

**CITY OF ROSEVILLE
ORDINANCE NO. 1567**

**AN ORDINANCE AMENDING CHAPTER 314.05, FEE SCHEDULE
ADOPTING THE 2019 FEE SCHEDULE**

THE CITY OF ROSEVILLE HEREBY ORDAINS:

SECTION 1. Purpose. The City of Roseville annually adopts a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the City Council the opportunity to review fees for services in a comprehensive manner.

SECTION 2. Other Fee References

By enacting this ordinance, all fee amounts previously established and contained herein are hereby amended as submitted.

SECTION 3. Authority

The authority to enact the fees identified herein is established by City Code.

SECTION 4. Penalty

Failure to pay the fees identified herein is subject to penalties and interest as established by City Code.

SECTION 5. Fee Schedule

The 2019 Fee Schedule is as shown in *Exhibit A*.

SECTION 6. Effective Date. This ordinance shall be effective upon adoption and publication.

Passed this 3rd day of December, 2018.

Ordinance: Adopting the 2019 Fee Schedule

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

Seal



2019 Fee Schedule

Revised December 3, 2018

Prepared by the Department of Finance

City of Roseville 2019 Fee Schedule

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City of Roseville 2019 Fee Schedule

General Business Licenses and Permit Fees

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Amusement device (per machine)	303	\$ 15.00	\$ 15.00	
Benches in right-of-way	703	50.00	50.00	
Assessment searches:				
Deferred or pending	n/a	-	-	
Historical	n/a	100.00	100.00	
Bowling alley:				
First alley	n/a	70.00	70.00	
Each additional alley	n/a	20.00	20.00	
Burial Permit	401	100.00	100.00	
Cigarettes, sale of	306	200.00	200.00	
Compost/woodchip delivery from Compost Site	n/a	40.00	40.00	
Construction noise variance	405	450.00	450.00	
Conversation parlors	308	10,000.00	10,000.00	
Copy charges per page	n/a	0.25	0.25	
CPR Training charge per student	n/a	80.00	80.00	
Curb stop turn on/off fee	n/a	50.00	50.00	
Data / USB Drive Copies	n/a	5.00	10.00	
Daycare facility inspection fee	n/a	40.00	40.00	
Dog and cat license:				
2 Year: sterilized	501	10.00	10.00	
2 Year: sterilized with micro chip	501	5.00	5.00	
2 Year: non-sterilized	501	35.00	35.00	
2 Year: non-sterilized with micro chip	501	25.00	25.00	
Lifetime: sterilized	501	30.00	30.00	
Lifetime: sterilized with micro chip	501	5.00	5.00	
Lifetime: non-sterilized	501	150.00	150.00	
Lifetime: non-sterilized with micro chip	501	100.00	100.00	
Duplicate or address change	501	5.00	5.00	
Special multiple: 2 Year	501	40.00	40.00	
Dog kennels	501	75.00	75.00	
Easement or right-of-way vacation	n/a	300.00	300.00	
Encroachment agreement application fee	n/a	300.00	300.00	
Erosion control escrow fee (per acre):				
Standard	1017	3,000.00	3,000.00	
Residential remodel (less than 1/4 acre)	1017	1,000.00	1,000.00	

City of Roseville 2019 Fee Schedule

General Business Licenses and Permit Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
False alarm fees: Fire:				
Third false alarm	506	300.00	300.00	
Fourth	506	400.00	400.00	
Fifth and all subsequent alarms	506	500.00	500.00	
Construction-related	n/a	150.00	150.00	
False alarm fees: Police:				
Third false alarm	506	100.00	100.00	
Fourth	506	200.00	200.00	
Fifth	506	300.00	300.00	
Sixth	506	400.00	400.00	
Seventh and all subsequent alarms	506	500.00	500.00	
Fertilizer:				
Sale of	408	30.00	30.00	
Applicator	408	100.00	100.00	
Firearms, sale of	310	30.00	30.00	
Fire Inspection:				
Commerical vent hood	902	93.00	93.00	
Natural gas-related emergencies		250.00	250.00	Per hour (contractor-related)
Fire rescue and extrication fee	n/a	400.00	400.00	
Fire safety training (per hour)	n/a	80.00	80.00	
Fireworks, sale of consumer:				
Existing retail	n/a	100.00	100.00	
Stand-alone, temporary	902	450.00	450.00	Incl. structure & product storage
Fuel storage tank removal inspection	902	170.00	170.00	Above or underground tanks
Fuel storage tank: Installation of liquid fuel tank	902	170.00	170.00	Above or underground tanks
Fuel storage tank: Installation of liquefied fuel ta	902	170.00	170.00	Above or underground tanks
Game room	303	175.00	175.00	
Gasoline stations	310	130.00	130.00	
Gas pumps (private business)	310	60.00	60.00	
Horse	501	5.00	5.00	
Hospitals-veterinary	310	80.00	80.00	
Hotel/Motel Annual Inspection				
Base rate	n/a	435.00	435.00	Inspection services transferred
Per unit fee	n/a	3.00	3.00	from State Fire Marshall's
Follow-up inspection	n/a	125.00	125.00	Office
Lawful gambling:				
One-time event	304	25.00	25.00	
On-going premise permit: gross sales %	304	1%	1%	
On-going premise permit: net profits %	304	10%	10%	

