

**City of Roseville**  
**Streetlight Policy**  
**October 13, 2025**

**I. Purpose and Need for Policy**

The installation of streetlights provides a safer environment for the community in regard to traffic and pedestrian safety. Due to limited funds and varying viewpoints of individual property owners, as to the desirability of such installations, the City has established this policy to define its streetlighting program.

**II. Policy Statement**

The City shall adopt and utilize the following standard policy for the installation, maintenance, and funding of streetlighting. It is important to establish a consistent, equitable approach, relating to the method of selecting the locations for streetlights, to insure fair and reasonable treatment for property owners. Streetlighting in all areas of the City shall follow the requirements detailed below.

**III. Conditions**

- All new lights installed shall be full cutoff lights.
- All new streetlighting must be consistent with the adopted City standards.
- Variations to the City standard streetlight types will be allowed only by City Council action. Extra costs associated with variations to the City standard, both installation and ongoing operation and maintenance costs, will be the responsibility of the benefiting properties.
- All streetlighting designs shall consider industry standards, safety, uniformity, lighting intensity and cost.
- Qualifying requests for streetlights may be scheduled for installation in a subsequent year if the City determines sufficient funds are not available in the current City budget.
- On projects where pedestrian level lighting is installed, a continuous level of light should be maintained for the design. Spacing would be determined applying engineering standards. Spacing typically results in poles every 90 to 120 feet.

**IV. Streetlight Districts**

To develop a rational approach to streetlight installation, the City Council in 1957, established a policy to install streetlights at no assessment to ensure that the lights would be installed where most needed and wanted.

Since the need for lighting varies by adjacent use, different standards will apply as follows.

**A. Standard District**

- This standard be used for all areas in the City unless they are defined as Commercial, City Special or Enhanced districts as shown in Appendix A,
- Procedure

- If the following conditions are met, the City will install streetlights at the following locations:
  - The location is at the intersection of two streets, OR
  - The location is at the end of a cul-de-sac, OR
  - The location is on a severe curve, either vertically or horizontally, OR
  - The location is at a marked pedestrian crosswalk.
- Illuminance Target: illuminance ranges from 0.3 – 0.6 foot-candles.
- City staff will notify property owners within 300 feet of the new light location where lighting will be installed at least three weeks prior to the installation of the light.
- Mid-block lights are desirable and should be considered for placement if the spacing between existing lights is greater than 600 feet. If the above conditions are met, an individual property owner may circulate a petition in the neighborhood to determine if the light is desired (particularly by those property owners directly adjacent to the proposed light). If 60% consensus is built with property owners within 150 feet of the proposed light, the City staff will work with the electric utility company to install the light.
- Streetlight Design
  - Streetlight Type: LED Cobrahead Cutoff
  - Pole Type:
    - Wooden if available
    - Fiberglass or aluminum if a pole needs to be installed.
- Funding
  - The City will fund installation and maintenance of lights within the Standard District.
- B. Business District
  - This standard will be applied to all areas identified as Business Districts as shown in Appendix A
  - Procedure
    - Property owners that would like street segments to be added to the Business Lighting District shall petition the City Council. The Council will determine if the street will be added to the Business District.
      - Over 60% of benefitting property owners shall petition the City to be considered.
      - Only streets that are non-single family residential will be considered.
  - Streetlight Design
    - Streetlight Type: LED Cobrahead Cutoff
    - Pole Type:
      - Wooden if available
      - Fiberglass or aluminum if a pole needs to be installed.

