City Council Agenda

Monday, November 23, 2009
6:00 p.m.
City Council Chambers
(Times are Approximate)

6:00 p.m. **1. Roll Call**

Voting & Seating Order for November:
Roe, Pust, Johnson, Ihlan and Klausing

6:02 p.m. **2. Approve Agenda**

6:05 p.m. **3. Public Comment**

6:10 p.m. **4. Council Communications, Reports, Announcements and Housing and Redevelopment Authority Report**

. **5. Recognitions, Donations, Communications**

6:15 p.m. **6. Approve Minutes**

a. Approve Minutes of November 16, 2009 Meeting

6:20 p.m. **7. Approve Consent Agenda**

a. Approve Payments

b. Approve General Purchases and Sale of Surplus items in excess of $5000

c. Establish a Public Hearing on Monday, December 7, 2009 for the Renewal Liquor Licenses for 2010

d. Receive Update of City Grant Applications

e. Approval of Standard Agreement for Professional Services with The Cuningham Group for the Zoning Code Re-write

f. Adopt a Resolution Supporting Federal HR 3745, The Community Access Preservation Act of 2009

6:30 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

6:40 p.m. a. Finalize the 2010 Budget and Property Tax Levy

11. Public Hearings

7:40 p.m. a. Hearing and Adoption of a Resolution Certifying Unpaid Utility and Other Charges to the Property Tax Rolls

12. Business Items (Action Items)

7:55 p.m. a. Authorize the Fire Department to enter into a Contract with Rosenbauer Firefighting Technologies for the Purchase of Fire Rescue/Pumper Apparatus and Authorize the Purchase of Accompanying Equipment

13. Business Items – Presentations/Discussions

8:10 p.m. **14. City Manager Future Agenda Review**

8:15 p.m. **15. Councilmember Initiated Items for Future Meetings**

16. Adjourn

Some Upcoming Public Meetings………

Tuesday	Nov 24	6:30 p.m.	Public Works, Environment & Transportation Commission
Tuesday	Dec 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	Dec 2	6:30 p.m.	Planning Commission
Monday	Dec 7	6:00 p.m.	City Council Meeting – Truth in Taxation Hearing
Tuesday	Dec 8	6:30 p.m.	Human Rights Commission
Tuesday	Dec 15	6:00 p.m.	Housing & Redevelopment Authority
Monday	Dec 21	6:00 p.m.	City Council Meeting
Tuesday	Dec 22	6:30 p.m.	Public Works, Environment & Transportation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: 11/23/09
Item: 6.a
Minutes of 11/16/09

No Attachment

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 11/23/2009
Item No.: 7.a

Department Approval | City Manager Approval

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	$2,623,467.49
56929—56978	$283,200.19
Total	$2,906,667.68

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: n/a

Attachment A

Accounts Payable
Checks for Approval

User: mjenson
Printed: 11/18/2009 - 10:32 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	11/10/2009	Workers Compensation	Parks & Recreation Claims	SFM-ACH	September Work Comp Claims	542.88
0	11/10/2009	Workers Compensation	Police Patrol Claims	SFM-ACH	September Work Comp Claims	1,742.43
0	11/10/2009	Workers Compensation	Street Department Claims	SFM-ACH	September Work Comp Claims	-80.76
0	11/10/2009	Workers Compensation	Fire Department Claims	SFM-ACH	September Work Comp Claims	3.51
0	11/10/2009	General Fund	Salaries - Regular	SFM-ACH	September Work Comp Claims	366.33
0	11/10/2009	Sanitary Sewer	Salaries - Regular	SFM-ACH	September Work Comp Claims	251.05
0	11/10/2009	Community Development	Vehicles / Equipment	Roseville License Center-ACH	Vehicle Licensing	969.77
0	11/10/2009	G.O. Bond Issue # 25 (1999)	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Payment-Refunding	3,752.50
0	11/10/2009	G.O. Bond Issue # 25 (1999)	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Payment-Refunding	1,045,000.00
0	11/10/2009	Internal Service - Interest	Investment Income	RVA- ACH	September Interest	535.48
0	11/10/2009	General Fund	210300 - State Income Tax W/H	MN Dept of Revenue-ACH	State Tax Deposit for 10/6 Payroll	20,455.65
0	11/10/2009	General Fund	211404 - MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 10/6 Payroll	7,637.88
0	11/10/2009	General Fund	210400 - PERA Employee Ded.	PERA-ACH	Payroll Deduction for 10/6 Payroll	35,718.31
0	11/10/2009	General Fund	211600 - PERA Employers Share	PERA-ACH	Payroll Deduction for 10/6 Payroll	47,832.97
0	11/10/2009	General Fund	210000 - Direct Deposit	Great West- ACH	Payroll Deduction for 10/6 Payroll	8,168.13
0	11/10/2009	General Fund	210000 - Direct Deposit	Great West- ACH	Payroll Deduction for 10/20 Payroll	7,570.38
0	11/10/2009	General Fund	210200 - Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 10/6 Payroll	48,924.79
0	11/10/2009	General Fund	210800 - FICA Employee Ded.	IRS EFTPS- ACH	Federal Tax Deposit for 10/6 Payroll	25,052.81
0	11/10/2009	General Fund	211700 - FICA Employers Share	IRS EFTPS- ACH	Federal Tax Deposit for 10/6 Payroll	25,052.81
0	11/10/2009	General Fund	Motor Fuel	MN Dept of Revenue-ACH	Sept Fuel Tax	197.02
0	11/10/2009	Westwood Village I HIA	Other Improvements	Commercial Partners Title, LLC	Westwood Village Application	314,541.00
0	11/10/2009	Sanitary Sewer	Credit Card Service Fees	Applied Merchant Services-ACH	Sept UB Payments.com Charges	387.51
0	11/10/2009	Recreation Fund	Credit Card Fees	US Bank-ACH	Sept. Terminal Charges	218.41
0	11/10/2009	Sanitary Sewer	Credit Card Service Fees	US Bank-ACH	Sept. Terminal Charges	552.63
0	11/10/2009	Golf Course	Credit Card Fees	US Bank-ACH	Sept. Terminal Charges	470.60
0	11/10/2009	Sanitary Sewer	Credit Card Service Fees	US Bank-ACH	Sept. Terminal Charges	45.00
0	11/10/2009	General Fund	Motor Fuel	MN Dept of Revenue-ACH	Fuel Tax Annual Renewal Fee	25.00
0	11/10/2009	General Fund	210300 - State Income Tax W/H	Wisconsin Dept of Rev-ACH	Payroll Deduction for Oct 09	1,228.86
0	11/10/2009	General Fund	210300 - State Income Tax W/H	MN Dept of Revenue-ACH	State Tax Deposit for 10/20 Payroll	18,360.03
0	11/10/2009	General Fund	211404 - MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 10/20 Payroll	4,141.64
0	11/10/2009	General Fund	210400 - PERA Employee Ded.	PERA-ACH	Payroll Deduction for 10/20 Payroll	29,453.54
0	11/10/2009	General Fund	211600 - PERA Employers Share	PERA-ACH	Payroll Deduction for 10/20 Payroll	38,428.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	11/10/2009	General Fund	210200 - Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 10/20 Payroll	42,023.32
0	11/10/2009	General Fund	210800 - FICA Employee Ded.	IRS EFTPS- ACH	Federal Tax Deposit for 10/20 Payroll	23,657.60
0	11/10/2009	General Fund	211700 - FICA Employers Share	IRS EFTPS- ACH	Federal Tax Deposit for 10/20 Payroll	23,657.60
0	11/10/2009	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	137.06
0	11/10/2009	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	117.00
0	11/10/2009	Information Technology	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	22.48
0	11/10/2009	Telecommunications	Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	481.21
0	11/10/2009	Info Tech/Contract Cities	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	1.69
0	11/10/2009	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	801.27
0	11/10/2009	Recreation Fund	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	138.05
0	11/10/2009	Recreation Donations	Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	0.69
0	11/10/2009	Recreation Donations	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	-0.69
0	11/10/2009	P & R Contract Mantenance	Sales Tax	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	63.09
0	11/10/2009	Community Development	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	3.78
0	11/10/2009	License Center	Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	452.40
0	11/10/2009	License Center	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	3.98
0	11/10/2009	Police Forfeiture Fund	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	11.26
0	11/10/2009	Police - DWI Enforcement	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	163.73
0	11/10/2009	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	1.30
0	11/10/2009	Water Fund	State Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	9,894.75
0	11/10/2009	Water Fund	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	6.00
0	11/10/2009	Golf Course	State Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	3,659.11
0	11/10/2009	Golf Course	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	93.24
0	11/10/2009	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	57.65
0	11/10/2009	Housing & Redevelopment A	Use Tax Payable	MN Dept of Revenue-ACH	Sept. Sales/Use Tax	0.95
0	11/10/2009	Water Fund	Water - Roseville	City of Roseville- ACH	October Water	8,892.48
					Check Total:	1,801,887.29
0	11/10/2009	General Fund	Operating Supplies City Garage	Next Day Gourmet- ACH	Coffee Filters	14.99
0	11/10/2009	General Fund	Vehicle Supplies	PTS Tool Supply-ACH	Tools	184.85
0	11/10/2009	General Fund	Operating Supplies	Next Day Gourmet- ACH	Cleaning Supplies	13.38
0	11/10/2009	Community Development	Operating Supplies	Suburban Ace Hardware-ACH	Flashlights	2.68
0	11/10/2009	Community Development	Operating Supplies	Suburban Ace Hardware-ACH	Flashlights	10.69
0	11/10/2009	Telecommunications	Operating Supplies	Office Depot- ACH	Flashlite	16.23
0	11/10/2009	General Fund	Training	NFPA Natl Fire Protect-ACH	Fire Training Manuals	34.63
0	11/10/2009	General Fund	209001 - Use Tax Payable	NFPA Natl Fire Protect-ACH	Fire Training Manuals	-2.23
0	11/10/2009	General Fund	Training	Best Buy- ACH	Training Supplies	53.55
0	11/10/2009	General Fund	Training	Target- ACH	Training Supplies	34.25
0	11/10/2009	General Fund	Operating Supplies	Fastenal-ACH	Tools	51.18
0	11/10/2009	Recreation Fund	Professional Services	Barnes & Noble-ACH	Adobe Creative Suite	64.26
0	11/10/2009	P & R Contract Mantenance	Operating Supplies	Sherwin Williams - ACH	Paint Supplies	99.84
0	11/10/2009	General Fund	Operating Supplies	Snapfish-ACH	Photo Books	94.06
0	11/10/2009	Recreation Fund	Operating Supplies	Star Manufacturing-ACH	Hot Dog Machine Motor	208.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	11/10/2009	Recreation Fund	Use Tax Payable	Star Manufacturing-ACH	Sales/Use Tax	-13.41
0	11/10/2009	Recreation Fund	Operating Supplies	Puppet Revelation.com-ACH	Puppets	26.29
0	11/10/2009	Recreation Fund	Use Tax Payable	Puppet Revelation.com-ACH	Sales/Use Tax	-1.69
0	11/10/2009	Recreation Fund	Operating Supplies	Puppet Revelation.com-ACH	Puppets	40.61
0	11/10/2009	Recreation Fund	Use Tax Payable	Puppet Revelation.com-ACH	Sales/Use Tax	-2.61
0	11/10/2009	Recreation Fund	Operating Supplies	The Puppet Store-ACH	Puppets	30.83
0	11/10/2009	Recreation Fund	Use Tax Payable	The Puppet Store-ACH	Sales/Use Tax	-1.98
0	11/10/2009	Recreation Fund	Operating Supplies	Silly Puppets-ACH	Puppet	30.89
0	11/10/2009	Recreation Fund	Use Tax Payable	Silly Puppets-ACH	Sales/Use Tax	-1.99
0	11/10/2009	General Fund	Training	GFOA- ACH	Annual Conference	135.00
0	11/10/2009	General Fund	Operating Supplies	Menards-ACH	Station Repair Supplies	28.77
0	11/10/2009	Recreation Fund	Operating Supplies	Michaels-ACH	Puppet Wagon Supplies	28.53
0	11/10/2009	Recreation Fund	Operating Supplies	Amazon.com- ACH	Hand Puppet	16.90
0	11/10/2009	Recreation Fund	Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-1.09
0	11/10/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Credit	-21.80
0	11/10/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Duct Seal, Supplies	73.69
0	11/10/2009	General Fund	Operating Supplies	Dey Appliance-ACH	Dryer Repair Supplies	11.13
0	11/10/2009	Police Forfeiture Fund	Professional Services	HP Home Store-ACH	Laser Jet Printer	267.80
0	11/10/2009	General Fund	Operating Supplies	SPL-ACH	Lamp	410.52
0	11/10/2009	Information Technology	Operating Supplies	Micro Center-ACH	Processor	214.55
0	11/10/2009	General Fund	Operating Supplies	Fastenal-ACH	Tools	51.18
0	11/10/2009	Water Fund	Operating Supplies	Menards-ACH	Booster	11.73
0	11/10/2009	Recreation Fund	Operating Supplies	Menards-ACH	Dance Studio Repairs	42.68
0	11/10/2009	Recreation Fund	Office Supplies	Office Depot- ACH	Stock Supplies	94.02
0	11/10/2009	Recreation Fund	Office Supplies	Office Depot- ACH	CAT Team Supplies	82.48
0	11/10/2009	Recreation Fund	Office Supplies	Office Depot- ACH	Central Park Foundation Supplies	82.48
0	11/10/2009	General Fund	Operating Supplies	Walgreens-ACH	Battery Supplies	9.63
0	11/10/2009	General Fund	Operating Supplies	EMP-ACH	Nitrile Gloves	217.01
0	11/10/2009	General Fund	Operating Supplies	Cascade Healthcare-ACH	Antiseptic	155.27
0	11/10/2009	General Fund	209001 - Use Tax Payable	Cascade Healthcare-ACH	Sales/Use Tax	-9.99
0	11/10/2009	General Fund	Vehicle Supplies	PTS Tool Supply-ACH	Tools	139.10
0	11/10/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Credit	-19.74
0	11/10/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Tape, Brush	37.75
0	11/10/2009	Golf Course	Merchandise For Sale	Cub Foods- ACH	Brats for Resale	14.76
0	11/10/2009	General Fund	Operating Supplies	Target- ACH	Medication for Human Bite-Baker	43.99
0	11/10/2009	Recreation Fund	Operating Supplies	Liberts-ACH	Dance Shoes	29.92
0	11/10/2009	General Fund	Operating Supplies	Menards-ACH	Gloves	5.79
0	11/10/2009	P & R Contract Mantenance	Operating Supplies	Menards-ACH	Board	10.69
0	11/10/2009	General Fund	Conferences	Arrowwood Resort-ACH	Conference Lodging	722.49
0	11/10/2009	Information Technology	Operating Supplies	Crucial.Com-ACH	Notebook Supplies	43.90
0	11/10/2009	Storm Drainage	09-02 Roselawn/HamlineVictoria	Gertens Greenhouses-ACH	Garden Supplies	182.01
0	11/10/2009	Police Forfeiture Fund	Professional Services	Cabin Fever Eatery-ACH	East Metro Swat Meals	540.44
0	11/10/2009	Recreation Fund	Operating Supplies	Designs for Dance-ACH	Dance Supplies	310.55
0	11/10/2009	Recreation Fund	Operating Supplies	Designs for Dance-ACH	Dance Supplies	61.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	11/10/2009	Community Development	Training	Fred Pryor Seminars, Inc.-ACH	Seminar	79.00
0	11/10/2009	Recreation Fund	Operating Supplies	PetSmart-ACH	Animal Supplies	70.32
0	11/10/2009	Grass Lake Water Mgmt. Org	Professional Services	Avenet-ACH	Grass Lake WMO	1,595.00
0	11/10/2009	General Fund	Op Supplies - City Hall	Butler Vacuum-ACH	Vacuum Supplies	28.80
0	11/10/2009	Recreation Fund	Operating Supplies	Mills Fleet Farm-ACH	Cups, Coupling	17.27
0	11/10/2009	Telecommunications	Operating Supplies	USPS-ACH	Postal Route Information	22.50
0	11/10/2009	Water Fund	Water Meters	Suburban Acc Hardware-ACH	Nutdriver	16.45
0	11/10/2009	General Fund	Training	Century College -ACH	Training	129.00
0	11/10/2009	General Fund	Training	U of M Blosys/AG Eng-ACH	Site Management Workshop	120.00
0	11/10/2009	Water Fund	Operating Supplies	Frattallones-ACH	Booster	7.64
0	11/10/2009	Recreation Fund	Operating Supplies	Cub Foods- ACH	AARP Class Supplies	2.55
0	11/10/2009	Recreation Fund	Office Supplies	Fed Ex Kinko's-ACH	Master Plan Maps Downsizing	2.41
0	11/10/2009	Boulevard Landscaping	Operating Supplies	Suburban Acc Hardware-ACH	Glue, Bolts	27.37
0	11/10/2009	General Fund	Operating Supplies	Party America-ACH	Chief Retirement Party Supplies	27.82
0	11/10/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Caulk, Light Bulbs	81.82
0	11/10/2009	General Fund	Operating Supplies	Cub Foods- ACH	Grocery, Bakery Supplies	45.46
0	11/10/2009	Community Development	Training	Interstate Renewables-ACH	Workshop	25.00
					Check Total:	7,309.51
0	11/12/2009	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Wastewater Flow	190,650.93
0	11/12/2009	Telephone	Telephone	FSH Communications-LLC	Payphone Advantage	64.13
0	11/12/2009	General Fund	Capital Outlay	MES, Inc.	Helmets, Faceshields	867.49
0	11/12/2009	Street Construction	09-02 Roselawn/HamlineVictoria	Stork Twin City Testing Corp.	Engineering Services	605.56
0	11/12/2009	Sanitary Sewer	Cleveland Ave Reconstruct	Stork Twin City Testing Corp.	Engineering Services	414.84
0	11/12/2009	Water Fund	Operating Supplies	Hirshfield's Inc.	Empty Cans	14.08
0	11/12/2009	Recreation Fund	Professional Services	Lennartson Referee Services	Soccer League Referees	2,891.00
0	11/12/2009	Information Technology	Transportation	Mike Moncur	Mileage Reimbursement	187.00
0	11/12/2009	Recreation Fund	Professional Services	Caitlin Bean	Assistant Dance Instructor	50.00
0	11/12/2009	Recreation Fund	Professional Services	Mari Marks	Assistant Dance Instructor	28.00
0	11/12/2009	Recreation Fund	Professional Services	Rebecca Fandrich	Assistant Dance Instructor	14.00
0	11/12/2009	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	1,479.00
0	11/12/2009	General Fund	Training	Julie Nordendale	Parking Reimbursement	6.00
0	11/12/2009	Community Development	Electrical Inspections	Tokle Inspections, Inc.	October Electrical Inspections	3,849.20
0	11/12/2009	General Fund	Transportation	William Malinen	Mileage Reimbursement	90.09
0	11/12/2009	Risk Management	Training	Brenda Davitt	Training Expenses Reimbursement	30.01
0	11/12/2009	Workers Compensation	Training	Brenda Davitt	Training Expenses Reimbursement	68.75
0	11/12/2009	General Fund	Conferences	Brenda Davitt	Training Expenses Reimbursement	154.56
0	11/12/2009	General Fund	Training	Brenda Davitt	Training Expenses Reimbursement	23.96
0	11/12/2009	North Suburban Access Corp	Miscellaneous Expense	North Suburban Access Corp	Remit Funds	100,000.00
0	11/12/2009	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	611.74
0	11/12/2009	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	234.27
0	11/12/2009	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	1,410.00
0	11/12/2009	Water Fund	St. Paul Water	City of St. Paul	Water Usage 8/31-9/30	461,047.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	11/12/2009	General Fund	Vehicle Supplies	Cushman Motor Co Inc	2009 Blanket PO for Vehicle Repairs	134.75
0	11/12/2009	Information Technology	Operating Supplies	Crescent Electric Supply Co	LEC-BCA Project	78.95
0	11/12/2009	Information Technology	Operating Supplies	Crescent Electric Supply Co	LEC-BCA Project	163.06
0	11/12/2009	Water Fund	Operating Supplies	Aggregate Industries, Inc.	Limestone	671.69
0	11/12/2009	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Saw Blades	208.57
0	11/12/2009	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Saw Arbor	47.71
0	11/12/2009	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,017.50
0	11/12/2009	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,017.50
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	Information Technology	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	62.00
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	61.67
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	682.00
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	62.00
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	62.00
0	11/12/2009	Recreation Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	P & R Contract Mantenance	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	93.00
0	11/12/2009	General Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	Community Development	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	Community Development	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	31.00
0	11/12/2009	License Center	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	154.67
0	11/12/2009	Sanitary Sewer	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	62.00
0	11/12/2009	Water Fund	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	93.00
0	11/12/2009	Storm Drainage	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	61.67
0	11/12/2009	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	-1,642.01
0	11/12/2009	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Delta Insurance Premium For Oct 2009	3,805.26
0	11/12/2009	License Center	Professional Services	Quicksilver Express Courier	Courier Service	151.62
0	11/12/2009	Water Fund	Operating Supplies	Sherwin Williams	Paint	40.17
0	11/12/2009	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	33,983.64
0	11/12/2009	General Fund	Vehicle Supplies	Certified Laboratories, Inc.	Aerosol	183.40
0	11/12/2009	General Fund	Motor Fuel	Kath Fuel Oil Service, Inc.	2009 Blanket PO for Fuel	652.19
0	11/12/2009	Sanitary Sewer	Operating Supplies	USA BlueBook	Submersible Level Transmitter	588.73
0	11/12/2009	General Fund	Op Supplies - City Hall	Eagle Clan Enterprises, Inc	Cleaning Supplies, Towels	379.41
0	11/12/2009	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2009 Blanket PO for Vehicle Repairs	194.17
0	11/12/2009	Sanitary Sewer	PaperCalmenson/Gravity Replace	Infratech, Inc.	Smoke Testing	735.00
0	11/12/2009	General Fund	Contract Maintenance Vehicles	MacQueen Equipment	Bushings, Washers, Center Frame Liner	3,098.21
0	11/12/2009	Water Fund	Operating Supplies	Northern Water Works Supply	Meter Supplies	1,098.02
0	11/12/2009	Water Fund	Operating Supplies	Northern Water Works Supply	Meter Supplies	436.96
0	11/12/2009	Water Fund	Operating Supplies	Northern Water Works Supply	Meter Supplies	792.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
					Check Total:	814,270.69
56929	11/12/2009	Equipment Replacement Fun	Other Improvements	Access Communications Inc	Trace Wire Installation	1,533.79
56929	11/12/2009	Equipment Replacement Fun	Other Improvements	Access Communications Inc	Trace Wire Installation	756.93
					Check Total:	2,290.72
56930	11/12/2009	General Fund	Clothing	Aspen Mills Inc.	Boots	152.50
					Check Total:	152.50
56931	11/12/2009	Solid Waste Recycle	Professional Services	Asset Recovery Corporation	Recycling Services	309.01
					Check Total:	309.01
56932	11/12/2009	General Fund	Operating Supplies	Bituminous Roadways Inc	2009 Blanket PO for LVWE45030B, LVNW3500	1,123.09
56932	11/12/2009	Storm Drainage	Operating Supplies	Bituminous Roadways Inc	2009 Blanket PO for LVWE45030B, LVNW3500	1,064.69
56932	11/12/2009	Pathway Maintenance Fund	Operating Supplies	Bituminous Roadways Inc	2009 Blanket PO for LVWE45030B, LVNW3500	586.37
					Check Total:	2,774.15
56933	11/12/2009	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	210.00
					Check Total:	210.00
56934	11/12/2009	Information Technology	Telephone	Comcast Cable	High Speed Internet	16.37
56934	11/12/2009	General Fund	Contract Maintenance	Comcast Cable	Cable TV	4.70
					Check Total:	21.07
56935	11/12/2009	General Fund	Computer Equipment	Compar, Inc.	Panasonic Toughbook	4,154.56
					Check Total:	4,154.56
56936	11/12/2009	Water Fund	Water Meters	Dakota Supply Group	Meter Adapters, Covers	132.53
56936	11/12/2009	Water Fund	Water Meters	Dakota Supply Group	Badger Meters	260.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
					Check Total:	393.33
56937	11/12/2009	Water Fund	Accounts Payable	ROBERT ETTEN	Refund check	168.22
					Check Total:	168.22
56938	11/12/2009	Water Fund	Watermain Lining	Foth Infrastructure & Environm	Potabel Water Line Abandonment	2,320.13
					Check Total:	2,320.13
56939	11/12/2009	Water Fund	Accounts Payable	G JOHNSON ASSEST MANAGEME	Refund check	32.90
					Check Total:	32.90
56940	11/12/2009	Water Fund	Accounts Payable	DARCY GEDNEY	Refund check	10.88
					Check Total:	10.88
56941	11/12/2009	Water Fund	Other Improvements	Goldstar Electric Inc	Remove & replace federal pacific breaker	10,256.00
56941	11/12/2009	Water Fund	Other Improvements	Goldstar Electric Inc	Remove & replace federal pacific breaker	1,430.00
					Check Total:	11,686.00
56942	11/12/2009	Recreation Improvements	Diseased and Hazard Trees	Hewlett-Packard Company	Computer Equipment	175.69
56942	11/12/2009	Equipment Replacement Fun	Record Management System	Hewlett-Packard Company	Computer Equipment	6,499.27
56942	11/12/2009	Information Technology	Operating Supplies	Hewlett-Packard Company	Adapter	22.50
56942	11/12/2009	Contracted Engineering Svcs	Capital Equipment	Hewlett-Packard Company	Computer Equipment	1,312.79
56942	11/12/2009	Telecommunications	Furniture and Fixtures	Hewlett-Packard Company	Computer Equipment	299.25
56942	11/12/2009	Contracted Engineering Svcs	Capital Equipment	Hewlett-Packard Company	Computer Equipment	3,605.96
					Check Total:	11,915.46
56943	11/12/2009	Water Fund	Professional Services	Instrumental Research, Inc.	Coliform Bacteria	360.00
					Check Total:	360.00
56944	11/12/2009	General Fund	Op Supplies - City Hall	ISS Facility Services-Minneapo	Toilet Tissue, Cleaning Supplies	280.00
56944	11/12/2009	General Fund	Operating Supplies City Garage	ISS Facility Services-Minneapo	Toilet Tissue, Cleaning Supplies	280.03
56944	11/12/2009	General Fund	Contract Maint. - City Hall	ISS Facility Services-Minneapo	Facilities Cleaning	4,090.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56944	11/12/2009	Recreation Fund	Contract Maintenance	ISS Facility Services-Minneapo	Facilities Cleaning	798.23
56944	11/12/2009	General Fund	Contract Maint. - City Hall	ISS Facility Services-Minneapo	Facilities Cleaning	399.11
56944	11/12/2009	Recreation Fund	Contract Maintenence	ISS Facility Services-Minneapo	Facilities Cleaning	598.67
56944	11/12/2009	License Center	Professional Services	ISS Facility Services-Minneapo	Facilities Cleaning	498.89
					Check Total:	6,945.81
56945	11/12/2009	Recreation Fund	Professional Services	Casey Kohs	Assistant Dance Instructor	45.50
					Check Total:	45.50
56946	11/12/2009	Equipment Replacement Fun	Rental - Copier Machines	Konica Minolta Business Soluti	Copy Charges	2,310.36
56946	11/12/2009	Equipment Replacement Fun	Rental - Copier Machines	Konica Minolta Business Soluti	Copy Charges	85.22
					Check Total:	2,395.58
56947	11/12/2009	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices	22.50
56947	11/12/2009	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices	42.50
					Check Total:	65.00
56948	11/12/2009	Sanitary Sewer	Accounts Payable	EMANUEL LINKERT	Refund check	18.19
56948	11/12/2009	Water Fund	Accounts Payable	EMANUEL LINKERT	Refund check	6.26
					Check Total:	24.45
56949	11/12/2009	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Dra	Lift Stations Vacuuming	3,044.25
					Check Total:	3,044.25
56950	11/12/2009	Recreation Fund	Professional Services	Megan Miner	Assistant Dance Instructor	64.00
					Check Total:	64.00
56951	11/12/2009	Recreation Fund	Operating Supplies	Minnesota Recreation & Park As	Post Season Softball Berths	480.00
					Check Total:	480.00
56952	11/12/2009	Community Development	Building Surcharge	MN Dept of Labor & Industry	Surcharges	2,546.98
56952	11/12/2009	Community Development	Miscellaneous Revenue	MN Dept of Labor & Industry	Retention	-50.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
					Check Total:	2,496.08
56953	11/12/2009	Street Construction	09-02 Roselawn/HamlineVictoria	MN Dept of Transportation	Testing & Inspections	1,015.93
					Check Total:	1,015.93
56954	11/12/2009	General Fund	Operating Supplies	Morton Salt	.	6,052.30
					Check Total:	6,052.30
56955	11/12/2009	Equipment Replacement Fun	Other Improvements	MTG	Project Quote-Lexington Fiber Project Ci	9,766.90
					Check Total:	9,766.90
56956	11/12/2009	Water Fund	Accounts Payable	MIKE MULL	Refund check	124.01
					Check Total:	124.01
56957	11/12/2009	Sanitary Sewer	Accounts Payable	BETTY MURPHY	Refund check	10.49
					Check Total:	10.49
56958	11/12/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	20.31
56958	11/12/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	38.48
					Check Total:	58.79
56959	11/12/2009	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	400.00
					Check Total:	400.00
56960	11/12/2009	General Fund	Operating Supplies	Plaisted Co	2009 Blanket PO for Safety Grit Ice Con	6,988.24
					Check Total:	6,988.24
56961	11/12/2009	Water Fund	Professional Services	Quality Restoration Services,	Road Signs	100.45
56961	11/12/2009	Water Fund	Professional Services	Quality Restoration Services,	Road Signs	108.51
56961	11/12/2009	Water Fund	Professional Services	Quality Restoration Services,	Road Signs	103.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56961	11/12/2009	Water Fund	Professional Services	Quality Restoration Services,	Road Signs	193.80
56961	11/12/2009	Water Fund	Professional Services	Quality Restoration Services,	Road Signs	361.86
					Check Total:	868.00
56962	11/12/2009	Telephone	Telephone	Qwest		297.04
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	172.11
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	641.26
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	641.26
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	641.26
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	86.06
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	641.26
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	119.26
56962	11/12/2009	Telephone	Telephone	Qwest	Telephone	391.60
56962	11/12/2009	Telephone	NSCC Telephone	Qwest	Telephone	202.61
					Check Total:	3,833.72
56963	11/12/2009	Storm Drainage	09-02 Roselawn/HamlineVictoria	Ramsey County	Native Plants	1,799.78
56963	11/12/2009	Street Construction	Contractor Payments	Ramsey County	Cty Rd C Reconstruction	39,701.09
56963	11/12/2009	Storm Drainage	Contractor Payments	Ramsey County	Cty Rd C Reconstruction	31,893.00
56963	11/12/2009	Street Construction	Contractor Payments	Ramsey County	Cty Rd C Reconstruction	120,697.17
					Check Total:	194,091.04
56964	11/12/2009	Building Improvements	MN Grant Skating Center	Roof Spec Inc.	Litigation Services Aug 2009	800.00
56964	11/12/2009	Building Improvements	MN Grant Skating Center	Roof Spec Inc.	Litigation Services Sep 2009	1,200.00
					Check Total:	2,000.00
56965	11/12/2009	Recreation Fund	Advertising	Roseville Boys Hockey Booster	Half Page Ad in Boys Hockey Program	150.00
					Check Total:	150.00
56966	11/12/2009	General Fund	Operating Supplies	Sam's Club	Cleaning Supplies	513.96
					Check Total:	513.96
56967	11/12/2009	Storm Drainage	Operating Supplies	Scale-Tec Ltd.	Calibrator IV Material Scale	762.50
56967	11/12/2009	General Fund	Operating Supplies	Scale-Tec Ltd.	Calibrator IV material scale	762.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
					Check Total:	1,525.00
56968	11/12/2009	Recreation Fund	Professional Services	Melissa Schuler	Assistant Dance Instructor	56.00
					Check Total:	56.00
56969	11/12/2009	Water Fund	Accounts Payable	DENNIS STETZER	Refund check	175.11
					Check Total:	175.11
56970	11/12/2009	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	230.00
56970	11/12/2009	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	9.58
56970	11/12/2009	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minutes	264.50
56970	11/12/2009	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.79
					Check Total:	508.87
56971	11/12/2009	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2009 Blanket PO for Vehicle Repairs	1,370.65
					Check Total:	1,370.65
56972	11/12/2009	Water Fund	Water - Roseville	Scott Sydor	Overpayment on Account	40.80
					Check Total:	40.80
56974	11/12/2009	Water Fund	Professional Services	Telemetry & Process Controls,	Tested Interlocking Pumps	686.67
					Check Total:	686.67
56975	11/12/2009	General Fund	Vehicle Supplies	Tousley Ford Inc	2009 Blanket PO for Vehicle Repairs	244.57
					Check Total:	244.57
56976	11/12/2009	General Fund	Op Supplies - City Hall	US Bank	Petty Cash	9.03
56976	11/12/2009	General Fund	Operating Supplies	US Bank	Petty Cash	9.50
56976	11/12/2009	General Fund	Miscellaneous	US Bank	Petty Cash	23.87
56976	11/12/2009	General Fund	Transportation	US Bank	Petty Cash	7.00
56976	11/12/2009	Telecommunications	Operating Supplies	US Bank	Petty Cash	17.23
56976	11/12/2009	General Fund	Operating Supplies	US Bank	Petty Cash	9.39
56976	11/12/2009	General Fund	Operating Supplies	US Bank	Petty Cash	23.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56976	11/12/2009	Police - DWI Enforcement	Operating Supplies	US Bank	Petty Cash	29.00
56976	11/12/2009	General Fund	Training	US Bank	Petty Cash	10.00
56976	11/12/2009	General Fund	Transportation	US Bank	Petty Cash	7.00
56976	11/12/2009	Community Development	Operating Supplies	US Bank	Petty Cash	2.99
					Check Total:	148.79
56977	11/12/2009	Water Fund	Accounts Payable	TOM VARNO	Refund check	27.75
					Check Total:	27.75
56978	11/12/2009	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Repair in Ladies Restroom	183.00
					Check Total:	183.00
					Report Total:	2,906,667.68

