	Farrington Estates-Matter: 00201-8	92.50
0	02/11/2016	Contracted Engineering Svcs	Plan Review Escrow	Erickson, Bell, Beckman & Quinn I	Holiday Station PIC-Matter: 00201-9	703.00
80480	02/04/2016	Contracted Engineering Svcs	Plan Review Escrow	S & S Tree & Horticultural Speciali	Tree Pruning & Surgery	660.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Plan Review Escrow Total:	1,455.50
0	02/09/2016	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	174.80
0	02/09/2016	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	547.46
					State Income Tax Total:	722.26
80530	02/11/2016	Contracted Engineering Svcs	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	28.92
80530	02/11/2016	Contracted Engineering Svcs	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	129.71
					Union Dues Deduction Total:	158.63
					Fund Total:	21,120.77
0	02/10/2016	East Metro SWAT	Operating Supplies	LA Police Gear, Inc.-CC	SWAT Supplies	398.80
0	02/10/2016	East Metro SWAT	Operating Supplies	Tactic Tailor Inc-CC	SWAT Supplies	384.80
					Operating Supplies Total:	783.60
					Fund Total:	783.60
0	02/03/2016	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	23.26
					209000 - Sales Tax Payable Total:	23.26
0	02/11/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	15.00
0	02/03/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	90.68
					211402 - Flex Spending Health Total:	105.68
0	02/04/2016	General Fund	211403 - Flex Spend Day Care	Joseph Cox	Dependent Care Reimbursement	3,030.04
0	02/04/2016	General Fund	211403 - Flex Spend Day Care	Marc Culver	Dependent Care Reimbursement	2,999.88
0	02/11/2016	General Fund	211403 - Flex Spend Day Care	Kevin Elm	Dependent Care Reimbursement	192.31
0	02/03/2016	General Fund	211403 - Flex Spend Day Care	Kevin Elm	Dependent Care Reimbursement	109.00
0	02/03/2016	General Fund	211403 - Flex Spend Day Care	Chad Fierstine	Dependent Care Reimbursement	576.93
0	02/11/2016	General Fund	211403 - Flex Spend Day Care	Bryan Lloyd	Dependent Care Reimbursement	340.00
0	02/03/2016	General Fund	211403 - Flex Spend Day Care	Brady Martin	Dependent Care Reimbursement	384.62
0	02/04/2016	General Fund	211403 - Flex Spend Day Care	Diana Sefkow	Dependent Care Reimbursement	1,044.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80529	02/11/2016	General Fund	Advertising	Lillie Suburban Newspaper Inc	211403 - Flex Spend Day Care Total: Notices-Acct: 262	8,676.78
					Advertising Total:	133.98
80499	02/11/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	40.50
80499	02/11/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	40.50
80524	02/11/2016	General Fund	Clothing	Keeps Inc	Uniform Supplies	977.18
80524	02/11/2016	General Fund	Clothing	Keeps Inc	Uniform Supplies	39.99
80467	02/04/2016	General Fund	Clothing	Keeps Inc	Uniform Supplies	1,090.00
80572	02/11/2016	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	126.94
80572	02/11/2016	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	7.99
80484	02/04/2016	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	971.00
80484	02/04/2016	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	5.99
					Clothing Total:	3,300.09
0	02/11/2016	General Fund	Conferences	Jason Schirmacher	GFOA Conference Lodging Reimbur	937.10
					Conferences Total:	937.10
80429	02/03/2016	General Fund	Contract Maint - Vehicles	Emergency Response Solutions, LL	Battery Charger	292.68
0	02/11/2016	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	117.26
80448	02/03/2016	General Fund	Contract Maint - Vehicles	Ramsey County	Fleet Support Fee	59.28
80557	02/11/2016	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	39.95
80478	02/04/2016	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	756.08
					Contract Maint - Vehicles Total:	1,265.25
0	02/11/2016	General Fund	Contract Maint. - City Hall	Gopher State One Call	Annual Facility Operator Fee-2016	100.00
80435	02/03/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	2,155.00
80435	02/03/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	112.50
80483	02/04/2016	General Fund	Contract Maint. - City Hall	Shortstop Electric, Inc.	Police Cubicle Rewire, Police Garag	849.00
					Contract Maint. - City Hall Total:	3,216.50
80435	02/03/2016	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	1,077.50
80439	02/03/2016	General Fund	Contract Maint. - City Garage	MN Pollution Control Agency	Hazardous Waste Annual Fee	283.80
0	02/10/2016	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
80483	02/04/2016	General Fund	Contract Maint. - City Garage	Shortstop Electric, Inc.	Police Cubicle Rewire, Police Garagi	849.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maint. - City Garage Total:	2,549.96
0	02/11/2016	General Fund	Contract Maintenance	Alex Air Apparatus, Inc.	Compressor Service	1,003.78
0	02/04/2016	General Fund	Contract Maintenance	City of St. Paul	Radio Service & Maintenance	487.12
0	02/11/2016	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	6.30
80546	02/11/2016	General Fund	Contract Maintenance	NeoCertified	Annual Subscription	1,104.00
0	02/10/2016	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
80448	02/03/2016	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	209.04
80449	02/03/2016	General Fund	Contract Maintenance	Regions Hospital	Medical Direction Fee	2,000.00
80456	02/03/2016	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	673.00
0	02/10/2016	General Fund	Contract Maintenance	Volgistics-CC	Volunteer Software	342.00
					Contract Maintenance Total:	5,926.22
80506	02/11/2016	General Fund	Contract Maintenance	Embedded Systems, Inc.	Tornado Siren #4 Repair	695.00
80428	02/03/2016	General Fund	Contract Maintenance	Embedded Systems, Inc.	Tornado Siren Repair	100.00
					Contract Maintenance Total:	795.00
80555	02/11/2016	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service	29,114.96
80555	02/11/2016	General Fund	Dispatching Services	Ramsey County	CAD Services	5,589.07
80476	02/04/2016	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Sept. 2015	30,004.48
					Dispatching Services Total:	64,708.51
0	02/11/2016	General Fund	Employee Recognition	Innovative Office Solutions	Office Supplies	28.38
0	02/10/2016	General Fund	Employee Recognition	US Bank-Non Bank	City Service Awards	1,566.05
					Employee Recognition Total:	1,594.43
0	02/09/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	5,467.42
0	02/09/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	27,750.83
					Federal Income Tax Total:	33,218.25
0	02/09/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,000.01
0	02/09/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	5,760.87
0	02/09/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	3,513.13
0	02/09/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	742.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	11,016.98
0	02/09/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Empl	3,513.13
0	02/09/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Empl	742.97
0	02/09/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	5,760.87
0	02/09/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,000.01
					FICA Employers Share Total:	11,016.98
80540	02/11/2016	General Fund	Financial Support	MN Child Support Payment Cntr	REmittance ID 0015005038	354.43
					Financial Support Total:	354.43
80519	02/11/2016	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	200.00
80519	02/11/2016	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	2,715.52
80519	02/11/2016	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	587.65
					HRA Employer Total:	3,503.17
80551	02/11/2016	General Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	467.58
80551	02/11/2016	General Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	2,382.74
					HSA Employee Total:	2,850.32
80551	02/11/2016	General Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	-200.00
80551	02/11/2016	General Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	1,213.51
80551	02/11/2016	General Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	6,128.09
					HSA Employer Total:	7,141.60
0	02/11/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2016 ICMA Defe	2,525.65
0	02/11/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2016 ICMA Defe	2,636.96
					ICMA Def Comp Total:	5,162.61
0	02/10/2016	General Fund	Memberships & Subscriptions	IAAI-CC	Membership Dues-Baker	100.00
80535	02/11/2016	General Fund	Memberships & Subscriptions	MAMA	Metro. Area Managers Assoc. Dues-	45.00
80542	02/11/2016	General Fund	Memberships & Subscriptions	MN State Fire Chiefs Associati	Membership Dues-D. Brosnahan	57.00
80542	02/11/2016	General Fund	Memberships & Subscriptions	MN State Fire Chiefs Associati	Membership Dues-G. Peterson	57.00
80542	02/11/2016	General Fund	Memberships & Subscriptions	MN State Fire Chiefs Associati	Membership Dues-S. Baker	57.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80542	02/11/2016	General Fund	Memberships & Subscriptions	MN State Fire Chiefs Associati	Membership Dues-N. Sjostrom	57.00
					Memberships & Subscriptions Total:	373.00
0	02/10/2016	General Fund	Miscellaneous	Pizza Luce-CC	Peer City Group Supplies	93.64
0	02/10/2016	General Fund	Miscellaneous	Pizza Luce-CC	Lunch Meeting w/Mayor- Trudgeon	12.66
					Miscellaneous Total:	106.30
0	02/09/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	38,499.32
0	02/09/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	5,438.76
0	02/09/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	24,342.21
0	02/09/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	2,775.69
					MN State Retirement Total:	71,055.98
0	02/09/2016	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	31.60
0	02/09/2016	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	4,631.07
0	02/09/2016	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	6,659.51
					MNDCP Def Comp Total:	11,322.18
0	02/03/2016	General Fund	Motor Fuel	Mansfield Oil Company	Fuel	5,099.13
0	02/04/2016	General Fund	Motor Fuel	Mansfield Oil Company	Fuel	4,203.58
0	02/04/2016	General Fund	Motor Fuel	Mansfield Oil Company	Fuel	2,133.75
0	02/02/2016	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-Dec. 2015	462.56
					Motor Fuel Total:	11,899.02
80518	02/11/2016	General Fund	Office Supplies	Impressive Print	Business Cards-D. Roe	45.00
0	02/11/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	2,429.97
0	02/11/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	98.83
0	02/11/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	45.78
0	02/11/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	34.71
0	02/11/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	60.46
0	02/11/2016	General Fund	Office Supplies	Intereum, Inc.	Chairs	1,442.88
0	02/10/2016	General Fund	Office Supplies	Office Depot- CC	Office Supplies	53.55
0	02/10/2016	General Fund	Office Supplies	Zerbee-CC	Office Supplies	26.01
					Office Supplies Total:	4,237.19
0	02/04/2016	General Fund	Op Supplies - City Hall	Grainger Inc	Floodlights	64.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80457	02/03/2016	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	47.60
80486	02/04/2016	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	507.06
80486	02/04/2016	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	133.20
Op Supplies - City Hall Total:						752.34
0	02/10/2016	General Fund	Operating Supplies	Amazon.com- CC	Kitchen, Cleaning Supplies	57.23
0	02/10/2016	General Fund	Operating Supplies	Caribou Coffee- CC	BCA Training Supplies	164.95
80462	02/04/2016	General Fund	Operating Supplies	CDW Government, Inc.	Computer Supplies	38.59
0	02/11/2016	General Fund	Operating Supplies	City of St. Paul	Map Books	181.20
0	02/10/2016	General Fund	Operating Supplies	Evident Inc-CC	Drug Testing Kits	255.00
0	02/10/2016	General Fund	Operating Supplies	Fastenal-CC	Tools	22.16
0	02/10/2016	General Fund	Operating Supplies	Frattallones-CC	Tools	38.71
0	02/10/2016	General Fund	Operating Supplies	Galesburg Electric-CC	Safety Gloves	130.49
0	02/11/2016	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	54.11
0	02/10/2016	General Fund	Operating Supplies	International Code Council-CC	State Fire Codes	114.56
0	02/10/2016	General Fund	Operating Supplies	International Code Council-CC	State Fire Codes	109.02
0	02/11/2016	General Fund	Operating Supplies	Jefferson Fire & Safety, Inc.	Oil Tank Repair	574.22
80433	02/03/2016	General Fund	Operating Supplies	Konrad Material Sales, LLC.	Crack Sealant	1,102.73
0	02/10/2016	General Fund	Operating Supplies	M&B Battery-CC	Batteries	24.15
0	02/10/2016	General Fund	Operating Supplies	Menards-CC	Tarp	92.45
0	02/10/2016	General Fund	Operating Supplies	Morse Watchmans Inc-CC	Keyrings	1,176.00
80544	02/11/2016	General Fund	Operating Supplies	Multicare Associates	Hepatitis Vaccine-Acct: 93381	81.00
80471	02/04/2016	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	Signs	4,570.37
0	02/04/2016	General Fund	Operating Supplies	North Image Apparel, Inc.	Uniform Supplies	104.96
80473	02/04/2016	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	K9 Supplies	70.69
80550	02/11/2016	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Monthly NAF Software	278.37
80563	02/11/2016	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	127.15
80563	02/11/2016	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	60.06
0	02/10/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Cleaning Supplies	18.62
0	02/10/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Knife Sharpener	9.99
0	02/10/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Chainsaw	295.00
0	02/10/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Glue, Tape	26.69
0	02/10/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Missing Receipt-B. Williams	299.95
0	02/10/2016	General Fund	Operating Supplies	Target- CC	Cleaning Supplies	32.48
0	02/10/2016	General Fund	Operating Supplies	UPS Store- CC	Ground Shipping	23.71
0	02/10/2016	General Fund	Operating Supplies	UPS Store- CC	Ground Shipping	33.77
0	02/10/2016	General Fund	Operating Supplies	Walgreens-CC	Rosedale Outreach Supplies	17.10
0	02/10/2016	General Fund	Operating Supplies	Zerbee-CC	Coffee Supplies	126.65
0	02/10/2016	General Fund	Operating Supplies	Zoro Tools-CC	Hand Sanitizer	38.34
Operating Supplies Total:						10,350.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/04/2016	General Fund	Operating Supplies City Garage	Total Tool	Eyewash Station	309.71
0	02/11/2016	General Fund	Operating Supplies City Garage	Voss Lighting	Lighting Supplies	14.51
Operating Supplies City Garage Total:						324.22
0	02/09/2016	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	25,099.51
PERA Employee Ded Total:						25,099.51
0	02/09/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	34,699.25
0	02/09/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	907.76
PERA Employer Share Total:						35,607.01
80572	02/11/2016	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	175.00
80484	02/04/2016	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	789.93
Police Reserve Program Total:						964.93
0	02/03/2016	General Fund	Postage	Pitney Bowes - Non Bank	January Postage	3,000.00
Postage Total:						3,000.00
0	02/11/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,560.00
0	02/11/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution	12,743.00
0	02/11/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	MN v. Mark Christian Wolhowe	997.50
0	02/11/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	MN v. Nicholas Taylor Rod	70.00
0	02/11/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeitures	147.62
80528	02/11/2016	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Commitment Balance	50.00
80436	02/03/2016	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	714.00
80544	02/11/2016	General Fund	Professional Services	Multicare Associates	Medical Tests-Acct: 64904	90.00
80555	02/11/2016	General Fund	Professional Services	Ramsey County	Fleet Support Fee	368.16
80476	02/04/2016	General Fund	Professional Services	Ramsey County	Truth in Taxation Notice Reimburse	2,814.90
80476	02/04/2016	General Fund	Professional Services	Ramsey County	Bridge Inspection	380.00
0	02/10/2016	General Fund	Professional Services	Sprint- CC	Cell Phones	56.25
80564	02/11/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	406.25
80564	02/11/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
80564	02/11/2016	General Fund	Professional Services	Sheila Stowell	Community Engagement Meeting Mi	243.75
80564	02/11/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
80454	02/03/2016	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	236.50
80454	02/03/2016	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting]	203.00
80568	02/11/2016	General Fund	Professional Services	TransUnion Risk and Alternative	Searches-Acct: 212095	85.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80571	02/11/2016	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
80571	02/11/2016	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	115.00
Professional Services Total:						35,375.58
0	02/09/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	10,953.08
0	02/09/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	2,121.50
State Income Tax Total:						13,074.58
0	02/10/2016	General Fund	Telephone	Sprint- CC	Cell Phones	52.00
80562	02/11/2016	General Fund	Telephone	Sprint	Cell Phones	20.95
80566	02/11/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	16.70
80566	02/11/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	295.44
80566	02/11/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	192.23
80566	02/11/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	947.99
80575	02/11/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	1,473.00
80575	02/11/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	70.02
80575	02/11/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	70.46
80575	02/11/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	542.31
Telephone Total:						3,681.10
0	02/10/2016	General Fund	Training	Benihana-CC	Use of Force Training Supplies	129.17
0	02/10/2016	General Fund	Training	Brueggers Bagels- CC	Training Supplies	16.38
80496	02/11/2016	General Fund	Training	Calibre Press, Inc.	Bulletproof Warrior Class-Wiesner	209.00
0	02/10/2016	General Fund	Training	Caribou Coffee- CC	Training Supplies	12.84
80500	02/11/2016	General Fund	Training	City of Duluth, Minnesota	CIT Training-Marston	400.00
0	02/10/2016	General Fund	Training	Cub Foods- CC	Effective Writing Workshop Refreshn	125.74
80504	02/11/2016	General Fund	Training	Donald Salverda & Associates	Leadership Growth Group-Culver	600.00
80521	02/11/2016	General Fund	Training	Intl Assn of Chief of Police	IACP Women's Leadership-Scheider,	2,400.00
0	02/10/2016	General Fund	Training	Lifeline Training-CC	Anatomy of Force Training	139.00
0	02/10/2016	General Fund	Training	Mn Dept of Labor-CC	License Fee-Domagala	20.00
0	02/10/2016	General Fund	Training	Pizza Luce-CC	Training Supplies	69.22
80555	02/11/2016	General Fund	Training	Ramsey County	Police Training	75.00
0	02/10/2016	General Fund	Training	Starbucks-CC	Effective Writing Workshop Refreshn	32.03
Training Total:						4,228.38
0	02/04/2016	General Fund	Transportation	Eldona Bacon	Mileage Reimbursement	149.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/03/2016	General Fund	Tuition Reimbursement	Dennis Kim	Transportation Total:	149.50
0	02/11/2016	General Fund	Union Dues Deduction	LELS	Tuition Reimbursement	1,245.00
0	02/11/2016	General Fund	Union Dues Deduction	LELS	Tuition Reimbursement Total:	1,245.00
80530	02/11/2016	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 ILELS Union	1,535.71
80530	02/11/2016	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	13.57
0	02/11/2016	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.02.2016 IOUE Union	83.72
0	02/11/2016	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.02.2016 Local 320 U	399.51
0	02/11/2016	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.02.2016 Local 320 U	66.49
0	02/11/2016	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.02.2016 IAFF Union	8.03
0	02/11/2016	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.02.2016 IAFF Union	381.97
					Union Dues Deduction Total:	2,766.29
0	02/04/2016	General Fund	Utilities	Xcel Energy	Civil Defense	51.82
0	02/04/2016	General Fund	Utilities	Xcel Energy	Fire Station	3,516.02
0	02/04/2016	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Lights	362.04
0	02/04/2016	General Fund	Utilities	Xcel Energy	Street Lights	8,793.20
					Utilities Total:	12,723.08
0	02/04/2016	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station	849.22
					Utilities - Old City Hall Total:	849.22
80491	02/11/2016	General Fund	Vehicle Supplies	Astleford International Trucks	Vehicle Supplies-Credit	-72.81
80491	02/11/2016	General Fund	Vehicle Supplies	Astleford International Trucks	Vehicle Supplies	417.82
80494	02/11/2016	General Fund	Vehicle Supplies	Boyer Trucks	Valve	79.66
80494	02/11/2016	General Fund	Vehicle Supplies	Boyer Trucks	Switch	299.45
80494	02/11/2016	General Fund	Vehicle Supplies	Boyer Trucks	Switch-Credit	-299.45
0	02/03/2016	General Fund	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	16.00
0	02/03/2016	General Fund	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	48.00
0	02/03/2016	General Fund	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	96.00
0	02/03/2016	General Fund	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	288.00
0	02/10/2016	General Fund	Vehicle Supplies	Clazzio-CC	Vehicle Supplies	987.30
0	02/11/2016	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	180.45
0	02/11/2016	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	206.44
0	02/11/2016	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	Hose Ends	124.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/11/2016	General Fund	Vehicle Supplies	Grainger Inc	Nozzle	36.83
0	02/11/2016	General Fund	Vehicle Supplies	Grainger Inc	O-Rings	16.81
0	02/04/2016	General Fund	Vehicle Supplies	Grainger Inc	Extension Lance	109.87
0	02/11/2016	General Fund	Vehicle Supplies	Larson Companies	Filters	90.00
0	02/11/2016	General Fund	Vehicle Supplies	Larson Companies	Rotor Disc	238.44
80538	02/11/2016	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Acetylene	89.29
0	02/11/2016	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	Batteries	46.18
0	02/11/2016	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	33.69
0	02/10/2016	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	50.50
80557	02/11/2016	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	AA Pad Kit	345.00
80478	02/04/2016	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Vehicle Repair	22.92
80565	02/11/2016	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	Tires	576.24
0	02/11/2016	General Fund	Vehicle Supplies	Ziegler Inc	Vehicle Supplies	1,156.53
0	02/11/2016	General Fund	Vehicle Supplies	Ziegler Inc	Vehicle Supplies	1,254.42
0	02/11/2016	General Fund	Vehicle Supplies	Ziegler Inc	Vehicle Supplies-Credit	-983.05
Vehicle Supplies Total:						5,454.91
0	02/11/2016	General Fund	Work Session Expenses	Innovative Office Solutions	Office Supplies	20.34
Work Session Expenses Total:						20.34
Fund Total:						422,157.23
0	02/10/2016	General Fund Donations	Explorers - Supplies	Dollar Tree-CC	Gift Bags	92.13
0	02/10/2016	General Fund Donations	Explorers - Supplies	Papa John's-CC	Shop With a Cop Supplies	219.37
0	02/10/2016	General Fund Donations	Explorers - Supplies	Target- CC	Gift Cards, Gift Bags	2,705.13
Explorers - Supplies Total:						3,016.63
Fund Total:						3,016.63
0	02/10/2016	Golf Course	Conferences	MN Nursery & Lands-CC	Turf Conference & Recertification	160.00
Conferences Total:						160.00
0	02/10/2016	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
0	02/03/2016	Golf Course	Contract Maintenance	Prowire, Inc.	Security Monitoring	427.87
0	02/03/2016	Golf Course	Contract Maintenance	Prowire, Inc.	Internet Module	295.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						802.43
0	02/02/2016	Golf Course	Credit Card Fees	US Bank-Non Bank	December Terminal Charges	46.17
Credit Card Fees Total:						46.17
0	02/09/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	406.86
0	02/09/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	99.03
Federal Income Tax Total:						505.89
0	02/09/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	53.63
0	02/09/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	14.07
0	02/09/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	229.35
0	02/09/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	60.15
FICA Employee Ded. Total:						357.20
0	02/09/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	229.35
0	02/09/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	14.07
0	02/09/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	53.63
0	02/09/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	60.15
FICA Employers Share Total:						357.20
80519	02/11/2016	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	23.03
80519	02/11/2016	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	46.97
HRA Employer Total:						70.00
80551	02/11/2016	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	200.00
HSA Employer Total:						200.00
0	02/09/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	544.99
0	02/09/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	1,111.81
0	02/09/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	51.30
MN State Retirement Total:						1,708.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Golf Course	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDP De	50.00
					MNDP Def Comp Total:	50.00
0	02/10/2016	Golf Course	Operating Supplies	Home Depot- CC	Bulbs	33.43
0	02/03/2016	Golf Course	Operating Supplies	MTI Distributing, Inc.	Bearings, Grease	1,002.59
0	02/10/2016	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Shop Supplies	21.40
0	02/10/2016	Golf Course	Operating Supplies	Tundra Restaurant Supplies-CC	Hot Dog Cooker Parts	49.55
					Operating Supplies Total:	1,106.97
0	02/09/2016	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	333.46
					PERA Employee Ded Total:	333.46
0	02/09/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	333.46
0	02/09/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	51.30
					PERA Employer Share Total:	384.76
0	02/10/2016	Golf Course	Professional Services	Concept Marketing-CC	No Receipt-S. Anderson	300.00
80441	02/03/2016	Golf Course	Professional Services	Nardini Fire Equipment Co, Inc	Fire Alarm System Labor	496.00
					Professional Services Total:	796.00
0	02/09/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	190.63
0	02/09/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	50.72
					State Income Tax Total:	241.35
80566	02/11/2016	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	52.34
					Telephone Total:	52.34
0	02/03/2016	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	37.68
0	02/04/2016	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-25.85
					Use Tax Payable Total:	11.83
0	02/04/2016	Golf Course	Utilities	Xcel Energy	Golf Course	401.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/03/2016	Golf Course	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	16.00
Utilities Total:						401.85
Vehicle Supplies Total:						16.00
Fund Total:						7,601.55
80468	02/04/2016	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	EDA/HRA Consolidation	1,258.00
Attorney Fees Total:						1,258.00
0	02/09/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	14.18
0	02/09/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	3.31
FICA Employee Ded. Total:						17.49
0	02/09/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	14.18
0	02/09/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	3.31
FICA Employers Share Total:						17.49
80488	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Denise M. Anderson	Energy Audit Reimbursement	60.00
80493	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Sarah Berg	Energy Audit Reimbursement	60.00
80508	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Christina Frederickson	Energy Audit Reimbursement	60.00
80509	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Eric Gilbertson	Energy Audit Reimbursement	60.00
80522	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Gene Ipsen	Energy Audit Reimbursement	60.00
80523	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Nicholas Johr	Energy Audit Reimbursement	60.00
80526	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Jacob Kosel	Energy Audit Reimbursement	60.00
80537	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Stephanie Martin	Energy Audit Reimbursement	60.00
80547	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Stephen Olson	Energy Audit Reimbursement	60.00
80548	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Tony Perkins	Energy Audit Reimbursement	60.00
80558	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Candace Salmi	Energy Audit Reimbursement	60.00
80559	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Paul Severson	Energy Audit Reimbursement	60.00
80560	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Sarah Sikorski	Energy Audit Reimbursement	60.00
80570	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Lynda Tweten	Energy Audit Reimbursement	60.00
80576	02/11/2016	Housing & Redevelopment Agency	Payment to Owners	Harry Wernecke	Energy Audit Reimbursement	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Payment to Owners Total:	900.00
					Fund Total:	2,192.98
80497	02/11/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Mouse	76.06
80497	02/11/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	3,694.00
80497	02/11/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Sim Port, Monitors	517.80
80497	02/11/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Docking Station, Computer Supplies	1,144.63
80497	02/11/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	899.00
80464	02/04/2016	Information Technology	Computer Equipment	Data Q Internet Equip. Corp.	QTY 2: CISCO C3850-NM-4-10G	3,080.00
80464	02/04/2016	Information Technology	Computer Equipment	Data Q Internet Equip. Corp.	QTY 4: CISCO WS-C3850-48F-S	22,400.00
80464	02/04/2016	Information Technology	Computer Equipment	Data Q Internet Equip. Corp.	QTY 2: CISCO C3850-NM-4-1G	430.00
80464	02/04/2016	Information Technology	Computer Equipment	Data Q Internet Equip. Corp.	Plug Redundant Power Supply	334.00
80514	02/11/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,323.50
80514	02/11/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,126.49
					Computer Equipment Total:	35,025.48
0	02/10/2016	Information Technology	Contract Maintenance	Brooks Internet Software-CC	Software Upgrade & Maintenance Re	52.63
0	02/10/2016	Information Technology	Contract Maintenance	HP Direct-CC	Area Network Equipment Storage Suj	130.40
0	02/10/2016	Information Technology	Contract Maintenance	HP Direct-CC	Area Network Equipment Storage Suj	124.80
0	02/10/2016	Information Technology	Contract Maintenance	HP Direct-CC	Area Network Equipment Storage Suj	246.40
0	02/10/2016	Information Technology	Contract Maintenance	Solarwinds-CC	Daneware Remote Control Software	540.00
					Contract Maintenance Total:	1,094.23
0	02/09/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	469.33
0	02/09/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	3,907.05
					Federal Income Tax Total:	4,376.38
0	02/09/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	183.83
0	02/09/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	2,225.99
0	02/09/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	43.00
0	02/09/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	520.57
					FICA Employee Ded. Total:	2,973.39
0	02/09/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	520.57
0	02/09/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	43.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	183.83
0	02/09/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	2,225.99
					FICA Employers Share Total:	2,973.39
80519	02/11/2016	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	591.48
					HRA Employer Total:	591.48
80551	02/11/2016	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	312.98
					HSA Employee Total:	312.98
80551	02/11/2016	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	928.61
80551	02/11/2016	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	65.15
					HSA Employer Total:	993.76
0	02/11/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2016 ICMA Defe	91.53
0	02/11/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2016 ICMA Defe	133.47
					ICMA Def Comp Total:	225.00
80489	02/11/2016	Information Technology	Internet	Anoka County Treasury	Broadband-March 2016	75.00
80490	02/11/2016	Information Technology	Internet	ARIN	Annual Maintenance-2016	200.00
80501	02/11/2016	Information Technology	Internet	City of Mounds View	Optical Fiber Use Agreement	600.00
0	02/11/2016	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	450.00
80502	02/11/2016	Information Technology	Internet	Comcast	High Speed Internet, Cable TV	2.00
80516	02/11/2016	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
0	02/10/2016	Information Technology	Internet	Network Solutions- CC	cityofroseville.com Renewal	554.85
80577	02/11/2016	Information Technology	Internet	XO Communications Inc.	Internet	1,121.13
					Internet Total:	3,502.98
0	02/09/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	2,785.65
0	02/09/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	1,627.75
0	02/09/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	396.38
					MN State Retirement Total:	4,809.78
0	02/10/2016	Information Technology	Office Supplies	Amazon.com- CC	Adapter, Whiteboard Supplies, Cable	118.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80563	02/11/2016	Information Technology	Office Supplies	Staples Business Advantage, Inc.	Badge Reels	45.52
					Office Supplies Total:	163.91
0	02/10/2016	Information Technology	Operating Supplies	Monoprice Com-CC	Patch Cables	114.13
0	02/11/2016	Information Technology	Operating Supplies	Newegg Business, Inc.	Wall Phone	41.79
0	02/11/2016	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	243.00
0	02/11/2016	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	486.00
0	02/11/2016	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	729.00
0	02/04/2016	Information Technology	Operating Supplies	SHI International Corp	Multiple Windows Platform	4,316.00
					Operating Supplies Total:	5,929.92
80503	02/11/2016	Information Technology	Other Improvements	Data Q Internet Equip. Corp.	Cisco Security Plus License	1,380.00
80503	02/11/2016	Information Technology	Other Improvements	Data Q Internet Equip. Corp.	LAN Base, Uplinks	4,770.00
					Other Improvements Total:	6,150.00
0	02/09/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	2,576.30
					PERA Employee Ded Total:	2,576.30
0	02/09/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	2,576.30
0	02/09/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	396.38
					PERA Employer Share Total:	2,972.68
0	02/09/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	148.65
0	02/09/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	1,434.02
					State Income Tax Total:	1,582.67
80566	02/11/2016	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	99.67
80575	02/11/2016	Information Technology	Telephone	Verizon Wireless	Cell Phones	528.95
					Telephone Total:	628.62
80527	02/11/2016	Information Technology	Training	League of MN Cities	Safety & Loss Control Workshops	20.00
0	02/04/2016	Information Technology	Training	Diana Sefkow	Certification Exam Reimbursement	150.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Training Total:	170.00
0	02/04/2016	Information Technology	Transportation	Jim Ellison	Mileage Reimbursement	67.51
0	02/04/2016	Information Technology	Transportation	Scott Newcomb	Mileage Reimbursement	41.98
					Transportation Total:	109.49
					Fund Total:	77,162.44
0	02/10/2016	Internal Service - Interest	Investment Income	RVA- Non Bank	December Interest	794.56
					Investment Income Total:	794.56
					Fund Total:	794.56
80430	02/03/2016	License Center	Contract Maintenance	G & K Services	Mats	22.40
80430	02/03/2016	License Center	Contract Maintenance	G & K Services	Mats	22.40
					Contract Maintenance Total:	44.80
0	02/09/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	24.91
0	02/09/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	3,311.19
					Federal Income Tax Total:	3,336.10
0	02/09/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,982.76
0	02/09/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	20.02
0	02/09/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	4.68
0	02/09/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	463.71
					FICA Employee Ded. Total:	2,471.17
0	02/09/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,982.76
0	02/09/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	4.68
0	02/09/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	463.71
0	02/09/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	20.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	2,471.17
80519	02/11/2016	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Emplc	33.46
80519	02/11/2016	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Emplc	778.24
					HRA Employer Total:	811.70
80551	02/11/2016	License Center	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Emplc	153.85
					HSA Employee Total:	153.85
80551	02/11/2016	License Center	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Emplc	375.00
					HSA Employer Total:	375.00
0	02/09/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	376.68
0	02/09/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	326.00
0	02/09/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	92.32
					MN State Retirement Total:	795.00
0	02/09/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	259.72
0	02/09/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	381.83
					MNDCP Def Comp Total:	641.55
0	02/11/2016	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	117.11
					Office Supplies Total:	117.11
0	02/09/2016	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplc	1,990.74
					PERA Employee Ded Total:	1,990.74
0	02/09/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	306.25
0	02/09/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplc	1,990.74
					PERA Employer Share Total:	2,296.99
0	02/10/2016	License Center	Postage	USPS-CC	Postage	146.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Postage Total:	146.45
80435	02/03/2016	License Center	Professional Services	McGough Facility Management, LI	Facility Management	359.16
0	02/11/2016	License Center	Professional Services	Quicksilver Express Courier	Courier Service	149.67
0	02/04/2016	License Center	Professional Services	Quicksilver Express Courier	Courier Service	166.30
					Professional Services Total:	675.13
0	02/11/2016	License Center	Rental	Gaughan Properties	License Center Rent-March 2016	5,315.93
					Rental Total:	5,315.93
0	02/03/2016	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,899.57
					Sales Tax Payable Total:	1,899.57
0	02/09/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	10.14
0	02/09/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	1,406.95
					State Income Tax Total:	1,417.09
					Fund Total:	24,959.35
0	02/04/2016	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Dec. 2015	250.00
					Professional Services Total:	250.00
					Fund Total:	250.00
0	02/11/2016	P & R Contract Maintenance	Conferences	Jeff Evenson	Conference Expenses Reimbursement	55.48
					Conferences Total:	55.48
0	02/10/2016	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	602.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	2,268.97
0	02/09/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	229.16
					Federal Income Tax Total:	2,498.13
0	02/09/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	284.40
0	02/09/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	25.53
0	02/09/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	109.20
0	02/09/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,216.01
					FICA Employee Ded. Total:	1,635.14
0	02/09/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	25.53
0	02/09/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	109.20
0	02/09/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,216.01
0	02/09/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	284.40
					FICA Employers Share Total:	1,635.14
80519	02/11/2016	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	311.11
80519	02/11/2016	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	58.89
					HRA Employer Total:	370.00
80551	02/11/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA WI En	23.44
80551	02/11/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	367.12
80551	02/11/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA WI En	11.18
					HSA Employee Total:	401.74
80551	02/11/2016	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	64.60
80551	02/11/2016	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	1,253.49
					HSA Employer Total:	1,318.09
0	02/09/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	220.54
0	02/09/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	677.93
0	02/09/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	1,811.47
					MN State Retirement Total:	2,709.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	P & R Contract Maintenance	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDP De	280.00
					MNDP Def Comp Total:	280.00
80499	02/11/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.36
80499	02/11/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.36
0	02/10/2016	P & R Contract Maintenance	Operating Supplies	Menards-CC	Air Filters	44.86
80545	02/11/2016	P & R Contract Maintenance	Operating Supplies	Muska Lighting	Lighting Supplies	314.40
80545	02/11/2016	P & R Contract Maintenance	Operating Supplies	Muska Lighting	Lighting Supplies	122.10
0	02/10/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Ice Melt	102.78
0	02/10/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Threadlocker Gel	13.92
0	02/10/2016	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	5.30
80569	02/11/2016	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Shop/Shelter Supplies	262.80
					Operating Supplies Total:	870.88
0	02/09/2016	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	1,433.52
					PERA Employee Ded Total:	1,433.52
0	02/09/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	220.54
0	02/09/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	1,433.52
					PERA Employer Share Total:	1,654.06
80438	02/03/2016	P & R Contract Maintenance	Professional Services	Mn Dept of Agriculture	Tree Care Registry	30.00
80573	02/11/2016	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Tree Removal	7,929.00
					Professional Services Total:	7,959.00
0	02/04/2016	P & R Contract Maintenance	Rental	Jimmys Johnmys, Inc	Toilet Rental	125.00
0	02/04/2016	P & R Contract Maintenance	Rental	Jimmys Johnmys, Inc	Toilet Rental	54.50
					Rental Total:	179.50
0	02/09/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	101.88
0	02/09/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	938.69
					State Income Tax Total:	1,040.57
80562	02/11/2016	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	33.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80566	02/11/2016	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	73.40
80575	02/11/2016	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	35.01
80575	02/11/2016	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	140.04
					Telephone Total:	281.95
80530	02/11/2016	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	10.42
80530	02/11/2016	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	251.25
					Union Dues Deduction Total:	261.67
0	02/04/2016	P & R Contract Maintenance	Utilities	Xcel Energy	Park & Rec	1,011.83
					Utilities Total:	1,011.83
0	02/03/2016	P & R Contract Maintenance	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	208.00
					Vehicle Supplies Total:	208.00
					Fund Total:	26,406.78
0	02/04/2016	Park Renewal 2011	Professional Services	Muska Electric Co	200A Feed Repair	2,269.57
					Professional Services Total:	2,269.57
					Fund Total:	2,269.57
80510	02/11/2016	Police - DWI Enforcement	Professional Services	Grabar Voice and Data, Inc.	Voice Data Services, Maintenance Ag	4,999.00
80481	02/04/2016	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage-Dec 2015	550.00
					Professional Services Total:	5,549.00
					Fund Total:	5,549.00
0	02/10/2016	Police Forfeiture Fund	Professional Services	7 Eleven-CC	Fuel	22.89
0	02/10/2016	Police Forfeiture Fund	Professional Services	Grumpy's Grill-CC	PA Reconstruction Refreshments	25.00
80561	02/11/2016	Police Forfeiture Fund	Professional Services	SpectraTek Law Enforcement Tech.	Cellular Service Contract	750.00
80571	02/11/2016	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80575	02/11/2016	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
					Professional Services Total:	952.91
					Fund Total:	952.91
80466	02/04/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Updating	155.14
80466	02/04/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Updating	180.92
80466	02/04/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Updating	1,011.94
80466	02/04/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Updating	493.82
80466	02/04/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Updating	1,011.94
0	02/11/2016	Police Vehicle Revolving	Capital Outlay	Streicher's	Tac's	699.75
					Capital Outlay Total:	3,553.51
80466	02/04/2016	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating	11,732.04
					Vehicles & Equipment Total:	11,732.04
					Fund Total:	15,285.55
80470	02/04/2016	Recreation Donations	Operating Supplies	Modern Office	Chairs	1,836.00
					Operating Supplies Total:	1,836.00
					Fund Total:	1,836.00
80474	02/04/2016	Recreation Fund	Advertising	Pioneer Press	Nature Center Advertising	88.00
80479	02/04/2016	Recreation Fund	Advertising	Roseville Girls Hockey Booster Cu	Yearbook Ad	175.00
0	02/04/2016	Recreation Fund	Advertising	Star Tribune	Oval Advertising	770.00
80455	02/03/2016	Recreation Fund	Advertising	Twin Cities Wedding Association	Ad Copy Change for Winter/Spring E	90.00
					Advertising Total:	1,123.00
80463	02/04/2016	Recreation Fund	Contract Maintenance	Corval Constructors	Ammonia Relief Valves Replacement	4,095.00
0	02/04/2016	Recreation Fund	Contract Maintenance	Kaiser Manufacturing, Inc.	Oval Pads Repair	3,039.88
0	02/11/2016	Recreation Fund	Contract Maintenance	Life Safety Systems	Annual Fire Alarm Inspection-2016	325.00
0	02/10/2016	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						7,707.74
0	02/02/2016	Recreation Fund	Credit Card Fees	US Bank-Non Bank	December Terminal Charges	1,203.02
Credit Card Fees Total:						1,203.02
0	02/09/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	1,527.01
0	02/09/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	3,376.56
Federal Income Tax Total:						4,903.57
0	02/09/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	712.03
0	02/09/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,129.07
0	02/09/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	3,044.49
0	02/09/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	264.07
FICA Employee Ded. Total:						5,149.66
0	02/09/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	264.07
0	02/09/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	712.03
0	02/09/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	3,044.49
0	02/09/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,129.07
FICA Employers Share Total:						5,149.66
80519	02/11/2016	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	318.08
80519	02/11/2016	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	901.66
80519	02/11/2016	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	-125.00
HRA Employer Total:						1,094.74
80551	02/11/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	106.70
80551	02/11/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	123.84
HSA Employee Total:						230.54
80551	02/11/2016	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	245.85
80551	02/11/2016	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	125.00
80551	02/11/2016	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	478.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HSA Employer Total:		849.51
0	02/11/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	1,301.50
0	02/11/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	1,021.43
				ICMA Def Comp Total:		2,322.93
0	02/03/2016	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	157.80
				Memberships & Subscriptions Total:		157.80
80424	02/03/2016	Recreation Fund	Merchandise for Sale	Coca Cola Refreshments	Beverages For Resale	580.08
80513	02/11/2016	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	951.80
80513	02/11/2016	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale-Credit	-124.49
80431	02/03/2016	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	888.58
				Merchandise for Sale Total:		2,295.97
0	02/11/2016	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.02.2016 Minnesota I	188.17
				Minnesota Benefit Ded Total:		188.17
0	02/09/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	11,523.71
0	02/09/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	10,811.61
0	02/09/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo'	419.85
				MN State Retirement Total:		22,755.17
0	02/09/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	3,003.03
0	02/09/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	2,223.25
				MNDCP Def Comp Total:		5,226.28
0	02/10/2016	Recreation Fund	Operating Supplies	A Wish Come True-CC	Dance Recital Costumes	2,127.81
80460	02/04/2016	Recreation Fund	Operating Supplies	Beacon Athletics	Field Tarps	667.00
80422	02/03/2016	Recreation Fund	Operating Supplies	Don Brill	Firewood	185.00
0	02/10/2016	Recreation Fund	Operating Supplies	Costume Gallery-CC	Dance Recital Costumes	3,060.90
0	02/10/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Meeting Supplies	4.99
0	02/10/2016	Recreation Fund	Operating Supplies	Dick's Sporting Goods-CC	RPR Slugger Supplies	160.42
0	02/10/2016	Recreation Fund	Operating Supplies	Epic Sports-CC	Broomballs	163.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/10/2016	Recreation Fund	Operating Supplies	Ferguson Enterprises Inc.-CC	Plumbing Supplies	25.66
0	02/11/2016	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	566.55
0	02/11/2016	Recreation Fund	Operating Supplies	Grainger Inc	Disposable Wipes	39.88
0	02/11/2016	Recreation Fund	Operating Supplies	Grainger Inc	Nitrile Gloves	63.80
0	02/03/2016	Recreation Fund	Operating Supplies	Grainger Inc	Indicator Lights, Cleaning Supplies	65.94
0	02/04/2016	Recreation Fund	Operating Supplies	Grainger Inc	Grease, Thredded Tips	69.02
0	02/04/2016	Recreation Fund	Operating Supplies	Grainger Inc	Filters	56.22
0	02/10/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Wood, Screws, Gloves	176.55
0	02/10/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Lumbar	2.76
0	02/10/2016	Recreation Fund	Operating Supplies	Home Depot- CC	GFCL, Gloves	60.27
0	02/10/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Credit	-8.88
80517	02/11/2016	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	28.64
80432	02/03/2016	Recreation Fund	Operating Supplies	Ice Skating Institute	Domestic Arena/Club Renewal	395.00
80432	02/03/2016	Recreation Fund	Operating Supplies	Ice Skating Institute	Show/Exhibition Endorsement	25.00
0	02/10/2016	Recreation Fund	Operating Supplies	Max Bats-CC	Bats	365.89
0	02/10/2016	Recreation Fund	Operating Supplies	Mills Fleet Farm-CC	Spray Paint	7.88
0	02/10/2016	Recreation Fund	Operating Supplies	Northern Tool & Equip- CC	Rotary Pump	128.54
0	02/03/2016	Recreation Fund	Operating Supplies	Park Supply of America, Inc.	Bearing, Seal	171.46
0	02/10/2016	Recreation Fund	Operating Supplies	Penny's Crochet-CC	No Receipt-D. Cash	35.00
0	02/10/2016	Recreation Fund	Operating Supplies	Pickleball-CC	Pickleball Supplies	79.92
80475	02/04/2016	Recreation Fund	Operating Supplies	Proforma	Logo Letters	554.85
0	02/11/2016	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Brush Kit	440.68
0	02/10/2016	Recreation Fund	Operating Supplies	S & S Worldwide-CC	Summer Sports & Playground Progra	51.80
0	02/10/2016	Recreation Fund	Operating Supplies	S & S Worldwide-CC	Summer Sports & Playground Progra	177.91
0	02/10/2016	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Cord, Pulley	54.93
0	02/10/2016	Recreation Fund	Operating Supplies	Suppliesoutlet.com-CC	Toner	21.98
0	02/03/2016	Recreation Fund	Operating Supplies	Sysco Mn	Popcorn Supplies	103.94
0	02/10/2016	Recreation Fund	Operating Supplies	US Foods-CC	No Receipt-K. Elm	53.64
0	02/11/2016	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	270.16
0	02/10/2016	Recreation Fund	Operating Supplies	Walmart-CC	No Receipts-K. Elm	88.21
0	02/10/2016	Recreation Fund	Operating Supplies	ZippityDuda-CC	No Receipt-D. Cash	30.00
0	02/10/2016	Recreation Fund	Operating Supplies	Zoro Tools-CC	Cable Ties, Epoxy	61.58
Operating Supplies Total:						10,634.48
0	02/09/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	3,180.26
0	02/09/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	21.81
PERA Employee Ded Total:						3,202.07
0	02/09/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	3.36
0	02/09/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	21.81
0	02/09/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	3,180.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	489.27
					PERA Employer Share Total:	3,694.70
80477	02/04/2016	Recreation Fund	Printing	Roseville Area Schools	Fall/Winter 2015 Brochure	878.14
					Printing Total:	878.14
80419	02/03/2016	Recreation Fund	Professional Services	AARP	AARP Driving Class	410.00
80421	02/03/2016	Recreation Fund	Professional Services	Courtney Bowman	Basketball Scorekeeping	132.00
80423	02/03/2016	Recreation Fund	Professional Services	City of Eagan	Field Trip Deposit	225.00
80426	02/03/2016	Recreation Fund	Professional Services	Bobbie Jo Deal	Daddy-Daughter Dance Photographer	100.00
80427	02/03/2016	Recreation Fund	Professional Services	Shane Donohue	Cross Country Ski Instructor	80.00
80465	02/04/2016	Recreation Fund	Professional Services	Field Day	New Years Eve Celebration Photo Bu	495.00
80434	02/03/2016	Recreation Fund	Professional Services	Sarah Kortum	Basketball Scorekeeping	88.00
0	02/11/2016	Recreation Fund	Professional Services	Willie McCray	Referee Service	1,100.00
0	02/11/2016	Recreation Fund	Professional Services	Willie McCray	Referee Service	1,100.00
0	02/11/2016	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,339.50
0	02/11/2016	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	997.50
80437	02/03/2016	Recreation Fund	Professional Services	Minneapolis Queen	Adult Trip Deposit	833.00
80440	02/03/2016	Recreation Fund	Professional Services	Nasruden Mohamed	Basketball Scorekeeping	108.00
80443	02/03/2016	Recreation Fund	Professional Services	Northern Star Council/BSA	Field Trip Deposit	66.00
80445	02/03/2016	Recreation Fund	Professional Services	Bill Pringle	Broomball Officiating	352.00
80446	02/03/2016	Recreation Fund	Professional Services	Mary Pringle	Basketball Scorekeeping	72.00
80451	02/03/2016	Recreation Fund	Professional Services	George Sigstad	Broomball Officiating	352.00
80458	02/03/2016	Recreation Fund	Professional Services	Abdrazik Wako	Basketball Scorekeeping	176.00
					Professional Services Total:	8,026.00
0	02/04/2016	Recreation Fund	Rental	Jimmys Johnmys, Inc	Toilet Rental	60.68
0	02/04/2016	Recreation Fund	Rental	Jimmys Johnmys, Inc	Toilet Rental	125.00
0	02/04/2016	Recreation Fund	Rental	Jimmys Johnmys, Inc	Toilet Rental	125.00
					Rental Total:	310.68
0	02/03/2016	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	7,426.17
					Sales Tax Payable Total:	7,426.17
0	02/09/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	602.60
0	02/09/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	1,452.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	2,054.99
80562	02/11/2016	Recreation Fund	Telephone	Sprint	Cell Phones	83.78
80566	02/11/2016	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	257.74
80575	02/11/2016	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	116.88
					Telephone Total:	458.40
0	02/04/2016	Recreation Fund	Transportation	Lauren Deal	Mileage Reimbursement	35.08
					Transportation Total:	35.08
80530	02/11/2016	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	58.70
80530	02/11/2016	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	41.80
					Union Dues Deduction Total:	100.50
80502	02/11/2016	Recreation Fund	Utilities	Comcast	High Speed Internet, Cable TV	235.04
80502	02/11/2016	Recreation Fund	Utilities	Comcast	High Speed Internet, Cable TV	244.54
0	02/03/2016	Recreation Fund	Utilities	Xcel Energy	Past Due Balance	29.79
0	02/04/2016	Recreation Fund	Utilities	Xcel Energy	Skating Center	34,047.82
					Utilities Total:	34,557.19
0	02/03/2016	Recreation Fund	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	48.00
0	02/03/2016	Recreation Fund	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	16.00
					Vehicle Supplies Total:	64.00
					Fund Total:	131,800.16
80469	02/04/2016	Risk Management	Street Department Claims	League of MN Cities Ins Trust	Claim #: 000000012533	938.64
					Street Department Claims Total:	938.64
					Fund Total:	938.64
80549	02/11/2016	Sanitary Sewer	Accounts Payable	WILLIAM PIERCE	Refund Check	6.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Accounts Payable Total:	6.14
0	02/04/2016	Sanitary Sewer	Contract Maintenance	S.O.S. Drain & Sewer Cleaning	High Pressure Water Jetting-1920 Vic	310.00
80485	02/04/2016	Sanitary Sewer	Contract Maintenance	Valley-Rich Co., Inc.	Equipment Repair	4,445.86
					Contract Maintenance Total:	4,755.86
0	02/02/2016	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	December UB.com Payment Charges	2,385.20
					Credit Card Fees Total:	2,385.20
0	02/09/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	69.67
0	02/09/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	1,219.18
					Federal Income Tax Total:	1,288.85
0	02/09/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	11.27
0	02/09/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	169.98
0	02/09/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	726.75
0	02/09/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	48.18
					FICA Employee Ded. Total:	956.18
0	02/09/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	726.75
0	02/09/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	48.18
0	02/09/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	169.98
0	02/09/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	11.27
					FICA Employers Share Total:	956.18
80519	02/11/2016	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	284.09
80519	02/11/2016	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	40.42
					HRA Employer Total:	324.51
80551	02/11/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	6.27
80551	02/11/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	18.99
					HSA Employee Total:	25.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80551	02/11/2016	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Emplo	92.95
80551	02/11/2016	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Emplo	5.82
					HSA Employer Total:	98.77
0	02/11/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	1.27
0	02/11/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	33.71
					ICMA Def Comp Total:	34.98
0	02/11/2016	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Services	222,011.54
					Metro Waste Control Board Total:	222,011.54
0	02/09/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo'	127.04
0	02/09/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	754.74
0	02/09/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	218.88
					MN State Retirement Total:	1,100.66
0	02/09/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	16.27
0	02/09/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	53.73
					MNDCP Def Comp Total:	70.00
0	02/03/2016	Sanitary Sewer	Operating Supplies	Grainger Inc	Ladder, Sledge Hammer	438.49
80466	02/04/2016	Sanitary Sewer	Operating Supplies	HealthEast Vehicle Services	Vehicle Updating	221.48
					Operating Supplies Total:	659.97
0	02/09/2016	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo'	825.81
					PERA Employee Ded Total:	825.81
0	02/09/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo'	825.81
0	02/09/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	127.04
					PERA Employer Share Total:	952.85
80459	02/04/2016	Sanitary Sewer	Professional Services	Advanced Engineering & Environm	I&C System Services	724.91
0	02/11/2016	Sanitary Sewer	Professional Services	Gopher State One Call	Billable Tickets	63.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	788.71
0	02/09/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	526.67
0	02/09/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	29.09
					State Income Tax Total:	555.76
0	02/10/2016	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	50.00
					Telephone Total:	50.00
0	02/11/2016	Sanitary Sewer	Transportation	Paul Coone	Mileag Reimbursement	63.18
					Transportation Total:	63.18
80530	02/11/2016	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Unioi	105.00
80530	02/11/2016	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Unioi	10.55
					Union Dues Deduction Total:	115.55
0	02/04/2016	Sanitary Sewer	Utilities	Xcel Energy	Sanitary Sewer Lift Station	112.18
					Utilities Total:	112.18
0	02/03/2016	Sanitary Sewer	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	96.00
					Vehicle Supplies Total:	96.00
80461	02/04/2016	Sanitary Sewer	Wagner Lift Station	Bolton & Menk, Inc.	Wagner Sanitary Sewer Lift	1,620.00
					Wagner Lift Station Total:	1,620.00
					Fund Total:	239,854.14
80450	02/03/2016	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
					Operating Supplies Total:	15.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	15.00
						108.82
0	02/09/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	59.14
						13.84
						72.98
0	02/09/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	13.84
						59.14
						72.98
0	02/09/2016	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	9.00
						9.00
						58.45
0	02/09/2016	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	58.45
						58.45
						67.45
0	02/09/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	58.45
						9.00
						67.45
0	02/11/2016	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,957.68
						34,957.68
						48.94
0	02/09/2016	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	48.94
						48.94
						48.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/11/2016	Special "10" Fund	Professional Service	North Suburban Community Found	Lawful Gambling Proceeds	23,000.00
					Fund Total:	35,396.30
					Professional Service Total:	23,000.00
					Fund Total:	23,000.00
0	02/09/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	260.09
0	02/09/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	870.38
					Federal Income Tax Total:	1,130.47
0	02/09/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	178.27
0	02/09/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	128.04
0	02/09/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	547.50
0	02/09/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	41.68
					FICA Employee Ded. Total:	895.49
0	02/09/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	41.68
0	02/09/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare Ei	128.04
0	02/09/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	178.27
0	02/09/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	547.50
					FICA Employers Share Total:	895.49
80519	02/11/2016	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	40.21
80519	02/11/2016	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	72.24
					HRA Employer Total:	112.45
80551	02/11/2016	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	18.05
80551	02/11/2016	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	13.52
					HSA Employee Total:	31.57
80551	02/11/2016	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	31.35
80551	02/11/2016	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	94.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employer Total:	125.93
0	02/11/2016	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2016 ICMA Defe	207.91
0	02/11/2016	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2016 ICMA Defe	205.56
					ICMA Def Comp Total:	413.47
0	02/09/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	1,526.39
0	02/09/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	1,484.95
0	02/09/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	100.77
					MN State Retirement Total:	3,112.11
0	02/09/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	528.20
0	02/09/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP De	428.30
					MNDCP Def Comp Total:	956.50
0	02/09/2016	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	655.07
					PERA Employee Ded Total:	655.07
0	02/09/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	655.07
0	02/09/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	100.77
					PERA Employer Share Total:	755.84
0	02/11/2016	Storm Drainage	Professional Services	Gopher State One Call	Billable Tickets	63.80
80527	02/11/2016	Storm Drainage	Professional Services	League of MN Cities	MN Cities Stormwater Coalition Con	1,240.00
80564	02/11/2016	Storm Drainage	Professional Services	Sheila Stowell	PWET Commission Meeting Minutes	225.00
80564	02/11/2016	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
					Professional Services Total:	1,533.50
80554	02/11/2016	Storm Drainage	Rental	Railroad Management Co. III, LLC	Storm Drain Pipe Crossing	176.86
					Rental Total:	176.86
80533	02/11/2016	Storm Drainage	St Croix Lift Station Rehab	Magney Construction, Inc.	Lift Station Repair	39,949.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					St Croix Lift Station Rehab Total:	39,949.40
0	02/09/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	100.87
0	02/09/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	371.70
					State Income Tax Total:	472.57
80530	02/11/2016	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	69.85
80530	02/11/2016	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	15.56
					Union Dues Deduction Total:	85.41
0	02/04/2016	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	30.37
					Utilities Total:	30.37
0	02/03/2016	Storm Drainage	Vehicle Supplies	City of Roseville License Center-N	Vehicle Licensing	64.00
					Vehicle Supplies Total:	64.00
					Fund Total:	51,396.50
0	02/04/2016	Street Construction	15-02 Victoria Street Recon	American Engineering Testing, Inc.	Victoria Street Reconstruction	2,083.00
					15-02 Victoria Street Recon Total:	2,083.00
0	02/04/2016	Street Construction	Contractor Payments	American Engineering Testing, Inc.	Various Streets Project Testing Service	2,298.50
					Contractor Payments Total:	2,298.50
					Fund Total:	4,381.50
0	02/09/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	496.88
0	02/09/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	41.26
					Federal Income Tax Total:	538.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	8.08
0	02/09/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	92.11
0	02/09/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	393.80
0	02/09/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	34.56
FICA Employee Ded. Total:						528.55
0	02/09/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	8.08
0	02/09/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	92.11
0	02/09/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	34.56
0	02/09/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	393.80
FICA Employers Share Total:						528.55
80519	02/11/2016	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	129.71
80519	02/11/2016	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	31.80
HRA Employer Total:						161.51
80551	02/11/2016	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	8.33
HSA Employee Total:						8.33
80551	02/11/2016	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	45.51
HSA Employer Total:						45.51
0	02/04/2016	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Monthly Production Services-Dec 20	1,419.00
0	02/04/2016	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Cable Programming & Archiving Ser	975.00
Memberships & Subscriptions Total:						2,394.00
0	02/09/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	146.20
0	02/09/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	596.50
0	02/09/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo	69.10
MN State Retirement Total:						811.80
0	02/09/2016	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP D	288.39
0	02/09/2016	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDCP D	70.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MNDCP Def Comp Total:	358.52
0	02/11/2016	Telecommunications	Operating Supplies	Innovative Office Solutions	Office Supplies	22.81
					Operating Supplies Total:	22.81
0	02/09/2016	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	449.18
					PERA Employee Ded Total:	449.18
0	02/09/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	69.10
0	02/09/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	449.18
					PERA Employer Share Total:	518.28
80444	02/03/2016	Telecommunications	Postage	Postmaster	Newsletter Postage-Acct: 2437	3,370.00
					Postage Total:	3,370.00
0	02/09/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	221.27
0	02/09/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Incom	19.94
					State Income Tax Total:	241.21
					Fund Total:	9,976.39
80503	02/11/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	Unified Phone Lines	3,840.00
80503	02/11/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	Unified Phone Lines	3,840.00
80464	02/04/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	Unified IP Phones	3,900.00
					CAP - Capital Equip Recovery Total:	11,580.00
80498	02/11/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
80498	02/11/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
80520	02/11/2016	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	3,466.38
80575	02/11/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	105.03
80575	02/11/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	280.08
80575	02/11/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	35.03
80575	02/11/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	70.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PSTN-PRI Access/DID Allocation Total:						4,203.64
Fund Total:						15,783.64
0	02/04/2016	TIF District #17-Twin Lakes	Contractor Payments	SRF Consulting Group, Inc.	Twin Lakes Parkway-Phase 3--Constr	1,921.31
Contractor Payments Total:						1,921.31
80495	02/11/2016	TIF District #17-Twin Lakes	Professional Services	Braun Intertec Corporation	New Road Alignment Response Actic	629.75
0	02/04/2016	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Twin Lakes Parkway-Phase 3	38,075.81
Professional Services Total:						38,705.56
Fund Total:						40,626.87
80420	02/03/2016	Water Fund	Accounts Payable	OZER ASDEMIR	Refund Check	55.96
80425	02/03/2016	Water Fund	Accounts Payable	DOUG COLLINS	Refund Check	208.98
80507	02/11/2016	Water Fund	Accounts Payable	JENNIFER SCOGGIN ERNST HIC	Refund Check	57.81
80511	02/11/2016	Water Fund	Accounts Payable	JAN HACKER	Refund Check	10.10
80512	02/11/2016	Water Fund	Accounts Payable	QUAN PHAM & HEATHER NGU"	Refund Check	151.09
80515	02/11/2016	Water Fund	Accounts Payable	HUD	Refund Check	529.47
80525	02/11/2016	Water Fund	Accounts Payable	HEATHER KILGORE	Refund Check	97.62
80531	02/11/2016	Water Fund	Accounts Payable	VINCENT LONG	Refund Check	91.95
80532	02/11/2016	Water Fund	Accounts Payable	TOM MADISON	Refund Check	31.68
80534	02/11/2016	Water Fund	Accounts Payable	MAJA LLC	Refund Check	173.40
80543	02/11/2016	Water Fund	Accounts Payable	MICHELE MULCAHY	Refund Check	38.77
80549	02/11/2016	Water Fund	Accounts Payable	WILLIAM PIERCE	Refund Check	239.53
80552	02/11/2016	Water Fund	Accounts Payable	RICHARD & MARGARITA PROB	Refund Check	45.98
80556	02/11/2016	Water Fund	Accounts Payable	AARON & ANNA ROSETH	Refund Check	148.69
80567	02/11/2016	Water Fund	Accounts Payable	MARK & MARGARET THAYER	Refund Check	71.86
Accounts Payable Total:						1,952.89
0	02/09/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	48.65
0	02/09/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Federal Incc	1,733.75
Federal Income Tax Total:						1,782.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	9.35
0	02/09/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	39.99
0	02/09/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,068.87
0	02/09/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	249.97
FICA Employee Ded. Total:						1,368.18
0	02/09/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	39.99
0	02/09/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	9.35
0	02/09/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 FICA Empl	1,068.87
0	02/09/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2016 Medicare E	249.97
FICA Employers Share Total:						1,368.18
80519	02/11/2016	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	29.34
80519	02/11/2016	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2016 HRA Empl	211.15
HRA Employer Total:						240.49
80551	02/11/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	80.98
80551	02/11/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2016 HSA Empl	6.27
HSA Employee Total:						87.25
80551	02/11/2016	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	375.19
80551	02/11/2016	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2016 HSA Empl	5.82
HSA Employer Total:						381.01
0	02/11/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	2.35
0	02/11/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2016 ICMA Defe	62.67
ICMA Def Comp Total:						65.02
0	02/09/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emplo'	171.25
0	02/09/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	183.61
0	02/09/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2016 Post Emp H	581.20
MN State Retirement Total:						936.06
0	02/09/2016	Water Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDP D	96.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/09/2016	Water Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2016 MNDP De	26.23
					MNDP Def Comp Total:	122.50
0	02/03/2016	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Road Base	336.97
0	02/03/2016	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Waterbreak Supplies	1,059.66
0	02/10/2016	Water Fund	Operating Supplies	Amazon.com- CC	Tools	194.07
80492	02/11/2016	Water Fund	Operating Supplies	Barton Sand & Gravel Co.	Select Granular	566.47
0	02/03/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	4,365.37
0	02/03/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	4,666.52
0	02/04/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	2,222.14
0	02/04/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	2,923.52
0	02/04/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	517.72
0	02/03/2016	Water Fund	Operating Supplies	Grainger Inc	Cargo Strap	95.38
0	02/04/2016	Water Fund	Operating Supplies	Grainger Inc	Carabiners	89.04
0	02/10/2016	Water Fund	Operating Supplies	Marathon Oil-CC	No Receipt-S. Wendel	31.49
0	02/10/2016	Water Fund	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-B. Norby	5.98
0	02/10/2016	Water Fund	Operating Supplies	North Hgts Hardware Hank-CC	Flint	2.67
80553	02/11/2016	Water Fund	Operating Supplies	Q3 Contracting, Inc.	Sign,Barricade Rental	565.60
0	02/10/2016	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	No Receipt-S. Wendel	39.98
					Operating Supplies Total:	17,682.58
0	02/09/2016	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	1,113.15
					PERA Employee Ded Total:	1,113.15
0	02/09/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera Emplo	1,113.15
0	02/09/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2016 Pera additio	171.25
					PERA Employer Share Total:	1,284.40
0	02/04/2016	Water Fund	Professional Services	General Industrial Supply Co.	Valves, Hose Fittings	73.93
0	02/11/2016	Water Fund	Professional Services	Gopher State One Call	Billable Tickets	63.80
80487	02/04/2016	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Services	901.76
80487	02/04/2016	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Services-Dec. 2015	512.65
					Professional Services Total:	1,552.14
80447	02/03/2016	Water Fund	Rental	Railroad Management Co. III, LLC	Belt Line Crossing	176.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80452	02/03/2016	Water Fund	St. Paul Water	St. Paul Regional Water Services	Rental Total: Water	176.86 308,812.20
0	02/09/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	20.77
0	02/09/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2016 State Income	743.00
0	02/03/2016	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	State Income Tax Total: Sales/Use Tax	763.77 833.38
80566	02/11/2016	Water Fund	Telephone	T Mobile	State Sales Tax Payable Total: Cell Phones-Acct: 876644423	833.38 347.30
80575	02/11/2016	Water Fund	Telephone	Verizon Wireless	Cell Phones	113.58
80530	02/11/2016	Water Fund	Union Dues Deduction	Local Union 49	Telephone Total: PR Batch 00001.02.2016 IOUE Union	460.88 7.36
80530	02/11/2016	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2016 IOUE Union	178.59
0	02/03/2016	Water Fund	Vehicle Supplies	City of Roseville License Center-N	Union Dues Deduction Total: Vehicle Licensing	185.95 96.00
0	02/03/2016	Water Fund	Water - Roseville	MN Dept of Revenue-Non Bank	Vehicle Supplies Total: Sales/Use Tax	96.00 30.94
0	02/03/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Water - Roseville Total: Water Meter Supplies	30.94 2,384.83
0	02/04/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	15,428.40
0	02/04/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	5,174.75
0	02/04/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	38,571.00
0	02/04/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	1,019.29
0	02/04/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	18,750.00
0	02/04/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Installation	3,843.22