- This lighting would be a brighter, higher quality of lighting. Lights would be designed per engineering standards typically resulting in poles every 250-300 feet. As a minimum standard, all intersections, marked crosswalks, and horizontal and vertical curves would have streetlights.
- Funding
  - Initial costs to install lighting to Business District standards will be assessed to adjacent property owners.
  - Maintenance and future replacement costs will be paid by the City.
- C. City Special District
  - City Special Districts are as shown in Appendix A.
  - This type of lighting will be for special areas as determined by the City Council.
    - This type of lighting may include streetlighting or pedestrian level lighting or decorative style lighting.
    - The lighting standards for each Special District shall be designed for the specific purpose and need of the district.
  - Funding
    - The City will fund installation and maintenance of lights within the City Special District.
- D. Enhanced District
  - When property owners want a different location, design, or number of requested lights above the Standard Streetlight district standards, property owners may request that the City undertake an Enhanced District project.
  - Procedure
    - When a request for an Enhanced District project is received, City staff, working with property owners, will determine the boundaries of the project. Requests for streetlighting can be initiated through a *petition process* that includes signatures representing at least 60% of the property in the project area.
    - Petition Process
      - Upon receipt of a petition signed by the owners of sixty percent (60%) of the property area within the proposed project limits, City staff will prepare a preliminary report detailing the streetlight types, location, costs, and proposed assessments.
      - The City Council will be asked to call and hold a public hearing pursuant to Minnesota Statutes, Section 429.031.
      - If the project goes to the public hearing, but is not ordered forward, subsequent petitions will not be undertaken for the same project area or any part of the project area for a two (2) year period beginning on the hearing date. The exception to this requirement would be if the City initiates a street reconstruction project in the area.
  - Funding
    - The additional costs of an Enhanced District project shall be assessed to the benefiting property owners according to City Assessment Policy. All

properties within 150 feet (Street frontage) of each light shall be considered for assessment. City staff shall determine the number and locations of lights that could have been installed under the Standard District section of this policy. The maintenance cost for these lights will be deducted from the overall project cost.

- A summary of the assessable cost shall be as follows:
  - Cost of installation of enhanced streetlights  
*plus* Cost of Operation, Maintenance (pro-rated for 25 years)  
*plus* Administrative costs  
*minus* “Standard District” maintenance cost (if applicable)  
= total assessable cost.
- Xcel energy provides a 25-year warranty for the streetlights that they install. This is included in the City’s monthly charge. At the end of this period the City will evaluate the maintenance needs for the “enhanced” areas. A reconstruction project will be considered where the new operation and maintenance costs for the next 25 years will be proposed to be assessed to the benefiting properties.

**V. Development/ Redevelopment Streetlights**

The Developer of any proposed subdivision or redevelopment area, whether residential, business or other may elect to install streetlights as a part of their overall development plans. Approval and implementation shall conform to this policy. Developers shall meet the Streetlight Standard District criteria unless they apply to meet other district criteria. Installation of public streetlights shall be included as part of the development agreement.

**A. Procedure**

- The developer shall submit a streetlighting plan for review and approval by the City Engineer.
- For new residential subdivisions and business areas, the developer shall pay the operation and maintenance costs to the electric utility company until the City accepts the streetlighting system.
- Acceptance of the new streetlights must be requested in writing by the developer, along with a certification from the electric utility company that it was installed according to their specifications.