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 11/23/09
Item No.: 7.b

Department Approval

City Manager Approval

Item Description: Request for Approval of General Purchases or Sale of Surplus Items Exceeding $5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of $5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Streets	Ron Kassa Construction	Concrete repairs per paving bid	$ 13,647.70
Stormwater	Ron Kassa Construction	Concrete repairs per paving bid	3,492.05
Pathways	Ron Kassa Construction	Concrete repairs per paving bid	7,433.25

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
n/a	n/a

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted list of general purchases, contracts for services, and if applicable the trade-in/sale of surplus equipment.

Prepared by: Chris Miller, Finance Director
Attachments: A: None

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 11/23/2009
Item No.: 7.c

Department Approval | City Manager Approval

Item Description: Liquor License renewals for the year 2010

Background

Staff is in the process of renewing all liquor licenses for the year 2010. The licenses to be renewed include, ten (10) Off Sale Intoxicating (maximum of 10 allowed by City ordinance), twenty-five (25) On Sale Intoxicating, four (4) Club, fourteen (14) Wine, eighteen (18) On Sale 3.2 Non-Intoxicating Malt Liquor, and ten (10) Off Sale 3.2 Non-Intoxicating Malt Liquor (City ordinance or state statute do not limit the number of the last five types of licenses). A public hearing needs to be established for the December 7, 2009 council meeting for the consideration of the renewal of these licenses.

Financial Implications

The revenue that is generated from the license fees collected is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

Council Action

Motion establishing a public hearing on Monday, December 7, 2009 for the renewal of the following liquor licenses for calendar year 2010.

On-Sale & Special Sunday Liquor Sales
Applebee's Neighborhood Grill & Bar
Buffalo Wild Wings Grill & Bar
California Pizza Kitchen
Chili's Grill & Bar
Don Pablo's
Olive Garden
Red Lobster
Granite City Food & Brewery
Courtyard by Marriott
Khan's Mongolian Barbeque
Joe Senser's Sports Grill & Bar
Radisson Roseville
Green Mill
Ol Mexico
Outback Steakhouse
Ruby Tuesday
TGI Friday's
Old Chicago
Romano's Macaroni Grill
Big Bowl
La Casita
Flame Cooking with Fire
Grumpy's Bar and Grill
Osaka
Joe's Crab Shack

On-Sale Club & Special Sunday Liquor Sales
B-Dale Club
Midland Hills Country Club
Rosetown Memorial Post #542
Roseville VFW #7555

Wine
Byerly's
Chipolte
Famous Dave's BBQ Shack
Good Earth Restaurant
India Palace
Royal Orchid Restaurant
Willow Gate Restaurant II
D'Amico & Sons
Keys Café & Bakery
Smashburger
Szechuan
ZPizza
Fuddruckers
Noodles & Company

Off-Sale

Cellars Wines & Spirits
Fairview Liquor Mart
Hamline Liquors
Network Liquors
Chucho Liquor
Rainbow Foods
Tower Glen Liquor
Love From Minnesota
Snelling Liquor
MGM Wine & Spirits

On-Sale 3.2 Non-Intoxicating

Aurelio's Pizza
Byerly's
Chipolte
Countryside Family Restaurant
Davanni's
Famous Dave's BBQ Shack
Good Earth
India Palace
Royal Orchid Restaurant
Cederholm Golf Course
New Hong Kong Wok
Willow Gate Chinese Restaurant
Noodles & Company
ZPizza
Fuddruckers
Smashburger
Keys Café & Bakery
Szechuan

Off-Sale 3.2 Non-Intoxicating

Rainbow Foods #26
Roseville Winner
Superamerica #4115
Superamerica #4502
Superamerica #4210
Superamerica #4520
Cub
Target T-2101
Amarose Convenience Store
Adam's Food & Fuel

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 11/23/09
Item No.: 7.d

Department Approval | City Manager Approval

Item Description: Receive Update of City Grant Applications

BACKGROUND

On May 18, 2009, the Council passed a resolution authorizing the City Manager to execute certain grant applications on behalf of the City and to report any applications to the City Council. The City has applied for several grants in the past several months.