City of Roseville 2019 Fee Schedule

General Business Licenses and Permit Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Liquor Licenses:				
On-sale intoxicating liquor license	302	\$ 7,000.00	\$ 7,000.00	
On-sale wine license (75 seats or less)	302	750.00	750.00	
On-sale wine license (75+ seats)	302	1,500.00	1,500.00	
Temporary: on-sale (3 days)	302	50.00	50.00	
Temporary: on-sale in Cental Park	302	20.00	20.00	
Sunday on-sale	302	200.00	200.00	
Special club: 51-200 members	302	300.00	300.00	
Special club: 201-500 members	302	500.00	500.00	
Special club: 501-1,000 members	302	650.00	650.00	
Special club: 1,001-2,000 members	302	800.00	800.00	
Special club: 2,001-4,000 members	302	1,000.00	1,000.00	
Special club: 4,001-6,000 members	302	2,000.00	2,000.00	
Special club: more than 6,000 members	302	3,000.00	3,000.00	
On-sale brewery taproom	302	750.00	750.00	
On-sale micro distillery cocktail room	302	750.00	750.00	
Off-sale intoxication liquor license	302	300.00	300.00	
Off-sale intoxication liquor license	302	200.00	200.00	See comment 'A' below
Sale outside of premises	302	25.00	25.00	
Investigation fee	302	300.00	300.00	
Massage therapist	309	100.00	100.00	
Massage therapy business establishment:				
License	309	300.00	300.00	
First-time applicant background check	309	150.00	150.00	
Open burning permit	n/a	120.00	120.00	Plus \$0.50 per required notice
Park dedication fee:				
Residential (per unit)	1103	4,000.00	4,000.00	
Non-residential (fair-market value %)	1103	10%	10%	See comment 'B' below
Pathway patching fee:				
Concrete sidewalk (2 panels)	n/a	675.00	675.00	
Bituminous (12' x 8')	n/a	550.00	550.00	
Pawn shop license	311	10,000.00	10,000.00	
Pawn shop + precious meter dealer license	311	13,000.00	13,000.00	
Pawn shop transaction fee (per transaction)	n/a	2.90	2.90	
Pool and billiards:				
First table	303	70.00	70.00	
Each additional table	303	20.00	20.00	

City of Roseville 2019 Fee Schedule

General Business Licenses and Permit Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Precious metal dealer	311	10,000.00	10,000.00	
Private hydrant inspections:				
1-4 hydrants	801	\$ 50.00	\$ 50.00	
> 4 hydrants	801	25.00	25.00	Cost per hydrant
Processing Fee (Permits & Contractor Licenses)	n/a	2%	2%	See comment 'C' below
Public improvement contract application fee	n/a	550.00	550.00	See comment 'D' below
Recycling contractor	403	125.00	125.00	
Rental licensing:				
Multi-family annual inspection fee: Building	908	102.00	102.00	
Multi-family annual inspection fee: Per Unit	908	20.00	15.00	
Multi family: reinstatement	908	102.00	102.00	
Reinspection fee	908	66.00	93.00	After 1st inspection
Failure to renew within 30 days of exp.	908	500.00	500.00	Fee doubles every two weeks
Fee appeal to City Council	908	50.00	50.00	
Rental registration:				
Housing	907	35.00	35.00	
Late renewal fee	907	35.00	35.00	
Administrative fine (per unit)	907	100.00	100.00	
Appeal	907	50.00	50.00	
Right of way permits:				
Hole (per hole)	707	400.00	400.00	
Trench	707	400.00	400.00	+ \$0.40 / lineal foot of trench
Boring	707	400.00	400.00	+ \$0.40 / lineal foot of boring
Non-excavation (obstruction)	707	50.00	50.00	+ \$0.06 / lineal foot
Roll-off container	707	50.00	50.00	
Extension	707	25.00	25.00	+ \$25.00 per week of extension
Oversize/overweight vehicle	707	30.00	30.00	
Penalty	707	2 times amount of standard permit		
Curb cut	707	50.00	50.00	
New or revised wireless support structure	n/a	100.00	100.00	
Other Agency review	707	30.00	30.00	
Winter excavation surcharge	707	100.00	100.00	Amount per hole
Sewer connection fees	802	n/a	n/a	See separate section below
Sewer usage fees	802	n/a	n/a	Established separately
Soil contamination fee (per cubic yard)	406	1.00	1.00	max\$300
Solid waste hauler license	402	125.00	125.00	

