



City Council Agenda

Monday, November 21, 2011

6:00 p.m.

City Council Chambers

(Times are Approximate)

- | | |
|-----------|---|
| 6:00 p.m. | 1. Roll Call
Voting & Seating Order for November: Willmus, Pust, Johnson, McGehee, Roe |
| 6:02 p.m. | 2. Approve Agenda |
| 6:05 p.m. | 3. Public Comment |
| 6:10 p.m. | 4. Council Communications, Reports and Announcements |
| 6:15 p.m. | 5. Recognitions, Donations and Communications |
| 6:20 p.m. | 6. Approve Minutes
a. Approve Minutes of November 14, 2011 Meeting |
| 6:25 p.m. | 7. Approve Consent Agenda
a. Approve Payments
b. Award Bid for Waste Removal from City of Roseville Public Facilities
c. Adopt a Resolution Providing for PERA Pension Benefits for a Part-time Firefighter
d. Adopt a Resolution Approving Request by MN State Fair for Renewed Approval of 10 Temporary Park and Ride Facilities as an Interim Use
e. Renew Joint Powers Agreement to Continue to Provide Geographic Information System (GIS) Services to the City of North St. Paul
f. Approve Memorandum of Understanding (MOU) between the City and PIK Terminal Company and Pikovsky Management LLC (PIK) for the use of DEED Contamination Investigation Grant Funds
g. Approve Amendment and Extension for Metropolitan Council's Livable Communities Demonstration Account |

Grant (LCDA) for Sienna Green Phase II

h. Appoint Youth Representatives on Human Rights Commission

6:35 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

6:55 p.m. a. Quarterly HRA Report

7:05 p.m. b. Grass Lake Water Management Organization Board Presentation

7:25 p.m. c. Fire Station Conceptual Drawing Review and Sustainability

11. Public Hearings

12. Business Items (Action Items)

7:45 p.m. a. Continue Discussion on the 2012-2013 Tax Levy & Budget

8:25 p.m. b. Discuss the 2012 Utility Rate Adjustments

8:45 p.m. c. Consider City Abatement for Unresolved Violations of City Code at 1890 Huron

8:55 p.m. d. Consider City Abatement for Unresolved Violations of City Code at 1770 Stanbridge

9:05 p.m. e. Consider City Abatement for Unresolved Violations of City Code at 1051 Woodhill

13. Business Items – Presentations/Discussions

9:15 p.m. a. Discuss 2012 Fee Schedule

9:25 p.m. **14. City Manager Future Agenda Review**

9:30 p.m. **15. Councilmember Initiated Items for Future Meetings**

16. Adjourn

Some Upcoming Public Meetings.....

Tuesday	Nov 22	6:30 p.m.	Public Works, Environment & Transportation Commission
Monday	Nov 28	6:00 p.m.	City Council Meeting
Monday	Dec 5	6:00 p.m.	City Council Meeting
Tuesday	Dec 6	6:30 p.m.	Parks & Recreation Commission
Wednesday	Dec 7	6:30 p.m.	Planning Commission
Monday	Dec 12	6:00 p.m.	City Council Meeting
Tuesday	Dec 13	6:30 p.m.	Human Rights Commission
Tuesday	Dec 27	6:30 p.m.	Public Works, Environment & Transportation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: 11/21/11

Item: 6.a

Approve Minutes of
Nov. 14, 2011 Meeting

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 11/21/2011
Item No.: 7.a

Department Approval

Christopher L. Miller

City Manager Approval

W. J. Mahinen

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$85,692.75
64598-64654	\$46,980.23
Total	\$132,672.98

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 11/15/2011 - 10:22 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/09/2011	General Fund	Operating Supplies	Office Depot- ACH	Office Supplies	27.80
0	11/09/2011	Golf Course	Operating Supplies	MIDC Enterprises- ACH	Irrigation System Parts	27.55
0	11/09/2011	Community Development	Office Supplies	Staples-ACH	Office Supplies	27.84
0	11/09/2011	P & R Contract Maintenance	Operating Supplies	Advance Specialties-ACH	Detergent, Gloves	81.15
0	11/09/2011	General Fund	Operating Supplies	Staples-ACH	Office Supplies	32.11
0	11/09/2011	Community Development	Office Supplies	Xstamperonline-ACH	Self Inking Stamp	18.77
0	11/09/2011	Community Development	Use Tax Payable	Xstamperonline-ACH	Sales/Use Tax	-1.21
0	11/09/2011	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	193.00
0	11/09/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Station Supplies	46.04
0	11/09/2011	Community Development	Operating Supplies	Office Depot- ACH	Office Supplies	37.02
0	11/09/2011	Recreation Fund	Miscellaneous	Chanhassen Dinner-ACH	No Receipt	100.00
0	11/09/2011	General Fund	Operating Supplies	Oreck-ACH	Station Supplies	282.26
0	11/09/2011	P & R Contract Maintenance	Operating Supplies	Damico & Sons-ACH	Arboretum Volunteer Dinner	168.03
0	11/09/2011	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	Oil, Power Equipment Parts	28.90
0	11/09/2011	Water Fund	Miscellaneous Expense	MN AWWA-ACH	No Receipt	270.00
0	11/09/2011	P & R Contract Maintenance	Operating Supplies	Sherwin Williams - ACH	Painting Supplies	255.33
0	11/09/2011	Information Technology	Operating Supplies	Monoprice.Com-ACH	Linemans Test Set	157.51
0	11/09/2011	Information Technology	Use Tax Payable	Monoprice.Com-ACH	Sales/Use Tax	-10.13
0	11/09/2011	General Fund	Memberships & Subscriptions	PayPal-ACH	Mn Emergency Managers Dues	35.00
0	11/09/2011	Recreation Improvements	Amenities	Menards-ACH	PIP Amenities	499.80
0	11/09/2011	Recreation Improvements	Amenities	Menards-ACH	PIP Amenities	124.95
0	11/09/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Supplies	7.00
0	11/09/2011	Recreation Fund	Operating Supplies	Office Max-ACH	Office Supplies	63.62
0	11/09/2011	P & R Contract Maintenance	Operating Supplies	Cub Foods- ACH	Arboretum Volunteer Dinner Supplies	22.85
0	11/09/2011	P & R Contract Maintenance	Operating Supplies	Dey Appliance-ACH	Filter	27.07
0	11/09/2011	General Fund	Memberships & Subscriptions	IAFCI- ACH	Intl Assoc of Fire Chiefs Dues	204.00
0	11/09/2011	Recreation Fund	Operating Supplies	PetSmart-ACH	HANC Supplies	203.39
0	11/09/2011	General Fund	Training	PayPal-ACH	POST Training Registration	24.00
0	11/09/2011	Telecommunications	Operating Supplies	Suburban Ace Hardware-ACH	Hooks, Bungee Cord	21.59
0	11/09/2011	General Fund	Operating Supplies	Office Depot- ACH	Office Supplies	53.55
0	11/09/2011	General Fund	Operating Supplies	Boston Market-ACH	Lunch During Architect Interviews	51.76
0	11/09/2011	General Fund	Operating Supplies	O'Reilly Automotive-ACH	Headlamps	19.26
0	11/09/2011	General Fund	Training	Atom Training-ACH	LE & Fire Scenes Investigation Traini	50.00
0	11/09/2011	Non Motorized Pathways	NESCC-Fairview Pathway	Pollution Control-ACH	Stormwater Permit	400.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/09/2011	Police - DWI Enforcement	Professional Services	Abra Auto-ACH	Windshield Replacement	150.00
0	11/09/2011	Recreation Fund	Operating Supplies	RadioShack-ACH	Mini Jack	3.42
0	11/09/2011	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Water Meter Supplies	38.43
0	11/09/2011	Recreation Fund	Operating Supplies	Michaels-ACH	HANC Display Items	14.99
0	11/09/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Towels	11.76
0	11/09/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	HANC Supplies	61.26
0	11/09/2011	General Fund	Operating Supplies	Cub Foods- ACH	Spray Oil	37.08
0	11/09/2011	General Fund	Conferences	Rock Bottom-ACH	Meal During Public Works Conferenc	15.67
0	11/09/2011	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Water Sample Supplies	9.08
0	11/09/2011	Golf Course	Operating Supplies	Suburban Ace Hardware-ACH	Mounting Brackets	4.35
0	11/09/2011	General Fund	Training	Century College -ACH	Excel Office Books	53.33
0	11/09/2011	General Fund	209001 - Use Tax Payable	Century College -ACH	Sales/Use Tax	-3.43
0	11/09/2011	General Fund	Conferences	Corner Bakery-ACH	Meals During Public Works Conferen	44.24
0	11/09/2011	Recreation Fund	Operating Supplies	Donut Hut-ACH	Plant Sale Volunteers Hospitality	19.90
0	11/09/2011	Recreation Fund	Operating Supplies	Discount Steel Inc-ACH	Aluminum Tubing	115.30
0	11/09/2011	Recreation Fund	Operating Supplies	Dunn Bros Coffee-ACH	Coffee for Plant Sale Volunteers	27.31
0	11/09/2011	Recreation Fund	Professional Services	NYSKA - ACH	Soccer Coaches Certification	450.00
0	11/09/2011	License Center	Office Supplies	S & T Office Products-ACH	Office Supplies	70.70
0	11/09/2011	General Fund	Operating Supplies	Survey Monkey.com-ACH	Pro Subscription	19.95
0	11/09/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Anchors	9.09
0	11/09/2011	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-ACH	Nylon Plug	6.21
0	11/09/2011	General Fund	Conferences	MN State Fire Chiefs-ACH	State Fire Chiefs Conference	175.00
0	11/09/2011	General Fund	Conferences	Denver Airport Limo-ACH	Public Works Conference Transportat	25.00
0	11/09/2011	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	34.63
0	11/09/2011	General Fund	Conferences	Hilton Hotels-ACH	Confernece Lodging	765.41
0	11/09/2011	General Fund	Operating Supplies	Menards-ACH	Gloves	29.98
0	11/09/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Fasteners	4.70
0	11/09/2011	Golf Course	Operating Supplies	Office Depot- ACH	Office Supplies	149.96
0	11/09/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	Terry Towels, Rebar	53.51
0	11/09/2011	General Fund	Operating Supplies	Surplus Office Supply-ACH	Office Chair	306.73
0	11/09/2011	Storm Drainage	Training	U of M- ACH	Traffic Sign Maintenance Class	140.00
0	11/09/2011	General Fund	Training	Red Robin-ACH	Lunch During Pursuit Training	55.87
0	11/09/2011	General Fund	Conferences	Embassy Suites-ACH	Lodgind During Public Works Confer	758.04
0	11/09/2011	General Fund	Operating Supplies	State Supply Company-ACH	Fire Station #2 Heating System Repai	187.52
0	11/09/2011	Recreation Fund	Operating Supplies	E and T Plastics-ACH	Snow Melt Plastic	240.65
0	11/09/2011	Recreation Fund	Operating Supplies	Suburban Ace Hardware-ACH	Drill Bit, Fasteners	19.53
0	11/09/2011	Golf Course	Operating Supplies	Home Depot- ACH	Light Bulbs, Plugs, Ballast	76.22
0	11/09/2011	Sanitary Sewer	Operating Supplies	Best Buy- ACH	Power Adapter, Laptop Bag	101.75
0	11/09/2011	General Fund	Operating Supplies	Nelsons Cheese & Deli-ACH	Cheese Tray	37.02
0	11/09/2011	License Center	Postage	Byerly's- ACH	Stamps	9.00
0	11/09/2011	Recreation Fund	Operating Supplies	Office Depot- ACH	Office Supplies	46.01
0	11/09/2011	General Fund	Recognition Program	Lexington Floral- ACH	Flowers for Ken Solberg Service	85.59
0	11/09/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	Cord, Bulbs	33.52
0	11/09/2011	General Fund	Operating Supplies	Target- ACH	VHS's	67.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/09/2011	General Fund	Conferences	Arrowwood Resort-ACH	Conference Lodging	173.13
0	11/09/2011	Storm Drainage	Operating Supplies	Brock White -ACH	Mortar	97.83
0	11/09/2011	General Fund	Conferences	Craguns Lodge - ACH	Conference Lodging	220.00
0	11/09/2011	General Fund	Training	Taco Bell-ACH	Lunch During Excel Training	13.03
0	11/09/2011	General Fund	Operating Supplies City Garage	Menards-ACH	Stationary Photo Con	8.55
0	11/09/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Liquid Nails	10.57
0	11/09/2011	License Center	Office Supplies	Office Depot- ACH	Office Supplies	76.12
0	11/09/2011	License Center	Office Supplies	Target- ACH	Office Supplies	29.17
0	11/09/2011	Recreation Fund	Operating Supplies	Fittings Supply-ACH	Grease Fittings	27.07
0	11/09/2011	Recreation Fund	Use Tax Payable	Fittings Supply-ACH	Sales/Use Tax	-1.74
Check Total:						8,765.28
0	11/10/2011	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	24.42
0	11/10/2011	Recreation Fund	Transportation	Rick Schultz	Mileage Reimbursement	256.97
0	11/10/2011	Recreation Fund	Professional Services	Ariel Parry	Assistant Dance Instructor	39.00
0	11/10/2011	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Oct 2011	250.00
0	11/10/2011	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Expense Reimbursement	9.00
0	11/10/2011	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Expense Reimbursement	79.00
0	11/10/2011	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Expense Reimbursement	1.07
0	11/10/2011	Community Development	Professional Services	Thomas Paschke	Variance Board Boxed Dinners Reiml	47.94
0	11/10/2011	Community Development	Electrical Inspections	Tokle Inspections, Inc.	October Electrical Inspections	6,122.00
0	11/10/2011	License Center	Rental	Gaughan Properties	Motor Vehicle Rent	4,585.56
0	11/10/2011	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	306.00
0	11/10/2011	General Fund	Vehicle Supplies	Midway Ford Co	Vehicle Parts	51.54
0	11/10/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies-Credit	-213.03
0	11/10/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	138.66
0	11/10/2011	Recreation Improvements	Bleacher Pads	Linder's Greenhouse, Inc.	Ulmus Discovery #10	76.94
0	11/10/2011	General Fund	Contract Maintenance	Alex Air Apparatus, Inc.	Fill Station Knob Repair	73.38
0	11/10/2011	General Fund	Vehicle Supplies	Napa Auto Parts	Coupler	23.97
0	11/10/2011	General Fund	Vehicle Supplies	MacQueen Equipment	Fender Mount	238.22
0	11/10/2011	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	366.91
0	11/10/2011	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,127.50
0	11/10/2011	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,072.50
0	11/10/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	111.13
0	11/10/2011	General Fund	Contract Maintenance	Metro Fire	SCBA Flow Test	3,231.06
0	11/10/2011	General Fund	Motor Fuel	Yocum Oil	Fuel	10,884.40
0	11/10/2011	Recreation Fund	Utilities	Xcel Energy	Nature Center	409.85
0	11/10/2011	General Fund	Utilities	Xcel Energy	Traffic Signal	353.49
0	11/10/2011	License Center	Utilities	Xcel Energy	Motor Vehicle	497.37
0	11/10/2011	General Fund	Utilities	Xcel Energy	Street Lights	50.16
0	11/10/2011	General Fund	Utilities	Xcel Energy	Street Lights	76.46
0	11/10/2011	P & R Contract Maintenance	Operating Supplies	Davis Lock & Safe Inc	T-Bolt, Thermostat Key	40.61
0	11/10/2011	General Fund	Operating Supplies City Garage	Davis Lock & Safe Inc	Keys	9.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/10/2011	P & R Contract Maintenance	Vehicle Supplies	MTI Distributing, Inc.	Bracket	103.84
0	11/10/2011	General Fund	Operating Supplies	Metal Supermarkets	HTRT2112083	11.22
0	11/10/2011	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	45,429.48
0	11/10/2011	General Fund	Op Supplies - City Hall	Grainger Inc	Lamps	218.41
0	11/10/2011	General Fund	Op Supplies - City Hall	Eagle Clan, Inc	Cleaning Supplies, Toilet Tissue	192.03
0	11/10/2011	General Fund	Vehicle Supplies	CCP Industries Inc	HD R/W 10X12 Refill	432.08
0	11/10/2011	General Fund	Vehicle Supplies	Fastenal Company Inc.	Vehicle Supplies	198.71
Check Total:						76,927.47
0	11/10/2011	Recreation Fund	Miscellaneous	Chanhassen Dinner-ACH	PC Receipt Turned In	-100.00
0	11/10/2011	Recreation Fund	Professional Services	Chanhassen Dinner-ACH	Adult Trips	100.00
Check Total:						0.00
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	70.54
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	639.70
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	134.66
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	144.28
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	131.85
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	74.31
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	74.31
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	154.90
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	74.31
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	154.90
64598	11/10/2011	General Fund	Clothing	Aspen Mills Inc.	Fire Uniform Supplies	154.90
Check Total:						1,808.66
64599	11/10/2011	General Fund	Employee Recognition	B-Dale Club	Recognition Event	600.00
Check Total:						600.00
64600	11/10/2011	Water Fund	Accounts Payable	MARZEN BALSHEH	Refund Check	32.85
Check Total:						32.85
64601	11/10/2011	Fire Station 2011	Professional Services	Bossardt Corporation	Construction Management Services	4,720.00
Check Total:						4,720.00
64602	11/10/2011	Water Fund	Accounts Payable	SARAH BOUDIN	Refund Check	22.65
Check Total:						22.65
64603	11/10/2011	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00
Check Total:						29.00
64604	11/10/2011	Recreation Fund	Professional Services	Bill Cagley	Halloween Program	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						200.00
64605	11/10/2011	Information Technology	Operating Supplies	CDW Government, Inc.	Temperance & Humidity Sensor	133.04
64605	11/10/2011	Information Technology	Operating Supplies	CDW Government, Inc.	Rack Monitor	390.95
Check Total:						523.99
64606	11/10/2011	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.40
64606	11/10/2011	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	8.80
64606	11/10/2011	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	8.80
64606	11/10/2011	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.40
Check Total:						78.40
64607	11/10/2011	General Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material	903.32
64607	11/10/2011	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material	1,247.50
Check Total:						2,150.82
64608	11/10/2011	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Rsvl Youth Hockey Bingo-October	2,415.42
Check Total:						2,415.42
64609	11/10/2011	Community Development	Training	Donald Salverda & Associates	Effective Management Books	77.91
Check Total:						77.91
64610	11/10/2011	Recreation Fund	Professional Services	Sharon Eaton	Preschool Instruction	225.00
Check Total:						225.00
64611	11/10/2011	Recreation Fund	Professional Services	Rachel Elias	Assistant Dance Instructor	24.00
Check Total:						24.00
64612	11/10/2011	Water Fund	Accounts Payable	TED ENGELKING	Refund Check	45.70
Check Total:						45.70
64613	11/10/2011	General Fund	Miscellaneous	Fed Ex Office	Office Services	96.42
64613	11/10/2011	General Fund	Printing	Fed Ex Office	Office Services	32.67
64613	11/10/2011	General Fund	Miscellaneous	Fed Ex Office	Office Services	0.94
Check Total:						130.03
64614	11/10/2011	Recreation Fund	Deposits - Arboretum Bricks	Friends of Roseville Parks	Holiday Home Tour Revenue Reimbu	270.00
Check Total:						270.00
64615	11/10/2011	Information Technology	Contract Maintenance	FWR Communication Networks	Optical Cross Connect	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	200.00
64616	11/10/2011	Sanitary Sewer	Accounts Payable	WALTER GAG	Refund Check	11.50
64616	11/10/2011	Water Fund	Accounts Payable	WALTER GAG	Refund Check	21.19
					Check Total:	32.69
64617	11/10/2011	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Tree Replacement	622.62
					Check Total:	622.62
64618	11/10/2011	Recreation Improvements	Amenities	Hedberg Aggregates, Inc.	Pea Gravel	543.64
					Check Total:	543.64
64619	11/10/2011	General Fund	Contract Maintenance	Image Trend Inc.	Bridge Support, Mobile Inspections	1,433.33
					Check Total:	1,433.33
64620	11/10/2011	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	44.00
					Check Total:	44.00
64621	11/10/2011	General Fund	Contract Maint. - City Hall	Jeff's S.O.S. Drain Cleaning, Corp.	Sewer Line Repair	535.00
					Check Total:	535.00
64622	11/10/2011	Water Fund	Accounts Payable	KELLER WILLIAMS REALTY	Refund Check	54.15
					Check Total:	54.15
64623	11/10/2011	Central Svcs Equip Revolving	Rental - Copier Machines	Konica Minolta	Copy & Lease Charges	4,487.08
					Check Total:	4,487.08
64624	11/10/2011	P & R Contract Maintenance	Operating Supplies	M/A Associates	Heavy Duty Liners	373.90
					Check Total:	373.90
64625	11/10/2011	Water Fund	Accounts Payable	ADAM MAIER	Refund Check	37.73
					Check Total:	37.73
64626	11/10/2011	Water Fund	Accounts Payable	ZACHERY MERNIN	Refund Check	26.05
					Check Total:	26.05
64627	11/10/2011	Recreation Fund	Professional Services	Michael Miller	Softball Umpires	4,927.00
					Check Total:	4,927.00
64628	11/10/2011	Water Fund	Accounts Payable	MS RELOCATION SERVICES	Refund Check	20.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						20.12
64629	11/10/2011	Municipal Jazz Band	Temporary Employees	Bob Nielsen	Concert Band Loading/Unloading	40.00
Check Total:						40.00
64630	11/10/2011	General Fund	Operating Supplies	North American Salt Co.	900 Ton Road Salt per MN State Bid	1,699.38
Check Total:						1,699.38
64631	11/10/2011	Water Fund	Hydrant Meter Deposits	North Valley, Inc.	Meter Deposit	1,100.00
64631	11/10/2011	Water Fund	Water - Roseville	North Valley, Inc.	Less Water Charges	-337.50
64631	11/10/2011	Water Fund	Miscellaneous Revenue	North Valley, Inc.	Less Meter Rental	-40.00
Check Total:						722.50
64632	11/10/2011	Storm Drainage	Operating Supplies	On Site Sanitation, Inc.	Regular Service	1.60
Check Total:						1.60
64633	11/10/2011	Recreation Fund	Professional Services	David Pelegrino	Youth Soccer Officiating	45.00
Check Total:						45.00
64634	11/10/2011	Housing & Redevelopment Agency	Advertising	Pro Print, Inc.	Welcome Pack Folders Printing	2,288.31
Check Total:						2,288.31
64635	11/10/2011	Recreation Fund	Professional Services	Rad Zoo	Halloween Program	405.00
Check Total:						405.00
64636	11/10/2011	Golf Course	Memberships & Subscriptions	Ramsey County	Annual Food License-Golf Course	474.00
Check Total:						474.00
64637	11/10/2011	TIF District #10-Can Am	Professional Services	Ramsey County Recorder	TIF Admin Building	427.67
64637	11/10/2011	T.I.F. District #12 (Arona)	Professional Services	Ramsey County Recorder	TIF Admin Building	1,805.62
64637	11/10/2011	T.I.F. District # 13	Professional Services	Ramsey County Recorder	TIF Admin Building	340.87
64637	11/10/2011	TIF District #17-Twin Lakes	Professional Services	Ramsey County Recorder	TIF Admin Building	833.64
64637	11/10/2011	TIF #18 Sienna Green	Professional Services	Ramsey County Recorder	TIF Admin Building	616.96
64637	11/10/2011	T.I.F. District # 11	Professional Services	Ramsey County Recorder	TIF Admin Building	768.54
Check Total:						4,793.30
64638	11/10/2011	Recreation Fund	Professional Services	Regents of the University of MN	Raptor Education Program	500.00
Check Total:						500.00
64639	11/10/2011	Water Fund	Accounts Payable	NADIA & YOUSEF SAAD	Refund Check	15.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
64640	11/10/2011	Recreation Fund	Professional Services	Carl Saarion	Check Total:	15.85
					Lacrosse Officiating	35.00
64641	11/10/2011	General Fund	Operating Supplies	Sam's Club	Check Total:	35.00
					Supplies	126.36
64642	11/10/2011	Water Fund	Accounts Payable	DENNIS SARSLOW	Check Total:	126.36
					Refund Check	16.96
64642	11/10/2011	Sanitary Sewer	Accounts Payable	DENNIS SARSLOW	Refund Check	9.10
64643	11/10/2011	P & R Contract Maintenance	Vehicle Supplies	Scharber & Sons	Check Total:	26.06
					Vehicle Supplies	60.17
64644	11/10/2011	Recreation Fund	Professional Services	Melissa Schuler	Check Total:	60.17
					Assistant Dance Instructor	63.00
64645	11/10/2011	General Fund	Contract Maintenance Vehicles	Suburban Tire Wholesale, Inc.	Check Total:	63.00
					Tire Service	152.03
64646	11/10/2011	Water Fund	Accounts Payable	TALBOT REALTY	Check Total:	152.03
					Refund Check	30.52
64647	11/10/2011	Water Fund	Accounts Payable	THE ANDERSON GROUP	Check Total:	30.52
					Refund Check	34.20
64648	11/10/2011	General Fund	Professional Services	Trans Union LLC	Check Total:	34.20
					Employment Credit Report	37.95
64649	11/10/2011	General Fund	Rental	Tri State Bobcat, Inc	Check Total:	37.95
					Streets Bobcat Skidsteer Loader upgr	2,565.00
64649	11/10/2011	General Fund	Rental	Tri State Bobcat, Inc	Streets Bobcat Skidsteer Loader upgr	641.25
64649	11/10/2011	Storm Drainage	Rental	Tri State Bobcat, Inc	Storm Bobcat Skidsteer Loader upgr	641.25
64649	11/10/2011	Water Fund	Rental	Tri State Bobcat, Inc	Water Bobcat Skidsteer Loader upgr	641.25
64649	11/10/2011	Sanitary Sewer	Rental	Tri State Bobcat, Inc	Sewer Bobcat Skidsteer Loader upgr	641.25
64650	11/10/2011	General Fund	Training	Twin Cities Transport & Recove	Check Total:	5,130.00
					Towing Service	600.00
64651	11/10/2011	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Check Total:	600.00
					Diseased and Hazard Tree Removal	1,474.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
64651	11/10/2011	General Fund	Contract Maintenance	Upper Cut Tree Service	Diseased and Hazard Tree Removal	414.14
					Check Total:	1,889.02
64652	11/10/2011	Recreation Fund	Petty Cash	US Bank	HS Hockey Starting Till Money	1,000.00
					Check Total:	1,000.00
64653	11/10/2011	General Fund	Vehicle Supplies	Valley National Gases	Acetylene	47.24
					Check Total:	47.24
64654	11/10/2011	Recreation Fund	Professional Services	Kristina Van Deusen	Assistant Dance Instructor	72.00
					Check Total:	72.00
					Report Total:	132,672.98

REQUEST FOR COUNCIL ACTION

Date: 11/21/11
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Award Bid for Waste Removal from City of Roseville Public Facilities

BACKGROUND

The waste removal contract with Nitti Sanitation Inc. our current vender for city facilities expires at the end of the year. The current contract was for two years. Staff recently advertised for a three year contract for these services. Specifications for waste removal service from City facilities from January 1, 2012, through December 31, 2014, were sent to licensed haulers in the City of Roseville. Bids were opened November 8, 2011.

The specifications require service at city hall, public works garage, fire stations, golf course, skating center, and four locations in Central Park. Haulers were asked to bid the total three year contract cost and a cubic yard cost for waste removal in excess of the amount described in the specifications, which averages less than 100 cubic yards per year.

DISCUSSION OF BIDS

The following three bids were received:

<u>Bidder</u>	<u>Cost for Three Year Service</u>	<u>Cost Per Cubic Yard</u>
Veolia Environmental Services	\$20,203.77	\$15.00
Nitti Sanitation Inc.	\$31,131.64	\$ 9.00
Waste Management	\$83,526.65	\$12.00

The base cost of the previous two year contract was \$19,440.00. The new three year base cost is \$20,203.77. The new monthly base cost will be \$561.00 per month compared to the existing base cost of \$810.00 per month. A reference check of the low bidder indicated Veolia Environmental Services to be a responsible firm.

FINANCIAL IMPACTS

The funding for waste removal is included in departmental budgets. The low bid results in a decrease of approximately 30% of the monthly cost for waste removal from city facilities.

STAFF RECOMMENDATION

Staff recommends that the waste removal bid be awarded to Veolia Environmental Services for bid amount of \$20,203.77.

REQUESTED COUNCIL ACTION

Motion awarding the bid for waste removal from City of Roseville public facilities for the period January 1, 2012 through December 31, 2014 to Veolia Environmental Services for the base bid amount

32 of \$20,203.77 and \$15.00 per cubic yard for waste in excess of the amount described in the
33 specifications.

Prepared by: Patrick Dolan, Public Works Supervisor

REQUEST FOR COUNCIL ACTION

Date: 11/21/11
Item No.: 7.C

Department Approval

Timothy O'Neill

City Manager Approval

W. J. Mahinen

Item Description: Part-time Firefighter PERA Resolution

BACKGROUND

The City of Roseville has established that effective June 13, 2011 all newly hired firefighters will be offered the retirement benefit plan "Part-time PERA". In accordance with requirements of the Public Employees Police and Fire plan a Council resolution including employee name and employee number must be approved for each non-fulltime firefighter requested to enter the plan. Therefore the Fire Department is requesting approval of the associated resolution.

FINANCIAL IMPACTS

The City will contribute the required "city contribution" amount as defined by PERA for the firefighter pension plan.

STAFF RECOMMENDATION

Staff recommends Council adopt the associated resolution providing Part-time PERA pension benefits.

REQUESTED COUNCIL ACTION

Adoption of Resolution requesting part-time firefighter Cory Burton #50270, be accepted as a member of the Public Employees Police and Fire plan effective the date of the employee's initial Police and fire Plan salary deduction by the City of Roseville.

Prepared by: Timothy O'Neill

Attachment: A. Resolution

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the ____th day of _____, 2011 , at 6:00 p.m.

The following members were present:

and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

Part-Time Firefighter PERA Declaration for Cory Burton

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for a non-full-time fire fighter provided the fire service position regularly engages the employee in the hazards of fire fighting as an employee of a designated fire department.

BE IT RESOLVED that the Roseville City Council, of The City of Roseville, Minnesota hereby declares that the position of Part-time Firefighter, currently held by Cory Burton #50270, for primary services provided, that of a firefighter engaged in the hazards of fire fighting.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of the employee’s initial Police and Fire Plan salary deduction by the governmental subdivision.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon a vote being taken thereon, the following voted in favor thereof: , and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

46
47 *Resolution: Part-time Firefighter PERA Declaration*
48
49

50 STATE OF MINNESOTA)
51) ss
52 COUNTY OF RAMSEY)
53
54

55 I, the undersigned, being the duly qualified City Manager of the City of Roseville,
56 County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared
57 the attached and foregoing extract of minutes of a regular meeting of said City Council
58 held on the 21st day of November, 2011 with the original thereof on file in my office.
59

60 WITNESS MY HAND officially as such Manager this 21st day of November, 2011.
61
62
63

64 _____
65 William J. Malinen, City Manager
66
67

68 (Seal)
69
70

REQUEST FOR COUNCIL ACTION

DATE: 11/21/2011

ITEM NO: 7 . d

Department Approval



City Manager Approval



Item Description: Request by MN State Fair for renewed approval of 10 temporary park and ride facilities as an **interim use** at 2025 Skillman Ave., 2131 Fairview Ave., 1310 Co Rd B2, 965 Larpenteur Ave., 1240 Co Rd B2, 2865 Hamline Ave., 1660 Co Rd B, 2120 Lexington Ave., 1524 Co Rd C2, and 2048 Hamline Ave. (PF07-017)

1.0 REQUESTED ACTION

The Minnesota State Fair's request for renewed approval temporary park and ride facilities as INTERIM USES has been reduced to nine locations, now excluding the Bethany Baptist Church location at 2025 Skillman Ave., 2131 Fairview Ave., 1310 Co Rd B2, 965 Larpenteur Ave., 1240 Co Rd B2, 2865 Hamline Ave., 1660 Co Rd B, 2120 Lexington Ave., 1524 Co Rd C2, and 2048 Hamline Ave. pursuant to §1009.03 (Interim Uses) of the City Code.

Project Review History

- Application submitted and determined complete: October 17, 2011
- Sixty-day application review deadline: December 16, 2011
- Planning Commission recommendation (6-0 to approve): November 2, 2011
- Project report prepared: November 16, 2011
- Anticipated City Council action: November 21, 2011

2.0 SUMMARY OF RECOMMENDATION

The Planning Division concurs with the recommendation of the Planning Commission to approve the proposed INTERIM USE, subject to certain conditions; see Section 7 of this report for detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution approving the proposed INTERIM USE, pursuant to §1009.03 (Interim Uses) of the City Code, subject to conditions; see Section 8 of this report for detailed action.

4.0 BACKGROUND

4.1 Prior to issuance of the first interim use permit in 2002, the Minnesota State Fair (MSF) had operated park and ride facilities at certain sites in Roseville for many years. Then, in 2001, City staff received complaints related to one of the sites which prompted a review of the situation and the determination that the facilities should be regulated as interim uses. The approvals have been valid for 5-year periods, with a couple of intermediate approvals of additional sites along the way. The most recent interim use permit (as it was still called at the time) expired at the end of September 2011, and MSF is applying for renewed approval for the next 5 years.

4.2 Each of the nine park and ride locations subject to regulation as an INTERIM USE is either a church or a school property, and is zoned Institutional (INST) District. Park and ride lots are allowed as *conditional* uses in the INST District if it is to be the main, principal use of a property. Since MSF only operates the identified lots during the 12 days of the annual state fair, these facilities are temporary in nature, and the INTERIM USE process is still the appropriate tool for regulating them.

4.3 Park and ride facilities are operated by MSF in other locations in Roseville, in addition to the nine institutionally-zoned sites but, because those locations are at places like shopping centers—where park and ride lots are permitted uses—they don't require any special approvals.

5.0 REVIEW OF INTERIM USE APPLICATION

Section 1009.03 of the City Code establishes the regulations pertaining to INTERIM USES.

5.1 The purpose statement for this section indicates that: *Certain land uses might not be consistent with the land uses designated in the Comprehensive Land Use Plan, and they might also fail to meet all of the zoning standards established for the district within which they are proposed; some such land uses may, however, be acceptable or even beneficial if reviewed and provisionally approved for a limited period of time. The purpose of the interim use review process is to allow the approval of interim uses on a case-by-case basis; approved interim uses shall have a definite end date and may be subject to specific conditions considered reasonable and/or necessary for the protection of the public health, safety, and general welfare.*

5.2 An applicant seeking approval an INTERIM USE is required to hold an open house meeting to inform the surrounding property owners and other interested attendees of the proposal, to answer questions, and to solicit feedback. The open house was held on October 10, 2011; the summary of the open house meeting provided by the applicant is included with this staff report as Attachment B. It's worth noting that the majority of the comments are very positive, with some folks interested in limiting overflow parking to one side of a given street; the only truly unsupportive comments pertained specifically to the facility at Bethany Baptist Church, and that church has decided not to continue participating in the park and ride program. Information about the bus routes park and ride sites is included with this report as Attachment C.

5.3 It should be noted that Planning Division staff, mainly the City Planner, has annually monitored each park and ride lot since 2000. In 2002, the Planning Division was required by the City Council to review each site a number of times and provide a report to the

Council regarding the inspections and whether any complaints were received. The report found all sites to be in compliance with the stated conditions and the Planning Division only received calls regarding overflow parking and parking in front of mail boxes. Concerns from residents have decreased over the years, but the City still does receive occasional calls and emails regarding park and ride lots.

5.4 During the review of the application, the Development Review Committee (DRC) had only one issue that was presented to the group, which was that the buses that are loading/unloading at the St. Michael's Lutheran Church site should do so off of County Road B—that is, at a location either on the church premises or along one of the three local roads that surround the church. The feeling is that the park and ride facilities already increase traffic levels, and buses stationed in the County Road B right-of-way only add to the congestion and potential confusion.

5.5 Similar to past years, the City does receive a limited number of calls and emails regarding vehicles partially blocking driveways and mail boxes, or occasional noise-related issues. One particular issue that arose and that was discussed between the City Planner and Police Chief was instances of vehicles illegally parking at intersections. This situation can make maneuvering very difficult and obstruct site line. Since the initial INTERIM USE approval for the park and ride lots, the City has always monitored the situation and worked with the State Fair to resolve any issues that arise, with the exception of prohibiting overflow parking on City streets. That said, the City Planner and Police Chief believe that this situation needs to be monitored more closely in the coming years and if infractions (e.g., parking in front of driveways or mail boxes or too close to intersections and fire hydrants) continue to occur, additional measures such as no parking signs may be required at specific locations.

5.6 Regarding the concern of overflow parking, the notion of limiting street parking to one side of a street (or prohibiting on-street, overflow parking altogether) has been discussed in the past; while it seems like a reasonable suggestion, there isn't a practical way to enforce such a limitation. If fair-related parking is allowed only on one side of the street, it becomes difficult to determine whether vehicles parked on the other side of the street belong to fair-goers or to neighborhood homeowners or their guests. And if on-street parking is prohibited during the fair, the prohibition functionally translates as "you can't ride the bus if you don't park in the lot;" in this case it would become difficult to differentiate between nearby homeowners who walk to the site and other folks who may have driven and parked a few blocks away, putting neighborhood residents in the position of either having to drive to the site or being turned away with everyone else.

5.7 Section 1009.03D of the City Code specifies that three specific findings must be made in order to approve a proposed INTERIM USE:

- a. *The proposed use will not impose additional costs on the public if it is necessary for the public to take the property in the future.* This is generally intended to ensure that particular interim use will not make the site costly to clean up if the City were to acquire the property for some purpose in the future. In this case, the park and ride facility is a temporary intensification of the use of existing parking lots and Planning Division staff believes that the INTERIM USE would not have any negative effects to the properties involved that would not occur from the normal use of the parking lots over the long term.

- 110 **b.** *The proposed use will not create an excessive burden on parks, streets, and other*
111 *public facilities.* Overflow, on-street parking certainly does affect the streets
112 surrounding the park and ride facilities. Several people have commented on the
113 additional traffic and the inconvenience of people parking on the street—even, on
114 occasion, in front of their mailboxes—but the majority of these comments also
115 include a recognition that the short-term inconvenience is easy to tolerate because
116 of the great value of the park and ride facilities. Planning Division staff believes
117 that the preponderance of positive comments received about the park and ride
118 facilities is evidence that the INTERIM USES do not constitute an excessive burden
119 on streets, parks, or other facilities.
- 120 **c.** *The proposed use will not be injurious to the surrounding neighborhood or*
121 *otherwise harm the public health, safety, and general welfare.* In the many years
122 that the park and ride facilities have operated, Planning Division staff has
123 received no reports of health or safety issues; there was some discussion with
124 Police Department staff about preventing buses from staging in the County Road
125 B right-of-way but, in the end, no changes to bus staging locations were
126 recommended. Noise and trash are concerns and, based on the email
127 communications provided with this report, seem to have been problematic at one
128 location in particular. But the present application no longer includes the location
129 that was the source of the most unsupportive comments, and a series of conditions
130 of approval that have been refined over the years would help to ensure that the
131 other sites continue to operate in a way that the neighboring property owners find
132 acceptable.

133 **6.0 PUBLIC COMMENT**

- 134 **6.1** In addition to three phone calls from homeowners near as many of the sites, two who are
135 supportive and one who feels that on-street overflow parking should be prohibited,
136 Planning Division staff has received several emails, which are included with this report
137 as Attachment D.
- 138 **6.2** The duly-noticed public hearing for this application was held by the Planning
139 Commission on November 2, 2011; draft minutes of the public hearing are included with
140 this staff report as Attachment E. Two members of the public were present to comment
141 on the application, one of which was a volunteer and frequent patron of one of the park
142 and ride locations who was fully supportive of the renewed approval. The other speaker's
143 comments were also supportive of the park and ride service but provided additional detail
144 on the on-street parking dilemma; while the influx of vehicles parked on the street is an
145 annoyance, any constraint on the State Fair parking—by prohibiting on-street parking on
146 one or both sides of a street or by issuing parking permits to the homeowners and
147 allowing street parking by permit only—fails to solve the problem of scarce on-street
148 parking for guests of the neighborhood residents during the State Fair.

7.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 4 – 6 of this report, the Planning Division concurs with the recommendation of the Planning Commission to renew the approval of the annual state fair park and ride facilities as INTERIM USES for an additional 5 years, subject to the following conditions:

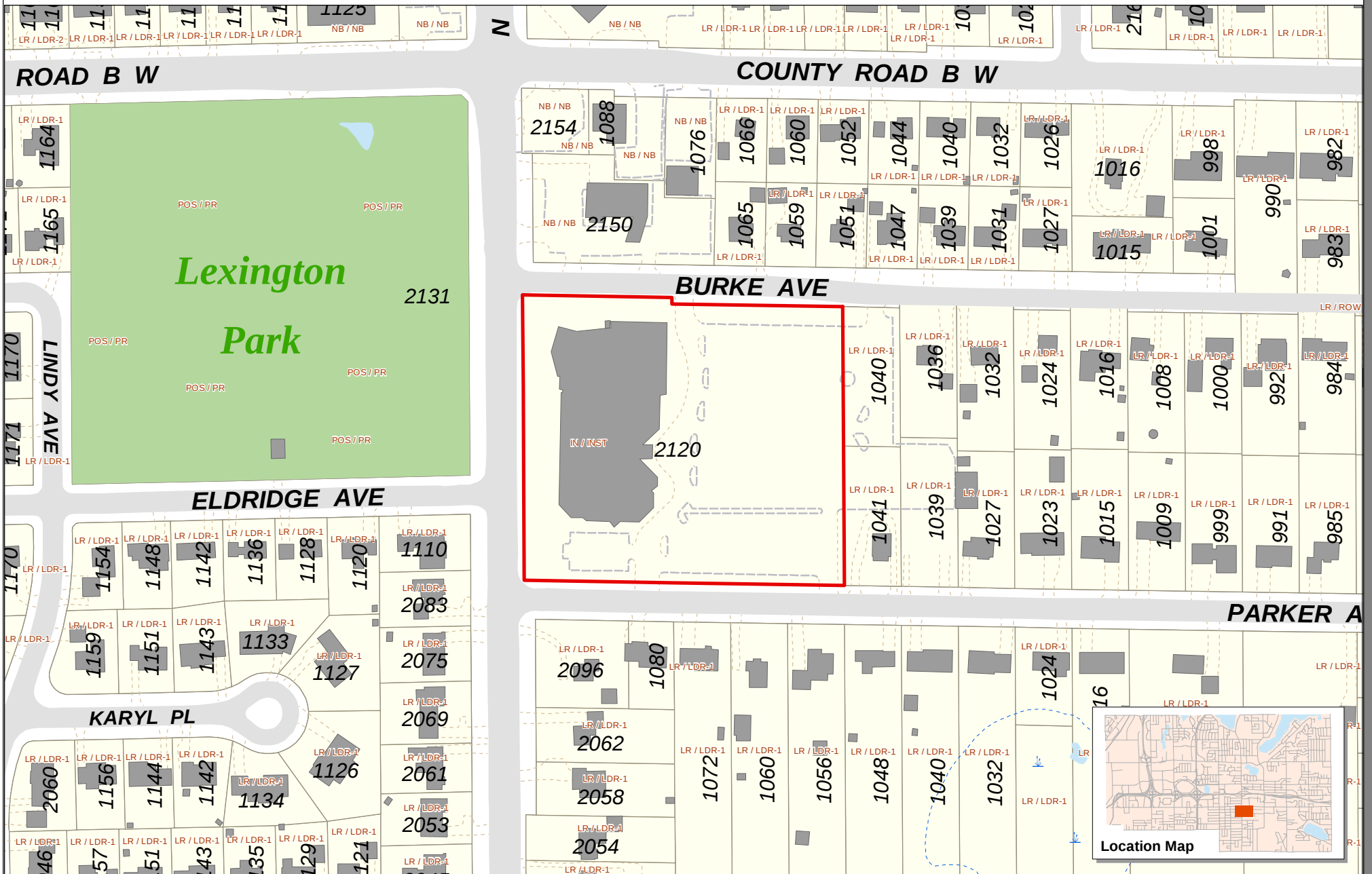
- a. Park and ride patrons and buses shall not be allowed to enter any of the park and ride locations before 7:00 a.m., and buses shall not unload patrons at any of the park and ride locations after midnight during the 12-day Minnesota State Fair;
- b. Bus traffic and loading/unloading locations shall substantially adhere to the preferred routes reviewed as part of the application and which are on file in the Community Development Department;
- c. Each site shall have a minimum of one portable restroom that is cleaned on a regular basis (every four days, at a minimum);
- d. Each site shall have trash containers appropriately placed throughout the site to encourage use, each trash container shall be emptied daily, and site staff shall collect trash at least once each day from along known on-street parking areas within 1 block of the site;
- e. Each site shall be monitored (i.e., walked by site staff) hourly between the hours of 7 a.m. and 7 p.m., and every half hour between the hours of 7 p.m. and midnight;
- f. Representatives of Minnesota State Fair and/or site staff shall work with Planning Division staff to create and locate signage for each site which directs patrons to and from parking lot entrances, distributes vehicle traffic as equitably and unobtrusively as practicable through residential streets, indicates when the lot is full, and provides information about who to contact to address problems that may arise;
- g. All signage on each site shall be kept visible while erected and shall be taken down daily;
- h. Community Development staff will administratively review park and ride locations, based on citizen complaints, to determine whether operational modifications are necessary and will work with site volunteers and Minnesota State Fair staff to resolve the issue;
- i. The City has the ability, should certain altercations, events, or issues arise, to discontinue the use of a lot if deemed necessary by the City Manager or his/her assignee;
- j. Each site shall have a certificate of insurance with the Minnesota Risk Management Division for liability; and
- k. The INTERIM USE approval shall expire at 11:59 p.m. of September 30, 2016.

187 **8.0 SUGGESTED ACTION**
188 **Adopt a resolution renewing the 5-year approval of the INTERIM USE** for Minnesota
189 State Fair to continue operating park and ride facilities at nine church and school
190 locations based on the comments and findings of Sections 4 – 6 and the recommendation
191 of Section 7 of this report and requiring representatives of the Minnesota State Fair
192 Foundation and each park and ride site to sign the resolution to acknowledge that each
193 has received, reviewed, and understood the terms and conditions of the approval and
194 agrees to abide by said terms and conditions prior to use of the corresponding site as an
195 approved park and ride facility.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments:	A: Area map	D: Public Comments
	B: Open house meeting summary	E: Draft 11/2/2011 public hearing minutes
	C: Routes and sites	F: Draft resolution

Attachment A: Planning File 07-017 (Calvary Baptist, 2120 Lexington Ave)



Prepared by:
Community Development Department
Printed: October 27, 2011

Site Location

Comp Plan / Zoning
Designations

Data Sources

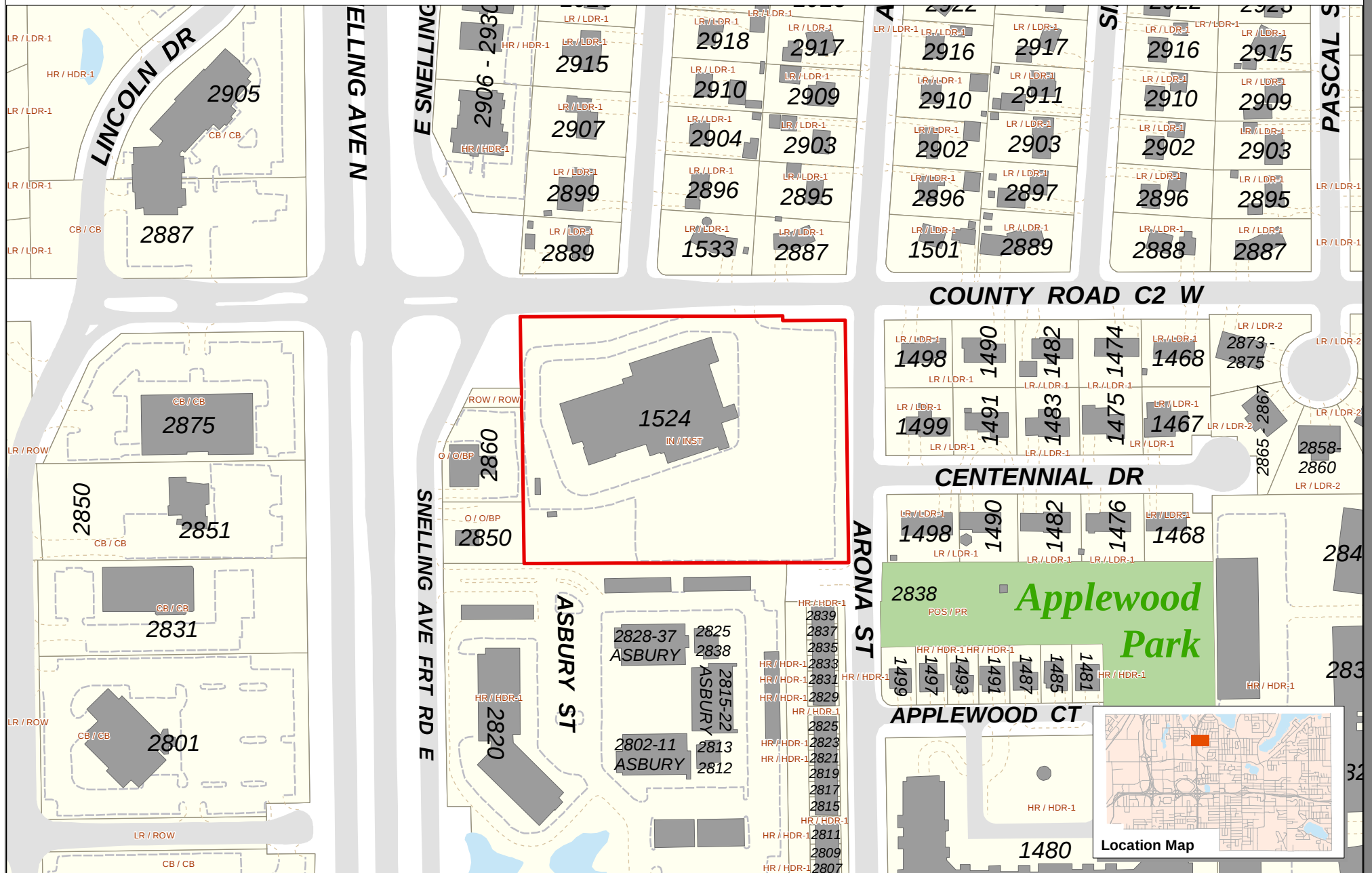
* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet
mapdoc: planning commission_location.mxd
Page 1 of 9

Attachment A: Planning File 07-017 (Centennial Methodist, 1524 County Rd C2)



Prepared by:
Community Development Department
Printed: October 27, 2011



Site Location

Comp Plan / Zoning
Designations
LR / R1

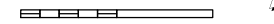
Data Sources

* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

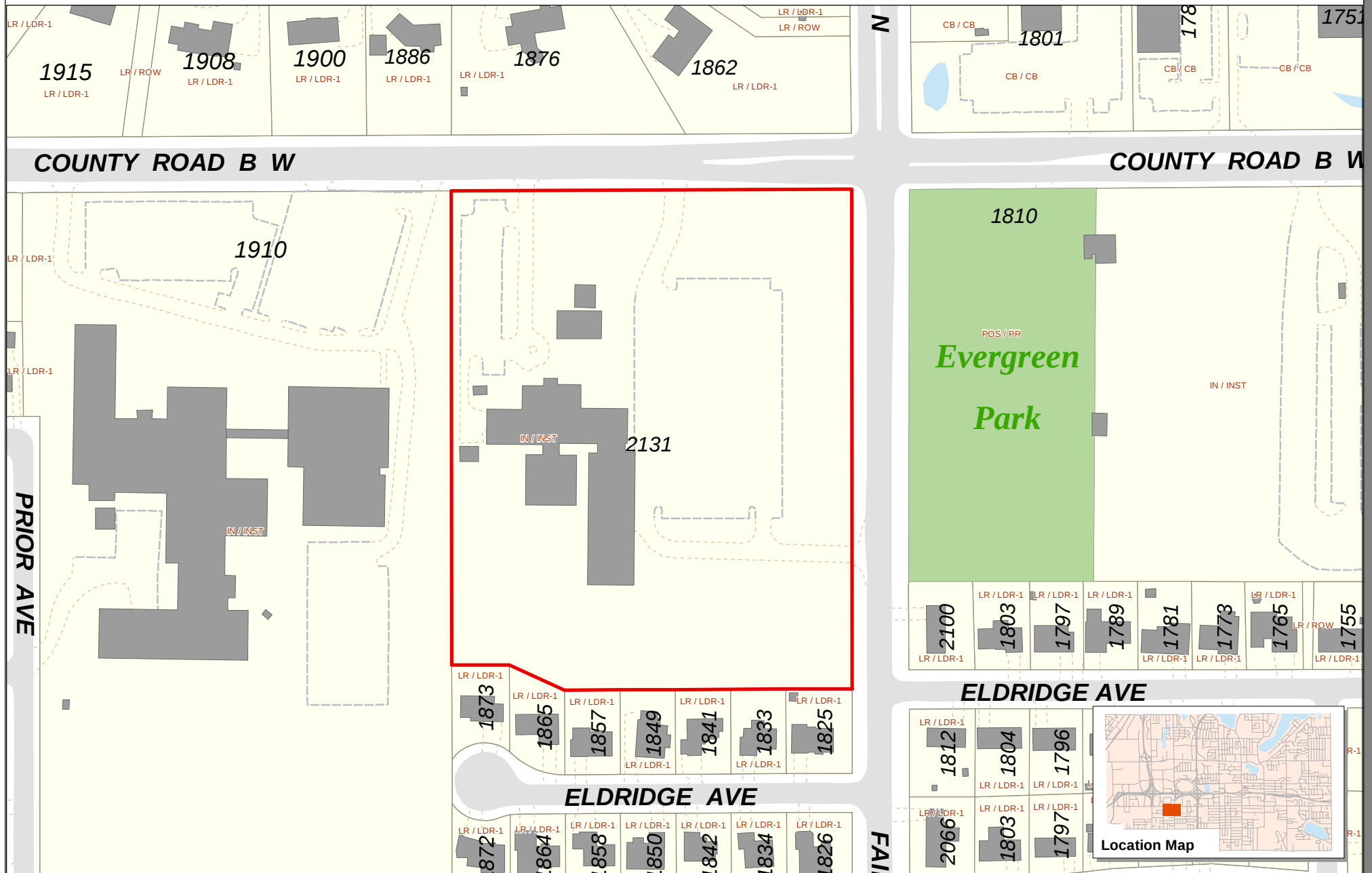
0 100 200 Feet



Page 2 of 9

mapdoc: planning commission_location.mxd

Attachment A: Planning File 07-017 (Corpus Christi, 2131 Fairview Ave)



Prepared by:
Community Development Department
Printed: October 27, 2011

Site Location

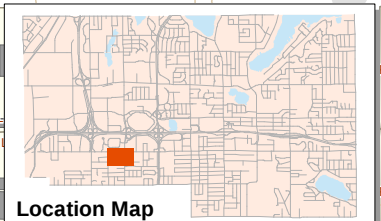
LR / R1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

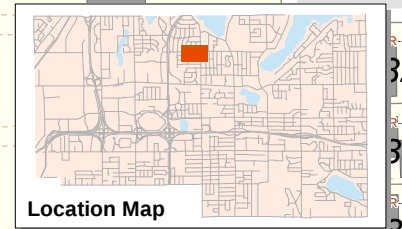
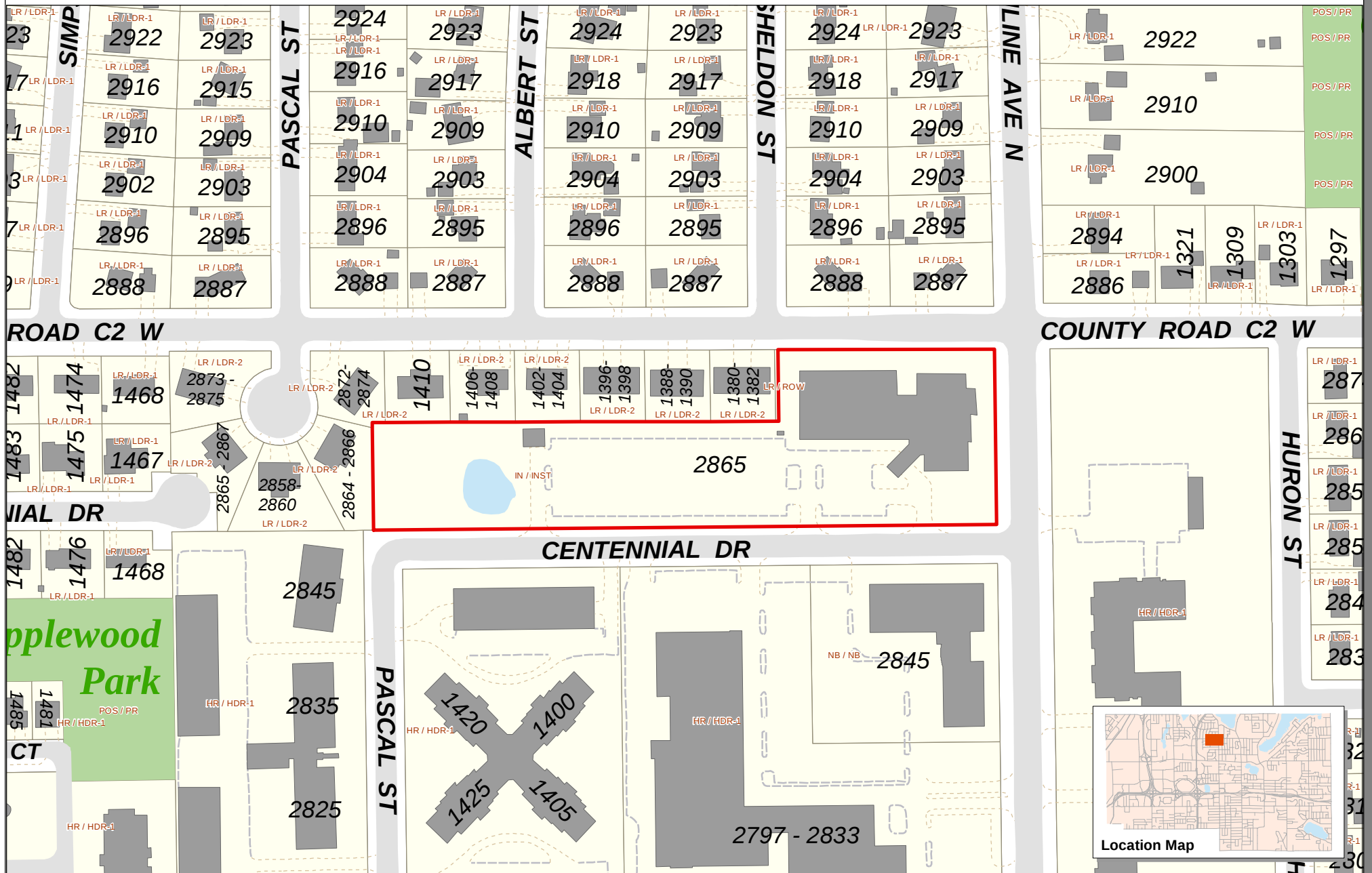
Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



0 100 200 Feet

Attachment A: Planning File 07-017 (Roseville Covenant, 2865 Hamline Ave)



Prepared by:
Community Development Department
Printed: October 27, 2011

Site Location

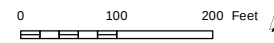
Comp Plan / Zoning
Designations

Data Sources

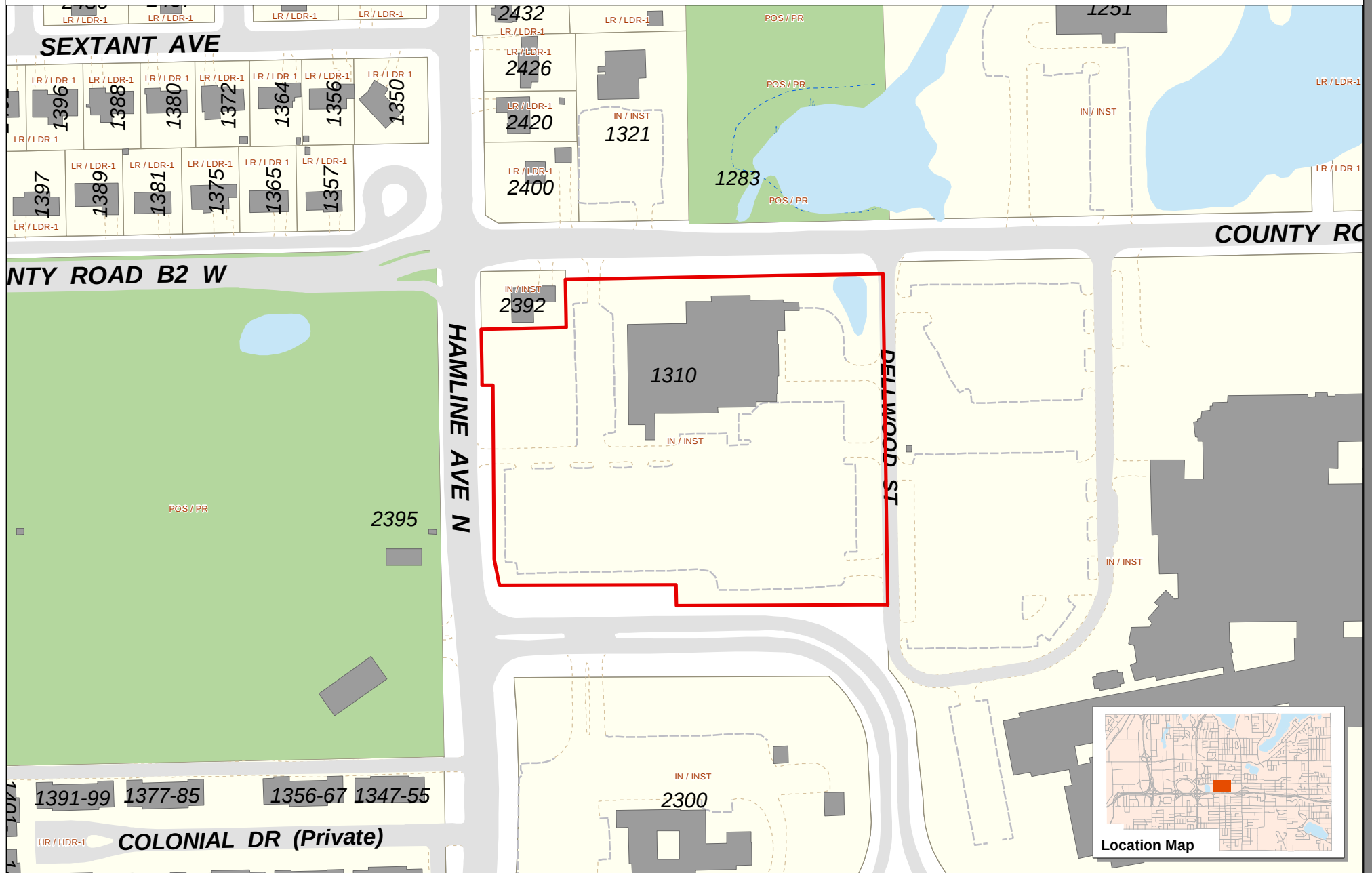
* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



Attachment A: Planning File 07-017 (Grace Church, 1310 County Rd B2)



Prepared by:
Community Development Department
Printed: October 27, 2011



Site Location

Comp Plan / Zoning
Designations
LR / R1

Data Sources

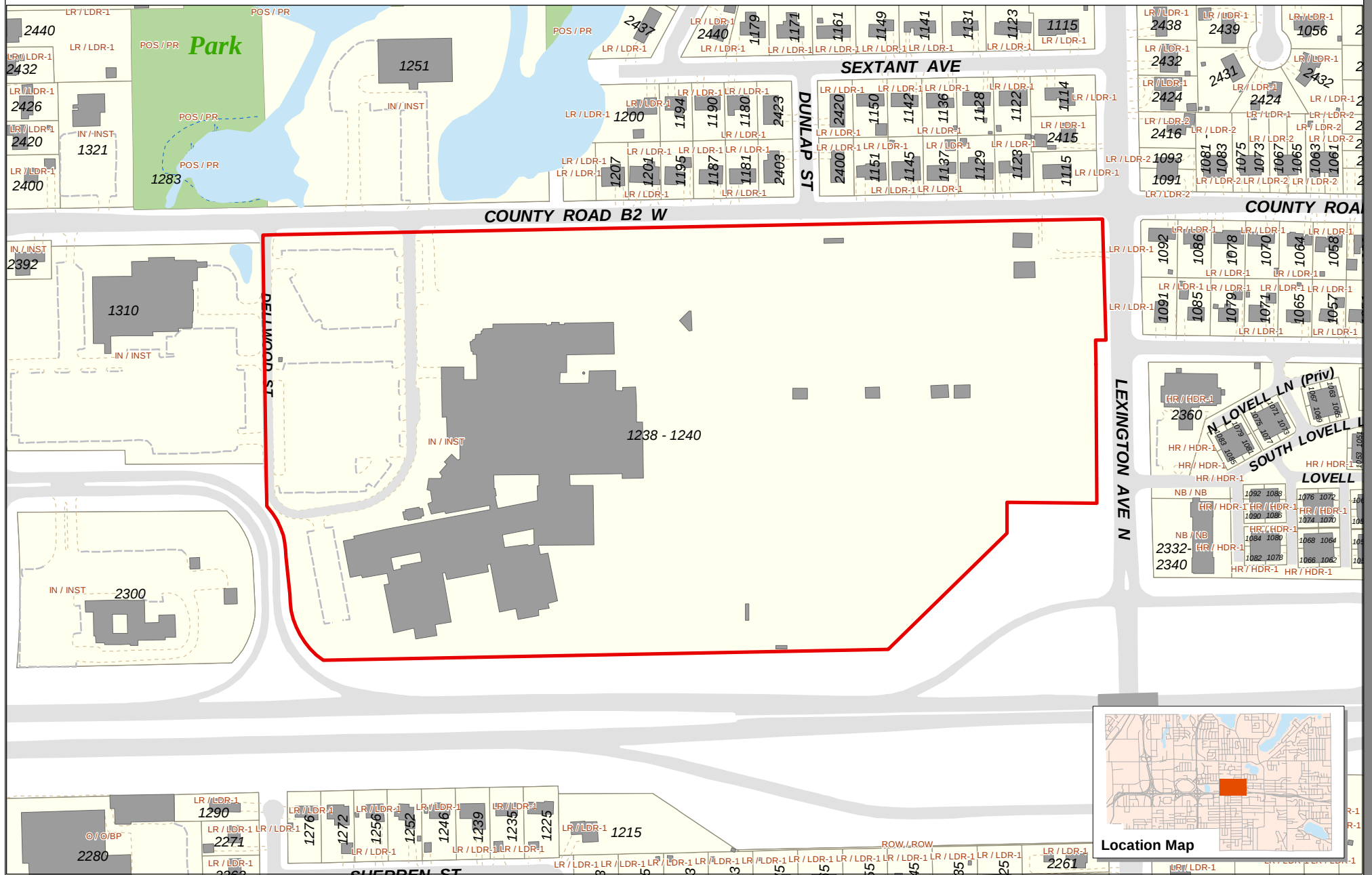
* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



Attachment A: Planning File 07-017 (Roseville High School, 1240 County Rd B2)



Prepared by:
Community Development Department
Printed: October 27, 2011

Site Location

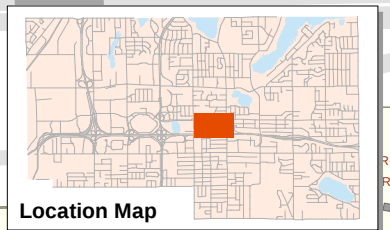
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

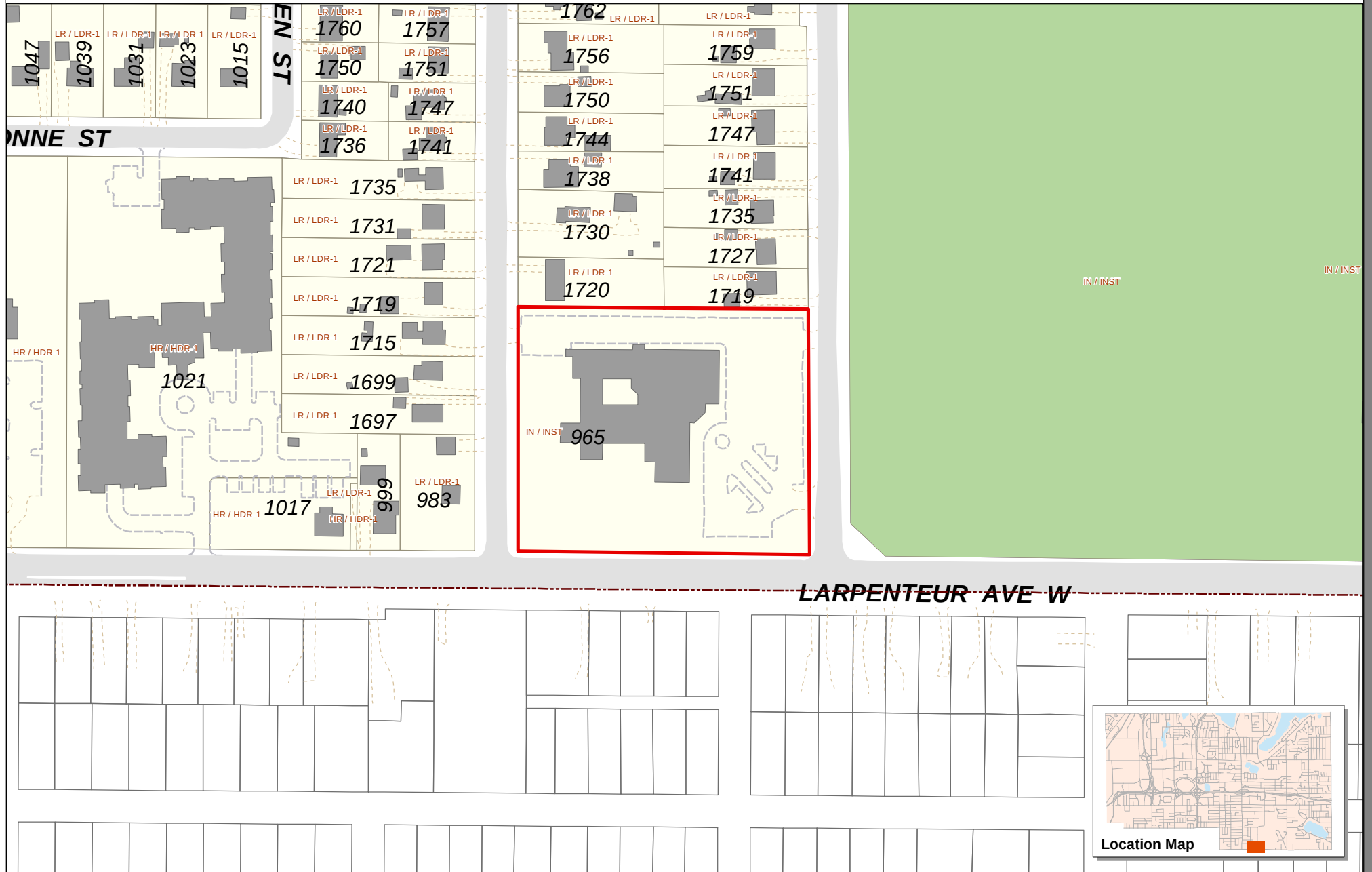


0 100 200 Feet

Page 6 of 9

mapdoc: planning commission_location.mxd

Attachment A: Planning File 07-017 (North Como, 965 Larpenteur Ave)



Prepared by:
Community Development Department
Printed: October 27, 2011



Site Location

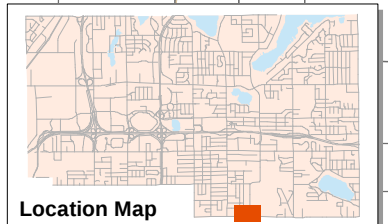
LR / R1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

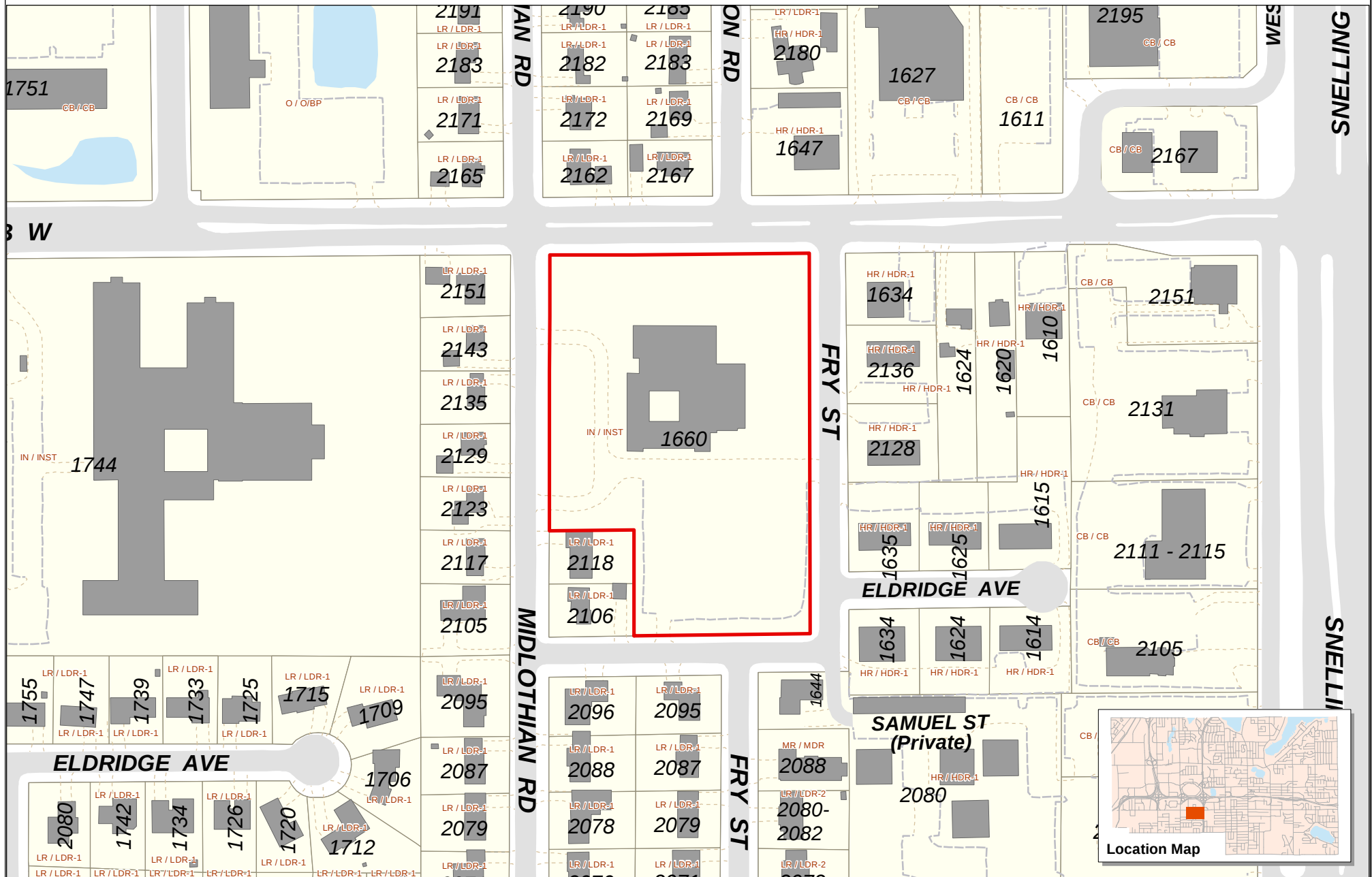
Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



0 100 200 Feet
mapdoc: planning_commission_location.mxd
Page 7 of 9

Attachment A: Planning File 07-017 (St. Michael's, 1660 County Rd B)



Prepared by:
Community Development Department
Printed: October 27, 2011

Site Location

Comp Plan / Zoning
Designations
LR / R1

Data Sources

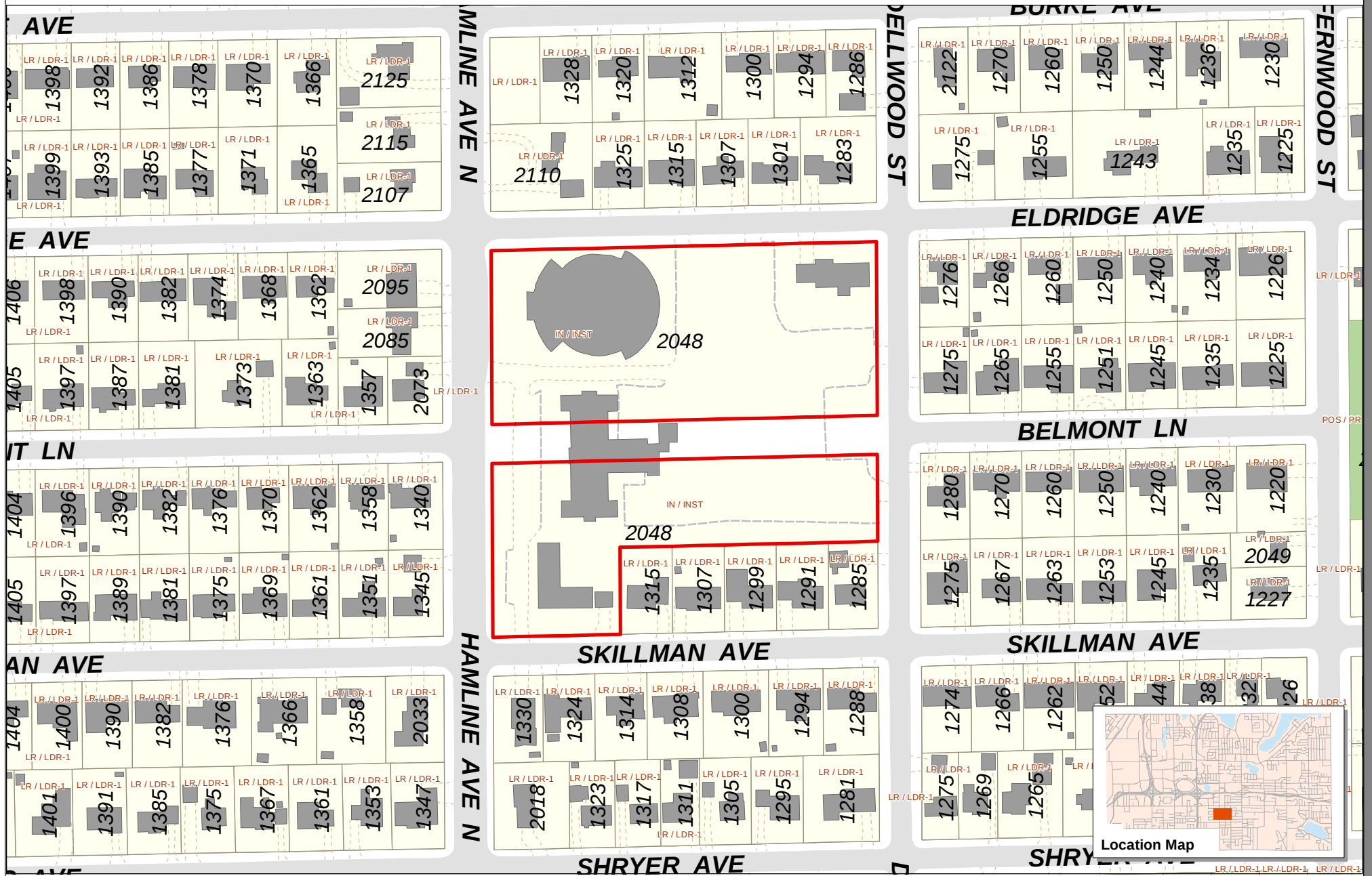
* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet
mapdoc: planning_commission_location.mxd
Page 8 of 9

Attachment A: Planning File 07-017 (St. Rose of Lima, 2048 Hamline Ave)



Prepared by:
Community Development Department
Printed: October 27, 2011

Site Location

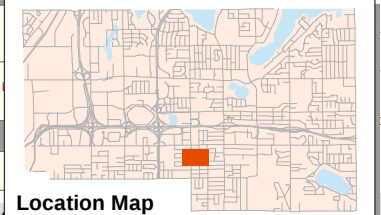
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



0 100 200 Feet



THE GREAT MINNESOTA GET-TOGETHER
TWELVE DAYS OF **FUN** ENDING LABOR DAY

To: Resident, City of Roseville

September 26, 2011

From: Steve Grans, Transportation Manager

Re: City of Roseville Interim Use Permits Park & Ride Lots

Locations: Bethany Baptist Church, Calvary Church, Centennial United Methodist Church, Church of Corpus Christi, Grace Church of Roseville, North Como Presbyterian Church, Roseville Area High School, Roseville Covenant Church, St. Michaels Lutheran Church, and St. Rose of Lima Catholic Church

There will be an Open House meeting for the renewal of the Interim Use Permits from the City of Roseville to the Minnesota State Fair Park & Ride division. This Open House will be held Monday, October 10, 2011 from 6:30 to 7:30 p.m. at the Minnesota State Fair Libby Conference Center. Enter the main gate at Snelling Ave and Midway Parkway. Turn left on Cosgrove (first street), the Libby Conference Center is the third building on the right (O'Gara's, Police Sub-Station, & Libby Conference Center).

