

Online Registration Instructions Adult Leagues

In order to make the registration process more convenient for managers and teams, we have added ONLINE registration. If you ever have difficulties registering, always feel free to call our office at 651-792-7006 for assistance.

1. Visit: <https://www.cityofroseville.com/25/Parks-Recreation>
2. Select "Online Registration"- on the top of the left side bar

RETURNING TEAM MANAGERS: Select "Sign In"

- Team managers who have previously registered for ANY Roseville Parks & Recreation program in the past, you already have an "Account"
- Enter email and password
- If you do not remember your password or have never set one up, please select "Forgot your password?"
 - o Enter your email that you have used for Roseville league communication in the past
 - o You will be emailed a temporary password; retrieve and you will then be prompted to create a new password
 - o Use email and new password to log in
- If you do not remember your email for your account OR are wanting to use an updated email address, please give our office a call at 651-792-7006 so we can update your correct email address in our system

NEW team or NEW manager?

- Select "Create an Account" under the blue Sign In button
 - Enter all necessary information in order to complete your account
3. Once logged in- select "Activities" on the top bar
 - Enter a keyword or activity number in the search bar
 - PLEASE DOUBLE CHECK YOU ARE SELECTING THE CORRECT SPORT, DIVISION & NIGHT OF THE WEEK
 4. Add to Cart (Green button)
 5. Proceed to Checkout