

City of Roseville
ORDINANCE NO. 1688

AN ORDINANCE ESTABLISHING

TITLE 3, CHAPTER 317

**AN ORDINANCE CREATING TITLE 3, CHAPTER 317 OF THE CITY OF
ROSEVILLE, MINNESOTA, IMPOSING A LOCAL SALES AND USE TAX**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title 3, Chapter 317 of the Roseville City Code, entitled “Local Sales and Use Tax” is hereby established to read as follows:

CHAPTER 317

LOCAL SALES AND USE TAX

SECTION:

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| 317.01 | Authority |
| 317.02 | Definitions |
| 317.03 | Local sales and use tax imposed; amount of tax; coordination with state sales and use tax laws and rules. |
| 317.04 | Effective date of tax; transitional sales |
| 317.05 | Tax Clearance; Issuance of Licenses |
| 317.06 | Deposit of revenues; costs of administration; termination of tax |
| 317.07 | Agreement with the commissioner |
| 317.08 | Effective Date |

317.01 AUTHORITY.

Pursuant to Minnesota Laws 2023, Chapter 64, Article 12, Section 45, the Minnesota Legislature has authorized the City of Roseville to impose a local sales and use tax to provide revenues to pay the costs of collecting and administering the tax to the commissioner of revenue of the state of Minnesota and to finance the capital and administrative costs related to the funding of designated projects as defined in 2023, Chapter 64, Article 12, Section 45, and approved by the voters at the November 5, 2024, referendum.

317.02 DEFINITIONS.

For purposes of this Ordinance, the following words, terms, and phrases have the meanings given them in this section unless the language or context clearly indicates a different meaning is intended.

- A. City. "City" means the City of Roseville, Minnesota.
- B. Commissioner. "Commissioner" means the commissioner of revenue of the state of Minnesota or a person to whom the commissioner has delegated functions.
- C. Designated projects. "Designated projects" means the planning, construction and any other capital costs plus the costs of collecting and administering the tax and the costs of issuing any bonds including interest is collected for construction of a new maintenance facility as authorized by the 2023, Chapter 64, Article 12, Section 45, and approved by the voters at the November 5, 2024, referendum.
- D. State sales and use tax laws and rules. "State sales and use tax laws and rules" means those provisions of the state revenue laws applicable to state sales and use tax imposition, administration, collection, and enforcement, including Minnesota Statutes, chapters 270C, 289A, 297A, and Minnesota Rules, chapter 8130, as amended from time to time.

**317.03 LOCAL SALES AND USE TAX IMPOSED; AMOUNT OF TAX;
COORDINATION WITH STATE SALES AND USE TAX LAWS AND
RULES.**

A local sales tax is imposed in the amount of one-half of one (0.5) percent on the gross receipts from sales at retail sourced within city limits which are taxable under the state sales and use tax laws and rules. A local use tax is imposed in the amount of one-half of one (0.5) percent on the storage, use, distribution or consumption of goods or services sourced within city limits which are taxable under the state sales and use tax laws and rules. All of the provisions of the state sales and tax laws and rules apply to the local sales and use tax imposed by this Ordinance. The local sales and use tax imposed by this Ordinance shall be collected and remitted to the commissioner on any sale or purchase when the state sales tax must be collected and remitted to the commissioner under the state sales and use tax laws and rules and is in addition to the state sales and use tax.

317.04 EFFECTIVE DATE OF TAX; TRANSITIONAL SALES.

Except as otherwise provided herein, the local sales and use tax imposed by this Ordinance shall apply to sales and purchases made on or after July 1, 2025. The local sales and use tax imposed by this Ordinance shall not apply to:

- A. The gross receipts from retail sales or leases of tangible personal property made pursuant to a bona fide written contract, which unconditionally vests the rights and obligations of the parties thereto, provided that such contract was enforceable prior to July 1, 2025, and that delivery of the tangible personal property subject thereto is made on or before July 1, 2025.
- B. The gross receipts from retail sales made pursuant to a bona fide lump sum or fixed price construction contract, which unconditionally vests the rights and obligations of the parties thereto and which does not make provision or allocation of future taxes, provided that such contract was enforceable prior to July 1, 2025, and that delivery of the tangible personal property used in performing such construction contract is made before January 1, 2026.

