



Harriet Alexander Nature Center

Rental Information

Whatever your facility needs may be, the Harriet Alexander Nature Center can meet them in a relaxed, natural setting. The interpretive building was remodeled in 2015 featuring a sculpture tree on the main level. The building includes upper level and lower level spaces and a full kitchen on each level. The amphitheater's serene location includes a wooded background and enjoyable sounds from a nearby marsh.



City-Wide Facility Contacts

Brimhall & Central Park Community Gyms:	Steve, 651-792-7154
Cedarholm Golf Course & Community Room:	Steve, 651-792-7154
Central Park Picnic Shelters:	Staff, 651-792-7006
Civic Center Campus Meeting Rooms:	Scott, 651-792-7118
Harriet Alexander Nature Center:	Scott, 651-792-7118
Muriel Sahlin Arboretum:	Scott, 651-792-7118
Park Buildings:	Scott, 651-792-7118
Roseville Skating Center Ice Rentals:	Kevin, 651-792-7122
Skating Center Banquet & Meeting Rooms:	Lake, 651-792-7121

2022 Rental Rates	Regular Rate Mon-Thu	Resident Rate Mon-Thu	Regular Rate Fri-Sun	Resident Rate Fri-Sun	Add'l Time
Upper Level (Capacity 60)	\$145/ 3 hrs \$215/ 5 hrs	\$105/ 3 hrs \$170/ 5 hrs	\$175/ 3 hrs \$245/ 5 hrs	\$135/ 3 hrs \$200/ 5 hrs	\$40/ hr
Lower Level (Capacity 60)	\$120/ 3 hrs \$175/ 5 hrs	\$90/ 3 hrs \$135/ 5 hrs	\$140/ 3 hrs \$200/ 5 hrs	\$125/ 3 hrs \$175/ 5 hrs	\$40/ hr
Full Building (Capacity 120)	\$300/ 5 hrs	\$250/ 5 hrs	\$350/ 5 hrs	\$300/ 5 hrs	\$40/ hr

*Rental rates subject to Minnesota Sales Tax

To arrange a HANC rental call 651-792-7118 or email scott.breuer@cityofroseville.com

2520 Dale Street N, Roseville, MN 55113 | www.CityofRoseville.com/HANC



651-792-7006 | cityofroseville.com/parks

Thank you for your interest in the Harriet Alexander Nature Center (HANC)

The City of Roseville is proud & pleased to offer this facility for public use

Please respect & care for facilities by following these facility rental guidelines:

- ◆ **Driving is allowed on park pathways to drop off items only with staff approval.**
- ◆ Handicap or disabled guest drop-off allowed at front door. Turn on hazards and do not exceed 5 mph on path.
- ◆ Alcohol, tobacco & vaping products **are not allowed**.
- ◆ Glitter, confetti, soapy bubbles, unsecured helium balloons or piñatas **are not allowed** inside HANC.
- ◆ All tape products (other than painters tape), along with push pins & thumbtacks **may not be used** in HANC.
- ◆ Facility use limited to specific reservation times listed on rental permit, including setup and cleanup.
- ◆ In respect for our neighbors, we do not allow amplified music outside the HANC.
- ◆ No animals (other than service dogs) allowed in facilities, unless given prior approval.

Rental Party responsible for the following tasks at the end of reservation time:

- ◆ **Clean** kitchen amenities; including, stovetop/oven, countertops, sink, coffee maker, microwave, refrigerator & floor area. Paper towels, broom and dust pan provided for use.
- ◆ **Place** all garbage & recycling in provided containers, contact staff if additional bags are needed.
- ◆ **Wipe** off all tables & chairs used & notify facility staff of any major spills.
- ◆ Remove all items **not belonging to HANC** at the end of scheduled event.
- ◆ Please do not use dishes and utensils that are stored in the cabinets in HANC.

Roseville Parks & Recreation provides:

- ◆ Facility Supervisor will be on-site to assist rentals before, during and after events.
- ◆ Stove/oven, microwave, 40 cup coffee maker, refrigerator, and basic cleaning supplies.
- ◆ Room set-up of tables and chairs as requested.

Rental & Refund Policy:

- ◆ ***Rental party may access facility at the time listed on rental reservation; not any earlier or later.***
- ◆ Payment in full is required at the time of reservation.
- ◆ Refund, less \$10 administrative fee issued on cancellations made 46 or more days prior to scheduled reservation.
- ◆ 50% refund issued for cancellations made 30 -45 days prior to scheduled reservation.
- ◆ No refund issued for cancellations made 29 or fewer days prior to scheduled reservation.
- ◆ Refunds granted only for weather conditions deemed severe (e.g. tornado, excessive snow).

Liability:

- ◆ Permit holder is liable for all conduct of rental group. This includes any damage, loss or breakage as a result of this conduct.

Roseville HANC rentals are unavailable on the following days: New Years Day, Easter, 4th of July, Thanksgiving and Christmas
HANC will have limited rental hours on Christmas Eve and New Years Eve, rentals can go as late as 2:00 pm on those days.