POLICY OBJECTIVE

To notify the Council of grant applications that the City has applied for in recent months.

STAFF RECOMMENDATION

Receive the report.

REQUESTED COUNCIL ACTION

Receive the report.

Prepared by: **William J. Malinen, City Manager**
Attachments: A: Resolution 10711, Authorizing the City Manager to Execute Certain Grant Applications
B: List of grant applications and status report

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of May, 2009, at 6:00 p.m.

The following members were present: Roe, Johnson, Ihlan, Pust and Klausing

and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

RESOLUTION No. 10711
Resolution Authorizing the City Manager to Execute Certain Grant Applications on behalf of the City of Roseville

WHEREAS, the City of Roseville has applied for a variety of grants which benefit the City; and

WHEREAS, the Roseville City Council encourages staff to continue to identify and apply for grants as a means to fund the policies, priorities and programs of the City, as established by actions of the Council; and

WHEREAS, grant submittals sometimes require verification of authority to submit an application on behalf of the City, and the required timeframes for submittal sometimes may not allow for Council authorization prior to application deadlines.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville does hereby authorize the City Manager to execute grant applications on behalf of the City of Roseville in cases where Council authorization is not required or is required but cannot be practically obtained prior to an application deadline, and where any matching funds or other city financial obligation related to the grant are accounted for either in the City budget or by previous Council action; and

BE IT FURTHER RESOLVED, that the City Manager will report any such grant applications to the City Council after the application is submitted.

The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Roe, Johnson, Ihlan, Pust and Klausing
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of May, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th th day of May, 2009.

W J Malinen

William J. Malinen, City Manager

(Seal)

Attachment B

City of Roseville
Grant Applications
11/23/09

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
Mayors' Stimulus Grant	Commercial Officer – 1 yr	$120,000	3/09	PD							
MN Dept of Human Rights	Facilitated Training for HRC	$1,500	4/09	AD	None				7/23/09	1,500	
Bureau of Justice Assistance	CSO – 1 yr CITs – 1 yr	$31,828	4/09	PD					7/24/09	31,828	
COPS Hiring Recovery Program	Three Officers	$601,500	4/09	PD							
MN Dept of Health	Alcohol Compliance Checks	$3,720	7/09	PD				8/10/09			
US Dept of Homeland Security ***11/23/09 First round of grants awarded in October, We were not included in the first round of grants. Pending further award rounds before end of 2009***. *8/17/09 Award Period September 2009*	Assistance to Firefighters,Fire Station Construction	$4,927,110	7/09	FD	Land Purchase, Landscaping, Some Bldg Equip, Interior Finishing, Office Equip, Interior Furniture						
MN Office of Justice Programs Recovery Act	New RMS, Mobile, Field Reporting Pkg	$400,032	7/09	PD							
MN DEED	Property acquisition, construction segment of TL Pkwy and reconstruction of Prior Avenue	$1,000,000	8/09	CD	Matching Funds: $1,000,000	CC	07/27/09		11/9/2009	$1,000,000	

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
ARRA Federal Stimulus Recovery Act – Geothermal Technologies Program Grant	Extension of Geothermal to Mtnce Bldg & City Hall	$1,154,480	8/09	PW	Matching Funds 1,154,480	CC	07/27/09				
Ramsey County Sheriff's Office and the Minnesota Department of Public Safety	Overtime for Safe & Sober participation	$52,170		PD							
Ramsey County Environmental Response Fund	Brownfields cleanup	$30,000	8/09	CD	N/A				09/2009	$30,000	
Metropolitan Council Livable Communities Program	Site acquisition, stormwater management, and pedestrian improvements associated with Sienna Green Phase 2	$297,100	8/09	CD	N/A	CC	9/14/2009				
Ramsey County Environmental Response Fund	Brownfields Cleanup	$344,570	11/06	CD	N/A						
Lakeridge	Defibrillator	500	3/09	PD						$500	
Kiwanis	Defibrillator	500	3/09	PD						$500	
TCF	Defibrillator	1000	6/09	PD						$1000	
MN Dept of Human Rights	Community Outreach	1,500	9/09	AD	None				10/22/09	$1,500	
Minnesota Department of Agriculture	Forest Protection Grant for Emerald Ash Borer	$100,000			15% In-Kind or Cash Match						
Total		$9,067,510.00								$1,066828	

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: **11/23/2009**
Item No.: 7.e

Department Approval

City Manager Approval

Item Description: Approval of Standard Agreement for Professional Services with The Cuningham Group for the Zoning Code Re-write

1.0 BACKGROUND

1.1 On October 26, 2009, the City Council approved The Cuningham Group as the consultant to complete Roseville Zoning Ordinance re-write.

1.2 The Planning Division forwarded the City's standard agreement to The Cuningham Group for review and comment and has had their comments/suggestions reviewed by our City Attorney.

1.3 Attached please find for your approval the Standard Agreement for Professional Services with The Cuningham Group for a not to exceed amount of $35,000. The Planning Division has also included a more refined scope of services that better identifies the roles and responsibilities of the consultant and city staff.

2.0 STAFF RECOMMENDATION

The Roseville Planning Division recommends approval of the attached Standard Agreement for Professional Services with The Cuningham Group for an amount not to exceed $35,000.

3.0 REQUESTED CITY COUNCIL ACTION

By motion, approve the Standard Agreement for Professional Services with The Cuningham Group.

Prepared by: Thomas Paschke, City Planner
Attachments: A. Standard Agreement for Professional Services

Standard Agreement for Professional Services

This Agreement is made on the _____day of______________, 2009, between the City of Roseville, Minnesota (hereinafter "City"), whose business address is 2660 Civic Center Drive, Roseville, MN 55113-1899, and Cuningham Group Architecture, a Minnesota ______________________(hereinafter "Consultant") whose business address is St. Anthony Main, 201 Main Street SE, Suite 325, Minneapolis, MN 55414.

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Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the provision of professional services by Consultant for assisting in rewriting Title 10, Zoning Regulations of the Roseville City Code hereinafter referred to as the "Work".

The City and Consultant agree as follows:

1. ***Scope of Work/Proposal.*** The Consultant agrees to provide the professional services shown in Exhibit “A” in connection with the Work. The terms of this standard agreement shall take precedence over any provisions of the Consultants proposal and/or general conditions.

2. ***Term.*** The term of this Agreement shall be from November 23, 2009 through August 31, 2010, the date of signature by the parties notwithstanding. This Agreement may be extended upon the written mutual consent of the parties for such additional period as they deem appropriate, and upon the terms and conditions as herein stated.

3. ***Compensation for Services.*** City agrees to pay the Consultant on a stipulated sum fee basis plus expenses in a total amount of not to exceed $35,000 for the services as described in Exhibit A.

   A. Any changes in the scope of the work which may result in an increase to the compensation due the Consultant shall require prior written approval by an authorized representative of the City or by the City Council. The City will not pay additional compensation for services that do not have prior written authorization.

   B. Special Consultants may be utilized by the Consultant when required by the complex or specialized nature of the Project and when authorized in writing by the City.

   C. If Consultant is delayed in performance due to any cause beyond its reasonable control, including but not limited to strikes, riots, fires, acts of God, governmental actions, actions of a third party, or actions or inactions of City, the time for performance shall be extended by a period of time lost by reason of the delay. Consultant will be entitled to payment for its reasonable additional charges, if any, due to the delay.

4. ***City Information.*** The City agrees to provide the Consultant with the complete information concerning the Scope of the Work and to perform the following services:

A. Access to the Area. Depending on the nature of the Work, Consultant may from time to time require access to public and private lands or property. As may be necessary, the City shall obtain access to and make all provisions for the Consultant to enter upon public and private lands or property as required for the Consultant to perform such services necessary to complete the Work.

B. Consideration of the Consultant's Work. The City shall give thorough consideration to all reports, sketches, estimates, drawings, and other documents presented by the Consultant, and shall inform the Consultant of all decisions required of City within a reasonable time so as not to delay the work of the Consultant.

C. Standards. The City shall furnish the Consultant with a copy of any standard or criteria, including but not limited to, design and construction standards that may be required in the preparation of the Work for the Project.

D. Owner's Representative. A person shall be appointed to act as the City's representative with respect to the work to be performed under this Agreement. He or she shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the services provided or materials, equipment, elements and systems pertinent to the work covered by this Agreement.

5. ***Method of Payment.*** The Consultant shall submit to the City, on a monthly basis, an itemized invoice for professional services performed under this Agreement. Invoices submitted shall be paid in the same manner as other claims made to the City for:

A. Progress Payment. For work reimbursed on a stipulated sum fee basis, the Consultant shall invoice monthly for the amounts due for the percentage of the scope of services completed for each project phase less amounts previously invoiced. Consultant shall verify all statements submitted for payment in compliance with Minnesota Statutes Sections 471.38 and 471.391. For reimbursable expenses, if provided for in Exhibit A, the Consultant shall provide an itemized listing and such documentation as reasonably required by the City. Each invoice shall contain the City’s project number and a progress summary showing the original (or amended) amount of the contract, current billing, past payments and unexpended balance of the contract.

B. Suspended Work. If any work performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to receipt of written notice from the City of such suspension, all as shown on Exhibit A.

C. Payments for Special Consultants. The Consultant shall be reimbursed for the work of special consultants, as described in Section 3B, and for other items when authorized in writing by the City.

D. Claims. To receive any payment on this Agreement, the invoice or bill must include the following signed and dated statement: “I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.”

6. ***Project Manager and Staffing.*** The Consultant has designated Michael Lamb and Suzanne S. Rhees, AICP to serve on the Project. They shall be assisted by other staff members as necessary to facilitate the completion of the Work in accordance with the terms established herein. Consultant may not remove or replace these designated staff from the Project without the approval of the City.

7. ***Standard of Care.*** All Work performed pursuant to this Agreement shall be in accordance with the standard of care in Ramsey County, Minnesota for professional services of the like kind.

8. ***Audit Disclosure.*** Any reports, information, data, etc. given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential, shall not be made available to any individual or organization without the City's prior written approval. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Contract. The Consultant shall at all times abide by Minn. Stat. 13.01 et seq., the Minnesota Government Data Practices Act, to the extent the Act is applicable to data and documents in the possession of the Consultant.

9. ***Termination.*** This Agreement may be terminated by either party by seven (7) days written notice delivered to the other party at the address written above. Upon termination under this provision, if there is no fault of the Consultant, the Consultant shall be paid for services rendered and reimbursable expenses until the effective date of termination. If however, the City terminates the Agreement because the Consultant has failed to perform in accordance with this Agreement, the City may retain another consultant to undertake or complete the work identified in Paragraph 1 and the Consultant shall be paid for services rendered to the effective date of termination less the City’s replacement consultant cost to have the Consultant’s uncompleted scope of services completed.

10. ***Subcontractor.*** The Consultant shall not enter into subcontracts for services provided under this Agreement except as noted in the Scope of Work, without the express written consent of the City. The Consultant shall pay any subcontractor involved in the performance of this Agreement within the ten (10) days of the Consultant's receipt of payment by the City for undisputed services provided by the subcontractor. If the Consultant fails within that time to pay the subcontractor any undisputed amount for which the Consultant has received payment by the City, the Consultant shall pay interest to the subcontractor on the unpaid amount at the rate of 1.5 percent per month or any part of a month. The minimum monthly interest penalty payment for an unpaid balance of $100 or more is $10. For an unpaid balance of less than $100, the Consultant shall pay the actual interest penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from the Consultant shall be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

11. ***Independent Consultant.*** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.

12. ***Non-Discrimination.*** During the performance of this Agreement, the Consultant shall not discriminate against any employee or applicants for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause

and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for program work, and will require all of its subcontractors for such work to incorporate such requirements in all subcontracts for program work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.

13. ***Assignment.*** Neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.

14. ***Services Not Provided For.*** No claim for services furnished by the Consultant not specifically provided for herein shall be honored by the City.

15. ***Severability.*** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.

16. ***Entire Agreement.*** The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.

17. ***Compliance with Laws and Regulations.*** In providing services hereunder, the Consultant shall abide by statutes, ordinances, rules and regulations pertaining to the provisions of services to be provided. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Subject to the professional standard of care identified in Paragraph 7, a violation of statutes, ordinances, rules and regulations pertaining to the services to be provided shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.

18. ***Waiver.*** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.

19. ***Indemnification.*** Consultant agrees to defend, indemnify and hold the City, its officers, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, to the extent resulting from a negligent act or omission (including without limitation professionally negligent errors or omissions) of the Consultant, its agents, employees, or subcontractors in the performance of the services provided by this Agreement and against all losses by reason of the failure of said Consultant fully to perform, in all material respects, the obligations under this Agreement.

20. ***Insurance.***

A. General Liability. Prior to starting the Work, Consultant shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, or for damage to property, including loss of use, which may arise out of operations by Consultant or by any subcontractor or by anyone employed by any of them or by anyone for whose acts any of them may be liable. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Paragraph, or required by law. The policy(ies) shall name the City as an additional insured for the services provided under this Agreement and shall provide that the Consultant's coverage shall be primary and noncontributory in the event of a loss.

B. Consultant shall procure and maintain the following minimum insurance coverages and limits of liability on this Project:

Worker's Compensation	Statutory Limits
Employer's Liability	$500,000 each accident $500,000 disease policy limit $500,000 disease each employee
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expense
Comprehensive Automobile Liability	$1,000,000 combined single limit (shall include coverage for all owned, hired and non-owed vehicles.
Umbrella or Excess Liability	$2,000,000

C. The Comprehensive General/Commercial General Liability policy(ies) shall be equivalent in coverage to ISO form CG 0001, and shall include the following:

a. Premises and Operations coverage with no explosions, collapse, or underground damage exclusion (XCU).

b. Products and Completed Operations Property Damage coverage. Consultant agrees to maintain this coverage for a minimum of two (2) years following completion of its work.

c. Personal injury with Employment Exclusion (if any) deleted.

d. Broad Form CG0001 0196 Contractual Liability coverage, or its equivalent.

e. Broad Form Property Damage coverage, including completed operations, or its equivalent.

f. Additional Insured Endorsement(s), naming the "City of Roseville" as an Additional Insured, on ISO form CG 20 10 11 85, or CG 20 10 10 01 and CG 20 37 10 01, or an endorsement(s) providing equivalent coverage to the Additional Insureds. ISO form CG 20 10 07 04, and later versions of said form, are not acceptable.

g. If the Work to be performed is on an attached condominium, there shall be no exclusion for attached or condominium projects.

h. “Stop gap” coverage for work in those states where Workers’ Compensation insurance is provided through a state fund if Employer’s liability coverage is not available.

i. Incidental Malpractice and Host Liquor Liability insurance applicable to the Consultant’s performance under this Agreement.

j. Severability of Insureds provision.

D. Professional Liability Insurance. The Consultant agrees to provide to the City a certificate evidencing that they have in effect, with an insurance company in good standing and authorized to do business in Minnesota, a professional liability insurance policy. Said policy shall insure payment of damage for legal liability arising out of the performance of professional services for the City, in the insured's capacity as the Consultant, if such legal liability is caused by a negligent error, omission, or act of the insured or any person or organization for whom the insured is legally liable. Said policy shall provide an aggregate limit of $2,000,000. Said policy shall not name the City as an insured.

E. Consultant shall maintain in effect all insurance coverages required under this Paragraph at Consultant’s sole expense and with insurance companies licensed to do business in the state in Minnesota and having a current A.M. Best rating of no less than A-, unless specifically accepted by City in writing. In addition to the requirements stated above, the following applies to the insurance policies required under this Paragraph:

a. All polices, except the Professional Liability Insurance policy, shall be written on an “occurrence” form (“claims made” and “modified occurrence” forms are not acceptable);

b. All polices, except the Professional Liability Insurance policy, shall be apply on a “per project” basis;

c. All policies, except the Professional Liability Insurance and Worker’s Compensation Policies, shall contain a waiver of subrogation naming “the City of Roseville”;

d. All policies, except the Professional Liability Insurance and Worker’s Compensation Policies, shall name “the City of Roseville” as an additional insured;

e. All policies, except the Professional Liability Insurance and Worker’s Compensation Policies, shall insure the defense and indemnity obligations assumed by Consultant under this Agreement; and

f. All polices shall contain a provision that coverages afforded there under shall not be canceled or non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the City.

A copy of the Consultant's insurance declaration page, Rider and/or Endorsement, as applicable, which evidences the compliance with this Paragraph 20, must be filed with City prior to the start of Consultant's Work. Such documents evidencing Insurance shall be in a form acceptable to City and shall provide satisfactory evidence that Consultant has complied with all insurance requirements. Renewal certificates shall be provided to City prior to the expiration date of any of the required policies. City will not be obligated, however, to review such declaration page, Rider, Endorsement or certificates or other evidence of insurance, or to advise Consultant of any deficiencies in such documents and receipt thereof shall not relieve Consultant from, nor be deemed a waiver of, City's right to enforce the terms of Consultant's obligations hereunder. City reserves the right to examine any policy provided for under this paragraph.

F. Effect of Consultant's Failure to Provide Insurance. If Consultant fails to provide the specified insurance, then Consultant will defend, indemnify and hold harmless the City, the City's officials, agents and employees from any loss, claim, liability and expense (including reasonable attorney's fees and expenses of litigation) to the extent necessary to afford the same protection as would have been provided by the specified insurance. Consultant also agrees that if applicable law limits or precludes any aspect of this indemnity, then the indemnity will be considered limited only to the extent necessary to comply with that applicable law. The stated indemnity continues until all applicable statutes of limitation have run.