City of Roseville 2019 Fee Schedule

General Business Licenses and Permit Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Street patching fee:				
Half width without curb	n/a	700.00	700.00	
Half width with curb	n/a	1,300.00	1,300.00	
Full-width without curb	n/a	-	1,400.00	
Full-width with curb	n/a	-	2,600.00	
Sump pump waiver fee	802	50.00	50.00	
Sump pump surcharge fee (per month)	802	50.00	50.00	
Theaters (per viewing screen)	310	70.00	70.00	
Tree planting and removal	706	n/a	n/a	Established separately
Utility service location fee	n/a	100.00	100.00	
Vehicle impound fee (per day)	n/a	20.00	20.00	
Water connection fees	801	n/a	n/a	See separate section below
Water meter deposit	801	n/a	n/a	Established separately
Water tower permit: private use	801	n/a	n/a	Established separately
Water usage fees	801	n/a	n/a	Established separately
Well permit	801	n/a	n/a	Established separately
Wireless tower lease agreement	1205	n/a	n/a	Negotiated
<u>Comments:</u>				
(a) If MN Statute 340A.408, subd 3(c) are met				
(b) Calculation is based on 10% of the estimated fair market value of unimproved land, as determined by the Ramsey County Assessor's Office on the date of approval of the plat or subdivision.				
(c) For 2018 and beyond, the fee is \$2 minimum or 2% of the fine, registration, permit, or license				
(d) In addition to the \$550 base fee, an escrow fee of 4% of the total improvement cost is also collected				

City of Roseville 2019 Fee Schedule

Administrative Fines

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Alcohol Sales:				
Purchase, possession: underage	n/a	\$ 150.00	\$ 150.00	
Lending ID to underage person	n/a	100.00	100.00	
Selling alcohol: underage	n/a	250.00	250.00	
License holder	n/a	300.00	300.00	
Other violation	n/a	100.00	100.00	
Animals:				
Vicious animal	n/a	50.00	50.00	
Barking dog	n/a	50.00	50.00	
Animal at large	n/a	50.00	50.00	
Other violation	n/a	50.00	50.00	
City Code violation: general	n/a	100.00	100.00	
Consuming alcohol: unauthorized places	n/a	250.00	250.00	
Discharge, display of weapon	n/a	250.00	250.00	
Expired license plates	n/a	35.00	35.00	
Fats, Oil, Grease (FOG) Fines - Engineering				
FOG discharge resulting in blockage	n/a	500.00	500.00	Per incident
Failure to maintain records	n/a	100.00	100.00	Per incident
Failure to apply for license	n/a	50.00	50.00	
Fires:				
No open fires	n/a	250.00	250.00	
Fire code	n/a	250.00	250.00	
Fireworks: use, possession, sale	n/a	250.00	250.00	
Golf cart / ATV violation	n/a	50.00	50.00	
Illegal dumping	n/a	150.00	150.00	
Land use	n/a	100.00	100.00	
Licenses (not occurring elsewhere)	n/a	50.00	50.00	
Missing plate/tab	n/a	35.00	35.00	
Noise complaint	n/a	250.00	250.00	
Parking: snowbird	n/a	25.00	25.00	
Park ordinance violation	n/a	25.00	25.00	
Peddling	n/a	75.00	75.00	
Pet Store Requirements:				
1st violation (within a rolling 12 months)	501	1,000.00	1,000.00	
2nd violation (within a rolling 12 months)	501	1,500.00	1,500.00	
3rd violation (within a rolling 12 months)	501	3,000.00	3,000.00	
Property nuisance: Repeat	511	250.00	250.00	See Comment 'A' below
Public nuisance	n/a	100.00	100.00	
Regulated businesses	n/a	100.00	100.00	
Seat belts	n/a	25.00	25.00	