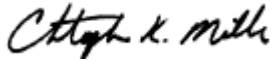
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Water Meters Total:	85,171.49
					Fund Total:	426,467.72
0	02/03/2016	Workers Compensation	Administrative Claims	SFM-Non Bank	January Work Comp Claims	12.65
					Administrative Claims Total:	12.65
0	02/11/2016	Workers Compensation	Fire Department Claims	SFM	January Work Comp Claims	3,949.54
0	02/03/2016	Workers Compensation	Fire Department Claims	SFM-Non Bank	January Work Comp Claims	3,949.54
					Fire Department Claims Total:	7,899.08
0	02/11/2016	Workers Compensation	Parks & Recreation Claims	SFM	January Work Comp Claims	12.65
0	02/11/2016	Workers Compensation	Parks & Recreation Claims	SFM	Work Comp Administration	178.00
					Parks & Recreation Claims Total:	190.65
0	02/11/2016	Workers Compensation	Police Patrol Claims	SFM	January Work Comp Claims	2,348.39
0	02/11/2016	Workers Compensation	Police Patrol Claims	SFM	Work Comp Administration	348.00
0	02/03/2016	Workers Compensation	Police Patrol Claims	SFM-Non Bank	January Work Comp Claims	2,348.39
					Police Patrol Claims Total:	5,044.78
80482	02/04/2016	Workers Compensation	Professional Services	SFM Mutual	South Dakota Work Comp. Policy	364.00
0	02/11/2016	Workers Compensation	Professional Services	SFM	Work Comp Administration	3,775.00
					Professional Services Total:	4,139.00
0	02/11/2016	Workers Compensation	Street Department Claims	SFM	January Work Comp Claims	69.90
0	02/03/2016	Workers Compensation	Street Department Claims	SFM-Non Bank	January Work Comp Claims	69.90
					Street Department Claims Total:	139.80
					Fund Total:	17,425.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Report Total:	1,669,453.81

REQUEST FOR COUNCIL ACTION

Date: 02/22/2016
Item No.: 8.b

Department Approval



City Manager Approval



Item Description: Approval of Gambling Exempt Permits and 2016 Business Licenses.

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Gambling Exempt Permit

Greyhound Pets of America - Minnesota
PO Box 18312
Minneapolis, MN 55418

The Greyhound Pets of America – Minnesota will be holding a raffle at the Rose Vine Hall Banquet Center located at 2801 Snelling Ave on March 12, 2016. Their prizes for the year will not exceed \$5,000.

Gambling Exempt Permit

Parkview Center School PTSA
701 W. County Road B
Roseville, MN 55113

The Parkview Center School PTSA is planning on holding a raffle at their annual Family Fun Night on Friday April 1, 2016. The event will be held at Parkview Center School located at 701 W. County Road B. The prizes will not exceed \$4,000.

Massage Therapist License

Mary Beth Thesing
Massage Xcape
1767 Lexington Ave N
Roseville, MN 55113

Laura Burnham
Massage Xcape
1767 Lexington Ave N
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

36 **FINANCIAL IMPACTS**

37 The correct fees were paid to the City at the time the application(s) were made.

38 **STAFF RECOMMENDATION**

39 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff
40 recommends approval of the Permits and Massage Therapist Licenses.

41 **REQUESTED COUNCIL ACTION**

42 Motion to approve the Gambling Exempt Permits and Massage Therapist Licenses pending successful
43 background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

 5/15
 Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Greyhound Pets of America - Minnesota Previous Gambling Permit Number: X-92430-15-006

Minnesota Tax ID Number, if any: 42563 Federal Employer ID Number (FEIN), if any: 95-4114011 GEN 4102

Mailing Address: PO Box 18312

City: Minneapolis State: MN Zip: 55418 County: Hennepin

Name of Chief Executive Officer (CEO): Curt Carter, President

Daytime Phone: 612-532-3333 Email: clcarter66@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Rose Vine Hall Banquet Center

Address (do not use P.O. box): 2801 Snelling Ave

City or Township: Roseville Zip: 55113 County: Ramsey

Date(s) of activity (for raffles, indicate the date of the drawing): March 12 2016

Check each type of gambling activity that your organization will conduct:

☐ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☒ Raffle (total value of raffle prizes awarded for the calendar year: \$5,000)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)
**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 2/6/16
 (Signature must be CEO's signature; designee may not sign)

 Print Name: CURT CARTER, PRESIDENT
REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- ☐ a copy of your proof of nonprofit status, and
☐ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

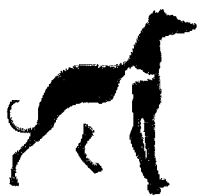
Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Greyhound Pets of America™

The Greyhound Retirement Specialists™

Jim Shofstahl
President

Tonya Bader
Vice President

Vicki Phanco
Treasurer

Susy Durso
Executive Secretary

Ann Bollens
Corresponding Secretary

Alane Shultz
Compliance Officer

GPA National
PO Box 40
Highlandville, MO 65669

May 13, 2015

To Whom it May Concern,

Regarding

**Greyhound Pets of America/Minnesota
EIN: 41-1847511**

Re: Letter in Good Standing

This letter will serve as notification that Greyhound Pets of America/Minnesota is a recognized, full chapter in good standing with Greyhound Pets of America 2015.

Please be advised that the organization listed above is a subordinate of the Parent Organization, Greyhound Pets of America, EIN 95-4114011 GEN 4102.

The Group GEN 4102 and its subordinates are exempt from federal income tax under section 501 (c)(3) of the Code. Additionally the Group GEN 4102 and its subordinates have been classified as organizations that are not private foundations because they are organizations of the type described in sections 509 (a)(1) and 170 (b)(1)(A)(vi) of the Code.

Donors may deduct contributions to the organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to the organization or for their use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

If you have any questions, you may reach me using the contact information below.

Sincerely,

Susy Durso
National Executive Secretary
Greyhound Pets of America



Department of the Treasury
Internal Revenue Service

FRESNO, CA 93888

In reply refer to: 89023779
July 21, 1989 LTR 1169C N
95-4114011 0000 00 000
09151

GREYHOUND PETS OF AMERICA
105 SO RENNELL AVE
SAN DIMAS CA 91773-2838

Employer Identification Number: 95-4114011
Group Exemption Number: 4102

Dear Sirs:

We have processed your request for a Group Ruling and have assigned 4102 as your Group Exemption Number (GEN). Please notify your subordinates of this number. When you or your subordinates are corresponding with the IRS, the GEN should be included for identification purposes.

If you have any questions about this letter, please write to Hazel Sharp whose address is shown above, or you may call her at 209 454 6272. If this number is outside your local calling area, there will be a long distance charge to you. If you prefer, you may call the IRS telephone number listed in your local directory. An IRS employee there may be able to help you, but the office at the address shown on this letter is most familiar with your case.

When you send the information we requested or if you write to us with questions about this letter, please provide your telephone number and the most convenient time for us to call if we need additional information. Please attach this letter to any correspondence to help us identify your case. Keep the copy for your records.

Thank you for your cooperation.

Sincerely yours,

G. L. Joly
Chief, Inquiry and Support Section

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Parkview Center School PTSA

Previous Gambling Permit Number: X-34418-15-007

Minnesota Tax ID Number, if any: _____

Federal Employer ID

Number (FEIN), if any: _____

Mailing Address: 701 W. County Road B

City: Roseville State: MN Zip: 55113 County: Ramsey

Name of Chief Executive Officer (CEO): Natasha Sandanayake

Daytime Phone: 651-336-9158

Email: sherwornie@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Parkview Center School

Address (do not use P.O. box): 701 W. County Road B

City or Township: Roseville Zip: MN County: Ramsey

Date(s) of activity (for raffles, indicate the date of the drawing): April 1, 2016

Check each type of gambling activity that your organization will conduct:

☐ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☒ Raffle (total value of raffle prizes awarded for the calendar year: \$ \$4,000.00)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ____ The application is acknowledged with no waiting period.
- ____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ____ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ____ The application is acknowledged with no waiting period.
- ____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ____ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Natasha Sandanayake Date: 1.27.16
(Signature must be CEO's signature, designee may not sign)

Print Name: Natasha Sandanayake

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- ____ a copy of your proof of nonprofit status, and
- ____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Internal Revenue Service

Date: November 28, 2005

ROSEVILLE SCHOOLS
IND SCHOOL DIST NO 623
1251 COUNTY RD B2 W
ROSEVILLE MN 55113-3205 519

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Ms. K. Hilson 31-07340
Customer Service Representative

Toll Free Telephone Number:

877-829-5500

Federal Identification Number:

41-6003439

Dear Sir or Madam:

This is in response to your request of November 28, 2005, regarding your organization's federal tax status.

Our records indicate that your organization may be a governmental instrumentality or a political subdivision of a state.

No provision of the Internal Revenue Code imposes a tax on the income of governmental units (such as states and their political subdivisions). Therefore, it has been the position of the Service that income of governmental units is not generally subject to federal income taxation. If, however, an entity is not itself a governmental unit (or an "integral part" thereof), its income will be subject to tax unless an exclusion or exemption applies.

One exclusion is provided by section 115(1) of the Code, which excludes from gross income:
"...income derived from ... the exercise of any essential governmental function and accruing to a State or any political subdivision thereof ..."

Your organization's income may not be subject to tax, either because the organization is a governmental unit (or an "integral part" thereof), or because the income is excluded under section 115. In addition, your organization may also be eligible to receive charitable contributions, which are deductible for federal income, estate, and gift tax purposes. Also, your organization is probably exempt from many federal excise taxes.

Your organization may obtain a letter ruling on its status under section 115 by following the procedures specified in Rev. Proc. 2002-1 or its successor.

Your organization may also qualify for exemption from federal income tax as an organization described in section 501(c)(3) of the Code. If the organization is an entity separate from the state, county, or municipal government, and if it does not have powers or purposes inconsistent with exemption (such as the power to tax or to exercise enforcement of regulatory powers), your organization would qualify under section 501(c)(3). To apply for exemption, complete Form 1023 and pay the required user fee.

ROSEVILLE SCHOOLS
41-6003439

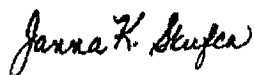
Sometimes governmental units are asked to provide proof of their status as part of a grant application. If your organization is applying for a grant from a private foundation, the foundation may be requesting certain information from your organization because of the restrictions imposed by the Code on such foundations. One such restriction imposes a tax on private foundations that make any "taxable expenditures." Under section 4945(d) and (h) of the Code, "taxable expenditures" include (1) any grant to an organization (unless excepted), unless the foundation exercises "expenditure responsibility" with respect to the grant; and (2) any expenditure for non-charitable purposes. Under section 4942 of the Code, private foundations must also distribute certain amounts for charitable purposes each year--"qualifying distributions"--or incur a tax on the undistributed amount. "Qualifying distributions" include certain amounts paid to accomplish charitable purposes.

Private foundation grants to governmental units for public or charitable purposes are not taxable expenditures under these provisions, regardless of whether the foundation exercises "expenditure responsibility." Under section 53.4945-5(a)(4)(ii) of the Foundation and Similar Excise Tax Regulations, expenditure responsibility is not required for grants for charitable purposes to governmental units (as defined in section 170(c)(1) of the code). Similarly, grants to governmental units for public purposes are "qualifying distributions", under section 53.4942(a)-3(a) of the regulations; and, if they are for charitable purposes, will not be taxable expenditures, under section 53.4945-6(a) of the regulations. Most grants to governmental units will qualify as being for charitable (as well as public) purposes.

Because of these restrictions, some private foundations require grant applicants to submit a letter from the Service determining them to be exempt under section 501(c)(3) and classified as a non-private foundation. Such a letter, or an underlying requirement that a grantee be a public charity, is not legally required to be relieved from the restrictions described above, when the prospective grantee is a governmental unit and the grant is for qualifying (public or charitable) purposes.

We believe this general information will be of assistance to your organization. This letter, however, is not a ruling and may not be relied on as such. If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License

☐ Renewal

For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print)

Thesing Mary Beth

2. Home Address

3. Telephone

4. Date of Birth (mm/dd/yyyy)

5. Email Address

6. Driver's License Number

State of Issuance

7. Ethnicity

8. Sex:

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☒ Yes

☐ No

If Yes, List each full name along with dates and places where used.

Mary Beth Thesing-Krasnigi 1995

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Massage Xscape 1767 Lexington AVE N. Roseville Mn 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Current in Iowa and Wisconsin ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes

☒ No

☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature

Mary Beth Thesing

Date

2-16-16

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

\$25
License Fee is ~~\$100.00~~ (incorporated quarterly)



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print) Burnham Laura Ann
2. Home Address _____
3. Telephone _____
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address: _____
6. Driver's License Number _____ State of Issuance _____
7. Ethnicity: _____
8. Sex: _____
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xscape 1767 Lexington Ave. N. Roseville, MN

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes State of Utah ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note: Background checks may take up to 30 days to complete.**)

Signature

Date 2/16/16

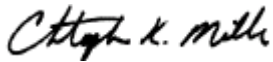
Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

\$25
License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/22/2016
Item No.: 8.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Police	Motorola Solutions	Mobile Radio Replacements (4)	A	\$ 15,550.00	\$ 13,588.00	CIP
IT	OPG3	Laserfiche License Renewal	B	8,000.00	5,031.00	Budget
IT	Various	Desk workstations & Chairs	C	25,000.00	30,000.00	Budget

Comments/Description:

- a) Purchased off the State Bid Contract.
- b) The amount shown represents Roseville's share of a larger licensing pool with other agencies.
- c) Total budget over '2016-18 CIP is \$75,000. Replaces workstations and chairs that are 15+ years old, with more ergonomically-designed systems.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

26 **STAFF RECOMMENDATION**

27 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
28 applicable, authorize the trade-in/sale of surplus items.

29 **REQUESTED COUNCIL ACTION**

30 Motion to approve the attached list of general purchases and contracts for services and where
31 applicable; the trade-in/sale of surplus equipment.
32

33

Prepared by: Chris Miller, Finance Director
Attachments: A: 2016 CIP Purchase Summary

34

City of Roseville

Updated January 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Voting Equipment		\$ -	\$ 9,000	\$ -	\$ 9,000
Office Furniture		-	5,000	-	5,000
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	3,555	74,285
Police					
Marked Squad Car Replacements	1/11/2016	78,495	132,000	170	131,830
Unmarked Vehicle Replacement	1/11/2016	52,112	24,000	-	24,000
Park Patrol Vehicle Replacement		-	10,500	-	10,500
Vehicle Tools & Equipment		-	11,855	-	11,855
Vehicle Computers & Printers		-	19,760	-	19,760
K9		-	16,000	-	16,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	18,080	-	18,080
Tactical Gear	1/11/2016	10,800	11,330	-	11,330
Crime Scene Equipment		-	4,000	-	4,000
Radio Equipment		-	15,500	-	15,500
Office Equipment		-	9,225	-	9,225
Office Furniture		-	8,400	-	8,400
Kitchen Items		-	4,635	3,463	1,172
Fire					
SCBA's		-	350,000	-	350,000
Training Equipment		-	3,000	-	3,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue Equipment		-	15,000	4,166	10,834
Public Works					
Vehicle Replacement: Engineering	1/25/2016	20,800	25,000	-	25,000
Vehicle Replacement: 1-ton		-	33,000	-	33,000
Vehicle Replacement: 3/4-ton	1/25/2016	25,539	27,500	-	27,500
Vehicle Replacement: Wheel Loader	1/25/2016	126,918	205,000	-	205,000
Vehicle Replacement: Bobcat		-	22,000	-	22,000
Vehicle Replacement: Sign Truck		-	50,000	-	50,000
Office Furniture		-	5,000	-	5,000
Parks & Recreation					
Grader		-	45,000	-	45,000
Trailer		-	5,000	-	5,000
Sweeper		-	8,000	-	8,000
Mower Blade Sharpener		-	10,000	-	10,000

City of Roseville

Updated January 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Replace Rooftop Heat/AC		-	20,000	-	20,000
Replace garage Co Ra Vac Heaters		-	60,000	-	60,000
Door Card Reader		-	10,000	-	10,000
Update Flooring CH/PD		-	75,000	-	75,000
City Hall Entrance Walkway Improvements		-	15,000	-	15,000
Card Access System Replacement		-	40,000	-	40,000
Brimhall Gymnasium		-	5,000	-	5,000
Central Park Gymnasium		-	5,000	-	5,000
Commons: Electronic Lock System		-	50,000	-	50,000
Arena: Mezzanine Glass System		-	15,000	-	15,000
OVAL: Cooling Tower		-	85,000	-	85,000
OVAL: Micro Processors		-	50,000	-	50,000
OVAL: Bathroom Partitions		-	7,500	-	7,500
OVAL: Zamboni		-	115,000	-	115,000
Information Technology					
Computer Replacements		-	91,750	-	91,750
Printers & Copiers		-	19,800	-	19,800
Network Equipment	1/11/2016	49,734	87,995	-	87,995
Server Room Cooling		-	18,000	-	18,000
Surveillance Cameras (40)		-	11,250	-	11,250
Telephone Handsets (283)		-	40,000	-	40,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	10,000	-	10,000
Shelters & Structures		-	51,500	-	51,500
Volleyball & Bocce Ball Courts		-	15,000	-	15,000
Pathway Lighting		-	25,000	-	25,000
PIP Items		-	200,000	-	200,000
Natural Resources		-	50,000	-	50,000
Street Improvements					
Improvements		-	2,100,000	-	2,100,000
Street Lighting					
Improvements		-	25,000	-	25,000
Pathways (Existing)					
Improvements		-	180,000	-	180,000
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	1,000	-	1,000
Office Painting		-	6,500	-	6,500
Office Carpetting		-	15,000	-	15,000
Community Development					
Computer Replacements		-	4,300	-	4,300
Permit Database Conversion		-	3,000	-	3,000
Online Permit/Scheduling Software		-	20,000	-	20,000
Office Furniture		-	1,000	-	1,000

City of Roseville

Updated January 31, 2016

2016 Summary of Scheduled CIP Items

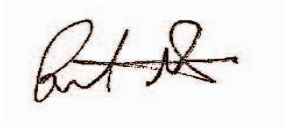
	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
Trench Box Replacement		-	30,000	-	30,000
Watermain Replacement		-	900,000	-	900,000
Other Equipment		-	-	60	(60)
Sanitary Sewer					
Vehicle Replacement: 1-ton		-	40,000	-	40,000
Wacker Compactor Replacement		-	25,000	-	25,000
Galtier LS Rehab		-	400,000	-	400,000
Sewer Main Repairs		-	1,000,000	-	1,000,000
I & I Reduction		-	100,000	-	100,000
Storm Sewer					
Compost Turner		-	160,000	-	160,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation		-	400,000	10,688	389,312
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Greens Mower		-	30,000	-	30,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
Clubhouse Roof Replace		-	33,000	-	33,000
Clubhouse / Carpeting / Flooring		-	12,000	-	12,000
Sidewalk/Exterior repairs		-	8,000	-	8,000
Irrigation System Upgrades		-	24,000	-	24,000
Total - All Items			\$8,257,720	\$ 22,102	\$8,235,618

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 02/22/2016

Item No.: 8.d

Department Approval



City Manager Approval



Item Description: Receipt of Memorandum Related to Police Forfeiture Accounts

BACKGROUND

In 2011, Council asked for an annual summary of information related to the year's activities in the forfeiture accounts. This memorandum is Attachment A. The memorandum supplied to the Council dated in 2011 explaining the forfeiture accounts, is attached as a reference- Attachment B.

OBJECTIVE

Accept summary information of account activities.

FINANCIAL IMPACTS

There is no cost to the city.

STAFF RECOMMENDATION

Council receipt of summary memorandums on forfeiture accounts.

REQUESTED COUNCIL ACTION

Request Council receipt of summary memorandums on forfeiture accounts.

Prepared by: Rick Mathwig, Chief of Police
Attachments: A. 2015 Summary Information
 B. 2011 PD Memo to Council



MEMORANDUM

Attachment A

DATE: February 22, 2016

TO: City Manager Patrick Trudgeon

FROM: Chief of Police Rick Mathwig

SUBJECT: Summary information on Police Forfeiture funds

In August of 2011, Council requested an annual document summarizing forfeiture account activities. The accompanying memorandum, which describes the Police Department's forfeiture accounts, serves as foundation.

The Police Department forfeiture accounts are labeled as: **Narcotics Forfeiture, Federal Equitable Sharing- Narcotics** and **Alcohol Forfeiture**. The Narcotics Forfeiture account holds funds forfeited for controlled substance offenses and other "designated offenses", as defined in Minnesota statutes. The Federal Equitable Sharing- Narcotics account holds funds forfeited for federal controlled substance violations. The Alcohol Forfeiture account holds only funds forfeited for DWI related offenses.

Purchases made in excess of \$5,000 require Council approval.

The **2015** summary information for both accounts:

Narcotics Forfeiture

- Beginning balance- \$96,433.12
- Ending balance- \$88,567.11

Summary of purchases

- Vehicle tow and storage fees- \$782
- Taser body camera data storage- \$2,115
- SWAT training and equipment- \$5,274
- Ramsey County Violent Crime Enforcement Team (VCET) equipment- \$1,669
- Exercise room supplies and equipment- \$242
- K-9 agility training equipment- \$593
- Exterior garage safety lighting- \$720
- Medicine disposal bags- \$360
- Covert investigative supplies and equipment- \$782
- FBI National Academy (Lt. Scheider)- \$1,731
- FTO program: software, two iPad Air tablets including data plans, cases, chargers- \$4,007
- Professional head shot photos of all staff- \$1,895
- Landscaping repairs related to arrest case 15-025037- \$3,550
- Bait car costs- \$303
- Costs related to tobacco compliance checks- \$143
- Other nominal costs related to police services

1 **Equitable Sharing- Federal Narcotics Forfeitures**

- 2 • Beginning balance- \$90,734.27
- 3 • Ending balance- \$113,799.82
- 4 • No purchases made in 2015
- 5

6 **Alcohol Forfeiture**

- 7 • Beginning balance- \$296,239.95
- 8 • Ending balance- \$286,201.35
- 9

10 **Summary of purchases**

- 11 • City attorney fees related to DWI forfeiture- not included in prosecution contract- \$5,363
- 12 • Fees related to seized vehicles (e.g. towing, storage, etc.)- \$9,515
- 13 • Report writing areas upgrades- \$4,053
- 14 • Costs related to alcohol compliance checks- \$208
- 15 • Maintenance of squad dedicated to DWI enforcement- \$1,868
- 16 • Arbitrator with batteries- \$925
- 17 • Intoxilyzer supplies and repairs- \$1,086
- 18 • Other nominal costs related to DWI enforcement services
- 19
- 20
- 21
- 22

23 *All information accurate as of 2/17/2016



MEMORANDUM

DATE: August 25, 2011

TO: City Manager Bill Malinen

FROM: Chief Rick Mathwig

SUBJECT: Forfeiture Information

This memorandum is in response to Mayor Roe's request for a report related to questions raised by a citizen.

Property seized and ultimately forfeited by the Roseville Police Department is governed by Minnesota statutes: 169A.63 as it pertains to vehicle forfeitures for aggravated drunk driving arrests, and 609.531 as it pertains to vehicle and property seized for designated offenses such as narcotics, burglary, and other crimes.

Other property forfeited by the Police Department, not governed by Minnesota statutes, is generally related to our narcotics officer assigned to the Ramsey County's Violent Crime Enforcement Team (VCET). A percentage of their forfeitures are in concert with federal agencies such as the DEA. Those forfeitures are under the direction of federal laws which are similar to those in Minnesota.

Each Minnesota statute contains numerous subdivisions which strictly control forfeitures and the appeal processes afforded to those whose property is seized by law enforcement.

Upon seizure of property to be forfeited the owner is issued a receipt for the property and is issued written documentation on how to contest the seizure in court. This information is written in multiple languages and the law enforcement agency must be certain the person understands the seizure and the appeal process or the seizure will be considered invalid.

Once property has been legally seized and forfeited state statutes dictate how the proceeds should be dispersed. This process differs among crimes, but involving aggravated DWI offenses, the law enforcement agency retains seventy percent of the proceeds and thirty percent is forwarded to the prosecuting attorney. For crimes involving narcotics, burglary, etc., percentages differ but in general the law enforcement agency retains seventy percent of the proceeds, twenty percent is forwarded to the prosecuting attorney and the remaining ten percent is sent to the State of Minnesota's Crime Victim's Fund.

The Minnesota Peace Officers Standards and Training Board (POST) is the state entity that holds all professional licenses of peace officers in Minnesota. POST provides many functions one of which is offering model policies based on best practices in law enforcement. Some of the model policies are considered mandatory; *Procession of Property Seized for Administrative Forfeiture* is a required policy of all law enforcement agencies in Minnesota. The model policy was implemented in 2011. The model policy did not change our forfeiture operations in any significant manner.

Minnesota statutes mandate every forfeiture be reported to the Office of the State Auditor.

The citizen's questions raised to the Council are directly related to the now defunct Gang Strike Force and not my Department. I do not have intimate details of the Gang Strike Force's former operations but what has been established is some members of the Gang Strike Force disregarded state and federal statutes which dictate the process of seizing and ultimately forfeiting property from suspects in criminal activity.

These web links will allow access to expanded information on forfeiture guidelines and regulations.

Forfeitures related to aggravated DWI offenses:
<https://www.revisor.mn.gov/statutes/?id=169A.63>

Forfeitures related to other crimes: <https://www.revisor.mn.gov/statutes/?id=609.531>

Model policies of POST: <https://dps.mn.gov/entity/post/model-policies-learning-objectives/Pages/default.aspx>

The citizen's questions also address the expenditure of forfeiture funds. State statutes mandate the funds are to be used to "supplement" law enforcement's activities and budgets. Historically, the Department has used forfeited funds related to aggravated DWI offenses to supplement its efforts in combating DWI. The Department has used forfeited funds related to other crimes in a more general sense in supplementing budgetary limitations. Many times expenses related to the Roseville members of East Metro SWAT are paid by this forfeiture account.

All expenditures are authorized by the Chief of Police and paid by the Finance Department.

There is no manner to realistically forecast expected expenditures of these accounts as forfeiture statutes mandate the funds be used to "supplement" the financial needs of a law enforcement agency and not replace budgetary funding.

The forfeiture accounts have been used to bridge the CIP shortfall and actual needs of the Department in effectively and efficiently providing public safety functions to the citizens, businesses and visitors to Roseville.

There are many day to day operational items that have been purchased by these funds to include: automobile window tint meters, Tasers, legal defense related to forfeitures which is outside the contract of the city attorney, preliminary alcohol breath test meters, over \$100,000 was used to purchase the Department's current mobile computers, Police Reserve appreciation dinner, and many other uses. I expect future expenditures will be similar to the past.