21. ***Ownership of Documents.*** All plans, diagrams, analyses, reports and information generated in connection with the performance of the Agreement ("Information") shall become the property of the City, but Consultant may retain copies of such documents as records of the services provided. The City may use the Information for its purposes and the Consultant also may use the Information for its purposes. Use of the Information for the purposes of the project contemplated by this Agreement ("Project") does not relieve any liability on the part of the Consultant, but any use of the Information by the City or the Consultant beyond the scope of the Project is without liability to the other, and the party using the Information agrees to defend and indemnify the other from any claims or liability resulting therefrom.

22. ***Dispute Resolution/Mediation***. Each dispute, claim or controversy arising from or related to this Service Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. Cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.

23. ***Governing Law.*** This Agreement shall be controlled by the laws of the State of Minnesota.

24. ***Conflicts.*** No salaried officer or employee of the City and no member of the Board of the City shall have a financial interest, direct or indirect, in this Contract. The violation of this provision renders the Contract void. Any federal regulations and applicable state statutes shall not be violated.

25. ***Counterparts.*** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

Executed as of the day and year first written above.

CITY OF ROSEVILLE

____

Mayor

____

City Manager

Cuningham Group Architecture P.A.

By: ________________________________

Its: ________________________________

RRM: #126144/sld

SCOPE OF SERVICES AND RESPONSIBILITIES

PROJECT LEADERS/PRIMARY CONTACTS:

Thomas Paschke, City Planner, City or Roseville
651-792-7074 or thomas.paschke@ci.roseville.mn.us

Michael Lamb, Director of Urban Design, Cuningham Group
612-379-5558 or mlamb@cuningham.com

ROLES AND RESPONSIBILITIES: As the project leaders, Mr. Paschke and Mr. Lamb will be the primary contact for City staff, Planning Commissioners, and City Council Members, and they will lead presentations at all public meetings.

Project leaders and designated team members will meet regularly in staff-consultant work sessions, initially to discuss specific code sections and current challenges/problems, review potential corrections/options, review/discuss code format and content, and to plan/organize the first meetings with the Planning Commission and the public. As the process/project moves forward, the work sessions will be devoted to further refining the code, districts, form, and content, as well as preparing for the remaining Planning Commission meetings and community open houses. Lastly, work sessions will be used to provide budget updates and keep the project on schedule.

A. ZONING REVIEW/ISSUE IDENTIFICATION

STAFF WORK SESSION I: 4 to 6 hour session between members of the Planning Division and Cuningham Group to identify challenges, issues and problems within the current code and to discuss potential solutions and options.

STAFF WORK SESSION II: 2 to 4 hour continuation session to complete review of current code and to discuss zoning district options, code content, organization and format. Time will also be allocated for the preparation of a presentation to the Planning Commission and the planning of Community Open House 1. Alternatively, the workshop could occur after the first Planning Commission meeting, incorporating Commissioners' discussion points into the process.

PLANNING COMMISSION WORKSHOP I: Introduction of the Consultant team; discussion of the role of the Commission in the code update process; review of the issues and problems with existing Code identified during the first Staff Work Session(s) and collection of Commissioners' input on other items to consider; discussion of a draft outline of zoning districts, possible code organization, and format and content of the code; discussion of Community Open House process and encouragement of Commissioners' attendance; and review of proposed project schedule and necessary meeting dates.

COMMUNITY OPEN HOUSE I: Provide attendee's an overview of the zoning code as the regulatory arm of land use and development; touch on the identified problems, challenges and short-comings of current code; discuss how the code does or does not match the comprehensive plan and other policies; and utilize case studies and design exercises to identify "exemplary places" or developments that should be used as precedents for the new code.

Cuningham Group Responsibility: Provide outline examples, ordinance examples; agenda for community open house. Present project overview to Planning Commission; facilitate discussion. Work with staff to facilitate Community Open House I.

Staff Responsibility: Background materials for discussion, background material for Planning Commission Workshop I; plan Community Open House I and organize a summary of results.

B. DETERMINATION OF DISTRICTS, FORMAT, AND ORGANIZATION OF CODE

Information gained from Task A will be used to assist in developing options for districts, format, and organization of the code.

STAFF WORK SESSION III: 4 hour session to refine zoning district options; select preferred format and organization of the document; develop initial menu of districts for future discussion; and plan Community Open House II.

PLANNING COMMISSION WORKSHOP II: Review zoning district preferences, text options, and the preferred format and document organization; discuss format for Community Open House II.

COMMUNITY OPEN HOUSE II: Review overall organization of code, existing and proposed districts. Discuss potential applicability of districts to "exemplary places" and other development sites within Roseville.

Cuningham Group Responsibility: Develop options for districts, format and organization of code. Present to staff and Planning Commission. Develop presentation materials for Community Open House II; assist with facilitation. Develop presentation materials and questions for focus groups.

Staff Responsibility: Organize Planning Commission Workshop II Community Open House II, and potential focus groups.

C. CODE DRAFTING PROCESS

The code drafting process will involve one or two Staff Work Sessions and two or three Planning Commission Workshops facilitated by staff. The drafting process will begin prior to Community Open House II and will focus on those parts of the code that need reorganization and revision. New districts will be addressed in the third and last Community Open House.

The framework and parameters of each district, the code format, and document style sheets will be established at Staff Work Sessions. The code drafting process will occur concurrently with review of drafts by Planning Commission.

RESPONSIBILITY CHART: The following chart identifies the primary responsibility for developing specific code sections.

TASKS	CONSULTANT RESPONSIBILITY	STAFF RESPONSIBILITY
RESIDENTIAL DISTRICTS UPDATE	✓	✓
BUSINESS AND EMPLOYMENT (INDUSTRIAL)	✓	✓
MIXED USE DISTRICT	✓	
ENVIRONMENTAL DISTRICT	✓	
SPECIAL DISTRICTS (INSTITUTIONAL, PARK, PUD, OVERLAY)		✓
GENERAL AND ADMINISTRATIVE DISTRICTS		✓
SUPPLEMENTAL REGULATIONS (DESIGN STANDARDS AND FORM BASED)	✓	
NON-ZONING CHAPTERS		✓

During the drafting process, it is anticipated that there will be one additional **Staff Work Session (4)** in addition to regular weekly meetings and/or briefings, and that Cuningham Group will be in attendance at a minimum of one **Planning Commission Workshop (III, IV and/or V).**

CUNINGHAM GROUP RESPONSIBILITY: Lead in developing mixed use, environmental, and supplemental regulations, including design standards and performance/form-based standards; collaborate in developing regulations for the residential, business, and employment districts; and assist in the development of all other districts and regulations. Work with staff to establish code format and content and review and suggest revisions to all drafts by City staff. Prepare summary materials for Planning Commission meetings.

STAFF RESPONSIBILITY: Lead in developing business, employment (industrial), special (institutional, park, PUD, overlay), general, and administrative districts; collaborate in developing regulations for residential, business, and employment districts; and assist in the development of all other districts and regulations. Work with Cuningham Group to establish code format and content, and review and suggest revisions to all drafts by the consultant. Review, revise, and approve all drafts. Conduct mock plan reviews to field-test the draft code, and assist in presenting drafts to the Planning Commission and City Council. Organize all Planning Commission meetings and City Council briefings.

D. Zoning Map Amendment

Planning staff will lead this task. Cuningham Group will provide general recommendation on application of new districts and will review draft maps.

Cuningham Group Responsibility: Collaborate with staff in the identification of which existing, revised, or new zoning district(s) are consistent with and/or appropriate for the Comprehensive Plan land use designations; review draft zoning map.

Staff Responsibility: Collaborate with Cuningham Group in the identification of which existing, revised, or new zoning district(s) are consistent with and/or appropriate for the Comprehensive Plan land use designations; prepare draft zoning map.

E. Code and Map Adoption Process

This task begins with Community Open House III, providing an opportunity for public review and discussion of the draft code and map, using an open house format with several, short, topic-based presentations. Participants will have the opportunity to review and comment on the draft zoning map as it pertains to their neighborhood or other areas of the city.

Following the open house, planning staff will work with Cuningham Group to determine what revisions to the code and map are necessary. It is anticipated that staff will take the lead in presenting sections of the code to the City Council for consideration. Cuningham Group will assist in revising illustrations, preparing summaries, answering questions and comments, and/or participating in meetings as needed.

Cuningham Group Responsibility: Work with staff to incorporate code revisions; prepare presentation materials and participate in Community Open House III. Prepare code summaries and presentation materials for Planning Commission and City Council meetings. Prepare final code document in editable electronic form, including text and graphic files.

Optional Additional Services: Cuningham Group can attend additional meetings on a per-meeting cost basis, prepare code-related handouts, fact sheets and training materials. Cuningham Group can make recommendations for changes to other parts of the city code to promote consistency with the new zoning code and comprehensive plan.

Staff Responsibility: Organize Community Open House III, Planning Commission meetings and public hearings, and City Council meetings. Summarize discussions at meetings. Identify final revisions to draft; review and approve final products.

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: November 23, 2009
Item No.: 7.f

Department Approval	City Manager Approval

Item Description: Resolution Supporting Federal HR 3745, The Community Access Preservation Act of 2009

BACKGROUND

Public, Educational and Governmental (PEG) channels play an important role in the City of Roseville, making community information and meetings accessible to all residents. Funding for PEG channels may be in jeopardy.

Historically, funding for and broadcast of PPEG TV channels have been negotiated as part of local franchise agreements between cable companies and local franchise authorities. However, 23 states have enacted new telecommunication laws that establish state-level franchise authority that lack federal protection. This presents significant broadcast ahd funding obstacles for some PEG channels.

Congresswoman Tammy Baldwin has introduced a bill that would

- Allow PEG fees to be used for any PEG-related purposes;
- Require PEG channels to be carried in the same manner as local broadcast channels;
- Require the FCC to study the effect state video franchise laws have had on PEG channels, and require operators to provide the greater of the support required under state laws or support historically provided for PEG; and
- Make cable television-related laws and regulations applicable to all landline video providers.

POLICY OBJECTIVE

Ensure that the citizens of Roseville continue to receive PEG channel cablevision.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Consider the resolution supporting Federal HR 3745, The Community Access Preservation Act of 2009.

REQUESTED COUNCIL ACTION

Consider the resolution supporting Federal HR 3745, The Community Access Preservation Act of 2009.

Prepared by: **William J. Malinen, City Manager**

Attachments: A: Baldwin Press Release
B: CAP Act Summary
C: CAP Act Resolution Passed by NSAC
D. Resolution

Press Release

Congresswoman Tammy Baldwin

Wisconsin's Second District

2446 Rayburn H.O.B.
Washington, DC 20515
Phone: 202-225-2906
Fax: 202-225-6942

10 E. Doty St. #405
Madison, WI 53703
Phone: 608-258-9800
Fax: 608-258-9808

400 E. Grand Ave. #402
Beloit, WI 53511
Phone: 608-362-2800
Fax: 608-362-2838

FOR IMMEDIATE RELEASE Contact: Jerilyn Goodman 608-251-8737 Cell: 608-347-6557
jerilyn.goodman@mail.house.gov

October 8, 2009

Baldwin Advocates for Community Access TV

Public, Educational, Governmental Channels Need Support

Congresswoman Tammy Baldwin has introduced the Community Access Preservation (CAP) Act of 2009 (H.R. 3745) to address the challenges faced by public, educational, and governmental (PEG) TV channels and community access television stations.

Historically, the funding for and broadcast of PEG channels have been negotiated as part of local franchise agreements between cable companies and local franchise authorities. However, twenty-three states have enacted new telecommunication laws that establish state-level franchise authorities. As a result of these recent state-wide agreements and a lack of adequate federal protection, some PEG channels now face significant broadcast and funding obstacles.

"Local access channels bring unique voices, perspectives, and programming to television," said Congresswoman Baldwin. "The nature of television programming is changing, as are the methods in which that programming is delivered. These changes should not come at the expense of the diversity and vibrancy of local voices," Baldwin said.

PEG channels connect residents with their local government in much the same way C-SPAN connects people to activities in Congress. Local school districts operate channels to feature school board meetings and forums, interviews, lectures, and sporting events not otherwise broadcast on television. Additionally, communities adopt various genres of PEG programming to reflect local interests. According to a survey conducted by National Association of Telecommunications Officers and Advisors, religious shows represent 20-40% of local access programming.

PEG stations and channels are locally funded, produced, and viewed and current federal law and a number of state laws are silent as to the basic requirements for PEG broadcasts or do not require dedicated funding beyond an "adequate assurance of financial support." Some franchised cable operators carry PEG channels differently than commercial channels, broadcasting them in reduced resolution, displaying them in menu-format, or simply moving them to a digital-only tier where they are inaccessible to analog cable customers. In some cases, customers must now pay extra fees in order to receive PEG channels. In other cases, operators are refusing to pass through PEG closed captioning unless a special request is made. This treatment undervalues PEG channels and their viewers.

The Community Access Preservation (CAP) Act would address the immediate issues facing PEG channels by:

- Allowing PEG fees to be used for any PEG-related purposes;
- Requiring PEG channels to be carried in the same manner as local broadcast channels;
- Requiring the FCC to study the effect state video franchise laws have had on PEG channels, and requiring operators to provide the greater of the support required under state laws, or the support historically provided for PEG; and
- Making cable television-related laws and regulations applicable to all landline video providers.

"Decisions at the state and federal level have combined to create a crisis for PEG. With the CAP Act, Rep. Baldwin effectively addresses the most immediate problems and opens the door to the future by preserving support for PEG while the FCC conducts its study. This bill is critical to us. Wisconsin's rich community access heritage is on the line," said Mary Cardona, Executive Director of the Wisconsin Association of PEG Channels.

"Community Media has a four decade history of connecting communities with their governments, schools, churches, friends and neighbors. The future existence of community media is being threatened against the intent of Congress for localism and diversity of voices in media. With the CAP Act, Rep. Baldwin addresses immediate needs to preserve and protect the important role PEG channels play in advancing democratic ideals through community uses of media," said Matt Schuster, Chair, Alliance for Community Media.

The Community Access Preservation (CAP) Act does not assume a "one size fits all" PEG structure, instead leaving the decision to negotiate for PEG channels to franchising authorities and the local communities they represent.

Baldwin's legislation is supported by the Alliance for Community Media (ACM) and the National Association of Telecommunication Operators and Advisors (NATOA).

###

CAP Act (Introduced in House)

HR 3745 IH

111th CONGRESS
1st Session
H. R. 3745

To amend the Communications Act of 1934 to provide for carriage and display of public, educational, and government channels in a manner consistent with commercial channels, and for other purposes.

IN THE HOUSE OF REPRESENTATIVES

October 7, 2009

Ms. BALDWIN introduced the following bill; which was referred to the Committee on Energy and Commerce

---

A BILL

To amend the Communications Act of 1934 to provide for carriage and display of public, educational, and government channels in a manner consistent with commercial channels, and for other purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

SECTION 1. SHORT TITLE.

This Act may be cited as the `Community Access Preservation Act' or the `CAP Act'.

SEC. 2. AMENDMENTS.

(a) In General- Section 611 of the Communications Act of 1934 (47 U.S.C. 531) is amended--

(1) by redesignating subsection (f) as subsection (h); and

(2) by inserting after subsection (e) the following new subsections:

`(f) Equivalence-

`(1) IN GENERAL- In the case of any franchise under which channel capacity is designated under subsection (b), such channel capacity shall be--

`(A) at least equivalent in quality, accessibility, functionality, and placement to--

`(i) channel capacity used for required carriage of local commercial television stations, as defined in section 614(h)(1); or

`(ii) if no such stations are required to be carried, the channel capacity used to carry the primary signal of the network-affiliated commercial television stations carried on the cable system; and

`(B) provided to and viewable by every subscriber of a cable system without additional service or equipment charges.

`(2) SIGNAL QUALITY AND CONTENT- A cable operator shall--

`(A) carry signals for public, educational, or governmental use from the point of origin of such signals to subscribers without material degradation and without altering or removing content provided as part of the public, educational, or governmental use; and

`(B) provide facilities adequate to fulfill such requirements.

`(3) WAIVER- The requirements of paragraph (1) may be waived by a franchising authority if the franchise contains an explicit provision that such requirements shall not apply and such provision was adopted after a proceeding the conduct of which afforded the public adequate notice and an opportunity to participate.

`(4) ENFORCEMENT- The requirements of this subsection may be enforced by a franchising authority or by the Commission.

`(5) ADDITIONAL REQUIREMENTS- Nothing in this subsection prevents a franchising authority from establishing additional requirements with respect to the quality, accessibility, functionality, placement, and provision of channel capacity designated for public, educational, or governmental use.

`(g) Preservation of Public, Educational, and Governmental Use-

`(1) STUDY- Within 180 days after the date of enactment of the Community Access Preservation Act, the Commission shall submit to Congress a report containing--

`(A) an analysis of the impact of the enactment of State video service franchising laws since 2005 on public, educational, and governmental use of cable systems;

`(B) an analysis of the impact of the conversion from analog to digital transmission technologies on public, educational, and governmental use of cable systems; and

`(C) recommendations for changes required to this Act to preserve and advance localism and public, educational, and governmental use of advanced communications systems.

`(2) SUPPORT- In States that adopted legislation affecting cable system franchising requirements relating to support for public, educational, or governmental use of a cable system that became effective after May 31, 2005, a cable operator shall, notwithstanding such legislation--

`(A) pay to any political subdivision in which the operator provides service the greater of--

`(i) the historical support that the operator, or its predecessor, provided for public, educational, or governmental use of the cable system in such subdivision in accordance with this subsection; or

`(ii) the amount of any cash payment that the operator is required to pay to such subdivision under such State legislation affecting cable system franchising requirements;

`(B) carry signals for public, educational, or governmental use from the point of origin of such signals to subscribers and provide facilities adequate to fulfill such requirements in accordance with subsection (f)(2); and

`(C) provide at least the number of channels for public, educational, or governmental use that it was providing as of May 31, 2005.

`(3) CALCULATION OF HISTORICAL SUPPORT- Historical support includes the value of all support provided for public, educational, or governmental use, including in-kind support and free services. The cable operator shall pay support equal to the greater of--

`(A) the value of the support provided in the most recent calendar year prior to the effective date of such State legislation affecting cable system franchising requirements; or

`(B) the value of the annual average support provided over the term of the franchise pursuant to which it operated prior to such effective date, taking into account the time value of money.

`(4) PAYMENTS- The amounts owed to the political subdivision under paragraph (2)(A) shall be paid annually, in quarterly installments, with the first payment being due 30 days after the date of enactment of the Community Access Preservation Act.

`(5) USES; DISPUTES-

`(A) USES- Support provided to any State or local political subdivision under this subsection shall be dedicated to public, educational, or governmental use of channel capacity.

`(B) DISPUTES- If there is a dispute as to amounts owed under this subsection, undisputed amounts shall be paid, and the Commission shall determine on an expedited basis what, if any, additional amounts are owed.'.