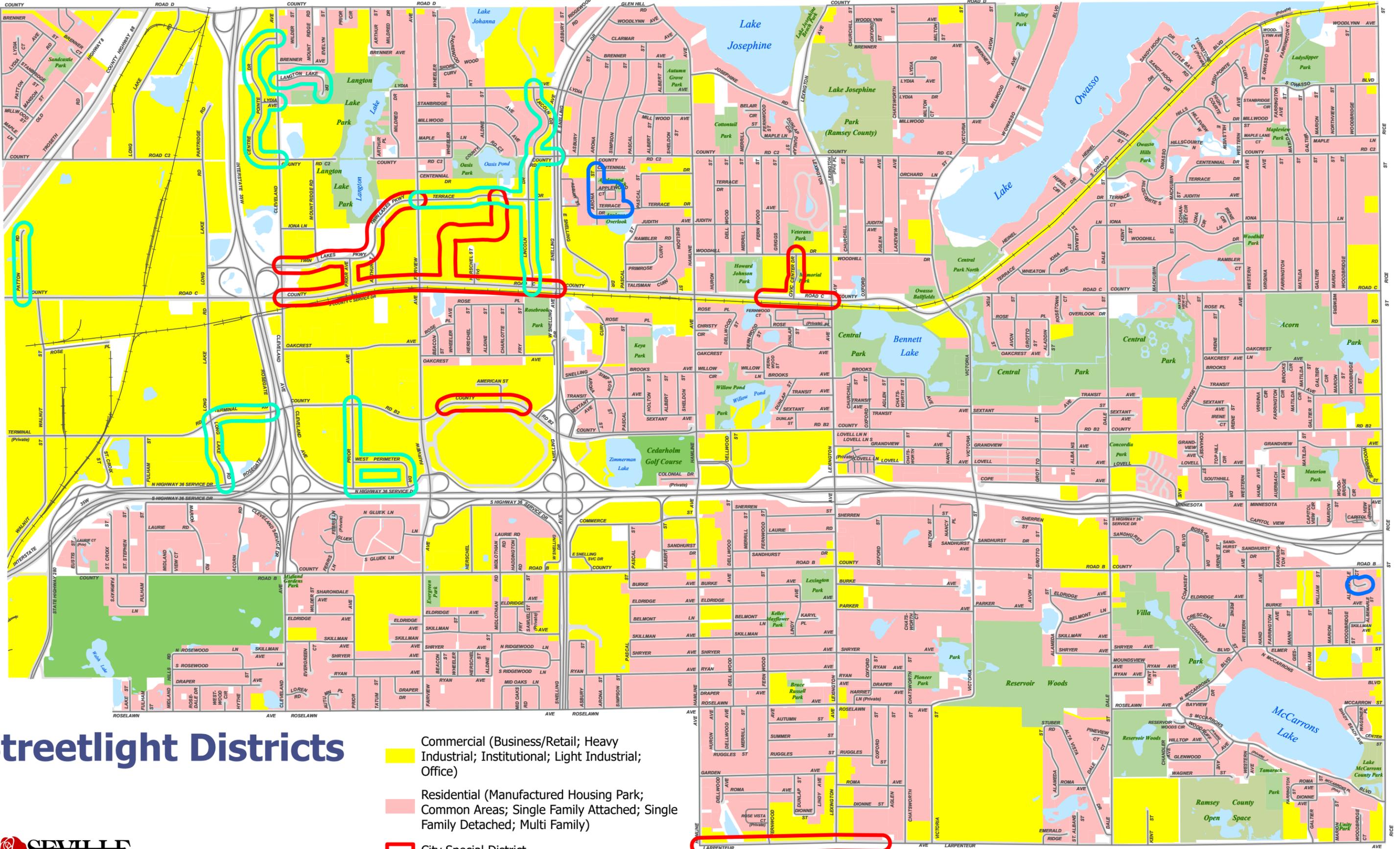
**B. Funding**

- The costs for installation, operation, and maintenance of streetlights in developments will be paid for by the developer according to the provisions set forth in this Policy.
- The operation and maintenance costs for an Enhanced District project in new developments shall be paid for by the new development in perpetuity. These costs shall be determined and included in the Development Contract. The costs shall either be paid up front by the developer or assessed to the property owners. The total cost shall be the “enhanced” operation and maintenance cost minus the City’s Standard District contribution. The City’s basic

contribution shall be determined based on the procedure outlined in section IV.A. of this policy.

**VI. Authority**

It is implemented through the provision in each year's budget to pay for the cost of power and maintenance of the existing system and funds for additional new lights. The Public Works Department shall be responsible for the implementation of this policy.



# Streetlight Districts

- Commercial (Business/Retail; Heavy Industrial; Institutional; Light Industrial; Office)
- Residential (Manufactured Housing Park; Common Areas; Single Family Attached; Single Family Detached; Multi Family)
- City Special District
- Business District
- Enhanced District

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