I hope this memorandum provides enough guidance on the criminal forfeiture process and am willing to answer additional questions.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/22/16
Item No.: 8.e

Department Approval

City Manager Approval



Item Description: **Approval of Licenses for Multifamily Rental Dwellings with Five or More Units**

BACKGROUND

Chapter 301 of the City Code requires all licenses to be submitted to the City Council for approval. Per Chapter 908, Licensing of Multifamily Rental Dwellings with five or more units, the following criteria is required to be satisfied in order for licensure:

- Application materials correctly submitted.
- Inspections conducted by Roseville Code Enforcement staff completed.
- Noted deficiencies corrected or Memorandum of Understanding (MOU) implemented.
- License fees have been paid.

As part of this ordinance, individual buildings will be issued a Three Year, Two Year, One Year or Six Month license based upon the numbers of violations observed during inspection. The fewer violations observed, the longer period of licensure; the more violations observed; the period of licensure is reduced.

Inspections included the site, building, common areas, and 25% of individual units. Also, 25% of previously inspected units were re-inspected.

A Memorandum of Understanding is a document that is utilized to allow buildings to be licensed without requiring all violations to be corrected before license issuance. The MOU lists the deficiencies, obligations, and a timeline to correct the violations. As long as progress is being made towards the correction of violations, within the timeline identified in the MOU, the violations are considered corrected. MOU's are used for properties that may have difficulty in making repairs immediately due to weather conditions or; the large amount of work to be done is too much to be completed in a quality manner within a short timeframe.

In the One Year renewal cycle completed in December 2015, staff inspected 17 buildings and 73 units, along with 19 units being re-inspected.

During this renewal inspection process, 20 total violations were identified in these buildings. In the 2014 initial inspection cycle 100 total violations were identified in these same buildings. This is approximately an 80% reduction in violations. This improvement shows the commitment the building ownership has in maintaining their properties and their cooperation with the Rental License program. Three property owners (6 buildings) entered into Memorandums of Understanding in this cycle covering an additional 15 violations.

The following Multifamily Rental Licenses are submitted for consideration:

- 1241 Rose Vista Ct. (6 Units) – Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Rose Vista Properties License Fee: \$220.00
- 157 Capitol View (8 Units) – Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Calibre Ridge LP License Fee: \$260.00
- 180 Capitol View (12 Units) -Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Calibre Ridge LP License Fee: \$340.00

- 199 Capitol View (12 Units) -Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Calibre Ridge LP License Fee: \$260.00
- 160 Elmer St. (17 Units) – Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Thul Holdings LLC License Fee: \$440.00
- 170 Elmer St. (17 Units) – Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Thul Holdings LLC License Fee: \$440.00
- 545 Sandhurst Dr. (66 Units) – Three Year Renewal – License Period – 1/1/16 – 12/31/18
Property Owner: Palisades LP License Fee: \$2740.00
- 2825 Lexington Avenue (8 Units) -Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Highland Management License Fee: \$260.00
- 2841 Lexington Avenue (8 Units) -Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Highland Management License Fee: \$260.00
- 2849 Lexington Avenue (8 Units) -Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Highland Management License Fee: \$260.00
- 2859 Lexington Avenue (8 Units) -Three Year Renewal – License Period – 1/1/16-12/31/18
Property Owner: Highland Management License Fee: \$260.00
- 925 Highway 36 W (32 Units) -Three Year Renewal – MOU Implemented - License Period – 1/1/16-12/31/18
Property Owner: Stefan Zenner Properties License Fee: \$740.00
- 965 Highway 36 W (32 Units) -Three Year Renewal - MOU Implemented - License Period – 1/1/16-12/31/18
Property Owner: Stefan Zenner Properties License Fee: \$740.00
- 161 McCarron St (11 Units) – Three Year Renewal – MOU Implemented - License Period – 1/1/16-12/31/18
Property Owner: Eleanor Seidel License Fee: \$320.00
- 182 N. McCarrons Blvd (17 Units) – Three Year Renewal – MOU Implemented - License Period – 1/1/16-12/31/18
Property Owner: Eleanor Seidel License Fee: \$4400.00
- 194 N McCarrons Blvd (11 Units) – Three Year Renewal – MOU Implemented - License Period – 1/1/16-12/31/18
Property Owner: Eleanor Seidel License Fee: \$320.00
- 2180 Haddington Rd (5 Units) – Three Year Renewal – MOU Implemented - License Period – 1/1/16-12/31/18
Property Owner: Wah Sy Liu License Fee: \$200.00

There are an additional 12 buildings that require license approvals. These licenses are now being forwarded for Council approval. These 12 buildings were inspected during the Six Month renewal cycle in June of 2015. The owner of these 12 buildings has entered into a Memorandum of Understanding with the City of Roseville. This agreement sets a specific time line for additional inspections to ensure correction of violations in compliance with the MOU. During this renewal inspection process, 12 total violations were identified in these buildings. In the 2014 initial inspection cycle 260 total violations were identified in these same buildings. This is an approximate 95% reduction of noted violations, however 96 noted violations from the previous cycle are covered under this MOU.

The following Multifamily Rental Licenses are submitted for consideration:

- 1720 Marion St (29 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$680.00
- 1722 Woodbridge Ct (11 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$320.00
- 1725 Woodbridge Ct (17 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$440.00
- 1735 Marion St (29 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$680.00
- 1735 Woodbridge Ct (17 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$440.00
- 1736 Woodbridge Ct (17 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$440.00
- 1740 Marion St (29 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$680.00
- 1745 Marion St (29 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$680.00
- 175 Larpenteur Ave. (17 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$440.00
- 195 Larpenteur Ave. (29 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$680.00
- 221 Larpenteur Ave. (29 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$680.00
- 1750 Marion St (24 Units) – Three Year Renewal – MOU Implemented - License Permit – 7/1/15-6/30/18
Property Owner: G & G Management License Fee: \$580.00

Staff has created a presentation detailing the December 2015 One Year License renewal process. It can be found on the Rental License Program webpage. The following is the link to the presentation:

<http://www.cityofroseville.com/DocumentCenter/View/19439>

POLICY OBJECTIVE

It is the purpose of Roseville's Rental License ordinance to assure that Multifamily Rental Dwellings (MRDs) with 5 or more units in Roseville are decent, safe, sanitary, and well maintained. The implementation of an MRD licensing program is a mechanism to ensure that rental housing will not become a nuisance to the neighborhood; will not foster blight and deterioration; and/or will not create a disincentive to reinvestment in the community. The operation of an MRD is a business enterprise that entails responsibilities. Operators are responsible to assure that residents and children may pursue the normal activities of life in surroundings that meet the following criteria: safe, secure, and sanitary; free from crimes and criminal activity, noises, nuisances, or annoyances; and free from unreasonable fears about safety of persons and security of property.

Property maintenance through the rental license ordinance is a key tool to preserving high-quality residential neighborhoods. In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods

151 with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City
152 should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-
153 compliance activities as one method to prevent neighborhood decline.

154 **FINANCIAL IMPACTS**

155 The correct fees were paid to the City after verification of all applicable requirements of Chapter 908. This program is
156 intended and designed to be operated approximately revenue neutral (License fees cover staff costs for implementation of
157 program).

158
159 **STAFF RECOMMENDATION**

160 Staff has reviewed the applications and has determined that these applicants meet all City requirements of Chapter 908,
161 Licensing of Multifamily Rental Dwellings, and recommends approval of these licenses.

162 **REQUESTED COUNCIL ACTION**

163 Motion to approve the above list of Multifamily Rental Dwelling Licenses.

Prepared by: David Englund, Code Compliance Officer

Attachments: Attachment A: Rental Licenses
Attachment B: Inspection Result Charts



RENTAL LICENSE

Name of Licensee : Rose Vista Prop Lmt'd Prtnrshi
 1107 Hazeltine Blvd Ste 2
 Chaska, MN 55318-1070
 Date: 12/10/2015

Business Type : Multifamily Rental License

Premise Address :
 1241 ROSE VISTA CT W
 ROSEVILLE, MN 55113-6229

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type	: Three Year Renewal	No.: 2015-00030
		Amount
Rental License Fee - Per Building		100.00
Rental License Fee - Per Unit		120.00
Total Fee Paid		220.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00033
Date: 12/22/2015

Name of Licensee : Calibre Ridge Ltd Partnership
708 1st St N Ste 241
Minneapolis, MN 55401-3825

Business Type : Multifamily Rental License

Premise Address :
157 CAPITOL VIEW W
ROSEVILLE, MN 55113-4731

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal

	Amount
Rental License Fee - Per Unit	180.00
Rental License Fee - Per Building	100.00
Total Fee Paid	280.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00031
Date: 12/22/2015

Name of Licensee : Calibre Ridge Ltd Partnership
708 1st St N Ste 241
Minneapolis, MN 55401-3825

Business Type : Multifamily Rental License

Premise Address :
180 CAPITOL VIEW W
ROSEVILLE, MN 55113-4732

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal

	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	160.00
Total Fee Paid	260.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00032
Date: 12/22/2015

Name of Licensee : Calibre Ridge Ltd Partnership
708 1st St N Ste 241
Minneapolis, MN 55401-3825

Business Type : Multifamily Rental License

Premise Address :
199 CAPITOL VIEW W
ROSEVILLE, MN 55113-4731

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal

	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	160.00
Total Fee Paid	260.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00034
Date: 09/16/2015

Name of Licensee : Thul Holdings Llc
635 Heinel Dr
Roseville, MN 55113-2101

Business Type : Multifamily Rental License

Premise Address :
160 ELMER ST W
ROSEVILLE, MN 55113-6927

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal	
	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	340.00
Total Fee Paid	440.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00035
Date: 09/16/2015

Name of Licensee : Thul Holdings Llc
635 Heinel Dr
Roseville, MN 55113-2101

Business Type : Multifamily Rental License

Premise Address :
170 ELMER ST W
ROSEVILLE, MN 55113-6928

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal

	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	340.00
Total Fee Paid	440.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00041
Date: 12/22/2015

Name of Licensee : Palisades Limited Partnership
5801 Cedar Lake Rd S Ste
St Louis Park, MN 55416-1481

Business Type : Multifamily Rental License

Premise Address :
545 SANDHURST DR W
ROSEVILLE, MN 55113-4698

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	1,320.00
Total Fee Paid	1,420.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00042
Date: 10/01/2015

Name of Licensee : Arrow Lexington Apartments LI
5290 Villa Way
Edina, MN 55436-2153

Business Type : Multifamily Rental License

Premise Address :
2825 LEXINGTON AVE N
ROSEVILLE, MN 55113-2000

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	160.00
Total Fee Paid	260.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00045
Date: 10/01/2015

Name of Licensee : Arrow Lexington Apartments Ll
5290 Villa Way
Edina, MN 55436-2153

Business Type : Multifamily Rental License

Premise Address :
2841 LEXINGTON AVE N
ROSEVILLE, MN 55113-2000

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal

	Amount
Rental License Fee - Per Unit	160.00
Rental License Fee - Per Building	100.00
Total Fee Paid	260.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No: 2015-00044
Date: 10/01/2015

Name of Licensee : Arrow Lexington Apartments LI
5290 Villa Way
Edina, MN 55436-2153

Business Type : Multifamily Rental License

Premise Address :
2849 LEXINGTON AVE N
ROSEVILLE, MN 55113-2000

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	160.00
Total Fee Paid	260.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00043

Date: 10/01/2015

Name of Licensee : Arrow Lexington Apartments LI
5290 Villa Way
Edina, MN 55436-2153

Business Type : Multifamily Rental License

Premise Address :
2859 LEXINGTON AVE N
ROSEVILLE, MN 55113-2000

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal

	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	160.00
Total Fee Paid	260.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

Name of Licensee : Paul Zenner
 585 Portland Ave
 St Paul, MN 55102-2220
 Business Type : Multifamily Rental License
 Premise Address :
 925 HIGHWAY 36 W
 ROSEVILLE, MN 55113-4451
 License Period : 01/01/2016 THRU 12/31/2018

No.: 2015-00040
 Date: 12/31/2015

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented

	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	640.00
Total Fee Paid	740.00

Requirement →	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00039
Date: 12/31/2015

Name of Licensee : Paul Zenner
585 Portland Ave
St Paul, MN 55102-2220

Business Type : Multifamily Rental License

Premise Address :
965 HIGHWAY 36 W
ROSEVILLE, MN 55113-4451

License Period : 01/01/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	640.00
Total Fee Paid	740.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00037
Date: 12/16/2015

Name of Licensee : Carl J Seidel
2110 Highland Pky
St Paul, MN 55116-1311

Business Type : Multifamily Rental License

Premise Address :
161 MCCARRON ST W
ROSEVILLE, MN 55113-6929

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	220.00
Total Fee Paid	320.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00036
Date: 12/16/2015

Name of Licensee : Carl J Seidel
2110 Highland Pky
St Paul, MN 55116-1311

Business Type : Multifamily Rental License

Premise Address :
182 N MCCARRONS BLVD W
ROSEVILLE, MN 55113-6947

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	340.00
Total Fee Paid	440.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00038
Date: 12/16/2015

Name of Licensee : Carl J Seidel
2110 Highland Pky
St Paul, MN 55116-1311

Business Type : Multifamily Rental License

Premise Address :
194 N MCCARRONS BLVD W
ROSEVILLE, MN 55113-6933

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented

	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	220.00
Total Fee Paid	320.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ⬇			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00046
Date: 01/29/2016

Name of Licensee : Wah Sy Liu
1162 Stassen Ln
West St Paul, MN 55118-2603

Business Type : Multifamily Rental License

Premise Address :
2180 HADDINGTON RD N
ROSEVILLE, MN 55113-4062

License Period : 1/1/2016 THRU 12/31/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	100.00
Total Fee Paid	200.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00026
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1720 MARION ST N
ROSEVILLE, MN 55113-6786

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Unit	580.00
Rental License Fee - Per Building	100.00
Total Fee Paid	680.00

Requirement →	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00025
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1722 WOODBRIDGE CT N
ROSEVILLE, MN 55113-6726

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Unit	220.00
Rental License Fee - Per Building	100.00
Total Fee Paid	320.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00024
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1725 WOODBRIDGE CT N
ROSEVILLE, MN 55113-6785

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	340.00
Total Fee Paid	440.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ⬇			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00023
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1735 MARION ST N
ROSEVILLE, MN 55113-6989

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	580.00
Total Fee Paid	680.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00022
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1735 WOODBRIDGE CT N
ROSEVILLE, MN 55113-6784

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	340.00
Total Fee Paid	440.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00021
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1736 WOODBRIDGE CT N
ROSEVILLE, MN 55113-6783

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	340.00
Total Fee Paid	440.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00020
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1740 MARION ST N
ROSEVILLE, MN 55113-6788

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	580.00
Total Fee Paid	680.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00019
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1745 MARION ST N
ROSEVILLE, MN 55113-6789

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	580.00
Total Fee Paid	680.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00018
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015.

Business Type : Multifamily Rental License

Premise Address :
175 LARPENTEUR AVE W
ROSEVILLE, MN 55113-6790

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	340.00
Total Fee Paid	440.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00016
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
195 LARPENTEUR AVE W
ROSEVILLE, MN 55113-6797

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	580.00
Total Fee Paid	680.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ↓			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00015
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
221 LARPENTEUR AVE W
ROSEVILLE, MN 55113-6798

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	580.00
Total Fee Paid	680.00

Requirement 	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type 			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

PLEASE POST IN A CONSPICUOUS PLACE



RENTAL LICENSE

No.: 2015-00017
Date: 12/08/2015

Name of Licensee : G & G Management Llc
14 Blue Jay Ln
North Oaks, MN 55127-2015

Business Type : Multifamily Rental License

Premise Address :
1750 MARION ST N
ROSEVILLE, MN 55113-6787

License Period : 7/1/2015 THRU 6/30/2018

In accordance with provisions of the CITY OF ROSEVILLE Ordinance(s) the above-named licensee is granted the following license(s):

License Type : Three Year Renewal -MOU Implemented	Amount
Rental License Fee - Per Building	100.00
Rental License Fee - Per Unit	480.00
Total Fee Paid	580.00

Requirement ➡	Inspections and Licensing Fee	Memorandum of Understanding	Monthly Updates
License Type ⬇			
Three Year	Once every 3 years	Optional	Optional
Two Year	Once every 2 years	Optional	Optional
One Year	Once a year	Optional	Optional
Six Month	Once every 6 months	Required	Required

Neither the City, its designees, City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

This Certificate of License is hereby issued conditioned that said licensee shall comply with all the requirements set forth in the City code and the laws of the State of Minnesota.

A License issued under this Certificate may be suspended or revoked for violations thereof.

Gerry Proulx, Codes Coordinator

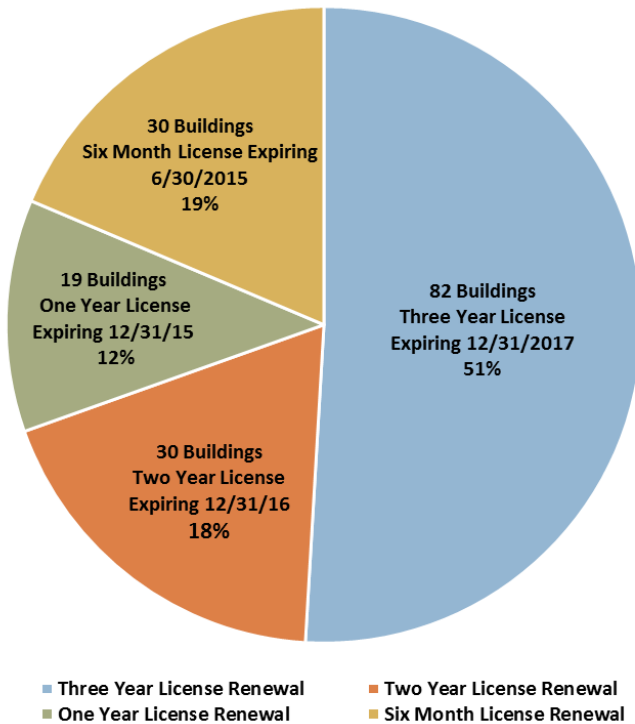
PLEASE POST IN A CONSPICUOUS PLACE

Rental License Program

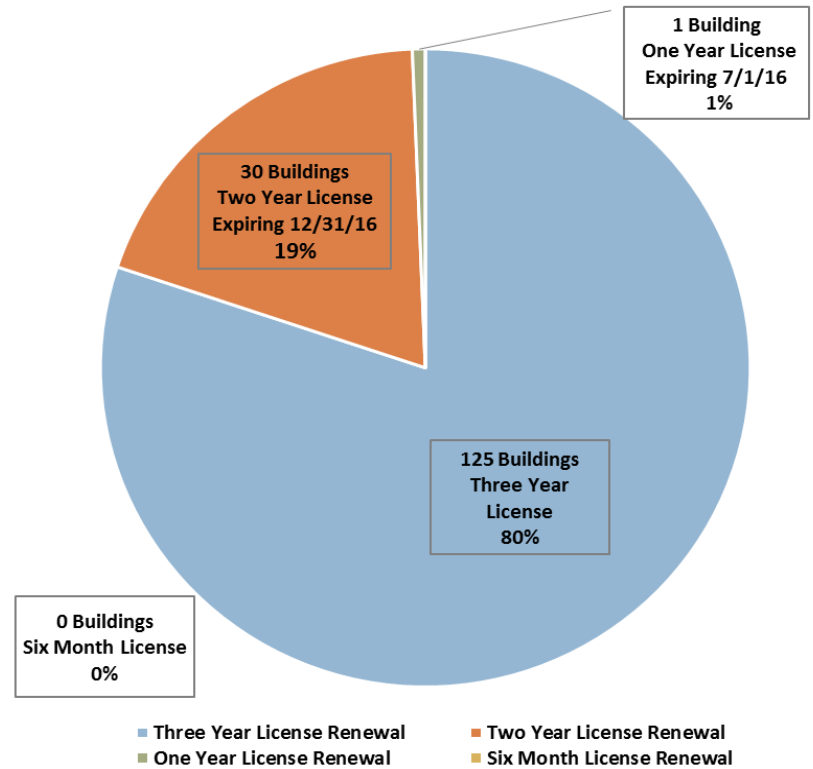
Inspection Results

ATTACHMENT B

City of Roseville Rental License Program
Initial Period Inspection Building Ratings Conducted in 2014



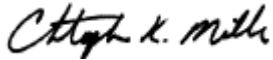
City of Roseville Rental License Program
2015 Year-end Building Ratings



REQUEST FOR COUNCIL ACTION

Date: 02/22/16
Item No.: 8.f

Department Approval



City Manager Approval



Item Description: Consider Approving IT Shared Service Agreement with the Little Canada Fire Department

BACKGROUND

Minnesota State Statute 471.59 authorizes political subdivisions of the State to enter into joint powers agreements (JPA) or Shared Services Agreements for the joint exercise of powers that are common to each entity. Over the past several months, the Little Canada Fire Department (LCFD), a legal entity separate from the City, and the City of Roseville have held on-going discussions in regards to the sharing of IT support services. Specifically, for the support of computers, phones, and other network devices.

The City of Roseville currently employs 17 full-time employees to administer the information systems for the City of Roseville and 39 other municipal and governmental agencies. The proposed Agreement with the LCFD is similar to the other agreements in both structure and substance.

The attached Agreement has been approved by the LCFD and is awaiting approval from the Roseville City Council. Similar to many other agencies, the services provided to the LCFD feature inexpensive support activities for a handful of office computers and network users within an existing geographic boundary that we're already supporting.

POLICY OBJECTIVE

Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined in previous visioning and goal-setting processes.

FINANCIAL IMPACTS

The proposed Agreement provides non-tax revenues to support City operations. The hourly rates charged to other cities or entities are more than the cost of a City employee; yet substantially lower than could be obtained from private companies – hence the value to other cities is greater. For 2016, it is projected that the services provided to LCFD will include on-going services in the amount of \$12,060 annually.

27 There is no budget impact. The presence of the Agreement along with existing revenue sources is sufficient
28 to fund the City's added personnel, software licensing, and related information systems costs related to the
29 contracted services.

30 **STAFF RECOMMENDATION**

31 Staff recommends the Council approve the attached Shared Service Agreement.

32 **REQUESTED COUNCIL ACTION**

33 Approve the attached Shared Services Agreement with the Little Canada Fire Department for the purposes
34 of providing IT support services.

35

Prepared by: Chris Miller, Finance Director

Attachments: A: IT Shared Service Agreement with the Little Canada Fire Department

36

INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT

This INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT (this "Agreement") entered into by and between the City of Roseville, a Minnesota municipal corporation ("*Roseville*"), and the Little Canada Fire Department, a nonprofit firefighting corporation ("*LCFD*"), is effective upon the execution of this Agreement by the named officers of both organizations. Roseville and LCFD are referred to individually as "Party" and collectively as the "Parties" or the "Agencies".

WHEREAS: The City of Roseville and the Little Canada Fire Department agree to work collaboratively in the areas of Information Technology and related service areas, collectively referred to as "IT", and,

WHEREAS: The purpose of this Agreement is to define the terms and conditions under which services will be defined and provided by Roseville, by and through Roseville's Information Technology Division ("*Roseville IT*") to LCFD.

NOW, THEREFORE, in consideration of the mutual covenants herein and for good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows;

SECTION 1- DEFINITIONS. As used in this Agreement, certain terms shall have the following meanings:

- 1.1** "Agreement" shall mean the combined terms and conditions of this Agreement and of specific Task Order depending on context.
- 1.2** "Provider" shall mean the party to this Agreement defined within a Task Order specified as providing the service to the other party.
- 1.3** "Recipient" shall mean the party to this Agreement defined within a Task Order specified as receiving services from or through the other party.
- 1.4** "Services" shall generally represent the "Scope of Services" as defined within a Task Order and may represent any combination of labor, whether provided by the Provider's employees or a third party designated by the Provider, use of facilities, equipment, software, or material goods utilized or consumed in providing the Services.
- 1.5** "Task Order" shall represent the terms and conditions of this Agreement that specify services, products, and other costs incurred by one party that are to be compensated by the other party. Task Order refers to the written specifications for either annually renewable Services or project-based Services that are completed under accomplishment of specified deliverables or other project event. Task Orders are more fully defined in Section 10.
- 1.6** "Holidays" includes New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving, Christmas Eve, Christmas Day, and other holidays customarily recognized by either party.
- 1.7** "Service Hours" means, unless otherwise noted, the hours of 8 a.m. to 5 p.m. local time, Monday through Friday, excluding Holidays.

1.8 "Entity" means any corporation (including any non-profit corporation), general partnership, limited partnership, limited liability partnership, joint venture, estate, trust, cooperative, foundation, society, political party, union, company (including any limited liability company or joint stock company), firm or other enterprise, association, organization or entity.

1.9 "Governmental Body" means any (a) nation, principality, state, commonwealth, province, territory, county, municipality, district or other jurisdiction; (b) federal, state, local, municipal or foreign government (including any agency, department, bureau, division, court, or other administrative or judicial body thereof); or (c) governmental or quasi-governmental authority of any nature.

1.10 "Software" means software programs, including supporting documentation and online help facilities. Software includes applications software programs and operating systems software programs.

1.11 "Business Continuity" means the ability to maintain operations/services in the face of a disruptive event.

SECTION 2 - EFFECTIVE DATE

The effective date of this Agreement is January 1, 2016 or the last date of signature by all parties, whichever is later and remains in effect until termination, as set forth in Section 3 of this Agreement.

SECTION 3 - TERMINATION

3.1 Termination for Convenience. Either party may terminate this Agreement or a specific Task Order for convenience, after first providing written notice of the intent to terminate to the other party, one year in advance.

3.2 Termination of Task Order. Each Task Order shall specify the timeline for notice to terminate that Task Order.

3.3 Termination by Mutual Agreement. The parties may terminate this agreement in whole or in part, at any time by mutual agreement.

3.4 Termination of the Agreement shall also terminate any active Task Orders under this Agreement.

3.5 Termination of a Task Order will terminate all Services as defined by the Task Order but does not alter any terms or conditions of any other active Task Order or this Agreement.

3.6 In the event written notice of termination is given by either party, both parties shall work to accomplish a complete transition of services being terminated without interruption of, or adverse impact on, the services enjoyed by either party under this Agreement. The disentanglement process shall begin as soon as possible, but not later than the date of termination. Disentanglements will be defined as a Task Order and both parties, shall in good faith, seek to maintain existing service levels and minimize the disruption of services until the disentanglement is completed. Each party shall bear its cost of disentanglement,

unless separately defined within a Task Order, or as may otherwise be agreed by both parties.

3.7 Third-Party Authorizations. Provider shall execute any third-party authorizations necessary to grant the Recipient the use and benefit of any third-party contracts, to the limits allowed by the contracts.

3.8 Licenses to Proprietary Software. Provider shall negotiate to allow the Recipient (after receiving written approval from the Provider) to use, copy, and modify, applications and programs developed by the Provider that would be needed in order to allow the Recipient to continue to perform for itself, unless otherwise prohibited by the software's licensing agreement.

3.9 Delivery of Documentation. Provider shall make reasonable efforts to deliver to the Recipient or its designee, at the Recipient's request, all available documentation and data related to the Recipient, including the Recipient Data held by Provider. Costs incurred will be borne by Recipient.

SECTION 4 - COORDINATION AND COMMUNICATION

4.1 The Management Committee, composed of a designated representative for LCFD and Roseville shall provide oversight and administer this agreement. Designated representatives are considered authorized representatives of their respective management and shall be empowered with authorities granted to the Management Committee under this Agreement.

4.2 The Management Committee shall meet quarterly (or as otherwise mutually agreed) to review the performance with regard to material aspects, risk management, as well as the effectiveness and value of the Services and Task Order provided between the Provider and the Recipient.

4.3 Agreement Review. The Management Committee will meet annually, to formally review and, to the extent mutually agreed upon by the Parties, update the terms, pricing, conditions and other details of this Agreement and any Task Order so that the on-going business requirements of both Parties are met.

SECTION 5 - DISPUTE RESOLUTION

5.1 In the event of a dispute between LCFD and Roseville regarding the delivery of Services under this Agreement or any related Task Order, the Management Committee shall review disputes and recommend options for resolution to the involved personnel.

5.2 Any dispute not resolved by the Management Committee shall be referred to the LCFD Fire Chief and the Roseville City Manager (collectively "Administrators"), or their designated representatives, who shall review the dispute and options for resolution. The resolution of the Administrators regarding the dispute shall be final as between the parties and shall be reduced to writing as an addendum to this Agreement.

5.3 Any dispute under Section 5.1 of this Agreement that cannot be resolved by the Administrators may be submitted to mediation through the State of Minnesota Bureau of Mediation Services, the cost of which shall be borne equally between the parties.

5.4 In the event either party determines that there has been a breach of the provisions of this Agreement or a related Task Order which cannot be resolved by the Administrators, the Agreement or related Task Order may be terminated as described in Section 3.

SECTION 6 - INDEPENDENT CONTRACTOR

A Provider is, and shall at all times be, deemed to be an independent contractor in the provision of the Services set forth in this Agreement. Nothing in this Agreement shall be deemed or construed as creating a joint venture or partnership between the Parties. Neither Party is by virtue of this Agreement authorized as an agent, employee, or legal representative of the other Party, and the relationship of the Parties is, and at all times will continue to be, that of independent contractors. A Provider shall retain all authority and responsibility for the provision of Services, standards of performance, discipline and control of personnel, and other matters incident to the performance of services by a Provider pursuant to this Agreement. A Provider shall comply with all relevant Federal, State, and municipal laws, rules, and regulations. Nothing in this Agreement shall make any employee of the Recipient jurisdiction, an employee of a Provider jurisdiction or any employee of a Provider jurisdiction, an employee of the Recipient jurisdictions for any purpose, including but not limited to, withholding of taxes, payment of benefits, workers' compensation benefits, or any other rights or privileges afforded said employees by virtue of their employment.

SECTION 7 - ASSIGNMENT/SUBCONTRACTING

Neither the Recipient nor the Provider shall transfer or assign, in whole or in part, any or all of their respective rights or obligations under this Agreement without the prior written consent of the other.

SECTION 8 - HOLD HARMLESS INDEMNIFICATION

Each party agrees to indemnify, defend, save and hold harmless the other, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, its negligent acts or omissions under this Agreement.

SECTION 9 - NOTICE

9.1 Notices. Except as otherwise provided, any notices to be given under Section 3 of this Agreement or termination of any Task Order shall be in writing and shall, at a minimum, be delivered electronically or postage prepaid and addressed to:

Little Canada Fire	City of Roseville
Name: Don Smiley	Name: Terrence Heiser
Title: Fire Chief	Title: Information Technology Manager
Email: don.smiley@littlecanadafire.org	Email: IT.Manager@cityofroseville.com
Address: 325 Little Canada Rd E Little Canada, MN 55117	Address: 2660 Civic Center Drive Roseville, MN 55113

9.2 Choice of Law; Consent to Jurisdiction. This Agreement shall be construed in accordance with, and governed in all respects by, the internal laws of the State of Minnesota.

9.3 Force Majeure. Neither Party will be liable for delays or failure to perform Services if due to any cause or conditions beyond its reasonable control, including, but not limited to, delays or failures due to acts of God, natural disasters, acts of civil or military authority, fire, flood, earthquake, strikes, wars, or utility disruptions (shortage of power).

9.4 Entire Agreement; Amendment; Waivers. This Agreement, together with all Exhibits hereto, constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. No supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the Party to be bound thereby. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

9.5 Severability. In the event that any one or more of the provisions contained in this Agreement or in any other instrument referred to herein, is, for any reason, held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement or any other such instrument and the invalid, illegal or unenforceable provision shall be deemed modified so as to be valid, legal and enforceable to the maximum extent allowed under applicable law.

9.6 Parties Obligated and Benefited. This Agreement will be binding upon

the Parties hereto and their respective permitted assigns and successors in interest and will inure solely to the benefit of such Parties and their respective permitted assigns and successors in interest, and no other Person.

SECTION 10 - SERVICES AND TASK ORDERS

10.1 Services under this Agreement will be defined in the form of a Task Order, in writing and signed by the Management Committee.

(a) The intent of this provision is to ensure clear communications and commitment prior to either party taking action or incurring costs on behalf of the other. Both parties will act in good faith to identify requirements, expectations and to adhere to the commitments specified within this Agreement.

(b) Services exchanged or actions taken with the intent of providing Services between LCFD and Roseville without an agreed Task Order will not be covered by the terms of the Agreement and incurred costs will not be reimbursed. The party requesting Services covenants, by way of executing a Task Order pursuant to this Agreement that its requests for Service are within the annual budget for that party.

(c) In cases of emergency, where the urgency of circumstance precludes the practicality of executing a Task Order for a Service not covered by an existing Task Order, the Task Order may be reduced to writing and executed as soon after provision of Services as is practicable. Where the parties cannot agree on the terms of the written Task Order, the parties agree to follow the dispute resolution procedures set forth in Section 5. An emergency may be any unanticipated event or circumstance outside the bounds of existing provisions under any active Task Order that the Management Committee members or the designees of both parties declare as such.

(d) Unless agreed otherwise by both parties, the costs incurred in the planning, preparing and processing of a Task Order by one party will not be charged to the other.

10.2 All Task Orders are subject to the terms and condition of this Agreement.

10.3 All Task Orders must minimally include acceptance by the Management Committee. The Management Committee shall ensure that any additional authorization requirements, with respect to their individual organizations, have been

secured prior to initiating or amending the Task Orders.

10.4 Duration of a Task Order shall be defined in the Task Order and may be: a limited time period; concluded upon accomplishment of specified deliverables; or a continuing Service with regular renewal review.

(a) Task Orders may address Services that are of a general or continuous nature that would be reviewed annually, at the same time as the Agreement. Such Task orders may also be terminated in accordance to the terms defined in Section 3.

(b) Alternatively, Task Orders may also be defined in association with a specific Project which would include specific criteria for normal completion (e.g. point-in-time, deliverable acceptance); these too may be terminated in accordance to the terms defined in Section 3.

10.5 Task Orders may not amend this Agreement or its terms and conditions, but shall specify Services, rates, and other aspects of the scope of work for specific Services related to this Agreement. The terms of a Task Order will apply only to the specific Task Order and may not change such terms or conditions relative to the Agreement or other Task Orders.

10.6 Each Task Order will utilize the standardized form. Attached as Exhibit A.

10.7 Provider of Services will track and report status, as may be defined in the Task Order, with regard to:

(a) Performance-related service levels.

(b) Progress towards deliverables.

(c) Billed costs vs. maximum specified annual Task Order budgeted amount.

10.8 If the deliverables specified in a Task Order are not achieved or the Recipient believes it is not receiving acceptable service, the parties shall follow the dispute resolution procedures set forth in Section 5 and for Termination for Breach set forth in Section 5.4.

SECTION 11 - FINANCIAL TERMS AND PAYMENT PROCESS

11.1 Unless agreed otherwise by both parties, the Provider will present invoices to Recipient monthly. Charges for Services will be invoiced no later than thirty (30) days following the period in which Services were delivered, costs incurred and all relevant vendor or supplier invoices have been received, or the project milestone for payment is accomplished.

11.2 Invoices may combine charges from multiple Task Orders, unless otherwise defined for a specific Task Order.

11.3 Invoices shall include:

- (a) Total of all charges represented on the invoice.
- (b) Itemization by Task Order and as further instructed within the Task Order.
- (c) Copies of third-party invoices representing a basis for the invoiced charge.
- (d) Any other detail as may be specified within the related Task Order.

11.4 Unless otherwise defined in the Task Order, invoices are due and payable to the Provider within thirty (30) days of receipt of the invoice by the Recipient. An invoice may be disputed within the thirty (30) day period. Any Provider-proposed resolution will restart the thirty (30) day period for payment, without waiving the Recipient's rights to dispute resolution under Section 5.

11.5 Invoiced amounts may be changed upon mutual consent of parties pursuant to Section 10 and each affected Task Order.

11.6 Disputes regarding invoices that cannot be otherwise resolved, the parties agree to follow the dispute resolution procedures set forth in Section 5.

SECTION 12 - PERSONNEL

12.1 Assigned Staff. Provider shall designate the personnel to provide services to the Recipient. Recipient reserves the right to review the qualifications of personnel providing services under this Agreement, and to make recommendations regarding placement of such personnel for the benefit of Recipient.

12.2 If the Recipient believes that the performance or conduct of any person employed or retained by the Provider to perform obligations under this Agreement is unsatisfactory for any reason, or is not in compliance with the provision of this Agreement, the Recipient will notify the Provider. The Provider will establish a plan to resolve the issue within a deadline agreeable to the Recipient. If a mutually acceptable solution can not be reached, the parties agree to follow the dispute resolution procedures set forth in Section 5.

12.3 Access to Recipient facilities. The Recipient, depending on requirements of the Task Order, in its sole discretion, may approve any Provider employees requiring access to any Recipient facility. Should Recipient refuse access to any Provider employee attempting to act in accordance with this Agreement, the Provider shall not be held in breach of this Agreement as to the Services affected.

12.4 Staff substitution. In the event that Recipient notifies Provider that it wishes Provider to replace an employee of the Provider providing services to Recipient, Recipient and Provider shall meet to attempt to resolve Recipient's concerns. If the parties are not able to resolve Recipient's concerns within ten (10) days after Recipient's notice to Provider (or such later date agreed upon by both parties), provider shall exercise reasonable diligence to honor Recipient's requests to replace the staff member.

12.5 Background checks. As may be required by the Recipient and the requirements of a Task Order, the Provider shall be responsible for conducting a background check on all personnel hired after the effective date of this Agreement or after the effective date of the related Task Order who provide services to the Recipient. The background investigation shall include but not be limited to, a credit check and criminal records check for misdemeanors and felonies. If requested by the Recipient, background checks will be performed on current employees that have access to the Recipient's sensitive data.

12.6 Staff Direction. In situations where LCFD's staff receives direction from Roseville staff or Roseville's staff receives direction from LCFD's staff that may be in conflict with either LCFD's or Roseville's IT strategic direction, policy or guidelines, terms and conditions of this Agreement, or that may result in potential risk to either Party's shared infrastructure, the involved staff will immediately notify the Management Committee of such potential conflict and of the relevant policy, guideline or term or condition of this Agreement and delay implementing such direction, unless immediate action is required to ensure business continuity, until the conflict can be resolved in consultation with the Management Committee. The parties will provide one another and their respective staff members with copies of their respective strategic plans, policies, and guidelines and of this Agreement. Neither party is obligated to delay action based on a strategic plan, policy, guideline or term or condition of this Agreement if such copies have not been provided. The Management Committee will make best efforts to expedite identification and resolution of conflicts and provide prompt direction to their respective staff members. If the parties are not able to resolve the conflict, the provisions of Section 5 (Dispute Resolution) shall apply.

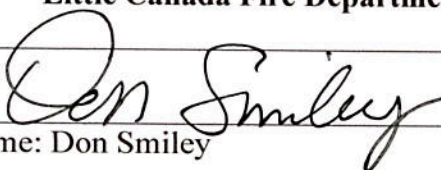
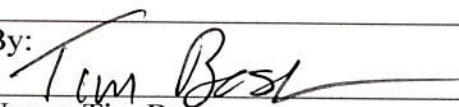
12.7 Employees physically working at a facility of the other party will act in accordance with all policies and procedures regarding appropriate conduct in that party's workplace. Exceptions may be identified by the Provider and are subject to acceptance by the Recipient.

SECTION 13 - TECHNOLOGY PLANNING

13.1 Strategic Information Technology planning. LCFD and Roseville both engage in strategic technology planning that includes establishing a strategic IT direction, and determining technology initiatives and investments in accordance with LCFD and Roseville strategic business goals.

13.2 Each party is invited to participate in the other party's strategic planning process.

IN WITNESS WHEREOF, Little Canada Fire Department and Roseville have caused this Agreement to be executed in their respective names by their duly authorized officers and have caused this Agreement to be dated as of the 1st day of January, 2016.

Little Canada Fire Department		City of Roseville	
By:		By:	
Name: Don Smiley		Name: Dan Roe	
Title: Fire Chief		Title: Mayor	
Little Canada Fire Department		City of Roseville	
By:		By:	
Name: Tim Boss		Name: Patrick Trudgeon	
Title: Assistant Fire Chief		Title: City Manager	

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Agenda Date: 2/22/2016

Agenda Item: 8.g

Department Approval



City Manager Approval



Item Description: Request for Approval of a Minor Subdivision of the Two Residential Properties into Three Parcels

APPLICATION INFORMATION

Applicant: Oakwood Heights Holding 40652, LLC

Location: 888 – 892 County Road B

Property Owner: Oakwood Heights Holding 40652, LLC

Application Submission: considered complete on January 20, 2016

City Action Deadline: May 19, 2016, per Minn. Stat. §462.358 subd. 3b

GENERAL SITE INFORMATION

Land Use Context

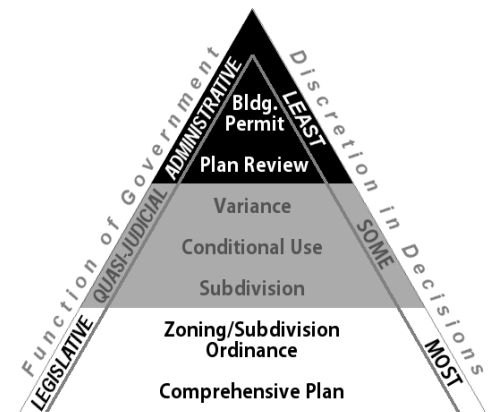
	Existing Land Use	Guiding	Zoning
Site	One-family residential, detached	LR	LDR-1
North	One-family residential, detached	LR	LDR-1
West	One-family residential, detached	LR	LDR-1
East	Water ponding	W	INST
South	One-family residential, detached	LR	LDR-1

Natural Characteristics: The site has many mature trees and steep grades on the eastern side, leading into a City-owned wetland area adjacent to Victoria Street.

Planning File History: none

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on subdivision requests is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.



PROPOSAL

The applicant proposes to subdivide the two existing parcels into three parcels for future development of one-family, detached homes. The existing home at 892 County Road B would remain on the proposed Parcel 1. The new Parcel 2 would also face County Road B, and it would comprise basically the northern half of the existing 888 County Road B parcel, plus about 10 feet of the 892 parcel in order to achieve the Subdivision Code's minimum width and area requirements. The southern halves (more or less) of the two existing parcels would be combined as the proposed Parcel 3, which would face Burke Avenue. The proposed subdivision is illustrated in the subdivision survey included with this report as RCA Exhibit C.

When exercising the so-called "quasi-judicial" authority on a subdivision request, the role of the City is to determine the facts associated with a particular request and apply those facts to the legal standards contained in the ordinance and relevant state law. In general, if the facts indicate the application meets the relevant legal standards and will not compromise the public health, safety, and general welfare, then the applicant is likely entitled to the approval. The City is, however, able to add conditions to a subdivision approval to ensure that the likely impacts to parks, schools, roads, storm sewers, and other public infrastructure on and around the subject property are adequately addressed. Subdivisions may also be modified to promote the public health, safety, and general welfare, and to provide for the orderly, economic, and safe development of land, and to promote housing affordability for all levels.

SUBDIVISION ANALYSIS

A minor subdivision application has been submitted in lieu of the preliminary plat/final plat process because City Code §1104.04E (Minor Subdivision) establishes the three-parcel minor subdivision process to simplify those subdivisions "which create a total of three or [fewer] parcels, situated in an area [adequately served by public utilities and streets], and the new parcels meet or exceed the size requirements of the zoning code." The current application meets all of these criteria.

Minor subdivision applications are reviewed primarily for the purpose of ensuring that all proposed parcels meet the minimum size requirements of the zoning and subdivision codes, and that adequate easements and rights-of-way are in place or provided. As a minor subdivision of residential property, the proposal is subject to the minimum lot size, easement, and right-of-way standards established in Chapter 1103 (Design Standards) of the subdivision code. The proposed subdivision and the applicable standards are reviewed below.

City Code §1103.02 (Rights-Of-Way)

Local streets, like Burke Avenue, require 60 feet of right-of-way (ROW). Burke Avenue presently lies mostly within the 30 feet dedicated as the southern half of the ROW, and this section of the subdivision code would require the granting of the remaining 15 feet of the northern half of the ROW from the subject property. While the Public Works Department does not presently have plans to widen or relocate Burke Avenue, all of the subject property's western neighbors—with two exceptions—have dedicated their required share of right-of-way for their respective plats or subdivisions, occurring as recently as 2014.

Two parcels to the west, near the middle of this stretch of Burke Avenue, have been similarly subdivided but have not dedicated Burke Avenue ROW. After reviewing the planning files on these two subdivisions, dating from the 1990s, Planning Division staff believes that proper rights-of-way would've been dedicated but for apparent procedural errors in both subdivision approval processes.

County Road B is classified as an “A Minor Reliever” roadway; as such, §1103.02 does not specify minimum ROW width standard. The current ROW standard for County Road B, however, is 86 feet, so the additional ROW easement will be granted from Parcels 1 and 2 to complete the 43-foot southern half of the County Road B ROW in that location.

City Code §1103.04 (Easements): Drainage and utility easements 12 feet in width, centered on side and rear property lines, are required; the red, annotated easements on the subdivision survey in Exhibit C will meet these requirements.

Water and sanitary sewer mains are located on the property such that they cross both existing parcels and all three proposed parcels. An easement for these utilities also exists but, because the easement inaccurately covers the utilities themselves, the existing easement is to be vacated, and a new easement will be dedicated to resolve the present issue. The proposed utility easement for the sewer and water lines is also identified on the subdivision survey.

Finally, retaining walls were built on the existing parcels to facilitate reconstruction of Burke Avenue at a lower grade some years ago, but the retaining walls are not entirely within easements or right-of-way. The newly-granted Burke Avenue ROW easement will cover the majority of these walls, but additional easements will be necessary to encompass two ends of the walls that protrude beyond the proposed easement area. These easement areas are shown in red, cloud-like shapes on the subdivision survey because the exact size and shape of these easements has not yet been determined; these details can be left for the applicant to determine in conjunction with Public Works staff.

City Code §1103.06 (Lot Standards): Interior lots must be at least 85 feet wide, 110 feet deep and comprise at least 11,000 square feet in area. All three proposed parcels are interior lots, and the parcel boundaries in the proposed subdivision allow all of them meet or exceed all width, depth, and area requirements; proposed dimensions are:

Parcel 1	Parcel 2	Parcel 3
150.03 ft. wide	85.02 ft. wide	235.05 ft. wide
148.44 ft. deep	148.44 ft. deep	123.63 ft. deep
22,270 sq. ft.	12,620 sq. ft.	29,059 sq. ft.

Future development of the new parcels will be subject to all standard City requirements, including those of the recently-adopted tree preservation and replacement ordinance.