(b) Franchise Fee Definition- Section 622(g)(2) of such Act (47 U.S.C. 542(g)(2)) is amended--

(1) in subparagraph (B), by striking `in the case of any franchise in effect on the date of the enactment of this title,';

(2) by striking subparagraph (C); and

(3) by redesignating subparagraphs (D) and (E) as subparagraphs (C) and (D), respectively.

(c) Cable Service Definition- Section 602(6) of such Act (47 U.S.C. 522(6)) is amended by striking `means' and inserting `means, regardless of the technology or transmission protocol used in the provision of service'.

Cor Wilson

From:	members-bounces@lists.natoa.org on behalf of Matt Johnson [mjohnson@hq.natoa.org]
Sent:	Thursday, October 08, 2009 12:21 PM
To:	NATOA Members
Subject:	[Members] Rep. Baldwin Introduces the CAP Act in Effort to Protect PEG Channels
Attachments:	image001.jpg; image002.gif; Summary of the Community Access Preservation (CAP) Act.pdf

Rep. Baldwin Introduces the CAP Act in Effort to Protect PEG Channels

Representative Tammy Baldwin (D-WI) introduced today the Community Access Preservation (CAP) Act of 2009 (H.R. 3745). The CAP Act addresses some of the most crucial issues currently facing public, educational, and government (PEG) channels. NATOA, along with the Alliance for Community Media (ACM), has been a strong supporter of Rep. Baldwin in her actions fighting to protect PEG channels.

Below the text of this email you will find the Press Release from Rep. Baldwin's Office as well as the full text of the CAP Act. Additionally, a one page summary of the bill is attached to this email. More information will follow.

If you have any questions or require any additional information, please contact me at mjohnson@natoa.org.

Matt Johnson
NATOA Legal Fellow
mjohnson@natoa.org

Summary of the Community Access Preservation (CAP) Act
(H.R. 3745)
Sponsor: Rep. Tammy Baldwin (D-WI)

Public, educational and government ("PEG") channels permit schools, governments, individuals and groups to provide and receive information about local events, emergencies, and issues. The channels encourage creation of local programming by civic groups and non-profits, cover government and school meetings, and promote localism and civic engagement. The CAP Act responds to four immediate threats to PEG and these critical local communications.

1. **Unnecessary Limits on the Use of PEG funds.**
   Issue: Under federal law, a cable operator and a local community may negotiate for support for PEG use in addition to the franchise fee payments for use of public rights of way. The FCC recently ruled, subject to some important exceptions, that this PEG support may only be used for facilities and equipment, and not for PEG operating expenses.
   Effect: Some communities are closing PEG facilities because there are no funds to operate them.
   Solution: The bill amends the Cable Act to ensure that PEG fees can be used for any PEG purpose.

2. **Discriminatory Treatment of PEG channels.**
   Issue: The Cable Act provides that PEG channels should be free from cable operator interference and generally available to all cable subscribers. Accordingly, operators historically have provided local commercial television signals and PEG in the same manner, to all subscribers, and without additional charges. Some operators are now providing PEG channels that are less accessible, lower quality, missing basic functionality and more costly. Three complaints about mistreatment of PEG are before the FCC, but PEG is suffering in the meantime.
   Effect: PEG is less accessible to all subscribers, and the most vulnerable viewers may lose access to basic local information altogether.
   Solution: The bill reaffirms that operators must deliver PEG channels to subscribers without additional charges, and via channels whose quality, accessibility, functionality, and placement is equivalent to local commercial television stations.

3. **Preservation of PEG Support and Localism.**
   Issue: Federal law envisioned that PEG requirements would be established on a community-by-community basis. Several States, while intending to preserve PEG, adopted statewide video franchising standards without regard to local needs and interests.
   Effect: Statewide standards are resulting in widespread *elimination* of PEG.
   Solution: To preserve PEG, immediate action is needed to permit Congress to review the impact of these changes on local programming. The FCC is directed to investigate and to report to Congress on the impact of State video service franchising laws since 2005 on PEG. To ensure PEG is preserved, each cable operator must provide the channels and critical facilities it had been providing historically. Operators must make ongoing PEG support payments equal to the greater of the cash payment required under State law, or the value of the PEG support it historically provided.

4. **Definition of Cable System.**
   Issue: Entities that provide video services via wired facilities in the rights of way are intended to be subject to Cable Act rules, regardless of the transmission protocol used to deliver service, but some claim that the law is unclear, creating doubt as to where the rules apply.
   Solution: The Act is amended to ensure it is technologically neutral. Providers using wired facilities in the rights of way are treated similarly and are subject to similar PEG requirements.

A RESOLUTION SUPPORTING HR 3745, THE COMMUNITY ACCESS PRESERVATION ACT OF 2009

WHEREAS, public, educational and government (PEG) channels play a significant role in the Cities of Arden Hills, Falcon Heights, Lauderdale, Little Canada, Mounds View, New Brighton, North Oaks, Roseville, St. Anthony and Shoreview, MN;

WHEREAS, PEG channels are a unique and valuable resource for local information and discourse for the residents of Arden Hills, Falcon Heights, Lauderdale, Little Canada, Mounds View, New Brighton, North Oaks, Roseville, St. Anthony and Shoreview, MN; and

WHEREAS, PEG channels televise local government meetings, including city council, planning commission, county board and school board meetings, so that citizens are informed about the actions taken by local elected officials; and

WHEREAS, PEG channels contribute to the democratic process by providing opportunities for candidates and others, such as the League of Women Voters, to discuss local issues during election campaigns; and

WHEREAS, PEG channels provide a window through which residents can view the diversity of cultures, recreational activities and artistic endeavors in their local community; and

WHEREAS, PEG channels reflect the unique identity of the communities they serve; and

WHEREAS, it is important to preserve PEG channels and funding for PEG channels, and to ensure that the channels continue to be available to the entire community to serve the residents of Arden Hills, Falcon Heights, Lauderdale, Little Canada, Mounds View, New Brighton, North Oaks, Roseville, St. Anthony and Shoreview, MN; and

WHEREAS, HR 3745, the Community Access Preservation Act, addresses critical and immediate threats to PEG.

NOW THEREFORE BE IT RESOLVED:

1. The Board of Directors of The North Suburban Access Corporation, DBA CTV North Suburbs, a public access facility serving the Cities of Arden Hills, Falcon Heights, Lauderdale, Little Canada, Mounds View, New Brighton, North Oaks, Roseville, St. Anthony and Shoreview, MN, supports immediate passage of HR 3745; and

2. The Board of Directors of The North Suburban Access Corporation, DBA CTV North Suburbs, calls on our Congressional delegation to take all possible actions in support of the passage of HR 3745, including but not limited to endorsing, co-sponsoring and voting for HR 3745, and to work for its rapid passage.

This Resolution is passed, adopted and issued by the North Suburban Access Corporation, DBA CTV North Suburbs, this 5th day of November, 2009.

NORTH SUBURBAN ACCESS CORPORATION

By:________________________________
Its President

Attest:____________________________
Its Secretary

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the _____ day of ______, 2009, at 6:00 p.m.

The following members were present:

and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

Resolution Supporting Federal HR 3745,
The Community Access Preservation Act of 2009

WHEREAS, public, educational, and government (PEG) channels play an important role in the City of Roseville; and

WHEREAS, PEG channels are a unique and valuable resource for local information and discourse for residents of the City of Roseville; and

WHEREAS, PEG channels televise local government meetings, including the Roseville City Council and City advisory commissions; and

WHEREAS, PEG channels contribute to the democratic process by providing open opportunities and forums for candidates, government officials, and citizens to discuss local issues, both during election campaigns and at other times; and

WHEREAS, PEG channels provide a window through which residents can view the diversity of cultures, recreational activities, and artistic endeavors in their local community; and

WHEREAS, PEG channels reflect the unique identities of the communities they serve; and

WHEREAS, it is important to preserve PEG channels and funding for PEG channels, and to ensure that the channels continue to be generally available to serve the residents of the City of Roseville; and

WHEREAS, various changes in the regulation of PEG channels, as well as actions of cable operators, threaten to limit the funding options for PEG channels, limit PEG channels' availability to the public, eliminate or significantly curtail local control of PEG channels, and potentially eliminate the requirement for PEG channels by some providers; and

WHEREAS, Federal HR 3745, the Community Access Preservation Act, addresses these critical and immediate threats to PEG channels.

NOW, THEREFORE, BE IT RESOLVED:

1. The City of Roseville supports immediate passage of HR 3745; and

2. The City of Roseville calls upon our Congressional delegation to take all possible actions in support of the passage of HR 3745, including endorsing, co-sponsoring, and voting for HR 3745, and to work for its rapid passage.

The motion for the adoption of the foregoing resolution was duly seconded by Member

, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the _____ day of ______, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this _____th day of ______, 2009.

____
William J. Malinen, City Manager

(Seal)

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 11/23/09
Item No.: 10.a

Department Approval	City Manager Approval

Item Description: Finalize the 2010 Budget and Property Tax Levy

BACKGROUND

Over the past several months, the City Council has nearly 20 separate discussions regarding the 2010 Budget and Property Tax Levy. These discussions culminated in a public hearing held on November 16th for the purposes of soliciting public comment on the Recommended Budget.

On December 7, 2009 the City will conduct its annual Truth-in-Taxation Hearing. At this meeting, City Staff will be presenting an overview of the proposed budget and taxpayer impacts. In preparation for this meeting, the Council is asked to make final decisions on the Budget and Tax Levy so the citizens can receive an accurate portrayal of what to expect. The Budget that remains intact at the conclusion of tonight's meeting will be the one presented at the hearing.

While it has been especially challenging to develop a budget in the current economic downturn, the Council and Citizens are reminded that the City is on an unsustainable financial path. With regard to the City's property tax-supported programs and services, we have relied on cash reserves to plug budget gaps 7 out of the last 8 years. In addition, the City's own 10-year Capital Investment Plan demonstrates that the City is millions of dollars behind in funding vehicle, equipment, and other capital replacements. Finally, for 2010 the City is faced with unprecedented declines in state aid, interest earnings, and other non-tax revenue sources – a combined loss of $700,000 next year alone.

Because of these financial realities, the City must accept significant tax levy increases and/or permanent reductions in programs and service levels. It is simply too late to wait for better times to fix what's broken.

It should be noted, that the City has already made a number of permanent budget reductions in prior years. The following table depicts just some of the operational changes made since 2003.

Permanent Spending Reductions: 2003 - Present

Department	Program / Function	Amount (a)
Administration	Eliminate Asst. City Manager position (2002)	$ 100,000
Finance	Downgrade Accounting Supervisor position (2003)	15,000
Finance	Eliminate Accountant position (2004)	65,000
Parks & Recreation	Eliminate a Parks & Recreation Maint. Position (2005)	50,000
Police	Eliminate Deputy Police Chief position (2005)	100,000
PW - Streets	Eliminate a Street Maintenance Position (2005)	50,000
PW - Engineering	Downgrade Engineering Technician position (2005)	12,000
Parks & Recreation	Eliminate Custodian position (2006 net savings)	30,000
Parks & Recreation	Eliminate Park Maintenance Coordinator position (2009)	75,000
	Total	$ 497,000

(a) Amount shown is in 2009 dollars

As indicated in the above table, since 2003 the City has made nearly $500,000 in permanent spending reductions in personnel costs alone. And while the City has added a few positions in police and fire during this timeframe, it was done so in response to an identified need and only after significant evaluation and discussion by the City Council.

POLICY OBJECTIVE

The City Council is scheduled to adopt a final budget and tax levy on December 21, 2009.

FINANCIAL IMPACTS

Based on the Recommended Budget, and maintaining the preliminary tax levy at its current level, a typically-valued home would pay approximately $54 per month. This represents an increase of $5.87 per month or 12%. In exchange, residents receive 24x7x365 police and fire services, well maintained streets, and a full offerring of parks and recreation programs and facilities.

$54 per month is comparable to the monthly cost for cable or satellite tv, telephone/mobile phone, gas, electric, and some broadband internet connections.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

Continue discussions on the the 2010 City Manager Recommended Budget

Prepared by: Chris Miller, Finance Director
Attachments: A: 2010 City Manager Recommended Budget Summary

City of Roseville

2010 Budgeting for Outcomes Prioritization Process

Property-Tax Supported Programs

Council / Staff Combined Composite

C = City 3 = High
S = State 1 = Low
or Fed

Attachment A

	Department / Division	Program / Function	Description	Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010 Program Revenues	2010 Net Program Cost	Funding Result
16	Police	Patrol - Patrol (state aid)	24 x 7 police patrol and first responder services	State	3	5.0	4.6	4.8	310,000	310,000	310,000	310,000	-	OK
27	Fire	Training	Required training certification per the State of Minnesota	State	3	5.0	4.6	4.8	202,043	202,043	202,043	-	202,043	OK
13	Fire	Firefighting - General	Response to fire emergencies, auto accidents, rescue incidents, etc.	State	2	5.0	4.4	4.7	362,270	362,270	**313,822**	-	313,822	OK
4	Police	Patrol - Patrol Other	24 x 7 police patrol and first responder services	State	3	5.0	4.2	4.6	779,495	779,495	**714,495**	100,000	614,495	OK
15	Fire	Firefighting - Emergency Medical Services	Provide advanced medical response to residents and visitors of Rosevile		2	5.0	3.2	4.1	322,024	322,024	322,024	-	322,024	OK
3	Police	Investigations - investigations	Investigate all major cases (incidents) that occur or originate in the City	State	3	4.8	4.8	4.8	811,752	811,752	811,752	-	811,752	OK
123	Police	Patrol - Training (state aid)	Mandated state training for police officers	State	3	4.8	4.6	4.7	20,000	20,000	20,000	20,000	-	OK
61	Finance	General Fund Insurance	General Fund's share of the city's Property/Liability insurance	State	2	4.8	4.4	4.6	80,000	80,000	80,000	-	80,000	OK
103	Parks & Rec	Parks Maint. - Playground structures	Inspection and simple repairs to all playground units in the system	State, City	2	4.8	3.4	4.1	32,295	32,295	32,295	-	32,295	OK
79	City Council	Northwest Youth & Family Services contribution	Contractual obligation to NWYFS	City		4.8	2.6	3.7	51,000	51,000	51,000	-	51,000	OK
1	Miscellaneous	Debt Service	Payment of principle and interest on bonds			4.6	4.8	4.7	1,880,000	1,880,000	1,880,000	-	1,880,000	OK
81	2010 Item	Employee Healthcare		State, City		4.6	4.8	4.7	-	50,000	50,000	-	50,000	OK
30	Police	Patrol - Dispatch				4.6	4.4	4.5	186,000	186,000	186,000	-	186,000	OK
91	Police	Investigations - crime scene processing	On-scene collection of evidence		3	4.6	4.4	4.5	39,322	39,322	39,322	-	39,322	OK
112	Police	Admin - Criminal prosecutions	Present and forward cases to City/County Attorney, and other agencies		3	4.6	4.2	4.4	25,996	25,996	25,996	-	25,996	OK
102	Administration	Elections	Duties related to conduction both primary and general elections	Fed, State		4.6	4.0	4.3	32,575	32,575	32,575	-	32,575	OK
133	Fire	Admin -Emergency mgmt.	Preparing for disasters, disaster response, planning, training and recovery	State, City	2	4.6	4.0	4.3	12,253	12,253	12,253	-	12,253	OK
19	2010 Item	Fire Relief pension obligation		State		4.6	3.6	4.1	-	250,000	250,000	-	250,000	OK
25	Miscellaneous	Fire Relief contribution	City share of the pension costs for paid-on-call firefighters			4.6	3.6	4.1	207,000	207,000	207,000	207,000	-	OK
124	Police	Emergency Mgmt - general	Outdoor warning siren maintenance, emergency management training		2	4.6	3.6	4.1	19,785	19,785	19,785	-	19,785	OK
23	Parks & Rec	Parks Maint. - Grounds	Mowing, trimming, grooming, landscape maintenance, tree planting, etc.	State, City	2	4.6	3.4	4.0	217,404	217,404	217,404	-	217,404	OK
32	Administration	Admin - City Manager position		City		4.4	5.0	4.7	160,755	160,755	160,755	-	160,755	OK
38	Finance	Finance - Finance Director position		City		4.4	5.0	4.7	144,000	144,000	144,000	144,000	-	OK
18	Public Works	Streets - MSA Road maintenance	Maintain 350 lane miles of streets; cracksealing, patching, sealcoating		2	4.4	4.8	4.6	270,000	270,000	270,000	270,000	-	OK
52	Finance	Finance - Financial acct./reporting	Perform all General Ledger, A/P, A/R, audit, and financial reporting	State, City	2	4.4	4.6	4.5	102,836	102,836	102,836	-	102,836	OK
92	Finance	Finance - Cash receipts	Process all receipts	State, City	2	4.4	4.6	4.5	37,939	37,939	37,939	-	37,939	OK
98	City Council	Annual Audit		State		4.4	4.6	4.5	34,000	34,000	34,000	-	34,000	OK
106	Finance	Finance - Banking / investing	Manage the city's investment portfolio and banking relationships	State, City	1	4.4	4.6	4.5	30,000	30,000	30,000	30,000	-	OK
111	Police	Admin - Execute warrants	Write warrants, seek judicial approval, and then execute the warrant	State	3	4.4	4.6	4.5	26,750	26,750	26,750	-	26,750	OK
42	Public Works	Streets - Traffic control, mgmt, Signs	Maintain 5000 signs; replace 300 annually, street line painting/markings	State	2	4.4	4.4	4.4	140,073	140,073	140,073	-	140,073	OK
50	Administration	Admin - Personnel Management	Citywide personnel and human resources functions; hiring, benefits, etc.	State, City	2	4.4	4.4	4.4	119,000	119,000	119,000	-	119,000	OK
36	Police	Patrol - Case management	Planning, organizing, and oversight of criminal cases		3	4.4	4.0	4.2	156,473	156,473	156,473	-	156,473	OK
53	2010 Item	Debt Service on Arena project		Fed, State		4.4	4.0	4.2	-	100,000	100,000	-	100,000	OK
150	Public Works	Admin - Erosion control inspections	Plan review, inspection, corrective actions when necessary	State, City	1	4.4	4.0	4.2	5,686	5,686	5,686	5,686	-	OK
12	Parks & Rec	Programs - Youth	Active and passive programs to improve quality of life for youth		3	4.4	3.8	4.1	412,134	412,134	412,134	443,885	(31,751)	OK
105	2010 Item	Police & Fire dispatching				4.4	3.8	4.1	-	30,000	30,000	-	30,000	OK
49	Public Works	Streets - General maintenance	Maintain 350 lane miles of streets; cracksealing, patching, sealcoating		2	4.4	3.6	4.0	121,672	121,672	121,672	-	121,672	OK
24	Miscellaneous	Park Improvement Program	Major repairs, renovations, replacements of park infrastructure			4.4	2.8	3.6	215,000	215,000	**165,000**	-	165,000	OK
5	Police	Admin - Police reports	Completing police reports and entering into records system	State	3	4.2	4.6	4.4	635,325	635,325	635,325	-	635,325	OK
108	Public Works	Admin - Arden Hills, Falcon Heights contract		City	2	4.2	4.4	4.3	29,655	29,655	29,655	29,655	-	OK
100	Public Works	Admin - ROW Management	Plan review, inspection, corrective actions when necessary	State, City	1	4.2	4.2	4.2	33,781	33,781	**13,781**	13,781	-	OK
20	Parks & Rec	Parks Maint. - Buildings	Maintenance of all buildings incl; shelters, warming houses, HANC, gyms	State, City	2	4.2	4.0	4.1	247,770	247,770	**197,770**	-	197,770	OK
68	Parks & Rec	Parks Maint. - Athletic Fields	Mowing, trimming, lining, etc.	State, City	3	4.2	3.4	3.8	70,240	70,240	70,240	-	70,240	OK
97	Parks & Rec	Parks Maint. - Snow Plowing	Snow removal on park trails, off road paths, OVAL, all park related facilities	State, City	2	4.2	2.8	3.5	34,282	34,282	34,282	-	34,282	OK
153	City Council	TNT Hearing				4.2	2.4	3.3	3,500	3,500	**500**	-	500	OK
41	Public Works	Admin - PW Director position				4.0	5.0	4.5	142,000	142,000	142,000	-	142,000	OK
44	Parks & Rec	Admin - Parks Director position				4.0	5.0	4.5	140,000	140,000	140,000	-	140,000	OK
82	Finance	Finance - Payroll	Process all payrolls and reporting requirements	State, City	2	4.0	4.8	4.4	46,912	46,912	46,912	-	46,912	OK
158	Public Works	Admin - MSA Reporting	required reporting	State	1	4.0	4.4	4.2	1,666	1,666	1,666	-	1,666	OK
2	Police	Patrol - Citizen customer service	General public services		3	4.0	4.2	4.1	1,120,249	1,120,249	1,120,249	-	1,120,249	OK
57	Fire	Firefighting - Equipment maintenance	Maintaining department equipment - beyond station duties work		2	4.0	4.2	4.1	94,414	94,414	94,414	-	94,414	OK
11	Public Works	Bldg Maint - general	City hall, public works building, license center	State, City	1	4.0	4.0	4.0	422,752	422,752	422,752	-	422,752	OK
31	Public Works	Vehicle Maint -	Complete work orders, preventative maintenance			4.0	4.0	4.0	163,211	163,211	163,211	-	163,211	OK