The five (5) year Interim Use Permits from the City of Roseville for the above locations is due for renewal. This open house meeting is an important source of feedback from nearby property owners and is a required step in the process of seeking City approval for the proposed Interim Use Permits, and a summary of the comments and questions raised at the open house meeting will be submitted to the City as part of the formal application. This will be held before the City of Roseville Planning Commission meeting of Wednesday, November 2, 2011 and the City Council meeting on Monday, November 28, 2011.

Please feel free to contact me at steve.grans@mnstatefair.org or 651-288-4463 with your comments regarding the Interim Use Permits and the above Park & Ride sites either before or at the Open House meeting on October 10th.

Regards,

Steve Grans

Transportation Manager



**10/10/11 Interim Use Permit Open House**

Steve Grans to: Bryan Lloyd
 Cc: Thomas Paschke, Brian Hudalla
 Bcc: Steve Grans

10/11/11 10:35 AM

From: Steve Grans/MSF
 To: Bryan Lloyd <bryan.lloyd@ci.roseville.mn.us>
 Cc: Thomas Paschke <thomas.paschke@ci.roseville.mn.us>, Brian Hudalla/MSF@MSF
 Bcc: Steve Grans <steve.grans@mnstatefair.org>

10/10/11

The Open House for MN State Fair Park & Ride Interim Use Permit renewal was held last night from 6:30 to 7:30 P.M. at the Libby Conference Center located on the fairgrounds. Six (6) residents attended the Open House:

- | | | |
|---------------------|------------------------|------------|
| 1. Bert Wulf | 1480 Applewood Ct #204 | [REDACTED] |
| 2. Fran Van Heel | 2718 N Pascal | [REDACTED] |
| 3. Parviz Pouladian | 2030 Eldridge Ave W | [REDACTED] |
| 4. Alison Baker | 2030 Eldridge Ave W | [REDACTED] |
| 5. Kelly Knight | 2071 Midlothian Rd | [REDACTED] |
| 6. Thomas Kruzel | 1368 Eldridge Ave W | [REDACTED] |

The conference room was set up five (5) sections by bus route. Each section had aerials of the Park & Ride lot, bus routes, and drivers notes. Each section had a sign in sheet and room for comments.

Bus Route 4:
 Roseville Area High School
 Grace Church
 St Rose of Lima
 No written comments were made.

Bus Route 6:
 St Michaels Church
 MN. Dept. of Education
 Rosedale Professional
 Kelly Knight wrote Fantastic...Please Renew!

Bus Route 8:
 Thrivent Financial
 Centennial United
 Roseville Covenant
 Bert Wulf wrote over-flow parking on city streets affects cars driving down the street & congestion

Bus Route 12:
 Bethany Baptist Church
 Corpus Christi Church
 No written comments were made.

Bus Route 14:
 North Como Presbyterian Church
 Calvary Baptist Church
 No written comments were made.

There was discussion from Mr. Pouladian and Ms. Baker regarding Bethany Baptist. They both verbally stated what they said in their attached emails. Mr Kruzel brought up concerns regarding parking on both side of the residential street (Eldridge) that he lives on when St Rose of Lima lot becomes full.

I received phone calls from the following:

9/27/11 The Arendsee at 958 W. Larpenteur - Very good program.

9/27/11 Colleen Green at 1735 Chatsworth St N - Very good program.

9/28/11 Mr. K Smith who lives on Chatsworth - like the program, but when cars park in the neighborhood, should be parking only on one side of the street.

9/30/11 Margaret Sorenson gave no address, lives by Centennial United Methodist Church. Like the program and feels that the few cars that park in the neighbor far out way any issues.

10/4011 Ruth Herz gave no address, lives by Roseville Covenant and St Michaels, likes the program.



11 Interim Use Permit emails.doc

Note above emails I have received regarding renewal of the Interim Use Permit for Park & Ride lots.

Bottom line:

All emails, phone calls, and attendees at the Open House are in favor of renewal of the Park & Ride Interim Use Permit. In some cases residents would prefer an adjustment to residential streets close to the lots, so when the lots are full, there is only parking allowed on one side of the street. Pouladian and Baker are apposed to a renewal of Bethany Baptist as a Park & Ride lot (note their emails).

Any other questions, please let me know.

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: Steve Grans/MSF

To: "Parviz Pouladian" [REDACTED]

Dear Parviz Pouladian: 10/10/11 08:19AM

Thank you for taking the time to give me your comments regarding the renewal of the Interim Use Permit for our Park & Ride lots within the City of Roseville, especially Bethany Baptist Church. I will forward your comments, along with others to the City of Roseville.

Regards,

Steve Grans

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: "Parviz Pouladian" [REDACTED]
To: <steve.grans@mnstatefair.org>
Date: 10/10/11 01:43 PM
Subject: State Fair usage of Bethany Baptist Church's parking lot

Dear Mr. Grans;

I would like to express my very strong dismay in regard of the usage of Bethany Baptist Church in Roseville for the purpose of Park-N-Ride facility to The State Fair.

Traffic is already a big issue on Cleveland Avenue as well as the church itself. Bethany Baptist's parking lot is about 60 feet away from my house and my family room.

This issue has taken away the peace of our backyard and it has created a big rift between the church and its neighbors. As you are aware, buses come in and out of the parking lot every 10 to 15 minutes and their engines keep idling and that has been created a large amount of **"air pollution, noise pollution, garbage pollution, foot traffic in my backyard as well as my neighbors, break-ins to our sheds and cars in the parking lot, intoxicated persons urinating in the bushes in my backyard, foul language within earshot's of adults and children who reside in the area"**.

The list can go on and on. I would very strongly oppose the usage of the parking lot of Bethany Baptist Church in Roseville for State Fair Park-N-Ride facility.

Thanks for letting us know about the meeting tonight.

Parviz Pouladian
A neighbor of Bethany Baptist Church, Roseville

Dear Ms Baker: 10/10/11 01:19PM

Thank you for taking the time to give your comments regarding the renewal of the Interim Use Permit for Our Park & Ride lots within the City of Roseville, especially Bethany Baptist Church. I will forward your comments, along with others to the City of Roseville.

Regards,

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: Alison Baker [REDACTED]
To: steve.grans@mnstatefair.org
Cc: Parvizster [REDACTED], Alison Baker [REDACTED]
Date: 10/10/11 10:59 AM
Subject: Bethany Baptist Church State Fair Park and Ride

Dear Mr. Grans:

Thank you for mailing out notification of this evening's meeting to Roseville residents. I don't believe we were given the same notification five years ago, when the Park and Ride program began at Bethany Baptist Church; the opportunity to communicate my thoughts regarding this program is appreciated.

My family and I have lived in our home since 1996, and were initially quite pleased at the thought of having a church as a neighbor. Bethany's parking lot extends the full width of at least five neighbors' back yards (ours included), but until five or so years ago this had not presented problems. As the Twin Cities population has increased, corresponding traffic has also increased along Cleveland Avenue, Highway 36, and Highway 35. Traffic noise is a constant, as is parking lot noise from a youth academy held at Bethany during the school/work week.

Bethany's participation in the Park and Ride program has caused a loss of privacy and a decreased ability to enjoy the comfort of our neighborhood and our property. The buses run from morning until quite late in the evening during the fair's 10-day season. The buses leave their engines running, which means continuous noise from the diesel engines as well as continuous exposure to unhealthy and noxious fumes. Fair-goers can be quite inconsiderate, leaving trash, including dirty diapers and beverage containers, in their wake. Fair-goers have urinated in public in the parking lot; some are apparently intoxicated, and don't care how loud or how foul their language becomes. Headlights from the arriving and departing cars shine directly into our back yard and into our family room.

We have approached the church pastor and expressed our dissatisfaction with the parking arrangement. We were told that the church may not continue with the parking program, as it has caused damage to the surface of their parking lot. This past year we were pleased to learn that Bethany decided not to participate; however, the pastor seems to believe that neighbors appreciate the arrangement and had not yet made a decision to continue or discontinue its participation with the Park and Ride program.

In conclusion, I would like to stress that the State Fair parking arrangement at Bethany is a nuisance,

presenting both noise and air pollution concerns. It has affected our ability to enjoy the comfort of our home and our property. I would request that this program be discontinued at Bethany Baptist Church and that the five-year Interim Use Permit not be renewed.

Sincerely,

Alison Baker
2030 Eldridge Avenue West
Roseville, MN 55113
[REDACTED]

Dear M J Peterson, 10/10/11 11:07AM

Thank you for taking the time to give your comments and support of our renewal of the Interim Use Permit for our Park & Ride lots within the City of Roseville, especially Calvary Church. I will forward your comments, along with others to the City of Roseville.

Regards,

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: [REDACTED]
To: steve.grans@mnstatefair.org
Date: 10/09/11 02:14 PM
Subject: Park & Ride

Just a quick note to let you know we are totally in favor of the State Fair Park & Ride program. We live across the street from the Calvary Church lot and think it's great for all involved. The churches benefit, the fair benefits, and, most of the all, the fair patrons benefit.

We are hopeful that this program will be continued. During the years Park & Ride has operated in our neighborhood we have observed no problems - no noise, no trash, no bad behavior. We also enjoy the convenience for our selves.

M J Peterson
1039 Burke Ave
Roseville

Dear Ms Glick-Anderson, 10/07/11 08:30AM

Thank you for taking the time to give your comments and support of our renewal of the Interim Use Permit for our Park & Ride lots within the City of Roseville. I will forward your comments, along with others to the City of Roseville.

Regards,

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: Jeri Glick-Anderson
To: steve.grans@mnstatefair.org
Date: 10/06/11 09:18 PM
Subject: Interim use permits - Park & Ride

Dear Mr. Grans,

I am writing to give my support to the Park & Ride Lots/interim use permits from the City of Roseville. As neighbors to the State Fair, we appreciate this service. It makes it easy for us to leave our vehicles at home and get to the fair; it is a service to the city as it reduces traffic near and around the state fair; it is a service for those coming from near and far as it provides free and easy access to parking and low stress, highly efficient access to the fair. We appreciate that it is convenient, free, and that the buses run regularly. The bus system is also a green and efficient way to get a high number of people to the fair. The most obvious marker of the success of this service is that the lots seem to be full and the buses seem to be used almost constantly throughout the fair.

I will not be present at the October 10 open house but wish to express my strong support.

Sincerely,

Jeri Glick-Anderson

2081 Rosewood Ln S
Roseville, MN 55113

Ms Olson, 10/04/11 11:35AM

Thank you for taking the time to give your comments and support of our renewal of the Interim Use Permit for our park & Ride lots within the City of Roseville. I will forward your comments, along with others to the City of Roseville.

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: "Lavonne Olson" [REDACTED]
To: <steve.grans@mnstatefair.org>
Date: 10/03/11 02:57 PM
Subject: Re: State Fair Parking

Mr. Grans:

I am a Roseville resident very much in favor of the Park & Ride lots to transport people to and from the State Fair.

However, I find that when the lots are full, participants fill up the adjacent streets on both sides. On some streets, Arona & Centennial Drive, it is difficult to meet any traffic going in the opposite direction. Would it be a possibility to have parking on just one side during the State Fair? It would have to be posted.

Lavonne Olson, 1499 Centennial Drive, Roseville

Ms Marah, 10/03/11 08:38AM

Thank you for taking the time to give your comments and support for our renewal of the Interim Use Permit for our Park & Ride lots within the City of Roseville. I will forward your comments, along with others to the City of Roseville

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: "Marge MARAH"
To: <steve.grans@mnstatefair.org>
Date: 10/01/11 10:05 AM
Subject: Fair Parking

I live on Hamline across from one of the parking areas. Love the excitement that this event brings to my neighborhood.

Keep the buses.

Marge Marah
2800 Hamline Ave #322
Roseville, MN 55113

Ms Pestel, 10/03/11 08:35AM

Thank you for your comments and support of our renewal Interim Use Permit for the Park & Ride lots within the City of Roseville. I will forward your comments, along with others to the City of Roseville.

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: K Pestel <[REDACTED]>
To: <steve.grans@mnstatefair.org>
Date: 10/01/11 11:36 AM
Subject: Comments re: upcoming Roseville interim use permits for the park and ride lots

Hi, we won't be able to come to the open house but we wanted to send you our comments. We live directly across the street south of Calvary Baptist Church, and I use the regular MetroTransit park and ride at Grace Church to get to work.

In general, we are very supportive of the use of the lots for State Fair park and ride (although we ourselves actually bike to the fair if or when we go). We like that the churches and high school are sharing their space for the good of the community and helping to lessen congestion at the fairgrounds themselves. We have noticed that there isn't as much trash as you might expect (this year I think we had 2 state fair cups on our lawn and one wrapper) and the benefits outweigh the potential downsides.

At the Grace Church park and ride, my only complaint is that when our bus comes in the evening, they don't let us get out of the west exit (it's blocked with cones). I assume that is to keep others out and it is my normal exit route on my way to pick up our daughter from daycare, but it's a pretty small price to pay in the grand scheme of things.

We wanted to be sure you got some positive comments in case only people who are mad about it show up.

Thanks for the opportunity.

David and Keturah Pestel
1080 Parker Ave in Roseville (please don't add us to any mailing lists outside of notification for things like this)

Dan, 10/03/11 08:29AM

Thank you for your support of the renewal Interim Use Permit regarding our Park & Ride lots within the City of Roseville, particularly Bethany Baptist Church. I will forward your comments (email) to the City of Roseville.

Thanks again,

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: "Peterson, Dan" [redacted]
To: "steve.grans@mnstatefair.org" <steve.grans@mnstatefair.org>
Date: 10/02/11 09:52 AM
Subject: Park & Ride Lot
Steve,
I live at 1990 Skillman Ave W (Bethany Baptist Park & Ride). I support renewal of the permit.
Dan

Mr Meints, 09/30/11 07:57AM

Thank you for taking the time to give your comments regarding the Park & Ride location at North Como Presbyterian Church. I will forward your comments, along with others to the City of Roseville.

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: Glen A Meints
To: steve.grans@mnstatefair.org
Date: 09/29/11 11:10 PM
Subject: Roseville Park & Ride Lots

Steve:

I will not be able to attend the meeting on Oct 10, so I am providing the following comment.

I have worked for the state fair for a number of years and was quite happy when the North Como Presbyterian park & ride lot was added. I use it a minimum of 3 days each fair (both Sundays and Labor Day). I would like to see it continue.

Glen Meints

Ms Hamre, 09/29/11 10:35 AM

Thank you for taking the time to give your comments regarding the Park & Ride locations in Roseville and support of the Interim Use Permit. I will forward your comments, along with others to the City of Roseville.

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: anne hamre [REDACTED]
To: <steve.grans@mnstatefair.org>
Cc: Travis Bear [REDACTED]
Date: 09/29/11 10:11 AM
Subject: park and rides

Hello! We can't make it to the Oct. 10 meeting so wanted to send a note. We support the renewal of the Interim Use Permits. We live practically next door to Centennial UMC and it is very convenient to have the fair transpo neaby (plus the Roseville Covenant Church also handy). We haven't had any real problems. Once in a blue moon someone may park in front of our mailbox but overall, people are respectful.

Thanks much,

Anne Hamre and Jerry Hopkins
1491 Centennial Drive
Roseville MN 55113
[REDACTED]

Ms Henquinet, 09/29/11 08:25AM

Thank you for taking the time to give your comments regarding the Park & Ride location at the high school. I will forward your comments, along with others to the City of Roseville.

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: "Janet Henquinet" [redacted]
To: <steve.grans@mnstatefair.org>
Date: 09/28/11 09:07 AM
Subject: Open house-park and ride

Steve,

Just a quick note to tell you that I will not be attending the Oct. 10 open house re park and ride permits in Roseville.

I do support the park and ride lots as a community service even though they create more traffic for those 10 days of the fair.

I live across the street from the Roseville Area High School lot and traffic problems here have been somewhat alleviated by the recently enacted parking restrictions on the north side of County Road B2 between Hamline and Lexington. I do believe that both the city and the fair officials need to consider temporary restrictions whenever necessary to alleviate the burden on neighborhoods during the fair.

Regards,
Janet

Janet Henquinet, PhD
[redacted]

Peter and Susan Schadeegg, 09/29/11 08:20AM

Thank you for taking the time to give your comments regarding the Park & Ride locations in Roseville. I will forward your comments, along with others to the City of Roseville.

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: [REDACTED]
To: <steve.grans@mnstatefair.org>
Date: 09/28/11 09:33 PM
Subject: Interium Us Permits

Hi Steve,

We are unable to attend the open house meeting but would like to let you know that we think the Park and Ride sites are doing a great job.

We live at 2165 Cleveland Ave N, Roseville, MN 55113 and hope that the current sites are able to continue offering this service for the fair.

Any questions, call [REDACTED].

Thanks,

Peter and Susan Schadeegg

Dear Ms Kautt, 09/28/11 08:44 AM

Thank you for your comments regarding the renewal of the Interim Use Permit for the Minnesota State Fair Park & Ride lots, in particular Centennial United Methodist Church. I will see to it that your comments are pasted along to the City of Roseville.

Again, thank you,

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: Janet Kautt [REDACTED]
To: "steve.grans@mnstatefair.org" <steve.grans@mnstatefair.org>
Date: 09/27/11 06:22 PM
Subject: Park &ride

The parking at Centennial United Methodist Church is wonderful and convenient for many people.

We live on Asbury just three houses from the church. We can barely hear the buses and it's only weekdays. Overflow does park on our street but it's only for ten days out of the year and we don't mind at all.

Please continue using Centennial church for the Park and Ride during the State Fair.

Thank you

Ron and Jan Kautt
Roseville

Ms. Sager, 9/28/11 08:42 AM

Thank you for your comments regarding the renewal of the Interim Use Permit for the Minnesota State Fair Park & Ride lots, in particular North Como Presbyterian Church. I will see to it that your comments are passed along to the City of Roseville.

Again Thank You,

Steve

Steve Grans
Transportation Manager
Minnesota State Fair
651-288-4463 (office)
651-603-6814 (fax)
steve.grans@mnstatefair.org

From: Donna Sager
To: steve.grans@mnstatefair.org
Date: 09/27/11 07:48 PM
Subject: Park and Ride Permits

Mr. Steven Grans,

I live at 1727 Victoria Street N., Roseville, I am two houses from the Park and Ride lot located at North Como Presbyterian Church and live directly across the street from Roselawn Cemetery.

I must admit, I like the convenience of a close Park and Ride lot as I have attended the Minnesota State Fair for over 50 years with my kids and now my grandchildren. However, this year has been especially trying! Due to an unfortunate accident I had to re-sod my entire yard and also added an underground sprinkler system. Needless to say this is a very costly investment to my property! Every day of the Fair, cars are parked in front of my property. The cars fill up the Park and Ride lot at the church and then park on Victoria Street and people walk to the church lot to catch the bus. With cars parking on both sides of the street, people pull their cars off the street as much as possible and park on the grass. The street gets narrower with cars parked on both sides and there is a lot of foot traffic in the street (including families with small children, no sidewalks on Victoria Street) so it is dangerous to walk in the narrow street. With the cars parking on my grass, I had to put stakes in the ground at the edge of my property and string caution tape to keep cars off my new sod! Yes, next year my grass will not be brand new and better established however, tire marks from cars parked every day does kill the grass, not to mention the possible damage to the sprinkler heads near the street. I would much rather see parking on only ONE side the street, the Roselawn Cemetery side when the Park N Ride lot is full. The ground on the cemetery side of the street is flatter, the lilac hedge running the length of Victoria Street is set back from the street quite a bit, so there is a wider area for cars to pull in and get off the street. (Victoria side has a culvert running the length of the block and is quite

close to the street). Parking on the Roselawn Cemetery side of the street only, would make the street safer (foot traffic could walk on the non-parking side of the street and on coming traffic could see people easier) and the property of the homeowners on Victoria Street would be protected from damage.

Respectfully,
Donna Sager
1727 N. Victoria Street
Roseville, MN




Roseville High School
Grace Church
St. Rose of Lima Church
Bus Route 4
Midway Parkway



Lorenz Bus Service



Route # 4 notes

12 day shuttle route

Lots in order;

- **St Rose of Lima ~ 7 day lot ~ Weekdays but NO Labor Day ~ see exception below**
- **Roseville High School/Grace Church ~ Full 12 day lot schedule**

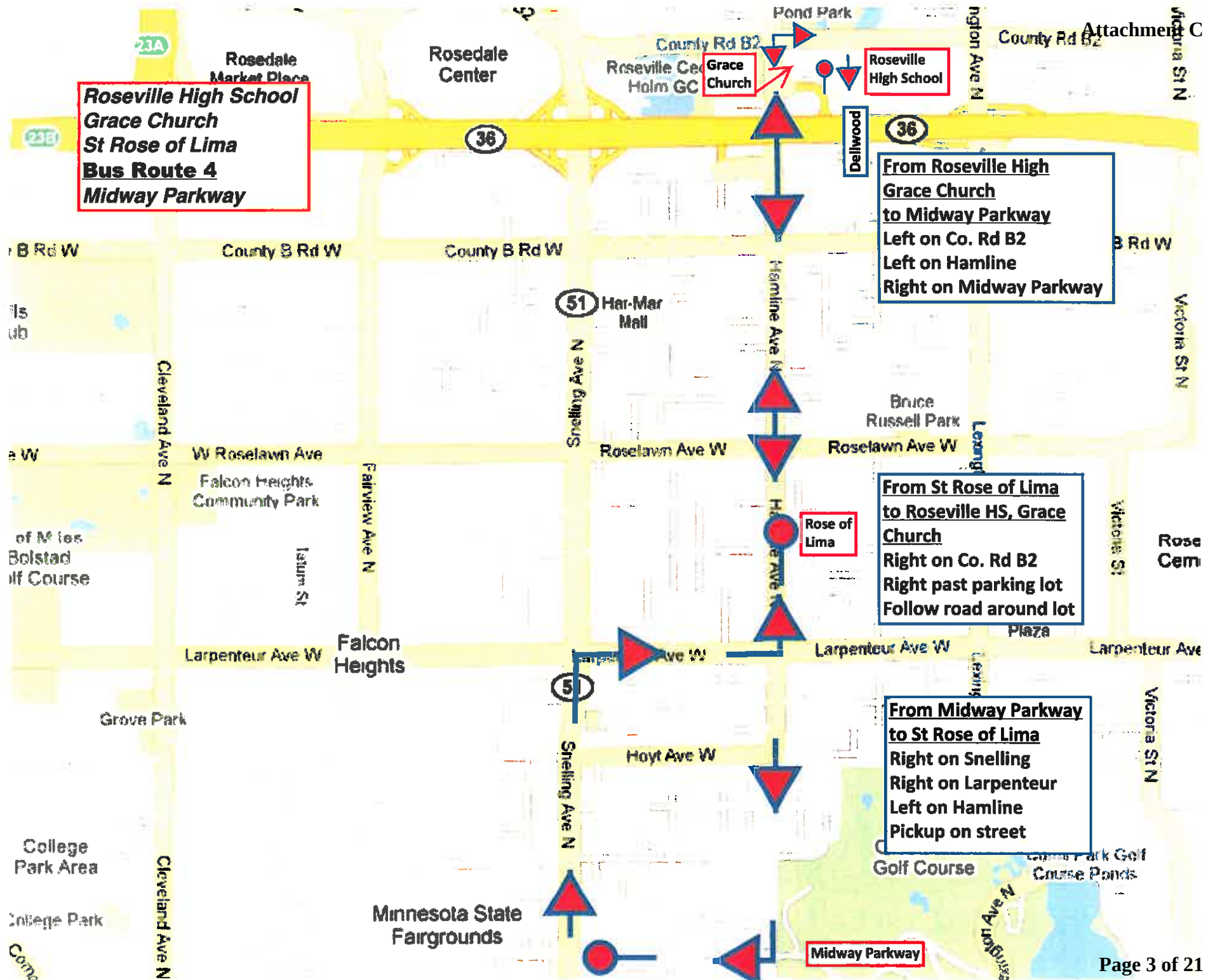
Large volume lot and will often fill on weekends.

Monday and Thursdays are also large volume because of Senior Days.

Exceptions within this route

- 1. The first bus starts this route at 7:30 am**
- 2. On weekdays, except Labor Day, this route starts at St Rose of Lima and then proceeds to Roseville High School.**
- 3. On weekends and Labor Day, this route starts only at Roseville High School.**

Portable toilets at Midway Parkway



Roseville High School
Grace Church
St Rose of Lima
Bus Route 4
Midway Parkway

From Roseville High
Grace Church
to Midway Parkway
Left on Co. Rd B2
Left on Hamline
Right on Midway Parkway

From St Rose of Lima
to Roseville HS, Grace
Church
Right on Co. Rd B2
Right past parking lot
Follow road around lot

From Midway Parkway
to St Rose of Lima
Right on Snelling
Right on Larpenteur
Left on Hamline
Pickup on street

Midway Parkway







**St. Michaels Church
MN. Dept. of Education
Rosedale Professional
Bus Route 6
Midway Parkway**



Lorenz Bus Service



Route # 6 notes

12 day shuttle route

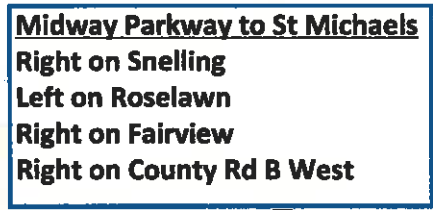
Lots in order;

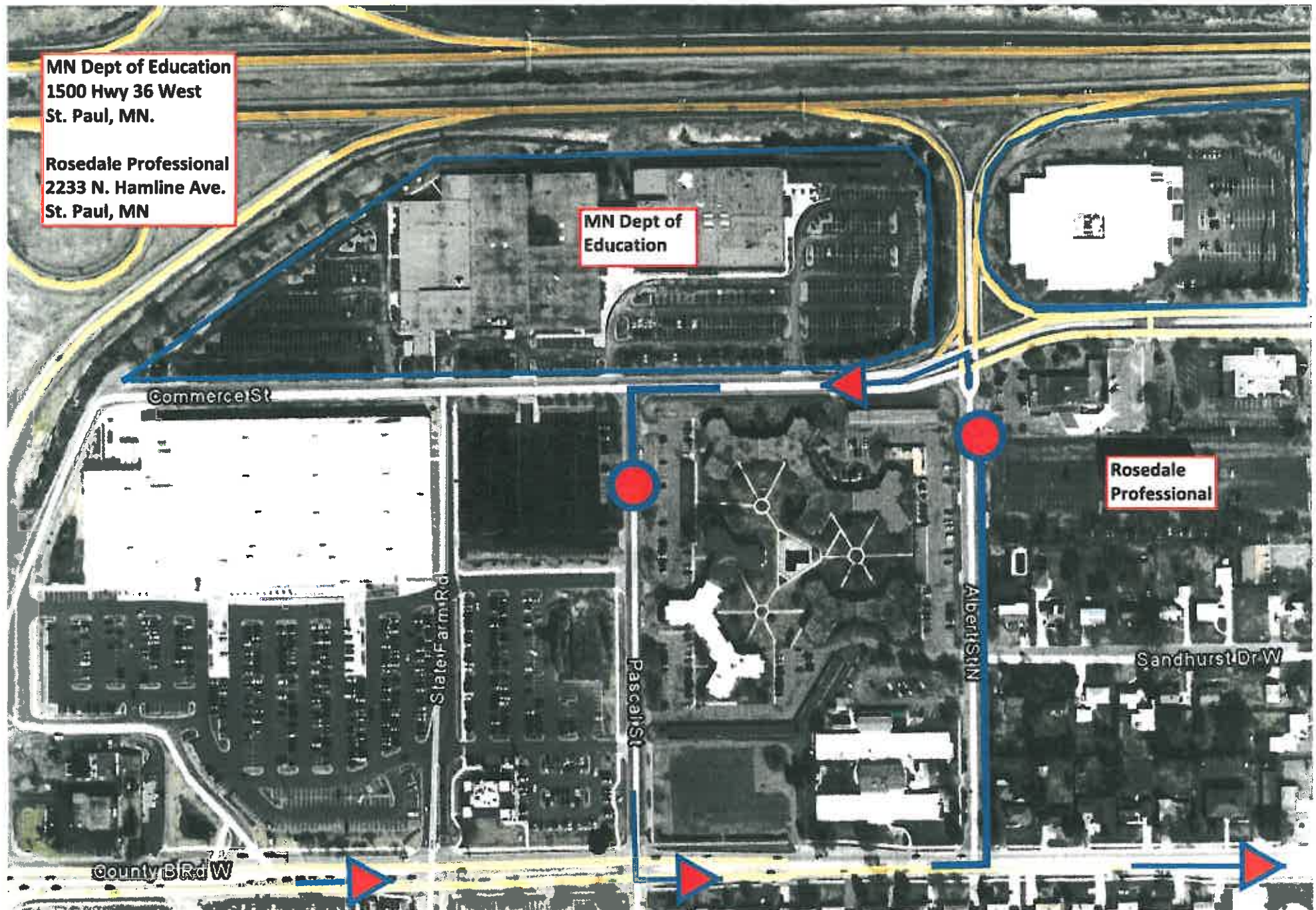
- **St Michael's ~ 12 day lot ~ see exception below**
- **Department of Education ~ Full 12 day schedule**
- **Roseville Professional Building ~ 5 day lot ~ Saturdays, Sundays and Labor Day ~ see exception below.**

Exceptions within this route

1. **Route #6 starts at St. Michael's except on Sundays. On Sundays, the route starts at the Department of Education and proceeds to Roseville Professional Building lot. At 1:00 pm on Sundays, you start picking up at St Michaels after the services are done and proceed to the Department of Education and Roseville Professional Building lots.**
2. **Department of Education lot is a 12 day full schedule lot.**
3. **Roseville professional Center is a five (5) day lot. You only service this lot on weekends and Labor Day.**

Portable toilets at Midway Parkway









**Thrivent Financial
Centennial United
Roseville Covenant
Bus Route 8
Midway Parkway**



Lorenz Bus Service



Route # 8 notes

12 day shuttle route

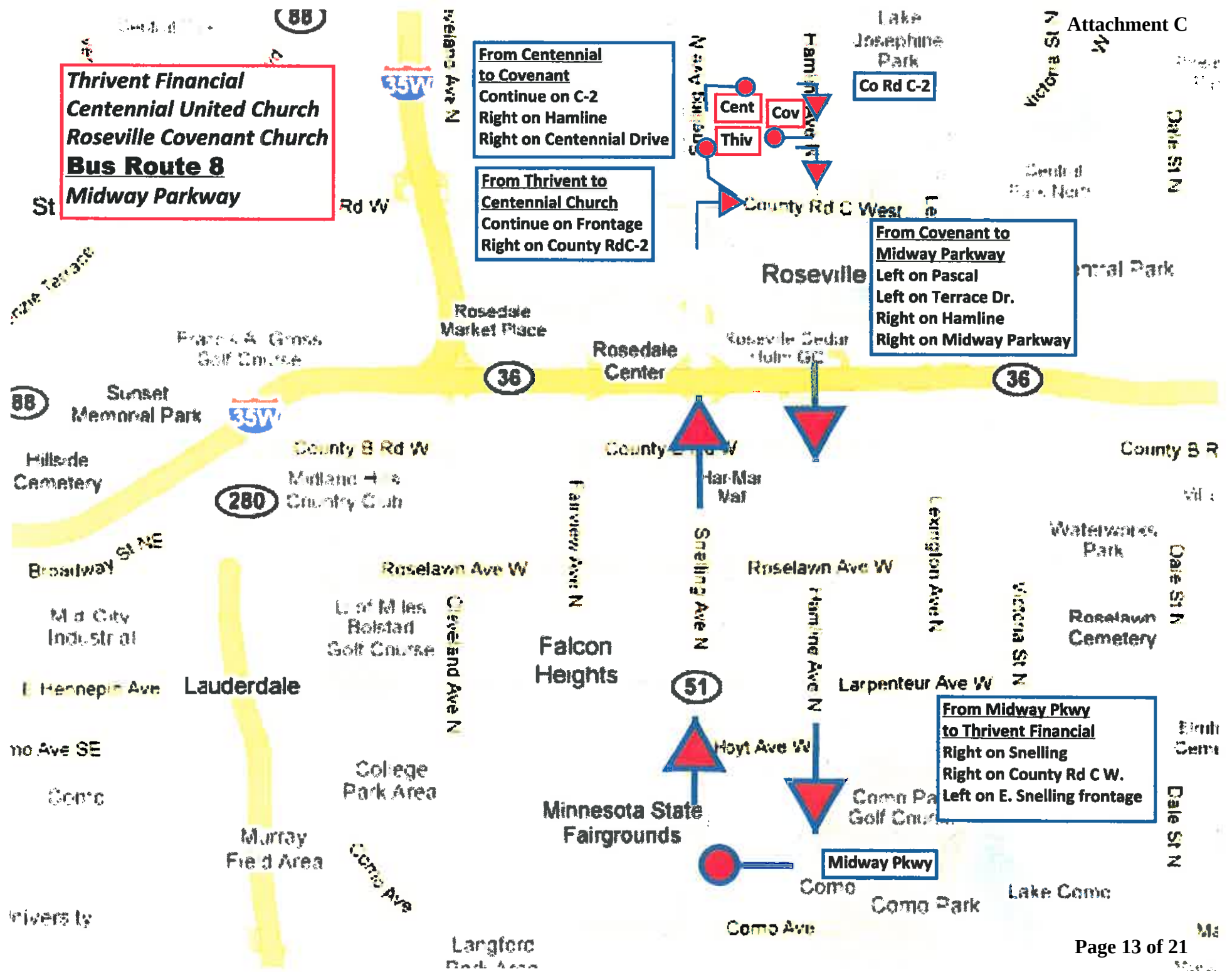
Lots in order;

- **Thrivent Financial ~ 5 day lot ~ Saturdays, Sundays & Labor day**
- **Centennial Methodist ~ 7 day lot ~ weekdays but NO Labor Day**
- **Roseville Covenant ~ 12 day ~ see Sunday exception**

Exceptions within this route

- 1. Thrivent Financial is a five (5) day lot and has a full schedule on weekends and Labor Day.**
- 2. Country Insurance is a 12 day full schedule lot.**
- 3. Presbyterian Church is a 12 day lot. On Sundays, you only start service at this lot beginning at 1:00 pm after services are done.**

Portable toilets at Midway Parkway











~~**Bethany Baptist Church**~~
Corpus Christi Church
Bus Route 12
Lot 56



Lorenz Bus Service



Route # 12 notes

12 day shuttle route

Lots in order;

- ~~• Bethany Baptist ~ 12 day lot ~ see exceptions~~
- Corpus Christi ~ 12 day lot ~ see exceptions

Special note: Do NOT drive on road shoulder of Fairview by Corpus Christi ~ see notation on map.

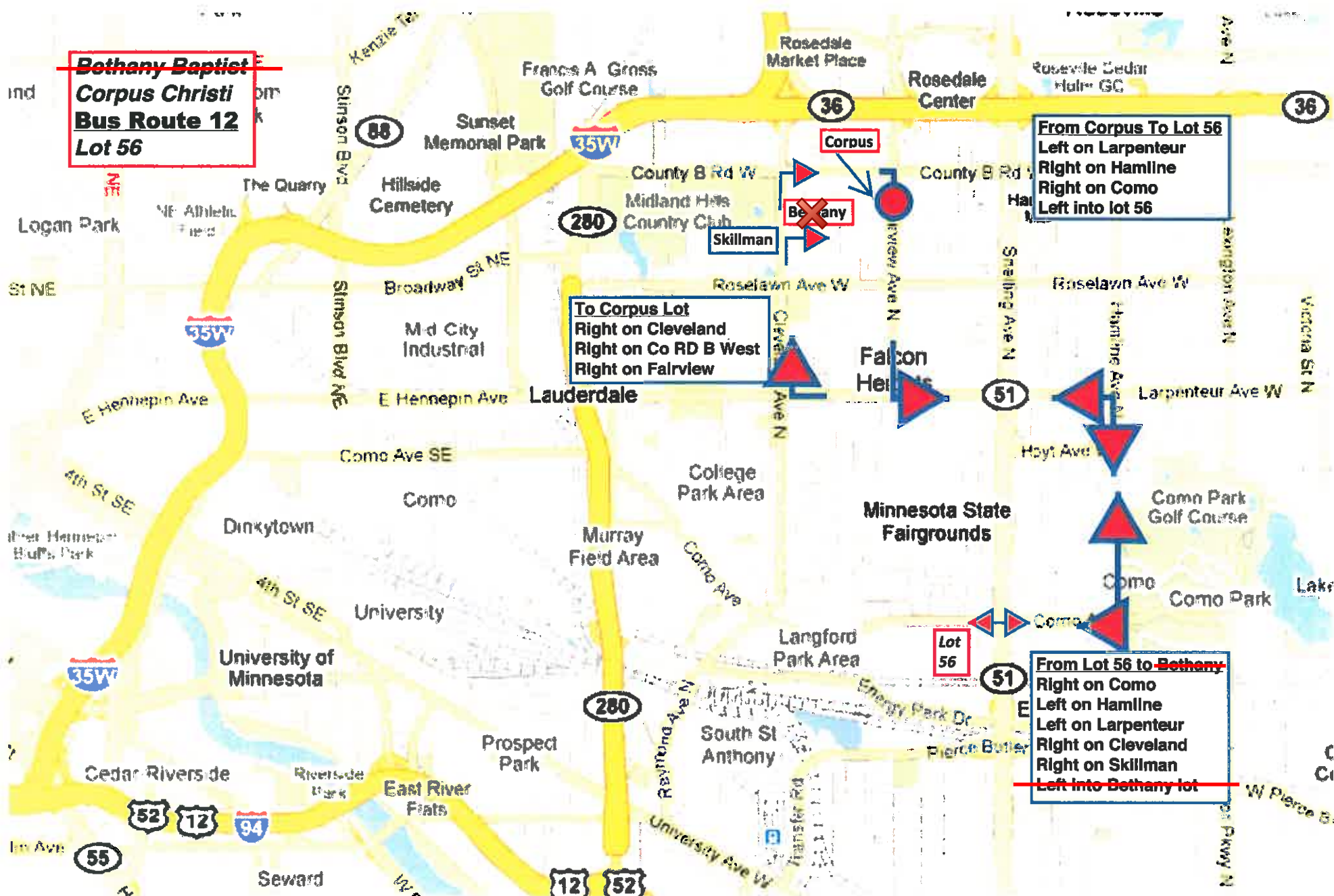
Exceptions within this route

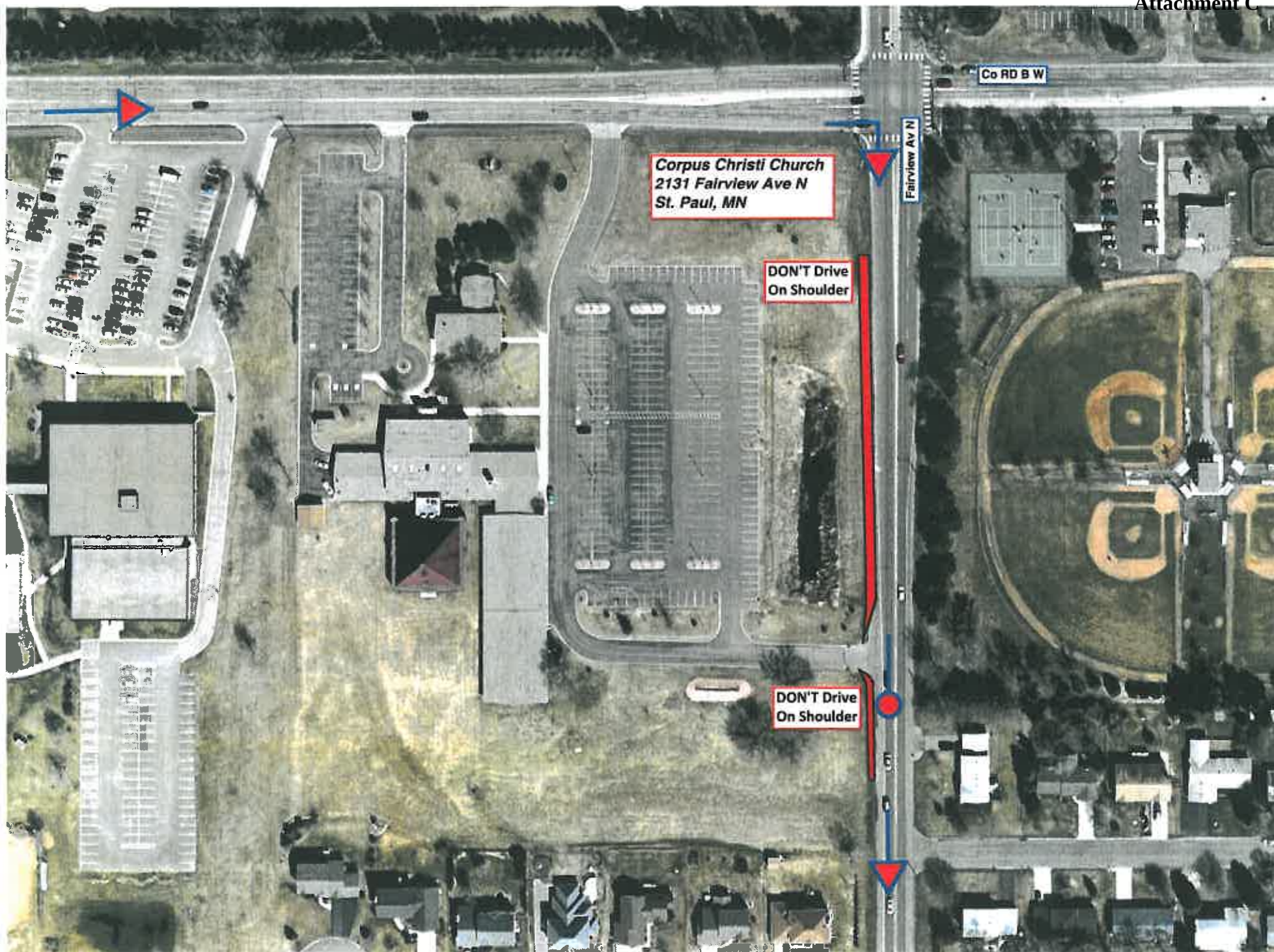
✗ Bethany Baptist ~ On Sundays, you only start service at this lot beginning at 1:00 pm after services are done.

✗ Bethany Baptist ~ 2009 exception only ~ On Saturday, September 5, service to this lot will not start until 6 pm due to a Wedding.

3. Corpus Christi ~ On Sundays, you only start service at this lot beginning at 1:00 pm after services are done.

Portable toilets at Lot 56





	Park & Ride lots by Ridership 2011					
	All service provided by Lorenz Bus Service or sub contractors, except Employee Shuttle					
	(revised 10/4/11)					
	10 Park & Ride lots requesting renewal of Interim Use Permit by City of Roseville					
11 Ranking	Lots		Ridership	+/- 2010	10 Ranking	Route #
#1 - 12 Day	U of M		163,752	-10,760	#1	1
#2 - 12 Day	Roseville Area High School, Grace Church & St Rose of Lime		114,720	11,552	#3	4
#3 - 12 Day	Dept of Ed, St Michaels & Roseville Professional Center		95,684	3,262	#4	6
#4 - 12 Day	Catholic Financial, Country Financial & Presbyterian Church		75,084	14,344	#5	7
#5 - 12 Day	Gloria Dei & Nova Classical		62,448	1,708	#7	11
#6 - 12 Day	Centennial Methodist, Roseville Covenant & Thrivent Financial		61,662	922	#6	8
#7 - 12 Day	Wilder Foundation/Central Medical		48,012	New in 2011		2
#8 - 12 Day	North Como Presbyterian Church & Calvary Baptist		44,124	9,604	#10	14
#9 - 12 Day	Corpus Christi (No Bethany Baptist due to church construction)		41,410	1,242	#8	12
#10-12 Day	Unisys		37,738	2,952	#9	3
#11-5 Day	Bandana Square & Merrill Corp		32,740	2,400	#11	20
#12-12 Day	Gustavus Adolphus Church		29,188	5,056	#13	13
#13-12 Day	I-35 W Ramp		27,856	New in 2011		22
#14 - 5 Day	ETC		23,798	-948	#12	17
#15-12 Day	Employee Shuttle - Park Bus Company		23,614	550	#14	
#16 - 5 Day	HealthPartners & Childrens Home Society		19,234	5,256	#17	18
#17 - 12 Day	Trinity Lutheran		17,346	-624	#15	10
#18 - 5 Day	Saint Paul Tech		14,916	4,770	#17	15
#19 - 5 Day	Waters Edge		14,408	-1,158	#16	5
#20 - 5 Day	Broadway East & West		13,836	5,240	#19	19
#21-12 Day	Oscar Johnson		11,586	900	#18	21
#22-12 Day	St Odilia		10,662	2,712	#20	9
#23-5 Day	Rosedale Towers		10,398	3,038	#21	16
	Total "Free" round-trip Park & Ride rides	36 lots	994,216	49,874	5% Increase over 2010	
	Less Employee Shuttle (1 lot)		-23,064			
	Total 35 "Free" Park & Ride lots		970,602	23,064	5% Increase over 2010	

To: Bryan Lloyd, Associate City Planner for Roseville, MN

RE: Comments for consideration regarding MN State Fair renewal for temporary park and ride facility at St Rose of Lima as an Interim Use

From: Sarah Shroyer, 1283 Eldridge Ave W

As we spoke about on the phone today, I have some concerns about how the St Rose of Lima site functions as a MN State Fair park and ride location. I still support the use of the site as a park & ride, but do hope some changes could be made to improve the quality of life for residents during the fair in the immediately surrounding area of the church and parking lot area, especially when considering the volume of fair goers that use this site and the adjacent streets each year. Also see the map on the last page as a visual of what I am describing.

Three years of watching how St Rose of Lima MN state fair park & ride functions:

- We have lived at 1283 Eldridge Ave at the corner of Eldridge and Dellwood since October 2008 and have been there for three park & ride fair periods at St Rose of Lima. The 2011 fair park & ride period was more challenging than the two years prior, as it seemed to encompass a larger number of small problems that seemed to add up.

Signage on Hamline routes car traffic down our block of Eldridge:

- A concern is the routing of the car traffic off Hamline down Eldridge Ave to turn right to enter parking on Dellwood, the park & ride entrance. There is a sort of “turn here” sign at the corner of Hamline and Eldridge that says “enter on Dellwood” which directs people to turn down Eldridge to get to Dellwood. Then there is another “turn here” sign at the corner of Eldridge and Dellwood with an arrow to direct them to turn right at Dellwood to then turn right to enter parking there. This leads to several hundred or more cars per day going up and down Eldridge between Hamline and Dellwood to turn onto Dellwood to enter and leave the parking lot.
- The way fair goers get to the park & ride entrance from Hamline seems to be setup to direct them to go down our block of Eldridge to get to Dellwood to turn right and then enter the parking - and this has sort of bottlenecked the car traffic on to our block of Eldridge, as well as the pedestrian traffic when the parking lot is full, as the immediate street parking easiest to access that is still allowed during this time starts at Dellwood and Eldridge.

Suggestions:

What about “turn here” signs more fairly placed to distribute cars on Hamline down Skillman in addition to Eldridge? Or perhaps into the church parking off Hamline and through their lot to park behind the church and school? Or perhaps park & ride directional signs encouraging entrance from County Rd B or Lexington or Roselawn?

What about an entrance to the park & ride off Hamline? Or at least letting them leave from that direction at night?

Keeping the two entrances blocked to the church lot off our block of Eldridge is appreciated, so please do keep those closed since it is houses across from those two lot entrances and cars leaving there shine head lights into houses at night.

Signage mishaps during the 2011 state fair:

- During the 2011 fair the “turn here” sign on the corner of Dellwood and Eldridge was sometimes not propped up, as it is a heavy big wood “V” style sign, so it would tip over or blow over it seems. When it was down this would lead to people doing U turns in the intersection, or using driveways to turn around, as they were not sure where to enter to park.
- Also the “no state fair parking” sign on the north side of Eldridge directly across from our house seemed to keep falling down or was sometimes moved away and laying on the grass way over by the church entrance, I kept trying to hit it with a hammer back in its hole, but it kept falling down.

Suggestions:

What about considering having church volunteers to check signs are still in place for where to turn or not to park? The heavy “V” style sign needs to be propped up every morning right away (not just leaned on the tree there which makes it unreadable when driving down Eldridge from Hamline) and checked throughout the day to be sure it is still propped up, or they need to get multiple directional arrow signs to point to turn right on to Dellwood that stake in the ground that cannot fall over and can be seen easily from all streets feeding that intersection, but especially so

people coming down Eldridge from Hamline know where to turn next (and don't have to do U turns or turnaround in driveways).

Overflow parking and pedestrians in surrounding streets:

- There is a large volume of pedestrian traffic and street car parking that occurs when the lot is full and fair goers turn to parking on the street. Fair goers often walk up Eldridge to get to the parking lot or the front of the church to catch the bus on Hamline, and then walk back the same way to get back to their cars, the extra foot and car traffic is especially noticeable when the buses drop off a bus load of people and they are all going back to their cars in the lot or on the street and then driving back the route they came, which often is back up Eldridge to Hamline. The sound levels of the pedestrians coming and going from their cars can be loud. So they may have been on our block of Eldridge Ave up to four times between driving in and out, and/or walking to and from their car to the bus on Hamline.
- There is no parking allowed year round on the north side of our block of Eldridge between Hamline and Dellwood (mostly abided by), and the church puts up a "no state fair parking" sign on the south side of Eldridge between Hamline and Dellwood. Fair goers can park on both sides of Eldridge from Dellwood to Fernwood, and on both sides of Dellwood from Cty Rd B to Eldridge (as well as on other blocks, but they are not the focus here). Fair goers often park all the way up to the stop sign on the west side of Dellwood on our property at the corner of Eldridge and often park to close to corners or driveways. Occasionally it seems that fair parking ends up on our block of Eldridge between Hamline and Dellwood, on either or both sides, but tickets don't seem to be issued to those who park on the south side of Eldridge where it is prohibited year round and there are permanent no parking signs.

Suggestions:

I appreciate that the church usually puts up "no state fair parking" signs on the south side of our street of Eldridge between Hamline and Dellwood, but I do suspect it is because it is the street that the car traffic is directed to drive down and then turn on to Dellwood from.

What about considering no parking on one side of the street of Dellwood between Eldridge and Burke?
Or no parking on one side of the street on Eldridge between Dellwood and Fernwood?

There is not a four way stop sign (only a two way stop) at the corner of Eldridge and Dellwood and I have concerns about an accident at that corner when there are cars lining both sides of the street during the fair on Dellwood between Eldridge and Burke and lining both sides of the street on Eldridge between Dellwood and Fernwood. Cars sometime travel too quickly on Eldridge through the intersection with Dellwood, and only Dellwood traffic has to stop, and it can be harder to see when there are cars on both sides of both streets there, and no room for two direction of traffic to travel at once.

Garbage left behind:

- Another concern is garbage fair goers leave behind where they were parked, especially on Dellwood between Eldridge and Burke. I picked up garbage on Dellwood several times during the 2011 state fair period, including cups, bags, wrappers, and napkins or other similar fair related waste.

Suggestions:

- What about considering having the church volunteers pick up garbage in the first tier of streets where the overflow parking regularly occurs during the fair?

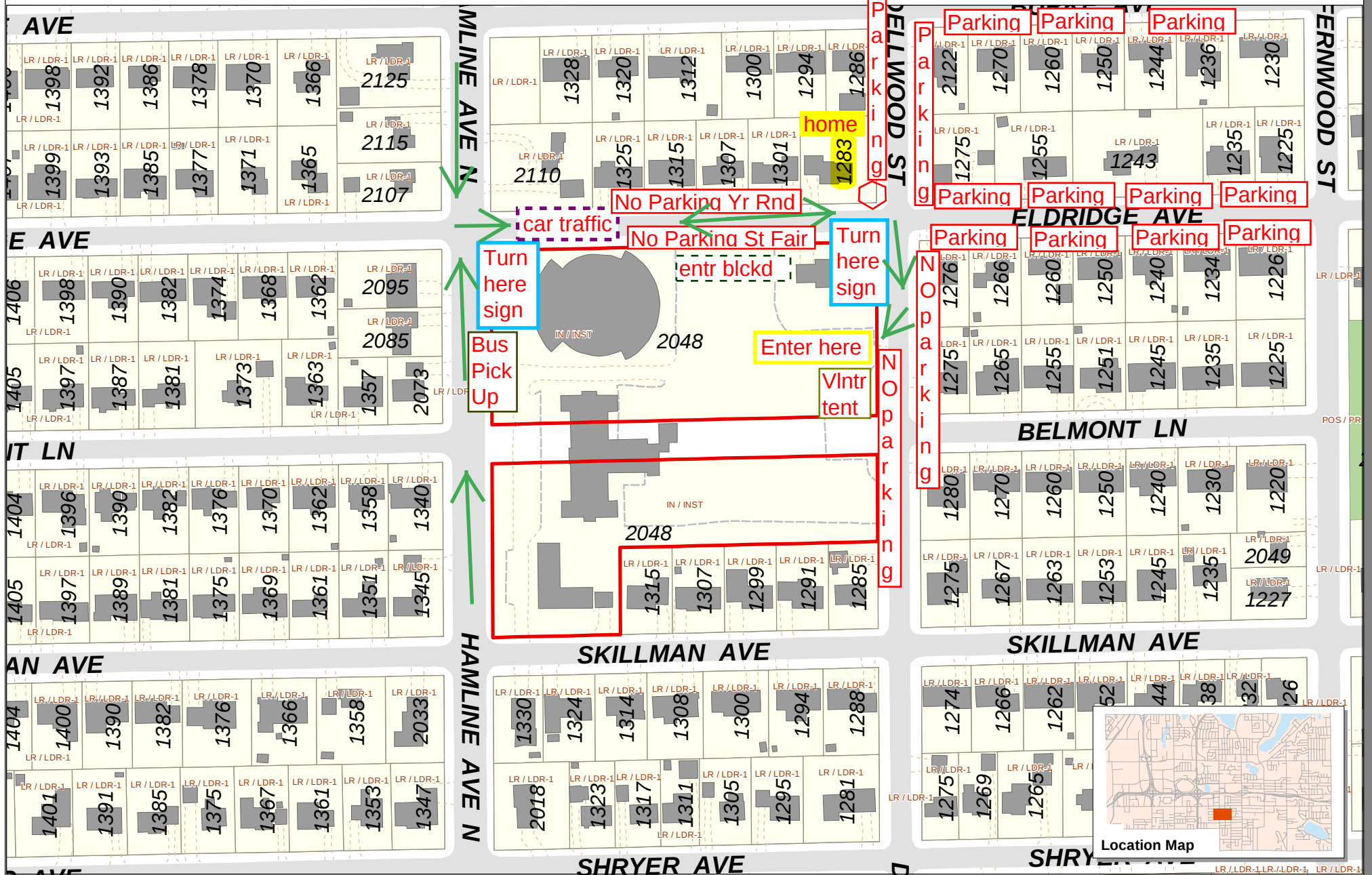
I am aware of the church receives some financial compensation, and of the time and energy the volunteers put in watching the lot, and that the community ultimately benefits from serving as a MN state fair park & ride location.

I am just asking that more attention to detail occur so as to not as noticeably impact the normally high quality of life for nearby residents due to the park & ride during the fair.

Thanks for your time,
Sarah Shroyer
1283 Eldridge Ave W

Attachment A: Planning File 07-017 (St. Rose of Lima, 2048 Hamline Ave)

Attachment D



Prepared by:
Community Development Department
Printed: October 27, 2011

Site Location

LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (10/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet

Page 3 of 8

mapdoc: planning commission_location.mxd

Bryan Lloyd

From: Dolores Merrill [REDACTED]
Sent: Monday, October 31, 2011 4:30 PM
To: Bryan Lloyd
Subject: Park and Ride at Corpus Christi

Follow Up Flag: Follow up
Flag Status: Flagged

I live directly behind the CC parking lot and property, and have enjoyed watching the fair goers come and go. They are always very orderly, and there are many volunteers available to assist them. The lot often fills up, and I do get overflow cars parking in front of my house at 1833 Eldridge, and on my block, but so far there have not been any problems. They have not blocked mailboxes or driveways. I would encourage the planning commission to renew their approval of this facility. I think it is a great public service.
Sincerely, Dolores Merrill, [REDACTED]

Bryan Lloyd

From: Jake Witham [REDACTED]
Sent: Tuesday, October 25, 2011 1:52 PM
To: Bryan Lloyd
Subject: Park and Ride

Bryan:

My wife and I would like to express our concerns re: the park and ride program for the State Fair. We live on Sextant (1200) and both sides of our street get lined with cars each day of the fair. Although we are in favor of this renewal, we think, due to the large number of children in the area, that signage should be added to our street alerting Park and Ride parkers of children in the area. We have at least 12 kids on our street and they play outside all summer long.

Again, we are in favor of the renewal, but would like a measure of safety added to the residential streets most affected.

Kindest regards,

Jacob and Natalie Witham
1200 Sextant Avenue W.
Roseville, MN 55113

Bryan Lloyd

From: [REDACTED]
Sent: Sunday, October 23, 2011 3:56 PM
To: Bryan Lloyd
Subject: MN State Fair Park & Ride Permit

My wife Sandra & I live at 1115 Sextant and received your postcard. We won't be able to attend the meetings, but wanted to let you know that we strongly support the State Fair having a Park and Ride facility at Roseville High. We encourage you to renew the permit.

Gordon Raup

[REDACTED]

[REDACTED]

[REDACTED]

Bryan Lloyd

From: [REDACTED]
Sent: Friday, October 21, 2011 4:44 PM
To: Bryan Lloyd
Subject: MN State Fair

Bryan,
Park & Ride to the State Fair is a WONDERFUL deal. We parked (tried to park) for years - frustrating! And now, a short walk to the church - that's it!
It has made our fair outings even better. We want Roseville to continue to use Centennial church and Covenant church.
Paul & Betsy Mitchell

Bryan Lloyd

From: Shannon Kirubakeren [REDACTED]
Sent: Friday, October 21, 2011 1:18 PM
To: Bryan Lloyd
Subject: letter on Park and Ride lot permit at Centennial Methodist

Follow Up Flag: Follow up
Flag Status: Flagged

Mr. Lloyd,

I oppose the renewal of the permit (PF07-17) for the Minnesota State Fair Park and Ride lot at Centennial United Methodist Church, 1524 County Road C2.

My husband and I own a town home at 2825 Arona St, Roseville, MN 55113. Our town home association borders the church parking lot. The church parking lot just isn't big enough to accommodate the number of fair goers, so there are almost always more vehicles parked along the neighborhood streets than in the church parking lot. Many fair goers park illegally impeding traffic, blocking fire hydrants and sidewalks. Parking is forbidden on the east side of Arona Street but during the state fair, it's often lined with parked vehicles. Police ticketed repeatedly but it remained a chronic problem during the duration of the 2011 State Fair.

I know the church makes money renting out its parking lot. Unfortunately, it's just too small to accommodate a Minnesota State Fair Park and Ride lot. Please consider denying this permit, so the State Fair can find a larger, more appropriate Park and Ride lot.

Thank you, Mr. Lloyd and planning commissioners for all of your hard work.

Please include my letter as part of the official comments to the Planning Commission regarding this matter.

Thank you,
Shannon Kirubakeren
[REDACTED]

PLANNING FILE 07-017

Request by MN State Fair for renewed approval of ten (10) temporary park and ride facilities as an INTERIM USE at 2025 Skillman Avenue; 2131 Fairview Avenue; 1310 County Road B-2; 965 Larpenteur Avenue; 1240 County Road B-2; 2865 Hamline Avenue; 1660 County Road B; 2120 Lexington Avenue; 1524 County Road C-2; and 2048 Hamline Avenue

Chair Boerigter opened the Public Hearing at 6:37 p.m.

Associate Planner Bryan Lloyd summarized the request of the Minnesota State Fair for renewed approval of nine (9) temporary park and ride facilities as INTERIM USES – now reduced from the original request for ten (10) with exclusion of the park and ride at Bethany Baptist Church at 2025 Skillman Avenue.

Mr. Lloyd advised that initial staff discussions among Community Development and Police Department staff included safety concerns of the Police Department with buses stopping in rights-of-way. During those discussions, it was determined that the only actual concern was at St. Michaels' Lutheran along County Road B and concerns of the Police Department in buses stopping along that right-of-way. When those concerns were shared with State Fair representatives with staff noting the overall goal to get the buses off the right-of-way, and an alternative to instead have them stop on church property, Mr. Lloyd advised that the church parking lot pavement was not suitable for a bus vehicle weight. Mr. Lloyd noted that the only other alternative would be to route the buses along neighborhood streets along that block if not using County Road B for loading/unloading; with Police Chief Mathwig determining that continuing to use the County Road B right-of-way would still be preferable to routing the buses onto residential neighborhoods.

Mr. Lloyd reviewed the background section of the staff report (Section 4.1) for the initial Interim Use Permit issued in 2002; and renewals sought every five (5) years for the park and ride sites as indicated. Mr. Lloyd highlighted specific areas of review by staff and for consideration by the Commission and subsequently by the City Council.

- 1) Whether the proposed use is damaging to property and would provide any future additional costs the City should it be necessary for the City to take over any of the parcels based on the temporary park and ride sites creating a more intense use of a parking lot (e.g. hazardous materials or clean up of contamination).

Mr. Lloyd advised that staff was convinced that there would be no long-term issues that would have a negative impact for the City.

- 2) Whether the proposed temporary park and ride sites created any excess burden on the City's parks or other City facilities (e.g. streets).