At its meeting of February 2, 2016, Roseville’s Parks and Recreation Commission reviewed the proposed minor subdivision against the park dedication requirements of City Code §1103.07 and recommended a dedication of cash in lieu of land. Since the existing land comprises two buildable residential parcels, the proposed three-parcel subdivision would create one new building site. The 2016 Fee Schedule establishes a park dedication amount of \$3,500 per residential unit; for the one, newly-created residential parcel the total park dedication would be \$3,500, to be collected prior to filing approved subdivision documents at Ramsey County.

Roseville’s Development Review Committee (DRC) met on February 4 and 11, 2016, to discuss this application. Beyond the above comments pertaining to the zoning and subdivision codes, the DRC did not have any other comments about the proposal.

PUBLIC COMMENT

At the time this report was prepared, Planning Division staff has not received any comments or questions from the public.

97 **OUTSIDE AGENCY COMMENTS**

98 Ramsey County is the only outside agency whose feedback is required for this proposal, and the
99 County Engineer has confirmed that 43 feet is the correct width for the southern half of the
100 County Road B right-of-way. The eastbound portion of County Road B now has a right-turn lane
101 in front of the existing 888 parcel, and City staff is still waiting to learn whether Ramsey County
102 will allow a new driveway on Parcel 2, or whether access will need to be secured through an
103 easement on Parcel 1. Because of this uncertainty, staff is recommending a condition of approval
104 that a suitable driveway access agreement be recorded if Ramsey County doesn't allow a new
105 driveway access for Parcel 2.

106 **RECOMMENDED ACTION**

107 **Pass a motion approving a minor subdivision** to allow the properties at 888 – 892 County
108 Road B to be subdivided into three conforming parcels, based on the comments and findings of
109 this report and input received during the public hearing, subject to the following conditions:

- 110 a. Parcels 1 and 2 shall grant 10 feet of additional right-of-way easement for County Road
111 B, as proposed on the subdivision survey reviewed with this application, to complete the
112 43-foot southern half of that right-of-way as required by Ramsey County;
- 113 b. Parcel 3 shall grant 15 feet of right-of-way easement for Burke Avenue from what is now
114 the 892 parcel, as proposed on the subdivision survey reviewed with this application, to
115 complete the 30-foot northern half of that right-of-way as required for a local street by
116 City Code §1103.02A;
- 117 c. The applicant shall work with Public Works staff to determine and grant easement(s) that
118 will adequately encompass the portions of retaining walls lining Burke Avenue that are
119 not sufficiently contained within existing or proposed easements;
- 120 d. Drainage and utility easements shall be granted in conformance with the standards of
121 City Code §1103.04, as illustrated on the subdivision survey reviewed with this
122 application;
- 123 e. A utility easement shall be granted, as proposed on the subdivision survey reviewed with
124 this application, to correctly coincide with a distance of 10 feet on either side of the
125 existing water and sanitary sewer mains on the property;
- 126 f. If Ramsey County does not allow a new driveway access to County Road B for the
127 proposed Parcel 2, a permanent access easement shall be granted across Parcel 1, and
128 such easement shall be reviewed by, and have the approval of, the City Attorney prior to
129 filing at Ramsey County;
- 130 g. Payment of the \$3,500 park dedication shall be made by the applicant before approved
131 subdivision documents are released for filing at Ramsey County; and
- 132 b. If the existing detached garage is to be kept with the other existing improvements on
133 Parcel 1, it shall be relocated within the new parcel boundaries to comply with applicable
134 setback and easement requirements by July 1, 2016. Otherwise, the unused structure shall
135 be removed from the property by July 1, 2016.

136 **ALTERNATIVE ACTIONS**

- 137 **A. Pass a motion to table one or more of the items for future action.** Tabling beyond
138 May 19, 2016, may require extension of the 120-day action deadline established in Minn.
139 Stat. §462.358 subd. 3b to avoid statutory approval.
- 140 **B. By motion, recommend denial of the proposed preliminary plat.** Denial should be
141 supported by specific findings of fact based on the City Council’s review of the
142 application, applicable zoning or subdivision regulations, and the public record.

Prepared by: Senior Planner Bryan Lloyd

651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments: A: Area map

C: Subdivision survey

B: Aerial photo

Exhibit A for Planning File 16-004

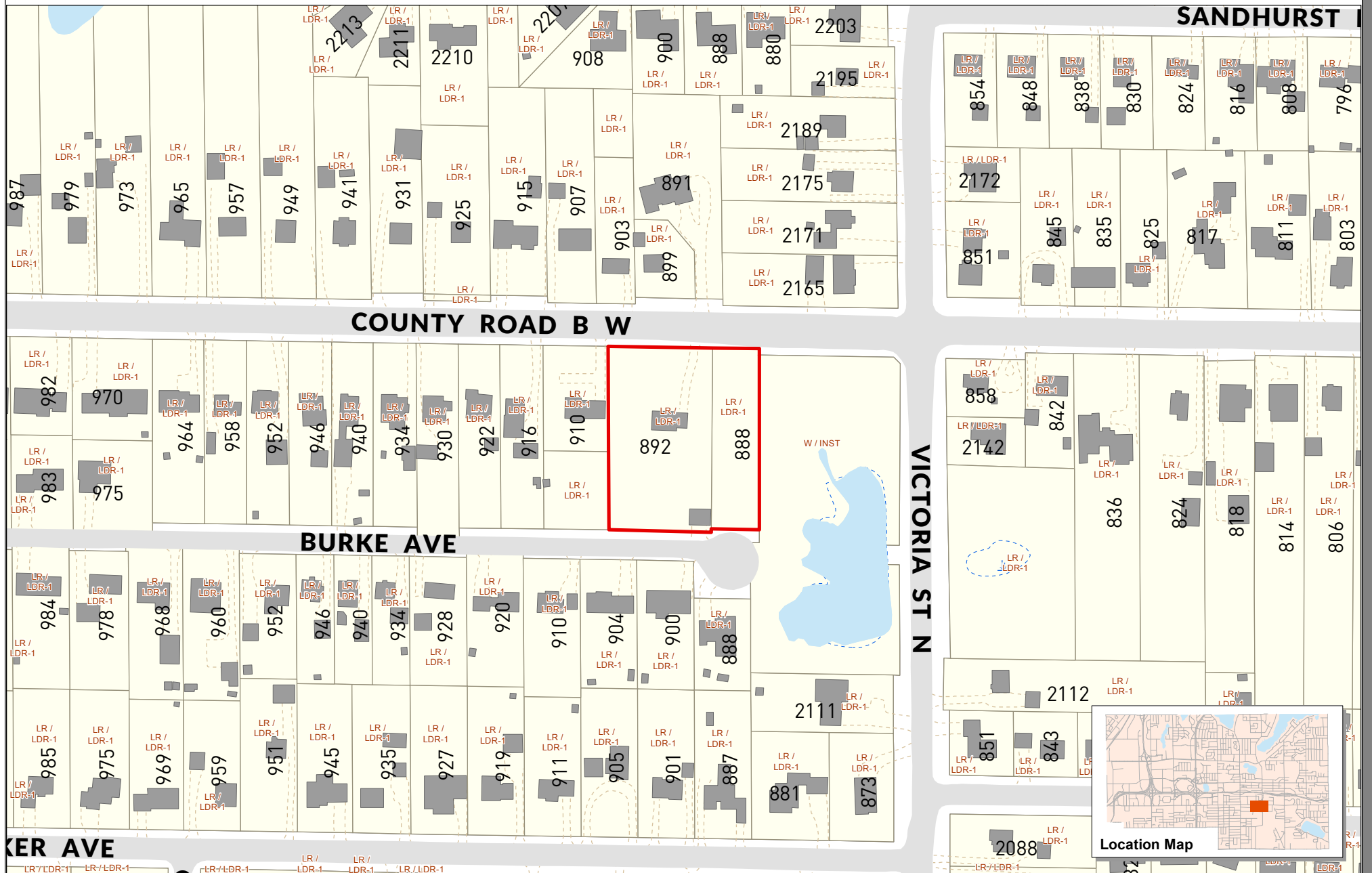


Exhibit B for Planning File 16-004



Prepared by:

Community Development Department

Printed: February 9, 2016



Site Location

Data Sources

* Ramsey County GIS Base Map (2/2/2016)

* Aerial Data: Surdex (4/2015)

For further information regarding the contents of this map contact:

City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.02, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 50 100 Feet



APPLICATION FOR THREE PARCEL MINOR SUBDIVISION

January 20, 2016

To: City of Roseville
Community Development and Parks and Recreation Department

From: Oakwood Heights Holding 40652, LLC

Re: Subdivision of 888 and 892 County Road B West, Roseville, MN
PID Nos. 14-29-23-21-0068 and 14-29-23-21-0069

Background

Oakwood Heights Holding 40652, LLC is the owner of two parcels of property located at 888 and 892 County Road B West in Roseville (the "Property") and legally described on the attached Subdivision Survey. The 1.6 acre site is bounded by County Road B to the north, Burke Avenue to the south, single family homes to the west and City of Roseville open space to the east. The Property is 235.05 feet wide and 330.07 feet deep with has 235.05 feet of frontage on both County Road B and Burke Avenue. A 1.5 level single family home accessed from County Road B and a garage accessed from Burke Avenue are currently located on the Property. The Property is currently zoned LDR-1 – Low Density Residential and guided LR – Low Density Residential.

Proposed Subdivision

We are proposing a three parcel minor subdivision of the Property in accordance with the attached Subdivision Survey. The new parcels will be as follows:

1. Parcel 1
 - Includes the existing house and driveway.
 - 150.03 x 158.44
 - 23,765 square feet
 - 150.03 feet of frontage on, and access from, County Road B.
2. Parcel 2
 - 85.02 x 158.44.
 - 13,468 square feet.
 - 85.02 feet of frontage on, and access from, County Road B.
 - We intend to provide vehicular access to Parcel 2 through a shared driveway easement with Parcel 1, meaning there will be no need for an additional curb cut on County Road B.
3. Parcel 3
 - Includes the existing garage.
 - 235.05 x 138.63.
 - 32,578 square feet.
 - 235.05 feet of frontage on, and access from, Burke Avenue.

Each of the proposed new parcels complies with the City of Roseville's Code requirements for Low Density Residential zoning and exceeds the City of Roseville's minimum lot area and lot dimension requirements. It is our intention that the existing home on Parcel 1 will be preserved and that a new single family home will be constructed on Parcel 3. Parcel 2 will remain as a single family lot. There will be no change of zoning as a result of the proposed subdivision and the Property will continue to be used for single family purposes, consistent with the surrounding neighborhood. Appropriate grading, drainage and landscaping plans will be submitted with requests for building permits for each of the new parcels.

Easement Considerations

An existing sanitary sewer main crosses the Property from County Road B on the north to Burke Avenue on the south. City maps show that the sewer main is located in a 20-foot wide public easement. However, the legal description contained in the recorded documents granting the easement is incorrect. The attached Subdivision Survey shows a proposed new sanitary sewer easement to be granted by us to the City of Roseville to ensure that the existing sewer main is properly located in a public easement. The proposed parcels were configured to allow ample building setbacks from the sewer main. Upon approval of the proposed subdivision, we will work with the City of Roseville Public Works Department to draft and record an easement reflecting a correct legal description for the existing sewer main.

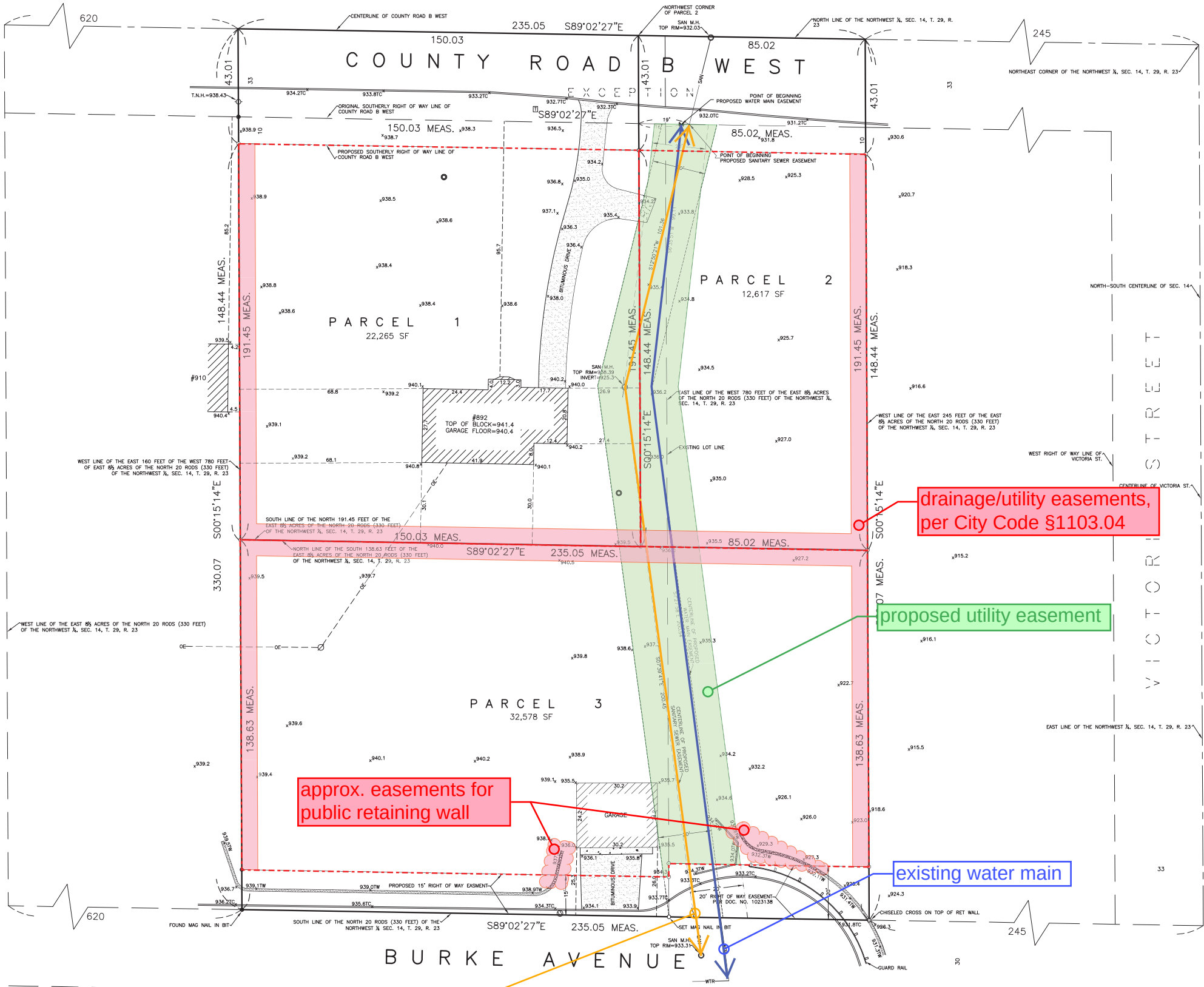
Thank you very much for your consideration of this subdivision request. We believe our request is consistent with the applicable zoning code and the existing neighborhood and will have minimal impact on the surrounding area. We hope you agree.

11409501v1

3 PARCEL MINOR SUBDIVISION SURVEY FOR:
OAKWOOD HEIGHTS HOLDING



SCALE: 1 INCH = 20 FEET



EXISTING PROPERTY DESCRIPTION:

The East 150 feet of the West 780 feet of the East 8 1/4 acres of the North 20 rods of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota.

and

All of the East 8 1/4 acres of the North 20 rods of the Northwest Quarter of Section 14, Township 29, Range 23, except the West 780 feet thereof, also except the East 245 feet thereof, and except the North 33 feet thereof taken for County Road B West, Ramsey County, Minnesota.

PROPOSED PROPERTY DESCRIPTIONS:

PARCEL 1
The East 150 feet of the West 770 feet of the East 8 1/4 acres of the North 191.45 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, subject to an additional 10 feet of right of way for County Road B West, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PARCEL 2
The East 85 feet of the West 855 feet of the East 8 1/4 acres of the North 191.45 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, subject to an additional 10 feet of right of way for County Road B West, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PARCEL 3
The East 235 feet of the West 855 feet of the East 8 1/4 acres of the South 138.63 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government Survey thereof, Ramsey County, Minnesota, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PROPOSED SANITARY SEWER EASEMENT:

An easement for sanitary sewer purposes over, under, and across 20 feet in width lying within the following described parcels of land:

PARCEL 1
The East 150 feet of the West 770 feet of the East 8 1/4 acres of the North 191.45 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, as per Exhibit A.

PARCEL 2
The East 85 feet of the West 855 feet of the East 8 1/4 acres of the North 191.45 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, as per Exhibit A.

PARCEL 3
The East 235 feet of the West 855 feet of the East 8 1/4 acres of the South 138.63 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government Survey thereof, Ramsey County, Minnesota, as per Exhibit A.

The centerline of said easement described as follows:

Commencing at the Northwest corner of Parcel 2 of attached Exhibit A; thence South 00 degrees 15 minutes 14 seconds East assumed bearing along the West line of said Parcel 2 a distance of 33.01 feet to the original Southerly right of way line of County Road B West; thence South 89 degrees 02 minutes 27 seconds East along said original Southerly right of way line of said County Road B West a distance of 19.00 feet to the point of beginning; thence South 12 degrees 50 minutes 21 seconds West a distance of 101.36 feet; thence South 07 degrees 39 minutes 41 seconds East a distance of 200.45 feet and there terminating, the sidelines of said easement are to be prolonged or shortened to end at the original Southerly right of way line of County Road B West and the South line of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government survey thereof, Ramsey County, Minnesota.

PROPOSED WATER MAIN EASEMENT:

An easement for water main purposes 20 feet in width lying over, under, and across within the following described parcels of land:

PARCEL 1
The East 150 feet of the West 770 feet of the East 8 1/4 acres of the North 191.45 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, as per Exhibit A.

PARCEL 2
The East 85 feet of the West 855 feet of the East 8 1/4 acres of the North 191.45 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, as per Exhibit A.

PARCEL 3
The East 235 feet of the West 855 feet of the East 8 1/4 acres of the South 138.63 feet of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government Survey thereof, Ramsey County, Minnesota, as per Exhibit A.

The centerline of said easement described as follows:

Commencing at the Northwest corner of Parcel 2 of attached Exhibit A; thence South 00 degrees 15 minutes 14 seconds East assumed bearing along the West line of Parcel 2 a distance of 33.01 feet to the original Southerly right of way line of County Road B West; thence South 89 degrees 02 minutes 27 seconds East along said original Southerly right of way line of said County Road B West a distance of 16.00 feet to the point of beginning; thence South 06 degrees 35 minutes 51 seconds West a distance of 99.11 feet; thence South 07 degrees 39 minutes 58 seconds East a distance of 200.54 feet and there terminating, the sidelines of said easement are to be prolonged or shortened to end at the original Southerly right of way line of County Road B West and the South line of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government survey thereof, Ramsey County, Minnesota.

BENCHMARK:

T.N.H. at 910 Burke Ave. Elevation = 941.13.

NOTES:

- All existing building dimensions are measured to the finished siding and not the building foundation.

- The location of all utilities shown are from observed evidence in the field and from plans furnished by the utility companies and are approximate. Utility companies should be notified for exact location before doing any excavation.

I hereby certify to Oakwood Holdings 40652, LLC and All American Title Co., Inc. and their respective successors and assigns that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

Woodrow A. Brown, R.L.S. MN REG 15230
Date: 1-25-2016

Legend

- OE --- Overhead Electric
- Telephone Pedestal
- Sanitary Manhole
- Water Shutoff
- ⊙ Gate Valve
- Concrete Curb
- ▨ Timber Retaining Wall
- ▨ Keystone Retaining Wall
- x900.0 Existing Elevation
- x900.0TC Top of Curb Elevation
- x900.0TW Top of Wall Elevation
- Found Iron Monument
- Set Iron Monument

existing sanitary sewer main

existing water main

drainage/utility easements,
per City Code §1103.04

proposed utility easement

approx. easements for
public retaining wall



REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: **02/22/2016**

Agenda Item: 10.a

Department Approval

City Manager Approval

Item Description: Request by Community Development Department for a Zoning Text Amendment to Building Materials for Residential Districts, Commercial and Mixed-Use Districts, Employment Districts, and Institutional District

There is no mandated deadline due to City Staff initiated request.

GENERAL INFORMATION

Applicant: Roseville Community Development Department

Type of Request: Zoning Ordinance text amendment

1 PLANNING COMMISSION ACTION:

2 On February 2, 2016, the Roseville Planning Commission held the duly noticed public hearing regarding
3 text amendments to Sections 1004, Residential Districts; 1005, Commercial and Mixed-Use Districts;
4 1006, Employment Districts; and 1007, Institutional District pertaining to exterior building materials as
5 proposed by the Community Development Department (project report – Attachment A).

6 No citizens were present to address the Planning Commission on the matter.

7 The Roseville Planning Commission voted 6-0 to support the proposed text amendments to §1004.06.I,
8 §1005.02.F, §1006.02.C, and §1007.02.F all pertaining to exterior building materials, with two
9 corrections being made (PC draft minutes - Attachment B)

10 SUGGESTED CITY COUNCIL ACTION:

11 Adopt an Ordinance Amending §1004.06.I, §1005.02.F, §1006.02.C, and §1007.02, of the Roseville City
12 (draft ordinance Attachment C – draft ordinance includes the two corrections recommended by the
13 Planning Commission).

14 Adopt ordinance summary.

Prepared by: City Planner Thomas Paschke - 651-792-7074 | thomas.paschke@ci.roseville.mn.us

Attachments: A: February 2, 2016 RPCA

B: Draft PC minutes

C: Draft ordinance

D: Ordinance summary



REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: 02/03/2016

Agenda Item: 5b

Division Approval

Agenda Section

PUBLIC HEARINGS

Item Description: Request by the Community Development Department for consideration of a Zoning Code Text Amendment related to building materials for Residential Districts, Commercial and Mixed-Use Districts, Employment Districts, and Institutional District (**PROJ0017-Amdt28**).

APPLICATION INFORMATION

Applicant: City of Roseville

Location: N/A

Property Owner: N/A

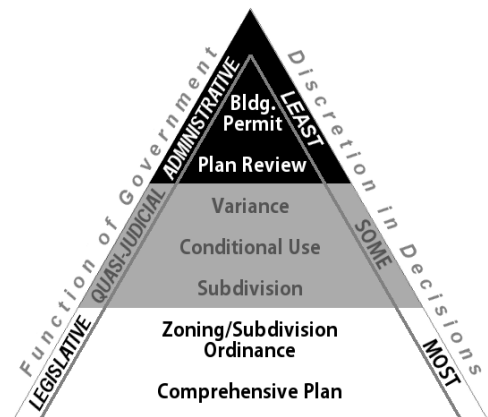
Open House Meeting: none required

Application Submission: N/A

City Action Deadline: N/A

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on a code amendment request is **legislative** in nature; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.

**INTRODUCTION**

As City codes are read, interpreted, and implemented in response to applications submitted by members of the community, minor errors and oddities, incidental omissions, and accidentally vague passages are brought to light. Planning Division staff makes note of these instances and periodically brings them forward for correction or clarification from time to time. This proposed amendment for consideration is regarding building materials allowed in Sections 1004, Residential Districts; 1005, Commercial and Mixed-Use Districts; 1006, Employment Districts; and 1007, Institutional District.

BACKGROUND

For the past few years, the Planning Division has interpreted the Zoning Code to support the use of concrete fiber board in residential districts and for residential uses in the Institutional District, since there is no specific language prohibiting or permitting the use of such exterior building materials. Over the same timeframe, the Division has also experienced an increase in the desire by the development community to use metal siding. Last year was especially challenging with two projects requiring variances and other projects requiring changes (some major as in case of Spire Credit Union) in order to achieve the 10% allowance of metal siding. The two variances, Pizza Lucé and North American Banking, dramatically exceeded the Code requirement with elevations of 40% and 60% metal respectively.

Before looking at possible solutions, here is a brief overview of Roseville's general guidelines for materials as articulated in Section 1005, Commercial and Mixed-Use Districts; 1006, Employment Districts; and 1007, Institutional District:

All exterior wall finishes on any building must be one or a combination of the following materials: face brick, natural or cultured stone, pre-colored or factory stained or stained on site textured precast concrete panels, textured concrete block, stucco, glass, fiberglass, or similar materials. In addition to the above materials, accent materials, not exceeding 10% of any exterior building elevation, may include pre-finished metal, cor-ten steel, copper, premium grade wood with mitered outside corners (e.g., cedar, redwood, and fir), or fiber cement board. Other materials of equal quality to those listed, including the use of commercial grade lap-siding in the Neighborhood Business District, may be approved by the Community Development Department.

Also, a review of specific Code areas shows the following:

- Section 1004.06, Multi-Family Design Standards, does not include a building materials requirement, nor do the specific standards for Sections 1004.10 Medium Density Residential District, and 1004.11, High Density Residential District. The only building materials listing/requirement for residential uses is found in Section 1004.02, Accessory Buildings.
- Sections 1005.02.F, Commercial and Mixed-Use Districts and 1006.02.C, Employment Districts, limit the use of metal and concrete fiber board siding as an accent material to no more than 10% on any exterior building elevation.
- Section 1007.02, Institutional District, is similar to the business and employment districts requirements in Section 1005 and 1006, which are more in keeping with commercial or office developments, rather than places of worship, dormitories, multi-purpose recreation buildings or other permitted/conditional uses listed in Table 1007-2.

REVIEW/ANALYSIS

To better understand how to amend Roseville's Code with regard to exterior building materials, the City Planner reviewed a number of codes from municipalities within the Twin Cities. In general, most have few or no requirements for residential uses and primarily allow traditional materials (such as brick, block, stone, and glass) for commercial, office, and industrial developments. The hope of the review and analysis was to find a code or two that balanced the use of traditional materials with newer products such as metal, concrete fiber board/panels, synthetic stucco, copper sheeting, or steel. The review/analysis, however, found few examples that included the desired mix. These examples were also too vague in what was allowed.

The City Planner did find three codes that include a good mix or balance between traditional and non-traditional materials, however, even these contain some vagueness, which is one area the Planning Division is attempting to address.

Eden Prairie

2. In Districts N-Com, C-Com, C-Reg, C-Reg-Ser, C-Hwy, Ofc, Pub A-C, A-OFC, TC-C, TC-R, TC-MU, and RM-2.5, seventy-five percent, (75%), of the exterior building finish shall consist of materials comparable in grade and quality to the following: 1) face brick; 2) natural stone; 3) glass; 4) Cast Stone; 5) Cultured Stone; 6) Architectural Precast; 7)

Precast Concrete Panel with an exposed aggregate of granite, marble, limestone, or other natural stone material with at least two architectural reveals per panel.

3. In Districts I-2, I-5, and I-Gen, seventy-five percent, (75%), of the exterior building finish shall consist of material comparable in grade and quality to the following: 1) face brick; 2) natural stone; 3) glass; 4) specially designed precast concrete units if the surfaces have been integrally treated with an applied decorative material or texture and smooth concrete block if scored at least twice; 5) rock face; 6) Cast Stone; 7) Cultured Stone; 8) Architectural Precast; 9) Precast Concrete Panel with an exposed aggregate of granite, marble, limestone, or other natural stone material with at least two architectural reveals per panel. 11-24

4. In all districts except Rural, R1-44, R1-22, R1-13.5, R1-9.5, and RM-6.5, wood, stucco, vinyl, metal, plastic or a combination of all these materials, shall not comprise more than twenty-five percent, (25%), of a building's exterior finish.

Edina

(11) Building design and construction. In addition to the other restrictions of this section and article III of chapter 10, the use, construction, alteration or enlargement of any building or structure within the Planned Commercial District shall meet the following standards:

a. All exterior wall finishes on any building shall be one or a combination of the following:

1. Face brick;
2. Natural stone;
3. Specially designed precast concrete units, if the surfaces have been integrally treated with an applied decorative material or texture;
4. Factory fabricated and finished metal framed panel construction, if the panel materials are any of those noted in subsections (11)a.1 through 3 of this section; or
5. Glass or prefinished metal (other than unpainted galvanized iron).

b. All subsequent additions, exterior alterations and accessory buildings constructed after the erection of an original building shall be constructed of the same materials as the original building and shall be designed in a manner conforming to the original architectural design and general appearance.

Champlin

Sec. 126-161. - Architecture.

(a) It is not the intent of the city to unreasonably restrict design freedom when reviewing project architecture in connection with a site or building plan. However, it is in the best interest of the city to promote high standards of architectural design.

(b) This standard applies to all commercial, industrial and multifamily districts within the Highway 169 Corridor:

- (1) Major exterior surfaces on walls shall be face brick or stone. Glass, stucco, architecturally treated concrete, cast-in-place or precast panels or decorative block will be acceptable as the major exterior wall surface when they are incorporated into an all overall design which is compatible with the standards for the district in which it is located. Wood and metal may be used as accent materials; provided that they are appropriately integrated into the overall building design and not suited in areas that will be subject to damage associated with heavy use;
- (2) Under no circumstances shall sheet metal aluminum, corrugated aluminum, asbestos, iron plain or painted, or plain concrete block be acceptable as major exterior wall material on buildings within the city except for industrial and large retail commercial buildings (greater than 100,000 square feet), rear and side exterior surfaces that are not visible from any public street or adjoining property may be constructed of a lesser material than the front of the building;
- (3) Garages, accessory structures, screen walls and exposed areas of retaining walls shall be of a similar type, quality, and appearance as the principal structure unless such a structure is not visible or is fully screened from any public street or adjacent property; and
- (4) A nonconforming building or structure shall not be altered or enlarged in any manner unless such alterations or enlargements are made to bring the building or structure into conformity with the regulations of this chapter.

STAFF COMMENT

While some municipalities control the mix with specific percentages, others have chosen to establish a general requirement in an attempt to offer flexible design. These strategies are not bad, but they are also not perfect. Roseville found out last year that the limitation on the use of metal siding may be overly restrictive and that its expanded use could be done in an aesthetically pleasing design. Architects appear to be using more architectural metals and other products in an effort to provide greater variety in building design. Specifically, the Variance Board approved metal siding for Pizza Lucé (41% on the west elevation and 46% on the east elevation) and for North American Banking (60% on the north elevation).

Similarly, municipalities regulate materials they desire and those they find undesirable. The pole barn and its corrugated galvanized exterior comes to mind as a material use most communities want to prohibit in residential, commercial and most industrial districts. Other materials such as plain concrete masonry units, iron (plain or painted), or aluminum sheets, are not all that desirable as a primary material and should be regulated.

Regarding the Residential Districts, the Planning Division is proposing to establish a mix of materials that is consistent with current residential construction. The proposal, as written, requires a combination of materials; however it does not limit any of the material choices.

Regarding the Commercial and Mixed-Use, Employment, and Institutional Districts, the Planning Division did discuss potential ramifications of increasing the use of metal siding and other materials not specified, as well as better way to offer a broader range of material choices without being too prescriptive. In the end, the Division determined that grouping materials and

specifying maximum percentages afforded the greatest flexibility and clarity. The proposed text amendments are designed to balance traditional materials, such as brick, block, and stone, with the new, more contemporary materials, such as metal (lap or panel) or reinforced concrete fiber board (lap or panel), as a means to increase flexibility, enhance creativity, and improved building design. To achieve this, the Division is proposing to eliminate the accent portion of the existing requirement and increase the allowable amount from 10% to 40%. The increase is derived largely from our experience with the Pizza Lucé project and the variances granted. In years past, there has been some fear over the use of metal (or other non-traditional materials) as an exterior material. The Pizza Lucé project proved a greater use of metal could be done discreetly and without compromising traditional design elements. The Planning Division also supports inclusion of language from the Champlin Code pertaining to specific materials that will be deemed unacceptable for use.

PLANNING DIVISION RECOMMENDATION

The Planning Division would recommend the following changes to §1004, 1005, 1006, and 1007 of the City Code pertaining to the use of exterior building materials:

§1004.06.I - All exterior wall finishes on any building must be a combination of the following materials: face brick, natural or cultured stone, textured concrete block, stucco, wood, vinyl siding, fiber-reinforced cement board and prefinished metal, or similar materials approved by the Community Development Department .

§1005.02.F All exterior wall finishes on any building must be ~~one or~~ a combination of the following materials: **No less than 60%** face brick; ~~;~~ natural or cultured stone; ~~;~~ pre-colored ~~or~~, factory stained, ~~;~~ or stained-on-site textured precast concrete panels; ~~;~~ textured concrete block; ~~;~~ stucco; ~~;~~ glass; ~~;~~ fiberglass; ~~;~~ or similar materials ~~In addition to the above materials, accent materials, not exceeding 10% of any exterior building elevation, may include~~ **and no more than 40%** pre-finished metal, cor-ten steel, copper, premium grade wood with mitered outside corners (e.g., cedar, redwood, and fir), or fiber cement board. **Under no circumstances shall sheet metal aluminum, corrugated aluminum, asbestos, iron plain or painted, or plain concrete block be acceptable as an exterior wall material on buildings within the city.** Other materials of equal quality to those listed, including the use of commercial grade lap-siding in the Neighborhood Business District, may be approved by the Community Development Department.

§1006.02.C All exterior wall finishes on any building must be one or a combination of the following materials: **No less than 60%** face brick; ~~;~~ natural or cultured stone; ~~;~~ pre-colored ~~or~~, factory stained, ~~;~~ or stained-on-site textured precast concrete panels; ~~;~~ textured concrete block; ~~;~~ stucco; ~~;~~ glass; ~~;~~ fiberglass; ~~;~~ or similar materials ~~In addition to the above materials, accent materials, not exceeding 10% of any exterior building elevation, may include~~ **and no more than 40%** pre-finished metal, cor-ten steel, copper, premium grade wood with mitered outside corners (e.g., cedar, redwood, and fir), or fiber cement board. **Under no circumstances shall sheet metal aluminum, corrugated aluminum, asbestos, iron plain or painted, or plain concrete block be acceptable as an exterior wall material on buildings within the city.** Other materials of equal quality to those listed, ~~including the use of commercial grade lap-siding in the Neighborhood Business District,~~ may be approved by the Community Development Department.

§1007.02.F All exterior wall finishes on any building must be one or a combination of the following materials: No less than 60% face brick; natural or cultured stone; pre-colored or, factory stained, or stained-on-site textured precast concrete panels; textured concrete block; stucco; glass; fiberglass; or similar materials. ~~In addition to the above materials, accent materials, not exceeding 10% of any exterior building elevation, may include~~ and no more than 40% pre-finished metal, cor-ten steel, copper, premium grade wood with mitered outside corners (e.g., cedar, redwood, and fir), or fiber cement board. Under no circumstances shall sheet metal aluminum, corrugated aluminum, asbestos, iron plain or painted, or plain concrete block be acceptable as an exterior wall material on buildings within the city. Other materials of equal quality to those listed, ~~including the use of commercial grade lap siding in the Neighborhood Business District,~~ may be approved by the Community Development Department.

PUBLIC COMMENT

At the time this report was prepared, Planning Division staff has not received any communications from members of the public about the proposal.

SUGGESTED PLANNING COMMISSION ACTION

By motion, recommend approval of the text amendments, either as proposed above or as modified, to §1004, 1005, 1006, and 1007 of the City Code pertaining to the use of exterior building materials.

ALTERNATIVE ACTIONS

Pass a motion to table the item for future action.

By motion, recommend denial of the proposal.

Prepared by: City Planner Thomas Paschke

Extract of the February 2, 2016, Roseville Planning Commission Meeting Minutes

b. PROJECT FILE 0017, Amendment 28

Request by the Community Development Department to consider Zoning Code Text Amendments to Roseville City Code related to building materials for Chapters 1004 (Residential Districts); 1004 (Commercial and Mixed-Use Districts); 1006 (Employment Districts); and 1007 (Institutional Districts)

Chair Boguszewski opened the public hearing for Project File 0017 at approximately 8:14 p.m.

City Planner Thomas Paschke provided a brief summary of the request as detailed in the staff report dated February 3, 2016. Mr. Paschke noted that these amendments were based on actual use and supported the use of new technologies available for concrete fiber board and its application as a new building material in residential exterior uses and the number of variances being requested allowing its use. Mr. Paschke noted that without these text amendments related to building materials as noted and detailed in the staff report, it left staff in a vulnerable position for approving materials.

Discussion ensued related to the specifics of this material; material specifications (e.g. bare concrete versus stained or pre-colored treatments or raw industrial materials); and definition of exterior wall versus an interior wall serving a courtyard and referred to under code as a fence or enclosure and not part of the building's "box."

Member Daire referenced line 155 and combination of materials for exterior wall finishes and its implications; and language deleted in Section 10502.f (line 159) removing that wording, but inconsistent with lines 171 and 183.

Mr. Paschke noted this was an error in the draft, and language should have been stricken in lines 171 and 183 as well.

At the request of Member Bull, Mr. Paschke clarified that the way code language was currently set up, it was not possible to use one material, but design standards required different articulations requiring a combination and providing some variety and addressing where specific materials are used in a particular design element.

Member Daire noted the acceptable use of Redwood as a wood product; with Mr. Paschke noting his discussion with builders and planners in various cities addressing use of variable reclaimed wood materials, suggesting it be retained to allow some flexibility.

Chair Boguszewski closed the public hearing at approximately 8:27 p.m.; with no one appearing for or against.

MOTION

Member Bull moved, seconded by Member Gitzen to recommend to the City Council approval of text amendments as proposed or modified in the staff report dated February 3, 2016, to Roseville City Code, Sections 1004, 1005, 1006 and 1007 pertaining to the use of exterior building materials; amended as follows:

- ***Revise lines 155, 159, 171 and 183 to be consistent as per tonight's discussion.***

Ayes: 6

Nays: 0

Motion carried.

City of Roseville

ORDINANCE NO. ____

AN ORDINANCE AMENDING SELECTED TEXT OF TITLE 10 ZONING ORDINANCE
OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to revise the requirements for exterior building materials.

SECTION 2. §1004.06 is hereby amended to include the following:

§1004.06.I - All exterior wall finishes on any building must be a combination of the following materials: face brick, natural or cultured stone, textured concrete block, stucco, wood, vinyl siding, fiber-reinforced cement board and prefinished metal, or similar materials approved by the Community Development Department .

SECTION 3. §1005.02.F Materials, is hereby amended as follows:

§1005.02.F All exterior wall finishes on any building must be ~~one of~~ a combination of the following materials: **No less than 60%** face brick; **natural or cultured stone;** ~~pre-colored or, factory stained,~~ or stained-on-site textured precast concrete panels; **textured concrete block;** **stucco;** **glass;** **fiberglass;** or similar materials ~~In addition to the above materials, accent materials, not exceeding 10% of any exterior building elevation, may include~~ **and no more than 40%** pre-finished metal, cor-ten steel, copper, premium grade wood with mitered outside corners (e.g., cedar, redwood, and fir), or fiber cement board. **Under no circumstances shall sheet metal aluminum, corrugated aluminum, asbestos, iron plain or painted, or plain concrete block be acceptable as an exterior wall material on buildings within the city.** Other materials of equal quality to those listed, including the use of commercial grade lap-siding in the Neighborhood Business District, may be approved by the Community Development Department.

SECTION 4. §1006.02.C Materials, is hereby amended as follows:

§1006.02.C All exterior wall finishes on any building must be ~~one of~~ a combination of the following materials: **No less than 60%** face brick; **natural or cultured stone;** ~~pre-colored or, factory stained,~~ or stained-on-site textured precast concrete panels; **textured concrete block;** **stucco;** **glass;** **fiberglass;** or similar materials ~~In addition to the above materials, accent materials, not exceeding 10% of any exterior building elevation, may include~~ **and no more than 40%** pre-finished metal, cor-ten steel, copper, premium grade wood with mitered outside corners (e.g., cedar, redwood, and fir), or fiber cement board. **Under no circumstances shall sheet metal aluminum, corrugated aluminum, asbestos, iron plain or painted, or plain concrete block be acceptable as an exterior wall material on buildings within the city.** Other materials of equal quality to those listed, ~~including the use of commercial grade lap-siding in the Neighborhood Business District, may be~~ approved by the Community Development Department.

SECTION 5. §1007.02.F Materials, is hereby amended as follows:

§1007.02.F All exterior wall finishes on any building must be ~~one of~~ a combination of the following materials: **No less than 60%** face brick; **natural or cultured stone;** ~~pre-colored or, factory stained,~~ or stained-on-site textured precast concrete panels; **textured concrete block;** **stucco;** **glass;** **fiberglass;** or similar materials ~~In addition to the above materials, accent materials, not exceeding~~

10% of any exterior building elevation, may include **and no more than 40%** pre-finished metal, cor-ten steel, copper, premium grade wood with mitered outside corners (e.g., cedar, redwood, and fir), or fiber cement board. **Under no circumstances shall sheet metal aluminum, corrugated aluminum, asbestos, iron plain or painted, or plain concrete block be acceptable as an exterior wall material on buildings within the city.** Other materials of equal quality to those listed, including the use of commercial grade lap siding in the Neighborhood Business District, may be approved by the Community Development Department. ~~Lighting: Required parking areas for six or more vehicles shall provide an average horizontal illumination between 0.4 and 1.0 foot candle. The average horizontal illumination in all parking ramps shall be 1.0 foot candle. Any illumination, whether affixed to a building or otherwise, within a lot in any residential district, shall not be permitted to beam beyond the lot lines wherein it is located.~~

SECTION 3. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 22nd day of February 2016.

City of Roseville

ORDINANCE SUMMARY NO. ____

AN ORDINANCE AMENDING CHAPTERS 1001 AND 1011 OF THE ROSEVILLE CITY CODE RELATED TO TREE PRESERVATION

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on February 22, 2016:

The Roseville City Code, Title 10, Zoning Code, **Chapters 1004 Residential Districts, Section 1004.06.I Materials, has been added to this section to clarify allowable exterior building materials; Chapter 1005 Commercial and Mixed-Use Districts, Section 1005.02.F Materials, has been amended to clarify Definitions, has been amended to allowable exterior building materials; Chapter 1006 Employment Districts, Section 1006.02.C Materials, has been amended to clarify Definitions, has been amended to allowable exterior building materials; and Chapter 1007 Institutional District, Section 1007.02.F Materials, has been amended to clarify Definitions, has been amended to allowable exterior building materials;**

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
Patrick Trudgeon, City Manager

REQUEST FOR COUNCIL ACTION

Date: Feb. 22, 2016
Item No.: 10.b

Department Approval

City Manager Approval



Item Description: Proposed Text Amendments to Chapter 907 Registration of Residential
Rental Property of 1 to 4 units

BACKGROUND

On February 8, 2016, the City Council was presented with a report that was completed in the spring of 2015 to review the Roseville Rental Registration Program along with following documents for review:

1. Mailing of basic code requirements for residential properties.
2. Certificate of registration that is required to be posted in each rental unit.
3. Redline of Chapter 907 of the City Registration of Residential Rental Property

The proposed changes to the ordinance address some contradictory language and provide clarity in administering the program:

1. Clarify rental definitions related to what is regulated such as duplex, triplex, fourplex, as well as units in condo buildings.
2. Include the definition of the term “Family”.
3. Establish an expiration date of June 30 for registrations.
4. Provide a fee grace period of 90 days (July 1 through September 30).
5. Establish a fee penalty for registrations received after September 30.
6. Require the registration certificate be posted in the rental unit, which includes a notification to tenants of the availability of the Minnesota Attorney General’s handbook *Landlords and Tenants: Rights and Responsibilities*.
7. Explain fee and posting exemptions.
8. Provide an appeal process.

In addition, staff recognized the difficulty of requiring properties with boarders to register under this ordinance and recommends the removal of the language. Staff uses the Ramsey County property records as ways to identify properties that are not homesteaded, listed as multifamily properties and reviews properties that use differing addresses for the property tax statements to be mailed to in order to discover who to mail out rental registration information. There is no way for staff to determine what properties have boarders in them other than to receive neighborhood complaints. These complaints would be difficult to verify since a, boarder situation could actually be a wide variety of other situations such as common law marriages or other cohabitation, foreign exchange students, relatives on long vacations, etc. In addition, the

32 primary reason for rental registration is to obtain contact information for the property owner of
33 the rental units or dwelling for the purposes of notification if there are problems. With
34 Boarders, the owner is located on-site and therefore there is no difficulty with notification.

35 **POLICY OBJECTIVE**

36 Staff periodically updates City Code and Zoning Ordinance language to eliminate duplicate and
37 contradictory language.

38 **BUDGET IMPLICATIONS**

39 There are no financial impacts from any of the recommended changes. The fees for rental
40 registration are designed to cover the cost of administering it.

41 **STAFF RECOMMENDATION**

42 Staff recommends approval of the proposed text amendments to Roseville's City Code, Chapter
43 907 Residential Rental Property of 1 to 4 units.

44 **REQUESTED COUNCIL ACTION**

45 Adopt an Ordinance amending the text of Roseville's City Code, Chapter 907 Residential Rental
46 Property of 1 to 4 units and pass a motion approving the proposed Ordinance Summary.

Prepared by: Jeanne Kelsey, 651-792-7086
Attachments: A: Ordinance Amending chapter 907
B: Ordinance Summary

ATTACHMENT A

City of Roseville

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ROSEVILLE CITY CODE CHAPTER 907 REGISTRATION OF REESIDENTIAL RENTAL PROPERTY OF 1 TO 4 UNITS

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements within the Roseville City Code Chapter 907.

SECTION 2. Roseville City Code Chapter 907 is hereby amended as follows:

907.01. Purpose.

The City recognizes a need for an organized registration program of residential rental property with 1 to 4 units within the City in order ~~to identify and quantify small rental units in the City and provide information and a method to enforce minimum standards to meet City and State safety, health, fire and zoning codes within the City and to provide a more efficient system to ensure that the stock of rental property within the City is properly maintained. The City recognizes that the most efficient system to provide information on the rental status of certain residential properties is through the creation of a program requiring the registration of all residential rental property with 1 to 4 units within the City.~~

1. ~~to gather accurate contact information for property owners of residential rental properties,~~
2. ~~to provide educational materials to property owners and occupants of residential rental properties,~~
3. ~~to identify and quantify these units in the City,~~
4. ~~to provide information and a method to enforce minimum standards to meet City and State safety, health, fire and zoning codes within the City, and~~
5. ~~to provide a more efficient system to ensure that the stock of residential rental property within the City is properly maintained.~~

~~The City recognizes that the most efficient system to provide information on the rental status of certain residential properties is through the creation of a program requiring the registration of residential rental property with 1 to 4 units within the City.~~

907.02. Definitions.

1. The term "residential rental property" means any building, structure, room, enclosure, or mobile home with 1 to 4 units including the real property upon which it is located and which surrounds it, ~~intended to be used as habitable space in which is rented or offered for rent as living quarters. In multi-unit properties, where the owner occupies one of the units, all units must be registered except for the unit occupied by the owner. For the purposes of this section, condominium properties are considered to be single unit dwellings, no matter how many units may be located within the overall building, which is rented or offered for rent as living quarters. This term also includes any residential dwelling or unit occupied by relatives of the owner and residential rental dwellings operated as group homes.~~ Residential rental property does not mean on-campus college housing, hospital units, nursing home units, multiple rental property over 4 units or hotels or motels with daily rental units, all of which shall be specifically exempt from registration under this Chapter.