City of Roseville 2019 Fee Schedule

Administrative Fines *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Signs	n/a	50.00	50.00	
Snowmobiles (use on public property)	n/a	50.00	50.00	
Tampering with civil defense system	n/a	250.00	250.00	
Tobacco Sales (License Holder):				
1st Violation (in 24 months)	306.09	300.00	300.00	
2nd Violation (in 24 months)	306.09	400.00	400.00	Plus <u>min.</u> 2-day License Susp.
3rd Violation (in 24 months)	306.09	800.00	800.00	Plus 7-day License Suspnsion
4th Violation (in 24 months)	306.09	License revocation		
Tobacco Sales:				
Selling tobacco: underage	306.09	\$200.00	\$200.00	
Other violation		\$100.00	\$100.00	
Trespassing	n/a	150.00	150.00	
Wetland / Shore land	n/a	100.00	100.00	
Comments:				
(a) Beginning with the 3rd call, the cost is \$250 plus the costs related to the call up to \$2,000				

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees

City Code Sections; 307, 801, 802, 901, 1014. ** All permits, licenses, fees, registrations, & fines are subject to a processing fee.

Permit Fee – Community Development

Permit fee to be based on job cost valuation. The determination of value or valuation shall be made by the building official. The value to be used in computing the permit and plan review fees shall be the total of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

Plan Review Fee:

When a permit is required and a plan is required to be submitted, a plan checking fee shall be paid. Plan checking fees for all permits shall be sixty five percent (65%) of the permit fee as set forth in City Code Section 901.06 and State Statute 326B.153, subd. 2, except as modified in M.S.B.C. Section 1300. (Ord. 1110, 4-13-1992).

The plan review fees specified are separate fees from the permit fees and are in addition to the permit fees. When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged.

Expiration of plan review:

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official.

The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

Refund Policy

The building official may authorize refunding of any fee paid hereunder pursuant to the established fee policy of the Community Development department.

Investigation Fee: Work without a Permit

Whenever any work for which a permit is required from the city has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this Fee Schedule. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of State and City Code nor from any penalty prescribed by law.

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees *(continued)*

Fee Description	City Code	2018 Amount	2019 Amount	Comments
Building Permit - Community Development:				
\$1 - \$500 valuation (total valuation)		\$ 31.00	\$ 31.00	
\$501 - \$2,000 valuation		31.00	31.00	For the first \$500 value; plus \$4.00 for each add'l \$100 value or fraction thereof
\$2,001 - \$25,000 valuation		83.50	83.50	For the first \$2,000 value; plus \$16.55 for each add'l \$1,000 value or fraction thereof
\$25,001 - \$50,000 valuation		464.15	464.15	For the first \$25,000 value; plus \$12.00 for each add'l \$1,000 value or fraction thereof
\$50,001 - \$100,000 valuation		764.15	764.15	For the first \$50,000 value; plus \$8.45 for each add'l \$1,000 value or fraction thereof
\$101,001 - \$500,000 valuation		1,186.65	1,186.65	For the first \$100,000 value; plus \$6.75 for each add'l \$1,000 value or fraction thereof
\$500,001 - \$1,000,000 valuation		3,886.65	3,886.65	For the first \$500,000 value; plus \$5.50 for each add'l \$1,000 value or fraction thereof
\$1,000,000 + valuation		6,636.65	6,636.65	For the first \$1,000,000 value; plus \$4.50 for each add'l \$1,000 value or fraction thereof
Inspections outside of normal business hours		70.00	70.00	Hourly rate
Re-inspection fees (hourly)		70.00	70.00	Per State Building Code
Misc. inspection/investigation fees (hourly)		70.00	70.00	
Add'l plan review fee required by revisions		70.00	70.00	Hourly rate
Building Permit - Engineering:				
\$1 - \$500 valuation		\$ 15.00	\$ 15.00	
\$501 - \$2,000 valuation		15.00	15.00	
\$2,001 - \$25,000 valuation		30.00	30.00	
\$25,001 - \$50,000 valuation		65.00	65.00	
\$50,001 - \$100,000 valuation		90.00	90.00	
\$100,001 - \$500,000 valuation		125.00	125.00	
\$500,001 - \$1,000,000 valuation		225.00	225.00	
\$1,000,000 +		350.00	350.00	
Demolition Permit Fee - Community Development				
Tenant improvement/remodeling		\$ 75.00	\$ 75.00	Prior to building permit
Structures not connected to utilities		96.00	96.00	
Structures connected to city utilities: residential		163.00	163.00	
Structures connected to city utilities: commercial		425.00	425.00	

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees *(continued)*

Fire Safety Inspection Fee:

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Fire Safety Inspection Fee		8%	8%	% of building permit fee
Fire Plan Review Fee: New Construction (hourly)		93.00	93.00	
Fire Plan Review Fee: Existing				
** Plan Review Fee will be 65% of the calculation below **				
\$1 - \$2,000 valuation		93.00	93.00	Per Hour
\$2,001 - \$25,000 valuation		93.00	93.00	For the first \$2,000 value; plus \$21.00 for each add'l \$1,000 value or fraction thereof
\$25,001 - \$50,000 valuation		576.00	576.00	For the first \$25,000 value; plus \$15.40 for each add'l \$1,000 value or fraction thereof
\$50,001 - \$100,000 valuation		961.00	961.00	For the first \$50,000 value; plus \$10.70 for each add'l \$1,000 value or fraction thereof
\$101,001 - \$500,000 valuation		1,496.00	1,496.00	For the first \$100,000 value; plus \$8.60 for each add'l \$1,000 value or fraction thereof
\$500,001 - \$1,000,000 valuation		4,936.00	4,936.00	For the first \$500,000 value; plus \$7.10 for each add'l \$1,000 value or fraction thereof
\$1,000,000 + valuation		8,486.00	8,486.00	For the first \$1,000,000 value; plus \$5.70 for each add'l \$1,000 value or fraction thereof

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees *(continued)*

Erosion control, Grading, Storm Water Permits

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Erosion control inspection permit:				
Less than 1 acre	1017	625.00	625.00	
1 to 5 acres	1017	900.00	900.00	
More than 5 acres	1017	1,400.00	1,400.00	
Shoreland district < 5,000 sq. ft.	1017	300.00	300.00	
Residential remodel (less than 1/4 acre)	1017	300.00	300.00	
Permit renewal (residential remodel)	1017	150.00	150.00	
Erosion control permit renewal:				
Less than 1 acre	1017	\$ 220.00	\$ 220.00	
1 to 5 acres	1017	320.00	320.00	
More than 5 acres	1017	480.00	480.00	
Grading Permit Fee - Engineering:				
50 cubic yards or less		\$ 50.00	\$ 50.00	
51 - 250 cubic yards		100.00	100.00	
251 - 1,000 cubic yards		200.00	200.00	
1,001 - 10,000 cubic yards		350.00	350.00	
10,000 + cubic yards		650.00	650.00	
Stormwater drainage fees	803	n/a	n/a	Established separately
Stormwater impact fee (per cubic foot)	1017	22.50	30.00	
Stormwater residential permit:				
Initial	n/a	250.00	250.00	
Renewal (5 year term)	n/a	100.00	100.00	
Stormwater Permit Review				
Less than 1 acre	803	35.00	35.00	
1-5 acres	803	75.00	75.00	
More than 5 acres	803	125.00	125.00	
Non-compliance fine	n/a	100.00	100.00	

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
House Moving Permit Fee:				
Over private property only		\$ 95.00	\$ 95.00	
Over public streets		137.00	137.00	
Investigation fee (hourly)		70.00	70.00	
Manufactured Home Permit Fee (new installation)		275.00	275.00	
Mechanical Permit Fee - Residential:				
Air conditioning: replacement		61.00	61.00	
Warm air furnace: new		-	-	Eliminated in 2018
Warm air furnace: replacement		61.00	61.00	
Hot water boilers: new		-	-	Eliminated in 2018
Hot water boilers: replacement		61.00	61.00	
Unit heaters		61.00	61.00	
Swimming pool heaters		61.00	61.00	
New construction, misc. work & gas piping		1.28% of job cost		\$61.00 minimum fee
Minimum fee		61.00	61.00	
Gas fireplace		61.00	61.00	
In floor heat		85.00	85.00	
Mechanical Permit Fee - Commercial (All)		1.28% of job cost		Plus \$61.00
Plan Review Fee:		65%	65%	% of permit fee
Plumbing Permit Fee: Residential				
Minimum fee		61.00	61.00	
Additional for each fixture opening		10.00	10.00	
Backflow prevention device		10.00	10.00	
Miscellaneous work		1.28% of job cost		
Plumbing Permit Fee: Commercial				
Minimum fee		1.28% of job cost		Plus \$61.00
Plan Review Fee		65% of permit fee		
Sewer Connection Permit Fee - Community Develop:				
Residential		\$ 96.00	\$ 96.00	
Commercial		303.00	303.00	
Repair		61.00	61.00	
Disconnect: residential		85.00	85.00	
Disconnect: commercial		169.00	169.00	
Sewer Connection/Inspection Permit Fee - Engineering:				
Connection: residential		25.00	25.00	
Connection: commercial		75.00	75.00	
Connection: repair		25.00	25.00	
Connection: inspection		75.00	75.00	
Disconnect: residential		25.00	25.00	
Disconnect: commercial		75.00	75.00	