Mr. Lloyd noted the focus of a number of negative comments received and included in the staff report related to fair goers parking on streets when the park and ride lots are full, creating difficulties for residents on those streets (e.g. mail service, their personal visitor parking, blocking fire hydrants, parking close to stop signs) and the inconveniences placed on residents for the duration of the fair. However, Mr. Lloyd noted that many of those providing comment also recognized the value of the park and ride sites and supported them. Mr. Lloyd noted that some residents suggested parking allowed only on one side of a street; however, he noted that this created an issue from a regulation standpoint with no way to enforce it if not a standard legal prohibition. If the Police Department were to attempt enforcing it, from a practical level Mr. Lloyd noted that an officer would have to actually observe the people get out of a specific vehicle and determine their purpose in parking there. While this remained an ongoing issue with overflow parking using neighborhood streets during the duration of the fair and for the many

46 years of the fair, Mr. Lloyd advised that there had yet to be found a practical way to reduce the
47 burden on residents.

- 48 3) Whether the proposed use had any bad effects on the health, safety or welfare of the City's
49 residents.

50 Mr. Lloyd advised that, from a staff perspective and previously-addressed concerns in
51 loading/unloading on City streets, staff had not determined that they were enough to warrant
52 significant effects on the health, safety or welfare of Roseville citizens.

53 Mr. Lloyd referenced the written comments received after the packet had been distributed and
54 provided as a bench handout, with the comments expressing concern with trash on streets near park
55 and ride facilities. Mr. Lloyd advised that staff had addressed that comment to State Fair representatives
56 immediately prior to tonight's meeting; and that all were in agreement and had duly noted that keeping
57 the sites and City streets clean was a good goal for all parties.

58 Staff recommended approval of the proposed INTERIM USES; as detailed in the staff report dated
59 November 2, 2011.

60 Discussion among Commissioners and staff included clarifying that the Interim Use was arising out of a
61 transaction between a private property owner (church) and the Minnesota State Fair, with the City,
62 through the Interim Use, dictating the hours, availability of a portable restroom and trash containers,
63 but overall site management the joint responsibility of the property owner and State Fair personal; and
64 City staff monitoring the sites periodically during the duration of the fair to ensure compliance and
65 perform investigations based on complaints directed to staff for specific sites and issues.

66 Further discussion included Mr. Paschke's role as the lead "enforcer" annually during the fair and since
67 the inception of the Interim Use permits; as well as his interaction and cooperative relationship through
68 those years with Minnesota State Fair representative Steve Grans on any issues. Mr. Paschke advised
69 that, during that time, his experience had been that State Fair representatives had been receptive to any
70 complaints received, and diligent and expeditious in resolving those issues on most sites. Mr. Paschke
71 noted that there may have been some exceptions, depending on their magnitude and nature.

72 Member Boguszewski questioned if there had been any consideration of posting contact information on
73 the State Fair signage at the park and ride lots to provide residents and/or fairgoers with an immediate
74 point of contact and process for complaints.

75 Mr. Paschke advised that this information had not been provided to-date, but would certainly be
76 something for future consideration; however, he noted that for the last five (5) years, staff had not
77 received a lot of calls, but did note the number of e-mails included in the staff report indicating there
78 were a number of concerns. Mr. Paschke noted that some of those identified concerns were not
79 enforceable (e.g. on-street parking), with the City having previously determined through the Interim Use
80 to not post or enforce on-street parking due to the practical enforcement difficulties previously
81 addressed by Mr. Lloyd. Mr. Paschke advised that any illegal parking issues fielded by staff were
82 immediately passed along to the Police Department to enforce.

83 Member Boguszewski strongly encouraged future consideration for posting contact information on
84 signage at each temporary Park and ride site.

85 Mr. Lloyd noted that, whether a specific contact person or number was included in signage, the City
86 organization itself was small enough that any calls would be routed to appropriate staff in a timely
87 manner.

In the list of conditions for approval of the Interim Use renewals, Member Boguszewski questioned how many were long-stranding and how many were new requirements.

Mr. Lloyd responding that none were new, but some had been modified, specifically Conditions A and E. Mr. Lloyd advised that Condition A had originally been for a operation hours to be from 8:00 a.m. to midnight; however, since review of code requirements for churches, their start times were at 7:00 a.m. and for consistency with other City code parameters, it didn't make sense to have different start times. Mr. Lloyd advised that Condition E was based on the comment received from Ms. Shroyer as previously referenced related to signage on properties, with staff amending that sign visibility as it came to their attention.

Applicant Representative, Steve Grans, Transportation Manager, Minnesota State Fair

Mr. Grans was present and concurred with staff's presentation and had no further comments.

Public Comment

Mr. Lloyd noted that multiple written comments had been received by staff before tonight's meeting, and were included as part of agenda packet materials. As previously referenced and discussed, additional comments were received after the packet was distributed from Sarah Shroyer, 1283 Eldridge Avenue W, *attached hereto and made a part hereof*.

Tom Kruzer, 1368 Eldridge Avenue (west side of Hamline Avenue)

Mr. Kruzer advised that Eldridge allowed parking on only one side of the street (north side), as well as adjacent Belmont Avenue. Mr. Kruzer advised that State Fair parking removed the limited residential parking available. Mr. Kruzer noted that they had attended the Open House held by the State Fair representatives as part of this Interim Use renewal application; and had addressed those concerns to Mr. Grans as well. As a resident of the northwest Como area, Mr. Grans apparently recognized the concerns of Mr. Kruzer; however, in order to address neighborhood concerns with on-street parking for overflow from the park and ride facilities, Mr. Gran advised that the streets would need to be posted "No Parking," which would create a further nuisance and frustrations for residents. Therefore, Mr. Kruzer opined that there was no possible way to work around the issue. Mr. Kruzer noted that, while this was a nuisance for neighbors, it was also difficult during the duration of the State Fair for children to ride their bikes in the neighborhood, since there were no sidewalks available. Mr. Kruzer offered no solutions and had no suggestions to alleviate the issue of overflow parking.

Mr. Kruzer advised that he and Mr. Grans had discussed the permit-only parking by Como Park; however, Mr. Grans had advised that this had been very problematic to enforce.

Chair Boerigter questioned if Mr. Kruzer was suggesting "No Parking" signs for Eldridge and Belmont during the duration of the fair, since there was parking on one side of the street at this time.

Mr. Kruzer recognized that "No Parking" signs would only create additional issues for residents and their guests.

Member Boguszewski opined that, if a permit program was instituted to issue placards or stickers to allow neighborhood parking, it would require something linked to vehicles that would be practical for the Police Department to enforce.

Mr. Kruzer noted that this would still impact guest of residents who didn't have stickers; and in hindsight, noted that the park and ride facilities provided a great service, with many residents in his neighborhood, including his family, using them. However, Mr. Kruzer noted that it would be preferable for fair goers to realize that if a site was full, they needed to move on to another site, and not park on neighborhood streets.

Tim Ackerman, neighbor of Mr. Kruzer, 1377 Eldridge Avenue

Mr. Ackerman advised that he was a neighbor of Mr. Kruzer, but was in favor of renewal of the Interim Use for St. Rose of Lima's temporary park and ride. Mr. Ackerman opined that it was a great service and a lot of his neighbors used it.

Mr. Ackerman advised that his concern was that this summer, two of his neighbors (1365 and 1371 Eldridge Avenue) had put up "No Parking" signs on their own on the only side of the street that had parking designated; and living adjacent to those addresses, the parking problems were simply moved further down the street to him and other neighbors. Mr. Ackerman questioned the legality of neighbors installing such signs on their own.

Mr. Paschke advised that such signage was not permitted; and typically "No Parking" signs were only approved by the City's Public Works Director; and noted that such signage would not have been approved. Mr. Paschke advised that the City had signed those areas where it was not appropriate to park for specific reasons; but that, unfortunately, the rest of a neighborhood was fair game for parking during special events, such as the fair.

Mr. Ackerman noted that the signs installed by neighbors simply limited parking even more.

Chair Boerigter asked that, if the neighbors installed signs again without prior permission from the City, that staff be contacted to talk to those neighbors.

Mr. Ackerman spoke in support of showing a phone number/contact person on the signs to immediate contact for specific situations that arise. As a volunteer at the St. Rose of Lima park and ride, Mr. Ackerman opined that it provided good benefits for all and he was in favor of continuing the tradition.

Commission Deliberation

Chair Boerigter opined that the question appeared to be if it was the desire of residents to have no state fair parking to allow residents to park on their streets; or if it was the intent to have no state fair parking on a street because it constricted the street for pedestrians and children using the street due to the increased number of cars parked on the street.

Mr. Lloyd opined that it was some of both, with roadways constricted by additional vehicle parking; and inconveniences in residents not being able to park on the street in front of their own homes.

Discussion included problematic for residents being limited to parking in front of their own homes during the fair, especially those neighborhoods with streets designed for one-side parking only; and difficulties in enforcing parking and identifying the vehicles and intent of their owners.

Member Gisselquist, as a resident near the Corpus Christi park and ride; questioned if a portion of the Fairview Community Center parking lot couldn't be used for overflow parking during the duration of the State Fair; opining that the opportunity to find additional revenues would be beneficial for all.

Chair Boerigter closed the Public Hearing at 7:10 p.m.; no one appeared for or against.

MOTION

Member Boerigter moved, seconded by Member Gisselquist seconded, to RECOMMEND TO THE CITY COUNCIL renewed approval of five (5)-year INTEIRM USES for the Minnesota State Fair to continue operating park and ride facilities at nine (9) church and school locations; based on the comments and findings of Sections 4-6, and the recommendation of Section 7 of the staff report dated November 2, 2011.

Member Wozniak, on a non-related note, encouraged State Fair representatives to work with area recyclers to add recycling containers to the park and ride sites.

173 Chair Boerigter asked that representatives also work with City staff to add phone/contact information to
174 their park and ride signs.

175 When questioned by Member Wozniak as to whether these items should be added as additional
176 conditions of approval, Mr. Paschke advised that it would not be necessary and that between tonight's
177 meeting and the City Council meeting, staff would work with State Fair representatives to refine and
178 reshape language to accomplish those goals.

179 **Ayes: 6**

180 **Nays: 0**

181 **Motion carried.**

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 21st day of November 2011 at 6:00 p.m.

The following Members were present: _____;
and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION APPROVING MINNESOTA STATE FAIR PARK AND RIDE
FACILITIES AS INTERIM USES AT SEVERAL INSTITUTIONAL LOCATIONS
(PF07-017)**

WHEREAS, Minnesota State Fair is a co-applicant for approval of the proposed interim uses with the church and school district leadership of the following nine locations: Calvary Baptist Church, 2120 Lexington Avenue; Grace Church, 1310 County Road B2; Roseville Area High School, 1240 County Road B2; Centennial United Methodist Church, 1524 County Road C2; North Como Presbyterian Church, 965 Larpenteur Avenue; St. Michael's Lutheran Church, 1660 County Road B; Church of Corpus Christi, 2131 Fairview Avenue; Roseville Covenant Church, 2865 Hamline Avenue; and St. Rose of Lima Catholic Church, 2048 Hamline Avenue; and

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed CONDITIONAL USE on November 2, 2011, voting _____ to recommend approval of the use based on the comments and findings of the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed INTERIM USE will not result in adverse impacts to the surrounding properties based on the following findings:

a. The proposed INTERIM USE will not impose additional costs on the public if it is necessary for the public to take the property in the future, because the park and ride facilities represent a temporary intensification of the use of existing parking lots and thus would not have any negative effects to the properties involved that would not occur from the normal use of the parking lots over the long term;

b. That the majority of public comments on the additional traffic and the inconvenience of people parking on the street or in front of mailboxes also include a recognition that the short-term inconvenience is tolerable because of the great value of the park and ride facilities, is evidence that the INTERIM USE does not constitute an excessive burden on streets, parks, or other facilities; and

c. In the many years that the park and ride facilities have operated, the City has received no reports of significant health or safety issues, and a series of conditions of approval that have been refined over the years would help to ensure both that nuisances are minimized and that the sites continue to operate in a way that will not be injurious to the surrounding neighborhood or otherwise harm the public health, safety, and general welfare.

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the proposed Minnesota State Fair park and ride facilities at the locations identified above as INTERIM USES in accordance with Section §1009.03 of the Roseville City Code, subject to the following conditions:

- a.** Park and ride patrons and buses shall not be allowed to enter any of the park and ride locations before 7:00 a.m., and buses shall not unload patrons at any of the park and ride locations after midnight during the 12-day Minnesota State Fair;
- b.** Bus traffic and loading/unloading locations shall substantially adhere to the preferred routes reviewed as part of the application and which are on file in the Community Development Department;
- c.** Each site shall have a minimum of one portable restroom that is cleaned on a regular basis (every four days, at a minimum);
- d.** Each site shall have trash containers appropriately placed throughout the site to encourage use, each trash container shall be emptied daily, and site staff shall collect trash at least once each day from along known on-street parking areas within 1 block of the site;
- e.** Each site shall be monitored (i.e., walked by site staff) hourly between the hours of 7 a.m. and 7 p.m., and every half hour between the hours of 7 p.m. and midnight;
- f.** Representatives of Minnesota State Fair and/or site staff shall work with Planning Division staff to create and locate signage for each site which directs patrons to and from parking lot entrances, distributes vehicle traffic as equitably and unobtrusively as practicable through residential streets, indicates when the lot is full, and provides information about who to contact to address problems that may arise;
- g.** All signage on each site shall be kept visible while erected and shall be taken down daily;
- h.** Community Development staff will administratively review park and ride locations, based on citizen complaints, to determine whether operational modifications are necessary and will work with site volunteers and Minnesota State Fair staff to resolve the issue;
- i.** The City has the ability, should certain altercations, events, or issues arise, to discontinue the use of a lot if deemed necessary by the City Manager or his/her assignee;

75 **j.** Each site shall have a certificate of insurance with the Minnesota Risk
76 Management Division for liability; and

77 **k.** The INTERIM USE approval shall expire at 11:59 p.m. of September 30, 2016.

78 AND BE IT FURTHER RESOLVED, by the Roseville City Council, that duly
79 authorized representatives of Minnesota State Fair Foundation and the nine park and ride
80 locations shall sign the form attached to this resolution to acknowledge that each has received,
81 reviewed, and understood the terms and conditions of the approval and agrees to abide by said
82 terms and conditions prior to use of the corresponding site as an approved park and ride facility.

83 The motion for the adoption of the foregoing resolution was duly seconded by Council
84 Member _____ and upon vote being taken thereon, the following voted in favor: _____;
85 and _____ voted against.

86 WHEREUPON said resolution was declared duly passed and adopted.

[illegible]

WITNESS MY HAND officially as such Manager this 24th day of October 2011.

William J. Malinen, City Manager

Resolution approving Minnesota State Fair park and ride facility as interim use – multiple locations (PF07-017)

I, the undersigned, being a duly authorized representative of the Minnesota State Fair Foundation, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that the Minnesota State Fair Foundation agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facilities at:

Calvary Baptist Church
2120 Lexington Avenue

Centennial United Methodist Church
1524 County Road C2

Church of Corpus Christi
2131 Fairview Avenue

Grace Church
1310 County Road B2

North Como Presbyterian Church
965 Larpenteur Avenue

Roseville Covenant Church
2865 Hamline Avenue

Roseville Area High School
1240 County Road B2

St. Michael's Lutheran Church
1660 County Road B

St. Rose of Lima Catholic
Church
2048 Hamline Avenue

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of the Minnesota State Fair Foundation.

signature

date

signature

date

***Resolution approving Minnesota State Fair park and ride facility as interim use at
Calvary Baptist Church, 2120 Lexington Avenue (PF07-017)***

I, the undersigned, being a duly authorized representative of Calvary Baptist Church, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that Calvary Baptist Church agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at Calvary Baptist Church.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of Calvary Baptist Church.

signature

date

signature

date

Resolution approving Minnesota State Fair park and ride facility as interim use at Centennial United Methodist Church, 1524 County Road C2 (PF07-017)

I, the undersigned, being a duly authorized representative of Centennial United Methodist Church, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that Centennial United Methodist agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at Centennial United Methodist Church.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of Centennial United Methodist Church.

signature

date

signature

date

Resolution approving Minnesota State Fair park and ride facility as interim use at Church of Corpus Christi, 2131 Fairview Avenue (PF07-017)

I, the undersigned, being a duly authorized representative of Church of Corpus Christi, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that Church of Corpus Christi agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at Church of Corpus Christi.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of Church of Corpus Christi.

signature

date

signature

date

***Resolution approving Minnesota State Fair park and ride facility as interim use at
Grace Church, 1310 County Road B2 (PF07-017)***

I, the undersigned, being a duly authorized representative of Grace Church Roseville, Inc., do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that Grace Church Roseville, Inc. agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at Grace Church.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of Grace Church Roseville, Inc.

signature

date

signature

date

Resolution approving Minnesota State Fair park and ride facility as interim use at North Como Presbyterian Church, 965 Larpenteur Avenue (PF07-017)

I, the undersigned, being a duly authorized representative of North Como Presbyterian Church, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that North Como Presbyterian Church agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at North Como Presbyterian Church.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of North Como Presbyterian Church.

signature

date

signature

date

***Resolution approving Minnesota State Fair park and ride facility as interim use at
Roseville Area High School, 1240 County Road B2 (PF07-017)***

I, the undersigned, being a duly authorized representative of Roseville Area Schools, District #623, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that Roseville Area Schools, District #623, agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at Roseville Area high School.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of Roseville Area Schools, District #623.

School Board Chair

date

School Board Clerk

date

Resolution approving Minnesota State Fair park and ride facility as interim use at Roseville Covenant Church, 2865 Hamline Avenue (PF07-017)

I, the undersigned, being a duly authorized representative of Roseville Covenant Church, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that Roseville Covenant Church agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at Roseville Covenant Church.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of Roseville Covenant Church.

signature

date

signature

date

Resolution approving Minnesota State Fair park and ride facility as interim use at St. Michael's Lutheran Church, 1660 County Road B (PF07-017)

I, the undersigned, being a duly authorized representative of St. Michael's Lutheran Church, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that St. Michael's Lutheran Church agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at St. Michael's Lutheran Church.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of St. Michael's Lutheran Church.

signature

date

signature

date

***Resolution approving Minnesota State Fair park and ride facility as interim use at
St. Rose of Lima Catholic Church, 2048 Hamline Avenue (PF07-017)***

I, the undersigned, being a duly authorized representative of St. Rose of Lima Catholic Church, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 21st day of November 2011 and that St. Rose of Lima Catholic Church agrees to abide by the terms and conditions of the approval as they apply to the Minnesota State Fair park and ride facility at St. Rose of Lima Catholic Church.

The undersigned certify that the authorized signator(s) have executed this acknowledgment on behalf of St. Rose of Lima Catholic Church.

signature

date

signature

date

REQUEST FOR COUNCIL ACTION

Date: 11/21/2011
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Renew Agreement to Continue to provide Geographic Information System (GIS) Services to the City of North St. Paul

BACKGROUND

Since 2007, the City of Roseville and the City of North St. Paul have had an agreement with regard to the provision of geographic information systems services. Currently, Joel Koepp, GIS Coordinator in the Community Development Department, provides up to 425 hours annually of GIS services and work to the City of North St. Paul. The arrangement has worked out well for both cities and North St. Paul has indicated that they would like to continue the agreement.

Roseville staff, in consultation with the City Attorney, has drafted an updated agreement raising the fee for service slightly and adding in a escalator clause for subsequent years for the City of Roseville to capture its costs for providing services. The North St. Paul City Council approved the agreement at their November 14, 2011 meeting.

POLICY OBJECTIVE

Imagine Roseville 2025 and the City Council's most recent work plan identified partnering with other governmental units to provide services as an important priority and goal. The continuation of the partnership with North St. Paul furthers these identified goals and priorities.

FINANCIAL IMPACTS

There are no budget impacts. The amount paid by North St. Paul for GIS Services is sufficient to cover the City's personnel and related costs.

STAFF RECOMMENDATION

Staff recommends approval of the agreement for Roseville to provide GIS services to North St. Paul.

REQUESTED COUNCIL ACTION

Motion to approve the agreement for Roseville to provide GIS services to North St. Paul.

Prepared by: Patrick Trudgeon, Community Development Director (651) 792-7071

Attachments: A: Proposed Agreement between the City of Roseville and North St. Paul regarding the provision of GIS services.

1 **JOINT POWERS AGREEMENT**
2 **FOR THE CITY OF NORTH ST. PAUL'S TEMPORARY**
3 **UTILIZATION OF A CITY OF ROSEVILLE EMPLOYEE**
4
5

6 **THIS AGREEMENT**, entered into by and between the **CITY OF ROSEVILLE**, a
7 Minnesota municipal corporation, and the **CITY OF NORTH ST. PAUL**, a Minnesota
8 municipal corporation.

9 **RECITALS**

10 **WHEREAS**, the City of North St. Paul is in need of temporary Geographical
11 Information Services (hereinafter "GIS") technical assistance and is without staff to provide the
12 needed services;

13 **WHEREAS**, the City of Roseville has GIS technicians that are able to provide the
14 services required by North St. Paul; and

15 **WHEREAS**, Minnesota Statutes 471.59 authorizes political subdivisions of the State to
16 enter into Joint Powers Agreement for the joint exercise of powers common to each.

17 **NOW, THEREFORE**, it is mutually stipulated and agreed to as follows:

18 **1. SERVICES.**

19 A. The City of Roseville shall provide qualified GIS technicians ("Employees") to
20 perform GIS and related services required by the City of North St. Paul.

21 B. The City of Roseville shall be solely responsible for compensating the assigned
22 Employee(s) engaged in providing GIS services under this Agreement, including any
23 overtime wages incurred, as well as any insurance or employee benefits provided under
24 the policies or agreements of the City of Roseville.
25

C. The City of North St. Paul will provide the necessary office, equipment, and supplies for the assigned Employee(s) to provide the services required hereunder and will bear all costs attendant thereto.

D. The City of North St. Paul shall coordinate scheduling of work to be performed by the assigned Employee(s) with and shall receive prior approval of all scheduled hours to be performed under this Agreement from the Roseville City Manager or his designee.

E. The parties agree that the City of Roseville is acting as an independent contractor in providing the GIS and related services under this Agreement. The parties further agree that Employee(s) providing services under this Agreement shall remain employees of the City of Roseville and shall not be an employee of the City of North St. Paul. The City of Roseville shall retain sole authority over the Employee(s), including the right to hire, fire and discipline them.

2. PAYMENT. The City of North St. Paul shall, upon presentation of a monthly billing for services provided pursuant to this Agreement, pay the City of Roseville the amount of One Thousand Three Hundred Twelve and 50/100 Dollars (\$1,312.50) per month. The use of Employees by the City of North St. Paul shall not exceed 425 hours in any calendar year. If the City of North St. Paul desires to use Employees supplied by the City of Roseville in excess of 425 hours in any calendar year, such additional hours shall be subject to the prior written approval of the Roseville City Manager and shall require the City of North St. Paul to pay to the City of Roseville an additional \$37.06 an hour ("Excess Hourly Fee Amount") for each additional hour over 425 hours. The monthly payment amount and Excess Hourly Fee Amount to be paid each year shall be subject to annual adjustments as designated in Provision 3 below.

50 **3. ANNUAL ADJUSTMENT.** On or before October 1, 2012, and on or before
51 October 1st of each year thereafter, the City of Roseville shall determine and notify the
52 City of North St. Paul in writing of the cost of providing GIS services for the next
53 calendar year. The notification shall designate the monthly payment amount and Excess
54 Hourly Fee Amount payable for the next calendar year, which amounts shall become the
55 monthly payment amount and Excess Hourly Fee Amount payable under Provision 2
56 during such calendar year. If the City of Roseville does not want to extend the
57 Agreement or the cost set forth in the notice is not acceptable to the City of North St.
58 Paul, then either party shall have the right to terminate this Agreement pursuant to
59 Provision 5A below.

60 **4. INDEMNIFICATION.** The City of Roseville agrees to assume liability for any
61 negligent act or willful misconduct of the assigned Employee(s) while performing the
62 assigned duties hereunder within the jurisdiction of either city. Each City agrees to
63 indemnify, defend, and hold harmless the other from any claims, causes of action,
64 damages, loss, cost or expenses, including reasonable attorney's fees, resulting from or
65 related to the actions of each city, its officers, agents or employees in the execution of the
66 duties outlined in this Agreement, except as qualified by the previous sentence. Nothing
67 in this agreement shall constitute a waiver of the statutory immunities or limits on
68 liability provided by Minnesota Statutes Chapter 466 or a waiver of any other immunities
69 or defenses available under federal or state law.

70 **5. TERMINATION, SEPARABILITY.**

71 A. This Agreement may be terminated, with or without cause, by either party upon
72 sixty (60) days' prior written notice provided to the City Manager of the other City. The

73 date of termination shall be stated in the notice. In the event of such termination the
74 amount payable by the City of North St. Paul to the City of Roseville under this
75 Agreement shall be determined by multiplying the number of hours (including fractional
76 hours) of services performed by Employees in the calendar year in which the termination
77 date occurs prior to the date of termination times the Excess Hourly Fee Amount for such
78 calendar year ("Adjusted Amount"). If the City of North St. Paul has, pursuant to
79 Provision 2 above, paid more than the Adjusted Amount in such calendar year, the City
80 shall refund the excess amount paid by the City of North St. Paul within 30 days of the
81 termination date. If the City of North St. Paul has paid less than the Adjusted Fee in such
82 calendar year, the City of North St. Paul shall pay the City of Roseville the unpaid
83 amount of the Adjusted Amount on or before the termination date.

84 B. Upon termination, any and all records or property of the respective cities will be
85 returned to the appropriate city.

86 C. This Agreement is governed by the laws of the State of Minnesota.

87 D. In the event that any provision of this Agreement is held invalid, the other
88 provisions remain in full force and effect.

89
90 **6. NOTICES.** Any notice to be given by either party upon the other under this
91 Agreement shall be properly given: a) if delivered personally to the City Manager of the
92 other City, b) if mailed to the other City by United States registered or certified mail,
93 return receipt requested, postage prepaid, addressed in the manner set forth below, or c) if
94 given to a nationally, recognized, reputable overnight courier for overnight delivery to the
95 other City addressed as follows:

If to Roseville:

City of Roseville
Roseville City Hall
2660 Civic Center Drive
Roseville, MN 55113
Attn.: City Manager

If to North St. Paul:

City of North St. Paul
North St. Paul City Hall
2400 Margaret Street
North St. Paul, MN 55109
Attn.: City Manager

Notices shall be deemed effective on the date of receipt if given personally, on the date of deposit in the U.S. mails if mailed, or on the date of delivery to an overnight courier if so delivered. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, 10 days prior to the effective date of such change.

7. EXISTING AGREEMENT. This Agreement shall commence on January 1, 2012. The parties agree that the existing Joint Powers Agreement For The City of North St. Paul's Temporary Utilization Of A City of Roseville Employee signed by the City of Roseville on October 8, 2007 and by the City of North St. Paul on September 25, 2007 ("Existing Agreement") shall terminate upon the commencement of this Agreement and that this Agreement shall replace and supercede the Existing Agreement.

IN WITNESS WHEREOF, the Cities of Roseville and North St. Paul have caused this Agreement to be duly executed on the day and year entered below.

123 Dated: _____

CITY OF ROSEVILLE

124

125

By: _____

126

Daniel J. Roe

127

Its Mayor

128

129

130

By: _____

131

William J. Malinen

132

Its City Manager

133

134
135
136

Dated: _____

CITY OF NORTH ST. PAUL

137
138
139
140
141
142
143
144
145

By: _____

Its Mayor

By: _____
Wally Wysopal
Its City Manager

REQUEST FOR COUNCIL ACTION

Date: 11/21/2011
Item No.: 7.†

Department Approval



City Manager Approval



Item Description: Approve a Memorandum of Understanding (MOU) between the City and PIK Terminal Company and Pikovsky Management LLC (PIK) for the use of DEED Contamination Investigation Grant Funds.

BACKGROUND

In 2010, the City was awarded Department of Employment and Economic Development (DEED) grant funds to assist with contamination investigation activities PIK site within the Twin Lakes redevelopment area. It was estimated that the Phase II investigation and report preparation, environmental monitoring, and the development of a Response Action Plan (RAP) costs could reach \$100,000. The DEED grant is in the amount of up to \$50,000. The grant requires a 25% local match.

The property owner of the PIK property has agreed to supply the local match. Staff has drafted a MOU to outline the responsibilities of both the City and PIK. The MOU states that PIK has the responsibility to pay up to \$50,000 as the local match required by the DEED grant.

POLICY OBJECTIVE

By approving the MOU, the City Council is advancing the necessary clean-up of property within the Twin Lakes Redevelopment Area and making the property ready for redevelopment.

BUDGET IMPLICATIONS

Approving this MOU does not impact the City's budget. PIK will provide the local match for the use of the grant funds.

STAFF RECOMMENDATION

Staff recommends the approval of the MOU between the City and PIK Terminal Company and Pikovsky Management LLC.

REQUESTED COUNCIL ACTION

Motion to APPROVE a Memorandum of Understanding with PIK Terminal Company and Pikovsky Management LLC pertaining to the use of DEED Contamination Investigation grant funds.

Prepared by: Patrick Trudgeon, Community Development Director (651) 792-7071

Attachments: A: Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF ROSEVILLE, MINNESOTA
AND PIK TERMINAL COMPANY AND PIKOVSKY MANAGEMENT, LLC.

This MEMORANDUM OF UNDERSTANDING (“MOU”) is hereby made and entered into by and between the City of Roseville, “the City,” and PIK Terminal Company and Pikovsky Management, LLC, “the Developer.”

A. PURPOSE

1. The purpose of this MOU is to identify the responsibilities of the City and the Developer in regards to the implementation of a grant awarded to the City by the Department of Employment and Economic Development (DEED) for the Twin Lakes Corporate Center Project. Nothing in this agreement shall be construed as altering the terms and conditions of the grant.

B. THE CITY OF ROSEVILLE SHALL:

1. Pass through grant funding awarded to the City from DEED’s Contamination Investigation and RAP Development Program in the amount of \$50,000 pursuant to the terms of the grant and this MOU.
2. Review and submit payment requests completed by the Developer to DEED provided they meet the requirements described under C.5 (a-c) of this MOU.
3. Review and submit required annual and final grant reports upon receipt from the Developer.

C. THE DEVELOPER SHALL:

1. Complete the activities identified in the grant contract, including Phase 2 testing, environmental monitoring, the Phase 2 report, and Response Action Plan (RAP) development.
2. Commit up to \$50,000 to the project to meet the match required under the grant contract.
3. Comply with all applicable state and federal laws and the agreement entered into by the City of Roseville and DEED for the grant.
4. Require contractors and subcontractors performing work covered by this DEED grant to be in compliance with all applicable OSHA regulations, especially the federal Hazardous Waste Operations and Emergency Response Standards (29CFR 1910.120 and 29CFR 1926.65).
5. Prepare payment request forms and provide all back up documentation as required by DEED for activities and submit the documentation to the City.
 - a. Eligible costs shall be equally divided between grant and match dollars on payment requests until the match is met.

- b. The Developer must demonstrate that the activities have been completed and that the contractor has received payment for this work.
- c. The final payment request shall be submitted to the City by the Developer no later than May 25, 2012; DEED requires final reimbursement requests to be submitted to the agency 30 days prior to the grant term end date.
6. Complete the environmental work described in the grant contract by June 30, 2012.
7. Provide the City with electronic copies of the Phase 2 report and RAP completed as part of this grant.
8. Complete the annual report and final report, pursuant to DEED's requirements for submittal by the City.
- D. BOTH PARTIES AGREE:
1. MODIFICATION. Modifications within the scope of the instrument shall be made only by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
2. PARTICIPATION IN SIMILAR ACTIVITIES. This instrument in no way restricts the Developer from participating in similar activities with other public or private agencies, organizations, and individuals.
3. COMMENCEMENT/EXPIRATION DATE. This instrument is executed as of the date of last signature and is effective through June 30, 2012, at which time it will expire unless extended.
4. ASSIGNMENT. The Developer shall not assign this MOU or its rights or obligations hereunder without the prior written consent of the City.
5. REMEDIES. In the event the Developer does not comply with any of its obligations under the MOU, the City shall have the right, in addition to all other remedies it may have at law or in equity, to:
- a. Withhold the distribution of grant funds;
- b. Require the return of all or part of the funds already distributed in the event the Grantor of the grant funds requires the City to return such funds; and/or
- c. Perform the obligation or obligations which the Developer has failed to perform, whereupon the Developer shall pay the cost so incurred by the City within 10 days of demand therefore made by the City.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

PIK Terminal Company
Pikovsky Management, LLC

By: Nanette Pikovsky

Title: Chief Manager

Date: 11/1/2011

CITY OF ROSEVILLE

By: _____

Title: _____ Mayor

Date: _____

By: _____

Title: _____ City Manager

Date: _____

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/21/11
Item No.: 7.9

Department Approval



City Manager Approval



Item Description: Approve Amendment and Extension for Metropolitan Council's Livable Communities Demonstration Account Grant (LCDA) for Sienna Green Phase II

BACKGROUND

In 2009, the Metropolitan Council awarded the City of Roseville a LCDA grant on behalf of Aeon's Sienna Green Phase II project. The total amount of the grant was \$202,100 of which the City utilized \$52,432 to construct a sidewalk from Sienna Green's north property line to County Road B. The remaining funds were to construct sidewalk improvements and lighting on Sienna Green's site and to design and construction of the stormwater management facilities for the project.

The original contract between the City and Metropolitan Council required that all of the grant funds were to be expended by the grant's expiration date, which is December 31, 2011. As the construction of the second phase of Sienna Green did not get underway until October 2011, staff requested an extension from Met Council until December 31, 2012.

Additionally, the Metropolitan Council, on April 13, 2011 changed procedures regarding the administration of LCDA grants. Previously, grant agreements required that the overall project needed to be complete by the expiration date. The change approved this past April now only requires that the project be commenced prior to the expiration date and that the grant funded activities be completed by the expiration date.

For the Sienna Green Phase II project, under this amendment, the project will need to be commenced prior to December 31, 2012 (which it already has) and that the grant funded activities (sidewalks and stormwater) will need to be completed by December 31, 2012. It is expected that the stormwater and sidewalks will be installed in late spring/early summer 2012.

POLICY OBJECTIVE

The use of the LCDA grant funds will foster reinvestment into the community and create affordable housing units.

FINANCIAL IMPACTS

By approving the grant extensions, there are no fiscal impacts to the City

STAFF RECOMMENDATION

Staff recommends that the City Council approve the Amendment and Extension for the Sienna Green Phase II LCDA grant agreement.

28 **REQUESTED COUNCIL ACTION**

29 By motion, approve the Amendment and Extension for the Sienna Green Phase II LCDA grant
30 agreement with Metropolitan Council.

31

Prepared by: Patrick Trudgeon, Community Development Director (651) 792-7071

Attachments: A: Original LCDA Grant Agreement dated July 29, 2010
B: Proposed Amendment to Original LCDA Grant Agreement

GRANTEE: City of Roseville		GRANT NO. SG009-079
PROJECT: Sienna Green Phase II		
GRANT AMOUNT: \$202,100	FUNDING CYCLE: Fall 2009	
COUNCIL ACTION: January 13, 2010	EXPIRATION DATE: December 31, 2011	

**METROPOLITAN LIVABLE COMMUNITIES ACT
GRANT AGREEMENT**

THIS GRANT AGREEMENT ("Agreement") is made and entered into by the Metropolitan Council ("Council") and the Municipality, County or Development Authority identified above as "Grantee."

WHEREAS, Minnesota Statutes section 473.251 creates the Metropolitan Livable Communities Fund, the uses of which fund must be consistent with and promote the purposes of the Metropolitan Livable Communities Act ("LCA") and the policies of the Council's Metropolitan Development Guide; and

WHEREAS, Minnesota Statutes sections 473.251 and 473.253 establish within the Metropolitan Livable Communities Fund a Livable Communities Demonstration Account and require the Council to use the funds in the account to make grants or loans to municipalities participating in the Local Housing Incentives Program under Minnesota Statutes section 473.254 or to Counties or Development Authorities to fund the initiatives specified in Minnesota Statutes section 473.25(b) in Participating Municipalities; and

WHEREAS, the Grantee is a Municipality participating in the Local Housing Incentives Account program under Minnesota Statutes section 473.254, a County or a Development Authority; and

WHEREAS, the Grantee seeks funding in connection with an application for Livable Communities Demonstration Account grant program funds submitted in response to the Council's notice of availability of grant funds for the "Funding Cycle" identified above and will use the grant funds made available under this Agreement to help fund the "Project" identified in the application; and

WHEREAS, the Council awarded Livable Communities Demonstration Account grant program funds to the Grantee subject to the Council's eminent domain policy and any terms, conditions and clarifications stated in its Council Action, and with the understanding that the Project identified in the application will proceed to completion in a timely manner and all grant funds will be expended prior to the "Expiration Date" identified above.

NOW THEREFORE, in reliance on the above statements and in consideration of the mutual promises and covenants contained in this Agreement, the Grantee and the Council agree as follows:

DEMONSTRATION ACCOUNT

I. DEFINITIONS

1.01. Definition of Terms. The terms defined in this section have the meanings given them in this section unless otherwise provided or indicated by the context.

- (a) **Council Action.** "Council Action" means the action or decision of the governing body of the Metropolitan Council, on the meeting date identified at Page 1 of this Agreement, by which the Grantee was awarded Livable Communities Demonstration Account funds.
- (b) **County.** "County" means Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties.
- (c) **Development Authority.** "Development Authority" means a statutory or home rule charter city, a housing and redevelopment authority, an economic development authority, or a port authority in the Metropolitan Area.
- (d) **Metropolitan Area.** "Metropolitan Area" means the seven-county metropolitan area as defined by Minnesota Statutes section 473.121, subdivision 2.
- (e) **Municipality.** "Municipality" means a statutory or home rule charter city or town participating in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254.
- (f) **Participating Municipality.** "Participating Municipality" means a statutory or home rule charter city or town which has elected to participate in the Local Housing Incentive Account program and negotiated affordable and life-cycle housing goals for the Municipality pursuant to Minnesota Statutes section 473.254.
- (g) **Project.** Unless clearly indicated otherwise by the context of a specific provision in this Agreement, "Project" means the development or redevelopment project identified in the application for Demonstration Account funds for which grant funds were requested. Grant-funded activities typically are components of the Project.

II. GRANT FUNDS

2.01. Total Grant Amount. The Council will grant to the Grantee the "Grant Amount" identified at Page 1 of this Agreement which shall be funds from the Livable Communities Demonstration Account of the Metropolitan Livable Communities Fund. Notwithstanding any other provision of this Agreement, the Grantee understands and agrees that any reduction or termination of Livable Communities Demonstration Account grant funds made available to the Council may result in a like reduction in the Grant Amount made available to the Grantee.

2.02. Authorized Use of Grant Funds. The Grant Amount made available to the Grantee under this Agreement shall be used only for the purposes and activities described in the application for Livable Communities Demonstration Account grant funds. A Project summary that describes eligible uses of the grant funds as approved by the Council is attached to and incorporated into this Agreement

DEMONSTRATION ACCOUNT

as Attachment A. Grant funds must be used to fund the initiatives specified in Minnesota Statutes section 473.25(b), in a Participating Municipality. Grant funds must be used for costs directly associated with the specific proposed Project activities and shall not be used for “soft costs” such as: administrative overhead; travel expenses; legal fees; insurance; bonds; permits, licenses or authorization fees; costs associated with preparing other grant proposals; operating expenses; planning costs, including comprehensive planning costs; and prorated lease and salary costs. Grant funds may not be used for costs of Project activities that occurred prior to the grant award. Grant funds also shall not be used by the Grantee or others to supplant or replace: (a) grant or loan funds obtained for the Project from other sources; or (b) Grantee contributions to the Project, including financial assistance, real property or other resources of the Grantee. The Council shall bear no responsibility for cost overruns which may be incurred by the Grantee or others in the implementation or performance of the Project activities. The Grantee agrees to comply with any “business subsidy” requirements of Minnesota Statutes sections 116J.993 to 116J.995 that apply to the Grantee’s expenditures or uses of the grant funds.

2.03. Loans for Low-Income Housing Tax Credit Projects. If consistent with the application and the Project activities described in Attachment A or if requested in writing by the Grantee, the Grantee may structure the grant assistance to the Project as a loan so the Project owner can take advantage of federal and state low-income housing tax credit programs. The Grantee may use the grant funds as a loan for a low-income housing tax credit project, subject to the terms and conditions stated in Section 2.02 and the following additional terms and conditions:

- (a) The Grantee covenants and represents to the Council that the Project is a rental housing project that received or will receive an award of low-income housing tax credits under Section 42 of the Internal Revenue Code of 1986, as amended, and the low-income housing tax credit program administered by the Minnesota Housing Finance Agency.
- (b) The Grantee will provide to the Council a copy of the loan agreement between the Grantee and the Project owner.
- (c) The Grantee will submit annual written reports to the Council that certify: (1) the grant funds continue to be used for the Project for which the grant funds were awarded; and (2) the Project is a “qualified low-income housing project” under section 42 of the Internal Revenue Code of 1986, as amended. This annual reporting requirement is in addition to the reporting requirements stated in Section 3.03. Notwithstanding the Expiration Date identified at Page 1 of this Agreement and referenced in Section 4.01, the Grantee will submit the annual certification reports during the initial “compliance period” and any “extended use period,” or until such time as the Council terminates this annual reporting requirement by written notice to the Grantee.
- (d) The grant funds made available to the Grantee and disbursed to the Project owner by the Grantee in the form of a loan may be used only for the grant-eligible activities and Project components for which the Grantee was awarded the grant funds. For the purposes of this Agreement, the term “Project owner” means the current Project owner and any Project owner successor(s).

DEMONSTRATION ACCOUNT

- (e) Pursuant to Section 2.02, the grant funds made available to the Grantee and disbursed to the Project owner in the form of a loan shall not be used by the Grantee, the Project owner or others to supplant or replace: (1) grant or loan funds obtained for the Project from other sources; or (2) Grantee contributions to the Project, including financial assistance, real property or other resources of the Grantee. The Council will not make the grant funds available to the Grantee in a lump sum payment, but will disburse the grant funds to the Grantee on a reimbursement basis pursuant to Section 2.09.
- (f) By executing this Agreement, the Grantee: (1) acknowledges that the Council expects the loan will be repaid so the grant funds may be used to help fund other activities consistent with the requirements of the Metropolitan Livable Communities Act; (2) covenants, represents and warrants to the Council that the Grantee's loan to the Project owner will meet all applicable low-income housing tax credit program requirements under Section 42 of the Internal Revenue Code of 1986, as amended (the "Code"), and the low-income housing tax credit program administered by the Minnesota Housing Finance Agency; and (3) agrees to administer its loan to the Project owner consistent with federal and state low-income housing tax credit program requirements.
- (g) The Grantee will, at its own expense, use diligent efforts to recover loan proceeds: (1) when the Project owner becomes obligated to repay the Grantee's loan or defaults on the Grantee's loan; (2) when the initial thirty-year "compliance period" expires, unless the Council agrees in writing that the Grantee may make the grant funds available as a loan to the Project owners for an "extended use period"; and (3) if noncompliance with low-income housing tax credit program requirements or some other event triggers the Project owner's repayment obligations under its loan agreement with the Grantee. The Grantee must repay to the Council all loan repayment amounts the Grantee receives from the Project owner. The Grantee shall not be obligated to repay the grant funds to the Council except to the extent the Project owner repays its loan to the Grantee, provided the Grantee has exercised the reasonable degree of diligence and used administrative and legal remedies a reasonable and prudent public housing agency would use to obtain payment on a loan, taking into consideration (if applicable) the subordinated nature of the loan. At its discretion, the Council may: (1) permit the Grantee to use the loan repayment from the Project owner to continue supporting affordable housing components of the Project; or (2) require the Grantee to remit the grant funds to the Council.
- (h) If the Grantee earns any interest or other income from its loan agreement with the Project owner, the Grantee will: (1) use the interest earnings or income only for the purposes of implementing the Project activities for which the grant was awarded; or (2) remit the interest earnings or income to the Council. The Grantee is not obligated to earn any interest or other income from its loan agreement with the Project owner, except to the extent required by any applicable law.

2.04. Revolving Loans. If consistent with the application and the Project summary or if requested in writing by the Grantee, the Grantee may use the grant funds to make deferred loans (loans made without interest or periodic payments), revolving loans (loans made with interest and periodic payments) or otherwise make the grant funds available on a "revolving" basis for the purposes of implementing the Project activities described in Attachment A. The Grantee will submit annual

written reports to the Council that report on the uses of the grant funds. The form and content of the report will be determined by the Council. This annual reporting requirement is in addition to the reporting requirements stated in Section 3.03. Notwithstanding the Expiration Date identified at Page 1 of this Agreement and referenced in Section 4.01, the Grantee will submit the annual reports until the deferred or revolving loan programs terminate, or until such time as the Council terminates this annual reporting requirement by written notice to the Grantee. At its discretion, the Council may: (1) permit the Grantee to use loan repayments to continue supporting affordable housing components of the Project; or (2) require the Grantee to remit the grant funds to the Council.

2.05. Project Changes. The Grantee must promptly inform the Council in writing of any significant changes to the Project for which the grant funds were awarded, as well as any potential changes to the grant-funded activities described in Attachment A. Failure to inform the Council of any significant changes to the Project or significant changes to grant-funded components of the Project, and use of grant funds for ineligible or unauthorized purposes, will jeopardize the Grantee's eligibility for future LCA awards. Grant funds will not be disbursed prior to Council approval of significant changes to either the Project or grant-funded activities described in Attachment A.

2.06. Budget Variance. A variance of twenty percent (20%) in the budget amounts for grant-funded activities identified in Attachment A shall be considered acceptable without Council approval, provided no budget amount for any individual grant-funded activity may be increased or decreased by more than twenty percent (20%) from the budget amount identified in Attachment A. The Grantee must inform the Council of any budget variances. Budget variances for any individual grant-funded activity identified in Attachment A exceeding twenty percent (20%) will require approval of the governing body of the Metropolitan Council. Notwithstanding the aggregate or net effect of any variances, the Council's obligation to provide grant funds under this Agreement shall not exceed the Grant Amount identified at Page 1 of this Agreement.

2.07. Eminent Domain Restrictions. On January 25, 2006 the Council adopted a policy that restricted the use of LCA grant funds on projects when eminent domain authority was used to acquire private property for "economic development" purposes in connection with the projects. The Council's policy defined the term "economic development" for LCA program purposes and covers the time period from January 25, 2006 to June 28, 2006. On June 28, 2006 the Council adopted a revised eminent domain policy that is consistent with the statutory definitions and restrictions contained in Minnesota Statutes chapter 117 as amended (effective May 20, 2006) during the 2006 legislative session. The revised policy applies to LCA grant awards and grant agreements made on or after June 28, 2006. The Council's January 25, 2006 and June 28, 2006 eminent domain policies are available online at: <http://www.metrocouncil.org/services/livcomm/EminentDomainPolicy.htm>.

- (a) If a notice of petition was served between January 25, 2006 and May 20, 2006 in connection with the Grantee's Project (or any component of the Project) for which grant funds were awarded, the grant funds may not be used to fund or support the Project unless the Project: (1) would have been eligible under the Council's January 25, 2006 policy; or (2) qualifies for an exemption under Minnesota Statutes section 117.012, subdivision 3 or 2006 Minnesota Laws chapter 214, section 22, clauses (b) through (e).

DEMONSTRATION ACCOUNT

- (b) If a notice of petition was served on or after May 20, 2006 in connection with the Grantee's Project (or any component of the Project) for which grant funds were awarded, the grant funds may not be used to fund or support the Project unless the Project qualifies for an exemption under Minnesota Statutes section 117.012, subdivision 3 or 2006 Minnesota Laws chapter 214, section 22, clauses (b) through (e).

2.08. Loss of Grant Funds. The Grantee agrees to remit to the Council in a prompt manner: any unspent grant funds, including any grant funds that are not expended prior to the Expiration Date identified at Page 1 of this Agreement; any grant funds that are not used for the authorized purposes; and any interest earnings described in Section 2.10 that are not used for the purposes of implementing the Project activities described in Attachment A. For the purposes of this Agreement, grant funds are "expended" prior to the Expiration Date if the Grantee pays or is obligated to pay for expenses of eligible Project activities that occurred prior to the Expiration Date and the eligible expenses were incurred prior to the Expiration Date. Unspent or unused grant funds and other funds remitted to the Council shall revert to the Council's Livable Communities Demonstration Account for distribution through application processes in future Funding Cycles or as otherwise permitted by law.

2.09. Payment Request Forms and Disbursements. The Council will disburse grant funds in response to written payment requests submitted by the Grantee and reviewed and approved by the Council's authorized agent. Written payment requests shall be made using payment request forms, the form and content of which will be determined by the Council. Payment request and other reporting forms are available online at: <http://www.metrocouncil.org/services/livcomm/LCAresources.htm>. The Council will disburse grant funds on a reimbursement basis or a "cost incurred" basis. The Grantee must provide with its written payment requests documentation that shows grant-funded Project activities actually have been completed. Disbursements prior to the performance of a grant-funded Project activity will be subject to terms and conditions mutually agreed to by the Council's authorized agent and the Grantee. Subject to verification of each payment request form (and its documentation) and approval for consistency with this Agreement, the Council will disburse a requested amount to the Grantee within two (2) weeks after receipt of a properly completed payment request form.

2.10. Interest Earnings. If the Grantee earns any interest or other income from the grant funds received from the Council under this Agreement, the Grantee will use the interest earnings or income only for the purposes of implementing the Project activities described in Attachment A.

2.11. Effect of Grant. Issuance of this grant neither implies any Council responsibility for contamination, if any, at the Project site nor imposes any obligation on the Council to participate in any pollution cleanup of the Project site if such cleanup is undertaken or required.

III. ACCOUNTING, AUDIT AND REPORT REQUIREMENTS

3.01. Accounting and Records. The Grantee agrees to establish and maintain accurate and complete accounts and records relating to the receipt and expenditure of all grant funds received from the Council. Notwithstanding the expiration and termination provisions of Sections 4.01 and 4.02, such accounts and records shall be kept and maintained by the Grantee for a period of six (6) years following the completion of the Project activities described in Attachment A or six (6) years

DEMONSTRATION ACCOUNT

following the expenditure of the grant funds, whichever occurs earlier. Accounting methods shall be in accordance with generally accepted accounting principles.

3.02. Audits. The above accounts and records of the Grantee shall be audited in the same manner as all other accounts and records of the Grantee are audited and may be audited or inspected on the Grantee's premises or otherwise by individuals or organizations designated and authorized by the Council at any time, following reasonable notification to the Grantee, for a period of six (6) years following the completion of the Project activities or six (6) years following the expenditure of the grant funds, whichever occurs earlier. Pursuant to Minnesota Statutes section 16C.05, subdivision 5, the books, records, documents and accounting procedures and practices of the Grantee that are relevant to this Agreement are subject to examination by the Council and either the Legislative Auditor or the State Auditor, as appropriate, for a minimum of six (6) years.

3.03. Report Requirements. The Grantee will report to the Council on the status of the Project activities described in Attachment A and the expenditures of the grant funds. Submission of properly completed payment request forms (with proper documentation) required under Section 2.09 will constitute periodic status reports. The Grantee also must complete and submit to the Council a grant activity closeout report. The closeout report form must be submitted with the final payment request form or within 120 days after the expiration or termination of this Agreement, whichever occurs earlier. Within 120 days after the Expiration Date, the Grantee must complete and submit to the Council a certification of expenditures of funds form signed by the Grantee's chief financial officer or finance director. The form and content of the closeout report and the certification form will be determined by the Council. These reporting requirements shall survive the expiration or termination of this Agreement.

3.04. Environmental Site Assessment. The Grantee represents that a Phase I Environmental Site Assessment or other environmental review has been or will be carried out, if such environmental assessment or review is appropriate for the scope and nature of the Project activities funded by this grant, and that any environmental issues have been or will be adequately addressed.

IV. AGREEMENT TERM

4.01. Term. This Agreement is effective upon execution of the Agreement by the Council. Unless terminated pursuant to Section 4.02, this Agreement expires on the "Expiration Date" identified at Page 1 of this Agreement and **ALL GRANT FUNDS NOT EXPENDED BY THE GRANTEE PRIOR TO THE EXPIRATION DATE SHALL REVERT TO THE COUNCIL.**

4.02. Termination. This Agreement may be terminated by the Council for cause at any time upon fourteen (14) calendar days' written notice to the Grantee. Cause shall mean a material breach of this Agreement and any amendments of this Agreement. If this Agreement is terminated prior to the Expiration Date, the Grantee shall receive payment on a pro rata basis for eligible Project activities described in Attachment A that have been completed prior to the termination. Termination of this Agreement does not alter the Council's authority to recover grant funds on the basis of a later audit or other review, and does not alter the Grantee's obligation to return any grant funds due to the Council as a result of later audits or corrections. If the Council determines the Grantee has failed to comply with the terms and conditions of this Agreement and the applicable provisions of the Metropolitan Livable Communities Act, the Council may take any action to protect the Council's

DEMONSTRATION ACCOUNT

interests and may refuse to disburse additional grant funds and may require the Grantee to return all or part of the grant funds already disbursed.

4.03. Amendments and Extension. The Council and the Grantee may amend this Agreement by mutual agreement. Amendments or an extension of this Agreement shall be effective only on the execution of written amendments signed by authorized representatives of the Council and the Grantee. If the Grantee needs additional time within which to complete the Project, the Grantee must submit to the Council **AT LEAST NINETY (90) CALENDAR DAYS PRIOR TO THE EXPIRATION DATE**, a resolution of the Grantee's governing body requesting the extension and a written extension request. The form and content of the written extension request and instructions for requesting an extension are available online at: <http://www.metrocouncil.org/services/livcomm/LCAGrantExtensions.htm>. **THE EXPIRATION DATE MAY BE EXTENDED ONLY ONCE. THE PERIOD OF THE ONE-TIME EXTENSION SHALL NOT EXCEED ONE (1) YEAR BEYOND THE ORIGINAL EXPIRATION DATE IDENTIFIED AT PAGE 1 OF THIS AGREEMENT.** The Grantee's extension request must be approved by the governing body of the Metropolitan Council.

V. GENERAL PROVISIONS

5.01. Equal Opportunity. The Grantee agrees it will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local civil rights commission, disability, sexual orientation or age and will take affirmative action to insure applicants and employees are treated equally with respect to all aspects of employment, rates of pay and other forms of compensation, and selection for training.

5.02. Conflict of Interest. The members, officers and employees of the Grantee shall comply with all applicable state statutory and regulatory conflict of interest laws and provisions.

5.03. Liability. Subject to the limitations provided in Minnesota Statutes chapter 466, to the fullest extent permitted by law, the Grantee shall defend, indemnify and hold harmless the Council and its members, employees and agents from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the conduct or implementation of the Project activities funded by this grant, except to the extent the claims, damages, losses and expenses arise from the Council's own negligence. Claims included in this indemnification include, without limitation, any claims asserted pursuant to the Minnesota Environmental Response and Liability Act (MERLA), Minnesota Statutes chapter 115B, the federal Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA) as amended, United States Code, title 42, sections 9601 *et seq.*, and the federal Resource Conservation and Recovery Act of 1976 (RCRA) as amended, United States Code, title 42, sections 6901 *et seq.* This obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which otherwise would exist between the Council and the Grantee. The provisions of this section shall survive the expiration or termination of this Agreement. This indemnification shall not be construed as a waiver on the part of either the Grantee or the Council of any immunities or limits on liability provided by Minnesota Statutes chapter 466, or other applicable state or federal law.

DEMONSTRATION ACCOUNT

5.04. Acknowledgments. The Grantee shall acknowledge the financial assistance provided by the Council in promotional materials, press releases, reports and publications relating to the Project activities described in Attachment A that are funded in whole or in part with the grant funds. The acknowledgment should contain the following language:

*Financing for this project was provided by the Metropolitan Council
Metropolitan Livable Communities Fund.*

Until the Project activities funded by this Agreement are completed, the Grantee shall ensure the above acknowledgment language, or alternative language approved by the Council's authorized agent, is included on all signs located at Project or construction sites that identify Project funding partners or entities providing financial support for the Project.

5.05. Permits, Bonds and Approvals. The Council assumes no responsibility for obtaining any applicable local, state or federal licenses, permits, bonds, authorizations or approvals necessary to perform or complete the Project activities described in Attachment A. The Grantee and its developer(s), if any, must comply with all applicable licensing, permitting, bonding, authorization and approval requirements of federal, state and local governmental and regulatory agencies, including conservation districts.

5.06. Subgrantees, Contractors and Subcontractors. The Grantee shall include in any subgrant, contract or subcontract for Project activities appropriate provisions to ensure subgrantee, contractor and subcontractor compliance with all applicable state and federal laws and this Agreement. Along with such provisions, the Grantee shall require that contractors and subcontractors performing work covered by this grant comply with all applicable state and federal Occupational Safety and Health Act regulations.

5.07. Stormwater Discharge and Water Management Plan Requirements. If any grant funds are used for urban site redevelopment, the Grantee shall at such redevelopment site meet or require to be met all applicable requirements of:

- (a) Federal and state laws relating to stormwater discharges including, without limitation, any applicable requirements of Code of Federal Regulations, title 40, parts 122 and 123; and
- (b) The Council's *2030 Water Resources Management Policy Plan* and the local water management plan for the jurisdiction within which the redevelopment site is located.

5.08. Authorized Agent. Payment request forms, written reports and correspondence submitted to the Council pursuant to this Agreement shall be directed to:

Metropolitan Council
Attn: LCA Grants Administration
390 Robert Street North
Saint Paul, Minnesota 55101-1805

5.09. Non-Assignment. Minnesota Statutes section 473.253, subdivision 2 requires the Council to distribute grant funds to eligible "municipalities," metropolitan-area counties or "development

JS

DEMONSTRATION ACCOUNT

authorities" for projects in municipalities participating in the Local Housing Incentives Account program. Accordingly, this Agreement is not assignable and shall not be assigned by the Grantee.

5.10. Warranty of Legal Capacity. The individuals signing this Agreement on behalf of the Grantee and on behalf of the Council represent and warrant on the Grantee's and the Council's behalf respectively that the individuals are duly authorized to execute this Agreement on the Grantee's and the Council's behalf respectively and that this Agreement constitutes the Grantee's and the Council's valid, binding and enforceable agreements.

IN WITNESS WHEREOF, the Grantee and the Council have caused this Agreement to be executed by their duly authorized representatives. This Agreement is effective on the date of final execution by the Council.

GRANTEE

By: Craig D. Kauring
Title: Mayer
Date: 6/28/10

By: W. J. Malinen
Title: City Manager
Date: 6/28/10

METROPOLITAN COUNCIL

By: Marg E. VanderShuer for
Guy Peterson, Director
Community Development Division
Date: 7/29/10

105

DEMONSTRATION ACCOUNT

ATTACHMENT A

APPLICATION FOR LIVABLE COMMUNITIES DEMONSTRATION ACCOUNT FUNDS

This attachment comprises this page and the succeeding page(s) which contain(s) a summary of the Project identified in the application for Livable Communities Demonstration Account grant funds submitted in response to the Council's notice of availability of Demonstration Account grant funds for the Funding Cycle identified at Page 1 of this Agreement. The summary reflects the proposed Project for which the Grantee was awarded grant funds by the Council Action, and may reflect changes in Project funding sources, changes in funding amounts, or minor changes in the proposed Project that occurred subsequent to application submission. The application is incorporated into this Agreement by reference and is made a part of this Agreement as follows. If the application or any provision of the application conflicts with or is inconsistent with the Council Action, other provisions of this Agreement, or the Project summary contained in this Attachment A, the terms, descriptions and dollar amounts reflected in the Council Action or contained in this Agreement and the Project summary shall prevail. For the purposes of resolving conflicts or inconsistencies, the order of precedence is: (1) the Council Action; (2) this Agreement; (3) the Project summary; and (4) the grant application.

Project Summary

Grantee: City of Roseville
Project Name: Sienna Green Phase II
Project Location: Snelling Avenue North and Highway 36

SG009-079

Project Description:

Construction will begin in early summer 2010 on Sienna Green Phase II, a new affordable (at or below 50% AMI) multifamily apartment building for approximately 50 workforce families on the site of the 1950s-era Har Mar apartments. It is the second and final phase of the Sienna Green redevelopment. The building will be located on a portion of the former parking lot for the apartments, and will include underground parking, bike racks and a small surface parking area. The first phase, which received a previous LCDA grant and a TBRA grant, involved rehabilitation and site improvements to the existing five-building complex of 120 one-bedroom apartments, converting some units to larger apartments.

Grant-Funded Activities:

LCDA funds will assist with infiltration swales and rain gardens that connect throughout the project area and retain stormwater onsite. The LCDA award will also allow for the completion of sidewalks along West Snelling Drive to provide pedestrian connections from Sienna Green to the current bus stop on County Road B and Snelling Avenue and the future Snelling Avenue BRT line.

Future Development Phases, if applicable:

Not applicable.

Advisory Committee Comments on Demonstration, Innovation, Catalyst Elements of this Project:

The project does a good job of continuing with integrating stormwater treatment throughout the site and using many different practices to achieve this outcome. This project demonstrates restructuring an apartment development built in a different era to work for today's needs by adding another building on the site to increase housing options at this location. This transforms the development into a more livable place, and connects housing to jobs.

Funding:

Amount Requested	Amount Recommended	Use of Funds
\$77,500	\$77,500	- Design, engineering, and construction of a stormwater management system - Design and engineering for grading drainage and sidewalk
\$124,600	\$124,600	Permanent pedestrian improvements - extension of public sidewalk and street lighting

Previous LCA Grants Received For This Or Related Project:

A \$305,000 LCDA grant was awarded in 2007 for design and engineering for site demolition, grading, and a stormwater management plan; to remove obsolete structures on the site; implement the stormwater management; and for site grading. In October of 2009, this grant was given an administrative extension to 12/31/2010. \$121,500 in TBRA funds were awarded in 2007 for asbestos and lead-based paint abatement. This grant was also extended in October 2009 to 12/31/2010.

Development Timeline:

Task	Start Date	End Date
Site acquisition	2/1/2010	2/1/2010
Design and engineering	2/1/2010	5/1/2010
Site grading	6/1/2010	7/1/2010
Stormwater system construction	7/1/2010	6/1/2011
Pedestrian improvements - extension of public sidewalk	3/1/2011	6/1/2011
Completion of Sienna Green Phase II - 50 units of workforce housing		12/31/2011

31

**AMENDMENT AND EXTENSION OF
METROPOLITAN LIVABLE COMMUNITIES ACT
LIVABLE COMMUNITIES DEMONSTRATION ACCOUNT**

GRANT AGREEMENT

THIS AGREEMENT is made and entered into by the Metropolitan Council ("Council") and the City of Roseville ("Grantee").

WHEREAS, on July 29, 2010 the Grantee and the Council entered into a grant agreement identified as Council Grant No. SG009-079 under which the Council provided \$202,100.00 in Demonstration Account grant funds to the Grantee for certain design, engineering, grading, construction and public improvement activities in connection with the Grantee's Sienna Green Phase II project ("Project"); and

WHEREAS, at its April 13, 2011 meeting the Council approved certain changes to its procedures for amending and extending Livable Communities Act ("LCA") grant agreements and made other changes, including a modification of the requirement that the development or redevelopment project for which the grant funds were requested must be completed within the term of the grant agreement; and

WHEREAS, pursuant to the Council's April 13, 2011 action, grantee projects now must be commenced, rather than completed, during the term of the grant agreements; and

WHEREAS, the procedures and policy changes made by the Council on April 13, 2011 apply to existing LCA grants; and

WHEREAS, on September 26, 2011 the Grantee requested an extension of Grant No. SG009-079 to allow additional time for completing grant-funded activities.

NOW, THEREFORE, in consideration of the promises and covenants contained in this agreement, the Council and the Grantee agree that Grant No. SG009-079 is amended as follows:

1. The "EXPIRATION DATE" identified at Page 1 of Grant No. SG009-079 and referenced in Section 4.01, **Term**, is changed from December 31, 2011 to December 31, 2012.
2. Notwithstanding the 2010 and 2011 Start Dates and End Dates stated in the Project Summary in Attachment A, pursuant to the Council's April 13, 2011 action: (a) the Project for which the grant funds originally were requested must be commenced, rather than completed prior to the Expiration Date; and (b) the grant-funded activities must be completed by the Expiration Date. For the purposes of this agreement, "commenced" means significant physical improvements have occurred in furtherance of the Project (e.g., a foundation is being constructed or other tangible work on a structure has been initiated). In the absence of significant physical improvements, visible staking, engineering, land surveying, soil testing, cleanup site investigation, or pollution cleanup activities are not evidence that the Project has been commenced for the purposes of this agreement.

3. Section 5.04, **Acknowledgments**, is deleted in its entirety and replaced with the following:

5.04. Acknowledgments and Signage. The Grantee will acknowledge the financial assistance provided by the Council in promotional materials, press releases, reports and publications relating to the Project. The acknowledgment will contain the following or comparable language:

Financing for this project was provided by the Metropolitan Council Metropolitan Livable Communities Fund.

Until the Project is completed, the Grantee will ensure the above acknowledgment language, or alternative language approved by the Council's authorized agent, is included on all signs (if any) located at Project or construction sites that identify Project funding partners or entities providing financial support for the Project. The acknowledgments and signage should refer to the "Metropolitan Council" (not "Met Council" or "Metro Council").

Except for these amendments, the provisions of Grant No. SG009-079 shall remain in force and effect without change.

IN WITNESS WHEREOF, the Grantee and the Council have caused this agreement to be executed by their duly authorized representatives. This agreement is effective on the date of final execution by the Council.

CITY OF ROSEVILLE

By: _____
Dan Roe, Mayor

Date: _____

By: _____
William Malinen, City Manager

Date: _____

METROPOLITAN COUNCIL

By: _____
Guy Peterson, Director
Community Development Division

Date: _____

Approved as to form:

By: _____
Deputy General Counsel

REQUEST FOR COUNCIL ACTION

Date: November 26, 2011
Item No.: 7.h

Department Approval

City Manager Approval



Item Description: Youth Representatives on Human Rights Commission

BACKGROUND

Over the years, the City Council has appointed non-voting youth representatives to serve a one-year terms on the Human Rights Commission (HRC). The youth representative position had been vacant for several years, until 2010 when the Council appointed two youth commissioners and one alternate. The two youth representatives left the commission earlier this year, and the Council appointed the alternate, Marie Siliciano, to serve as a youth commissioner.

The City Code does not limit the number of youth representatives on the HRC, nor does it prescribe whether youths serve as “youth commissioners” or “alternates.”

Based on commissioners’ experiences working with youth, they find that youths are more likely to be active participants on boards or commissions if more than one youth is involved.

The HRC placed an article in the Roseville Review and contacted area schools about the vacancy. The Commission received six applications. One applicant did not live in Roseville.

The Outreach Committee interviewed the candidates, and at the November meeting, the HRC passed two motions. One recommended that Council appoint two youth commissioners in addition to the current youth commissioner. The other motion recommended that the two youth commissioners be Joan Dao and Kayo Kadir for a term that expires on July 31, 2012.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Appoint Joan Dao and Kayo Kadir to serve as youth representatives on the Human Rights Commission until July 31, 2012.

REQUESTED COUNCIL ACTION

Appoint Joan Dao and Kayo Kadir to serve as youth representatives on the Human Rights Commission until July 31, 2012.

Prepared by: Carolyn Curti, Communications Specialist
Attachments: A: applications

Carolyn Curti

Full Name: Joan Dao
Last Name: Dao
First Name: Joan

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission

If other, please list name:

This application is for:: Student Term

If this is a student application, please list your grade: 11

Name:: Joan Dao

How many years have you lived in Roseville?: 11

Work Experience (especially as it relates to the Commission/Board for which you are applying): receptionist at a nail shop named Hollywood Nails

Education:: high school junior, graduating class 2013

Civic and Volunteer Activities (Past and Present):: through Student council: toys for tots,NW family and youth services, feed my starving children, christmas for roseville families in need.

outside school: Volunteer teach martial arts at a nmonprofit organization,American cancer society, tutor

Please state your reasons for wanting to serve on the Commission/Board:: i believe that i would be a great addition to the city board. i have lots of great ideas,am open minded, quick learner, and i want to better contribute to my community.i would also appreciate having better insight of how local government works.

What is your view of the role of this Commission/ Board?: its an exciting opportunity to learn as a student and as a citizen;an honor to represent the youth in our community.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: i'm an honors student,a debater, i've written a grant for my school last year and im really passionate about change and law.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §12.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Cell Phone Number,Preferred Email Address

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 10/12/2011 7:45 PM

Carolyn Curti

Full Name: Kayo Kadir
Last Name: Kadir
First Name: Kayo

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission

If other, please list name:

This application is for:: Student Term

If this is a student application, please list your grade: 12

Name:: Kayo Kadir

How many years have you lived in Roseville?: 11

Work Experience (especially as it relates to the Commission/Board for which you are applying):

Education:: High school: RAHS

Civic and Volunteer Activities (Past and Present):: Roseville foundation auction Emmett D. Williams family fun night RAHS Avid Tutoring Avid family night Avid Q&A at Roseville Area Middle School

Please state your reasons for wanting to serve on the Commission/Board:: I would really like to be apart of this board because I want to make a difference. I would like to gain more experience and knowledge about my community. And I know by joining this board I will be able to make a difference and encourage my two sibling to do the same.

What is your view of the role of this Commission/ Board?: The role of this commission is very important. Without it, our community would be unbalanced. Being on this commission would be an honor.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: I want to say what I am a person good person who would not do anything that would be considered as taboo, I am careful and do not rush into things without a reason.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §12.601, subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be

made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Home Phone Number,Preferred Email Address

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 10/11/2011 7:45 PM

Date: 11/21/11

Item: 10.a

Quarterly HRA Report

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 11/21/11
Item No.: 10 . b

Department Approval



City Manager Approval



Item Description: Grass Lake Water Management Organization Board Presentation

BACKGROUND

The Grass Lake Water Management Organization Board met with the City Council at the June 20th meeting. They discussed the update of the GLWMO Water Management Plan, the current financing structure for the WMO, and a ten year plan that is going to require significantly more resources than past years. They have requested time at the council meeting to present the findings of their Governance Task Force and their budget request for 2012.

The Grass Lake WMO was created in 1983 through a joint powers agreement between Roseville and Shoreview as a result of legislation requiring watershed management separate from city operations. It was created to manage water resources in the most cost effective and efficient manner with city technical staff supporting the Board and carrying out the business of the WMO.

Water regulation has changed significantly since the creation of Grass Lake WMO. The Board is currently working with an engineering consultant on its third generation Water Management Plan. This plan is required to be updated every 10 years to bring it in compliance with current water regulation and to update their goals and policies. The Minnesota Board of Soil and Water Resources (BSWR) has been monitoring watershed organization activity for several years as a result of a Legislative audit in 2007 and have been communicating with those organizations they feel have not taken an active enough role in protecting water resources. The Grass Lake Board is committed to a more proactive role in to ensure they are improving the resources and meeting water regulation requirements. They have completed studies of water quality in response to action levels triggered by declining water quality in Lake Owasso. The draft Plan has regulatory standards similar to the surrounding watershed districts. The new draft Plan will also contain a capital improvement plan to help achieve the WMO goals.

The WMO hired part time administrative staff in 2009 to help manage the increased expectations and activity of the Board as the two city staff's could not absorb the increased workloads. They are currently meeting at least on a monthly basis. The new draft Plan will require significantly more administrative and board activity than years past. This has raised the question of governance and whether the cities will respond positively to additional revenue requests. The Board discussed an alternative financing option with the Council in June that would create a surcharge on Stormwater fees for those properties in the GLWMO jurisdiction for GLWMO funding.