Formatted: Font: Times New Roman, 12 pt

Formatted: List Paragraph, Numbered + Level: 1 +
Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left
+ Aligned at: 0.5" + Indent at: 0.75"

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: 12 pt

ATTACHMENT A

2. The term “unit” means all or a portion of a residential rental property that is arranged, designed, used, or intended to be used as separate living quarters ~~and which is leased to an~~ for individuals or ~~group a~~ family.
3. The term “person” includes natural persons as well as business entities, whether one or more.
4. The term “City” means the City of Roseville, or the person or entity designated by the City to administer and enforce this Chapter.
5. For the definition of the term “Family” see Roseville City Code Section 1001.10.
- 4.6. The term “rent” includes money or services in exchange for occupation of the unit.

907.03. Registration Requirements.

Except as provided in Sections 907.065(14) and 907.068, it is unlawful for any person to hereafter occupy, allow to be occupied, ~~advertise for occupancy, solicit occupants of,~~ or let to another person for occupancy any residential rental property of 1 to 4 units within the City for which an application for registration has not been properly made and filed with the City or after the time that a registration is suspended or revoked. Initial registration shall be made upon forms furnished for such purpose and shall specifically require the following minimum information:

1. Name, street address and phone number of the property owner and, if the owner is not a natural person, the name, street address and phone number of a designated agent for the owner. In cases where the owner of the dwelling lives outside of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington counties, the owner must also provide the name, street address, and phone number of an agent authorized by the owner to make or order repairs or services for the property if in violation of City or State Codes. The designated local agent must live or work in Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington counties.
2. The name, street address, and phone number, ~~and address~~ of any person authorized to make or order ~~made~~ repairs or services for the property, if in violation of City or State Codes, if the person is different than the owner.
3. The street address of the rental property.
4. The ~~number and~~ types of units within the rental property (single family, twinhome, townhome, condo, duplex, triplex or fourplex).
5. ~~If the rental unit is occupied by the property owner and rooms are rented to boarders, the number of boarders and bedrooms.~~
5. The Number of bedrooms and bathrooms in the rental dwelling unit.
6. The number of renters in the unit. (Per Roseville City Codes 906.06D and 1001.10), the maximum occupancy per unit is 4 unrelated adults or one family.

907.04 Expiration of Registration.

7. 1. All registrations shall expire at midnight on June 30 each year. All renewal registration application materials for the next year shall be received before the expiration date.
8. 2. Any renewal registrations received between July 1 and September 30 will be considered late, but will not receive any fee penalties (fee grace period).
9. 3. Any renewal registrations received after September 30 will be considered late and subject to fee penalties (fee penalty period).
- 1001- 4. Any registration not renewed by October 31 will be considered in violation of this ordinance (violation period). Renters will not be allowed to occupy a property if the renewal registration is not received by October 31.

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: Times New Roman, 12 pt, Not Highlight

Formatted: Normal, Indent: Left: 0.5", No bullets or numbering

Formatted: Font: 12 pt, Bold

Formatted: Normal, No bullets or numbering

Formatted: Normal, Indent: Left: 0.25", No bullets or numbering

ATTACHMENT A

907.054. Fees.

1. There shall be a registration fee to recoup the costs of administering the program. -All fees shall be established annually by the City Council. All fees and fines shall be charged to and payable by the property owner.
2. The fee for registrations renewed during the fee penalty period shall be twice the normal registration fee.
3. The fee for registrations renewed during the violation period shall be twice the normal registration fee in addition to any other fees or penalties per Section 907.10.

Formatted: Font: Times New Roman, 12 pt

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.75"

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: Times New Roman, 12 pt

907.056. Manner of Registration.

1. An owner who has an existing rental property as defined by this Chapter that is not already registered must apply for registration pursuant to this Chapter no later than 60 days following the effective date of this Chapter.
2. An owner of a non-rental property that after the effective date of this Chapter wishes to convert the property into a rental property, shall apply for and register the property prior to its conversion.
3. If there is a change in the type of occupancy from the type stated on the registration form statement, a new registration form statement shall be filed within 30 days of the change.
4. When property is sold, the new owner shall register within 30 days of the sale.

907.07. Notice to Tenant, Requirement to Post.

The owner or its agent must post, in accordance with the instructions provided by the City, in each rental unit a current copy of the Registration Certificate provided by the City upon registration. This certificate shall specifically include the following minimum information:

Formatted: Normal, No bullets or numbering, Tab stops: 0.13", Left

1. the street address of the registered property.
2. the name, street address, and telephone number of either the owner or the designated agent,
3. the expiration date of the registration, and

Formatted: Indent: Left: 0.06", Line spacing: single, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.75", Tab stops: 0.13", Left

information about how to access the *Landlord and Tenants Rights and Responsibilities Handbook* provided by the Minnesota Attorney General.

Formatted: Font: Times New Roman, 12 pt, Italic

Formatted: Font: Times New Roman, 12 pt

907.068. Registration Fee and Posting Exemptions.

All owners of residential rental properties are required to register their properties according to Section 907.06, however, the following property owners are exempt from the registration fee and the requirement to post a registration certificate.

Formatted: Font: Times New Roman, 12 pt, Not Bold

1. The owners of a rental dwelling unit is exempted from the registration requirement of this Chapter if residential rental properties where all renters residing in the rental property are related to the owner as a parent, child, sibling, grandparent, grandchild, step-parent, step-child, step-grandparent, or step-grandchild and the owner or agent affirms in the registration files a notarized affidavit with the City stating that each of the renters are is one of these relations.
2. The owners of a rental dwelling unit is exempted from the registration requirement of this Chapter if the residential rental property is licensed by the State of Minnesota as a Group Home and used as such, and the owner or agent must provides the current license number on the registration form.

In all cases, an owner must notify the City in writing within 30 days if an exemption, as described in this Chapter, is no longer applicable.

Formatted: Normal, No bullets or numbering, Tab stops: 0.13", Left

Formatted: Font: 12 pt

907.079. Registration Suspensions and Revocation.

ATTACHMENT A

A rental ~~Property~~ registration may be revoked or suspended at any time under this provision of this chapter by the Community Development Director during the life of said registration for grounds including, but not limited to, the following:

1. False or misleading information given or provided in connection with a registration application.
2. Failure to maintain the residential rental property in a manner that meets pertinent provisions of City Code including, but not limited to, Code Chapters 407 and 906.
3. Violations committed or permitted by the owner or the owner's agent, or committed or permitted by the tenant or the tenant's guests or agents, of any rules, codes, statutes and ordinances relating to, pertaining to, or governing the premises including, but not limited to, the following:
 - A. Minn. Stat. 609.75 through 609.76, which prohibit gambling;
 - B. Minn. Stat. 609.321 through 609.324, which prohibit prostitution and acts relating thereto;
 - C. Minn. Stat. 152.01 through 152.025 and 152.027, subds. 1 and 2, which prohibit the unlawful sale or possession of controlled substances;
 - D. Minn. Stat. 340A.401, which regulates the unlawful sale of alcoholic beverages;
 - E. Minn. Stat. 609.33, which prohibits owning, leasing, operating, managing, maintaining, or conducting a disorderly house, or inviting or attempting to invite others to visit or remain in a disorderly house;
 - F. Minn. Stat. 97B.021, 97B.045, 609.66 through 609.67 and 624.712 through 624.716 and Chapter 103 of the City Code, which prohibit the unlawful possession, transportation, sale or use of weapon;
 - G. Minn. Stat. 609.72, which prohibits disorderly conduct;
 - H. Roseville City Code Section 407, prohibiting public nuisances, Section 405, noise control, Section 906, property maintenance, Sections 1004 and 1005, land use and Section 1018, parking; and
 - I. Minn. Stat. 609.221, 609.222, 609.223, 609.2231 and 609.224, regarding assaults in the first, second, third, fourth and fifth degree.

A suspended or revoked rental registration may be reinstated when the circumstances leading to the suspension or revocation have been remedied.

907.0810. Violation.

Except as provided in Sections 907.056(1) and 907.068, any person ~~who that~~ maintains a residential rental property dwelling unit without having the property registered, or after the registration for the property has been revoked or suspended, or who permits new occupancy in violation of Section 907 is guilty of a misdemeanor and, upon conviction, is subject to a fine and imprisonment as prescribed by state law. In addition to, or in lieu of, charging a misdemeanor, the City may impose administrative fees in an amount set in the City Fee Schedule. Upon the failure to pay an administrative fee, the City may post the dwelling unit as illegal for habitation. Thereafter, the dwelling unit may not be occupied by anyone other than the primary homestead owner and that person's immediate family until (a) the administrative fee has been paid; (b) a rental registration is obtained or the City is satisfied that the dwelling unit will not be used as a rental dwelling unit, and (c) completion of any abatement, written compliance order, legal action from a citation or action per City Code Sections 407.06, 407.07 and 407.08. Each day of each violation constitutes a separate offense.

907.11. Appeals.

An Appeal pertaining to any violation, suspension, or revocation decision addressed in this Chapter may be filed by a residential rental property owner.

ATTACHMENT A

1. The appeal shall be submitted to the City Manager within ten (10) calendar days after the making of the order or decision being appeals.
2. The appeal shall state the specific grounds upon which the appeal is made.
3. The appeal shall be accompanied by the fee set forth in Chapter 314.

Formatted: Font: Times New Roman, 12 pt

Formatted: List Paragraph, Numbered + Level: 1 +
Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left
+ Aligned at: 0.25" + Indent at: 0.5"

When an appeal is filed, a public meeting regarding the matter shall be held before the City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within thirty (30) calendar days of the receipt of the appeal. The Board of Adjustments and Appeals may consider any of the evidence that had previously been considered as part of the formal action that is the subject of the appeal. New or additional information from the appealing applicant(s) may be considered by the Board of Adjustments and Appeals at its sole discretion if that information serves to clarify information previously considered by the Community Development Director.

907.1299. Maintenance of Records.

All records, files, and documents pertaining to the Rental Registration Program shall be maintained in the office of the City and made available to the public as allowed or required by applicable laws, rules, codes, statutes, or ordinances.

907.130. Authority.

Nothing in this Chapter shall prevent the City from taking action under any applicable rule, standard, statute or ordinance for violations thereof and to seek either injunctive relief or criminal prosecution for such violations as therein provided. Nothing contained in this Chapter shall prevent the City from seeking injunctive relief against a property owner or designated agent who fails to comply with the terms and conditions of this Chapter on registration including an order prohibiting the occupancy of such rental units until violations of this Chapter have been remedied by the property owner or designated agent.

907.144. Applicable Laws.

Residential Rental Property shall be subject to all applicable rules, standards, statutes, and ordinances governing use, maintenance, and occupancy of the dwelling or dwelling unit; and this Chapter shall not be construed or interpreted to supersede any other such applicable rules, standards, statutes, or ordinances.

907.12. Notice to Tenant.

~~The owner, or its agent, must provide each tenant with a Resident Maintenance Handbook provided by the City and Tenant Rights and Responsibilities Handbook provided by the Attorney General's office.~~

907.135. Rules, Policies and Procedures.

The City Council may adopt from time to time, by resolution, rules, policies, and procedures for the implementation of this Chapter. Violation of any such rule, policy, or procedure by a property owner shall be considered a violation of this Ordinance.

907.146. No Warranty by the City.

By enacting and undertaking to enforce this Ordinance, neither the City, its designees, the City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any dwelling in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare. A warning in substantially the foregoing language shall be printed on the face of the rental registration.

ATTACHMENT A

907.157. Severability.

If any provision of this Chapter or amendment thereto, or the application thereof to any person, entity or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Chapter shall remain in full force and effect and the application thereof to other persons, entities, or circumstances shall not be affected thereby.

SECTION 3. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 22nd day of February, 2016.

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

ATTACHMENT B

City of Roseville

ORDINANCE SUMMARY NO. ____

**AN ORDINANCE AMENDING SELECT TEXT OF THE ROSEVILLE CITY CODE 907,
REGISTRATION OF RESIDENTIAL RENTAL PROPERTY OF 1 TO 4 UNITS.**

The following is the official summary of Ordinance No. ____ approved by the City Council of
Roseville on February 22, 2016:

The Roseville City Code is hereby amended to modify/clarify specific requirements within the
Roseville City Code 907, Registration of Residential Rental Property of 1 to 4 units.

A printed copy of the ordinance is available for inspection by any person during regular office
hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive,
Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the
Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue
North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

REQUEST FOR COUNCIL ACTION

Date: February 22, 2016
Item No.: 11.a

Department Approval

City Manager Approval



Item Description: Receive Presentation about a Grant Received by the Lake McCarrons Neighborhood Association to Host Community Conversations in Southeast Roseville

BACKGROUND

Lake McCarrons Neighborhood Association (LMNA), along with The Advocates for Human Rights (AHR) applied for a grant from The Linking Communities Project to host three community conversations among residents in Southeast Roseville. The Karen Organization of Minnesota (KOM) and the City of Roseville Community Engagement Commission were also listed as supporters of the grant application. LMNA was recently notified that it was awarded a grant in the amount \$4,000 to conduct the community conversations. AHR will provide an additional \$1,200 for the sessions.

Sherry Sanders representing LMNA and Madeline Lohman of AHR, along with Theresa Gardella of the Community Engagement Commission will be present to provide information about the community conversations and answer any questions the City Council may have.

Given the City's priority in SE Roseville, staff recently met with the grant applicants to review the proposed work to make sure that it integrates with the City's efforts in the area. Given that the grant will allow for direct conversations with all residents in the area, staff feels this initiative is useful and will help highlight issues of mutual concern. As the City embarks on its efforts to look for ways to improve and strengthen SE Roseville, the input from these conversations will be helpful.

FINANCIAL IMPLICATIONS

No direct financial cost to the City with the exception of staff attending the grant funded community conversations as appropriate.

REQUESTED COUNCIL ACTION

No action required. Presentation for informational purposes only.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachment A: TLC Grant Application November 30 City Council Meeting Minutes



Grant Application

2016 Funding Cycle

The Linking Communities Project: Creating Welcome for Refugees (TLC Project) is supporting local, coordinated, and strategic initiatives to increase welcome for refugees and support for resettlement. TLC Project partners* urge groups to collaborate with each other and to reach beyond more usual refugee stakeholders to do this work throughout their community or region.

Grants of up to approximately \$3,000 will be made to implement proposed activities, however larger grants will be considered for community, regional, or statewide collaborations. The grant cycle will last six months, beginning January 1, 2016. Your organization will be required to submit an interim and final report of no more than two pages each during the grant period.

If you believe your organization, collaborative, or group would benefit from a grant, please answer the questions below. (Please type in your response with a short paragraph for each question.)

Notes:

- The organization that manages the grant must be a registered non-profit organization, and funds may not be used for lobbying.
- Funding may NOT be used for direct services to refugees.

Applications must be received by close of business on December 4, 2015 and sent to elizabeth.mandelman@hias.org (202-212-6023). Final decisions will be made by the end of the year.

You do NOT need to have attended the in-person statewide meeting in Minnesota to apply.

NAME OF ORGANIZATION(S):

Lake McCarrons Neighborhood Association
The Advocates for Human Rights
City of Roseville Community Engagement Commission
Karen Organization of Minnesota

* TLC Project is coordinated by HIAS, partnering with Church World Service, Lutheran Immigration and Refugee Service, the International Rescue Committee, the U.S. Committee for Refugees and Immigrants, the U.S. Conference of Catholic Bishops, and World Relief. We work closely with Refugee Council USA, Welcoming America, the Center for Applied Linguistics. The project is partially funded by the J.M. Kaplan Fund.

TLC Project Grant Application

IF MULTIPLE PARTNERS, NAME OF THE COORDINATING ORGANIZATION THAT WILL RECEIVE AND MANAGE THE FUNDS:

Lake McCarrons Neighborhood Association

CONTACT AT MANAGING ORGANIZATION (name, email, phone):

Sherry Sanders, mccarronscommunity@gmail.com, 651-772-3311

CHECK SHOULD BE MADE OUT TO:

Lake McCarrons Neighborhood Association

ADDRESS (to send check):

363 McCarrons Blvd South
Roseville MN 55113

1) What is your proposed initiative to create increased welcome for refugees and support for resettlement in your community or region?

Lake McCarrons Neighborhood Association, along with The Advocates for Human Rights, the Roseville Community Engagement Commission and the Karen Organization of Minnesota will collaborate to host a series of three community conversations in southeast Roseville.

The population of Karen refugees in Roseville has dramatically increased over the past five years, with an estimated 120 families concentrated in apartment complexes in the southeast corner of the city. Despite their presence in the community for over five years, many of the surrounding neighbors have minimal knowledge of Karen culture or interaction with their Karen neighbors. This has led to conflict and misunderstanding, with several residents contacting city government to file complaints against their Karen neighbors. Karen refugees have faced numerous challenges to feeling welcomed in Roseville, but most refugees lack the language skills or knowledge of how to seek city services, address neighborhood problems, or bring their opinions to city decision-making forums.

Through a series of three inter-linked conversations, the Karen, their neighbors, community institutions such as schools and churches, and members of the Community Engagement Commission will come together to build relationships, work across cultural barriers, discuss common problems and collectively strive to make Karen refugees welcome in Roseville.

TLC Project Grant Application

The Karen Organization of Minnesota will facilitate the first event, which will be conducted predominantly in the Karen language. Lake McCarrons Neighborhood Association will host the second and will partner with the Central Park Elementary School to host the third.

At each conversation, participants will first meet over a light meal to begin building relationships with fellow residents. Following the meal, the facilitator will lead the large group in a discussion of what a welcoming community looks like to them. Then, the participants will divide into small groups to tackle the following questions:

- Do I feel welcome in Roseville [or in Roseville schools]?
- Of the things I identified as being part of a welcoming community, what is working well? What is not working well?
- What would I change to feel more welcome in Roseville [or in Roseville schools]?

These questions focus on “welcome” as a way to direct the conversation towards the needs of newcomers such as the Karen, but the questions are also open enough that even long-term residents will be able to share their experiences of feeling included in their community. At the conclusion of the event, the small groups will share some of their responses with the large group.

After the conversations, The Advocates will provide a workshop for Lake McCarrons Neighborhood Association and interested individuals from the Community Engagement Commission and the Karen Organization of Minnesota that will help them analyze the results of the conversations. The workshop focuses on using the conversation results to identify immediate next steps and future actions that would improve community engagement in Roseville.

The Advocates for Human Rights will draft a report with the results of the community conversations and the workshop in consultation with Lake McCarrons Neighborhood Association and the other partners. The report will focus on recommendations for short- and long-term actions that the Lake McCarrons Neighborhood Association, the Community Engagement Commission and other community institutions can take to help the Karen feel more welcome in Roseville. The final report will be released publicly in a community event that would also include participants from the three conversations.

2) Is this a new initiative or a continuation/expansion of one that you have already started? If it is not new, please briefly describe how the funding will help you take your initiative further than you otherwise would have been able.

Last year, The Advocates for Human Rights published *Moving from Exclusion to Belonging: Immigrant Rights in Minnesota Today*, a report that centers on the human rights of refugees and immigrants in Minnesota. The report places its findings and recommendations within the context of state, federal, and international human rights law to identify what is working to promote integration and success, what is failing, and what gaps exist in public policy.

As a follow up to that work, The Advocates is collaborating with communities that are working to improve the experiences of potentially marginalized residents such as immigrants and refugees on many issues, including civic engagement, housing, and education.

TLC Project Grant Application

The Advocates has been in discussions with the Lake McCarrons Neighborhood Association and the City of Roseville Community Engagement Commission to bring this initiative to their community. The funding will enable this coalition to carry out the events and to host them in the most inclusive way possible, encouraging the involvement of all by providing transportation, food, activities for children, and translation and interpretation.

In 2014, the City of Roseville Community Engagement Commission also began hosting regular Karen Interagency Work Group meetings involving multiple units of city government, the Ramsey County Commissioner's Office, KOM, Lake McCarrons Neighborhood Association, Roseville Adult Basic Education, and other stakeholders with an interest in welcoming Karen refugees.

Through this initiative, Lake McCarrons Neighborhood Association and its partners will gather input directly from residents to share with this diverse group of stakeholders. These meetings will also help identify ways for residents to become more involved with Karen Interagency Work Group and its members on an ongoing basis.

3) How do you see this initiative positively affecting the level of welcome for refugees and support for resettlement in your community?

Both city government and neighbors are crucial to making refugees feel welcome in their new homes. The Karen need city services and assistance but do not have the language skills or political knowledge to present their needs to city government. Cultural differences are causing tensions with other local residents. By bringing together refugees, members of the Community Engagement Commission, and local residents in productive, solution-oriented conversations, the initiative will help address current issues in the community and build the relationships necessary for the long-term inclusion of refugees in Roseville.

4) How will partner organizations work together, and/or how will you leverage other connections you have in your community?

Lake McCarrons Neighborhood Association will lead the coalition, scheduling the events, arranging the venues, coordinate food and transportation with the Community Engagement Commission, conducting outreach with local residents, and bringing in local community partners such as Galilee Lutheran Church and Central Park Elementary School.

The Advocates for Human Rights will facilitate the English-language conversations, provide technical assistance to other facilitators and discussion leaders, create promotional materials and all materials needed for the events, and write the final report detailing the outcome of the conversations.

The City of Roseville Community Engagement Commission will serve as a liaison with city officials and staff, conduct outreach, and assist with drafting the final report.

TLC Project Grant Application

The Karen Organization of Minnesota will conduct outreach and foster participation by the Karen community, facilitate the first conversation in Karen, provide translation and interpretation for the two subsequent English-language events, and assist with drafting the final report.

5) *How do you plan to engage mainstream society/how will your initiative reach beyond already existing refugee stakeholders?*

Lake McCarrons Neighborhood Association has a diverse membership including many long-term residents. Many of these residents do not know the Karen community and are unsure of the demographic changes to their neighborhood. One purpose of the conversations is to build bridges between these residents and the Karen, to help combat misunderstandings, increase cross-cultural knowledge, and increase community cohesion.

The City of Roseville Community Engagement Commission is interested in helping the Karen feel welcome in the city and will serve as liaison with city government, keeping them informed of the progress of the project and offering opportunities for involvement in the conversations and subsequent reporting.

6) *How will you include refugee voices in your project?*

The Karen Organization of Minnesota (KOM) is the first Karen-led nonprofit organization in the country. They will conduct outreach to the Karen community to encourage participation in all three community conversations. For the first conversation, KOM will be the primary host, facilitating the event almost entirely in Karen for maximum accessibility. The goal of the first event is to allow Karen residents to speak more freely and gain confidence to participate in the subsequent events with the larger community. KOM will provide translation and interpretation for those subsequent events since language is a major barrier for refugees to feel welcome in Roseville.

7) *How much money are you requesting?*

\$4000

8) *How do you plan to document and evaluate the effectiveness of your efforts, as well as how funds are spent?*

Lake McCarrons Neighborhood Association, The Advocates for Human Rights, the Karen Organization of Minnesota, and members of the Community Engagement Commission will write a draft report of the results from the conversations and release it publicly in a community event that would also include participants from the three conversations.

The report will include recommendations for short- and long-term actions that the Lake McCarrons Neighborhood Association, the Community Engagement Commission and other community institutions

TLC Project Grant Application

can take to help the Karen feel more welcome in Roseville. Lake McCarrons Neighborhood Association, The Advocates for Human Rights and the Community Engagement Commission will follow-up after the release of the report to monitor which of those recommendations are carried out.

9) *Please provide a simple budget, and include other funds or in-kind support you will provide or receive from partners or other funders.*

See attached.

Lake McCarrons Neighborhood Association
The Advocates for Human Rights
City of Roseville Community Engagement Commission
Karen Organization of Minnesota

TLC Project Budget
January - June 2016

REVENUE

TLC grant	4,000
The Advocates for Human Rights partner funding	1,200
TOTAL PROJECT REVENUE	5,200

EXPENSE

Van rental (\$150 x 3)	450
Refreshments (\$300 x 3)	900
Printing	450
Publicity	250
Child care (\$50 x 3)	150
Stipend for use of space (\$100 x 3)	300
Advocates for Human Rights Staff 40 hours @ \$30 per hour	1,200
Workshop preparation, facilitation, and report	
Karen Organization of Minnesota Staff 60 hours @ \$25 per hour	1,500
Participant recruitment, workshop facilitation, interpretation, translation	
TOTAL PROJECT EXPENSE	5,200

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: February 22, 2016
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Approve Resolution Approving the Vacation of an Easement for Oakwood Heights Holdings Minor Subdivision

BACKGROUND

In 1957 the City of Roseville was granted a 20 foot wide utility easement by deed for the construction of a watermain and sanitary sewer system running through the property.

As part of a proposed subdivision in this area, Oakwood Heights Holding, the developer, has recommended the vacation of an existing easement running through the parcel at 892 County Road B. The current easement does not cover the alignment of the existing sanitary sewer and watermain pipe running through this parcel.

As seen on the attached minor subdivision, Attachment C, new utility easements would be established through the subdivision to cover the alignments of the existing sanitary sewer and watermain.

The vacation will be not be official until such time the City Manager executes and records a Notice of Completion of this vacation. This will be done once the minor subdivision has been approved by the City Council. Therefore, staff is recommending the vacation of the easement running west to east on the parcel located at 892 County Road B.

FINANCIAL IMPACTS

There is no financial impact to the City of Roseville.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the attached resolution approving the vacation of the easement running north to south on the parcel at 892 County Road B.

REQUESTED COUNCIL ACTION

Conduct a public hearing receiving any public comments related to the proposed easement vacation.

Approval of resolution approving the vacation of a sewer easement running north to south on the parcel at 892 County Road B. The vacation will be subject to Council approval of the minor subdivision.

Prepared by: Jesse Freihammer, City Engineer
Attachments: A: Resolution
B: Aerial view of Subject Property
C: Draft Oakwood Heights Holding Minor Subdivision

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 22nd day of February, 2016, at 6:00 p.m.

The following members were present: ; and and the following members were absent:

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION NO.

APPROVING THE VACATION OF AN EASEMENT LOCATED ON THE EAST 160 FEET OF THE WEST 780 FEET OF THE EAST 8 1/3 ACRES OF THE NORTH 20 RODS OF THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 29, RANGE 23, EXCEPT THE NORTH 33 FEET THEREOF TAKEN FOR COUNTY ROAD B WEST, ACCORDING TO THE GOVERNMENT SUVEY THEREOF, RAMSEY COUNTY, MINNESOTA

AND

ALL OF THE EAST 8 1/3 ACRES OF THE NORTH 20 RODS OF THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 29, RANGE 23, EXCEPT THE WEST 780 FEET THEREOF, ALSO EXCEPT THE EAST 245 FEET THEREOF, AND EXCEPT NORTH 33 FEET THEREOF TAKEN FOR COUNTY ROAD B WEST, ACCORDING TO THE GOVERNMENT SUVEY THEREOF, RAMSEY COUNTY, MINNESOTA

WHEREAS, easement was dedicated to the City of Roseville by deed; and

WHEREAS, a Request has been filed with the City of Roseville requesting the vacation of said sewer easement which lie within the following described real property:

All that part and portion of the East 160 feet of the West 180 feet of the East 8 1/3 acres of the North 20 rods of the NW 1/4 of Section 14, Town 29, Range 23, lying East of the following described line:

Beginning at a point on the north line, said point lying 16 feet distant westerly from the northeast corner; thence south 6 degrees 00 minutes west approximately 102 feet; thence south 7 degrees 00 minutes east approximately 196 feet to the southeast corner of said parcel,

And lying west of the following described line:

Beginning at a point on the east line, said point lying 30 feet distant southerly from the northeast corner; thence south 6 degrees 00 minutes west approximately 68 feet; thence south 7 degrees 00 minutes east approximately 50 feet to a point on the east line, said point lying 146 feet distant northerly from the southeast corner of said parcel.

Also, all that part and portion of the East 8 1/3 acres of the North 20 rods of the NW

1/4 of Section 14, Town 29, Range 23, except the West 780 feet thereof, lying West of the following described line:

Beginning at a point on the west line, said point lying 146 feet distant northerly from the southwest corner of said parcel, thence south 7 degrees 00 minutes east approximately 159 feet to a point on the south line, said point lying 20 feet easterly of the southwest corner of said parcel.

WHEREAS, after two weeks published and posted notice have been given as well as notice having been mailed to all affected property owners according to Minnesota Statutes, a public hearing was held on February 22, 2016 at which all persons interested in said vacation were given an opportunity to be heard; and

WHEREAS, the Roseville City Council has determined that the vacation would be in the public interest;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA:

1. That the City of Roseville hereby vacates the easement dedicated to the City by deed, which lies within the following described real property:

All that part and portion of the East 160 feet of the West 180 feet of the East 8 1/3 acres of the North 20 rods of the NW 1/4 of Section 14, Town 29, Range 23, lying East of the following described line:

Beginning at a point on the north line, said point lying 16 feet distant westerly from the northeast corner; thence south 6 degrees 00 minutes west approximately 102 feet; thence south 7 degrees 00 minutes east approximately 196 feet to the southeast corner of said parcel,

And lying west of the following described line:

Beginning at a point on the east line, said point lying 30 feet distant southerly from the northeast corner; thence south 6 degrees 00 minutes west approximately 68 feet; thence south 7 degrees 00 minutes east approximately

1 50 feet to a point on the east line, said point lying 146 feet distant northerly
 2 from the southeast corner of said parcel.

3
 4 Also, all that part and portion of the East 8 1/3 acres of the North 20 rods of
 5 the NW
 6 ¼ of Section 14, Town 29, Range 23, except the West 780 feet thereof, lying
 7 West of the following described line:

8
 9 Beginning at a point on the west line, said point lying 146 feet distant
 10 northerly from the southwest corner of said parcel, thence south 7 degrees 00
 11 minutes east approximately 159 feet to a point on the south line, said point
 12 lying 20 feet easterly of the southwest corner of said parcel.

- 13
 14 2. The vacation applies only to the easement which lies within the real property described in
 15 Provision 1 above which were dedicated to the City by deed and not to: (a) the rights of
 16 existing utilities, if any, and (b) any other easements running to or benefiting the City of
 17 Roseville or the Metropolitan Council.
 18
 19 3. Contingent upon the establishment of new utility easements on this property, dedicated to
 20 the City of Roseville during a minor subdivision lot split, the City Manager is directed to
 21 execute and record a Notice of Completion of this vacation proceeding pursuant to
 22 Minnesota Statutes §412.851. The vacation authorized by this Resolution shall not be
 23 effective until the Notice of Completion is recorded in the office of the Ramsey County
 24 Recorder.

25
 26 The motion was duly seconded by Councilmember and upon vote being taken thereon, the
 27 following voted in favor thereof: ; and and the following voted against:

28
 29 WHEREUPON said resolution was declared duly passed and adopted.

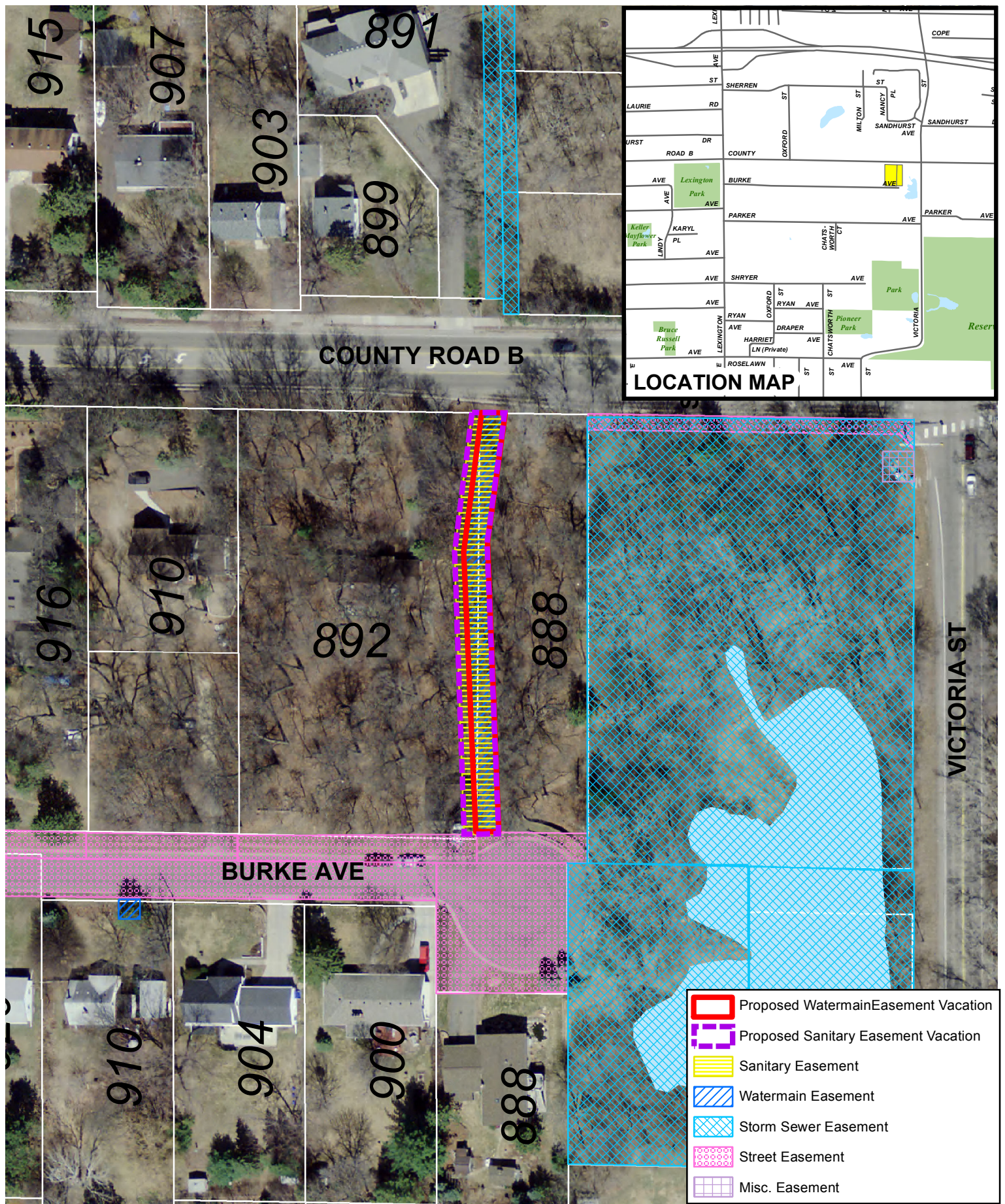
STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 22nd day of February, 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 22nd day of February, 2016.

Patrick Trudgeon, City Manager

(SEAL)



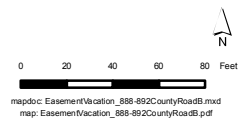
888-892 County Road B Easement Vacation



Prepared by:
Engineering Department
January 22, 2016

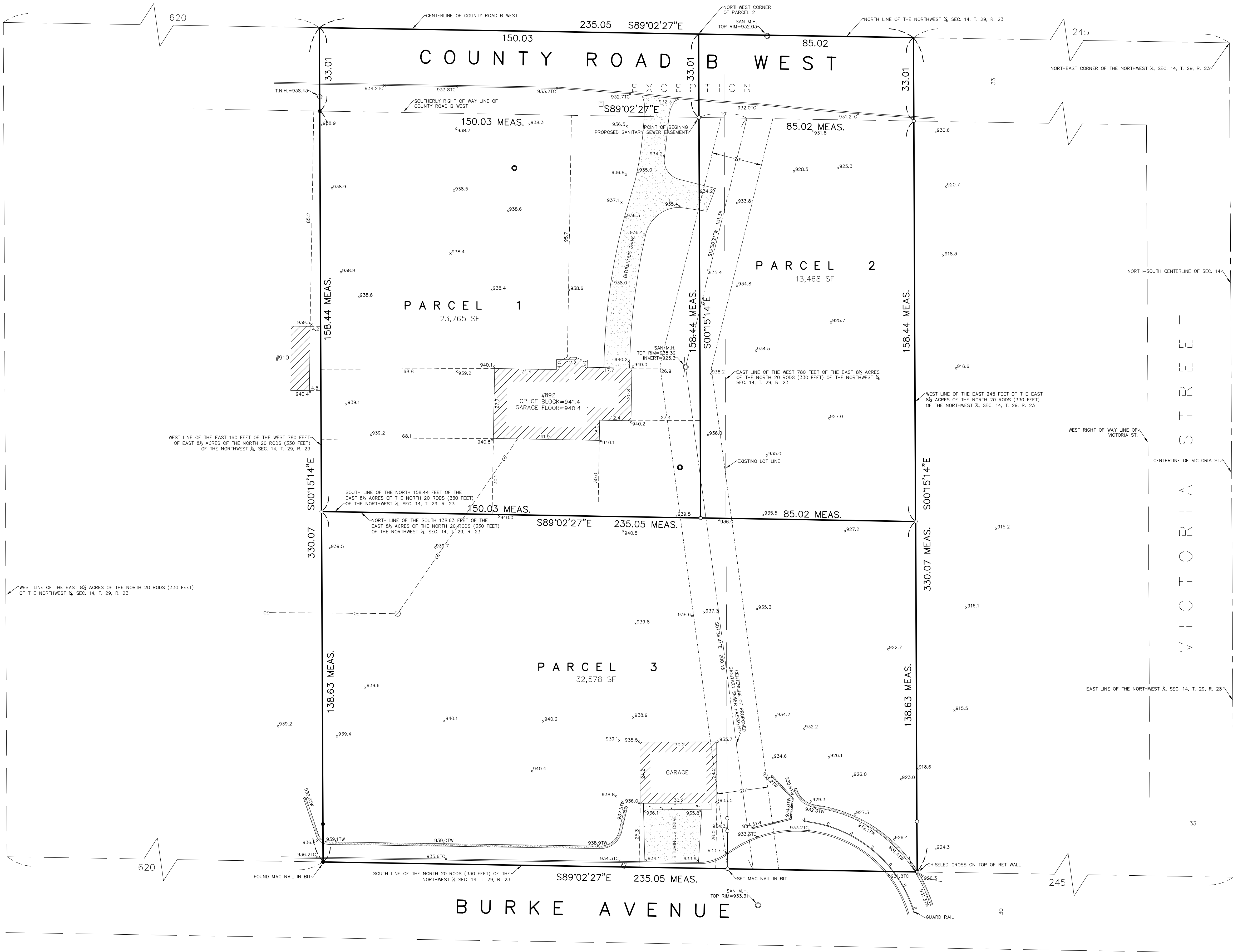
Data Sources and Contacts:
* Ramsey County GIS Base Map (104/16)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department
2650 Civic Center Drive, Roseville, MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in Ramsey County, Minnesota, and is not intended to be used as a legal document. The data shown on this map is for informational purposes only and should not be used for any other purpose. The City of Roseville does not warrant the accuracy or completeness of the data shown on this map. The City of Roseville is not responsible for any errors or omissions on this map. The City of Roseville is not responsible for any damages or losses resulting from the use of this map. The City of Roseville is not responsible for any damages or losses resulting from the use of this map. The City of Roseville is not responsible for any damages or losses resulting from the use of this map.



SITE ADDRESS: 892 COUNTY RD. B WEST
ROSEVILLE, MN 55113

3 PARCEL MINOR SUBDIVISION SURVEY FOR:
OAKWOOD HEIGHTS HOLDING



Legend

- OE --- Overhead Electric
- Telephone Pedestal
- Sanitary Manhole
- Water Shutoff
- Concrete Curb
- Timber Retaining Wall
- Keystone Retaining Wall
- x900.0 Existing Elevation
- x900.0TC Top of Curb Elevation
- x900.0TW Top of Wall Elevation
- Found Iron Monument
- Set Iron Monument

SCALE: 1 INCH = 20 FEET

EXISTING PROPERTY DESCRIPTION:

The East 160 feet of the West 780 feet of the of the East 8½ acres of the North 20 rods of the Northwest ¼ of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B, according to the Government Survey thereof, Ramsey County, Minnesota.

and

All of the East 8½ acres of the North 20 rods of the of the Northwest ¼, Section 14, Township 29, Range 23, except the West 780 feet thereof, also except the East 245 feet thereof, Ramsey County, Minnesota.

PROPOSED PROPERTY DESCRIPTIONS:

PARCEL 1
The East 150 feet of the West 770 feet of the East 8½ acres of the North 158.44 feet of the North 20 rods (333 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PARCEL 2
The East 85 feet of the West 855 feet of the East 8½ acres of the North 158.44 feet of the North 20 rods (333 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PARCEL 3
The East 235 feet of the West 855 feet of the East 8½ acres of the South 138.63 feet of the North 20 rods (333 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government Survey thereof, Ramsey County, Minnesota, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PROPOSED SANITARY SEWER EASEMENT:

An easement for sanitary sewer 20 feet in width lying within the following described parcels of land:

PARCEL 1
The East 150 feet of the West 770 feet of the East 8½ acres of the North 158.44 feet of the North 20 rods (333 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PARCEL 2
The East 85 feet of the West 855 feet of the East 8½ acres of the North 158.44 feet of the North 20 rods (333 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, except the North 33 feet thereof taken for County Road B West, according to the Government Survey thereof, Ramsey County, Minnesota, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

PARCEL 3
The East 235 feet of the West 855 feet of the East 8½ acres of the South 138.63 feet of the North 20 rods (333 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government Survey thereof, Ramsey County, Minnesota, subject to a sanitary sewer easement as per Exhibit A, and subject to a water main easement as per Exhibit A.

The centerline of said easement described as follows:

Commencing at the Northwest corner of Parcel 2 of attached Exhibit A; thence South 00 degrees 15 minutes 14 seconds East assumed bearing along the West line of Parcel 2 a distance of 33.01 feet to the Southerly right of way of County Road B; thence South 89 degrees 02 minutes 27 seconds East along the Southerly right of way of said County Road B West a distance of 19 feet to the point of beginning; thence South 12 degrees 50 minutes 21 seconds West a distance of 101.36 feet; thence South 07 degrees 39 minutes 41 seconds East a distance of 200.45 feet and there terminating, the sidelines of said easement are to be prolonged or shortened to end at the Southerly right of way line of County Road B West and the South line of the North 20 rods (330 feet) of the Northwest Quarter of Section 14, Township 29, Range 23, according to the Government survey thereof, Ramsey County, Minnesota.

BENCHMARK:

T.N.H. at 910 Burke Ave. Elevation = 941.13.

NOTES:

- All existing building dimensions are measured to the finished siding and not the building foundation.
- The location of all utilities shown are from observed evidence in the field and from plans furnished by the utility companies and are approximate. Utility companies should be notified for exact location before doing any excavation.

I hereby certify to Oakwood Holdings 40652, LLC and All American Title Co., Inc. and their respective successors and assigns that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

Woodrow A. Brown

Woodrow A. Brown, R.L.S. MN REG 15230

Dated: 01-11-2015

W. BROWN LAND SURVEYING, INC.
8030 Cedar Avenue So., Suite 228
Bloomington, MN 55425
Bus: (952) 854-4055
Fax: (952) 854-4268

Drawing: 278-15	Date: 01-11-2015	Scale: 1 Inch = 20 Feet	1 of 1
-----------------	------------------	-------------------------	--------

REQUEST FOR COUNCIL ACTION

Date: 2/22/2016
Item No.: 14.a

Department Approval

City Manager Approval



Item Description: Consider Approval for Joint Powers Agreement Between the Cities of Saint Paul, Little Canada, Maplewood, Falcon Heights, North Saint Paul, Lauderdale, White Bear Lake, New Brighton, Lake Johanna Fire Department, and the City of Roseville, for Automatic Dispatch of the Closest Emergency Unit

BACKGROUND

In 2014 the Ramsey County Fire Chiefs Association started a committee to research and evaluate the opportunity for increased Shared Services and a component of Closest Unit Dispatching amongst fire departments in Ramsey County. The Roseville Fire Department took an active role in the committee to assist with evaluating and vetting future opportunities.

The concept behind Closest Unit Dispatching will be advanced and faster response times to our most critical calls: structure fires and cardiac arrests. It is hoped with a decreased response time for emergency personnel to these critical call types, the opportunity to provide for life-saving maneuvers is increased.

The Fire Department will provide a presentation and further insight into how the program will potentially look, as well as the critical benefits to the citizens of Roseville as well as neighboring communities throughout Ramsey County from this partnership.

FINANCIAL IMPACTS

The financial impact of this agreement will be related to use of apparatus and personnel for response to emergencies as outlined in the JPA and presentation. As this program is new and untested it is not possible at this time to place a cost on this program.

Fire Administration is committed to continual evaluation of all aspects of the program and will provide regular updates to council on outcomes, including costs.

STAFF RECOMMENDATION

Staff recommends Council approve the Fire Department entering into a Joint Powers Agreement between the Cities of Saint Paul, Little Canada, Maplewood, Falcon Heights, North Saint Paul, Lauderdale, White Bear Lake, New Brighton, Lake Johanna Fire Department, and the City of Roseville, for Automatic Dispatch of the Closest Emergency Unit.

27 **REQUESTED COUNCIL ACTION**
28 Authorize the Fire Department to enter into a Joint Powers Agreement between the Cities of Saint Paul,
29 Little Canada, Maplewood, Falcon Heights, North Saint Paul, Lauderdale, White Bear Lake, New
30 Brighton, Lake Johanna Fire Department, and the City of Roseville, for Automatic Dispatch of the
31 Closest Emergency Unit.