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Sign Permit Fee - Community Development:				
Permanent sign (minimum fee)		55.00	Per Building Permit Fee Sched. (\$55 min fee)	
Annual sign		100.00	100.00	
Temporary sign		30.00	30.00	
Attention-getting device		30.00	30.00	
Swimming Pool Permit - Community Development:				
Residential: in-ground		212.00	212.00	
Residential: seasonal		25.00	25.00	
Commercial		Per Building Permit Fee Schedule		
Swimming Pool Permit - Engineering		15.00	15.00	
Water Connection Permit Fee - Community Develop:				
Residential		96.00	96.00	
Commercial		303.00	303.00	
Repair		61.00	61.00	
Disconnect: residential		85.00	85.00	
Disconnect: commercial		169.00	169.00	
Water Connection/Inspection Permit Fee - Engineering:				
Connection: residential		25.00	25.00	
Connection: commercial		75.00	75.00	
Connection: repair		25.00	25.00	
Connection: inspection		75.00	75.00	
Disconnect: residential		25.00	25.00	
Disconnect: commercial		75.00	75.00	
Water Meter Program Fees - Engineering:				
Manual meter read surcharge		20.00	20.00	per quarter
Non-standard water meter no-read fee		50.00	50.00	
Denial of access to water meter		100.00	100.00	per quarter
Utility Disconnect Fee		n/a	5,000.00	

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Miscellaneous Permit Fees:				
Administrative fee for abatement		\$ 125.00	\$ 125.00	
Administrative fee: other zones		69.50	69.50	
Administrative fee: R1 or R2 zones		69.50	69.50	
Backflow prevention investigation fee		75.00	75.00	
Certificate of Occupancy: conditional		102.00	102.00	Special conditions
Certificate of Occupancy: copy		n/a	n/a	
Certificate of Occupancy: full		25.00	25.00	
City contractor license fee		63.00	63.00	
Construction deposit: commercial		5,000.00	5,000.00	
Construction deposit: residential		1,000.00	1,000.00	
Drain tile		115.00	115.00	
Driveway permits: residential replacement		55.00	55.00	
Driveway permits: residential expansion		75.00	75.00	Plus \$15 Engineering fee
Fence permits: residential		52.00	52.00	
Fence permits: commercial		Per Building Permit Fee Schedule		
Footing/foundation permits: commercial		477.00	477.00	
Footing/foundation permits: residential		102.00	102.00	
Garage only (detached: roofing & siding)		56.00	56.00	
Other		Per Building Permit Fee Schedule		
Outdoor sales/display permit: 1-5 occurrences		50.00	50.00	
Outdoor sales/display permit: 6-10 occurrences		75.00	75.00	
Outdoor sales/display permit: 11 or more		200.00	200.00	
Outdoor storage/display permit: 1-5 occurrences		50.00	50.00	
Outdoor storage/display permit: 6-10 occurrences		100.00	100.00	
Outdoor storage/display permit: 11 or more		200.00	200.00	
Outdoor temporary event: 1-5 occurrences		50.00	50.00	+ Fire \$125 inspection fee (b)
Outdoor temporary event: 6-10 occurrences		100.00	100.00	+ Fire \$125 inspection fee (b)
Outdoor temporary event: 11 or more occurrences		200.00	200.00	+ Fire \$125 inspection fee (b)
Parking lot repair		250.00	250.00	See comment (a)
Replacement inspection card		21.00	21.00	
Residential siding replacement flat fee		140.00	140.00	
Residential window replacement (minimum)		92.00	92.00	
Residential wood burning fireplace		92.00	92.00	
Re-stamping job site plan sets		31.00	31.00	
Roofing flat fee (residential)		140.00	140.00	

City of Roseville 2019 Fee Schedule

Permit and Plan/Project Review Fees *(continued)*

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Miscellaneous Permit Fees Continued:				
SAC administration fee		36.00	36.00	
SAC research fee: hourly Rate		70.00	70.00	
Shed permits (residential < 120 square feet)		52.00	52.00	
Shed permits (residential 121-200 square feet)		75.00	75.00	Plus \$15 Engineering fee
Solar panel/renewable energy equipment install		1.28 % of job cost or		\$160 minimum fee
Verification fee: age of structure on property		5.00	5.00	
Verification fee: electrician/plumber state		1.00	1.00	
Verification fee: lead abatement certificate		1.00	1.00	
Verification fee: sewer/water bond certificate		1.00	1.00	
Verification fee: state contracting license		1.00	1.00	See Comment (c)
<u>Comments:</u>				
(a) Fee amount if < 25% of total surface is replaced not exposing sub-base, otherwise add'l fees are imposed				
(b) An additional \$125 fire inspection fee will be charged if using a tent or other membrane structure of 400 s.f. or large				
(c) Verification fee required for all trades with State licenses or bonds				