Grass Lake WMO is the smallest organized watershed in geographic size in the state. This is one reason it has been managed as a joint powers WMO rather than a watershed district with its own taxing authority. As a joint powers WMO, its board members are appointed at the local level by city councils rather than the county board level. This theoretically allows for a higher level of local input into the management of the resources. The Board has created a task force to study

what governance structure is best suited to manage the WMO into the future. The options studied are: Remain with the current governance structure or merge with another WMO such as the Vadnais Lake WMO or Ramsey Metro Washington Watershed District. The need to discuss governance is driven by the need for additional financial resources to carry out its new draft plan and the state requiring the city's to revise the Joint Powers Agreement to remove the city's financial control over the organization. We have attached a copy of the proposed revised Joint Powers agreement. (Attachment A) We have asked the City Attorney to review the proposed revisions to the agreement and the comments are attached. (Attachment B)

City staff has raised concerns with the Board regarding significantly higher level of support through our city wide storm water fees due to competing capital and operational needs of the city. There is also an equity issue within both cities regarding how watersheds are funded. Both Rice Creek Watershed District and Capital Region Watershed District have taxing authority and collect approximately \$20-25 per \$100,000 property valuation to fund their operations and capital programs. They collect the taxes only from the properties within their boundaries. These same properties also pay a portion of their citywide storm water fees to fund the Grass Lake WMO. If significantly higher amounts of revenue are required to fund the Grass Lake WMO the Council may want to consider the alternative funding option to address the equity issue between properties in the city's two watershed districts and Grass Lake WMO properties.

The cities can revise their storm water rates to collect the annual Grass Lake WMO budget request only in the Grass Lake WMO boundary. This would eliminate the non Grass Lake WMO properties from subsidizing this WMO in addition to paying watershed district taxes. The cities have contributed \$20,000-\$25,000 per year over recent years for Grass Lake WMO operations. The 2011 contribution is approximately \$37,000. The new draft Plan is contemplating an annual budget of \$370,000-\$416,000 for the next three years to carry out its activity.

Staff is supportive of the WMO operating more independently of the cities. In meeting today's water regulations it is a difficult position to be both the regulator and the responsible party for meeting those regulations.

The City Council had some questions for the Board at the last presentation. A question was asked whether a smaller organization could be as cost effective as a merger option with a larger organization. Members of the Board are scheduled to update the Council on the task force findings and subsequent Board recommendation regarding governance and the 2012 funding request from the cities.

POLICY OBJECTIVE

The City Comprehensive Plan and Comprehensive Surface Water Management Plans support environmental stewardship and compliance watershed organizations and with current water quality regulatory goals. The city is obligated to comply with state and federal water regulations.

BUDGET IMPLICATIONS

The City of Roseville currently funds 50% of the Grass Lake WMO budget through its Storm Utility Fund which is fee supported across the entire city. If the GLWMO continues to operate under a revised JPA and implements the draft Watershed Management Plan the costs to Roseville residents will increase significantly. The current preliminary budget request will require an increase from \$37,000 to \$150,000 from each of the two cities for 2012. Staff has commented on their draft plan in that the costs for implementation are significantly understated and there for in our opinion the eventual costs will be even higher. This should be considered

81 when comparing the merger options. Staff also believes the Council should consider the
82 implications of the revised JPA language as it relates to the city not having budgetary control
83 over the organization as the City Council may still be perceived as the accountable for the costs
84 of the organization if the funds are collected via city storm water utility bills.

85 **STAFF RECOMMENDATION**

86 Staff recommends that the City Council carefully consider the implications of the revised JPA
87 language and the funding options for the Grass Lake WMO that would collect the revenue from
88 within the boundaries of the watershed. Staff does not support the revised Joint Powers
89 Agreement language. The setting of storm utility rates within the Grass Lake WMO area to
90 reflect the additional annual support for the WMO budget over and above the citywide storm
91 utility fee would be feasible to implement but perception may be that the City Council is
92 responsible for rate increases. Staff is supportive of further exploration of the merger option
93 with Ramsey Metro Washington Watershed District as they have a reputation as a well managed
94 watershed organization with demonstrated results. We feel the economy of scale and an in place
95 professional staff could be a better option in managing the Grass Lake Watershed. The Council
96 will be asked at a subsequent meeting to consider the revised joint powers agreement.

97 **REQUESTED COUNCIL ACTION**

98 Discuss current Grass Lake WMO issues with the Grass Lake WMO Board.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A. Report of Governance and Financing Task Force
B. Draft 2012 GLWMO Budget
C. Proposed Revised Joint Powers Agreement
D. City Attorney Opinion

A Report of the Governance and Financing Task Force for the Grass Lake Watershed Management Organization

15 November, 2011

Grass Lake Watershed Management Organization
Ramsey County, Minnesota

Recommendation: The Board of the Grass Lake Watershed Management Organization recommends remaining an independent organization and asking the cities of Roseville and Shoreview to institute a GLWMO specific stormwater utility fee to finance the improved organization rather than merging with either the Ramsey Washington Metro Watershed District or the Vadnais Lake Area Watershed Management Organization. The board finds that this option retains the greatest amount of local control over the waters of the Grass Lake Watershed. This option will also ensure that all resources gathered for watershed management in the Grass Lake Watershed will be used to address concerns that are directly relevant to the Grass Lake Watershed, and not put towards programs that are of little benefit to Grass Lake.

Task Force

Karen Eckman – Chair GLWMO Board
Steve Barrett – GLWMO Board Member
Jon Miller – GLWMO Board Member
Mary Kay Von De Linde – GLWMO Board Member
Chuck Westerberg – GLWMO Board Member
Jim DeBenedet – Citizen Advisor
Joanna LaBresch – Citizen Advisor
John Moriarty – Citizen Advisor
Steve Solomonson – Citizen Advisor

A Report of the Governance and Financing Task Force for the Grass Lake Watershed Management Organization

Purpose

The Governance and Financing Task Force (Task Force) for the Grass Lake Watershed Management Organization (GLWMO) was convened on October 6, 2011 with the purpose of researching and recommending a future governance strategy for GLWMO, specifically whether GLWMO should merge with either Ramsey Washington Metro Watershed District (RWMWD) or Vadnais Lake Area Watershed Management Organization (VLAWMO) or if GLWMO should remain an independent organization with an improved financing strategy.

Process

After the first meeting, analysis criteria were developed to focus the fact finding of teams studying RWMWD, VLAWMO and GLWMO. These criteria, with preliminary weighting and suggestions for measurement are shown in table 1. This set of criteria became the basis for further discussions about criteria and weighting at later meetings.

Criteria	Weight	Suggested Measures
Program Effectiveness	14.13%	Score of High, Medium, Low
Monitoring Capability	13.52%	Number and Frequency of Waterbodies Monitored
Education	13.20%	Frequency of Educational Programs
Success for Grants	9.35%	Ratio of Grants received to Grants Applied for, weighted by number of grants applied for
Outstanding accomplishments	6.98%	Number of Awards
Citizen Input	6.65%	Score of High, Medium, Low or No Input based on citizen interviews or survey
Local Control	5.92%	Score of High, Medium, Low or No Control based on interviews or survey of City Staff/Councils
Citizen Awareness	5.92%	Score of High, Medium, Low or No Awareness based on citizen interviews or survey
City cost	5.56%	Annual cost to cities through direct funding or program cost share with Watershed
Resident's cost	5.56%	Cost to residents through fees or taxes
Staff Number	3.89%	Number of FTEs
Staff retention	3.34%	Average Tenure of FTEs
Admin Cost (percent of budget)	3.10%	Percent of Annual Budget devoted to administration
Board Turnover	1.54%	Average Tenure of Board Members
Board Qualifications	1.34%	Score as High, Medium, Low or No Qualification required of Board Members

Table 1. Initial criteria and weightings used for fact finding

These criteria were assessed by each team through studies of the publications of the organizations including plans, budgets, websites and educational materials and through

interviews with the organizations' administrators. After the relevant facts were gathered, board members met with the citizen advisors on the task force to refine the weighting of the criteria. First, some of the criteria determined to be irrelevant were eliminated. The criteria were weighted using a rank order process that resulted in a final set of criteria weighted as shown in table 2.

Criteria	Weight
Program effectiveness	16.67
Monitoring Capability	14.77
Local Control	12.88
Education	12.50
Citizen Input	9.47
City cost (per city, No Cost =1)	8.33
Additional Resident's cost (per parcel)	6.44
Staff #	6.44
Grants Awarded	6.44
Staff Continuity	4.17
Board Continuity	1.89

Table 2. Final Criteria and weighting

Based on the facts gathered by each of the task force teams, the board members evaluated, with input from the citizen task-force members, each of the criteria for each alternative – RWMWD, VLAWMO and improved GLWMO – giving the alternatives scores of high (1), medium (.67) or low (.33) by consensus. Scores of .75 indicated a split in board opinions between high and medium. The weights were applied to the scores and they were summed for each alternative. The resulting scores (Table 3) became the basis for discussion when a motion was made to remain an independent watershed management organization. **It should be noted that the board intended the scoring of the alternatives to be a basis for discussion only, and it was never intended that the highest scoring alternative would necessarily be the recommended alternative.**

Relevant Characteristics of each Watershed Organization

Ramsey Washington Metro Watershed District

The Ramsey Washington Metro Watershed is a 56 square mile watershed that includes eleven lakes – among them the Phalen chain of lakes – and five creeks. Waters of RWMWD discharge into the Mississippi River. RWMWD has a staff of 15 full time employees with an average tenure of 10 years and a 5 member board appointed by the Ramsey and Washington county commissioners with an average tenure of 22 years. The district is funded with an ad valorem tax authority and its budget is about \$7 million yearly. This tax assessment would amount to a roughly \$50 average increase in the property taxes of GLWMO residents if a merger were pursued. Part of the district's budget comes from grants: the district has received \$3 million in grants over the past five years. The district is highly involved in monitoring its waters including using 10 automatic monitors for storm flow measurement and making water quality measurements of nine of the eleven lakes twice monthly through the open water months. Two staff members are charged with maintaining and analyzing the monitoring data. RWMWD

engages in outreach and education through its website, an e-newsletter, Waterfest – an annual family event, and outreach in the schools and local communities. The district constantly monitors its programs for effectiveness in its annual Signs of Success document. The district is involved in a Best Management Practices (BMP) cost share program – similar but on a larger scale than the BMP cost share in GLWMO. They also undertake much bigger capital projects, for example the stormwater volume reduction project at Maplewood Mall, and maintain the Beltway Interceptor stormwater system.

Vadnais Lake Area Watershed Management Organization

The Vadnais Lake Area Watershed is a 25 square mile watershed that includes eleven major lakes. Among them is Vadnais Lake, which is a drinking water reservoir for St. Paul Regional Water Services. VLAWMO has a staff of three full time employees with an average tenure of six years, and they are in the process of hiring a full time education coordinator. The board consists of six members, each a member of one of the six city councils that are signatories to the VLAWMO Joint Powers Agreement. The average board tenure is greater than four years. The organization is funded with a utility fee and its budget is about \$430,000 yearly. This utility fee would amount to a roughly \$25 average increase in fees paid by GLWMO residents if a merger were pursued. Part of the organization's budget comes from grants: the organization has received several grants in recent years ranging from \$6,000 to \$50,000. The organization is highly involved in monitoring its waters and makes water quality measurements of the eleven lakes and six locations on Lambert Creek twice monthly through the open water months. VLAWMO engages in outreach and education through its website, three major workshops a year, joint classes with GLWMO and participation in Blue Thumb. The organization pursues projects in line with its watershed management plan. These projects are of a smaller scale than some of those pursued in RWMWD, with their budgets indicating that none exceed \$150,000 per year. These projects focus on shoreline and creek restoration – similar in nature to the projects traditionally undertaken by GLWMO.

Grass Lake Watershed Management Organization

The Grass Lake Watershed is a nine square mile watershed that includes seven major lakes and many smaller wetlands and ponds. Among them are Owasso and Snail Lakes, which significant regional recreational lakes. GLWMO currently has a staff of one part time administrator, though the organization intends on retaining or hiring two full time employees following state approval of the Third Generation Watershed Management Plan. The board consists of five members appointed by the city councils of Roseville and Shoreview. The average board tenure is two years. The organization is funded with stormwater utility fees from Roseville and Shoreview, and its budget is about \$150,000 yearly. To fund projects necessary to meet state mandates, GLWMO is asking to implement a utility fee specific to residents of the Grass Lake Watershed. This utility fee would amount to a roughly \$25 average increase in fees paid by GLWMO residents. The organization has received one \$32,000 Legacy Fund grant to construct a stormwater bio-infiltration project as part of a road maintenance project on Roseville's Aladdin Street. The organization's involvement in water quality monitoring is inconsistent, and monitoring has been done by the cities or county in the past. As an improved organization, GLWMO will take a greater role in monitoring its waters, monitoring five lakes once per month during open water and reporting on eight lakes (the three largest lakes still being monitored by the county). GLWMO conducts two workshops per year and three joint classes with VLAWMO. As education will be a priority for an improved GLWMO, the organization intends to hold eight education programs yearly in the future, improve its website, and pursue

outreach through the member cities. The organization pursues projects in line with its watershed management plan. These projects are the smaller scale than some of those pursued in RWMWD, and focus on shoreline restoration and stormwater infiltration through cost sharing with private land owners for construction Best Management Practices and coordination with public works projects in the member cities. An improved GLWMO will expand the implementation of these projects and pursue some larger shoreline restoration and stormwater infiltration projects.

Result of the Criteria Scoring

When the board members scored the criteria for each alternative, based on the characteristics of each organization described above, the alternatives scored very close ranging from 82.1 on a scale of 100 to 89.9. VLAWMO was the highest scoring alternative due to its combination of high program effectiveness and relatively high local control (compared to RWMWD). RWMWD, while scoring well in program effectiveness, monitoring capability and education, scored low in both local control and cost to residents. GLWMO scored slightly lower than RWMWD predominantly on slightly lower scores in program effectiveness and monitoring capability that were the result of a concern by a board member about future effectiveness of GLWMO (described below under Points of Debate among the Board). This scoring highlighted the relative strengths and weaknesses of each alternative, and became the basis for discussion among the board members about which option to recommend.

Criteria	Weight	GLWMO IMPROVED	VLAWMO	RWMWD
Program effectiveness	16.67	0.75	1.00	1.00
Monitoring Capability	14.77	0.75	1.00	1.00
Local Control	12.88	1.00	0.67	0.33
Education	12.50	1.00	1.00	1.00
Citizen Input	9.47	0.67	0.67	0.67
City cost	8.33	1.00	1.00	1.00
Additional Resident's cost (per parcel)	6.44	1.00	1.00	0.33
Staff #	6.44	0.67	0.67	1.00
Grants Awarded	6.44	0.67	1.00	1.00
Staff Continuity	4.17	0.67	1.00	1.00
Board Continuity	1.89	0.33	0.67	0.67
Criteria	Weight	GLWMO IMPROVED	VLAWMO	RWMWD
Program effectiveness	16.67	12.5	16.66667	16.66667
Monitoring Capability	14.77	11.07955	14.77273	14.77273
Local Control	12.88	12.87879	8.628788	4.25
Education	12.50	12.5	12.5	12.5
Citizen Input	9.47	6.344697	6.344697	6.344697
City cost (per city, No Cost =1)	8.33	8.333333	8.333333	8.333333
Additional Resident's cost (per parcel)	6.44	6.439394	6.439394	2.125
Staff #	6.44	4.314394	4.314394	6.439394

Grants Awarded	6.44	4.314394	6.439394	6.439394
Staff Continuity	4.17	2.791667	4.166667	4.166667
Board Continuity	1.89	0.625	1.268939	1.268939
Sum		82.12121	89.875	83.30682

Table 3. Scored criteria and sums for each possible alternative

Citizen Concerns

Cost

One citizen voiced the concern that fees or taxes collected by VLAWMO or RWMWD would fund projects that would not benefit residents within the boundaries of GLWMO. The Beltway Interceptor stormwater infrastructure of RWMWD in St. Paul was given as an example of an expensive program whose benefits would not be readily seen by GLWMO residents.

Future Flexibility

One citizen voiced the concern that if GLWMO underwent a merger, this action could not be reversed in the future if it were found to be ineffective. However, were GLWMO to remain an independent organization it could reconsider the option of merging in the future.

Points of Debate among the Board

Local Control

The difference in the level of local control among the three organizations was clear: RWMWD, being county appointed, had the least local control; GLWMO, being appointed by Roseville and Shoreview City Councils, had the most local control; and VLAWMO, having six other members in a Joint Powers Agreement, had moderate local control. The focus of the debate on local control was on its weight as a criterion for recommending an alternative. The majority view was that local control should be heavily weighted because an organization with greater local control will use its resources more on addressing the needs of water bodies within the current boundaries of GLWMO. The minority view was that local control should be less heavily weighted because greater local control leads decision-making to be driven more by cost concerns than by benefit concerns.

Program Effectiveness

All board members agreed that program effectiveness was the most important criterion in making a recommendation. There was also agreement that both RWMWD and VLAWMO have high levels of program effectiveness. The focus of the debate on program effectiveness was on the ability of an improved GLWMO to achieve high levels of program effectiveness. The majority view was that with an improved financing strategy and a reasonable scope of activity focused on four program areas that address water quality – Education and Outreach, Monitoring, Technical Support, and Cost-Share Incentive – GLWMO can be highly effective as an organization in the future. The minority view was that since GLWMO has not had higher levels of program effectiveness in the past and since economies of scale led GLWMO to contract for services with VLAWMO and RWMWD in the past and GLWMO is still discussing contracting with these organizations for services, GLWMO on its own cannot be as highly effective as RWMWD or VLAWMO and economies of scale favor a merger.

Conclusions

The Board of the Grass Lake Watershed Management Organization recommends remaining an independent organization and asking the cities of Roseville and Shoreview to

institute a GLWMO specific stormwater utility fee to finance the improved organization¹. The board finds that this option retains the greatest amount of local control over the waters of the Grass Lake Watershed. This option will also ensure that all resources gathered for watershed management in the Grass Lake Watershed will be used to address concerns that are directly relevant to the Grass Lake Watershed, and not put towards programs that are of little benefit to Grass Lake. Further, the board believes that an improved GLWMO can achieve high program effectiveness. This will be done first and foremost by focusing the organization on addressing surface water quality through four programs: Education and Outreach, Monitoring, Technical Support, and Conservation BMP Cost-Share Incentives. This limited scope is a result of recognizing that GLWMO will remain a small watershed with a small resource base. The board will convene a Citizen's Advisory Committee (CAC) and a Technical Advisory Committee (TAC) to help GLWMO stay abreast of emerging concerns in the watershed. The board plans to retain consultant expertise in the equivalent of two full time employees to assist with technical consulting and project management. These concrete steps will help GLWMO become a highly effective organization while maintaining local control.

Acknowledgements

A special thanks to Jim DeBenedet, Joanna LaBresch, John Moriarty and Steve Solomonson – the citizen advisors on the task force for their indispensable help on gathering facts and focusing the decision making process of the board.

¹ The board chose to recommend the option that scored the lowest in analysis of the criteria. This should not be considered odd, when it is understood that this option scored lowest because of the concern of one board member about the future effectiveness of the organization. Had there been consensus about the future effectiveness of GLWMO and the criteria of program effectiveness and monitoring capability been scored 'high' GLWMO would have emerged as the highest scoring alternative. Since this concern about effectiveness was a minority view, it was outvoted in the final decision for recommendation.

Revised Draft 2012 Budget to be Approved by GLWMO Board on 11/17/11
v. 11.15.11tp

All figures are in dollars		2010	2011	2011	2012	2013	2014
		Actual	Budget	Projected (as of 11/1/11)	Proposed Budget	Proposed Budget	Proposed Budget
Operation Expenses							
1	Liability Insurance		1,200	1,200	1,200	1,200	1,200
2	Bd. Member. Education Exp.	228	1,000		500	500	500
3	Audit & Account Services	1,500	2,000	2,000	2,750	2,750	2,750
4	Web-site Server Fees	420	420	450	450	450	450
5	Web-site technician services				3,000	3,000	3,000
6	Meeting-Minute Services	1,982	1,600	3,100	3,000	3,000	3,000
7	General clerical serv.				3,000	3,000	3,000
8	Photo Copy/Printing/misc.			900	500	500	500
9	General Admin./Project Admin./Finance Mgt./ Tech. support	30,567	32,580	29,000	33,000	33,000	33,000
10	CAC and TAC Coordination				3,000	3,000	3,000
11	Strategic Planning		5,000				
Sub-Total		34,697	43,800	36,650	50,400	50,400	50,400
Project Expenses							
1	WRAPP- Admin./Coor. Serv.				2,500	2,500	
2	3rd Generation Plan Admin./coor.		65,801	70,100	1,000		5,000
3	BWSR Grant/Aladdin St. Project		32,000	32,000	0		
5	Water quality monitoring/WRAPP				35,000		
6	Over-all Monitoring programs			8,000		30,000	30,000
7	In coop. with VLWMO, water qual. & landscape BMP workshops				5,000	5,000	5,000
8	Up grade web-site water quality data				5,000		
9	Geodatabase/GIS Serv.				5,000	5,000	5,000
			10,000	0			
10	Lk. Owasso Sub-watershed Analysis				17,000		
11	Shoreline Stability Studies				15,000	15,000	15,000
12	Annual Phosphorous budget for Lake Owasso						7,500
13	Misc. Eng. Serv. On retainer				50,500	50,500	43,000
14	Facilitate Rule Making				8,500	5,000	4,000
15	Major Plan amendment (2014)						80,000
16	Capital Improvement Projects (CIP)				0	65,000	65,000
17	Match for Potential BWSR Grants		30,000	0	0	20,000	20,000
18	Other Educ. & Outreach Act.		3,000	250	12,000	20,000	20,000
19	Cost Share Grant Funding	2,403	12,597	12,597	25,000	30,000	30,000
20	Cost ShareBMP Technical Assistance	6,500	6,500	8,000	10,000	10,000	10,000
21	Cost Share Program Admin. Serv.				1,500	1,500	1,500
Sub-Total		8,903	159,898	130,947	193,000	259,500	341,000
Grand Total		43,600	203,698	167,597	243,400	309,900	391,400
Revenue/Balance Fwd.							
1	Balance from previous Yr.	121,576	160,245	160,245	69,573	126,173	116,273
2	Cities' Support	50,000	73,725	73,725	300,000	300,000	300,000
3	BWSR Grant/ Aladdin St. Project	28,800	3,200	3,200			
Total		200,376	237,170	237,170	369,573	426,173	416,273

AMENDED
JOINT POWERS AGREEMENT
CITY OF SHOREVIEW, MINNESOTA
CITY OF ROSEVILLE, MINNESOTA
ESTABLISHING AND EMPOWERING
THE GRASS LAKE WATER MANAGEMENT ORGANIZATION

THIS AGREEMENT is made and entered into the ____ day of _____,
20~~11~~¹⁰~~05~~ by and between THE CITY OF ROSEVILLE, a municipal corporation and
political subdivision of the State of Minnesota and THE CITY OF SHOREVIEW, a
municipal corporation and political subdivision of the State of Minnesota.

WHEREAS, each City has the authority to manage surface waters within its
boundaries pursuant to M.S.A. 412.221, Subd. 6; 444.075 and 462.357, Subd. 1; and

WHEREAS, each City may jointly exercise common authority by adopting a joint
powers agreement pursuant to M.S.A. 471.59; and

WHEREAS, by means of a joint powers agreement, the Cities may establish a
water management organization pursuant to M.S. 103B.211 and 103B.227-103B.252,
inclusive; and

WHEREAS, a portion of each City lies within the geographical area hereinafter
referred to as the "Grass Lake Watershed", which watershed is illustrated and described
on **Exhibit A** attached hereto; and

WHEREAS, each City is desirous of jointly conducting a water management
organization that would adopt, finance and implement a watershed management plan
for the Grass Lake Watershed which plan would preserve and use natural water storage
and retention systems.

NOW, THEREFORE, in consideration of the mutual undertakings herein
expressed, the City of Roseville and the City of Shoreview agree as follows:

Subdivision 3. "Council" means the governing body of the City of Roseville and/or the governing body of the City of Shoreview.

Subdivision 4. "Grass Lake Watershed" means the geographical area described and/or illustrated on Exhibit "A" attached and made a part of this Agreement.

Subdivision 5. "Commissioner" means a member of the Board of Commissioners.

Subdivision 6. "Comprehensive Plan" means a plan adopted by either the City of Roseville or the City of Shoreview pursuant to M.S.A. 473.858 to 473.862, inclusive, and any amendments to such plan.

Subdivision 7. "Capital Improvement Program" means an itemized program for at least a five-year period, and any amendments thereof, subject to at least biennial review, setting forth the schedule, timing and details of the specific contemplated capital improvements on an annual basis, together with their estimated costs, the need for each improvement, the financial sources for the payment of such improvements and the financial effect that the program will have on the City of Roseville, the City of Shoreview or the Organization.

Subdivision 8. "Local Water Management Plan" means a plan adopted by the City of Roseville or the City of Shoreview pursuant to M.S. 103B.235.

Subdivision 9. "Watershed Management Plan" means a plan adopted by the organization pursuant to M.S. 103B.231.

SECTION III

BOARD OF COMMISSIONERS

Subdivision 1. Appointment. The Organization shall be governed by a five member Board of Commissioners. Each City shall make appointments in such a manner so that the Cities will alternate each having three members of the Board every other year by making two or three year appointments. Notice shall be given of vacancies on the Board in the official newspaper of the City making the appointment. Persons employed as staff by the Cities will not be eligible for appointment to the Board. Appointments will be made within 90 days of a vacancy on the Board. The Cities will give written notice to the Minnesota Board of Water and Soil Resources of appointments within 30 days of making such appointments.

Subdivision 2. Eligibility. Each City Council shall determine its own eligibility or qualification standards for its appointments to the Board of Commissioners, provided that city staff may not be a member of the Board.

Subdivision 3. Term of Office. Each Commissioner shall serve at the will and consent of the City Council who appointed the Commissioner or until the Commissioner's designated term of office expires, whichever event occurs first.

Subdivision 4. Vacancy. Any vacancy shall be filled for the unexpired term of any Commissioner by the City Council who appointed said Commissioner. Vacancies will be filled by the same procedure as for making regular appointments as provided in Sec. III sub. 1.

Subdivision 5. Record of Appointment. Each City shall, within thirty (30) days following the appointment of a Commissioner, file a written notice of such appointment with the Secretary of the Board.

Subdivision 6. Compensation. Each City may compensate the Commissioners it appoints, but the Commissioner shall not be compensated by the Organization ~~or have expenses reimbursed by the Organization,~~ except that the Organization shall compensate Commissioners for any out of pocket expenses as pre-approved by the Board.

Subdivision 7. Officers of the Board. At the first meeting of the Board in each year, the Board shall elect from its Commissioners a chairperson, a vice chairperson and a secretary and such other officers as it deems necessary to conduct its meetings and affairs. ~~In the absence of the chairperson, the vice chairperson shall preside and perform the duties of the chairperson.~~ It shall be the duty of the chair to:

a. Serve as chairperson for all meetings;

b. Sign, in the name of the Organization, any contracts, correspondence, or other instruments pertaining to the business of the Organization as so authorized by a majority vote of the Board;

c. Be a signatory to the Organization accounts; oversee development of meeting agendas; have full voting privileges at all times, may vote on any issue, and need not confine his/her voting to break ties in voting by the Commissioners;

d. The Chair shall assume no other duties or responsibilities except as granted by majority vote of the Board.

It shall be the duties of the Vice Chair to:

141 e. Discharge the Chair's duties in the event of the absence or disability of
142 the Chair;

143
144 f. Be a signatory to certain instruments and accounts of the Organization;

145
146 g. In the absence of Chair and Vice Chair, a Chair Pro Tempore shall be
147 elected by the Commissioners in attendance to serve as Chair for the
148 duration of that meeting.

149
150 It shall be the duties of the Secretary to:

151 h. Oversee the preparation and distribution, in a timely manner, of the
152 minutes of all meetings of the Organization;

153
154 i. Distribute draft minutes to the Commissioners in advance of meetings;

155
156 j. Oversee the official records of the Organization.
157

158 In the case of vacancy of any officers of the Board, a replacement shall be
159 elected by a majority of the Commissioners to serve for the remainder of the vacated
160 term.

161 Subdivision 8. Rules and Regulations of the Board. ~~The Board shall adopt rules~~
162 ~~and regulations governing its meetings. Such rules and regulations may be amended~~
163 ~~from time to time in either a regular or special meeting of the Board provided that notice~~
164 ~~of such proposed amendment has been given to each Commissioner at least ten (10)~~
165 ~~day prior to the meeting at which the proposed amendment will be considered.~~ All
166 meetings of the Joint Powers Board are subject to Minn. Stat. Chapter 13D (Minnesota
167 Open Meeting Law), and shall be governed by Robert's Rules of Order, Newly Revised
168 10th Edition or later. The Board may adopt other rules and regulations as it deems
169 necessary to carry out its duties and the purpose of this Agreement. Such rules and
170 regulations may be amended from time to time in either a regular or special meeting of
171 the Board provided that notice of such proposed amendment has been given to each
172 Director at least ten (10) day prior to the meeting at which the proposed amendment will
173 be considered. The initial rules and regulations shall be submitted to the Members for
174 their review. Members shall submit their comments to the Board within 45 days. These
175 rules and regulations, after adoption, shall be recorded in the Organization's bylaws.
176

Subdivision 9. Quorum. A majority of the entire Board shall constitute quorum, but less than a quorum ~~may~~ shall adjourn a scheduled meeting.

Subdivision 10. Voting Requirements. All financial and policy actions of the Board shall require three (3) affirmative votes. All other actions shall require a simple majority of Commissioners present.

Subdivision 11. Meetings. Whenever possible, Regular-regular meetings of the Board shall be held a least ~~quarterly~~ monthly on days selected by the Board. A schedule of regular meeting dates shall be adopted annually by the Board. The notice of regular meeting dates, times and places will be posted on the website of the Organization (and in the official newspapers^[1] of the member cities). Special meetings may be held at the request of the Board Chairman or at the request of two (2) Commissioners provided that such special meeting shall be preceded by not less than three (3) days written notice of the time, place and purpose of the special meeting. The notice of the special meeting shall be delivered ~~or~~ or e-mailed to the residence or e-mail address of each commissioner and to each person who has filed a written request for notice of special meetings with the Board. All meetings of the Board shall be subject to the provisions of the Minnesota Open Meeting Law.

Subdivision 12. Location of Board Office. The Board shall maintain a business office at 2660 Civic Center Drive within the City of Roseville. All notices to the Board shall be delivered or served to such office. Each City shall be compensated for administrative services rendered to the Organization.

SECTION IV

WATERSHED MANAGEMENT TAX DISTRICT

Each City may establish a watershed management tax district for the portion of its corporate boundaries which lie within the Grass Lake Watershed pursuant to the provisions of M.S. 103B.245. Neither the provisions of this Agreement nor the establishment of a watershed management tax district shall prevent the Councils of the City of Roseville or the City of Shoreview from electing to finance the planning for water management; financing of capital improvements; or for providing the normal and routine maintenance of capital improvements within the Grass Lake Watershed by other resources.

SECTION V

POWER AND DUTIES OF THE BOARD OF COMMISSIONERS

Subdivision 1. Organization. The Organization, acting by its duly appointed Board of Commissioners, shall have the powers and duties set forth in this section.

Subdivision 2. Watershed Management Plan. The Board shall prepare, finance and implement a watershed management plan for the Grass Lake Watershed. The plan shall:

- a. describe the existing physical environment and land usages within the Grass Lake Watershed and shall further describe the environment and land usages proposed for the Grass Lake Watershed by the existing Comprehensive Plans for the Cities of Roseville and Shoreview and by the Comprehensive Plan adopted by the Metropolitan Council;
- b. present information on the hydrologic system in the Grass Lake Watershed, the system's components and existing and potential problems relating thereto;
- c. state establish objectives ~~and, policy policies, regulations and rules~~ (including those relating to management principles, alternatives and modifications) concerning water quality and to protect the natural characteristics of the Grass Lake Watershed;
- d. set forth a management plan that includes a statement of the hydrologic and water quality conditions to be sought and that shall further itemize significant opportunities for improvement such conditions;
- e. describe conflicts between the surface water management plan of the Grass Lake Watershed and existing management plans of the Cities of Shoreview and Roseville;
- f. set forth and implement an implementation program consistent with the management plan that includes a capital improvement program and standards and schedules for amending the Comprehensive Plans and official controls of the Cities of Roseville and Shoreview in order to bring about conformance with the water surface watershed management plan for the Grass Lake Watershed;
- g. ~~get out~~ establish a procedure for amending the water surface management plan.

~~Subdivision 3. Annual Operating Budget. On or before June 1 of each year the Board shall prepare a proposed operating budget and recommend its approval to the Cities. Each City will review the operating budget for the following fiscal year and shall~~

~~either approve the proposed operating budget or a budget as amended by the Cities within sixty (60) days of receipt of the Board recommendation. Upon City approval of the Organization's operating budget, each City shall pay to the Organization an amount equal to one-half (1/2) of the approved operating budget in the following manner:~~

~~a. One-half (1/2) of each City's obligation shall be paid to the Organization on or before July 1 of the fiscal year approved; and~~

~~b. One-half (1/2) of each City's obligation shall be paid to the Organization on or before December 1 of the fiscal year approved.~~

Subdivision 3A . Annual Operating and capital improvements Budget. On or before June 1 of each year the Board shall prepare and adopt a proposed preliminary operating and capital improvements budget and recommend its approval and submit this preliminary budget to the Cities for financing. Each City shall review the preliminary operating budget for the following fiscal year and shall provide written comment to the Board of Commissioners by July 1 citing any and all concerns it may have with the budget. On or before August 1 of each year, the Board of Commissioners shall adopt and publish its operating and capital improvements budget for the following fiscal year .Each City shall pay to the Organization an amount equal to one-half (1/2) of the approved operating budget in the following manner:

a. One-half (1/2) of each City's obligation shall be paid to the Organization on or before July 1 of the fiscal year approved; and

b. One-half (1/2) of each City's obligation shall be paid to the Organization on or before December 1 of the fiscal year approved.

Subdivision 3B.Operations Cash flow finance.The cities shall provide cash flow finance if necessary as determined by the Board of commissioners and the cities.

Subdivision 3C. Appeals of Budget by Cities. In the event a member objects to the allocation of the Member's share of the operating and/or Capital Improvement Budgets, for the next fiscal year, it may appeal the determination of the Board to final

290 and binding arbitration by filing a written appeal with an officer of the Board, within 30
291 days of receipt of the Board's preliminary budget. The arbitration procedure set forth as
292 follows shall be followed:

- 293 a. Appeals of Determinations by the Board of Commissioners. Members
294 shall comply with Commissioners' determinations as to the force and
295 effect of the Watershed Management Plan, the Local water
296 Management Plan, or improvements initiated pursuant to these Plans.
297 Any member unit which disputes a determination of the
298 Commissioners' as to the force and effect of the Plan, Local Plan, or
299 the cost allocations for the implementation of the Plan, may appeal the
300 decision of the commissioners' within 30 days of receipt of written
301 notice of such determination. Should the appeal not be completed to
302 the satisfaction of all parties, a party may submit the dispute to
303 arbitration. Arbitration shall be conducted in the following manner:
304 Arbitration shall be conducted in accordance with the Uniform
305 Arbitration Act (MN Statute Chapter 572).

306 Subdivision 4. Capital Improvement Project. On or before June 1 of each year
307 the Board shall prepare a capital improvements program and recommend its approval
308 by the Cities. Each City agrees to review and approve or disapprove the capital
309 improvement program within sixty (60) days of receipt of the Board's recommendations.
310 Each City agrees to contribute its proportionate share of the cost of constructing capital
311 improvements approved by the Cities for projects within the Grass Lake Watershed.

312 Subdivision 5. Committees. The Board ~~may~~ shall appoint such committees and
313 subcommittees, establishing terms and conditions for such committees, as it deems
314 necessary and as are mandated. The Board shall invite members with special expertise
315 in Hydrology, Geology, Limnology, Freshwater Biology and other fields of study
316 pertaining to the management of a watershed, as well as concerned members of the
317 general public to serve on a Technical and Citizens Advisory Committee. Members of
318 this committee shall be approved by a majority of the Commissioners

319 Subdivision 6. Reserved.

320 Subdivision 7. Review and Recommendations. Where the Board is authorized
321 or requested to review and make recommendations on any matter, the Board shall act
322 on such matter within ninety (90) days or within the statutory time requirement,
323 whichever is shorter. Failure to act within such time periods shall constitute a waiver of
324 the Board's authority to make recommendations.

Subdivision 8. Local Water Management Plan. After consideration but before adoption by its governing body, each City shall submit its watershed management plan or any amendment thereof to the Board for review of its consistency with the water surface management program of the Grass Lake Watershed. The Board shall approve or disapprove each City's management plan or parts thereof. The Board shall have ninety (90) days to complete its review. If the Board fails to complete its review within the prescribed time period, unless an extension is agreed to by the City, the City's plan shall be deemed approved. All provisions as specified in MN Statute 103B.235 subds. 1,2,3, and 3a and MN rules chapter 8410.0030, subpart 1,g shall govern the process of Local Water Management Plan content and review by GLWMO.

Subdivision 9. Data. The Board may establish and maintain devices for acquiring and recording hydrological-relevant data for the management of water resources within the Grass Lake Watershed.

Subdivision 10. Claims. The Board may enter upon lands within or without the Grass Lake Watershed to make surveys and investigations to accomplish the purposes of the Board. The Board shall be liable for actual damages resulting therefrom, but every person who claims damages shall serve the Chairman or Secretary of the Board with a notice of claim as required by M.S.A. 466.05.

Subdivision 11. Legal and Technical Assistance. The Board may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its members and any other political subdivision, commission, board or agency relating to the planning or construction of facilities to drain or pond storm waters implement the Watershed Management Plan within the Grass Lake Watershed.

Subdivision 12. Reserve Funds. The Board may accumulate reserve funds for the purpose herein mentioned and may invest funds of the Board not currently needed for its operations in the manner and subject to the laws of Minnesota applicable to statutory cities.

Subdivision 13. Monies Collectable. The Board may collect monies, subject to the provisions of this Agreement, from the Cities and from any other source approved by a majority three Commissioners of its Board.

Subdivision 14. Contracts. The Board may make and enter into contracts, incur expenses and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided. Every contract for the purchase or sale of merchandise, materials or equipment by the Board shall be let in accordance with the Uniform Municipal Contracting Law. No

member or employee of the Board or officer or employee of any of the Cities shall have a direct or indirect financial interest in any contract made by the Board.

Subdivision 15. Surveys. The Board may make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the Board is organized.

Subdivision 16. Other Governmental Units and Agents. The Board may cooperate or contract with the State of Minnesota or any subdivision thereof or Federal agency or private or public organization to accomplish the purposes for which it is organized.

Subdivision 17. Water Conveyances. The Board may order any City, governmental unit or units to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course of terminus of any ditch, drain, storm sewer, water course, natural or artificial, that affects the Grass Lake Watershed in accordance with adopted plans. [The Board may also acquire and/or assume operational authority for any or all Ramsey County Drainage Ditches within the Grass lake watershed.](#)

Subdivision 18. Watershed Operations. The Board may order any City to acquire, operate, construct or maintain dams, dikes, reservoirs and appurtenant works in accordance with adopted plans.

Subdivision 19. Storm and Surface Waters. The Board shall regulate, conserve and control the use of storm and surface water within the Grass Lake Watershed pursuant to its adopted plan.

Subdivision 20. Insurance. The Board may contract for or purchase such insurance as the Board deems necessary for the protection of the Organization.

Subdivision 21. Audit. The Board shall cause to be made an annual audit of the books and accounts of the Organization and at least once each year shall make and file a report with the Cities including the following information

- a. the financial condition of the Organization;
- b. the status of all Organization projects and work within the Grass Lake Watershed and
- c. the business transacted by the organization and other matters that affect the interests of the Organization.

Subdivision 22. Records. The Board's books, reports and records shall be available for and open to inspection by the Cities at all times.

Subdivision 23. Reserved.

Subdivision 24. Other Powers. The Board may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein as authorized by the [by MN Statute 103B .231 and MN rules 8410.Cities-](#)

Subdivision 25. Permits. The Board shall cooperate with the State of Minnesota, its agencies and other political subdivisions in obtaining all required permits. It shall review permits issued by the Cities to accomplish the purposes of the Organization.

Subdivision 26. Local Studies. Each City reserves the right to conduct separate or concurrent studies on any matter under study by the Organization.

Subdivision 27. Gifts, Grants, Loans. The Organization may, within the scope of this Agreement, accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or from any person or entity for the purposes described herein and may enter into any reasonable agreement required in connection therewith; it ~~may~~ shall comply with any laws or regulations applicable thereto; and it may hold, use and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

SECTION VI

DURATION

Subdivision 1. The Joint Powers Agreement shall continue until terminated by the Cities as herein provided.

Subdivision 2. Reserved

Subdivision 3. Any City may petition the Board to dissolve the Organization. The Board shall hold a meeting preceded by thirty (30) days' written notice to the Clerks of each City, [Ramsey County and the Minnesota Board of Water and Soil Resources](#). Upon a favorable vote of a majority of the entire Board, the Board may recommend that the Organization be dissolved. Such recommendation shall be submitted to each City and, if ratified by each City Council within sixty (60) days, the Organization shall be dissolved following expiration of a reasonable time to complete the work in progress and following compliance with the provisions of M.S. 103B.221 and M.S. 103B. 225.

SECTION VII

DISSOLUTION

Upon dissolution of the Organization, all property of the Organization shall be sold and the proceeds hereof, together with the monies on hand, shall be distributed to the Cities in proportion to the contributions made by the Cities to the Organization in its last annual budget.

SECTION VIII
EFFECTIVE DATE

This Agreement and any amendments thereto shall be in full force and effect upon the filing of a certified copy of the resolution approving this Agreement by each City. Said resolutions shall be filed with the Roseville City Engineer who shall notify each City in writing of its effective date.

SECTION IX
COUNTERPARTS

This Agreement may be executed in several counterparts, and all so executed shall constitute one Agreement, binding on each City notwithstanding that each City may not be a signatory to the original of the same counterpart.

IN WITNESS WHEREOF, the Cities have hereunto set their hands the day and year first above written.

CITY OF ROSEVILLE

By: _____
Mayor

SEAL

DATED: _____, 201105

ATTEST:

City Clerk

473
474
475
476
477
478
479
480
481
482
483
484
485
486
487
488

CITY OF SHOREVIEW

By: _____
Mayor

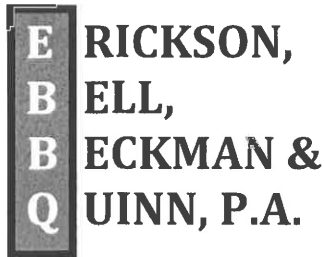
SEAL

DATED: _____, 2011⁰⁵

ATTEST:

City Clerk

F:\users\Janice\Jerry\SV\Grass Lakes Joint Powers Agreement-4.doc



1700 West Highway 36
Suite 110
Roseville, MN 55113
(651) 223-4999
(651) 223-4987 Fax
www.ebbqlaw.com

James C. Erickson, Sr.
Caroline Bell Beckman
Charles R. Bartholdi
Kari L. Quinn
Mark F. Gaughan
James C. Erickson, Jr.

Robert C. Bell – *of counsel*

Via Electronic Mail

November 2, 2011

Mr. Duane Schwartz
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

RE: Grass Lake Watershed Management Organization
Our File No.: 1011-00192

Dear Mr. Schwartz:

Previously you forwarded to me for review documents regarding proposed amendments to the Joint Powers Agreement (“JPA”) governing the Grass Lake Watershed Management Organization (“GLWMO”). You and I have discussed the proposed JPA amendments in person. This correspondence simply memorializes my impressions upon review of the documents, copies of which are enclosed.

I do not have much concern over the proposed amendments relating to organization composition and procedure, as set forth in the redlined entries to Sections I and III of the JPA. However, I have significant concern regarding the redaction of Section V, Subdivision 3, in its entirety and insertion of new Subdivisions 3A, 3B, and 3C in its stead. This portion of the JPA involves the establishment of the GLWMO annual operating budget. Here, the proposed amendments seek to erase the authority of the municipalities to approve the budget and place such authority squarely within the discretion of the GLWMO Board of Commissioners. As a matter of common sense, above all else, I cannot approve of the City of Roseville ceding budgetary control to an outside organization for obvious reasons. In addition, I note from the email cover letter accompanying the proposed amendments the assertion that “several sections of the current JPA needed to be modified to comply with current rules, etc. We believe we have accomplished this in the attached revised draft...” Please note that no statute or administrative rule requires municipalities to cede budgetary authority to a WMO. Minnesota Statutes section 103B.211, subd. 1(a)(5), does allow a municipality to do so, but does not mandate such concession. Further, proposed new Section V, Subdivision 3C, sets forth an appeal process that ultimately funnels any disputes over the Boards actions to mandatory binding arbitration. In my experience, arbitration processes such as those contained in the Uniform Arbitration Act are extraordinarily costly and too often lead to arbitrary, if not biased, results. For the foregoing reasons, I encourage the City to reject the proposed amendments to Section V, Subdivision 3, as

Duane Schwartz
November 2, 2011
Page 2

well as the "finance and implement" language inserted into the Preamble and Section V, Subdivision 2, of the JPA.

In order to avoid any further confusion on the issues, I also encourage the addition of qualification language to the beginning of Section V, Subdivision 24, as follows: "**To the extent not otherwise addressed in this Agreement**, the Board may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein as authorized by Minnesota Statutes section 103B.231 and Minnesota Rules section 8410."

Finally, I note that the signature page only provides a line for the Mayor's signature. A signature line for the City Manager will also be necessary. Please let me know if you have any further questions or concerns regarding the proposed amendments.

Very truly yours,

ERICKSON, BELL, BECKMAN & QUINN, P.A.



Mark F. Gaughan

MFG/kmw

Enclosure

Mark Gaughan

From: Duane Schwartz [duane.schwartz@ci.roseville.mn.us]
Sent: Wednesday, November 02, 2011 1:57 PM
To: Mark Gaughan
Subject: FW: City Attorney Review of GLWMO JPA
Attachments: Jon's final glwmo joint powers agreement DRAFT JM 8192011[1].doc

Mark,
See attached proposed JPA.

Duane

-----Original Message-----

From: Thomas Petersen [<mailto:tompetersenjr@gmail.com>]
Sent: Friday, August 26, 2011 11:26 AM
To: Duane Schwartz; MARK MALONEY
Cc: Karen Eckman; Jonathan Miller
Subject: City Attorney Review of GLWMO JPA

Mark and Duane:

At our August 18th meeting, the GLWMO Board directed me to send you a proposed revised Joint Powers Agreement for the GLWMO.

Please submit to your respective City Attorneys' for their review and comment. You may also want to review for yourself before sending it to your attorney's

As you know, the BWSR is requiring that we update our JPA as part of our 3rd Generation Watershed Plan update. We were told by BWSR staff that several sections of the current JPA needed to be modified to comply with current rules, etc. We believe we have accomplished this in the attached revised draft, but having an attorney review to make sure is critical.

You will see that reference to both State Statutes (103B and others) and MN Rule Chapter 8410 has been added to some sections of the revised Draft JPA. It may be, and it seems logical that this would be the attorney's prerogative, that specific statutory and Rule language be added to the JPA?

We are not attorneys, so in addition to review of the new content, formatting may also need to be reworked by an attorney.

Sorry for the delay, but I wanted to make sure I referenced the necessary legal statutes and rules in an attempt to make the attorney's' job easier.

If you or your attorneys' have any questions, please have them call either Jonathan Miller, Karen Eckman, or myself.

Thank you for your assistance.

Sincerely,

Tom Petersen

Confidentiality Statement: The documents accompanying this transmission contain confidential information that is legally privileged. This information is intended only for the use of the

individuals or entities listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of these documents is strictly prohibited. If you have received this information in error, please notify the sender immediately and arrange for the return or destruction of these documents.

AMENDED
JOINT POWERS AGREEMENT
CITY OF SHOREVIEW, MINNESOTA
CITY OF ROSEVILLE, MINNESOTA

ESTABLISHING AND EMPOWERING
THE GRASS LAKE WATER MANAGEMENT ORGANIZATION

THIS AGREEMENT is made and entered into the ____ day of _____, 2005
by and between THE CITY OF ROSEVILLE, a municipal corporation and political
subdivision of the State of Minnesota and THE CITY OF SHOREVIEW, a municipal
corporation and political subdivision of the State of Minnesota.

WHEREAS, each City has the authority to manage surface waters within its
boundaries pursuant to M.S.A. 412.221, Subd. 6; 444.075 and 462.357, Subd. 1; and

WHEREAS, each City may jointly exercise common authority by adopting a joint
powers agreement pursuant to M.S.A. 471.59; and

WHEREAS, by means of a joint powers agreement, the Cities may establish a
water management organization pursuant to M.S. 103B.211 and 103B.227-103B.252,
inclusive; and

WHEREAS, a portion of each City lies within the geographical area hereinafter
referred to as the "Grass Lake Watershed", which watershed is illustrated and described
on **Exhibit A** attached hereto; and

WHEREAS, each City is desirous of jointly conducting a water management
organization that would adopt, finance and implement a watershed management plan
for the Grass Lake Watershed which plan would preserve and use natural water storage
and retention systems.

NOW, THEREFORE, in consideration of the mutual undertakings herein
expressed, the City of Roseville and the City of Shoreview agree as follows:

SECTION I
ESTABLISHMENT/PURPOSE OF WATER MANAGEMENT ORGANIZATION

The Grass Lake Watershed Management Organization is a public agency ~~that manages the watershed in Ramsey county shown on the map set forth in Exhibit "A", of the Cities of Roseville and Shoreview.~~ The purposes of the Grass Lake Watershed Management Organization are as follows:

1. to protect, preserve and use natural surface and ground water storage and retention systems;
2. minimize public capital expenditures needed to correct flooding and water quality problems;
3. ~~identify and plan and implement a plan for means to~~ effectively protect and improve surface and ground water quality;
4. to establish a more uniform local policies and official controls for surface and ground water management;
5. to prevent erosion of soil and surface water systems;
6. to promote ground water recharge ~~and protect groundwater quality;~~
7. to protect and enhance fish and wildlife habitat, and water recreational facilities; and
8. to secure the other benefits associated with the proper management of surface and ground water.

SECTION II
DEFINITIONS

For purposes of this Agreement, the terms used herein shall have the meanings as defined in this Section.

Subdivision 1. The "Organization" means the Grass Lake Watershed Management Organization.

Subdivision 2. "Board" or "Board of Commissioners" means the governing body of the Organization.

Subdivision 3. "Council" means the governing body of the City of Roseville and/or the governing body of the City of Shoreview.

Subdivision 4. "Grass Lake Watershed" means the geographical area described and/or illustrated on Exhibit "A" attached and made a part of this Agreement.

Subdivision 5. "Commissioner" means a member of the Board of Commissioners.

Subdivision 6. "Comprehensive Plan" means a plan adopted by either the City of Roseville or the City of Shoreview pursuant to M.S.A. 473.858 to 473.862, inclusive, and any amendments to such plan.

Subdivision 7. "Capital Improvement Program" means an itemized program for at least a five-year period, and any amendments thereof, subject to at least biennial review, setting forth the schedule, timing and details of the specific contemplated capital improvements on an annual basis, together with their estimated costs, the need for each improvement, the financial sources for the payment of such improvements and the financial effect that the program will have on the City of Roseville, the City of Shoreview or the Organization.

Subdivision 8. "Local Water Management Plan" means a plan adopted by the City of Roseville or the City of Shoreview pursuant to M.S. 103B.235.

Subdivision 9. "Watershed Management Plan" means a plan adopted by the organization pursuant to M.S. 103B.231.

SECTION III

BOARD OF COMMISSIONERS

Subdivision 1. Appointment. The Organization shall be governed by a five member Board of Commissioners. Each City shall make appointments in such a manner so that the Cities will alternate each having three members of the Board every other year by making two or three year appointments. Notice shall be given of vacancies on the Board in the official newspaper of the City making the appointment. Persons employed as staff by the Cities will not be eligible for appointment to the Board. Appointments will be made within 90 days of a vacancy on the Board. The Cities will give written notice to the Minnesota Board of Water and Soil Resources of appointments within 30 days of making such appointments.

Subdivision 2. Eligibility. Each City Council shall determine its own eligibility or qualification standards for its appointments to the Board of Commissioners, provided that city staff may not be a member of the Board.

Subdivision 3. Term of Office. Each Commissioner shall serve at the will and consent of the City Council who appointed the Commissioner or until the Commissioner's designated term of office expires, whichever event occurs first.

Subdivision 4. Vacancy. Any vacancy shall be filled for the unexpired term of any Commissioner by the City Council who appointed said Commissioner. Vacancies will be filled by the same procedure as for making regular appointments as provided in Sec. III sub. 1.

Subdivision 5. Record of Appointment. Each City shall, within thirty (30) days following the appointment of a Commissioner, file a written notice of such appointment with the Secretary of the Board.

Subdivision 6. Compensation. Each City may compensate the Commissioners it appoints, but the Commissioner shall not be compensated by the Organization or have expenses reimbursed by the Organization, except that the Organization shall compensate Commissioners for any out of pocket expenses as pre-approved by the Board.

Subdivision 7. Officers of the Board. At the first meeting of the Board in each year, the Board shall elect from its Commissioners a chairperson, a vice chairperson and a secretary and such other officers as it deems necessary to conduct its meetings and affairs. In the absence of the chairperson, the vice chairperson shall preside and perform the duties of the chairperson. It shall be the duty of the chair to:

- a. Serve as chairperson for all meetings;
- b. Sign, in the name of the Organization, any contracts, correspondence, or other instruments pertaining to the business of the Organization as so authorized by a majority vote of the Board;
- c. Be a signatory to the Organization accounts; oversee development of meeting agendas; have full voting privileges at all times, may vote on any issue, and need not confine his/her voting to break ties in voting by the Commissioners;
- d. The Chair shall assume no other duties or responsibilities except as granted by majority vote of the Board.

It shall be the duties of the Vice Chair to:

e. Discharge the Chair's duties in the event of the absence or disability of the Chair;

f. Be a signatory to certain instruments and accounts of the Organization;

g. In the absence of Chair and Vice Chair, a Chair Pro Tempore shall be elected by the Commissioners in attendance to serve as Chair for the duration of that meeting.

It shall be the duties of the Secretary to:

h. Oversee the preparation and distribution, in a timely manner, of the minutes of all meetings of the Organization;

i. Distribute draft minutes to the Commissioners in advance of meetings;

j. Oversee the official records of the Organization.

In the case of vacancy of any officers of the Board, a replacement shall be elected by a majority of the Commissioners to serve for the remainder of the vacated term.

Subdivision 8. Rules and Regulations of the Board. The Board shall adopt rules and regulations governing its meetings. Such rules and regulations may be amended from time to time in either a regular or special meeting of the Board provided that notice of such proposed amendment has been given to each Commissioner at least ten (10) day prior to the meeting at which the proposed amendment will be considered. All meetings of the Joint Powers Board are subject to Minn. Stat. Chapter 13D (Minnesota Open Meeting Law), and shall be governed by *Robert's Rules of Order, Newly Revised 10th Edition* or later. The Board may adopt other rules and regulations as it deems necessary to carry out its duties and the purpose of this Agreement. Such rules and regulations may be amended from time to time in either a regular or special meeting of the Board provided that notice of such proposed amendment has been given to each Director at least ten (10) day prior to the meeting at which the proposed amendment will be considered. The initial rules and regulations shall be submitted to the Members for their review. Members shall submit their comments to the Board within 45 days. These rules and regulations, after adoption, shall be recorded in the Organization's bylaws.

Subdivision 9. Quorum. A majority of the entire Board shall constitute quorum, but less than a quorum ~~may shall~~ adjourn a scheduled meeting.

Subdivision 10. Voting Requirements. All ~~financial and policy~~ actions of the Board shall require three (3) affirmative votes. ~~All other actions shall require a simple majority of Commissioners present.~~

Subdivision 11. Meetings. ~~Whenever possible, Regular-regular~~ meetings of the Board shall be held at least ~~quarterly-monthly~~ on days selected by the Board. A schedule of regular meeting dates shall be adopted annually by the Board. ~~The notice of regular meeting dates, times and places will be posted on the website of the Organization (and in the official newspapers of the member cities).~~ Special meetings may be held at the request of the Board Chairman or at the request of two (2) Commissioners provided that such special meeting shall be preceded by not less than three (3) days written notice of the time, place and purpose of the special meeting. The notice of the special meeting shall be delivered ~~or, mailed or e-mailed~~ to the residence ~~or e-mail address~~ of each commissioner and to each person who has filed a written request for notice of special meetings with the Board. All meetings of the Board shall be subject to the provisions of the Minnesota Open Meeting Law.

Comment [J1]: Do we post in Papers?

Subdivision 12. Location of Board Office. The Board shall maintain a business office at 2660 Civic Center Drive within the City of Roseville. All notices to the Board shall be delivered or served to such office. Each City shall be compensated for administrative services rendered to the Organization.

SECTION IV

WATERSHED MANAGEMENT TAX DISTRICT

Each City may establish a watershed management tax district for the portion of its corporate boundaries which lie within the Grass Lake Watershed pursuant to the provisions of M.S. 103B.245. Neither the provisions of this Agreement nor the establishment of a watershed management tax district shall prevent the Councils of the City of Roseville or the City of Shoreview from electing to finance the planning for water management; financing of capital improvements; or for providing the normal and routine maintenance of capital improvements within the Grass Lake Watershed by other resources.

SECTION V

POWER AND DUTIES OF THE BOARD OF COMMISSIONERS

Subdivision 1. Organization. The Organization, acting by its duly appointed Board of Commissioners, shall have the powers and duties set forth in this section.

Subdivision 2. Watershed Management Plan. The Board shall prepare, ~~finance~~ and implement a watershed management plan for the Grass Lake Watershed. The plan shall:

- a. describe the existing physical environment and land usages within the Grass Lake Watershed and shall further describe the environment and land usages proposed for the Grass Lake Watershed by the existing Comprehensive Plans for the Cities of Roseville and Shoreview and by the Comprehensive Plan adopted by the Metropolitan Council;
- b. present information on the hydrologic system in the Grass Lake Watershed, the system's components and existing and potential problems relating thereto;
- c. ~~state establish objectives and, policy policies, regulations and rules~~ (including those relating to management principles, alternatives and modifications) concerning water quality and to protect the natural characteristics of the Grass Lake Watershed;
- d. set forth a management plan that includes a statement of the hydrologic and water quality conditions to be sought and that shall further itemize significant opportunities for improvement such conditions;
- e. describe conflicts between the surface water management plan of the Grass Lake Watershed and existing management plans of the Cities of Shoreview and Roseville;
- f. set forth and implement an implementation program consistent with the management plan that includes a capital improvement program and standards and schedules for amending the Comprehensive Plans and official controls of the Cities of Roseville and Shoreview in order to bring about conformance with the ~~water surface~~watershed management plan for the Grass Lake Watershed;
- g. ~~get out establish~~ a procedure for amending the water surface management plan.

~~Subdivision 3. Annual Operating Budget. - On or before June 1 of each year the Board shall prepare a proposed operating budget and recommend its approval to the Cities. Each City will review the operating budget for the following fiscal year and shall~~

~~either approve the proposed operating budget or a budget as amended by the Cities within sixty (60) days of receipt of the Board recommendation. Upon City approval of the Organization's operating budget, each City shall pay to the Organization an amount equal to one-half (1/2) of the approved operating budget in the following manner:~~

~~a. One-half (1/2) of each City's obligation shall be paid to the Organization on or before July 1 of the fiscal year approved; and~~

~~b. One-half (1/2) of each City's obligation shall be paid to the Organization on or before December 1 of the fiscal year approved.~~

Subdivision 3A . Annual Operating and capital improvements Budget. On or before June 1 of each year the Board shall prepare and adopt a proposed preliminary operating and capital improvements budget and recommend its approval and submit this preliminary budget to the Cities for financing. Each City shall review the preliminary operating budget for the following fiscal year and shall provide written comment to the Board of Commissioners by July 1 citing any and all concerns it may have with the budget. On or before August 1 of each year, the Board of Commissioners shall adopt and publish its operating and capital improvements budget for the following fiscal year. Each City shall pay to the Organization an amount equal to one-half (1/2) of the approved operating budget in the following manner:

a. One-half (1/2) of each City's obligation shall be paid to the Organization on or before July 1 of the fiscal year approved; and

b. One-half (1/2) of each City's obligation shall be paid to the Organization on or before December 1 of the fiscal year approved.

Subdivision 3B. Operations Cash flow finance. The cities shall provide cash flow finance if necessary as determined by the Board of commissioners and the cities.

Subdivision 3C. Appeals of Budget by Cities. In the event a member objects to the allocation of the Member's share of the operating and/or Capital Improvement Budgets, for the next fiscal year, it may appeal the determination of the Board to final

and binding arbitration by filing a written appeal with an officer of the Board, within 30 days of receipt of the Board's preliminary budget. The arbitration procedure set forth as follows shall be followed:

- a. Appeals of Determinations by the Board of Commissioners. Members shall comply with Commissioners' determinations as to the force and effect of the Watershed Management Plan, the Local water Management Plan, or improvements initiated pursuant to these Plans. Any member unit which disputes a determination of the Commissioners' as to the force and effect of the Plan, Local Plan, or the cost allocations for the implementation of the Plan, may appeal the decision of the commissioners' within 30 days of receipt of written notice of such determination. Should the appeal not be completed to the satisfaction of all parties, a party may submit the dispute to arbitration. Arbitration shall be conducted in the following manner: Arbitration shall be conducted in accordance with the Uniform Arbitration Act (MN Statute Chapter 572).

Subdivision 4. Capital Improvement Project. On or before June 1 of each year the Board shall prepare a capital improvements program and recommend its approval by the Cities. Each City agrees to review and approve or disapprove the capital improvement program within sixty (60) days of receipt of the Board's recommendations. Each City agrees to contribute its proportionate share of the cost of constructing capital improvements approved by the Cities for projects within the Grass Lake Watershed.

Subdivision 5. Committees. The Board ~~may shall~~ appoint such committees and subcommittees, establishing terms and conditions for such committees, as it deems necessary and as are mandated. The Board shall invite members with special expertise in Hydrology, Geology, Limnology, Freshwater Biology and other fields of study pertaining to the management of a watershed, as well as concerned members of the general public to serve on a Technical and Citizens Advisory Committee. Members of this committee shall be approved by a majority of the Commissioners

Subdivision 6. Reserved.

Subdivision 7. Review and Recommendations. Where the Board is authorized or requested to review and make recommendations on any matter, the Board shall act on such matter within ninety (90) days or within the statutory time requirement, whichever is shorter. Failure to act within such time periods shall constitute a waiver of the Board's authority to make recommendations.

Subdivision 8. Local Water Management Plan. After consideration but before adoption by its governing body, each City shall submit its watershed management plan or any amendment thereof to the Board for review of its consistency with the water surface management program of the Grass Lake Watershed. The Board shall approve or disapprove each City's management plan or parts thereof. The Board shall have ninety (90) days to complete its review. If the Board fails to complete its review within the prescribed time period, unless an extension is agreed to by the City, the City's plan shall be deemed approved. All provisions as specified in MN Statute 103B.235 subds. 1,2,3, and 3a and MN rules chapter 8410.0030, subpart 1,g shall govern the process of Local Water Management Plan content and review by GLWMO.

Subdivision 9. Data. The Board may establish and maintain devices for acquiring and recording hydrological-relevant data for the management of water resources within the Grass Lake Watershed.

Subdivision 10. Claims. The Board may enter upon lands within or without the Grass Lake Watershed to make surveys and investigations to accomplish the purposes of the Board. The Board shall be liable for actual damages resulting therefrom, but every person who claims damages shall serve the Chairman or Secretary of the Board with a notice of claim as required by M.S.A. 466.05.

Subdivision 11. Legal and Technical Assistance. The Board may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its members and any other political subdivision, commission, board or agency relating to the planning or construction of facilities to drain-or-pond-storm watersimplement the Watershed Management Plan within the Grass Lake Watershed.

Subdivision 12. Reserve Funds. The Board may accumulate reserve funds for the purpose herein mentioned and may invest funds of the Board not currently needed for its operations in the manner and subject to the laws of Minnesota applicable to statutory cities.

Subdivision 13. Monies Collectable. The Board may collect monies, subject to the provisions of this Agreement, from the Cities and from any other source approved by a-majoritythree Commissioners-of-its-Board.

Subdivision 14. Contracts. The Board may make and enter into contracts, incur expenses and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided. Every contract for the purchase or sale of merchandise, materials or equipment by the Board shall be let in accordance with the Uniform Municipal Contracting Law. No

member or employee of the Board or offer or employee of any of the Cities shall have a direct or indirect financial interest in any contract made by the Board.

Subdivision 15. Surveys. The Board may make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the Board is organized.

Subdivision 16. Other Governmental Units and Agents. The Board may cooperate or contract with the State of Minnesota or any subdivision thereof or Federal agency or private or public organization to accomplish the purposes for which it is organized.

Subdivision 17. Water Conveyances. The Board may order any City, governmental unit or units to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course of terminus of any ditch, drain, storm sewer, water course, natural or artificial, that affects the Grass Lake Watershed in accordance with adopted plans. The Board may also acquire and/or assume operational authority for any or all Ramsey County Drainage Ditches within the Grass Lake watershed.

Subdivision 18. Watershed Operations. The Board may order any City to acquire, operate, construct or maintain dams, dikes, reservoirs and appurtenant works in accordance with adopted plans.

Subdivision 19. Storm and Surface Waters. The Board shall regulate, conserve and control the use of storm and surface water within the Grass Lake Watershed pursuant to its adopted plan.

Subdivision 20. Insurance. The Board may contract for or purchase such insurance as the Board deems necessary for the protection of the Organization.

Subdivision 21. Audit. The Board shall cause to be made an annual audit of the books and accounts of the Organization and at least once each year shall make and file a report with the Cities including the following information

- a. the financial condition of the Organization;
- b. the status of all Organization projects and work within the Grass Lake Watershed and
- c. the business transacted by the organization and other matters that affect the interests of the Organization.

Subdivision 22. Records. The Board's books, reports and records shall be available for and open to inspection by the Cities at all times.

Subdivision 23. Reserved.

*To the extent not otherwise
set forth in this Agreement,*

Subdivision 24. Other Powers. The Board may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein as authorized by the by MN Statute 103B.231 and MN rules 8410.Cities.

Subdivision 25. Permits. The Board shall cooperate with the State of Minnesota, its agencies and other political subdivisions in obtaining all required permits. It shall review permits issued by the Cities to accomplish the purposes of the Organization.

Subdivision 26. Local Studies. Each City reserves the right to conduct separate or concurrent studies on any matter under study by the Organization.

Subdivision 27. Gifts, Grants, Loans. The Organization may, within the scope of this Agreement, accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or from any person or entity for the purposes described herein and may enter into any reasonable agreement required in connection therewith; it ~~may shall~~ comply with any laws or regulations applicable thereto; and it may hold, use and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

SECTION VI

DURATION

Subdivision 1. The Joint Powers Agreement shall continue until terminated by the Cities as herein provided.

Subdivision 2. Reserved

Subdivision 3. Any City may petition the Board to dissolve the Organization. The Board shall hold a meeting preceded by thirty (30) days' written notice to the Clerks of each City, Ramsey County and the Minnesota Board of Water and Soil Resources. Upon a favorable vote of a majority of the entire Board, the Board may recommend that the Organization be dissolved. Such recommendation shall be submitted to each City and, if ratified by each City Council within sixty (60) days, the Organization shall be dissolved following expiration of a reasonable time to complete the work in progress and following compliance with the provisions of M.S. 103B.221 and M.S. 103B. 225.

SECTION VII

DISSOLUTION

Upon dissolution of the Organization, all property of the Organization shall be sold and the proceeds hereof, together with the monies on hand, shall be distributed to the Cities in proportion to the contributions made by the Cities to the Organization in its last annual budget.

SECTION VIII
EFFECTIVE DATE

This Agreement and any amendments thereto shall be in full force and effect upon the filing of a certified copy of the resolution approving this Agreement by each City. Said resolutions shall be filed with the Roseville City Engineer who shall notify each City in writing of its effective date.

SECTION IX
COUNTERPARTS

This Agreement may be executed in several counterparts, and all so executed shall constitute one Agreement, binding on each City notwithstanding that each City may not be a signatory to the original of the same counterpart.

IN WITNESS WHEREOF, the Cities have hereunto set their hands the day and year first above written.

CITY OF ROSEVILLE

By: _____
Mayor

SEAL

DATED: _____, 2005

ATTEST:

City Clerk

CITY OF SHOREVIEW

By: _____
Mayor

SEAL

DATED: _____, 2005

ATTEST:

City Clerk

F:\users\Janice\Jerry\SV\Grass Lakes Joint Powers Agreement-4.doc

Roseville City Council

Fire Station Design Presentation

November 21, 2011

Presentaton Topics:

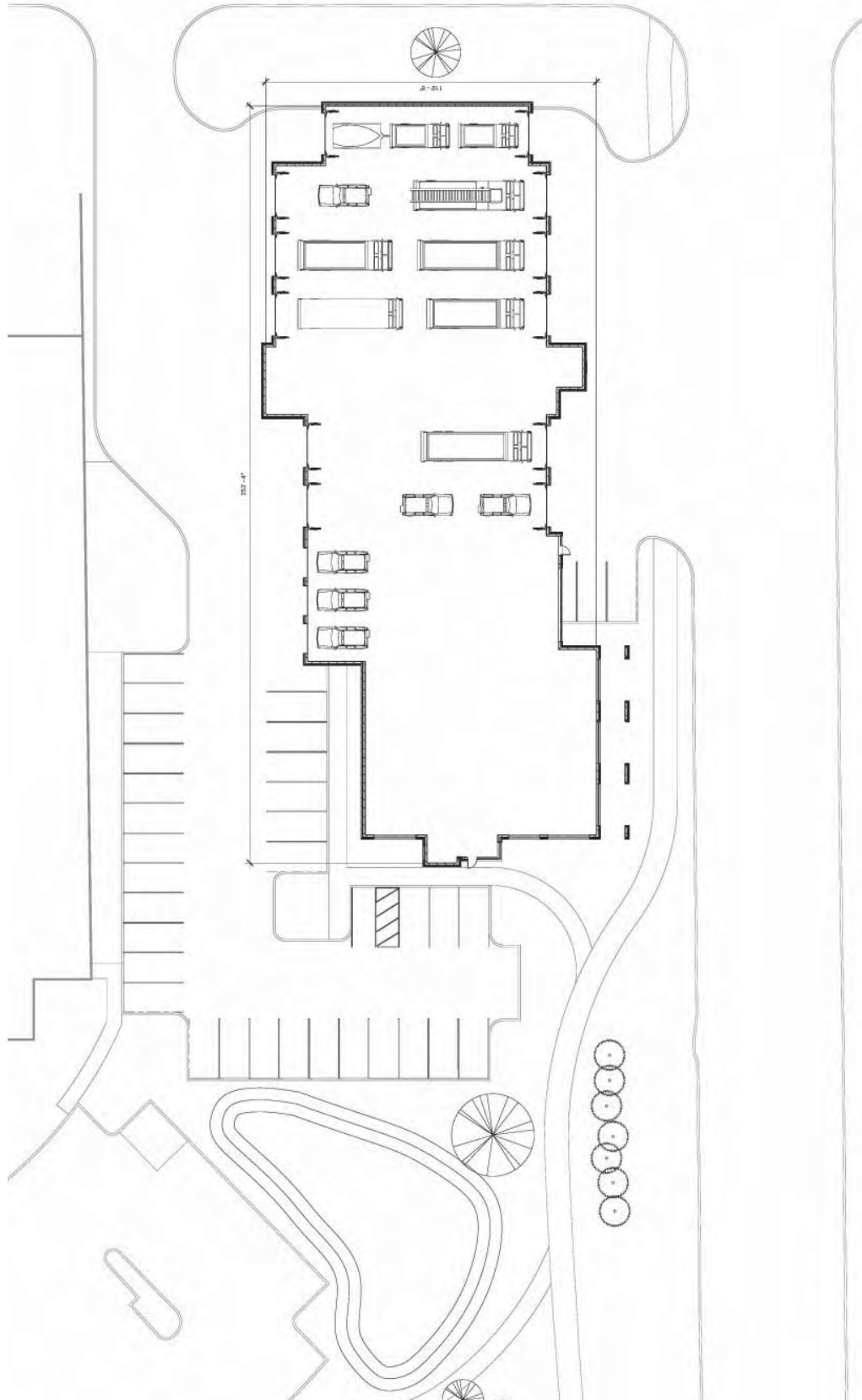
- Preliminary Site Plan
- Sustainability Approach Summary
- Preliminary Floor Plans
- Introduction to Training by Design Features
- Site & Floor Plan Attachments



Roseville Fire Station



Preliminary Site Plan



Roseville Fire Station



Sustainability Approach Summary

The following review summarizes items previously presented to the City Council regarding the options for sustainability and certification for this project. In addition the review provides clarifications related to the questions asked by Council Members with the goal to provide the information needed for the City Council to provide the design team the preferred direction to approach sustainability goals for the fire station project.