City of Roseville

2010 Budgeting for Outcomes Prioritization Process

Property-Tax Supported Programs

Council / Staff Combined Composite

C = City 3 = High
S = State 1 = Low
or Fed

	Department / Division	Program / Function	Description	Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite ✓	2009 Budget	2010 Budget	2010 Adj. Budget	2010 Program Revenues	2010 Net Program Cost	Funding Result
142	Parks & Rec	Admin - Cash management	Time spent monitoring and preparing cash deposits, etc.	State, City	3	4.0	4.0	4.0	9,004	9,004	9,004	-	9,004	OK
78	Parks & Rec	Parks Maint. - Equipment	Lighting systems, irrigation systems, mechanical equipment, etc.		2	4.0	3.6	3.8	52,177	52,177	52,177	-	52,177	OK
6	Parks & Rec	Skating Center - Maintenance	General maintenance at Skating Center		3	4.0	3.4	3.7	527,865	527,865	527,865	527,865	-	OK
35	Public Works	Streets - Pathway maintenance & repair	Maintain 30+ parking lots, 65 miles of pathways and sidewalk		2	4.0	3.2	3.6	159,174	159,174	159,174	-	159,174	OK
93	Finance	Finance - Reception Desk	Main switchboard and reception duties		2	4.0	3.0	3.5	37,939	37,939	37,939	-	37,939	OK
75	Finance	Finance - Risk Management	Administrer all property/liability and work comp claims	State, City	2	3.8	4.2	4.0	56,725	56,725	56,725	-	56,725	OK
101	Public Works	Admin - Customer Citizen services	General services - phone and counter service, news publications, etc.		2	3.8	4.0	3.9	32,771	32,771	32,771	-	32,771	OK
71	Fire	Firefighting - Citizen customer service	Time spent to provide responses to citizen needs, questions, and requests		2	3.8	3.8	3.8	60,430	60,430	60,430	-	60,430	OK
74	Public Works	Bldg Maint - custodial	City hall, public works building, license center	State, City	1	3.8	3.8	3.8	57,000	57,000	57,000	-	57,000	OK
80	2010 Item	Elections		Fed, State		3.8	3.8	3.8	-	50,000	**49,040**	-	49,040	OK
70	Administration	Admin - Citizen support services	Responding to general citizen inquiries		3	3.8	3.6	3.7	64,380	64,380	64,380	-	64,380	OK
110	Public Works	Streets - Streetscape	Maintenance along Larpenteur, Co Rd B, Lincoln Dr., McCarrons Blvd		1	3.8	3.4	3.6	27,631	27,631	27,631	-	27,631	OK
34	Miscellaneous	Pathway Maintenance Program	Major repairs, renovations, replacements of pathways, parking lots			3.8	3.2	3.5	160,000	160,000	160,000	-	160,000	OK
28	Public Works	Street Lighting	Maintain street lights, electrical costs for lighting		2	3.8	2.6	3.2	200,000	200,000	200,000	-	200,000	OK
54	2010 Item	Diseased & Hazardous Tree Removal				3.8	2.4	3.1	-	100,000	**50,000**	-	50,000	OK
86	Parks & Rec	Parks Maint. - Outdoor Ice Rinks	Preparing, flooding, maintaining all neighborhood outdoor ice rinks			3.8	2.2	3.0	43,503	43,503	-	-	-	OK
148	City Council	Roseville Senior Program contribution	Supports Roseville Senior Program			3.8	2.0	2.9	6,000	6,000	6,000	-	6,000	OK
69	Public Works	Public Works - Organizational Management	Planning, leading, and organizing the dept; training, leave hours	City	2	3.6	4.8	4.2	66,349	66,349	66,349	-	66,349	OK
149	Finance	Finance - Business licensing	Review, process, and manage all business licences	State, City	1	3.6	4.6	4.1	5,728	5,728	5,728	5,728	-	OK
8	Police	Admin - Organizational Management	Planning, leading, and organizing the dept; training, leave hours	City	3	3.6	4.4	4.0	488,929	488,929	488,929	-	488,929	OK
62	Public Works	Admin - Project planning	Coordinate City's interest in State, County projects	State, City	2	3.6	4.4	4.0	77,887	77,887	77,887	-	77,887	OK
14	Parks & Rec	Park & Rec - Organizational Management	Planning, leading, and organizing the dept; training, leave hours	City	3	3.6	4.2	3.9	326,982	326,982	326,982	-	326,982	OK
17	Administration	Legal Services	Retainer and non-retainer for municipal and prosecutorial services	State, City	3	3.6	4.2	3.9	272,500	272,500	**266,825**	150,000	116,825	OK
29	Fire	Prevention - Inspections & Code enforcement	Plan review & inspections; investigations; safety education & inspections	State, City	2	3.6	4.2	3.9	187,600	187,600	187,600	25,000	162,600	OK
138	Police	Admin - Background investigations	Perform all required background checks for State and Local statutes	State, City	3	3.6	4.2	3.9	10,317	10,317	10,317	-	10,317	OK
94	Public Works	Admin - Project surveying	Survey services during design and contstruction phases		2	3.6	4.0	3.8	36,803	36,803	36,803	-	36,803	OK
122	Police	Admin - Security alarm responses	Enforcement of false alarms, including fines. Residential security checks	State, City	2	3.6	4.0	3.8	20,000	20,000	20,000	20,000	-	OK
84	Police	Admin - School Liaison				3.6	3.8	3.7	45,000	45,000	45,000	45,000	-	OK
48	Public Works	Streets - Snow plowing	Plow 350 lane miles after 2" snowfall event		2	3.6	3.6	3.6	123,730	123,730	123,730	-	123,730	OK
119	Parks & Rec	Programs - Senior	Active and passive programs to improve quality of life for seniors		2	3.6	3.4	3.5	20,118	20,118	20,118	3,425	16,693	OK
145	Public Works	Admin - Grass Lake WMO	Staff participation with the Grass Lake WMO	City	1	3.6	3.0	3.3	7,764	7,764	7,764	-	7,764	OK
109	Parks & Rec	Programs - Arts	Active and passive programs to improve quality of life through the arts		1	3.6	1.8	2.7	28,289	28,289	28,289	9,380	18,909	OK
40	Police	Admin - Police Chief position				3.4	5.0	4.2	142,000	142,000	120,000	-	120,000	OK
43	Fire	Admin - Fire Chief position				3.4	5.0	4.2	140,000	140,000	120,000	-	120,000	OK
128	Parks & Rec	Admin - Payroll	Time spent monitoring and preparing payroll for parks and recreation dept	State, City	3	3.4	4.6	4.0	16,539	16,539	16,539	-	16,539	OK
129	Finance	Finance - Organizational Management	Planning, leading, and organizing the dept; training, leave hours	City	2	3.4	4.4	3.9	15,111	15,111	15,111	-	15,111	OK
131	Administration	Admin - Organizational Management	Planning, leading, and organizing the dept; training, leave hours	City	2	3.4	4.2	3.8	14,025	14,025	14,025	-	14,025	OK
47	Fire	Fire - Organizational Management	Planning, leading, and organizing the dept; training, leave hours	City	2	3.4	3.8	3.6	130,798	130,798	130,798	-	130,798	OK
76	Parks & Rec	Admin - Volunteers	Staff time and supplies to recruit, manage, encourage volunteers		2	3.4	3.8	3.6	53,550	53,550	53,550	-	53,550	OK
135	Police	Patrol - City of St. Paul Radio support				3.4	3.8	3.6	12,000	12,000	12,000	-	12,000	OK
116	Finance	Finance - Contract administration	JPA's, wireless lease agreements			3.4	3.6	3.5	23,074	23,074	23,074	23,074	-	OK
144	Fire	Firefighting - Building maintenance	Maintaining fire stations - beyond station duties work		2	3.4	3.6	3.5	7,866	7,866	7,866	-	7,866	OK
26	Parks & Rec	Programs - Adult	Active and passive programs to improve quality of life for adults		3	3.4	3.4	3.4	203,370	203,370	203,370	204,860	(1,490)	OK
51	Parks & Rec	Skating Center - Programs	Contractual and in-house programs offered at the Skating Center		3	3.4	3.4	3.4	109,898	109,898	109,898	69,360	40,538	OK
37	Parks & Rec	Parks Maint. - Community Rental	Provide residents and businesses access to Park facilities	State, City	3	3.4	3.2	3.3	156,268	156,268	156,268	-	156,268	OK
89	Miscellaneous	Boulevard Maintenance Program	pertaining to certain roadways not covered in Public Works category			3.4	3.2	3.3	40,000	40,000	40,000	-	40,000	OK
157	City Council	Human Rights Commission	Commission expenses (not admin support)	City	2	3.4	2.6	3.0	2,250	2,250	**1,000**	-	1,000	OK
156	City Council	Ethics Commission	Commission expenses (not admin support)	City	1	3.4	2.6	3.0	2,250	2,250	**500**	-	500	OK
154	Parks & Rec	Admin - Tree Sales	Trees are sold at cost to encourage additional plantings	City	3	3.4	2.4	2.9	2,400	2,400	2,400	2,490	(90)	OK
143	Parks & Rec	Admin - Procurement	Managing and tracking purchasing, payments, financial statements, etc.	State, City	3	3.2	4.2	3.7	7,900	7,900	7,900	-	7,900	OK
72	Public Works	Admin - Project inspections	Oversee city projects		2	3.2	4.0	3.6	59,469	59,469	59,469	-	59,469	OK
73	Police	Patrol - RMS maintenance				3.2	4.0	3.6	59,000	59,000	**51,800**	-	51,800	OK
59	Public Works	Admin - Design and feasibility studies	Prepare studies, assessment rolls, contracts, specifications, plan review		2	3.2	4.0	3.6	82,029	82,029	**42,029**	-	42,029	OK

City of Roseville

2010 Budgeting for Outcomes Prioritization Process

Property-Tax Supported Programs

Council / Staff Combined Composite

C = City 3 = High
S = State 1 = Low
or Fed

	Department / Division	Program / Function	Description	Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010 Program Revenues	2010 Net Program Cost	Funding Result
127	Police	Admin - Fire arms permits	Process all gun permit applications per MN Statutes	State	2	3.2	3.8	3.5	16,748	16,748	16,748	16,748	-	OK
152	Parks & Rec	Admin - Parks Commission support	Time spent by P & R director working with the P & R commission	City	3	3.2	3.8	3.5	3,572	3,572	3,572	-	3,572	OK
22	Police	Patrol - Community Liaison	Providing information on law enforcement and police programs		3	3.2	3.6	3.4	239,425	239,425	239,425	-	239,425	OK
46	Parks & Rec	Admin - Customer Citizen Service	Customer service/support staff - process registrations and answer inquiries		3	3.2	3.4	3.3	133,369	133,369	133,369	69,315	64,054	OK
9	2010 Item	Replace Lost State aid				3.2	3.2	3.2	-	450,000	450,000	-	450,000	OK
45	Parks & Rec	Admin - Special Events	variety of special activities, encouraging social interaction and community		3	3.2	3.2	3.2	137,658	137,658	137,658	38,725	98,933	OK
65	Miscellaneous	$50K IT, $25K Bldg Replacement	Capital replacement funds			3.2	3.2	3.2	75,000	75,000	75,000	-	75,000	OK
85	Public Works	Streets - Tree trimming	Maintain 9,500 boulevard trees (20% annually)			3.2	2.8	3.0	44,930	44,930	44,930	-	44,930	OK
126	Public Works	Admin - City Council support	Prepare council actions, data collection, research and communications	City	2	3.0	4.4	3.7	16,830	16,830	16,830	-	16,830	OK
7	2010 Item	Re-establish vehicle and equipment replacement				3.0	4.2	3.6	-	500,000	**450,000**	-	450,000	OK
67	Police	Patrol - Collaborate with others	Collaboration with public, State, County, and other agencies		3	3.0	4.0	3.5	72,493	72,493	72,493	-	72,493	OK
137	Parks & Rec	Admin - Solicit Fundraising	grants, sponsorships, etc.		2	3.0	4.0	3.5	11,317	11,317	11,317	55,930	(44,613)	OK
64	Police	Admin - Police records	Maintaining all police records in system		3	3.0	3.8	3.4	75,588	75,588	75,588	-	75,588	OK
139	Public Works	Admin - Advisory Commission support	Support PWETC; packet preparation, and familiarity with relevant issues	City	1	3.0	3.8	3.4	10,171	10,171	10,171	-	10,171	OK
94	Parks & Rec	Admin - Data Entry	Entry of facility and recreation information		3	3.0	3.6	3.3	35,209	35,209	35,209	-	35,209	OK
134	City Council	Recording Secretary	Minutes of council and many commission meetings		3	3.0	3.6	3.3	12,000	12,000	12,000	-	12,000	OK
10	Parks & Rec	Skating Center - Other				3.0	2.8	2.9	442,597	442,597	**417,597**	413,775	3,822	OK
77	Administration	Admin - City Council & commission support	Administrative support, scheduling, assmbling packets, etc.	City	3	2.8	4.6	3.7	52,341	52,341	52,341	-	52,341	OK
118	Parks & Rec	Admin - Training	Training activities for the entire Parks and Recreation Department	State, City	2	2.8	4.0	3.4	21,848	21,848	21,848	-	21,848	OK
120	Public Works	Streets - Hauling materials	Haul snow, compost, large trees, maintenance materials, etc.		2	2.8	4.0	3.4	20,083	20,083	20,083	-	20,083	OK
117	Finance	Finance - Software maintenance	Finance dept software, not citywide			2.8	3.6	3.2	22,000	22,000	22,000	-	22,000	OK
21	Police	Admin - Business licensing, compliance				2.8	3.4	3.1	242,400	242,400	242,400	242,400	-	OK
39	Police	Comm Svcs - general				2.8	3.4	3.1	143,362	143,362	143,362	-	143,362	OK
56	Fire	Firefighting - Station duties	Cleaning & general maintenance of stations and vehicles during shift time		2	2.8	3.4	3.1	99,616	99,616	99,616	-	99,616	OK
155	Police	Admin - Animal control				2.8	3.2	3.0	2,400	2,400	2,400	2,400	-	OK
55	Parks & Rec	Park & Rec - Park Master Plan				2.8	1.2	2.0	100,000	-	-	-	-	OK
90	Police	Admin - Pawn shop oversight				2.6	3.2	2.9	40,000	40,000	40,000	40,000	-	OK
132	2010 Item	Janitorial, legal, auditing contracts				2.6	3.0	2.8	-	13,000	13,000	-	13,000	OK
147	Parks & Rec	Programs - Wellness	Active and passive programs to improve quality of life and healthy living		1	2.6	2.0	2.3	7,291	7,291	-	990	(990)	OK
87	City Council	Council salaries		City		2.4	4.0	3.2	42,880	42,880	42,880	-	42,880	OK
60	2010 Item	Inflation - street maintenance materials				2.4	3.6	3.0	-	80,000	80,000	-	80,000	OK
96	2010 Item	Inflation - Prof Svcs (street striping, trash pickup, etc.)				2.4	3.6	3.0	-	35,000	35,000	-	35,000	OK
141	2010 Item	Police, Fire, and Finance software maintenance				2.4	3.6	3.0	-	10,000	10,000	-	10,000	OK
115	Fire	Admin - Procurement	Time spent researching and purchasing supplies, materials, and services		2	2.2	3.6	2.9	23,816	23,816	23,816	-	23,816	OK
66	Administration	Admin - Other (9%)				2.2	3.4	2.8	73,739	73,739	**53,739**		53,739	OK
63	Finance	Central Services	Accounts for city hall paper, postage, etc.		1	2.2	3.2	2.7	76,520	76,520	76,520	-	76,520	OK
125	City Council	League of MN Cities membership	Supports their education, training, and lobbying efforts on behalf of cities			2.0	4.0	3.0	17,300	19,100	19,100	-	19,100	OK
136	Parks & Rec	Admin - Community Relations	Work with civic clubs and organizations to assure positive image		3	2.0	3.2	2.6	11,815	11,815	-	-	-	OK
99	Finance	Contingency				2.0	3.2	2.6	33,875	33,875	-	-	-	OK
159	City Council	RCLLG membership	Information exchange/eduction with other cities, schools, and county govt			2.0	2.0	2.0	1,600	1,000	1,000	-	1,000	OK
161	City Council	Twin Cities Chamber membership	north suburban chamber of commerce			2.0	2.0	2.0	250	250	-	-	-	OK
83	Parks & Rec	Park & Rec - Other (1%)				1.8	3.6	2.7	45,923	45,923	45,923	-	45,923	OK
33	Police	Police - Other (3%)				1.8	3.4	2.6	160,036	160,036	**56,560**	-	56,560	OK
146	City Council	Other (4%)				1.8	3.4	2.6	7,330	7,330	**6,380**		6,380	OK
130	2010 Item	Inflation - telephone services				1.8	3.4	2.6	-	15,000	-	-	-	OK
88	2010 Item	Inflation - facility supplies and small repairs				1.8	3.2	2.5	-	40,000	40,000	-	40,000	OK
113	2010 Item	Inflation - training and staff development				1.8	3.0	2.4	-	25,000	-	-	-	OK
104	Public Works	Public Works - Other (1%)				1.6	4.0	2.8	32,258	32,258	**12,258**	-	12,258	OK
114	2010 Item	Inflation - vehicle supplies				1.6	3.8	2.7	-	25,000	-	-	-	OK
58	Parks & Rec	Admin - Marketing	Time and supplies to prepare promotional materials		2	1.6	3.6	2.6	87,458	87,458	87,458	55,000	32,458	OK
107	Finance	Finance - Other (4%)				1.6	3.6	2.6	29,766	29,766	29,766	10,000	19,766	OK
160	City Council	Nat'l League of Cities conference	Training opportunities			1.6	3.6	2.6	1,000	1,000	-	-	-	OK

