


SUSTAINABLE STEWARD AWARD APPLICATION

Homeowner or Business Name:

Property Address:

E-mail:

Phone:

If the applicant is a builder or landscaper, please complete the following:

Builder/Landscaper Name:

Builder/Landscaper Address:

Builder/Landscaper E-mail:

Builder/Landscaper Phone:



The **Sustainable Steward Award** rewards best practices for home or business improvements.

First Place: \$500

Second Place: \$250

Third Place: \$100

Sponsored by City of Roseville

Application Deadline: November 30

This program is funded and supported by the City of Roseville and is intended to recognize and reward residential or business properties that incorporate sustainable best practices for improvements when gardening, landscaping, remodeling, or building a home or business in Roseville. Winning properties will be highlighted by the City of Roseville.

Application Guidelines:

- A property is eligible for only one Sustainable Steward Award.
- Properties must be in full compliance with City ordinances and codes and have all required permits.
- All applicants must agree to allow pictures of their home or business, including the address, displayed by the City of Roseville.
- A builder or landscaper may submit an application but the homeowner or business owner must also agree to all contest requirements.
- Applications are due by November 30 (postmarked); winners are notified in mid-January.
- Properties that use a combination of the following best practices will rank higher:
 - ✧ Resource Efficiency ✧ Water Conservation ✧ Indoor Environmental Quality
 - ✧ Site and Community Impact ✧ Energy Efficiency ✧ Impact on the Marketplace
- Applicant does not need to meet all criteria listed in application.

Application Instructions:

- If the application is submitted by a builder or landscaper, the homeowner or business owner must also sign the application indicating they comply with all contest requirements.
- All applications must include “Before” and “After” images. Please attach images as well as any additional pages needed to describe improvements.


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1. Please describe overall **Best Management Practices (BMPs)** that apply to this property related to any of the following:

- Did the home or business use sustainably managed imported woods?
- Did the home or business use proper ventilation based on testing?
- Was the home or business inspected by an official energy auditor/rater?
- How did the home or business integrate overall design and construction of sustainability improvements?

2. Describe what **BMPs** were used for the property related to the **Site**?

- What is the permeability to hardscape ratio?
- Was soil quality considered with new plantings?
- Did the project protect natural site features (such as large trees or wetlands)?
- What type of native, low-maintenance, or drought-tolerant plantings were installed?
- What consideration was made for installation of turf alternatives to reduce lawn mowing?
- What irrigation system was considered?
- Was outdoor living space considered?
- What BMPs for erosion control were made at the site?
- Did the property install any rainwater harvesting products?
- Has the site been properly graded and is it draining correctly?
- Is a compost bin/plan in place?

3. What type of **Mechanical/HVAC** system has been installed?

- Are all appliances vented to the exterior (power- or direct-vented)?
- Have bath fans been installed to mitigate moisture?
- Was the ductwork properly sized and sealed?
- Were Energy Star–rated systems (furnace, condenser, bath fans, etc.) installed?
- Has a programmable thermostat been installed and programmed?


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4. Has the property installed **High-Performance Floors, Walls, Roofing, and Ceilings System**?

- Was a soil gas mitigation system installed?
- Has the basement been tested for moisture or were moisture resistant materials used in the basement (for example, steel studs or sealed concrete floors)?
- Is the basement finished as living space?
- At what level is the foundation insulated?
- What was the concrete fly-ash content?
- Was sustainably managed lumber considered?
- Did the property recycle/reuse material (for example, salvaged 2x4s)?
- Was engineered wood used for trusses/headers, etc.?
- What is the efficiency of the windows and doors?
- What is the insulation rating of the attic?
- Did the property eliminate or limit recessed lights?
- Was an Advanced Framing system employed to minimize framing waste?

5. What types of **Appliances/Fixtures** were installed?

- Energy Star or higher efficiency appliances
- Energy Star lighting fixtures
- Consideration of efficient lighting (installed CFL's or LED lighting)
- Prepping/or installation of Photovoltaic
- Optimization strategies (power strips/media switches to shut off circuit when not in use)

6. What new **Plumbing Features** where installed?

- Low-flow or ultra low-flow faucets and fixtures
- Dual flush toilets/low-flow toilets
- Plumbing lines run in copper alternative
- Tank-less water heater or gas-fired water heater


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7. What type of **Finish Materials** where used?

- Low/no VOC primer
- Low/no VOC paint
- Low/no VOC caulking/ adhesive
- Low/no VOC sealers on wooden millwork, doors, flooring
- Minimal/no carpet installed/installed all hard surface flooring
- Sustainably harvested cabinetry/millwork/doors; No-added-Formaldehyde wood or composite
- Materials were salvaged/reused
- Materials were locally sourced
- Materials were recyclable

8. Did the gardening, building or remodeling incorporate **Waste Management Practices**?

- Construction waste was recycled
- Construction waste was reused
- Hazardous materials were recycled/disposed of properly
- Recycling center installed for homeowner or business

9. What **Design Elements** were done to the home or business that are beneficial to the marketplace?

- Additional or enlarge bathroom
- Added master bedroom suite
- Created main floor family room
- Added a second garage stall and/or added a garage to home
- Provide additional street appeal such as new entry, property plantings, or landscape design
- Enlarge/improve kitchen
- Added a second story


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Signing and Submitting Your Application

All applications must be signed by the homeowner or business owner of the property. If the application is being completed by the Builder or Landscaper, they should sign as well.

By signing below you are indicating that you will abide by all contest rules and requirements and agree to the following:

1. The property has not received a Sustainable Steward Award previously;
2. The improvements done at the property are in full compliance with City ordinances and codes and have all required permits; and
3. “Before” and “After” pictures of the property with the address may be displayed by the City of Roseville.

Homeowner or Business Owner Signature

Date:

Building/Landscaper Signature

Date:

Applications may be mailed or electronically submitted to:

City of Roseville – Sustainable Steward Award
Attn: Engineering/Public Works
2660 Civic Center Drive
Roseville, MN 55113

OR

eda@cityofroseville.com

Questions?

Call: 651-792-7015

Email: eda@cityofroseville.com

Application Deadline: November 30 (postmarked)