Council Direction Elements

There are essentially three questions on which the design team is looking for City Council direction. The questions are progressive and depend on the answer to the previous item.

1. Should the project include sustainable features within the design of the site and building?
2. If sustainable features are to be included, should the project seek to obtain 3rd-party certification or not?
3. If 3rd-party certification is desired, should the City pursue Green Globe certification or LEED certification?

Baseline Sustainability

As mentioned earlier, many sustainable materials and design elements have become somewhat standard in good design and are typically included in most of our projects. In addition, the City of Roseville had begun to implement geothermal systems within the City Campus which will be an excellent fit with the fire station project. These items already planned for the fire station provide a significant baseline level of sustainability that we believe is sufficient to qualify for certification within either of the two 3rd-party programs.

In other words, if we do nothing more than what is already planned the resulting building will contain significant sustainable features providing benefit to the environment and energy savings for the City as well as be able to qualify for certification if desired by the City of Roseville.



Sustainability Approach Summary

Value of 3rd-Party Certification

Whether the building is submitted for 3rd-party certification or not, the actual sustainable features included in the building and site design will not necessarily be impacted. Our design team will continue to review, analyze and include sustainable features within the fire station design where applicable and as allowed by budget. Consequently, the value of 3rd-Party Certification is less a physical impact on the project, but more related to other potential goals such as community leadership, publicity, or outside proof of the level of sustainability achieved. These are summarized by the following quotes from the certification organizations.

“By having a third party assessor review and indicate that you have completed the certification assessment protocol, your achievement can then be recognized publicly as having achieved the relevant certification level. You add value and credibility to your project—in the market, the community, and among occupants.”

“Certification, which includes a rigorous third-party commissioning process, offers compelling proof to you, your clients, your peers and the public at large that you’ve achieved your environmental goals and your building is performing as designed.”

Cost of 3rd-Party Certification

The cost of 3rd-Party Certification is separate from the cost of the individual sustainable features incorporated into the building. The costs associated with certification vary between the LEED process and Green Globes process, but consist within the following categories:

- Energy Modeling
- Commissioning (fundamental and enhanced)
- Credit Documentation (sending, gathering, organizing and submitting documentation from manufacturers and contractors to the 3rd-Party Certifier)
- Certification Application Fees

For this project, the approximate cost of each certification approach is listed below:

Not Certified	Green Globe Certified	LEED Certified
\$0	~\$50,000	~\$100,00



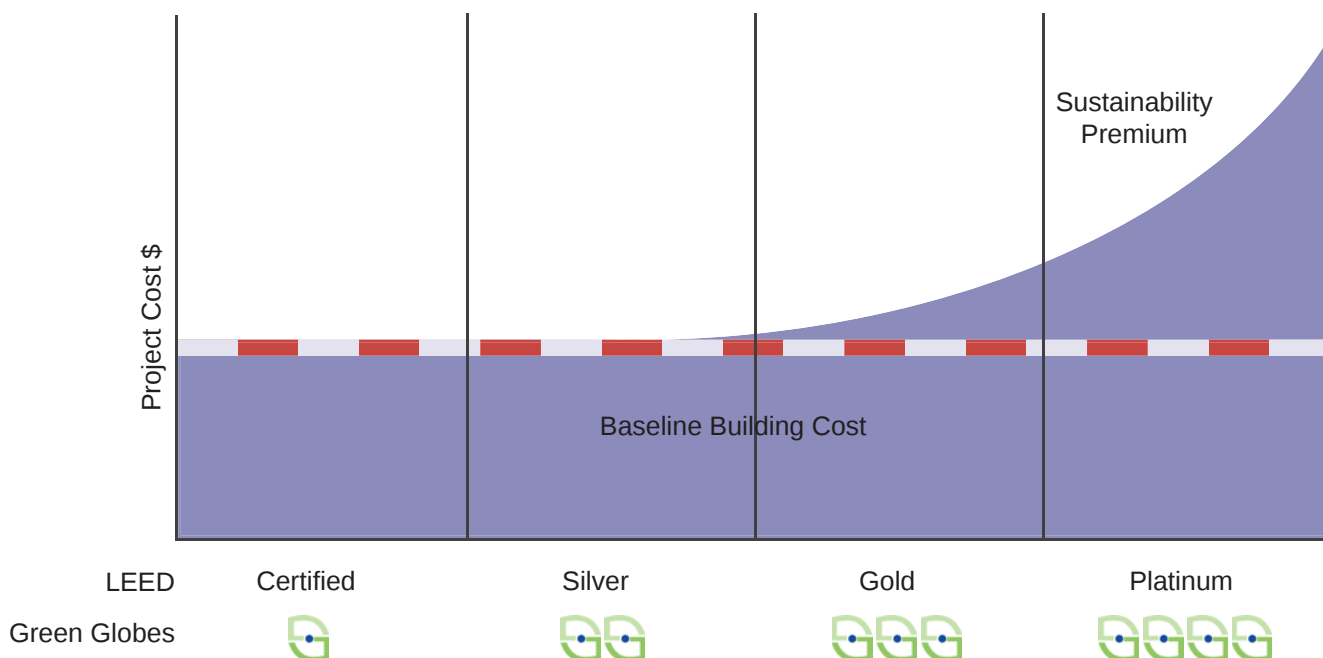
Sustainability Approach Summary

Construction Cost for Increased Levels of 3rd-Party Certification

If 3rd-Party Sustainability Certification is selected we anticipate that project as currently planned would likely not only obtain the initial certification level, but would likely achieve the second level - Silver (LEED) or Two Globes (Green Globes). Achieving this level is not anticipated to add significant construction cost since many sustainable features are desired or required as part of the base project program. These items include things such as daylighting in apparatus bays, geothermal HVAC tied into Campus geothermal system, and stormwater management as required by the Rice Creek Watershed / City Ordinance. In addition many sustainable features don't add construction cost such as low-VOC paints and adhesives, recycled content in metals, or native landscaping materials.

However, if higher levels of certification is desired such as Gold (LEED) or Three Globes (Green Globes), additional square foot cost will be incurred. This cost will be dependent on which rating system is selected and the actual strategies and elements selected. While the costs are not determinable until these strategies and levels are known, it would not be surprising to increase the construction costs by 10% to 15% or more. Reaching above this third level will increase costs at a much faster rate as each additional point becomes harder to achieve.

The added cost for achieving the higher levels of certification above that currently planned will impact the construction cost and may result in either not including all programmed requirements or an increase in project budget.



Roseville Fire Station



Sustainable Design - Approaches



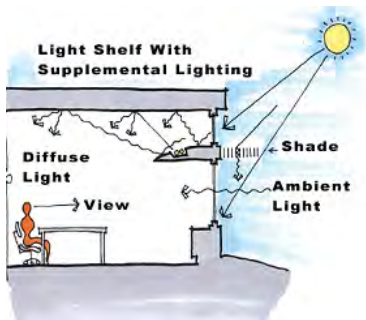
LEED Certification

- + Widely recognized national 3rd-party certification
- + Systematic approach and point system
- Significant registration cost
- Energy modeling & commissioning required
- Complex design process adds cost
- Extensive contractor documentation submittals adds cost



Green Globes Certification

- + Growing national 3rd-party certification
- + Systematic approach and point system
- + Less complex design process
- + Minimal contractor documentation submittals
- + Second GG fire station in Minnesota (Eagan)
- Moderate registration cost
- Energy modeling & commissioning required
- Less widely known certification



Sustainable Design - No Certification

- + Systematic approach still used
- + Less complex design process, no added cost
- + Minimal contractor documentation submittals
- + Energy modeling & commissioning not required (still recommend for best energy performance)
- + No registration cost
- No 3rd-party certification or project review
- No minimum level of sustainability required



Roseville Fire Station



Training by Design

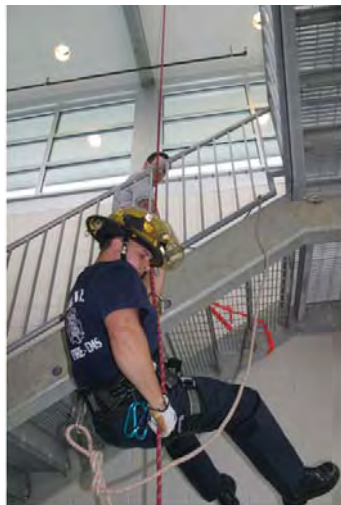
As mentioned in last week's Team Introduction, the Fire Safety Design Consultant, David Acomb, has developed the concept of designing elements of the fire station site and building to allow for firefighter certification training to occur on site. David has lead national seminars on this concept and incorporated them into fire stations around the country. These built-in training elements often can be included for little additional construction cost while providing both training budget savings to the Fire Department as well as keeping the firefighters on-site and ready to respond to an emergency call instead of out of the community at a training center.

Some of these features are listed or shown below and will be presented in greater depth as the building design and training features are further developed.



Training Features

- Ground ladder training
- Sprinkler system training
- Rope rescue & rappelling
- Hole in floor drop-down
- High-rise training, standpipe



Roseville Fire Station



Preliminary Floor Plans

The following floor plan diagrams are also included in larger, scaled plans that are attached to the end of this packet.



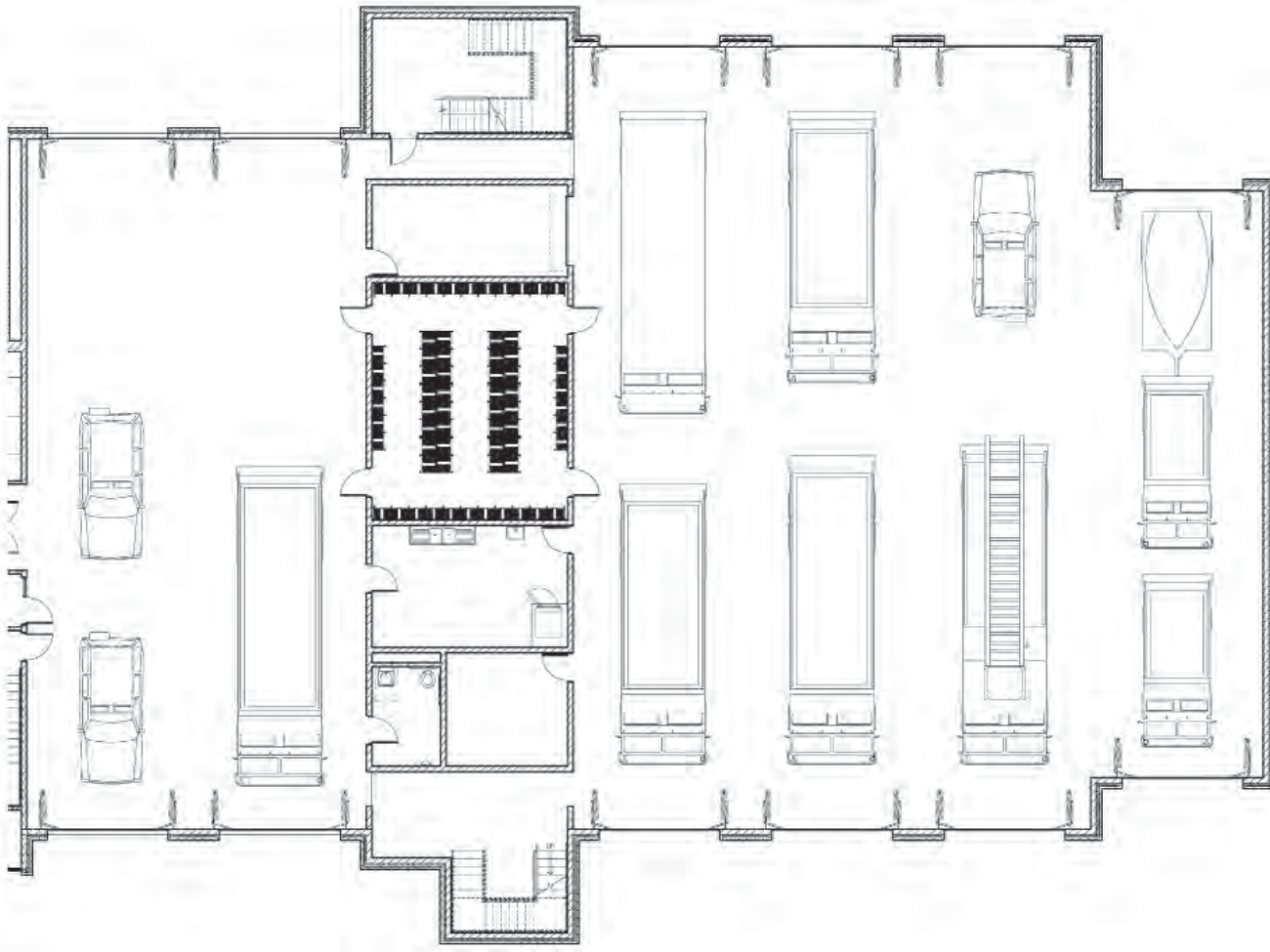
First Floor Plan - Administration



Roseville Fire Station



Preliminary Floor Plans



First Floor Plan - Apparatus Bays



Roseville Fire Station



Preliminary Floor Plans



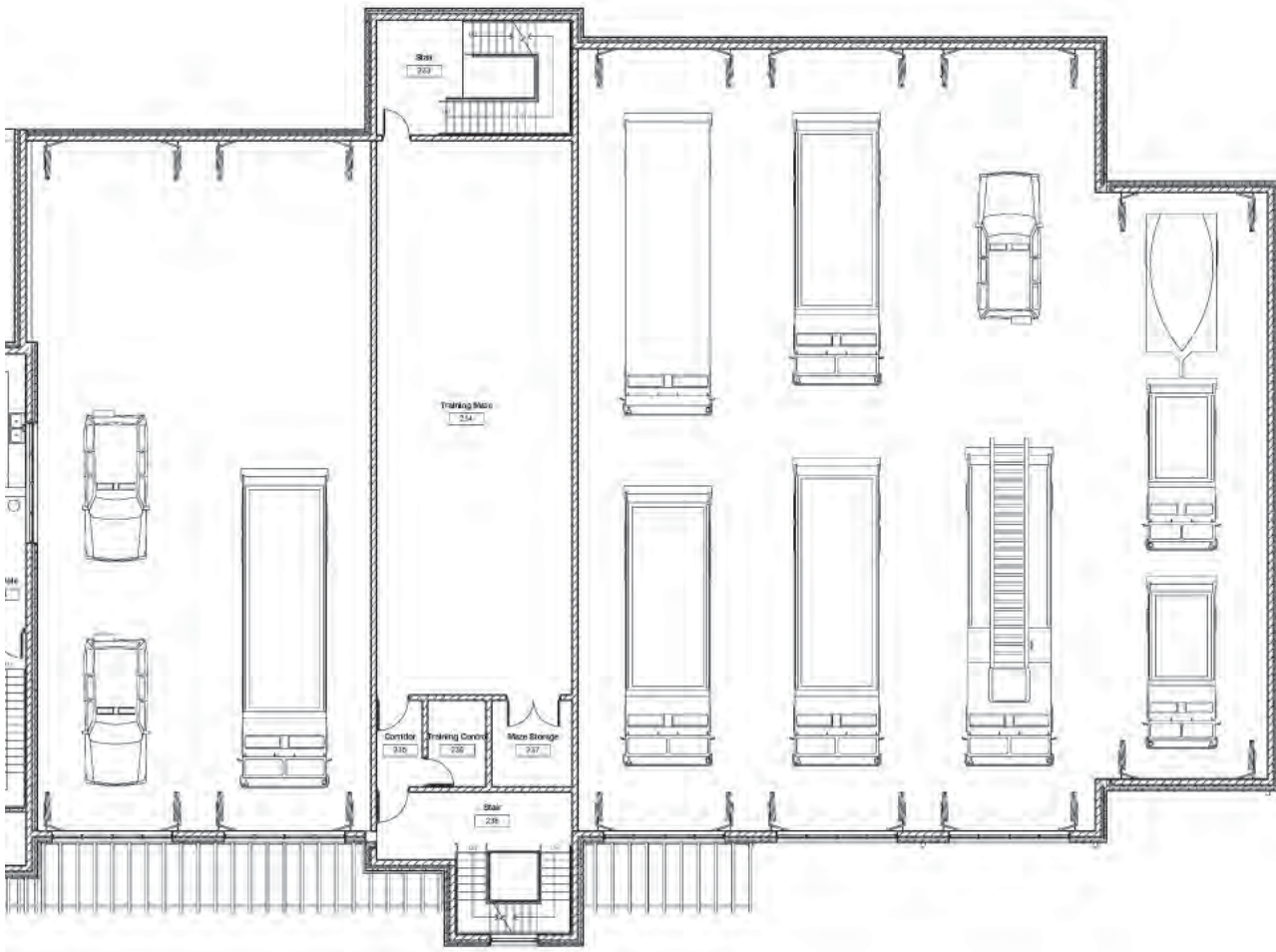
Second Floor Plan - Administration



Roseville Fire Station



Preliminary Floor Plans



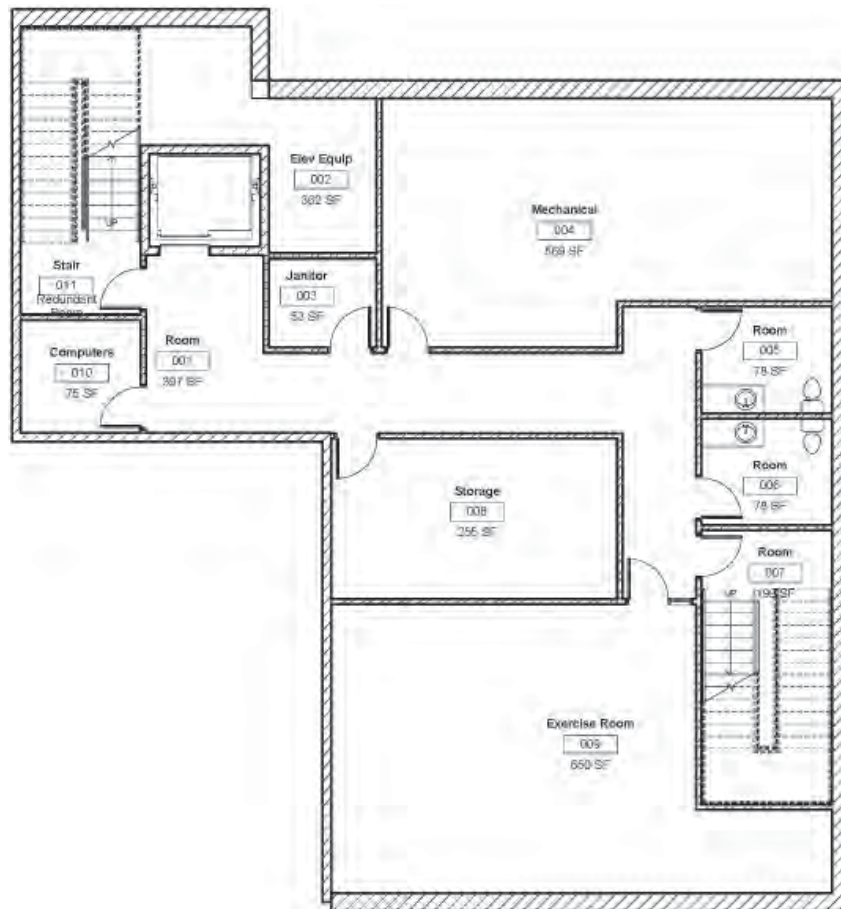
Second Floor Plan - Mezzanine



Roseville Fire Station



Preliminary Floor Plans

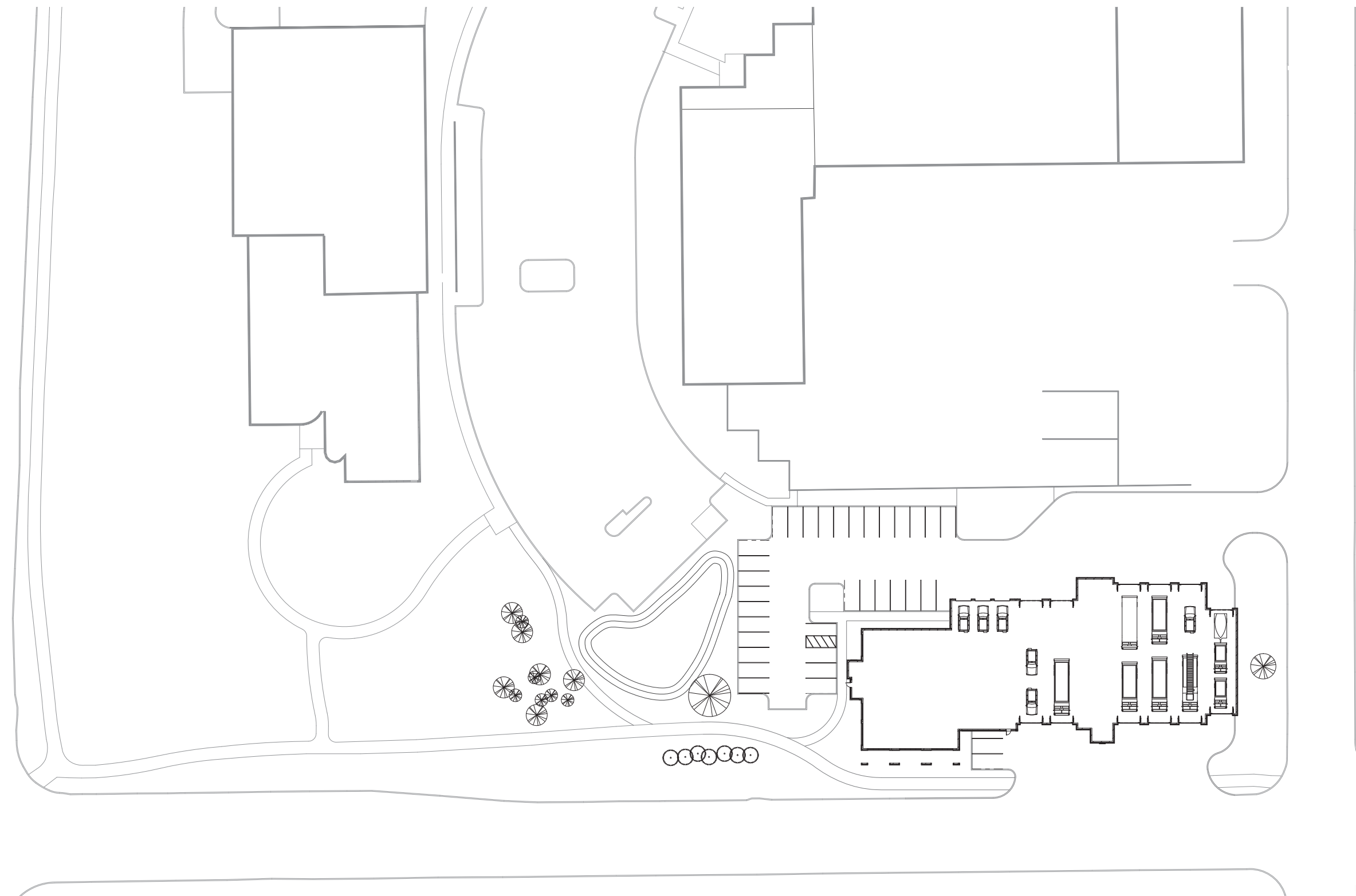


Basement Floor Plan



Roseville Fire Station



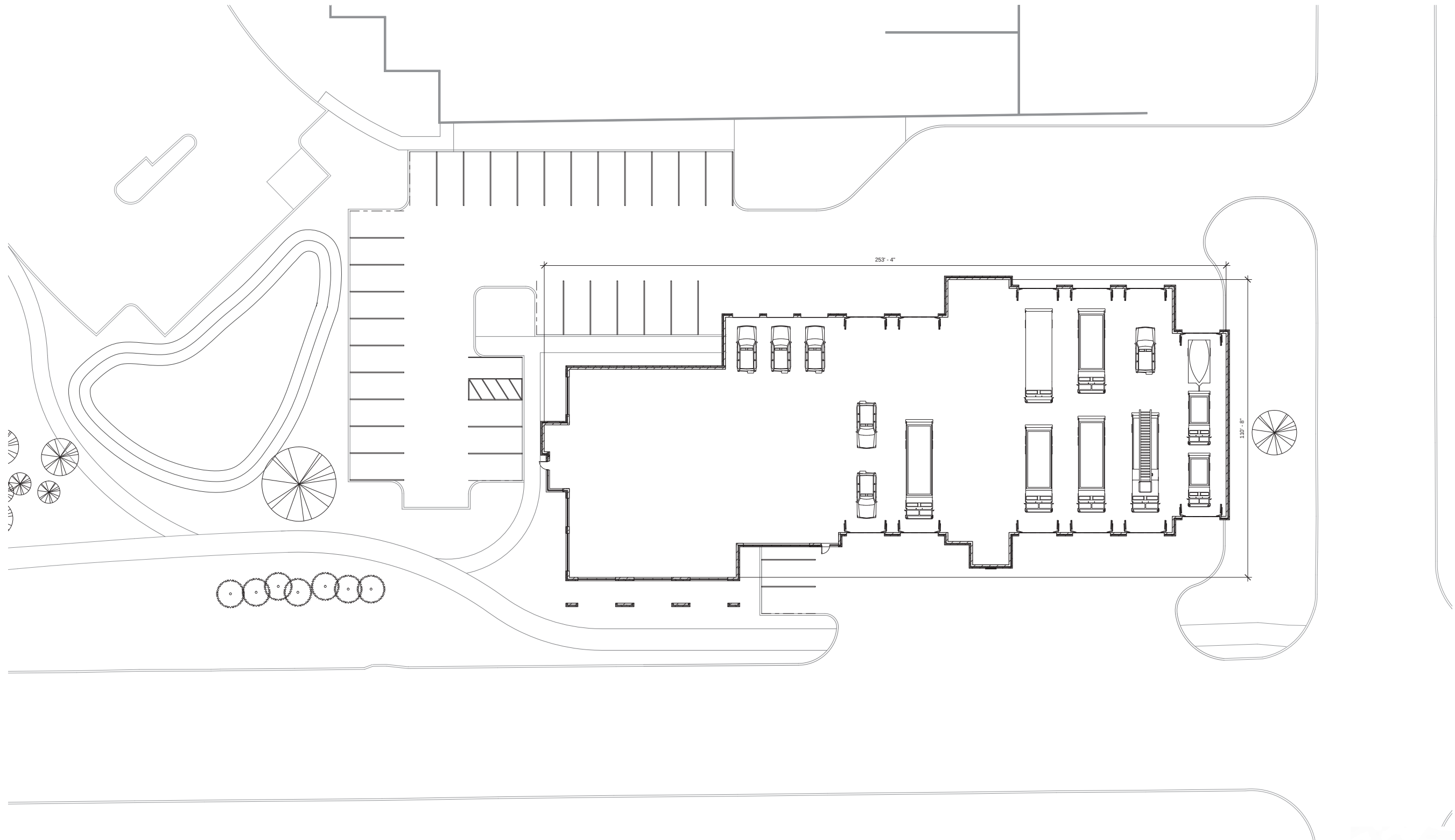


Roseville Fire Station - Overall Site Plan

Comm. No.: 11045
Date: 11/15/11

Scale: 1" = 30'-0"



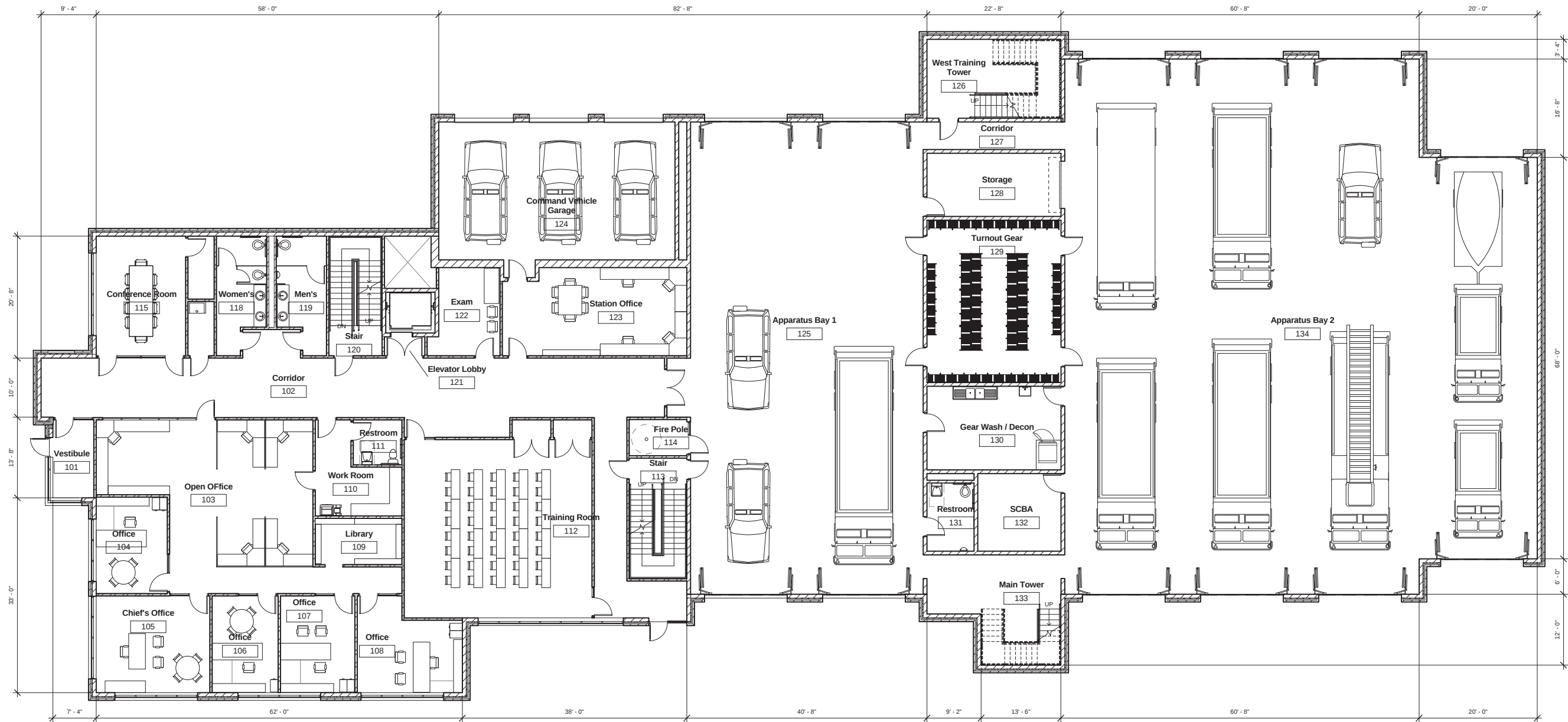


Roseville Fire Station - Site Plan

Comm. No.: 11045
Date: 11/15/11

⊕ Scale: 1/16" = 1'-0"



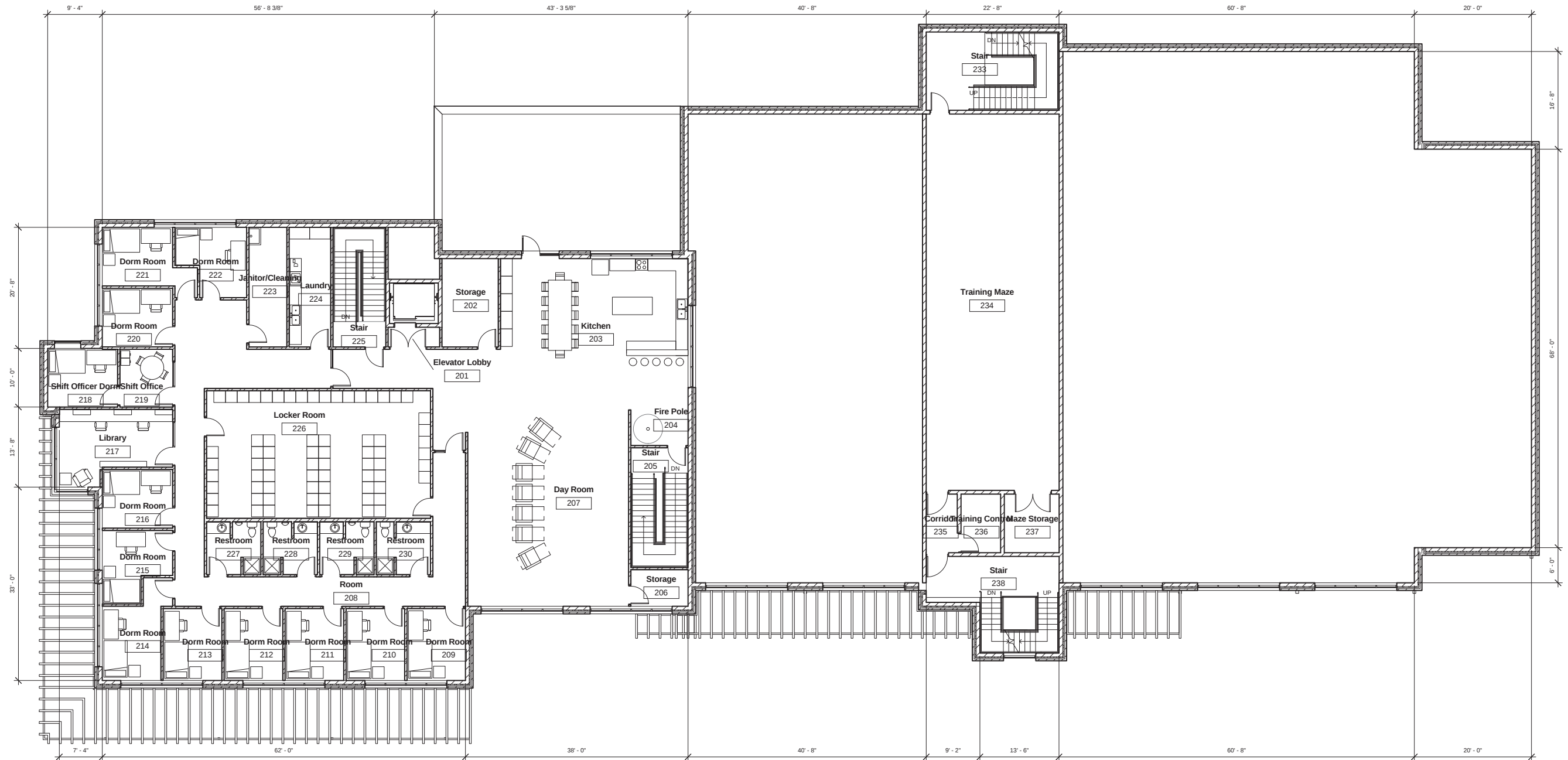


Roseville Fire Station - Overall First Floor Plan

Comm. No.: 11045
Date: 11/15/11

Scale: 1/8" = 1'-0"



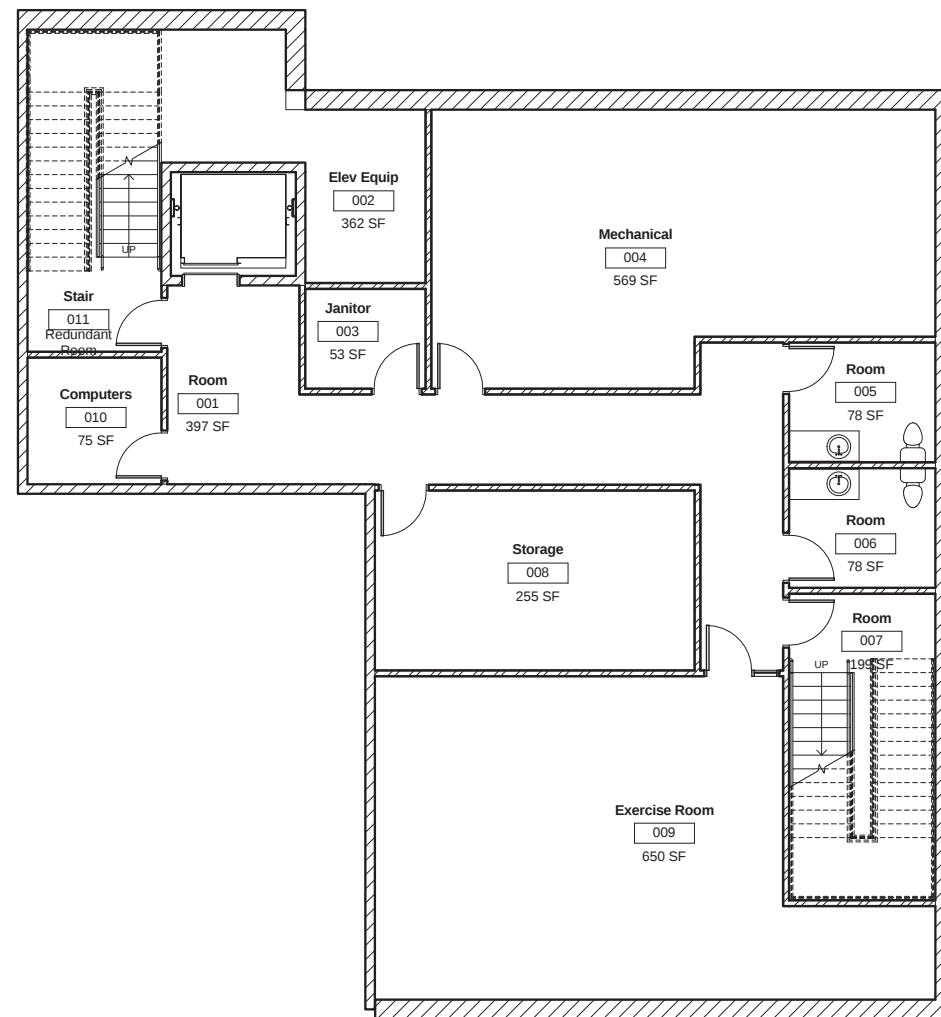


Roseville Fire Station - Overall Second Floor Plan

Comm. No.: 11045
Date: 11/15/11

Scale: 1/8" = 1'-0"



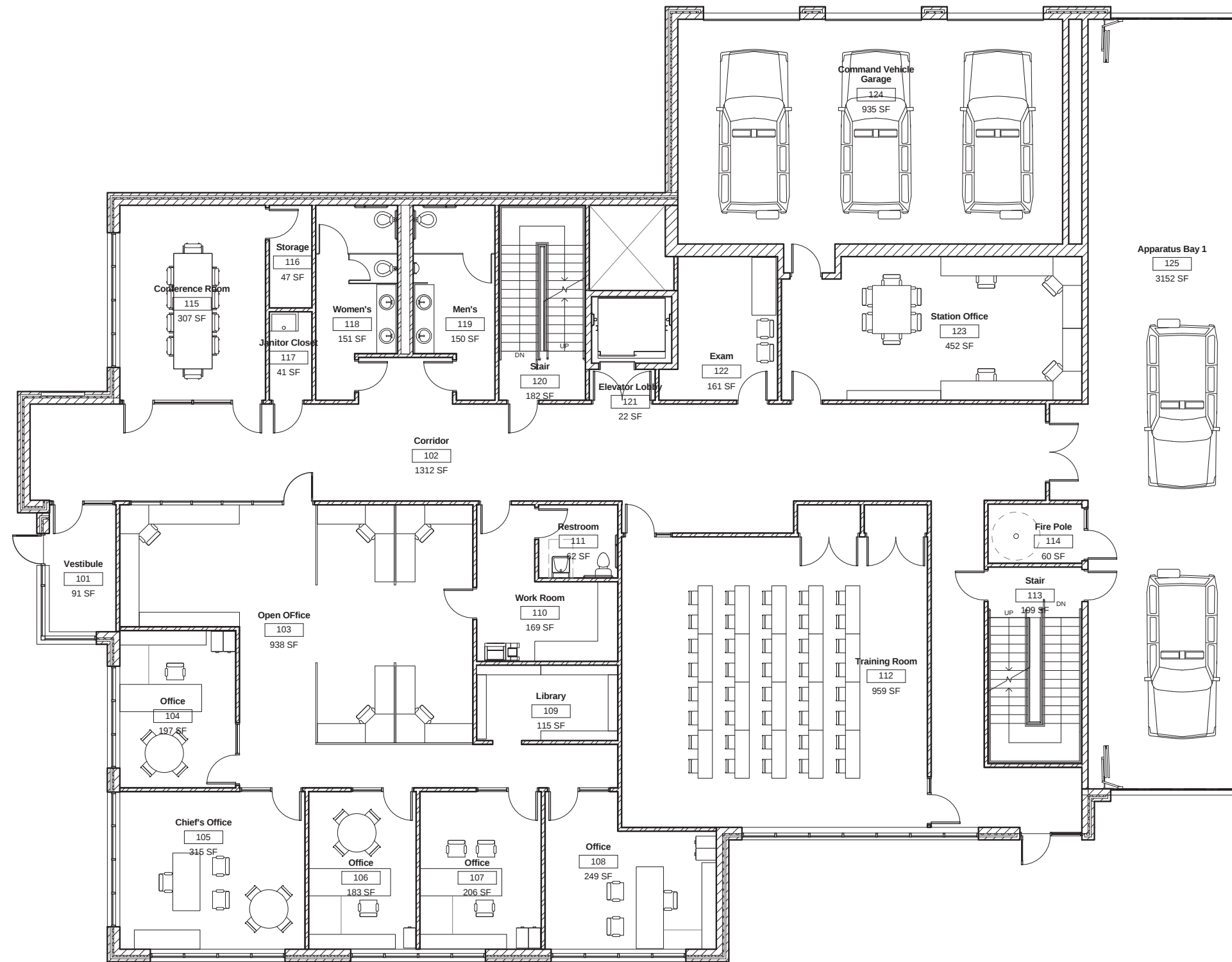


Roseville Fire Station - Basement Floor Plan

Comm. No.: 11045
Date: 11/15/11

Scale: 3/16" = 1'-0"



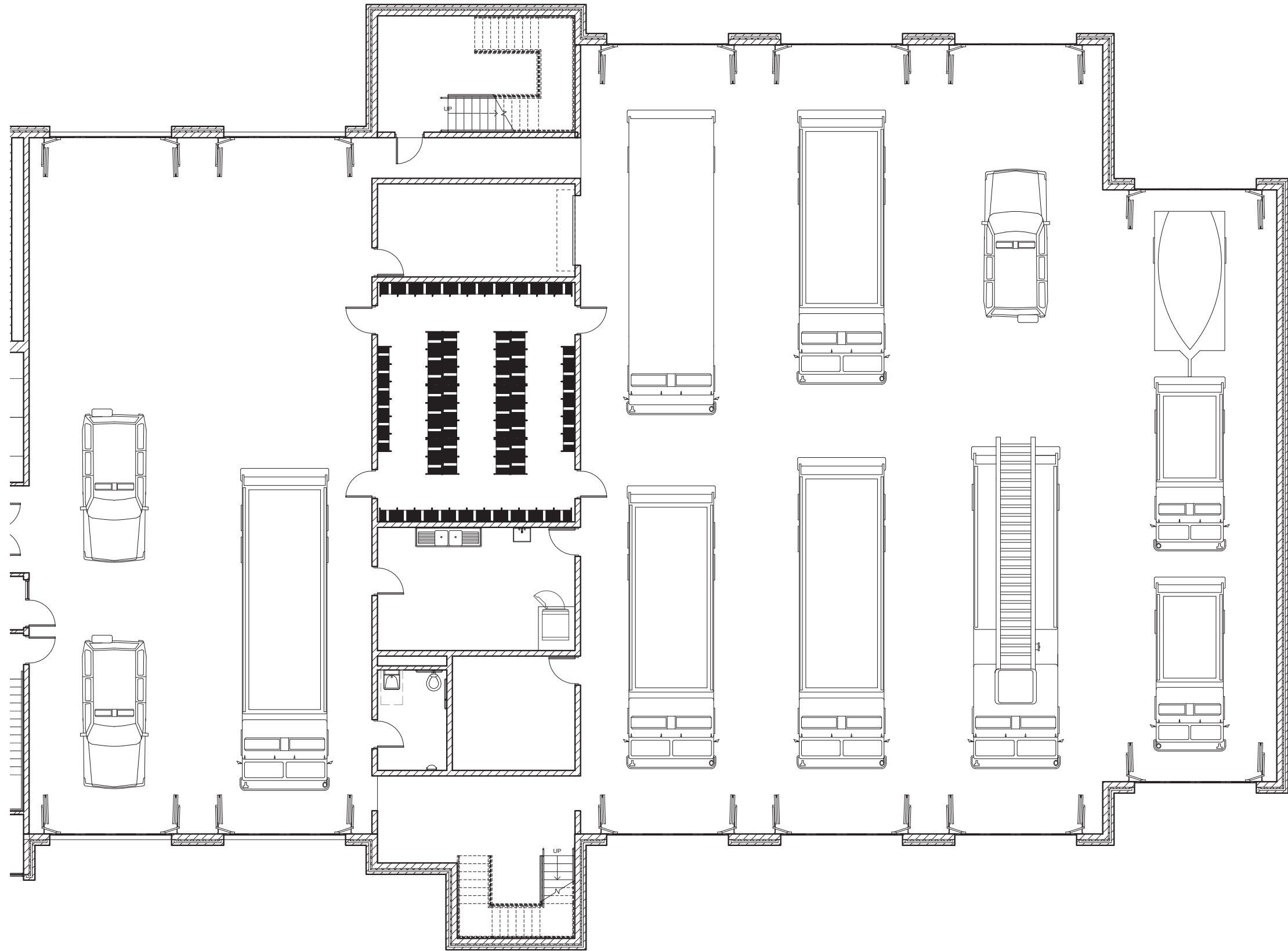


Roseville Fire Station - First Floor Plan - Admin

Comm. No.: 11045
Date: 11/15/11

Scale: 3/16" = 1'-0"



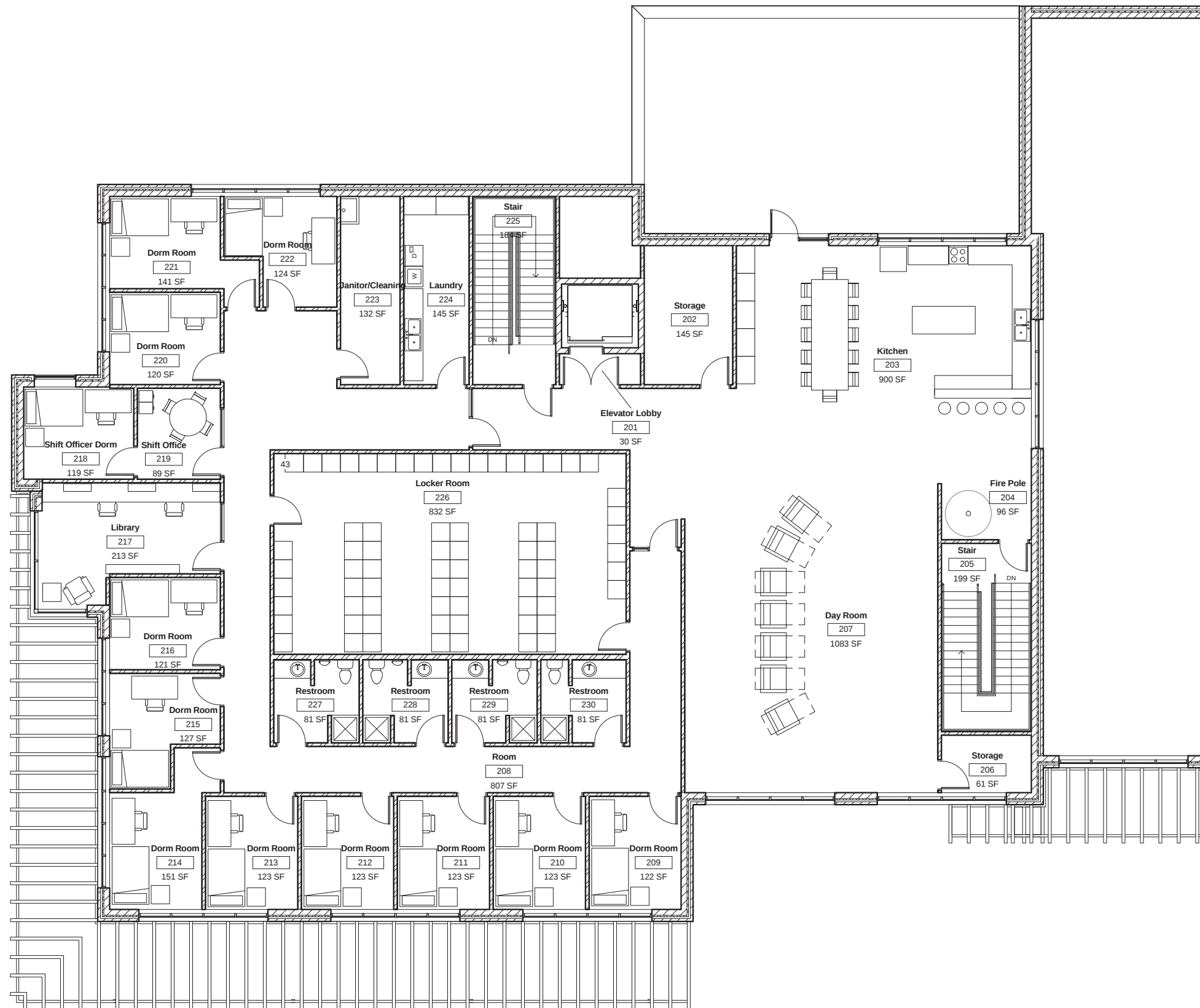


Roseville Fire Station - First Floor Plan - Apparatus Bays

Comm. No.: 11045
Date: 11/15/11

Scale: 3/16" = 1'-0"





Roseville Fire Station - Second Floor Plan - Admin

Comm. No.: 11045
Date: 11/15/11

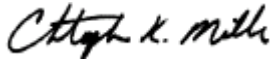
Scale: 3/16" = 1'-0"



REQUEST FOR COUNCIL ACTION

Date: 11/21/11
Item No.: 12 . a

Department Approval



City Manager Approval



Item Description: Continue Discussion on the 2012-2013 Tax Levy & Budget

BACKGROUND

At the September 12, 2011 City Council meeting, the Council adopted a 2012 preliminary non-to-exceed tax levy and preliminary budget. The preliminary levy was \$15,291,245, an increase of \$588,201 or 4.0%. By prior Council action, the City Council had dedicated \$500,000 of this increase for vehicles, equipment, and general facilities replacements. The remaining \$88,201 has not been formally designated.

It was noted at the September 12th meeting that the City would no longer have its tax levy artificially reduced to pay for the State's Market Value Homestead Credit Program. As a result, the \$475,000 levy that was in place to make up for the reduction could now be counted on to fund operations.

In adopting the preliminary Budget, the Council designated one-half, or \$237,500, of the MVHC Levy to forgo some of the cuts to the operating budget that had been previously recommended. The remaining \$237,500 has not been formally designated. In addition, the City's healthcare coverage for employees came in at a lower cost than expected. This will allow for \$100,000 in projected savings for 2012.

By virtue of these actions, the City has \$425,701 in available funds for the tax-supported programs that remain undesignated for 2012. The Council could choose to capture these monies and allow for the adoption of a lower tax levy. This would reduce the tax levy increase to only 1.8% or less. However, it is suggested that the Council take this opportunity to review its priorities to determine whether other needs should be met.

The following is a list of potential budget priorities that could be met with the available funds for 2012:

- ❖ \$145,000 to re-establish funding for the Park Improvement Program to current levels
- ❖ \$220,000 to provide for cost-of-living-adjustments (COLA) for all employees **
- ❖ \$30,000 to conduct an employee compensation and comparison study
- ❖ \$30,000 for General Fund's portion of Asset Management Software
- ❖ \$15,000 to accommodate higher than expected fuel prices
- ❖ \$9,500 for a membership in Metro Cities (formerly the Association of Metropolitan Municipalities)

** This represents the added cost to the tax-supported programs (75% of the total cost).

If the Council chooses to appropriate monies for these initiatives, it will require a corresponding increase in the 2012 Preliminary Budget.

For purposes of review and discussion, *Attachment A* includes a summary of the City Council, City Staff, and Citizen Program rankings that were developed earlier this year. The City Council and Staff rankings were on a scale of 1-5, whereas the Citizen's used a 1-10 scale. Because the rankings were done on a different rating scale, they have been converted to a percentage basis to be compatible.

The '% Rank' column refers to the score each program actually received relative to the maximum score it could have received. A score of 4 out of 5 for example, would have a '% Rank' of 80%; as would a score of 8 out of 10.

Tax Levy Impact

With the preliminary tax levy adopted on September 12th, a median-valued home would pay an additional \$2.30 per month in taxes compared to the previous year, holding all other factors constant. Should the Council desire to provide some tax relief, a reduction of the proposed tax levy by \$100,000 would save that same median-valued home \$0.42 cents per month.

The Council is reminded that there will also be tax impacts from changes in the State's Market Value Homestead Credit program as well pending bond sales to finance the construction of a new fire station and various park improvements. Those impacts are detailed in the 2012 Budget Fact Sheet shown in *Attachment B*.

Final Comments

To further aid the City Council in continuing these discussions, *Attachment C* contains the preliminary budget figures.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

See above.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

For information purposes only. No formal Council action is necessary.

Prepared by: Chris Miller, Finance Director
Attachments: A: City Council, Staff, and Citizen Program Ranking Comparison
B: 2012 Budget Fact Sheet
C: Preliminary 2012 & 2013 Budgets; Tax-supported programs
D: Preliminary 2012 & 2013 Budgets; Non tax-supported programs
E: Power point Presentation

City of Roseville
Priority-Based Budgeting
Tax-Supported Programs
2012

Attachment A - Sorted by Council Ranking

<u>Department / Division</u>	<u>Program / Function</u>	Council Composite Rank	% Rank	Staff Composite Rank	% Rank	Citizen Composite Rank	% Rank
Police Patrol	24 x 7 x 365 First Responder	4.60		4.43			
Fire Fighting / EMS	Fire Suppression / Operations	4.60		3.14			
Recreation Programs	Volunteer Management	4.60		4.14			
Finance	Budgeting / Financial Planning	4.40		3.00			
Fire Fighting / EMS	Emergency Medical Services	4.40		2.71			
Firefighter Training	Firefighter Training	4.20		2.57			
Miscellaneous	Building Replacement	4.20		4.43			
Miscellaneous	Debt Service - Streets	4.20		4.43			
Streets	Pavement Maintenance	4.00		3.86			
Streets	Traffic Management & Control	4.00		3.29			
Recreation Programs	Program Management	4.00		4.57			
Recreation Programs	Facility Management	4.00		4.57			
Recreation Maint.	Grounds Maintenance	4.00		4.29			
Recreation Maint.	Facility Maintenance	4.00		4.71			
Recreation Maint.	Equipment Maintenance	4.00		4.86			
Recreation Maint.	Natural Resources	4.00		4.57			
Miscellaneous	Equipment Replacement	4.00		4.57			
Miscellaneous	Park Improvement Program	4.00		4.29			
Miscellaneous	Debt Service - City Hall, PW Bldg.	4.00		4.86			
Miscellaneous	Debt Service - Arena	4.00		4.14			
Administration	Customer Service	3.80		3.86			
Legal	Civil Attorney	3.80		4.43			
Finance	Banking & Investment Management	3.80		3.14			
Finance	Cash Receipts	3.80		4.86			
Finance	Risk Management	3.80		4.71			
General Insurance	General Insurance	3.80		3.29			
Police Investigations	Crime Scene Processing	3.80		4.86			
Fire Prevention	Fire Prevention	3.80		3.14			
Streets	Streetscape & ROW Maintenance	3.80		4.57			
City Council	Community Support / Grants	3.60		4.71			
Administration	Human Resources	3.60		4.57			
Finance	Business Licenses	3.60		4.57			
Finance	Debt Management	3.60		3.43			
Finance	Economic Development	3.60		3.86			
Finance	Accounts Payable	3.60		4.71			
Finance	Gen. Ledger, fixed assets, financial reporting	3.60		4.29			
Finance	Payroll	3.60		4.71			
Police Administration	Response to Public Requests	3.60	72%	3.71	74%	6.50	65%
Police Investigations	Criminal Prosecutions	3.60		4.57			
Fire Administration	Emergency Management	3.60	72%	4.86	97%	8.10	81%
PW Administration	General Engineering/Customer Service	3.60	72%	3.71	74%	6.50	65%
PW Administration	Storm Water Management	3.60		5.00			
Streets	Winter Road Maintenance	3.60		4.71			
Bldg Maintenance	General Maintenance	3.60	72%	3.57	71%	5.50	55%
Central Garage	Vehicle Repair	3.60		4.43			
Rec Administration	Planning & Development	3.60	72%	5.00	100%	8.50	85%
Rec Administration	Community Services	3.60	72%	3.57	71%	6.50	65%
City Council	Recording Secretary	3.40	68%	5.00	100%	8.50	85%
Legal	Prosecuting Attorney	3.40		4.14			
Finance	Contract Administration	3.40		4.71			
Finance	Workers Compensation Admin.	3.40		3.57			
Police Administration	Police Records / Reports	3.40		3.86			

City of Roseville
Priority-Based Budgeting
Tax-Supported Programs
2012

Attachment A - Sorted by Council Ranking

		Council		Staff		Citizen	
		Composite	%	Composite	%	Composite	%
<u>Department / Division</u>	<u>Program / Function</u>	Rank	Rank	Rank	Rank	Rank	Rank
Police Emerg. Mgmt	Police Emergency Management	3.40		2.14			
PW Administration	Project Delivery	3.40		4.57			
PW Administration	Permitting	3.40		4.29			
Streets	Organizational Management	3.40		4.57			
Rec Administration	Financial Management	3.40		4.14			
Skating Center	OVAL	3.40	68%	4.00	80%	7.20	72%
Skating Center	Arena	3.40		4.43			
Skating Center	Banquet Area	3.40	68%	5.00	100%	8.90	89%
City Council	Business Meetings	3.20	64%	4.00	80%	8.70	87%
Finance	Utility Billing (partial cost)	3.20		4.57			
Police Patrol	Dispatch	3.20		4.00			
Police Patrol	Police Reports (by officer)	3.20		4.43			
Police Investigations	Response to Public Requests	3.20	64%	3.43	69%	7.50	75%
Fire Administration	Fire Administration & Planning	3.20		4.29			
Fire Prevention	Fire Administration & Planning	3.20		4.43			
Fire Relief	Fire Relief	3.20		4.14			
Street Lighting	Street Lighting capital items	3.20		4.71			
Rec Administration	Personnel Management	3.20	64%	4.43	89%	8.40	84%
Administration	Records Management/Data Practices	3.00	60%	4.57	91%	8.70	87%
Finance	Contractual Services (RVA, Cable)	3.00		4.29			
Central Services	Central Services	3.00	60%	3.43	69%	6.60	66%
Code Enforcement	Code Enforcement	3.00	60%	3.29	66%	6.80	68%
Police Investigations	Public Safety Promo / Community Interaction	3.00		4.57			
PW Administration	Street Lighting	3.00	60%	4.00	80%	7.50	75%
PW Administration	Organizational Management	3.00	60%	3.43	69%	7.30	73%
Streets	Pathways & Parking Lots	3.00	60%	4.29	86%	7.30	73%
Bldg Maintenance	Custodial Services	3.00		4.43			
Bldg Maintenance	Organizational Management	3.00		5.00			
Central Garage	Organizational Management	3.00		4.57			
Rec Administration	City-wide Support	3.00		4.43			
Rec Administration	Organizational Management	3.00		4.43			
Skating Center	Department-wide Support	3.00		4.14			
Recreation Programs	Personnel Management	3.00		3.71			
Recreation Programs	Organizational Management	3.00		3.29			
Recreation Maint.	City-wide Support	3.00		4.57			
Administration	General Communications	2.80	56%	3.71	74%	6.90	69%
Finance	Organizational Management	2.80	56%	4.00	80%	6.90	69%
Police Administration	Community Liaison	2.80	56%	3.43	69%	6.90	69%
Police Patrol	Public Safety Promo / Community Interaction	2.80		3.57			
Police Patrol	Organizational Management	2.80	56%	3.71	74%	6.90	69%
Fire Fighting / EMS	Fire Administration & Planning	2.80		4.43			
City Council	Intergovernmental Affairs / Memberships	2.60	52%	4.57	91%	7.20	72%
Administration	Council Support	2.60		3.86			
Administration	Organizational Management	2.60		4.57			
Police Comm Services	Community Services	2.60	52%	3.86	77%	7.50	75%
Fire Administration	Organizational Management	2.60	52%	4.00	80%	7.50	75%
Recreation Maint.	Department-wide Support	2.60	52%	4.00	80%	7.50	75%
Elections	Elections	2.40		3.71			
Finance	Lawful Gambling (partial cost)	2.40		3.86			
Finance	Receptionist Desk	2.40		3.14			
Police Administration	Organizational Management	2.40		4.57			
Police Investigations	Organizational Management	2.40		4.57			

City of Roseville
Priority-Based Budgeting
Tax-Supported Programs
2012

Attachment A - Sorted by Council Ranking

<u>Department / Division</u>	<u>Program / Function</u>	Council Composite Rank	% Rank	Staff Composite Rank	% Rank	Citizen Composite Rank	% Rank
Advisory Comm.	Human Rights Commission	2.20	44%	4.14	83%	7.20	72%
Advisory Comm.	Ethics Commission	2.00		1.71			
Police Patrol	Animal Control	2.00		4.86			
Police Lake Patrol	Police Lake Patrol	1.80		4.86			
Miscellaneous	Emerald Ash Borer	1.80		4.71			
Miscellaneous	Contingency						

Background

In an effort to provide a comprehensive summary of the proposed budget and tax levy impacts, a 2012 Budget Fact Sheet has been prepared. This Fact Sheet depicts the *ESTIMATED* financial impact on varying home values based on the 2012 preliminary tax levy, proposed utility rate increases, and debt service impacts from the proposed bond financing for a new fire station and various park improvements.

As of October 17, 2011 the City Council has made the following tentative commitments:

- ❖ Raise an additional \$588,000 annually by increasing the Property Tax Levy by 4%
- ❖ Raise an additional \$2.2 million annually to fund water and sewer infrastructure improvements by increasing the base fees to all water, sewer, and storm sewer customers by 60-65%
- ❖ Issue \$8 million in bonds to finance the construction of a new fire station
- ❖ Issue \$19 million in bonds to finance various park improvements

It should be noted that as of October 17, 2011, final action has NOT been taken on any of these proposals. Final decisions are expected to be taken over the next couple of months.

The financial impacts of these proposals are presented below for single-family homes. Impacts on other property types will vary.

Tax Impact on Single Family Home Owners

The table below depicts the *ESTIMATED* monthly impact from a 4% tax levy increase for varying home values that experience a 4% decline in valuation – the amount expected citywide.

Home Value	2011	2012	\$ Increase	% Increase
\$175,000	\$ 42.74	\$ 44.54	\$ 1.80	4.2 %
200,000	48.85	50.90	2.06	4.2 %
223,900	54.69	56.99	2.30	4.2 %
250,000	61.06	63.63	2.57	4.2 %
275,000	67.17	69.99	2.83	4.2 %

For a median valued home of \$223,900, the monthly impact would be approximately \$2.30 per month. This impact is independent of all other factors.

Additional tax impacts for the proposed bond issues are shown below.

The following tables depict the *ESTIMATED* monthly impact on an \$8 million bond issue for the fire station, and a \$19 million bond issue for park improvements.

\$8 Million Fire Station

Home Value	Impact
\$175,000	\$ 2.30
200,000	2.62
223,900	2.94
250,000	3.28
275,000	3.61

\$19 Million Park Improvements

Home Value	Impact
\$175,000	\$ 5.45
200,000	6.23
223,900	6.97
250,000	7.79
275,000	8.57

For a median valued home of \$223,900 the monthly impact would be approximately \$2.94 and \$6.97 for the fire station and park improvements respectively.

Financial Impact on Single Family Residential Water & Sewer Customers

The following table depicts the *ESTIMATED* monthly impact on single family residential water and sewer customers based on the proposed utility infrastructure improvements noted above.

Home Value	2011	2012	\$ Increase	% Increase
Water – base fee	\$ 10.18	\$ 16.50		62 %
Sanitary Sewer – base fee	7.78	12.45		60 %
Storm Sewer	2.25	3.72		65 %
Total	\$ 20.22	\$ 32.67	\$ 12.45	62 %

As this table indicates, a typical home will see a monthly increase of approximately \$12.45 per month. The impact would be the same for all single-family homes regardless of the home's value.

Combined Impact on Single Family Homeowners

When all impacts for the proposed initiatives noted above are combined, it results in an *ESTIMATED* monthly impact for a typical home of approximately \$24.66 per month. This represents a 25% increase over 2011.

Over the next 10 years, the additional \$25 per month would allow for an investment of \$49 million in improvements in water and sewer lines, parks, and public safety. During that same period, the City would be able to forgo several millions of dollars in repairs and renovations to these same facilities and infrastructure.

Additional information regarding the preliminary budget, tax levy, and utility infrastructure needs can be found on the City's website under 'News and Announcements' located at the bottom of the home page.

**General Comments Regarding Changes to the
State of Minnesota's Market Value Homestead Credit Program**

During the 2011 Legislative Special Session, legislators eliminated the State-imposed Market Value Homestead Credit (MVHC) program in an effort to reduce the state budget by \$260 million. The MVHC Program provided property tax relief to homeowners by systematically reducing the certified tax levies from cities, counties, and schools before those levies were passed along - effectively reducing homeowner's actual tax burden.

Left alone, this would have meant that local tax jurisdictions would have received less than what they needed. To counter this, the State reimbursed each local jurisdiction by the amount of the levy reduction. Collectively, this amounted to \$260 million statewide. In effect, the State of Minnesota was using state-derived income and sales taxes to pay for a share of the local taxpayer burden.

Since the MVHC program's inception in 2002, the State provided full reimbursement to cities like Roseville in only 2 of the 10 years of the Program's inception. This meant that Roseville was shortchanged in 8 out of the past 10 years. To compensate for the State's delinquency, the City of Roseville made permanent budget reductions and drew upon cash reserves. Many other cities did the same. This economic reality was the impetus for the 2011 change in the law.

In response, the State replaced the MVHC program with a Market Value Exclusion (MVE) program beginning in 2012. Rather than giving homeowner's a direct credit against their tax bill, the State will now exclude a portion of your home's value for tax purposes. In other words, the value of your home will be artificially lowered for purposes of determining your tax burden.

While the change to the MVE program was intended to be largely neutral from the homeowner's perspective, the reality is that most homeowners in Roseville will see a larger tax bill under the new law. A median-valued home could see an increase of \$11 per month in city taxes – even though the City itself did absolutely nothing different.

The reason is that the City's overall tax base shrinks (again, artificially), which in turn increases the City's tax rate holding all other factors constant. In other words, the exclusion of a portion of a home's value for tax purposes is more than wiped out by the higher city tax rate. This was an unintended consequence of the change in State Law, which did not factor in differences in local tax rates or the local tax base.

Homeowner's may receive some tax relief from these law changes through the State's Property Tax Refund Program. Information regarding this Program can be found on the Minnesota Department of Revenue's website at: www.taxes.state.mn.us, under the 'Individual Taxpayer' section.