City of Roseville

2010 Budgeting for Outcomes Prioritization Process

Property-Tax Supported Programs

Council / Staff Combined Composite

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or Fed

	Department / Division	Program / Function	Description	Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010 Program Revenues	2010 Net Program Cost	Funding Result
121	2010 Item	Inflation - office & operating supplies				1.6	3.2	2.4	-	20,000	-	-	-	OK
140	2010 Item	Inflation - postage and printing				1.6	2.4	2.0	-	10,000	-	-	-	OK
151	City Council	Suburban Rate Authority membership	Advocates to utility rate setting authorities on behalf of member cities			1.4	3.2	2.3	3,700	3,700	3,700	-	3,700	OK
	2010 Item	Arboretum restroom maintenance				-	-	-	-	-	4,500	-	4,500	OK
									$17,973,195	$19,677,395	$18,884,452	$ 3,605,472	$15,278,980	

	2009 Budget	2010 Budget	2010 Adj. Budget
2009 Available Revenues	$17,973,195	$17,973,195	$17,973,195
2010 Add'l Levy	-	1,161,140	1,161,140
2010 decline in non-tax revenues	-	(250,000)	(250,000)
2010 Add'l Park & Rec monies	-	4,130	4,130
Total Revenues	$17,973,195	$18,888,465	$18,888,465
Amount over (under) Budget		$ 788,930	$ (4,013)

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 11/23/09
Item No.: 11.a

Department Approval | City Manager Approval

Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

BACKGROUND

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Attached is the current list of delinquent charges. Payments received in the Finance Office prior to December 18, 2009 will be accepted and not levied to the County Auditor.

POLICY OBJECTIVE

Certifying delinquent charges are consistent with City Code.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

REQUESTED COUNCIL ACTION

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by: Chris Miller, Finance Director
Attachments: A: Resolution
B: List of Delinquent Accounts

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

*   *   *   *   *   *   *   *   *   *   *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 23rd day of November, 2009 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _______

RESOLUTION DIRECTING THE COUNTY AUDITOR TO LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2010 or BEYOND

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Exhibit "A".

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of November, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of November, 2009.

____

William J. Malinen
City Manager

Seal

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Utility Bills

Active Accounts

Lot Address	PIN #		Amount $
1990 FERNWOOD AVE	152923140046	$	2.03
2210 W CO RD C-DEDUCT	082923120001	$	2.69
993 RYAN AVE	142923230029	$	4.51
990 W CO RD B	142923220002	$	4.80
1161 GARDEN AVE	152923410116	$	4.80
926 HWY 36	112923340009	$	6.00
2170 BOSSARD DR	122923340034	$	6.00
2237 LEXINGTON AVE	102923440026	$	6.75
209 MINNESOTA AVE	122923410030	$	7.20
1953 SHARONDALE AVE	162923220022	$	8.28
1193 BURKE AVE	152923110015	$	9.60
2936 ARONA ST	032923230045	$	9.99
433 CO RD C	012923340150	$	10.16
777 COPE AVE	112923420088	$	10.80
1150 BROOKS AVE	102923140020	$	12.50
2062 MARION ST	132923110056	$	14.40
700 ELDRIDGE AVE	142923110062	$	15.60
2234 DELLWOOD AVE	102923430055	$	17.10
1226 RYAN AVE	152923130066	$	18.00
731 GRANDVIEW AVE	112923410013	$	18.20
2809 MATILDA ST	012923420042	$	18.21
2476 AGLEN ST	112923230054	$	18.69
2050 WILLIAM ST	132923110076	$	19.20
933 GRANDVIEW AVE	112923310027	$	19.20
2938 ASBURY ST	032923230071	$	19.67
2306 SOUTHHILL DR	122923310046	$	20.40
2705 DALE ST	022923440070	$	21.63
831 HEINEL DR	022923430007	$	23.34
228 W CO RD B	132923110019	$	23.89
397 HWY 36	122923340003	$	24.36
1201 JOSEPHINE RD	032923140008	$	24.81
358 MCCARRONS BLVD	132923420021	$	25.20
450 OWASSO BLVD	012923210030	$	27.75
2585 HAMLINE AVE-STE D	102923210086	$	29.10
2585 HAMLINE AVE-STE C	102923210087	$	29.10
1681 RIDGEWOOD LN NO	162923140013	$	29.60
3055 WILDER ST	042923220029	$	30.16
494 TERRACE DR	012923310053	$	32.96
2429 DALE ST	112923140047	$	36.59
1448 PRIMROSE CV	032923340070	$	38.85
1932 TATUM ST	162923240090	$	39.25
2833 FARRINGTON ST	012923420070	$	40.13
2730 CHURCHILL ST	022923330030	$	40.42
335 SANDHURST DR W	122923430034	$	40.52
2779 WOODBRIDGE ST	012923410016	$	43.79
984 TRANSIT AVE	112923230085	$	44.40
2744 MACKUBIN ST	012923340022	$	44.40
2958 FARRINGTON ST	012923130074	$	44.93

Delinquent $ Amounts for 2010 Taxes

Lot Address	PIN #		Amount $
390 CO RD C	122923210075	$	44.99
2807 GALTIER ST	012923420010	$	45.79
1844 HAMLINE AVE	152923420125	$	46.03
1030 SHRYER AVE	142923230020	$	46.90
467 CO RD C	012923340165	$	47.17
2614 FISK ST	112923120013	$	47.39
2954 MILDRED DR	042923240034	$	47.39
949 W CO RD B	112923340060	$	49.28
2788 HURON ST	032923420080	$	49.79
2598 ALDINE ST	092923110020	$	49.79
3006 OLD HWY 8	052923210073	$	49.79
2432 LEXINGTON AVE	112923230068	$	49.79
1193 RYAN AVE	152923140049	$	50.22
2482 BRENNER AVE	052923220060	$	50.30
974 SHERREN ST	112923340023	$	51.20
453 S MCCARRONS BLVD	132923310026	$	51.65
2737 MACKUBIN ST #6	012923330364	$	51.80
2736 AGLEN ST	022923330009	$	51.80
2479 WOODBRIDGE ST	122923140027	$	51.80
945 ORCHARD LN	022923310016	$	51.80
2728 GALTIER ST	012923440059	$	53.39
1800 W CO RD C2	042923420002	$	54.59
2866 HURON ST	032923420067	$	55.50
887 PARKER AVE	142923210032	$	55.50
1969 ASBURY ST	152923230036	$	55.61
694 SEXTANT AVE	112923140022	$	55.79
2109 WILDER ST	162923220014	$	55.79
2496 WOODBRIDGE ST	122923140012	$	55.79
2438 LEXINGTON AVE	112923230067	$	57.35
1201 ELDRIDGE AVE	152923110030	$	59.07
158 W CO RD B	132923110002	$	59.73
472 OWASSO BLVD	012923240132	$	59.85
1075 W CO RD B2	112923230114	$	60.43
340 BROOKS AVE	122923130025	$	60.59
990 TRANSIT AVE	112923230084	$	61.05
1800 DUNLAP ST	152923440020	$	62.07
2008 FAIRVIEW AVE	162923130016	$	62.65
2438 IRENE ST	122923240044	$	62.97
1770 LYDIA AVE	042923130014	$	63.43
2999 ASBURY ST	032923230011	$	63.80
2887 HAMLINE AVE	032923240027	$	64.34
2012 ELDRIDGE AVE	162923220049	$	64.34
3065 SANDY HOOK DR	012923220011	$	64.34
2001 W CO RD C - A	042923330010	$	65.41
2824 OXFORD ST	022923320049	$	66.46
2578 CHARLOTTE ST	092923110047	$	66.60
2585 HERSCHEL AVE	092923120069	$	66.76
2744 CHURCHILL ST	022923330032	$	67.05
2064 CHATSWORTH COURT	142923210087	$	69.14
2435 VIRGINIA CR	122923130077	$	70.05

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #		Amount $
2583 DELLWOOD AVE	102923120045	$	70.30
2613 HERSCHEL AVE	092923120073	$	72.15
1699 CHATSWORTH ST	142923330046	$	74.00
2120 WILLIAM ST	132923110088	$	75.54
1862 HAMLINE AVE	152923420123	$	76.08
896 PARKER AVE	142923210080	$	76.55
679 ELDRIDGE AVE	142923110074	$	79.55
3205 OLD HWY 8	052923320124	$	79.59
2193 MIDLAND VIEW COURT N	082923430097	$	79.59
838 W CO RD B2	112923420003	$	80.97
1258 ROMA AVE	152923430025	$	81.42
2757 KENT ST	012923330025	$	81.59
1798 CENTENNIAL DR	042923420026	$	82.64
1164 W CO RD B	152923110010	$	83.06
1392 SANDHURST DR W	102923340024	$	83.29
1818 WOODRUFF AVE	132923310042	$	84.20
1140 ROSELAWN AVE	152923410005	$	84.89
707 TERRACE DR	022923440003	$	86.58
599 W CO RD B2	122923230024	$	87.42
2679 MATILDA ST	012923430043	$	87.64
2896 OLD HWY 8	052923230072	$	89.81
2129 HAND AVE	132923120054	$	89.97
523 ROSELAWN AVE	132923230037	$	90.21
2422 W CO RD D #4	052923210091	$	90.31
2752 MATILDA ST	012923430032	$	91.50
1317 SHRYER AVE	152923130026	$	92.16
410 S MCCARRONS BLVD	132923310120	$	92.36
2713 WOODBRIDGE ST	012923440009	$	92.69
1957 TATUM ST	162923240099	$	94.84
1988 WHEELER ST	162923130039	$	94.84
2250 ACORN RD	082923440029	$	95.27
3061 HAMLINE AVE	032923210047	$	95.41
2016 BEACON ST	162923130025	$	95.58
1168 ROSELAWN AVE	152923410009	$	95.73
1403 TALISMAN CV	032923340080	$	96.69
398 CENTENNIAL DR	012923310019	$	97.46
3008 W OWASSO BLVD	022923140002	$	97.89
1244 W CO RD B	152923120002	$	97.99
185 MCCARRONS BLVD	132923140052	$	98.48
266 GRANDVIEW AVE	122923420026	$	99.63
435 IONA LN	012923340004	$	99.74
2231 DRAPER AVE	172923130035	$	100.94
186 CO RD C	122923110056	$	102.00
2810 GALTIER ST	012923410054	$	102.00
558 SHRYER AVE	132923230077	$	103.24
330 BROOKS AVE	122923130024	$	103.99
2230 LEXINGTON AVE	112923330060	$	104.68
468 JUDITH AVE	012923310078	$	106.76
1079 LOVELL LN N	112923320088	$	107.23
1194 SUMMER ST	152923410075	$	107.81

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #		Amount $
405 HWY 36	122923340004	$	107.83
3010 SANDY HOOK DR	012923220029	$	109.01
265 MINNESOTA AVE	122923420049	$	109.12
2779 VIRGINIA AVE	012923420104	$	110.09
950 CO RD C2	022923310009	$	110.35
1016 W CO RD B2	112923320005	$	112.56
1481 APPLEWOOD COURT	032923320048	$	113.75
2866 GRIGGS ST	032923410003	$	116.19
3082 HIGHCREST RD	052923220084	$	116.38
1397 SANDHURST DR	102923340017	$	116.77
1781 SKILLMAN AVE	162923120035	$	119.00
3021 PASCAL ST	032923210093	$	119.24
2821 CHURCHILL ST	022923320091	$	119.31
2890 W OWASSO BLVD	022923130009	$	121.49
2903 ALBERT ST	032923240061	$	123.27
363 OWASSO BLVD	012923120071	$	126.16
2482 WOODBRIDGE ST	122923140007	$	128.13
1891 FERNWOOD AVE	152923420004	$	130.00
1410 W CO RD C2	032923310003	$	131.38
1941 CHATSWORTH ST	142923230056	$	133.35
2415 COHANSEY ST	122923240075	$	134.22
920 HWY 36	112923340011	$	134.69
2570 ALDINE ST	092923110024	$	135.70
2214 MILTON ST	112923340085	$	139.18
2207 NANCY PL	112923340054	$	144.66
2724 FERNWOOD ST	032923440016	$	146.69
165 MINNESOTA AVE	122923410042	$	146.72
1934 HYTHE ST	172923140061	$	148.83
182 MCCARRONS BLVD S	132923440005	$	150.80
1440 RAMBLER RD	032923340048	$	151.66
790 W CO RD B2	112923420010	$	152.78
1067 DIONNE ST	142923330033	$	154.59
1427 TALISMAN CV	032923340076	$	156.59
2547 AVON ST	112923120057	$	160.87
527 RYAN AVE	132923230025	$	162.57
1756 CHATSWORTH ST	142923340020	$	163.40
3043 LITTLE BAY RD	012923220021	$	163.66
2237 DALE ST	112923440009	$	164.60
2737 FARRINGTON ST	012923430066	$	168.47
1999 SNELLING AVE	162923140046	$	169.26
2221 SO ROSEWOOD LN	172923130018	$	171.06
301 S OWASSO BLVD	012923120024	$	172.36
2049 FERNWOOD AVE	152923120085	$	173.96
1253 GARDEN AVE	152923420105	$	174.35
1911 HURON AVE	152923420052	$	178.35
1310 W CO RD B	152923120016	$	179.03
1172 RYAN AVE	152923140074	$	185.21
807 SANDHURST DR W	112923430009	$	185.70
170 W CO RD B	132923110004	$	187.46
2233 BOSSARD DR	122923340043	$	187.74

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #		Amount $
2750 SNELLING AVE	032923330011	$	190.73
681 LOVELL AVE	112923410045	$	194.68
1379 ROSELAWN AVE	152923240086	$	195.09
1801 CHATSWORTH ST	142923330001	$	196.05
346 W CO RD B2	122923420011	$	196.14
415 W CO RD B	122923340021	$	199.22
2397 MATILDA ST	122923420005	$	202.71
757 SHERREN ST	112923430013	$	202.77
1142 RUGGLES ST	152923410099	$	203.66
907 LOVELL AVE	112923310051	$	205.44
391 MCCARRONS BLVD	132923240056	$	209.12
1890 HURON AVE	152923420057	$	210.41
295 DIONNE ST	132923430017	$	210.62
3012 ASBURY ST	032923220050	$	211.92
1945 TATUM ST	162923240101	$	212.14
1030 W CO RD B2	112923320007	$	212.85
1354 JUDITH AVE	032923340002	$	213.34
2006 COHANSEY BLVD	132923240005	$	215.34
648 IONA LN	022923440081	$	215.84
2223 W CO RD B	082923430044	$	217.02
2030 FAIRVIEW AVE	162923130014	$	218.66
1040 W CO RD B	142923220008	$	229.69
795 TERRACE DR	022923430033	$	231.03
2064 FRY ST	162923110013	$	232.15
1051 WOODHILL DR	022923330027	$	233.21
2426 HAMLINE AVE	102923130044	$	234.90
777 LOVELL AVE	112923420058	$	235.61
715 SEXTANT AVE	112923140011	$	238.19
240 MAPLE LN	012923140085	$	238.45
2910 ALBERT ST	032923240049	$	240.85
1252 W HWY 36	102923430005	$	241.58
3001 ALBERT ST	032923210082	$	243.49
2099 DALE ST	142923110052	$	244.07
2071 LINDY AVE	152923110041	$	246.35
923 CO RD C2	022923240060	$	248.08
3091 WHEELER ST	042923120076	$	248.22
755 COPE AVE	112923420091	$	250.70
1129 ROSELAWN AVE	152923140084	$	252.13
226 MINNESOTA AVE	122923440009	$	260.54
1390 SKILLMAN AVE	152923240006	$	261.10
254 N MCCARRONS BLVD	132923140034	$	264.29
716 CO RD C	112923110004	$	267.32
2221 FERRIS LN	092923330226	$	268.06
330 MCCARRONS BLVD	132923420026	$	270.28
1731 ALTA VISTA DR	142923440040	$	271.50
1803 SHRYER AVE	162923130013	$	272.75
750 CO RD C	112923120025	$	273.35
819 MILLWOOD AVE	022923130040	$	274.08
2780 FARRINGTON ST	012923420050	$	274.57
1392 RAMBLER RD	032923340059	$	274.68

