



ONLINE PERMITS
www.cityofroseville.com/epermits

2018

COMMUNITY DEVELOPMENT DEPARTMENT • PHONE: 651-792-7080
2660 CIVIC CENTER DR. • ROSEVILLE, MN 55113

RESIDENTIAL BUILDING PERMIT APPLICATION

APPLICATION DATE: _____

PERMIT NUMBER: _____

WORK PROPOSED: (check all that apply)

- | | | | |
|---|--|--|--------------------------|
| <input type="checkbox"/> Addition* | <input type="checkbox"/> Fence - \$52.00 | <input type="checkbox"/> Roof/Siding - \$140.00/Flat Fee | Other:

_____ |
| <input type="checkbox"/> Alteration* | <input type="checkbox"/> Fireplace (wood burning)* | <input type="checkbox"/> Shed up to 120 sq. ft. - \$52.00 | |
| <input type="checkbox"/> New Construction* | <input type="checkbox"/> Footing/Foundation* | <input type="checkbox"/> Shed - 121-200 sq. ft.* - \$75.00
+Engineering fee | |
| <input type="checkbox"/> Deck* | <input type="checkbox"/> Garage* | <input type="checkbox"/> Swimming Pool* - \$212.00
+Engineering fee - \$15.00 | |
| <input type="checkbox"/> Drain tile - \$115.00 | <input type="checkbox"/> Grading/Fill/Excavation (see supplement)* | <input type="checkbox"/> Windows*
(plans required for review when size change or Egress installation) | |
| <input type="checkbox"/> Driveway - \$55.00 | <input type="checkbox"/> House Moving* | | |
| <input type="checkbox"/> Driveway Expansion* - \$75.00 +Engineering fee | | | |

***REQUIRES:**
• Plan Review

PROPERTY TYPE: Single Family Two Family Townhome Manufactured Home

SITE ADDRESS:

APPLICANT: Name: _____ Phone: _____

Address: _____

OWNER: Name: _____ Phone: _____

Address: _____

CONTRACTOR: Name: _____ Phone: _____

Address: _____

Is structure built before 1978? YES NO If yes, a valid EPA Lead Certification # is required N/A _____

State License #: _____ Lead Renovator Certificate (EPA) #: _____ City Contractor License #: _____

VALUATION (labor & materials): \$ _____ **Requests for permit refunds must be made within 180 days of permit issuance date.**

WORK DESCRIPTION:

ACKNOWLEDGEMENT AND SIGNATURE:

The undersigned hereby makes application to the City of Roseville to perform the work as herein described. The undersigned further states, under penalty of law, that the work will be performed in accordance with applicable Minnesota State Building Codes, City of Roseville Codes, this application, and any approved plans and/or specifications. Some or all of the information that you are asked to provide on the application is classified by State law as either private, public, or confidential. The data will constitute a public record if and when the permit is issued.

Print Name: _____ Phone: _____ Date: _____
Applicant Owner Contractor

Signature: _____ E-Mail Address: _____

SEPARATE PERMITS ARE REQUIRED FOR: Electrical Mechanical Plumbing Sewer Water Erosion Control

OFFICE USE ONLY:

FEES:			Total Fees: \$ _____
Permit	\$ _____	Engineering Fee	
Processing fee	\$ _____	SAC Administration Fee	\$ _____
State Surcharge	\$ _____	State License Verification Fee	\$ _____
Plan Check	\$ _____	Lead Renovator Certificate Verification Fee	\$ _____
Cert. of Occupancy	\$ _____	Construction Deposit	\$ _____
Metro SAC	\$ _____	Other	\$ _____
Park Dedication	\$ _____	Erosion Control Permit - Engineering Fee	
Contractor's License	\$ _____	Paid: _____	
		Erosion Control Escrow - Engineering Fee	
		Paid: _____	

Receipt #: _____
Receipt Date: _____

WARNING: Be sure to contact **Gopher State One Call @ 811** prior to digging for locations of underground cables, pipes, etc.

FOR OFFICE USE ONLY:

NOTES:

REQUIRED INSPECTIONS:

ROUGH

- _____ Erosion Control
- _____ Footing
- _____ Foundation
- _____ Concrete Slab
- _____ Electrical
- _____ Plumbing
- _____ HVAC
- _____ Fireplace
- _____ Air Test/Gas
- _____ Framing
- _____ Insulation
- _____ Other: _____

FINISH

- _____ Electrical Final
- _____ HVAC Final
- _____ Plumbing Final
- _____ Final
- _____ Certificate of Occupancy
- _____ Deposit Refund
- _____ Other: _____

CITY VALUATION: _____

APPROVALS:

Plan Reviewer _____

Engineering _____

Planning _____

Other _____