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
City Council - Business Meetings										
Personal Services	\$ -	\$ -	\$ -	\$ 38,327	\$ 38,057	\$ (270)	-0.7%	\$ 38,060	\$ 3	0.0%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	41,483	46,411	4,928	11.9%	47,850	1,439	3.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	79,810	84,468	4,658	5.8%	85,910	1,442	1.7%
City Council - Community Support & Grants										
Personal Services	-	-	-	2,159	2,144	(15)	-0.7%	2,145	1	0.0%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	60,331	58,000	(2,331)	-3.9%	59,160	1,160	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	62,490	60,144	(2,346)	-3.8%	61,305	1,161	1.9%
City Council - Intergovernmental Affairs & Memberships										
Personal Services	-	-	-	2,693	2,678	(15)	-0.6%	2,680	2	0.1%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	26,797	24,000	(2,797)	-10.4%	24,480	480	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	29,490	26,678	(2,812)	-9.5%	27,160	482	1.8%
City Council - Recording Secretary										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	12,000	12,000	-	0.0%	12,240	240	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	12,000	12,000	-	0.0%	12,240	240	2.0%
City Council Total										
Personal Services	39,364	41,165	40,536	43,179	42,879	(300)	-0.7%	42,885	6	0.0%
Supplies & Materials	367	135	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	130,296	134,730	127,004	140,611	140,411	(200)	-0.1%	143,730	3,319	2.4%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
City Council Program Total	\$ 170,028	\$ 176,030	\$ 167,540	\$ 183,790	\$ 183,290	\$ (500)	-0.3%	\$ 186,615	\$ 3,325	1.8%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Actual</u>	2011 <u>Budget</u>	2012 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)	2013 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Advisory Commissions										
Human Rights	3,242	3,179	1,451	2,250	2,000	(250)	-11.1%	2,000	-	0.0%
Ethics	15	227	64	2,500	1,000	(1,500)	-60.0%	1,000	-	0.0%
Advisory Commissions Program Total	\$ 3,257	\$ 3,406	\$ 1,515	\$ 4,750	\$ 3,000	\$ (1,750)	-36.8%	\$ 3,000	\$ -	0.0%
Nuisance Code Enforcement										
Personal Services	-	-	-	159,800	144,300	(15,500)	-9.7%	147,910	3,610	2.5%
Supplies & Materials	-	-	-	1,200	1,265	65	5.4%	1,290	25	2.0%
Other Services & Charges	-	-	-	4,000	4,000	-	0.0%	4,080	80	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Nuisance Code Enforcement Program Total	\$ -	\$ -	\$ -	\$ 165,000	\$ 149,565	\$ (15,435)	-9.4%	\$ 153,280	\$ 3,715	2.5%
Emerald Ash Borer										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	100,000	-	(100,000)	-100.0%	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Emerald Ash Borer Program Total	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ (100,000)	-100.0%	\$ -	\$ -	#DIV/0!
Administration - Customer Service										
Personal Services	\$ -	\$ -	\$ -	\$ 33,323	\$ 33,006	\$ (317)	-1.0%	\$ 33,830	\$ 824	2.5%
Supplies & Materials	-	-	-	158	158	-	0.0%	160	2	1.3%
Other Services & Charges	-	-	-	5,109	6,509	1,400	27.4%	6,640	131	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	38,590	39,673	1,083	2.8%	40,630	957	2.4%
Administration - Council Support										
Personal Services	-	-	-	106,517	105,736	(781)	-0.7%	108,380	2,644	2.5%
Supplies & Materials	-	-	-	412	412	-	0.0%	420	8	1.9%
Other Services & Charges	-	-	-	13,323	16,974	3,651	27.4%	17,315	341	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	120,252	123,122	2,870	2.4%	126,115	2,993	2.4%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Administration - Records Mgmt/Data Practices										
Personal Services	-	-	-	21,385	21,283	(102)	-0.5%	21,815	532	2.5%
Supplies & Materials	-	-	-	74	74	-	0.0%	75	1	1.4%
Other Services & Charges	-	-	-	2,393	3,048	655	27.4%	3,110	62	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	23,852	24,405	553	2.3%	25,000	595	2.4%
Administration - General Communications										
Personal Services	-	-	-	57,065	56,442	(623)	-1.1%	57,855	1,413	2.5%
Supplies & Materials	-	-	-	230	230	-	0.0%	235	5	2.2%
Other Services & Charges	-	-	-	7,437	9,476	2,039	27.4%	9,665	189	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	64,732	66,148	1,416	2.2%	67,755	1,607	2.4%
Administration - Human Resources										
Personal Services	-	-	-	98,015	97,389	(626)	-0.6%	99,825	2,436	2.5%
Supplies & Materials	-	-	-	306	306	-	0.0%	315	9	2.9%
Other Services & Charges	-	-	-	9,895	12,607	2,712	27.4%	12,860	253	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	108,216	110,302	2,086	1.9%	113,000	2,698	2.4%
Administration - Organizational Management										
Personal Services	-	-	-	114,445	114,801	356	0.3%	117,670	2,869	2.5%
Supplies & Materials	-	-	-	320	320	-	0.0%	325	5	1.6%
Other Services & Charges	-	-	-	10,348	13,184	2,836	27.4%	13,450	266	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	125,113	128,305	3,192	2.6%	131,445	3,140	2.4%
Administration - Total										
Personal Services	407,107	438,750	447,576	425,105	428,657	3,552	0.8%	439,375	10,718	2.5%
Supplies & Materials	1,382	1,639	547	1,500	1,500	-	0.0%	1,530	30	2.0%
Other Services & Charges	48,045	33,856	36,772	62,150	61,798	(352)	-0.6%	63,040	1,242	2.0%
Capital Outlay	-	1,069	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Administration Program Total	\$ 456,534	\$ 475,314	\$ 484,895	\$ 488,755	\$ 491,955	\$ 3,200	0.7%	\$ 503,945	\$ 11,990	2.4%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Elections										
Personal Services	27,381	21,838	33,294	30,425	4,975	(25,450)	-83.6%	5,100	125	2.5%
Supplies & Materials	1,479	45	644	2,140	150	(1,990)	-93.0%	155	5	3.3%
Other Services & Charges	47,696	4,923	40,571	48,090	55,000	6,910	14.4%	55,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Elections Program Total	\$ 76,556	\$ 26,806	\$ 74,509	\$ 80,655	\$ 60,125	\$ (20,530)	-25.5%	\$ 60,255	\$ 130	0.2%
Legal										
Civil Attorney	150,534	134,270	158,917	154,500	159,120	4,620	3.0%	163,895	4,775	3.0%
Prosecuting Attorney	133,728	161,642	130,023	138,925	143,100	4,175	3.0%	147,395	4,295	3.0%
Legal Program Total	\$ 284,262	\$ 295,912	\$ 288,940	\$ 293,425	\$ 302,220	\$ 8,795	3.0%	\$ 311,290	\$ 9,070	3.0%
Finance - Banking & Investments										
Personal Services	\$ -	\$ -	\$ -	\$ 10,465	\$ 10,410	\$ (55)	-0.5%	\$ 10,670	\$ 260	2.5%
Supplies & Materials	-	-	-	38	42	4	10.5%	45	3	7.1%
Other Services & Charges	-	-	-	508	634	126	24.8%	645	11	1.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	11,011	11,086	75	0.7%	11,360	274	2.5%
Finance - Budgeting / Financing Planning										
Personal Services	-	-	-	74,350	74,000	(350)	-0.5%	75,850	1,850	2.5%
Supplies & Materials	-	-	-	254	278	24	9.4%	285	7	2.5%
Other Services & Charges	-	-	-	3,390	4,229	839	24.7%	4,315	86	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	77,994	78,507	513	0.7%	80,450	1,943	2.5%
Finance - Business Licensing										
Personal Services	-	-	-	7,990	7,620	(370)	-4.6%	7,770	150	2.0%
Supplies & Materials	-	-	-	51	56	5	9.8%	60	4	7.1%
Other Services & Charges	-	-	-	678	846	168	24.8%	865	19	2.2%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	8,719	8,522	(197)	-2.3%	8,695	173	2.0%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Finance - Cash Receipts										
Personal Services	-	-	-	46,920	33,910	(13,010)	-27.7%	34,758	848	2.5%
Supplies & Materials	-	-	-	369	292	(77)	-20.9%	300	8	2.7%
Other Services & Charges	-	-	-	4,915	4,440	(475)	-9.7%	4,530	90	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	52,204	38,642	(13,562)	-26.0%	39,588	946	2.4%
Finance - Contract Administration										
Personal Services	-	-	-	7,435	7,400	(35)	-0.5%	7,585	185	2.5%
Supplies & Materials	-	-	-	25	28	3	12.0%	30	2	7.1%
Other Services & Charges	-	-	-	339	423	84	24.8%	430	7	1.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	7,799	7,851	52	0.7%	8,045	194	2.5%
Finance - Contractual Services (RVA, Cable)										
Personal Services	-	-	-	8,790	8,820	30	0.3%	9,040	220	2.5%
Supplies & Materials	-	-	-	51	56	5	9.8%	60	4	7.1%
Other Services & Charges	-	-	-	678	846	168	24.8%	860	14	1.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	9,519	9,722	203	2.1%	9,960	238	2.4%
Finance - Debt Management										
Personal Services	-	-	-	7,435	7,400	(35)	-0.5%	7,585	185	2.5%
Supplies & Materials	-	-	-	25	28	3	12.0%	30	2	7.1%
Other Services & Charges	-	-	-	339	423	84	24.8%	430	7	1.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	7,799	7,851	52	0.7%	8,045	194	2.5%
Finance - Economic Development										
Personal Services	-	-	-	7,435	7,400	(35)	-0.5%	7,585	185	2.5%
Supplies & Materials	-	-	-	25	28	3	12.0%	35	7	25.0%
Other Services & Charges	-	-	-	339	423	84	24.8%	430	7	1.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	7,799	7,851	52	0.7%	8,050	199	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Finance - Accounts Payable										
Personal Services	-	-	-	31,399	30,480	(919)	-2.9%	31,245	765	2.5%
Supplies & Materials	-	-	-	249	272	23	9.2%	280	8	2.9%
Other Services & Charges	-	-	-	3,322	4,144	822	24.7%	4,230	86	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	34,970	34,896	(74)	-0.2%	35,755	859	2.5%
Finance - General Ledger / Financial Reporting										
Personal Services	-	-	-	139,705	139,300	(405)	-0.3%	142,785	3,485	2.5%
Supplies & Materials	-	-	-	712	778	66	9.3%	795	17	2.2%
Other Services & Charges	-	-	-	9,494	11,840	2,346	24.7%	12,080	240	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	149,911	151,918	2,007	1.3%	155,660	3,742	2.5%
Finance - Lawful Gambling										
Personal Services	-	-	-	3,995	3,810	(185)	-4.6%	3,905	95	2.5%
Supplies & Materials	-	-	-	25	28	3	12.0%	30	2	7.1%
Other Services & Charges	-	-	-	339	423	84	24.8%	430	7	1.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	4,359	4,261	(98)	-2.2%	4,365	104	2.4%
Finance - Payroll										
Personal Services	-	-	-	67,919	64,994	(2,925)	-4.3%	66,620	1,626	2.5%
Supplies & Materials	-	-	-	453	494	41	9.1%	505	11	2.2%
Other Services & Charges	-	-	-	6,034	7,527	1,493	24.7%	7,680	153	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	74,406	73,015	(1,391)	-1.9%	74,805	1,790	2.5%
Finance - Reception Desk										
Personal Services	-	-	-	32,692	45,494	12,802	39.2%	46,630	1,136	2.5%
Supplies & Materials	-	-	-	264	122	(142)	-53.8%	125	3	2.5%
Other Services & Charges	-	-	-	3,525	1,861	(1,664)	-47.2%	1,900	39	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	36,481	47,477	10,996	30.1%	48,655	1,178	2.5%
Finance - Risk Management										
Personal Services	-	-	-	30,300	30,100	(200)	-0.7%	30,855	755	2.5%
Supplies & Materials	-	-	-	127	139	12	9.4%	140	1	0.7%
Other Services & Charges	-	-	-	1,695	2,114	419	24.7%	2,155	41	1.9%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	32,122	32,353	231	0.7%	33,150	797	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Finance - Utility Billing (partial cost)										
Personal Services	-	-	-	7,025	6,820	(205)	-2.9%	6,990	170	2.5%
Supplies & Materials	-	-	-	38	42	4	10.5%	45	3	7.1%
Other Services & Charges	-	-	-	508	634	126	24.8%	650	16	2.5%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	7,571	7,496	(75)	-1.0%	7,685	189	2.5%
Finance - Workers Compensation										
Personal Services	-	-	-	45,450	45,150	(300)	-0.7%	46,280	1,130	2.5%
Supplies & Materials	-	-	-	191	208	17	8.9%	210	2	1.0%
Other Services & Charges	-	-	-	2,542	3,172	630	24.8%	3,235	63	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	48,183	48,530	347	0.7%	49,725	1,195	2.5%
Finance - Organizational Management										
Personal Services	-	-	-	28,365	28,220	(145)	-0.5%	28,925	705	2.5%
Supplies & Materials	-	-	-	102	111	9	8.8%	115	4	3.6%
Other Services & Charges	-	-	-	1,356	1,691	335	24.7%	1,725	34	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	29,823	30,022	199	0.7%	30,765	743	2.5%
Finance - Total										
Personal Services	504,233	506,623	477,975	557,670	551,328	(6,342)	-1.1%	565,078	13,750	2.5%
Supplies & Materials	4,660	3,501	2,417	2,999	3,002	3	0.1%	3,090	88	2.9%
Other Services & Charges	31,741	28,083	32,302	40,001	45,670	5,669	14.2%	46,590	920	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Finance Program Total	\$ 540,635	\$ 538,206	\$ 512,694	\$ 600,670	\$ 600,000	\$ (670)	-0.1%	\$ 614,758	\$ 14,758	2.5%
Central Services										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	17,823	20,852	25,500	25,500	19,500	(6,000)	-23.5%	19,890	390	2.0%
Other Services & Charges	39,096	39,507	40,000	40,000	41,500	1,500	3.8%	42,330	830	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Central Services Program Total	\$ 56,920	\$ 60,358	\$ 65,500	\$ 65,500	\$ 61,000	\$ (4,500)	-6.9%	\$ 62,220	\$ 1,220	2.0%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
General Insurances										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	80,000	80,000	84,000	84,000	60,290	(23,710)	-28.2%	61,500	1,210	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
General Insurances Program Total	\$ 80,000	\$ 80,000	\$ 84,000	\$ 84,000	\$ 60,290	\$ (23,710)	-28.2%	\$ 61,500	\$ 1,210	2.0%
Police Admin - Response to Public Requests										
Personal Services	\$ -	\$ -	\$ -	\$ 194,290	\$ 188,210	\$ (6,080)	-3.1%	\$ 192,915	\$ 4,705	2.5%
Supplies & Materials	-	-	-	5,545	5,545	-	0.0%	5,660	115	2.1%
Other Services & Charges	-	-	-	24,944	25,805	861	3.5%	26,320	515	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	224,779	219,560	(5,219)	-2.3%	224,895	5,335	2.4%
Police Admin - Police Records / Reports										
Personal Services	-	-	-	184,875	179,055	(5,820)	-3.1%	183,530	4,475	2.5%
Supplies & Materials	-	-	-	5,892	5,892	-	0.0%	6,010	118	2.0%
Other Services & Charges	-	-	-	26,503	27,417	914	3.4%	27,965	548	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	217,270	212,364	(4,906)	-2.3%	217,505	5,141	2.4%
Police Admin - Community Liaison										
Personal Services	-	-	-	143,280	139,060	(4,220)	-2.9%	142,540	3,480	2.5%
Supplies & Materials	-	-	-	3,235	3,235	-	0.0%	3,300	65	2.0%
Other Services & Charges	-	-	-	14,551	15,052	501	3.4%	15,535	483	3.2%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	161,066	157,347	(3,719)	-2.3%	161,375	4,028	2.6%
Police Admin - Organizational Management										
Personal Services	-	-	-	296,055	291,775	(4,280)	-1.4%	299,070	7,295	2.5%
Supplies & Materials	-	-	-	6,123	6,123	-	0.0%	6,245	122	2.0%
Other Services & Charges	-	-	-	27,542	28,492	950	3.4%	29,060	568	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	329,720	326,390	(3,330)	-1.0%	334,375	7,985	2.4%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Police Admin Total										
Personal Services	287,209	276,410	284,285	818,500	798,100	(20,400)	-2.5%	818,055	19,955	2.5%
Supplies & Materials	20,392	14,539	8,704	20,795	20,795	-	0.0%	21,215	420	2.0%
Other Services & Charges	73,006	72,572	61,302	93,540	96,766	3,226	3.4%	98,880	2,114	2.2%
Capital Outlay	74	77	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Police Admin Program Total	\$ 380,681	\$ 363,598	\$ 354,291	\$ 932,835	\$ 915,661	\$ (17,174)	-1.8%	\$ 938,150	\$ 22,489	2.5%
Police Patrol - 24x7x365 First Responder										
Personal Services	\$ -	\$ -	\$ -	\$ 1,980,230	\$ 2,021,730	\$ 41,500	2.1%	\$ 2,072,275	\$ 50,545	2.5%
Supplies & Materials	-	-	-	104,041	116,659	12,618	12.1%	118,990	2,331	2.0%
Other Services & Charges	-	-	-	43,764	15,858	(27,906)	-63.8%	16,175	317	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	2,128,035	2,154,247	26,212	1.2%	2,207,440	53,193	2.5%
Police Patrol - Public Safety Promo / Community Interaction										
Personal Services	-	-	-	527,145	527,795	650	0.1%	540,990	13,195	2.5%
Supplies & Materials	-	-	-	28,843	31,868	3,025	10.5%	32,505	637	2.0%
Other Services & Charges	-	-	-	11,047	1,649	(9,398)	-85.1%	1,685	36	2.2%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	567,035	561,312	(5,723)	-1.0%	575,180	13,868	2.5%
Police Patrol - Dispatch										
Personal Services	-	-	-	79,755	64,155	(15,600)	-19.6%	65,760	1,605	2.5%
Supplies & Materials	-	-	-	3,863	3,414	(449)	-11.6%	3,485	71	2.1%
Other Services & Charges	-	-	-	207,403	282,391	74,988	36.2%	288,040	5,649	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	291,021	349,960	58,939	20.3%	357,285	7,325	2.1%
Police Patrol - Police Reports (by officer)										
Personal Services	-	-	-	488,440	495,390	6,950	1.4%	507,775	12,385	2.5%
Supplies & Materials	-	-	-	27,040	30,161	3,121	11.5%	30,765	604	2.0%
Other Services & Charges	-	-	-	19,383	9,954	(9,429)	-48.6%	10,155	201	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	534,863	535,505	642	0.1%	548,695	13,190	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Police Patrol - Animal Control										
Personal Services	-	-	-	167,635	168,585	950	0.6%	172,800	4,215	2.5%
Supplies & Materials	-	-	-	9,271	10,243	972	10.5%	10,450	207	2.0%
Other Services & Charges	-	-	-	21,035	8,173	(12,862)	-61.1%	8,340	167	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	197,941	187,001	(10,940)	-5.5%	191,590	4,589	2.5%
Police Patrol - Organizational Management										
Personal Services	-	-	-	346,695	320,245	(26,450)	-7.6%	328,250	8,005	2.5%
Supplies & Materials	-	-	-	17,512	18,210	698	4.0%	18,575	365	2.0%
Other Services & Charges	-	-	-	19,478	85	(19,393)	-99.6%	90	5	5.9%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	383,685	338,540	(45,145)	-11.8%	346,915	8,375	2.5%
Police Patrol - Total										
Personal Services	3,723,238	3,927,348	4,072,077	3,589,900	3,597,900	8,000	0.2%	3,687,850	89,950	2.5%
Supplies & Materials	182,064	142,855	183,146	190,570	210,555	19,985	10.5%	214,770	4,215	2.0%
Other Services & Charges	230,370	250,615	411,854	322,110	318,110	(4,000)	-1.2%	324,485	6,375	2.0%
Capital Outlay	47,671	271	23,223	-	-	-	#DIV/0!	-	-	#DIV/0!
Police Patrol Program Total	\$ 4,183,343	\$ 4,321,089	\$ 4,690,300	\$ 4,102,580	\$ 4,126,565	\$ 23,985	0.6%	\$ 4,227,105	\$ 100,540	2.4%
Police Investigations - Crime Scene Processing										
Personal Services	\$ -	\$ -	\$ -	\$ 41,125	\$ 50,480	\$ 9,355	22.7%	\$ 51,745	\$ 1,265	2.5%
Supplies & Materials	-	-	-	1,881	1,994	113	6.0%	2,035	41	2.1%
Other Services & Charges	-	-	-	1,007	1,007	-	0.0%	1,025	18	1.8%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	44,013	53,481	9,468	21.5%	54,805	1,324	2.5%
Police Investigations - Public Safety Promo / Community Interaction										
Personal Services	-	-	-	117,260	119,140	1,880	1.6%	122,120	2,980	2.5%
Supplies & Materials	-	-	-	5,433	5,759	326	6.0%	5,875	116	2.0%
Other Services & Charges	-	-	-	2,910	2,910	-	0.0%	2,970	60	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	125,603	127,809	2,206	1.8%	130,965	3,156	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$ Incr.	% Incr.	2013	\$ Incr.	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decr.)</u>	<u>(Decr.)</u>	<u>Budget</u>	<u>(Decr.)</u>	<u>(Decr.)</u>
Police Investigations - Criminal Prosecutions										
Personal Services	-	-	-	622,075	618,990	(3,085)	-0.5%	634,465	15,475	2.5%
Supplies & Materials	-	-	-	28,211	29,903	1,692	6.0%	30,500	597	2.0%
Other Services & Charges	-	-	-	15,109	15,109	-	0.0%	15,410	301	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	665,395	664,002	(1,393)	-0.2%	680,375	16,373	2.5%
Police Investigations - Response to Public Requests										
Personal Services	-	-	-	10,160	10,910	750	7.4%	11,185	275	2.5%
Supplies & Materials	-	-	-	418	443	25	6.0%	455	12	2.7%
Other Services & Charges	-	-	-	224	224	-	0.0%	230	6	2.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	10,802	11,577	775	7.2%	11,870	293	2.5%
Police Investigations - Organizational Management										
Personal Services	-	-	-	40,640	43,640	3,000	7.4%	44,515	875	2.0%
Supplies & Materials	-	-	-	1,672	1,772	100	6.0%	1,805	33	1.9%
Other Services & Charges	-	-	-	895	895	-	0.0%	915	20	2.2%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	43,207	46,307	3,100	7.2%	47,235	928	2.0%
Police Investigations - Total										
Personal Services	758,571	799,236	812,595	831,260	843,160	11,900	1.4%	864,030	20,870	2.5%
Supplies & Materials	33,375	16,950	31,540	37,615	39,871	2,256	6.0%	40,670	799	2.0%
Other Services & Charges	4,837	16,141	10,748	20,145	20,145	-	0.0%	20,550	405	2.0%
Capital Outlay	-	530	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Police Investigations Program Total	\$ 796,783	\$ 832,857	\$ 854,882	\$ 889,020	\$ 903,176	\$ 14,156	1.6%	\$ 925,250	\$ 22,074	2.4%
Police Community Services										
Personal Services	83,642	85,317	41,115	35,050	136,650	101,600	289.9%	140,065	3,415	2.5%
Supplies & Materials	20,122	12,203	12,619	17,350	19,820	2,470	14.2%	20,215	395	2.0%
Other Services & Charges	8,095	7,390	8,500	13,555	15,555	2,000	14.8%	15,865	310	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Police Community Services Program Total	\$ 111,859	\$ 104,910	\$ 62,234	\$ 65,955	\$ 172,025	\$ 106,070	160.8%	\$ 176,145	\$ 4,120	2.4%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Actual</u>	2011 <u>Budget</u>	2012 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)	2013 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Police Emergency Management										
Personal Services	1,791	1,039	4,075	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	5,290	1,888	2,911	1,735	1,735	-	0.0%	1,770	35	2.0%
Other Services & Charges	21,365	-	-	8,450	7,115	(1,335)	-15.8%	7,260	145	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Police Emergency Mgmt. Program Total	\$ 28,446	\$ 2,927	\$ 6,986	\$ 10,185	\$ 8,850	\$ (1,335)	-13.1%	\$ 9,030	\$ 180	2.0%
Police Lake Patrol										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	1,659	1,659	1,722	1,900	-	(1,900)	-100.0%	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Police Lake Patrol Program Total	\$ 1,659	\$ 1,659	\$ 1,722	\$ 1,900	\$ -	\$ (1,900)	-100.0%	\$ -	\$ -	#DIV/0!
Fire Admin - Administration & Planning										
Personal Services	\$ -	\$ -	\$ -	\$ 150,745	\$ 150,975	\$ 230	0.2%	\$ 154,750	\$ 3,775	2.5%
Supplies & Materials	-	-	-	3,641	3,574	(67)	-1.8%	3,645	71	2.0%
Other Services & Charges	-	-	-	11,939	10,922	(1,017)	-8.5%	11,140	218	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	166,325	165,471	(854)	-0.5%	169,535	4,064	2.5%
Fire Admin - Emergency Management										
Personal Services	-	-	-	-	4,050	4,050	#DIV/0!	4,150	100	2.5%
Supplies & Materials	-	-	-	87	123	36	41.4%	125	2	1.6%
Other Services & Charges	-	-	-	284	377	93	32.7%	385	8	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	371	4,550	4,179	1126.4%	4,660	110	2.4%
Fire Admin - Organizational Management										
Personal Services	-	-	-	35,450	51,675	16,225	45.8%	52,970	1,295	2.5%
Supplies & Materials	-	-	-	867	1,233	366	42.2%	1,260	27	2.2%
Other Services & Charges	-	-	-	2,842	3,766	924	32.5%	3,840	74	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	39,159	56,674	17,515	44.7%	58,070	1,396	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Fire Admin - Total										
Personal Services	267,441	276,259	203,062	186,195	206,700	20,505	11.0%	211,870	5,170	2.5%
Supplies & Materials	15,332	9,144	7,654	4,595	4,930	335	7.3%	5,030	100	2.0%
Other Services & Charges	60,121	40,349	41,847	15,065	15,065	-	0.0%	15,365	300	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Fire Admin Program Total	\$ 342,893	\$ 325,752	\$ 252,562	\$ 205,855	\$ 226,695	\$ 20,840	10.1%	\$ 232,265	\$ 5,570	2.5%
Fire Prevention - Administration & Planning										
Personal Services	\$ -	\$ -	\$ -	\$ 10,050	\$ 9,930	\$ (120)	-1.2%	\$ 10,180	\$ 250	2.5%
Supplies & Materials	-	-	-	97	117	20	20.6%	120	3	2.6%
Other Services & Charges	-	-	-	50	50	-	0.0%	50	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	10,197	10,097	(100)	-1.0%	10,350	253	2.5%
Fire Prevention - Fire Prevention										
Personal Services	-	-	-	178,250	174,970	(3,280)	-1.8%	179,350	4,380	2.5%
Supplies & Materials	-	-	-	1,838	2,228	390	21.2%	2,275	47	2.1%
Other Services & Charges	-	-	-	950	950	-	0.0%	970	20	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	181,038	178,148	(2,890)	-1.6%	182,595	4,447	2.5%
Fire Prevention - Total										
Personal Services	168,723	176,303	174,521	188,300	184,900	(3,400)	-1.8%	189,530	4,630	2.5%
Supplies & Materials	3,165	1,759	2,593	1,935	2,345	410	21.2%	2,395	50	2.1%
Other Services & Charges	3,218	382	382	1,000	1,000	-	0.0%	1,020	20	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Fire Prevention Program Total	\$ 175,106	\$ 178,444	\$ 177,496	\$ 191,235	\$ 188,245	\$ (2,990)	-1.6%	\$ 192,945	\$ 4,700	2.5%
Fire Fighting - Administration & Planning										
Personal Services	\$ -	\$ -	\$ -	\$ 67,060	\$ 65,520	\$ (1,540)	-2.3%	\$ 67,160	\$ 1,640	2.5%
Supplies & Materials	-	-	-	10,786	12,210	1,424	13.2%	12,455	245	2.0%
Other Services & Charges	-	-	-	19,448	22,025	2,577	13.3%	22,665	640	2.9%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	97,294	99,755	2,461	2.5%	102,280	2,525	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Fire Fighting - Fire Suppression / Operations										
Personal Services	-	-	-	314,815	256,335	(58,480)	-18.6%	262,745	6,410	2.5%
Supplies & Materials	-	-	-	26,964	20,059	(6,905)	-25.6%	20,460	401	2.0%
Other Services & Charges	-	-	-	38,621	17,613	(21,008)	-54.4%	17,965	352	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	380,400	294,007	(86,393)	-22.7%	301,170	7,163	2.4%
Fire Fighting - Emergency Medical Services										
Personal Services	-	-	-	556,830	549,045	(7,785)	-1.4%	562,770	13,725	2.5%
Supplies & Materials	-	-	-	29,275	37,501	8,226	28.1%	38,250	749	2.0%
Other Services & Charges	-	-	-	44,931	63,363	18,432	41.0%	64,630	1,267	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	631,036	649,909	18,873	3.0%	665,650	15,741	2.4%
Fire Fighting Total										
Personal Services	865,999	754,451	858,037	938,705	870,900	(67,805)	-7.2%	892,675	21,775	2.5%
Supplies & Materials	75,357	43,196	83,293	67,025	69,770	2,745	4.1%	71,165	1,395	2.0%
Other Services & Charges	149,977	80,951	158,249	103,000	103,001	1	0.0%	105,260	2,259	2.2%
Capital Outlay	52,832	29,028	3,912	-	-	-	#DIV/0!	-	-	#DIV/0!
Fire Fighting Program Total	\$ 1,144,165	\$ 907,626	\$ 1,103,491	\$ 1,108,730	\$ 1,043,671	\$ (65,059)	-5.9%	\$ 1,069,100	\$ 25,429	2.4%
Fire Training										
Personal Services	25,329	14,714	29,429	61,545	64,345	2,800	4.5%	65,955	1,610	2.5%
Supplies & Materials	172	-	1,062	2,000	2,000	-	0.0%	2,040	40	2.0%
Other Services & Charges	18,115	13,505	13,884	36,810	36,810	-	0.0%	37,545	735	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Fire Training Program Total	\$ 43,616	\$ 28,219	\$ 44,375	\$ 100,355	\$ 103,155	\$ 2,800	2.8%	\$ 105,540	\$ 2,385	2.3%
Fire Relief										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	301,000	209,228	365,502	355,000	255,000	(100,000)	-28.2%	255,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Fire Relief Program Total	\$ 301,000	\$ 209,228	\$ 365,502	\$ 355,000	\$ 255,000	\$ (100,000)	-28.2%	\$ 255,000	\$ -	0.0%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
PW Admin - Project Delivery										
Personal Services	\$ -	\$ -	\$ -	\$ 329,272	\$ 319,421	\$ (9,851)	-3.0%	\$ 327,410	\$ 7,989	2.5%
Supplies & Materials	-	-	-	4,706	4,332	(374)	-7.9%	4,420	88	2.0%
Other Services & Charges	-	-	-	8,900	9,840	940	10.6%	10,040	200	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	342,878	333,593	(9,285)	-2.7%	341,870	8,277	2.5%
PW Admin - Street Lighting										
Personal Services	-	-	-	3,380	3,355	(25)	-0.7%	3,440	85	2.5%
Supplies & Materials	-	-	-	54	47	(7)	-13.0%	48	1	2.1%
Other Services & Charges	-	-	-	216,013	210,213	(5,800)	-2.7%	214,415	4,202	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	219,447	213,615	(5,832)	-2.7%	217,903	4,288	2.0%
PW Admin - Permitting										
Personal Services	-	-	-	45,038	44,494	(544)	-1.2%	45,610	1,116	2.5%
Supplies & Materials	-	-	-	655	628	(27)	-4.1%	640	12	1.9%
Other Services & Charges	-	-	-	3,729	2,875	(854)	-22.9%	2,935	60	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	49,422	47,997	(1,425)	-2.9%	49,185	1,188	2.5%
PW Admin - Engineering/Customer Service										
Personal Services	-	-	-	123,842	122,344	(1,498)	-1.2%	125,405	3,061	2.5%
Supplies & Materials	-	-	-	159	1,850	1,691	1063.5%	1,890	40	2.2%
Other Services & Charges	-	-	-	8,155	8,476	321	3.9%	8,650	174	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	132,156	132,670	514	0.4%	135,945	3,275	2.5%
PW Admin - Storm Water Management										
Personal Services	-	-	-	34,746	34,361	(385)	-1.1%	35,220	859	2.5%
Supplies & Materials	-	-	-	340	367	27	7.9%	375	8	2.2%
Other Services & Charges	-	-	-	1,338	1,680	342	25.6%	1,714	34	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	36,424	36,408	(16)	0.0%	37,309	901	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
PW Admin - Organizational Management										
Personal Services	-	-	-	106,043	105,160	(883)	-0.8%	107,790	2,630	2.5%
Supplies & Materials	-	-	-	1,685	974	(711)	-42.2%	995	21	2.2%
Other Services & Charges	-	-	-	4,414	4,465	51	1.2%	4,555	90	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	112,142	110,599	(1,543)	-1.4%	113,340	2,741	2.5%
PW Admin Total										
Personal Services	654,345	673,089	671,065	642,321	629,135	(13,186)	-2.1%	644,875	15,740	2.5%
Supplies & Materials	5,731	5,235	4,818	7,599	8,198	599	7.9%	8,368	170	2.1%
Other Services & Charges	27,053	18,358	20,497	242,549	237,549	(5,000)	-2.1%	242,309	4,760	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
PW Admin Program Total	\$ 687,128	\$ 696,682	\$ 696,379	\$ 892,469	\$ 874,882	\$ (17,587)	-2.0%	\$ 895,552	\$ 20,670	2.4%
Streets - Pavement Maintenance										
Personal Services	\$ -	\$ -	\$ -	\$ 201,282	\$ 199,487	\$ (1,795)	-0.9%	\$ 204,475	\$ 4,988	2.5%
Supplies & Materials	-	-	-	256,941	156,351	(100,590)	-39.1%	159,480	3,129	2.0%
Other Services & Charges	-	-	-	34,657	17,592	(17,065)	-49.2%	17,945	353	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	492,880	373,430	(119,450)	-24.2%	381,900	8,470	2.3%
Streets - Winter Road Maintenance										
Personal Services	-	-	-	47,529	28,865	(18,664)	-39.3%	29,590	725	2.5%
Supplies & Materials	-	-	-	118,850	31,028	(87,822)	-73.9%	31,650	622	2.0%
Other Services & Charges	-	-	-	45,856	7,383	(38,473)	-83.9%	7,530	147	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	212,235	67,276	(144,959)	-68.3%	68,770	1,494	2.2%
Streets - Traffic Mgmt & Control										
Personal Services	-	-	-	61,836	52,192	(9,644)	-15.6%	53,500	1,308	2.5%
Supplies & Materials	-	-	-	11,526	52,466	40,940	355.2%	53,515	1,049	2.0%
Other Services & Charges	-	-	-	6,093	9,393	3,300	54.2%	9,580	187	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	79,455	114,051	34,596	43.5%	116,595	2,544	2.2%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Streets - Streetscape & ROW										
Personal Services	-	-	-	148,551	127,430	(21,121)	-14.2%	130,615	3,185	2.5%
Supplies & Materials	-	-	-	26,862	110,010	83,148	309.5%	112,210	2,200	2.0%
Other Services & Charges	-	-	-	59,681	81,631	21,950	36.8%	83,675	2,044	2.5%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	235,094	319,071	83,977	35.7%	326,500	7,429	2.3%
Streets - Pathways & Parking Lots										
Personal Services	-	-	-	23,747	16,730	(7,017)	-29.5%	17,150	420	2.5%
Supplies & Materials	-	-	-	23,106	17,005	(6,101)	-26.4%	17,345	340	2.0%
Other Services & Charges	-	-	-	135,392	154,527	19,135	14.1%	157,620	3,093	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	182,245	188,262	6,017	3.3%	192,115	3,853	2.0%
Streets - Organizational Management										
Personal Services	-	-	-	44,917	44,811	(106)	-0.2%	45,930	1,119	2.5%
Supplies & Materials	-	-	-	1,250	42,795	41,545	3323.6%	43,650	855	2.0%
Other Services & Charges	-	-	-	(9,666)	18,975	28,641	-296.3%	19,455	480	2.5%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	36,501	106,581	70,080	192.0%	109,035	2,454	2.3%
Streets Total										
Personal Services	588,020	509,018	491,388	527,862	469,515	(58,347)	-11.1%	481,260	11,745	2.5%
Supplies & Materials	376,715	295,962	403,294	438,535	409,655	(28,880)	-6.6%	417,850	8,195	2.0%
Other Services & Charges	181,400	55,041	226,272	272,013	289,501	17,488	6.4%	295,805	6,304	2.2%
Capital Outlay	12,559	-	33,873	-	-	-	#DIV/0!	-	-	#DIV/0!
Streets Program Total	\$ 1,158,695	\$ 860,021	\$ 1,154,827	\$ 1,238,410	\$ 1,168,671	\$ (69,739)	-5.6%	\$ 1,194,915	\$ 26,244	2.2%
Street Lighting										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	172,585	191,515	181,835	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Street Lighting Capital Program Total	\$ 172,585	\$ 191,515	\$ 181,835	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Actual</u>	2011 <u>Budget</u>	2012 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)	2013 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Building Maintenance - Custodial Services										
Personal Services	\$ -	\$ -	\$ -	\$ 11,156	\$ 11,067	\$ (89)	-0.8%	\$ 11,345	\$ 278	2.5%
Supplies & Materials	-	-	-	7,817	3,488	(4,329)	-55.4%	3,560	72	2.1%
Other Services & Charges	-	-	-	69,000	49,103	(19,897)	-28.8%	50,085	982	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	87,973	63,658	(24,315)	-27.6%	64,990	1,332	2.1%
Building Maintenance - General Maintenance										
Personal Services	-	-	-	41,385	33,345	(8,040)	-19.4%	34,180	835	2.5%
Supplies & Materials	-	-	-	15,633	11,031	(4,602)	-29.4%	11,250	219	2.0%
Other Services & Charges	-	-	-	277,451	155,271	(122,180)	-44.0%	158,375	3,104	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	334,469	199,647	(134,822)	-40.3%	203,805	4,158	2.1%
Building Maintenance - Organizational Mgmt										
Personal Services	-	-	-	32,561	32,303	(258)	-0.8%	33,110	807	2.5%
Supplies & Materials	-	-	-	1,250	10,181	8,931	714.5%	10,385	204	2.0%
Other Services & Charges	-	-	-	1,250	143,327	142,077	11366.2%	146,195	2,868	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	35,061	185,811	150,750	430.0%	189,690	3,879	2.1%
Building Maintenance Total										
Personal Services	7,407	8,175	8,276	85,102	76,715	(8,387)	-9.9%	78,635	1,920	2.5%
Supplies & Materials	21,606	21,192	19,666	24,700	24,700	-	0.0%	25,195	495	2.0%
Other Services & Charges	323,571	260,534	267,394	347,701	347,701	-	0.0%	354,655	6,954	2.0%
Capital Outlay	-	3,896	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Building Maintenance Program Total	\$ 352,584	\$ 293,797	\$ 295,336	\$ 457,503	\$ 449,116	\$ (8,387)	-1.8%	\$ 458,485	\$ 9,369	2.1%
Central Garage - Vehicle Repair										
Personal Services	\$ -	\$ -	\$ -	\$ 129,396	\$ 128,442	\$ (954)	-0.7%	\$ 131,635	\$ 3,193	2.5%
Supplies & Materials	-	-	-	2,500	1,817	(683)	-27.3%	1,855	38	2.1%
Other Services & Charges	-	-	-	1,425	3,580	2,155	151.2%	3,650	70	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	133,321	133,839	518	0.4%	137,140	3,301	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Central Garage - Organizational Mgmt.										
Personal Services	-	-	-	54,222	53,903	(319)	-0.6%	55,250	1,347	2.5%
Supplies & Materials	-	-	-	-	683	683	#DIV/0!	700	17	2.5%
Other Services & Charges	-	-	-	-	1,344	1,344	#DIV/0!	1,370	26	1.9%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	54,222	55,930	1,708	3.2%	57,320	1,390	2.5%
Central Garage Total										
Personal Services	140,704	144,877	158,705	183,618	182,345	(1,273)	-0.7%	186,885	4,540	2.5%
Supplies & Materials	(33,906)	36,382	3,911	2,500	2,500	-	0.0%	2,555	55	2.2%
Other Services & Charges	23,462	25,546	(3,594)	1,425	4,924	3,499	245.5%	5,020	96	1.9%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Central Garage Program Total	\$ 130,260	\$ 206,805	\$ 159,022	\$ 187,543	\$ 189,769	\$ 2,226	1.2%	\$ 194,460	\$ 4,691	2.5%
General Fund Programs Total	\$ 11,678,993	\$ 11,181,161	\$ 12,080,834	\$ 12,806,120	\$ 12,536,926	(269,194)	-2.1%	\$ 12,830,805	293,879	2.3%
Recreation Admin - Personnel Mgmt										
Personal Services	\$ -	\$ -	\$ -	\$ 81,169	\$ 90,819	\$ 9,650	11.9%	\$ 93,090	\$ 2,271	2.5%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	7,188	7,600	412	5.7%	7,790	190	2.5%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	88,357	98,419	10,062	11.4%	100,880	2,461	2.5%
Recreation Admin - Financial Mgmt										
Personal Services	-	-	-	59,209	52,466	(6,743)	-11.4%	53,780	1,314	2.5%
Supplies & Materials	-	-	-	(395)	-	395	-100.0%	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	58,814	52,466	(6,348)	-10.8%	53,780	1,314	2.5%
Recreation Admin - Planning & Development										
Personal Services	-	-	-	71,369	77,506	6,137	8.6%	79,445	1,939	2.5%
Supplies & Materials	-	-	-	2,000	2,000	-	0.0%	2,040	40	2.0%
Other Services & Charges	-	-	-	4,682	5,000	318	6.8%	5,100	100	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	78,051	84,506	6,455	8.3%	86,585	2,079	2.5%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Actual</u>	2011 <u>Budget</u>	2012 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)	2013 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Recreation Admin - Community Svcs										
Personal Services	-	-	-	206,109	207,100	991	0.5%	212,280	5,180	2.5%
Supplies & Materials	-	-	-	5,500	5,500	-	0.0%	5,610	110	2.0%
Other Services & Charges	-	-	-	38,940	40,500	1,560	4.0%	41,370	870	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	250,549	253,100	2,551	1.0%	259,260	6,160	2.4%
Recreation Admin - City-wide Support										
Personal Services	-	-	-	28,480	28,339	(141)	-0.5%	29,050	711	2.5%
Supplies & Materials	-	-	-	(114)	2	116	-101.8%	2	-	0.0%
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	28,366	28,341	(25)	-0.1%	29,052	711	2.5%
Recreation Admin - Organizational Mgmt										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	31,514	26,515	(4,999)	-15.9%	27,045	530	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	31,514	26,515	(4,999)	-15.9%	27,045	530	2.0%
Recreation Admin Total										
Personal Services	622,666	654,824	676,546	446,336	456,230	9,894	2.2%	467,645	11,415	2.5%
Supplies & Materials	6,948	7,935	6,645	6,991	7,502	511	7.3%	7,652	150	2.0%
Other Services & Charges	81,766	101,979	97,946	82,324	79,615	(2,709)	-3.3%	81,305	1,690	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Recreation Admin Program Total	\$ 711,379	\$ 764,737	\$ 781,138	\$ 535,651	\$ 543,347	\$ 7,696	1.4%	\$ 556,602	\$ 13,255	2.4%
Recreation Programs - Program Mgmt										
Personal Services	\$ -	\$ -	\$ -	\$ 486,939	\$ 499,257	\$ 12,318	2.5%	\$ 511,740	\$ 12,483	2.5%
Supplies & Materials	-	-	-	61,382	63,000	1,618	2.6%	64,260	1,260	2.0%
Other Services & Charges	-	-	-	239,654	312,750	73,096	30.5%	319,005	6,255	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	787,975	875,007	87,032	11.0%	895,005	19,998	2.3%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$ Incr.	% Incr.	2013	\$ Incr.	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decr.)</u>	<u>(Decr.)</u>	<u>Budget</u>	<u>(Decr.)</u>	<u>(Decr.)</u>
Recreation Programs - Personnel Mgmt										
Personal Services	-	-	-	68,953	69,419	466	0.7%	71,155	1,736	2.5%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	(1,219)	-	1,219	-100.0%	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	67,734	69,419	1,685	2.5%	71,155	1,736	2.5%
Recreation Programs - Facility Mgmt										
Personal Services	-	-	-	96,168	96,300	132	0.1%	98,710	2,410	2.5%
Supplies & Materials	-	-	-	17,500	22,552	5,052	28.9%	23,000	448	2.0%
Other Services & Charges	-	-	-	123,923	118,992	(4,931)	-4.0%	121,375	2,383	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	237,591	237,844	253	0.1%	243,085	5,241	2.2%
Recreation Programs - Volunteer Mgmt										
Personal Services	-	-	-	74,720	74,000	(720)	-1.0%	75,850	1,850	2.5%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	8,911	14,000	5,089	57.1%	14,280	280	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	83,631	88,000	4,369	5.2%	90,130	2,130	2.4%
Recreation Admin - Organizational Mgmt										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	64,345	64,345	-	0.0%	65,635	1,290	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	64,345	64,345	-	0.0%	65,635	1,290	2.0%
Recreation Programs Total										
Personal Services	373,767	401,540	406,965	726,780	738,976	12,196	1.7%	757,455	18,479	2.5%
Supplies & Materials	80,477	65,513	168,424	78,882	85,552	6,670	8.5%	87,260	1,708	2.0%
Other Services & Charges	419,236	395,620	305,581	435,614	510,087	74,473	17.1%	520,295	10,208	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Recreation Programs Total	\$ 873,480	\$ 862,673	\$ 880,969	\$ 1,241,276	\$ 1,334,615	\$ 93,339	7.5%	\$ 1,365,010	\$ 30,395	2.3%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Skating Center - OVAL										
Personal Services	\$ -	\$ -	\$ -	\$ 244,711	\$ 242,950	\$ (1,761)	-0.7%	\$ 249,025	\$ 6,075	2.5%
Supplies & Materials	-	-	-	35,500	36,350	850	2.4%	37,080	730	2.0%
Other Services & Charges	-	-	-	132,278	137,730	5,452	4.1%	140,800	3,070	2.2%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	412,489	417,030	4,541	1.1%	426,905	9,875	2.4%
Skating Center - Arena										
Personal Services	-	-	-	257,650	257,775	125	0.0%	264,220	6,445	2.5%
Supplies & Materials	-	-	-	26,900	27,065	165	0.6%	27,650	585	2.2%
Other Services & Charges	-	-	-	143,101	148,181	5,080	3.5%	151,400	3,219	2.2%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	427,651	433,021	5,370	1.3%	443,270	10,249	2.4%
Skating Center - Banquet Area										
Personal Services	-	-	-	81,581	77,825	(3,756)	-4.6%	79,770	1,945	2.5%
Supplies & Materials	-	-	-	4,800	4,800	-	0.0%	4,895	95	2.0%
Other Services & Charges	-	-	-	56,348	58,580	2,232	4.0%	59,755	1,175	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	142,729	141,205	(1,524)	-1.1%	144,420	3,215	2.3%
Skating Center - Department Wide Support										
Personal Services	-	-	-	48,661	45,925	(2,736)	-5.6%	47,075	1,150	2.5%
Supplies & Materials	-	-	-	300	300	-	0.0%	310	10	3.3%
Other Services & Charges	-	-	-	(1,487)	-	1,487	-100.0%	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	47,474	46,225	(1,249)	-2.6%	47,385	1,160	2.5%
Skating Center Total										
Personal Services	569,903	594,005	562,757	632,603	624,475	(8,128)	-1.3%	640,090	15,615	2.5%
Supplies & Materials	60,741	55,819	45,695	67,500	68,515	1,015	1.5%	69,935	1,420	2.1%
Other Services & Charges	342,676	337,417	319,981	330,240	344,491	14,251	4.3%	351,955	7,464	2.2%
Capital Outlay	33,860	6,133	6,443	-	-	-	#DIV/0!	-	-	#DIV/0!
Skating Center Program Total	\$ 1,007,180	\$ 993,375	\$ 934,876	\$ 1,030,343	\$ 1,037,481	\$ 7,138	0.7%	\$ 1,061,980	\$ 24,499	2.4%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Parks & Recreation Maintenance - Grounds Maintenance										
Personal Services	\$ -	\$ -	\$ -	\$ 210,215	\$ 242,000	\$ 31,785	15.1%	\$ 248,199	\$ 6,199	2.6%
Supplies & Materials	-	-	-	35,498	35,000	(498)	-1.4%	35,800	800	2.3%
Other Services & Charges	-	-	-	60,566	62,000	1,434	2.4%	63,240	1,240	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	306,279	339,000	32,721	10.7%	347,239	8,239	2.4%
Parks & Recreation Maintenance - Facility Maintenance										
Personal Services	-	-	-	192,910	188,750	(4,160)	-2.2%	193,500	4,750	2.5%
Supplies & Materials	-	-	-	32,992	38,060	5,068	15.4%	38,820	760	2.0%
Other Services & Charges	-	-	-	82,755	81,409	(1,346)	-1.6%	83,440	2,031	2.5%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	308,657	308,219	(438)	-0.1%	315,760	7,541	2.4%
Parks & Recreation Maintenance - Equipment Maintenance										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	1,057	1,200	143	13.5%	1,225	25	2.1%
Other Services & Charges	-	-	-	65	-	(65)	-100.0%	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	1,122	1,200	78	7.0%	1,225	25	2.1%
Parks & Recreation Maintenance - Natural Resources										
Personal Services	-	-	-	83,075	91,000	7,925	9.5%	93,300	2,300	2.5%
Supplies & Materials	-	-	-	14,127	16,000	1,873	13.3%	16,320	320	2.0%
Other Services & Charges	-	-	-	42,399	42,000	(399)	-0.9%	42,840	840	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	139,601	149,000	9,399	6.7%	152,460	3,460	2.3%
Parks & Recreation Maintenance - Dept. wide Support										
Personal Services	-	-	-	93,135	98,000	4,865	5.2%	100,450	2,450	2.5%
Supplies & Materials	-	-	-	14,851	15,000	149	1.0%	15,300	300	2.0%
Other Services & Charges	-	-	-	8,557	9,000	443	5.2%	9,180	180	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	116,543	122,000	5,457	4.7%	124,930	2,930	2.4%

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Actual</u>	2011 <u>Budget</u>	2012 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)	2013 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Parks & Recreation Maintenance - Citywide Support										
Personal Services	-	-	-	41,815	44,000	2,185	5.2%	45,100	1,100	2.5%
Supplies & Materials	-	-	-	6,520	7,001	481	7.4%	7,140	139	2.0%
Other Services & Charges	-	-	-	4,068	4,000	(68)	-1.7%	4,079	79	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	52,403	55,001	2,598	5.0%	56,319	1,318	2.4%
Parks & Recreation Maintenance - Total										
Personal Services	684,529	650,787	670,242	621,150	663,750	42,600	6.9%	680,549	16,799	2.5%
Supplies & Materials	100,383	71,545	96,823	105,045	112,261	7,216	6.9%	114,605	2,344	2.1%
Other Services & Charges	192,697	135,295	189,746	198,410	198,409	(1)	0.0%	202,779	4,370	2.2%
Capital Outlay	-	127	3,411	-	-	-	#DIV/0!	-	-	#DIV/0!
Park & Rec Maint. Program Total	\$ 977,610	\$ 857,754	\$ 960,223	\$ 924,605	\$ 974,420	\$ 49,815	5.4%	\$ 997,933	\$ 23,513	2.4%
Parks Improvement Program - Total										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	219,823	410,086	76,073	-	-	-	#DIV/0!	-	-	#DIV/0!
Park Improvement Program Total	\$ 219,823	\$ 410,086	\$ 76,073	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Parks & Recreation Programs Total										
	\$ 3,789,472	\$ 3,888,625	\$ 3,633,280	\$ 3,731,875	\$ 3,889,863	157,988	4.2%	\$ 3,981,525	91,662	2.4%
Equipment Replacement - Total										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	157,177	295,667	401,902	-	-	-	#DIV/0!	-	-	#DIV/0!
Equipment Replacement Total	\$ 157,177	\$ 295,667	\$ 401,902	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!

City of Roseville
2012-2013 Budget Summary - Tax Supported Programs

Attachment C

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Actual</u>	2011 <u>Budget</u>	2012 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)	2013 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Building Replacement - Total										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	2,386,369	324,330	157,217	-	-	-	#DIV/0!	-	-	#DIV/0!
Building Replacement Total	\$ 2,386,369	\$ 324,330	\$ 157,217	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!

Debt Service Total	\$ 1,336,065	\$ 2,516,649	\$ 1,692,205	\$ 1,490,000	\$ 1,490,000	-	0.0%	\$ 1,490,000	-	0.0%
Contingency	\$ -	\$ -	\$ -	\$ -	\$ 88,021	88,021	#DIV/0!	\$ 88,021	-	0.0%

Tax-Supported Programs Total	\$ 19,348,076	\$ 18,206,432	\$ 17,965,438	\$ 18,027,995	\$ 18,004,810	(23,185)	-0.1%	\$ 18,390,351	385,541	2.1%
-------------------------------------	----------------------	----------------------	----------------------	----------------------	----------------------	-----------------	--------------	----------------------	----------------	-------------

Personal Services	\$ 11,731,406	\$ 11,715,935	\$ (15,471)		\$ 12,007,772	\$ 291,837	2.5%
Supplies & Materials	1,108,711	1,116,121	7,410		1,138,645	22,524	2.0%
Other Services & Charges	3,697,878	3,594,733	(103,145)		3,665,913	71,180	2.0%
Capital Outlay	-	-	-		-	-	#DIV/0!
Debt Service	1,490,000	1,490,000	-		1,490,000	-	0.0%
Contingency	-	88,021	88,021		88,021	-	
Total Operations	\$ 18,027,995	\$ 18,004,810	\$ (23,185)	-0.1%	\$ 18,390,351	\$ 385,541	2.1%
Vehicle Purchases	\$ 461,000	\$ 711,000	\$ 250,000		\$ 711,000	\$ -	
Equipment Purchases	232,874	393,000	160,126		393,000	-	
General Facilities	25,000	257,000	232,000		257,000	-	
Park Improvements	185,000	40,000	(145,000)		40,000	-	
Total Capital	\$ 903,874	\$ 1,401,000	\$ 497,126	55.0%	\$ 1,401,000	\$ -	0.0%
Total Budget	\$ 18,931,869	\$ 19,405,810	\$ 473,941	2.5%	\$ 19,791,351	385,541	2.0%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Planning - Current										
Personal Services	\$ -	\$ -	\$ -	\$ 254,662	\$ 247,215	\$ (7,447)	-2.9%	\$ 253,395	\$ 6,180	2.5%
Supplies & Materials	-	-	-	3,402	2,879	(523)	-15.4%	2,940	61	2.1%
Other Services & Charges	-	-	-	42,171	43,102	931	2.2%	43,965	863	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	300,235	293,196	(7,039)	-2.3%	300,300	7,104	2.4%
Planning - Long Range										
Personal Services	-	-	-	51,103	31,442	(19,661)	-38.5%	32,230	788	2.5%
Supplies & Materials	-	-	-	652	307	(345)	-52.9%	315	8	2.6%
Other Services & Charges	-	-	-	8,087	4,601	(3,486)	-43.1%	4,690	89	1.9%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	59,842	36,350	(23,492)	-39.3%	37,235	885	2.4%
Planning - Zone Code Enforcement										
Personal Services	-	-	-	20,436	13,805	(6,631)	-32.4%	14,150	345	2.5%
Supplies & Materials	-	-	-	244	135	(109)	-44.7%	135	-	0.0%
Other Services & Charges	-	-	-	3,023	2,018	(1,005)	-33.2%	2,060	42	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	23,703	15,958	(7,745)	-32.7%	16,345	387	2.4%
Planning - Organizational Management										
Personal Services	-	-	-	20,842	21,445	603	2.9%	21,980	535	2.5%
Supplies & Materials	-	-	-	202	179	(23)	-11.4%	185	6	3.4%
Other Services & Charges	-	-	-	2,509	2,680	171	6.8%	2,735	55	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	23,553	24,304	751	3.2%	24,900	596	2.5%
Planning Total										
Personal Services	222,389	235,100	243,685	347,043	313,907	(33,136)	-9.5%	321,755	7,848	2.5%
Supplies & Materials	300	134	116	4,500	3,500	(1,000)	-22.2%	3,575	75	2.1%
Other Services & Charges	138,805	39,488	52,027	55,790	52,401	(3,389)	-6.1%	53,450	1,049	2.0%
Capital Outlay	405	3,393	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Planning Program Total	\$ 361,899	\$ 278,115	\$ 295,828	\$ 407,333	\$ 369,808	\$ (37,525)	-9.2%	\$ 378,780	\$ 8,972	2.4%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Economic Development -										
Personal Services	\$ -	\$ -	\$ -	\$ 82,024	\$ 28,460	\$ (53,564)	-65.3%	\$ 29,175	\$ 715	2.5%
Supplies & Materials	-	-	-	1,899	2,024	125	6.6%	2,065	41	2.0%
Other Services & Charges	-	-	-	20,946	19,729	(1,217)	-5.8%	20,125	396	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	104,869	50,213	(54,656)	-52.1%	51,365	1,152	2.3%
Economic Development - Organizational Management										
Personal Services	-	-	-	6,524	6,688	164	2.5%	6,855	167	2.5%
Supplies & Materials	-	-	-	101	476	375	371.3%	485	9	1.9%
Other Services & Charges	-	-	-	1,119	4,636	3,517	314.3%	4,730	94	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	7,744	11,800	4,056	52.4%	12,070	270	2.3%
Economic Development - Total										
Personal Services	130,503	188,997	195,456	88,548	35,148	(53,400)	-60.3%	36,030	882	2.5%
Supplies & Materials	5,905	4,219	2,777	2,000	2,500	500	25.0%	2,550	50	2.0%
Other Services & Charges	20,623	21,937	33,957	22,065	24,365	2,300	10.4%	24,855	490	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Economic Development Program Total	\$ 157,032	\$ 215,153	\$ 232,190	\$ 112,613	\$ 62,013	\$ (50,600)	-44.9%	\$ 63,435	\$ 1,422	2.3%
Code Enforcement - Building Codes & Permits										
Personal Services	\$ -	\$ -	\$ -	\$ 310,565	\$ 258,150	\$ (52,415)	-16.9%	\$ 264,605	\$ 6,455	2.5%
Supplies & Materials	-	-	-	5,139	7,190	2,051	39.9%	7,335	145	2.0%
Other Services & Charges	-	-	-	82,542	92,096	9,554	11.6%	93,940	1,844	2.0%
Capital Outlay	-	-	-	10,089	22,377	12,288	121.8%	-	(22,377)	-100.0%
Subtotal	-	-	-	408,335	379,813	(28,522)	-7.0%	365,880	(13,933)	-3.7%
Code Enforcement - Nuisance Code Enforcement										
Personal Services	-	-	-	-	53,068	53,068	#DIV/0!	54,395	1,327	2.5%
Supplies & Materials	-	-	-	-	1,378	1,378	#DIV/0!	1,405	27	2.0%
Other Services & Charges	-	-	-	33,980	17,652	(16,328)	-48.1%	18,005	353	2.0%
Capital Outlay	-	-	-	-	4,289	4,289	#DIV/0!	-	(4,289)	-100.0%
Subtotal	-	-	-	33,980	76,387	42,407	124.8%	73,805	(2,582)	-3.4%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Code Enforcement - Organizational Management										
Personal Services	-	-	-	52,847	52,583	(264)	-0.5%	53,900	1,317	2.5%
Supplies & Materials	-	-	-	613	1,071	458	74.7%	1,090	19	1.8%
Other Services & Charges	-	-	-	9,839	13,722	3,883	39.5%	13,995	273	2.0%
Capital Outlay	-	-	-	1,203	3,334	2,131	177.1%	-	(3,334)	-100.0%
Subtotal	-	-	-	64,502	70,710	6,208	9.6%	68,985	(1,725)	-2.4%
Code Enforcement Total				-						
Personal Services	475,164	519,379	519,735	363,412	363,801	389	0.1%	372,900	9,099	2.5%
Supplies & Materials	7,188	5,894	7,523	5,752	9,639	3,887	67.6%	9,830	191	2.0%
Other Services & Charges	121,557	109,221	116,402	126,361	123,470	(2,891)	-2.3%	125,940	2,470	2.0%
Capital Outlay	24,294	15,371	-	11,292	30,000	18,708	165.7%	-	(30,000)	-100.0%
Code Enforcement Program Total	\$ 628,203	\$ 649,864	\$ 643,659	\$ 506,817	\$ 526,910	\$ 20,093	4.0%	\$ 508,670	\$ (18,240)	-3.5%
GIS - GIS										
Personal Services	\$ -	\$ -	\$ -	\$ 64,240	\$ 62,240	\$ (2,000)	-3.1%	\$ 63,795	\$ 1,555	2.5%
Supplies & Materials	-	-	-	96	82	(14)	-14.6%	85	3	3.7%
Other Services & Charges	-	-	-	1,343	3,959	2,616	194.8%	4,040	81	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	65,679	66,281	602	0.9%	67,920	1,639	2.5%
GIS - Organizational Management										
Personal Services	-	-	-	4,821	25,614	20,793	431.3%	26,255	641	2.5%
Supplies & Materials	-	-	-	4	18	14	350.0%	20	2	11.1%
Other Services & Charges	-	-	-	57	891	834	1463.2%	910	19	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	4,882	26,523	21,641	443.3%	27,185	662	2.5%
GIS - Total										
Personal Services	72,058	75,111	76,544	69,061	87,854	18,793	27.2%	90,050	2,196	2.5%
Supplies & Materials	-	104	3,778	100	100	-	0.0%	105	5	5.0%
Other Services & Charges	3,869	7,169	-	1,400	4,850	3,450	246.4%	4,950	100	2.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
GIS Program Total	\$ 75,927	\$ 82,384	\$ 80,322	\$ 70,561	\$ 92,804	\$ 22,243	31.5%	\$ 95,105	\$ 2,301	2.5%
Total Community Development	\$ 1,223,061	\$ 1,225,516	\$ 1,251,999	\$ 1,097,324	\$ 1,051,535	(45,789)	-4.2%	\$ 1,045,990	(5,545)	-0.5%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$\$	%	2013	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Communications - Newsletter/News Reporting										
Personal Services	\$ -	\$ -	\$ -	\$ 86,205	\$ 84,173	\$ (2,032)	-2.4%	\$ 86,280	\$ 2,107	2.5%
Supplies & Materials	-	-	-	1,347	1,312	(35)	-2.6%	1,340	28	2.1%
Other Services & Charges	-	-	-	56,000	54,686	(1,314)	-2.3%	55,780	1,094	2.0%
Capital Outlay	-	-	-	-	5,249	5,249	#DIV/0!	5,249	-	0.0%
Subtotal	-	-	-	143,552	145,420	1,868	1.3%	148,649	3,229	2.2%
Communications - Audio/Visual										
Personal Services	-	-	-	30,783	36,605	5,822	18.9%	37,520	915	2.5%
Supplies & Materials	-	-	-	491	478	(13)	-2.6%	485	7	1.5%
Other Services & Charges	-	-	-	28,000	19,944	(8,056)	-28.8%	20,340	396	2.0%
Capital Outlay	-	-	-	10,000	1,914	(8,086)	-80.9%	1,914	-	0.0%
Subtotal	-	-	-	69,274	58,941	(10,333)	-14.9%	60,259	1,318	2.2%
Communications - Internet/Website										
Personal Services	-	-	-	25,817	44,729	18,912	73.3%	45,850	1,121	2.5%
Supplies & Materials	-	-	-	411	710	299	72.7%	725	15	2.1%
Other Services & Charges	-	-	-	21,926	29,595	7,669	35.0%	30,185	590	2.0%
Capital Outlay	-	-	-	-	2,840	2,840	#DIV/0!	2,840	-	0.0%
Subtotal	-	-	-	48,154	77,874	29,720	61.7%	79,600	1,726	2.2%
Communications - NSCC Member Dues										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	84,500	84,500	-	0.0%	86,190	1,690	2.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	84,500	84,500	-	0.0%	86,190	1,690	2.0%
Communications - Organizational Management										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Communications Total										
Personal Services	126,297	119,890	124,060	142,805	165,507	22,702	15.9%	169,650	4,143	2.5%
Supplies & Materials	1,945	1,134	450	2,249	2,500	251	11.2%	2,550	50	2.0%
Other Services & Charges	150,980	173,463	169,718	190,426	188,725	(1,701)	-0.9%	192,495	3,770	2.0%
Capital Outlay	9,665	3,773	5,527	10,000	10,003	3	0.0%	10,003	-	0.0%
Communications Program Total	\$ 288,887	\$ 298,260	\$ 299,755	\$ 345,480	\$ 366,735	\$ 21,255	6.2%	\$ 374,698	\$ 7,963	2.2%
Information Technology - Enterprise Applications										
Personal Services	\$ -	\$ -	\$ -	\$ 224,925	\$ 219,070	\$ (5,855)	-2.6%	\$ 224,550	\$ 5,480	2.5%
Supplies & Materials	-	-	-	2,487	2,132	(355)	-14.3%	2,195	63	3.0%
Other Services & Charges	-	-	-	32,232	40,680	8,448	26.2%	44,140	3,460	8.5%
Capital Outlay	-	-	-	28,895	45,680	16,785	58.1%	89,990	44,310	97.0%
Subtotal	-	-	-	288,539	307,562	19,023	6.6%	360,875	53,313	17.3%
Information Technology - Network Services										
Personal Services	-	-	-	47,960	46,810	(1,150)	-2.4%	47,980	1,170	2.5%
Supplies & Materials	-	-	-	497	426	(71)	-14.3%	440	14	3.3%
Other Services & Charges	-	-	-	6,446	8,136	1,690	26.2%	8,825	689	8.5%
Capital Outlay	-	-	-	5,779	9,136	3,357	58.1%	18,000	8,864	97.0%
Subtotal	-	-	-	60,682	64,508	3,826	6.3%	75,245	10,737	16.6%
Information Technology - PDA/Mobile Devices										
Personal Services	-	-	-	10,533	10,295	(238)	-2.3%	10,555	260	2.5%
Supplies & Materials	-	-	-	105	90	(15)	-14.3%	90	-	0.0%
Other Services & Charges	-	-	-	1,361	1,718	357	26.2%	1,865	147	8.6%
Capital Outlay	-	-	-	1,220	1,929	709	58.1%	3,800	1,871	97.0%
Subtotal	-	-	-	13,219	14,032	813	6.2%	16,310	2,278	16.2%
Information Technology - Server Management										
Personal Services	-	-	-	38,485	37,415	(1,070)	-2.8%	38,350	935	2.5%
Supplies & Materials	-	-	-	414	355	(59)	-14.3%	365	10	2.8%
Other Services & Charges	-	-	-	5,372	6,780	1,408	26.2%	7,355	575	8.5%
Capital Outlay	-	-	-	4,816	7,613	2,797	58.1%	15,000	7,387	97.0%
Subtotal	-	-	-	49,087	52,163	3,076	6.3%	61,070	8,907	17.1%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Information Technology - Telephone/Radio Support										
Personal Services	-	-	-	66,256	64,515	(1,741)	-2.6%	66,130	1,615	2.5%
Supplies & Materials	-	-	-	652	559	(93)	-14.3%	575	16	2.9%
Other Services & Charges	-	-	-	8,452	10,667	2,215	26.2%	11,575	908	8.5%
Capital Outlay	-	-	-	7,577	11,978	4,401	58.1%	23,600	11,622	97.0%
Subtotal	-	-	-	82,937	87,719	4,782	5.8%	101,880	14,161	16.1%
Information Technology - Computer/End User Support										
Personal Services	-	-	-	415,056	407,058	(7,998)	-1.9%	417,235	10,177	2.5%
Supplies & Materials	-	-	-	5,327	4,566	(761)	-14.3%	4,700	134	2.9%
Other Services & Charges	-	-	-	69,048	87,146	18,098	26.2%	94,550	7,404	8.5%
Capital Outlay	-	-	-	61,899	97,856	35,957	58.1%	192,775	94,919	97.0%
Subtotal	-	-	-	551,330	596,626	45,296	8.2%	709,260	112,634	18.9%
Information Technology - User Administration										
Personal Services	-	-	-	60,014	58,132	(1,882)	-3.1%	59,585	1,453	2.5%
Supplies & Materials	-	-	-	691	592	(99)	-14.3%	610	18	3.0%
Other Services & Charges	-	-	-	8,953	11,300	2,347	26.2%	12,260	960	8.5%
Capital Outlay	-	-	-	8,026	12,689	4,663	58.1%	25,000	12,311	97.0%
Subtotal	-	-	-	77,684	82,713	5,029	6.5%	97,455	14,742	17.8%
Information Technology - Internet Connectivity										
Personal Services	-	-	-	26,620	26,285	(335)	-1.3%	26,945	660	2.5%
Supplies & Materials	-	-	-	276	237	(39)	-14.1%	245	8	3.4%
Other Services & Charges	-	-	-	3,581	4,520	939	26.2%	4,900	380	8.4%
Capital Outlay	-	-	-	3,211	5,076	1,865	58.1%	10,000	4,924	97.0%
Subtotal	-	-	-	33,688	36,118	2,430	7.2%	42,090	5,972	16.5%
Information Technology - Facility Security Systems										
Personal Services	-	-	-	2,153	2,110	(43)	-2.0%	2,165	55	2.6%
Supplies & Materials	-	-	-	22	19	(3)	-13.6%	20	1	5.3%
Other Services & Charges	-	-	-	287	362	75	26.1%	390	28	7.7%
Capital Outlay	-	-	-	257	406	149	58.0%	800	394	97.0%
Subtotal	-	-	-	2,719	2,897	178	6.5%	3,375	478	16.5%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Information Technology - Organizational Mgmt										
Personal Services	-	-	-	2,998	2,910	(88)	-2.9%	2,985	75	2.6%
Supplies & Materials	-	-	-	28	24	(4)	-14.3%	25	1	4.2%
Other Services & Charges	-	-	-	358	452	94	26.3%	490	38	8.4%
Capital Outlay	-	-	-	321	508	187	58.3%	1,000	492	96.9%
Subtotal	-	-	-	3,705	3,894	189	5.1%	4,500	606	15.6%
Information Technology Total										
Personal Services	533,894	613,291	718,432	895,000	874,600	(20,400)	-2.3%	896,480	21,880	2.5%
Supplies & Materials	15,208	13,217	23,728	10,499	9,000	(1,499)	-14.3%	9,265	265	2.9%
Other Services & Charges	93,449	131,711	160,054	136,090	171,761	35,671	26.2%	186,350	14,589	8.5%
Capital Outlay	120,982	130,145	129,823	122,001	192,871	70,870	58.1%	379,965	187,094	97.0%
Information Technology Total	\$ 763,533	\$ 888,364	\$ 1,032,037	\$ 1,163,590	\$ 1,248,232	\$ 84,642	7.3%	\$ 1,472,060	\$ 223,828	17.9%
License Center - Passport Acceptance										
Personal Services	\$ -	\$ -	\$ -	\$ 87,970	\$ 85,110	\$ (2,860)	-3.3%	\$ 87,240	\$ 2,130	2.5%
Supplies & Materials	-	-	-	1,094	1,094	-	0.0%	1,095	1	0.1%
Other Services & Charges	-	-	-	19,005	20,316	1,311	6.9%	20,520	204	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	108,069	106,520	(1,549)	-1.4%	108,855	2,335	2.2%
License Center - Motor Vehicle Transactions										
Personal Services	-	-	-	385,526	373,832	(11,694)	-3.0%	383,180	9,348	2.5%
Supplies & Materials	-	-	-	5,092	5,092	-	0.0%	5,095	3	0.1%
Other Services & Charges	-	-	-	88,454	94,555	6,101	6.9%	95,500	945	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	479,072	473,479	(5,593)	-1.2%	483,775	10,296	2.2%
License Center - Identity Applications										
Personal Services	-	-	-	115,712	112,265	(3,447)	-3.0%	115,075	2,810	2.5%
Supplies & Materials	-	-	-	1,562	1,562	-	0.0%	1,565	3	0.2%
Other Services & Charges	-	-	-	27,144	29,016	1,872	6.9%	29,305	289	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	144,418	142,843	(1,575)	-1.1%	145,945	3,102	2.2%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
License Center - DNR Transactions										
Personal Services	-	-	-	22,938	22,235	(703)	-3.1%	22,790	555	2.5%
Supplies & Materials	-	-	-	303	303	-	0.0%	305	2	0.7%
Other Services & Charges	-	-	-	5,271	5,634	363	6.9%	5,690	56	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	28,512	28,172	(340)	-1.2%	28,785	613	2.2%
License Center - Daily Sales Reporting/Cash Reconciliation										
Personal Services	-	-	-	117,928	114,430	(3,498)	-3.0%	117,290	2,860	2.5%
Supplies & Materials	-	-	-	1,405	1,405	-	0.0%	1,405	-	0.0%
Other Services & Charges	-	-	-	24,416	26,100	1,684	6.9%	26,360	260	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	143,749	141,935	(1,814)	-1.3%	145,055	3,120	2.2%
License Center - Inventory & Supplies										
Personal Services	-	-	-	13,942	13,636	(306)	-2.2%	13,980	344	2.5%
Supplies & Materials	-	-	-	143	143	-	0.0%	145	2	1.4%
Other Services & Charges	-	-	-	2,480	2,651	171	6.9%	2,680	29	1.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	16,565	16,430	(135)	-0.8%	16,805	375	2.3%
License Center - Customer Communications/Problem Solving										
Personal Services	-	-	-	110,764	107,400	(3,364)	-3.0%	110,085	2,685	2.5%
Supplies & Materials	-	-	-	1,267	1,267	-	0.0%	1,270	3	0.2%
Other Services & Charges	-	-	-	22,013	23,531	1,518	6.9%	23,765	234	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	134,044	132,198	(1,846)	-1.4%	135,120	2,922	2.2%
License Center - Bad Check Recording & Recovery										
Personal Services	-	-	-	9,350	9,000	(350)	-3.7%	9,225	225	2.5%
Supplies & Materials	-	-	-	89	89	-	0.0%	90	1	1.1%
Other Services & Charges	-	-	-	1,550	1,657	107	6.9%	1,675	18	1.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	10,989	10,746	(243)	-2.2%	10,990	244	2.3%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
License Center - Organizational Management										
Personal Services	-	-	-	67,470	65,594	(1,876)	-2.8%	67,235	1,641	2.5%
Supplies & Materials	-	-	-	644	644	-	0.0%	645	1	0.2%
Other Services & Charges	-	-	-	11,192	11,964	772	6.9%	12,085	121	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	79,306	78,202	(1,104)	-1.4%	79,965	1,763	2.3%
License Center Total										
Personal Services	786,560	819,431	842,373	931,600	903,502	(28,098)	-3.0%	926,100	22,598	2.5%
Supplies & Materials	10,813	8,792	8,786	11,599	11,599	-	0.0%	11,615	16	0.1%
Other Services & Charges	242,426	187,231	197,796	201,525	215,424	13,899	6.9%	217,580	2,156	1.0%
Capital Outlay	-	9,976	769	-	-	-	#DIV/0!	-	-	#DIV/0!
License Center Program Total	\$ 1,039,799	\$ 1,025,430	\$ 1,049,724	\$ 1,144,724	\$ 1,130,525	\$ (14,199)	-1.2%	\$ 1,155,295	\$ 24,770	2.2%
Lawful Gambling - 3% Regulation										
Personal Services	\$ -	\$ -	\$ -	\$ 6,660	\$ 6,240	\$ (420)	-6.3%	\$ 6,400	\$ 160	2.6%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	44,000	55,000	11,000	25.0%	55,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	50,660	61,240	10,580	20.9%	61,400	160	0.3%
Lawful Gambling - 10% Donations										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	80,000	80,000	-	0.0%	80,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	80,000	80,000	-	0.0%	80,000	-	0.0%
Lawful Gambling - Total										
Personal Services	-	-	26,033	6,660	6,240	(420)	-6.3%	6,400	160	2.6%
Supplies & Materials	-	-	163,588	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	144,291	119,594	-	124,000	135,000	11,000	8.9%	135,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Lawful Gambling Program Total	\$ 144,291	\$ 119,594	\$ 189,621	\$ 130,660	\$ 141,240	\$ 10,580	8.1%	\$ 141,400	\$ 160	0.1%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Water - Infrastructure Maintenance & Repair										
Personal Services	\$ -	\$ -	\$ -	\$ 189,111	\$ 196,192	\$ 7,081	3.7%	\$ 201,100	\$ 4,908	2.5%
Supplies & Materials	-	-	-	46,469	23,751	(22,718)	-48.9%	24,465	714	3.0%
Other Services & Charges	-	-	-	110,610	71,171	(39,439)	-35.7%	71,885	714	1.0%
Capital Outlay	-	-	-	403,701	-	(403,701)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	749,891	291,114	(458,777)	-61.2%	297,450	6,336	2.2%
Water - System Monitoring & Regulation										
Personal Services	-	-	-	39,503	38,762	(741)	-1.9%	39,730	968	2.5%
Supplies & Materials	-	-	-	7,506	5,461	(2,045)	-27.2%	5,625	164	3.0%
Other Services & Charges	-	-	-	7,133	16,365	9,232	129.4%	16,530	165	1.0%
Capital Outlay	-	-	-	84,131	-	(84,131)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	138,273	60,588	(77,685)	-56.2%	61,885	1,297	2.1%
Water - Customer Response										
Personal Services	-	-	-	40,828	33,897	(6,931)	-17.0%	34,745	848	2.5%
Supplies & Materials	-	-	-	6,045	4,715	(1,330)	-22.0%	4,855	140	3.0%
Other Services & Charges	-	-	-	(7,404)	14,128	21,532	-290.8%	14,270	142	1.0%
Capital Outlay	-	-	-	72,630	-	(72,630)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	112,099	52,740	(59,359)	-53.0%	53,870	1,130	2.1%
Water - GIS										
Personal Services	-	-	-	21,950	21,350	(600)	-2.7%	21,885	535	2.5%
Supplies & Materials	-	-	-	3,154	2,456	(698)	-22.1%	2,530	74	3.0%
Other Services & Charges	-	-	-	2	7,358	7,356	#####	7,435	77	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	25,106	31,164	6,058	24.1%	31,850	686	2.2%
Water - Utility Billing										
Personal Services	-	-	-	65,400	71,000	5,600	8.6%	72,775	1,775	2.5%
Supplies & Materials	-	-	-	(1,539)	9,822	11,361	-738.2%	10,115	293	3.0%
Other Services & Charges	-	-	-	(25,283)	29,434	54,717	-216.4%	29,725	291	1.0%
Capital Outlay	-	-	-	151,312	-	(151,312)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	189,890	110,256	(79,634)	-41.9%	112,615	2,359	2.1%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$\$	%	2013	\$\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Water - Metering										
Personal Services	-	-	-	145,597	143,783	(1,814)	-1.2%	147,380	3,597	2.5%
Supplies & Materials	-	-	-	3,040	20,509	17,469	574.6%	21,125	616	3.0%
Other Services & Charges	-	-	-	(21,792)	61,459	83,251	-382.0%	62,070	611	1.0%
Capital Outlay	-	-	-	315,941	-	(315,941)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	442,786	225,751	(217,035)	-49.0%	230,575	4,824	2.1%
Water - Water Purchases										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	4,400,000	4,600,000	200,000	4.5%	5,000,000	400,000	8.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	4,400,000	4,600,000	200,000	4.5%	5,000,000	400,000	8.7%
Water - Depreciation										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	250,000	500,000	250,000	100.0%	600,000	100,000	20.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	250,000	500,000	250,000	100.0%	600,000	100,000	20.0%
Water - Admin Service Charge										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	350,000	360,000	10,000	2.9%	360,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	350,000	360,000	10,000	2.9%	360,000	-	0.0%
Water - Capital Improvements										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	665,000	665,000	#DIV/0!	985,000	320,000	48.1%
Subtotal	-	-	-	-	665,000	665,000	#DIV/0!	985,000	320,000	48.1%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Water - Organizational Management										
Personal Services	-	-	-	65,623	64,615	(1,008)	-1.5%	66,230	1,615	2.5%
Supplies & Materials	-	-	-	4,175	7,387	3,212	76.9%	7,610	223	3.0%
Other Services & Charges	-	-	-	229,185	22,135	(207,050)	-90.3%	22,355	220	1.0%
Capital Outlay	-	-	-	113,787	-	(113,787)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	412,770	94,137	(318,633)	-77.2%	96,195	2,058	2.2%
Water - Total										
Personal Services	314,290	353,305	400,444	568,012	569,599	1,587	0.3%	583,845	14,246	2.5%
Supplies & Materials	70,655	65,182	67,859	68,850	74,101	5,251	7.6%	76,325	2,224	3.0%
Other Services & Charges	4,468,679	4,948,334	4,558,473	5,292,451	5,682,050	389,599	7.4%	6,184,270	502,220	8.8%
Capital Outlay	56,733	58,129	57,106	1,141,502	665,000	(476,502)	-41.7%	985,000	320,000	48.1%
Water Program Total	\$ 4,910,358	\$ 5,424,950	\$ 5,083,883	\$ 7,070,815	\$ 6,990,750	\$ (80,065)	-1.1%	\$ 7,829,440	\$ 838,690	12.0%
Sewer - Infrastructure Maintenance & Repair										
Personal Services	\$ -	\$ -	\$ -	\$ 213,855	\$ 244,365	\$ 30,510	14.3%	\$ 250,475	\$ 6,110	2.5%
Supplies & Materials	-	-	-	27,458	31,168	3,710	13.5%	32,100	932	3.0%
Other Services & Charges	-	-	-	-	92,845	92,845	#DIV/0!	93,775	930	1.0%
Capital Outlay	-	-	-	605,527	-	(605,527)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	846,840	368,378	(478,462)	-56.5%	376,350	7,972	2.2%
Sewer - Customer Response										
Personal Services	-	-	-	31,322	21,596	(9,726)	-31.1%	22,135	539	2.5%
Supplies & Materials	-	-	-	4,385	3,145	(1,240)	-28.3%	3,240	95	3.0%
Other Services & Charges	-	-	-	27,708	9,368	(18,340)	-66.2%	9,465	97	1.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	63,415	34,109	(29,306)	-46.2%	34,840	731	2.1%
Sewer - GIS										
Personal Services	-	-	-	21,800	21,350	(450)	-2.1%	21,885	535	2.5%
Supplies & Materials	-	-	-	2,415	2,692	277	11.5%	2,770	78	2.9%
Other Services & Charges	-	-	-	-	8,021	8,021	#DIV/0!	8,100	79	1.0%
Capital Outlay	-	-	-	10,083	-	(10,083)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	34,298	32,063	(2,235)	-6.5%	32,755	692	2.2%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Sewer - Treatment Costs										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	2,750,000	2,850,000	100,000	3.6%	3,000,000	150,000	5.3%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	2,750,000	2,850,000	100,000	3.6%	3,000,000	150,000	5.3%
Sewer - Depreciation										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	190,000	400,000	210,000	110.5%	500,000	100,000	25.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	190,000	400,000	210,000	110.5%	500,000	100,000	25.0%
Sewer - Admin Service Charge										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	275,000	285,000	10,000	3.6%	285,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	275,000	285,000	10,000	3.6%	285,000	-	0.0%
Sewer - Capital Improvements										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	765,000	765,000	#DIV/0!	780,000	15,000	2.0%
Subtotal	-	-	-	-	765,000	765,000	#DIV/0!	780,000	15,000	2.0%
Sewer - Organizational Management										
Personal Services	-	-	-	64,762	64,137	(625)	-1.0%	65,740	1,603	2.5%
Supplies & Materials	-	-	-	3,741	8,045	4,304	115.0%	8,285	240	3.0%
Other Services & Charges	-	-	-	137,153	23,966	(113,187)	-82.5%	24,205	239	1.0%
Capital Outlay	-	-	-	48,389	-	(48,389)	-100.0%	-	-	#DIV/0!
Subtotal	-	-	-	254,045	96,148	(157,897)	-62.2%	98,230	2,082	2.2%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