32
33
34

Prepared by: Timothy O'Neill, Fire Chief (651) 792-7305

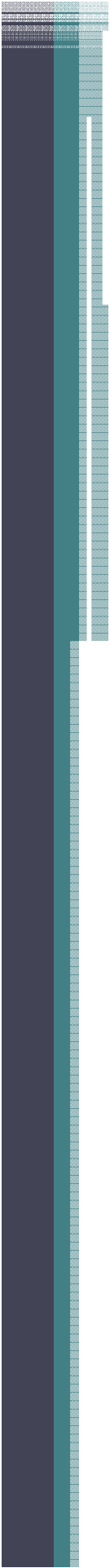
Attachments: A: Presentation

Shared Services- Closest Unit Dispatching

Roseville City Council

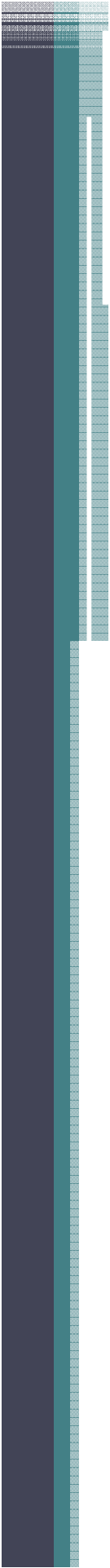
February 22, 2016





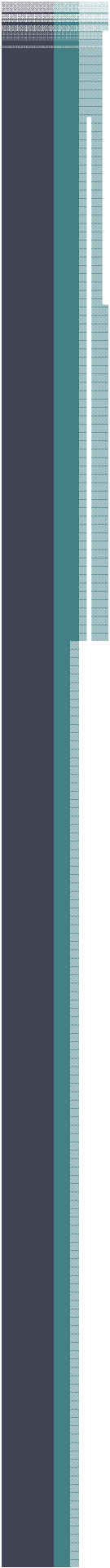
Overview

- A committee made up of staff from fire agencies in Ramsey County and the Ramsey County Emergency Communications Center.
- Establishing a **customer-first** based program utilizing existing technology through the dispatch center.
 - Critical call focused.
 - One of the few programs of this nature in the country.



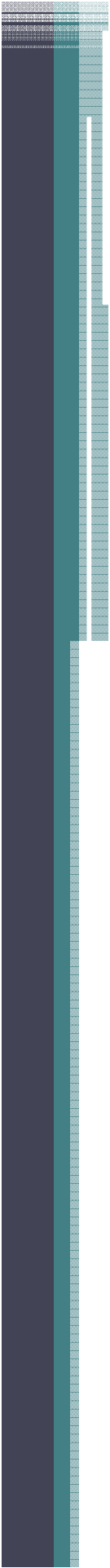
Where are we at?

- A completed JPA development process.
- Several fire departments have completed the JPA review and signing process.
- Currently finalizing response plans and unit types with Ramsey County Emergency Communications Center and the committee.



The Known & Unknown

- Frequency of calls
 - Costs
- Call types
 - Structure Fires
 - Cardiac Arrests
 - Project Lifesaver a new addition
- Our response
 - Process of Roseville Fire's response



Timeline & Next Step

Recommendations

- Agreement amongst municipalities
 - March 1
- CAD Updates, Edits, and Training in Dispatch
 - Spring and Summer 2016
- Implementation of a Shared Services- Closest Unit Dispatch Program.
 - 12-18 month trial period to evaluate the program (October 1, 2017).

END

- Questions?



REQUEST FOR COUNCIL ACTION

Date: 02/22/2016
Item No.: 15.a

Department Approval



City Manager Approval



Item Description: High Density Housing Discussion and Housing/Economic Development Update

BACKGROUND

The City Council has requested that staff bring forward information on the City's planning for high density housing for discussion. The high density housing discussion was originally scheduled for the January 25th meeting, but was unable to be presented due to the late hour of the City Council meeting. In addition, the City Council has asked for an overview of the City's Housing and Economic Development programs which has been scheduled for the February 8th meeting for some time. Although these issues are somewhat separate, they have significant areas of overlap, so we have combined them for the purposes of discussion in order to provide a more comprehensive overview of the City's current programs and issues in the areas of Housing and Economic Development.

There is a large amount of information provided in this RCA and the attachments. It is understood that it may not be possible to go through it all in a single meeting. The purpose is to provide the City Council with a broad overview of the current status in these areas and it is anticipated that the City Council may want to discuss certain aspects in greater detail in the future. Staff would like to note that Attachment G is a large table providing an overview of the City's current Housing and Economic Development programs, budget information, partnerships and fund balances which could be a good item to use as a reference while digesting the information contained in the RCA.

Since it is continued from January 25th, we have started with the high density housing discussion. The additional information regarding the City's current programs and services in the areas of housing and economic development begins on page 4 of this RCA.

High Density Housing Discussion

Zoning

The City has two zoning districts that are exclusively designed for high density residential development.

As identified on the attached zoning map (Attachment A), High Density Residential (HDR)-1 is the most commonly used zoning designation for high density residential. HDR-1 allows residential development between 12 and 24 units per net acre. The maximum building height is 65 feet.

HDR-2, which has not been used extensively, allows residential development higher than 24 units per net acre and does not have a maximum density. However, HDR-2 does have a

maximum building height of 95 feet that effectively limits the maximum density that can actually be constructed on a site.

Staff examined the HDR zoned properties in greater detail (Attachment B) and identified several items that could be of interest:

- Although there are not many properties currently zoned HDR-2, several of the HDR-1 properties have been developed at HDR-2 densities. In the future, the City may want to consider rezoning these existing properties to HDR-2 to better recognize the existing development pattern.
- There are currently four proposed developments that include almost 300 units of multi-family in various stages of seeking City approvals for 2016 construction. All of these projects are oriented towards the senior market.
- There is approximately 57.8 acres of HDR guided land that has not yet been developed. If developed at HDR-1 densities, that would provide enough room for 693 – 1387 additional units. If developed at HDR-2 densities, the number would be higher. Note: This figure does not include the land zoned HDR-1 north of Terrace Drive or on Old Highway 8 that are in the process of being rezoned.
- Some of the HDR guided sites are already intensively developed with another use (such as the south side of County Road C between Snelling Avenue and Hamline Avenue); therefore, the economics of redevelopment of these types of sites could be challenging or cost-prohibitive.

Community Mixed Use (CMU) 2, 3 and 4 can also be used for development of high density residential. These districts have no density maximum but a height limitation of 65 feet, so development in this area would be expected to be similar to densities found in HDR-1 (Attachment C). CMU-1 has height limitations that prevent its use for high density housing development.

Although it is not commonly known, the Community Business District also allows multi-family (on the upper floors only). This district allows up to 24 units per acre, but has a 40 foot height limitation. This type of multi-family development would be more of the small, mixed use variety where the density is higher because of a small lot area, not because there are a lot of units or a tall building.

Housing Mandates

The discussion of high density housing often raises the issue of how much discretion a city has with regards to planning for it. There are a lot of public misconceptions about the roles of various agencies and processes, particularly surrounding the Metropolitan Council, which is the regional housing authority but also the regional planning agency, transit agency, wastewater agency, etc.

The primary mandate occurs in the comprehensive planning process. Every comprehensive plan update cycle, the Metropolitan Council projects the housing needs for the community. Roseville's projections are as follows:

	2010 (actual)	2014 (est.)	2020	2030	2040
Population	33,660	34,719	33,800	34,000	34,500
Households	14,623	15,006	15,300	15,700	16,100

72

73 Note that the number of households is projected to rise, even as the population declines. This is
74 due to the projected continued decline in the average household size in Roseville. From 2010 –
75 2040, the population is projected to increase by 840 people, but the number of residential units is
76 projected to increase by 1,477.

77 The Metropolitan Council also projects a community's share of the region's need for low and
78 moderate income housing. It has determined that the number of units needed between 2021-
79 2030 is 142, broken down as follows (AMI: Area Median Income – Ramsey County is \$55,460):

80

At or below 30% AMI	72
31-50% AMI	50
51-80% AMI	20
Total Units	142

81 An explanation of how this allocation is determined can be found in Attachment D.

82 The primary mandate from the Metropolitan Council is that a community has to guide sufficient
83 land at minimum residential densities to support the community's total allocation of affordable
84 housing units in one of two ways (Attachment E):

85 **Option 1:**

86 *Guide sufficient land at 8 units per acre (Roseville's medium density) to accommodate all of the*
87 *total allocation or 17.75 acres (142 units/8 units per acre).*

88 **Option 2:**

89 *Guide sufficient land at 12 units per acre to address the allocation of up to 50% of AMI or 10.17*
90 *acres (122 units/12 units per acre).*

91 **AND**

92 *Guide sufficient land at 6 units per acre to address the allocation of 51%-80% of AMI or 3.33*
93 *acres (20 units/6 units per acre).*

94 It is important to note that there is not a requirement that this guided property be developed as
95 low to moderate income housing. The community just has to make it available.

96 In addition to the land guiding mandate, the Metropolitan Council also requires communities to
97 identify the programs, fiscal tools, and other actions that could be used to meet the existing and
98 projected housing needs identified. The Metropolitan Council does not force communities to use
99 these programs or tools as part of any proposed projects. That is fully up to the local unit of
100 government to decide.

101 **Housing Incentives**

102 The Metropolitan Council does encourage communities to provide low to moderate income
103 housing as part of its Livable Communities Act grant programs, such as the LCDA (Livable
104 Communities Demonstration Account), TBRA (Tax Base Revitalization Account) and LHIA
105 (Local Housing Incentives Account). A community's chance of receiving one of these grants is
106 impacted by how much affordable housing is being provided in the proposed development and/or
107 how the community performed in the past in providing affordable housing. Whether a
108 community chooses to participate in any of these programs is entirely voluntary.

In the past, Roseville has successfully applied for 17 Livable Communities Act grants totaling almost \$5 million, although approximately \$1.4 million of that figure was for the recent Sherman project and was returned to the Metropolitan Council.

The Metropolitan Council does maintain a detailed scoring system to identify how it views a community is performing in regards to providing low to moderate income housing. The most recent housing score for Roseville is 100% (Attachment F) indicating that the Metropolitan Council views Roseville to be one of the top performers in this area.

Housing and Economic Development Division Activities

The Community Development (CD) Department has a Housing and Economic Development (HED) Division that leads the City's housing and economic development functions and coordinates with other local, regional and state partners. The HED activities are funded by a combination of EDA reserve funds, occasional grants and community development funds. For 2016, the EDA does not have a levy and therefore all activities traditionally funded by the EDA/HRA are being funded from existing EDA reserves.

HED has several areas of focus including:

- Blight prevention and elimination
- Business networking
- Education
- Housing affordability
- Job creation/retention
- Property tax growth
- Sustainability, particularly regarding energy

HED's small staff size and broad areas of responsibility has created a structure that places a high value on partnerships that can leverage staff resources. HED staff includes one full staff member and partial FTEs of the department head, senior office assistant and GIS technician. A summary of HED's current activities and partnerships can be found in Attachment G.

In addition to HED's community services, it also serves an important role within the CD Department because it is the division that is not fully obligated to permit processing activities and can therefore undertake special projects. Roseville differs from many cities in that it does not have any long range planning or neighborhood planning staff that can manage special studies, projects and outreach. This "internal consulting" role that HED provides to the department has become increasingly valuable as permit levels have now reached 5,000 per year in 2015 which is a significant increase from the historic trend of 4,000 permits. With Rosedale's expansion and more than 200 units of housing already in the pipeline, 2016 looks to be another busy year for permits staff, leaving little time for special projects, code amendments or studies.

Some of the special projects HED staff have managed or had a primary role include:

- Creation of the Rental Licensing Program
- Creation of the 2030 Comprehensive Plan (position later eliminated)
- Creation of the Rental Registration Program
- Part of the leadership team of the SE Roseville Study

- 2015 Twin Lakes planning process
- Home and Garden Fair (eliminated for 2016)
- Grant writing, such as the recent funding of the new Larpenetour Avenue trail and interns
- Dale Street fire station redevelopment
- Owasso ballfields purchase (ongoing)
- Armory site (ongoing)

Looking forward, it is anticipated there will be more special projects that will need to be staffed in 2016 and beyond, including the SE Roseville Plan and the former armory site.

The upcoming comprehensive plan update in 2017-18 is anticipated to be created by a consulting firm, but the amount of staff time necessary to properly manage a consultant led comprehensive planning effort is extensive. In the last cycle, the project was managed by HED staff, but that position no longer exists. We will not be able to project the staffing needs for the comprehensive plan update until the level of community engagement is known. The City Planner and Community Development Director will be meeting with the Community Engagement Commission on February 11th to begin discussing this issue. At this time and assuming a moderate level of community engagement, we are unable to identify any current staff with the projected workload availability to manage a project of that size for that long of a period.

Although HED staff covers a lot of service areas with its many partnerships, the tasks that do not receive the same level of attention are those activities which can't be leveraged with partnerships, such as those that involve a lot of face to face interaction with residents and businesses. These include:

- Business retention and expansion visits
- Identifying and understanding new redevelopment sites
- Targeting and working to attract particular types of developers or companies
- Working with landowners/developers to better take advantage of state and regional brownfield cleanup funds
- Working with entrepreneurs
- Working with disadvantaged populations (employers, employees and housing residents)
- Analyzing and monitoring key data over time for early identification of housing or economic development problems and opportunities
- Proactive promotion of the community beyond the City borders
- Business concierge services

In 2016, the City Council approved the PPP document that has set strategic direction for several HED activities (Attachment H).

In the summer of 2015, the Roseville HRA went through a strategic planning process to identify some of the activities and services that were not being provided and made recommendations of areas it would like to see the city move towards. Although this strategic plan (Attachment I) was never implemented, it still contains information that may be useful to the City Council as it charts out the future direction of the City's Housing and Economic Development efforts.

POLICY OBJECTIVE

This information is intended to assist the City Council by providing additional background related to high density housing issues and HED activities in order to inform future policy decisions.

BUDGET IMPLICATIONS

This item is for informational purposes only and therefore will not directly result in any budget implications. Future policy changes, if any, could have budgetary impacts.

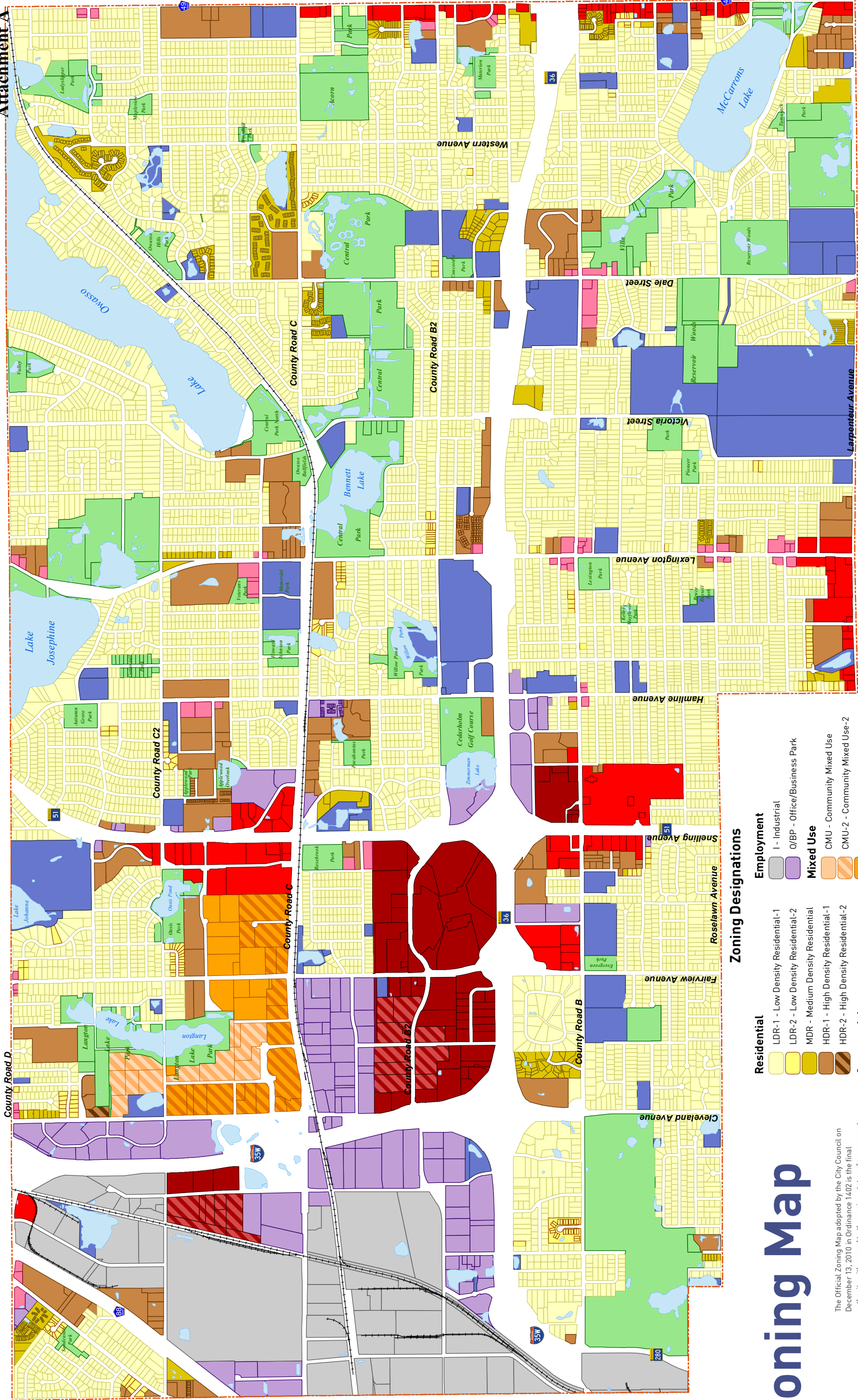
STAFF RECOMMENDATION

This item is for informational purposes only and therefore there is not a staff recommendation. It is anticipated that this will be the beginning of ongoing policy discussions with the City Council in the housing and economic development areas.

REQUESTED COUNCIL ACTION

Receive and discuss this information. Provide any policy direction to staff as appropriate.

Prepared by: Paul Bilotta, Community Development Director
Attachments: A: Zoning Map
B: Existing High Density Residential
C: Other High Density Potential Districts
D: Allocation of Affordable Housing
E: Housing Requirements
F: Roseville Housing Performance Score
G: HED services and partnerships
H: 2016 Policy Priority Planning document
I: RHRA 2015 Strategic Plan



Zoning Map

The Official Zoning Map adopted by the City Council on December 13, 2010 in Ordinance 1402 is the final authority with regard to the zoning status of any property. It is on file in the Community Development Department at City Hall.

The zoning designations shown on this map must be interpreted by the Community Development Department. See Water Management Overlay District Map for additional boundaries.

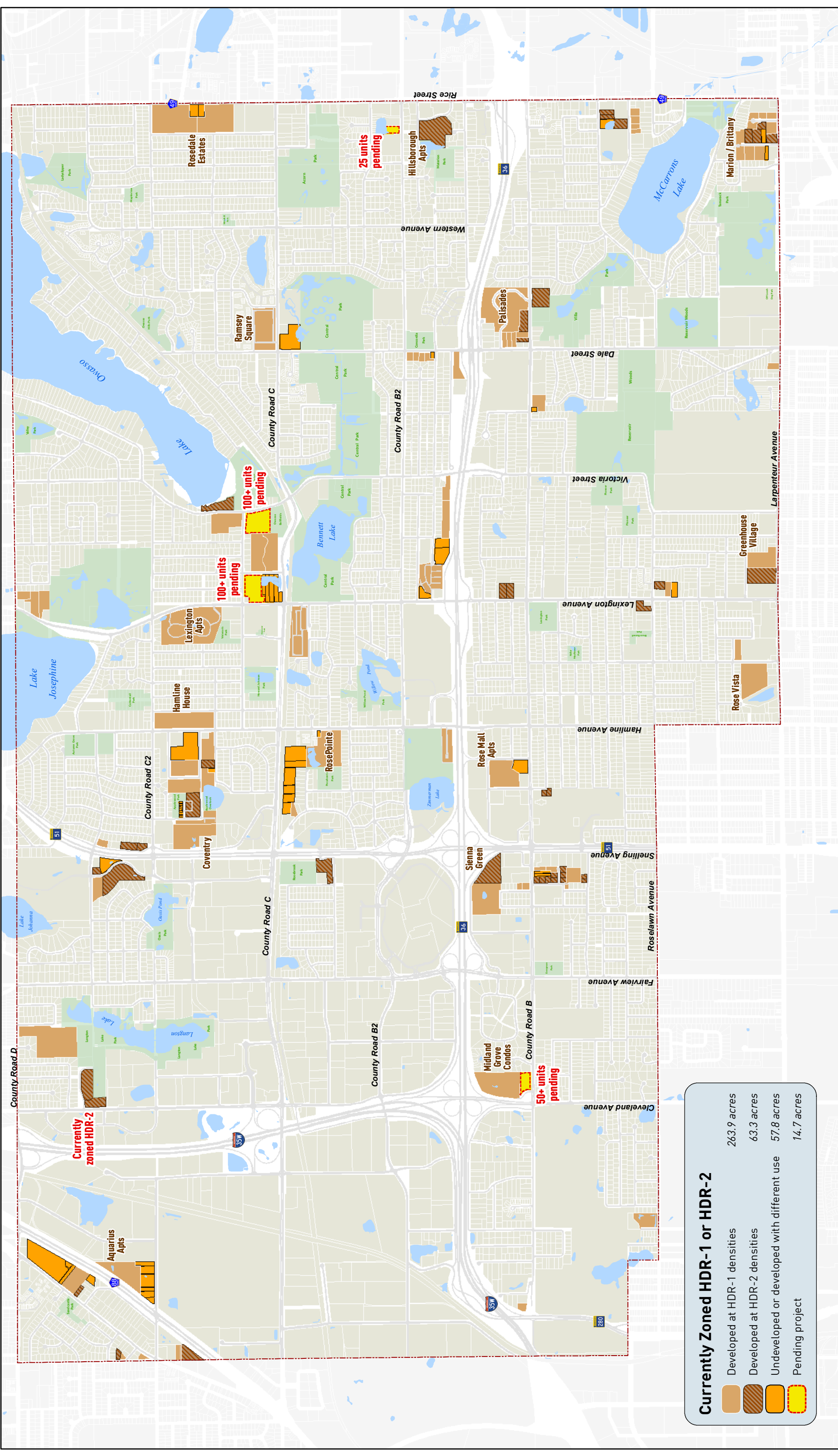
Zoning Designations

Residential	Employment
LDR-1 - Low Density Residential-1	I - Industrial
LDR-2 - Low Density Residential-2	O/BP - Office/Business Park
MDR - Medium Density Residential	
HDR-1 - High Density Residential-1	Mixed Use
HDR-2 - High Density Residential-2	CMU - Community Mixed Use
	CMU-2 - Community Mixed Use-2
	CMU-3 - Community Mixed Use-3
	CMU-4 - Community Mixed Use-4
Commercial	Public / Institutional
NB - Neighborhood Business	INST - Institutional
CB - Community Business	PR - Park and Recreation
RB - Regional Business	
RB-2 - Regional Business-2	

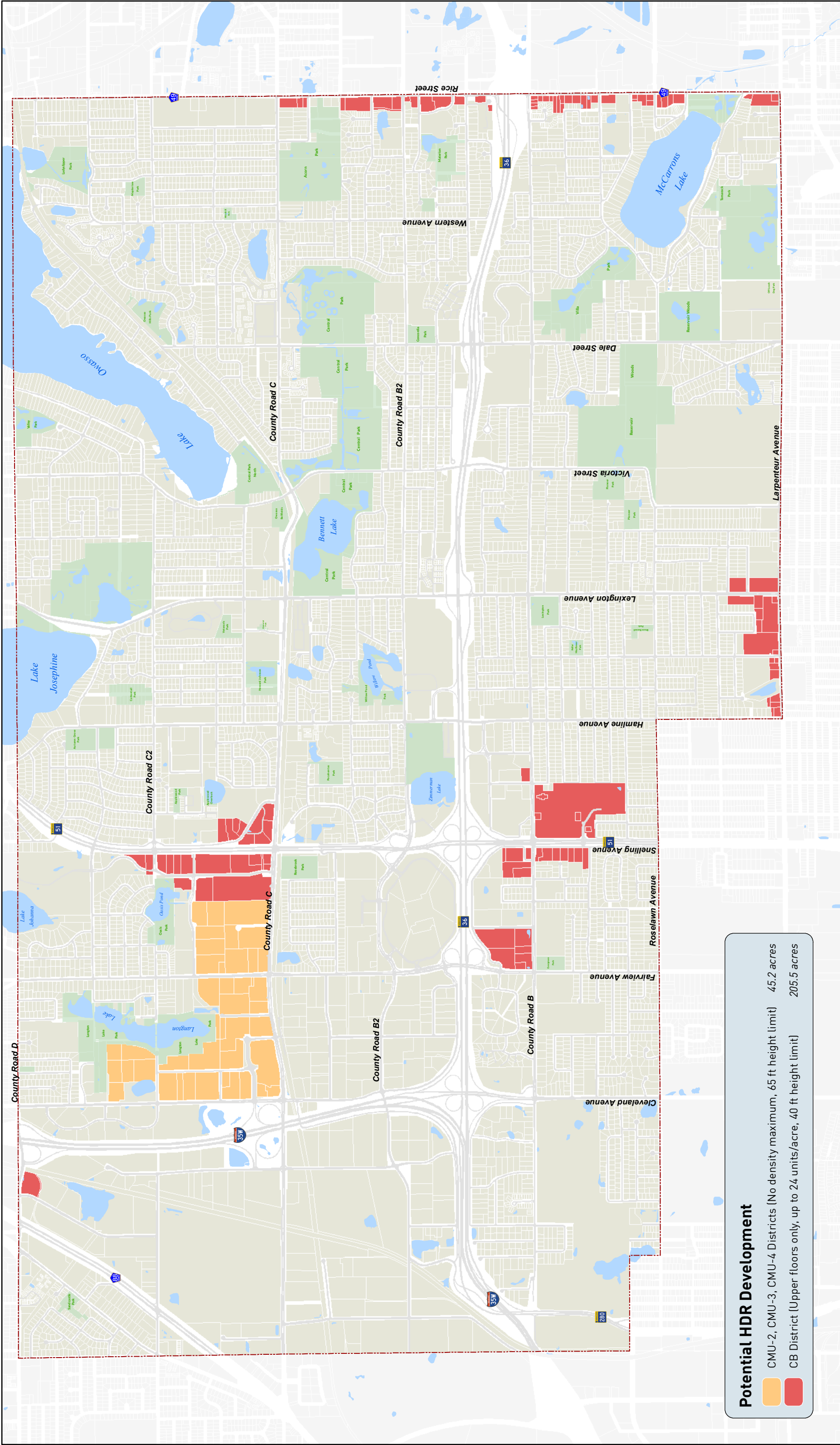
Data Sources
* Ramsay County GIS Base Map (12/1/2015)
* City of Roseville Community Development

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map is accurate, complete, current, or that the map is a true and correct representation of the actual conditions on the ground. The City is not responsible for any errors or omissions, and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify and hold the City harmless from and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.





Existing High Density Residential



ALLOCATION OF AFFORDABLE HOUSING

LOCAL PLANNING HANDBOOK

To fulfill the requirements of the Metropolitan Land Planning Act, the Metropolitan Council allocates the number of affordable housing units each community needs to plan for in order to address their share of the regional Need for affordable housing units.

We did this in three steps:

- In Part I, we forecasted the amount of net household growth in the region between 2021-2030 that will need additional affordable housing -- or 37,900 new affordable housing units.¹
- In Part II, we allocated a portion of that regional Need to each community expecting growth in their sewer-served households, making adjustments that allocate relatively more additional affordable housing where it would expand housing choices the most.
- In Part III, we distributed each community's adjusted allocation into three "bands of affordability."

The full methodology—developed with the input of local government staff, housing advocates, and other stakeholders— is available in Appendix B of the [2040 Housing Policy Plan](#) (as amended by the Council on July 22, 2015).



Part I: How many new affordable units will the region need?

First, we determined the regional Need for affordable housing units. We did this by forecasting the net growth in households between 2020 and 2030. (This reflects people moving to the region as well as natural household growth, such as young adults moving out of the family home and divorcing couples.) We then used historical income distribution patterns to estimate the proportion of these households that will be low-income (at or below 80% of AMI). Finally, we subtracted out low-income seniors who will already own their homes and therefore not need additional housing. This resulted in a regional Need of 37,900 additional affordable housing units.

Part II: How many new affordable units will each community need?

Next, we distributed that Need across communities with growth in sewer-served households. We initially allocated housing units proportionate to each community's forecasted growth in sewer-served households: communities with more forecasted growth received higher initial allocations. To expand housing choice for low-income households and align low-income housing more closely with low-wage jobs, we then adjusted that initial allocation for two characteristics of communities:

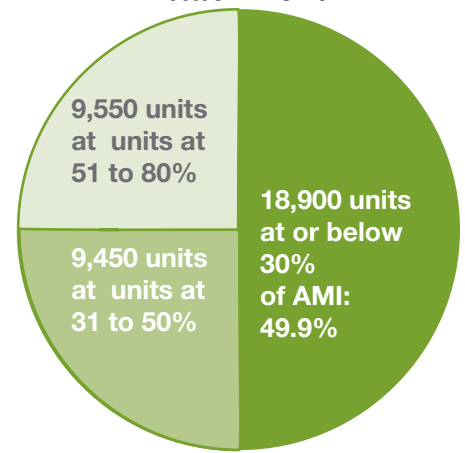
Adjustment factors	Allocation is increased for communities that have:	Allocation is reduced for communities that have:
Existing affordable housing	Lesser share of existing affordable housing than the average sewer-served community	Greater share of existing affordable housing than the average sewer-served community
Ratio of low-wage jobs to low-wage workers	Relatively more low-wage jobs than low-wage workers living in the community	Relatively more low-wage workers living in the community than low-wage jobs

Attachment D

In this process, the existing affordable housing adjustment had twice as much influence on the allocation as the ratio of low-wage jobs to low-wage workers.

Part III: How many new affordable units will each community need in each band of affordability?

Finally, we distributed the resulting overall allocations for each community into three “bands of affordability.” We started by making the initial allocation in each band a certain percentage of the community’s overall allocation, according to each band’s share of the regional Need:



Total Regional Need= 37,900

We then adjusted each community’s allocations based on the community’s existing amount of affordable housing in each band. For example, if a community had a lower-than-average share of its affordable housing in the 31-50% band, its allocation in that band was increased. Conversely, if a community had a higher-than-average share of its affordable housing in the 31-50% band, its allocation in that band was lowered. This further expands choice for low-income households in each band.

To see how this process worked for your community, see Appendix B (Exhibits 5 and 6) of the [2040 Housing Policy Plan](#) (as amended July 22, 2015).



1. The regional Need attempts to provide the most objective, accurate prediction possible of the number of additional low- and moderate-income households that will need affordable housing without considering the cost of, resources available for, or barriers to building that housing. The Need measures future affordability demand and does not incorporate existing unmet demand for affordable housing (i.e., low- and moderate-income households who experience housing cost burden today).

September 2015

HOUSING REQUIREMENTS

LOCAL PLANNING HANDBOOK

HOUSING ELEMENTS: NOW AND THEN

Housing requirements for your Comprehensive Plan update are largely the same as in the last round of updates. New guidance does require additional specificity and clarity to help your Housing Element meet the intent of the Metropolitan Land Planning Act ([Minn. Stat. 473.859 Subd. 2\(c\) and \(4\)](#)).

STATUTORY REQUIREMENT

CURRENT HANDBOOK

Assess current housing stock

Highlighted text indicates information that was not required previously; please note that the Council will provide these data/maps if needed.

Translating existing conditions into clearly identified needs and priorities (narrative analysis) is necessary to adequately inform the implementation plan.

“Complete an existing housing assessment, including:

1. A table of existing local conditions, including at a minimum the following information:
 - Total number of housing units
 - Number of housing units affordable at households with incomes at or below 30% Area Median Income (AMI), between 31 and 50% AMI, and between 51 and 80% AMI.
 - Number of housing units that are owner occupied
 - Number of housing units that are rental
 - Number of single family homes
 - Number of multi-family homes
 - Number of publicly subsidized housing units by the following types: senior housing, housing for people with disabilities, and all other publicly subsidized units. Include expiration dates of affordability contracts when applicable.
 - Number of existing households that are experiencing housing cost burden and have incomes at or below 80% AMI.
2. A map of owner-occupied housing units identifying their assessed values, differentiating at a minimum the values above and below \$213,000.
3. A narrative analysis of existing housing needs, addressing at a minimum the components of the existing housing assessment within the local context of your community. Plans consistent with Council policy will clearly identify existing housing needs and priorities for the community.”

Previous Handbook:

“Assessment of the current housing stock should include the number, types, tenure, value, monthly rent, age and condition of residential structures. Where appropriate, sub-regional or broader comparisons with other municipalities should be included to better explain the existing housing conditions.”

STATUTORY REQUIREMENT

CURRENT HANDBOOK

Projected housing needs

For this update we will address the need for low- and moderate-income housing within three bands of affordability.

For this update we have increased the minimum densities to support affordable housing development but also provided additional flexibility in meeting this requirement.

1. “Acknowledge your community’s share of the region’s need for affordable housing at three bands of affordability: <30% AMI, 31-50% AMI, and 51-80% AMI.
2. Guide residential land at densities sufficient to create opportunities for affordable housing using one of the following options:
 - Option 1: Guide sufficient land at minimum residential densities of 8 units/acre to support your community’s total allocation of affordable housing need for 2021 – 2030. This option may be best for communities that find it difficult to support densities of 12 units/acre (per Option 2), or prefer simplicity over flexibility in their density minimums.
 - Option 2: Guide sufficient land at minimum residential densities of:
 - 12 units/acre to address your communities allocation of affordable housing need at <50% AMI. This combines your community’s allocation at <30% AMI and 31-50% AMI.
 - 6 units/acre to address your community’s allocation of affordable housing need at 51-80% AMI.

Option 2 may be best for communities that feel they can achieve affordable housing needs at 51-80% AMI with less than 8 units/acre. It also allows the affordable housing need to be addressed with less actual land, as is the case if communities choose to use even higher densities than are required. Furthermore, communities using Option 2 may guide land to meet their allocation of affordable housing need at 51-80% AMI using a minimum density range of 3-6 units/acre if they have demonstrated in the last 10 years the application of programs, ordinances, and/or local fiscal devices that led to the development of housing affordable at 51-80% AMI in their community. Examples include: density bonuses for affordable housing unit inclusion, local funding programs such as TIF, etc.”

Previous Handbook:

“Goals and policies should address the need to add low- and moderate-income affordable housing...”



STATUTORY REQUIREMENT

CURRENT HANDBOOK

Implementation Plan

A key difference from the last update is the need to specifically tie official controls to stated needs, including when and how they will be used.

1. "A description of public programs, fiscal devices, and other specific actions that could be used to meet the existing and projected housing needs identified in the housing element. Include in what circumstances and in what sequence they would be used.
2. Plans consistent with Council policy will clearly and directly link identified needs to available tools. Needs are identified within the three bands of affordability, and tools should therefore be addressed within the band of affordability as well.
3. Plans consistent with Council policy will consider all widely accepted tools to address their housing needs. . A list of widely accepted tools is provided, however, this list is not exhaustive. Communities are strongly encouraged to include any additional tools at their disposal when identifying how they will address their housing needs."

Previous Handbook:

"The comprehensive plan must include a housing implementation program that identifies official controls, programs and fiscal tools the municipality will use to implement its housing goals and policies. Local controls may include zoning and subdivision ordinances, building codes, design requirements and the approval process itself. These impact both the type and cost of new housing.

In its housing implementation program, the municipality identifies the range of efforts intended to facilitate construction of affordable housing and thus to expand local housing options. Included in the sections are such programs as:

- Affordable housing assistance through development and preservation programs
- Home improvement and housing assistance programs through the local housing and redevelopment authority
- Fiscal tools, such as tax abatement, bonding or tax increment financing
- Official controls and land use regulation aimed at facilitating construction of affordable and lifecycle housing
- Guide land for development at densities that may facilitate greater housing affordability"

August 2015



New Affordable and Mixed-Income Housing--Last 10 Years (up to 15 points)			Points
N1.	1.5 Points for:	Each new unit in a recent project at or below 30% AMI	6.00
N2.	.75 Points for:	Each new unit between 31% and 50% AMI	34.50
N3.	.5 Points for:	Each new unit between 51% of AMI and 80% of AMI	0.00
N4.	.25 Points for:	Each Owner-Occupied new single family unit between 81 and 115% of AMI	0.00
N5.	.15 Points:	Each local control adjusted or waived for a specific project	5.75
N6.	10 Points for:	Each new mixed-income project (at least 20% but not more than 80% market rate)	0.00
N7.	10 Points where:	New units put community on track to meet decade's Livable Communities Act (LCA) goal for new affordable housing (e.g. 40% met by year 4 or 70% after 7)	0.00
N8.	10 Points where:	New units in previous year are 10% or more of the decade's negotiated LCA affordable housing goal	0.00
N9.	At least 2%: 3 Points At least 4%: 6 Points At Least 6%: 9 Points:	Direct local financial contribution to affordable or mixed-income development, including estimated value of waived or adjusted local controls	9.00
N10.	5 Points for:	Issuance of housing revenue bonds for construction, or refinancing of affordable or mixed-income development (e.g. tax-exempt bonds to be paired with 4% tax credits or bonds for age- and income-restricted senior developments)	0.00
Total for Category			15

Preservation & Substantial Rehabilitation Projects--Last 7 Years for Preservation & 3 Years for Rehab (up to 35 points)			Points
P1.	1 Point for:	Each <i>preserved</i> unit in a recent project at or below 30% AMI	127.00
P2.	.5 Points	Each <i>preserved</i> unit between 31% and 50% AMI	0.00
P3.	.25 Points for:	Each <i>preserved</i> unit between 51% of AMI and 80% of AMI	0.00
P5.	7.5 Points	Preservation of state or federal project-based subsidy for at least 15 years	30.00
P6.		Demonstrated local efforts to preserve a manufactured housing park from threats of conversion and loss of affordable units	0.00
R1.	.5 Points for:	Each <i>substantially rehabilitated</i> unit in a recent project at or below 30% AMI	15.00
R2.	.25 Points for:	Each <i>substantially rehabilitated</i> unit between 31% and 50% AMI	22.50
R3.	.15 Points for:	Each <i>substantially rehabilitated</i> unit between 51% of AMI and 80% of AMI	0.00
R4.	.15 Points:	Each <i>substantially rehabilitated</i> owner-occupied unit serving a household between 81 and 115% of AMI	0.00
R5.	1 Point for:	Each acquisition/rehab/ resale of an owner-occupied unit affordable to a households at or below 80% AMI, rehabbed & sold under a Community Land Trust	0.00
R6.	.15 Points for:	Each local official control adjusted, waived, or used to preserve or rehabilitate affordable housing	0.15
R7.		Each preservation or substantial rehabilitation project with at least a 4% local direct financial contribution, including estimated value of waived or adjusted local controls	0.00
R8.	5 Points each for:	Rehab activity that involves conversion of units from a non-restricted status to a rent and income-restricted status (new units counted in N1-3 above)	10.00
Total for Category			35

Housing Programs & Policies in Place/Use in Last 5 Years (up to 25 points)			Points
H1.		Each locally funded and administered housing program or service	4.00
H2.	2 Points each for:	Each housing program operated by a non-profit organization receiving a local financial contribution (e.g. single family rehab loans, rental assistance, housing counseling, etc.)	2.00
H3.		Covering all or a portion of administrative expenses incurred in administering a federal, state, or county housing program (i.e. difference between costs and reimbursements)	3.00
H4.		Local expenditure in the prior year to affordable or life-cycle housing representing at least 85% of the municipality's Affordable and Life-Cycle Housing Opportunities Amount (ALHOA)	2.00
H5.		Demonstrated efforts to improve/preserve unsubsidized affordable housing (if not claimed under item R8)	3.00
H6.	3 Points each for:	Participation (as a lender or administrator) in the Minnesota Housing Single Family Rehabilitation Loan, Emergency Loan, and/or Community Fix-Up Programs	0.00
H7.		Successful/funded application to the Minnesota Housing Single Family Impact Fund for activities other than new construction or rehabilitation	0.00
H8.	.15 Points for:	Each household served under local programs	6.90
H9.	4 Points each for:	Adopting or administering a rental licensing program	4.00
H10.		Administering an active code enforcement program (for rental or owner-occupied housing)	4.00
H11.	8 Points each for:	Adopting or administering an Accessory Dwelling Unit (ADU) ordinance	8.00
H12.		Adopting or administering a mixed-income (inclusionary) housing ordinance	0.00
H13.		Adopting and enforcing a local Fair Housing policy	8.00
Total for Category			25

Characteristics and Affordability of the Existing Housing Stock (up to 25 points)			Points
	At least 2%: 3 Points At least 5%: 6 Points At least 8%: 9 Points:	Existing stock of housing affordable to households earning 30% of AMI or less	6.00
	At least 10%: 3 Points At least 20%: 6 Points At least 30%: 9 Points:	Existing stock of housing affordable to households earning 50% of AMI or less	3.00
	At least 20%: 3 Points At least 40%: 6 Points At least 60%: 9 Points:	Existing stock of housing affordable to households earning 80% of AMI or less	9.00
	1 Point for each:	Each facility serving vulnerable or special populations (max of 10 points) including: o Transitional placement of adult offenders or adjudicated delinquents o Licensed group homes for people with physical disabilities, mental illness, developmental disabilities, or chemical dependency o Shelters for people experiencing homelessness, battered women or those otherwise not able to secure private housing o Transitional housing for people experiencing homelessness o Permanent housing for victims of sex trafficking or domestic abuse o Age- and income-restricted senior housing	10.00
Total for Category			25
Narrative Adjustments (if any)			
Additional housing programs, projects, initiatives, or activities described			0.00
(efforts described in the narrative will be integrated as appropriate into preceding tabs by Council staff)			
Total Housing Performance Score100.00			
Hold-harmless minimum (80% of average 2010-2014 scores)64.64			
Final 2015 Housing Performance Score100.00			

*See the Guidelines for Priority Funding for Housing Performance for the working definitions of Substantial Rehabilitation and Preservation. When complete, please use "Save As" in Excel and save the file to a convenient location, using the name of the city and complete in the file name (example: "Oak Falls Complete"), then attach the file to an email and return it to Joel Nyhus at joel.nyhus@metc.state.mn.us.

Housing and Economic Development Services and Partnerships				
Program	Purpose	Eligibility/Target Audience	Budget/Resources/Activity	Outcomes
Current Programs Admin by the Housing and Economic Development Staff				
Green Award Program	Promote and support Green building/remodeling techniques for residential property owners	Roseville homeowners	Budget: \$850 for 3 awards per year. Activity: Review applications, develops homeowner’s project webpage, and maintain application materials.	More Roseville residential property owners incorporate Green techniques when building or remodeling their property.
Green Remodeling Plan Book	Created in 2011 in partnership with Minnesota Family Housing Fund to provide a one-stop shop for green remodeling resources	Roseville Community	Budget: \$2500 (research); \$5000 (design) Activity: Update in progress is transferring website contents to a book-length PDF. Staff oversees contracted intern who specializes in sustainability and design professional. Ongoing Budget Need: Update info every 3 years	Award-winning resource is used throughout Minnesota and the US as a resource for green remodeling.
House Replacement Program	Refresh housing stock by replacing homes that have substandard construction with new construction	Homes and/or property must meet code deficiency or poor quality construction from building code review.	Existing Balance: \$606,000 * Activity: Send letters and work with building code staff to identify qualifying homes. Manage land transfer, review/select new builder and ensure projects is completed on time. <i>*RHRA set aside funds for 3 yrs to acquire property</i>	Increase and stabilize housing stock and property values in Roseville. Most recent home completed was in 2015 and is located at 1840 Hamline.
Roseville Business, Retention and Expansion				
- City Newsletter (bimonthly)	Educate residents and businesses about h business are in Roseville; provide resources to businesses	Roseville businesses and residents	Budget: \$6000 (printing/mailling) Activity: Work w/Communication staff on articles	Businesses have contacted City staff seeking financial assistance; Increased participating in educational outreach events.
- Business Council Meetings (monthly)	Provide educational and networking opportunities for Roseville businesses, City staff, and residents	Roseville residents, businesses, and members of the two area chambers (SPACC & TCNCC)	Budget: Staff time Activity: Collaborate with both area chambers to develop roster of speakers; promote on City website and in the newsletter	Relationships established between businesses and City staff.
- Small Business Series Program (quarterly)	Provide quarterly educational and networking opportunities to Roseville businesses	Open to all businesses in Metro area but held at the Roseville Radisson	Budget: \$3,200 (40 businesses attend 4x/year) \$2,800 (mailing/marketing) Activity: promote events to businesses	Staff have met with some businesses people who have attended the event to discuss their needs.
- Business Exchange	Strengthen connection between local businesses and City staff as identified in the BR&E survey	Open to local businesses and partner sponsors members	Budget: Staff time Activity: Seek sponsorship from the RVA and 2 local chambers; promote and set up event	Stronger relationships between City staff and Roseville business people.
- BRE Database and Visitation Program	Establish a database of all businesses in Roseville; Establish a business visitation program and track contacts/information gained	Roseville businesses	Budget: \$10,400* + Staff time Activity: Conducts business visits; oversee intern who is establishing a database and gathering information. <i>*Includes software, intern wages, and miscellaneous expenses</i>	Develop a sustainable database to hold accurate information about Roseville businesses; Ensure stable relationships with business owners when changes occur with staff and elected officials.
- School Districts internship opportunities	Connect school districts with our businesses	Roseville businesses and area high school students and advisors	Budget: Staff time Activity: Meet with school districts annually to discuss education opportunities and internships	Connected local businesses to high school for internships.
Seasonal Workshop Series for Residents	Provide resources to residents for sustainability, home improvement, and personal finances	The workshops are held at Ramsey County Library in the Spring and Fall and open to anyone	Budget: Staff time Activity: Coordinate topics, experts, and speakers with Library Staff; promote workshops and provide logistical support	In 2015 we held 6 workshops and developed partnerships with the Library, St. Paul Famers Market, and MN Renewable Energy Society.