City of Roseville 2019 Fee Schedule

Community Development Department Miscellaneous Fees

<u>Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Accessory Dwelling Unit permit	n/a	\$ 100.00	\$ 100.00	
Administrative deviation	n/a	110.00	110.00	
Attorney, consultant review & analysis	n/a	100% of direct cost billed to applicant		
City Address Book (11x17) – existing PDF maps	n/a	100.00	100.00	See Comment (a)
Comprehensive Plan – amendment	n/a	1,725.00	1,725.00	See Comment (b)
Comprehensive Plan on CD	n/a	20.00	20.00	See Comment (a)
Conditional Use:				
Residential	n/a	510.00	510.00	See Comment (b)
Commercial	n/a	775.00	775.00	See Comment (b)
Copying (per sheet)	n/a	0.25	0.25	
Hardscape improvement permit		75.00	75.00	
Interim Use	n/a	1,475.00	1,475.00	See Comment (b)
Interim Use extension	n/a	1,025.00	1,025.00	See Comment (b)
Landscape Plan:				
Application fee	n/a	200.00	200.00	
Escrow	n/a	500.00	500.00	
Land Division Variation Fee	n/a	375.00	375.00	
Maps – 8 ½ x 11 (b & w) – existing PDF maps	n/a	No charge		See Comment (c)
Maps – 8 ½ x 11 (color) – existing PDF maps	n/a	1.00	1.00	See Comment (a)
Maps – 11 x 17 (color) – existing PDF maps	n/a	2.00	2.00	See Comment (a)
Maps – 17 x 22 (color) – existing PDF maps	n/a	10.00	10.00	See Comment (a)
Maps – 22 x 34 (color) – existing PDF maps	n/a	20.00	20.00	See Comment (a)
Maps – 34 x 44 (color) – existing PDF maps	n/a	40.00	40.00	See Comment (a)
Master Sign Plan:				
Residential/institutional	n/a	250.00	250.00	
Commercial	n/a	350.00	350.00	
Open House fee				
Application fee	n/a	1,100.00	1,100.00	
Escrow	n/a	500.00	500.00	
Planned Unit Development:				
Amendment	n/a	\$ 1,210.00	\$ 1,210.00	
Sketch plan PUD open house application fee	n/a	800.00	800.00	
Sketch plan PUD application fee	n/a	350.00	350.00	
PUD Concept Plan: open house application	n/a	800.00	800.00	
PUD Concept Plan: application fee	n/a	2,500.00	2,500.00	
PUD Concept Plan: escrow	n/a	4,200.00	4,200.00	
PUD Final Plan: application fee	n/a	1,200.00	1,200.00	
PUD Final Plan: escrow fee	n/a	1,800.00	1,800.00	
Planning Commission agendas/year (mailed)	n/a	10.00	10.00	See Comment (a)
Planning Commission minutes/year (mailed)	n/a	15.00	15.00	See Comment (a)

City of Roseville 2019 Fee Schedule

Community Development Department Miscellaneous Fees *(continued)*

Fee Description	City Code	2018 Amount	2019 Amount	Comments
Public Financing & Business Subsidy:				
Application fee	n/a	1,500.00	1,500.00	Nonrefundable
Escrow	n/a	15,000.00	15,000.00	
Rezoning of project site or parcel	n/a	1,475.00	1,475.00	
Staff research time (per hour)	n/a	69.50	69.50	
Subdivision:				
Escrow (minimum)	n/a	2,500.00	2,500.00	See Comment (d)
Minor Subdivision	n/a	675.00	675.00	
Escrow data collection, analysis (per hour)	n/a	69.50	69.50	
Preliminary Plat	n/a	1,375.00	1,375.00	
Final Plat	n/a	510.00	510.00	
Tree preservation:				
Restoration & Landscape Plan Application	n/a	300.00	300.00	
Restoration & Landscape Plan Escrow	n/a	500.00	500.00	
Variance:				
Residential	n/a	360.00	360.00	See Comment (b)
Non Residential	n/a	475.00	475.00	See Comment (b)
Variance appeal fee:				
Residential	n/a	150.00	150.00	
Commercial	n/a	300.00	300.00	
Zoning Code text amendment	n/a	1,425.00	1,425.00	See Comment (b)
Zoning Code on CD	n/a	20.00	20.00	See Comment (a)
Zoning compliance letter: data collection & analy	n/a	69.50	69.50	Per hour (1 hour minimum)
<u>Comments:</u>				
(a) Item is free on City website, and available for review at City Hall and Roseville Library.				
(b) If multiple requests (e.g. subdivision, variance), for the same application, the most expensive permit application fee is charged.				
(c) Maps/data created as a custom request are charged time and materials rate. GIS Coordinator at 1.9 times hourly rate				
(d) Amount listed under the PUD and Subdivision Escrow is the minimum amount required for the application. A higher amount, as determined by the City, may be required for projects that will take a significant amount of time. Costs shall be paid as part of this escrow.				