		2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Sewer - Total											
Personal Services		414,107	463,398	488,615	331,739	351,448	19,709	5.9%	360,235	8,787	2.5%
Supplies & Materials		42,249	39,438	49,577	37,999	45,050	7,051	18.6%	46,395	1,345	3.0%
Other Services & Charges		3,070,212	2,923,794	3,226,127	3,379,861	3,669,200	289,339	8.6%	3,920,545	251,345	6.9%
Capital Outlay		(17,571)	93,936	(1,309)	663,999	765,000	101,001	15.2%	780,000	15,000	2.0%
Sewer Program Total	\$	3,508,997	\$ 3,520,566	\$ 3,763,009	\$ 4,413,598	\$ 4,830,698	\$ 417,100	9.5%	\$ 5,107,175	\$ 276,477	5.7%
Stormwater - Infrastructure Maintenance & Repair											
Personal Services	\$	-	\$ -	\$ -	\$ 98,779	\$ 104,929	\$ 6,150	6.2%	\$ 107,555	\$ 2,626	2.5%
Supplies & Materials		-	-	-	26,249	16,654	(9,595)	-36.6%	17,255	601	3.6%
Other Services & Charges		-	-	-	272,240	59,568	(212,672)	-78.1%	60,500	932	1.6%
Capital Outlay		-	-	-	485,000	-	(485,000)	-100.0%	-	-	#DIV/0!
Subtotal		-	-	-	882,268	181,151	(701,117)	-79.5%	185,310	4,159	2.3%
Stormwater - Street Sweeping											
Personal Services		-	-	-	39,599	34,588	(5,011)	-12.7%	35,455	867	2.5%
Supplies & Materials		-	-	-	9,914	6,996	(2,918)	-29.4%	7,250	254	3.6%
Other Services & Charges		-	-	-	20,000	25,023	5,023	25.1%	25,500	477	1.9%
Capital Outlay		-	-	-	210,000	-	(210,000)	-100.0%	-	-	#DIV/0!
Subtotal		-	-	-	279,513	66,607	(212,906)	-76.2%	68,205	1,598	2.4%
Stormwater - Leaf Collection/Compost Maintenance											
Personal Services		-	-	-	118,134	108,859	(9,275)	-7.9%	111,580	2,721	2.5%
Supplies & Materials		-	-	-	10,804	21,610	10,806	100.0%	22,390	780	3.6%
Other Services & Charges		-	-	-	35,000	77,296	42,296	120.8%	78,500	1,204	1.6%
Capital Outlay		-	-	-	100,000	-	(100,000)	-100.0%	-	-	#DIV/0!
Subtotal		-	-	-	263,938	207,765	(56,173)	-21.3%	212,470	4,705	2.3%
Stormwater - Depreciation											
Personal Services		-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials		-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges		-	-	-	210,000	410,000	200,000	95.2%	510,000	100,000	24.4%
Capital Outlay		-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal		-	-	-	210,000	410,000	200,000	95.2%	510,000	100,000	24.4%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Stormwater - Admin Service Charge										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	78,000	80,000	2,000	2.6%	80,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	78,000	80,000	2,000	2.6%	80,000	-	0.0%
Stormwater - Capital Improvements										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	850,000	850,000	#DIV/0!	859,000	9,000	1.1%
Subtotal	-	-	-	-	850,000	850,000	#DIV/0!	859,000	9,000	1.1%
Stormwater - Organizational Management										
Personal Services	-	-	-	62,141	62,461	320	0.5%	64,025	1,564	2.5%
Supplies & Materials	-	-	-	5,234	10,041	4,807	91.8%	10,405	364	3.6%
Other Services & Charges	-	-	-	1,250	35,913	34,663	2773.0%	36,500	587	1.6%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	68,625	108,415	39,790	58.0%	110,930	2,515	2.3%
Stormwater - Total										
Personal Services	170,691	226,323	274,665	318,653	310,837	(7,816)	-2.5%	318,615	7,778	2.5%
Supplies & Materials	49,680	51,022	60,212	52,201	55,301	3,100	5.9%	57,300	1,999	3.6%
Other Services & Charges	522,381	538,215	521,847	616,490	687,800	71,310	11.6%	791,000	103,200	15.0%
Capital Outlay	(16,616)	41,507	(10,299)	795,000	850,000	55,000	6.9%	859,000	9,000	1.1%
Stormwater Program Total	\$ 726,136	\$ 857,067	\$ 846,425	\$ 1,782,344	\$ 1,903,938	\$ 121,594	6.8%	\$ 2,025,915	\$ 121,977	6.4%
Recycling - Program Administration										
Personal Services	\$ -	\$ -	\$ -	\$ 14,895	\$ 14,355	\$ (540)	-3.6%	\$ 14,715	\$ 360	2.5%
Supplies & Materials	-	-	-	182	182	-	0.0%	185	3	1.6%
Other Services & Charges	-	-	-	6,000	5,868	(132)	-2.2%	5,870	2	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	21,077	20,405	(672)	-3.2%	20,770	365	1.8%

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$	%	2013	\$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Recycling - Communications/Outreach Efforts										
Personal Services	-	-	-	11,916	11,484	(432)	-3.6%	11,770	286	2.5%
Supplies & Materials	-	-	-	145	145	-	0.0%	145	-	0.0%
Other Services & Charges	-	-	-	4,000	4,695	695	17.4%	4,695	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	16,061	16,324	263	1.6%	16,610	286	1.8%
Recycling - Data Reporting										
Personal Services	-	-	-	5,958	5,742	(216)	-3.6%	5,890	148	2.6%
Supplies & Materials	-	-	-	74	73	(1)	-1.4%	75	2	2.7%
Other Services & Charges	-	-	-	3,410	2,347	(1,063)	-31.2%	2,350	3	0.1%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	9,442	8,162	(1,280)	-13.6%	8,315	153	1.9%
Recycling - Contractor Pickup										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	435,000	468,000	33,000	7.6%	474,000	6,000	1.3%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	435,000	468,000	33,000	7.6%	474,000	6,000	1.3%
Recycling - Admin Service Charge										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	10,000	12,000	2,000	20.0%	12,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	10,000	12,000	2,000	20.0%	12,000	-	0.0%
Recycling - Organizational Management										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008	2009	2010	2011	2012	\$ \$	%	2013	\$ \$	%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)	<u>Budget</u>	Incr. (Decr.)	Incr. (Decr.)
Recycling - Total										
Personal Services	38,947	42,687	45,719	32,769	31,581	(1,188)	-3.6%	32,375	794	2.5%
Supplies & Materials	3,577	273	772	401	400	(1)	-0.2%	405	5	1.3%
Other Services & Charges	424,952	453,754	426,182	458,410	492,910	34,500	7.5%	498,915	6,005	1.2%
Capital Outlay	371	6,180	6,562	-	-	-	#DIV/0!	-	-	#DIV/0!
Recycling Program Total	\$ 467,847	\$ 502,895	\$ 479,235	\$ 491,580	\$ 524,891	\$ 33,311	6.8%	\$ 531,695	\$ 6,804	1.3%
Golf Course - Clubhouse										
Personal Services	\$ -	\$ -	\$ -	\$ 96,865	\$ 100,000	\$ 3,135	3.2%	\$ 102,000	\$ 2,000	2.0%
Supplies & Materials	-	-	-	37,000	37,000	-	0.0%	37,500	500	1.4%
Other Services & Charges	-	-	-	47,289	47,900	611	1.3%	48,500	600	1.3%
Capital Outlay	-	-	-	-	20,000	20,000	#DIV/0!	20,000	-	0.0%
Subtotal	-	-	-	181,154	204,900	23,746	13.1%	208,000	3,100	1.5%
Golf Course - Grounds Maintenance										
Personal Services	-	-	-	77,350	73,125	(4,225)	-5.5%	74,000	875	1.2%
Supplies & Materials	-	-	-	10,600	11,000	400	3.8%	11,250	250	2.3%
Other Services & Charges	-	-	-	39,536	41,125	1,589	4.0%	41,500	375	0.9%
Capital Outlay	-	-	-	-	29,000	29,000	#DIV/0!	20,000	(9,000)	-31.0%
Subtotal	-	-	-	127,486	154,250	26,764	21.0%	146,750	(7,500)	-4.9%
Golf Course - Department-Wide Support										
Personal Services	-	-	-	47,810	52,000	4,190	8.8%	53,000	1,000	1.9%
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	3,500	3,000	(500)	-14.3%	3,050	50	1.7%
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	51,310	55,000	3,690	7.2%	56,050	1,050	1.9%
Golf Course - Organizational Management										
Personal Services	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Subtotal	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!

City of Roseville
2012-2013 Budget Summary - Non Tax Supported Programs

Attachment D

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Actual</u>	2011 <u>Budget</u>	2012 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)	2013 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Golf Course - Total										
Personal Services	242,004	211,764	221,869	222,025	225,125	3,100	1.4%	229,000	3,875	1.7%
Supplies & Materials	42,743	36,705	43,063	47,600	48,000	400	0.8%	48,750	750	1.6%
Other Services & Charges	76,047	81,510	83,169	90,325	92,025	1,700	1.9%	93,050	1,025	1.1%
Capital Outlay	5,045	1,051	2,008	-	49,000	49,000	#DIV/0!	40,000	(9,000)	-18.4%
Golf Course Total	\$ 365,840	\$ 331,030	\$ 350,109	\$ 359,950	\$ 414,150	\$ 54,200	15.1%	\$ 410,800	\$ (3,350)	-0.8%

Roseville Lutheran Cemetary	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	-	0.0%	\$ 4,500	-	0.0%
Tax Increment Financing	687,078	7,224,926	9,912,452	500,000	500,000	-	0.0%	500,000	-	0.0%
MSA/Street Construction	\$ 1,456,208	\$ 1,941,212	\$ 1,425,788	\$ 1,800,000	\$ 2,900,000	1,100,000	61.1%	\$ 2,900,000	-	0.0%

Non Tax-Supported Programs Total	\$ 15,586,536	\$ 23,364,310	\$ 25,688,536	\$ 20,304,565	\$ 22,007,194	1,702,629	8.4%	\$ 23,498,968	1,491,774	6.8%
---	----------------------	----------------------	----------------------	----------------------	----------------------	------------------	-------------	----------------------	------------------	-------------

Personal Services	\$ 4,317,327	\$ 4,239,149	\$ (78,178)		\$ 4,343,435	\$ 104,286	2.5%
Supplies & Materials	243,750	261,690	17,940		268,665	6,975	2.7%
Other Services & Charges	10,695,194	11,539,981	844,787		12,428,400	888,419	7.7%
Capital Outlay	2,743,794	2,561,874	(181,920)		3,053,968	492,094	19.2%
Cemetery Operations	4,500	4,500	-		4,500	-	0.0%
Tax Increment Financing	500,000	500,000	-		500,000	-	0.0%
MSA/Street Construction	1,800,000	2,900,000	1,100,000		2,900,000	-	
Total	\$ 20,304,565	\$ 22,007,194	\$ 1,702,629	8.4%	\$ 23,498,968	\$ 1,491,774	6.8%

City of **Roseville**

2012 Budget Review

2012

Budget Review

City of Roseville

2012 Budget Review

Review Topics

- ❖ Budget Chronology
- ❖ Budget Impact Items
- ❖ Budget Summary
- ❖ Property Tax Levy Impact
- ❖ Local tax rate comparisons
- ❖ Utility Rate Impact

City of Roseville

2012 Budget Review

Budget Discussion Chronology

- ❖ Since January 2011, twenty (20) separate public discussions on budget-related issues have been held.
- ❖ Discussion topics included:
 - A. Short and long-term objectives and initiatives
 - B. Capital improvement needs
 - C. Citizen survey results
 - D. Budget program priorities
 - E. Budget cuts
 - F. Prior year tax levy and budget decisions

City of Roseville

2012 Budget Review

Budget Discussion Chronology

- ❖ Short and Long-Term Objectives & Initiatives:
 - A. Initiatives categorized as “must-do’s”, and “ought-to-do’s”
 - B. Emphasis given to capital replacements, continuing to explore shared services, resolving multi-family housing issues, and fostering economic development.
 - C. New initiatives were largely funded from existing programs; i.e. current revenues were ‘re-purposed’
 - D. Programs that received less funding included; police and fire staffing, park improvements, fire relief pension contribution, and a reduction in heating/cooling costs in city facilities.

City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Capital Improvement Needs:

- A. Capital Improvement Plan (CIP) Task Force created in February.
- B. 20-Year CIP needs = \$218 million.
- C. 20-Year CIP current funding sources = \$70 million, producing a funding gap of \$148 million.
- D. CIP Task Force Recommendations presented to City Council in June.
- E. Funding recommendations included; re-purposing operating funds for capital, increasing property taxes and utility rates.

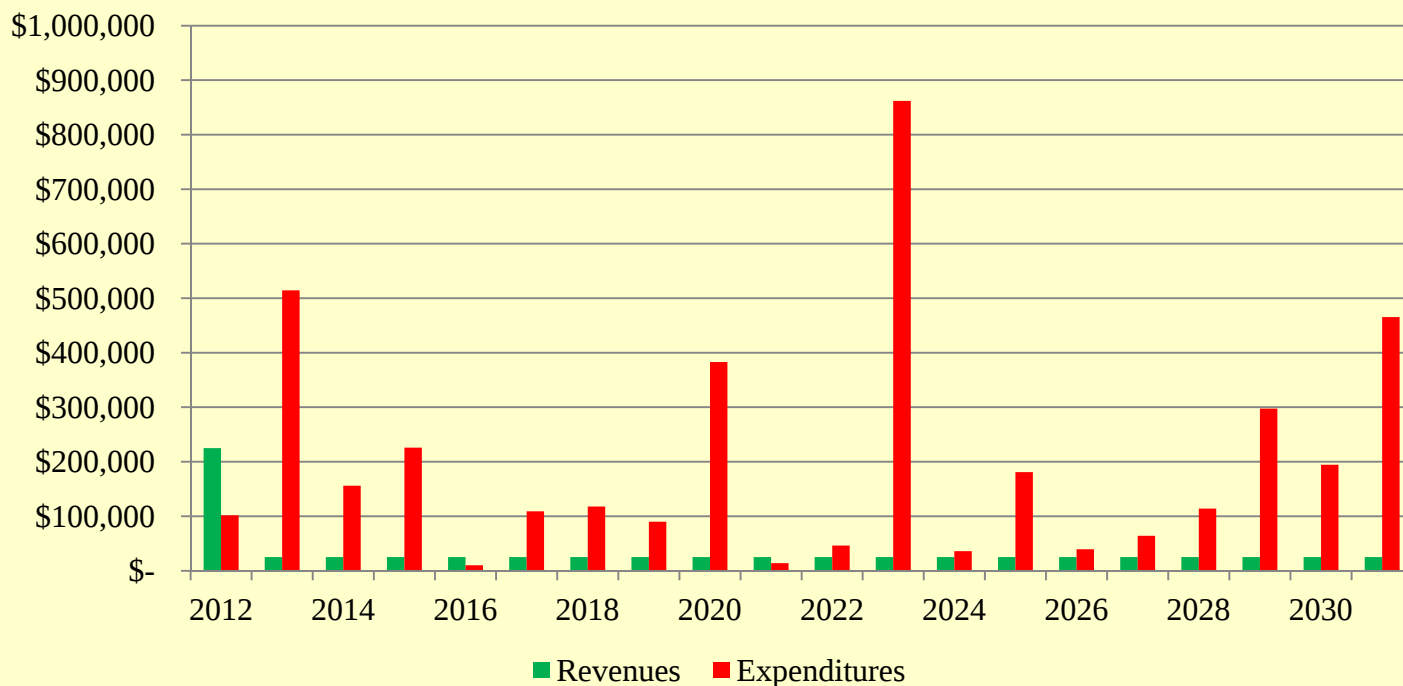
City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Capital Improvement Needs:

General Facilities CIP (current)



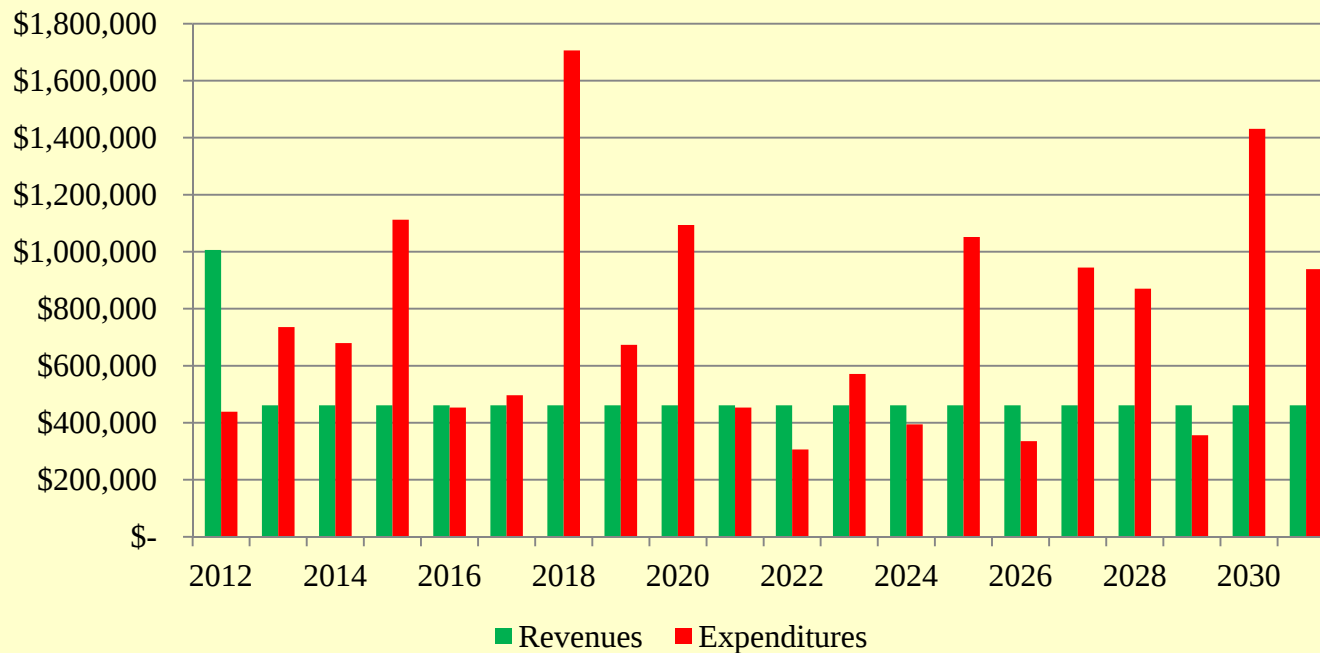
City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Capital Improvement Needs:

General Vehicles & Equipment CIP (current)



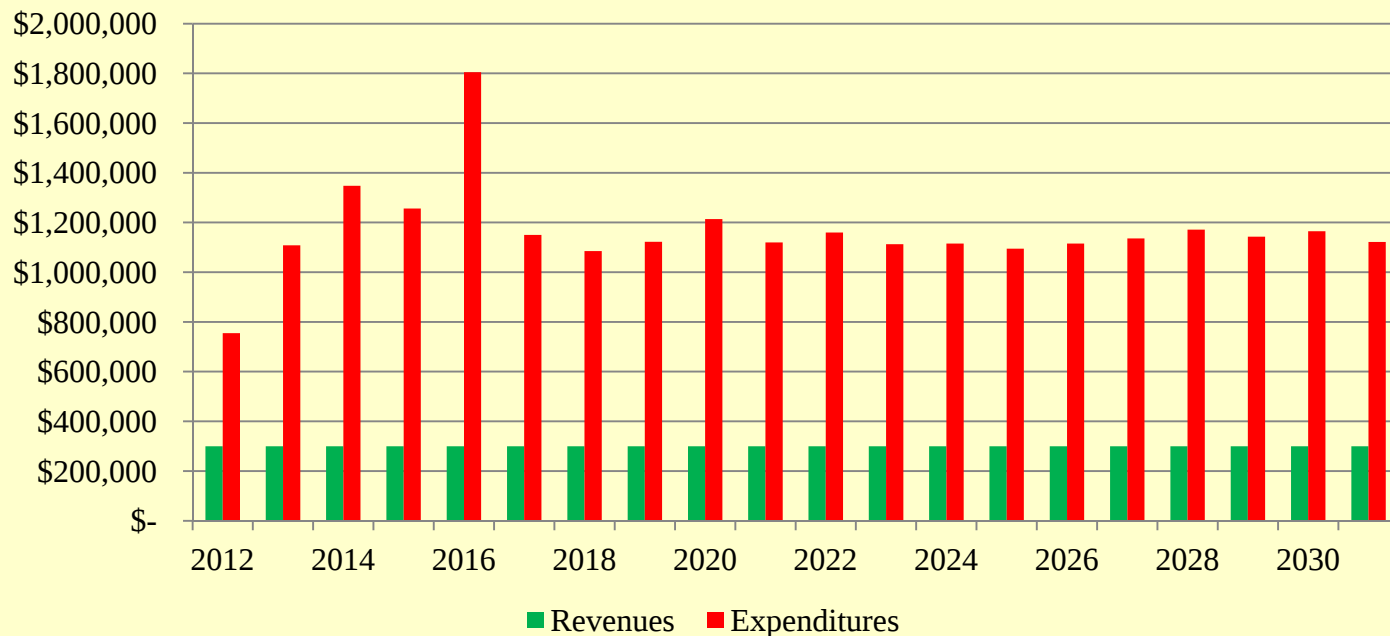
City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Capital Improvement Needs:

Water CIP (current)



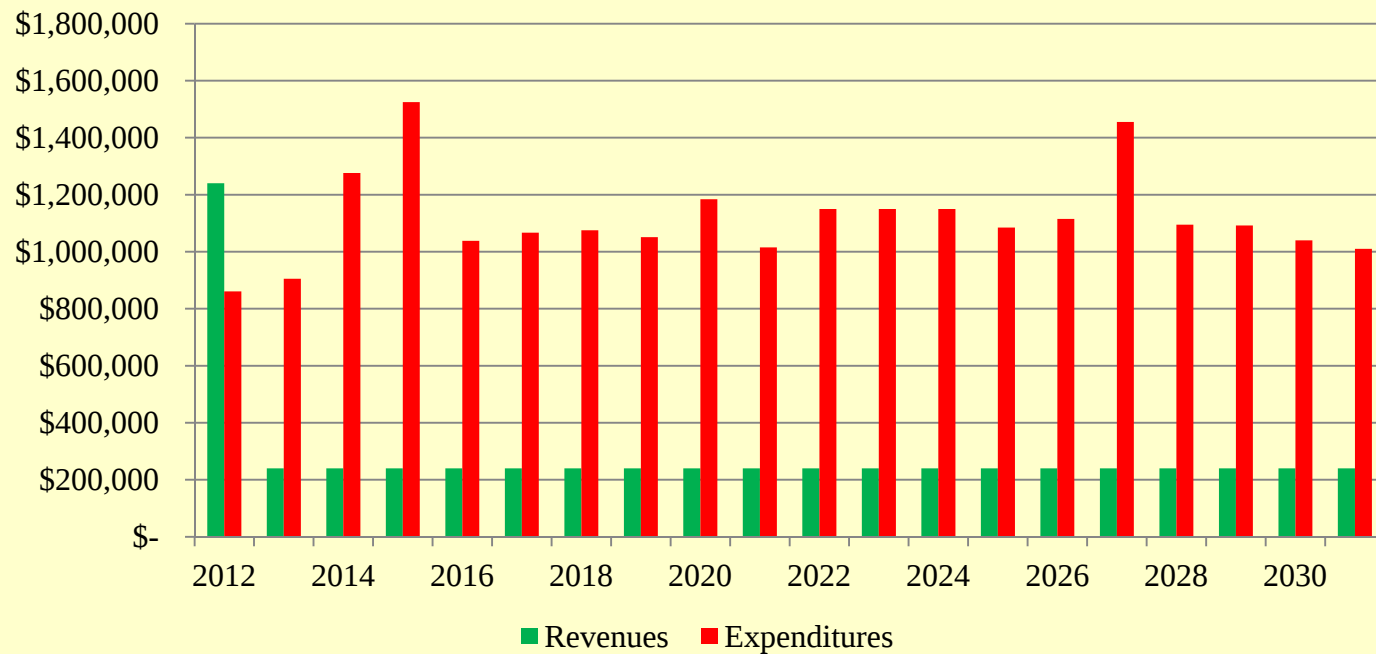
City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Capital Improvement Needs:

Sanitary Sewer CIP (current)



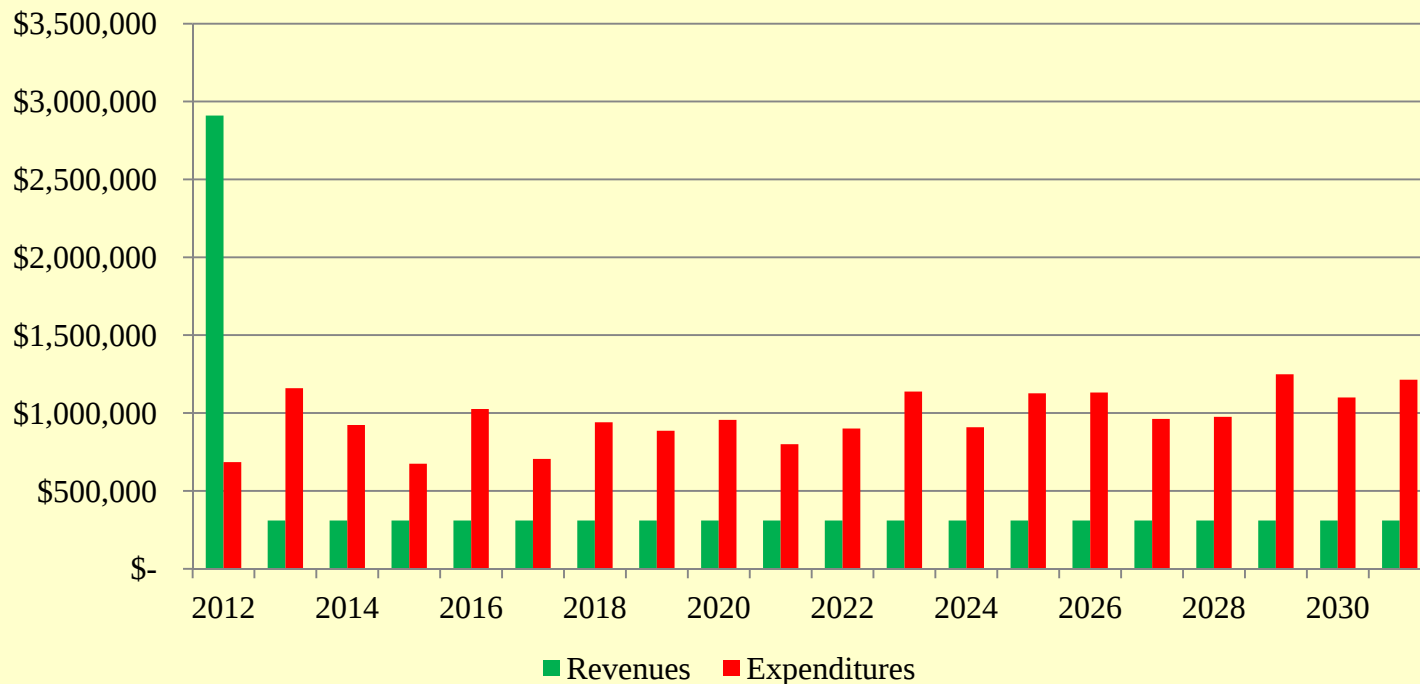
City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Capital Improvement Needs:

Storm Sewer CIP (current)



City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Citizen Survey Results:

- A. Citizen Survey delivered to 1,500 randomly-selected households.
- B. 572 valid responses received.
- C. Roseville's overall approval rating was 33% higher than similarly sized Midwest cities.
- D. Strongest budget priority for reliable water and sewer services, emergency medical services, firefighting services, parks maintenance and facilities, and street maintenance.
- E. Police patrol and investigations, cleanliness of city facilities, and the License Center also received high marks.

City of Roseville

2012 Budget Review



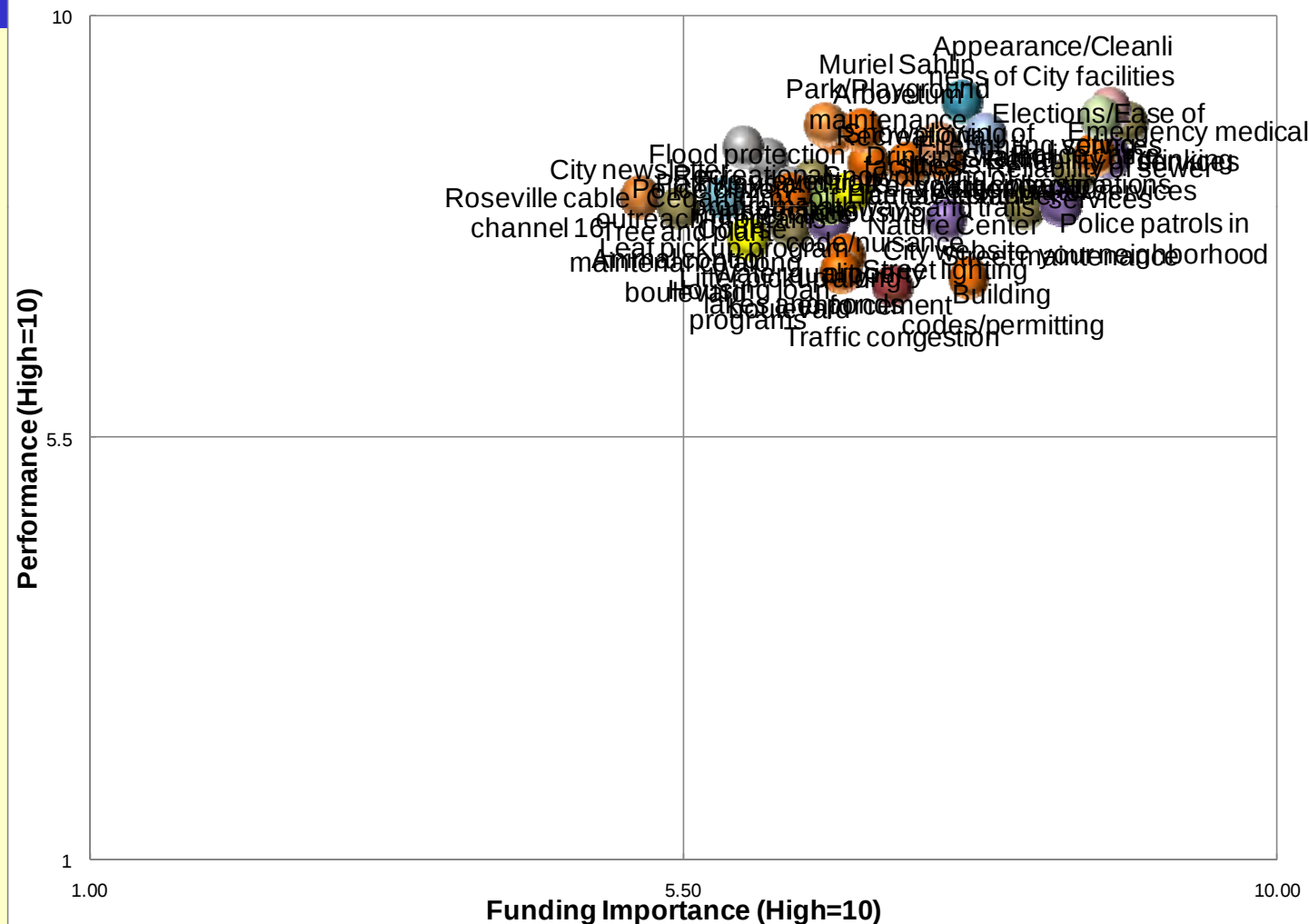
High scoring areas that currently are less important to residents relative to the other areas. Action: May show over investment or under communication.	High importance areas where the organization received high scores from citizens. Action: Continue investment
Low scoring areas relative to the other areas with low importance. Action: Limit investment	High importance areas with a relatively low satisfaction score. Action: Prioritize investment to effectively deliver key services.

Funding Importance



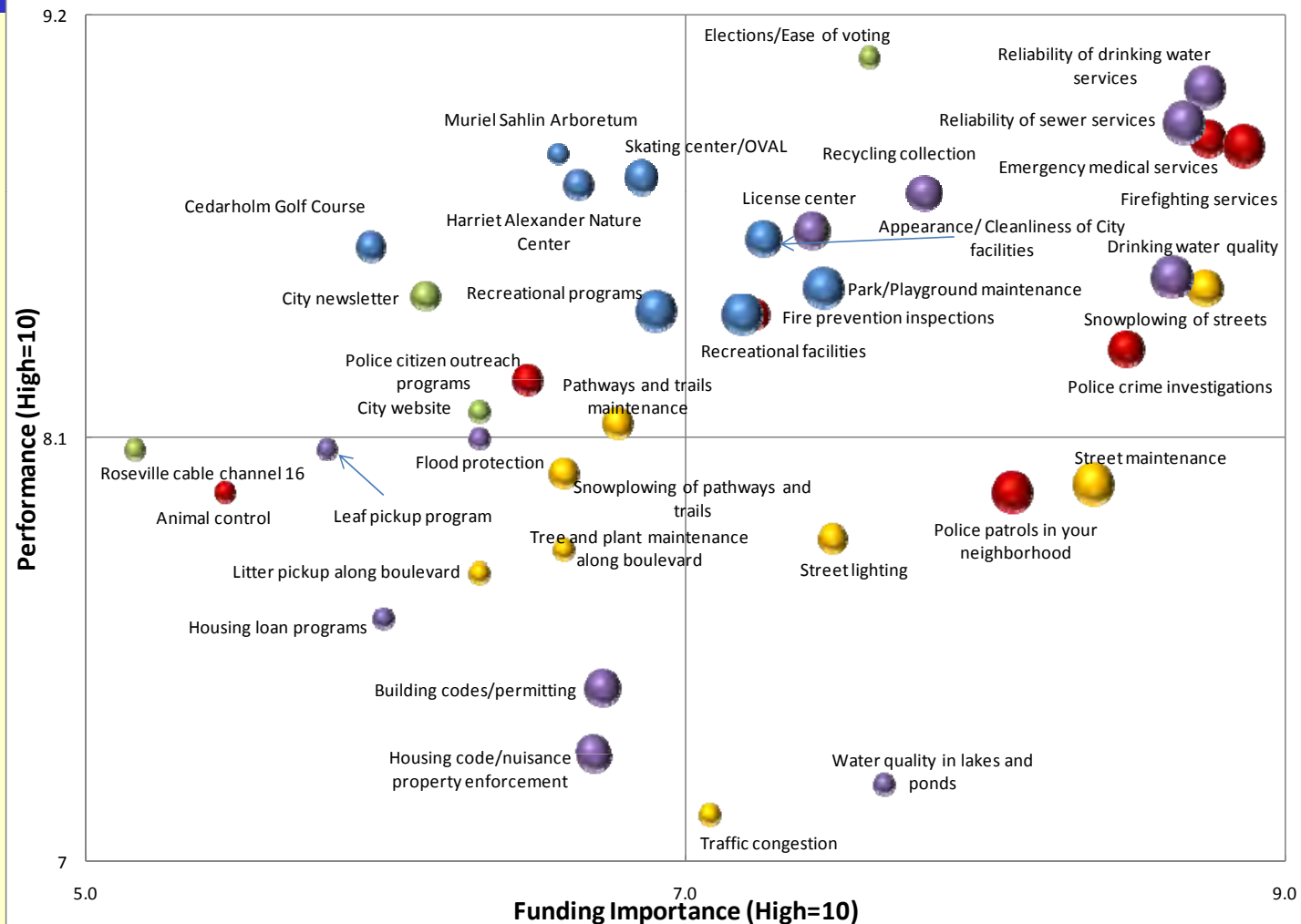
City of Roseville

2012 Budget Review



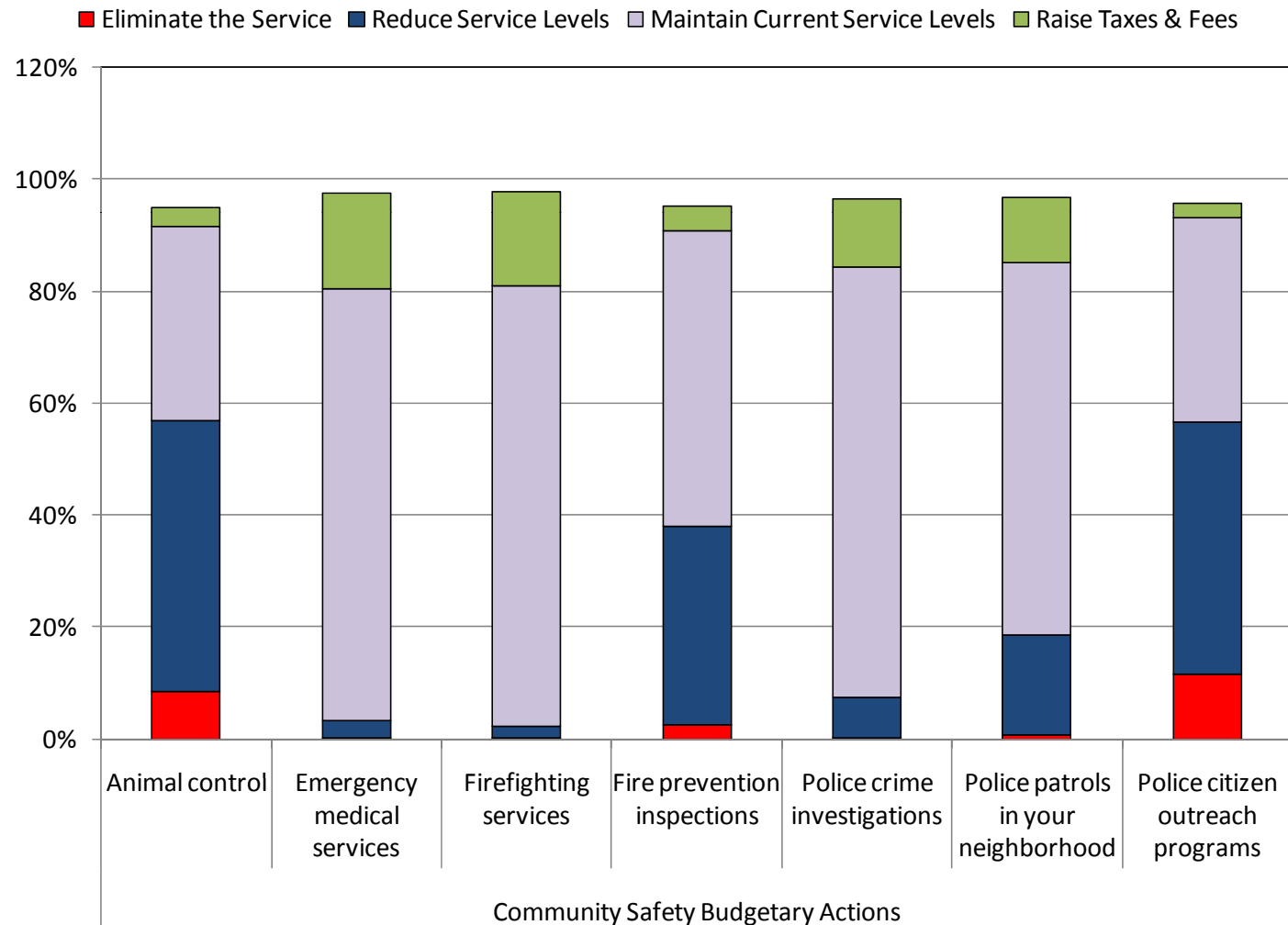
City of Roseville

2012 Budget Review



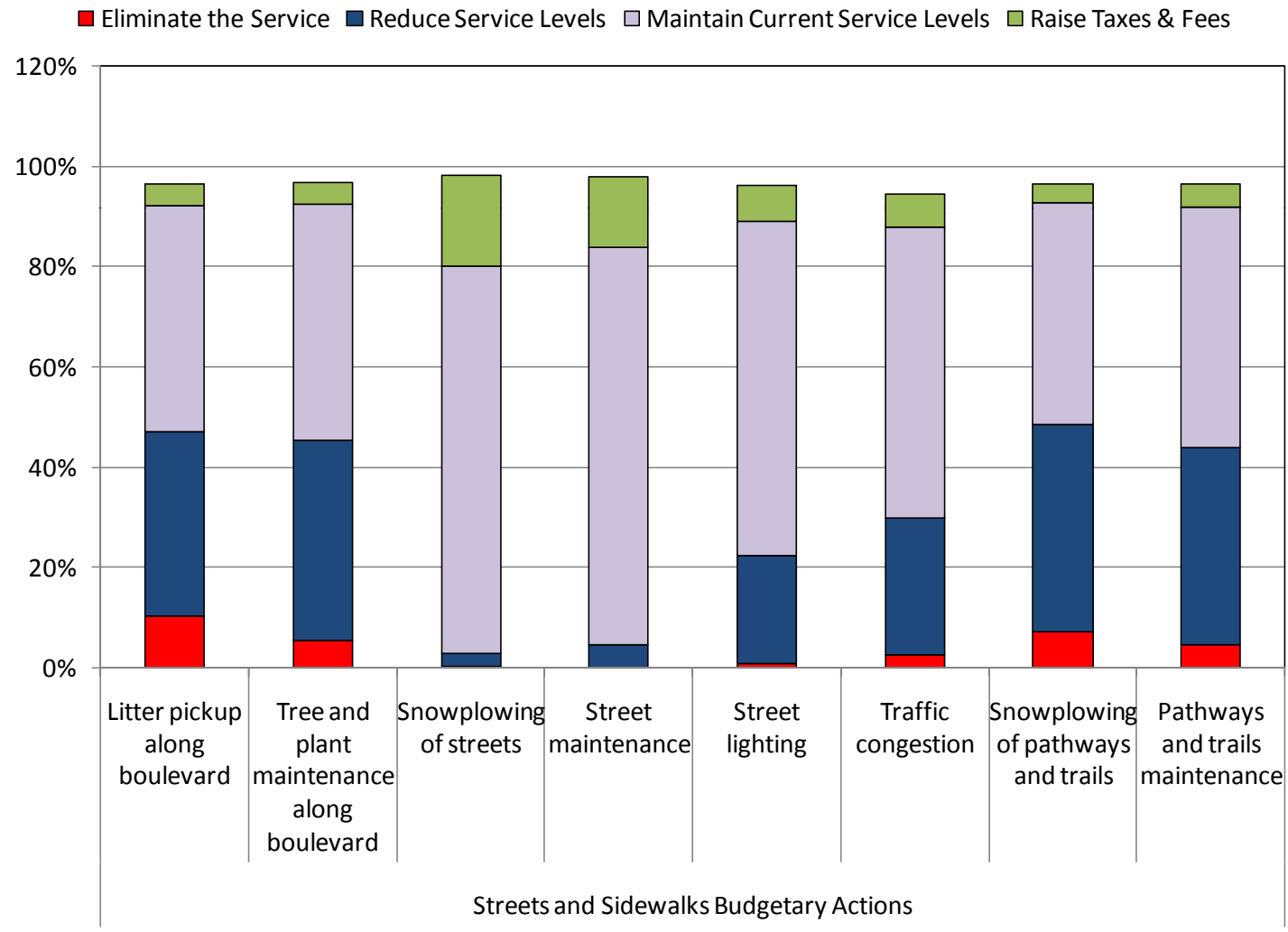
City of Roseville

2012 Budget Review



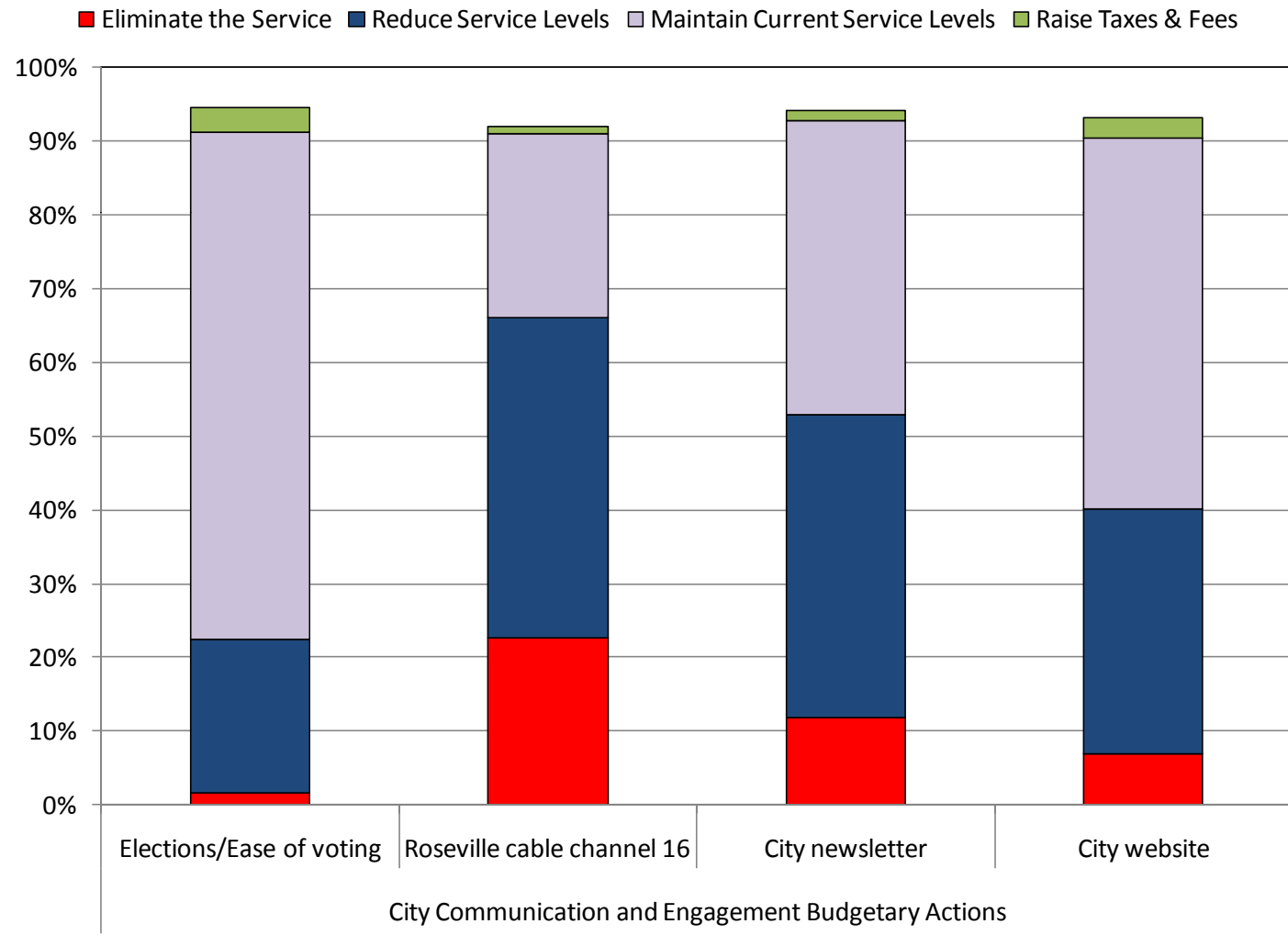
City of Roseville

2012 Budget Review



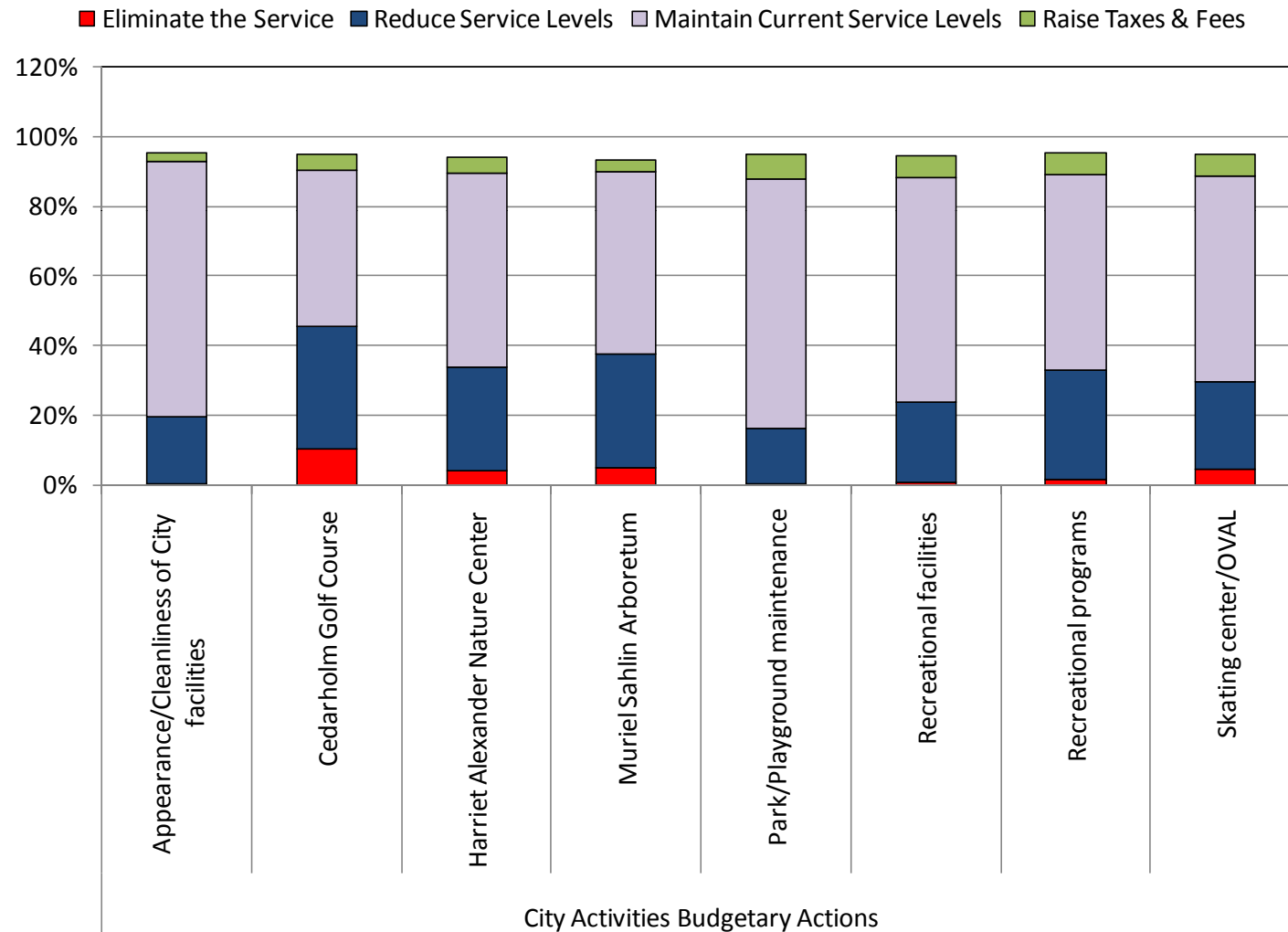
City of Roseville

2012 Budget Review



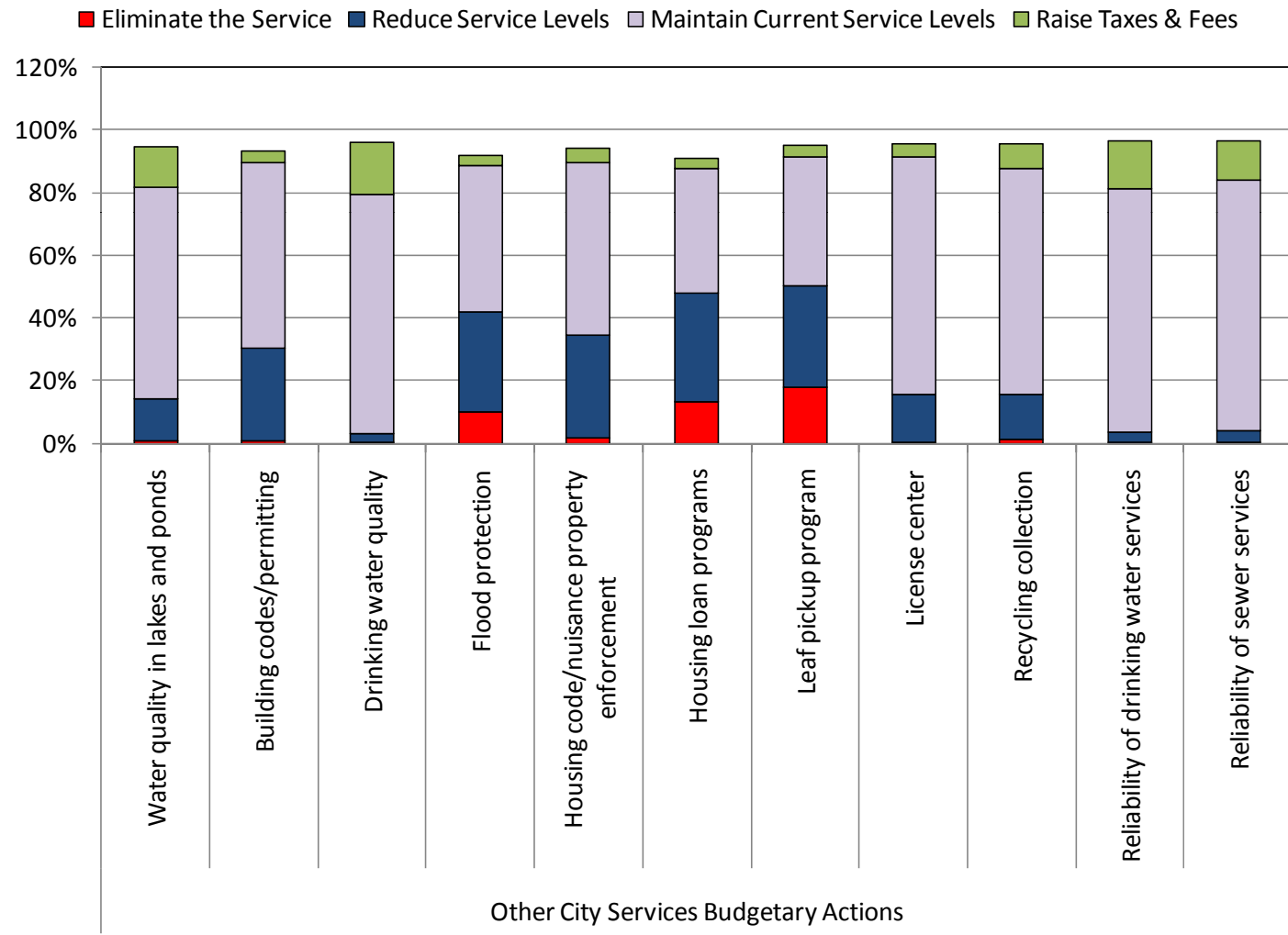
City of Roseville

2012 Budget Review



City of Roseville

2012 Budget Review



City of Roseville

2012 Budget Review

Budget Discussion Chronology

- ❖ Budget Program Priorities:
 - A. Separate Community, City Council, and Staff priority setting exercises.
 - B. City Council budget priorities were highest for; police and fire first responder and medical services, fire fighting, street maintenance, and parks programming.
 - C. 4 separate public discussions on budget program priorities
 - D. 2012 preliminary Budget appropriation (and cuts) based somewhat on other criteria.

City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Budget Cuts:

- A. \$751,000 in budget cuts initially identified in tax-supported programs such as police, fire, streets, and parks & recreation.
- B. Amount reduced to \$463,000 due to the capture of one-half of the Market Value Homestead Credit levy.
- C. Major reductions include; \$140,000 for park improvement program, \$100,000 for fire relief pension contribution, \$90,000 in police and fire department staffing, \$90,000 in vehicle and equipment purchases, and \$23,000 in heating and cooling costs.

City of Roseville

2012 Budget Review

Budget Discussion Chronology

❖ Prior-Year Tax Levy and Budget Decisions:

- A. From 2002-2011, tax levy increased 3.9% per year compared to a 2.5% CPI increase per year.
- B. However, 40% of the levy increases were necessitated by infrastructure needs and loss of state aid and other non-tax revenues.
- C. Excluding this category of levies, levy increases were 2.3% per year.

City of Roseville

2012 Budget Review

Budget Discussion Chronology

- ❖ Prior-Year Tax Levy and Budget Decisions (cont.):
 - A. From 2003-2011, the City has eliminated or downgraded 13 full-time positions resulting in over \$600,000 in annual savings.
 - B. An additional \$463,000 in program reductions is scheduled to be implemented in 2012.
 - C. To put in added context . . . In 2002, Roseville's tax rate was 24% lower than our peer average. Today, it's 25% lower - virtually unchanged.
 - D. Roseville's tax levy increases are comparable to peer communities.

City of Roseville

2012 Budget Review

Budget Impact Items

- ❖ Commitment to community goals and priorities.
- ❖ Strong desire to achieve financial sustainability.
- ❖ Significant unfunded capital needs.
- ❖ New obligations:
 - A. Police and Fire Dispatch - \$69,000
 - B. Motor fuel - \$46,000
 - C. Legal and Auditing - \$10,000
 - D. Employee wages (steps only) and benefits - \$200,000

City of Roseville

2012 Budget Review

Budget Impact Items

- ❖ Non-tax revenues (interest earnings, state aid) declining or stagnant.
- ❖ Total new obligations = \$325,000.
- ❖ Tax levy for operations frozen at 2011 levels.
- ❖ Budget for supplies, materials, professional services, training, etc., frozen at 2011 levels.
- ❖ *Change in State Law – Market Value Homestead Credit vs. Market Value Exclusion.*

City of Roseville

2012 Budget Review

Budget Impact Items

❖ *Change in State Law – Market Value Homestead Credit vs. Market Value Exclusion:*

- A. Change in State law to eliminate \$260 million in state spending.
- B. Homeowners no longer receive a property tax credit . . . They now have a portion of their property value excluded for tax purposes.
- C. Legislative intent was to keep the impact neutral, but local differences were ignored.
- D. Homes in most metro communities will pay significantly higher property taxes – about \$11 per month in Roseville.

City of Roseville

2012 Budget Review

Budget Impact Items

- ❖ Strong desire to achieve financial sustainability – **Reserve Policy**

<u>Fund</u>	Reserve Amount <u>2010</u>	Target <u>Pct.</u>	Actual <u>Pct.</u>	\$\$ Over <u>(Under)</u>
General	\$ 5,862,439	40%	47%	\$ 857,818
Parks & Recreation	518,510	25%	14%	(391,049)
Community Development	-	40%	0%	(671,400)
Communications	361,077	20%	120%	301,126
Information Technology	-	20%	0%	(206,554)
License Center	395,634	20%	40%	195,689
Water	34,955	50%	1%	(2,665,020)
Sanitary Sewer	1,044,409	50%	30%	(715,874)
Storm Sewer	2,671,839	50%	315%	2,247,093
Recycling	22,268	50%	4%	(225,591)
Golf Course	417,153	50%	131%	257,708
Total	\$ 11,328,284			\$ (1,016,054)

City of Roseville

2012 Budget Review

Budget Summary

- ❖ Proposed 2012 Budget is \$41.4 million
- ❖ Proposed 2012 Budget in tax-supported funds is \$19.4 million
- ❖ Spending increase in tax-supported funds of \$474,000 or 2.5% (dedicated to capital)
- ❖ Preliminary Tax Levy for 2012 is \$15,291,245, an increase of \$588,201 or 4.0%

City of Roseville

2012 Budget Review

Budget Summary

- ❖ Assuming preliminary tax levy remains intact, the City has \$425,701 available for additional spending.
 - A. \$237,500 from one-half of MVHC levy
 - B. \$88,201
 - C. \$100,000 from healthcare savings
- ❖ Alternatively, the Council could lower the preliminary levy by this amount to limit the increase to 1.8% or less.