- C. The purchase of taxable services, including utility services, if the billing period includes charges for services furnished before and after July 1, 2025, but the local sales and use tax imposed by this Ordinance shall apply on the first billing period not including charges for services furnished
- D. Lease payments for tangible personal property and motor vehicles that includes a period before and after July 1, 2025, but the local sales and use tax imposed by this Ordinance shall apply on a prorated basis to lease payment amounts attributable to that portion of the lease payment period on or after July 1, 2025, and on the entire lease payment for all lease payment periods thereafter.

317.05 TAX CLEARANCE; ISSUANCE OF LICENSES.

- A. The city may not issue or renew a license for the conduct of a trade or business within the city if the commissioner notified the licensing division of the city that the applicant owes delinquent city taxes as provided in this Ordinance, or penalties or interest due on such taxes. City taxes include sales and use taxes provided in this article. Penalties and interest are penalties and interest due on taxes included in this definition.
- B. Delinquent taxes does not include a tax liability if: (i) an administrative or court action which contests the amount or validity of the liability has been filed or served, (ii) the appeal period to contest the tax liability has not expired, or (iii) the applicant has entered into a payment agreement and is current with the payments.
- C. Applicant means an individual if the license is issued to or in the name of an individual or the corporation or partnership if the license is issued to or in the name of a corporation or partnership.
- D. A copy of the notice of delinquent taxes given to the licensing division of the city shall also be sent to the applicant taxpayer. In the case of renewal of a license, if the applicant requests in writing, within 30 days of receipt of the notice of hearing, then, a contested hearing shall be held under the same procedures as provided in Minnesota Statutes, chapter 270A for the state sales and use tax imposed under Minnesota Statutes, chapter 297A; provided further that if a hearing must be held on the state sales and use tax, hearings must be combined.

317.06 DEPOSIT OF REVENUES; COSTS OF ADMINISTRATION; TERMINATION OF TAX.

- A. All of the revenues, interest, and penalties derived from the local sales and use tax imposed by this Ordinance collected by the commissioner and remitted to the city shall be deposited by the city finance director in the city treasury and shall be credited to the fund established to pay the costs of collecting the local sales and use tax imposed by this Ordinance and to finance the capital and administrative costs directly related to completing the designated projects.

- B. The local sales and use tax imposed by this Ordinance shall terminate at the earlier of: (1) 16.25 years after it is first imposed; or (2) when the City Council determines that \$64,200,000, plus an amount sufficient to pay the costs related to issuing bonds and interest on the bonds has been received from the local sales and use tax imposed by this Ordinance to pay for all the capital and administrative costs directly related to completing the designated projects. Any funds remaining after payment of all such costs and retirement or redemption of the bonds shall be placed in the general fund of the city. The local sales and use tax imposed by this Ordinance may terminate at an earlier time if the City Council so determines by ordinance. In any event, the local sales and use tax imposed by this Ordinance may terminate earlier if so directed by the Commissioner.

317.07 AGREEMENT WITH THE COMMISSIONER.

The city may enter into an agreement with the commissioner regarding each party's respective roles and responsibilities related to the imposition, administration, collection, enforcement, and termination of the local sales and use tax imposed by this Ordinance. Any such agreement shall not abrogate, alter, or otherwise conflict with the state sales and use tax laws and rules, this ordinance, or 2023, Chapter 64, Article 12, Section 45.

317.08 EFFECTIVE DATE.

This Ordinance shall be in full force and effect from and after its passage and publication, and shall apply to transactions occurring on or after July 1, 2025.

Passed by the City Council of the City of Roseville, Minnesota, this 17th day of March, 2025.

Signatures as follows on separate page:

Ordinance – LOCAL SALES AND USE TAX

(SEAL)

CITY OF ROSEVILLE

BY: Wayne Groff
Wayne Groff, Acting Mayor

ATTEST:

Patrick Trudgeon
Patrick Trudgeon, City Manager