City of Roseville 2019 Fee Schedule

Electrical Permit Fees – Community Development

A. Minimum fee for each separate inspection of an installation, replacement, alteration or repair is limited to one inspection only:

<u>Electrical Permit Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Minimum fee	n/a	\$ 40.00	\$ 40.00	No refunds available

B. Services, changes of service, temporary services, additions, alterations or repairs on either primary or secondary services shall be computed separately:

<u>Electrical Permit Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Services, changes for services:				
0 to 300 amp	n/a	\$ 50.00	\$ 50.00	
301 to 400 amp	n/a	58.00	58.00	
401 to 500 amp	n/a	72.00	72.00	
501 to 600 amp	n/a	86.00	86.00	
601 to 800 amp	n/a	114.00	114.00	
801 to 1,000 amp	n/a	142.00	142.00	
1,001 to 1,100 amp	n/a	156.00	156.00	
1,101 to 1,200 amp	n/a	170.00	170.00	
Add \$14 for each additional 100 amps				

C. Circuits, installation of additions, alterations, or repairs of each circuit or sub-feeder shall be computed separately, including circuits fed from sub-feeders and including the equipment served, except as provided for in (D) through (K):

<u>Electrical Permit Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Circuits, changes for services:				
0 to 30 amp	n/a	\$ 8.00	\$ 8.00	
31 to 100 amp	n/a	10.00	10.00	
101 to 200 amp	n/a	15.00	15.00	
201 to 300 amp	n/a	20.00	20.00	
301 to 400 amp	n/a	25.00	25.00	
401 to 500 amp	n/a	30.00	30.00	
501 to 600 amp	n/a	35.00	35.00	
601 to 700 amp	n/a	40.00	40.00	
Add \$5 for each additional 100 amps				

City of Roseville 2019 Fee Schedule

Electrical Permit Fees: Community Development *(continued)*

<u>Electrical Permit Fee Description</u>	<u>City Code</u>	<u>2018 Amount</u>	<u>2019 Amount</u>	<u>Comments</u>
Residential panel replacement	n/a	\$ 100.00	\$ 100.00	
Residential sub panel	n/a	40.00	40.00	
Minimum fee:				
Inspection only	n/a	40.00	40.00	Plus \$1 State surcharge
Rough-in & final	n/a	80.00	80.00	Plus \$1 State surcharge
Single-family dwelling/townhouse < 200 amps	n/a	175.00	175.00	Plus \$1 State surcharge
Apartment buildings (per unit)	n/a	70.00	70.00	Excludes cover svc, unit feeders & house panels
Swimming pool (up to two inspections)	n/a	80.00	80.00	
Additions, remodels, basement additions	n/a	80.00	80.00	Up to 10 circuits & 2 inspections
Accessory structure:				
Panel	n/a	50.00	50.00	
Per circuit	n/a	8.00	8.00	
Inspection	n/a	80.00	80.00	
Traffic signals (per standard)	n/a	7.00	7.00	
Street & parking lot lights (per standard)	n/a	4.00	4.00	
Transformers & Generators:				
Up to 10 KVA	n/a	10.00	10.00	
11-75 KVA	n/a	40.00	40.00	
76-299 KVA	n/a	60.00	60.00	
299+ KVA	n/a	150.00	150.00	
Retro-fit lighting (per fixture)	n/a	0.65	0.65	
Sign transformer (each)	n/a	8.00	8.00	
Remote control & signal circuits (per device)	n/a	0.75	0.75	
Re-inspection fee (in addition to others)	n/a	40.00	40.00	
<u>Comments:</u>				
* Fee covers a maximum of three inspections				
** Permit fee is doubled if work is started <u>before</u> permit is issued				
** * Minimum fee electrical permits are not refundable				