Housing and Economic Development Services and Partnerships				
Program	Purpose	Eligibility/Target Audience	Budget/Resources/Activity	Outcomes
Construction Consultation Services	Provide advice to Roseville Residents about remodeling/updating their property	Roseville residents	Budget: \$12,000* + City Staff time Activity: Refer homeowners with questions construction/remodeling questions <i>*Paid to HRC consultant</i>	Roseville residents served in 2015: 71 – Phone Consultations 68 - Site Visits 1 - Discuss Scope of Work
ECHO Project	Provide rental rights and responsibilities educational videos in 5 languages and ELL program.	Minnesota residents	Budget: \$10,000 + City Staff time Activity: Establish partnerships to both promote the work and to get financing; provide guidance and feedback throughout the project development; assist with promotion/rollout of final product	The HRA’s \$10,000 contribution led partner organizations to contribute \$81,500. Project established partnerships between municipalities, nonprofit agencies, and other governmental organizations. Critical information was made available to underserved populations.
Energy Efficiency Program	Encourage Roseville residents to learn about and incorporate energy efficient products into their homes	Roseville residents	Budget: \$12,000 (\$60 for 200 audits) Activity: Work with NEC to promote the program and city staff processes monthly reimbursements	Of the 182 energy audits performed in 2015, the properties that had one were followed by these energy-related permits: 26 New roofs 11 New furnaces 7 New water heaters 7 Window installations 3 New front doors 3 Savers switches 1 Rooftop solar installation
HRA Property Abatement	Ensure Code Enforcement division is able to execute abatement orders approved by Council	Properties not in compliance Code requirements that have not initiated corrective action	Existing Balance: \$120,983* + Staff time Activity: Staff monitors funds to assure resources are maintained at appropriate limits; CE staff process abatement actions <i>*Current revolving account balance</i>	During 2015, Code Enforcement staff executed 19 property abatements, which maintains the public health, safety, and general welfare of Roseville residents and protects property values.
Multifamily Housing Loan Program	Assist rental property owners in maintaining their properties and to be used for high-density housing site assemblage.	Rental properties that have 4 or more units.	Budget: \$100,000 for 2016 Existing Balance: \$1,564,000 Notes Receivable: \$55,995 (Sienna Green) Activity: Provide information to owners of multifamily housing about the program	Acquired Dale Street Redevelopment properties; provided funds to remedy code violations and assisted Sienna Green I.
Neighborhood Enhancement Program/Business Enhancement Program (NEP/BEP)	Provide residents and business owners information about City Code requirements and seek compliance with Codes through annual exterior property maintenance inspections	Roseville residential and business properties	Budget: \$53,975 + Staff Time Activity: Prepare and mail notifications to residents and business owners; conduct inspections and work with owners to gain Code compliance when necessary	In the first year of the NEP (2008), CE staff recorded a 7.6% violation rate, dropping to 3.7% by 2010; in 2015 the rate was 8%. The increase may be due to the postponement of NEP in 2013 for the business enhancement program and again in 2014 for the implementation of the Rental License program. In 2013, the first year of the business program, CE staff recorded a 66% violation rate; in 2015 the rate was 32%.”
Roseville Home Improvement Loan Program	Assist homeowners with improvements to maintain the housing stock. Maximum loan amount is \$40,000 at 3% interest rate. Must do energy audit prior to doing anything with funds	Property owners whose homes have a market value of \$216,500 or less (based on 2016 Estimated Market Value)	Existing Balance: \$649,000 Activity: Establish necessary contract with HRC who manages the loan process; promote the program; monitor the account balance <i>(Revolving loan fund balance) – Origination of loans by NEC</i>	Prior to 2015, there were income restrictions, which the HRA removed and replaced with median-value home criteria. In 2015, 7 applications were submitted, 3 closed and 4 were withdrawn.

Housing and Economic Development Services and Partnerships				
Program	Purpose	Eligibility/Target Audience	Budget/Resources/Activity	Outcomes
Southeast Roseville Redevelopment PPP Plan	Study redevelopment opportunities/programs for SE Roseville	Southeast Roseville property owners	Budget: \$10,000 Activity: Establish partnerships and work with residents, property owners, community groups, social service agencies, and governmental orgs to learn what’s needed and what’s available.	Continue work with Karen Organization of Minnesota (KOM), City of St. Paul, Maplewood, and other partners to complete the initiatives in process.
- County Funds for Infrastructure improvements	Enrich area infrastructure to strengthen community	Southeast Roseville, which meets the low-to-moderate income requirement based on census tract data	Budget: Grant Funds + Staff time Activity: Work with County to identify eligible resources	Gained \$280,000 commitment from Ramsey County for sidewalk improvements on Larpenteur; pending application to acquire 1716 Marion St. to serve as neighborhood park
- <i>New market tax credits</i>	Investors put equity into developments for tax credit.	Southeast Roseville commercial only since it meets the requirement of low to moderate income census tract.	Budget: Staff time Activity: Seek resources for redevelopment opportunities of SE Roseville	Leverages investment and redevelopment options for SE Roseville.
- <i>Interagency Engagement</i>	Provide support to Roseville’s newest immigrant community	Residents in southeast Roseville	Budget: Staff time Activity: Work with other agencies to identify and make available resources to address identified needs	A Community Garden that will serve many Roseville residents will open in Spring 2016; Established partnerships with several organizations (International Institute of MN, Galilee Church, neighborhood associations); a number of residents accessed legal services to resolve rental issues
Notes receivable for previous loans				
- <i>CDBG</i>	Provides gap loans to buyers of affordable homes and affordable rental housing developments; also supports new construction or remodeling	Residents whose income is 80% or less of area median income (AMI)	Existing Balance: \$334,000 Notes Receivable: \$471,500 Activity: City Staff manages the process, promotes the program, monitors the account balance.	Most recent activity was the Sienna Green project in 2010; CDBG funds were also used for Applewood Point single family homes and the Senior Housing Re-gentrification Program (SHRP)
- <i>Previous Family Home Ownership Loans</i>	Provide loan programs to assist with remodeling existing homes	Had requirements of at least 1 child under the age of 16. 4% interest rate. Loan maximum \$35,000. Income limit 120% or less AMI.	Receivable notes that transfer balance 2 times a year to the Roseville Home Improvement	Loan was changed to the Roseville Home Improvement Loan Program with no child requirement.
- <i>Previous Revolving Loans</i>	Loan programs that used Levy funds to assist with remodeling existing homes.	4% interest rate. Loan maximum \$20,000. No income limits.	Receivable notes that transfer balance 2 times a year to the Roseville Home Improvement	Loan was changed to the Roseville Home Improvement Loan Program.
Staff Services, overhead and contract services	Manage, oversee and/or support all programming and projects of the City; be liaison to neighboring municipalities and organizations	Roseville residents, property owners, business people, and developers.	Budget: \$190,680 (2016) Activity: “Staff time” references in table	
Community Engagement/Grant writing	Promote Roseville projects and initiatives to broader area to enhance Roseville’s profile and build partnerships	Roseville Community	Budget: Staff time Activity: Provide presentations about benefits of Roseville, economic development, and assist with identified financial needs for projects	Presented to Realtor Groups, Economic Development Agencies, and secured financial funding or participation from several agencies
SPACC/TCNCC/RVA	Cooperative working to leverage outreach and	Roseville Business Community	Budget: Staff Time Activity: Coordinating speakers/topics for monthly Business Council meetings	Roseville Business Resource to engage with these organizations.
Loans and Partnerships offered by others				
Ramsey County Home Loan Program	To make basic repairs. Up to \$15,000 deferred or forgiven 0% interest loans for 10 years.	Income limits up to 80% AMI.	Ramsey County CDBG funds. Usually funds run out by midyear and people are on waiting list.	Staff reviews programs and refers residents. 2 loans to RV homes in 2015.

Housing and Economic Development Services and Partnerships				
Program	Purpose	Eligibility/Target Audience	Budget/Resources/Activity	Outcomes
Ramsey County Down Payment Assistance for First Time Home Buyers	Down payment, closing costs, and some home improvement for first time home buyers. Up to \$10,000 at 0% interest rate.	Income limits up to 80% AMI. Maximum value of home \$200,000	Ramsey County CDBG funds.	Staff reviews programs and refers homebuyers, realtors, and lenders. 0 in 2015.
Ramsey County Energy Loan Program	Improve health and safety conditions. Up to \$6,500 at 0% interest and forgiven over 10 years for energy improvements.	Income limits up to 80% AMI.	Ramsey County CDBG funds.	Staff reviews programs and refers residents. 13 loans to RV homes in 2015
Ramsey County Business Loan Program	Financing assistance for business improvements	Loans are negotiated based upon business needs but must add lower wage jobs	Ramsey County Loan Program that leverage close to \$700,000	Staff worked with 3 businesses to receive County loan funds to expand business needs in RV.
MHFA – Fix Up Program	Loans for sustaining and fixing up homes	\$15,000 - \$50,000 loans at 4% - 6.99% for people 120% AMI	State of Minnesota Bonds Loan Funds	Staff refers programs to NEC for one-stop shop.
Economic Gardening	Technical services offered to Ramsey County Businesses	\$10,000 of County Resources to assist 2 nd stage businesses grow.	Ramsey County Funds	Staff refers Roseville business that have between 10-99 employees for free technical services.
SCORE/SBA/JJHill	Technical services for startup and small businesses	Local businesses that request help.	Affordable technical assistance for startup and small businesses	Staff refers businesses that request help.
Property Assessed Clean Energy (PACE)	Financing assessment for energy improvements to properties	Local businesses and institutions	Assessment to property over 20 years to assist with installation of energy improvements	St. Christopher’s Church
MN Dept. of Employment and Economic Development				
DEED: Managing a Business, Financing a Business (DEED Business Financing Programs, Tax Credits, Workforce, and etc.)	To assist with business development, environmental remediation and expansion.	Requires jobs added and high paying.	State of MN funds awarded \$477,000.	Staff works with businesses to identify gap funds. Application for JCF for new development of Calyxt headquarters. Engage Workforce resources for local businesses.
Greater MSP	Work with 16 county non-profit organization for BR&E	Contract for sales force data base for keeping reference of businesses visited by DEED/Workforce.	Budget of \$400 a year.	Staff is able to access data base and to track some visits done by DEED and Workforce as well work staff of Greater MSP for visits to RV businesses.
Met Council				
- Section 8 vouchers (Met Council)	Subsidize program for income qualified renters.	Rental assistance for 30% to 50% of AMI	Met Council	Staff refers renters to program and properties that have vouchers.
- Affordable Housing Survey (Met Council)	To determine eligibility or affordable housing initiatives	Voluntarily participation to be eligible to receive grants.	Staff works with Met Council to review survey.	Provide information to Met Council regarding housing production and projects. 2015 score = 100%
- Grants of LCDA, LIHA and TBRA Grants	Funds to assist with housing development, and environmental investigation.	Workforce housing required to be added or to be part of the development	Staff works with developers to bring applications forward to Council and to the Met Council	Twin Lakes Apartments received \$48,000 of TBRA which helped with infrastructure of parkway. Grant of LCDA/LIHA of \$1.4 Million
- Bus Rapid Transit (BRT)	Work to extend the BRT line further into Roseville	Roseville	Staff being proactive for extension	CD Staff taking lead to extend the line further into Roseville
Minnesota Housing Finance	Funds to assist with housing development	Workforce housing	Staff works with developers to bring applications forward to Council for approval.	Work with developers to bring applications to Council. In 2014, Twin Lakes Apartments received \$1.2 Million
Northeast Youth and Family Services home help	Assist with minor repairs, home and yard maintenance	Income qualified with suggested donations for services	Northeast Youth and Family Services	Assists with home owners that City staff refers

Housing and Economic Development Services and Partnerships				
Program	Purpose	Eligibility/Target Audience	Budget/Resources/Activity	Outcomes
Brush with Kindness	Assists painting, repairs and critical health and safety issues	Income qualified with suggested donations for services	Twin Cities Habitat for Humanity	Assists with home owners that City staff refers
Paint – A- Thon	Assists with exterior painting of home and garage.	Free assistance for income qualified seniors and disabled individuals.	Paintathon.gmcc.org	Assists with homeowners that City staff refers
Opportunity Programs				
Façade improvement program	Assist with building exterior improvements.	Roseville Businesses	Loan Program to assist businesses to finance exterior improvements	Market place sometimes won't lend on exterior improvements as it does not generate increase in revenue.
Entrepreneur Program	Assist startup businesses	Roseville startup businesses	Services and loan program to assist startup businesses.	Would help new and early stage businesses access the resources they need to grow and prosper.
Live/Work Loan Program	Encourage movement to live in Roseville when you work in the Community	Employees of Roseville Businesses	Down payment or forgivable loan.	Encourage employees of Roseville Businesses to live where they work.
Gap financing for businesses	Gap financing when Businesses don't meet Private, County or State Loan programs.	Potential or existing Roseville businesses	Gap Financing	Fill gap market needs for businesses to expand, retain, or move to Roseville.
Active marketing of community and sites	Engage broker community and site selectors	Potential development	Design/Printing of material	Proactively engage brokers.



City Priority Plan 2016

Approved December 7, 2015

Strategic Priorities – The city Council has determined that there will be two strategic priorities that the City will focus on in 2016:

Housing and Economic Development Infrastructure Sustainability.

In order to implement these priorities, the City Council has identified strategic initiatives under each Strategic Priority.

Housing and Economic Development Strategic Initiatives

- Focus on Southeast Roseville
- Foster Twin Lakes Redevelopment
- Create Move-Up Housing Opportunities
- Increase Residential Housings Values
- Facilitate City-wide Economic Development

Infrastructure Sustainability Strategic Initiatives

- Categorize Infrastructure Condition
- Ensure Capital Improvement Funding

Roseville City Priority Plan
2016

Strategic Priority: Housing and Economic Development

Strategic Initiative: Focus on Southeast Roseville

Desired Outcomes: Increase in commercial market value
 Increase in residential market value

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Create Southeast Roseville Redevelopment Plan	Staff Lead: Community Development Department Supporting Staff: Fire Department, Parks and Recreation Department, Police Department, Public Works Department, City Manager. Commissions: Community Engagement, Human Rights Commission, Parks and Recreation, Public Works, Environment, and Transportation. Others: Existing Neighborhood Organizations, Non-profit agencies serving the area, Roseville School District, Ramsey County, East Metro Strong, St. Paul Area Chamber of Commerce, Smart Growth America and adjacent municipalities.	1st Quarter, 2016 • Identify Stakeholders • Identify Issues • Review Roseville HRA initiatives in area • Review Smart Growth America report • Develop Plan Scope based on above input 2nd Quarter, 2016 • Issue RFP • Hire Consultant 3rd Quarter, 2016 • Begin Planning Process 4th Quarter, 2016 • Complete Planning Process by end of the year. 2017 and Beyond • Implement Southeast Roseville Redevelopment Plan	

Measure of Success (e.g. In 2016, 96 building permits were issued in SE Roseville with estimated valuation increase of \$1.2M

Roseville City Priority Plan
2016

Strategic Priority: Housing and Economic Development

Strategic Initiative: Focus on Southeast Roseville

Desired Outcomes: Increase in commercial market value
Increase in residential market value

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Formalize Karen Southeast Roseville Working Group	Staff Lead: City Manager/Administration Department Supporting Staff: Community Development Dept., Fire Dept., Parks and Recreation Dept., Police Dept., Public Works Dept. Commissions: Community Engagement, Human Rights, Parks and Recreation, Public Works, Environment, and Transportation Commissions. Others: Karen Organization of Minnesota, Existing Neighborhood Organizations, Non-profit agencies serving the area, Roseville School District, Ramsey County, and adjacent municipalities	1st Quarter, 2016 - Continue Karen Working Group - Continue working sub-committees (Educational, Community Garden, Recreational Opportunities) 2nd Quarter, 2016 - Continue Karen Working Group - Continue working sub-committees 3rd Quarter, 2016 - Continue Karen Working Group - Continue working sub-committees - Participate in SE Roseville Planning Process 4th Quarter, 2016 - Participate in SE Roseville Planning Process - Report to City Council on work completed and new initiatives needed. 2017 and Beyond - Continue to meet to address issues as needed.	

Measures of Success

Roseville City Priority Plan
2016

Strategic Priority: Housing and Economic Development

Strategic Initiative: Foster Twin Lake Redevelopment

Desired Outcomes: Create 50 living wage jobs

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Establish Twin Lakes Economic Development Program	Staff Lead: Community Development Supporting Staff: Finance Department, City Manager Commissions: EDA, Planning Commission, Finance Commission. Others: Consultants, Twin Lakes property owners	1st Quarter, 2016 • Complete Twin Lakes Brownfield Action Plan • Review best practices and options for incentivizing economic development in Twin Lakes 2nd Quarter, 2016 • Adopt Twin Lakes Incentive Program 3rd Quarter, 2016 4th Quarter, 2016 2017 and Beyond	

Measures of Success

Roseville City Priority Plan
2016

Strategic Priority: Housing and Economic Development

Strategic Initiative: Create Move-Up Housing Opportunities

Desired Outcomes: Increase of 20+ new homes values at \$350,000 or higher

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Establish Move-Up Housing Program	Staff Lead: Community Development Supporting Staff: City Manager Commissions: EDA Others: Consultants	1st Quarter, 2016 - Review housing demand in Roseville 2nd Quarter, 2016 - Create draft guidelines for Move-Up Housing program - Identify potential priority infill target sites. 3rd Quarter, 2016 - Adopt guidelines for Move-Up Housing Program 4th Quarter, 2016	
		2017 and Beyond	

Measures of Success

Roseville City Priority Plan
2016

Strategic Priority: Housing and Economic Development

Strategic Initiative: Increase Residential Housing Values

Desired Outcomes: 10% increase in owner occupied housing values – 2015-2020
 10% increase in rental housing value – 2015-2020

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
Establish Housing Value Support Program	Staff Lead: Community Development Supporting Staff: City Manager Commissions: EDA Others: Consultants	1st Quarter, 2016 2nd Quarter, 2016 - Review factors in determining housing values 3rd Quarter, 2016 - Review existing programs (NEP, Rental Licensing, and Rental Registration) for effectiveness and impact to property values. - Explore other methods and programs to increase housing values. 4th Quarter, 2016 - Implement changes to existing programs and adopt new programs as determined. 2017 and Beyond - Track effectiveness of City programs to housing values.	

Measures of Success

Roseville City Priority Plan
2016

Strategic Priority: Housing and Economic Development

Strategic Initiative: Facilitate City-wide Economic Development

Desired Outcomes: _____

Goals/Focus Area	Responsible Staff/Commission	Timeline	Status
	Staff Lead: Community Development Supporting Staff: City Manager, Finance Department Commissions: EDA Others: Consultants	1st Quarter, 2016 Develop goals, objectives, and outcomes for economic development in Roseville 2nd Quarter, 2016 3rd Quarter, 2016 4th Quarter, 2016 2017 and Beyond	

Measures of Success

Roseville RHRA Strategic Plan September 2015 through August 2019

Mission

The mission of Roseville's Housing and Redevelopment Authority (RHRA) is to contribute to a strong city economy and vibrant community through environmental stewardship, investment of resources, and intentional leadership. Roseville's HRA works to:

- ❖ **Create a Sense of Community** by embracing the diversity of its residents and being responsive to residents' ever-changing housing and business needs
- ❖ **Foster Innovation and Flexibility** in housing design and business development
- ❖ **Communicate the Unique Benefits of Roseville** as a destination and place where people want to live and work.

Values

- We serve our community's needs through the spirit of professionalism and integrity of the members of the board and staff.
- We focus on providing three things:
 - Capital for concrete building projects (bricks and mortar)
 - Specific housing related programs and studies for Roseville homeowners
 - General information and networking regarding the benefits of the City of Roseville for new and potential residents and businesses

Planning Assumptions

The HRA's role is unique in the City because the RHRA has the authority and flexibility to focus on projects and issues that neither the Council nor other Commissions has the time to consider at the same depth. The RHRA has the expertise needed to maximize its positive impact on behalf of residents and business to make the City of Roseville an even more attractive place to live, raise a family, and grow a business.

The RHRA's strengths are related to the great community of Roseville and its business and residential allies. The RHRA has a good reputation and is trusted to follow through with its commitments. Its members have the skills to carry out the work, the ability to speak their minds, and the willingness to work as a collaborative body with a shared purpose and mission.

Over the next few years, the RHRA needs to grow and provide leadership for both large and small projects in order to reach more of its potential as a partner and contributor to the City. It must also ensure that it has the staffing, communication, and process infrastructure needed to support this growing leadership role. More

collaboration, better alignment with City Council initiatives, and greater communication and engagement with business and residents will require time for reflection and strategic conversations as well as efficiency in day-to-day operations. The RHRA also has an advocacy role that will grow in the next few years to ensure quality affordable housing is available throughout the City.

Over the next few years, we are committed to use our resources strategically and generally divide our focus into the following three areas: a) Bricks and mortar (40%), b) Programs services and studies (40%), and c) General information and support (20%)

Strategic Goals (Bolded items are priority initiatives for the planning period)

1. *Prevent and eliminate physical and social blight on individual properties, neighborhoods and the entire community*
 - a) **3-5infill projects (1 per year) to provide quality business and neighborhood enriching options**
 - b) **Continue with the Hotel/Motel Study (commercial enhancement) and begin to implement its recommendations**
 - c) **Strategic acquisition and investment in redevelopment (large-scale) through site assembly**
 - d) Identify areas for turn around and renovation of commercially unsustainable sites

Ongoing items that require resources or staff time

- e. Continue providing assistance to City's code enforcement efforts through funding of abatements
 - f. Continue funding the NEP program for Residential and Commercial code enforcement
2. *Join in partnership with other City and County entities on major initiatives that have city-wide or regional impact*
 - a. **Develop/support and help coordinate strategic partners to ensure a holistic approach to SE Roseville initiative**
 - b. **Engage in regular conversations with the County and other HRAs that are obvious partners and might also have opportunities that impact Roseville where the HRAs contribution will make a difference**
 - c. Explore stronger relationships with universities to address neighborhood issues related to student rental housing in residential areas
3. *Continue to provide programming to support businesses and homeowners*
 - a. **Continue business recruitment enhancement and retention programs**
 - b. **Continue helping residents sustain high quality residences through enhancements/upgrades**

- c. **Develop and implement HRA marketing plan, which includes welcome packets to new businesses and residents that highlight the HRA and its resources**
 - d. Continue to improve and enforce rental licensing program
 - e. Continue the Roseville Home Improvement program and seek improvements from other models (i.e., loan forgiveness options)
 - f. Continue providing targeted information through the City newsletter
 - g. Provide education for rental housing options (owners/managers and residents)
 - h. Continuing education for realtors regarding benefits of living in Roseville
- Ongoing items that require resources or staff time
- i. Continue Housing Resource Center services for residents, property owners, and others
 - j. Continue to position the RHRA as a leader in providing education and information about resources that support sustainable life styles(i.e. free energy audit)
 - k. Create programs and resources that assist residents and businesses to incorporate healthy building techniques
 - l. Continue to implement the recommendations of the BR&E study
4. *Retain and attract desirable housing and businesses that leads to employment, investment, and commitment to the community.*
- a. **Seek a site and develop affordable, active senior housing**
 - b. **Build relationships with developers that will add to the quality of development in Roseville**
 - c. **Explore the development and use of community land trust and land banking to ensure affordability over time**
 - d. **Ensure that affordable rental housing continues to grow and meet the needs of residents through partnership development, advocacy, and direct involvement when appropriate**
 - e. **Consider the need and development of workforce housing**
 - f. Explore additional/new uses of the loan program to become more effective
 - g. Understand need and options to sustain manufactured homes
- Ongoing items that require resources or staff time
- h. Explore use of any federal, state or county funding resources for Housing and Economic Development in Roseville
 - i. Provide financial resources to preserve and develop new housing in partnership with non-profit community groups, private sector development partners, and federal, state, and regional agencies
5. *Strengthen organizational effectiveness, innovation, and processes*
- a. **Establish protocols, metrics, and timelines to ensure effective communication about projects when projects are underway**

- b. Explore the best practices of other effective HRAs**
 - c. Continue to strengthen the relationship with City Council and engage them in the work of the RHRA**
 - d. Assess the Living Smarter Home and Garden Fair to see if there are alternative models for delivery or other opportunities to provide the included services**
 - e. Continue to use engagement processes to ensure input in and support of development projects and other work of RHRA (Ex. CDI)
 - f. Develop a way to measure and report our impact and value to the City of Roseville and its residents
 - g. Continue to be responsive to residents and by providing cutting-edge programs and services
 - h. Improve communications, especially internally with legal counsel, City Council and between staff and RHRA Board members
 - i. Consider the implications of co-ownership of property and other collaborative efforts such as need for more time, communication, and how conflicts will be handled
 - j. Develop a philosophy of approach, particularly regarding innovation and risk to guide our future work
- Ongoing items that require resources or staff time
- k. Continue support and encourage the housing priorities that were recommended in the Comprehensive Market Study
 - l. Provide research and studies of identified problems of housing and commercial areas

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: Feb. 22, 2016
Item No.: 15.b

Department Approval

City Manager Approval



Item Description: Consider Request to Conduct a Resident Survey

BACKGROUND

The City of Roseville last conducted a survey of residents in April of 2014. The survey was administered by telephone by The Morris Leatherman Company, which presented the final results to the City Council in July of 2014. After receiving the survey results, the City Council indicated its desire to conduct a survey of Roseville residents on a two-year cycle to assess city services and programs and to assist in the city budget process.

WHY SURVEY

Ongoing citizen engagement is vital in order to assess residents' satisfaction with city services. A community survey meets this goal by providing the city with a benchmark for determining how the City's actions, or inactions, effect resident satisfaction. This feedback to the City Council regarding ongoing services can be used to determine whether the city is meeting citizens' expectations and where improvements are required.

DISCUSSION

Survey Questions

In order for a survey to be used as a benchmark of resident satisfaction, it should contain the same questions asked in previous surveys. However, since the 2014 survey was conducted some questions may no longer be applicable. Additionally, the City Council may desire to receive feedback on new topics.

Survey Company

There are many companies that provide community survey services. Following the 2014 survey of Roseville residents the City Council indicated its desire to again utilize the services of The Morris Leatherman Company for the 2016 survey.

Typically, the Morris Leatherman Company utilizes a Telephone Random Sample in its survey. In this type of approach, a random sample of households is selected to be interviewed by telephone. The survey call list includes a mix of cell phone numbers and land line numbers. All households have an equal chance of being selected and the adult respondent in each household is also chosen randomly. Results are based upon a pre-set number of completed interviews.

34 **BUDGET IMPLICATIONS**

35 The 2016 budget includes money for a resident survey. The cost of the 2014 Morris Leatherman
36 survey was \$17,500. It is believed that Morris Leatherman could design and complete an
37 acceptable survey that meets the 2016 budget.
38

39 **STAFF RECOMMENDATION**

40 Staff recommends that the City Council discuss the 2014 survey, recommend questions for
41 elimination from the 2014 survey that may no longer be applicable, and provide feedback
42 regarding new questions for inclusion in a proposed 2016 survey. Staff also recommends that the
43 City Council instruct staff to request a bid proposal from Morris Leatherman to conduct a survey
44 of Roseville residents in 2016.
45

46 **REQUESTED COUNCIL ACTION**

47 A motion to remove questions that are no longer applicable for a proposed 2016 survey of
48 Roseville residents and add a limited number of new questions.
49

50 -and-
51

52 A motion to request a bid proposal from Morris Leatherman to conduct a survey of Roseville
53 residents in 2016.
54

Prepared by: Garry Bowman, Communications Manager
Attachments: A: 2014 City of Roseville Residential Survey, conducted by The Morris Leatherman Company
B: 1998 City of Roseville Residential Survey, conducted by Decision Resources, Ltd.

THE MORRIS LEATHERMAN COMPANY
 3128 Dean Court
 Minneapolis, Minnesota 55416

City of Roseville
 Residential Survey
 FINAL APRIL 2014

Hello, I'm _____ of the Morris Leatherman Company, a polling firm located in Minneapolis. We have been retained by the City of Roseville to speak with a random sample of residents about issues facing the community. This survey is being conducted because the City Council and City Staff are interested in your opinions and suggestions about current and future city needs. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

- | | |
|---|--|
| 1. Approximately how many years have you lived in Roseville? | LESS THAN TWO YEARS.....3%
TWO TO FIVE YEARS.....14%
FIVE TO TEN YEARS.....21%
TEN TO TWENTY YEARS....23%
20 TO 30 YEARS.....20%
OVER THIRTY YEARS.....20%
DON'T KNOW/REFUSED.....0% |
| 2. As things stand now, how long in the future do you expect to live in Roseville? | LESS THAN TWO YEARS.....3%
TWO TO FIVE YEARS.....8%
SIX TO TEN YEARS.....12%
OVER TEN YEARS.....67%
DON'T KNOW/REFUSED.....10% |
| 3. How would you rate the quality of life in Roseville - excellent, good, only fair, or poor? | EXCELLENT.....48%
GOOD.....51%
ONLY FAIR.....1%
POOR.....0%
DON'T KNOW/REFUSED.....0% |
| 4. What do you like most, if anything, about living in Roseville? | DON'T KNOW/REFUSED.....0%
NOTHING.....1%
CONVENIENT LOCATION....15%
NEIGHBORHOOD/HOUSING...18%
SAFE.....18%
FRIENDLY PEOPLE.....10%
CLOSE TO FAMILY.....8%
CLOSE TO JOB.....8%
SCHOOLS.....8%
PARKS/TRAILS.....8%
SHOPPING.....3%
QUIET AND PEACEFUL.....2%
SCATTERED.....2% |

5. What do you think is the most serious issue facing Roseville today?
- DON'T KNOW/REFUSED.....5%
 NOTHING.....24%
 HIGH TAXES.....13%
 RISING CRIME.....13%
 POOR CITY SPENDING.....5%
 LACK OF JOBS/BUSINESS...2%
 AGING POPULATION.....11%
 AGING INFRASTRUCTURE....7%
 STREET REPAIR.....12%
 SCATTERED.....8%
6. All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track?
- RIGHT DIRECTION.....93%
 WRONG TRACK.....5%
 DON'T KNOW/REFUSED.....3%
- IF "WRONG TRACK," ASK: (n=18)
7. Please tell me why you feel things have gotten off on the wrong track?
- DON'T KNOW/REFUSED.....6%
 HIGH TAXES.....17%
 POOR CITY SPENDING.....11%
 STREET REPAIR.....6%
 RISING CRIME.....22%
 GROWING DIVERSITY.....17%
 CITY PLANNING.....11%
 TOO MUCH RETAIL.....11%
8. How would you rate the sense of community identity among residents in Roseville -- would you say it is very strong, somewhat strong, not too strong, or not at all strong?
- VERY STRONG.....34%
 SOMEWHAT STRONG.....57%
 NOT TOO STRONG.....8%
 NOT AT ALL STRONG.....0%
 DON'T KNOW/REFUSED.....2%
9. Please tell me which of the following do you feel the closest connection to -- the City of Roseville as a whole, your neighborhood, your School District or something else? (IF "SOMETHING ELSE," ASK:) What would that be?
- CITY OF ROSEVILLE.....21%
 NEIGHBORHOOD.....51%
 SCHOOL DISTRICT.....9%
 CHURCH.....6%
 WORKPLACE.....4%
 FAMILY/FRIENDS.....9%
 DON'T KNOW/REFUSED.....1%
10. Do you feel accepted in the City of Roseville?
- YES.....98%
 NO.....1%
 DON'T KNOW/REFUSED.....2%

IF "NO," ASK: (n=3)

11. Why do you feel that way?

DON'T KNOW NEIGHBORS, 33%; UNFRIENDLY PEOPLE, 67%.

Let's spend a few minutes discussing the future of the City of Roseville.

- | | |
|--|--|
| 12. When thinking about a city's quality of life, what do you think is the most important aspect of that quality? | DON'T KNOW/REFUSED.....1%
SAFETY.....32%
SENSE OF COMMUNITY.....15%
GOOD SCHOOLS.....17%
UPKEEP OF CITY.....14%
OPEN SPACE/NATURE.....6%
PARKS/RECREATION.....3%
UPKEEP OF HOUSING.....2%
QUIET AND PEACEFUL.....10%
SCATTERED.....1% |
| 13. What aspects, if any, of the community should be fixed or improved in the future? | DON'T KNOW/REFUSED.....5%
NOTHING.....29%
LOWER TAXES.....15%
BETTER ROADS.....26%
MORE JOBS.....5%
MORE PUBLIC TRANSIT.....6%
MORE SENIOR HOUSING.....4%
LESS AFFORDABLE HOUSING.3%
SIDEWALKS.....2%
SCATTERED.....5% |
| 14. What, if anything, is currently missing from the City of Roseville which, if present, would greatly improve the quality of life for residents? | DON'T KNOW/REFUSED.....6%
NOTHING.....53%
MORE PUBLIC TRANSIT....10%
MORE JOBS.....7%
MORE ENTERTAINMENT.....9%
MORE AFFORDABLE
HOUSING.....11%
SIDEWALKS.....2%
SCATTERED.....2% |

I would like to read a list of characteristics others have mentioned that indicate a city has a high quality of life.

15. Please tell me which one you think is most important for a city to have? (ROTATE AND READ LIST)

16. Which is second most important? (RE-READ LIST; OMITTING FIRST CHOICE)
17. Which is least important? (RE-READ LIST; OMITTING FIRST TWO CHOICES)

	MOST	SEC	LST
HIGH PROPERTY VALUES.....	3%	4%	18%
WELL MAINTAINED PROPERTIES.....	11%	16%	7%
LOW PROPERTY TAXES.....	7%	12%	7%
LOW CRIME RATE.....	32%	19%	5%
GOOD SCHOOL SYSTEM.....	34%	19%	3%
VARIETY OF SHOPPING OPPORTUNITIES.....	2%	5%	15%
VARIETY OF PARK AND RECREATION OPPORTUNITIES.....	1%	6%	3%
JOB OPPORTUNITIES.....	4%	12%	8%
COMMUNITY EVENTS AND FESTIVALS.....	0%	2%	16%
SENSE OF COMMUNITY.....	6%	5%	10%
ELSE.....	1%	1%	3%
DON'T KNOW/REFUSED.....	0%	0%	6%

Let's discuss recreational opportunities in the community....

18. How would you rate park and recreational facilities in Roseville -- excellent, good, only fair, or poor?
- | | |
|-------------------------|-----|
| EXCELLENT..... | 36% |
| GOOD..... | 62% |
| ONLY FAIR..... | 2% |
| POOR..... | 0% |
| DON'T KNOW/REFUSED..... | 1% |
19. Which Roseville recreation facilities, if any, do you or members of your household use most frequently?
- | | |
|-------------------------|-----|
| DON'T KNOW/REFUSED..... | 0% |
| NONE..... | 30% |
| TRAILS..... | 36% |
| NEIGHBORHOOD PARKS..... | 25% |
| ATHLETIC FIELDS..... | 9% |
| SCATTERED..... | 1% |
20. How would you rate the upkeep and maintenance of Roseville City Parks -- excellent, good, only fair, or poor?
- | | |
|-------------------------|-----|
| EXCELLENT..... | 35% |
| GOOD..... | 60% |
| ONLY FAIR..... | 3% |
| POOR..... | 0% |
| DON'T KNOW/REFUSED..... | 2% |
21. In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs?
- | | |
|-------------------------|-----|
| YES..... | 41% |
| NO..... | 59% |
| DON'T KNOW/REFUSED..... | 1% |

22. Are there any park and recreation programs you would like to see offered or expanded?

NO, 95%; SENIOR, 2%; CONCERTS IN THE PARK, 1%; COMMUNITY CENTER, 1%; SCATTERED, 2%

23. How often do you or members of your household use the trail system, weather permitting -- twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently or not at all?
- | | |
|-------------------------|-----|
| TWICE OR MORE A WEEK... | 14% |
| WEEKLY..... | 25% |
| TWO/THREE PER MONTH... | 18% |
| MONTHLY..... | 10% |
| QUARTERLY..... | 3% |
| LESS FREQUENTLY..... | 8% |
| NOT AT ALL..... | 23% |
| DON'T KNOW/REFUSED..... | 0% |

24. Are there any areas in the City of Roseville that are lacking trails or pathways? (IF "YES," ASK:) Where would that be?

UNSURE, 4%; NO, 91%; SIDEWALKS ALONG BUSY ROADS, 1%; COUNTRY ROAD B, 1%; NEAR LAKE OWASSO, 1%; RICE STREET, 1%, SCATTERED, 2%.

25. Which of the following would be your top priority for the City's trails and sidewalk system?

CONSTRUCTION OF ADDITIONAL TRAILS FOR EXERCISE WITHIN PARKS.....	14%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND PARKS.....	48%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND SHOPPING AND BUSINESS AREAS.....	22%
ELSE (SIDEWALKS).....	2%
DON'T KNOW/REFUSED.....	15%

26. Are you aware of the Roseville Parks Renewal Program and its projects?
- | | |
|-------------------------|-----|
| YES..... | 20% |
| NO..... | 79% |
| DON'T KNOW/REFUSED..... | 1% |

IF "YES," ASK: (n=81)

27. What project are you most interested in?

UNSURE, 16%; NONE, 24%; CONNECTING TRAILS, 16%; CONSTRUCTION OF NEW TRAILS, 6%; NATURE CENTER, 10%; CENTRAL PARK, 15%; UPDATING OF PARKS, 7%; SCATTERED, 6%.

28. Do you feel the current mix of recreational or sports facilities meet the needs of members of your household?
- | | |
|-------------------------|-----|
| YES..... | 97% |
| NO..... | 0% |
| DON'T KNOW/REFUSED..... | 3% |

IF "NO," ASK: (n=1)

29. What facilities do you feel are missing?

COMMUNITY CENTER, 100%.

There have been on-going discussions in the community about the need for a Community Center that would provide community gathering space for recreation, programs and meetings.

30. Do you support or oppose the construction of a Community Center by the City of Roseville? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|-----|
| STRONGLY SUPPORT..... | 15% |
| SUPPORT..... | 49% |
| OPPOSE..... | 20% |
| STRONGLY OPPOSE..... | 6% |
| DON'T KNOW/REFUSED..... | 11% |
31. If a Community Center were built, how likely would you or members of your household be to use the facility -- very likely, somewhat likely, not too likely, or not at all likely?
- | | |
|-------------------------|-----|
| VERY LIKELY..... | 20% |
| SOMEWHAT LIKELY..... | 32% |
| NOT TOO LIKELY..... | 19% |
| NOT AT ALL LIKELY..... | 25% |
| DON'T KNOW/REFUSED..... | 5% |

The construction of the Community Center would use property taxes. Suppose the City of Roseville proposed a Community Center development which you considered to be a reasonable approach.

32. How much would you be willing to see your property taxes increase to fund this construction? Let's say, would you be willing to see your monthly property taxes increase by \$____? (CHOOSE RANDOM STARTING POINT; MOVE UP OR DOWN DEPENDING ON RESPONSE) How about \$____ per month?
- | | |
|-------------------------|-----|
| NOTHING..... | 40% |
| \$3.00..... | 18% |
| \$6.00..... | 16% |
| \$9.00..... | 12% |
| \$12.00..... | 3% |
| \$15.00..... | 2% |
| \$18.00..... | 1% |
| DON'T KNOW/REFUSED..... | 9% |

Moving on....

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor? (ROTATE)

	EXCL	GOOD	FAIR	POOR	DK/R
33. Police protection?	59%	38%	1%	2%	1%
34. Fire protection?	57%	41%	1%	0%	2%
35. Emergency medical services?	56%	37%	0%	0%	7%
36. Sewer and water?	26%	67%	1%	1%	6%
37. Drainage and flood control?	22%	64%	3%	2%	10%
38. Building inspections?	17%	60%	2%	0%	21%
39. Animal control?	25%	58%	5%	1%	11%
40. Code enforcement?	19%	67%	4%	2%	9%

IF ANY SERVICES WERE RATED "ONLY FAIR" OR "POOR," ASK: (n=69)

41. Why did you rate _____ as (only fair/poor)?	DON'T KNOW/REFUSED.....0%
	COULD IMPROVE.....7%
	FLOODING.....26%
	MORE PATROLLING.....3%
	POOR INSPECTIONS.....4%
	LOOSE ANIMALS.....28%
	RUNDOWN HOMES.....17%
	RUDE/UNFRIENDLY.....10%
	SCATTERED.....4%

Now, for the next four city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means excluding interstate highways, state and county roads that are taken care of by other levels of government. Hence, Interstate 35W, Highway 36, Highway 36, County Road C or Lexington Avenue, should not be considered. How would you rate

	EXCL	GOOD	FAIR	POOR	DK/R
42. Street repair and maintenance?	15%	51%	28%	6%	0%
43. Snow plowing?	34%	54%	10%	1%	0%
44. Trail and pathway plowing in parks?	23%	63%	4%	0%	10%
45. Trail and pathway plowing in neighborhoods?	20%	62%	8%	0%	11%

46.	Do you consider the city portion of your property taxes to be very high, somewhat high, about average, somewhat low, or very low in comparison with neighboring cities?	VERY HIGH.....10% SOMEWHAT HIGH.....28% ABOUT AVERAGE.....44% SOMEWHAT LOW.....1% VERY LOW.....1% DON'T KNOW/REFUSED.....17%
47.	Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current level?	FAVOR.....40% OPPOSE.....49% DON'T KNOW/REFUSED.....11%
48.	When you consider the property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor?	EXCELLENT.....9% GOOD.....73% ONLY FAIR.....7% POOR.....0% DON'T KNOW/REFUSED.....11%

For each of the following long-term infrastructure projects, please tell me if you strongly support the City continuing to invest in it, somewhat support, somewhat oppose or strongly oppose.

	STS	SMS	SMO	STO	DKR
49. Water and sewer pipes?	44%	30%	12%	4%	10%
50. City buildings?	26%	41%	18%	8%	8%
51. Pedestrian pathways?	38%	37%	15%	6%	5%
52. Bikeways?	32%	44%	14%	6%	5%
53. City roads?	64%	26%	5%	2%	3%

Changing topics....

54.	Other than voting, do you feel that if you wanted to, you could have a say about the way the City of Roseville runs things?	YES.....71% NO22% DON'T KNOW/REFUSED.....7%
55.	From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way?	STRONGLY APPROVE.....11% APPROVE.....77% DISAPPROVE.....3% STRONGLY DISAPPROVE.....1% DON'T KNOW/REFUSED.....9%

IF "DISAPPROVE" OR "STRONGLY DISAPPROVE," ASK: (n=15)

56. Why do you feel that way?	POOR JOB.....7%
	POOR SPENDING.....20%
	COULD IMPROVE.....20%
	HIGH TAXES.....7%
	DON'T LISTEN.....47%
57. From what you have heard or seen, how would you rate the job performance of the Roseville City staff -- excellent, good, only fair, or poor?	EXCELLENT.....19%
	GOOD.....76%
	ONLY FAIR.....1%
	POOR.....1%
	DON'T KNOW/REFUSED.....3%

IF "ONLY FAIR" OR "POOR," ASK: (n=6)

58. Why do you feel that way?	POOR SPENDING.....17%
	COULD IMPROVE.....33%
	DON'T LISTEN.....33%
	RUDE/UNPROFESSIONAL....17%

Thinking about another topic....

59. How would you rate the general condition and appearance of Roseville -- excellent, good, only fair, or poor?	EXCELLENT.....33%
	GOOD.....63%
	ONLY FAIR.....4%
	POOR.....1%
	DON'T KNOW/REFUSED.....0%

IF "ONLY FAIR" OR "POOR," ASK: (n=17)

60. Why do you feel that way?	DON'T KNOW/REFUSED.....6%
	RUNDOWN HOMES.....24%
	MESSY YARDS.....59%
	RUNDOWN BUSINESSES.....6%
	JUNK CARS.....6%
61. Over the past two years, has the appearance of Roseville improved, declined or remained the same?	IMPROVED.....28%
	DECLINED.....6%
	REMAINED THE SAME.....66%
	DON'T KNOW/REFUSED.....0%
62. How would you rate the job the City does enforcing city codes on nuisances -- excellent, good, only fair or poor?	EXCELLENT.....15%
	GOOD.....72%
	ONLY FAIR.....7%
	POOR.....2%
	DON'T KNOW/REFUSED.....5%

IF "ONLY FAIR" OR "POOR," ASK: (n=32)

63. What nuisances does the City need to do a better job of enforcing?
- | | |
|-------------------------|-----|
| DON'T KNOW/REFUSED..... | 0% |
| MESSY YARDS..... | 41% |
| RUNDOWN HOMES..... | 25% |
| JUNK CARS..... | 16% |
| LOOSE ANIMALS..... | 19% |

The City of Roseville offers a housing program for residential home improvements.

64. Prior to this survey, were you aware of this housing program?
- | | |
|-------------------------|-----|
| YES..... | 55% |
| NO..... | 45% |
| DON'T KNOW/REFUSED..... | 0% |

The City also sponsors free home and garden workshops each February and fall.

65. Were you aware of these workshops?
- | | |
|-------------------------|-----|
| YES..... | 56% |
| NO..... | 44% |
| DON'T KNOW/REFUSED..... | 0% |

Turning to the issue of public safety in the community....

I would like to read you a short list of public safety concerns.

66. Please tell me which one you consider to be the greatest concern in Roseville? If you feel that none of these problems are serious in Roseville, just say so.

FIRST

- | | |
|--|-----|
| Violent crime..... | 2% |
| Drugs..... | 13% |
| Youth crimes and vandalism..... | 21% |
| Break-ins and theft from automobiles..... | 11% |
| Business crimes, such as shop-lifting and check fraud..... | 6% |
| Residential crimes, such as burglary, and theft..... | 10% |
| Traffic speeding..... | 12% |
| Identity theft..... | 3% |
| ALL EQUALLY..... | 6% |
| NONE OF THE ABOVE..... | 14% |
| DON'T KNOW/REFUSED..... | 3% |

67. How would you rate the amount of patrolling the Roseville Police Department does in your neighborhood -- would you say they do too much, about the right amount, or not enough?
- | | |
|-------------------------|-----|
| TOO MUCH..... | 3% |
| ABOUT RIGHT AMOUNT..... | 91% |
| NOT ENOUGH..... | 5% |
| DON'T KNOW/REFUSED..... | 1% |

Changing topics...

I would like to read you a list of characteristics of a community. For each one, please tell me if you think Roseville currently has too many or too much, too few or too little, or about the right amount.

- | | MANY
/MCH | FEW/
LITT | ABT
RGHT | DK/
REFD |
|--|---|--------------|-------------|-------------|
| 68. Affordable rental units? | 21% | 24% | 53% | 2% |
| 69. Market rate rental units? | 12% | 17% | 62% | 10% |
| 70. Condominiums and townhomes? | 10% | 8% | 77% | 5% |
| 71. Starter homes for young families? | 3% | 30% | 61% | 6% |
| 72. "Move up" housing? | 11% | 13% | 69% | 7% |
| 73. Higher cost housing? | 16% | 10% | 68% | 7% |
| 74. Assisted living for seniors? | 5% | 28% | 57% | 10% |
| 75. Parks and open spaces? | 9% | 6% | 85% | 1% |
| 76. Trails and bikeways? | 9% | 8% | 82% | 1% |
| 77. Service and retail establishments? | 10% | 13% | 77% | 1% |
| 78. Entertainment and dining opportunities? | 5% | 17% | 78% | 0% |
| 79. If you were going to move from your current home for upgrading, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed or not at all committed? | VERY COMMITTED.....46%
SOMEWHAT COMMITTED.....42%
NOT TOO COMMITTED.....5%
NOT AT ALL COMMITTED....4%
DON'T KNOW/REFUSED.....4% | | | |
| 80. And, if you were going to move from your current home for downsizing, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed, or not at all committed? | VERY COMMITTED.....42%
SOMEWHAT COMMITTED.....45%
NOT TOO COMMITTED.....6%
NOT AT ALL COMMITTED....3%
DON'T KNOW/REFUSED.....4% | | | |

IF "NOT TOO COMMITTED" OR "NOT AT ALL COMMITTED" IN QUESTIONS #79 OR #80, ASK: (n=40)

81. Is there anything missing or that could be improved in Roseville that would make you committed to staying?

NO, 75%; AFFORDABLE HOUSING, 15%; MOVE-UP HOUSING, 3%; PUBLIC TRANSIT, 3%; LESS TRAFFIC CONGESTION, 5%.