City of Roseville

2012 Budget Review

Budget Summary

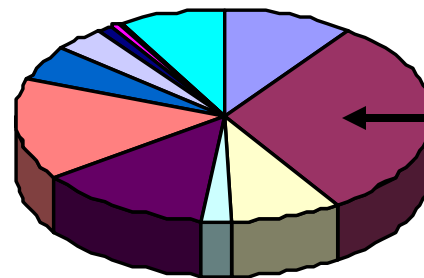
- ❖ Potential budget priorities that remain unfunded include:
 - A. \$145,000 for park improvement program (current level)
 - B. \$220,000 for COLA
 - C. \$30,000 for employee compensation and comparison study
 - D. \$30,000 for Asset Management Software
 - E. \$15,000 for higher-than-expected fuel prices
 - F. \$9,500 for membership in Metro Cities

City of Roseville

2012 Budget Review

Budget Summary

Budget - Tax Supported Functions



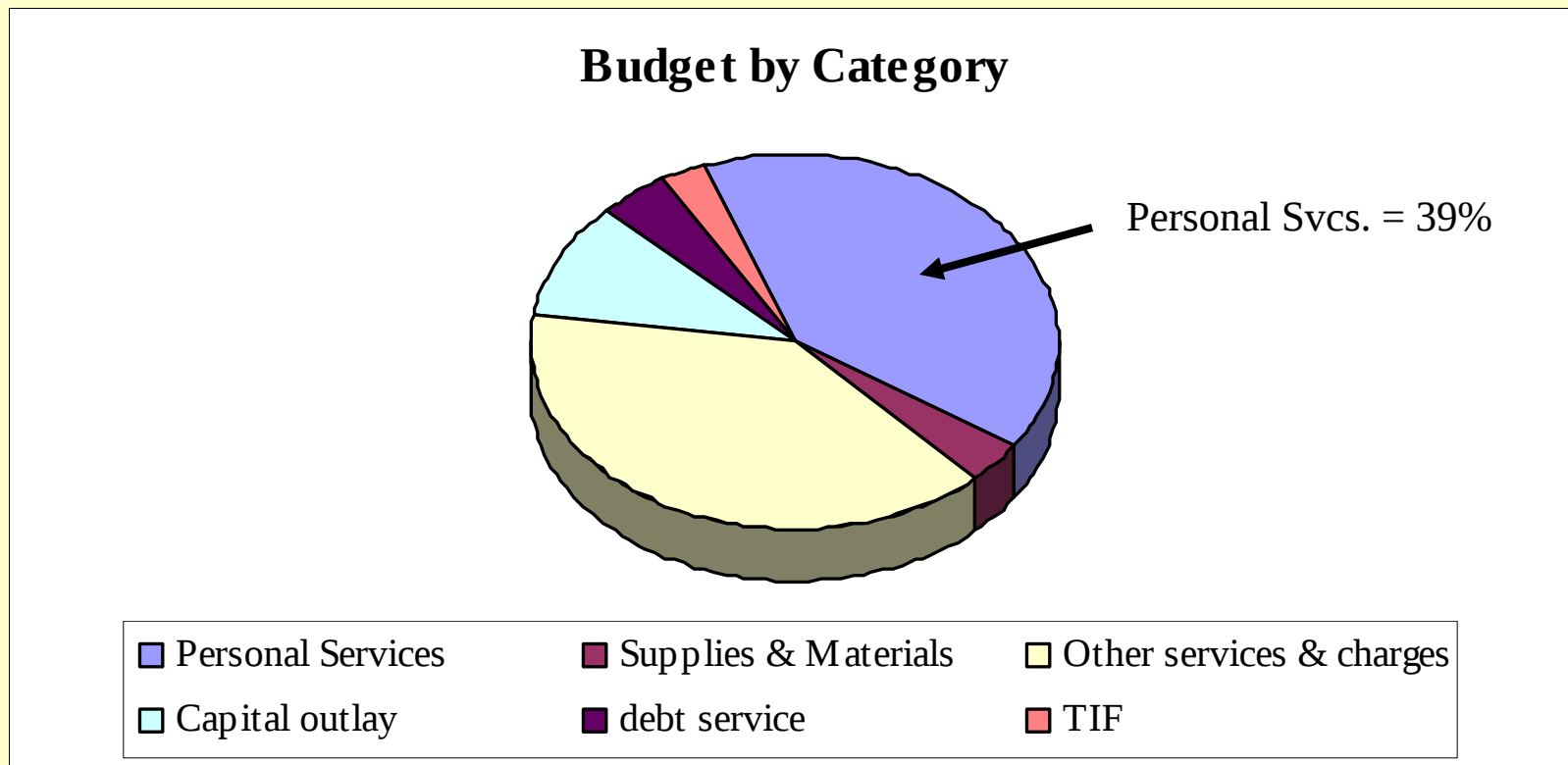
General Govt. = 10%

General Government	Police	Fire
Fire Relief	Public Works	Parks & Recreation
Park Maintenance	Vehicle/Equip. Replacement	Park Improvements
Pathway Maintenance	Boulevard Maintenance	Debt Service

City of Roseville

2012 Budget Review

Budget Summary

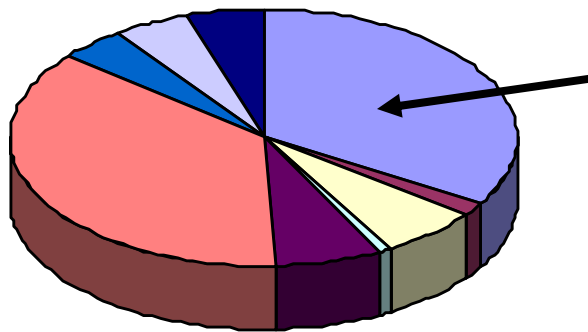


City of Roseville

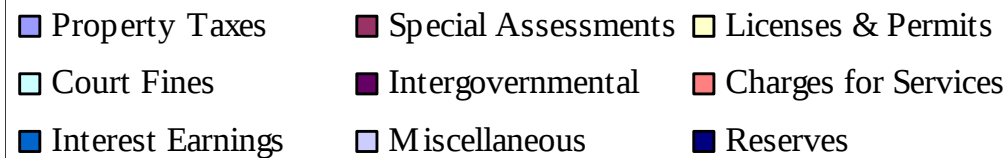
2012 Budget Review

Budget Summary

Funding Sources



Property Taxes = 37%



City of Roseville

2012 Budget Review

Tax Levy Impact (City factors only)

- ❖ Impact will vary based on value of home, and the change in the value from 2011.
- ❖ Average single-family home declined in value by 4%.
- ❖ Independent of the state law change regarding market value, a median-valued home in Roseville will pay \$684 in city taxes in 2012.
- ❖ This is an increase of \$28 per year, or \$2.30 per month.

City of Roseville

2012 Budget Review

Tax Levy Impact – Annual (City factors only)

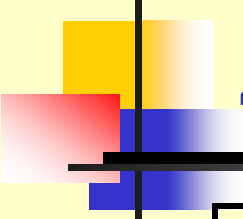
Value of Home	2011 Taxes	2012 Proposed	Estimated \$ Increase	Estimated % Increase
\$ 175,000	\$ 513	\$ 534	\$ 22	4.2 %
200,000	586	611	25	4.2 %
223,900	656	684	28	4.2 %
250,000	733	764	31	4.2 %
275,000	806	840	34	4.2 %

City of Roseville

2012 Budget Review

Tax Levy Impact (City factors only)

- ❖ Median valued home would pay \$684 per year in City taxes, or \$57 per month.
- ❖ Comparable to (or less than) what a typical homeowner pays independently for gas, electric, phone, cable tv, or broadband internet
- ❖ In exchange, residents receive 24x7x365 police and fire protection, well maintained streets, and a full offering of parks & recreation opportunities



City of Roseville

2012 Budget Review

City	Pop.	City Taxes
Brooklyn Center	30,104	\$ 1,276
Richfield	35,228	1,226
Savage	26,911	1,077
Inver Grove Heights	33,880	973
Maplewood	38,018	871
Andover	30,598	85
Cottage Grove	34,589	850
Fridley	27,208	825
Oakdale	27,378	800
Shakopee	37,076	774
Shoreview	25,043	684
Roseville	34,178	\$ 664

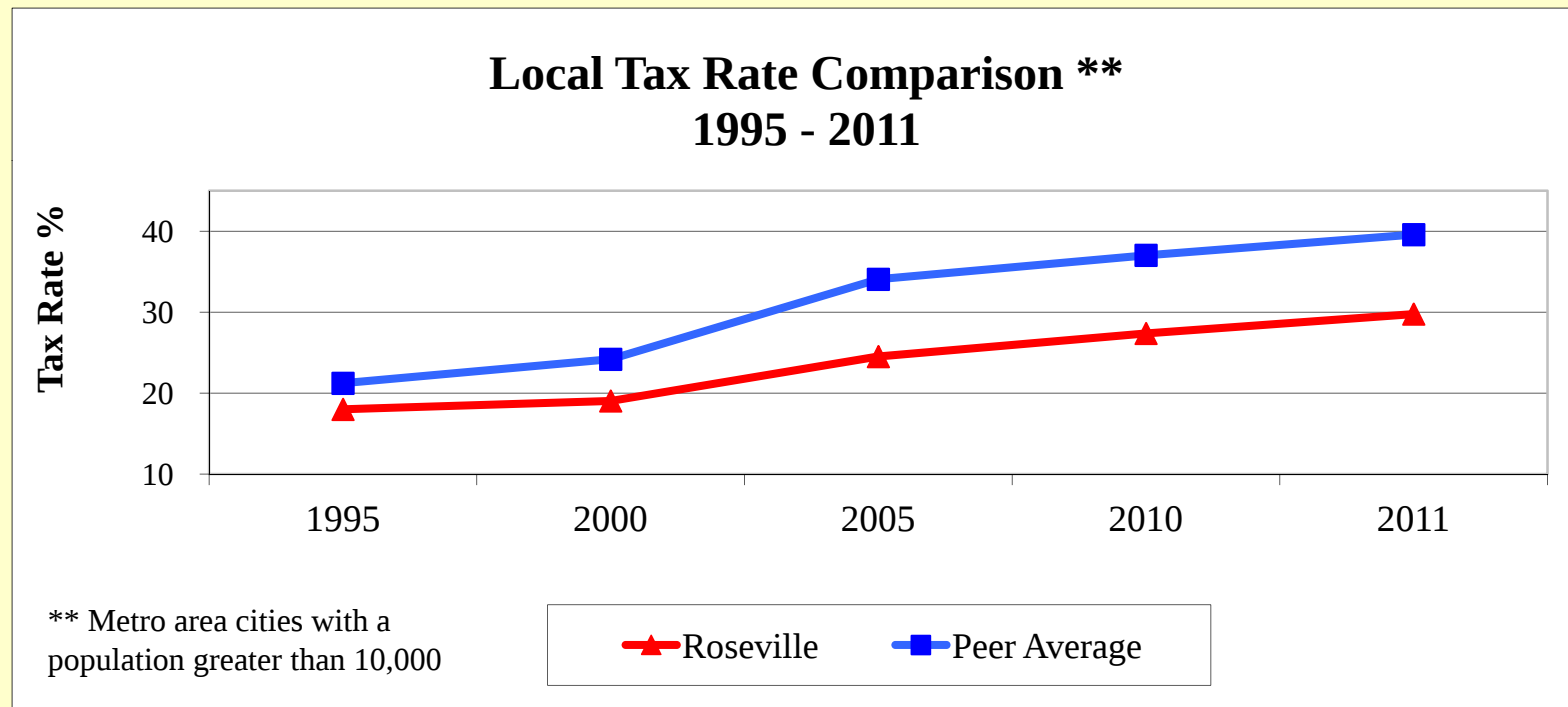
2011 City Tax Comparison

Metro-area cities with
Populations between 25,000 –
45,000. Based on valuation of
\$223,000

** Roseville has held this ranking
for the last 11 consecutive years

City of Roseville

2012 Budget Review



In 1995, Roseville was 15% below the peer average. In 2000, we were 21% below average. Today, we are 25% below average.

City of Roseville

2012 Budget Review

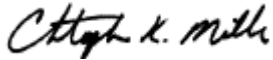
Utility Rate Impact

- ❖ 20-Year CIP needs for utilities = \$66 million
- ❖ 20-Year CIP current funding sources = \$22 million, producing a funding gap of \$44 million.
- ❖ CIP Task Force Recommended a 60% increase in the base rate for water, sanitary sewer, and storm sewer.
- ❖ For a single-family home, this translates into an increase of \$12.45 per month.

REQUEST FOR COUNCIL ACTION

Date: 11/21/11
Item No.: 12 . b

Department Approval



City Manager Approval



Item Description: Discuss the 2012 Utility Rate Adjustments

BACKGROUND

Over the past several months, City Staff has been reviewing the City's utility operations to determine whether customer rate adjustments are necessary for 2012. The analysis included a review of the City's water, sanitary sewer, storm drainage, and solid waste recycling operations. In addition, Staff has also incorporated the recommendations provided by the Council-appointed Capital Improvement Plan (CIP) Task Force. This Task Force was asked to make recommendations on creating a financially sustainable funding model for the City's infrastructure and capital assets. Copies of the Task Force Reports are attached.

Staff's analysis included a review of the following:

- ❖ Fixed costs including personnel, supplies and maintenance, and depreciation
- ❖ Variable costs including the purchase of water from the City of St. Paul, water treatment costs paid to the Metropolitan Council, and recycling contractor costs
- ❖ Capital replacement costs
- ❖ Current customer base, rates, and rate structure

A summary of each operating division is included below.

Water Operations

The City's water operation provides City customers with safe potable water, as well as on-demand water pressure sufficient to meet the City's fire protection needs. The following table provides a summary of the 2011 and 2012 (Proposed) Budget:

	2011	2012	\$ Incr. (Decr.)	% Incr. (Decr.)
Personnel	\$ 568,015	\$ 569,600		
Supplies & Materials	68,850	74,100		
Other Services & Charges	592,450	582,050		
Water Purchases	4,400,000	4,600,000		
Depreciation / Capital	1,441,500	1,165,000		
Total	\$ 7,070,815	\$ 6,990,750	\$ (80,065)	(1.1 %)

The single largest operating cost for the water operation is the purchase of wholesale water from the City of St. Paul. This cost is projected to increase by 4.5%. The City also expects to have moderate increases in personnel and supply-related costs. These budgetary increases will be offset by a decline in budgeted capital replacement costs, resulting in an overall decrease of 1.1%.

However, the impact on the water rates will be substantially different. Although capital replacement costs for budgeting purposes are expected to decline, the City's long-term capital financing program has been significantly underfunded for many years.

The Water Fund has been reliant on cash reserves as well as internal borrowings from the Sanitary Sewer Fund to provide for capital needs during the past several years. The 20-Year CIP calls for an average capital replacement need of \$1.1 million annually. In contrast, current water rates only provide \$300,000 annually.

To alleviate this shortfall, the CIP Task Force recommended a one-time base rate increase of 62% in 2012. This would generate an additional \$800,000 annually and allow the Water Fund to provide for capital improvements over the next 20 years. The base rate, which all customers pay independent of their water consumption, would still need to be increased for future inflationary impacts.

It is further recommended that the usage rate be increased by approximately 2.5% to offset the increased in water purchase and other operating costs.

Sanitary Sewer Operations

The City maintains a sanitary sewer collection system to ensure the general public's health and general welfare. The following table provides a summary of the 2011 and 2012 (Proposed) Budget:

	2011	2012	\$ Incr. (Decr.)	% Incr. (Decr.)
Personnel	\$ 331,739	\$ 351,448		
Supplies & Materials	37,999	45,050		
Other Services & Charges	389,860	419,200		
Sewer Treatment Costs	2,750,000	2,850,000		
Depreciation / Capital	904,000	1,165,000		
Total	\$ 4,413,598	\$ 4,830,698	\$ 417,100	9.5%

The single largest operating cost to the sanitary sewer operation is the treatment costs paid to the Metropolitan Council Environmental Services Division (MCES). The MCES has notified us that our treatment costs are expected to increase by approximately 11% in 2012. This is due to the continued presence of significant storm water infiltration into the sanitary sewer system. 2012 treatment costs are based on measured wastewater flows from July 2010 through June 2011. Given the significant snowfall this past winter and rainfall this spring, a substantial increase in infiltration made its way into the sanitary sewer system and eventually to the wastewater treatment plan. The City also expects to have moderate increases in personnel and supply-related costs.

The 20-Year CIP calls for an average capital replacement need of \$1 million annually. In contrast, current sewer rates only provide \$240,000 annually.

To alleviate this shortfall, the CIP Task Force recommended a one-time base rate increase of 60% in 2012.

This would generate an additional \$700,000 annually and allow the Sewer Fund to provide for capital improvements over the next 20 years. The base rate would still need to be increased for future inflationary impacts. Like the Water Base Fee, the Sewer Base Fee is charged to all customers independent of how much wastewater they generate.

It is also recommended that the sewer usage rate be increased by approximately 7.1% to offset the increase in sewer treatment and other operating costs.

Storm Drainage Operations

The City provides for the management of storm water drainage to prevent flooding and pollution control, as well as street sweeping and the leaf pickup program. The following table provides a summary of the 2011 and 2012 (Proposed) Budget:

	2011	2012	\$ Incr. (Decr.)	% Incr. (Decr.)
Personnel	\$ 318,653	\$ 310,837		
Supplies & Materials	52,201	55,301		
Other Services & Charges	306,490	277,800		
Depreciation / Capital	1,105,000	1,260,000		
Total	\$ 1,782,344	\$ 1,903,938	\$ 121,594	6.8%

The City expects to have moderate increases in supply and capital-related costs. These will be somewhat offset by lower personnel and other costs.

The 20-Year CIP calls for an average capital replacement need of \$972,000 annually. In contrast, current storm water rates only provide \$310,000 annually.

To alleviate this shortfall, the CIP Task Force recommended a one-time base rate increase of 65% in 2012. This would generate an additional \$660,000 annually and allow the Storm Water Fund to provide for capital improvements over the next 20 years as well as increased operating costs. The base rate would still need to be increased for future inflationary impacts.

Recycling Operations

The recycling operation provides for the contracted curbside recycling pickup throughout the City. The primary operating cost is the amounts paid to a contractor to pickup recycling materials. The following table provides a summary of the 2011 and 2012 (Proposed) Budget:

	2011	2012	\$ Incr. (Decr.)	% Incr. (Decr.)
Personnel	\$ 32,769	\$ 31,581		
Supplies & Materials	401	400		
Other Services & Charges	23,410	24,910		
Contract Pickup	435,000	468,000		
Total	\$ 491,580	\$ 524,891	\$ 33,311	6.8%

The City expects to have moderate increases in contract pickup costs as set forth in the current contract. The contractual agreement with the recycling contractor specifies that the City is to receive a portion of the monies generated from the re-sale of recycled materials. This is expected to generate approximately

\$90,000 per year and will allow for a relatively small rate increase of only 1.7%.

Rate Impacts for 2012

Based on the rate impacts described above, Staff is recommending a rate increase for ALL utility rate categories. With these suggested rate changes, a typical homeowner will pay approximately \$163.80 per quarter, an increase of \$39.95 or 32.1%. Additional detail is shown in the tables below.

Single Family Homes

	2011	2012	\$ Incr. (Decr.)	% Incr. (Decr.)
Water – base fee	\$ 30.55	\$ 49.50		
Water – usage fee	37.80	38.70		
Sanitary Sewer – base fee	23.35	37.35		
Sanitary Sewer – usage fee	19.50	21.00		
Storm Sewer	6.75	11.15		
Recycling	6.00	6.10		
Total	\$ 123.95	\$ 163.80	\$ 39.85	32.1 %

** Based on an average consumption of 18,000 gallons per quarter.

Single Family Homes – with Utility Discount

	2011	2012	\$ Incr. (Decr.)	% Incr. (Decr.)
Water – base fee	\$ 19.85	\$ 32.15		
Water – usage fee	12.60	12.90		
Sanitary Sewer – base fee	14.55	23.30		
Sanitary Sewer – usage fee	6.50	7.00		
Storm Sewer	6.75	11.15		
Recycling	6.00	6.10		
Total	\$ 66.25	\$ 92.60	\$ 26.35	39.8 %

** Based on an average consumption of 6,000 gallons per quarter.

Discount is approximately 35% less than the standard rate.

Commercial Property

	2011	2012	\$ Incr. (Decr.)	% Incr. (Decr.)
Water – base fee	\$ 60.50	\$ 98.00		
Water – usage fee	540.00	560.00		
Sanitary Sewer – base fee	51.00	81.60		
Sanitary Sewer – usage fee	600.00	650.00		
Storm Sewer	313.50	517.35		
Recycling				
Total	\$ 1,565.00	\$ 1,906.95	\$ 341.95	21.9 %

** Based on an average consumption of 200,000 gallons per quarter, with a 1 ½” meter, and occupying 3 acres.

2012 Proposed Rates

Water Base Rate

Category	2011 Base Rate	2012 Base Rate
Residential	\$ 30.55	\$ 49.50
Residential – Sr. Rate	19.85	32.15
Non-residential		
5/8" Meter	30.53	49.45
1.0" Meter	38.50	62.40
1.5" Meter	60.50	98.00
2.0" Meter	115.50	187.10
3.0" Meter	231.00	374.20
4.0" Meter	462.00	748.45
6.0" Meter	\$ 924.00	\$ 1,496.90

Water Usage Rate

Category	2011 Usage Rate	2012 Usage Rate
Residential; Up to 30,000 gals./qtr	\$ 2.10	\$ 2.15
Residential; Over 30,000 gals./qtr – winter rate *	2.35	2.40
Residential; Over 30,000 gals./qtr – summer rate **	2.360	2.65
Non-Residential – winter rate	2.70	2.80
Non-Residential – summer rate **	\$ 3.00	\$ 3.10

* Residential high water usage rate is approximately 10% higher than basic rate

** Summer rate is approximately 10% higher than highest winter rate for each property category

Sanitary Sewer Base Rate

Category	2011 Base Rate	2012 Base Rate
Residential	\$ 23.35	\$ 37.35
Residential – Sr. Rate	14.55	23.30
Apartments & Condos	16.10	25.75
Non-residential		
5/8" Meter	17.05	27.30
1.0" Meter	34.15	54.65
1.5" Meter	51.00	81.60
2.0" Meter	85.05	136.10
3.0" Meter	170.30	272.50
4.0" Meter	340.75	545.20
6.0" Meter	\$ 681.45	\$ 1,090.30

Sanitary Sewer Usage Rate

Category	2011 Usage Rate	2012 Usage Rate
Residential	\$ 1.30	\$ 1.40
Non-residential	\$ 3.00	\$ 3.25

Stormwater Rates

Category	2011 Flat Rate	2012 Flat Rate
Single Family & Duplex	\$ 6.75	\$ 11.15
Multi-family & Churches	52.25	86.20
Cemeteries & Golf Course	5.25	8.65
Parks	15.70	25.90
Schools & Comm. Centers	26.15	43.15
Commercial & Industrial	\$ 104.50	\$ 172.45

Note: Stormwater rates are based on a per lot basis for single-family and duplex properties, and on a per acre basis for all other properties.

Recycling Rates

Category	2011 Flat Rate	2012 Flat Rate
Single Family	\$ 6.00	\$ 6.10
Multi Family (per unit)	\$ 6.00	\$ 6.10

Meter Security Deposit

Category	2011 Flat Rate	2012 Flat Rate
5/8" Meter	\$ 75.00	\$ 75.00
1.0" Meter	120.00	120.00
1.5" Meter	300.00	300.00
2.0" Meter	\$ 400.00	\$ 400.00

POLICY OBJECTIVE

An annual review of the City's utility rate structure is consistent with governmental best practices to ensure that each utility operation is financially sound. In addition, a conservation-based rate structure is consistent with the goals and strategies identified in the Imagine Roseville 2025 initiative.

FINANCIAL IMPACTS

See above.

162 **STAFF RECOMMENDATION**

163 Based on the increasing costs noted above, Staff is recommending rate adjustments as shown in the
164 attached resolution.

165 **REQUESTED COUNCIL ACTION**

166 For discussion purposes only. The Council will be asked to adopt the attached resolution establishing
167 the 2012 Utility Rates at a subsequent Council meeting.

168

Prepared by: Chris Miller, Finance Director
Attachments: A: Resolution establishing the 2012 Utility Rates

169

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of December, 2011 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

RESOLUTION ESTABLISHING THE 2012 UTILITY RATES

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, the water, sanitary sewer, storm drainage, and recycling rates be established for 2012 in accordance with Schedule A attached to this Resolution.

The motion for the adoption of the foregoing resolution was duly seconded by member
and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 12th day of December, 2011 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 12th day of December, 2011.

William J. Malinen
City Manager

Seal

Schedule A

Water Base Rate

Category	2011 Base Rate	2012 Base Rate
Residential	\$ 30.55	\$ 49.50
Residential – Sr. Rate	19.85	32.15
Non-residential		
5/8" Meter	30.53	49.45
1.0" Meter	38.50	62.40
1.5" Meter	60.50	98.00
2.0" Meter	115.50	187.10
3.0" Meter	231.00	374.20
4.0" Meter	462.00	748.45
6.0" Meter	\$ 924.00	\$ 1,496.90

Water Usage Rate

Category	2011 Usage Rate	2012 Usage Rate
Residential; Up to 30,000 gals./qtr	\$ 2.10	\$ 2.15
Residential; Over 30,000 gals./qtr – winter rate *	2.35	2.40
Residential; Over 30,000 gals./qtr – summer rate **	2.360	2.65
Non-Residential – winter rate	2.70	2.80
Non-Residential – summer rate **	\$ 3.00	\$ 3.10

* Residential high water usage rate is approximately 10% higher than basic rate

** Summer rate is approximately 10% higher than highest winter rate for each property category

Sanitary Sewer Base Rate

Category	2011 Base Rate	2012 Base Rate
Residential	\$ 23.35	\$ 37.35
Residential – Sr. Rate	14.55	23.30
Apartments & Condos	16.10	25.75
Non-residential		
5/8" Meter	17.05	27.30
1.0" Meter	34.15	54.65
1.5" Meter	51.00	81.60
2.0" Meter	85.05	136.10
3.0" Meter	170.30	272.50
4.0" Meter	340.75	545.20
6.0" Meter	\$ 681.45	\$ 1,090.30

Sanitary Sewer Usage Rate

Category	2011 Usage Rate	2012 Usage Rate
Residential	\$ 1.30	\$ 1.40
Non-residential	\$ 3.00	\$ 3.25

Stormwater Rates

Category	2011 Flat Rate	2012 Flat Rate
Single Family & Duplex	\$ 6.75	\$ 11.15
Multi-family & Churches	52.25	86.20
Cemeteries & Golf Course	5.25	8.65
Parks	15.70	25.90
Schools & Comm. Centers	26.15	43.15
Commercial & Industrial	\$ 104.50	\$ 172.45

Note: Stormwater rates are based on a per lot basis for single-family and duplex properties, and on a per acre basis for all other properties.

Recycling Rates

Category	2011 Flat Rate	2012 Flat Rate
Single Family	\$ 6.00	\$ 6.10
Multi Family (per unit)	\$ 6.00	\$ 6.10

Meter Security Deposit

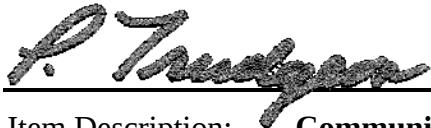
Category	2011 Flat Rate	2012 Flat Rate
5/8" Meter	\$ 75.00	\$ 75.00
1.0" Meter	120.00	120.00
1.5" Meter	300.00	300.00
2.0" Meter	\$ 400.00	\$ 400.00

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11-21-11
Item No.: 12 . C

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1890 Huron.**

BACKGROUND

- The subject property is an owner-occupied single family home.
- The current owner is Linda Bangert.
- Current violations include:
 - Garage door in disrepair (a violation of City Code Section 407.02.J & K).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Adjust garage door so it will close properly: \$400.00

Total: Approximately - \$400.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

29 **STAFF RECOMMENDATION**

30 Staff recommends that the Council direct Community Development staff to abate the above referenced
31 public nuisance violation at 1890 Huron.

32 **REQUESTED COUNCIL ACTION**

33 Direct Community Development staff to abate the public nuisance violation at 1890 Huron by hiring
34 general contractors to adjust garage door so it will close properly.

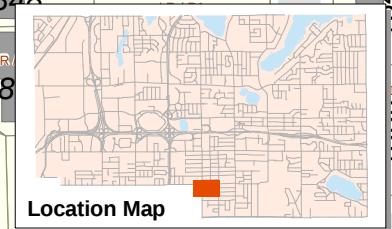
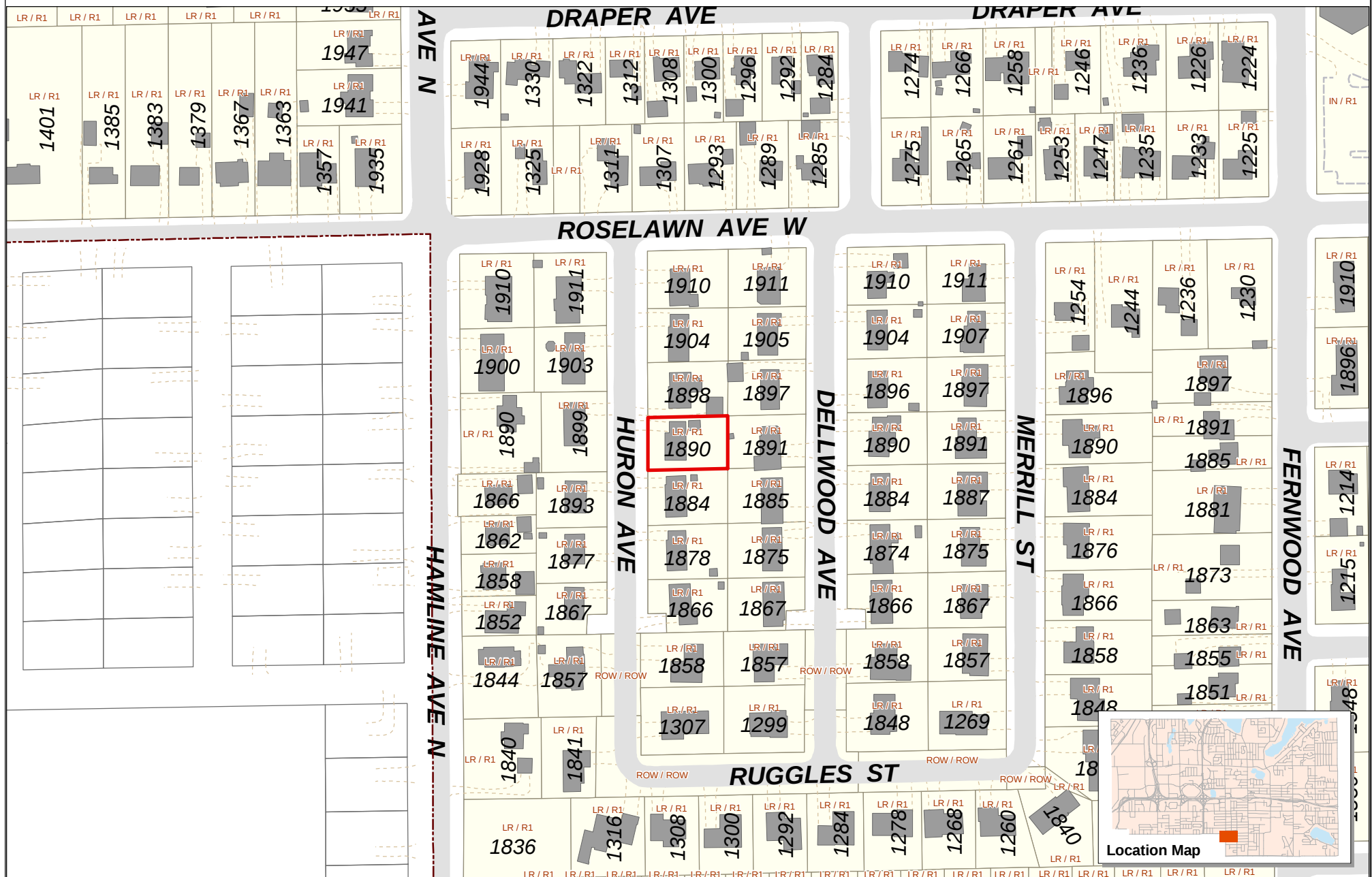
35 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
36 is to recover costs as specified in Section 407.07B.

37

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1890 Huron

1890 Huron Ave N



Prepared by:
Community Development Department
Printed: February 10, 2010

Site Location

LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (1/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet

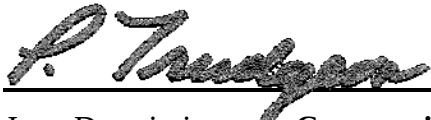
mapdoc: planning_commission_location.mxd

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11-21-11
Item No.: 12.d

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1770 Stanbridge Avenue.**

BACKGROUND

- The subject property is a vacant owner-occupied single family home.
- The current owners are Herbert and Virginia Day.
- Current violations include:
 - Portions of pool fencing have fallen (a violation of City Code Section 407.02.J & K).
 - Danger to children - pool requires a safety fence (a violation of City Code Section 407.03.J).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Repair safety fencing around the pool: \$2,500.00

Total: Approximately - \$2,500.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative

29 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
30 reported to Council following the abatement.

31 **STAFF RECOMMENDATION**

32 Staff recommends that the Council direct Community Development staff to abate the above referenced
33 public nuisance violation at 1770 Stanbridge Avenue.

34 **REQUESTED COUNCIL ACTION**

35 Direct Community Development staff to abate the public nuisance violation at 1770 Standbridge
36 Avenue by hiring general contractors to repair safety fencing around the pool.

37 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
38 is to recover costs as specified in Section 407.07B.

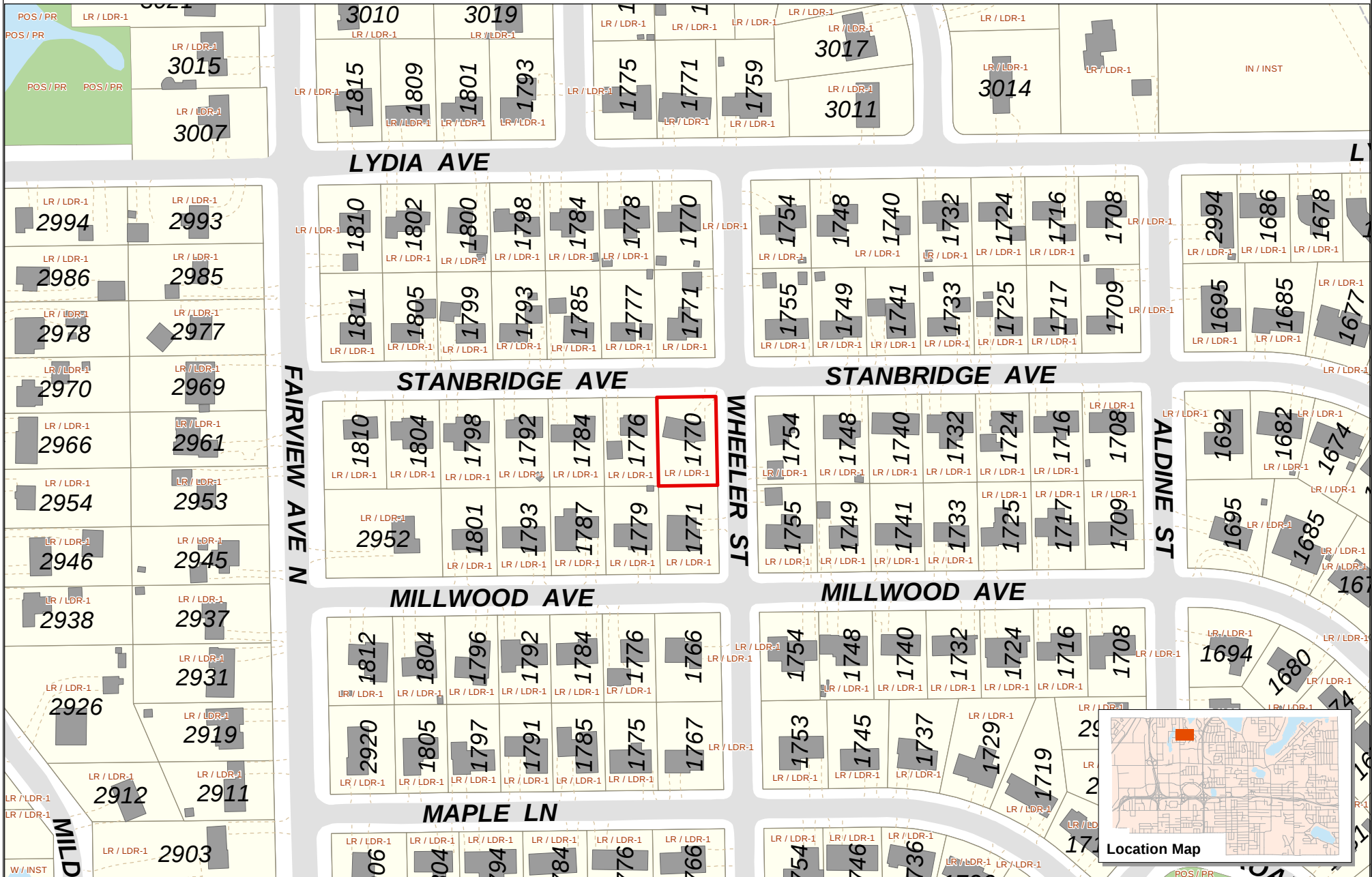
39

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1770 Stanbridge

1770 Stanbridge Ave

Attachment A



Prepared by:
Community Development Department
Printed: November 7, 2011

Site Location

Comp Plan / Zoning
Designations

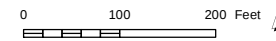
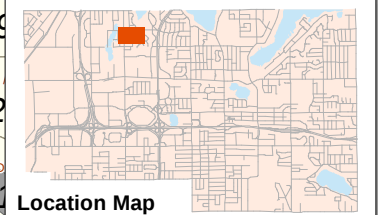
Data Sources

* Ramsey County GIS Base Map (11/1/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

Location Map



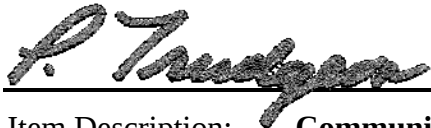
mapdoc: planning_commission_location.mxd

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11-21-11
Item No.: 12.e

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1051 Woodhill Drive.**

BACKGROUND

- The subject property is an owner-occupied single family home.
- The current owners are Guillermine Gama and Jeronimo Mendoza-Penaloza.
- Current violations include:
 - Open storage of household items; basketball pole/hoop on garage roof (a violation of City Code Section 407.03 H).
 - Junk and debris in yard (a violation of City Code Section 407.02 D).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal and storage of basketball pole/hoop pending disposition: \$500.00

Total: Approximately - \$500.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative

29 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
30 reported to Council following the abatement.

31 **STAFF RECOMMENDATION**

32 Staff recommends that the Council direct Community Development staff to abate the above referenced
33 public nuisance violation at 1051 Woodhill Drive.

34 **REQUESTED COUNCIL ACTION**

35 Direct Community Development staff to abate the public nuisance violation at 1051 Woodhill Drive by
36 hiring general contractors for the removal and storage of basketball pole/hoop.

37 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
38 is to recover costs as specified in Section 407.07B.

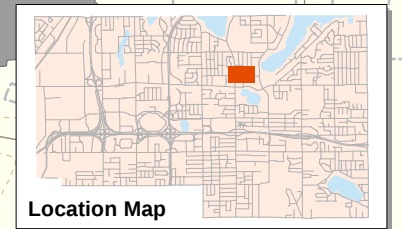
39

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1051 Woodhill Drive

1051 Woodhill Dr

Attachment A

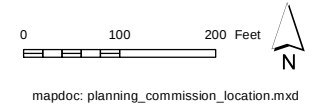


Prepared by:
Community Development Department
Printed: November 7, 2011

Site Location
LR / R1 Comp Plan / Zoning
Designations

Data Sources
* Ramsey County GIS Base Map (11/1/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

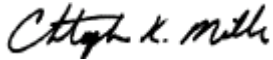
Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



REQUEST FOR COUNCIL ACTION

Date: 11/21/11
Item No.: 13 . a

Department Approval



City Manager Approval



Item Description: Adopting the 2012 Fee Schedule by Ordinance

BACKGROUND

Each year the City Council is asked to adopt a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the Council the opportunity to review fees for services in a comprehensive manner.

Over the past several months, Staff has reviewed the direct and indirect costs of the City's regulatory functions to determine whether fee adjustments are necessary. In general, it was determined that the fees were appropriately set with a few exceptions. Based on this analysis, Staff recommends adjustments to the following existing fees:

- ❖ DVD Copying Charge
- ❖ Park Dedication Fee - residential
- ❖ Building Permit Fee
- ❖ Demolition Permit Fee
- ❖ Grading Plan Review Fee
- ❖ Grading Permit Fee
- ❖ Manufactured Home Permit Fee
- ❖ Mechanical Permit Fee
- ❖ Moving Permit Fee
- ❖ Plumbing Permit Fee
- ❖ Sewer Connection Permit Fee
- ❖ Swimming Pool Permit Fee
- ❖ Water Connection Permit Fee
- ❖ Residential Property Improvement Permit Fee
- ❖ Public Improvement Contract Fee
- ❖ Leaf Pickup Program Fee (would represent FULL cost)

These adjustments are highlighted in boldface print on the attached Fee Schedule, and generally reflect the need to recover increased regulatory costs, staff time related to special requests, or development-related impacts on city services.

City Staff is also recommending the establishment of new fees to offset costs currently funded by non-program revenues. They include:

- ❖ Accessory Dwelling Unit Permit - \$100
- ❖ Water main tapping fee - \$325

A brief description of these new fees is shown below.

Accessory Dwelling Unit Permit

The City Council approved this permit fee earlier this year. It is now being formally added to the Fee Schedule.

Water Main Tapping Fee

This tapping fee is already provided for under City Code 801.12, but it was not previously added to the Fee Schedule. The fee accounts for the City costs incurred for installing a water connection directly into the main.

POLICY OBJECTIVE

Adopting an annual fee schedule is consistent with governmental best practices and ensures that the City's regulatory functions are properly funded.

FINANCIAL IMPACTS

Based on the recommended fee adjustments, it is projected that revised fees will generate revenues sufficient to cover the City's added regulatory costs. The applicable revenues and expenditures have been included in the 2012 Budget.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt the 2012 Fee Schedule as amended.

REQUESTED COUNCIL ACTION

For discussion purposes only. The City Council will be asked to approve the attached Ordinance on November 28, 2011, which shall go into effect as of January 1, 2012.

Prepared by: Chris Miller, Finance Director
Attachments: A: Ordinance adopting the 2012 Fee Schedule
B: Proposed 2012 Fee Schedule

CITY OF ROSEVILLE
ORDINANCE NO. ____

AN ORDINANCE ADOPTING THE 2012 FEE SCHEDULE

THE CITY OF ROSEVILLE HEREBY ORDAINS:

SECTION 1. Purpose. The City of Roseville annually adopts a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the City Council the opportunity to review fees for services in a comprehensive manner.

SECTION 2. Other Fee References

By enacting this ordinance, all fee amounts previously established and contained herein are hereby amended as submitted.

SECTION 3. Authority

The authority to enact the fees identified herein is established by City Code.

SECTION 4. Penalty

Failure to pay the fees identified herein is subject to penalties and interest as established by City Code.

SECTION 5. Fee Schedule

The 2011 Fee Schedule is as shown in *Exhibit A*.

SECTION 6. Effective Date. This ordinance shall be effective upon adoption and publication.

Passed this 28th day of November, 2011.

CITY OF ROSEVILLE

BY: _____
Dan Roe, Mayor

ATTEST: _____
William J. Malinen, City Manager



2012 Fee Schedule

Effective January 1, 2012

Prepared by the Department of Finance

City of Roseville 2012 Fee Schedule

Table of Contents

	Page
General Business Licenses and Fees.....	2-5
Administrative Fines	6
Building Permit & Plan Review Fees	7-16
Electrical Permits	17-19

City of Roseville 2012 Fee Schedule

Fee / Charge Description	City Code	Current Amount	Proposed Amount
Amusement device – per machine	303	\$ 15.00	\$ 15.00
Benches in right-of-way	703	40.00	40.00
Assessment searches			
Deferred / Pending		0.00	0.00
Historical		100.00	100.00
Bowling alley			
First alley	303	70.00	70.00
Each additional alley	303	20.00	20.00
Burial Permit	401	100.00	100.00
Building Permits	901	see Appendix A	see Appendix A
Christmas trees, sale of (Seasonal Permit)	305	50.00	50.00
Cigarettes, sale of	306	200.00	200.00
Construction noise variance	405.03	300.00	300.00
Conversation parlors	308	10,000.00	10,000.00
Copy charges	N/A	0.25 / page	0.25 / page
CPR Training	N/A	\$80 / student	\$80 / student
Daycare facility inspection fee	N/A	40.00	40.00
Dog and cat license			
2 year – sterilized	501	10.00	10.00
2 year – sterilized and micro chipped	501	5.00	5.00
2 year – non sterilized	501	35.00	35.00
2 year – non sterilized and micro chipped	501	25.00	25.00
Lifetime license – sterilized	501	30.00	30.00
Lifetime license – sterilized and micro chipped	501	5.00	5.00
Lifetime license – non sterilized	501	150.00	150.00
Lifetime license – non sterilized, but micro chipped	501	100.00	100.00
Duplicate / address change	501	5.00	5.00
Special multiple – 2 year	501	40.00	40.00
Dog kennels	501	75.00	75.00
DVD / VHS Copy		5.00	25.00
Encroachment Agreement Application fee	N/A	275.00	275.00
Erosion control inspection permit			
Less than 1 acre	1017	600.00	600.00
1 to 5 acres	1017	880.00	880.00
More than 5 acres	1017	1,320.00	1,320.00
Erosion control permit <i>renewal</i>			
Less than 1 acre	1017	220.00	220.00
1 to 5 acres	1017	320.00	320.00
More than 5 acres	1017	480.00	480.00
Erosion control escrow fee	1017	3,000/acre	3,000/acre
Excavation, grading, and surfacing	705	see Appendix A	see Appendix A

City of Roseville 2012 Fee Schedule

Fee / Charge Description	City Code	Current Amount	Proposed Amount
False alarm fees – Police			
Third false alarm	506	100.00	100.00
Fourth false alarm	506	200.00	200.00
Fifth false alarm	506	300.00	300.00
Sixth false alarm	506	400.00	400.00
Seventh and all subsequent false alarm	506	500.00	500.00
False alarm fees – fire			
Third false alarm	506	300.00	300.00
Fourth false alarm	506	400.00	400.00
Fifth and all subsequent false alarm fees	506	500.00	500.00
Construction-related	N/A	150.00	150.00
Fertilizer, sale of	408	30.00	30.00
Fertilizer, applicator	408	100.00	100.00
Firearms, sale of	310	30.00	30.00
Fireworks, sale of consumer (existing retail)	N/A	100.00	100.00
Fireworks, sale of consumer (stand-alone, temporary)	N/A	350.00	350.00
Fire rescue and extrication fee	N/A	400.00	400.00
Fire safety training	N/A	80.00 / hr	80.00 / hr
Fuel storage tank inspection	N/A	100.00	100.00
Game room	303	175.00	175.00
Gas pumps – private business	310	60.00	60.00
Gasoline stations	310	130.00	130.00
Horse	501	5.00	5.00
Hospitals-veterinary	310	80.00	80.00
Lawful gambling			
One time event permit	304	25.00	25.00
Premises permit	304	3% of gross receipts	3% of gross receipts
Required contributions	304	10% of net profits	10% of net profits
Leaf Pickup fee		30.00	50.00

City of Roseville 2012 Fee Schedule

Fee / Charge Description	City Code	Current Amount	Proposed Amount
Liquor licenses:			
On sale intoxicating liquor license	302	7,000.00	7,000.00
On sale wine license (establishments with 75 seats or less)	302	750.00	750.00
On sale wine license (establishments with 75 seats or more)	302	1,500.00	1,500.00
Temporary on sale (3 days)	302	50.00	50.00
Temporary on sale in Central Park	302	20.00	20.00
Sunday on sale license	302	200.00	200.00
Special club license (dependent on the Number of members):			
51 – 200	302	300.00	300.00
201 – 500	302	500.00	500.00
501 – 1,000	302	650.00	650.00
1,000 – 2,000	302	800.00	800.00
2,001 – 4,000	302	1,000.00	1,000.00
4,001 – 6,000	302	2,000.00	2,000.00
More than 6,000	302	3,000.00	3,000.00
Off sale intoxicating liquor license	302	300.00	300.00
Liquor License – investigation fee	302	300.00	300.00
Liquor License – sale outside of premises	302	25.00	25.00
Massage therapist	309	100.00	100.00
Massage therapy business establishment	309	150.00 / 300.00	150.00 / 300.00
Open burning permit	N/A	90.00	90.00
Park Dedication – residential	1103	3,000.00/unit	3,500.00/unit
Park Dedication – other (c)	1103	5.0 % of fmV	5.0% of fmV
Pawn Shop license	311	10,000.00	10,000.00
Pathway patching fee			
Concrete sidewalk – 2 panels		675.00	675.00
Bituminous (12' x 8')		500.00	500.00
Pawn shop and precious metal dealer license	311	13,000.00	13,000.00
Pawn shop fee (per transaction)	N/A	2.60	2.60
Pool and billiards			
First table	303	70.00	70.00
Each additional table	303	20.00	20.00
Precious metal dealer	311	10,000.00	10,000.00
Property nuisance calls (starting with 3 rd call)	511	250.00	250.00
Public improvement contract application fee (b)	N/A	525.00	525.00
Recycling contractor	403	125.00	125.00
Rental Registration (Housing)	907	25.00	25.00
Right-of-way permits	703, 707	325.00	325.00
Sewer connection fees	802	see Appendix A	see Appendix A
Sewer usage fees	802	separate resolution	separate resolution

City of Roseville 2012 Fee Schedule

Fee / Charge Description	City Code	Current Amount	Proposed Amount
Soil contamination	406	\$1/cu.yd. up to \$300	\$1/cu.yd. up to \$300
Solid waste hauler	402	125.00	125.00
Stormwater drainage fees	803	separate resolution	separate resolution
Stormwater residential permit		250.00	250.00
Stormwater residential permit renewal (5-years)	n/a	100.00	100.00
Street patching fee (d)	n/a	600 / 1,200	600 / 1,200
Theaters – per viewing screen	310	70.00	70.00
Tree planting and removal	706	separate ordinance	separate ordinance
Utility service location fee	N/A	100.00	100.00
Vehicle forfeiture impound fee (per day)	N/A	20.00	20.00
Water connection fees	801	see Appendix A	see Appendix A
Water usage fees	801	separate resolution	separate resolution
Water tower permit – private use	801	separate resolution	separate resolution
Well permit	801	separate resolution	separate resolution
Wireless permit fee	1205	Negotiated	Negotiated

(b) **In addition to the \$500 base fee, a charge of 4% (increased from 3%) of the total improvement cost is also assessed.**

(c) Calculation is made on 5% of the estimated fair market value of unimproved land, as determined by the Ramsey County Assessor's office on the date of approval of the plat or subdivision.

(d) Street patching fee is \$600 without a curb, and \$1,200 with a curb.

City of Roseville 2012 Fee Schedule

Administrative Fines

Fee / Charge Description	City Code	Current Amount	Proposed Amount
Alcohol and Tobacco Sales:			
Purchase, possession - underage		\$ 150.00	\$ 150.00
Lending ID to underage person		100.00	100.00
Selling tobacco – underage		200.00	200.00
Selling alcohol – underage		250.00	250.00
License holder	N / A	150.00	150.00
Other violation		100.00	100.00
Parking:			
Handicap zone		100.00	100.00
Fire lane		25.00	25.00
Snowbird		25.00	25.00
Blocking fire hydrant		25.00	25.00
Other illegal parking	N / A	25.00	25.00
Fires: No open fires		25.00	25.00
Fire Code	N / A	100.00	100.00
Animals:			
Vicious animal		50.00	50.00
Barking dog		50.00	50.00
Animal at large		50.00	50.00
Other animal violation	N / A	50.00	50.00
Miscellaneous:			
Building code		100.00	100.00
Fill permits		100.00	100.00
Failure to apply for license		50.00	50.00
Fireworks – use, possession, sale		250.00	250.00
Land use		100.00	100.00
Licenses (not occurring elsewhere)		50.00	50.00
Illegal dumping		150.00	150.00
Consuming alcohol-unauthorized places		250.00	250.00
Tampering with Civic Defense System		250.00	250.00
Seat belts		25.00	25.00
Expired license plates		35.00	35.00
Missing plate/tab		35.00	35.00
Trespassing		150.00	150.00
Golf cart / ATV violation		50.00	50.00
Noise complaint		250.00	250.00
Park ordinance violation		25.00	25.00
Peddling		75.00	75.00
Public nuisance		100.00	100.00
Regulated businesses		100.00	100.00
Signs		50.00	50.00
Snowmobiles		50.00	50.00
Discharge, display of weapon		250.00	250.00
Wetland / Shore land	N / A	100.00	100.00

City of Roseville 2012 Fee Schedule

Building Permit Fees

City Code Sections; 307, 801, 802, 901, 1014

Building Permit Fee – Zoning and Inspections:

Permit fee to be based on job cost valuation. The determination of value or valuation shall be made by the building official. The value to be used in computing the building permit and building plan review fees shall be the total of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

Total Valuation	Current Amount	Proposed Amount
\$1 - \$500	\$31	\$29.50
\$501 - \$2,000	\$31 for the first \$500 value, plus \$4 for each additional \$100 value or fraction thereof	\$28.00 for the first \$500 value, plus \$3.70 for each additional \$100 value or fraction thereof
\$2,001 - \$25,000	\$83.50 for the first \$2,000 value, plus \$16.55 for each additional \$1,000 value or fraction thereof	\$83.50 for the first \$2,000 value, plus \$16.55 for each additional \$1,000 value or fraction thereof
\$25,001 - \$50,000	\$464.15 for the first \$25,000 value, plus \$12.00 for each additional \$1,000 value or fraction thereof	\$464.15 for the first \$25,000 value, plus \$12.00 for each additional \$1,000 value or fraction thereof
\$50,001 - \$100,000	\$764.15 for the first \$50,000 value, plus \$8.45 for each additional \$1,000 value or fraction thereof	\$764.15 for the first \$50,000 value, plus \$8.45 for each additional \$1,000 value or fraction thereof
\$100,001 - \$500,000	\$1,186.65 for the first \$100,000 value, plus \$6.75 for each additional \$1,000 value or fraction thereof	\$1,186.65 for the first \$100,000 value, plus \$6.75 for each additional \$1,000 value or fraction thereof
\$500,001 - \$1,000,000	\$3,886.65 for the first \$500,000 value, plus \$5.50 for each additional \$1,000 value or fraction thereof	\$3,886.65 for the first \$500,000 value, plus \$5.50 for each additional \$1,000 value or fraction thereof
In excess of \$1,000,000	\$6,636.65 for the first \$1,000,000 value, plus \$4.50 for each additional \$1,000 value or fraction thereof	\$6,636.65 for the first \$1,000,000 value, plus \$4.50 for each additional \$1,000 value or fraction thereof
Inspections outside of normal business hours	\$63.50	\$63.55
Re-inspection fees (per State Building code)	\$63.50	\$63.55
Misc. inspection fees	\$63.50	\$63.55
Add'l plan review fee required by revisions	\$63.50	\$63.55

City of Roseville 2012 Fee Schedule

Building Permit Fee – Engineering:

Total Valuation	Current Amount	Proposed Amount
\$1 - \$500	\$ 5	\$ 5
\$501 - \$2,000	5	5
\$2,001 - \$25,000	25	25
\$25,001 - \$50,000	50	50
\$50,001 - \$100,000	75	75
\$100,001 - \$500,000	100	100
\$500,001 - \$1,000,000	200	200
In excess of \$1,000,000	300	300

Demolition Permit Fee:

Description	Current Amount	Proposed Amount
Tenant improvement/remodeling prior to building permit	\$67.00	\$68.00
Structures not connected to utilities	87.50	90.00
Residential structures connected to city utilities	150.00	152.00
Commercial structures connected to city utilities	\$335.00	\$390.00

Electrical Permit Fee:

Set through yearly contract with Contract Electrical Inspector

Fire Safety Inspection Fee:

An amount equal to eight percent (8%) of the amount determined by the Building Permit Fee (except for single-family dwellings) to be charged and used to defray the cost of fire safety inspections (Ord. 1237, 3-13-2000, eff. 5-1-2000)

Grading Plan Review Fee – Planning & Zoning:

Description	Current Amount	Proposed Amount
50 cubic yards or less	\$75	\$75
51 – 10,000 cubic yards	\$150.00 for the first 1,000 cubic yards, plus \$10.00 for each additional 1,000 yards or fraction thereof	\$150.00 for the first 100 cubic yards, plus \$10.00 for each additional 1,000 yards or fraction thereof
10,001 – 100,000 cubic yards	\$300.00 for the first 10,000 cubic yards, plus \$5.00 for each additional 10,000 yards or fraction thereof	\$300.00 for the first 11,000 cubic yards, plus \$5.00 for each additional 1,000 yards or fraction thereof
In excess of 100,000 cubic yards	\$800.00 for the first 100,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof	\$800.00 for the first 110,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof

City of Roseville 2012 Fee Schedule

Grading Plan Review Fee – Engineering:

Description	Current Amount	Proposed Amount
50 cubic yards or less	\$ 25.00	\$ 25.00
51 – 10,000 cubic yards	25.00	25.00
10,001 – 100,000 cubic yards	50.00	50.00
In excess of 100,000 cubic yards	75.00	75.00

Grading Permit Fee – Planning & Zoning:

Description	Current Amount	Proposed Amount
50 cubic yards or less	\$75	\$75
1 – 1,000 cubic yards	\$100.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof	\$100.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof
1,001 – 10,000 cubic yards	\$300.00 for the first 1,000 cubic yards, plus \$30.00 for each additional 1,000 yards or fraction thereof	\$300.00 for the first 1,100 cubic yards, plus \$30.00 for each additional 1,000 yards or fraction thereof
10,001 – 100,000 cubic yards	\$600.00 for the first 10,000 cubic yards, plus \$100.00 for each additional 10,000 yards or fraction thereof	\$600.00 for the first 11,000 cubic yards, plus \$100.00 for each additional 10,000 yards or fraction thereof
In excess of 100,000 cubic yards	\$1,500.00 for the first 100,000 cubic yards, plus \$80.00 for each additional 10,000 yards or fraction thereof	\$1,500.00 for the first 100,000 cubic yards, plus \$80.00 for each additional 10,000 yards or fraction thereof

Grading Permit Fee – Engineering:

Description	Current Amount	Proposed Amount
50 cubic yards or less	\$ 25.00	\$ 25.00
1 – 1,000 cubic yards	25.00	25.00
1,001 – 10,000 cubic yards	50.00	50.00
10,001 – 100,000 cubic yards	75.00	75.00
In excess of 100,000 cubic yards	100.00	100.00

Investigation Fee: Work without a Permit

Whenever any work for which a permit is required from the city has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

City of Roseville 2012 Fee Schedule

Manufactured Home Permit Fee:

Description	Current Amount	Proposed Amount
New installation	\$ 257.50	\$ 260.00

Mechanical Permit Fee - Residential:

Description	Current Amount	Proposed Amount
Air conditioning – new	\$ 44.50	\$ 45.00
Air conditioning – replacement	56.50	57.00
Warm air furnace – new	94.00	95.00
Warm air furnace - replacement	56.50	57.00
Hot water boilers – new	94.00	95.00
Hot water boilers – replacement	56.50	57.00
Unit heaters	56.50	57.00
Swimming pool heaters	56.50	57.00
Misc. work & gas piping	1.28% of job cost	1.28% of job cost
Minimum fee	56.50	57.00
Gas fireplace	56.50	57.00
In floor heat	\$ 56.50	78.00
Solar panel installation	\$1.28 % of job cost / \$150.00 min fee	\$1.28 % of job cost / \$150.00 min fee

Mechanical Permit Fee - Commercial:

Description	Current Amount	Proposed Amount
All commercial work	1.28% of job cost / \$56.50 min fee	1.28% of job cost / \$57.00 min fee

Moving Permit Fee:

Description	Current Amount	Proposed Amount
Over private property only	\$ 85.50	\$87.00
Over public streets	125.00	127.00
Investigation fee per hour	\$63.55	\$64.50

Plumbing Permit Fee:

Description	Current Amount	Proposed Amount
Administrative/minimum fee	\$ 56.50	\$ 57.00
Additional for each fixture opening	10.00	10.00
Miscellaneous work	1.28% of job cost	1.28% of job cost
Backflow prevention verification	\$ 26.00	\$ 26.00

City of Roseville 2012 Fee Schedule

Plan Review Fee:

When a building permit is required and a plan is required to be submitted, a plan checking fee shall be paid. Plan checking fees for all buildings, except for construction costs in R-1 and R-2 zones which do not involve new single family structures and are of less than seven thousand dollars (\$7,000.00), shall be sixty five percent (65%) of the building permit fee as set forth in Section 901.06 of this chapter, except as modified in M.S.B.C. Section 1300. (Ord. 1110, 4-13-1992)

The plan review fees specified are separate fees from the permit fees and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged.

Expiration of plan review. Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

Refund Fee:

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize a refunding of permit fees paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize a refunding of plan review fees paid when an application for a permit for which a plan review fee has paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

Sewer Connection Permit Fee – Planning & Zoning:

Description	Current Amount	Proposed Amount
Residential	\$ 86.00	\$ 87.00
Commercial	276.00	280.00
Repair	56.50	57.00
Disconnect – residential	77.00	78.00
Disconnect – commercial	\$ 155.00	\$ 157.00

City of Roseville 2012 Fee Schedule

Sewer Connection Permit Fee – Engineering:

Description	Current Amount	Proposed Amount
Residential	\$ 5.00	\$ 5.00
Commercial	25.00	25.00
Repair	5.00	5.00
Disconnect – residential	25.00	25.00
Disconnect – commercial	75.00	75.00

Sign Permit Fee:

Utilize building permit fee schedule. No plan review fee

Description	Current Amount	Proposed Amount
Permanent Sign – minimum fee	\$ 55.00	\$ 55.00
Temporary Sign	25.00	25.00

Swimming Pool Permit Fee – Planning & Zoning:

Description	Current Amount	Proposed Amount
Residential pool	\$ 194.00	\$ 197.00
Commercial pool	Utilize building Permit fee	Utilize building Permit fee

Swimming Pool Permit Fee – Engineering:

Description	Current Amount	Proposed Amount
Residential pool	\$ 15.00	\$ 15.00
Commercial pool	-	-

Water Connection Permit Fee – Planning & Zoning:

Description	Current Amount	Proposed Amount
Residential	\$ 86.00	\$ 87.00
Commercial	276.00	280.00
Repair	56.50	57.00
Disconnect – residential	77.00	78.00
Disconnect – commercial	\$ 155.00	\$ 157.00

City of Roseville 2012 Fee Schedule

Water Connection Permit Fee – Engineering:

Description	Current Amount	Proposed Amount
Residential	\$ 5.00	\$ 5.00
Commercial	25.00	25.00
Repair	5.00	5.00
Disconnect – residential	25.00	25.00
Disconnect – commercial	75.00	75.00
Water main tapping fee	0.00	325.00

Residential Property Improvement Permit Fee (Fences, Walls, Sheds, Driveways, Drain tile System) – Planning & Zoning:

Description	Current Amount	Proposed Amount
Driveway permits	\$ 44.50	\$ 46.00
Fence permits – residential	80.00	75.00
Fence permits - commercial	Use Permit Fee Schedule	Use Permit Fee Schedule
Shed permits	65.00	50.00
Drain tile	107.00	110.00
Other – utilize building permit fee schedule		

City of Roseville 2012 Fee Schedule

Miscellaneous Fees:

Description	Current Amount	Proposed Amount
Minimum roofing fee	\$ 110.00	\$ 112.00
Minimum window replacement fee	83.50	85.00
Minimum siding replacement fee	83.50	85.00
Administrative fee for abatement per hour	63.55	64.50
Wood burning fireplace	83.50	85.00
Verification of state contracting license	5.00	5.00
Replacement inspection card	20.00	20.00
Re-stamping job site plan sets	30.00	30.00
Certificate of Occupancy – conditional	30.00	30.00
Certificate of Occupancy – full	20.00	20.00
Certificate of Occupancy – copy	10.00	10.00
City contractor license fee	86.00	87.00
Administrative fee – R1 or R2 zones	66.55	64.50
Administrative fee – other zones	63.55	64.50
Footing/foundation permits – residential	94.00	95.00
Footing/foundation permits – commercial	428.00	434.00
Construction deposit – residential	800.00	800.00
Construction deposit – commercial	3,950.00	4,000.00
SAC Admin Fee	16.00	16.00
Lead Abatement License Fee	5.00	5.00
Property Age Verification Fee	5.00	5.00
Outdoor Display Permit Fee	40.00	40.0
City Code Noise Deviation Fee	\$ 500.00	\$ 500.00

City of Roseville 2012 Fee Schedule

Community Development Department Permit and Miscellaneous Fees

Item/Permit	Current	Proposed Amount
City Consultant Review/Research - Comm./Industrial/Multi-family land use, economic development, utility, building permit review, traffic, or development or redevelopment projects or proposals payable as escrow or at building permit	100% of direct cost billed to applicant	100% of direct cost billed to applicant
Planned Units Development – Sketch Plan	\$200	\$200
Planned Unit Development – Concept Approval	500	500
Planned Unit Development – Final Approval	500	500
Planned Unit Development – Amendment	400	400
Planned Unit Development – Escrow (Amendment)****	2,000 minimum	\$2,000 minimum
PUD Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Rezoning of Project Site or Parcel**	600	600
Zoning Code Text Amendment**	600	600
Vacation of Right-of-Way**	300	300
Vacation of Easement**	300	300
Comprehensive Plan – Text Amendment**	825	825
Comprehensive Plan – Designation Amendment**	825	825
Conditional Use - Residential**	300	300
Conditional Use - Commercial**	600	600
Conditional Use Escrow – Commercial****	1,000 minimum	1,000 minimum
Subdivision – Escrow****	1,500 minimum	1,500 minimum
Subdivision Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Subdivision – Minor**	500	500
Subdivision – Preliminary Plat	500	500
Subdivision - Final Plat	500	500
Variance - Residential**	300	300
Variance – Non Residential**	400	400
Interim Use**	600	600
Interim Use extension**	150	150
Setback Permit Administrative	100	100
Zoning Compliance Letter (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Residential Variance Appeal Fee	250	250
Commercial Variance Appeal Fee	275	275
Master Sign Plan – residential	250	250
Master Sign Plan – commercial	350	350
Accessory Dwelling Unit Permit	0	100
Extra Mailing Cost (for mailing notices when more than 50 are required)	0.45 each	0.45 each
Tax Increment Finance (establishment of district or review of proposal, including city consultants)	\$15,000 deposit – minimum fee plus consultants fees	\$15,000 deposit – minimum fee plus consultants fees
Planning Commission Agendas/Year (mailed)	10.00*	10.00*

City of Roseville 2012 Fee Schedule

Planning Commission Minutes/Year (mailed)	15.00*	15.00*
Comprehensive Plan CD	20.00*	20.00*
Zoning Code CD	20.00*	20.00*
Research Staff Time	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Copying	\$.25/sheet	\$.25/sheet
Maps*** – 8 ½ x 11 (black and white) – existing PDF maps	No Charge*	No Charge*
Maps – 8 ½ x 11 (color) – existing PDF maps	1.00*	1.00*
Maps – 11 x 17 (color) – existing PDF maps	2.00*	2.00*
Maps – 17 x 22 (color) – existing PDF maps	10.00*	10.00*
Maps – 22 x 34 (color) – existing PDF maps	20.00*	20.00*
Maps – 34 x 44 (color) – existing PDF maps	40.00*	40.00*
City Address Book (11x17)* – existing PDF maps	100.00 per book*	100.00 per book*
City Address Book on CD	10.00 per disk*	10.00 per disk*
Digital Data (copied to customer disk) —— Contours (half sections, 1996 data) —— Ortho photography (half section, 1996 data) All other base data (parcels, planimetric) and aerial imagery cannot be sold due to license restrictions. Please contact the City on 763-792-7075 for distribution information	\$92.00 per file+\$10.00 CD \$8.00 per file+\$10.00 CD	\$92.00 per file+\$10.00 CD \$8.00 per file+\$10.00 CD
1996 Physical features digital data — entire city on AutoCAD file	650.00+10.00 CD	650.00+10.00 CD
1996 Aerial photo map on blue line paper (other pre 1996 aerals available)	8.00/1/2 section	8.00/1/2 section
1996 Aerial photo with contours paper (other pre 1996 aerals/contours available)	100.00/1/2 section	100.00/1/2 section
Mailing labels “current resident”	45.00*	45.00*
Legal Notice mailing label — “fee owner”	45.00*	45.00*

* Free/no charge on internet city home page and available for review at library and city hall

** If multiple requests (such as a subdivision, a variance, and a conditional use permit) are part of one application, City charges only for most expensive permit application

*** Maps/data that are to be created as custom requests are to be charged at a time and materials rate. (GIS Coordinator hourly rate times 1.9 multiplier)

**** The amount listed under the PUD, CU, and Subdivision Escrow is the minimum amount required for the application. A higher amount, as determined by the City, may be required for projects that will take a significant amount of time.

City of Roseville 2012 Fee Schedule

Electrical Permit Fees

- A. Minimum fee for each separate inspection of an installation, replacement, alteration or repair is limited to one inspection only:

Current Amount	Proposed Amount
\$ 35.00	\$ 35.00

- B. Services, changes of service, temporary services, additions, alterations or repairs on either primary or secondary services shall be computed separately:

Description	Current Amount	Proposed Amount
0 to 300 amp	\$50.00	\$ 50.00
301 to 400 amp	58.00	58.00
401 to 500 amp	72.00	72.00
501 to 600 amp	86.00	86.00
601 to 800 amp	114.00	114.00
801 to 1,000 amp	142.00	142.00
1,001 to 1,100 amp	156.00	156.00
1,101 to 1,200 amp	170.00	170.00
Add \$14 for each add'l 100 amps		

- C. Circuits, installation of additions, alterations, or repairs of each circuit or sub-feeder shall be computed separately, including circuits fed from sub-feeders and including the equipment served, except as provided for in (D) through (K):

Description	Current Amount	Proposed Amount
0 to 30 amp	\$ 8.00	\$ 8.00
31 to 100 amp	10.00	10.00
101 to 200 amp	15.00	15.00
201 to 300 amp	20.00	20.00
301 to 400 amp	25.00	25.00
401 to 500 amp	30.00	30.00
501 to 600 amp	35.00	35.00
601 to 700 amp	40.00	40.00
Add \$5 for each add'l 100 amps		

- D. Maximum fee for single-family dwelling shall not exceed \$150.00 if not over 200-ampere capacity. This includes service, feeders, circuits, fixtures and equipment. The maximum fee provides for not more than two rough-in inspections and the final inspection per dwelling. Additional inspections are at the re-inspection rate.

City of Roseville 2012 Fee Schedule

- E.** Maximum fee on an apartment building shall not exceed \$70.00 per dwelling unit. A two-unit dwelling (duplex) maximum fee per unit as per single-family dwelling.
- F.** The fee for remote control/signal circuits is \$0.75 per device.
- G.** In addition to the above fees:
 - 1) A charge of \$4.00 will be made for each street lighting standard.
 - 2) A charge of \$7.00 will be made for each traffic signal standard. Circuits originating within the standard will not be used when computing fees.
- H.** In addition to the above fees, all transformers and generators for light, heat and power shall be computed separately at \$8.00 plus \$.40 per KVA up to and including 100 KVA. 101 KVA and over at \$.30 per KVA. The maximum fee for any transformer or generator in this category is \$80.00.
- I.** In addition to the above fees, all transformers for signs and outline lighting shall be computed at \$8.00.
- J.** The fee for retro fit lighting is \$0.65 per light fixture.
- K.** In addition to the above fees, the inspection fee for each separate inspection of a swimming pool shall be computed at \$35.00. Reinforcing steel for swimming pools requires a rough-in inspection.
- L.** For the review of plans and specifications of proposed installations, there shall be a minimum fee of \$150.00 up to and including \$30,000 of electrical estimate, plus 1/10 of 1% on any amount in excess of \$30,000 to be paid by permit applicant.
- M.** When re-inspection is necessary to determine whether unsafe conditions have been corrected and such conditions are not subject to an appeal pending before any Court, a re-inspection fee of \$35.00 may be assessed in writing by the Inspector.
- N.** For inspections not covered herein, or for requested special inspections or services, the fee shall be established separately.

City of Roseville 2012 Fee Schedule

- O.** For inspection of transient projects, including but not limited to, carnivals and circuses, the inspection fees shall be computed as follows:

Power supply units according to Item “B” of fee schedule. A like fee will be required on power supply units at each engagement during the season, except that a fee of \$35.00 per hour will be charged for additional time spent by the Inspector if the power supply is not ready for inspections as required by law.

Rides, Devices or Concessions: Shall be inspected at their first appearance of the season and the inspection fee shall be \$35.00 per unit.

- P.** The fee is doubled if the work starts before the permit is issued.