

ROSEVILLE POLICE DEPARTMENT  
**2019 Summer Police Officer Hiring**  
 Process Overview



All applicants must be MN POST licensable by September 30, 2019

<i>Steps in Process</i>	<i>Tentative Dates</i>
Job Posting Opens	Thursday, May 23
Job Posting Closes	Thursday, June 6 at 11:59pm
Oral Interviews- Panel 1 & 2	June 17-18 <a href="#">Roseville Police Department</a>
Oral Interviews- Panel 3	June 26-27 (notifications via email by June 19)
Interview with the Chief of Police	TBD
Conditional Offer of Employment	TBD
Background Investigation	TBD
Physical Agility Test	TBD
Medical Exam / Drug Test	TBD
Psychological Evaluation	TBD
Final Offer of Employment	TBD
Police Officer Swearing-in Ceremony	TBD
Field Training Phase	TBD
Probationary Period	TBD

### Application Screening

All applications will be screened; applicants with passing scores will be notified by email of invitation to oral interviews.

### Oral Interviews

The candidate will participate in two oral interview panels in one day. Both interviews will be scored. Candidates with the highest combined scores will be invited to participate in Panel 3 oral interviews (the Chief's Panel) on a future date. The top candidates from Panel 3 interviews will be invited to a non-scoring interview with the Chief of Police on a future date. The Chief will make the final determination which candidates will be invited to complete a background investigation with the Roseville Police Department.

Note: Remote interviews (FaceTime, Skype, Google Hangout, etc.) will be considered based on personal hardships.

### Police Civil Service Commission

The Police Civil Service Commission (PCSC) will certify the finalists for each open position for one year. Chief Mathwig will meet with each finalist in a non-scoring interview and recommend name(s) to the city manager for conditional offer(s) of employment.

### Background Investigation

The background investigation involves a one-on-one interview with a background investigator, fingerprinting and criminal history checks, personal and law enforcement related reference checks, military checks, housing, education and past employment checks to include any volunteer work. The investigation also examines driving history and any past interactions with law enforcement.

### Physical Agility

The physical agility testing consists of a timed 2000 meter row based on each candidate's age, gender and weight.

### **Medical Exam/ Drug Test**

The medical exam/drug test will be carried out by a local provider determined by the Roseville Police Department.

### **Psychological Evaluation**

The psychological evaluation will be carried out by a local provider determined by the Roseville Police Department.

### **Final Offer of Employment**

After passing all conditions of hire, the candidate will be given a final offer of employment.

### **Police Swearing In Ceremony**

The police officer candidate(s), their family and friends and the community will be invited to the swearing in ceremony.

### **Field Training Phase**

One sworn in, the new police officer will begin field training which consists of three phases and last a minimum of 16 weeks.

### **Probationary Period**

There will be a probationary period of one year after date of hire.