Changing topics....

Most communities have one of three systems for garbage collection. In an open collection system, like the City of Roseville currently has, residents choose their hauler from several different companies serving the community. Other cities use an organized collection system, where the City contracts with a hauler for collection throughout the city.

82. Would you favor or oppose the City of Roseville changing from the current system in which residents may choose from several different haulers to a system where the City chooses a specific hauler for the whole community? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|-----|
| STRONGLY FAVOR..... | 6% |
| FAVOR..... | 30% |
| OPPOSE..... | 33% |
| STRONGLY OPPOSE..... | 13% |
| DON'T KNOW/REFUSED..... | 19% |

IF A RESPONSE IS GIVEN, ASK: (n=325)

83. Could you tell me one or two reasons for your decision?
- | | |
|--------------------------|-----|
| DON'T KNOW/REFUSED..... | 0% |
| WANT CHOICE..... | 52% |
| OPEN/LOWER COST..... | 9% |
| ORGANIZED/LOWER COST... | 13% |
| ORGANIZED/LESS TRAFFIC. | 21% |
| ORGANIZED/SAFER..... | 3% |
| LIKE CURRENT HAULER..... | 1% |
84. How would you rate the City of Roseville's recycling program - excellent, good, only fair or poor?
- | | |
|-------------------------|-----|
| EXCELLENT..... | 26% |
| GOOD..... | 63% |
| ONLY FAIR..... | 4% |
| POOR..... | 0% |
| DON'T KNOW/REFUSED..... | 7% |

Continuing....

85. How would you rate the City's overall performance in communicating key local issues to residents in its publications, website, mailings, and on cable television -- excellent, good, only fair, or poor?
- EXCELLENT.....19%
GOOD.....72%
ONLY FAIR.....9%
POOR.....0%
DON'T KNOW/REFUSED.....1%
86. What is your primary source of information about the City of Roseville?
- DON'T KNOW/REFUSED.....0%
NONE.....2%
CITY NEWSLETTER.....48%
LOCAL NEWSPAPER.....28%
CITY WEBSITE.....11%
CABLE TELEVISION.....5%
WORD OF MOUTH.....5%
SCATTERED.....1%
87. How would you most prefer to receive information about Roseville City Government and its activities -- (ROTATE) e-mail, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable television programming, the city's Facebook page or the City's Twitter feed?
- E-MAIL.....6%
CITY WEBSITE.....12%
PUBLICATIONS/NEWSLTRS..43%
MAILINGS TO HOME.....17%
LOCAL WEEKLY PAPERS....17%
CABLE TV.....4%
CITY FACEBOOK PAGE.....0%
TWITTER.....0%
WORD OF MOUTH.....2%
88. Do you recall receiving the City publication -- "Roseville City News" -- during the past year?
- YES.....86%
NO.....14%
DON'T KNOW/REFUSED.....1%

IF "YES," ASK: (n=342)

89. Do you or any members of your household regularly read it?
- YES.....92%
NO.....8%
DON'T KNOW/REFUSED.....0%
90. How effective is this city publication in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective?
- VERY EFFECTIVE.....33%
SOMEWHAT EFFECTIVE.....57%
NOT TOO EFFECTIVE.....6%
NOT AT ALL EFFECTIVE....2%
DON'T KNOW/REFUSED.....2%

I would like to ask you about social media sources. For each one, tell me if you currently use that source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Roseville.

	NOT USE	USE LIK	USE NLK	DK/ REF
91. Facebook?	56%	19%	25%	0%
92. Twitter?	72%	11%	18%	0%
93. YouTube?	65%	10%	25%	0%
94. Nextdoor?	81%	10%	7%	3%
95. E-mail?	33%	41%	27%	0%
96. City website?	45%	44%	11%	0%

Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household.

97. Persons 65 or over?	NONE.....72%
	ONE.....16%
	TWO OR MORE.....12%
98. Adults between the ages of 50 and 64 years of age?	NONE.....72%
	ONE.....15%
	TWO MORE.....13%
99. Adults between the ages of 18 and 49 years of age?	NONE.....37%
	ONE.....28%
	TWO.....31%
	THREE OR MORE.....4%
100. School-aged children and pre- schoolers?	NONE.....77%
	ONE.....10%
	TWO.....8%
	THREE OR MORE.....5%
101. Do you own or rent your present residence?	OWN.....67%
	RENT.....33%
	REFUSED.....0%

102. What is your age, please? (READ CATEGORIES, IF NEEDED)	18-24.....3% 25-34.....14% 35-44.....19% 45-54.....24% 55-64.....18% 65 AND OVER.....23%
103. Which of the following best describes your household: (READ) A. Single, no other family at home. B. Single parent with children at home. C. Married or partnered, with children at home. D. Married or partnered with no children or no children at home. E. Something else.	SINGLE/NO OTHER.....29% SINGLE PARENT.....5% MAR/PARTN/CHILDREN.....24% MAR/PARTN/NO CHILD.....39% SOMETHING ELSE.....4% DON'T KNOW/REFUSED.....0%
104. Which of the following categories represents your ethnicity -- White, African-American, Hispanic-Latino, Asian-Pacific Islander, Native American, or something else? (IF "SOMETHING ELSE," ASK:) What would that be?	WHITE.....77% AFRICAN-AMERICAN.....8% HISPANIC-LATINO.....4% ASIAN-PACIFIC ISLAND.....8% NATIVE AMERICAN.....1% SOMETHING ELSE.....1% MIXED/BI-RACIAL.....1% DON'T KNOW.....0% REFUSED.....1%
105. Do you live north or south of Highway 36? (WAIT FOR RESPONSE) Do you east or west of Snelling Avenue?	NORTHWEST.....14% NORTHEAST.....49% SOUTHEAST.....23% SOUTHWEST.....14% DON'T KNOW/REFUSED.....0%
106. Gender (DO NOT ASK)	MALE.....48% FEMALE.....52%

ROSEVILLE RESIDENTIAL
QUESTIONNAIRE
FINAL VERSION

Hello, I'm _____ of _____, a polling firm located in _____. We've been retained by the City of Roseville to speak with a random sample of residents about issues facing the city. The survey is being taken because your city representatives and staff are interested in your opinions and suggestions. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported. (DO NOT PAUSE)

1. Approximately how many years have you lived in the City of Roseville?

LESS THAN ONE YEAR.....	5%
TWO TO FIVE YEARS.....	22%
SIX TO TEN YEARS.....	17%
11 TO 20 YEARS.....	21%
21 TO 30 YEARS.....	15%
OVER THIRTY YEARS.....	20%
DON'T KNOW/REFUSED.....	0%

2. How would you rate the quality of life in Roseville -- excellent, good, only fair, or poor?

EXCELLENT.....	60%
GOOD.....	38%
ONLY FAIR.....	2%
POOR.....	0%
DON'T KNOW/REFUSED.....	0%

IF "GOOD," "ONLY FAIR," OR "POOR," ASK: (N=161)

3. What change or improvement would it take for you to raise your rating from _____ to [NEXT HIGHEST]?

NO ANSWER, 9%; LOWER TAXES, 4%; REDUCE CRIME, 2%;
IMPROVE CITY GOVERNMENT, 3%; SLOW DEVELOPMENT, 8%;
LESS TRAFFIC, 3%; MORE PARKS, 4%; IMPROVE BUS
SERVICE, 5%; SCATTERED RESPONSES, 2%.

Many people talk about "quality" these days. They might say something is "high quality" or "low quality." I'd like you to think about the City of Roseville for a moment.

4. When you think about this community, what comes to mind, if anything, as being "high quality?"

NO ANSWER, 3%; EDUCATION, 18%; CITY SERVICES, 16%; PARKS, RECREATION, 26%; SHOPPING, 12%; LOCATION, 10%; NICE NEIGHBORHOODS, 11%; PEOPLE, 3%;

5. And, when you think about this community, what comes to mind, if anything, as being "low quality?"

NO ANSWER, 16%; NOTHING, 32%; CRIME RATE, 8%; CITY GOVERNMENT, 7%; OVER DEVELOPED, 12%; RUN DOWN AREAS, 4%; TRAFFIC, 13%; SCHOOLS, 3%; PEOPLE, 4%.

6. Are there any communities in the Metropolitan Area which you feel are generally "higher quality" than Roseville? (IF "YES," ASK:) Which ONE, specifically, comes to mind?

NO ANSWER, 19%; NO, 44%; SHORVIEW, 7%; EDINA, 7%; MAHTOMEDI, 7%; NORTH OAKS, 5%; MINNETONKA, 4%; FOREST LAKE, 3%; WOODBURY, 2%; SCATTERED, 3%.

IF "YES," ASK: (N=148)

7. Why do you feel that _____ is a higher quality community than Roseville?

NO ANSWER, 1%; BETTER HOUSES/LOTS, 10%; SCHOOLS, 3%; MORE RURAL, 12%; LESS CRIME, 2%; CITY SERVICES, 7%; LAKES, 3%.

Moving on....

8. What do you feel is the most serious issue facing the City of Roseville?
- | | |
|-------------------------|-----|
| DON'T KNOW/REFUSED..... | 25% |
| GROWTH..... | 25% |
| TAXES..... | 15% |
| SCHOOLS..... | 6% |
| TRAFFIC..... | 4% |
| CRIME..... | 15% |
| RUN-DOWN AREAS..... | 9% |
| CITY GOVERNMENT..... | 2% |

Here's a little different question for you....

9. Why do you continue to live in Roseville; in other words, what keeps you here?

NO ANSWER, 1%; LOCATION, 45%; NICE CITY, 11%; FAMILY HERE, 14%; LIKE NEIGHBORHOOD, 8%; QUALITY OF LIFE, 6%; SCHOOLS, 4%; HOME HERE, 12%.

Now, I'm going to ask you a few questions about your neighborhood.

10. Thinking about the neighborhood where you live, how satisfied are you with that area as a place to live -- very satisfied, somewhat satisfied, somewhat dissatisfied, or very dissatisfied?
- | | |
|-------------------------|-----|
| VERY SATISFIED..... | 72% |
| SOMEWHAT SATISFIED.... | 22% |
| SOMEWHAT DISSATISFIED.. | 5% |
| VERY DISSATISFIED..... | 0% |
| DON'T KNOW/REFUSED..... | 0% |

11. If you were to describe the ONE thing that best makes up the quality of your neighborhood to you, which of the following statements would you choose? (READ AND ROTATE -- ACCEPT ONE ANSWER ONLY)
- STATEMENT A.....22%
STATEMENT B.....44%
STATEMENT C.....28%
NONE OF THE ABOVE.....6%
DON'T KNOW/REFUSED.....1%
- A. The friendships I have with the people who live there.
B. The quality of things such as schools, churches, parks, and other services.
C. The feeling that I'm living among people like myself whether I know them or not.
12. Which of these two statements come closer to your feelings?
- STATEMENT A.....60%
STATEMENT B.....25%
NONE OF ABOVE (VOL.)..13%
DON'T KNOW/REFUSED.....2%
- A. I have real roots in my own neighborhood.
B. It's just a place to live. I'd be just as happy elsewhere.
13. In terms of general lifestyle, do you think that most of your neighbors are pretty much like you, or are they quite different from you?
- LIKE.....70%
DIFFERENT.....24%
DON'T KNOW/REFUSED.....6%
14. In terms of the types of people who live in your neighborhood, would you say your neighborhood has changed for the better in recent years, changed for the worse, or has it not changed very much?
- CHANGED FOR BETTER....19%
CHANGED FOR WORSE.....7%
NOT CHANGED.....65%
DON'T KNOW/REFUSED.....9%

I will name some things that affect neighborhoods. Please tell me how well you think Roseville City Government does in dealing with them. Would you say the City has done an excellent job, good job, only fair job, or poor job for each one: (ROTATE)

	EXC	GOO	FAI	POO	DKR
15. Street maintenance	23%	59%	14%	3%	1%
16. City inspection of homes and yards	4%	38%	8%	4%	47%
17. Cleaning up trash in the neighborhood	19%	54%	11%	2%	14%
18. Responsiveness of City government	8%	45%	20%	5%	22%
19. Recreational programs	30%	42%	12%	2%	14%
20. Snow plowing of streets	37%	52%	7%	3%	1%
21. Snow plowing of sidewalks and trails	14%	40%	12%	3%	32%
22. Having reasonable property taxes	5%	37%	32%	12%	14%
23. Responsiveness of the police force	28%	46%	7%	2%	18%
24. Street traffic	9%	46%	28%	11%	6%

	EXC	GOO	FAI	POO	DKR
25. Problems with businesses in the neighborhood	13%	41%	10%	3%	34%
26. Vandalism	13%	51%	16%	1%	20%
27. Park maintenance	27%	56%	11%	0%	6%
28. Trail and sidewalk maintenance and repair	12%	51%	12%	1%	24%
29. Curb and gutter repair	11%	63%	6%	1%	20%
30. Street light replacement	14%	62%	4%	2%	18%
31. Tree maintenance along the boulevards	13%	62%	8%	1%	17%
32. Do you think in the past few years your neighborhood has become more desirable as a place to live, less desirable, or has there not been much change?	MORE DESIRABLE.....35% LESS DESIRABLE.....11% NOT CHANGE.....50% DON'T KNOW/REFUSED.....4%				

IF A RESPONSE IS GIVEN, ASK: (N=385)

33. Why do you feel that way?	DON'T KNOW/REFUSED.....3% NO PROBLEMS.....7% NO CHANGE SEEN.....32% WORKING TO IMPROVE....14% HIGHER CRIME.....2% LOW INCOME HOUSING.....6% GROWTH.....8% NICE AREA.....25%
-------------------------------	--

How would you rate the area of Roseville where you now live on the following things -- would you say excellent, good, only fair, or poor for each one: (ROTATE)

	EXC	GOO	FAI	POO	DKR
34. General appearance and livability	44%	54%	2%	0%	0%
35. Safety from property crimes, like burglary	24%	58%	14%	2%	2%
36. Safety from violent personal crime, like assault	33%	54%	9%	0%	4%
37. Resale value of homes	38%	49%	3%	1%	9%
38. Street maintenance	20%	67%	11%	1%	1%
39. Bus service	7%	31%	18%	14%	31%
40. Freedom from excessive noise	19%	51%	22%	7%	2%
41. Convenience of shopping areas	58%	38%	2%	0%	2%
42. A place to raise children	40%	54%	4%	1%	2%
43. Convenience to your place of worship	31%	54%	4%	2%	10%
44. Available day care for children	7%	30%	8%	1%	54%
45. Convenience to work	32%	46%	7%	2%	15%
46. A place to retire	30%	49%	12%	3%	7%

	EXC	GOO	FAI	POO	DKR
47. A place to purchase a starter home, that is, a home for first-time buyers	20%	36%	18%	11%	15%
48. A place to purchase "move-up" second housing	20%	53%	15%	2%	11%
49. A place to purchase luxury housing	12%	37%	27%	9%	16%
50. Available health care facilities	13%	51%	22%	3%	10%
51. Available full-time jobs	10%	38%	18%	4%	31%

Moving on....

52. All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track?
- | | |
|-------------------------|-----|
| RIGHT DIRECTION..... | 87% |
| WRONG TRACK..... | 6% |
| DON'T KNOW/REFUSED..... | 7% |

IF "WRONG TRACK," ASK: (N=25)

53. Could you tell me why you feel that way?
- | | |
|-------------------------|----|
| DON'T KNOW/REFUSED..... | 0% |
| TOO MUCH GROWTH..... | 3% |
| CRIME..... | 1% |
| SCHOOLS..... | 0% |
| TRAFFIC..... | 0% |
| HIGH TAXES..... | 1% |
| LOW INCOME HOUSING..... | 1% |
54. Would you recommend living in the City of Roseville to others?
- | | |
|-------------------------|-----|
| YES..... | 95% |
| NO..... | 3% |
| DON'T KNOW/REFUSED..... | 2% |
55. Would you favor or oppose the city offering funding and expertise to residential property owners and neighborhoods in deteriorating areas for both housing and neighborhood rehabilitation? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|-----|
| STRONGLY FAVOR..... | 25% |
| FAVOR..... | 48% |
| OPPOSE..... | 10% |
| STRONGLY OPPOSE..... | 6% |
| DON'T KNOW/REFUSED..... | 11% |
56. Would you favor or oppose the city aggressively aiding in the purchase and redevelopment of deteriorating and blighted neighborhoods as multi-family housing opportunities, retail shopping, and/or commercial office buildings? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|-----|
| STRONGLY FAVOR..... | 14% |
| FAVOR..... | 30% |
| OPPOSE..... | 26% |
| STRONGLY OPPOSE..... | 14% |
| DON'T KNOW/REFUSED..... | 16% |

57. Would you favor or oppose the City of Roseville acquiring blighted housing for either renovation or removal? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|------------------------|-----|
| STRONGLY FAVOR..... | 26% |
| FAVOR..... | 43% |
| OPPOSE..... | 10% |
| STRONGLY OPPOSE..... | 5% |
| DON'T KNOW/REFUSED.... | 16% |

Moving on....

58. Should the TOP priority for development in this city be on increasing the tax base, providing head-of-household jobs, providing housing opportunities for young families and retirees, providing recreational and leisure time offerings, or attracting more retail shopping opportunities?
59. What should be the second priority? (RE-READ ABOVE LIST, IF NECESSARY.)

	TOP	SEC
INCREASE TAX BASE.....	19%	10%
HEAD OF HOUSEHOLD JOBS.....	20%	17%
HOUSING FOR YOUNG FAMILIES AND RETIREES.....	26%	20%
REC AND LEISURE TIME OFFERINGS.....	17%	20%
RETAIL SHOPPING.....	1%	4%
NONE (VOL.).....	9%	15%
MULTIPLE (VOL.).....	2%	2%
DON'T KNOW/REFUSED.....	7%	12%

Changing topics....

60. Other than voting, do you feel that if you wanted to, you could have a say about the way things are run in this community?
- | | |
|------------------------|-----|
| YES..... | 65% |
| NO..... | 23% |
| DON'T KNOW/REFUSED.... | 12% |

IF "NO," ASK: (N=92)

61. Why do you feel you cannot have a say?
- | | |
|-------------------------|-----|
| DON'T KNOW/REFUSED..... | 0% |
| DON'T LISTEN..... | 11% |
| RENTER..... | 6% |
| ISSUE IGNORED..... | 6% |

As you may know, property taxes are divided between the City of Roseville, Ramsey County, and your local public school district.

62. From what you have seen or heard, what percentage of your property tax goes to the City of Roseville -- under ten percent, ten to twenty percent, twenty to thirty percent, thirty to forty percent, forty to fifty percent, or over fifty percent?
- | | |
|-------------------------|-----|
| UNDER TEN PERCENT..... | 3% |
| 10 TO 20 PERCENT..... | 28% |
| 21 TO 30 PERCENT..... | 17% |
| 31 TO 40 PERCENT..... | 7% |
| 41 TO 50 PERCENT..... | 3% |
| OVER FIFTY PERCENT..... | 1% |
| DON'T KNOW/REFUSED.... | 41% |

Just for your information, 15 percent is the City's share of your property tax.

63. Would you favor or oppose an increase in city property taxes if it were needed to maintain city services at their current level?

FAVOR.....	58%
OPPOSE.....	27%
DON'T KNOW/REFUSED....	14%

64. In comparison with nearby areas, do you feel that the city property taxes in Roseville are very high, somewhat high, about average, somewhat low, or very low?

VERY HIGH.....	5%
SOMEWHAT HIGH.....	31%
ABOUT AVERAGE.....	47%
SOMEWHAT LOW.....	2%
VERY LOW.....	0%
DON'T KNOW/REFUSED....	16%

65. When you consider the city property taxes you pay and the quality of the city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor?

EXCELLENT.....	19%
GOOD.....	68%
ONLY FAIR.....	6%
POOR.....	1%
DON'T KNOW/REFUSED....	6%

IF "ONLY FAIR" OR "POOR," ASK: (N=28)

66. Why do you feel that way?

DON'T KNOW/REFUSED.....	0%
HIGH TAXES.....	4%
POOR SERVICES.....	2%

As you may know, for the past ten years the City of Roseville has had a policy of limiting its increase in city property taxes to less than the rate of inflation. At times, this has required the Mayor and City Council to make difficult choices about continuing, enhancing, and curtailing various services and programs. As a result, city services provided in Roseville may not be as extensive or as complete as in other communities. But, city property tax increases have been minimal.

67. What services, facilities, or programs, if any, do you feel are missing from the City of Roseville?

NO ANSWER, 29%; NONE, 48%; COMMUNITY CENTER, 9%; LEAF PICK-UP, 3%; MORE POLICE, 3%; SIDEWALKS, 4%; YOUTH PROGRAMS, 5%.

68. What city services, facilities, or programs, if any, do you feel should be cut?

NO ANSWER, 39%; NONE, 48%; POOL, 10%; RECYCLING, 2%; SCATTERED, 1%.

69. In making the trade-off between the quality and breadth of public services and their tax costs, should the PRIMARY emphasis be placed on providing excellent services or minimizing taxes costs? (IF RESPONDENT SAYS "BOTH," ASK:) If it were possible to only do one or the other, which should it be?
- | | |
|-------------------------|-----|
| EXC SERVICES/STRONGLY | 18% |
| EXCELLENT SERVICES.... | 29% |
| MINIMIZE TAXES..... | 27% |
| MINI TAXES/STRONGLY.... | 9% |
| DON'T KNOW/REFUSED.... | 18% |

Currently, the City's share of the property tax does not increase higher than the rate of inflation each year. A one percent increase above inflation would cost an owner of the typical \$100,000 home about 20 cents per month in additional property taxes, and would produce an additional \$63,000 in general revenue.

70. If an additional revenue increase were needed beyond the rate of inflation to expand or improve basic city services, how much would you be willing to see your property taxes increase per month for this purpose? Let's say, would you be willing to pay an additional \$_____ per month? (WAIT FOR RESPONSE; MOVE HIGHER OR LOWER) How about \$_____ per month? (REPEAT PROCESS)
- | | |
|-----------------|-----|
| NOTHING..... | 16% |
| \$1.00..... | 8% |
| \$2.00..... | 19% |
| \$3.00..... | 10% |
| \$4.00..... | 6% |
| \$5.00..... | 16% |
| \$6.00..... | 5% |
| \$7.00..... | 6% |
| DON'T KNOW..... | 14% |
| REFUSED..... | 1% |

Moving on....

The City of Roseville provides a number of services to its residents, including police, fire, street repair and maintenance, park and trail maintenance, economic development, recreational facilities, building inspection, and code enforcement.

71. In general, are there any services provided by city government which you think could be just as effectively or more effectively either completely undertaken by the private sector or through public-private partnerships? (IF "YES," ASK:) What comes to mind?

NO ANSWER, 38%; NONE, 47%; BUILDING INSPECTION, 8%; PARK MAINTENANCE, 7%.

72. And, in general, are there any services provided by city government which you think could be just as effectively or more effectively provided by a different level of government, such as Ramsey County, the State of Minnesota, the Federal Government, or another city? (IF "YES," ASK:) What comes to mind?

NO ANSWER, 40%; NONE, 57%; ROAD MAINTENANCE, 2%;

73. How much do you feel you know about the work of the Mayor and City Council -- a great deal, a fair amount, very little, or nothing?
- A GREAT DEAL.....4%
 FAIR AMOUNT.....30%
 VERY LITTLE.....50%
 NOTHING.....15%
 DON'T KNOW/REFUSED.....2%
74. From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And, do you feel strongly that way?
- APPROVE/STRONGLY.....12%
 APPROVE.....50%
 DISAPPROVE.....6%
 DISAPPROVE/STRONGLY....3%
 DON'T KNOW/REFUSED....29%

IF A JUDGMENT IS GIVEN, ASK: (N=284)

75. Could you tell me one or two reasons why you feel that way?
- DON'T KNOW/REFUSED.....4%
 DON'T LISTEN.....4%
 LISTEN.....7%
 COULD IMPROVE.....5%
 WASTE MONEY.....3%
 GOOD JOB.....31%
 POOR JOB.....2%
 NO PROBLEMS.....13%
 ISSUES.....2%
76. How much first-hand contact have you had with the Roseville City Staff -- quite a lot, some, very little, or none?
- QUITE A LOT.....5%
 SOME.....22%
 VERY LITTLE.....48%
 NONE.....24%
 DON'T KNOW/REFUSED.....1%
77. From what you have seen, heard, or experienced, how would you rate the job of the Roseville City Staff -- excellent, good, only fair, or poor?
- EXCELLENT.....10%
 GOOD.....60%
 ONLY FAIR.....8%
 POOR.....1%
 DON'T KNOW/REFUSED....21%
78. During the past year, have you contacted by telephone or in person any Roseville City staff member?
- YES.....44%
 NO.....50%
 DON'T KNOW/REFUSED.....7%

IF "YES," ASK: (N=176)

79. On your last contact with City staff, which department did you reach -- Police, Fire, Finance, Planning, Building Inspection, Public Works and Engineering, Parks and Recreation, Code enforcement office, the Information Desk, Motor Vehicle Licensing, or Administration?
- POLICE.....7%
 FIRE.....1%
 FINANCE.....1%
 PLANNING.....3%
 BUILDING INSPECTION....6%
 PUBLIC WORKS.....8%
 PARKS AND REC.....8%
 CODE ENFORCEMENT.....2%
 INFORMATION DESK.....2%
 MOTOR VEHICLE LIC.....5%
 ADMINISTRATION.....1%
 DON'T KNOW/REFUSED.....1%

Thinking about that last contact, for each of the following characteristics, please rate the Roseville City staff as excellent, good, only fair, or poor....

	EXC	GOO	FAI	POO	DKR
80. Courtesy of the Information Desk receptionist?	17%	23%	1%	1%	2%
81. Waiting time for service?	14%	23%	4%	1%	2%
82. Ease of reaching a department staff member who could help you?	15%	23%	4%	1%	0%
83. Efficiency of the department staff?	13%	23%	3%	3%	2%
84. Courtesy of the department staff?	19%	23%	2%	0%	0%

Let's talk about park and recreation opportunities in Roseville....

85. In general, how well informed are you about the Roseville park and recreation system and facilities -- would you say you are very well informed, somewhat informed, not too well informed, or not at all informed?	VERY WELL INFORMED....23%
	SOMEWHAT INFORMED.....51%
	NOT TOO WELL INFORMED.21%
	NOT AT ALL INFORMED....5%
	DON'T KNOW/REFUSED.....1%

Which of these park and recreational facilities have you or members of your household used during the past year?

	YES	NO	DKR
86. Trails?	70%	30%	0%
87. Neighborhood Parks?	78%	22%	0%
88. Central Park?	76%	23%	1%
89. Cedarholm Golf Course?	24%	75%	1%
90. Roseville Skating Center?	26%	73%	1%
91. Harriet Alexander Nature Center?	42%	57%	1%
92. Roseville Activity Center?	35%	64%	2%
93. Gymnastics Center at the Roseville Area High School?	7%	92%	1%
94. Gymnasiums at Brim Hall and Central Elementary Schools?	7%	93%	0%
95. How would you rate park and recreation facilities in Roseville -- excellent, good, only fair, or poor?	EXCELLENT.....37%	GOOD.....51%	ONLY FAIR.....8%
	POOR.....0%	DON'T KNOW/REFUSED.....4%	

Moving on....

As you may know, there has been discussions about the construction of a new Community Center in the City of Roseville to replace the existing Center....

96. If a new Community Center were constructed, what facilities do you feel it is important to include?

NO ANSWER, 34%; POOL, 42%; FITNESS ROOM, 9%; ATHLETIC FIELDS, 5%; COMMUNITY ROOM, 7%; SENIOR CENTER, 4%.

I would like to read you a list of facilities that could be included in a community center. For each one, please tell me if you would strongly favor, somewhat favor, somewhat oppose, or strongly oppose its inclusion in a community center. (ROTATE)

	STF	SMF	SMO	STO	DKR
97. An indoor swimming pool?	46%	33%	8%	8%	4%
98. An aerobics, exercise, and fitness room?	31%	44%	9%	9%	7%
99. A gymnasium?	30%	35%	11%	12%	12%
100. An additional indoor ice sheet?	4%	14%	30%	38%	15%
101. A banquet room for community meeting and rental purposes?	21%	47%	11%	10%	11%
102. An indoor running-walking track?	34%	38%	13%	9%	7%
103. Group meeting rooms?	20%	46%	13%	8%	12%
104. A teen center?	26%	44%	8%	10%	12%
105. A relocated senior citizens center?	25%	39%	11%	10%	15%
106. An indoor playground?	21%	35%	17%	15%	13%
107. An arts and crafts room for instructional programs and classes?	21%	39%	16%	12%	12%
108. Day care and pre-school space?	21%	41%	13%	12%	13%
109. Are there any other facilities, you would like to see included in a Community Center?					
	NO ANSWER, 21%; NONE, 69%; ADULT EDUCATION, 5%; THEATER, 4%; SCATTERED, 2%.				
110. Would you favor or oppose the construction of a new Community Center in the City of Roseville? (WAIT FOR RESPONSE) And do you feel strongly that way?	STRONGLY FAVOR.....	28%			
	FAVOR.....	37%			
	OPPOSE.....	8%			
	STRONGLY OPPOSE.....	12%			
	DON'T KNOW/REFUSED....	15%			

A bond referendum would be required to pay for its construction and partial operating costs, User fees would also underwrite the operation of the community center to some extent.

111. How much would you be willing to pay in additional property taxes to support the construction and partial operation of a new Roseville Community Center? (START WITH A RANDOMLY SELECTED CHOICE) Let's say, would you be willing to pay \$_____ per year? (MOVE TO NEXT CHOICE UP OR DOWN DEPENDING ON ANSWER.) How about \$_____ per year?
- | | |
|---------------|-----|
| NOTHING..... | 25% |
| \$20.00..... | 18% |
| \$40.00..... | 16% |
| \$60.00..... | 9% |
| \$80.00..... | 4% |
| \$100.00..... | 6% |
| \$120.00..... | 2% |
| UNSURE..... | 19% |
| REFUSED..... | 2% |
112. Would you be more likely or less likely to support a Roseville Community Center if it were built in a partnership with private sector businesses to decrease construction costs? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|------------------------|-----|
| MORE LIKELY/STRONG.... | 15% |
| MORE LIKELY..... | 41% |
| LESS LIKELY..... | 11% |
| LESS LIKELY/STRONG.... | 10% |
| DON'T KNOW/REFUSED.... | 23% |
113. Would you be more likely or less likely to support a Roseville Community Center if it included other uses on the site, such as a convention center, hotels, and restaurants? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|------------------------|-----|
| MORE LIKELY/STRONG.... | 7% |
| MORE LIKELY..... | 22% |
| LESS LIKELY..... | 24% |
| LESS LIKELY/STRONG.... | 28% |
| DON'T KNOW/REFUSED.... | 18% |

City programs and services can be funded in many ways. Some are funded exclusively through general tax revenues and residents using the service pay nothing or only a nominal amount for it. Some are funded totally through user fees, where users pay a charge sufficiently high to cover all the costs associated with the program. And, in some cases, programs and services are partially paid for with general tax revenues and partially through user fees.

I would like to read you a list of several city services. For each one, please tell me if you feel it should be funded totally through general tax revenues, a combination of tax revenues and user fees, or totally through user fees. (IF RESPONDENT CHOOSES "COMBINATION," ASK:) Should general tax revenues cover approximately 25% of the cost of this service, about 50% of the cost, or approximately 75% of the cost? (ROTATE LIST)

	TOT	25%	50%	75%	ALL	DKR
114. Fall leaf pick-up?	34%	7%	20%	5%	26%	9%
115. Youth recreation programs, such as T-Ball?	28%	16%	35%	3%	9%	9%
116. Emergency fire and police calls?	5%	1%	6%	8%	75%	5%
117. Curbside pick-up of recycling?	15%	6%	20%	9%	39%	11%

	TOT	25%	50%	75%	ALL	DKR
118. Operation of the Roseville Skating Center?	35%	18%	28%	5%	5%	10%
119. Nature Center operations and programs?	9%	8%	29%	13%	33%	9%
120. City inspection of residential housing?	13%	5%	15%	12%	45%	10%
121. Senior affordable housing?	15%	16%	30%	10%	13%	17%

Turning to the issue of public safety in the community....

122. Have you or any member of your household needed ambulance or emergency medical service -- EMS -- during the past year?	YES.....8%
	NO.....92%
	DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (N=30)

123. Did the ambulance or EMS personnel arrive promptly, or not?	YES.....7%
	NO.....0%
	DON'T KNOW/REFUSED.....1%
124. Were the ambulance or EMS personnel professional, or not?	YES.....7%
	NO.....1%
	DON'T KNOW/REFUSED.....0%

In thinking about your neighborhood, how serious are the following problems -- very serious, somewhat serious, not very serious, or not at all serious. If you have no opinion, just say so....
(ROTATE)

	VSR	SSR	NSR	NAA	DKR
125. Burglary	3%	19%	47%	29%	2%
126. Street robbery or assault	0%	3%	50%	45%	2%
127. Auto Theft	1%	12%	43%	40%	5%
128. Bike Theft	3%	13%	41%	33%	9%
129. General theft?	1%	14%	47%	34%	5%
130. Vandalism and grafitti?	1%	14%	46%	36%	3%
131. Drugs?	3%	19%	33%	30%	15%
132. Gang activity?	2%	12%	35%	41%	11%
133. Juvenile delinquency and mischief?	1%	22%	44%	26%	6%
134. Traffic problems, such as speeding and careless driving?	12%	29%	37%	20%	3%
135. Loud parties?	1%	8%	43%	42%	8%
136. Strangers in your neighborhood?	1%	5%	45%	39%	10%
137. Are there places in the City you would not feel safe walking alone at night? (IF "YES, " ASK:) Where would that be?					

DON'T KNOW/NO, 39%; MALLS, 13%; EVERYWHERE, 26%;
TRAILS/PARKS, 12%; RICE STREET, 10%.

- | | |
|---|--|
| 138. Do you think crime in your neighborhood has increased, decreased, or stayed about the same during the past three years? | INCREASED.....13%
DECREASED.....6%
STAYED ABOUT SAME.....74%
DON'T KNOW/REFUSED.....7% |
| 139. And, do you think crime in the City of Roseville has increased, decreased, or stayed about the same during the past three years? | INCREASED.....33%
DECREASED.....5%
STAYED ABOUT SAME.....45%
DON'T KNOW/REFUSED.....18% |
| 140. Based on what you have seen in the past year, do you think City of Roseville Police patrol activity has increased, decreased, or remained about the same in your neighborhood? | INCREASED.....21%
DECREASED.....4%
STAYED ABOUT SAME.....57%
DON'T KNOW/REFUSED.....18% |

Moving on....

- | | |
|--|---|
| 141. Do you have at least one working smoke detector installed in your home? | YES.....99%
NO.....2%
DON'T KNOW/REFUSED.....0% |
| 142. Do you have a working carbon monoxide detector installed in your home? | YES.....51%
NO.....47%
DON'T KNOW/REFUSED.....2% |
| 143. Would you be interested in having a Home Fire Safety Analysis, if it were offered by the Roseville Fire Department for a nominal fee? | YES.....27%
NO.....57%
DON'T KNOW/REFUSED.....17% |

Changing topics....

Several communities conduct regular inspection of the exterior of housing units in their cities. An inspector checks each housing unit for compliance with building codes and requires action to be taken to correct any violations.

- | | |
|--|--|
| 144. Would you favor or oppose the City of Roseville instituting a system of regular inspection of the exterior of all rental units in the community? (WAIT FOR RESPONSE) Do you feel strongly that way? | STRONGLY FAVOR.....29%
FAVOR.....42%
OPPOSE.....12%
STRONGLY OPPOSE.....6%
DON'T KNOW/REFUSED.....12% |
| 145. Would you favor or oppose the City of Roseville instituting a system of regular inspection of the exterior of all single family homes and duplexes in the community? (WAIT FOR RESPONSE) Do you feel strongly that way? | STRONGLY FAVOR.....17%
FAVOR.....35%
OPPOSE.....23%
STRONGLY OPPOSE.....12%
DON'T KNOW/REFUSED.....13% |

The City of Roseville is currently renegotiating its franchise agreements with the cable television company and Northern States Power. A key issue is placing underground all utility lines in the city.

146. Would you favor or oppose the City placing utility lines underground a requirement of any new agreement? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|------------------------|-----|
| STRONGLY FAVOR..... | 32% |
| FAVOR..... | 40% |
| OPPOSE..... | 10% |
| STRONGLY OPPOSE..... | 5% |
| DON'T KNOW/REFUSED.... | 13% |

The cost of placing utility lines underground would be reflected in an increase in your monthly utility bill.

147. How much would you be willing to see your utility bill increase to fund placing utility lines underground. Let's say, would you be willing to pay an additional \$____ per month? (CHOOSE RANDOM STARTING POINT; MOVE UP OR DOWN DEPENDING ON RESPONSE) How about \$____ per month? (REPEAT PROCESS)
- | | |
|-----------------|-----|
| NOTHING..... | 28% |
| \$2.00..... | 27% |
| \$4.00..... | 16% |
| \$6.00..... | 8% |
| \$8.00..... | 4% |
| \$10.00..... | 2% |
| \$12.00..... | 1% |
| DON'T KNOW..... | 13% |
| REFUSED..... | 1% |

Moving on....

148. What is your principal source of information about city government and its activities?

DON'T KNOW, 2%; MAILINGS, 5%; LOCAL PAPER, 35%; ROSEVILLE REVIEW, 14%; NEWSLETTER, 18%; CABLE, 6%; WORD OF MOUTH, 9%; FOCUS PAPER, 9%; PIONEER PRESS, 4%.

149. Do you feel you have adequate access to information about City programs and services? (IF "NO, ASK:) What more is needed?

DON'T KNOW, 7%; YES, 89%; MORE MAILINGS, 4%.

150. Do you recall receiving the City newsletter, titled the "Roseville Newsletter," during the past year?
- | | |
|------------------------|-----|
| YES..... | 91% |
| NO..... | 8% |
| DON'T KNOW/REFUSED.... | 2% |

IF "YES, ASK: (N=365)

151. Do you or any members of your household regularly read it?
- | | |
|------------------------|-----|
| YES..... | 81% |
| NO..... | 10% |
| DON'T KNOW/REFUSED.... | 1% |

152. How effective is the city newsletter in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective?
- | | |
|-------------------------|-----|
| VERY EFFECTIVE..... | 33% |
| SOMEWHAT EFFECTIVE.... | 49% |
| NOT TOO EFFECTIVE..... | 2% |
| NOT AT ALL EFFECTIVE... | 2% |
| DON'T KNOW/REFUSED..... | 5% |
153. Does your household currently receive cable television?
- | | |
|-------------------------|-----|
| YES..... | 55% |
| NO..... | 45% |
| DON'T KNOW/REFUSED..... | 0% |

IF "YES," ASK: (N=220)

154. During the past six months, have you watched telecasts of the Roseville City Council Meetings on Channel 16?
- | | |
|-------------------------|-----|
| YES..... | 24% |
| NO..... | 31% |
| DON'T KNOW/REFUSED..... | 0% |
155. During the past six months, have you watched any public access and/or educational programs?
- | | |
|-------------------------|-----|
| YES..... | 31% |
| NO..... | 24% |
| DON'T KNOW/REFUSED..... | 0% |
156. If you could choose the amount of your monthly cable television payment to go to provide Community Television on Channel 15 and Government Access on Channel 16, what would it be? Let's say, would you allot \$_____?
- (SELECT RANDOM STARTING LEVEL) How about \$_____?
- (MOVE UP OR DOWN DEPENDING UPON RESPONSE)
- | | |
|-----------------|-----|
| NOTHING..... | 11% |
| \$1.00..... | 10% |
| \$2.00..... | 14% |
| \$3.00..... | 9% |
| \$4.00..... | 3% |
| \$5.00..... | 3% |
| \$6.00..... | 0% |
| \$7.00..... | 1% |
| DON'T KNOW..... | 5% |
| REFUSED..... | 0% |

Because of advances in technology, it is possible to offer a number of services through the wire providing cable television. In addition to television programming, fire detection systems, emergency assistance systems, and home security systems can also be offered.

157. Of the following services available through cable television, which would you place the highest importance upon -- community television programs produced by residents, government telecasts of meetings and information, educational telecasts of school board meetings and public school events, community bulletin board listing civic information, home security systems, fire detection systems, or emergency assistance systems?
158. And, which would you rank as second most important?

	HIGH	SECD
COMMUNITY TELEVISION PROGRAMS.....	6%	5%
GOVERNMENT TELECASTS.....	13%	9%
EDUCATION TELECASTS.....	14%	11%
COMMUNITY BULLETIN LISTING.....	7%	11%
HOME SECURITY SYSTEMS.....	7%	6%
FIRE DETECTION SYSTEMS.....	10%	12%
EMERGENCY ASSISTANCE SYSTEMS.....	18%	15%
NONE (VOL.).....	9%	11%
MULTIPLE (VOL.).....	2%	2%
DON'T KNOW/REFUSED.....	15%	19%

159. If those services were offered by the cable company, how likely would you be to subscribe or continue to subscribe -- very likely, somewhat likely, not too likely, or not at all likely?	VERY LIKELY.....	9%
	SOMEWHAT LIKELY.....	34%
	NOT TOO LIKELY.....	17%
	NOT AT ALL LIKELY.....	20%
	DON'T KNOW/REFUSED....	21%

160. Do you currently own a home computer? (IF "YES," ASK:) Do you use a modem on your home computer?	NO.....	38%
	YES/YES.....	48%
	YES/NO.....	13%
	DON'T KNOW/REFUSED.....	0%

IF THEY HAVE A MODEM OR "YES/YES," ASK: (N=194)
 IF THEY DO NOT HAVE A MODEM GO TO QUESTION #166:

Which of the following computer resources on the Internet have you used through your modem?

	YES	NO	DKR
161. Electronic mail, or e-mail?	41%	7%	1%
162. Subscriber newsgroups?	7%	39%	2%
163. The World Wide Web?	39%	9%	1%
164. Purchasing products or services from a web site?	11%	36%	1%

165. Have you visited the City of Roseville's homepage on the World Wide Web? (IF "YES," ASK:) Are there any changes or improvements you would suggest?			
	DON'T KNOW, 2%;	NO, 38%;	VISITED/NO CHANGES NEEDED, 9%.

166. If the City of Roseville were to operate an internet service provider at competitive prices, how likely would you be to subscribe to the service -- very likely, somewhat likely, not too likely, or not at all likely?	VERY LIKELY.....	6%
	SOMEWHAT LIKELY.....	27%
	NOT TOO LIKELY.....	19%
	NOT AT ALL LIKELY.....	29%
	DON'T KNOW/REFUSED....	20%

Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household. Let's start oldest to youngest, and be sure to include yourself....

167. First, persons 65 or over?	NONE.....74%
	ONE.....13%
	TWO OR MORE.....13%
168. Adults under 65?	NONE.....19%
	ONE.....21%
	TWO.....48%
	THREE.....10%
	FOUR OR MORE.....3%
169. School-aged children or pre-schoolers?	NONE.....69%
	ONE.....10%
	TWO.....16%
	THREE.....3%
	FOUR OR MORE.....2%
170. What is your age, please?	18-24.....6%
	25-34.....15%
	35-44.....18%
	45-54.....22%
	55-64.....17%
	65 AND OVER.....24%
	REFUSED.....0%

IF "OVER 65," ASK: (N=96)

171. Which of the following best describes your current residence -- single family home, apartment building, apartment building for seniors only, mobile/manufactured home, or something else?	SINGLE FAMILY.....19%
	APARTMENT BUILDING.....3%
	APT BLDG FOR SENIORS...1%
	MOBILE HOME.....0%
	SOMETHING.....1%
	DON'T KNOW/REFUSED.....0%
172. Do you contemplate moving during the next decade?	YES.....4%
	NO.....16%
	DON'T KNOW/REFUSED.....3%

IF "YES," ASK: (N=19)

173. Will you move to another residence in Roseville or someplace outside of the community?	YES.....2%
	NO.....1%
	DON'T KNOW/REFUSED.....2%

174. Will you most likely	SINGLE FAMILY.....1%
move to a single family	SENIOR HOUSING.....2%
home, senior housing de-	APARTMENT BUILDING.....0%
velopment, apartment	MOBILE HOME.....0%
building, mobile/manu-	SOMETHING ELSE.....1%
factured home, or some-	DON'T KNOW/REFUSED.....1%
thing else?	

IF A RESPONSE IS GIVEN, ASK: (N=15)

175. Do you hope to	OWN.....1%
rent or own	RENT.....3%
your next	DON'T KNOW/REFUSED.....0%
residence?	

IF "45-64 YEARS OLD," ASK: (N=153)

176. Do you have living parents or	YES.....22%
parent in-laws?	NO.....17%
	DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (N=85)

177. Do they live in or near	NEAR ROSEVILLE.....8%
Roseville, within the	WITHIN METRO.....3%
Metropolitan Area, or	OUTSIDE OF METRO.....11%
outside of the Metropol-	DON'T KNOW/REFUSED.....0%
itan Area?	

IF "WITHIN METRO" OR "OUTSIDE METRO," ASK: (N=55)

178. Have you considered	YES.....6%
having one or more	NO.....8%
of them move to be	DON'T KNOW/REFUSED.....0%
near you, in or	
close to Roseville?	

179. What is the last grade of formal	LESS THAN HIGH SCHOOL..2%
education you completed?	HIGH SCHOOL GRADUATE..20%
	VO-TECH/TECH COLLEGE...9%
	SOME COLLEGE.....16%
	COLLEGE GRADUATE.....35%
	POST-GRADUATE.....19%
	REFUSED.....0%

180. Do you own or rent your present	OWN.....76%
residence?	RENT.....24%
	REFUSED.....0%