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #		Amount $
1973 TATUM ST	162923240097	$	275.38
2499 SHELDON ST	102923240035	$	277.70
1233 ROSELAWN AVE	152923130128	$	278.69
2474 HOLTON ST	102923240066	$	279.69
1785 CENTENNIAL DR	042923420005	$	280.09
2078 ALBEMARLE ST	132923110039	$	286.34
2322 W CO RD B	172923210001	$	287.07
365 OWASSO BLVD	012923120071	$	294.07
1065 RYAN AVE	142923230079	$	295.13
1065 SHRYER AVE	142923230005	$	295.60
1770 STANBRIDGE AVE	042923130028	$	301.01
335 BURKE AVE	132923120012	$	303.68
1841 DRAPER DR	162923240068	$	307.00
2318 AUERBACH AVE	122923420060	$	307.04
630 ELDRIDGE AVE	142923110053	$	308.04
1700 OAKCREST AVE	092923120116	$	308.36
2222 SO ROSEWOOD LN	172923130023	$	311.92
1819 CHATSWORTH ST	142923320013	$	312.05
1449 BROOKS AVE	102923240002	$	314.14
2871 WOODBRIDGE ST	012923410004	$	314.19
2211 DRAPER AVE	172923130032	$	314.83
2795 MARION ST	012923410042	$	318.71
1018 RYAN AVE	142923230037	$	318.72
1764 AGLEN ST	142923330060	$	321.06
397 BROOKS AVE	122923240090	$	321.83
2753 KENT ST	012923330026	$	322.48
2613 ALDINE ST	092923120097	$	322.97
928 BURKE AVE	142923210022	$	323.33
1651 MILLWOOD AVE	042923140030	$	325.20
636 IONA LN	022923440078	$	325.35
2141 SO ROSEWOOD LN	172923140030	$	326.13
3069 WILDER ST	042923220013	$	328.41
421 ROSE PL	122923210029	$	328.49
269 MCCARRONS BLVD	132923130016	$	328.83
590 HWY 36	122923330003	$	332.18
885 CO RD C2	022923240056	$	332.33
2734 LAKEVIEW AVE	022923340014	$	332.77
1200 GARDEN AVE	152923440040	$	333.95
2990 CLEVELAND AVE	042923230020	$	337.30
2059 HAND AVE	132923120064	$	338.01
2403 BRENNER CT	052923210102	$	338.60
476 GLENWOOD AVE	132923310113	$	338.98
421 BROOKS AVE	122923240005	$	341.04
2199 COHANSEY BLVD	122923340049	$	344.54
1390 JUDITH AVE	032923340027	$	345.09
1265 ROSELAWN AVE	152923130123	$	345.94
2827 GRIGGS ST	032923410035	$	346.92
515 ROSELAWN AVE	132923230080	$	352.05
2203 VICTORIA ST	112923340080	$	352.64
523 OWASSO HILLS DR	012923230057	$	353.01

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #		Amount $
2687 GALTIER ST	012923430010	$	355.28
2924 PASCAL ST	032923240069	$	358.23
1849 CHATSWORTH ST	142923320010	$	358.26
949 BROOKS AVE	112923240010	$	361.22
2266 ST CROIX ST	082923340019	$	363.54
493 S MCCARRONS BLVD	132923310030	$	364.80
2579 FRY ST	092923110058	$	368.10
2589 HAMLINE AVE STE A	102923210062	$	370.59
818 PARKER AVE	142923120054	$	373.19
1805 STANBRIDGE AVE	042923130022	$	375.40
638 TERRACE DR	022923410054	$	378.66
1016 TRANSIT AVE	112923230081	$	379.15
2900 HAMLINE AVE	032923130069	$	380.94
483 S MCCARRONS BLVD	132923310029	$	383.14
2857 MERRILL ST	032923420031	$	384.05
167 MINNESOTA AVE	122923410042	$	387.95
3033 VICTORIA ST	022923210068	$	391.52
404 LOVELL AVE	122923310032	$	392.46
2465 CHURCHILL ST	112923230021	$	394.23
3099 EVELYN ST	042923220100	$	395.05
675 CO RD C	022923440060	$	395.09
2663 MARION ST	012923440044	$	398.54
2175 SO ROSEWOOD LN	172923140034	$	398.73
464 LOVELL AVE	122923310037	$	399.09
1293 DRAPER AVE	152923130096	$	401.58
2360 NANCY PL	112923310031	$	401.92
2828 GRIGGS ST	032923410008	$	401.95
161 MINNESOTA AVE	122923410042	$	405.55
2777 GRIGGS ST	032923410048	$	406.35
540 SHRYER AVE	132923230021	$	407.74
2210 MILTON ST	112923340089	$	413.57
170 TRANSIT AVE	122923140075	$	413.59
2622 FAIRVIEW AVE	092923120025	$	413.91
2806 DELLWOOD ST	032923420054	$	415.40
204 MINNESOTA AVE	122923440007	$	422.18
2851 LAKEVIEW AVE	022923320002	$	422.94
2000 W CO RD B2	092923230024	$	423.62
750 W CO RD B	142923120035	$	426.37
462 HILLTOP AVE	132923310098	$	429.05
2471 HAMLINE AVE	102923240021	$	429.90
1106 OAKCREST AVE	102923110027	$	430.23
2486 MARION ST	122923140033	$	432.34
562 OWASSO BLVD	012923230048	$	434.25
249 ELMER ST	132923140007	$	435.07
682 SHRYER AVE	142923140018	$	436.79
1378 W CO RD B	152923210004	$	437.71
404 SANDHURST CIR	122923340015	$	438.17
1748 GALTIER ST	132923430022	$	439.31
2104 AVON ST	142923120043	$	442.11
2809 MARION ST	012923410040	$	443.34

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #		Amount $
1256 W HWY 36	102923430006	$	444.50
1408 W CO RD B	152923210008	$	450.13
2598 HERSCHEL AVE	092923120078	$	453.12
1889 W CO RD C2	042923240023	$	453.50
939 W CO RD B2	112923240048	$	454.45
922 MILLWOOD AVE	022923240045	$	456.14
2036 WESTERN AVE	132923130011	$	456.72
2415 DALE ST	112923140059	$	457.82
311 BURKE AVE	132923120016	$	459.72
2854 OXFORD ST	022923320053	$	459.72
303 OWASSO BLVD	012923120026	$	460.34
1447 BELMONT LN	152923210079	$	463.00
2750 SHELDON ST	032923340025	$	465.90
700 HEINEL DR	022923410029	$	467.75
2851 FERNWOOD ST	032923420004	$	468.89
1491 APPLEWOOD COURT	032923320045	$	469.44
2609 SNELLING CV	102923220022	$	471.83
2545 PASCAL ST	102923220017	$	472.56
738 WHEATON AVE	022923440052	$	473.54
2255 CLEVELAND AVE	082923440028	$	474.34
1236 DRAPER AVE	152923130139	$	475.56
444 SEXTANT AVE	122923240056	$	477.39
192 MCCARRONS BLVD	132923440003	$	478.93
1149 OAKCREST AVE	102923110012	$	479.80
2605 CHARLOTTE ST	092923110038	$	485.01
1035 BROOKS AVE	112923230008	$	485.17
476 TERRACE DR	012923310051	$	490.10
2036 CHATSWORTH ST	142923240010	$	490.53
2747 LAKEVIEW AVE	022923330002	$	493.90
1150 SEXTANT AVE	102923140051	$	494.70
2941 RICE ST	012923140006	$	497.75
2690 PRIOR AVE	042923340002	$	498.41
2690 PRIOR AVE	042923340002	$	498.41
177 OWASSO BLVD	012923110020	$	499.34
1630 RIDGEWOOD LN NO	162923140021	$	499.57
3105 AVON ST	022923120044	$	502.22
1771 MILLWOOD AVE	042923130040	$	505.22
2721 DALE ST	022923440072	$	512.83
491 GLENWOOD AVE	132923310089	$	514.99
2662 MACKUBIN ST	012923330456	$	521.32
531 OWASSO HILLS DR	012923320025	$	523.89
443 TERRACE DR	012923310032	$	524.98
2944 ASBURY ST	032923230072	$	530.95
1424 JUDITH AVE	032923340032	$	532.46
2951 SIMPSON ST	032923230028	$	532.80
2240 ST STEPHEN ST	082923340005	$	534.73
2761 GRIGGS ST	032923410046	$	540.37
925 SHERREN ST	112923340010	$	541.85
1847 LEXINGTON AVE	152923410063	$	542.11
454 CRESCENT LN	132923210072	$	544.47

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #	Amount $
701 W CO RD B2	112923140033	$ 550.44
1272 ROMA AVE	152923430027	$ 551.51
2545 FISK ST	112923120040	$ 552.35
459 S MCCARRONS BLVD	132923310024	$ 552.69
2570 GROTTO ST	112923120072	$ 553.22
1401 BRENNER AVE	032923210056	$ 560.18
1745 ROSELAWN AVE	162923130078	$ 561.80
1432 ELDRIDGE AVE	152923210074	$ 562.81
2779 AGLEN ST	022923320039	$ 564.27
2390 COHANSEY ST	122923310011	$ 570.17
2409 GALTIER ST	122923130040	$ 584.01
1765 DALE ST	142923440059	$ 585.00
3014 ARONA ST	032923220038	$ 602.95
445 CO RD C	012923340156	$ 604.02
2750 CHURCHILL ST	022923330034	$ 605.25
1107 OAKCREST AVE	102923110006	$ 608.35
1980 CLEVELAND AVE	162923230031	$ 610.54
557 OWASSO BLVD	012923230027	$ 613.25
2931 PARTRIDGE RD	052923130005	$ 624.94
2256 LEXINGTON AVE	112923330002	$ 630.83
645 PINEVIEW CT	142923410046	$ 631.28
528 IONA LN	012923330003	$ 632.25
1423 JUDITH AVE	032923310022	$ 643.25
2903 FAIRVIEW AVE	042923240044	$ 647.30
609 OWASSO BLVD	012923230034	$ 652.37
2030 SNELLING AVE	152923230023	$ 655.01
822 MILLWOOD AVE	022923130030	$ 658.12
936 HWY 36	112923340007	$ 659.88
2835 FERNWOOD ST	032923420006	$ 661.79
2857 WOODBRIDGE ST	012923410006	$ 674.02
2650 MACKUBIN ST	012923330462	$ 674.24
1755 ALAMEDA ST	142923440027	$ 674.85
2096 FAIRWAYS LN	172923210008	$ 682.07
216 MAPLE LN	012923140082	$ 684.74
208 MAPLE LN	012923140081	$ 686.30
404 BROOKS AVE	122923240014	$ 689.61
2145 DRAPER AVE	172923140044	$ 690.86
554 RYAN AVE	132923230034	$ 694.14
2730 MACKUBIN ST	012923340174	$ 700.16
701 CO RD C	022923440057	$ 700.33
2690 PRIOR AVE	042923340002	$ 714.77
2096 MIDLOTHIAN RD	162923110051	$ 761.77
2835 DELLWOOD ST	032923420062	$ 830.71
3069 ASBURY ST	032923220088	$ 872.80
2992 VICTORIA ST	022923130047	$ 892.19
2450 MATILDA CR	122923130048	$ 900.89
2657 WESTERN AVE	012923340113	$ 929.15
484 GRANDVIEW AVE	122923310076	$ 942.86
320 W CO RD B	132923120084	$ 1,001.39
2925 MERRILL ST	032923130021	$ 1,037.19

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #	Amount $	
2636 FAIRVIEW AVE	092923120118	$ 1,061.01	
3075 LONG LK RD	052923120009	$ 1,127.28	
1446 SHRYER AVE	152923240043	$ 1,129.85	
2767 LONG LK RD	052923420007	$ 1,181.49	
422 CO RD C	122923210031	$ 1,301.84	
2582 LONG LK RD	082923110012	$ 1,592.74	
163 MINNESOTA AVE	122923410042	$ 1,609.54	
2133 PASCAL ST	152923220001	$ 1,937.08	
3020 OLD HWY 8	052923210071	$ 3,277.71	
2151 DALE ST	142923110001	$ 4,047.43	
		$ 139,986.88	$139,986.88

Deleted Accounts

Lot Address	Pin#	Amount $
692 ELDRIDGE AVE	142923110061	$ 2.79
2866 MARION ST	012923410030	$ 5.49
372 N MCCARRONS BLVD	132923130048	$ 6.98
2087 SAMUEL ST. #2	162923110076	$ 10.21
1716 LYDIA AVE	042923130002	$ 10.75
1174 SHRYER AVE	152923140039	$ 14.40
1780 CENTENNIAL DR	042923420019	$ 15.11
1863 CHATSWORTH ST	142923320008	$ 17.32
388 CENTENNIAL DR	012923310018	$ 17.89
433 CO RD C	012923340150	$ 20.14
2451 FARRINGTON CR	122923130067	$ 26.33
2080 SAMUEL ST #15	162923110076	$ 30.73
2011 BRENNER AVE	042923220037	$ 33.43
1143 KARYL PL	152923110079	$ 34.20
657 HEINEL DR	022923410063	$ 34.95
363 MAPLE LN CT	012923130062	$ 38.47
165 MINNESOTA AVE	122923410042	$ 41.01
3111 MILDRED DR	042923210015	$ 42.99
2968 CHATSWORTH ST	022923240073	$ 46.19
695 HEINEL CR	022923410014	$ 47.84
841 W CO RD B2	112923130031	$ 50.79
2981 MANSON ST	052923220116	$ 52.15
2915 ASBURY ST	032923230085	$ 54.73
169 MINNESOTA AVE	122923410042	$ 54.80
2201 BOSSARD DR	122923340063	$ 57.99
1836 SKILLMAN AVE	162923240002	$ 58.86
1709 STANBRIDGE AVE	042923130013	$ 61.89
925 LOVELL AVE	112923310049	$ 65.00
2971 PASCAL ST	032923240074	$ 75.83
591 W CO RD B2	122923330023	$ 82.18
2429 DALE ST	112923140047	$ 89.15
3055 WILDER ST	042923220029	$ 96.93
363 MAPLE LN CT	012923130062	$ 104.59
2086 SAMUEL ST. #7	162923110076	$ 105.36
2731 OXFORD ST	022923330025	$ 110.78
945 CO RD C2	022923240062	$ 116.60

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #		Amount $	
2971 PASCAL ST	032923240074	$	118.73	
2254 WESTERN AVE	122923430057	$	121.79	
2444 LEXINGTON AVE	112923230017	$	126.33	
2080 SAMUEL ST #17	162923110076	$	126.49	
2731 OXFORD ST	022923330025	$	131.90	
2186 BOSSARD DR	122923340036	$	136.36	
1935 HAMLINE AVE	152923240090	$	140.23	
2971 PASCAL ST	032923240074	$	146.35	
2030 LEXINGTON AVE	142923230011	$	148.02	
1201 ELDRIDGE AVE	152923110030	$	162.23	
625 PINEVIEW CT	142923410044	$	180.62	
2943 ARONA ST	032923230055	$	190.74	
2444 LEXINGTON AVE	112923230017	$	195.06	
2400 HAMLINE AVE	102923130038	$	230.47	
3061 PATTON RD	052923220087	$	268.55	
1306 SHRYER AVE	152923130034	$	271.97	
2080 SAMUEL ST #17	162923110076	$	280.90	
2422 BRENNER CT	052923220125	$	302.71	
1927 ROSDALE DR	172923130050	$	319.05	
1080 W CO RD C2	022923320084	$	364.18	
1935 HAMLINE AVE	152923240090	$	373.83	
2756 LEXINGTON AVE	022923330045	$	376.23	
305 TRANSIT AVE	122923130037	$	530.38	
2815 RICE ST	012923410002	$	825.56	
		$	7,803.53	7803.53

Property Work

Service Address	PIN		$ Amount	
2828 Griggs	032923410008	$	4,931.50	
2659 Matilda	012923430124	$	194.22	
2851 Fernwood	032923420004	$	194.22	
2904 Sheldon	032923240030	$	194.22	
2071 Fry St.	162923110055	$	194.22	
2998 Victoria	022923130048	$	194.22	
2240 St. Stephens St.	082923340005	$	194.22	
421 Rose Place	122923210029	$	190.00	
2468 Oxford	112923230041	$	194.22	
3111 Mildred Dr.	042923210015	$	194.22	
3065 Sandy Hook	012923220011	$	194.55	
2558 Fairview	092923120030	$	194.55	
2663 Marion	012923440044	$	172.95	
2178 Cohansey	122923340055	$	740.25	
2750 Snelling	032923330011	$	270.00	
		$	8,247.56	8247.56

False Alarms

Service Address	PIN		$ Amount
1649 Co Rd B	092923140028	$	150.00
1641 Co Rd B2	092923140029	$	750.00
2401 Fairview	092923240014	$	685.00

Delinquent $ Amounts for 2010 Taxes

City of Roseville, MN

Lot Address	PIN #	Amount $	
2719 Lexington	032923440029	$ 100.00	
2480 Fairview	092923130033	$ 25.00	
1255 Larpentuer	152923430035	$ 75.00	
		$ 1,785.00	1785

Leaf Pick Up

Service Address	PIN	$ Amount	
1994 Asbury	152923230007	$ 25.00	
1312 Burke	152923120029	$ 25.00	
2255 Cleveland	082923440028	$ 25.00	
724 W Co Rd B	142923110005	$ 25.00	
2006 Cohansey	132923240005	$ 25.00	
705 Grandview	112923410016	$ 25.00	
421 Glenwood	132923310064	$ 25.00	
3061 Hamline	032923210047	$ 25.00	
388 McCarrons	132923310116	$ 25.00	
1226 Ryan	152923130066	$ 25.00	
		$ 250.00	250

$158,072.97

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 11/23/2009
Item No.: 12.a

Department Approval | City Manager Approval

Timothy O'Neill | WJMalinen

Item Description: Approve Fire Department Rescue/Pumper Apparatus

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BACKGROUND

The Fire Department continually evaluates the Fire Apparatus Fleet and the need to replace apparatus as they age and require increased costs of maintenance. The Fire Department currently has a 22 year old Fire Engine that has been scheduled for replacement approximately 2 years ago. The Fire Department was authorized to seek proposals for the purchase of a new Fire Rescue/Pumper Apparatus in October 2009. The Fire Department received two bid proposals, one from Wisconsin based CustomFIRE with a total price of $479,670.00, and one from Minnesota based Rosenbauer Firefighting Technologies General Division with a total price of $456,982.00. After a thorough review of the proposals from both manufacturers, the Fire Department Truck Committee has selected the proposal by Rosenbauer Firefighting Technology General Division meets or exceeds all requirements established by the Fire Department Truck Committee.

The Fire Department, therefore seeks approval from City Council to enter into contract for the purchase of One Fire Rescue/Pumper Apparatus from Rosenbauer Firefighting Technology General Division. The cost of the proposed apparatus is $456,982.00 with a loose equipment cost of $42,044.00

FINANCIAL IMPACTS

Funds for the replacement of this apparatus and equipment are currently in the Fire Department Vehicle Replacement fund requiring no additional allocation of funds. The total expense for this purchase, including Apparatus and Equipment is $499,026.00

STAFF RECOMMENDATION

Staff recommends council authorize the Fire Department to enter in to contract for the purchase of a new Rescue/Pumper apparatus and accompanying equipment.

REQUESTED COUNCIL ACTION

Authorize the Fire Department to enter into contract with Rosenbauer Firefighting Technologies General Division for the purchase of a new Fire Rescue/Pumper apparatus and authorize the purchase of accompanying equipment for said apparatus.

Prepared by: **Timothy O'Neill, Interim Fire Chief**